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REGIONAL DISTRICT
OF BULKLEY-NECHAKO

AGENDA

MEETING NO. 8

JUNE 25, 2015

P.O. BOX 820
BURNS LAKE, BC V0J 1E0
PHONE: (250) 692-3195 OR 1-800-320-3339
FAX: (250) 692-3305
www.rdbn.bc.ca

"A WORLD OF OPPORTUNITIES
WITHIN OUR REGION"

VISION

***“A World of Opportunities
Within Our Region”***

MISSION

***“We Will Foster Social,
Environmental, and
Economic Opportunities
Within Our Diverse Region Through Effective
Leadership”***

STRATEGIC PRIORITIES 2015-2019

Now

- 1. Fair Share**
- 2. Legacy Proposal**
- 3. Work Camp Strategy**
- 4. Waste Management Strategy—Board reading/reviewing**
- 5. Internet/Cell Phone Connectivity**

Next

- 6. Diversification Strategy - (Mid-Term Timber Supply)**
- 7. Health Services**

Board Advocacy

- 8. Nechako Watershed**
- 9. Wildfire Mitigation**
- 10. CN Emergency Meeting and Exercise**

REGIONAL DISTRICT OF BULKLEY-NECHAKO

AGENDA

Thursday, June 25, 2015



<u>PAGE NO.</u>	<u>CALL TO ORDER</u>	<u>ACTION</u>
	<u>AGENDA – June 25, 2015</u>	Approve
	<u>SUPPLEMENTARY AGENDA</u>	Receive
	<u>MINUTES</u>	
	(All grey highlighted items may be received as a block)	
10-31	Board Meeting Minutes – May 28, 2015	Adopt
32-35	Bulkley-Nechako Resource Legacy Committee Meeting Minutes – June 11, 2015 (Unapproved)	Receive
36-37	Bulkley-Nechako Resource Legacy Committee Meeting Minutes – March 12, 2015	Receive
38-42	Committee of the Whole Meeting Minutes - June 11, 2015 (Unapproved)	Receive
43-49	Committee of the Whole Meeting Minutes - April 16, 2015	Receive
50-53	Forestry Committee Meeting Minutes - June 11, 2015 (Unapproved)	Receive
54-62	Forestry Committee Meeting Minutes - April 16, 2015	Receive
63-68	Rural Directors Committee Meeting Minutes - June 11, 2015 (Unapproved)	Receive
69-73	Rural Directors Committee Meeting Minutes - April 16, 2015	Receive
74-78	Waste Management Committee Meeting Minutes - June 11, 2015 (Unapproved)	Receive
79-80	Waste Management Committee Meeting Minutes - March 12, 2015	Receive

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DELEGATION

**Geoffrey Mercer, MSC
Environmental Consultant
RE: Emerging Waste Utilization Technologies**

PAGE NO. BUSINESS ARISING OUT OF THE MINUTES ACTION

ADMINISTRATION REPORTS

(All grey highlighted items may be received as a block)

81-84	Wendy Wainwright, Executive Assistant - Committee Meeting Recommendations - June 11, 2015	Recommendation (Page 84)
85-86	Corrine Swenson, Manager of Regional Economic Development – 2016 Minerals Roundup Booth Rental	Recommendation (Page 86)
87-89	Cheryl Anderson, Manager of Administrative Services – Grassy Plains Community Hall - Rescind Grant in Aid	Recommendation (Page 87)
90	Kristi Rensby, Finance/Administration Coordinator – Federal Gas Tax Funds – Electoral Area “B” (Burns Lake Rural) and Electoral Area “E” (Francois/Ootsa Lake Rural) – Lakes District Airport Society	Recommendation (Page 90)
91	Kristi Rensby, Finance/Administration Coordinator – Federal Gas Tax Funds – Electoral Area “E” (Francois/Ootsa Lake Rural) – Francois Tchesinkut Lake Recreation Commission	Recommendation (Page 91)
92	Kristi Rensby, Finance/Administration Coordinator – Federal Gas Tax Funds – Electoral Area “A” (Smithers Rural) – Dze L K’ant Friendship Centre Society	Recommendation (Page 92)
93	Cheryl Anderson, Manager of Administrative Services – Annual UBCM Convention	Recommendation (Page 93)
94	Gail Chapman, Chief Administrative Officer - Prince George Treaty Advisory Committee	Recommendation (Page 94)

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<u>PAGE NO.</u>	<u>ADMINISTRATION REPORTS</u>	<u>ACTION</u>
95	Hans Berndorff, Financial Administrator - Lakes District Airport Capital Reserve Withdrawal	Recommendation (Page 95)
96-111	Deborah Jones-Middleton, Protective Services Manager – 9-1-1 Service Agreement Renewal	Recommendation (Page 96)
112-115	Deborah Jones-Middleton, Protective Services Manager – National Energy Board Public Consultation on Transparency of Emergency Management Information for Pipelines	Recommendation (Page 113)
116	Deborah Jones-Middleton, Protective Services Manager – Fort Fraser Rural Fire Protection Area Proposed Increase in the Tax Limit	Recommendation (Page 116)
117	Deborah Jones-Middleton, Protective Services Manager – Southside Rural Fire Protection Area Proposed Increase in the Tax Limit	Recommendation (Page 117)
118	Hans Berndorff, Financial Administrator - Chinook Community Forest Service Establishment Amendment	Recommendation (Page 118)
119-120	Deborah Jones-Middleton, Protective Services Manager – E-Comm 9-1-1 Primary Safety Answering Point Service Results for Regional District of Fraser Fort George Service Area	Receive
121-125	Deborah Jones-Middleton, Protective Services Manager – Snow Survey and Water Supply Bulletin – June 2015	Receive
126-127	Deborah Jones-Middleton, Protective Services Manager – Monthly 9-1-1 Call Report – May 2015	Receive
<u>ENVIRONMENTAL SERVICES REPORTS</u>		
128-129	Janine Dougall, Director of Environmental Services – Houston and Area, Fraser Lake and Area and Vanderhoof and Area Recycling	Recommendation (Page 129)

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<u>PAGE NO.</u>	<u>DEVELOPMENT SERVICES (All Directors)</u>	<u>ACTION</u>
	<u>Memo</u>	
130	<u>Memo</u> – Jason Llewellyn, Director of Planning RE: Advisory Planning Commission Member Appointment Electoral Area “B” and “G” APC	Recommendation (Page 130)
131-149	<u>Memo</u> – Jason Llewellyn, Director of Planning RE: Draft Management Plans and Strategies for the Coastal Gaslink Pipeline Project (Documents Provided under Separate Cover)	Recommendation (Page 133)
150-178	<u>Memo</u> – Jason Llewellyn, Director of Planning RE: Socio-Economic Effects Management Plan (SEEMP) for the Coastal Gaslink Pipeline Project (Documents Provided under Separate Cover)	Recommendation (Page 158)
	<u>Referrals</u>	
179-181	Land Referral File No. 6408849 Village of Telkwa Electoral Area “A”	Recommendation (Page 179)
182-188	Land Referral File No. 7409785 One Hope Ministries Electoral Area “F”	Recommendation (Page 183)
	<u>ELECTORAL AREA PLANNING (All Directors)</u> <u>Temporary Use Permit Application</u>	
189-197	Temporary Use Permit A-02-15 John Whitfield Dodds 1490 Weme Road, Smithers Electoral Area “A” <i>(call for comments from the gallery)</i>	Recommendation (Page 194)
	<u>Development Variance Permit Application</u>	
199-204	Development Variance Permit B-01-15 Justin and Amie DeChamplain 380 Nourse Sub Rd 1, Burns Lake Electoral Area “B” <i>(call for comments from the gallery)</i>	Recommendation (Page 200)

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<u>PAGE NO.</u>	<u>Development Variance Permit Application (CONT'D)</u>	<u>ACTION</u>
205-218	Development Variance Permit A-04-15 Michael and Michelle Scott (Devries) 179 Alpine Way, Smithers Electoral Area "A" <i>(call for comments from the gallery)</i>	Recommendation (Page 208)
219-223	<u>Bylaw for Adoption</u> Rezoning File No. E-01-15 Bylaw 1737 Stephen and Carol Imus Electoral Area "E"	Recommendation (Page 221)
	<u>OTHER (All Directors)</u>	
	<u>Planning Department Enquiries Report</u> <i>(All grey highlighted items may be received as a block)</i>	
224	<u>Enquiries Report – April 2015</u>	Receive
225	<u>Enquiries Report – May 2015</u>	Receive
	<u>Action List</u>	
226-228	<u>Action List – April 2015</u>	Receive
	<u>Building Inspector's Report</u>	
229	<u>For April 2015</u>	Receive
230	<u>For May 2015</u>	Receive
	<u>VERBAL REPORTS</u>	
	<u>RECEIPT OF VERBAL REPORTS</u>	
	<u>ADMINISTRATION CORRESPONDENCE</u>	
	<i>(All grey highlighted items may be received as a block)</i>	
231	Union of B.C. Municipalities – Electoral Area Directors' Forum – 2015 – Request for Topics	Direction
232-233	<u>Ministry of Transportation and Infrastructure</u> <u>- Safety Upgrades to Colleymount Road</u>	Receive

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PAGE NO. ADMINISTRATION CORRESPONDENCE (CONT'D) ACTION

234-235	Ministry of Agriculture – Regulatory Amendments Affecting the Production of Medical Marijuana on Agriculture Reserve Land	Receive
236-237	Chevron Canada Limited – Project Update - Notification of Application Revision	Receive
238	Rob MacDougall – Request for Comments - Removal of Private Land from Woodlot Licence #1893	Receive
239	Spirit's Mission Rescue Society – Thank You for Grant in Aid	Receive
240	Rough Acres Bible Camp – Thank you for Grant in Aid	Receive
241	CN – CN in Your Community 2015	Receive
242	Council of Forest Industries – Council of Forest Industries Announces Appointment of New President and CEO	Receive
243	Ministry of Transportation and Infrastructure - Highway 16 Bulkley River Bridge	Receive
244-247	Fort St. James T.V. Society – Financial Statements – April 30, 2015	Receive
248-249	Fort Fraser Cemetery Commission Meeting Minutes – January 19, 2015	Receive
250-254	North Central Local Government Association - May Newsletter	Receive
255-256	Northern Health – May 27, 2015 eBrief	Receive
257-267	Union of B.C. Municipalities <ul style="list-style-type: none"> • Policy Update: Off-Road Vehicle Management • Truth and Reconciliation Commission Findings Revealed • Auditor General for Local Government Review Released • Call for Nominations for UBCM Executive • Federal-Provincial Equivalency Agreement 	Receive

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PAGE NO. ADMINISTRATION CORRESPONDENCE (CONT'D) ACTION

- on Wastewater: Update
- BC Communities Remain Vulnerable to Wildfire
- Visits to 51 Local Governments Underway
- Funding & Resources Update

FINANCIAL

268-275 Operating Accounts Paid – May, 2015 Ratify

BYLAWS

Rescind Third Reading and Give Third Reading as Amended

276-278	<u>No. 1736 – Chinook Community Forest Economic Development Service Establishing Amendment</u>	Rescind 3rd Reading and Give 3rd Reading as Amended
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Bylaw for First, Second, Third Reading and Adoption

279-280	<u>No. 1741 - Southside Rural Fire Protection Local Service Establishment Amendment</u>	1st, 2nd, 3rd Reading
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281-282	<u>No. 1742 – Fort Fraser Fire Protection Service Establishment Amendment</u>	1st, 2nd, 3rd Reading
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READING FILE

RECEIVE ALL

- Contents listed under Separate Cover

SUPPLEMENTARY AGENDA

NEW BUSINESS

SPECIAL IN-CAMERA MEETING

In accordance with Section 90 (1)(g) of the *Community Charter*, it is the opinion of the Board of the Regional District of Bulkley-Nechako that matters pertaining to litigation or potential litigation and consideration of information received relating to must be closed to the public (bylaw enforcement matter) therefore exercise their option of excluding the public for this meeting.

ADJOURNMENT

REGIONAL DISTRICT OF BULKLEY-NECHAKO**MEETING NO. 7****Thursday, May 28, 2015**

PRESENT:

Chair	Bill Miller
Directors	Eileen Benedict Mark Fisher Tom Greenaway Dwayne Lindstrom Thomas Liversidge Rob MacDougall Mark Parker Jerry Petersen Darcy Repen Gerry Thiessen
Directors Absent	Taylor Bachrach, Town of Smithers Shane Brien, District of Houston Rob Newell, Electoral Area "G" (Houston Rural) Luke Strimbold, Village of Burns Lake
Alternate Director	John Illes, Village of Burns Lake
Staff	Gail Chapman, Chief Administrative Officer Cheryl Anderson, Manager of Administrative Services Janine Dougall, Director of Environmental Services – arrived at 10:45 a.m., left at 12:35 p.m. Deborah Jones-Middleton, Protective Services Manager – arrived at 11:43 a.m., left at 1:58 p.m. Jason Llewellyn, Director of Planning – arrived at 11:14 a.m., left at 11:40 a.m. Wendy Wainwright, Executive Assistant
Others	Darci Burtch, Canadian Animal Assistance Team – left at 11:15 a.m. Valerie Ingram, Lakes Animal Friendship – left at 11:15 a.m. Lois Martin, Lakes Animal Friendship – left at 11:15 a.m. Alistair Schroff, Lakes Animal Friendship – left at 11:15 a.m.

CALL TO ORDER Chair Miller called the meeting to order at 10:45 a.m.

AGENDA & SUPPLEMENTARY AGENDA Moved by Director Parker
Seconded by Director MacDougall

2015-7-1 "That the agenda of the Regional District of Bulkley-Nechako Board meeting of May 28, 2015 be approved; and further, that the Supplementary Agenda be received and dealt with at this meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MINUTES

Board Meeting Minutes
-April 30, 2015

Moved by Director Parker
Seconded by Director MacDougall

2015-7-2

"That the Regional District of Bulkley-Nechako Board Meeting Minutes of April 30, 2015 be adopted as amended."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DELEGATION

LAKES ANIMAL FRIENDSHIP/CANADIAN ANIMAL ASSISTANCE TEAM – Alistair Schroff, Val Ingram, Dr. Lois Martin and Darci Burtch RE: Update

Chair Miller welcomed Alistair Schroff, Val Ingram and Dr. Lois Martin, Lakes Animal Friendship and Darci Burtch, Canadian Animal Assistance Team.

Mr. Schroff provided a PowerPoint presentation.

What's Next?

Lakes Animal Friendship Society Progress to Date, Plans for the Future and How we Can Work Together.

- Background;
- Current and planned activities;
- Opportunities to work together.

Education – Animal Care, Compassion, Bite Safety

- Hands on learning;
- Storytelling/sharing;
- Consistent messages;
- Children develop solutions;
- Empowerment through implementation.
- 5000+ Student Visits!

Education is Just the Start!

- *"I did then what I knew how to do. Now that I know better, I do better."* Maya Angelou
- Knowledge is not really enough – the community needs practical tools and options.

Dog House Project

- From building large expensive dog houses to refurbishing large expensive dog houses!
- Big step forward with the "Hofer House Design" (uses only 1 sheet of plywood);
- Over 200 happy customers!

Large Scale Spay/Neuter Community Animal Care Events

Paraphrase Jean Athowe and the Montana Spay-Neuter Task Force:

"It's time to turn off the tap instead of mopping up the mess!"

- Whole community coming together to improve animal health;
- Community Animal Care Events involve the whole family;
- "Spayghetti and No-balls" dinner, silent auction, music:
 - o By donation;
 - o Encourage community to see animals as having value;
 - o Donations included socks, bannock, cookies from children.
- Paid for busing to make sure every student had a chance to attend the event.
- The number of kittens ending up at the Simonds Sanctuary in Burns Lake dropped to almost nil;
- Great indication that the program, combined with the broader spay/neuter efforts from prior years is having the desired effect.

Spay/Neuter Programs to Date

- Over 1000 cats and dogs spayed/neutered in four years.

DELEGATION (CONT'D)

LAKES ANIMAL FRIENDSHIP/CANADIAN ANIMAL ASSISTANCE TEAM – Alistair Schroff, Val Ingram, Dr. Lois Martin and Darci Burtch RE: Update (CONT'D)

Why do we need to keep things going?

- To build healthy animal/human relationships;
- Not animal attacks and animal packs;
- Less abandoned and/or unwanted cats and dogs.

Burns Lake Impoundments & Shelter Surrenders

- **Pre-Intervention 2006 to 2010 after large scale spay/neuter 2011 to 2013:**
 - o Saving Taxpayers close to \$9,000 per year on impoundments;
 - o Saving close to \$20,000 per year on sheltering.

Working Together

Where do the RDBN and its communities fit in?

- Support for large scale spay/neuter in "crisis" communities, with emphasis on animals from lower income families;
- Ongoing support for spay/neuter services in "stabilized" communities, with emphasis on animals from lower income families;
- Support for data collection on animal welfare resources, to aid in emergency response – especially forest fires and floods;
- Working on effective bylaws and enforcement;
- Providing community testimonials and letters of support to aid in funding and to inform other communities in the North about what can be done;
- Not losing sight of education which is poorly funded.

As Jan Hannah from International Federation for Animal Welfare says:

"It's about empowering communities to create for themselves a healthy and safe environment where human and animal welfare needs are met. This includes education, appropriate and enforceable legislation, provision of veterinary services and often times, rehoming. "The Fix" is not spay/neuter on its own. It's not legislation without education, where dogs neglected on the end of chains die or become another bite statistic. It is not just about rescuing dogs. The issue is complex and the solution is holistic. Each component is as important and as necessary as the next and only works when used in combination with the others to create a culture of engaged and responsible dog ownership."

Darci Burtch noted that she has been fortunate enough to travel to the area to take part in the spay/neuter clinics for three years and thanked everyone for the ongoing support to the program. She has noticed a considerable improvement since the first time she was in the area in the education and knowledge of the children and community in regard to animal welfare and health.

Ms. Burtch is currently working to establish classroom volunteers in other communities and distributing materials and resources. She is also doing roundtable meetings with other animal welfare groups and stakeholders in the region. She is working with CAAT (Canadian Animal Assistance Team) and other communities to set up Community Animal Care Events and animal health clinics.

Mr. Schroff took the opportunity to thank Dr. Lois Martin for her amazing support in regard to the Simonds Sanctuary for cats and the support to CAAT and LAF (Lakes Animal Friendship). Dr. Martin has recently retired after having a veterinarian practice in Burns Lake for 25 ½ years. She provided a history regarding Simonds Sanctuary and from 2006 to 2012 125-135 cats per year were rehomed. In 2013 since the work of CAAT and LAF there were 35 cats needing to be rehomed and since January, 2015 to date there has been 10 cats in the shelter. The large scale spay /neuter Community Animal Care Events have had a huge impact on the number of unwanted stray cats in the area.

DELEGATION (CONT'D)

LAKES ANIMAL FRIENDSHIP/CANADIAN ANIMAL ASSISTANCE TEAM – Allistair Schroff, Val Ingram, Dr. Lois Martin and Darci Burtch RE: Update (CONT'D)

Dr. Martin mentioned that the Burns Lake Vet Clinic had a partnership with the Village of Burns Lake to spay/neuter impounded dogs at a reduced cost and transfer the dogs to Turtle Gardens Animal shelter for rehoming out of the area. For many years they were seeing 50 to 60 dogs and since the animal care events the Village of Burns Lake from April, 2014 to May 2015 has had 5 dogs.

Dr. Martin spoke to the challenges of some of the subsidized low-cost spay neuter programs that were tried in the past but now with the involvement of CAAT there has been such a huge impact and improvement to the cat and dog population.

Valerie Ingram, Lakes Animal Friendship (LAF) expressed the need to continue to educate people on proper animal care in order to continue to see success.

Director Thiessen asked if Lakes Animal Friendship was hoping to build champions in each community to further the program throughout the region. Ms. Ingram mentioned that that is exactly what is needed and required. Director Thiessen noted that when Ms. Burtch is in Vanderhoof to meet with the District of Vanderhoof and himself for assistance in Vanderhoof.

Dr. Martin recognized the work that Dr. Cori Stephen has completed in regard to the health and wellness of animals in the Vanderhoof area.

Director MacDougall spoke of the benefits that the Canadian Animal Assistance Team (CAAT) has had in the Fort St. James area in reducing the number of packs of dogs, and the elimination of roaming and fighting dogs. Director MacDougall encouraged Mr. Schroff, Ms. Ingram, Ms. Burtch and Ms. Martin to continue their work with the program.

Dr. Martin spoke of the Mother Millie Fund in Burns Lake that through donations and an annual garage sale has raised funds to spay/neuter cats and dogs and to support large scale spay/neuter services and education programs that CAAT and Lakes Animal Friendship (LAF) has completed.

Chair Miller thanked Mr. Schroff, Ms. Ingram, Ms. Burtch and Dr. Martin for attending the meeting.

ADMINISTRATION REPORTS

Royal Canadian Legion
-Military Service Recognition
Book

Moved by Director MacDougall
Seconded by Director Lindstrom

2015-7-3

“That the Regional District of Bulkley-Nechako Board of Directors sponsor a ¼ page advertisement at a cost of \$565 in the Royal Canadian Legion – Military Service Recognition Book.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Federal Gas Tax Funds Moved by Director Petersen
-Electoral Area "F" (Vanderhoof Rural) Nechako Valley Sporting Association Seconded by Director Thiessen

2015-7-4

1. "That the Regional District of Bulkley-Nechako Board of Directors authorize contributing \$63,663 of Electoral Area "F" Federal Gas Tax allocation monies to Nechako Valley Sporting Association for a recreation infrastructure improvement project at the Nechako Valley Ski Trails location;
2. That the Regional District of Bulkley-Nechako Board of Directors authorize the purchase and installation of approved signage for the project to a maximum of \$300 cost, and further,

(All/Directors/Majority)

3. That the Regional District of Bulkley-Nechako Board of Directors authorize the withdrawal of up to \$63,963 from the Federal Gas Tax Reserve Fund."

(Participants/Weighted/Majority) CARRIED UNANIMOUSLY

Bulkley Valley Christian School – Request for Grant in Aid – Electoral Area "A" (Smithers Rural) Moved by Director Fisher
Seconded by Director Repen

2015-7-5

"That the Regional District of Bulkley-Nechako Board of Directors approve the Bulkley Valley Christian School be given \$200 grant in aid monies from Electoral Area "A" (Smithers Rural) towards the Litter – a – Thon."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Stuart Lake Seniors Association– Request for Grant in Aid – Electoral Area "C" (Fort St. James Rural) Moved by Director Greenaway
Seconded by Director Liversidge

2015-7-6

"That the Regional District of Bulkley-Nechako Board of Directors approve the Stuart Lake Seniors Association be given \$500 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with the annual Seniors Strawberry Tea."

(All/Directors/Majority) CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Music on the Mountain Society– Request for Grant in Aid – Electoral Area “C” (Fort St. James Rural)

Moved by Director Greenaway
Seconded by Director MacDougall

2015-7-7

“That the Regional District of Bulkley-Nechako Board of Directors approve the Music on the Mountain Society be given \$1,000 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with the 2015 Music on the Mountain Festival.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

Fraser Lake Festival of the Arts - Request for Grant in Aid – Electoral Area “D” (Fraser Lake Rural)

Moved by Director Parker
Seconded by Director Lindstrom

2015-7-8

“That the Regional District of Bulkley-Nechako Board of Directors approve the Fraser Lake Festival of the Arts be given \$1,500 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for costs associated with the Fraser Lake Festival of the Arts.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

Request for Sponsorship: Nechako Valley Search and Rescue Society in Electoral Area “F” (Vanderhoof Rural)

Moved by Director Petersen
Seconded by Director Liversidge

2015-7-9

“That the Regional District of Bulkley-Nechako Board of Directors approve of the RDBN acting as a sponsoring agency for the Nechako Valley Search and Rescue Society funding application to Farm Credit Canada's AgriSpirit Fund, thus entering into an agreement with Nechako Valley Search and Rescue Society and Farm Credit Canada as well as issuing a tax receipt to Farm Credit Canada.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

The Regional News – Spring/Summer 2015

Moved by Director Greenaway
Seconded by Alternate Director Illes

2015-7-10

“That the Regional District of Bulkley-Nechako Board of Directors ratify the Spring/Sumer 2015 edition of “*The Regional News*.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

Director Fisher spoke to adding information regarding the Northwest Regional Hospital District (NWRHD) to the RDBN – *The Regional News*. Chair Miller suggested that RDBN Board of Directors that sit on the NWRHD Board of Directors could request a link or information that could potentially be added to the RDBN newsletter.

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ADMINISTRATION REPORTS (CONT'D)

Administration Reports

Moved by Director MacDougall
Seconded by Director Greenaway

2015-7-11

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Administration Reports:

- Finance/Administration Coordinator's May 20, 2015 memo titled "Climate Action Revenue Incentive Program (CARIP) Public Report – Carbon Neutral Progress Survey 2014";
- Manager of Regional Economic Development May 5, 2015 memo titled "SWOT Update";
- Protective Services Manager's
 - May 19, 2015 memo titled "Monthly 9-1-1 Call Report – April, 2015;"
 - May 19, 2015 memo titled "Snow Survey and Water Supply Bulletin – May, 2015";
- Financial Administrator's
 - May 31, 2015 memo titled "Quarterly Financial Report – March 31, 2015;"
 - May 14, 2015 memo titled "Round Lake Rural Fire Protection Temporary Borrowing;"
- Chair Bill Miller – CEO/CAO Forum, Municipal Finance Authority AGM, Council of Forest Industries";
- Director Rob Newell, Electoral Area "G" – BC Broadband Conference 2015."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DEVELOPMENT SERVICES (All Directors)

SUPPLEMENTARY AGENDA

ELECTORAL AREA PLANNING

Correspondence

Doug Row – Bell Group
Rezoning File No. A-01-15
North Wookey (Bell)
ALR 1178 North-Wookey (Bell)
Electoral Area "A"

Moved by Director Fisher
Seconded by Director Repen

2015-7-12

"That the Regional District of Bulkley-Nechako Board of Directors receive the correspondence from Doug Row – Bell Group regarding Rezoning File No. A-01-15 North Wookey (Bell) ALR 1178 North-Wookey (Bell), Electoral Area "A"."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ALR APPLICATIONS

Application No. 1178
William Wookey and Laurie
North (Bell Group)
Subdivision within the ALR
Electoral Area "A"

Moved by Director Fisher
Seconded by Director Petersen

2015-7-13

"That the Regional District of Bulkley-Nechako Board of Directors not authorize the submission of Agricultural Land Reserve Subdivision Application No. 1178 (North Wookey/Bell) to the Agricultural Land Commission."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REFERRALS (All Directors)

Land Referral File No. 6408811
Always Angus Farm Ltd.
Electoral Area "A"

Moved by Director Fisher
Seconded by Director Repen

2015-7-14

"That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral 6408811" be provided to the Province as the Regional District's comments on Crown Land Referral 6408811."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Land Referral for Recreation
Purposes –Province of BC
Electoral Area "B"

Moved by Director Benedict
Seconded by Director MacDougall

2015-7-15

"That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral Richmond Lake Access – Jan 2015" be provided to the Province as the Regional District's comments on Crown Land Referral Richmond Lake recreation site expansion."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Land Referral File No.
7409769 MoFLNRO: Crown
Contaminated Sites Program
Electoral Area "C"

Moved by Director Greenaway
Seconded by Director MacDougall

2015-7-16

"That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral 7409769" be provided to the Province as the Regional District's comments on Crown Land Referral 7409769."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REFERRALS (All Directors) (CONT'D)

Mines File No. 13390-04-426
& 427 Christopher, Stewart
and Allan Woolverton
Electoral Area "C"

Moved by Director Greenaway
Seconded by Director MacDougall

2015-7-17

"That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Mines File No. 133900-04-426 & 427 (Woolverton)" be provided to the Province as the Regional District's comments on Mines File No. 133900-04-426 & 427."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Land Referral File No. 7409741
Amendment – Ministry of
Transportation and Infrastructure
Electoral Area "D"

Moved by Director Parker
Seconded by Director Lindstrom

2015-7-18

"That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral 7409741" be provided to the Province as the Regional District's comments on Crown Land Referral 7409741."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Land Referral File No.
7409781 Ralph and Susan
Hopkins Electoral Area "F"

Moved by Director Petersen
Seconded by Director Liversidge

2015-7-19

"That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral 7409781" be provided to the Province as the Regional District's comments on Crown Land Referral 7409781."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Land Referral File No.
7409778 Ministry of Forests,
Lands and Natural Resource
Operations Electoral Area "F"

Moved by Director Petersen
Seconded by Director Parker

2015-7-20

"That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral 7409778" be provided to the Province as the Regional District's comments on Crown Land Referral 7409778."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ELECTORAL AREA PLANNING (All Directors)

TEMPORARY USE PERMIT APPLICATION

Chair Miller called for comments from the gallery.

Temporary Use Permit D-01-15 Moved by Director Parker
Robert and Margaret Brandner Seconded by Director Lindstrom
Highway 16, Fort Fraser
Electoral Area "D"

2015-7-21 "That the Regional District of Bulkley-Nechako Board of Directors approve the issuance of Temporary Use Permit No. D-01-15."

(Participants/Directors/Majority) CARRIED UNANIMOUSLY

REZONING APPLICATION FOR CONSIDERATION

Rezoning File No. A-01-15 Moved by Director Fisher
William Wookey and Laurie Seconded by Director Petersen
North (Bell Group) Electoral
Area "A"

2015-7-22 "That the Regional District of Bulkley-Nechako Board of Directors deny rezoning application A-01-15."

(All/Directors/Majority) CARRIED UNANIMOUSLY

BYLAW FOR THIRD READING

Rezoning File No. E-01-15 Moved by Director Benedict
Bylaw 1737, Stephen and Seconded by Alternate Director Illes
Carol Imus, Electoral Area "E"

2015-7-23 1. That the Regional District of Bulkley-Nechako Board of Directors receive the Report of the Public Hearing for "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1737, 2015".
2. That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1737, 2015" be given third reading this 28th day of May, 2015."

(Participants/Directors/Majority) CARRIED UNANIMOUSLY

BYLAW FOR THIRD READING AND ADOPTION

Rezoning File No. E-02-15 Moved by Director Benedict
Bylaw 1738, Liz-Anna Waugh Seconded by Alternate Director Illes
Electoral Area "E"

2015-7-24 1. That the Regional District of Bulkley-Nechako Board of Directors receive the Report of the Public Hearing for "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1738, 2015."
2. That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1738, 2015" be given third reading and adoption this 28th day of May, 2015."

(Participants/Directors/Two-Thirds) CARRIED UNANIMOUSLY

BYLAW FOR ADOPTION

Rezoning File No. A-04-14
Bylaw 1710, Marjorie Emmelot
(HBH Land Surveying Inc.)
Electoral Area "A"

Moved by Director Fisher
Seconded by Director Parker

2015-7-25

1. That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1710, 2014 be adopted this 28th day of May, 2015."
2. That the Ministry of Transportation be requested to ensure, at the time of subdivision, that:
 - a. any on-site sewage disposal system for the proposed parcel be designed by a qualified engineer to ensure that its function will not have any negative impact on the watercourse,
 - b. a conservation covenant is registered on title of the proposed new and remainder parcel as offered by the property owner during the rezoning process, and
 - c. the proposed parcel contains a suitable building site."

(Participants/Directors/Majority) CARRIED UNANIMOUSLY

OTHER (All Directors)

CORRESPONDENCE

Agricultural Land Commission
RE: Application to Conduct a
Non-Farm Use on Land
Within the Agricultural Land
Reserve (ALR)

Moved by Director Fisher
Seconded by Alternate Director Illes

2015-7-26

"That the Regional District of Bulkley-Nechako Board of Directors receive the correspondence from the Agricultural Land Commission regarding Application to Conduct a Non-Farm Use on Land within the Agricultural Land Reserve (ALR)."

(All/Directors/Majority) CARRIED UNANIMOUSLY

ENVIRONMENTAL SERVICES REPORTS

Burns Lake Return-it
Recycling Depot – ICI
Recycling and Waste Education
Proposal

Moved by Director Benedict
Seconded by Director Liversidge

2015-7-27

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Director of Environmental Services' May 15, 2015 memo titled "Burns Lake Return-It Recycling Depot – ICI Recycling and Waste Education Proposal."
2. Further, that the RDBN Board of Directors authorize staff to enter into a contract beginning June 1, 2015 and expiring December 31, 2015 with the Burns Lake Return-It Recycling Depot to fund a recycling project for Burns Lake and area as outlined in the proposal received by the Regional District on May 15, 2015 in the amount of \$27,000 (excluding taxes).
3. Further, that the RDBN Board of Directors authorize staff to enter into a contract beginning June 1, 2015 and expiring December 31, 2015 with Cascades Recycling Inc. to cover costs associated with placement of bins, transportation, processing and marketing of collected ICI sector materials at the BLRRD (Burns Lake Return-It Recycling Depot)."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place regarding the location of a centralized hub within the RDBN for the delivery of Industrial, Commercial and Institutional (ICI) Recycling. Janine Dougall, Director of Environmental Services explained that some businesses in Burns Lake currently have contracts in place and the cardboard collected is hauled to Smithers for further processing. Possible future changes were discussed and how to effectively manage the ICI component of recycling.

ENVIRONMENTAL SERVICES CORRESPONDENCE

Smithers and Area Recycling
Society – Update

Moved by Director Repen
Seconded by Director Fisher

2015-7-28

"That the Regional District of Bulkley-Nechako Board of Directors receive the correspondence from the Smithers and Area Recycling Society RE: Update."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place regarding the impacts of Smithers and Area Recycling Society (SARS) no longer providing a location for the delivery of Industrial Commercial and Institutional (ICI) cardboard recycling for further processing. Janine Dougall, Director of Environmental Services explained the cardboard volume currently being delivered to SARS. Hauling the ICI cardboard to Prince George was discussed.

ENVIRONMENTAL SERVICES CORRESPONDENCE (CONT'D)

Commercial cardboard bans were discussed and some municipalities within the RDBN are starting to implement or work on a plan to implement cardboard bans in their communities' collection programs.

Director Thiessen mentioned that the District of Vanderhoof is in the process of implementing a ban of commercial cardboard pickup via municipal garbage collection.

Discussion took place regarding:

- cost of landfilling vs cost of recycling;
 - challenges understanding the cost of landfilling;
 - Recycling on strictly a cost basis and not considering social benefits is typically higher than landfilling;
- MMBC (Multi-Material B.C.) is strictly a residential program and is for residential customers, not ICI;

Director Fisher mentioned that he is exploring options with a company based in Edmonton, B.C. and a company based in Abbotsford, B.C. in regard to the setup of small communities with recycling processing.

Chair Miller cautioned the enforcement of a cardboard ban. It requires having existing opportunities in place for cardboard recycling and it's important to avoid impacts to tax payers.

Director Repen spoke to having scales to capture the amount of ICI cardboard being brought to recycling facilities and charging the business for the disposal of their cardboard up front.

The provincial regulation for residential and ICI recycling was discussed. Producers are paying for what they sell to the residential customer, not packaging they supply to the ICI sector. The producers that are providing packaging for products consumed by residential customers are paying MMBC to take back that packaging. The larger packaging boxes that are used to transport products to commercial business are not being paid for by industry. The challenges faced by the recycling depots in distinguishing and capturing the volumes of ICI cardboard being brought to the facilities was discussed.

Chair Miller noted that when the recycling of used oil was implemented it was done in isolation in small areas of the province thus was not successful at the start. He noted the importance of municipalities implementing the banning of commercial cardboard pickup needing to be done in conjunction with region wide bans at the landfills.

ENVIRONMENTAL SERVICES CORRESPONDENCE (CONT'D)

Moved by Director Repen
Seconded by Director Fisher

2015-7-29

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to draft a letter to the Provincial Government in regard to the BC Recycling regulations in rural B.C. regarding not including ICI (Industrial, Commercial, Institutional) under the BC Recycling Regulations and address the issue with MMBC (Multi-Material B.C.) and the Ministry of Environment; and further, that businesses be informed of future implementation of material bans and that once bans are in place businesses will be encouraged to contact their local MLA and Multi-Material B.C. with any concerns."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place regarding a possible implementation date of January, 2016 for a cardboard ban at RDBN Landfills and Transfer Stations. Contacting Regional Districts throughout B.C., the Chamber of Commerce in the RDBN and processing companies with the direction in which the RDBN is moving forward was brought forward for discussion. It is prudent for municipalities to forward the information also.

The Regional Board expressed its desire to continue to work towards expanding residential recycling programs in Houston, Fraser Lake and Vanderhoof.

Director MacDougall brought forward the possibility of having a day long strategic meeting to discuss all of the aspects of a region wide cardboard ban from the landfills and transfer stations.

Moved by Director MacDougall
Seconded by Director Fisher

2015-7-30

"That the Regional District of Bulkley-Nechako Board of Directors host a Strategic Workshop regarding region wide banning of cardboard at RDBN Landfills and Transfer Stations."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Further discussion took place in regard to drafting a resolution regarding cardboard recycling for the Union of B.C. Municipalities Convention in September, 2015.

Break for lunch at 12:35 p.m.

Reconvened at 1:12 p.m.

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VERBAL REPORTS

Director Greenaway – Update

Director Greenaway reported that he has just recently completed six weeks in the Prince George Cancer Clinic. He spoke of the excellent care he received at the facility.

Colleymount Road

Director Benedict noted that a discussion took place with the Ministry of Transportation and Infrastructure regarding the condition of Colleymount Rd. There are no funds being allocated for the repair of Colleymount Rd. She mentioned when traveling Colleymount Rd. in its entirety the road continues to deteriorate. Director Benedict spoke of the importance of lobbying the provincial government to allocate funding to repair the road. Discussion took place regarding the importance of secondary roads to rural Canada.

Wet'suwet'en First Nation -New Administration Building Open House

Alternate Director Illes mentioned that the Wet'suwet'en First Nation is having an Open House at their new administrative building in Palling today. Anyone wishing to attend may do so.

Endako Mine

Director Lindstrom stated that Endako Mine is planning to make an announcement this week.

North Central Local Government Association Annual Convention in Prince George, May 6-8, 2015

Director Parker spoke of attending the North Central Local Government Association Annual Convention in Prince George May 6-8, 2015. He mentioned that it was very informative and a great opportunity to network and speak with RDBN Directors.

Reckitt Benckiser Regarding Reforestation of Agricultural Lands

Director Parker indicated that he has been dealing with the issue regarding Reckitt Benckiser in regard to reforestation of agricultural lands and carbon credits.

Flood Situation in Vanderhoof

Director Thiessen noted concerns and issues regarding the flood situation in Vanderhoof and the flow levels in the Nechako River and reservoir controlled by Rio Tinto Alcan. He mentioned that due to changes to the rivers topography in comparison to flood levels in 2007 the levels are now a foot higher. The rise in river flow levels have risen rapidly. Rio Tinto Alcan has indicated that the District of Vanderhoof needs to prepare for flow levels of 800 m³ per second. Director Thiessen contacted the provincial government and was informed that Rio Tinto Alcan makes the decisions in regard to the Nechako River and reservoir. Concerns were brought forward regarding management of the river.

Discussion took place regarding the provincial priorities outlined in regard to wildfire activity and that flooding does not follow the same priorities.

Director Thiessen noted that a community meeting is being held this evening. Cheslatta Nation has been invited to attend. Cheslatta Nation has extended an invitation to Mayor Thiessen to join them when they do a flyover of the reservoir.

Director Thiessen thanked Gail Chapman, CAO and Deborah Jones-Middleton, Manager of Protective Services for their assistance during the current flooding in Vanderhoof.

VERBAL REPORTS (CONT'D)

Director Thiessen spoke to the costs and impacts to the District of Vanderhoof regarding the flooding. He also noted that when dealing with this situation regular business has to be put on hold.

Discussion took place regarding the responsibility of industry in regard to impacts to communities by their resource extraction/utilization.

Paving on Highway 27

Director MacDougall mentioned that paving has begun on Highway 27 from Bayside Road to the Stuart River Bridge in Fort St. James.

Green Energy Plant Tour in Fort St. James

Director MacDougall noted that, along with Director Thiessen, he toured the Green Energy Plant in Fort St. James. Completion and commissioning is currently scheduled for June, 2016.

Resolution to Union of BC Municipalities RE: Building Code Requirements for Steepness on Ramps

Director MacDougall spoke with Spinal Cord Injury BC while attending NCLGA May 6-8, 2015 and concerns were brought forward regarding BC Building Code requirements for steepness of wheelchair accessible ramps. The allowable grade is too steep to provide good accessibility. He will forward the resolution being supported by the City of Dawson Creek, Peace River Regional District, and the District of Fort St. James regarding the issue.

Thank You and Offer of Assistance

Director MacDougall thanked Ms. Chapman and staff for all the hard work during the Bobtail Lake Fire and the flooding in the region. Director MacDougall offered assistance to Director Thiessen in regard to the flooding currently taking place in Vanderhoof.

Director Fisher also thanked staff for the continuous updates regarding wildfire and flooding occurring in the Regional District.

Pedestrian Bridge over the Bulkley River in Smithers

Director Fisher reported that there is renewed interest in Smithers to construct a pedestrian bridge across the Bulkley River and he is currently assisting with the potential project.

Cluculz Lake Meeting Re: Bobtail Lake Fire

Director Petersen mentioned that he attended the meeting at Cluculz Lake May 14, 2015 regarding the Bobtail Lake Fire along with Gail Chapman, CAO, and Deborah Jones-Middleton, Protective Services Manager. The Fire Chief, RCMP, and Search and Rescue were also in attendance. Director Petersen spoke to the closeness of the fire to Cluculz Lake. There were Structural Protection Units utilized during the fire and no structures were lost. The fire is contained but still burning so at this time the area is still under an Evacuation Alert.

Flood Watch in Telkwa

Director Repen noted that due to rising levels in the Bulkley River Telkwa has been on flood watch. Due to the unique water system in place for the Village of Telkwa close monitoring has taken place in regard to rising river levels.

VERBAL REPORTS (CONT'D)

Thank You to Staff

Chair Miller expressed his appreciation for the work that staff has done in regard to the Bobtail Lake Fire and the flood issues throughout the entire region. He mentioned the commitment of staff and dedication over the length of time that these events have occurred.

Chair Miller brought forward concerns regarding the ability to access resources due to the responsibilities being passed to local government.

Chair Miller met with Minister John Rustad, MLA Nechako Lakes during an OBAC meeting on May 15, 2015 to discuss the ability to access resources during events such as the event the Regional District of Bulkley-Nechako currently dealt with in regard to numerous events occurring at the same time.

Chair Miller mentioned that Regional District Chief Administrative Officers in Northern B.C. are drafting a plan to address the needs of Regional Districts in years where a multitude of events occur.

Insurance for Community Halls

Director Benedict mentioned that she attended a meeting at the Wisteria Community Hall which is operated by the Tweedsmuir Recreation Commission. The hall is very old and there is a want to renovate thus grant funding has been applied for and approved, but there is a requirement for Insurance on the facility. Insurance companies are not willing to insure the building due to distance and condition of the building, but they can't utilize the grant funding until the insurance requirement is met. Director Benedict asked if other Directors had experienced this issue in their regions. A further concern is that if they can get insurance the cost is prohibitive. In Electoral Area "E" there are five community halls and only one with insurance. Staff is working on the issue.

Receipt of Verbal Reports

Moved by Director MacDougall
Seconded by Director Petersen

2015-7-31

"That the verbal reports of the various Regional District of Bulkley-Nechako Directors be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION CORRESPONDENCE

RDBN Letter to the Honourable Christy Clark, Premier and Rio Tinto Alcan RE: Nechako Reservoir Water Use Plan

Moved by Director Petersen
Seconded by Director Thiessen

2015-7-32

"That the Regional District of Bulkley-Nechako Board of Directors ratify the letter to the Honourable Christy Clark, Premier and Rio Tinto Alcan re: Nechako Reservoir Water Use Plan; and further, that the letter be forwarded to the Honourable John Rustad, Minister of Aboriginal Relations and Reconciliation, MLA Nechako Lakes and the Honourable Steve Thomson, Minister of Forests, Lands and Natural Resource Operations."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION CORRESPONDENCE (CONT'D)

Administration
Correspondence

Moved by Director MacDouall
Seconded by Director Lindstrom

2015-7-33

"That the Regional District of Bulkley-Nechako Board of Directors receive the following correspondence:

- Town of Smithers – Highway 16 Bulkley River Bridge;
- Auditor General for Local Government - Annual Service Plan for 2015/16 – 2017/18;
- Auditor General for Local Government - Audit Report on the District of Sechelt;
- Heart & Stroke Foundation – Update on HSF’s BC Public Access to Defibrillation (BC PAD) Program;
- Community Development Institute – Learning Circles: What is their potential in Aboriginal community economic development?;
- North Central Local Government Association – NCLGA April Newsletter;
- Union of B.C. Municipalities
 - Review of Basic Telecommunications Services Underway
 - NEB Seeks Feedback on Emergency Management Information
 - UBCM, MARR Joint Working Group Update
 - Healthy Communities Committee Update
 - UBCM Meets with National Energy Board
 - Executive Meeting Highlights
 - Liquor Policy Changes Underway
 - Elected Official Seminars Now Online."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

INVITATIONS

Invitations

Moved by Director Greenaway
Seconded by Alternate Director Illes

2015-7-34

"That the Regional District of Bulkley-Nechako Board of Directors receive the following invitations:

- Canada North Resources Expo - May 29-30, 2015 – Prince George, B.C.;
- University of Northern B.C. – 25th Anniversary Community Celebration."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

FINANCIAL

Operating Accounts
-April, 2015

Moved by Director MacDougall
Seconded by Alternate Director Illes

2015-7-35

"That the Regional District of Bulkley-Nechako Board of Directors ratify the Operating Accounts – Paid April, 2015."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ACTION LISTS

Action Lists

Moved by Director Parker
Seconded by Alternate Director Illes

2015-7-36

"That the Regional District of Bulkley-Nechako Board of Directors receive the Action Lists for April and March, 2015."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

BYLAWS

BYLAWS FOR ADOPTION

No. 1722 – Round Lake Rural
Fire Protection Service
Establishment Bylaw

Moved by Director Fisher
Seconded by Director Repen

2015-7-37

"That "Round Lake Rural Fire Protection Service Establishment Bylaw No. 1722, 2015" be adopted this 28th day of May, 2015."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

No. 1723 – Round Lake Rural
Loan Authorization Bylaw

Moved by Director Fisher
Seconded by Director Repen

2015-7-38

"That "Round Lake Rural Fire Protection Loan Authorization Bylaw No. 1723, 2015" be adopted this 28th day of May, 2015."

(All/Weighted/Majority)

CARRIED UNANIMOUSLY

BYLAW FOR FIRST, SECOND, THIRD READING AND ADOPTION

No. 1740 – Round Lake Rural
Fire Protection Temporary
Borrowing Bylaw

Moved by Director Fisher
Seconded by Director Repen

2015-7-39

"That "Round Lake Rural Fire Protection Temporary Borrowing Bylaw No. 1740, 2015" be given first, second, third reading, and adoption this 28th day of May, 2015."

(All/Weighted/Majority)

CARRIED UNANIMOUSLY

READING FILE

Reading File

Moved by Director MacDougall
Seconded by Director Petersen

2015-7-40

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Reading File:

INVITATION

-Canada North Resources Expo May 29 & 30, 2015 – CN Centre Prince George, BC;
-4th Industrial Wood Pellets for Coal Plant Co-Firing/Conversions June 16-18, 2015 Minneapolis, USA;

READING FILE (CONT'D)

CORRESPONDENCE:

- Auditor General for Local Government – Learnings from Local Government Capital Procurement Projects and Asset Management Programs;
- BC Chamber of Commerce – Federal Budget 2015;
- BC Chamber of Commerce - Public Affairs Update
 - May 11, 2015
 - May 4, 2015
 - April 27, 2015;
- BC Community Forest Association – Newsletter April 2015;
- BC Forest Safety Council – Logging Truck Safety;
- BC Healthy Communities – Spring Newsletter;
- Canfor Corporation – News Release
 - May 4, 2015
 - April 29, 2015;
- Clean Energy Review:
 - May 19, 2015 – Hydro a Go-Go
 - May 11, 2015 – Four Times the Power
 - April 27, 2015 – Climate Rising;
- Community Development Institute – Learning Circles: What is Their Potential in Aboriginal Community Economic Development?
- Federation of Canadian Municipalities - FCM News Week of:
 - May 11, 2015
 - May 8, 2015
 - May 4, 2015
 - May 1, 2015;
- Federation of Canadian Municipalities – President's Corner May 2015;
- Federation of Canadian Municipalities – Request for Proposals (RFP) to Host FCM's 2020 Annual Conference and Trade Show;
- Federation of Canadian Municipalities – Offers Support and Solidarity to Victims of Nepal Earthquake;
- Initiatives Prince George – April "On the Move" Newsletter and Economic Update;
- Ministry of Forests, Lands and Natural Resource Operations
 - Open Fires Restricted in the Prince George Centre;
- Ministry of Forests, Lands and Natural Resource Operations
 - Update from the Minister – April 2015;
- Ministry of Forests, Lands and Natural Resource Operations
 - Aggressive Fire Activity Seen on Little Bobtail Lake Wildfire;
- Ministry of Transportation and Infrastructure – Bulkley-Stikine Service Area – Bulkley Nass 25 – 2015 Public Notice #10;
- Nechako Reservoir Update - Flow Facts:
 - May 20, 2015
 - May 13, 2015
 - May 6, 2015
 - May 1, 2015
 - April 24, 2015;
- Northern Health – HEAL ebrief – April 23, 2015;
- Northern Health – News Release May 8, 2015 – Canada Winter Games Preparedness Work;

READING FILE (CONT'D)

CORRESPONDENCE (CONT'D):

- Northern Health News Release – April 23, 2015 – Northern Health to Help Provide Kindergarten Students with a Healthy Start in Smithers;
- Northern Health News Release – April 30, 2015 – Northern Health to Help Provide Kindergarten Students with a Healthy Start in Vanderhoof;
- Northern BC Tourism – News from Northern BC Tourism – May 2015;
- Prince Rupert Gas Transmission – Project Activity Update
–April 22, 2015;
- Social Planning & Research Council of BC – Access Awareness Day – June 6, 2015;
- Thompson Nicola Regional District – The Current
- May 14, 2015
- April 28, 2015;
- Union of BC Municipalities – Contraband Tobacco Sales; Call for Community to Community Applications;
- University of British Columbia – A Magazine for UNBC Alumni and Friends – Spring 2015."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA

British Columbia Ministry of Justice – "Emergency Communications Service Delivery in British Columbia – Police Communication Centres and 911 PSAP – Strategic Vision Discussion Paper – March 2015"

Moved by Alternate Director Illes
Seconded by Director Benedict

2015-7-41

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Protective Services Manager's April 30, 2015 memo titled " British Columbia Ministry of Justice – "Emergency Communications Service Delivery in British Columbia – Police Communication Centres and 911 PSAP – Strategic Vision Discussion Paper – March, 2015".
2. That the Regional District of Bulkley-Nechako Board of Directors respond to the British Columbia Ministry of Justice report discussion items."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION CORRESPONDENCE

RDBN Letter to Real Estate Foundation of BC- Advancing Nechako River Watershed Health

Moved by Director Greenaway
Seconded by Director MacDougall

2015-7-42

"That the Regional District of Bulkley-Nechako Board of Directors provide a letter of support to the Real Estate Foundation of BC regarding Advancing Nechako River Watershed Health."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION CORRESPONDENCE (CONT'D)

Northwest B.C. Resource
Benefits Alliance- Northwest
British Columbia Resource
Benefits Alliance

Moved by Director Thiessen
Seconded by Director Liversidge

2015-7-43

"That the Regional District of Bulkley-Nechako Board of Directors receive the correspondence from the Northwest B.C. Resource Benefits Alliance regarding Northwest British Columbia Resource Benefits Alliance."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADJOURNMENT

Moved by Director MacDougall
Seconded by Director Petersen

2015-7-44

"That the meeting be adjourned at 2:00 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Bill Miller, Chair

Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKO**BULKLEY-NECHAKO RESOURCE LEGACY COMMITTEE**
(Committee of the Whole)**Thursday, June 11, 2015**

PRESENT: Chair Gerry Thiessen

Directors Taylor Bachrach
Eileen Benedict
Shane Brienen
Mark Fisher
Tom Greenaway
Thomas Liversidge
Rob MacDougall
Bill Miller
Rob Newell
Mark Parker
Jerry Petersen
Darcy Repen
Luke Strimbold

Director Absent Dwayne Lindstrom, Village of Fraser Lake

Staff Gail Chapman, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Hans Berndorff, Financial Administrator
Deborah Jones-Middleton, Protective Services Manager
Wendy Wainwright, Executive Assistant

Others Kerry Martin, Burns Lake Community Forest
Daniella Oake, Hampton Affiliates

CALL TO ORDER

Chair Thiessen called the meeting to order at 1:00 p.m.

**SUPPLEMENTARY AGENDA
& AGENDA**Moved by Director Strimbold
Seconded by Director Parker**BNRL.2015-2-1**

"That the Bulkley-Nechako Resource Legacy Committee Meeting Supplementary Agenda be received; and further, that the Bulkley-Nechako Resource Legacy Committee Meeting Agenda of June 11, 2015 be adopted."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MINUTES

Bulkley-Nechako Resource Legacy Committee Meeting Minutes – March 12, 2015

Moved by Director Petersen
Seconded by Director Brienen

BNRL.2015-2-2

“That the Bulkley-Nechako Resource Legacy Committee Meeting Minutes of March 12, 2015 be received.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORT

Bulkley-Nechako Industrial Benefit Position Paper

Moved by Director Repen
Seconded by Director Newell

BNRL.2015-2-3

1. “That the Bulkley-Nechako Resource Legacy Committee endorse the DRAFT “Bulkley-Nechako Industrial Benefit (Legacy) Position Paper.

2. Further, that the Bulkley-Nechako Resource Legacy Committee recommend to the RDBN Board of Directors that the DRAFT Position Paper be forwarded to all Municipalities within the region for Mayor and Council review, input and approval; and further, that municipalities agree not to negotiate legacy funding independently.

3. Upon confirmation of approval of the Bulkley-Nechako Industrial Benefit Position Paper by all municipalities within the region, that the Bulkley-Nechako Resource Legacy Committee recommend that the RDBN Board of Directors endorse the BN Industrial Benefit Position Paper and move forward the initiative with industry and the Province.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Chair Miller spoke of Legacy Funding being a strategic priority of the Regional Board and has been in development and was reiterated as a priority at the RDBN Strategic Planning Session in January, 2015. Concerns were brought forward regarding communities moving forward independently of the Regional District in approaching pipelines. Discussion took place regarding the benefits of moving forward as a Regional Board.

Discussion took place regarding the desire to develop a funding model for the communities. The grant in lieu of taxes model that was implemented for Rio Tinto Alcan was discussed. Hans Berndorff, Financial Administrator explained that the grant in lieu of taxes was not meant to pay for impacts from Rio Tinto Alcan but distributes funds the same way as taxation would if Rio Tinto Alcan was taxed by the province. Industry often will look at investing in the community in which they are trying to develop a social license.

REPORT (CONT'D)

During the development of the Bulkley-Nechako Industrial Benefit Position Paper it was brought forward to municipal CAO's within the RDBN for input.

Discussion took place regarding the communities in the region being a gateway to industry and the huge implications to the region in regard to medical, safe houses, social issues, roads, etc.

The potential to partner with First Nations in bringing forward legacy funding to the province was discussed.

The Peace River resource sharing deal and the potential of having the Chair of the Peace Regional District attend a future RDBN Meeting was brought forward for discussion.

Chair Thiessen noted that municipalities need to review the document and provide input and/or comment. Municipalities need to develop questions that they may have and bring forward to the Regional District Board of Directors.

Discussion took place in regard to the definition of legacy funding, grant funding and one time donations from corporations to communities. Legacy funding was discussed as being a consistent annual stream of revenue that goes to the region to support infrastructure and services that are needed to support industry that comes to the region along with long term funding to mitigate industry impacts similar to the fair share agreement in the northeast. It is different than one time sponsorship by corporations.

Director Fisher spoke of bringing forward the Bulkley-Nechako Industrial Benefit Position Paper to a future Rural Directors Meeting for discussion.

The Bulkley-Nechako Resource Legacy Committee suggested that municipalities define the term "legacy."

SUPPLEMENTARY AGENDA

Office of the Premier
-Revenue Sharing in
in Northwest B.C.

Moved by Director MacDougall
Seconded by Director Liversidge

BNRL.2015-2-4

"That the Bulkley-Nechako Resource Legacy Committee receive the correspondence from the Office of the Premier regarding Revenue Sharing in Northwest B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADJOURNMENT

Moved by Director Miller
Seconded by Director Parker

BNRL.2015-2-5

"That the meeting be adjourned at 1:55 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Gerry Thiessen, Chair

Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKO

BULKLEY-NECHAKO RESOURCE LEGACY COMMITTEE
(Committee of the Whole)

Thursday, March 12, 2015

- PRESENT:**
- Chair Gerry Thiessen
 - Directors Taylor Bachrach
Eileen Benedict
Shane Brienen
Mark Fisher
Tom Greenaway
Dwayne Lindstrom
Rob MacDougall
Bill Miller
Rob Newell
Mark Parker
Jerry Petersen
Darcy Repen
 - Directors Absent Thomas Liversidge, Village of Granisle
Luke Strimbold, Village of Burns Lake
 - Alternate Directors John Illes, Village of Burns Lake
Linda McGuire, Village of Granisle
 - Staff Gail Chapman, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Hans Berndorff, Financial Administrator
Wendy Wainwright, Executive Assistant
 - Others Falko Kadenbach, Vice-President, ABC Communications
Steven Derksen, Area Manager, Burns Lake, ABC
Communications

CALL TO ORDER Chair Thiessen called the meeting to order at 2:53 p.m.

SUPPLEMENTARY AGENDA & AGENDA Moved by Director MacDougall
Seconded by Director Brienen

BNRL.2015-1-1 "That the Bulkley-Nechako Resource Legacy Committee Meeting Supplementary Agenda of March 12, 2015 be received; and further, that the Bulkley-Nechako Resource Legacy Committee Meeting Agenda of March 12, 2015 be adopted."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DISCUSSION ITEM

Resource Works – Exploring
the Potential of BC's
Prosperity Fund

Moved by Director McGuire
Seconded by Director Newell

BNRL.2015-1-2

"That the Bulkley-Nechako Resource Legacy Committee receive
correspondence titled "Resource Works-Exploring the Potential
of BC's Prosperity Fund."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA

Ministry of Forests, Lands and
Natural Resource Operations
-Rural Advisory Council
Members Announced

Moved by Director Bachrach
Seconded by Director Greenaway

BNRL.2015-1-3

"That the Bulkley-Nechako Resource Legacy Committee receive
the correspondence from the Ministry of Forests, Lands and
Natural Resource Operations regarding the Rural Advisory
Council Members Announced."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADJOURNMENT

Moved by Director Brien
Seconded by Director Greenaway

BNRL.2015-1-4

"That the meeting be adjourned at 2:58 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Gerry Thiessen, Chair

Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKO

COMMITTEE OF THE WHOLE MEETING

Thursday, June 11, 2015

- PRESENT:** Chairperson Bill Miller
- Directors Taylor Bachrach
Eileen Benedict
Shane Brienen
Mark Fisher
Tom Greenaway
Thomas Liversidge
Rob MacDougall
Rob Newell
Mark Parker
Jerry Petersen
Darcy Repen
Luke Strimbold
Gerry Thiessen
- Director Absent Dwayne Lindstrom, Village of Fraser Lake
- Staff Gail Chapman, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Hans Berndorff, Financial Administrator
Deborah Jones-Middleton, Protective Services Manager – left at 12:41 p.m.
Wendy Wainwright, Executive Assistant
- Others Kerry Martin, Burns Lake Community Forest – arrived at 12:39 p.m.
Daniella Oake, Hampton Affiliates – arrived at 12:39 p.m.

CALL TO ORDER

Chair Miller called the meeting to order at 11:43 a.m.

AGENDA

Moved by Director Repen
Seconded by Director Bachrach

C.W.2015-5-1

"That the Agenda of the Regional District of Bulkley-Nechako Committee of the Whole meeting of June 11, 2015 be approved."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MINUTES

Committee of the Whole Minutes – April 16, 2015

Moved by Director Petersen
Seconded by Director MacDougall

C.W.2015-5-2

"That the Committee of the Whole meeting minutes of April 16, 2015 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS

2015 UBCM Premier/Cabinet Minister Meetings

The deadline for submission of resolutions to the 2015 Union of B.C. Municipalities is June 30, 2015.

The following 2015 UBCM Premier/Cabinet Minister Meetings and purpose for meetings were discussed:

- **Attorney General and Minister of Justice**
 - o Emergency Services – the number and length of events being experienced;
 - (CAO's of RDBN, RD Fraser-Fort George and Caribou RD working to develop a paper that will outline requirements, levels of coverage required, history of events in the three regions.)
- **Ministry of Health**
 - o Fort St. James Hospital Replacement;
 - o Primary Health Care in Fort St. James;
- **Ministry of Transportation and Infrastructure**
 - o Walking path on the Stuart River Bridge – Fort St. James;
 - o East end of François Lake Road – road closure when water levels in François Lake rises – the road is a life line for residents;
 - o Colleymount Road – proper maintenance and upgrades.

Director Bachrach mentioned that the Town of Smithers would be meeting with Carl Lutz, District Manager, Bulkley-Stikene District in regard to the Bulkley River Bridge in Smithers not having a bike lane and the hazards this has created. Chair Miller noted that he would be willing to attend the meeting also.

Director Petersen reported that in the past a tax had been levied on fuel that was to be used for the repair and upkeep of rural roads.

Director Stimbold reported that the Honourable Terry Lake, Minister of Transportation and Infrastructure will be in Burns Lake in mid-July, 2015.

- **Ministry of Forests, Lands and Natural Resource Operations**
 - o Oversight of Rio Tinto Alcan and its water license on the Nechako River;
 - o Flooding events need to have the same priority criteria as a wildfire event;
- **Premier**
 - o Oversight of Rio Tinto Alcan and its water license on the Nechako River;
 - o Compensation/mitigation for issues caused by Rio Tinto Alcan's control of the Nechako Reservoir and River.

Discussion took place in regard to partnering with Cheslatta Carrier Nation, Saik'uz First Nation and Stellat'en First Nation regarding the impacts of Rio Tinto Alcan's control of the Nechako Reservoir and River.

CN issues will be brought forward through the Federation of Canadian Municipalities (FCM) representatives and working group.

- **Network B.C.**
 - o Rural Connectivity
 - End of 2015 all rural areas in Canada are supposed to have access to a minimum of 5 MB of download speed.

REPORTS (CONT'D)

2015 UBCM Premier/Cabinet Minister Meetings (Cont'd)

Moved by Director Repen
Seconded by Director Parker

C.W.2015-5-3

"That the Committee of the Whole recommend to the Regional District of Bulkley-Nechako that the Regional District work with the District of Vanderhoof to draft a resolution to bring forward at the 2015 UBCM Convention in September, 2015 in regard to applying the British Columbia Emergency Response Management System (BCERMS) Priority ranking to flooding events, ensuring the residents of B.C. are ranked first; and further, that the ranking apply to both natural and unnatural (industry) led events."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Break for lunch at 12:10 p.m.

Reconvened at 12:39 p.m.

British Columbia Earthquake Preparedness Consultation Report

Moved by Director Thiessen
Seconded by Director MacDougall

C.W.2015-5-4

1. "That the Committee of the Whole recommend that the Regional District of Bulkley-Nechako Board of Directors receive the Protective Services Manager's June 3, 2015 memo titled "British Columbia Earthquake Preparedness Consultation Report".
2. That the Committee of the Whole recommend that the Regional District of Bulkley-Nechako Board of Directors submit a letter to the Attorney General and Minister of Justice outlining the concerns of the Regional District and request that the Province increase funding to build a team of experts to take back emergency management and develop a provincial program with the expertise to address the need for enhanced preparedness and response to emergencies in British Columbia."
3. Further that the letter be forwarded to all Regional Districts in the Province."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS (CONT'D)

School District No. 91 Request for MOU Re: Student Work Experience and Apprentice Agreement Moved by Director Thiessen
Seconded by Director Newell

C.W.2015-5-5 "That the Committee of the Whole recommend to the Regional District of Bulkley-Nechako Board of Directors that it approve and execute the Memorandum of Understanding between School District No. 91 and the Regional District of Bulkley-Nechako.

Further, that the Committee of the Whole recommend to the Regional District of Bulkley-Nechako Board of Directors that it authorize staff to work with School District No. 91 toward training opportunities for students."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Administration Reports Moved by Director Greenaway
Seconded by Director Parker

C.W.2015-5-6 "That the Committee of the Whole receive the following Administrative Reports:

- Chief Administrative Officer's May 27, 2015 memo titled "Municipal Finance Authority of BC Financial Forum – March 26, 2015;"
-Chief Administrative Officer's April 29, 2015 memo titled "Regional District CEO/CAO Session – March 24-25, 2015;"
-Manager of Administrative Services' June 3, 2015 memo titled "2015 UBCM Resolution Deadline."

(All/Directors/Majority) CARRIED UNANIMOUSLY

DISCUSSION ITEM

Regional District of Bulkley-Nechako Procedure Bylaw No. 1633, 2012

Discussion also took place regarding bylaws being given first, second, third reading and adoption in one motion. A bylaw can only be given three readings and adoption when the RD Board is in control, e.g. budget bylaws. If a bylaw requires the consent of more than one party or the Minister of Community, Sport and Cultural Development it cannot be given three readings and adoption in one meeting. A suggestion was made to have first and second reading in one motion, third reading in a separate motion and adoption at a future meeting. Concerns were brought forward that the RDBN has one Board Meeting a month and this may impact the speed in which items are moved forward.

- Discussion also took place regarding:
- recording those opposed to a resolution during an RDBN meeting;
 - disclosing of a conflict of interest;
 - Making a decision regarding a delegation presentation at the same meeting a delegation has presented to the Regional Board
 - utilizing technology to be able to allow for the Regional Board to vote on an issue via electronic means;
 - late agenda items;

DISCUSSION ITEM (CONT'D)

Regional District of Bulkley-Nechako Procedure Bylaw No. 1633, 2012 (Cont'd)

Chair Miller noted that staff work to bring forward as few late items as possible but often items received from the province or other agencies require a timely response and must be brought forward for the Board's consideration.

Moved by Director Bachrach
Seconded by Director Fisher

C.W.2015-5-7

"That the Committee of the Whole recommend that the Regional District of Bulkley-Nechako Board of Directors make motions for first and second reading of bylaws in separate motions from third reading and adoption at RDBN Board meetings."

Opposed: Director Benedict CARRIED
 Director Greenaway
 Director Petersen

Moved by Director Bachrach
Seconded by Director Repen

C.W.2015-5-8

"That the Committee of the Whole recommend to the Regional District of Bulkley-Nechako Board of Directors that staff record votes against a motion in the minutes of an RDBN meeting."

(All/Directors/Majority) CARRIED UNANIMOUSLY

ADJOURNMENT

Moved by Director Bachrach
Seconded by Director Greenaway

C.W.2015-5-9

"That the meeting be adjourned at 12:59 p.m."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Bill Miller, Chair

Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKO**COMMITTEE OF THE WHOLE MEETING****Thursday, April 16, 2015**

PRESENT: Chairperson Bill Miller

Directors Taylor Bachrach
Eileen Benedict
Shane Brienen
Mark Fisher
Dwayne Lindstrom
Rob MacDougall
Rob Newell
Mark Parker
Jerry Petersen
Darcy Repen
Luke Strimbold
Gerry Thiessen

Directors Tom Greenaway, Electoral Area "C" (Fort St. James Rural)
Absent Thomas Liversidge, Village of Granisle

Alternate Linda McGuire, Village of Granisle
Directors

Staff Gail Chapman, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Hans Berndorff, Financial Administrator
Janine Dougall, Director of Environmental Services
Corrine Swenson, Manager of Economic Development
Wendy Wainwright, Executive Assistant

Others Stephen Burkholder, General Manager, Pacific Timber – arrived at 12:31 p.m.
Heather Cullen, Director of Project Implementation, Pricing and Tenures, Omineca, Prince George, Ministry of Forests, Lands and natural Resource Operations – arrived at 12:31 p.m.
Karl Garrett, Mill Manager, Pacific Timber – arrived at 12:31 p.m.
Terry Lazaruk, CanFor
Martin Littlejohn, Western Canada Mountain Bike Tourism Association – Via Teleconference – 11:20 a.m. to 11:48 a.m.
Patrick Lucas, David Nairne & Associates – Via Teleconference – 11:20 a.m. to 11:48 a.m.
Diane Mackay, Fire Centre Manager, Northwest Fire Centre, Ministry of Forests, Lands and Natural Resource Operations – arrived at 12:31 p.m.

CALL TO ORDER

Chair Miller called the meeting to order at 11:18 a.m.

**SUPPLEMENTARY
AGENDA & AGENDA**

Moved by Director Benedict
Seconded by Alt. Director McGuire

C.W.2015-4-1

"That the Supplementary Agenda be received and dealt with at this meeting; and further, that the Agenda of the Regional District of Bulkley-Nechako Committee of the Whole meeting of April 16, 2015 be approved."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MINUTES

Committee of the Whole
Minutes – March 12, 2015

Moved by Director Petersen
Seconded by Director Newell

C.W.2015-4-2

"That the Committee of the Whole meeting minutes of March 12, 2015 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DELEGATION

**NORTHERN BC MOUNTAIN BIKE RECREATION AND TOURISM DEVELOPMENT
STRATEGY – VIA TELECONFERENCE – Martin Littlejohn, Western Canada Mountain Bike
Tourism Association and Patrick Lucas, David Nairne & Associates RE: Update**

Chair Miller welcomed Martin Littlejohn, Western Canada Mountain Bike Tourism Association and Patrick Lucas, David Nairne & Associates.

A PowerPoint Presentation was provided.

Northern BC Mountain Bike Recreation and Tourism Development Strategy

Northern BC Mountain Bike Tourism Strategy

- Partnership between MBTA (Mountain Bike Tourism Association) & Northern BC Tourism;
- Goals:
 - o Establish the economic viability for northern communities to collaborate;
 - o Develop a strategy to increase visitation rates, revenues, funding, trails, etc.

Northern BC Mountain Bike Recreation & Tourism Area

- Terrace;
- Smithers;
- Telkwa;
- Houston;
- Burns Lake;
- Fraser Lake;
- Fort St. James;
- Vanderhoof;
- Prince George;
- Mackenzie;
- McBride;
- Valemount.

DELEGATION (CONT'D)**NORTHERN BC MOUNTAIN BIKE RECREATION AND TOURISM DEVELOPMENT STRATEGY – VIA TELECONFERENCE – Martin Littlejohn, Western Canada Mountain Bike Tourism Association and Patrick Lucas, David Nairne & Associates RE: Update**

Northern BC has the potential to become a significant destination for mountain bike recreation and tourism.

Mountain Bike Travellers are seeking opportunities and destinations that can provide a broad diversity and variety of riding experiences that the communities of northern BC can best provide through collaboration.

Key Findings

- Mountain bike recreation has significant social & community benefits:
 - o Participation rose over 400% between 1987 & 2000;
 - o 21% of BC residents participate in Mountain Bike biking;
- Mountain Bike tourism generates significant economic benefits:
 - o Mountain bike tourists are motivated to travel;
 - o Awareness of Northern BC is growing;
- Mountain bike tourism is a growing and increasingly lucrative market:
 - o Sea to Sky corridor: trails generated \$10.3 million in visitor spending in 2006, 200 jobs;
 - o Squamish: \$8 million annually (2013);
 - o Rossland & Golden: \$500,000 to \$1,000,000 annually;
 - o Cariboo Chilcotin: \$1.61 million annually;
 - o Oregon: 4 Mountain Bike bike events generate \$2.6 million annually;
 - o 7 Stanes – Scotland: \$16.4 million (CAD) annually.

Regional Collaboration

- Regions that engage in collaboration experience:
 - o Substantial growth in number of riders on trails;
 - o More visitors;
 - o More economic activity;
 - o More employment;
 - o Increased value of the mountain bike recreation & tourism sector;
 - o Greater participation in regional mountain bike events.

What are Mountain bikers looking for? Trails!

- Diversity & progressive challenges;
- Offering unique experiences & designed to the highest standard;
- Well maintained;
- Quality over quantity;
- Epic or signature trails are important attractions.

Other Key elements

- Travel & Transportation;
- Seasonal considerations;
- Reputation;
- Culture;
- Costs;
- Events & festivals;
- Supporting amenities & accommodations.

DELEGATION (CONT'D)**NORTHERN BC MOUNTAIN BIKE RECREATION AND TOURISM DEVELOPMENT STRATEGY – VIA TELECONFERENCE – Martin Littlejohn, Western Canada Mountain Bike Tourism Association and Patrick Lucas, David Nairne & Associates RE: Update****Northern BC as a mountain bike destination****Impression of Northern BC**

- No trails!
- Short season!
- Isolated!
- Too Far!
- No Information!
- Hard to reach!
- **BUGS!!**

Intention of visiting Northern BC

- As awareness improves, intention increases;

Travel motivations & preferences

- Majority will travel by car;
- Seeking information on trail loops, itineraries & circle routes;

Sources of Information

- Recommendation from friends (reputation);
- Video & photography;
- Mountain bike related websites (mountainbikingbc.ca).

Most immediate opportunity for growth?

- Local Markets;
- Create awareness and increase participation throughout the region;
- Encourage new riders & demographics (women and families);

Inter-regional & provincial market

- BC residents represent 61% of leisure travelers to northern BC & 51% of total leisure travel spending;
- Mountain bike travelers survey indicated a strong likelihood of travel to northern BC (17%);
- Yellowhead corridor could attract significant riders from within the province;

Inter-provincial market

- Largest potential market: Alberta as well as the Yukon;
- Sport is growing rapidly in the province;
- Proximity to highways from Alberta can impact tourism;
- Albertans represent 15% of visitors to mountainbikingbc.ca.

Target Markets

- US market:
 - o 2006 study showed 135,000 US visitors visited BC for mountain biking;
 - o Visitors from Washington & Alaska enter region via ferry – 250,000 passengers in 2012;
 - o Alaska is a strong attraction, visitors may be compelled to stay longer in the Yellowhead corridor for riding opportunities.
- International market:
 - o Substantial number of international visitors in BC for mountain biking each year;
 - o German visitors show greatest interest;
 - o International visitors are drawn by scenery;
 - o Mountain biking is growing rapidly in Europe and other regions around the world;
 - o BC is recognized as a primary destination

DELEGATION (CONT'D)

NORTHERN BC MOUNTAIN BIKE RECREATION AND TOURISM DEVELOPMENT STRATEGY – VIA TELECONFERENCE – Martin Littlejohn, Western Canada Mountain Bike Tourism Association and Patrick Lucas, David Nairne & Associates RE: Update

Mountain Bike Recreation & Tourism Development Regional Strategies

- Support the growth of mountain bike recreation;
- Regional branding strategy;
- Regional trails & tourism committee or group;
- Coordinate festivals & events;
- Provide trip itineraries & circle routes;
- Regional race series;
- Regional marketing strategy.

Mountain Bike Recreation & Tourism Development Community Strategies

- Build capacity;
- Clear visions & planning for trails & mountain bike recreation;
- Foster mountain bike culture & community;
- Build mutually supportive partnerships;
- Develop sustainable trails & infrastructure;
- Support local businesses;
- Ensure trails are maintained;
- Monitor, evaluate & report on social and economic impacts.

Mountain Bike Recreation & Tourism Development Regional District Strategies

- Access to land;
- Trail & infrastructure planning;
- Support trail development & maintenance;
- Technical & permitting support;
- Funding through grants & local taxes;
- Insurance;
- Regional trail coordinators;
- Regional trail maintenance.

Next Steps

- Implementation planning (Spring/summer 2015);
- Regional working group (summer 2015);
- Branding strategy (summer/fall 2015).

Discussion took place regarding the challenges of accessing funding for the maintenance of trails. The North Shore Mountain Biking Association has initiated a trail adoption plan and partnerships with local businesses that help support the maintenance of trails. Some groups have also implemented a trail pass system to generate small amounts of revenue to assist with trail maintenance. Mr. Nairne suggested a grant opportunity is an aboriginal youth program wherein youth trail crews work with mountain bike clubs to maintain trails.

Director Repen spoke of a concept route through the Telkwa pass that a group of individuals are working on in Telkwa to develop a mountain bike experience through the region which would build on events already taking place.

Director Fisher brought forward the potential to partner with other groups such as Spinal Cord Injury BC to fund, develop and promote accessibility for trails in the region.

Chair Miller thanked Messrs. Littlejohn and Lucas for attending the meeting via teleconference.

REPORT & CORRESPONDENCE

Report and Correspondence

Moved by Director Strimbold
 Seconded by Director Parker

C.W.2015-4-3

"That the Committee of the Whole receive the following:

Report:

-Manager of Regional Economic Development's April 7, 2015 memo titled "SWOT Update";

Correspondence:

-"BC Emergency Health Services and Northern Health – Fort St. James as one of Three Communities for the Launch of British Columbia's First Community Paramedicine Initiative";
 -"University of Northern B.C. (UNBC) – Community Development Institute Spring 2015 Community Speaker Series – Building a Revitalized Future: The Role of Community Leadership and Vision – Prince George Public Library – April 15, 2015 – 7:00- 8:00 p.m.";
 -"Southern Interior Beetle Action Coalition – Keeping it Rural 2015 Conference Agenda – Salmon Arm, B.C. – May 26-28, 2015";
 -"Coastal GasLink – April, 2015 Information Sessions."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place regarding the correspondence titled "BC Emergency Health Services and Northern Health – Fort St. James as One of Three Communities for the Launch of British Columbia's First Community Paramedicine Initiative". The possibility of having an information session provided to the Stuart-Nechako Regional Hospital District and the Regional District of Bulkley-Nechako in regard to the initiative was brought forward for discussion.

Break for lunch at 12:00 p.m.

Reconvened from lunch at 12:31 p.m.

DISCUSSION ITEM

Regional District of Bulkley
-Nechako Procedure
Bylaw No. 1633, 2012

Moved by Director Lindstrom
 Seconded by Director Repen

C.W.2014-4-4

"That the Committee of the Whole defer the Discussion Item – Regional District of Bulkley-Nechako Procedure Bylaw No. 1633, 2012 to the May 14, 2015 Committee of the Whole Meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA

INVITATION

The BC Jobs Plan Webinar Series- Small Business: Resources from Small Business BC – April 23, 2015

Moved by Director MacDougall
Seconded by Director Petersen

C.W.2015-4-5

"That the Committee of the Whole receive the Invitation titled "The BC Jobs Plan Webinar Series – Small Business: Resources from Small Business BC – April 23, 2015."

(All/Directors/Majority) CARRIED UNANIMOUSLY

NEW BUSINESS

Condition of Colleymount Rd.

Director Benedict spoke to the safety concerns in regard to travelling on Colleymount Rd. The road and banks along the road are sloughing and are in poor condition. The road is also too narrow in many areas for two way traffic. She noted that Colleymount Rd. has a high level of industrial logging truck traffic, tourism traffic along with the public and school buses. The road requires upgrading to address the level and types of traffic utilizing Colleymount Rd. along with the safety concerns regarding the poor conditions of the road.

Concerns were also brought forward regarding the maintenance of Colleymount Rd. and other secondary roads.

Moved by Director Benedict
Seconded by Director Petersen

C.W.2015-4-6

"That the Committee of the Whole recommend that the Regional District of Bulkley-Nechako Board of Directors write a letter to the Ministry of Transportation and Infrastructure regarding the need to allocate funding for safety upgrades to Colleymount Rd.; and further, that the letter be forwarded to WorksafeBC, John Rustad, MLA Nechako Lakes and Lakes District Maintenance (LDM)."

(All/Directors/Majority) CARRIED UNANIMOUSLY

ADJOURNMENT

Moved by Alt. Director McGuire
Seconded by Director Petersen

C.W.2015-4-7

"That the meeting be adjourned at 12:42 p.m."

(All/Directors/Majority) CARRIED UNANIMOUSLY

REGIONAL DISTRICT OF BULKLEY-NECHAKO**FORESTRY COMMITTEE MEETING**
(Committee of the Whole)**Thursday, June 11, 2015**

PRESENT:	Chair	Rob MacDougall
	Directors	Taylor Bachrach Eileen Benedict Shane Brienen Mark Fisher Tom Greenaway Dwayne Lindstrom Thomas Liversidge Bill Miller Rob Newell Mark Parker Jerry Petersen Darcy Repen Luke Strimbold Gerry Thiessen – left at 2:34 p.m.
	Director Absent	Dwayne Lindstrom, Village of Burns Lake
	Staff	Gail Chapman, Chief Administrative Officer Cheryl Anderson, Manager of Administrative Services Hans Berndorff, Financial Administrator Deborah Jones-Middleton, Protective Services Manager Wendy Wainwright, Executive Assistant
	Others	Kerry Martin, Burns Lake Community Forest Daniella Oakes, Hampton Affiliates
<u>CALL TO ORDER</u>		Chair MacDougall called the meeting to order at 1:57 p.m.
<u>AGENDA</u>		Moved by Director Miller Seconded by Director Bachrach
<u>F.C.2015-4-1</u>		“That the Forestry Committee Meeting Agenda of June 11, 2015 be adopted as amended.”
	(All/Directors/Majority)	<u>CARRIED UNANIMOUSLY</u>
<u>MINUTES</u>		
<u>Forestry Committee Meeting Minutes – April 16, 2015</u>		Moved by Director Miller Seconded by Director Petersen
<u>F.C.2015-4-2</u>		“That the Forestry Committee Meeting Minutes of April 16, 2015 be received.”
	(All/Directors/Majority)	<u>CARRIED UNANIMOUSLY</u>

CORRESPONDENCE

Correspondence

Moved by Director Petersen
Seconded by Director Greenaway

F.C.2015-4-3

“That the Forestry Committee receive the following correspondence:

- Ministry of Forests, Lands and Natural Resource Operations regarding the Morice Apportionment 2015;
- Forest Practices Board regarding Fuel Management in the Wildland Urban Interface – Update;
- FireSmart Canada – Local FireSmart Representative Training Workshop.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Chair MacDougall mentioned the importance of communities taking ownership of working to FireSmart their communities. Staff will invite Wildfire Management Branch representatives to a future meeting to discuss the FireSmart Canada Community Recognition Program.

Director Miller brought forward the Forest Practices Board correspondence regarding Fuel Management in Wildland Urban Interface – Update. Director Miller brought forward the possibility of facilitating a gathering with industry, Ministry of Forests, Lands and Natural Resource Operations, Wildfire Management Branch and licensees to facilitate a conversation in regard to roles and responsibilities regarding Wildland Urban Interface.

Moved by Director Miller
Seconded by Director Greenaway

F.C.2015-4-4

“That the Forestry Committee recommend that the Regional District of Bulkley-Nechako Board of Directors direct staff to organize a gathering with industry, Ministry of Forests, Lands and Natural Resource Operations, Wildfire Management Branch and licensees to facilitate a conversation in regard to roles and responsibilities regarding Wildland Urban Interface.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Miller mentioned that he would bring forward the information to the Omineca Beetle Action Coalition on June 12, 2015 for consideration of assistance in organizing the meeting.

Al Gorley, Triangle Resources Inc. was discussed as a potential facilitator.

Discussion took place regarding a timeline to host the gathering. Staff will determine response from participants as to attending the gathering in the summer months of 2015.

DISCUSSION ITEMS

1. Federal Endangered Species

a. Possible impact upon forestry in B.C.

Director Miller explained that the Federal Government through the Federal Ministry of Environment is proposing Federal Endangered Species regulations to address migratory bird populations that will make it impossible for the forest industry to log between spring (break up) to mid-summer (August). Industry is aware of the possible changes and is very concerned with the shortened timeframe to log. Industry is meeting to develop recommendations to forward to the Federal Government. Director Miller is in contact with representatives from Babine Forest Products and will continue to update the Forestry Committee regarding the issue.

2. Replanting of Burned Areas/ Enforcement

Director Thiessen spoke to the trend of increasingly larger wildfires. Discussion took place regarding having representative(s) from Ministry of Forests, Lands and Natural Resource Operations to speak to the replanting of burned areas and the enforcement of that replanting.

Director Miller mentioned that he spoke to the northern representative at the Federation of Canadian Municipalities Convention on June 4-8, 2015 in Edmonton, AB. regarding federal pine beetle funding that was promised in 2007 for pine beetle impacted regions. Chair MacDougall explained that the bioenergy plants can utilize some of the burned fibre, so utilization of that fibre as soon as possible would enable the ability to replant the trees.

Chair Miller stated as local government leaders it is important to lobby the Federal Government regarding the funding that was promised and to bring the issue forward with Members of Parliament in the region. Chair Miller will bring forward the information to the Omineca Beetle Action Coalition meeting on June 12, 2015.

Discussion took place in regard to having the representatives nominated for Member of Parliament to be invited to attend a future Regional District meeting to discuss issues brought forward. Staff will invite Federal Government Members of Parliament to discuss Mountain Pine Beetle funding, CN Rail Safety issues. Further questions can be forwarded to staff.

3. Slash Burning Of Logged Areas

Director Thiessen spoke to the burning of the slash in logged areas. He spoke to the hazards associated with the piles being fuel sources during wildfire events. Chair Miller noted the importance for the Forestry Committee to have open discussions with stakeholders as to the importance of fire mitigation. Chair MacDougall spoke to the rules in place for forest licenses and licensees agreements to address hazard abatement.

Discussion took place regarding the debris being part of the fertilization cycle for the trees. Director Miller explained that there is a coarse woody debris management regime that prescribed burns leaves logs/trees that add fertilizer to the ground. Currently the light fibre debris that causes flash fires, the fibre that doesn't get burned when a prescribed burn is conducted, provides a light quick fuel that is a ladder fuel and will burn into new growth and destroy a plantation.

DISCUSSION ITEMS (CONT'D)

Slash Burning Of Logged Areas (Cont'd)

Chair MacDougall mentioned that the provincial government now charges for the utilization of waste wood in the forest through bioenergy licenses.

Coastal GasLink Pipeline Project Timber Salvage Strategy

Chair MacDougall indicated that the Coastal GasLink Pipeline Project Timber Salvage Strategy will be brought forward for future discussion.

NEW BUSINESS

Fraser Basin Council

Director Greenaway mentioned that he attended a Fraser Basin Council meeting and toured areas west of Quesnel. He brought forward concerns regarding the amount of wood being removed and already has been removed from the area at an incredible rate of speed. He spoke to the impacts to the area for the next two to three years.

Chair Miller spoke to the removal of the dead pine prior to it no longer being marketable.

Closure of Tl'oh Forest Products in Fort St. James

Chair MacDougall mentioned that the Tl'oh Forest Products finger joint value added plant in Fort St. James has ceased operations due to a lack of supply.

Chair MacDougall spoke to fibre leaving communities and noted the importance of utilizing fibre locally.

ADJOURNMENT

Moved by Director Brienen
Seconded by Director Fisher

F.C.2015-4-5

"That the meeting be adjourned at 2:48 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Rob MacDougall, Chair

Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKO**FORESTRY COMMITTEE MEETING**
(Committee of the Whole)**Thursday, April 16, 2015**

PRESENT: Chair Rob MacDougall

Directors Taylor Bachrach
Eileen Benedict
Shane Brienen
Mark Fisher
Dwayne Lindstrom
Bill Miller
Rob Newell
Mark Parker
Jerry Petersen
Darcy Repen
Luke Strimbold
Gerry Thiessen

Directors Absent Tom Greenaway, Electoral Area "C" (Fort St. James Rural)
Thomas Liversidge, Village of Granisle

Alternate Directors Linda McGuire, Village of Granisle

Staff Gail Chapman, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Hans Berndorff, Financial Administrator
Wendy Wainwright, Executive Assistant

Other Stephen Burkholder, General Manager, Pacific Timber
Heather Cullen, Director of Project Implementation, Pricing and
Tenures, Omineca, Prince George, Ministry of Forests, Lands
and Natural Resource Operations
Karl Garrett, Mill Manager, Pacific Timber
Shawn Hedges, Senior Manager, Tenure Operations and
Sustainability, BC Timber Sales Branch– Via Teleconference –
1:12 p.m. to 1:54 p.m.
Terry Lazaruk, CanFor
Diane MacKay, Fire Centre Manager, Northwest Fire Centre,
Ministry of Forests, Lands and Natural Resource Operations
Darrell Whelan, Resource Manager, Nadina, Ministry of Forests,
Lands and Natural Resource Operations

CALL TO ORDER

Chair MacDougall called the meeting to order at 12:43 p.m.

AGENDAMoved by Director Strimbold
Seconded by Director Bachrach**F.C.2015-3-1**"That the Forestry Committee Meeting Agenda of April 16, 2015
be adopted."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**SUPPLEMENTARY
 AGENDA**

Moved by Director Benedict
 Seconded by Director Petersen

F.C.2015-3-2

"That the Forestry Committee Meeting Supplementary Agenda of be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MINUTES

Forestry Committee Meeting
 Minutes – March 12, 2015

Moved by Director Miller
 Seconded by Director Petersen

F.C.2015-3-3

"That the Forestry Committee Meeting Minutes of March 12, 2015 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA

DELEGATION

**PACIFIC TIMBER Stephen Burkholder, General Manager and Karl Garrett, Mill Manager
 RE: Initiatives**

Chair MacDougall welcomed Stephen Burkholder, General Manager and Karl Garrett, Mill Manager, Pacific Timber.

Mr. Burkholder and Mr. Garrett provided a PowerPoint Presentation.

Pacific Timber

- Burns Lake Sawmill;
- Sheraton Sawmill.

Goals for Locally Owned Specialty Mills

- Employ a significant amount of employees;
- Create entry level jobs and up;
- Use dead pine;
- Use simple milling methods which create more jobs.

What Pacific Timber does?

- **Cant production (various sizes) supplying:**
 - Asian export;
 - Oil and gas market (pipelines);
 - Treating market;
 - Pellet markets;
- **Wood Chips and Biomass**
 - Supplying Pinnacle with pellet fibre.

The waste product goes to the Pinnacle Pellet Plant.

- 1450 Truck Loads of Chips in 2014;
- Supplying bedding for farmers;

DELEGATION (CONT'D)

PACIFIC TIMBER Stephen Burkholder, General Manager and Karl Garrett, Mill Manager **RE: Initiatives**

Growth 2012-2015

Log Usage

- 2012 – 15, 613 m³ – 283 truck loads;
- 2013 – 61,453 m³ – 1116 truck loads;
- 2014 – 76,429 m³ – 1371 truck loads

Projection

- 2015 – 126,000 m³ – 2290 truck loads.

Total Volume Needed for 2015

- 126,000 m³/yr - 2290 logging truck loads.

Log Volume

- Burns Lake Sawmill

- 60,000 m³/yr medium wood (7-1/2" – 10" logs);

- Sheraton Sawmill

- 66,000 m³/yr

- 33,000 m³ small wood (4-1/2" – 7-1/2");
- 33,000 m³ large wood (>12").

Finished Products

- BC – 10% of production;
- AB – 15% of production;
- Export – 75% of production;

14.6 million board feet shipped in 2014

- 456 Super B truck loads;
- 24 million board feet projected for 2015;
- 750 Super B truck loads.

Pacific Timber People – the Community

- 2011 – 5 employees;
- Today – 31 employees.

Burns Lake Sawmill

- 1 – Manager;
- 1 – Foreman;
- 11 – Labourers;
- 1- Saw sharpener

Sheraton Sawmill

- 2 – Foreman;
- 12 – Labourers;
- 2 – Clean-up;

1 – Office Support

31 – Direct Jobs in the Sawmills

Diversity

- 45% aboriginal employees;

Bands Represented

- Lake Babine Nation;
- Cheslatta Carrier nation;
- Yekooche First Nation;
- Tl'azt'en nation;
- Gitsegukla Band.

DELEGATION (CONT'D)

PACIFIC TIMBER Stephen Burkholder, General Manager and Karl Garrett, Mill Manager **RE: Initiatives**

Competitive Compensation

\$1.9 Million dollars paid in direct wages in 2014

- \$18 - \$26 per hour;
- Extended Health Benefits:
 - Dental;
 - Vision;
 - Disability
 - Long term;
 - Short term.

Opportunities - Apprenticeships (trades)

- Millwright;
- Mechanic;
- Welder;
- Heavy Equipment Operator.

Pacific Timber is committed to helping its employees move forward with their lives as best they can and are happy to give opportunities to any employee who displays a strong, dependable work ethic and a willingness to learn new things.

Skills and Experience - 30% of workers advance their careers:

- Work at larger mills;
- Go to work in the bush operating equipment;
- Go to school (Trades);
- Mining.

Pacific Timber is happy to help its employees find employment in other companies or industries if Pacific Timber cannot provide them with what they are looking for within the company.

Secondary Employment Opportunities - 2 Bush Crews

- **Harvester**
 - o 3 Harvester Operators;
 - o 2 Forwarder Operators;
 - o 1 Loader Operator;
 - o 1 part time Mechanic.
- **Buncher**
 - o 2 Feller Buncher Operators;
 - o 4 Processor Operators;
 - o 2 Skidder Operators;
 - o 2 Loader Operators;
 - o 1 part time Mechanic.

Trucking

- 2 – Chip Trucks;
- 4 – Highway Trucks;
- 5 – Logging Trucks.

Community – 2014

Purchase of Goods & Services for sawmills only

- \$351,000 Burns Lake area with locally owned businesses;
- \$971,000 total in the region.

DELEGATION (CONT'D)

PACIFIC TIMBER Stephen Burkholder, General Manager and Karl Garrett, Mill Manager **RE: Initiatives**

Maximizing the Natural Resources

- Utilizing all Low grade logs;
- Fire Damaged timber;
- Sap rot wood utilization (previously waste wood);
- Very Little Waste left in the bush.

Utilization of "Waste"

- From sap rot logs to lumber;
- From burn wood to lumber;

Fire Salvage

- Utilizing fire damaged trees;
- Trout Fire:
 - o Currently Salvaging 10,000 metres;
- 59 km Morice Fire
 - o Purchased 15,000 metres

Interested in purchasing any fire damaged wood.

Innovations

Specialty Timber Harvesting Methods

- Selective Harvesting, leaving the green for the future;
- Fire mitigation by removing the dry wood that fuels the fires:
 - o Remove the danger before it threatens homes.
- Recovering the blowdown and the dry wood and leaving the green to continue growing.

Innovative Harvesting Equipment

- Harvester/Forwarder
 - o With this method of harvesting in small dry timber stands, it allows for full recovery on blow down and the low quality logs;
 - o There is little ground impact making it well suited for sensitive areas;
 - o Selective harvesting does not have as much visual impact on the landscape.

Log Suppliers

- BC Timber Sales;
- Burns Lake Comfor;
- Wood Lot owners;
- Major sawmills;
- Pinnacle Pellet;
- 1st Nations.

Burns Lake Comfor – helping create local jobs by supplying logs

- Significant log supplier;
- Supporting improved harvesting methods;
- Profits stay in the community.

For Success:

- Strengthen and create new business relationships;
- Create partnerships that allow consistent access to fibre (logs):
 - o Continue providing jobs in the community;
 - o Continue to utilize "waste".
- Together – can go further.

DELEGATION (CONT'D)

**PACIFIC TIMBER Stephen Burkholder, General Manager and Karl Garrett, Mill Manager
RE: Initiatives**

Discussion took place regarding the turnover and recruitment of employees. The success stories from employees that begin in entry level jobs but are able to succeed and progress their abilities and careers help to balance the turnover of employees.

Challenges in regard to obtaining sufficient fibre was discussed. Mr. Burkholder mentioned that Pacific Timber is willing to investigate any fibre source to determine viability. He also noted that the biggest portion of the fibre that Pacific Timber utilizes, approximately 75% is grade 4 or less and does not impact the Annual Allowable Cut (AAC) allotment.

Director Strimbold spoke of the RDBN Forestry Committee being an advocate for innovation and that support may be provided to assist in new innovative techniques/projects.

Chair MacDougall thanked Mr. Garrett and Mr. Burkholder for attending the meeting.

DELEGATION

MINISTRY OF FORESTS, LANDS AND NATURAL RESOURCE OPERATIONS - Darrell Whelan, Resource Manager, Nadina, and Heather Cullen, Director of Project Implementation, Pricing and Tenures, Omineca, Prince George, Ministry of Forests, Lands and Natural Resource Operations RE: Legislative Changes Support BC Timber Sales Review Recommendations

Chair MacDougall welcomed Heather Cullen, Director of Project Implementation, Pricing and Tenures, Omineca, Prince George, and Darrell Whelan, Resource Manager, Nadina, Ministry of Forests, Lands and Natural Resource Operations and Sean Hedges, Senior Manager for Sustainability and Tenure Operations, BC Timber Sales.

Ms. Cullen noted that she is currently on temporary assignment with BCTS (BC Timber Sales) to assist the BCTS to address the Role and Effectiveness Review and the recommendations brought forward. She noted that the BCTS program has been under scrutiny in the last couple years with industry raising concerns with high level government regarding the timber volume being administered through the BCTS program. The Premier requested that the Ministry of Forests, Lands and Natural Resource Operations (MFLNRO) conduct an effectiveness review of the BCTS program. An external consultant, John Allan, was hired to conduct a review of BCTS's roles and effectiveness and recommendations were brought forward. BCTS has a primary goal and six total objectives to constitute its revised role.

BCTS has implemented a number of recommendations but Ms. Cullen mentioned that as project manager she is assisting them to review the remaining recommendations for decisions to be made at appropriate levels of government.

Mr. Hedges noted that Bill 25, which will address changes to BCTS has been introduced in the legislature and has passed 1st reading. He noted that the BCTS elements of the Bill are to make continuous improvements and a number of the changes are for general housekeeping and overall improvements to business practices.

DELEGATION (CONT'D)

MINISTRY OF FORESTS, LANDS AND NATURAL RESOURCE OPERATIONS - Darrell Whelan, Resource Manager, Nadina, and Heather Cullen, Director of Project Implementation, Pricing and Tenures, Omineca, Prince George, Ministry of Forests, Lands and Natural Resource Operations RE: Legislative Changes Support BC Timber Sales Review Recommendations

General themes and objectives

1. Improving business practices:
 - a. 1st amendment – clarifying the financial reasons for which a Timber Sales Manager can refuse to approve an application for a Timber Sale License (TSL);
 - i. *Section 81 of the Forest Act* is being amended to establish clearly the discretion authority of the Timber Sales Manager in regard to outstanding stumpage and repayment plans;
 - b. *Section 22 of the Forest Act* – being amended to clarify the current content provisions and authorities that describes what a Timber Sale Managers authority can include by way of obligations and requirements within a Timber Sale License.
2. Generating direct and indirect revenue:
 - a. Authorize Timber Sale Managers (TSM) to directly dispose of surplus assets that were acquired with funds from the BCTS accounts for example bridges and culverts. This amendment will allow BCTS to recover revenues directly back to the BCTS account, at present revenues from surplus assets is not credited back to BCTS.
 - b. Provide authority for TSM's and others in BCTS to enter into service agreements across government with third parties and customers.
 - i. Overarching agreement to promote effective working relationships
 - ii. Much more collaborative:
 1. Development planning;
 2. Reforestation activity;
 3. BCTS could take care of the reforestation activities on a fee for service basis – through independent consultants and contractors.
3. Supporting accurate pricing of crown timber – goal for program
 - a. Three legislative components:
 - i. Bonus offers on cruised based timber sale licenses (TSL)
 1. Two types of Timber Sales Licenses:
 - a. Cruise and Scale Based Licenses;
 - b. Cruise Based TSL's – bidders pay an upset amount and lump sum bonus amount in installments over the term of the TSL;
 - c. If the TSL is surrendered or allowed to expire un-harvested both the deposit and the bonus offer must be forfeited;
 - d. Scale Based TSL's – bidder only pay an upset amount in installments over the term of the TSL;
 - e. If the Scale Based TSL is surrendered or allowed to expire un-harvested only the upset amount is forfeited;
 - f. The amendment will adjust the risk to a Cruise Based TSL to be the same as a Scale Based TSL;

DELEGATION (CONT'D)

MINISTRY OF FORESTS, LANDS AND NATURAL RESOURCE OPERATIONS - Darrell Whelan, Resource Manager, Nadina, and Heather Cullen, Director of Project Implementation, Pricing and Tenures, Omineca, Prince George, Ministry of Forests, Lands and Natural Resource Operations RE: Legislative Changes Support BC timber Sales Review Recommendations

- ii. Community Forest Volume Distribution Authority
 1. Bill 25 provides discretionary authority that allows the Minister to issue a new Community Forest Agreement or First Nation Woodland License and in doing so can reserve a portion for BCTS;
 2. This wouldn't apply to existing woodland licenses but could apply to new and/or renewed woodland licenses with the approval of the tenure holder;
 3. Give the minister and government more options/additional tools to more effectively balance the competing objectives in an ever diminishing land base in terms of timber supply and operating areas;
 4. See as being rarely used.
- iii. Legislature which streamlines BCTS Disposition Agreement Authority:
 1. Eg. Local Community Forest Agreement (CFA) had a need/interest to work with BCTS to auction the timber from that CFA, they can enter into a voluntary agreement with the Timber Sale Manager under the newly proposed section and release volume from the TSA to the Timber Sale Manager to auction. In return receive consideration as determined by the TSM and CFA.
 - a. This assists tenure holders around the province to partner with BCTS to auction timber to maximize return;
 - b. Allows for BCTS to realize incremental revenue and fibre opportunity and helps get fibre to market sooner.

Discussion took place in regard to the Community Forest Volume Distribution Authority and the ability for a Community Forest Agreement to utilize BCTS volume with a portion being reserved for BCTS. This would only apply to areas wherein a new CFA utilizes BCTS areas.

Director Miller questioned why the idea of the Volume Distribution Authority wasn't considered when major licenses did a license swap.

Mr. Hedges commented that the underlying motivation relates to CFA and First Nations Woodland licenses because of constant threats and challenges that BCTS was experiencing and the Minister was having to cope with. It specifically relates to demands from communities and First Nations to re-apportion BCTS AAC's (Annual Allowable Cuts) to support issues of tenures to CFA's and First Nations Woodland licensees. Part of the policy objective was to mitigate the impact to BCTS when the Minister feels no other option but to take from the BCTS and reallocate to First Nations or CFA. Major licensees already have quota and this does not apply.

Chair MacDougall thanked Mr. Hedges, Ms. Cullen and Mr. Whelan for attending the meeting.

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CORRESPONDENCE

Burns Lake Community Forest Ltd. – Public Review Period
For the Burns Lake Community Forest Timber Supply Review Data Package – Ending April 10, 2015 at 4:00 p.m.
Moved by Director Fisher
Seconded by Director Miller

F.C.2015-3-4

“That the Forestry Committee receive the correspondence titled “Burns Lake Community Forest Ltd. – Public Review Period for the Burns Lake Community Forest Timber Supply Review Data Package – Ending April 10, 2015 at 4:00 p.m.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADJOURNMENT

Moved by Director Newell
Seconded by Director Benedict

F.C.2015-3-5

“That the meeting be adjourned at 1:57 p.m.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Rob MacDougall, Chair

Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKO

RURAL DIRECTORS COMMITTEE MEETING

Thursday, June 11, 2015

- PRESENT:** Chair Eileen Benedict
- Directors Mark Fisher
Tom Greenaway
Bill Miller
Rob Newell
Mark Parker
Jerry Petersen
- Staff Gail Chapman, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Hans Berndorff, Financial Administrator
Jason Llewellyn, Director of Planning
Corrine Swenson, Manager of Regional Economic Development –
arrived at 3:00 p.m.
Wendy Wainwright, Executive Assistant
- Others Taylor Bachrach, Town of Smithers
Darcy Repen, Village of Telkwa

CALL TO ORDER Chair Benedict called the meeting to order at 2:52 p.m.

SUPPLEMENTARY AGENDA & AGENDA Moved by Director Miller
Seconded by Director Greenaway

RDC.2015-5-1 “That the Supplementary Agenda be received and dealt with at this meeting; and further, that the Rural Directors Committee Agenda for June 11, 2015 be approved.”

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

MINUTES

Rural Directors Committee Meeting Minutes -June 11, 2015 Moved by Director Petersen
Seconded by Director Newell

RDC.2015-5-2 “That the minutes of the Rural Directors Committee meeting of June 11, 2015 be received.”

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

REPORTS

Fort St. James Secondary
Mountain Bike Team
-Request for Grant in Aid
-Electoral Area "C"
(Fort St. James Rural)

Moved by Director Greenaway
Seconded by Director Parker

RDC.2015-5-3

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Fort St. James Secondary Mountain Bike Team be given \$1,000 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with Provincial Championships in Powell River, B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Fort St. James Senior Girls
Soccer-Request for Grant in Aid
-Electoral Area "C"
(Fort St. James Rural)

Moved by Director Greenaway
Seconded by Director Miller

RDC.2015-5-4

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Fort St. James Secondary Senior Girls Soccer be given \$500 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with attending the BC High School Girls Soccer Provincial Championships in Surrey, B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Fraser Lake Elementary
Secondary School Boys Golf
Team- Request for Grant in Aid
-Electoral Area "D"
(Fraser Lake Rural)

Moved by Director Parker
Seconded by Director Fisher

RDC.2015-5-5

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Fraser Lake Elementary Secondary School Boys Golf Team be given \$600 grant in aid monies from Electoral Area "D" (Fraser Lake Rural) for the Boys Golf Provincial Championships in Kelowna, B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

District of Vanderhoof
-Request for Grant in Aid
-Electoral Area "F"
(Vanderhoof Rural)

Moved by Director Petersen
Seconded by Director Miller

RDC.2015-5-6

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the District of Vanderhoof be given \$1,500 grant in aid monies from Electoral Area "F" (Vanderhoof Rural) for costs associated with the Canada Day 2015 Celebrations."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

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REPORTS (CONT'D)

Fraser Lake Elementary
Secondary- Request for
Grant in Aid -Electoral Area "D"
(Fraser Lake Rural)

Moved by Director Parker
Seconded by Director Newell

RDC.2015-5-7

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Fraser Lake Secondary School be given \$1,000 grant in aid monies from Electoral Area "D" (Fraser Lake Rural) for costs associated with students travelling to China for the 2015 Beijing Educational Summer Camp."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Houston Public Library
Association – Request for
Grant in Aid-Electoral Area "G"
(Houston Rural)

Moved by Director Newell
Seconded by Director Greenaway

RDC.2015-5-8

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Houston Public Library Association be given \$1,500 grant in aid monies from Electoral Area "G" (Houston Rural) for costs associated with enhancing its DVD collection."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DEVELOPMENT SERVICES

REFERRALS (All Directors)

Land Referral File No. 6408576
Northern Gateway Pipeline Inc.
Electoral Area "B"

Moved by Director Miller
Seconded by Director Newell

RDC.2015-5-9

"That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral 6408576" as amended to include the comment that "it is recommended that the province ensure that pipeline companies obtain all of the necessary approvals and follow all regulations relating to water use, tree cutting, and the use of Crown Land prior to initiating work on Crown Land", be provided to the Province as the Regional District's comments on Crown Land Referral 6408576."

Opposed: Director Petersen CARRIED

(All/Directors/Majority)

Concerns were brought forward regarding the salvaging of timber and use of water by companies while completing exploratory work along with the need for companies to communicate with residents in the area in which the work is being completed.

DEVELOPMENT SERVICES (CONT'D)

REFERRALS (All Directors) (CONT'D)

Land Referral File No. 7409645 Moved by Director Greenaway
Northern Gateway Pipeline Inc. Seconded by Director Newell
Electoral Area "C"

RDC.2015-5-10

"That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral 7409645" be provided to the Province as the Regional District's comments on Crown Land Referral 7409645."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Land Referral File No.
6408577, 6408578, 6408579,
6408580, 6408581 & 6408582
Northern Gateway Pipeline Inc.
Electoral Area "G"

Moved by Director Newell
Seconded by Director Miller

RDC.2015-5-11

"That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referrals 6408577, 6408578, 6408579, 6408580, 6408581 & 6408582" as amended to include the comment that "it is recommended that the province ensure that pipeline companies obtain all of the necessary approvals and follow all regulations relating to water use, tree cutting, and the use of Crown Land prior to initiating work on Crown Land" be provided to the Province as the Regional District's comments on Crown Land Referrals 6408577, 6408578, 6408579, 6408580, 6408581 & 6408582."

Opposed: Director Petersen

CARRIED

(All/Directors/Majority)

Notation of Interest (Trapline
Cabin) File No. 7409697
MFLNRO (Jason Hooft)
Electoral Area "C"

Moved by Director Greenaway
Seconded by Director Parker

RDC.2015-5-12

"That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral 7409697" be provided to the Province as the Regional District's comments on Crown Land Referral 7409697."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Land Referral File No. 0221664 Moved by Director Parker
Maya Sullivan & Lindsay McCully Seconded by Director Greenaway
Electoral Area "D"

RDC.2015-5-13

"That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral 0221664" be provided to the Province as the Regional District's comments on Crown Land Referral 0221664."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DEVELOPMENT SERVICES (CONT'D)

REFERRALS (All Directors) (CONT'D)

Land Referral File
No.6400016, Diane Bell
Electoral Area "G"

Moved by Director Newell
Seconded by Director Greenaway

RDC.2015-5-14

"That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral 6400016" be provided to the Province as the Regional District's comments on Crown Land Referral 6400016."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA

REPORT

Chair Benedict spoke of the challenges faced by community halls in regard to the ability to purchase liability and fire insurance and that the cost is often prohibitive. Chair Benedict noted that a community hall in Electoral Area "E" (Francois/Ootsa Lake) is to receive funding for upgrades but a stipulation is they must have insurance but the community hall isn't able to access insurance until it is updated. The funding organization has indicated it is willing to waive the insurance requirement but the funding will not be provided until the project is complete.

Hans Berndorff, Financial Administrator explained that the Municipal Insurance Authority (MIA) can insure societies that provide services for the Regional District. He provided a brief outline of services and the cost to the societies that would qualify under the MIA requirements.

Discussion took place regarding the risks and liabilities associated with community halls that have been provided grant funding but are unable to purchase insurance due to cost. The past and present gas tax agreements were discussed.

Further discussion regarding possible options and the risks and liabilities to societies and the RDBN will take place at a future date.

Community Hall Insurance
Coverage Research

Moved by Director Petersen
Seconded by Director Miller

RDC.2015-5-15

"That the Rural Directors Committee receive the Grant Writer's June 9, 2015 memo titled "Community hall Insurance Coverage Research."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Land Referral File
No.7400119, New North
Construction Ltd.
Electoral Area "C"

Moved by Director Greenaway
Seconded by Director Miller

RDC.2015-5-15

"That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral 7400119" be provided to the Province as the Regional District's comments on Crown Land Referral 7400119."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

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~~Rural Directors Committee~~

June 11, 2015

Page 6 of 6

NEW BUSINESS

Rural Directors
Committee Discussion:
Legacy Funding

Chair Benedict and Director Fisher brought forward the Discussion Item:
Legacy Funding. Further discussion will take place at a future Rural
Directors Committee.

ADJOURNMENT

Moved by Director Miller
Seconded by Director Fisher

RDC.2015-5-14

"That the meeting be adjourned 3:23 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Eileen Benedict, Chair

Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKO

RURAL DIRECTORS COMMITTEE MEETING

Thursday, April 16, 2015

PRESENT: Chair Eileen Benedict

Directors Mark Fisher
Bill Miller
Rob Newell
Mark Parker
Jerry Petersen

Director Absent Tom Greenaway, Electoral Area "C" (Fort St. James Rural)

Staff Gail Chapman, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Hans Berndorff, Financial Administrator
Jason Llewellyn, Director of Planning
Wendy Wainwright, Executive Assistant

Others Taylor Bachrach, Town of Smithers
Darcy Repen, Village of Telkwa

CALL TO ORDER

Chair Benedict called the meeting to order at 2:22 p.m.

**SUPPLEMENTARY
AGENDA & AGENDA**

Moved by Director Newell
Seconded by Director Petersen

RDC.2015-4-1

"That the Supplementary Agenda be received and dealt with at this meeting; and further, that the Rural Directors Committee Agenda for April 16, 2015 be approved."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MINUTES

Rural Directors Committee
Meeting Minutes
-March 12 2015

Moved by Director Miller
Seconded by Director Fisher

RDC.2015-4-2

"That the minutes of the Rural Directors Committee meeting of March 12, 2015 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS

Requests for Grant in Aid

Moved by Director Miller
Seconded by Director Petersen

RDC.2015-4-3

"That the Rural Directors Committee recommend that the Regional District of Bulkley-Nechako Board of Directors approve the following grant in aid applications:

- Grassy Plains Community Hall be given up to \$10,000 grant in aid monies from Electoral Area "E" (Francois/Ootsa Lake Rural) to cover the cost of booking bands for the Annual Summer Festival;
- Tchesinkut Lake Watershed Society be given \$3,550 grant in aid monies from Electoral Area "E" (Francois/Ootsa Lake Rural) to purchase equipment to test the water of Tchesinkut Lake. Further, that the Society be requested to provide the results of the water testing to the Regional District;
- Spirit's Mission Rescue Society be given \$1,200 grant in aid monies from Electoral Area "F" (Vanderhoof Rural) for costs associated with a dog and cat spay, neuter and animal wellness clinic at Saik'uz First Nation."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Spinal Cord Injury BC
-Request for Grant in Aid

Moved by Director Fisher
Seconded by Director Parker

RDC.2015-4-4

"That the Rural Directors Committee receive Spinal Cord Injury BC's Request for Grant in Aid."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place in regard to providing support to Spinal Cord Injury BC through the RDBN Grant Writer. A number of grant opportunities have provided funding to improve accessibility and there is a national database of funding opportunities that organizations can be on the contact list for funding initiatives.

Electoral Area Allocations of
Federal Gas Tax Funds
-First Quarter 2015

Moved by Director Miller
Seconded by Director Petersen

RDC.2015-4-5

"That the Rural Directors Committee receive the Finance/Administration Coordinator's April 2, 2015 memo titled "Electoral Area Allocations of Federal Gas Tax Funds – First Quarter 2015."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DEVELOPMENT SERVICES

REFERRALS (All Directors)

Land Referral File No. 6408787 Moved by Director Miller
(Telus Communications Inc.) Seconded by Director Newell
Electoral Area "B"

RDC.2015-4-6 "That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral 6408787" be provided to the Province as the Regional District's comments on Crown Land Referral 6408787."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Land Referral File No. 6408791 Moved by Director Miller
and 6408797 (BC Hydro) Seconded by Director Newell
Electoral Area "B"

RDC.2015-4-7 "That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral 6408791 and 6408797" be provided to the Province as the Regional District's comments on Crown Land Referral 6408791 & 6408797."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Land Referral File No.
7409772 Edward Klassen Moved by Director Petersen
Electoral Area "F" Seconded by Director Parker

RDC.2015-4-8 "That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral 7409772" be provided to the Province as the Regional District's comments on Crown Land Referral 7409772."

(All/Directors/Majority) CARRIED UNANIMOUSLY

CORRESPONDENCE

Skeena Regional Cattlemen's Moved by Director Miller
Association-Letter to Ministry Seconded by Director Fisher
of Forests, Lands, and Natural
Resource Operations RE: Elk Herd
Expansion

RDC.2015-4-9 "That the Rural Directors Committee receive the correspondence titled "Skeena Regional Cattlemen's Association – Letter to Ministry of Forests, Lands and Natural Resource Operations RE: Elk Herd Expansion."

(All/Directors/Majority) CARRIED UNANIMOUSLY

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CORRESPONDENCE (CONT'D)

Concerns were brought forward regarding the impact and costs associated with migrating Elk to ranch and farm lands in the region. The Elk are also impacting the Francois Lake area.

Discussion took place regarding predator control and ministry staffing to address the issue. The Peace River Regional District has implemented a program to address predator control but concerns were brought forward in regard to current oversight of the program.

Letter to Regional Cattleman's Associations RE: Further Information Regarding Impact of Elk Herds to Farm/Ranch Lands

Moved by Director Petersen
Seconded by Director Parker

RDC.2015-4-10

"That the Rural Directors Committee recommend that the Regional District of Bulkley-Nechako Board of Directors write a letter to the Skeena Regional Cattlemen's Association and the Nechako Regional Cattleman's Association to request further documentation regarding Elk Herd Expansion in the region; and further, that requests for support be outlined and provided to the Regional District of Bulkley-Nechako."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA

REFERRALS

Land Referral File No. 6408812
Telus Communications Inc.
Electoral Area "G"

Moved by Director Newell
Seconded by Director Parker

RDC.2015-4-11

"That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral 6408812" be provided to the Province as the Regional District's comments on Crown Land Referral 6408812."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Mines File No. 13990-04-434
Robert Miller
Electoral Area "C"

Moved by Director Miller
Seconded by Director Fisher

RDC.2015-4-12

"That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Mines File No. 13990-04-434" be provided to the Province as the Regional District's comments on Mines File No. 13990-04-434 (Miller)."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

CORRESPONDENCE

Ministry of Forests, Lands and
Natural Resource Operations
Letter to Skeena Regional
Cattlemen's Association RE:
Bulkley Valley Elk Issue

Moved by Director Parker
Seconded by Director Petersen

RDC.2015-4-13

"That the Rural Directors Committee receive the correspondence from the Ministry of Forests, Lands and Natural Resource Operations to Skeena Regional Cattlemen's Association RE: Bulkley Valley Elk Issue."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

NEW BUSINESS

BC Broadband Conference
2015 – April 28-29, 2015
-Richmond, B.C.

Director Newell will be attending the BC Broadband Conference 2015 on April 28-29, 2015 in Richmond, B.C. If Directors wish to have issues or concerns brought forward they can forward them to Director Newell.

ADJOURNMENT

Moved by Director Parker
Seconded by Director Miller

RDC.2015-4-14

"That the meeting be adjourned 2:57 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Eileen Benedict, Chair

Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKO

WASTE MANAGEMENT COMMITTEE MEETING
(Committee Of The Whole)

Thursday, June 11, 2015

PRESENT: Chair Taylor Bachrach

Directors Eileen Benedict – arrived at 10:45 a.m.
Shane Brienen
Mark Fisher
Tom Greenaway
Thomas Liversidge
Rob MacDougall
Bill Miller
Rob Newell
Mark Parker
Jerry Petersen
Darcy Repen
Luke Strimbold
Gerry Thiessen

Director Absent Dwayne Lindstrom, Village of Fraser Lake

Staff Gail Chapman, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Hans Berndorff, Financial Administrator
Janine Dougall, Director of Environmental Services
Wendy Wainwright, Executive Assistant

CALL TO ORDER Chair Bachrach called the meeting to order at 10:30 a.m.

AGENDA Moved by Director Repen
Seconded by Director Petersen

WMC.2015-2-1 "That the Waste Management Committee receive the June 11, 2015 Waste Management Committee Agenda."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

MINUTES

Waste Management Committee Meeting Minutes -March 12, 2015 Moved by Director MacDougall
Seconded by Director Miller

WMC.2015-2-2 "That the Minutes of the Waste Management Committee for March 12, 2015 be received."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

REPORTS/DOCUMENTS

Correspondence

The following correspondence was discussed:

- Ministry of Environment News Release Re: Changes Coming to Solid Waste Management Plan Review Process;
- Report: Director of Environmental Service's April 28, 2015 memo titled "Solid Waste Management Plan Review";
- Document: RDBN Solid Waste Management Plan Review – Stage 1 Report, March 19, 2009;
- Document: RDBN Solid Waste Management Plan, September 1996;
- Document: Ministry of Environment, Guide to the Preparation of Regional Solid Waste Management Plans for Regional Districts, Revised Edition/December, 1994;
- Information Sheet: Ministry of Environment, Considerations for the Inclusion of Waste-to-Energy Facilities in Solid Waste Management Plans, December, 2010;
- Taylor Bachrach, Chair – Waste Management Committee, Document: Proposed Solid Waste Management Plan Review and Renewal Process.

ITEM FOR DISCUSSION

Solid Waste Management Plan Review

Janine Dougall, Director of Environmental Services spoke of the Ministry of Environment (MoE) News Release Re: Changes Coming to Solid Waste Management Plan Review Process. She noted that the final guideline is expected to be implemented in 2016 after consultation with local governments. This may have implications to the Regional District of Bulkley-Nechako's proposed Solid Waste Management Plan (SWMP) review and renewal process. Discussion took place in regard to the RDBN being leaders in moving forward with the development of its SWMP and working with MoE in its proposed changes to the solid waste management planning process.

In moving forward with a SWMP Review and Renewal Process:

- RDBN Board to determine a full review or amendment depending on changes;
- Under new guidelines – uncertain of public consultation requirements;
- Need to determine:
 - o How to move forward?
 - o How to engage the public;
 - Need to help the public understand the challenges for rural communities;
 - o How to ensure adequate public consultation;
 - o Consult with MoE to determine its criteria.

Chair Bachrach spoke to the age of the current RDBN SWMP and the changes that have occurred regarding recycling and solid waste management since the inception of the RDBN SWMP.

The document provided by Chair Bachrach titled "Proposed Solid Waste Management Plan Review and Renewal Process – 2015-2016" was discussed. The Waste Management Committee discussed having Ms. Dougall bring forward the document for MoE review in the near future.

Concerns were brought forward regarding the targets outlined in the Ministry of Environment Information Sheet "Waste-to-Energy and Solid Waste Management Plans – December, 2010, Considerations for the Inclusion of Waste-to-Energy Facilities (WTE) in Solid Waste Management Plans."

ITEMS FOR DISCUSSION (CONT'D)

Solid Waste Management Plan Review (Cont'd)

Moved by Director Miller
Seconded by Director Repen

WMC.2015-2-3

"That the Waste Management Committee recommend that the Regional District of Bulkley-Nechako Board of Directors direct staff to bring forward the document titled "Proposed Solid Waste Management Plan Review and Renewal Process – 2015-2016" to the Ministry of Environment; and further, that feedback be requested."

Moved by Director Benedict
Seconded by Director Greenaway

WMC.2015-2-4

"That Motion WMC.2015-2-3 be amended to include the following:
and further, that the Waste Management Committee recommend that the Regional District of Bulkley-Nechako Board of Directors direct staff to draft a timeline for completing the RDBN Solid Waste Management Plan Review and Renewal Process; and further, that an expected date for Ministry of Environment approval be requested.

(All/Directors/Majority) CARRIED UNANIMOUSLY

Moved by Director Fisher
Seconded by Director Miller

WMC.2015-2-5

"That Motion WMC.2015-2-3 be amended to include a bullet in the "Proposed Solid Waste Management Plan Review and Renewal Process – 2015-2016" after number 2. Jurisdictional Scan, that outlines "Identification of Partnerships."

(All/Directors/Majority) CARRIED UNANIMOUSLY

"That the question be called on Motion WMC.2015-2-3 as amended."

(All/Directors/Majority) CARRIED UNANIMOUSLY

The importance of MoE being informed of the desire of the RDBN Board of Directors to move forward with a SWMP review and renewal process in a timely manner was brought forward for discussion.

The timeline for the SWMP review and renewal process was discussed. A two year timeline from the start of the process to the completion was discussed. Hans Berndorff, Financial Administrator spoke of the financial timeline to move forward. He noted that the Regional Board has allocated funding in 2016 and 2017 for the process.

Concerns were brought forward in regard to the timeline that was required to complete the past RDBN SWMP and the implementation of components of that plan. Director Thiessen noted that item 3.1.2 of the current SWMP "Tipping Fees and Variable Rate Charges" have yet to be implemented. The need to move forward the SWMP review and renewal process in a timely manner and determine a set timeframe for completion is very important. The Solid Waste Management Plan was brought forward in the RDBN Strategic Priorities in January, 2015 and the recycling and solid waste management industry is changing.

ITEMS FOR DISCUSSION (CONT'D)

Solid Waste Management Plan Review (Cont'd)

The process that the RDBN has moved forward since the inception of the current SWMP

- Infrastructure;
- closing of old landfill sites;
- shift to waste reduction initiatives.

The current plan is more detailed with respect to residual management including landfill closures and not as clear on recycling initiatives. Moving forward with a review and renewal of the current plan will, with public consultation and planning, help determine initiatives that are environmentally responsible and fiscally attainable to the tax base. It will provide an opportunity to define the goals of the RDBN.

Moved by Director Repen
Seconded by Director MacDougall

WMC.2015-2-6

"That the Waste Management Committee recommend that the Regional District of Bulkley-Nechako Board of Directors move forward with a Solid Waste Management Plan review and renewal process."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place regarding attendance at the Region Wide Cardboard Ban Workshop scheduled for June 24, 2015. Ms. Dougall explained that the workshop is intended to provide local government an opportunity to discuss the impacts, what is existing, and the process local governments need to consider in order to implement a region wide cardboard ban. Inviting stakeholders to a future RDBN meeting as delegations was brought forward for discussion. Concerns in regard to completing a cardboard ban in a timely manner was discussed. Discussion took place regarding the District of Vanderhoof and the Village of Burns Lake moving toward implementing cardboard bans from their municipal waste streams. Chair Bachrach noted that the Town of Smithers does not have a ban in place for cardboard. The workshop will provide an opportunity to outline exactly what is needed by local government to move forward with a region wide cardboard ban in a timely manner.

NEW BUSINESS

Recycling of Industrial Waste

Director Newell brought forward concerns in regard to forestry mill construction demolition waste and that there does not appear to be an attempt to recycle, and it is being brought to the Knockholt Landfill. The RDBN does not have any mechanisms to enforce recycling. Ms. Dougall stated that the Landfill does not take any materials that are remaining on site that were used during the operations of the site. Waste materials produced at mills during their daily operations are not accepted at RDBN Landfill facilities and are treated as industrial waste. The tipping fees at the Landfill that were implemented by the Regional Board of \$60 per tonne for Construction and Demolition Waste are being applied.

ADJOURNMENT

Moved by Director Brien
Seconded by Director Greenaway

WMC.2015-2-9

"That the meeting be adjourned at 11:39 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Taylor Bachrach, Chair

Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKO

WASTE MANAGEMENT COMMITTEE MEETING
(Committee Of The Whole)

Thursday, March 12, 2015

PRESENT: Chair Taylor Bachrach

Directors Eileen Benedict
Shane Brienen
Mark Fisher
Tom Greenaway
Dwayne Lindstrom
Rob MacDougall
Bill Miller
Rob Newell
Mark Parker
Jerry Petersen
Darcy Repen
Gerry Thiessen

Directors Thomas Liversidge
Absent Luke Strimbold

Alternate Directors John Illes, Village of Burns Lake
Linda McGuire, Village of Granisle

Staff Gail Chapman, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Hans Berndorff, Financial Administrator
Janine Dougall, Director of Environmental Services
Wendy Wainwright, Executive Assistant

Others Falko Kadenbach, Vice-President, ABC Communications
Steven Derksen, Area Manager, Burns Lake, ABC
Communications

CALL TO ORDER

Chair Bachrach called the meeting to order at 2:59 p.m.

AGENDA

Moved by Director Miller
Seconded by Director MacDougall

WMC.2015-1-1

"That the Waste Management Committee receive the March 12, 2015 Waste Management Committee Agenda."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MINUTES

Waste Management
Committee Meeting Minutes
-October 9, 2014

Moved by Director Petersen
Seconded by Director Benedict

WMC.2015-1-2

"That the Minutes of the Waste Management Committee for October 9, 2014 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

CORRESPONDENCE

Correspondence

Moved by Director Benedict
Seconded by Director Miller

WMC.2015-1-3

"That the Waste Management Committee receive the following correspondence:

- Letter to Earnie Harding, Smithers and Area Recycling Society
Re: Response to Letter Dated March 3, 2015;
- Letter from Earnie Harding, Smithers and Area Recycling Society
Re: Reference to RDBN Letter Dated February 17, 2015;
- Letter from Will Corbett, Manager, Bulkley Valley Bottle Depot
Re: Diversion Credits;
- Letter to Earnie Harding, Smithers and Area Recycling Society
Re: S.A.R.S Contract Changes November 5, 2014;
- Letter from Earnie Harding, Smithers and Area Recycling Society
Re: S.A.R.S – Contract Changes November 5, 2014."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Chair Bachrach mentioned that a meeting was held in Smithers on March 11, 2015 with Multi-Material B.C. (MMBC), Smithers and Area Recycling Society (S.A.R.S), and the Regional District of Bulkley-Nechako to discuss issues and concerns regarding depot services.

Chair Bachrach noted that he spoke with MMBC regarding their provision of recycling service levels to the entire RDBN. MMBC indicated that they require more producers to become part of the program in order to have the budget to move forward with any additional recycling programs.

Discussion took place regarding the RDBN Board of Directors advocating to the Provincial Government and the Minister of Environment the need for adequate service levels in the RDBN.

Further discussion will take place at a future Waste Management Committee meeting.

ADJOURNMENT

Moved by Director MacDougall
Seconded by Director McGuire

WMC.2015-1-4

"That the meeting be adjourned at 3:13 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Taylor Bachrach, Chair

Wendy Wainwright, Executive Assistant



REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEMORANDUM

TO: Chairperson Miller and Board of Directors

FROM: Wendy Wainwright, Executive Assistant

DATE: June 17, 2015

**SUBJECT: Committee Meeting Recommendations
– June 11, 2015**

Following are recommendations from the June 11, 2015 Committee meetings for the Regional Board's consideration and approval.

Waste Management Committee Meeting – June 11, 2015

Recommendation 1:

Re: Solid Waste Management Plan Review

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to bring forward the document titled "Proposed Solid Waste Management Plan Review and Renewal Process – 2015-2016" to the Ministry of Environment; and further, that feedback be requested; and further, that the Regional District of Bulkley-Nechako Board of Directors direct staff to draft a timeline for completing the RDBN Solid Waste Management Plan Review and Renewal Process; and further, that an expected date for Ministry of Environment approval be requested; and further, that a bullet in the "Proposed Solid Waste Management Plan Review and Renewal Process – 2015-2016" after number 2. Jurisdictional Scan be added that outlines "Identification of Partnerships."

Recommendation 2:

Re: Solid Waste Management Plan Review

"That the Regional District of Bulkley-Nechako Board of Directors move forward with a Solid Waste Management Plan review and renewal process."

Committee of the Whole – June 11, 2015

Recommendation 3:

Re: RDBN Work with District of Vanderhoof to draft a Resolution for UBCM Re: British Columbia Emergency Response Management System (BCERMS) Priorities for Flooding

"That the Regional District of Bulkley-Nechako Board of Directors work with the District of Vanderhoof to draft a resolution to bring forward at the 2015 UBCM Convention in September, 2015 in regard to applying the British Columbia Emergency Response Management System (BCERMS) Priority Ranking to flooding events, ensuring the residents of B.C. are ranked first; and further, that the ranking apply to both natural and unnatural (industry) led events."

Committee of the Whole – June 11, 2015 (Cont'd)

Recommendation 4:

Re: British Columbia Earthquake Preparedness Consultation Report

1. "That the Regional District of Bulkley-Nechako Board of Directors submit a letter to the Attorney General and Minister of Justice outlining the concerns of the Regional District and request that the Province increase funding to build a team of experts to take back emergency management and develop a provincial program with the expertise to address the need for enhanced preparedness and response to emergencies in British Columbia.
2. Further that the letter be forwarded to all Regional Districts in the Province."

Recommendation 5:

Re: School District No. 91 Request for MOU Re: Student Work Experience and Apprenticeship Agreement

"That the Regional District of Bulkley-Nechako Board of Directors approve and execute the Memorandum of Understanding between School District No. 91 and the Regional District of Bulkley-Nechako.

Further, that the Regional District of Bulkley-Nechako Board of Directors authorize staff to work with School District No. 91 toward training opportunities for students."

Recommendation 6:

Re: Regional District of Bulkley-Nechako Procedure Bylaw No. 1633, 2012

"That the Regional District of Bulkley-Nechako Board of Directors make motions for first and second reading of bylaws in separate motions from third reading and adoption at RDBN Board meetings."

Recommendation 7:

Re: Regional District of Bulkley-Nechako Procedure Bylaw No. 1633, 2012

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to record votes against a motion in the minutes of an RDBN meeting."

Bulkley-Nechako Resource Legacy Committee – June 11, 2015

Recommendation 8:

Re: Bulkley-Nechako Industrial Benefit Position Paper

1. "That the Regional District of Bulkley-Nechako Board of Directors forward the DRAFT Position Paper to all Municipalities within the region for Mayor and Council review, input and approval; and further, that municipalities agree not to negotiate legacy funding independently.
2. Upon confirmation of approval of the Bulkley-Nechako Industrial Benefit Position Paper by all municipalities within the region, that the Bulkley-Nechako Resource Legacy Committee recommend that the RDBN Board of Directors endorse the BN Industrial Benefit Position Paper and move forward the initiative with industry and the Province."

Forestry Committee – June 11, 2015

Recommendation 9:

Re: Organize Gathering with industry, Ministry of Forests, Lands and Natural Resource Operations, Wildfire Management Branch and Licensees – Re: Wildland Urban Interface

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to organize a gathering with industry, Ministry of Forests, Lands and Natural Resource Operations, Wildfire Management Branch and licensees to facilitate a conversation in regard to roles and responsibilities regarding Wildland Urban Interface."

Rural Directors Committee – June 11, 2015

Recommendation 10:

Re: Requests for Grant in Aid

"That the Regional District of Bulkley-Nechako Board of Directors approve the following grant in aid application:

- Fort St. James Secondary Mountain Bike Team be given \$1,000 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with Provincial Championships in Powell River, B.C.;
- Fort St. James Secondary Senior Girls Soccer be given \$500 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with attending the BC High School Girls Soccer Provincial Championships in Surrey, B.C.;
- Fraser Lake Elementary Secondary School Boys Golf Team be given \$600 grant in aid monies from Electoral Area "D" (Fraser Lake Rural) for the Boys Golf Provincial Championships in Kelowna, B.C.;
- District of Vanderhoof be given \$1,500 grant in aid monies from Electoral Area "F" (Vanderhoof Rural) for costs associated with the Canada Day 2015 Celebrations;
- Fraser Lake Secondary School be given \$1,000 grant in aid monies from Electoral Area "D" (Fraser Lake Rural) for costs associated with students travelling to China for the 2015 Beijing Educational Summer Camp;
- Houston Public Library Association be given \$1,500 grant in aid monies from Electoral Area "G" (Houston Rural) for costs associated with enhancing its DVD collection."

RECOMMENDATION:

(ALL/DIRECTORS/MAJORITY)

Recommendations 1 through 10 as written.



Regional District of Bulkley-Nechako Board of Directors June 25, 2015

To: Chair Miller and the Board of Directors
From: Corrine Swenson, Manager of Regional Economic Development
Date: June 17, 2015
Regarding: 2016 Minerals Roundup Booth Rental

The RDBN has rented a booth at the Minerals Roundup Tradeshow in Vancouver for the last six years. In 2015, Roundup was moved from the Westin Bayshore to the Vancouver Trade and Convention Centre. The new venue allowed for all booths to be in one location. Fort St James and Fraser Lake partnered in the booth rental. Directors and Staff expressed satisfaction with the marketing of the RDBN that took place and connections that were made. The Regional booth highlights the mining.rdbn.bc.ca website, the municipalities, First Nations, mines and exploration sites, businesses, and education facilities in the RDBN. The Ministry of Energy, Mines and Natural Gas was contacted and provided editions of the Regional Geologist Summaries and 2014 Mining Activity Map. The summaries were distributed at the RDBN booth and the map was used to make a larger display map of mining and exploration taking place in the region.

Staff and Directors staffing the booth counted 93 attendees. There were 78 entries in the draw and Victor Tom from Kamloops was the winner. The following attendee demographics were collected:

- Occupation
 - 20 Mining consultation companies
 - 20 Service/supply companies
 - 5 Drilling companies
 - 6 Exploration companies
 - 6 Geologists
 - 9 University students

- Location
 - 54 British Columbia
 - 4 Ontario
 - 3 Alberta
 - 2 Manitoba
 - 2 Nunavut
 - 2 United States
 - 2 United Kingdom

Attendees were interested in:

- Economic Development
- Huckleberry Mine
- Minerals North
- New Gold
- Job opportunities
- Mining website
- Investment and supplier opportunities
- Educational opportunities
- Mt Milligan

As the RDBN, has been an exhibitor for six years, we have first right of refusal in booking a booth for 2016. Roundup will take place January 25th – 28th, 2016. The cost for the two day rental is \$2,100. Does the Board of Directors support the RDBN’s participation in the 2016 Minerals Roundup tradeshow?

Previously, the RDBN offered the municipalities the option to partner and exhibit in the booth for a contribution of \$300. This assists with staffing the booth and reducing costs. In addition, this approach allows those municipalities that would like to exhibit, but do not have the budget for full costs of the booth rental or staff capacity to do so, the opportunity to participate. Would the RDBN Board of Directors like to extend the invitation to municipalities to partner in the 2016 Roundup Tradeshow?

RECOMMENDATION:	(All/Directors/Majority)
That the RDBN Board of Directors secure a tradeshow booth for two days at a cost of \$2,100 at the 2016 Minerals Roundup Conference and that the municipalities be invited to exhibit with the RDBN by contributing \$300 and providing a person to staff the booth. Furthermore, that staff organize meetings with the mining and exploration companies operating in the RDBN at Minerals Roundup.	



Regional District of Bulkley-Nechako Memo

TO: Chair Miller and Board of Directors

FROM: Cheryl Anderson, Manager of Administrative Services

DATE: June 15, 2015

SUBJECT: Grassy Plains Community Hall – Request for Grant in Aid

At its April 30, 2015 Board meeting, the Regional District of Bulkley-Nechako Board of Directors resolved to provide a grant in aid from Electoral Area "E" (Francois/Ootsa Lake Rural) of up to \$10,000 for the Grassy Plains Community Hall to cover the cost of booking bands for the Annual Summer Festival. Subsequent to the Board's motion, the Grassy Plains Community Hall Association received funding from other grant sources, and as a result, no longer requires the RDBN grant in aid funding.

At this time, staff is requesting that the previous motion approving the grant in aid be amended to remove the portion relating to the Grassy Plains Community Hall grant in aid.

RECOMMENDATION

(ALL/DIRECTORS/MAJORITY)

"That the Board of the Regional District of Bulkley-Nechako amend motion 2015-6-5 by removing the Grassy Plains Community Hall grant in aid of up to \$10,000."

DELEGATION (CONT'D)

RIO TINTO ALCAN – Justus Benckhuysen, Nechako Operations Coordinator and Lianne Olson, Stakeholder and Community Relations Liaison RE: Update

water level in the Nechako at Vanderhoof not exceeding 525 m³/s. Rio Tinto Alcan is willing to take the risk to manage immediate threats over future threats.

Chair Miller noted the importance of outlining and ranking priorities and the ability for communities to give influence where those priorities lie. He mentioned the water levels being at 525 m³/s does impact the river through erosion of its banks and the significant economic impact this can have.

Chair Miller thanked Mr. Benckhuysen and Ms. Olson for attending the meeting.

ADMINISTRATION REPORTS

Committee Meeting
Recommendations
-April 16, 2015

Moved by Director Benedict
Seconded by Director Petersen

2015-6-5

"That the Regional District of Bulkley-Nechako Board of Directors approve Recommendations 1 through 3 as amended:

Committee of the Whole – April 16, 2015

Recommendation 1:

Re: Write a Letter RE: Condition of Colleymount Rd.

"That the Regional District of Bulkley-Nechako Board of Directors write a letter to the Ministry of Transportation and Infrastructure regarding the need to allocate funding for safety upgrades to Colleymount Rd.; and further, that the letter be forwarded to WorksafeBC, John Rustad, MLA Nechako Lakes and Lakes District Maintenance (LDM)."

Rural Directors Committee – April 16, 2015

Recommendation 2:

Re: Requests for Grant in Aid

"That the Regional District of Bulkley-Nechako Board of Directors approve the following grant in aid application:

-Grassy Plains Community Hall be given up to \$10,000 grant in aid monies from Electoral Area "E" (Francois/Ootsa Lake Rural) to cover the cost of booking bands for the Annual Summer Festival;

-Tchesinkut Lake Watershed Society be given \$3,550 grant in aid monies from Electoral Area "E" (Francois/Ootsa Lake Rural) to purchase equipment to test the water of Tchesinkut Lake. Further, that the Society be requested to provide the results of the water testing to the Regional District;

-Spirit's Mission Rescue Society be given \$1,200 grant in aid monies from Electoral Area "F" (Vanderhoof Rural) for costs associated with a dog and cat spay, neuter and animal wellness clinic at Saik'uz First Nation."

ADMINISTRATION REPORTS (CONT'D)

Rural Directors Committee – April 16, 2015 (CONT'D)

Recommendation 3:

Re: Letter to Regional Cattleman’s Association RE: Further Information Regarding Impact of Elk Herd to Farm/Ranch Lands

“That the Regional District of Bulkley-Nechako Board of Directors write a letter to the Skeena Regional Cattlemen’s Association, Nechako Regional Cattleman’s Association and Lakes District Cattleman’s Association to request further documentation regarding Elk Herd Expansion in the region; and further, that requests for support be outlined and provided to the Regional District of Bulkley-Nechako.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Chinook Community Forest Licence Application

Moved by Director Strimbold
Seconded by Director Brien

2015-6-6

“That the Regional District of Bulkley-Nechako Board of Directors approve execution of the Chinook Community Forest License Application and the Chinook Community Forest Management Plan.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Concerns were brought forward regarding the Chinook Community Forest Business Plan.

Lakes Economic Development Service – Burns Lake and District Chamber of Commerce Request

Moved by Director Strimbold
Seconded by Director Brien

2015-6-7

“That the Regional District of Bulkley-Nechako Board of Directors authorize contributing up to \$15,000 of Lakes Economic Development Service funds to the Burns Lake Chamber of Commerce for publishing 8,000 copies of the Burns Lake and Lakes District Visitors Guide.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Repen spoke to the overall effectiveness of localized publications in the region and the ability to have tools to capture the impact of marketing the region. Discussion took place regarding the different funding models for Lakes Economic Development Service and Bulkley Valley Economic Development.



Regional District of Bulkley-Nechako Board of Directors Memorandum June 25, 2015

To: Chair Miller and the Board of Directors
From: Kristi Rensby, Finance/Administration Coordinator
Date: June 16, 2015
Regarding: Federal Gas Tax Funds – Electoral Area ‘B’ (Burns Lake Rural) and Electoral Area ‘E’ (Francois/Ootsa Lake Rural)
Lakes District Airport Society

The Lakes District Airport Society, a non-profit organization, has requested the Regional District of Bulkley-Nechako’s assistance in the form of Federal Gas Tax Funds to complete a Regional and Local Airport runway improvement project at the Baker Airport, located in Electoral Area ‘B’ (Burns Lake Rural).

The Airport Society plans to resurface the runway. The total project cost is estimated to be around \$1.6 million.

Total uncommitted Gas Tax Funds remaining in Electoral Area ‘B’ allocation is \$279,024.45. Director Miller is supportive of this project and accessing Federal Gas Tax Funds in the amount of \$200,000. Total uncommitted Gas Tax Funds remaining in Electoral Area ‘E’ allocation is \$126,172.14. Director Benedict is also supportive of this project and accessing Federal Gas Tax Funds in the amount of up to \$75,000. A Board resolution is required to contribute Federal Gas Tax Funds to this project.

RECOMMENDATION:

1. That the RDBN Board of Directors authorize contributing \$200,000 of Electoral Area ‘B’ Federal Gas Tax allocation monies and \$75,000 of Electoral Area ‘E’ Federal Gas Tax monies to the Lakes District Airport Society for a Regional and Local Airport runway improvement project at the Baker Airport;
2. That the RDBN Board of Directors authorize the purchase and installation of approved signage for the project to a maximum of \$400 cost, and further,
(All/Directors/Majority)
3. That the RDBN Board of Directors authorize the withdrawal of up to \$275,400 from the Federal Gas Tax Reserve Fund.

(Participants/Weighted/Majority)



Regional District of Bulkley-Nechako Board of Directors Memorandum June 25, 2015

To: Chair Miller and the Board of Directors
From: Kristi Rensby, Finance/Administration Coordinator
Date: June 15, 2015
Regarding: Federal Gas Tax Funds – Electoral Area ‘E’ (Francois/Ootsa Lake Rural)
Francois Tchesinkut Lake Recreation Commission

The Francois Tchesinkut Lake Recreation Commission (FTLRC), a non-profit organization, has requested the Regional District of Bulkley-Nechako’s assistance in the form of Federal Gas Tax Funds to complete a Recreation Infrastructure improvement project at the Francois Lake Hall, located in Electoral Area ‘E’ (Francois/Ootsa Lake Rural).

The FTLRC wishes to install drain pipe around the perimeter of the Hall, and apply gravel to level the parking lot, which will reduce moisture problems that have been experienced at the Hall in the past.

Cost to install drains, and supply and level crush	\$23,016
Contingency 10%	<u>2,302</u>
Total Project Cost	\$25,318

Total uncommitted Gas Tax Funds remaining in Electoral Area ‘E’ allocation is \$126,172.14. Director Benedict is supportive of this project and accessing Federal Gas Tax Funds in the amount of up to \$25,318. A Board resolution is required to contribute Federal Gas Tax Funds to this project.

RECOMMENDATION:

1. That the RDBN Board of Directors authorize contributing \$25,318 of Electoral Area ‘E’ Federal Gas Tax allocation monies to Francois Tchesinkut Lake Recreation Commission for a recreation infrastructure improvement project at the Francois Lake Hall;
2. That the RDBN Board of Directors authorize the purchase and installation of approved signage for the project to a maximum of \$300 cost, and further,
(All/Directors/Majority)
3. That the RDBN Board of Directors authorize the withdrawal of up to \$25,618 from the Federal Gas Tax Reserve Fund.

(Participants/Weighted/Majority)



Regional District of Bulkley-Nechako Board of Directors Memorandum June 25, 2015

To: Chair Miller and the Board of Directors
From: Kristi Rensby, Finance/Administration Coordinator
Date: June 16, 2015
Regarding: Federal Gas Tax Funds – Electoral Area 'A' (Smithers Rural)
Dze L K'ant Friendship Centre Society

The Dze L K'ant Friendship Centre Society, a non-profit organization, has requested the Regional District of Bulkley-Nechako's assistance in the form of Federal Gas Tax Funds to complete an Energy Efficiency improvement project at the Dze L K'ant Friendship Centre, located in Smithers.

The Dze L K'ant Friendship Centre Society has done a number of other renovations and upgrades already to the Centre, and now wishes to replace the 55 remaining inefficient windows with high efficiency windows, which will reduce heating costs and greenhouse gas emissions.

Total Project Cost = \$67,581.94

Total uncommitted Gas Tax Funds remaining in Electoral Area 'A' allocation is \$934,972.97. Director Fisher is supportive of this project and accessing Federal Gas Tax Funds in the amount of up to \$45,000. A Board resolution is required to contribute Federal Gas Tax Funds to this project.

RECOMMENDATION:	
<ol style="list-style-type: none"> 1. That the RDBN Board of Directors authorize contributing \$45,000 of Electoral Area 'A' Federal Gas Tax allocation monies to Dze L K'ant Friendship Centre Society for an energy efficiency improvement project at the Dze L K'ant Friendship Centre; 2. That the RDBN Board of Directors authorize the purchase and installation of approved signage for the project to a maximum of \$300 cost, and further, (All/Directors/Majority) 3. That the RDBN Board of Directors authorize the withdrawal of up to \$45,300 from the Federal Gas Tax Reserve Fund. 	(Participants/Weighted/Majority)



Regional District of Bulkley-Nechako Memo

TO: Chair Miller and Board of Directors

FROM: Cheryl Anderson, Manager of Administrative Services

DATE: June 16, 2015

SUBJECT: ANNUAL UBCM CONVENTION
- September 21-25, 2015
- Vancouver, B.C.

This year's convention is fast approaching and is a great opportunity to meet other delegates, exchange ideas, and participate in the sessions that will set the policy directions for the year ahead. The convention also provides delegates with an excellent opportunity for local governments to meet with provincial government representatives and to express views on existing or proposed provincial programs and legislation.

At this time, formal authorization is being requested for attendance at the Convention for those Rural Directors wishing to attend, as well as the Chief Administrative Officer.

RECOMMENDATION

(ALL/DIRECTORS/MAJORITY)

"That the Board of the Regional District of Bulkley-Nechako authorize attendance of Rural Directors and the Chief Administrative Officer and/or the Chief Financial Officer at the UBCM Convention on September 21-25, 2015 in Vancouver, B.C."



REGIONAL DISTRICT OF BULKLEY-NECHAKO

Memorandum

TO: Chair Miller and Regional Board Members

FROM: Gail Chapman, CAO

SUBJECT: Prince George Treaty Advisory Committee

DATE: June 17, 2015

The Regional District of Bulkley-Nechako has recently been contacted by the Regional District of Fraser-Fort George wherein they are scheduling a meeting of the Prince George Treaty Advisory Committee.

The PG TAC has not met for a number of years as there were no treaty negotiations taking place. Presently, the Yekooche First Nation (Elec. Area C) is working toward treaty, therefore, the need to have local government representation at the Federal/Provincial/First Nation table in order to address local government issues relating to the treaty.

In the past, Director Tom Greenaway has been the RDBN representative. The RDBN has budgeted \$10,000 in its 2015 budget for 1st Nations relationship building and initiatives.

The first meeting is scheduled to take place on Wednesday, July 8th, 2015 at the RDFFG office.

At this time, it is requested that the RDBN appoint a representative to sit at the PG Treaty Advisory table.

RECOMMENDATION: (All/Directors/Majority)

“That the Regional District of Bulkley-Nechako Board of Directors appoint an RDBN representative to the Prince George Treaty Advisory Committee which appointee will attend meetings and provide input on behalf of the RDBN in regard to Yekootche First Nation Treaty negotiations.”



Regional District of Bulkley-Nechako Memo – Board Agenda June 25, 2015

To: Chair Miller and the Board of Directors
From: Hans Berndorff, Financial Administrator
Date: June 17, 2015
Re: Lakes District Airport Capital Reserve Withdrawal

The Lakes District Airport Service is a sub-regional service that includes the Village of Burns Lake, Electoral Area "B" and Electoral Area "E" as its participants.

The airport runway is in need of resurfacing and the estimated total cost is about \$1.6 million. The RDBN is applying for grants from various sources and will need other sources of funding including withdrawal from the capital reserve and possible borrowing.

The current balance in the capital reserve is \$66,625 and will be supplemented by an additional \$50,000 contribution when our 2015 taxes are received at the end of July, leaving a total balance of \$116,625 plus interest earned until then.

The Directors representing the Village of Burns Lake, Area "B" and Area "E" have requested Board approval to withdraw \$116,625 from the capital reserve when needed for the runway repaving project.

I would be pleased to answer any questions.

Recommendation: (all/weighted/participants)

That the memorandum from the Financial Administrator, dated June 17, 2015 regarding withdrawal from the Lakes District Airport Capital Reserve be received; and,

Further, that the Board of Directors authorizes the withdrawal of up to \$116,625 from the Lakes District Airport Capital Reserve to help pay for the runway repaving project.



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Regional District of Bulkley-Nechako Board of Directors Memorandum JUNE 25, 2015

To: Chair Miller and the Board of Directors
From: Deborah Jones-Middleton (Protective Services Manager)
Date: June 5, 2015
Regarding: 9-1-1 Service Agreement Renewal

Attached for your information is the 9-1-1 Service Agreement between the Regional District of Bulkley-Nechako and the Regional District of Fraser Fort George.

The original 9-1-1 Service Agreement must be renewed. The new 9-1-1 Service Agreement provides for a new formula for determining the Regional District of Bulkley-Nechako's costs for Fire Dispatch which is the same formula adopted in October 2014 for the 9-1-1 Primary Safety Answering Point call through E-Comm. The total cost of the Fire Operations Communications Centre, the CAD/RMS support Licensing and Capital Reserve Contribution for the Dispatch Console Upgrade and Software Upgrades will be divided by the total calls received by the Fire Operations Communications Centre and multiplied by the percentage of calls received on behalf of the twelve Fire Departments within the Regional District of Bulkley-Nechako. This will result in significant savings for Fire Dispatch services.

Recommendation

AII /DIRECTORS/MAJORITY

1. "That the Board of Directors receive the June 5, 2015 memo titled "9-1-1 Service Agreement Renewal" from Deborah Jones-Middleton, Protective Services Manager.
2. That the Board of Directors authorize staff to enter into the 9-1-1 Service agreement which will expire on December 31, 2017."



**REGIONAL DISTRICT
of Fraser-Fort George**

9-1-1 SERVICE AGREEMENT

REGIONAL DISTRICT OF FRASER-FORT GEORGE

and

REGIONAL DISTRICT OF BULKLEY-NECHAKO

Expires: December 31, 2017

9-1-1 SERVICE AGREEMENT

BETWEEN:

THE REGIONAL DISTRICT OF FRASER-FORT GEORGE, a local government incorporated pursuant to the *Local Government Act* and having its business office located at:
155 George Street
Prince George, British Columbia V2L 1P8

(hereinafter referred to as the "RDFFG")

OF THE FIRST PART

AND:

THE REGIONAL DISTRICT OF BULKLEY-NECHAKO, a local government incorporated pursuant to the *Local Government Act* and having its business office located at:
37 3rd Avenue, PO Box 820
Burns Lake BC V0J 1E0

(hereinafter referred to as the "RDBN")

OF THE SECOND PART

WHEREAS:

- A. The RDFFG provides a 9-1-1 emergency telephone service consisting of 9-1-1 call answer, fire/rescue dispatch, computer aided dispatch, records management and supporting GIS within its jurisdiction, the Cariboo Regional District and the Regional District of Kitimat-Stikine;
- B. The RDFFG and the RDBN are both public authorities within the meaning of the *Local Government Act*, R.S.B.C. 1996, c. 303, and pursuant to section 176(1)(b) of the *Local Government Act* the RDFFG may make agreements with a public authority respecting activities, works or services within the power of the RDFFG;
- C. The RDFFG and the RDBN were parties to an agreement for the RDFFG's provision of PSAP Services and Fire/Rescue Emergency Dispatch and Communications Services to the RDBN, which agreement was made June 16, 2010 and terminated on April 30, 2015;
- D. The RDBN wishes to continue to receive services through the RDFFG System to permit persons within the RDBN 9-1-1 Service Area who have access to a telephone connected to a telephone system, to dial 9-1-1 to communicate with the PSAP for the purpose of reporting information relating to police, fire, or ambulance emergencies;
- E. The RDBN wishes to continue to receive Fire/Rescue Emergency Dispatch and Communications Services from the RDFFG System for the RDBN Agencies;
- F. The RDBN desires GIS support services from the RDFFG;
- G. The PSAP for the RDFFG System is currently operated by E-Comm from the E-Comm Emergency Communications Centre for Southwest British Columbia located at 3301 East Pender Street, Vancouver, British Columbia;
- H. Fire/Rescue Emergency Dispatch and Communications Services for the RDFFG System are currently operated from the Fire Operations Communications Centre located in the City of Prince George Fire Hall No. 1, 1111 7th Avenue, Prince George, British Columbia;
- I. The parties have agreed to enter into this 9-1-1 Service Agreement on the terms and conditions set out herein; and

NOW THEREFORE THIS AGREEMENT WITNESSES THAT, in consideration of the premises, covenants, and promises of each party herein contained, the parties agree as follows:

1. INTERPRETATION

1.1 Definitions

In this Agreement:

"CAD" means the Computer Aided Dispatch System used for dispatching fire/rescue agencies

"E-Comm" means the Emergency Communications Centre for Southwest British Columbia responsible for providing the PSAP Service

"Effective Date" means May 1, 2015

"ERA" or "Emergency Response Agency" means any emergency response agency to which emergency calls are transferred through the Services and which is responsible for dispatching police, fire, medical emergency or other emergency personnel

"Fire/Rescue Emergency Dispatch and Communications Service" means the fire/rescue emergency dispatch and communications service described in section 2.4 of this Agreement

"FOCC" means the Fire Operations Communications Centre designated by the RDFFG with responsibility for receiving 9-1-1 fire/rescue calls from the PSAP and other emergency telephone calls from another source and for providing Fire/Rescue Emergency Dispatch and Communications Service

"GIS" means the computerized Geographic Information System for address and street locations

"PSAP" means the Primary Safety Answering Point operated by the operator designated in section 2.2 on behalf of the RDFFG

"RCMP" means the Royal Canadian Mounted Police

"RDFFG System" means the 9-1-1 Emergency Telephone Service provided by the RDFFG consisting of 9-1-1 call answer, fire/rescue dispatch, and supporting GIS services

"RDBN 9-1-1 Service Area" means the geographic area as described in Appendix 'B'

"RDBN Agencies" means the fire/rescue emergency response agencies within the RDBN 9-1-1 Service Area listed in Appendix 'C'

"RDBN System" means the RDBN's field radio dispatch and communications system, and all other equipment and facilities within the Service Area that are required for the purpose of receiving dispatches from and otherwise communicating with the FOCC

"RMS" means the Records Management System that consists of five modules: inspections, incidents, training, personnel, and properties for use by the fire/rescue agencies

"Service Fee" means the amounts payable by the RDBN in respect of the Services as described in Appendix 'A'

"Services" means, collectively, the PSAP service and the Fire/Rescue Emergency Dispatch and Communications Service, and the additional services described in this Agreement, to be provided by the RDFFG, and

"Term" means the term of this Agreement as described in Section 4.1.

2. SERVICES

2.1 The RDFFG agrees to provide the Services to the RDBN as described in this Agreement.

2.2 Unless the RDFFG notifies the RDBN in writing:

- a. the PSAP shall be operated by E-Comm from the Emergency Communications Centre for Southwest British Columbia, located at 3301 East Pender Street, Vancouver, British Columbia; and
- b. the Fire/Rescue Emergency Dispatch and Communications Service shall be operated by the City of Prince George Fire Department from Fire Hall No. 1, 1111 7th Avenue, Prince George, British Columbia, and the City of Prince George Fire Department is designated as the FOCC for the purpose of this Agreement.

2.3 PSAP

In accordance with the terms of its contract with the PSAP provider, the RDFFG will require that all 9-1-1 calls routed by telecommunications service providers from the RDBN 9-1-1 Service Area to the PSAP, or that are otherwise received by the PSAP from the RDBN 9-1-1 Service Area, be:

- a. transferred by the PSAP to the RCMP, North District office in Prince George if the call relates to a police emergency;
- b. transferred by the PSAP to the FOCC if the call relates to a fire or rescue emergency; and
- c. transferred by the PSAP to the BC Ambulance Service if the call relates to a medical emergency.

2.4 Fire/Rescue Emergency Dispatch and Communications Service

In accordance with the terms of its contract with the operator of the FOCC (but subject to section 2.5(d) of this Agreement), the RDFFG will require that upon receiving a 9-1-1 call from PSAP, or an emergency call from another source within the RDBN 9-1-1 Service Area, that relates to a fire or rescue emergency, the FOCC will dispatch and communicate with the appropriate RDBN Agencies when fire/rescue services are required.

2.5 Additional Services

The RDFFG agrees to:

- a. supply the RDBN with a report of all fire/rescue dispatched incidents within the RDBN 9-1-1 Service Area on a monthly basis, which will include statistics on the number of police, fire and ambulance calls received by the Services;
- b. receive and process, maintain and update CAD and GIS data provided by the RDBN;
- c. provide CAD and RMS software and software support services in respect of the same, maintain and operate the CAD and RMS software and undertake periodic software updates and equipment upgrades as required to maintain efficiency of the Services;
- d. make reasonable efforts to require the FOCC to operate to standards established by the National Emergency Number Association and the National Fire Protection Association; and
- e. schedule meetings in Prince George or at the RDBN office as necessary, to discuss system operation, maintenance, development, and costs. The cost of each party's attendance will be the responsibility of that party.

The RDBN agrees to:

- a. maintain and operate the RDBN System in the RDBN 9-1-1 Service Area;
- b. provide twenty-four (24) hours/seven (7) days per week technical repair and maintenance services for the RDBN System; and
- c. maintain and update CAD and GIS data derived from the RDBN 9-1-1 Service Area and forward that data and regular updates to the RDFFG.

3. SERVICE FEES

3.1 Fees and Disbursements

The RDFFG will charge for the performance of the Services only the fees and disbursements authorized under this Agreement.

3.2 Invoices

By no later than August 1st in each year of the Term, the RDFFG shall provide the RDBN with an invoice for the Service Fee payable in respect of that year, determined in accordance with Appendix 'A'.

The RDBN will pay to the RDFFG, on or before September 15th in each year of the Term, the Service Fee payable in respect of that year as determined in accordance with Appendix 'A'.

3.3 Taxes

The RDBN will pay all applicable taxes levied by any governmental authority in connection with the payment of the Service Fee or the Services provided under this Agreement.

3.4 E9-1-1 Emergency Response Service Annual Budget

The RDFFG will provide the RDBN with the annual operating budget and five (5) year financial plan for the E9-1-1 Emergency Response Service as approved by the RDFFG Board by April 1st in each year of the Term.

4. TERM, AMENDMENT AND TERMINATION

4.1 Term

This Agreement will commence as at the Effective Date and terminate on December 31, 2017.

4.2 Amendment

This Agreement may only be amended by agreement in writing by both parties.

4.3 Termination of the Services

The parties acknowledge that the Services are essential for the protection of the public in the RDBN 9-1-1 Service Area. In the event of a breach of this Agreement by the RDBN, the RDFFG agrees it will not terminate this Agreement unless the RDFFG provides notice of the breach of the Agreement by the RDBN, and the RDBN fails to cure the breach within six (6) months of the date of notice. In the event of a breach by the RDFFG that results in loss of, or substantial degradation to, the Services, the RDBN may terminate this Agreement by providing six (6) months' notice to the RDFFG. In the event of termination of this Agreement, the Service Fee



will be adjusted on a pro-rata basis for Services that were completed up to and including the date of termination.

5. DISPUTE RESOLUTION

5.1 Procedure

If there is any dispute arising out of, or relating to, this Agreement, the parties will attempt to resolve such dispute, first by direct negotiation and then, if that is not successful and if the parties so agree, by mediation with a neutral third party mediator acceptable to both parties. Each party will bear its own costs and expenses in connection with any mediation and all costs and expenses of the mediator will be shared equally by the parties. If any dispute is not settled by negotiation or mediation within sixty (60) days either party may give written notice to the other requiring the dispute be settled exclusively by binding arbitration by a single arbitrator. If the parties cannot agree on an arbitrator, the arbitrator will be selected in accordance with the *Arbitration Act*.

5.2 No Suspension of Services

The parties agree that the Services are essential for the protection of the public within the RDBN 9-1-1 Service Area and that the Services may not be suspended during the resolution of any dispute referred to in section 5.1 unless this Agreement has first been terminated in accordance with section 4.3.

6. INSURANCE

Each party will obtain and maintain a comprehensive general liability insurance policy against claims for bodily injury, including death, property damage or other loss arising out of the operation of the Services. The RDFFG and RDBN will each include the other as an additional insured on the policy obtained and maintained by that party. Each policy will be written on a comprehensive basis with inclusive limits of not less than \$10,000,000 (ten million dollars) per occurrence or such higher limit as the parties may agree from time to time. If this Agreement is terminated prior to the expiration of the Term, the parties agree to maintain their respective policies for two (2) years after the date of such termination.

7. INDEMNIFICATION

7.1 RDFFG Indemnification

The RDFFG hereby indemnifies, saves harmless, releases and forever discharges the RDBN from and against any and all manner of actions, causes of actions, claims, debts, suits, losses, liabilities, costs, demands and expenses whatsoever, whether known or unknown, of any person in any way arising from, in connection with, or attributable to the operation of the RDFFG System which is in any way contributed to, or by reason of, the negligence or other fault of the RDFFG, its servants, agents or employees in connection with or in consequence of this Agreement.

7.2 RDBN Indemnification

The RDBN hereby indemnifies, saves harmless, releases and forever discharges the RDFFG from and against any and all manner of actions, causes of actions, claims, debts, suits, losses, liabilities, costs, demands and expenses whatsoever, whether known or unknown, of any person in any way arising from, in connection with, or attributable to, the negligence or other fault of RDBN, its servants, agents or employees in connection with, or in consequence of, this Agreement.



8. GENERAL PROVISIONS

8.1 Further Agreements

One (1) year prior to the expiry of the Term of this Agreement, the parties will meet to discuss the terms of a new agreement for the provision of the Services, but neither party will be bound to extend or renew this Agreement, or to enter into a new agreement, unless the terms of the extension, renewal or new agreement are approved by that party's Board and the agreement is executed by that party's authorized signatories.

8.2 Assignment

Neither party will have the right to assign, transfer, or otherwise dispose of any of its interest in all or any part of this Agreement, without the prior written consent of the other party.

8.3 Notices

Any notice required pursuant to this Agreement will be in writing and delivered personally, by courier, registered mail, email, or facsimile to the address of the appropriate party as set forth herein, or to such other address as either party may substitute by written notice to the other:

for the RDBN to:

Administrator
Regional District of Bulkley-Nechako
37 3rd Avenue, PO Box 820
Bums Lake BC V0J 1E0

Email: inquiries@rdbn.bc.ca
Facsimile: 250-692-3305

for the RDFFG to:

General Manager of Community Services
Regional District of Fraser-Fort George
155 George Street
Prince George, BC V2L 1P8

Email: dmunt@rdffg.bc.ca
Facsimile: 250-562-8676

Any notice or other writing sent in compliance with this section is deemed to have been given and received on the day it is so delivered unless that day is not a business day, in which case the notice shall be deemed to have been given and received on the next day that is a business day. For clarity, "business day" means a day other than a Saturday, Sunday or statutory holiday in the Province of British Columbia.

8.4 Entire Agreement

This Agreement constitutes the entire agreement between the RDBN and the RDFFG and supersedes all previous expectations, understandings, communications, representations and agreements, whether verbal or written, between the RDBN and RDFFG with respect to its subject matter and may not be modified except by subsequent agreement in writing executed by the RDBN and the RDFFG.

This Agreement will enure to the benefit of, and be binding upon the parties hereto, and their successors, administrators, executors, heirs and permitted assigns.



Each of the parties hereto covenants and agrees to execute such further documents and instruments and do such other things as may be necessary to implement and carry out the intent of this Agreement.

8.5 Waiver

Except as may be specifically agreed in writing, no action or failure to act by the RDBN or the RDFFG shall constitute a waiver of any right or duty afforded either of them under this Agreement, nor shall any such action or failure to act, constitute an approval of, or acquiescence in any breach of this Agreement.

Waiver of any default by either party will not be deemed to be a waiver of any subsequent default by that party.

8.6 Relationship of Parties

The legal relationship between the RDFFG and the RDBN arising pursuant to this Agreement is that of service provider and purchaser of services and in particular, without limiting the generality of the foregoing, nothing in this Agreement shall be construed so as to render the relationship between the RDFFG and the RDBN to be that of partners in a partnership or joint venture, or employee and employer.

Nothing in this Agreement will be construed as creating any employment or other contractual relationship between the RDBN, E-Comm, or the City of Prince George, its employees, servants, or agents.

8.7 Access to Records

- a. The RDFFG will promptly provide the RDBN with such information and records in the RDFFG's custody or control respecting the operation of the FOCC as the RDBN, acting reasonably, may from time to time require.
- b. The RDFFG will provide to the RDBN a copy of any contract, agreement, or memorandum of understanding between E-Comm, the City of Prince George, and the RDFFG concerning the operation of the PSAP or the FOCC.

8.8 Access to Information Requests and Protection of Privacy

The RDFFG and RDBN both acknowledge and agree that the printed, electronic, and other records produced and maintained by the RDFFG for the purpose of, or in connection with, the provision of the Services referred to in section 2.3 and 2.4 of this Agreement are records that for the purpose of the *Freedom of Information and Protection of Privacy Act (B.C.) ("FIPPA")* are in the custody and under the control of the RDBN, and that the RDBN shall be responsible to process any request for access to those records under the *FIPPA* that are received from third parties by the RDBN or the RDFFG. The RDFFG and the RDBN will comply with all federal and provincial legislation applicable with respect to the protection of privacy as is in effect from time to time, including without limitation the provisions of the *FIPPA*. Without limiting the foregoing, the RDFFG and the RDBN both acknowledge and agree that the records referred to in this section include personal information (as defined in the *FIPPA*) and that such personal information shall be collected, maintained, used and disclosed only as permitted by and in accordance with the provisions of the *FIPPA*.



8.9 Validity

Should any part of this Agreement be declared or held invalid for any reason, such invalidity will not affect the validity of the remainder which will continue in full force and effect and be construed as if this Agreement had been executed without the invalid portion.

8.10 Miscellaneous

- a. Every reference to each party is deemed to include the heirs, executors, administrators, successors, permitted assigns, employees, servants, agents, officers, and invitees of that party whenever the context so requires or allows.
- b. Time is of the essence concerning this Agreement.
- c. This Agreement will be governed by, and construed in accordance with, the laws of the Province of British Columbia.

8.11 Counterpart

This Agreement may be executed by the parties in counterparts and may be executed and delivered by email or fax and all such counterparts and emails and faxes together constitute one and the same agreement.

IN WITNESS WHEREOF the parties have duly executed this Agreement.

SIGNED ON BEHALF OF THE
REGIONAL DISTRICT OF FRASER-FORT GEORGE)

Chair)

Date)

Corporate Officer)

Date)

SIGNED ON BEHALF OF THE
REGIONAL DISTRICT OF BULKLEY-NECHAKO)

Signature)

Date)

Chair (Please print))

Signature)

Date)

Corporate Officer (Please print))



APPENDIX 'A'

RDBN OPERATING AND CAPITAL COST CONTRIBUTION METHODOLOGY

INTRODUCTION

The RDBN will pay to the RDFFG for the Services at the times and frequencies specified in this Agreement, determined in accordance with the following provisions.

1.0 PSAP ANNUAL OPERATING COST CONTRIBUTION

The RDBN will pay a proportionate share of the total annual fee payable by the RDFFG under its 9-1-1 Call Answer Centre Service Contract with E-Comm Emergency Communications for Southwest British Columbia (the "Total Annual E-Comm Fee") determined by the formula:

x% of Total Annual E-Comm Fee

Where "y" = the total number of 9-1-1 calls that originated from all regional districts receiving PSAP services through the RDFFG in the year prior to the year for which the Service Fee is payable, and where "x" = the percentage of "y" that originated from within the RDBN. If the Total Annual E-Comm Fee is payable by the RDFFG for part only of a calendar year during the term of this Agreement, the RDBN's share will be calculated based on the portion of the calendar year for which Services are provided under this Agreement.

2.0 FOCC ANNUAL OPERATING COST CONTRIBUTION

The RDBN will pay a proportionate share of the total budgeted costs for providing the Fire/Rescue Emergency Dispatch and Communications Service to all recipients of that service based on:

SERVICE	ANNUAL FEE		
	2015	2016	2017
City of Prince George – current service fee for FOCC	\$1,440,000	\$1,505,000	\$1,555,000
CAD and RMS Support and Licensing	145,000	145,000	145,000
Capital reserve contribution for dispatch console upgrade and software upgrades	100,000	100,000	100,000
Total:	\$1,685,000	\$1,750,000	\$1,800,000

determined by the formula:

x% of Total Fire Dispatch

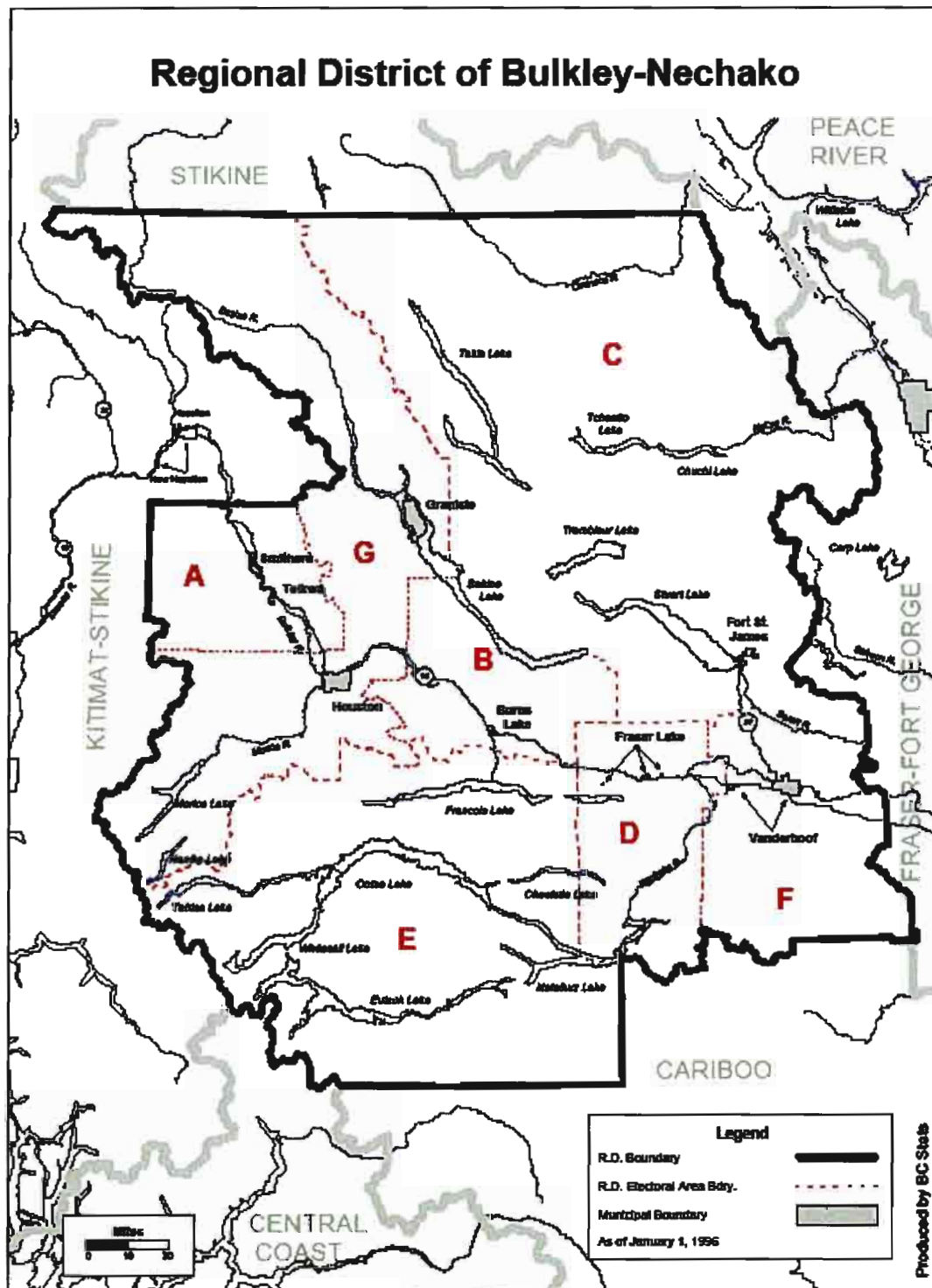
Where "y" = the total number of fire/rescue calls that originated from all regional districts receiving fire/rescue through the RDFFG in the year prior to the year for which the Service Fee is payable, and where "x" = the percentage of "y" that originated from within the RDBN. If the Total Annual Fee for fire/rescue dispatch services is for part only of a calendar year during the term of this Agreement, the RDBN's share will be calculated based on the portion of the calendar year for which Services are provided under this Agreement.

3.0 COMPUTER AIDED DISPATCH/RECORDS MANAGEMENT SYSTEMS

3.1 The RDBN will pay to the RDFFG the actual annual licensing fees attributed by the CAD/RMS vendor to the RDBN for CAD/RMS licensing fees.

APPENDIX 'B'

Regional District of Bulkley-Nechako 9-1-1 Service Area





APPENDIX 'C'

FIRE/RESCUE EMERGENCY RESPONSE AGENCIES

- (a) Burns Lake Volunteer Fire Department
- (b) Cluculz Lake Volunteer Fire Department
- (c) Fort Fraser Volunteer Fire Department
- (d) Fraser Lake Volunteer Fire Department
- (e) Fort St. James Volunteer Fire Department
- (f) Granisle Volunteer Fire Department
- (g) Houston Volunteer Fire Department
- (h) Smithers Volunteer Fire Department
- (i) Southside Volunteer Fire Department
- (j) Telkwa Volunteer Fire Department
- (k) Topley Volunteer Fire Department
- (l) Vanderhoof Volunteer Fire Department

(to be amended by the RDBN)

Upon providing sixty (60) days written notice, additional agencies may be added by RDBN to Appendix C. If the additional agencies are within the RDBN 9-1-1 Service Area, section 3.1 of Appendix 'A' remains the same. Costs with the upgrades to the RDBN System to accommodate additional agencies are the responsibilities of the RDBN.



REGIONAL DISTRICT of Fraser-Fort George

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Head Office:
155 George Street
Prince George, BC
V2L 1P8

Telephone:
(250) 960-4400
Long Distance
from within
the Regional District:
1-800-667-1959

Fax: (250) 563-7520

<http://www.rdffg.bc.ca>

Municipalities:

McBride
Mackenzie
Prince George
Valemount

Electoral Areas:

Chilako River-Nechako
Crooked River-Parsnip
Robson Valley-Canoe
Salmon River-Lakes
Tabor Lake-Stone Creek
Willow River-Upper Fraser
Woodpecker-Hixon

May 5, 2015

Gail Chapman, CAO
Regional District of Bulkley-Nechako
PO Box 820
Burns Lake BC V0J 1E0

Dear Ms. Chapman :

Re: Fire Dispatch Contract Services

The contract between the Regional District of Fraser-Fort George (RDFFG) and the Regional District of Bulkley-Nechako (RDBN) for 9-1-1 call taking and fire dispatch services (9-1-1 Services) has expired.

The Regional District has developed a user fee based formula, designed to equitably calculate 9-1-1 call answer and fire dispatch service fees amongst all participants in the RDFFG's 9-1-1 Services. A draft contract, based on the new fee calculation model, will be forwarded shortly for your consideration.

The following information has been compiled to provide background on how contract service fees were calculated in the past and how the fee will be calculated going forward.

Background

The contracts for 9-1-1 Services between the RDFFG and our three partnering regional districts have expired. The Cariboo Regional District (CRD) and Regional District of Kitimat-Stikine (RDKS) contracts expired on December 31, 2014 and new contracts have been put in place using a formula based on usage, to calculate the annual fee.

Funding Formula

In the past there was no formula to determine the allocation of costs for fire dispatch services. Costs paid by the CRD were a blend of a negotiated lump-sum price for the South/Central Cariboo and a carryover of previously requisitioned amounts when the North Cariboo was part of an Extended Local Service Area. The contract amount for the RDBN and RDKS were negotiated at a lump-sum similar to the South/Central Cariboo amount.

Now that we have call volume data from a number of operating years, the RDFFG has established contract pricing based on a user-pay formula to ensure equity and fairness among the partners. This would be the same formula currently used for the 9-1-1- call taking portion adopted in 2014.

The following tables show the fire dispatch call volume distribution for 2014 and the 2015 fire dispatch service costs to be recovered.

Regional District	2014 FOCC Dispatch Volume
RDFFG	6,757
CRD	2,233
RDBN	1,071
RDKS	2,337
Total	12,398

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REGIONAL DISTRICT OF
BULKLEY NECHAKO

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City Prince George – 2015 contract service fee	\$1,440,000
CAD/RMS support and licencing	145,000
Capital reserve contribution for dispatch console upgrade and software upgrades	100,000
Total costs for fire dispatch services	\$1,685,000

There are other costs associated with fire dispatch services such as staff salaries to administer the service, dispatch console maintenance costs, and the cost of equipment associated with dispatching fire/rescue agencies. These costs are not included in the apportionment and have always been absorbed by the RDFFG and will continue to be absorbed by the RDFFG.

Financial Impact

The following table compares the 2014 amount for 9-1-1 call taking and fire dispatch services to the proposed 2015 fee for the same services. The 2015 fee is calculated for the entire 2015 year, even though the new rates do not apply until May, 2015.

Current Fee Structure	RDBN
2014 contract fee (includes 9-1-1 call taking and fire dispatch costs)	\$357,735 ⁽¹⁾
Proposed Annual Fee for Service (based on user pay formula)	RDBN
Fire Dispatch fees based on number of FOCC calls	\$145,560
EComm 9-1-1 call taking fees	53,017
Total Fee	\$198,577
Cost Increase/Decrease (extrapolated over a 12 month period)	(\$159,158)

⁽¹⁾ 2014 Invoice amount, excluding RMS licence fee.

EComm's annual fee of \$377,660 is apportioned based on the percentage of 9-1-1 calls.

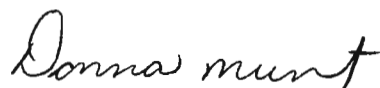
Regional District	2014 9-1-1 Call Volume
RDFFG	12,999
CRD	9,008
RDBN	4,626
RDKS	6,320
Total	32,953

Conclusion

The RDBN approved a formula based on the number of calls to calculate the costs for 9-1-1 call taking when the call taking services were moved from the RCMP to EComm. The RDFFG has introduced the same user-fee-based formula to be used to apportion fire dispatch costs among the partners as it demonstrates a fairness in allocating the cost for all 9-1-1 services. Based on the above formula, the 2015 cost for 9-1-1 services will decrease by approximately \$126,000 (taking into consideration that fire dispatch fees for January – April 2015, will be based on the old contract amount).

We look forward to meeting with you in the near future to discuss continuing our partnership for the provision of 9-1-1 services.

Yours truly,



Donna Munt
General Manager of Community Services

Telephone: 250-960-4446
Facsimile: 250-562-8676
Email: dmunt@rdffg.bc.ca

DM:cp



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Regional District of Bulkley-Nechako Board of Directors Memorandum JUNE 25, 2015

To: Chair Miller and the Board of Directors
From: Deborah Jones-Middleton (Protective Services Manager)
Date: June 16, 2015
Regarding: National Energy Board Public Consultation on Transparency of
Emergency Management Information for Pipelines

The National Energy Board (NEB) is asking Canadians to participate in consultation regarding transparency of emergency management information.

The consultation is open until June 25th, 2015; a public consultation process will solicit the views of Canadians about emergency management and response including the type, and level, of emergency management information that is both protective of public safety and the environment and builds confidence in the NEB's regulatory oversight

As Canada's national energy regulator they have heard from Canadians coast to coast who have expressed concerns about the transparency of emergency management information should a pipeline incident occur. Specifically, the clarity and consistency of NEB Emergency Procedures Manual filing requirements, and it's regulatory practices to verify that the public, local governments, emergency responders, aboriginal groups and other stakeholders have the information they need, when they need it regarding pipeline emergency response.

This NEB public consultation process will also include a review of guidance developed by the Canadian Energy Pipeline Association, on behalf of its member companies, that will outline principles for transparency of emergency management information which is scheduled for release later this spring.

Public Comment Process

At the conclusion of the Comment Process, the NEB will review all comments and make a public response.

The NEB has prepared a document titled 'Emergency Management: An Overview' to explain the NEB's role which is to ensure that pipeline companies operate keeping in mind public interest throughout the pipeline life cycle. The document is attached for your information.

Consultation Questions

The following are NEB's Consultation Questions:

1. What information would help you better understand how prepared a company is to respond in the event of an emergency, beyond what is currently available?

2. What detail in Emergency Procedures Manuals is useful that would improve understanding amongst first responders and emergency personnel should a pipeline incident occur?

Staff Comment:

- The plan should outline the location and type of emergency response resources the company has in place.
- The plan should clearly identify the expectations of local resources such as fire departments, search and rescue organizations, and policing.
- The plan should also include response requirements for natural disasters such as wildfires, flooding, and earthquakes.
- A requirement of the responsible company to advise the responsible local government of an emergency incident, and include emergency management staff in all emergency response training and exercising should be clearly defined in all pipeline emergency response plans.
- The name of the responsible local government, its representative's names and contact information should be at or near the top of the contact information section of any pipeline emergency plan.

3. Please add any additional comments on the transparency and the availability of emergency management and response information that you feel we should hear.

Staff Comment:

- Local government must be consulted during the development of the pipelines emergency response plan regarding:
 - accessibility issues during an emergency event;
 - the location of residents in relation to the location of the pipeline;
 - how residents will be cared for during and compensated after an emergency event;
 - how the local government will be compensated for their role in an emergency response; and
 - how damaged bodies of water and land will be remediated after an emergency event.
- A copy of the responsible company's emergency response plan should be provided to the responsible local government prior to the start of 'Operations Phase'.

Recommendation

ALL /DIRECTORS/MAJORITY

1. That the Board of Directors receive the memo titled "National Energy Board Public Consultation on Transparency of Emergency Management Information for Pipelines" from Deborah Jones-Middleton, Protective Services Manager.
2. That the Board of Directors authorize staff to respond to the online Consultation Questions as outlined in this memorandum.

Emergency Management: An Overview'

The NEB's first priority is public safety and security and environmental protection.

We hold the NEB-regulated companies accountable to operate safely during all phases of a pipeline lifecycle including construction, operation and abandonment.

Our Regulatory Expectations

Every NEB-regulated company must have an emergency management program that includes strategies to prevent, manage and mitigate pipeline incidents should they occur. This requirement is fundamental to obtaining an authorization to operate a pipeline in Canada.

Pipeline Emergency Management Programs Must:

- identify and analyze all hazards and potential hazards
- evaluate and manage risks associated with all hazards
- include input from other agencies that may be involved during an emergency during the development of, and revisions to, an emergency procedures manual.
- maintain a current emergency procedures manual
- have procedures in place to safely control or shutdown a pipeline
- conduct an assessment of response equipment
- have clear line of communication to ensure anyone who might be impacted by an emergency response activity is aware of the practices and procedures to follow
- provide a continuing education program for first responders, other agencies and people who live adjacent to a pipeline.
- provide for training and instructing employees and contract personnel on emergency response procedures and equipment
- include conducting exercises to demonstrate a capability to respond during an emergency.

NEB Emergency Response

The NEB is prepared to respond to emergencies at any time and in any location that we regulate. We will ensure that the responsible company undertakes all reasonable measures to end the incident, clean any impacted areas and conduct a full remediation of any environmental effects from the incident.

NEB Treatment of Emergency Procedures Manuals

How the NEB treats emergency procedures manuals depends on whether emergency response is being dealt with during the project application phase or during regular pipeline operations.

Application and Hearing Phase

When a company applies to the NEB for authorization to construct a pipeline, its application will contain basic information about emergency management. At this stage, a comprehensive emergency procedures manual may not be included as part of the application because the details of the pipeline's construction and its route are not finalized.

If a project is approved, the NEB places additional enforceable conditions on the project's construction, routing and other specifications, to ensure that potential safety issues are addressed in advance.

Emergency Management: An Overview'

Consultation

In most circumstances, pipeline companies begin emergency response manual consultation with local municipalities and first responders before submitting a project application to the NEB. The consultation process continues throughout the entire application process.

Operations Phase

If NEB project approval is granted, a pipeline company must provide a comprehensive emergency response plan prior to operating a pipeline.

NEB's Specific Emergency Management Program Regulatory Requirements

32 (1) A company shall develop, implement and maintain an emergency management program that anticipates, prevents, manages and mitigates conditions during an emergency that could adversely affect property, the environment or the safety of workers or the public.

(1.1) The company shall develop an emergency procedures manual, review it regularly and update it as required.

(2) A company shall submit the emergency procedures manual and any updates that are made to it to the Board.

33. A company shall establish and maintain liaison with the agencies that may be involved in an emergency response on the pipeline and shall consult with them in developing and updating the emergency procedures manual.

34. A company shall take all reasonable steps to inform all persons who may be associated with an emergency response activity on the pipeline of the practices and procedures to be followed and make available to them the relevant information that is consistent with that which is specified in the emergency procedures manual.

35. A company shall develop a continuing education program for the police, fire departments, medical facilities, other appropriate organizations and agencies and the public residing adjacent to the pipeline to inform them of the location of the pipeline, potential emergency situations involving the pipeline and the safety procedures to be followed in the case of an emergency.



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Regional District of Bulkley-Nechako Board of Directors Memorandum JUNE 25, 2015

To: Chair Miller and the Board of Directors
From: Deborah Jones-Middleton (Protective Services Manager)
Date: June 10, 2015
Regarding: Fort Fraser Rural Fire Protection Area Proposed Increase in the Tax Limit

The Fort Fraser Rural Fire Protection Area was established in 1988 with a parcel tax of \$60 per property; and in 2003 the tax limit was increased to \$45,000. Cost increases since then have led to a request from the Fort Fraser Volunteer Fire Department has requested a 25% increase in the tax limit, which can be done with the consent of the director representing the participating area.

The Director for Electoral Area "D", Fraser Lake Rural, has requested that a bylaw be drafted for a 25% increase in the tax limit to be effective for 2016 taxation. At this time, I would ask the Board to consider giving three readings to Bylaw No. 1742 further in the agenda.

If you have any questions, I would be pleased to discuss them with you.

Recommendation

AII /DIRECTORS/MAJORITY

1. That the Board of Directors receive the memo titled "Fort Fraser Rural Fire Protection Area Proposed Increase in the Tax Limit" from Deborah Jones-Middleton, Protective Services Manager.
2. That the Board of Directors consider giving three readings to Bylaw No. 1742 later in the agenda.



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Regional District of Bulkley-Nechako Board of Directors Memorandum JUNE 25, 2015

To: Chair Miller and the Board of Directors
From: Deborah Jones-Middleton (Protective Services Manager)
Date: June 10, 2015
Regarding: Southside Rural Fire Protection Area Proposed Increase in the Tax Limit

The Southside Rural Fire Protection Area was established in 1993 with a tax limit of \$13,000; and in 2008 the tax limit was increased to \$30,000. Cost increases since then have led to a request from the Southside Volunteer Fire Department has requested a 25% increase in the tax limit, which can be done with the consent of the director representing the participating area.

The Director for Electoral Area "E", François/Ootsa Lake Rural, has requested that a bylaw be drafted for a 25% increase in the tax limit to be effective for 2016 taxation. At this time, I would ask the Board to consider giving three readings to Bylaw No. 1741 further in the agenda.

If you have any questions, I would be pleased to discuss them with you.

Recommendation

AII /DIRECTORS/MAJORITY

1. That the Board of Directors receive the memo titled "Southside Rural Fire Protection Area Proposed Increase in the Tax Limit" from Deborah Jones-Middleton, Protective Services Manager.
2. That the Board of Directors consider giving three readings to Bylaw No. 1741 later in the agenda.



Regional District of Bulkley-Nechako Memo – Board Agenda June 25, 2015

To: Chair Miller and the Board of Directors
From: Hans Berndorff, Financial Administrator
Date: June 15, 2015
Re: Chinook Community Forest Service Establishment Amendment

On April 30, 2015, the RDBN Board gave three readings to bylaw no. 1736, which amended the Chinook Community Forest Service Establishment bylaw no. 1714 by making the following changes:

1. Removed the Village of Burns Lake as a participant in the service; and,
2. Clarified that taxation is on improvements only.

After review, staff at the Ministry of Community, Sport and Cultural Development asked for an additional amendment. The tax rate in the service establishment bylaw is the greater of \$113,000 or \$0.25 per \$1,000. Now that the Village of Buns Lake is being removed from the service, the tax base is lower and the application of a rate of \$0.25 per \$1,000 would result in only \$85,795 of taxation. To be consistent with the lower tax base, the tax limit should to be changed to either:

- a) The greater of \$113,000 or \$0.33 per \$1,000; or,
- b) The greater of \$85,795 or \$0.25 per \$1,000.

At this time, it is expected that taxation would not have to exceed \$85,795 in any year. The Directors representing Area B and Area E are supportive of option b.

The Board is being requested to rescind 3rd reading of Bylaw No. 1736 and give 3rd reading to Bylaw No. 1736 as amended to reflect this change, further in the agenda.

I would be pleased to answer any questions.

Recommendation:	(all/directors/majority)
That the memorandum from the Financial Administrator, dated June 15, 2015 regarding proposed amendments to the Chinook Community Forest Economic Development Service Establishment Bylaw be received.	



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Regional District of Bulkley-Nechako Board of Directors Memorandum JUNE 25, 2015

To: Chair Miller and the Board of Directors
From: Deborah Jones-Middleton (Protective Services Manager)
Date: June 9, 2015
Regarding: E-Comm 9-1-1 Primary Safety Answering Point Service Results for Regional District of Fraser Fort George Service Area

Attached for your review is the E-Comm 9-1-1 'Primary Safety Answering Point Service Results for Regional District of Fraser Fort George Service Area' summary.

The summary identifies the abandon call rate for the Fraser Fort George Regional District Service area which is 23% compared to 10 – 17% for most regions serviced by E-Comm. The Regional District of Bulkley-Nechako Abandoned Calls are:

- 2012 – 1,801 calls representing 16% of the total call volume;
- 2013 – 1,389 calls representing 14% of the total call volume; and
- 2014 – 1,278 calls representing 13% of the total call volume.

Recommendation

AII /DIRECTORS/MAJORITY

1. That the Board of Directors receive the June 9, 2015 memo titled "E-Comm 9-1-1 Primary Safety Answering Point Service Results for Regional District of Fraser Fort George Service Area summary" from Deborah Jones-Middleton, Protective Services Manager.

E-Comm 2014 Service Performance Report for Fraser Fort George Regional District Service Area

Fraser Fort George Regional District Service Area Service Results Summary

The following report outlines overall service performance and analysis of key metrics for 9-1-1 PSAP call answer services provided by E-Comm to the Fraser Fort George Regional District Service Area. Several conclusions are apparent based on the following information:

- 1) 9-1-1 PSAP call-answer service levels are well above target for the first 86 days of service.
- 2) E-Comm's consolidated 9-1-1 service levels by queue type are stable and exceeding targets on a year over year basis.
- 3) The abandon rate for the Fraser Fort George Regional District Service Area is 23%, which is higher than most other regions which range from 10% to 17%.
- 4) It should be noted that the Fraser Fort George Regional District Service Area cellular/landline distribution at 58% and 42% contrasts slightly with other regions in British Columbia where cellular penetration is higher – notably in the Lower Mainland at a ratio of 66% and 34%.
- 5) The time of day call arrival pattern for calls in the Fraser Fort George Service Area and constituent Regional Districts is consistent with other regions in British Columbia. Note that the peak time for call volume across the Fraser Fort George Regional District and other northern regions is at 17:30 hours. This is a noticeably different trend than the Lower Mainland where peak call volume is at 15:30 hours.
- 6) From a quality perspective, E-Comm is providing a 99.99994% accuracy of service to Fraser Fort George Regional District Service Area.



Regional District of Bulkley-Nechako Memorandum June 25, 2015

To: Chair Miller and the Board of Directors
From: Deborah Jones-Middleton (Protective Services Manager)
Date: June 16, 2015
Regarding: Snow Survey and Water Supply Bulletin – June 2015

Attached for your review is the Snow Survey and Water Supply Bulletin – June, 2015.

The snow pack report is as follows:

- ➔ Nechako Basin is 82% of normal.
- ➔ Skeena-Nass is 43% of normal.

“Approximately half of the province’s automated snow pillows are reading no or trace amounts of snow as of June 4th. With warm temperatures, melt at the remaining snow pillows has been in the order of 25-50 mm/day).”

“June 1st snow basin indices have declined significantly through most of the province since May 15th.”

“Streamflows remain high in areas that had higher snow packs earlier this season, including the Nechako River.”

Recommendation

All /DIRECTORS/MAJORITY

That the Board of Directors receive the memo titled “Snow Survey and Water Supply Bulletin June 2015” from Deborah Jones-Middleton, Protective Services Manager.



The June 1st snow survey is now complete. Data from 24 snow courses and 49 snow pillows around the province and climate data from Environment Canada have been used to form the basis for the following report.

The full version of the bulletin including text, data, graphs and basin index map can be viewed at the River Forecast Centre web site: <http://bcrcf.env.gov.bc.ca/bulletins/watersupply/current.htm>

Weather

May has been a warm month across the province, with temperatures typically 1-2°C warmer than normal in the south half of the province, and 2-4°C warmer than normal in the north. Conditions were drier than normal across most of the province. Precipitation was largely in the form of convective rainfall and thundershowers. This included episodes of intense, short-duration rainfall (such as in Cache Creek), but organized, persistent wet patterns were lacking through the month.

Snowpack

Warm weather through May has led to rapid melt of the province's snow pack.

Approximately half of the province's automated snow pillows are reading no or trace amounts of snow as of June 4th. With warm temperatures, melt at the remaining snow pillows has been in the order of 25-50 mm/day.

June 1st snow basin indices have declined significantly through most of the province since May 15th. Snow basin indices range from 0% in Okanagan, South Coast, Central Coast and Stikine, to a high of 82% in the Nechako (Figure 1).

Caution should be used when interpreting the extremely low June 1st snow basin indices; low values this season reflect a much earlier melt of the seasonal snow pack than in normal years. April 1st snow basin values still represent the best picture of this seasons' overall snow accumulation. Early seasonal melt has meant that the snowmelt runoff that contributes to river flow, reservoir and lake filling, and soil moisture and groundwater recharge has occurred much earlier than usual this year.

As of June 1st, limited snow is present throughout British Columbia, excepting mountainous high elevation regions, such as the Coast Mountains, Columbia Mountain and Rocky Mountains. Conditions in those regions are more similar to what might be experienced later in the summer in a typical year.

Table 1 - BC Snow Basin Indices – June 1, 2015

Basin	% of Normal	Basin	% of Normal
Upper Fraser West	NO DATA	Boundary	1
Upper Fraser East	46	Similkameen	25
Nechako	82	South Coast	0
Middle Fraser	6	Vancouver Island	3
Lower Fraser	9	Central Coast	0
North Thompson	57	Skagit	NO DATA
South Thompson	35	Peace	27
Upper Columbia	57	Skeena-Nass	43
East Kootenay	30	Stikine	0
West Kootenay	10	Liard	NO DATA
Okanagan	0	Northwest	NO DATA



Streamflow Runoff

With earlier than normal melt of the snow pack across the province, spring runoff has also occurred earlier. In the larger rivers of the province, the peak of the melt season generally occurs when 30-40% of the volume of April to September runoff has occurred. As of early June, the larger rivers of the province including the Fraser, North Thompson, and Skeena have seen 45-55% of their forecasted April to September flow pass.

Streamflows remain high in areas that had higher snow packs earlier this season, including the Nechako River.

With the early depletion of snow packs, many rivers have seen declining river levels, with below normal flows for this time of year now being observed. This is particularly the case for rivers with watersheds that drain mid-elevation terrain where snow melted earliest. Lower than normal flows are present through areas of northern BC, Peace, and southern BC. On the South Coast, Vancouver Island and Haida Gwaii, most rivers are extremely low, with conditions that are near or at record minimums for this time of year.

Outlook

Short-term weather forecasts indicate a continued warm spell across the province, particularly for southern BC. Long-term weather forecasts from Environment Canada continue to indicate a high likelihood of above-normal temperatures across the province through the summer. Warm sea surface temperature anomalies in the North Pacific Ocean, and building El Niño conditions along the equatorial Pacific reinforce the high likelihood of a warmer than normal summer.

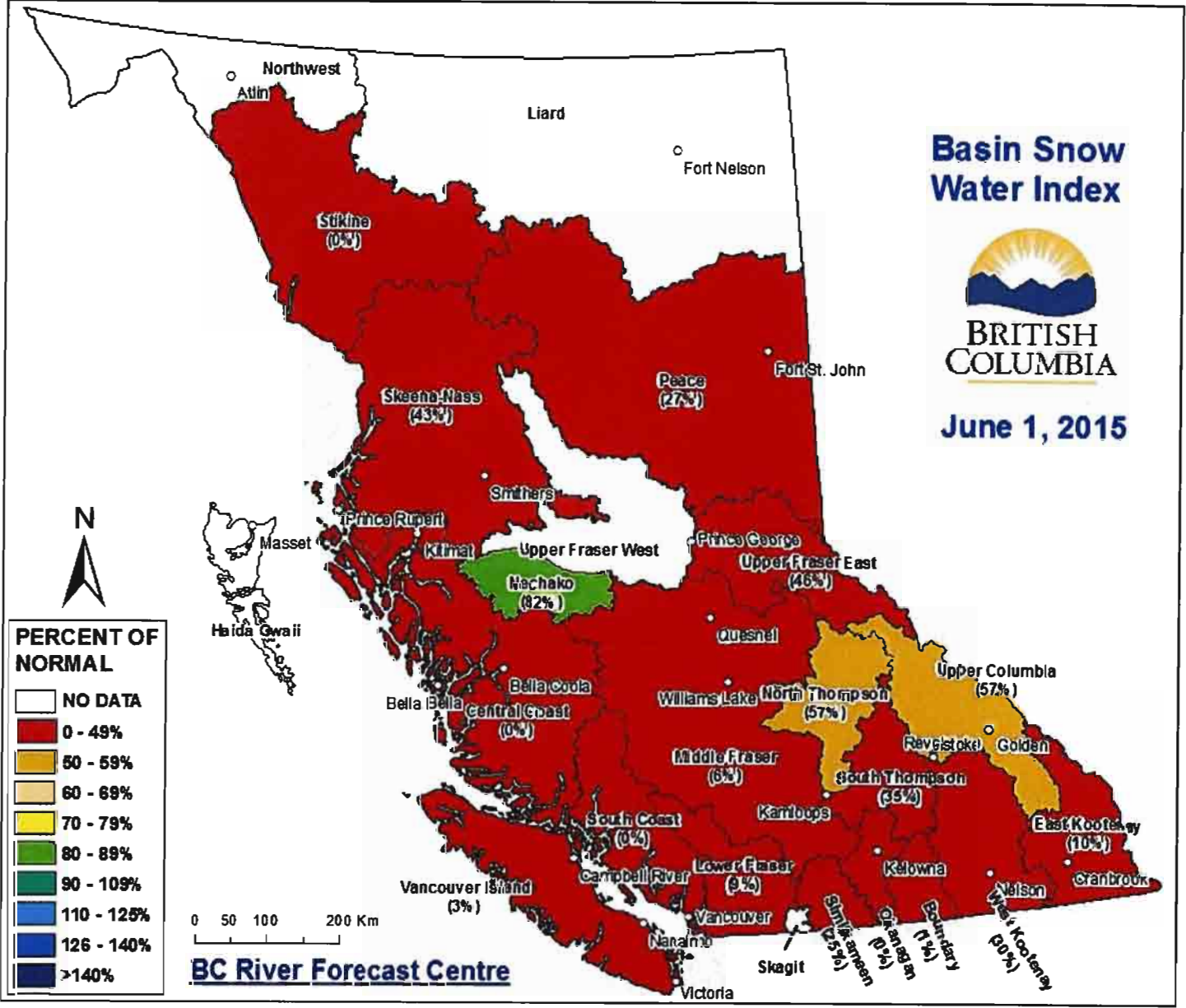
With much of this season's snow melt past, flood risk is waning across the province. For most regions of the province, including the Fraser River (from upstream of Prince George through to the Lower Mainland), flood risk due to snow melt alone is now limited and rivers have reached their peak levels for the year. In basins with higher elevation terrain or large lake influences, including the Stuart River and South Thompson River, peak river levels are expected over the next 1-3 weeks. While snow melt driven freshet flooding is now over for most of the province, flooding from extreme rainfall remains a possibility.

With the emergence of low flow patterns already this season, and the forecast for a warmer than normal summer, there is a risk of extreme low flows this summer, particularly in southern BC, Vancouver Island, and Haida Gwaii. Summer rainfall, however, can contribute significantly to streamflow and will be a factor in the extent of low flows throughout the remainder of the summer.

The River Forecast Centre will continue to monitor snow pack conditions and streamflow across the province and provide flood and low streamflow advisories as needed.

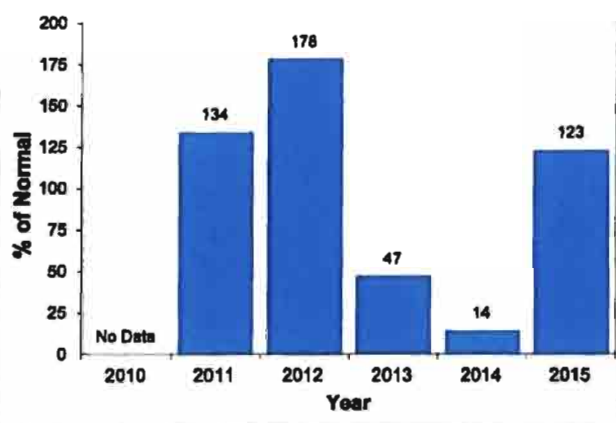
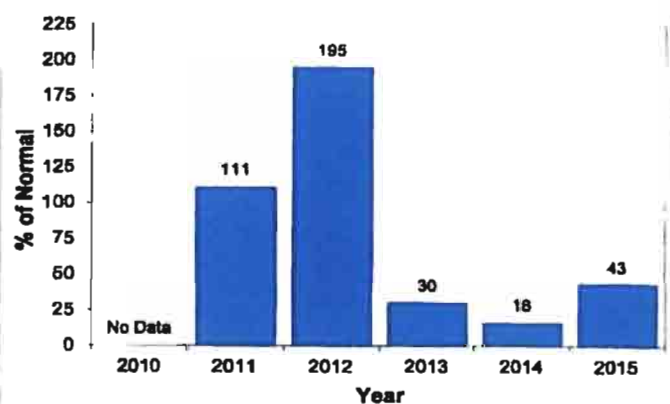
The last Snow Survey and Water Supply Bulletin for the year is scheduled for release on Monday, June 22nd.

Figure 1: Basin Snow Water Index Map





Snow Basin Index Graphs – June 1, 2015

Nechako

Skeena-Nass


2015 Automated Snow Pillow/Manual Snow Survey Data

Station ID	Name	Basin	Elevation (masl)	Survey Date YY-MM-DD	SD(cm)	SWE(mm)	SWE% 1981-2010 Normal
1B01	MOUNT WELLS	Nechako	1489	2015-05-30	40	201	93%
1B01P	MOUNT WELLS	Nechako	1489	2015-06-01	N/A	266	115%
1B02	TAHTSA LAKE	Nechako	1319	2015-05-30	166	845	86%
1B02P	TAHTSA LAKE	Nechako	1319	2015-06-01	N/A	736	74%
1B05	SKINS LAKE	Nechako	877	2015-05-30	0	0	0
1B06	MOUNT SWANNELL	Nechako	1596	2015-05-30	0	0	0
1B07	NUTLI LAKE	Nechako	1502	2015-05-30	0	0	0
1B08P	MOUNT PONDOSY	Nechako	1413	2015-06-01	N/A	253	79%
4B11A	BEAR PASS	Nass	437	NS			
4B12P	GRANDUC MINE	Skeena	790		N/A		
4B13A	TERRACE AIRPORT	Skeena	219	NS			
4B14	EQUITY MINE	Skeena	1434	NS			
4B15	LU LAKE	Skeena	1296	NS			
4B15P	LU LAKE	Skeena	1308	2015-06-01	0	15	63%
4B16P	SHEDIN CREEK	Skeena	1320	2015-06-01	39	218	31%
4B17P	TSAI CREEK	Skeena	1369	2015-06-01	124	931	91%
4B18P	CEDAR - KITEEN	Skeena	912	2015-06-01	0	9	5%

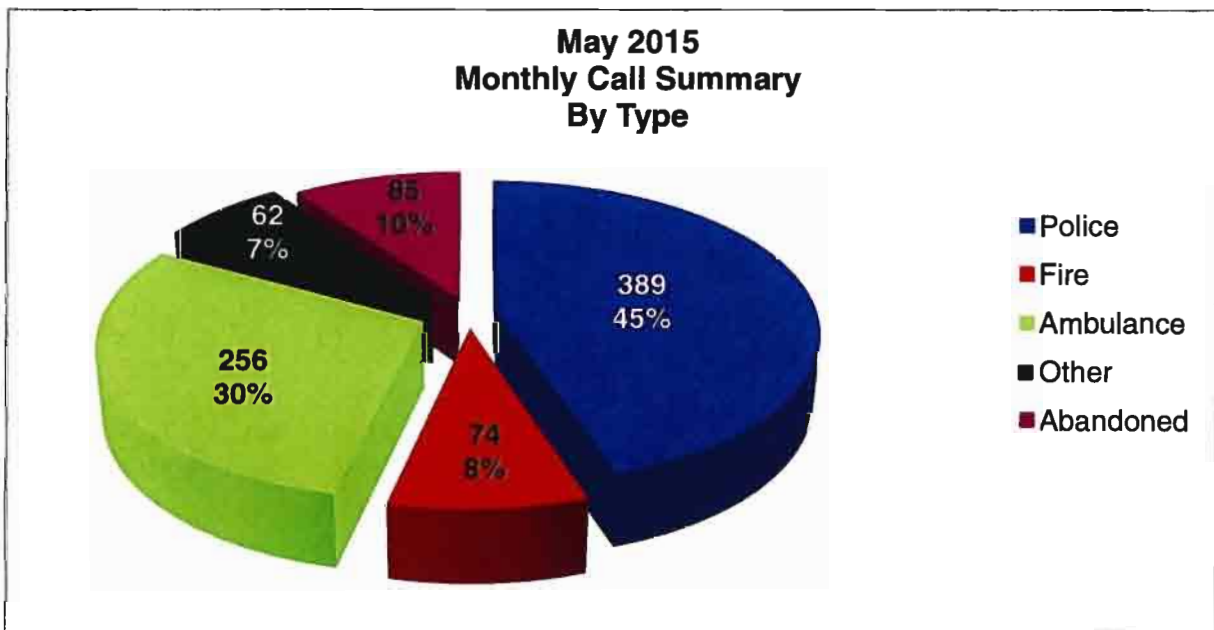
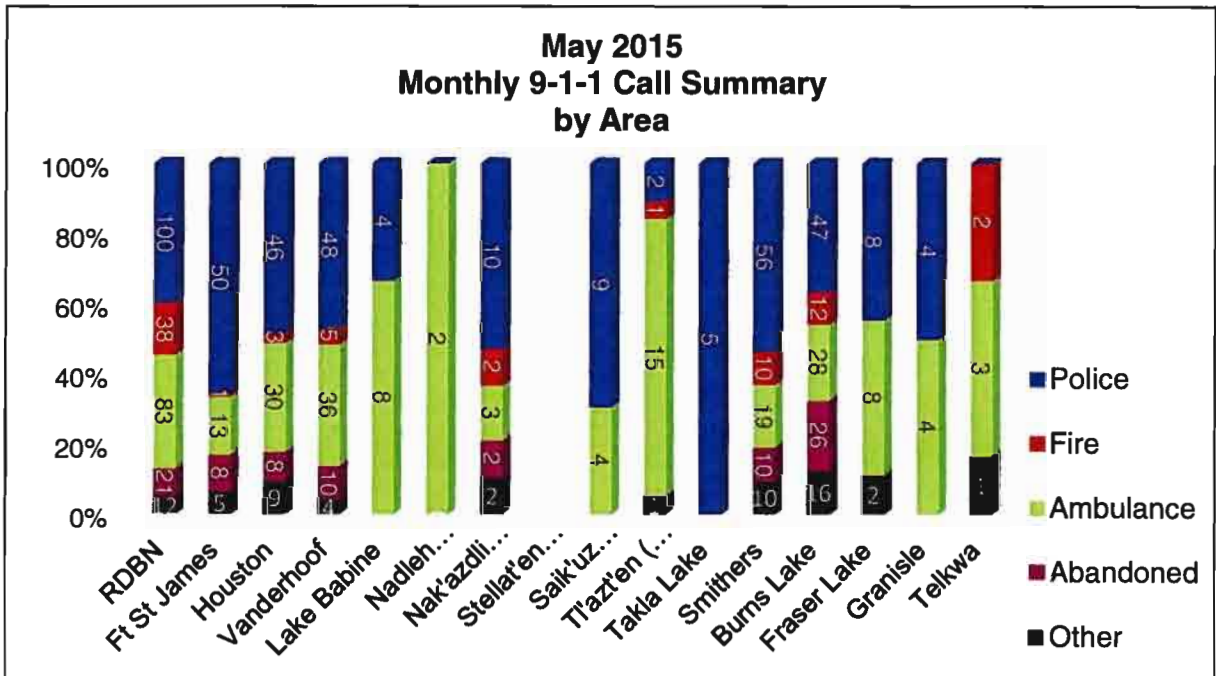


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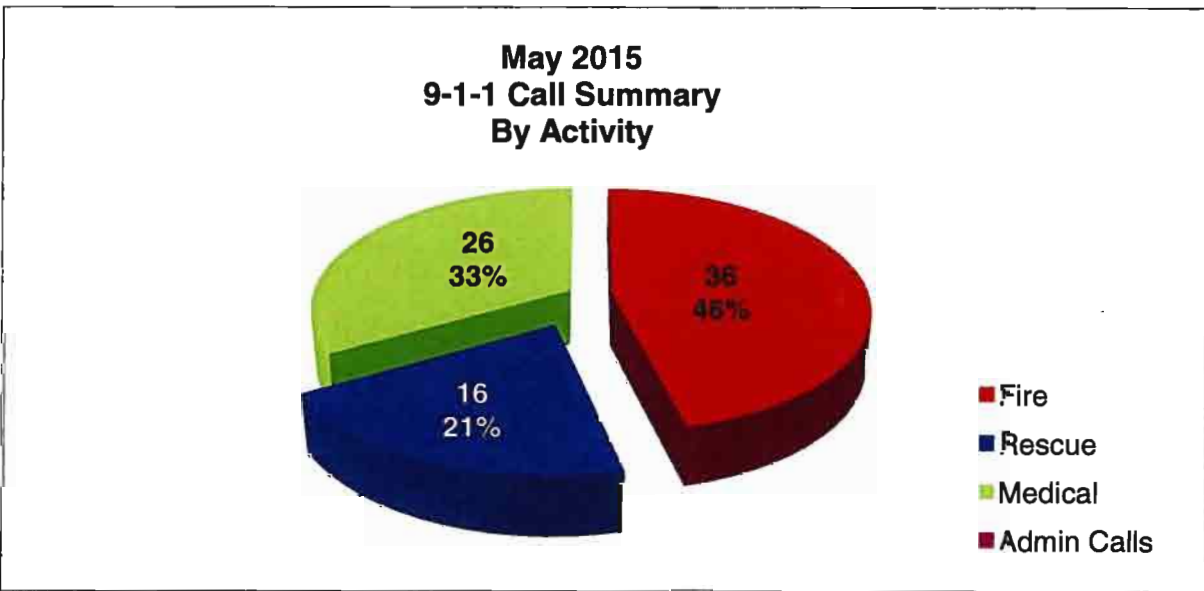
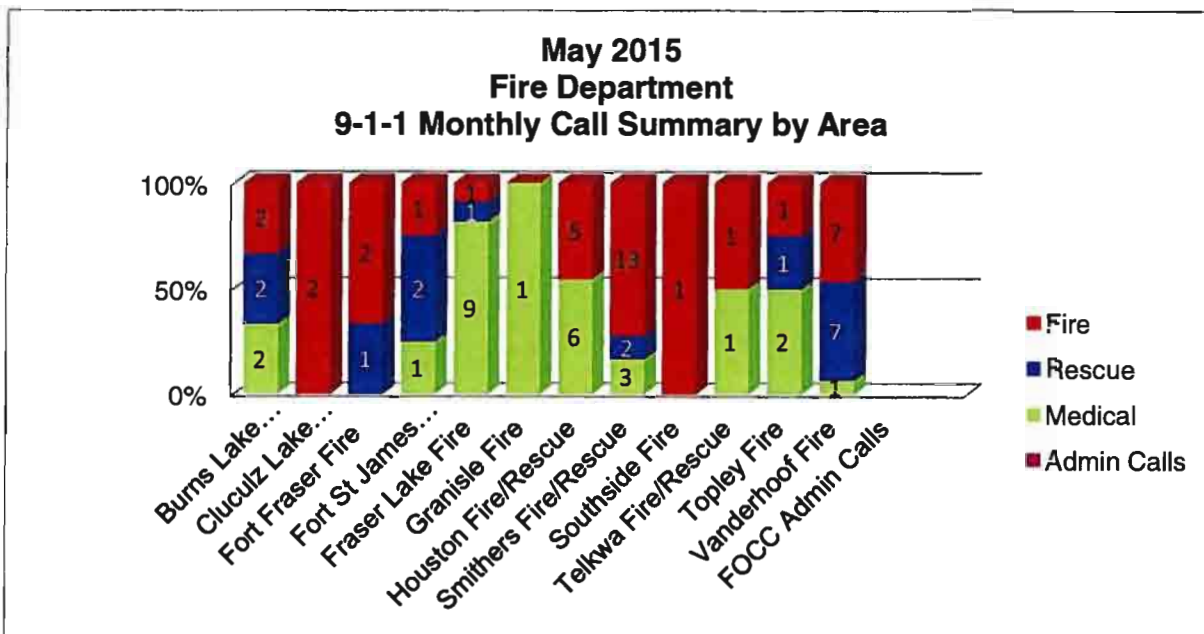
Regional District of Bulkley-Nechako Memorandum June 25, 2015

To: Chair Miller and the Board of Directors
From: Deborah Jones-Middleton (Protective Services Manager)
Date: June 16, 2015
Regarding: Monthly 9-1-1 Call Report – May 2015

The Regional District of Bulkley-Nechako has received 866 9-1-1 calls for the month of March 2015. The charts below indicate the Total 9-1-1 calls received by the PSAP from the Regional District of Bulkley-Nechako.



The charts below indicate the 9-1-1 calls received by the PSAP from the Regional District of Bulkley-Nechako that were down streamed to Fire Departments.



Recommendation
All /DIRECTORS/MAJORITY

That the Board of Directors receive the memorandum titled "Monthly 9-1-1 Call Report" from Deborah Jones-Middleton, Protective Services Manager.



REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEMORANDUM

To: Chairperson Miller and Board of Directors (June 25, 2015)

From: Janine Dougall
Director of Environmental Services

Date: June 16, 2015

Subject: Houston and Area, Fraser Lake and Area and Vanderhoof and Area Recycling

During Budget development there was significant discussions held regarding expansion of recycling programs across the RDBN in those areas where MMBC is not currently providing services.

Following the discussions, direction was provided to staff to allocate sufficient funding in the 2015 recycling portion of the Environmental Services Budget to allow for the initiation of the expanded programs. Expansion of the recycling programs would primarily be the addition of collection of mixed containers (plastics and metal) including milk jugs to the already existing collection of cardboard and mixed paper.

The Vanderhoof and Area recycling program currently accepts mixed plastics, cardboard and mixed paper products and tin can recycling is available at the Vanderhoof Transfer Station so changing the program at this time in this area is not necessary. Hence the recommendation below is to extend the existing contract with the Nechako Waste Reduction Initiative until December 31, 2015.

For Houston and Area and Fraser Lake and Area, these programs only currently accept cardboard and mixed paper. Expansion of these programs to include the collection of mixed containers (plastics and metal) would be significant improvement in the programs. The challenge in moving forward with the expansion is the availability of bins from Cascades Recovery Inc. and the shift from existing service providers Westbin and Waste Management respectively for bin placement and transport.

For the Houston Bottle Depot facility, it has been confirmed that a shift in bin service providers beginning July 1, 2015 is viable. The expanded recycling program, will include the placement of two approximately 30 yard roll-off bins for the collection of mixed paper, mixed containers (plastics and metal) and cardboard. The Houston Bottle Depot will be responsible for maintenance of the bins, while the RDBN will cover the costs of bin rental, transportation, processing and marketing of the collected materials through a separate contract with Cascades Recovery Inc. out of Prince George. A recommendation is being made to expand the recycling program in Houston through a contract agreement with the Houston Bottle Depot and shift bin service provision to Cascades Recovery Inc. beginning July 1, 2015 with an expiry of December 31, 2015. Estimated annual costs for the expanded recycling program are \$75,375, so for the proposed 6 month term, the costs are estimated at \$37,688.

At this time, staff are still working on the possible expansion of the recycling program in Fraser Lake. A memo recommending either the extension of the current contract for collection of mixed paper and cardboard or the expanded program (cardboard, mixed paper and mixed containers) will be brought forward as a supplementary item at the June 25, 2015 Board meeting.

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RECOMMENDATION

(All/Directors/Majority)

1. That the Board of Directors receive the memorandum titled, "Houston and Area, Fraser Lake and Area and Vanderhoof and Area Recycling" and dated June 16, 2015.
2. Further, that the Board of Directors authorize staff to extend existing contract for current recycling services with the Nechako Waste Reduction Initiative to December 31, 2015 for provision of recycling services for the residents of Vanderhoof and surrounding area.
3. Further, that the RDBN Board of Directors authorize staff to enter into a contract beginning July 1, 2015 and expiring December 31, 2015 with both the Houston Bottle Depot and Cascades Recycling Inc. to allow for the collection, transportation and processing of mixed paper, cardboard and mixed container (plastics and metal) for the residents of Houston and surrounding area.

Respectfully submitted,

A handwritten signature in cursive script that reads "Janine Dougall".

Janine Dougall
Director of Environmental Services



MEMORANDUM

To: Chair Miller and Board of Directors
From: Jason Llewellyn, Director of Planning
Date: June 15, 2015
Re: Advisory Planning Commission Member Appointment

"Regional District of Bulkley Nechako Advisory Planning Commission Bylaw No. 1501, 2009" states that the Regional District Board, by resolution, shall appoint members to an Advisory Planning Commission on the recommendation of the Electoral Area Director for a term of four years. The Board may at its sole discretion, upon recommendation of the Electoral Area Director, terminate the appointment of any member or appoint new members at any time.

The Director for Electoral Area B recommends that the Regional District Board appoint Valerie Anderson to the APC for Electoral Area B.

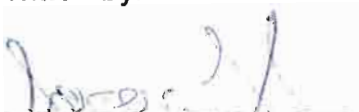
The Director for Electoral Area G recommends that the Regional District Board remove Frank Strimbold from the APC for Electoral Area G.

Recommendations

1. That the Regional District Board appoint Valerie Anderson to the Advisory Planning Commission for Electoral Area B.
2. That the Regional District Board remove Frank Strimbold from the Advisory Planning Commission for Electoral Area G.

Electoral Area Planning – Participants/Directors/Majority

Written by:



Jason Llewellyn
Director of Planning



MEMORANDUM

To: Chair Miller and Regional District Board
From: Jason Llewellyn, Director of Planning
Date: June 11, 2015
Re: Draft Management Plans and Strategies for the Coastal Gaslink Pipeline Project

BACKGROUND

On May 7th, 2015 TransCanada provided the RDBN with a number of draft management plans and strategies for the Coastal Gaslink Pipeline Project. The RDBN has been requested to provide feedback on these plans by June 30th, 2015.

The most notable of these to the RDBN's areas of interest are the:

- Environmental Management Plan
 - Chemical and Waste Management Plan
 - Contaminated Soil Management Plan
 - Fire Suppression Contingency Plan
 - Traffic Control Management Plan;
- Timber Salvage Strategy; and the
- Invasive Plant Management Plan.

Copies of these plans are provided under separate cover.

DISCUSSION

The Planning Department has the following comments on these draft plans.

Chemical and Waste Management Plans

The definition of "solid non-hazardous waste" and "industrial waste" in the Chemical and Waste Management Plan appears to be based on the waste's potential for toxicity. It is recommended that the Chemical and Waste Management Plan use definitions that fit with those used by the Ministry of Environment and the RDBN, which are based on toxicity as well as the origin of the waste. These definitions would include the following:

- Industrial Waste – any waste generated from an industrial activity such as pipeline construction (including drilling mud).
- Residential Waste – any waste generated as a result of residential activity, including work camps.
- Special or Hazardous Waste – as defined under the *Environmental Management Act* and Regulations.

The “solid non-hazardous waste” referenced in the Chemical and Waste Management Plan includes both “industrial waste” and “residential waste”. It is noted that the RDBN does not accept “industrial waste” or “hazardous waste” at our landfills or transfer stations.

The Chemical and Waste Management Plan deals primarily with waste handling prior to disposal, but is largely silent on the most important issue to the RDBN, which is the method and location of disposal. It is recommended that the Chemical and Waste Management Plan deal with the method and location of disposal following meaningful consultation with the RDBN and an understanding of the RDBN's ability to accept waste.

Contaminated Soils Management Plan

Section D.5.2 of the Contaminated Soils Management Plan states that contaminated soils will be disposed of in accordance with the Chemical and Waste Management Plan; however, neither plans identify where or how the materials will be treated or disposed.

Drilling mud can be considered a contaminated soil and its disposal should be dealt with in the Contaminated Soils Management Plan. It is noted that the RDBN has been contacted by representatives from TransCanada asking if drilling mud can be disposed of at RDBN landfills. TransCanada was informed that the RDBN does not accept this type of waste at our facilities.

It is recommended that the method of treatment and location of disposal of contaminated soils, including drilling mud, be dealt with in the Contaminated Soils Management Plan following meaningful consultation with the RDBN and an understanding of the RDBN's ability to accept waste.

Fire Suppression Contingency Plan

The RDBN's past requests to discuss fire protection issues with TransCanada have been met with the response that there will be no need for fire protection services from local governments. However, section C.5.2 of the Fire Suppression Contingency Plan includes a reliance on fire protection from “local fire departments.”

There is no local government fire protection service provided over the vast majority of the pipeline route, including all of the proposed work camp locations. It is recommended that this issue be addressed in the Fire Suppression Contingency Plan following meaningful consultation with the RDBN, and a clear understanding of TransCanada's fire protection needs and the services available in the rural area.

Traffic Control Management Plan

It is recommended that the Traffic Control Management Plan include the provision of advance notice by mail to residents of areas that may be impacted by construction traffic. This was previously suggested by representatives from TransCanada during discussions relating to the impacts of work camps on residents of Buck Flats Road.

Invasive Plant Management Plan

As part of the EA process the RDBN requested that TransCanada make a long term commitment for funding to the Northwest Invasive Plant Council (as do other right of way holders in the region). This is necessary as invasive species can be expected to spread from the right of way and become an issue for the Northwest Invasive Plant Council to address. It is recommended that the Invasive Plant Management Plan include a commitment for TransCanada to provide funding to the Northwest Invasive Plant Council.

Timber Salvage Strategy

It is recommended that the RDBN ask TransCanada to extend the June 30th deadline for comment on the Timber Salvage Strategy to July 31st to allow the Board's Forestry Committee an opportunity to review and comment on the strategy.


Recommendation

That the Regional District Board direct that staff:

1. Send a letter to TransCanada, the OGC, and the Ministry of Community, Sport and Cultural Development outlining the RDBN's comments regarding TransCanada's draft plans and strategies as recommended in the June 11th staff report from the Director of Planning.
2. Ask TransCanada to extend the June 30th deadline for comment on the Timber Salvage Strategy to July 31st to allow the Board's Forestry Committee an opportunity to review and comment on the Timber Salvage Strategy.

Development Services – All/Directors/Majority

Written by:



Jason Llewellyn
Director of Planning



May 29, 2015

Jason Llewellyn
Regional District of Bulkley-Nechako
Jason.llewellyn@rdbn.bc.ca

TransCanada PipeLines Limited
630 – 609 Granville St.
Vancouver, BC, Canada V7Y 1G5

Tel: 403-920-5279
Fax: 403-920-2371
Email: sian_weaver@transcanada.com
Web: www.transcanada.com

CGL4703-CGP-RDBN-ENV-LTR-1438

Re: Coastal GasLink Pipeline Project – Social and Economy Information Request

Dear Jason,

As requested during the Socio-economic Effects Management Plan (SEEMP) conference call on May 4, 2015, Coastal GasLink Pipeline Ltd. (Coastal GasLink) is pleased to provide further information in response to the questions raised by the Regional District of Bulkley-Nechako (RDBN).

LOCAL CONTRACTING

Section 2.2 of the SEEMP lists several TransCanada policies and programs of which some are externally available and other are for internal use. The Coastal GasLink Local and Aboriginal Participation Plan is developed for internal use to inform strategies to maximize local hiring. Please note that this plan was not provided to First Nations for review as suggested in the RDBN meeting notes that were shared with Coastal GasLink.

Coastal GasLink personnel remain available to meet with RDBN and provide information about employment, contracting and procurement activities. The most recent information update was presented at nine Open Houses held between April 13-29, 2015 in Kitimat, Terrace, Houston, Smithers, Burns Lake, Fraser Lake and Vanderhoof, Chetwynd and Dawson Creek. At these public open houses, Coastal GasLink delivered a local opportunities presentation to inform attendees about our process for contracting and hiring including the qualifications needed to encourage those interested in business and employment to obtain the requirements needed to be qualified and work-ready. These sessions were advertised in local papers, radio, through the Chambers of Commerce, as well as through mail outs to those who have signed up on our information and vendor lists. We had over 250 people across northern B.C attend these sessions.

Plan Highlights:

Most business opportunities on Coastal GasLink will be provided through prime contractors or their sub-contractors. The prime contractors will be large firms with international pipeline construction experience. We expect to have our prime contractors in place by the end of 2015 or early 2016.

We plan to notify communities when our prime contractors are selected, and tour the northern B.C. region with our contractors to promote both local contracting and local employment.



Highlights of the plan include:

- During construction, Coastal GasLink will oversee the prime contractors to ensure all our objectives are met – including a quality product and a safe worksite.
- We will require that every prime contractor has a local and Aboriginal participation plan that covers both contracting and employment. We will monitor the implementation of these plans and require regular reports on implementation.
- Clearing, camp management, security and medical have been designated as Aboriginal opportunities. Aboriginal business entities will hold a minimum 51 per cent share of the contracting companies. We expect that they will often partner with other entities that have experience in these services.
- Coastal GasLink representatives will continue to engage with communities throughout the construction period – on social and economic issues or on any issues of concern.

It is our objective to have a significant portion of the construction-phase jobs made available to B.C. residents. This will depend in large part on the availability of qualified B.C. labour during the construction period.

Further discussion on the plan and benefits of local contracting can be found in the EA Section 1.5:

http://a100.gov.bc.ca/appsdata/epic/documents/p392/d37367/1394551665412_d56d24ee466441db246e16e23e42e730633649487df1686d6220780282b5a309.pdf

TRAINING AND EDUCATION

Similar to the above mentioned plan, the Coastal GasLink Education and Training Plan has been developed for internal use to inform strategies to maximize education and training capacity building initiatives.

As noted above, the latest information update including information on training and education was also presented at the nine open houses held between April 13-29, 2015. Kiel Giddens, Community Liaison, will be in direct contact with you to share further information about the education and training program. Attached is a brochure with further information.

Plan Highlights:

As discussed on the May 4 conference call, training and education have been defined by Coastal GasLink as being two separate programs with different objectives. Training is defined as short-term programming that is directly linked to working on the construction and operations activities for the proposed Project. Coastal GasLink has defined education as a long-term program that supports communities' needs and priorities.

Coastal GasLink's Pipeline to Readiness Training Program focuses on developing Project-specific employment and increasing the local skills capacity. Short-term workforce readiness training directly related to the proposed Project focuses on the following three steps: assessing and identifying gaps; determining proper skills development; and developing processes to help local residents obtain construction-related employment that is transferrable to other future projects and developments.

Coastal GasLink recognizes the need for the development of community capacity beyond the short-term nature of the pipeline construction opportunities. In that context, Coastal GasLink will initiate the Coastal GasLink Education Legacy Program. The Program focus is supporting long-term community capacity, based on the community's needs and priorities. Coastal GasLink has and will continue to work with communities to identify their needs and support the required education to help address community-specific priorities.

Further discussion on the plan and benefits to training and education can be found in the EA Section 1.5:

http://a100.gov.bc.ca/appsdata/epic/documents/p392/d37367/1394551665412_d56d24ee466441db246e16e23e42e730633649487df1686d6220780282b5a309.pdf



MANAGEMENT PLANS

Coastal GasLink is pleased to share the draft management plans for your review. The draft plans were provided to you on May 8 through the RDBN folder on the Coastal GasLink Sharepoint site. Attached is an overview that provides a summary description of the plans. Feedback for all the management plans is requested by June 30, 2015.

EMERGENCY RESPONSE

For the construction phase, prime contractors develop Emergency Response Plans (ERP) that would be included in their Site Specific Safety Plans (SSSP). The ERP will include a list of the emergency service providers (ESP) contact information for police, fire, medical including hospitals and air evacuation. The contractors' safety representatives will contact emergency response providers to engage on the scope of the project and review emergency protocols.

Incident Command System:

Coastal GasLink will implement the TransCanada "Incident Command System (ICS)" for emergency response. This allows for a unified command approach, where TransCanada works with federal, provincial and local government agencies and aboriginal representatives to develop common objectives and action plans to implement should an emergency occur.

The Incident Command Post (at or near the emergency event) will be supported by a Regional Emergency Operation Center (REOC) that will provide initial response coordination and communications with the regulator and community authorities.

- The REOC will be located at the TransCanada office in Prince George.
- Additional support is provided by the Corporate EOC (located in Calgary) which will provide subject matter expertise to assist with local decision making.
- Emergency Response activation is immediate. Once the process is activated, resources are dispatched to the site and to the REOC. Response organizations are notified of our attendance and communications are open between the company and the site until resources can arrive.

Coastal GasLink Firefighting Capability:

Coastal GasLink gathered detailed information on firefighting capacity in communities and regional districts in northern B.C. and will continue in dialogue with fire protection and emergency service providers.

TransCanada conducts business so it meets or exceeds all applicable laws and regulations and minimizes risk to employees, the public and the environment. We understand that sections of the construction corridor will lie beyond local fire protection areas and Coastal GasLink expects dialogue with local fire protection and emergency services with regard to potential fee-for-service agreements.

Emergency Response Testing:

TransCanada expects prime contractors to undertake emergency exercises or simulation during construction.



WASTE MANAGEMENT

Coastal GasLink will work with prime contractors and camp contractors to develop site-specific waste management plans. Estimated volumes for various waste management components of the construction phase are:

Estimated Waste by Type and Camp

	Solid Waste (m3)	Cardboard (m3)	Cans and Bottles (each)	Hazardous Waste (kg.)	Water (L)	Liquid Waste (L)
(per manday)	0.01	0.14	2.60	0.04		
Camp 1 (Peace River Regional District)	1,092	10,449	189,974	2,926	18,285,000	18,285,000
Camp 2 (Regional District of Fraser-Ft. George)	728	6,964	126,623	1,950	12,187,500	12,187,500
Camp 3 (Regional District of Fraser-Ft. George)	728	6,964	126,623	1,950	12,187,500	12,187,500
Camp 4 (Regional District of Fraser-Ft. George)	1,416	13,543	246,234	3,792	23,700,000	23,700,000
Camp 5 (Regional District of Bulkley-Nechako)	728	6,964	126,623	1,950	12,187,500	12,187,500
Camp 6 (Regional District of Bulkley-Nechako)	1,219	11,657	211,948	3,264	20,400,000	20,400,000
Camp 7 (Regional District of Bulkley-Nechako)	1,523	14,571	264,935	4,080	25,500,000	25,500,000
Camp 8 (Regional District of Bulkley-Nechako)	728	6,964	126,623	1,950	12,187,500	12,187,500
Camp 9 (Regional District of Kitimat-Stikine)	291	2,786	50,649	780	4,875,000	4,875,000
Camp 10 (Regional District of Kitimat-Stikine)	728	6,964	126,623	1,950	12,187,500	12,187,500

Detailed estimates of solid and liquid waste flows have not been developed at this stage. As detailed execution planning continues, better estimates of expected waste streams will be developed. Coastal GasLink understands the capacity concerns raised by RDBN and is committed to providing further details and working with RDBN as construction planning and detailed engineering design advances and the information becomes available.

In the Fall of 2014, RDBN proposed a co-funded waste management exercise with Coastal GasLink. In follow-up, Coastal GasLink requested RDBN submit a proposal to move this request forward. We believe this planning would help clarify capacity which would be beneficial information for both RDBN and Coastal GasLink. To date, Coastal GasLink has not received a proposal but is willing to continue exploring this option with RDBN.



CONSTRUCTION CAMPS

Our current construction plan includes a mix of main construction camps and smaller camps or “pioneer” camps.

- The main camps will accommodate from 200 to 1500 people.
- Pipeline construction workers will typically occupy a main camp for three to four months, while they install 50 to 100 kilometres of pipe in the camp vicinity. Camp populations will vary over the course of construction due to the cyclical nature of pipeline work.
- The camps themselves may remain in place for up to two years.
- The camp population will include the construction workforce, field management and supervisory staff, technical and administrative support, camp catering and maintenance services, safety, medical personnel and logistics services.
- Smaller camps will accommodate a maximum of 200 people. They will be used by special-purpose crews, for example during right-of-way clearing, compressor station construction or directional drilling.

Camp Location:

A larger number of potential sites appear on planning maps due to the number of sites under investigation. We will review this list of potential sites with our pipeline construction and camp contractors when they have joined the project, as well as with our stakeholders and local governments in order to finalize the locations.

Potential camp locations have been chosen based on:

- Ease of access to the pipeline right-of-way or major roads;
- Avoidance, to the extent practical, of areas of native vegetation, wildlife habitat, or archaeological or heritage resources, or other environmentally, socially or culturally sensitive areas ;
- Preference for previously disturbed sites.

Camp Amenities:

Our camps will reflect current construction workforce standards, including separate quarters for men and women, games rooms and exercise facilities. Camp catering and housekeeping services will include daily facility and room cleaning and access to washers and dryers.

Camp management will be contractually required to provide catering and housekeeping, potable water, waste removal, and emergency response.

Coastal GasLink will establish clear rules to ensure safe and harassment-free camp and work environments. These rules prohibit the use or possession of illegal drugs and state no tolerance for harassment. Firearms will be prohibited.

Camp Medical Services:

First-aid personnel will be available in the construction camps for emergencies. We specify a paramedic and first aid attendant at the camps. The number of medical staff will be based on WorkSafe formulas based on the type of work activity, number of workers and drive time to the from nearest medical centre.

First-aid rooms will be outfitted with proper equipment and running water as outlined in the WorkSafe BC regulations.

Coastal GasLink will continue medical services dialogue with Northern Health and local service providers as plans for camps advance.



Counselling or Other Services in Camp:

Workers seeking access to social services or counselling may access support through on-site medical staff support, help lines, online services and services available in the region.

Coastal GasLink will continue to communicate with local and regional social service providers to provide schedules and identify service gaps and potential solutions.

Alcohol in Camp:

Our present plan is to allow alcohol in the camps in a controlled manner. The prime contractors and camp managers will be accountable for enforcing the rules and maintaining a safe, orderly environment for all camp residents. Coastal GasLink will take a zero-tolerance approach to the possession or use of illegal drugs or unacceptable behavior resulting from alcohol consumption.

Codes of Conduct:

Coastal GasLink will set out clear guidelines for behaviour that will be enforced by camp management and by employers. Security services will be present at all times in each camp. This is for the benefit of everyone in camp and in northern B.C. communities. Members of the workforce may travel into communities and use facilities and services during non-work hours.

RECREATIONAL FACILITIES: TRAILS AND CAMPGROUNDS

Coastal GasLink considered recreational use in section 14 Current Use of Land and Resources of the Application for an Environmental Assessment Certificate. Although this subject is outside of the scope of the SEEMP framework, Coastal GasLink remains available for further conversation with RDBN. For further discussion on recreational land use, please see EA section 14:
http://a100.gov.bc.ca/appsdata/epic/documents/p392/d37367/1394552629986_d56d24ee466441db246e16e23e42e730633649487df1686d6220780282b5a309.pdf

HOUSING AND ACCOMMODATION

As per our conference call on May 4, housing and commercial accommodation were considered and assessed in Application section 15.5. Mitigation related to the potential adverse effects on housing and commercial accommodation is referenced in SEEMP section 4.2.1 and mitigation to minimize the effects carried forward from the Application is presented in SEEMP Appendix D.

SECTION 4 POTENTIAL ADVERSE EFFECTS

SEEMP section 4 summarizes the potential adverse effects identified in the Application sections 12, 15.5 and 15.6. While the SEEMP is not intended to duplicate the Application, Coastal GasLink felt it was important to carry forward a summary of the effects identified in the Application into the SEEMP for ease of reference.

SEEMP APPENDIX D MITIGATION

The SEEMP reflects the mitigation outlined in the Application sections 12, 15.5 and 15.6. Mitigation in the SEEMP aligns with the Application purposely and in conjunction with the SEEMP framework. The focus of the SEEMP is the implementation, monitoring and reporting of this mitigation. The SEEMP does outline an adaptive management process (SEEMP Section 6.2) should mitigation not have the intended effect.



ADAPTIVE MANAGEMENT PROCESS

Coastal GasLink recognizes that there are many different variables for social and economic effects that may change over time. As a result SEEMP Section 6.2 describes the adaptive management approach Coastal GasLink will use to address the results of mitigation that are proven ineffective through monitoring. The process includes monitoring, evaluation, adjustment as necessary and communicating changes to external parties. Engagement with affected parties will occur throughout the entire adaptive management process.

SEEMP APPENDIX D DATA SOURCE AND INPUT

Coastal GasLink strongly encourages feedback from RDBN on your preferred role in mitigation implementation monitoring. Coastal GasLink requests that RDBN review this column in SEEMP Appendix D and provide the feedback by June 30, 2015.

TIMING OF INFORMATION AND ACTIVITIES

The following information is subject to having contractors in place and a positive final investment decision. Therefore, this is estimated timing as of May 2015.

Camp Locations	Q4, 2015
Waste Management Information	Q4, 2015
Emergency Response Plans	Q2, 2016
Final Investment Decision	2016
Clearing and Access	Q3, 2016-2017
Construction	2016-2019

LINKS TO RELEVANT APPLICATION SECTIONS

Please cut and paste pdf links into your web browser to access the correct document.

Economy (EA Section 12):

http://a100.gov.bc.ca/appsdata/epic/documents/p392/d37367/1394552575573_d56d24ee466441db246e16e23e42e730633649487df1686d6220780282b5a309.pdf

Community and Regional Infrastructure and Services (EA Section 15.5 and 15.6):

http://a100.gov.bc.ca/appsdata/epic/documents/p392/d37367/1394552660239_d56d24ee466441db246e16e23e42e730633649487df1686d6220780282b5a309.pdf

Land and Resource Use (EA Section 14):

http://a100.gov.bc.ca/appsdata/epic/documents/p392/d37367/1394552629986_d56d24ee466441db246e16e23e42e730633649487df1686d6220780282b5a309.pdf

Social Technical Report (EA Appendix 2M):

http://a100.gov.bc.ca/appsdata/epic/html/deploy/epic_document_392_37367.html

Economic Technical Report (EA Appendix 2N):

http://a100.gov.bc.ca/appsdata/epic/documents/p392/d37367/1394554909434_d56d24ee466441db246e16e23e42e730633649487df1686d6220780282b5a309.pdf



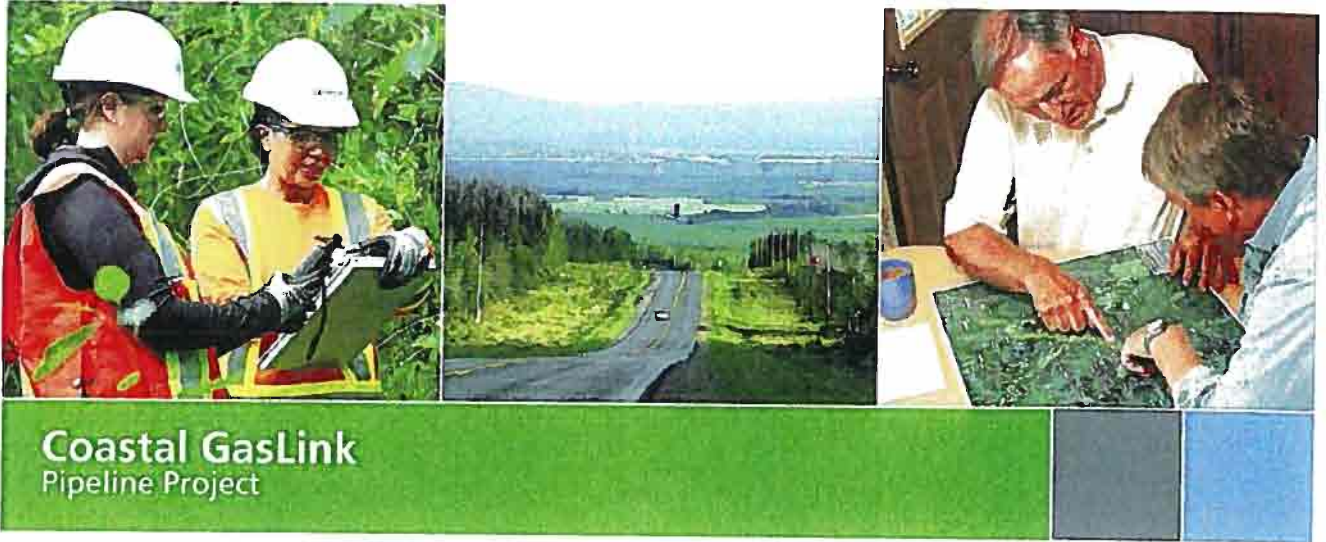
We will continue to provide project updates to local residents at appropriate milestones throughout our process and invite all interested parties to continue to contact us directly with their enquiries. Should you have further questions or would like to arrange a meeting, please do not hesitate to contact Kiel Giddens (kiel_giddens@transcanada.com) or myself directly.

Sincerely,

A handwritten signature in black ink, appearing to read "Sian Weaver".

Sian Weaver
Socio-Economic Advisor
Coastal GasLink Pipeline Project

cc. Kris Nichols (Ministry of Community, Sport and Cultural Development)
Scott Bailey (BC EAO)



Coastal GasLink Management Plan Overview

CGL4703-CGP-ENV-PLN-007

March 5, 2015

Coastal GasLink Pipeline Project

Management Plan Overview

1.0 Background

Coastal GasLink Pipeline Ltd. (Coastal GasLink) is proposing to construct and operate a natural gas pipeline from the area near the community of Groundbirch (about 40 km west of Dawson Creek, British Columbia [BC]) to the proposed LNG Canada Development Inc. (LNG Canada) liquefied natural gas (LNG) export facility (LNG Canada export facility) near Kitimat, BC.

The Coastal GasLink Pipeline Project (Project) involves the construction and operation of:

- approximately 670 km of 48 inch (NPS 48) (1,219 mm) diameter pipeline
- metering facilities at the receipt and delivery points at up to three locations
- compressor stations at up to eight locations

The Project will have an initial capacity of about 2 to 3 billion cubic feet/day (bcf/d) (56 million cubic metres per day [mmcm/d] to 85 mmcm/d), with the potential for expansion up to about 5 bcf/d (142 mmcm/d). The expansion scenarios do not involve the construction of additional pipeline; only the number of compressor stations would change.

Coastal GasLink completed a comprehensive assessment of potential adverse effects of the Project in accordance with the Application Information Requirements issued by the BC Environmental Assessment Office (EAO). An Environmental Assessment Certificate (EAC) Application (the Application) was filed with the EAO in January of 2014. The review process continued through 2014 with the Environmental Assessment Certificate (EAC) issued in October of 2014. Prior to construction, Coastal GasLink will develop an Environmental Management Plan. This document provides an overview of the Environmental Management Plan, including its purpose, organization and components.

2.0 Environmental Management Plan

The purpose of the EMP is to describe the recommended environmental management measures and commitments that should be implemented to avoid or reduce potential adverse effects of construction and operations of the Project, and are to be carried out by Coastal GasLink and its Contractors. The EMP includes general environmental management measures that have been developed based on past project experience, TransCanada standards (adopted by Coastal GasLink) as well as current industry accepted best management practices. Specifically, the EMP:

- outlines environmental management measures related to Project activities
- provides instructions for carrying out construction activities to avoid or reduce potential adverse environmental effects

Project-specific mitigation has been developed for areas that require special attention or have unique characteristics regarding the protection of environmental resources. All project-specific mitigation is subject to modification depending on site-specific conditions. Specifically, non-routine mitigation applies to:

- rare plants and rare plant communities
- wildlife habitat and specific features
- watercourse crossings
- soil handling techniques
- terrain stability, erosion and acid rock drainage
- contingency plans for the handling of specific unplanned circumstances

The EMP applies to the entire Project Footprint including the pipeline ROW, temporary workspace, temporary access roads and shoo-flies, staging areas, facility sites, construction yards and pipe storage areas, construction camp locations, borrow sites, and all activities associated with the construction of the Project.

Environmental protection measures are identified under the headings below in accordance with the progression of construction activities. The EMP is intended to provide an understanding of the general environmental setting of the Project, extent and limitations of the EMP, specific or unique mitigation of the Project, general mitigation or industry accepted best practices that are typically applied to a pipeline project, and generally reflect the sequences of construction of a pipeline project.

Sections 1 to 3 outline the purpose and organization of the EMP, and place the EMP in context with respect to geographic location, and where information can be found in the EMP.

Section 4 provides information about the tools and processes to facilitate compliance with all the regulatory approvals, permits, commitments and the specific requirements of the EMP.

Section 5 provides details regarding notification of stakeholders of construction activities.

Section 6 outlines activities to clearly delineate the boundaries of approved work areas and to ensure environmentally sensitive features are properly identified before any ground disturbance occurs. Proper identification avoids potential adverse effects to resource features and ensures that Coastal GasLink and its Contractor are aware of the limits of the approved work areas.

Section 7 outlines procedures to be undertaken to protect environmental features (e.g. marbled murrelet critical habitat, red and blue-listed plant and ecological communities, whitebark pine, and old growth communities) and cultural features. Locations of features are documented and displayed on the environmental worksheets.

Section 8 outlines the environmental protection measures associated with general pipeline construction, surface materials salvage and grading, water crossings, pipe installation activities, backfill, erosion control, pressure testing and cleanup, and reclamation activities that will be completed for the Project.

Section 9 outlines activities to take place once construction and post-construction reclamation activities have been completed to evaluate the success of reclamation activities, compliance with commitments and the stability of the disturbed lands.

Appendices to the EMP include emergency contacts, typical drawings, contingency plans, management plans, and Fisheries and Oceans Canada operational statements to support the specific mitigation identified in the EMP and provide guidance to decision making processes should conditions arise that require implementation of contingency measures.

2.1 Environmental Management Plan Appendices: Contingency Plans and Management Plans

Access Control Management Plan

- The Access Control Management Plan provides guidelines for blocking and/or controlling access to previously inaccessible portions of the ROW during and following construction and throughout the operations phase of the Project. The objectives of the plan are to control public access along the pipeline ROW, especially where new access is created or existing access is improved; reduce line-of-sight and ease of access along the ROW of natural predators, as well as hunters and anglers; and, reduce disturbance to high quality, sensitive wildlife habitat. Additional objectives include avoid prohibiting access for Aboriginal Groups to harvest plants and carry out traditional land use activities and avoid prohibiting access for trap line holders, landowners or guides and outfitters.

Acid Rock Construction Response Plan

- The Acid Rock Construction Response Plan will identify the measures to be implemented should acid generating material be discovered during construction.

Adverse Weather Contingency Plan

- The adverse weather contingency plan identifies the responsibilities of construction personnel during adverse weather conditions. The plan also includes measures to be considered during periods of specific inclement weather to mitigate adverse effects to the environment.

Caribou Mitigation and Monitoring Plan

- Coastal GasLink will develop a CMMP that addresses the objectives of avoidance of displacement and sensory disturbance of caribou, no net loss of caribou habitat and the avoidance of increased predation of caribou in the Hart and Telkwa Caribou Ranges with respect to construction and operations of the Project. The CMMP will outline the strategies for achieving the objectives, the monitoring and assessment plan with an adaptive management approach to respond to the results, the reporting structure of the CMMP and the plan to engage with Aboriginal Groups with traditional territories affected by the Project that overlap these Caribou Ranges, as well as regulatory authorities during implementation.

Chemical and Waste Management Plan

- The Chemical and Waste Management Plan provides guidelines for dealing with the generation of project waste, and provides guidelines for dealing with the procurement, storing and handling of hazardous materials required for the Project.

Contaminated Soil Management Plan

- The Contaminated Soils Management Plan explains the measures that will be implemented should contaminated soil be encountered during construction activities. The intent of the plan is to reduce adverse effects to an acceptable level as per the Canadian Environmental Quality Guidelines (CCME 1999); ensure appropriate federal and provincial reporting; maintain a safe working environment; and employ environmentally and economically responsible construction practices at all times in accordance with applicable industry standards.

Directional Drilling Procedures and Instream Drilling Mud Release Contingency Plan

- The directional drilling procedures and instream drilling mud release contingency plan presents the measures, monitoring plan and emergency response plan to reduce the risk of adverse effects during directional drilling, such as the release of drilling mud adjacent to or into a watercourse.

Ecological Community and Species of Concern Contingency Plan

- The ecological community and species of concern discovery contingency plan explains the measures and mitigation that are to be implemented in the event that rare ecological communities or rare plants are discovered during construction of the Project.

Fire Suppression Contingency Plan

- The fire suppression contingency plan describes the responsibilities of Coastal GasLink's contractor and personnel working on the Project in the event of a fire. The plan includes mitigation to be implemented in the event of a fire, including reporting, and the fire suppression supplies that are to be available on the work site.

Flood and Excessive Flow Contingency Plan

- The flood and excessive flow contingency plan explains the contingency measures and mitigation that will be applied to avoid adverse effects to the construction right-of-way and watercourse crossings during weather events that may or will lead to flooding or excessive flow in drainage patterns and watercourses with the Project Footprint.

Forest Pest Management Plan

- Coastal GasLink will develop and implement a Forest Pest Management Plan that includes steps to mitigate the potential risk of forest pest spread during timber management and hauling practices during construction.

Grizzly Bear Mitigation and Monitoring Plan

- The objectives of the GBMMP are to avoid sensory disturbance and incremental mortality risk of grizzly bear as a result of the Project. The GBMMP will explain Coastal GasLink's approach to achieving those objectives including the strategies that will be employed, the plan to monitor and assess the effectiveness of those strategies, the adaptive management approach that Coastal GasLink will adopt to respond to the results of the monitoring and assessment of the effectiveness of the plan, the reporting structure of the GBMMP and the plan to consult with affected Aboriginal Groups and regulatory authorities during implementation.

Heritage Resource Discovery Contingency Plan

- The heritage resource discovery contingency plan provides site assessment criteria and mitigation to be implemented in the event that archaeological, historical or paleontological resources are discovered during construction of the Project.

Human-Wildlife Conflict Management Plan

- The Human-Wildlife Conflict Management Plan explains Coastal GasLink's approach in the avoidance of direct wildlife mortalities as a result of construction or operation of the Project.

Hydrovac Cutting Handling Management Plan

- The Hydrovac Cutting Handling Management Plan provides measures to ensure the disposal of hydrovac slurry complies with all applicable and federal guidelines and reclamation objectives.

Invasive Plant Management Plan

- Coastal GasLink's Invasive Plant Management Plan describes the approach to control weed growth and invasive plant introduction on the construction right-of-way. Coastal GasLink will provide additional detail regarding alternative methods of weed control, avoiding the use of herbicides and pesticides, consistent with the Integrated Pest Management Act and commitments documented during Aboriginal consultation.

Guide to the Preparation of a Nest Removal Management and Compensation Plan

- Coastal GasLink will develop a Nest Removal Management and Compensation Plan if construction activities require the removal of a raptor nest that is protected year-round under the BC Wildlife Act. A Nest Removal Management and Compensation Plan is required as part of a BC Wildlife Act Permit Authorization application submission to the Province to obtain permission to remove the nest.

Soil Handling Contingency Plan

- The soil handling contingency plan complements the soil handling criteria presented in the EMP, presenting mitigation to address identified minor problems that may arise during construction. The mitigation is provided to lessen the potential effects on soil capability associated with construction.

Soil Erosion Contingency Plan

- The soil erosion contingency plan lists mitigation that is to be implemented as appropriate should wind or water erosion become evident during construction. The appropriate controls to control soil erosion and other soil handling problems will be determined by the Environmental Inspector, in consultation with the Environmental Advisor.

Spill Contingency Plan

- The Spill Contingency Plan details the response plan and the measures to be implemented in the event of a spill or when a spill is detected. The plan identifies responsibilities for containment, clean-up and reporting.

Traditional Land Use Sites Discovery Contingency Plan

- The traditional land use sites discovery contingency plan explains the measures that will be implemented in the event a TLU site is discovered during construction.

Traffic Control Management Plan

- The Traffic Control Management Plan provides guidelines for vehicular use on the ROW and associated access roads. The plan deals with the management and control of pipeline construction traffic along the pipeline route and temporary access routes. The intent is to reduce disturbance resulting from pipeline construction, manage construction traffic and determine appropriate traffic control efforts to expedite reclamation of disturbed areas.

Visual Quality Management Plan

- The Visual Quality Management Plan will address locations where the Certified Pipeline Corridor intersects with Visual Quality Objectives and provide a rationale to demonstrate efforts to support the maintenance of the existing Visual Quality Objectives. The plan will take into consideration FLNR's Visual Landscape Design Training Manual (1994).

Water Quality Monitoring Plan

- The Water Quality Monitoring Plan will address onsite water quality monitoring associated with the construction phase of the Project. The plan will be applied to in-stream works within the Riparian Reserve Zone of an S1, S2, S3 or within 20m of an S4 stream, as identified by OGAA, unless otherwise authorized by OGC or DFO. The plan will be consistent with provincial water quality guidelines and objectives with respect to aquatic life. The plan will explain measures to be employed should exceedances to the water quality guidelines and or objectives occur.

Wet Soil Contingency Plan

- The Wet Soils Contingency Plan explains the responsibilities of construction personnel when dealing with wet soil conditions. The plan includes a list of potential contingency measures that are to be implemented could potential adverse effects to soils occur as a result of wet conditions.

Wetlands Management Plan

- The Wetlands Management Plan will describe the wetland surveys that will occur prior to construction, the five year post-construction monitoring plan for wetlands and mitigation and compensation measures that may be implemented to address any loss of wetland area and function. The intent of the plan is to meet the objective of no net loss in wetland function, in a manner consistent with the Federal Policy on Wetland Conservation.

Wildlife and Wildlife Habitat Management Plan

- The intent of the Wildlife and Wildlife Habitat Management Plan is to capture all relevant wildlife mitigation presented in the Application for an EAC and its supporting documentation. The plan will provide specific information on how and when mitigation will be implemented, a monitoring program to assess the effectiveness of mitigation on moose populations and the annual reporting requirements as part of the five year post-construction monitoring program. The plan will also include site assessment surveys for all habitat features of Schedule 1 Species at Risk Act listed species and provide information on specific mitigation that will be implemented for habitat features.

Wildlife Species of Concern Discovery Contingency Plan

- The wildlife species of concern discovery contingency plan explains the measures and mitigation that are to be implemented in the event that wildlife species of concern are discovered prior to construction or during construction.

3.0 Associated Management Plans, Programs and Reports to be Developed Under Separate Cover

Coastal GasLink will develop additional plans and programs under separate cover that will not be included in the EMP. The following information describes each of these plan or programs.

Post-Construction Monitoring Program

- Coastal GasLink will develop a Post-Construction Monitoring Program to monitor and report on the effectiveness of the mitigation set out in the EMP for five years following construction. The program will also assess the effectiveness of the Post-Construction Reclamation Program and through adaptive management will address areas where reclamation success has not been achieved.

Reclamation Program

- Coastal GasLink's Reclamation Program will describe measures to reclaim disturbance typical to pipeline construction and will identify areas that require reclamation measures specific to a certain feature or as requested by stakeholders. The program will provide the framework for the Reclamation Plan which will be developed prior to construction and will continue to evolve as additional detail regarding the disturbed right-of-way and ancillary sites is assessed and the most effective reclamation approach is adopted.

Greenhouse Gas Emissions Management Plan

- The GHG Emissions Management Plan will summarize the mitigation proposed in the Application for an EAC and the GHG Technical Memo as well as the approach Coastal GasLink will implement to demonstrate compliance to these requirements. It will also demonstrate that the mitigation is consistent with MNGD's guidance Best Available Techniques Economically Achievable and will identify regulated reporting requirements specific to GHG emissions.

Old Growth Area Incursion Report

- The Old Growth Management Area Incursion Report will describe all potential incursions by the Project Footprint into identified Old Growth Management Areas. If incursions are identified that exceed a threshold set out in the applicable order of policy, Coastal GasLink will prepare a proposal for replacement or recruitment of that particular area.

Social and Economic Effects Management Plan

- The SEEMP outlines Coastal GasLink's approach to implementing mitigation to avoid or reduce potential adverse socio-economic effects identified in the Application for an EAC, and monitoring and reporting on the effectiveness of the mitigation. The Plan also describes Coastal GasLink's plans to communicate with identified groups during implementation, as well as the approach to adaptive management to address unforeseen project related effects should they arise during construction.

Timber Salvage Strategy

- The Timber Salvage Strategy will include:
 - timber volume estimates for the Certified Pipeline Corridor;
 - marketing commitments and plans for the timber cleared;
 - salvage activities for the timber volume that will not be marketed; and,
 - the approach for a reconciliation report including a scaled volume comparison to the timber volume estimate to FLNR and EAO on at least an annual basis until harvest activities are complete



MEMORANDUM

To: Chair Miller and Regional District Board
From: Jason Llewellyn, Director of Planning
Date: June 15, 2015
Re: Socio-Economic Effects Management Plan (SEEMP) for the Coastal Gaslink Pipeline Project

BACKGROUND

Environmental Assessment Certificates were recently issued for the Coastal Gaslink Pipeline, the Westcoast Connector Gas Transmission Pipeline, and the Prince Rupert Gas Transmission Pipeline.

A condition of the Provincial approvals is that a Social and Economic Effects Management Plan (SEEMP) be developed in consultation with infrastructure and service providers. The SEEMP is intended to clarify the proponent's role in identifying, communicating, quantifying and mitigating socio-economic effects on community-level services and infrastructure arising from construction of the project. The Ministry of Community, Sport and Cultural Development (MCSCD) will review and provide comment to the EAO regarding the manner in which the SEEMP process addressed the issues. The SEEMP must be provided to the MCSCD no less than 90 days prior to the planned date of construction.

Staff have taken this opportunity offered by the SEEMP review process to attempt to address a number of service and infrastructure related issues that were not adequately addressed through the Provincial Environmental Assessment (EA) process.

This report is regarding the draft SEEMP proposed for the Coastal Gaslink Pipeline (CGL) Project. The draft SEEMP is attached under separate cover for the Board's information.

DISCUSSION

The draft SEEMP's approach to addressing the negative effects associated with pipeline construction focuses on outlining a schedule for future consultation with the RDBN, and other stakeholders, during the construction process. This monitoring schedule, along with other mitigation measures, are contained in the Effects Mitigation and Monitoring Table (Schedule D to the SEEMP). The draft SEEMP would require TransCanada to communicate with the RDBN during pre-construction and construction at specified intervals and TransCanada will respond to issues raised as they consider appropriate.

For most issues the critical mitigation details are proposed to be included in plans that are not yet developed. Unfortunately, the SEEMP does not require that TransCanada involve the RDBN in the process to develop these plans.

RDBN staff met with TransCanada representatives on May 4th to discuss the draft SEEMP. The record of this meeting is attached along with a follow up letter regarding the outstanding questions asked at the May 4th, 2015 meeting.

The RDBN's issues and the draft SEEMP approach to those issues are discussed below.

Work Camp Locations

The EA process for the Coastal Gaslink Pipeline Project did not include an assessment of the impacts specific to the location of work camps and other construction related facilities. Information regarding work camp location, scale, and operation of these facilities was largely excluded from the EA process.

The draft SEEMP contains information regarding the tentative location, size, and period of operation associated for work camps in the region. The possible locations of the work camps, and other pipeline facilities are shown on the attached maps. The table below summarizes the preliminary information available regarding work camps.

Work Camps by Electoral Areas						
Electoral Area	Camp Name	Size	Zoning	Building Inspection	Fire Protection Area	Comment
D	Main Camp 7	937 persons	no	no	no	
D	Lejac Camp	?	no	no	no	First Nations Reserve lands
E	Pioneer 5 Camp	579	H1	no	no	Proposed camp use not permitted on a portion of the site
F	Main Camp 6A	628 persons	RR1	No	No	Proposed camp use not permitted
G	Main Camp 8	749 persons	RR1	no	no	Proposed camp use not permitted
G	Jellet Camp	?	RR1	no	no	Proposed camp use not permitted
G	Main Camp 9	172 persons	no	no	no	
G	Pioneer Camp 2	?	?	?	?	Location not identified
G	Main Camp 9A	457 persons	no	no	no	

It is noted that 4 of the 9 possible work camp locations are on lands where work camps are not a permitted use pursuant to "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993". Attempts by the RDBN to address work camp location issues with TransCanada results in the response that the work camp locations are not yet determined and the specific details relating camp operations are not yet available. Once

the work camp locations are finalized TransCanada will address specific location related issues with the RDBN.

If TransCanada delays engaging with the RDBN on land use and zoning issues there is the risk that dealing with the associated issues to the RDBN's satisfaction may impact TransCanada's construction time lines. This will no doubt result in notable dissatisfaction being expressed by TransCanada and others. The RDBN would like to avoid this situation, and would like to deal with TransCanada on work camp location issues in an up-front and proactive manner.

The SEEMP does not address the socio-economic effects relating to the uncertainty associated with the possible location of work camp and other facilities.

Solid Waste Related Impacts

The EA process for the Coastal Gaslink Pipeline Project did not include an assessment of the impacts of pipeline construction on the RDBN's landfill infrastructure and operations. Preliminary information regarding solid waste volumes, materials to be disposed, methods of disposal, timelines, and disposal locations were excluded from the EA process.

It is not possible to determine the impact of TransCanada's solid waste disposal needs on RDBN infrastructure, operations, permitting, and budget until there is a basic understanding of their solid waste disposal needs. In their May 29th, 2015 letter TransCanada provided some bulk data to the RDBN; however, further detail is necessary and TransCanada needs to engage with the RDBN in a meaningful way regarding their needs well in advance of any request to utilize RDBN facilities.

There is also concern that TransCanada may be planning to dispose of industrial waste at RDBN landfills. The Operational Certificates for the landfills operated by the RDBN (Knockholt and Clearview sites) do not allow for the acceptance and disposal of industrial wastes. These sites are permitted to allow for the disposal of commercial, residential and institutional wastes only. Also, the RDBN Board of Directors has passed a motion confirming that the RDBN will not accept industrial wastes generated from pipeline projects or other short-term projects in the region. Industrial waste is waste generated from the actual construction of the pipeline (excluding camp waste). Given the current situation this waste will not be accepted at any RDBN landfill or transfer station facility for disposal.

The draft SEEMP proposes that TransCanada will do the following to address potential impacts to RDBN solid waste facilities:

- Confirm the capacity of local and regional facilities before construction.
- Conform to their Chemical and Waste Management Plan.
- Communicate with landfill and transfer station operators 3 months before and during construction.
- Engage local governments to discuss waste management and disposal some time prior to construction.

Staff have asked TransCanada if Schedule D of the SEEMP can be amended to include the RDBN's ability to review and comment on their solid waste management plans, recycling plans, etc. TransCanada has said they will not agree to amend the SEEMP to require RDBN involvement in the development of these plans.

The draft SEEMP does not address the potential negative impacts and uncertainty associated with the lack of meaningful discussions between TransCanada and the RDBN regarding transfer station and landfill capacity, recycling, industrial waste, operational requirements, and costs.

Liquid Waste Related Impacts

The EA process for the Coastal Gaslink Pipeline Project did not include an assessment of the impacts of pipeline construction on the liquid waste disposal facilities in the region. Preliminary information regarding liquid waste volumes, methods of disposal, timelines, and disposal locations were excluded from the EA process.

The RDBN's ability to accept liquid waste at our facilities is very limited. The most beneficial solution may be the disposal of liquid waste at municipal facilities and may be an opportunity for the region to obtain upgrades to infrastructure for the long term benefit of the region's residents. This same opportunity may be available for municipal water systems. Unfortunately, this opportunity becomes increasingly impractical as time passes.

TransCanada has suggested that the method of disposal of liquid waste cannot be confirmed until the locations of the work camps, and the contractors operating the camps, are identified. It would be a shame if money is spent on trucking liquid waste out of region, or on the construction of on-site disposal facilities that will be abandoned, rather than supporting local infrastructure.

TransCanada has stated in their May 29th, 2015 letter that they requested that the RDBN submit a proposal for a co-funded waste management exercise. The Planning Department has no record of such a proposal and would have concerns with the requirement that the RDBN financially assist TransCanada in studying their waste disposal needs.

The draft SEEMP proposes that TransCanada will do the following to address potential impact to RDBN liquid waste facilities:

- Confirm the capacity of local and regional facilities before construction.
- Conform to their Chemical and Waste Management Plan.
- Communicate with wastewater treatment operators 3 months before and during construction.
- Engage local governments to discuss waste management and disposal some time prior to construction.

Staff have asked TransCanada if Schedule D of the SEEMP can be amended to include the RDBN's ability to review and comment on the liquid waste management plans. TransCanada has said they will not agree to amend the SEEMP to require the RDBN's involvement in the development of these plans.

The SEEMP does not address the potential negative impacts and uncertainty associated with the lack of meaningful discussions between TransCanada and the RDBN regarding liquid waste disposal.

Invasive Plant Impacts

As part of the EA process the RDBN requested that TransCanada make a long term commitment for funding to the Northwest Invasive Plant Council (as do other right of way holders in the region). TransCanada denied this request. As has been demonstrated with other utility corridors in the region an Invasive Plant Management Plan cannot guarantee the spread of invasive plants will not occur in a right of way. Where an invasion leaves the right of way it will become an issue for the NWIPC to address. Therefore, it is unfortunate that TransCanada Pipelines Ltd. has not agreed to contribute to these efforts.

The SEEMP does not address the RDBN's request that TransCanada commit to long term funding for the Northwest Invasive Plant Council.

Emergency Response Related Impacts

The EA process for the Coastal Gaslink Pipeline Project did not include an assessment of the impacts of pipeline construction on the RDBN's emergency response services. The RDBN requested that TransCanada consult with the RDBN regarding fire protection and emergency response issues in the rural areas as soon as possible, and that an emergency management plan be developed in consultation with the RDBN. This request was not addressed through the EA process.

The RDBN has jurisdiction, and responsibility, for fire protection and emergency response in the rural area. Therefore, the fire protection and emergency response needs associated with construction and operation of the proposed pipeline should be discussed with the RDBN, and Emergency Response Plans should be developed in consultation with the RDBN.

The RDBN's key concerns relate to the desire for an appropriate and consistent approach to emergency response protocols and communications between the work camps and the RDBN, the development of consistent evacuation plans for work camps to address worker transportation and accommodation, and a clear understanding of the fire protection expectations for work camps.

The draft SEEMP proposes that TransCanada will do the following to address potential impact to the RDBN's fire protection and emergency service responsibilities:

- Develop an emergency response plan before construction.

- Adhere to the emergency response plans.
- Communicate with local emergency service providers during construction to provide construction schedules.
- Provide contact information for project personnel, construction schedules, and project maps to the RCMP, fire departments, and ambulance during construction.
- Communicate with the RCMP, fire departments, and ambulance 3 months before construction regarding development activities to understand and address overlaps and issues with increased demand on service.

The draft SEEMP does not recognize the RDBN as playing a role in fire protection or emergency response. TransCanada has long maintained that the work camps will have their own fire protection resources, and are not planning to rely on local fire departments. However, this position appears to have changed in TransCanada's May 29th letter where it is noted that they may want to enter into discussions with local fire departments for the provision of fire protection service.

RDBN staff asked TransCanada the following questions as part of the SEEMP review process:

- Can the RDBN be involved in the emergency plan development process and will the RDBN be able to review a draft of the plan?
- Will there be one emergency management plan for each work camp or will there be one overall plan?
- The RDBN has previously identified the need for each camp to have an evacuation plan which identifies how workers will be transported from their work site or camp, and where workers will be accommodated in the event of an evacuation. Will these plans be developed, and will the RDBN be able to comment on a draft plan?

To date the RDBN has not received a response to these questions.

Staff also asked TransCanada if Schedule D of the draft SEEMP can be amended to include the RDBN's ability to review and comment on the emergency management plans and evacuation plans? TransCanada has said they will not agree to amend the SEEMP to require the RDBN's involvement in the development of these plans.

The SEEMP does not address the potential negative impacts and uncertainty associated with the lack of information and clarity regarding emergency services and response.

Local Contracting, Training, and Education

During the EA process the RDBN expressed concern that there was a lack of specific information regarding the potential benefits to local residents relating to training, employment, and apprenticeship opportunities. There was also concern that few contracts associated with pipeline construction will go to local business given the scale of the contracts and a possible lack of knowledge of the procurement process.

Information regarding the specific requirements related to these issues were excluded from the EA process.

RDBN staff asked TransCanada the following questions as part of the SEEMP review process:

- Will the RDBN be allowed an opportunity to review the procurement strategy identified as a mitigation measure to address concerns regarding the contracting and procurement process?

TransCanada answered that their Local and Aboriginal Participation Plan is an internal document that is not available to the RDBN.

- Can Schedule D of the SEEMP be amended to list consultation with regional local economic development officers as a mitigation measure relating to procurement and contracting?

TransCanada said that they would not amend Schedule D of the SEEMP to include consultation with regional local economic development officers as a mitigation measure, but are open to discussions with local economic development officers.

- Will the RDBN be allowed an opportunity to review the training program identified as a mitigation measure to address concerns regarding training, education, and local employment?

TransCanada answered that their Education and Training Plan is an internal document that is not available to the RDBN.

- Can Schedule D of the SEEMP be amended to identify CGL's involvement as a participant on the RDBN's Strategic Workforce Opportunities Team (SWOT) as a mitigation measure relating to education, training and local employment?

TransCanada said that they are participating in this process but will not include this in Schedule D to the SEEMP.

STAFF RECOMMENDATIONS

Staff recommend that the Regional District provide the following comments to TransCanada, the OGC, and the MCSCD as the RDBN's input regarding the draft SEEMP for the CGL Pipeline.

The following amendments should be made to the draft SEEMP.

Schedule D under "Contracts and Procurement Expenditures"

- Schedule D should be amended to require that communications regarding sub-contracting opportunities and information sessions specific to First Nations should also be made available to the general population.

- Schedule D should be amended to require that the RDBN has an opportunity to review and comment on the Local and Aboriginal Participation Plan.

Under “Employment” and “Training Opportunities”

- Schedule D should be amended to require that the RDBN has an opportunity to review and comment on TransCanada’s Education and Training Plan as a mitigation measure to address concerns regarding training, education, and local employment.
- Schedule D should be amended to require as a mitigation measure TransCanada’s involvement as a participant on the RDBN’s Strategic Workforce Opportunities Team (SWAT).

Under “Emergency Services”

- Schedule D should be amended to require as a mitigation measure communications with the RDBN on the same status as other emergency service providers in the rural area.
- Schedule D should be amended to require as a mitigation measure that TransCanada develop an emergency response plan, fire suppression plan, and work camp evacuation plan following meaningful consultation with the RDBN. These plans should be based on an understanding of the emergency services available, and the emergency response role and responsibility of the RDBN.

Under “Waste Management Facilities”

- Schedule D should be amended to require as a mitigation measure that TransCanada consult with the RDBN and member municipalities to determine opportunities for, and actions necessary to accommodate, their taking of liquid waste.
- Schedule D should be amended to require as a mitigation measure that TransCanada develop a solid waste management plan, liquid waste management plan, and recycling plan following meaningful consultation with the RDBN at least 9 months prior to construction. These plans should be based on an understanding of the types of waste that the RDBN can accept, and the volumes that can be accommodated without an impact on capacity and operations.

Other Comments

- Schedule D should be amended to include as a mitigation measure a commitment for TransCanada to provide funding to the Northwest Invasive Plant Council.
- Schedule D should be amended to include as a mitigation measure a requirement that TransCanada address the fact that 4 of this 9 work camp location are not allowed in the locations proposed. This mitigation should include the requirement that temporary use permit applications be made at least 6 months prior to construction.

RDBN RESPONSIBILITY DURING CONSTRUCTION

It appears that TransCanada may expect the RDBN to play a notable role in evaluating and addressing negative effects associated with their construction activities. For example, it is stated in the draft SEEMP that local governments can assist by collecting local data and participating in ongoing dialogue with TransCanada on the effectiveness of mitigation, and that some mitigation may be the responsibility of local government. It is also noted that the OGC, the actual approval authority for pipeline construction, is not mentioned anywhere in the SEEMP document as playing any role in monitoring or evaluating the effectiveness of mitigation once construction begins.

Staff are concerned that TransCanada, and the Province, may be expecting the RDBN to be the level of government that is responsible for accepting and responding to public complaints and dissatisfaction associated with pipeline construction activities. Staff do not believe that the RDBN should take on this responsibility, as the public would be best served by direct involvement with the Province as the level of government responsible for the impacts associated with pipeline construction.

The Regional District Board should feel free to raise issues of public concern with TransCanada or the Province; however, this does not mean that public inquiries and concerns relating to pipeline construction should be dealt with through the RDBN. It is recommended that staff be directed to advice members of the public with complaints relating to pipeline construction activities to address those complaints directly to the OGC or to TransCanada. In staff's opinion there is no benefit to the RDBN acting as a buffer between the public, TransCanada, and the Province. This does not mean that staff would not monitor public concerns and issues and report to the Board as appropriate.

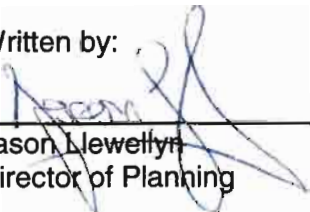
Recommendation

That the Regional District Board direct that staff:

1. send a letter to TransCanada, the OGC, and the MCSCD outlining the RDBN's comments regarding the draft SEEMP for the CGL Pipeline as recommended in the June 11th staff report from the Director of Planning; and
2. advice members of the public with complaints relating to pipeline construction activities to address those complaints directly to the OGC or to TransCanada, and that staff monitor public concerns and issues and report to the Board as appropriate.

Development Services – All/Directors/Majority

Written by:

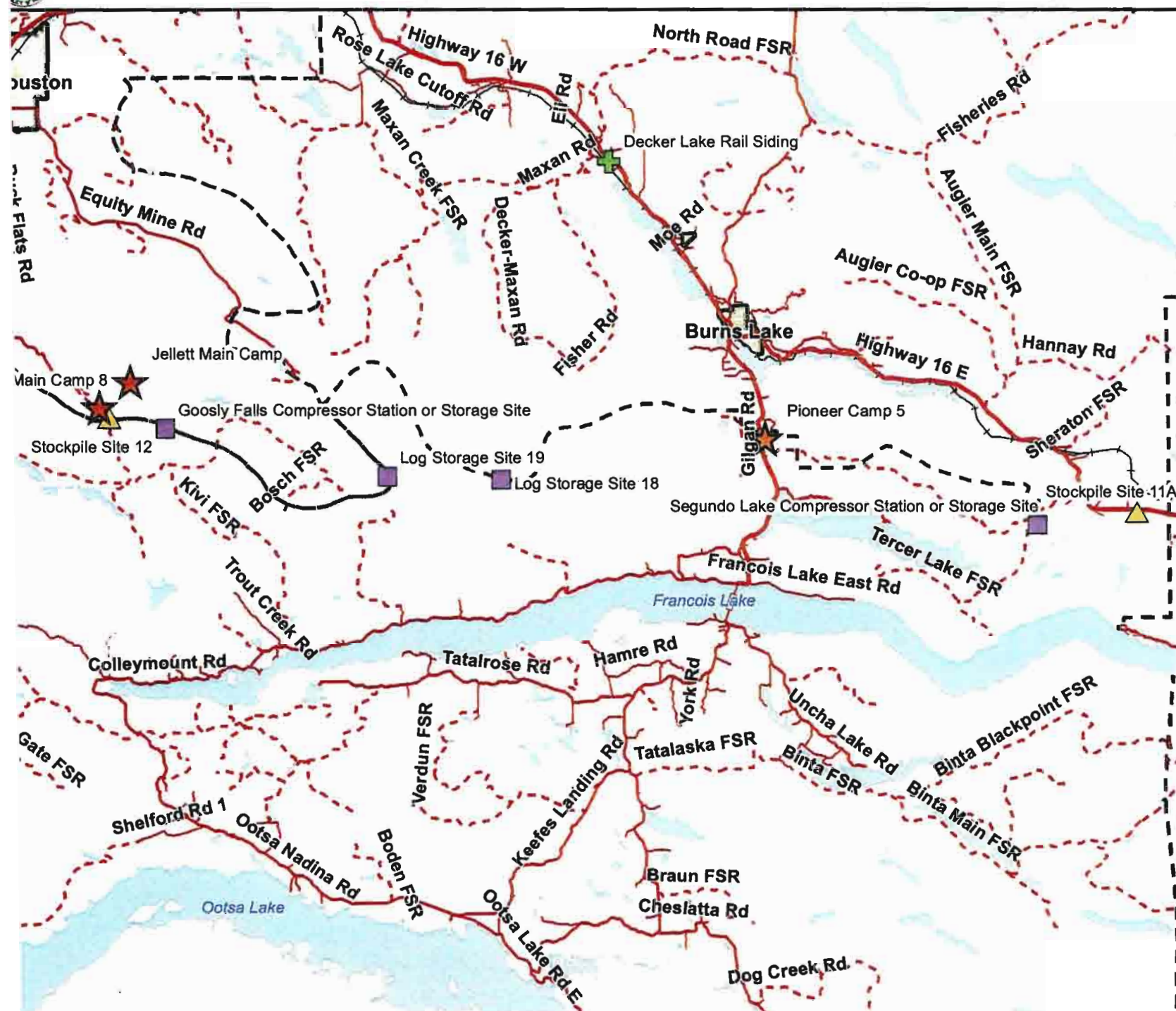


Jason Jewell
Director of Planning

Pipeline Overview Map - Area B & E

Legend

-  Storage Site
-  Stockpile
-  Main Camp
-  Railway Siding
-  Forest Service Road
-  Ferry
-  Highway
-  Major Secondary Road
-  Secondary Road
-  City Street
-  Trail
-  Railways
-  Municipal Boundary
-  Electoral Area Boundary
-  Parks



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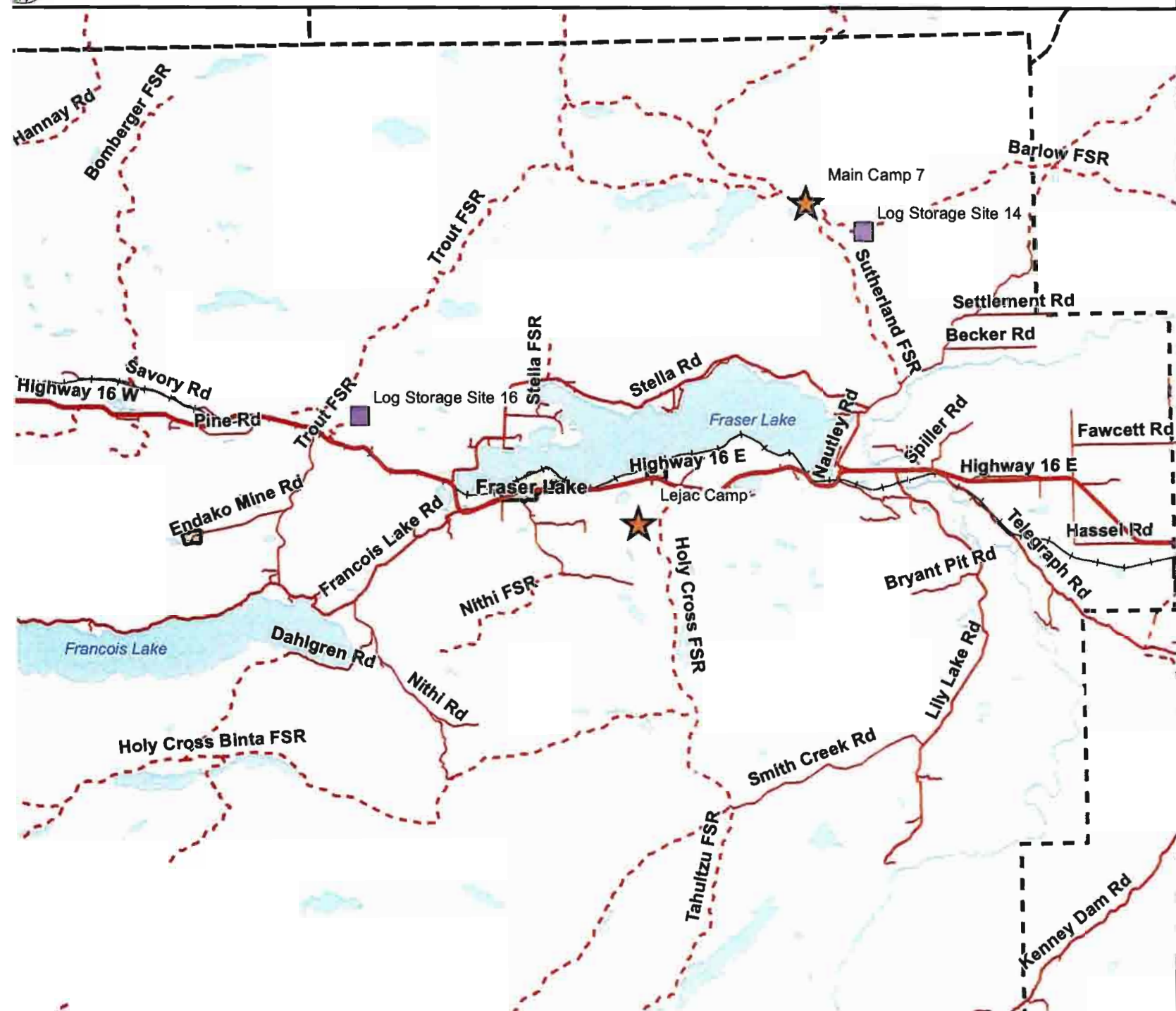
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Pipeline Overview Map - Area D

Legend

- Type
- Storage Site
 - Main Camp
 - Forest Service Road
 - Highway
 - Major Secondary Road
 - Secondary Road
 - City Street
 - Railway
 - Municipal Boundary
 - Electoral Area Boundary
 - Parks
















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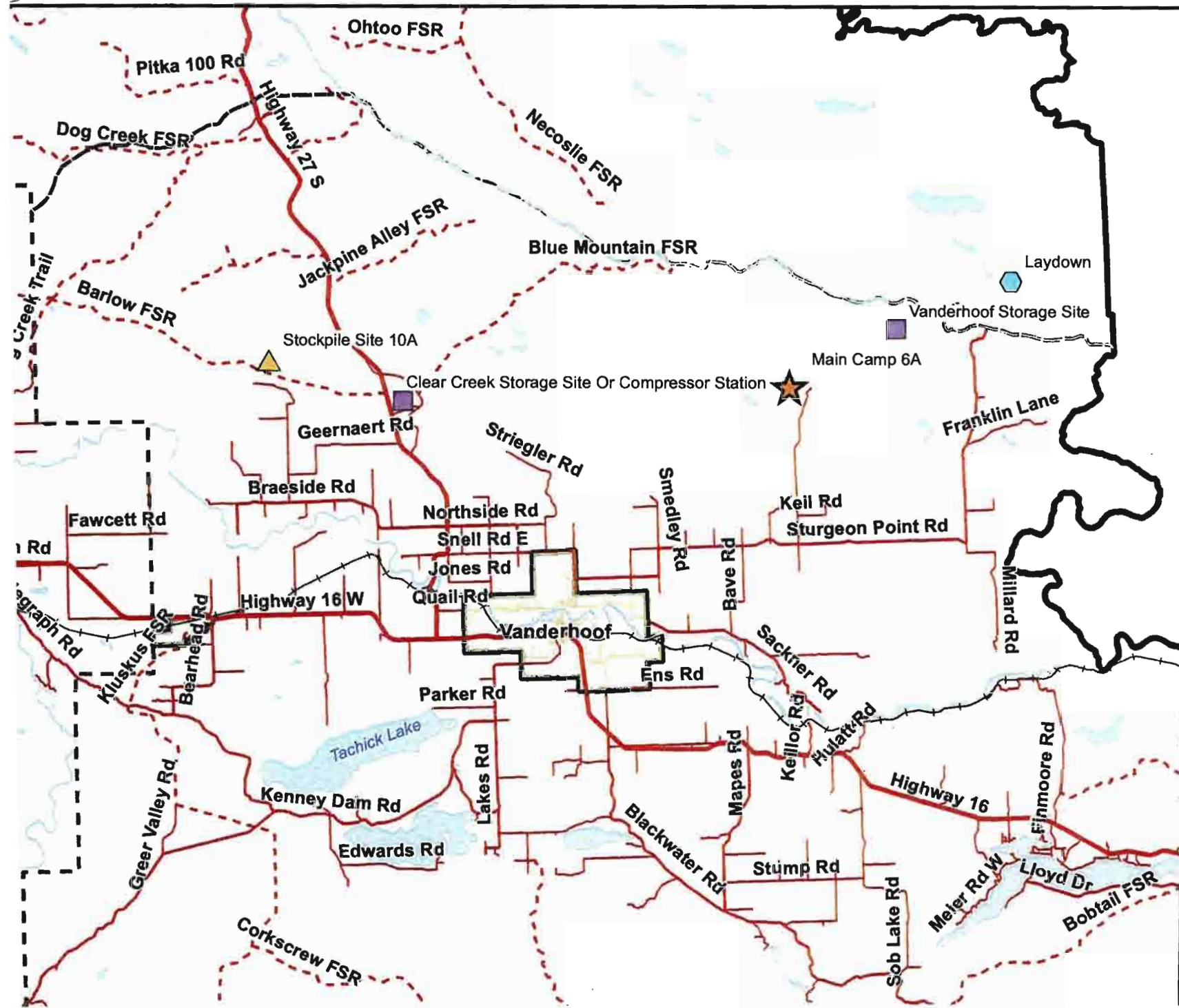
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Pipeline Overview Map - Area F

Legend

- Type
-  Storage Site
 -  Laydown
 -  Stockpile
 -  Main Camp
 -  Forest Service Road
 -  Highway
 -  Major Secondary Road
 -  Secondary Road
 -  City Street
 -  Railways
 -  Municipal Boundary
 -  Electoral Area Boundary
 -  Parks



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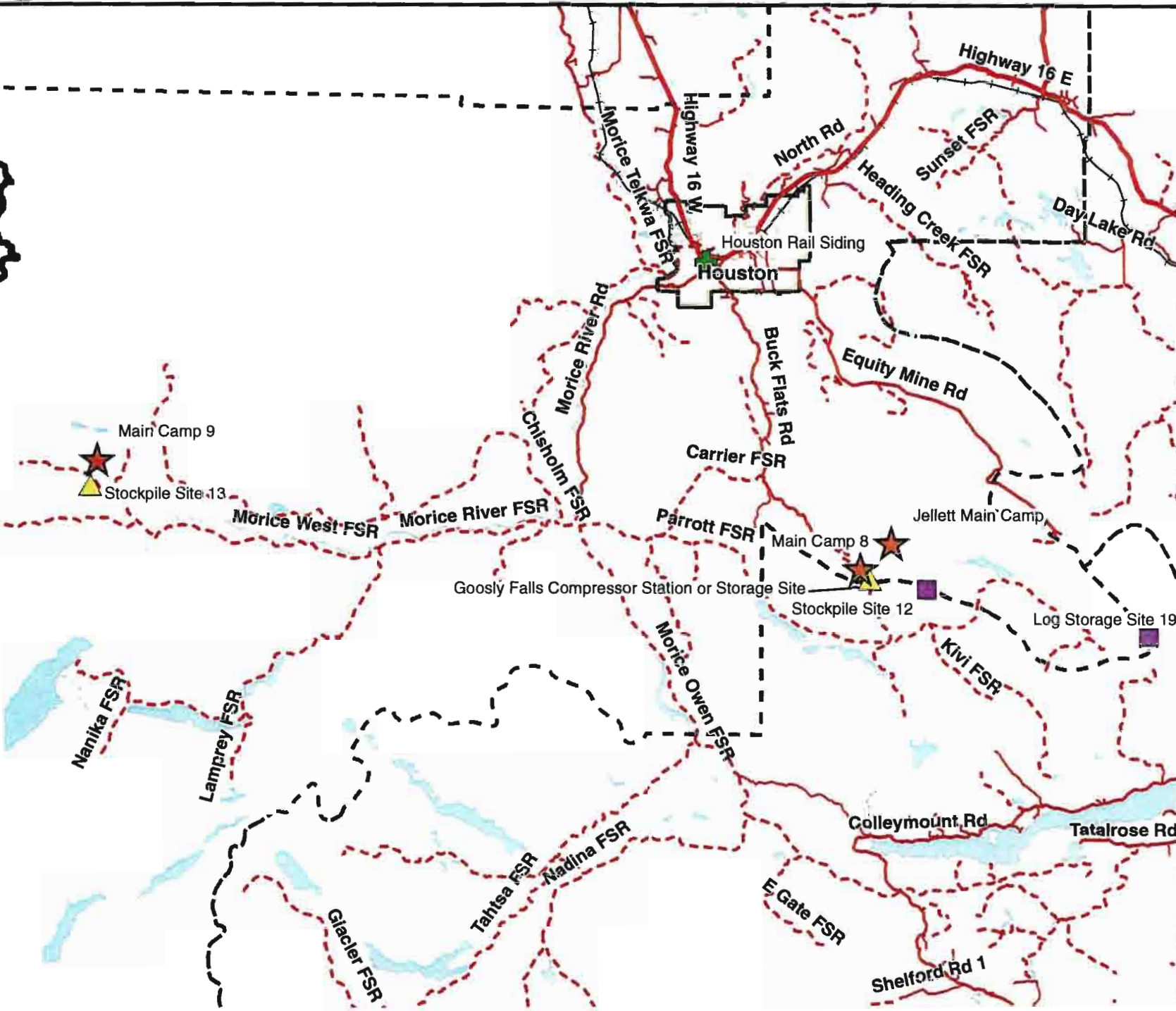
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Pipeline Overview Map - Area G

Legend

- Type
- Storage Site
 - Stockpile
 - Main Camp
 - Railway Siding
 - Forest Service Road
 - Highway
 - Major Secondary Road
 - Secondary Road
 - City Street
 - Trail
 - Railways
 - Municipal Boundary
 - Electoral Area Boundary
 - Parks



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**Record of RDBN Meeting with representatives of Coastal GasLink (CGL) regarding the draft SEEMP
May 4th, 2015**

RDBN representatives in attendance

- Jason Llewellyn, Director of Planning
- Cheryl Anderson, Manager of Administrative Services
- Corrine Swenson, Manager of Regional Economic Development
- Deborah Jones-Middleton, Protective Services Manager
- Janine Dougall, Director of Environmental Services

CGL representatives

- Sian Weaver
- Ian McLeod

Q Will the RDBN be allowed an opportunity to review the procurement strategy identified as a mitigation measure to address concerns regarding the contracting and procurement process?

A The document has been developed but is not public. It has been provided to first nations for review. CGL will confirm whether the document can be provided to the RDBN.

Q Can Schedule D of the SEEMP be amended to list consultation with regional local economic development officers as a mitigation measure relating to procurement and contracting?

A No, but CGL can have discussions with local economic development officers.

Q Will the RDBN be allowed an opportunity to review the training program identified as a mitigation measure to address concerns regarding training, education, and local employment?

A CGL will confirm whether the document is public and can be provided to the RDBN.

Q Can Schedule D of the SEEMP be amended to identify CGL's involvement as a participant on the RDBN's Strategic Workforce Opportunities Team as a mitigation measure relating to education, training and local employment?

A CGL is participating in this process but will not include this in Schedule D to the SEEMP. The SEEMP cannot be used to add new mitigation strategies. This is beyond its scope.

- Q It was noted that Section 4 of the SEEMP states that there are no long term effects on community utilities and services that cannot be technically or economically addressed. Can the long term impacts and the mitigations referenced be identified in the SEEMP?
- Q It was noted that the discussion of short term negative effects on community utilities and services is very limited. Can the short term negative effects on community utilities and service, and the proposed mitigations, be discussed in detail in Section 4, including an assessment of whether the mitigations will be adequate?
- A No. The Ministry of Community, Sport and Cultural Development does not want the SEEMP document to repeat what has already been addressed in section 15.5 of the EA Application.
- Q Section 15.5 of the EA application does not adequately identify negative effects or mitigation measures. The strategy in Section 15.5 relies on future communication with service providers, future analysis, and the development of mitigation plans with unknown content. Preferably this communication, analysis, and plan development can occur now so that the important mitigation measures are known and built into the SEEMP. If this is not possible can Schedule D of the SEEMP be amended to include the RDBN's ability to review and comment on the various plans identified in Section 15.5 as mitigation measures?
- A No. New requirements or mitigation strategies cannot be added to Schedule D, in addition to those identified in Section 15.5, as this is beyond the scope of the SEEMP framework.
- Q The majority of the work camp locations and pipeline are not within a fire protection area. Where there is fire protection this service is provided by the RDBN, and the RDBN contracts with municipal fire departments. Is CGL relying on fire protection service from the RDBN?
- A No. Work camps will have their own fire protection.
- Q Why does the SEEMP identify communication with municipal fire departments regarding capacity as a mitigation measure regarding their response if there is not expectation of fire protection?
- A It is best to be prepared.
- Q The SEEMP and the emergency response plans need to reflect that the RDBN is responsible for fire protection and emergency response in the rural area (not municipal fire departments), and communication needs to occur with the RDBN. When will CGL consult with the RDBN regarding emergency response?
- A The plans will be developed by the responsible contractors once they are in place.

- Q Will the RDBN be involved in the emergency plan develop process and will the RDBN be able to review a draft of the plan?
- A CGL will get back to the RDBN with an answer.
- Q Will there be one emergency management plan for each work camp or will there be one overall plan?
- A CGL will get back to the RDBN with an answer.
- Q The RDBN has previously identified the need for each camp to have an evacuation plan which identifies how workers will be transported from their work site or camp, and where they will be accommodated in the event of an evacuation. Will these plans be developed, and will the RDBN be able to comment on a draft plan?
- A CGL will get back to the RDBN with an answer.
- Q CGL has been made aware that the RDBN may not be prepared to accept all of the solid waste from work camps without adequate information regarding volumes, material type, landfill location, etc. being provided well in advance. No information has been provided to date. What is CGL plan for solid waste disposal if and when the RDBN is unable to accept their solid waste? The RDBN cannot accept construction waste or special or hazardous materials. Where will this material be disposed?
- A CGL will be working on these plans with their contractors. As camp locations and construction timeline details are not finalized it is not easy to provide the information requested.
- Q Can Schedule D of the SEEMP be amended to include the RDBN's ability to review and comment on the solid waste management plans, recycling plan, etc.?
- A No. Appendix D of the Environmental Management Plan developed as part of the EA application process contains a chemical and waste management plan.
- Q The RDBN has identified the shortcomings with this plan as part of the EA review process. The RDBN needs to be involved in the plans being developed that answer the above questions. Can this occur and when can this occur?
- A No answers were available.
- Q The contractors bidding on work camps are asking local sewage waste haulers to provide quotes for taking away liquid waste. The RDBN is being contacted by these local contractors wanting to

know if we will accept this waste. We have to tell them that we do not have facilities to accept this waste. How is CGL planning to dispose of liquid waste?

- A The plans will be developed by the responsible contractors once they are in place.
- Q It would be a shame if money is spent on trucking liquid waste out of region or on onsite disposal systems that will be decommissioned after use rather than upgrading municipal systems to allow their accommodation of the waste. The RDBN has requested that CGL explore this possibility. Has this occurred?
- A No clear answer.
- Q Can Schedule D of the SEEMP be amended to include the RDBN's ability to review and comment on the liquid waste management plans?
- A No. This is beyond the framework of the SEEMP.
- Q The SEEMP deals with municipal recreation facilities but does not address the impact on facilities in the rural area such as campgrounds, recreation sites, etc. Can the SEEMP deal with these issues?
- A No. This is beyond the framework of the SEEMP
- Q Why does Section 4 of the SEEMP not discuss impacts and mitigation regarding rental housing and accommodation?
- A This is addressed in Section 15.5 of the EA Application and is beyond the framework of the SEEMP.

Coastal Gaslink representatives said they would provide the RDBN with answers to the unanswered questions by early next week.

Jason Llewellyn
Director of Planning



TransCanada PipeLines Limited
630 – 609 Granville St.
Vancouver, BC, Canada V7Y 1G5

Tel: 403-920-5279
Fax: 403-920-2371
Email: sian_weaver@transcanada.com
Web: www.transcanada.com

CGL4703-CGP-RDBN-ENV-LTR-1438

May 29, 2015

Jason Llewellyn
Regional District of Bulkley-Nechako
Jason.llewellyn@rdbn.bc.ca

Re: Coastal GasLink Pipeline Project – Social and Economy Information Request

Dear Jason,

As requested during the Socio-economic Effects Management Plan (SEEMP) conference call on May 4, 2015, Coastal GasLink Pipeline Ltd. (Coastal GasLink) is pleased to provide further information in response to the questions raised by the Regional District of Bulkley-Nechako (RDBN).

LOCAL CONTRACTING

Section 2.2 of the SEEMP lists several TransCanada policies and programs of which some are externally available and other are for internal use. The Coastal GasLink Local and Aboriginal Participation Plan is developed for internal use to inform strategies to maximize local hiring. Please note that this plan was not provided to First Nations for review as suggested in the RDBN meeting notes that were shared with Coastal GasLink.

Coastal GasLink personnel remain available to meet with RDBN and provide information about employment, contracting and procurement activities. The most recent information update was presented at nine Open Houses held between April 13-29, 2015 in Kitimat, Terrace, Houston, Smithers, Burns Lake, Fraser Lake and Vanderhoof, Chetwynd and Dawson Creek. At these public open houses, Coastal GasLink delivered a local opportunities presentation to inform attendees about our process for contracting and hiring including the qualifications needed to encourage those interested in business and employment to obtain the requirements needed to be qualified and work-ready. These sessions were advertised in local papers, radio, through the Chambers of Commerce, as well as through mail outs to those who have signed up on our information and vendor lists. We had over 250 people across northern B.C attend these sessions.

Plan Highlights:

Most business opportunities on Coastal GasLink will be provided through prime contractors or their sub-contractors. The prime contractors will be large firms with international pipeline construction experience. We expect to have our prime contractors in place by the end of 2015 or early 2016.

We plan to notify communities when our prime contractors are selected, and tour the northern B.C. region with our contractors to promote both local contracting and local employment.



Highlights of the plan include:

- During construction, Coastal GasLink will oversee the prime contractors to ensure all our objectives are met – including a quality product and a safe worksite.
- We will require that every prime contractor has a local and Aboriginal participation plan that covers both contracting and employment. We will monitor the implementation of these plans and require regular reports on implementation.
- Clearing, camp management, security and medical have been designated as Aboriginal opportunities. Aboriginal business entities will hold a minimum 51 per cent share of the contracting companies. We expect that they will often partner with other entities that have experience in these services.
- Coastal GasLink representatives will continue to engage with communities throughout the construction period – on social and economic issues or on any issues of concern.

It is our objective to have a significant portion of the construction-phase jobs made available to B.C. residents. This will depend in large part on the availability of qualified B.C. labour during the construction period.

Further discussion on the plan and benefits of local contracting can be found in the EA Section 1.5:

http://a100.gov.bc.ca/appsdata/epic/documents/p392/d37367/1394551665412_d56d24ee466441db246e16e23e42e730633649487df1686d6220780282b5a309.pdf

TRAINING AND EDUCATION

Similar to the above mentioned plan, the Coastal GasLink Education and Training Plan has been developed for internal use to inform strategies to maximize education and training capacity building initiatives.

As noted above, the latest information update including information on training and education was also presented at the nine open houses held between April 13-29, 2015. Kiel Giddens, Community Liaison, will be in direct contact with you to share further information about the education and training program. Attached is a brochure with further information.

Plan Highlights:

As discussed on the May 4 conference call, training and education have been defined by Coastal GasLink as being two separate programs with different objectives. Training is defined as short-term programming that is directly linked to working on the construction and operations activities for the proposed Project. Coastal GasLink has defined education as a long-term program that supports communities' needs and priorities.

Coastal GasLink's Pipeline to Readiness Training Program focuses on developing Project-specific employment and increasing the local skills capacity. Short-term workforce readiness training directly related to the proposed Project focuses on the following three steps: assessing and identifying gaps; determining proper skills development; and developing processes to help local residents obtain construction-related employment that is transferrable to other future projects and developments.

Coastal GasLink recognizes the need for the development of community capacity beyond the short-term nature of the pipeline construction opportunities. In that context, Coastal GasLink will initiate the Coastal GasLink Education Legacy Program. The Program focus is supporting long-term community capacity, based on the community's needs and priorities. Coastal GasLink has and will continue to work with communities to identify their needs and support the required education to help address community-specific priorities.

Further discussion on the plan and benefits to training and education can be found in the EA Section 1.5:

http://a100.gov.bc.ca/appsdata/epic/documents/p392/d37367/1394551665412_d56d24ee466441db246e16e23e42e730633649487df1686d6220780282b5a309.pdf



MANAGEMENT PLANS

Coastal GasLink is pleased to share the draft management plans for your review. The draft plans were provided to you on May 8 through the RDBN folder on the Coastal GasLink Sharepoint site. Attached is an overview that provides a summary description of the plans. Feedback for all the management plans is requested by June 30, 2015.

EMERGENCY RESPONSE

For the construction phase, prime contractors develop Emergency Response Plans (ERP) that would be included in their Site Specific Safety Plans (SSSP). The ERP will include a list of the emergency service providers (ESP) contact information for police, fire, medical including hospitals and air evacuation. The contractors' safety representatives will contact emergency response providers to engage on the scope of the project and review emergency protocols.

Incident Command System:

Coastal GasLink will implement the TransCanada "Incident Command System (ICS)" for emergency response. This allows for a unified command approach, where TransCanada works with federal, provincial and local government agencies and aboriginal representatives to develop common objectives and action plans to implement should an emergency occur.

The Incident Command Post (at or near the emergency event) will be supported by a Regional Emergency Operation Center (REOC) that will provide initial response coordination and communications with the regulator and community authorities.

- The REOC will be located at the TransCanada office in Prince George.
- Additional support is provided by the Corporate EOC (located in Calgary) which will provide subject matter expertise to assist with local decision making.
- Emergency Response activation is immediate. Once the process is activated, resources are dispatched to the site and to the REOC. Response organizations are notified of our attendance and communications are open between the company and the site until resources can arrive.

Coastal GasLink Firefighting Capability:

Coastal GasLink gathered detailed information on firefighting capacity in communities and regional districts in northern B.C. and will continue in dialogue with fire protection and emergency service providers.

TransCanada conducts business so it meets or exceeds all applicable laws and regulations and minimizes risk to employees, the public and the environment. We understand that sections of the construction corridor will lie beyond local fire protection areas and Coastal GasLink expects dialogue with local fire protection and emergency services with regard to potential fee-for-service agreements.

Emergency Response Testing:

TransCanada expects prime contractors to undertake emergency exercises or simulation during construction.



WASTE MANAGEMENT

Coastal GasLink will work with prime contractors and camp contractors to develop site-specific waste management plans. Estimated volumes for various waste management components of the construction phase are:

Estimated Waste by Type and Camp

	Solid Waste (m3)	Cardboard (m3)	Cans and Bottles (each)	Hazardous Waste (kg.)	Water (L)	Liquid Waste (L)
(per manday)	0.01	0.14	2.60	0.04		
Camp 1 (Peace River Regional District)	1,092	10,449	189,974	2,926	18,285,000	18,285,000
Camp 2 (Regional District of Fraser-Ft. George)	728	6,964	126,623	1,950	12,187,500	12,187,500
Camp 3 (Regional District of Fraser-Ft. George)	728	6,964	126,623	1,950	12,187,500	12,187,500
Camp 4 (Regional District of Fraser-Ft. George)	1,416	13,543	246,234	3,792	23,700,000	23,700,000
Camp 5 (Regional District of Bulkley-Nechako)	728	6,964	126,623	1,950	12,187,500	12,187,500
Camp 6 (Regional District of Bulkley-Nechako)	1,219	11,657	211,948	3,264	20,400,000	20,400,000
Camp 7 (Regional District of Bulkley-Nechako)	1,523	14,571	264,935	4,080	25,500,000	25,500,000
Camp 8 (Regional District of Bulkley-Nechako)	728	6,964	126,623	1,950	12,187,500	12,187,500
Camp 9 (Regional District of Kitimat-Stikine)	291	2,786	50,649	780	4,875,000	4,875,000
Camp 10 (Regional District of Kitimat-Stikine)	728	6,964	126,623	1,950	12,187,500	12,187,500

Detailed estimates of solid and liquid waste flows have not been developed at this stage. As detailed execution planning continues, better estimates of expected waste streams will be developed. Coastal GasLink understands the capacity concerns raised by RDBN and is committed to providing further details and working with RDBN as construction planning and detailed engineering design advances and the information becomes available.

In the Fall of 2014, RDBN proposed a co-funded waste management exercise with Coastal GasLink. In follow-up, Coastal GasLink requested RDBN submit a proposal to move this request forward. We believe this planning would help clarify capacity which would be beneficial information for both RDBN and Coastal GasLink. To date, Coastal GasLink has not received a proposal but is willing to continue exploring this option with RDBN.



CONSTRUCTION CAMPS

Our current construction plan includes a mix of main construction camps and smaller camps or “pioneer” camps.

- The main camps will accommodate from 200 to 1500 people.
- Pipeline construction workers will typically occupy a main camp for three to four months, while they install 50 to 100 kilometres of pipe in the camp vicinity. Camp populations will vary over the course of construction due to the cyclical nature of pipeline work.
- The camps themselves may remain in place for up to two years.
- The camp population will include the construction workforce, field management and supervisory staff, technical and administrative support, camp catering and maintenance services, safety, medical personnel and logistics services.
- Smaller camps will accommodate a maximum of 200 people. They will be used by special-purpose crews, for example during right-of-way clearing, compressor station construction or directional drilling.

Camp Location:

A larger number of potential sites appear on planning maps due to the number of sites under investigation. We will review this list of potential sites with our pipeline construction and camp contractors when they have joined the project, as well as with our stakeholders and local governments in order to finalize the locations.

Potential camp locations have been chosen based on:

- Ease of access to the pipeline right-of-way or major roads;
- Avoidance, to the extent practical, of areas of native vegetation, wildlife habitat, or archaeological or heritage resources, or other environmentally, socially or culturally sensitive areas ;
- Preference for previously disturbed sites.

Camp Amenities:

Our camps will reflect current construction workforce standards, including separate quarters for men and women, games rooms and exercise facilities. Camp catering and housekeeping services will include daily facility and room cleaning and access to washers and dryers.

Camp management will be contractually required to provide catering and housekeeping, potable water, waste removal, and emergency response.

Coastal GasLink will establish clear rules to ensure safe and harassment-free camp and work environments. These rules prohibit the use or possession of illegal drugs and state no tolerance for harassment. Firearms will be prohibited.

Camp Medical Services:

First-aid personnel will be available in the construction camps for emergencies. We specify a paramedic and first aid attendant at the camps. The number of medical staff will be based on WorkSafe formulas based on the type of work activity, number of workers and drive time to the from nearest medical centre.

First-aid rooms will be outfitted with proper equipment and running water as outlined in the WorkSafe BC regulations.

Coastal GasLink will continue medical services dialogue with Northern Health and local service providers as plans for camps advance.



Counselling or Other Services in Camp:

Workers seeking access to social services or counselling may access support through on-site medical staff support, help lines, online services and services available in the region.

Coastal GasLink will continue to communicate with local and regional social service providers to provide schedules and identify service gaps and potential solutions.

Alcohol in Camp:

Our present plan is to allow alcohol in the camps in a controlled manner. The prime contractors and camp managers will be accountable for enforcing the rules and maintaining a safe, orderly environment for all camp residents. Coastal GasLink will take a zero-tolerance approach to the possession or use of illegal drugs or unacceptable behavior resulting from alcohol consumption.

Codes of Conduct:

Coastal GasLink will set out clear guidelines for behaviour that will be enforced by camp management and by employers. Security services will be present at all times in each camp. This is for the benefit of everyone in camp and in northern B.C. communities. Members of the workforce may travel into communities and use facilities and services during non-work hours.

RECREATIONAL FACILITIES: TRAILS AND CAMPGROUNDS

Coastal GasLink considered recreational use in section 14 Current Use of Land and Resources of the Application for an Environmental Assessment Certificate. Although this subject is outside of the scope of the SEEMP framework, Coastal GasLink remains available for further conversation with RDBN. For further discussion on recreational land use, please see EA section 14:

http://a100.gov.bc.ca/appsdata/epic/documents/p392/d37367/1394552629986_d56d24ee466441db246e16e23e42e730633649487df1686d6220780282b5a309.pdf

HOUSING AND ACCOMMODATION

As per our conference call on May 4, housing and commercial accommodation were considered and assessed in Application section 15.5. Mitigation related to the potential adverse effects on housing and commercial accommodation is referenced in SEEMP section 4.2.1 and mitigation to minimize the effects carried forward from the Application is presented in SEEMP Appendix D.

SECTION 4 POTENTIAL ADVERSE EFFECTS

SEEMP section 4 summarizes the potential adverse effects identified in the Application sections 12, 15.5 and 15.6. While the SEEMP is not intended to duplicate the Application, Coastal GasLink felt it was important to carry forward a summary of the effects identified in the Application into the SEEMP for ease of reference.

SEEMP APPENDIX D MITIGATION

The SEEMP reflects the mitigation outlined in the Application sections 12, 15.5 and 15.6. Mitigation in the SEEMP aligns with the Application purposely and in conjunction with the SEEMP framework. The focus of the SEEMP is the implementation, monitoring and reporting of this mitigation. The SEEMP does outline an adaptive management process (SEEMP Section 6.2) should mitigation not have the intended effect.



ADAPTIVE MANAGEMENT PROCESS

Coastal GasLink recognizes that there are many different variables for social and economic effects that may change over time. As a result SEEMP Section 6.2 describes the adaptive management approach Coastal GasLink will use to address the results of mitigation that are proven ineffective through monitoring. The process includes monitoring, evaluation, adjustment as necessary and communicating changes to external parties. Engagement with affected parties will occur throughout the entire adaptive management process.

SEEMP APPENDIX D DATA SOURCE AND INPUT

Coastal GasLink strongly encourages feedback from RDBN on your preferred role in mitigation implementation monitoring. Coastal GasLink requests that RDBN review this column in SEEMP Appendix D and provide the feedback by June 30, 2015.

TIMING OF INFORMATION AND ACTIVITIES

The following information is subject to having contractors in place and a positive final investment decision. Therefore, this is estimated timing as of May 2015.

Camp Locations	Q4, 2015
Waste Management Information	Q4, 2015
Emergency Response Plans	Q2, 2016
Final Investment Decision	2016
Clearing and Access	Q3, 2016-2017
Construction	2016-2019

LINKS TO RELEVANT APPLICATION SECTIONS

Please cut and paste pdf links into your web browser to access the correct document.

Economy (EA Section 12):

http://a100.gov.bc.ca/appsdata/epic/documents/p392/d37367/1394552575573_d56d24ee466441db246e16e23e42e730633649487df1686d6220780282b5a309.pdf

Community and Regional Infrastructure and Services (EA Section 15.5 and 15.6):

http://a100.gov.bc.ca/appsdata/epic/documents/p392/d37367/1394552660239_d56d24ee466441db246e16e23e42e730633649487df1686d6220780282b5a309.pdf

Land and Resource Use (EA Section 14):

http://a100.gov.bc.ca/appsdata/epic/documents/p392/d37367/1394552629986_d56d24ee466441db246e16e23e42e730633649487df1686d6220780282b5a309.pdf

Social Technical Report (EA Appendix 2M):

http://a100.gov.bc.ca/appsdata/epic/html/depoly/epic_document_392_37367.html

Economic Technical Report (EA Appendix 2N):

http://a100.gov.bc.ca/appsdata/epic/documents/p392/d37367/1394554909434_d56d24ee466441db246e16e23e42e730633649487df1686d6220780282b5a309.pdf

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We will continue to provide project updates to local residents at appropriate milestones throughout our process and invite all interested parties to continue to contact us directly with their enquiries. Should you have further questions or would like to arrange a meeting, please do not hesitate to contact Kiel Giddens (kiel_giddens@transcanada.com) or myself directly.

Sincerely,

A handwritten signature in black ink that appears to read "Sian Weaver".

Sian Weaver
Socio-Economic Advisor
Coastal GasLink Pipeline Project

cc. Kris Nichols (Ministry of Community, Sport and Cultural Development)
Scott Bailey (BC EAO)



TransCanada's Skills Training and Education program in B.C.

TransCanada is committed to supporting the development of strong communities and a greater quality of life for those living in northern B.C.

TransCanada has a 60 year history of investing in the communities where we work and live. Our engagement process with communities begins with trying to understand where their needs lie – from training to education to business opportunities. An individual approach to the needs of each community requires knowledge, experience and sensitivity.

Through discussions with local residents, community leaders, and Aboriginal groups we have learned that investment in skills development and longer-term education legacy programs are important to northern British Columbians. TransCanada is working diligently with northern educational institutions and training organizations to ensure residents receive the kind of essential skills and relevant trades training needed to participate in pipeline and other development projects. TransCanada has also committed to leaving a legacy – long after our pipelines are in the ground and natural gas begins to flow – and investing in education is an essential part of that legacy.

TransCanada's Skills Training and Education program in B.C.



PGNAETA's first Trades Access graduates enjoying their accomplishment.



Pathway to Pipeline Readiness Program

TransCanada's Pathway to Pipeline Readiness Program in Northern B.C. is focused on helping to build Northern B.C.'s skilled labour force, and aims to grow workers' transferable skills.

TransCanada's Coastal GasLink Project and the Prince Rupert Gas Transmission Project are investing in regional partnerships across Northern B.C.:



The Prince George Nechako Aboriginal Education and Training Association's (PGNAETA) Aboriginal Gateway Training Centre is dedicated to training, preparing and assisting participants to secure meaningful full-time employment or pursue higher education in a trade of their choice.

Students of the workplace-based Essential Skills program, facilitated by PGNAETA's Aboriginal Gateway Training Centre, can expect to benefit from the program through:

- A blend of essential skills, technical skills, and soft skills to ensure that they will be able to enter post-secondary training or employment with the skill necessary to succeed;
- Upgrading in literacy and numeracy skills, and an individualized action plan;
- Employment counselling and marketing to employers, along with post-project mentoring and support;
- Workplace certification and safety training, combined with communication skills and preparedness to assist in job hunting and maintenance;
- A Workforce Promoter, who will work with the students to refine their resumes, apply to opportunities that fit their new skill sets, and introduce employers to students to facilitate recruitment;
- A Return To Work Action Plan with regular follow-ups, after completion of the program;

The following programs are being delivered by PGNAETA on behalf of TransCanada :

1. Trades Access Program (Prince George)
2. Women In Trades and Technology
3. Trades Access Program (Burns Lake)

For more information about this TransCanada-sponsored partnership, please contact PGNAETA:

Toll Free: 1.800.510.0515

Website: <http://pgnaeta.bc.ca/>

TransCanada's Skills Training and Education program in B.C.



TransCanada has partnered with Northwest Community College (NWCC) to fund a number of skills training and workplace readiness initiatives. These are being offered to students at various NWCC campuses.

TransCanada Pathway to Pipeline Readiness NWCC Skills Fund – Students can now access bursaries in the skilled trades, as well as safety certification through the college's Workforce Training Continuing Studies Department.

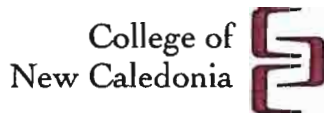
Mobile Training – TransCanada supports NWCC's efforts to offer trades training in rural and remote communities through the purchase of new mobile training facilities.

Driver Training – TransCanada is helping to supply an important need for the Northern B.C. workforce with support for the creation of a new NWCC Class 5 Driver Training program for rural and remote communities.

For more information about this TransCanada-sponsored partnership, please contact Northwest Community College:

For Trades Bursaries, contact Cindy Gagnon, Ph. 250.638.5477 or email cgagnon@nwcc.bc.ca.

For Workforce Training Continuing Studies Bursaries, contact Haley Thickett, Ph. 250.635.6511 ext. 5361 or email hthickett@nwcc.bc.ca
Website: <http://www.nwcc.bc.ca/>



TransCanada has partnered with the College of New Caledonia (CNC) to fund a number of skills training and workplace readiness initiatives being offered to students at various CNC campuses.

TransCanada Pathway to Pipeline Readiness CNC Skills Fund – Students can now access bursaries in the skilled trades.

TransCanada/CNC Safety Week – Stay tuned for TransCanada-sponsored safety courses at CNC's campuses through CNC Continuing Education. The safety weeks will take place in Mackenzie, Prince George, Fort St. James, Vanderhoof and Burns Lake.

CNC's Digital Delivery Initiative

The college aims to meet the learning needs of students by using technology and a well-structured educational model to improve the delivery of courses and programs in the college's rural and remote service delivery area.

For more information about this TransCanada-sponsored partnership, please contact College of New Caledonia:

Toll Free: 1.800.371.8111

Website: <http://www.cnc.bc.ca>



Occupational Health and Safety Officer Program

TransCanada recently partnered with UNBC to fund course costs for 25 students enrolled in an Occupational Health and Safety Officer program that TransCanada helped to design through the school's Continuing Education department.

These students received training and skill development in such areas as occupational health and safety legislation and regulations, developing emergency response plans, and safety auditing for businesses and organizations.

The Prince Rupert Gas Transmission natural gas pipeline project has committed to hiring three graduates from this program to further develop their skills during construction of the pipeline. PRGT will then provide its contractors with information on other successful graduates who may be qualified to work on the project.

Carrier Sekani Award

The TransCanada Carrier Sekani Award provides University of Northern British Columbia scholarships for individuals from Carrier Sekani Tribal Council member band nations. These awards, valued at \$2,500 per year/per student, are available to two students in each of the next three years, with preference given to students enrolled in natural resource-related programs. TransCanada is proud of our long-standing commitment to education and will continue to seek opportunities to build stronger communities, a higher standard of living and a greater quality of life.

For more information about this TransCanada-sponsored partnership, please contact University of Northern British Columbia: UNBC Awards: 250.960.6319 or e-mail awards@unbc.ca

Field workers are given a safety briefing prior to beginning the day's training.



TransCanada's Skills Training and Education program in B.C.

Education Legacy Program

TransCanada's Education Legacy Program in Northern B.C. looks for opportunities to build long-term community capacity through educational initiatives.

Sustainable Communities Demonstration Project

In 2014, TransCanada made a major contribution to building sustainable infrastructure at UNBC with support for a new pipeline connecting the UNBC bio-energy plant with student residences and the future growth area planned for the campus. The Sustainable Communities Demonstration Project will significantly reduce UNBC's consumption of fossil fuels for heating, and serve as a useful teaching, research, and demonstration platform for rural and remote northern communities.

Toll free: 1.800.697.7388

Website: <http://www.unbc.ca/>



TransCanada recently launched a new partnership with Breakfast Club of Canada, a national non-profit organization that provides funding, equipment, training and support to school breakfast programs across the country. Breakfast Club of Canada ensures that students receive a healthy breakfast before the start of every school day in over 1,300 schools across Canada.

We want our legacy to include support for early childhood education and literacy, because we know that the next generation of citizens will build and sustain their communities into the future. Our support of Breakfast Club of Canada helps provide kids with the energy they need to learn, and enables them to become life-long learners. Thanks to TransCanada's partnership with Breakfast Club of Canada, four new schools (210 students) will receive the breakfast program in communities across Northern B.C.

Toll-free: 1.888.442.1217

Website: <http://www.breakfastclubcanada.org/>



TransCanada launches the Breakfast Club program at Thornhill Primary in Terrace.

For more information about TransCanada and our B.C. projects, including our training and education program, please contact:

princerupertgas@transcanada.com

1.855.253.0099

coastalgaslink@transcanada.com

1.888.633.2011



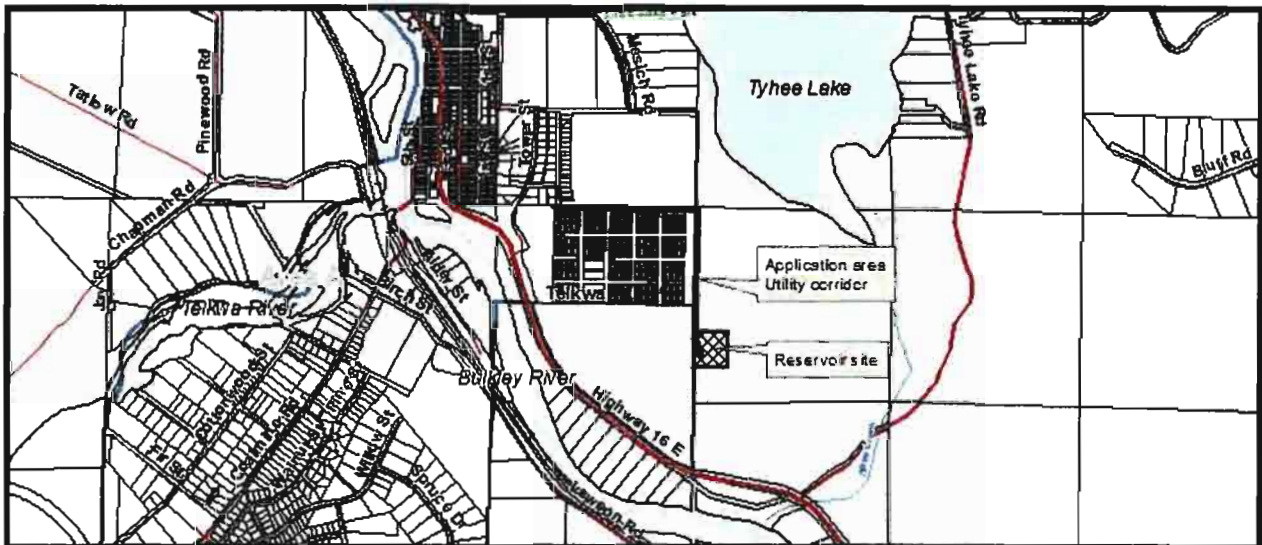
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MEMORANDUM

To: Regional District Board of Directors
From: Jennifer MacIntyre, Planner I
Date: June 15, 2015
Re: Land Referral File No. 6408849 (Village of Telkwa)

This application is for a Roadways Interim Licence of Occupation for the Village of Telkwa. The purpose of the application is to allow a roadway to be surveyed and then converted to a Statutory Right-of-Way. It will provide access to the Trobak reservoir, which will be located on Crown land within the Regional District. It is noted that the referral for the reservoir was received by the Regional District in March 2015.

The application area for the roadway is approximately 1.26 ha in size and will provide access to the reservoir site. It is noted that the northern part of the application area is located within the Village of Telkwa boundaries.



The applicant is advised that the application area is located within the Agricultural Land Reserve and may require Agricultural Land Commission (ALC) approval.

Recommendation

That the attached comment sheet be provided to the Province as the Regional District's comments on Crown land application 6408849.

Reviewed by:

Jason Jewell
Director of Planning

Development Services – All/Directors/Majority

Written by:

Jennifer MacIntyre
Planner I



REGIONAL DISTRICT OF BULKLEY-NECHAKO COMMENT SHEET ON CROWN LAND REFERRAL 6408849

Electoral Area:	A
Applicant:	Village of Telkwa
Existing Land Use:	Vacant
Zoning:	Ag1
Plan Designation	AG
Proposed Use Comply With Zoning:	Yes
If not, why?	
Agricultural Land Reserve:	In the ALR
Access Highway:	Telegraph Street
Archaeological Site:	Not according to Provincial mapping
Building Inspection:	In the building inspection area
Fire Protection:	In Telkwa Rural Fire Protection Area
Other comments:	It is noted that the northern part of the application area is located within the Village of Telkwa boundaries.

The application area is located within the Agricultural Land Reserve and may require Agricultural Land Commission (ALC) approval. Under B.C. Regulation 171/2002, a Transportation and Utility Use Application must be filed directly with the ALC.



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Interest Holder: CORPORATION OF THE VILLAGE OF TELKWA

File No: 6408849



Scale: 1:6,000
 Purpose: TRANSPORTATION
 Subpurpose: ROADWAY
 Type: RIGHT-OF-WAY
 Subtype: INTERIM LICENCE

	Application Area
	Indian Reserves
	Parks and Protected Areas

Referral Map

 Date: 04 Jun 2015
 Tantalus Area: 1.26 ha



MEMORANDUM

To: Regional District Board of Directors
 From: Julie Thompson, Planning Technician
 Date: June 15, 2015
 Re: Land Referral File No. 7409785

COMMENTS:

This application is regarding a License of Occupation for a seasonal campsite and wilderness area for camp activities. The application is located between Echo Lake and Fish Lake, approximately 26 kilometres north of the Vanderhoof, and is ±66.056 ha in size.

The applicant owns and operates Echo Lake Bible Camp and has been using the adjacent Crown Land for hiking trails and tent camping over the past 35 years without a permit. There is an outhouse, two wooden tent frames and a small dock located on the application area. The applicant has applied for a License of Occupation in order to be in compliance with land use regulations.

The application area is zoned Rural Resource (RR1) in Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993. The current recreational use and primitive campsite are permitted in the RR1 Zone.

Location Map

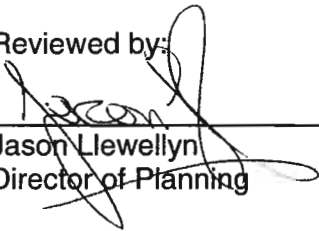


Recommendation

That the attached comment sheet be provided to the Province as the Regional District's comments on Crown land application No. 7409785.

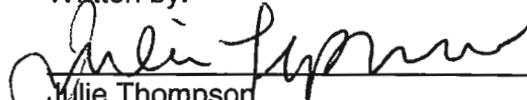
Development Services – All/Directors/Majority

Reviewed by:



Jason Llewellyn
Director of Planning

Written by:



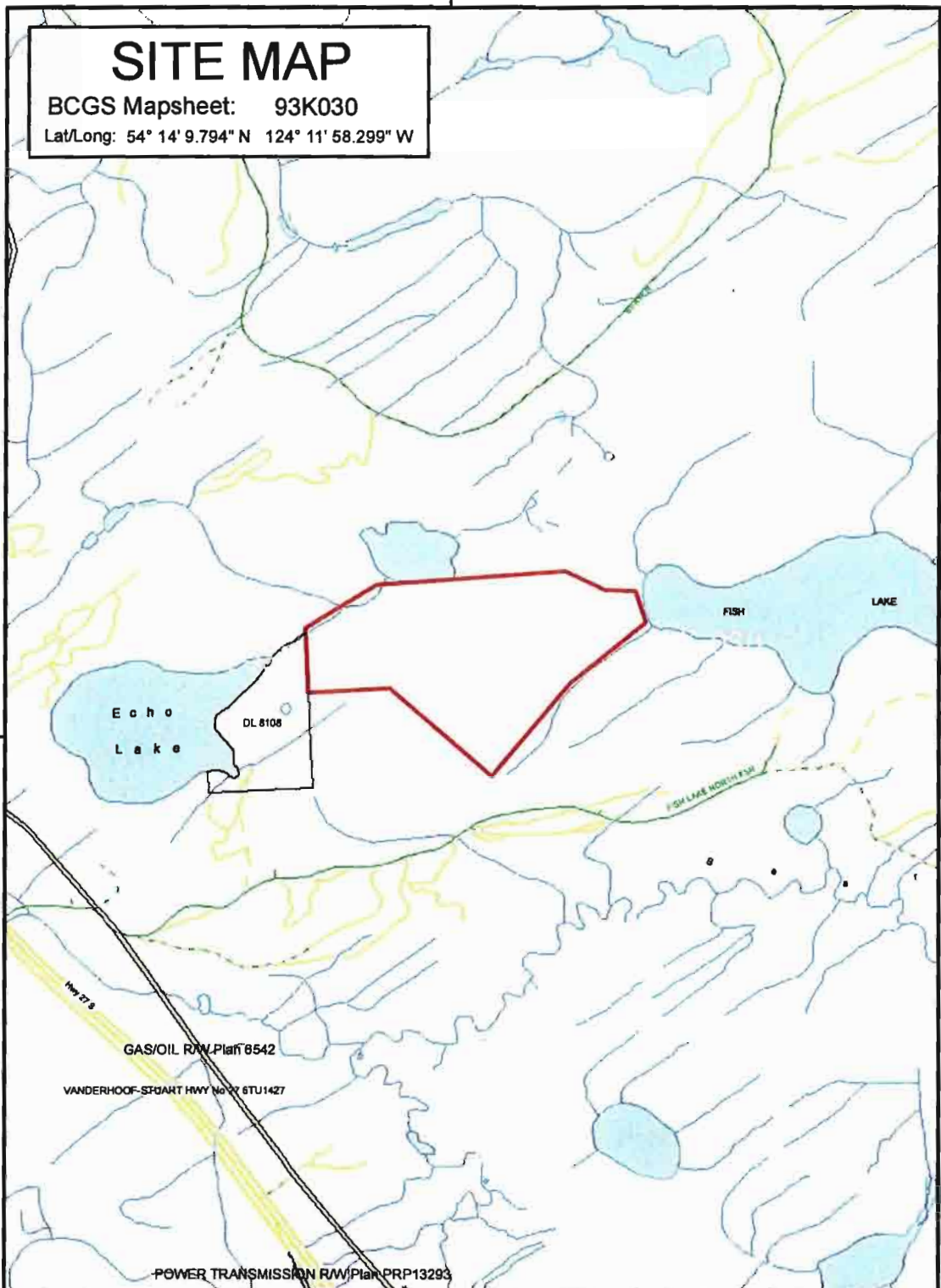
Julie Thompson
Planning Technician



REGIONAL DISTRICT OF BULKLEY-NECHAKO COMMENT SHEET ON CROWN LAND REFERRAL No. 7409785

Electoral Area:	F
Applicant:	One Hope Ministries of Canada
Existing Land Use:	Recreational, primitive campsite
Zoning:	Rural Resource (RR1) in Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993
Plan Designation	Resource (RE) in Vanderhoof Rural Official Community Plan Bylaw No. 1517, 2009
Proposed Use Comply With Zoning:	Yes
If not, why?	
Agricultural Land Reserve:	Not in the ALR
Access Highway:	Highway 27 South
Archaeological Site:	Not according to our mapping
Building Inspection:	In the building inspection area
Fire Protection:	Outside Rural Fire Protection Area
Other comments:	None

SITE MAP
 BCGS Mapsheet: 93K030
 Lat/Long: 54° 14' 9.794" N 124° 11' 58.299" W



54°14'0"N

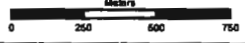
54°14'0"N

File Number: 7409785
 Site # 1 of 1 - APPLICATION Area = 66.056 Ha.
 TYPE: LICENCE PURPOSE: COMMERCIAL
 SUBTYPE: LICENCE OF OCCUPATION SUBPURPOSE: COMMERCIAL B
 LOCATION: ECHO LAKE ORTHOPHOTO YEAR: N/A

Produced by
 Ministry of Natural Resources Operations
 Northern Service Centre
 FrontCounterBC
 Date: April 24, 2015

Scale: 1:20,000
 * if printed on 8.5X14 page

Projection: BC Albers
 Datum: NAD 83



Legend

Crown Land Application	Protected Areas
Primary Survey Parcel	Provincial Park
Subdivision	Protected Area
Municipality	OHC Ecological Reserve
Surveyed Rights of Way	Recreation Area
Surveyed Road R/W	Base Mapping Features (BMC)
Gas/Oil R/W District Lot	River or Stream
Power Transmission R/W	River or Stream - Dry
Gas/Oil R/W	Lake
Telecom R/W District Lot	Reservoir - Definite
Miscellaneous R/W	Glacier/icefield
Transportation Corridors	Contour - 20m Interval
Highway	Transportation - Lines (20K)
Railway	Airfield
Surveyed Road R/W	Road
	Forest Service Road
	Road Permit
	Trail
	Rail Line

All measurements are approximate.

Management Plan for the proposed License of occupation
For
Echo Lake Bible Camp
(owned and operated by One Hope Canada)

Prepared by: Manuel Kindt
For Echo lake Bible Camp

Description of grounds covered by the proposed LOC.:

The proposed L.O.C. covers approximately 64 Ha of mixed wood stands between Echo Lake Bible Camp (ELBC) and Fish lake. There are two primitive trails between the fish Lake site and the main ELBC facilities. These trails are the only access to the Fish Lake area. The LOC terrain is gently rolling with no fish streams or wetlands within the proposed boundaries. The ground varies from moist loamy clays to dry sand. Pine areas have dry sandy soils while the Aspen and Spruce leading types have wetter clay soils. Recent logging has removed all the dead pine leaving a young spruce/aspen mixed stand. There is a moderate amount of undergrowth throughout the standing timber.

Purpose of proposing a L.O.C. over the indicated land:

The reason Echo Lake Bible Camp (ELBC) is requesting a L.O.C. is firstly for the security of children and workers using the area. The L.O.C. will allow ELBC to design secure trail routes (out of sight from roads and cut blocks) and control the public visibility of the activity areas. Child safety is a prime concern during any camping session and unwanted or uncontrolled public access while campers are present is seen as a potential hazard. Since the forest is constantly changing and industrial activity in the forest modifies visibility and potential access points, ELBC may have to change the location of the trails or promote tree/brush growth to maintain the needed screening.

Another concern is the increasing pressure on the working forest from industrial users. By allowing ELBC to acquire a L.O.C. over the area the camp has security in the knowledge that potential development will not impact future camp activities or jeopardise the secluded nature of the resource.

A L.O.C. will provide prospective industrial interests with more readily available "on-line" information for the area. This will alert them to the fact that the area is being used and adjust their plans accordingly.

The second reason for the LOC is to be in compliance with land use regulations. The camp has used this site for over 35 years and it has recently come to our attention that the land use regulations require a permit to continue.

Current use within the proposed area:

The land within the proposed L.O.C. has been used by Echo Lake Bible Camp for the last 35 years as a resource to teach children numerous outdoor skills and related facts about the local environment. In this regard ELBC workers have developed a circular trail route from Echo Lake to Fish lake. The trail route is just inside the proposed boundary line as shown on the enclosed maps. The trail has a habitat observation station at the southern edge of a wetland between fish lake and Echo lake. At the Western most end of Fish lake there is a wilderness camp site where campers enjoy the rigors of tenting and outdoor living for several days each week. Through out the central remaining treed portion of the proposed L.O.C. area are natural breaks in the brush and some natural voids that have been extensively used by campers for games, activities and berry picking (when in season).

The circular route trail has been used extensively by campers and occasionally the public as a scenic opportunity to stretch their legs and feel like they are exploring in the wilderness. When camps are in session the southern trail is a route through which supplies are brought to and from the Fish lake camp site without disturbing the activities along the northern route. This helps campers maintain a sense of being “away from it all” while still having support from ELBC.

Description of existing developments:

Developments that have been used for the last 35 years are a plywood outhouse (pit excavated by hand), two wooden tent frames and a network of primitive trails. On fish Lake a short floating dock is tied up to shore to facilitate access onto the lake without having to wade through the cattails and weeds. There are no permanent structures planned for this site because it is intended as a “wilderness” camping experience.

Water and sewage:

All water and food is brought on site during each camping session. Garbage is taken out daily and the site cleaned in preparation for the next camp. Dangerous wildlife encounters are always a concern with campers so it is obvious that a clean camp is critical. The only toilet facility is an outhouse which has been there for a quite a number of years. The soil on site is sandy gravel with excellent drainage. There have been no problems with the outhouse over the years except prior to the area being harvested, blown down trees would occasionally damage it.

Proposed use of the area in question:

The planned uses of this area remain unchanged. The LOC will provide greater security to the camp as described earlier and avoid regulatory conflict.

Time frame for use:

ELBC has continued its “not for profit” camp activities for the past 35 years manned by volunteers and supported by donations from the individuals and businesses in the Vanderhoof and Fort St. James areas. It is the intention of ELBC to continue for at least another 30 or more years providing this service to the community.



Planning Department Report
Temporary Use Permit
File A-02-15, June 9, 2015

APPLICATION SUMMARY

Name of Owner: John Whitfield Dodds

Name of Agent: John Perry, Perry and Company

Electoral Area: A

Subject Property: Lot 2, Section 17, Township 4, Range 5, Coast District, Plan PRP11401. Property is 2.023 ha (5 acres) in size.

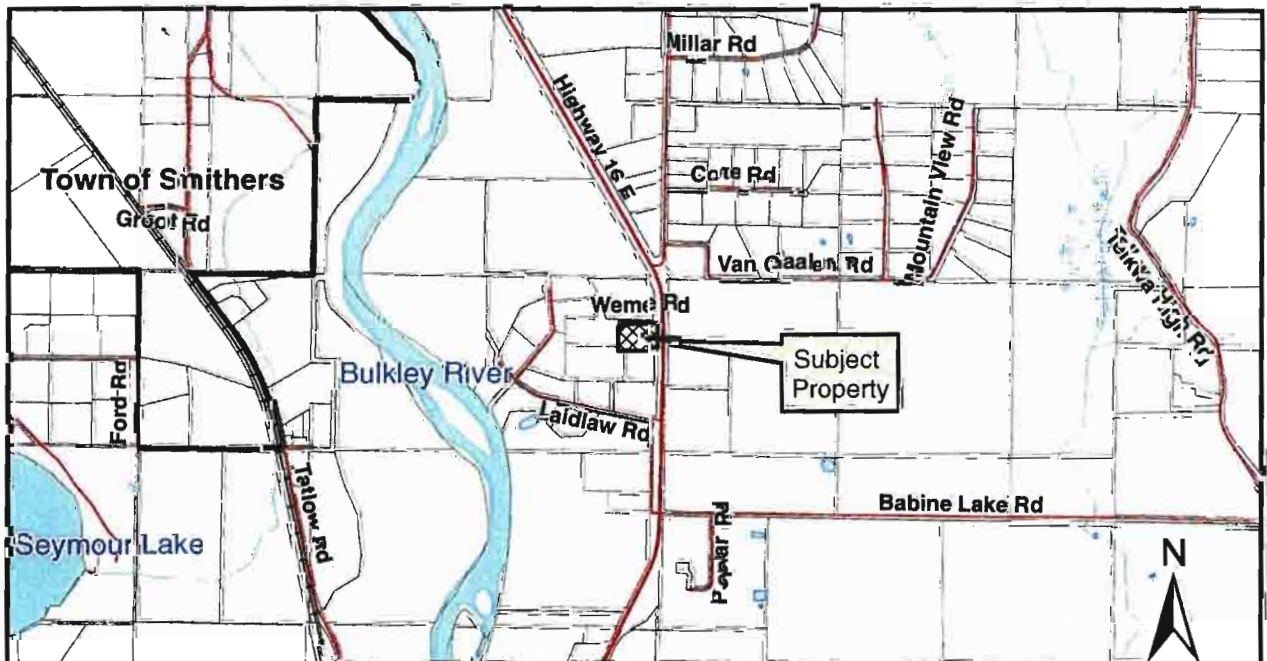
O.C.P. Designation: Agricultural (Ag) in the Smithers Telkwa Rural Official Community Plan 1704, 2014

Zoning: Small Holdings (H1) in Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993

Existing Land Use: Residential and industrial

ALR Status: In the ALR. A Non-Farm Use application has been submitted concurrently with this application.

Location: The subject property is located at 1490 Weme Rd, approximately 2 kilometres southeast of the Town of Smithers.



PROPOSAL

The purpose of this Temporary Use Permit (TUP) application is to legalize the operation of a sheet metal fabrication and assembly business on the subject property.

The applicant has operated the business illegally on the property since 2008, and has been the subject of enforcement action. A rezoning application was made in September 2014 to avoid the RDBN seeking a Supreme Court Injunction prohibiting the use. At the Regional District of Bulkley-Nechako January 29, 2015 Board meeting the following motion was passed:

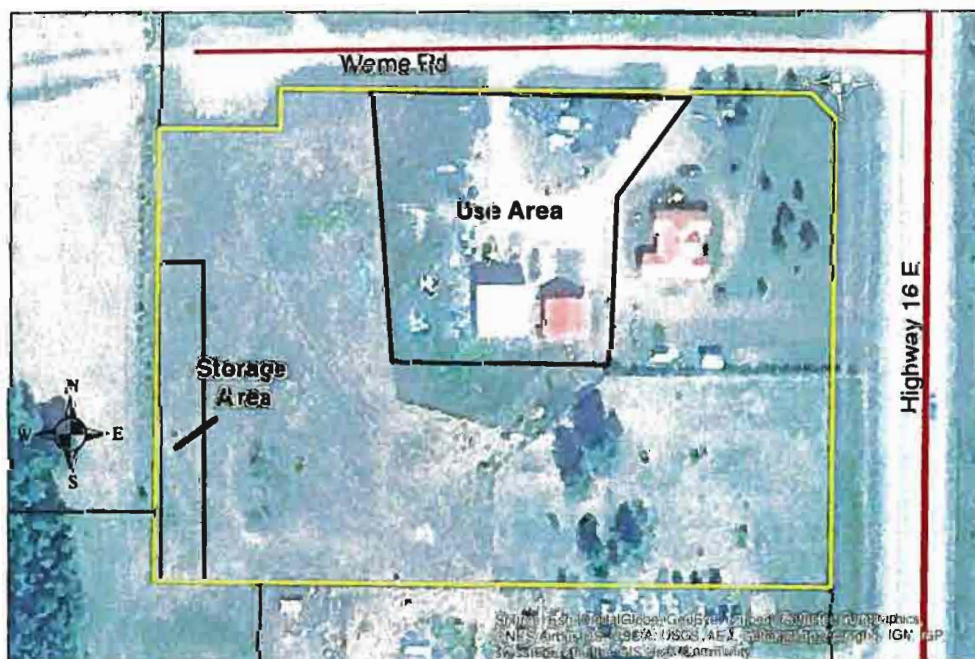
"That the Regional District Board:

- 1. deny Rezoning Application No. A-07-14 (Dodds/Perry);*
- 2. direct staff to encourage the property owner to apply for a Temporary Use Permit for the proposed use; and*
- 3. direct staff to seek a petition for a B.C. Supreme Court injunction to stop the illegal use, which includes a cleanup order to remove all equipment and materials associated with the illegal use, if a complete Temporary Use Permit application is not received by February 27, 2015."*

The manufacturing takes place in a large shop on the property. Steel metal is shipped onto the property and finished product is loaded onto a truck, once every two weeks. While waiting for shipping finished products are stored outside. The two areas used for the manufacturing and storage are 0.5 ha in size combined.

The business employs 4 people, who work both on-site and off-site. The owner estimates that 60% of the work is done on-site manufacturing the product and 40% off-site installing the manufactured product.

The property owner operating the business lives in a residence on the property.



Temporary Use Permits Explained

A TUP allows the use to continue for up to three years, after which a subsequent request can then be made to have the Board consider renewing the permit for an additional three years. After the six years a new application can be made to allow the use to continue.

Pursuant to Section 921 of the *Local Government Act*, a Regional District Board may allow temporary uses for a period of three years or less.

The permit should only be issued in accordance with the policy identified in the applicable OCP. The Smithers Telkwa Rural Official Community Plan allows for the issuance of a Temporary Use Permit on the following basis:

- (1) Temporary use permits may be issued for temporary uses, pursuant to Section 921 of the *Local Government Act*, under the following circumstances.
 - (a) The proposed temporary use will not create an amount of traffic that will adversely affect the natural environment, or rural character of the area;
 - (b) The environment would not be negatively affected by the proposed temporary use.
 - (c) The proposed temporary use will not have adverse effects on neighbouring land uses or property owners.
 - (d) The applicant has provided, for consideration as part of the application process, a decommissioning and reclamation plan, if the temporary use requires a significant amount of capital investment in a particular location, or otherwise results in the need for site reclamation.
 - (e) The need for security in the form of an irrevocable letter of credit with an automatic extension clause has been considered to ensure that required decommissioning and reclamation is completed.
 - (f) The proposed temporary use has the support of the Agricultural Land Commission if the land is within the Agricultural Land Reserve (ALR).

The Approval Process

Notice of this application has been published in the Interior News informing the public of the time and location of the Board's consideration of the application, and their ability to provide input. Property owners and tenants within 50 metres of the subject property have also been sent a similar notice. Any written submissions received from the public prior to the Regional District Board meeting will be put on the supplementary agenda.

Prior to the Board's consideration of the application the gallery should be asked if anyone wishes to provide comment on the application.



COMMENTS

Ministry of Transportation

“Approval recommended subject to conditions below:

- Any increase in business that results in an increase in traffic and intersection upgrade or Traffic Impact Study may be required.
- If the property is to change hands during the timeframe of the TUP a referral to MoTI will be required.
- No storage or use of the Highway 16 or Weme road right of way is allowed.
- No disruptions to the maintenance or snow removal will be allowed.
- If any concerns are raised regarding the Weme Rd + Highway 16 intersection MoTI may re-visit intersection upgrade at the client’s expense.”

Planning Department

The subject property is located in a residential subdivision with 5-10-acre parcels, and is therefore not appropriate for a long term light industrial use. The applicant has indicated that he has no plans to expand his operation and he has no wish to start over in another location, as he only wishes to operate the business for a few more years. Therefore, the application has been made to allow the use to continue on a temporary basis through the issuance of a temporary use permit (TUP). A temporary use permit can also establish operational conditions and restrictions which could be used to minimize

the impact of the use. The proposed conditions and restrictions are discussed further in this report.

Traffic

The operation has several employees working on the property, arriving and departing daily. To limit the scale of the operation, staff propose that the number of employees working on-site at any one time is limited to five.

In addition to employee traffic, there are materials and product shipped to and from the property. According to the applicant this traffic is limited to one large truck every two weeks.

The property has good access from Highway 16 onto Weme Rd. Large trucks can enter and leave the property without having to turn around. As seen above in their referral response, the Ministry of Transportation has several conditions. The applicant has been informed of MoTI's comments.

Adverse effects on neighbouring land uses or the environment

The applicant states that the hours of operation are 8:00 A.M. to 4:00 P.M., five days per week, 98% of the time. Staff propose that to minimize the impact of the use on the neighborhood, a condition of the permit is that the hours of operation are limited from 7 A.M. to 6 P.M. daily, and that the applicant undertake all manufacturing and assembly work inside a building to reduce any noise generated in the process.

There is no apparent reason to expect that the environment would be negatively affected by the proposed temporary use.

Visual impact

The property is located on Highway 16 and historically product has been stored outside, creating a significant visual impact to the area and the travelling public. The application proposes a storage area in the southwest corner of the property, not highly visible from the highway. Staff is proposing as one of the permit conditions that only this designated area can be used for storage of finished products and materials.

The applicant has offered to put up fencing along the highway to screen the use. Staff is not recommending fencing as a condition of approval of the application.

Agricultural Land Reserve

The subject property is located within the Agricultural Land Reserve. The applicants have submitted an ALC application to allow the non-farm use. The application was sent to the ALC in January 2015, and no decision has been received to date.

Enforcement Options if application is refused

Should the Board refuse this application the on-going industrial use will be contrary to the RDBN's zoning bylaw. Should the illegal use of the property continue staff will seek direction for a petition for a B.C. Supreme Court injunction to stop the illegal use, which includes a cleanup order to remove all equipment and materials associated with the illegal use.


Recommendations

That the Regional District Board:

1. Approve the issuance of Temporary Use Permit No. A-02-15;
2. Direct staff to issue the Temporary Use Permit once, and if, the applicant has received non-farm use approval for the light industrial operation on the subject property.

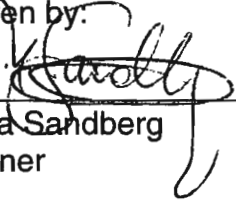
*Electoral Area Planning – Participants/Directors/Majority
(All Directors)*

Reviewed by:



Jason Llewellyn
Director of Planning

Written by:



Maria Sandberg
Planner



**REGIONAL DISTRICT OF BULKLEY-NECHAKO
TEMPORARY USE PERMIT NO. A-02-15**

ISSUED TO: John Whitfield Dodds
Box 3547
Smithers, BC V0J 2N0

WITH RESPECT TO THE FOLLOWING LANDS:

Lot 2, Section 17, Township 4, Range 5, Coast District, Plan 11401

1. This Temporary Use Permit authorizes the following temporary use:

The operation of a sheet metal fabrication and assembly business at the location shown on Schedule A, which is attached to and forms part of this permit.

2. The temporary use identified in Section 1 may only operate within the area identified as the "Use Area" in Schedule A, which forms part of this permit.

3. The temporary use identified in Section 1 may occur only in substantial accordance with the terms and provisions of this permit and the plans and specifications attached hereto as Schedule A. If the terms of this permit are not met the permit shall be void.

4. The permit holder shall, as a term of this permit:

- a. Limit the hours of operation from 7 A.M. to 6 P.M. daily.
- b. Limit the number of employees working on-site at any time to a maximum of five.
- c. Only use the area designated as "Storage Area" on Schedule A, which is attached to this permit, for outside storage of finished products and materials.
- d. Undertake all manufacturing and assembly work inside a building.

5. This Permit authorizes the temporary use identified in Section 1 of this Permit to occur only for a term of three years from the date of issuance of this permit.

If a term or provision of this permit is contravened or not met, or if the Applicant or property owner suffers or permits any act or thing to be done in contravention of or in violation of any term or provision of this permit, or refuses, omits, or neglects to fulfill, observe, carry out or perform any duty, obligation, matter or thing prescribed or imposed or required by this permit the Applicant and / or property owner are in default of this permit, and the permit shall be void and of no use or effect.

6. As a term of this permit the owner of the land must remove all industrial equipment from the land upon which the temporary use is occurring, or has occurred within two months from the date of the expiration of this permit, unless this permit is renewed by the Board.
7. This permit is not a building permit nor does it relieve the owner or occupier from compliance with all other bylaws of the Regional District of Bulkley-Nechako applicable thereto, except as specifically varied or supplemented by this permit.

AUTHORIZING RESOLUTION NO. passed by the Regional Board this day of ,

PERMIT ISSUED on the day of

Corporate Administrator



Schedule A: Temporary Use Permit A-02-15 Site Plan

Legend

-  Road
-  Highway
-  Cadastre
-  Lakes



This map is an approximate representation and should only be used for reference purposes.

Created by the
Regional District of
Bulkley-Nechako

SCALE 1:1,250

Source: Esri, DigitalGlobe, GeoEye, i-cubed, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AEX, Getmapping, Aerogrid, IGN, IGP, swisstopo, and the GIS User Community

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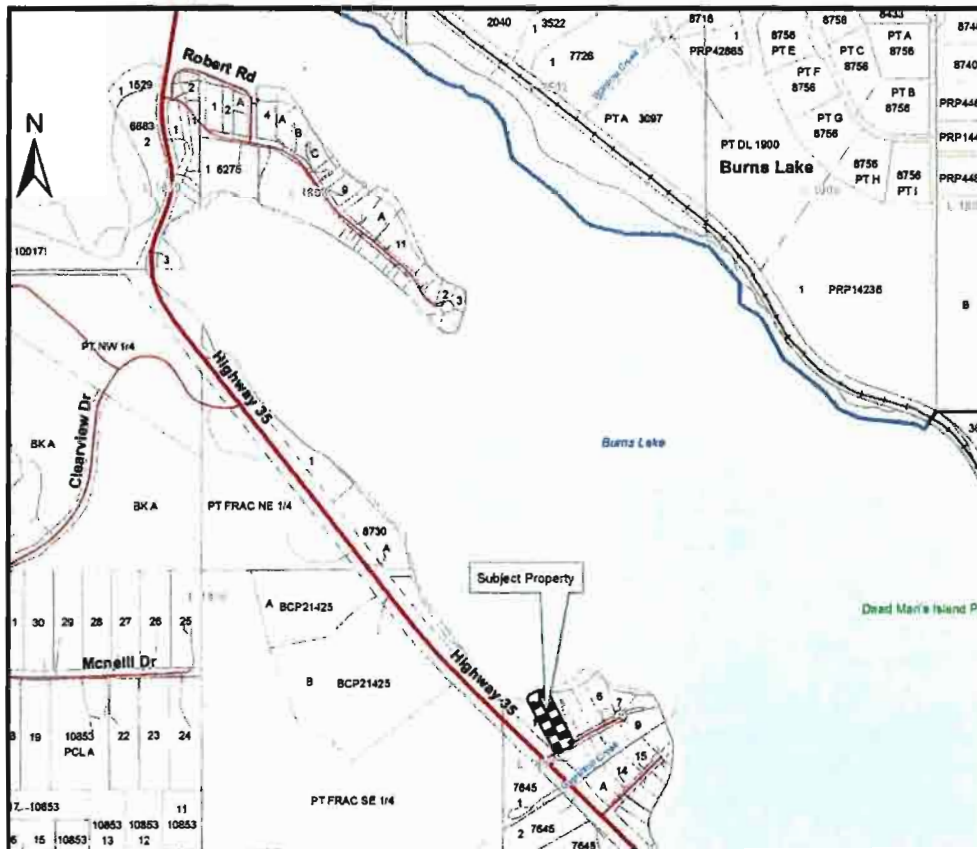


Planning Department Report
Development Variance Permit Application B-01-15

June 15, 2015

APPLICATION SUMMARY

- Name of Applicants:** Justin and Amie DeChamplain
- Electoral Area:** B
- Subject Property:** Lot 2, District Lot 1891, Range 5 Coast District, Plan PRP 5714. The subject property is ±0.425 ha in size.
- OCP Designation:** Lakeshore (L) in the Burns Lake Rural and Francois Lake (North Shore) OCP Bylaw No. 1514, 2009
- Zoning:** Waterfront Residential II (R4)
- Existing Land Use:** Residential
- Location:** The subject property is located at 380 Nourse Subdivision Road 1, approximately 2.2 km southeast of the Village of Burns Lake.



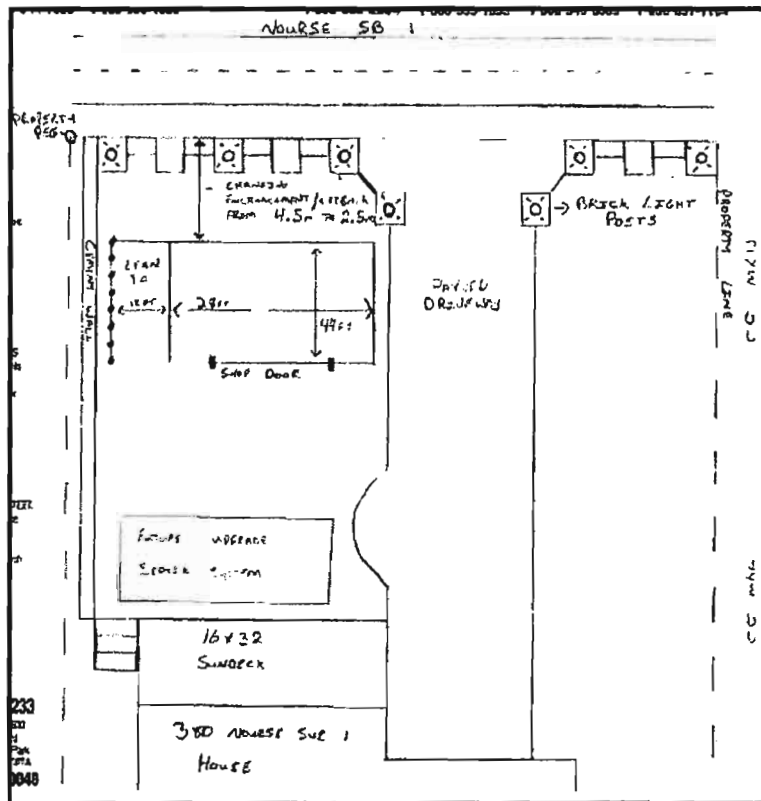
Proposal:

The applicants own a lot with a 2240 ft.² residence, and wish to build a 40 x 44 ft. shop with an attached 12 x 44 ft. lean-to. The application is for a development variance permit to vary Section 9.06 (1) (a) Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993 to reduce the front parcel setback from 7.5 metres to 1.89 metres to allow for the construction of the proposed shop and lean-to within the setback area. The applicants wish to build the shop closer to the front property line to provide room for a future septic system in the front yard. The existing system is located adjacent to Burns Lake and cannot be rebuilt in that location.

The applicants have stated that they would like the proposed construction to be as far away from the septic field as possible which pushes the proposed location for the shop (including overhang), into the front parcel line setback area. The applicants have also stated the location for the proposed construction is the most ideal spot to give them enough room for backing in a boat. As such, a development variance permit is required in order to build the proposed shop within the setback area.

The proposed construction also falls within the setback area of a road right-of-way (Nourse Subdivision Road 1). The Ministry of Transportation and Infrastructure (MoTI) has issued a permit to vary the setback area to allow for the shop to be constructed in the proposed location.

Applicants' site plan



PLANNING DEPARTMENT COMMENTS

The Building Inspectors have no Building Code related objections to the reduced setback. There is a building permit on file from 1982 for the residence.

The Planning Department believes that the proposed building site reasonable. The proposed building may have some visual impact from the street. However, the applicant has provided a letter signed by area residents stating they have no objection to the application.

The adjacent property owners within 50m of the subject property have been provided notice of the application and will have an opportunity to comment on this application at the Board meeting on June 25th, 2015 when the Board considers this application.


It is noted that Development Variance Permit B-01-15 requires that the construction be substantially completed within 2 years of the issuance of the permit.

Recommendation

That the Board approve Development Variance Permit B-01-15 for the property located at 380 Nourse Subdivision Road 1 to vary Section 9.06 (1) (a) of Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993 to reduce the front parcel setback from 7.5 metres (24.61 ft.) to 1.89 metres (6.20 ft.) for a shop developed in general compliance with Schedule A of the permit.

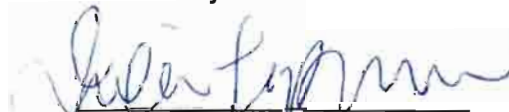
Electoral Area Planning – Directors/Majority

Reviewed by:



Jason Llewellyn
Director of Planning

Written by:



Julie Thompsch
Planning Technician



**REGIONAL DISTRICT OF BULKLEY-NECHAKO
DEVELOPMENT VARIANCE PERMIT NO. B-01-15**

ISSUED TO: Justin and Amie DeChamplain
380 Nourse Subdivision Road 1
Burns Lake, BC
V0J 1E0

WITH RESPECT TO THE FOLLOWING LANDS:

Lot 2, District Lot 1891, Range 5 Coast District, Plan PRP 5714

This Development Variance Permit varies Regional District of Bulkley-Nechako Zoning Bylaw No. 700 as follows:

- Section 9.06 (1) (a) is varied by reducing the front parcel line setback from 7.5 metres (24.61 ft.) to 1.89 metres (6.2 ft.) developed in general compliance with Schedule A.
1. This variance applies only to the development shown on the plan attached as Schedule A, which forms part of this permit.
 2. The lands shall be developed in accordance with the terms and provisions of this permit and the plans and specifications attached hereto as Schedule A, which forms part of this permit.
 3. This permit is not a building permit nor does it relieve the owner or occupier from compliance with all other bylaws of the Regional District of Bulkley-Nechako applicable thereto, except as specifically varied or supplemented by this permit.

AUTHORIZING RESOLUTION NO. _____ passed by the Regional District Board
this day of _____, 2015

PERMIT ISSUED on the ____ day of _____, _____.

Corporate Administrator



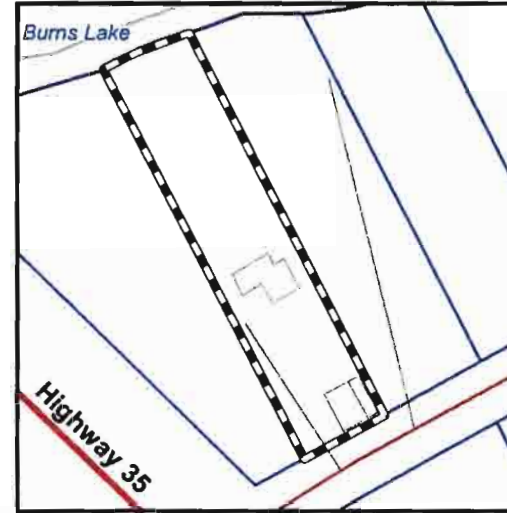
Schedule A: Development Variance Permit B-01-15

Legend

-  Secondary Rd
-  shop
-  house
-  ICIS_CADAST
-  Cadastre - Le



Residence



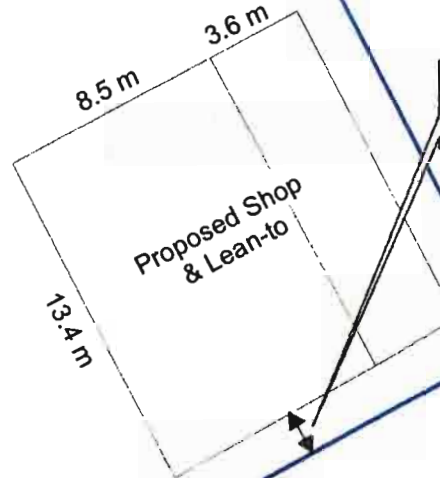
2

5714

Lot 2, District Lot 1891,
Range 5, Coast District,
Plan PRP 5714

1

5714



Proposed Variance
1.89 metres

Nourse Subdivision Rd 1

*DISCLAIMER: The Regional District of Bulkley-Nechako does not warrant, represent or guarantee any kind regarding maps or other information provided herein or the sources of maps or other information.
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Please be advised that the data represented here will be on an ongoing basis, and as such, changes frequently.

Scale: 1 cm = 3 m
 User: planner1
 Date: 15/06/2015
 Time: 9:49:05 AM

202

To: Jason Liweilyn

Director Of Planning

From : Justin Dechamplain

380 Nourse Sub 1

RECEIVED

JUN 08 2015

COMMUNITY DEVELOPMENT
C. H. H. H. H. H.

Scope Of Letter

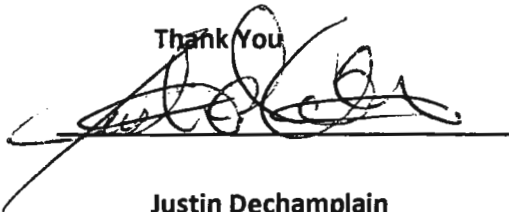
- Variance Of Proposed New Shop Location Of 7.5 Meters To
- 2.50 Meters (Building Wall) From Nourse Road
- 1.89 Meters (Overhang) From Nourse Road

The Application For Variance Is Being Made To Allow Future Upgrade Of Sewer System . This Variance Would Allow Proper Clearance And Water Table Height Considerations Of Field Installation Regulations So Proposed New Shop Would Not Conflict With Regulations For Buildings Being Too Close To Field.

The Proposed Setback Has Already Been Applied For And Approved By The Ministry Of Transportation (Provincial Public Highway)

Your Consideration Of A Favorable Response To This Application Is Anticipated So I Can Lay Out My Shop Foundation.

Thank You



Justin Dechamplain



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KELOWNA, BC

(250) 374-5253

Fax (250) 374-1434
309 Chilcotin St
KAMLOOPS, BC

(250) 596-8011

Fax (250) 596-8012
922 Great Street
PRINCE GEORGE, BC

(780) 955-1953

Fax (780) 955-1901
602 - 13th Avenue
NISKU, ALBERTA

(403) 340-8377

Fax (403) 314-1931
292 - 28042 Highway 11
Burnt Lake Industrial Park
RED DEER, ALBERTA

(403) 279-7030

Fax (403) 279-0118
55 Dufferin Place S.E.
CALGARY, ALBERTA

No Charge
if/ial **1-866-544-1953**

1-888-663-1953

1-855-359-2354

1-866-955-1953

1-888-340-8389

1-800-661-7104

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- A516
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- HSS
- Seamless
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H.R. & C.F. BARS

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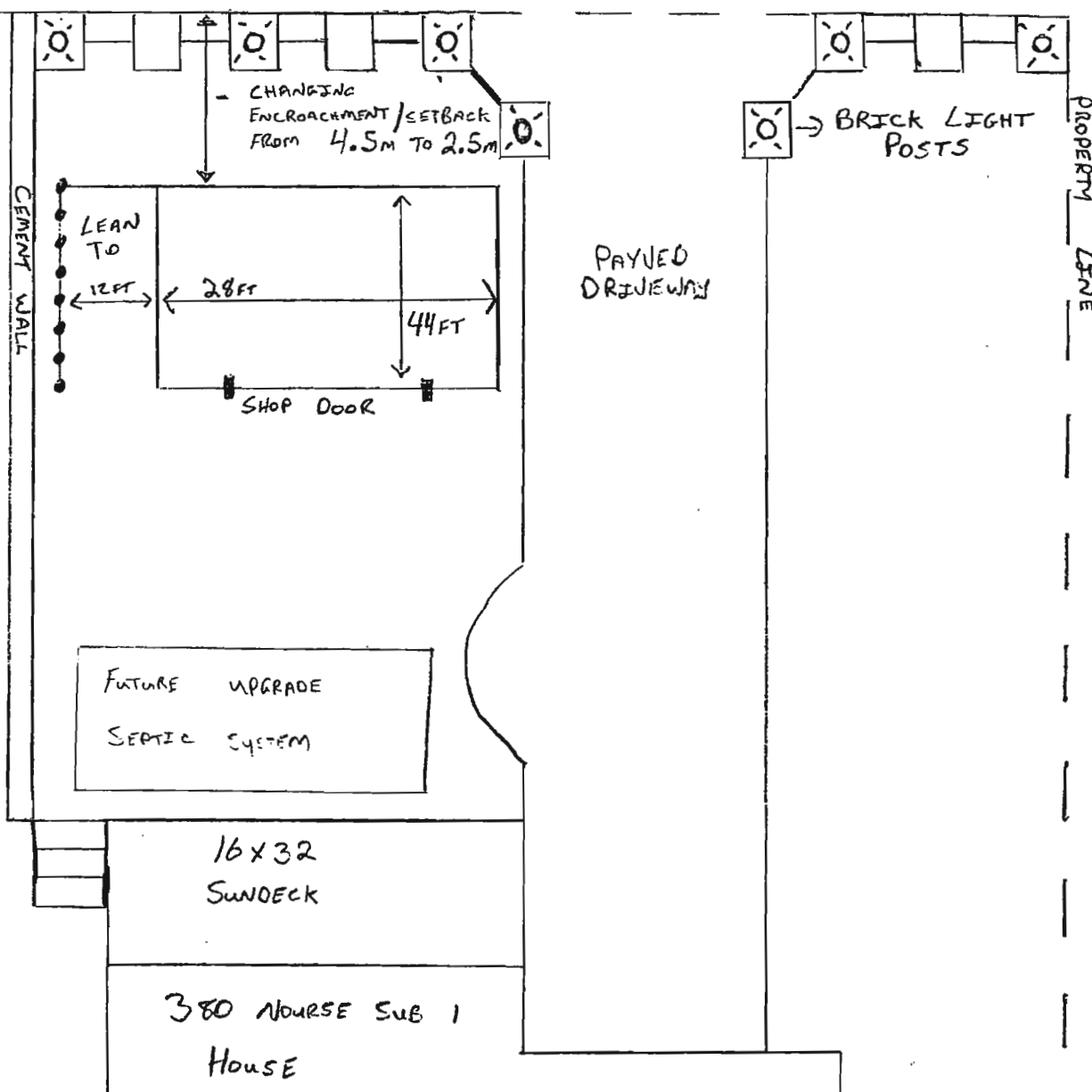
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Fax (403) 529-1383
1441 Brier Estates Cres. NW
MEDICINE HAT, ALBERTA

(306) 955-3777

Fax (306) 955-3771
2607 Wentz Avenue
SASKATOON, SASK.

(306) 775-3634

Fax (306) 775-3350
2191 Albert Street, N
REGINA, SASK.

(306) 584-2887

Fax (306) 584-2880
2300 Industrial Drive
REGINA, SASK.

(306) 634-3561

Fax (306) 634-4783
Highway 39 East
ESTEVAN, SASK.

(306) 922-3000

Fax (306) 922-3039
Hwy 3 East & 48 Street
PRINCE ALBERT, SASK.

(204) 237-6533

Fax (204) 237-6549
2475 Day Street
WINNIPEG, MANITOBA



Planning Department Report
Development Variance Permit Application A-04-15

June 16, 2015

Name of Agent: Bill Devries

Name of Property Owner: Michael and Michele Scott

Electoral Area: A

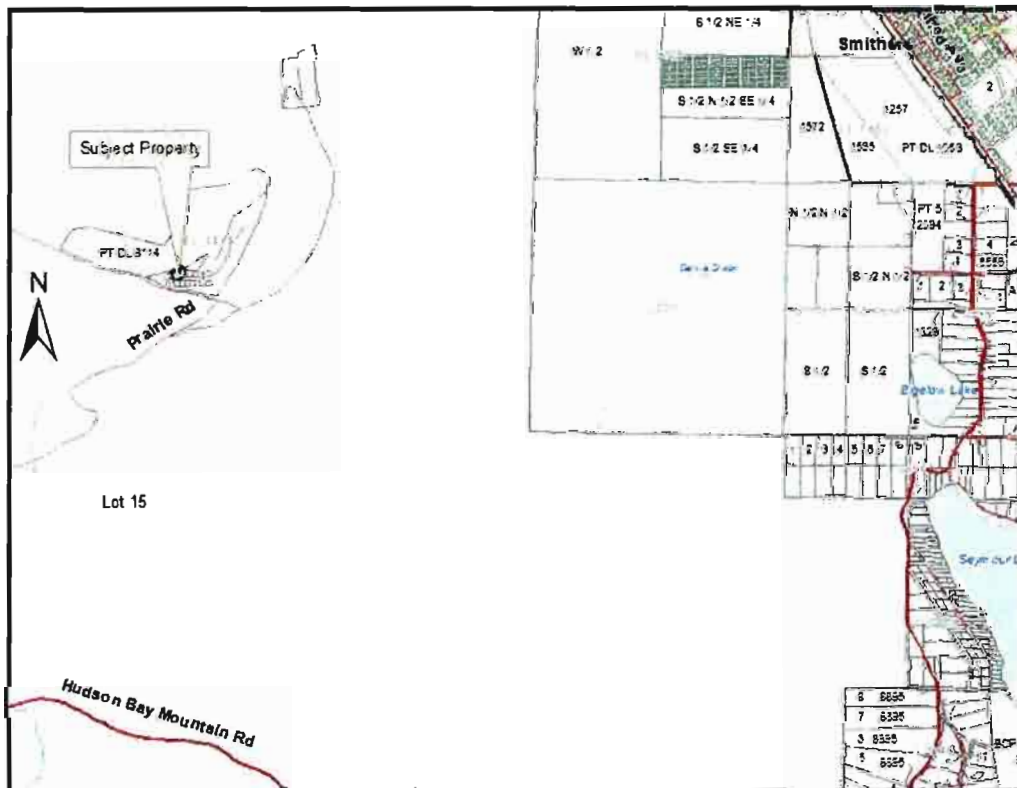
Subject Property: Strata Lot 14, District Lot 8114, Range 5 Coast District, Strata Plan EPS1025 Together with an Interest in the Common Property in Proportion to the Unit Entitlement of the Strata Lot as Shown on Form V. The subject property is 950 square metres in size.

OCP Designation: Ski Smithers Development Area (SSDA) in Smithers and Telkwa Rural Official Community Plan Bylaw No. 1704, 2014.

Zoning: Hudson Bay Mountain Single Family Residential (R9)

Existing Land Use: Vacant

Location: The subject property is located approximately 5 km west of the Town of Smithers at 179 Alpine Way on Hudson Bay Mountain.



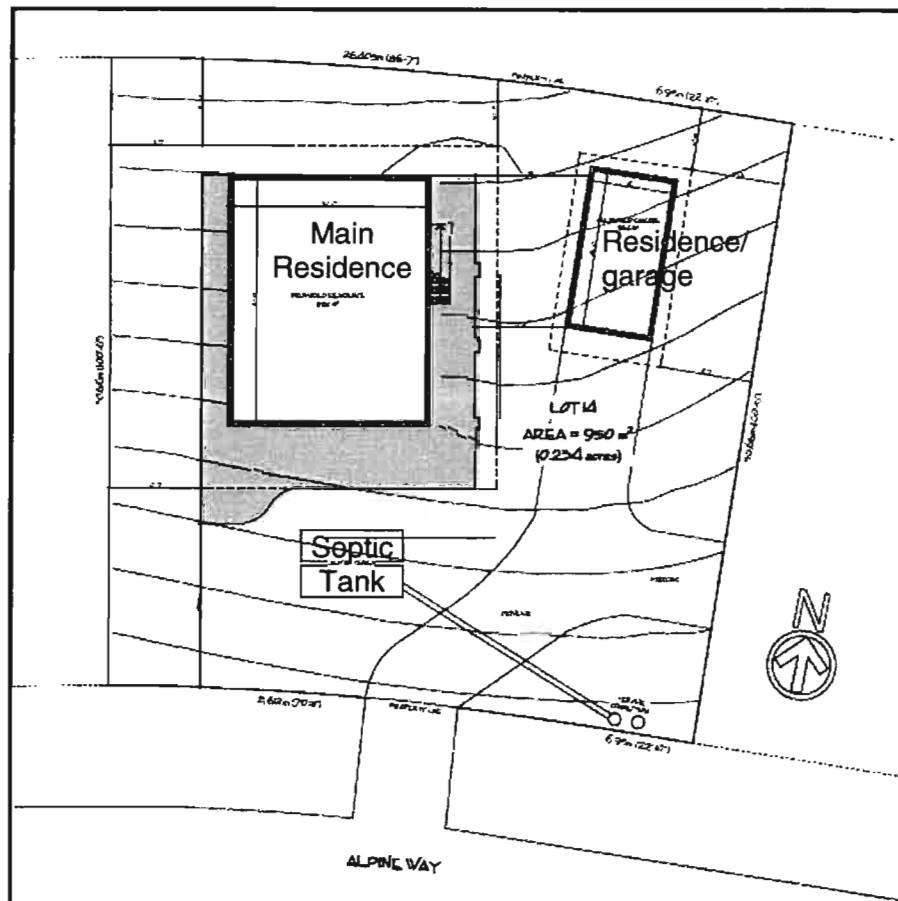
Proposal:

The property owners have purchased a vacant lot on Hudson Bay Mountain near the Town of Smithers. The owners plan to build a 3 story house with a footprint of 381m² (1250 ft²), and a second dwelling above a garage with a footprint of 34 m² (364 ft²). The total area of the larger dwelling is 301.3 m² (3243 ft²). The total area of the smaller dwelling (excluding garage) is 24.7 m² (266 ft²).

The subject property is zoned "Hudson Bay Mountain Single Family Residential (R9)" under Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993. Section 11.2.07 (1) (d) of the zoning bylaw states that in the Hudson Bay Mountain Single Family Residential Zone, no building or structure or part thereof shall be located within 6 metres (19.7 ft.) from the side parcel line of parcels with a parcel area equal to or greater than 929 square metres (10,000 ft²).

The proposed dwellings (including overhang) will not meet the setback required for both side parcel lines of the subject property. Therefore, the applicant has applied for a Development Variance Permit to vary Section 11.2.07 (1) (d) to reduce the side parcel line setback from 6 metres (19.7 ft.) to 4.54 metres (14.9 ft.) on both the east and west side parcel lines of the subject property.

Applicant's Site Plan



Planning Department Comments:

According to the applicant it is challenging to accommodate two dwellings on the property while meeting the BC Building Code and Zoning setbacks. The *BC Building Code* requires that the dwellings be a minimum of 4.2 metres apart.

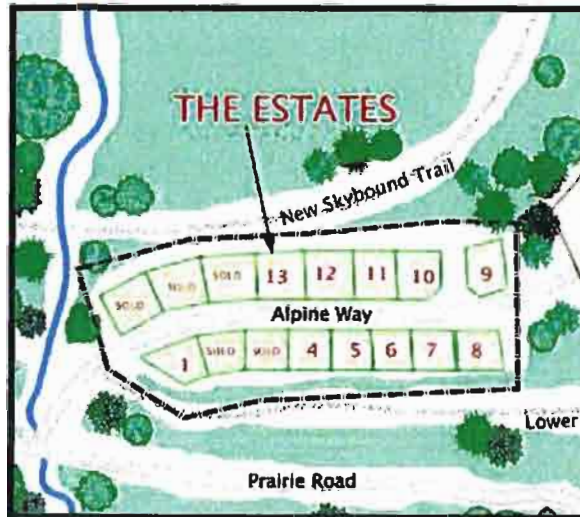


Figure 1. Taken from <http://www.hudsonbaymountainvillage.com/properties/estates/lot-plans>.

The owners of the other strata parcels in the development appear to support the proposed variance. Five of the 16 parcels have sold and the remaining parcels are owned by the development company (HBME Management Development Inc.). Their letters of support submitted with the application are attached. These neighbours and the public will have further opportunity to comment on this application at the Board meeting on June 25, 2015 when the Board considers this application.

The Building Inspector has no Building Code related objections, and the Planning Department has no objections from an aesthetic or functional perspective. However, there are some questions relating to the long term capacity of the on-site sewage disposal system, as discussed below.

It is noted that Development Variance Permit A-04-15 requires that the construction be substantially completed within 2 years of the issuance of the permit.

Sewage Disposal Limitations

Staff's understanding is that the on-site sewage disposal system serving the bare land strata development is smaller than the traditional system for this size of development. To accommodate the small size of the drainage field that was installed the system incorporates the use of larger holding tanks so that waste discharged into the field is timed to not overwhelm the field. The size of the holding tanks must be calculated at the time of development based on the size of the proposed new dwelling. This system was considered adequate by the responsible engineer based on the predicted use of the system and size of the dwellings to be constructed.

Staff were concerned with the reduced setback may allow the development of a larger dwelling on the parcel with an increased demand on the sewer system. If the actual flows from dwellings exceed the estimated flows the development potential for the undeveloped strata lots may be impacted. Given the unique nature of the system the Planning Department has confirmed that support for the variance will not contribute to any future long term capacity issues or other problems with the sewage system.

The Planning Department has sent a referral to Northern Health asking for input on the proposed setback variance and its potential long term impact on the development`s sewer system. At the time of the writing of this report the Northern Health referral response has not been received. Northern Health`s comments will be provided in the supplemental agenda.

The engineer has provided the attached letter confirming that the proposed variance will not contribute to any future long term capacity issues or other problems with the sewage system.

Strata Corporation Authorization

The property owner has provided letters from individual property owners. However, given the nature of the application it is prudent that the application be formally authorized by the strata corporation. Therefore, it is recommended that the permit not be issued until a letter is received from the strata corporation authorizing the application.

Recommendations

That the Regional District Board:


1. approve Development Variance Permit A-04-15 for the property located at 179 Alpine Way to vary Section 11.2.07 (1) (d) of Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993 to reduce the side parcel line setbacks from 6 metres (19.7 ft.) to 4.54 metres (14.9 ft.); and
2. direct staff not to issue Development Variance Permit A-04-15 until the RDBN receives a letter from the strata corporation authorizing the application.

Electoral Area Planning – Participants/Directors/Majority
(All Directors)

Reviewed by:


Jason Llewellyn
Director of Planning

Written by:


Jennifer MacIntyre
Planner I



**REGIONAL DISTRICT OF BULKLEY-NECHAKO
DEVELOPMENT VARIANCE PERMIT NO. A-04-15**

ISSUED TO: Michele and Michael Scott
PO Box 505
Terrace, BC
V8G 4B5

WITH RESPECT TO THE FOLLOWING LANDS:

Strata Lot 14, District Lot 8114, Range 5, Coast District, Strata Plan EPS1025, Together with an Interest in the Common Property in Proportion to the Unit Entitlement of the Strata Lot as Shown on Form V.

This Development Variance Permit varies Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993 as follows:

- Section 11.02.07 (1) (d) is varied by reducing the side parcel line setback from 6 metres (19.7 ft.) to 4.54 metres (14.9 ft.) for the two proposed dwellings, developed in general compliance with Schedule A.
1. This variance applies only to the development shown on the plan attached as Schedule A, which forms part of this permit.
 2. The lands shall be developed in accordance with the terms and provisions of this permit and the plans and specifications attached hereto as Schedule A, which forms part of this permit.
 3. This permit is not a building permit nor does it relieve the owner or occupier from compliance with all other bylaws of the Regional District of Bulkley-Nechako applicable thereto, except as specifically varied or supplemented by this permit.

AUTHORIZING RESOLUTION NO. _____ passed by the Regional District Board
this day of _____, 2015





PERMIT ISSUED on the ____ day of _____, _____.

Corporate Administrator



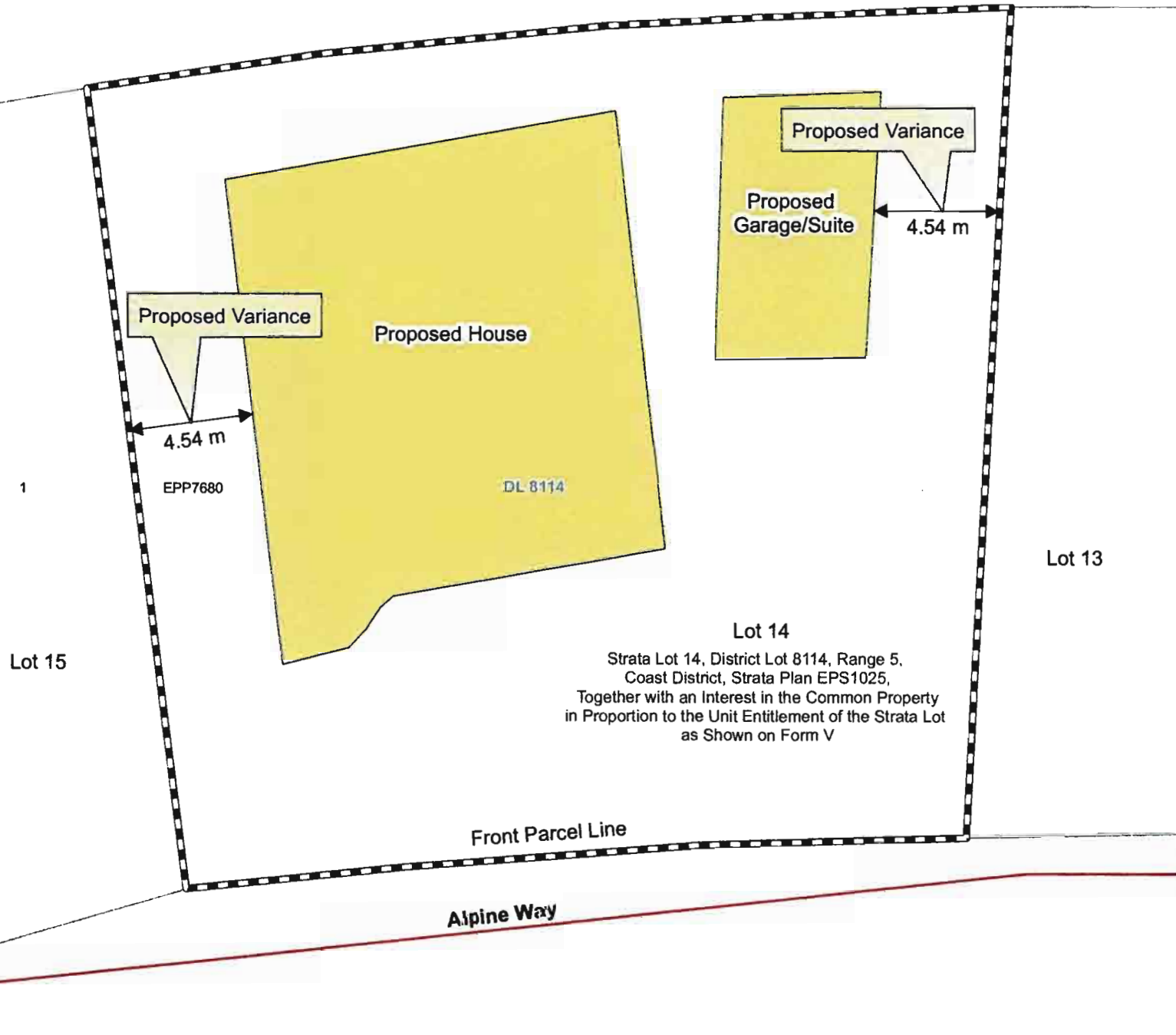
Schedule A: Development Variance Permit A-04-15 Site Plan

Legend

-  Secondary Rd
-  Proposed Bull
-  Alpine Way La
-  Cadastre - Leg



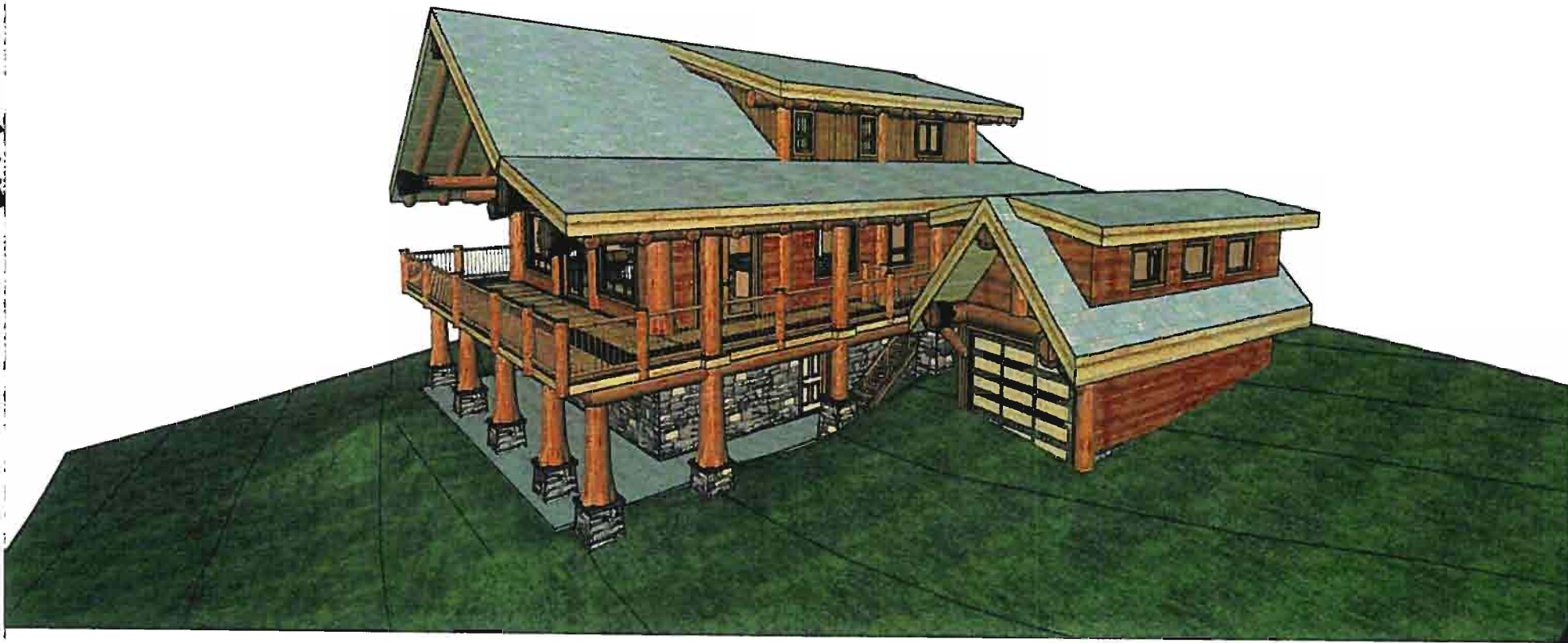
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User: Jennifer.macintyre
Date: 11/06/2015
Time: 3:27:07 PM

112





1210 Fourth Avenue
Prince George, B.C. V2L 3J4
Tel. (250) 562-1977
Fax. (250) 562-1967

Date: 11th June, 2015
File: 6215-01-02

Regional District of Bulkley Nechako
PO Box 820
492 Hwy 16 West
Burns Lake BC V0J 1E0

Attention: Mr. Jason Llewellyn,
Director of Planning

Reference: Hudson's Bay Mountain Estates – Lot 14
Sewage System Design Flows

Dear Mr. Llewellyn,

As per your request we have reviewed the capacity of the community sewage system and the impact of the proposed 36m² suite above the garage. It is our understanding that the maximum permitted gross floor area of the main house permitted by the zoning is 35% of the total lot area. For lot 14 the maximum permitted gross house area is 332.5m². It is my understanding that the proposed house will be 4 bedrooms and 323m² which is less than the 332.5m² allowed. In addition the zoning allows a guest home with a maximum floor area of 56m². The proposed guest home above the garage is 36m² which is less than the 56m² allowed. The maximum daily design sewage flow expected from lot 14 in the original design approved by Northern Health in 2013 was 2,307.5 L/day. The maximum daily design flow from this lot assuming the 4 bedroom home is fully occupied and the one bedroom guest home is fully occupied at the same time is 2300L/day. The guest home was anticipated and allowed for in the original design and it is my professional opinion that the proposed variance to increase the size of the home will not lead to any future capacity problems or other issues with the overall sewage disposal system servicing the 16 lot strata development.

If you have any questions or concerns or would like further clarification, please do not hesitate to contact the undersigned directly.

Yours Very Truly,
L&M ENGINEERING LIMITED

Darryl Brizan, P.Eng.
Principal

Copy to: Michele Scott



11 JUN 2015

Letter to describe use of property and amendments necessary:

The Regional District of Bulkley-Nechacko Zoning By-Law No. 700 governs use of this property.

The intended use of this property is 11.2.01 (a) *2 single family dwellings*.

We are requesting a variance to 11.2.07 Setback (d) *6 meters (19.7') from the side parcel line of parcels with a parcel area equal to or greater than 929square meters (10,000 ft²)*.

It is very challenging to design a home within the boundaries of the lots in such a way that a smaller separate dwelling, allowed for in the by-laws, can be built near the primary dwelling.

We have a design which will allow for a garage with a suite above it, but in order to meet building code requirements regarding distance between buildings for fire protection (Section 4.10.15 BC Building Code.) a variance will be required to the side setbacks.

We are requesting a variance to 11.2.07 Setback (d) 6 meters (19.7') that **the setbacks be decreased to 4.54 m (14.9') on both sides.** This will allow for use of combustible materials on both buildings, ensuring that the exterior look of both buildings will match.

The total square footage of the dwellings would still be under the 5000 sq ft limit.



HBME Management Development Inc.
3866 Railway Avenue
P.O. Box 492
Smithers, BC
V0J 2N0

T 250 847 2058
F 250 847 5327

May 19, 2015
Regional District of Bulkley-Nechako
37 3 Ave
Burns Lake, BC
V0J 1E3
(250) 692-3195

**Re: Support of Variance Application regarding side setback for 179 Alpine Way
PID: 028-997-123
Lot 14 District Lot 8114 Range 5 Coast District Strata Plan EPS 1025 193**

To Whom it may concern,

This letter is to confirm our support for the Variance application for Michael and Michelle Scott's land parcel located within the Hudson Bay Mountain Estates which would modify the side setback from 6 meters (19.7') that the setbacks be decreased to 4.54 m (14.9') on both sides.

The Zoning created for these lands include a provision for 6m setbacks for lots greater than 939 square meters. Within the first 16 lots created, we only have 3 such parcels. The subject property is only 11 square metres above the cut-off.

It is understood that this Variance, will allow the applicant to build their detached garage and suite on property next to their home in accordance with BC Building code.

Sincerely,

Kevin Stunder
Director of Development
HBME Management Development Inc.

Telkwa May 18th 2015

Letter of support

We Roland and Brigitte Oberlader owner of Lot 16 in the new Subdivision on Hudson bay Mountain,
hereby express our support of the requested variance
to 11.2.07 Setback (d) 6 meters (19.7') to be decreased to 4.54meters (14.9')
on Lot 14 owned by Mike and Michelle Scott.

May 13, 2015

To Whom It May Concern:

Re: Setback Variance, Lot 14, Hudson Bay Mountain Estates

As owners of Lot 3, 182 Alpine Way, Hudson Bay Mountain Estates, **we support the application** for an amendment to 11.2.07 Setback (d) *6 meters (19.7')* from the side parcel line of parcels with a parcel area equal to or greater than 929square meters (10,000 ft²) of Lot 14, Hudson Bay Mountain Estates, owned by Mike and Michelle Scott.

The Regional District of Bulkley-Nechako Zoning By-Law No. 700 governs use of this property.

The intended use of this property is 11.2.01 (a) *2 single family dwellings*.

The design will allow for a garage with a suite above it, but in order to meet building code requirements regarding distance between buildings for fire protection (Section 9.10.14 BC Building Code.) a variance will be required to the side setbacks.

The variance will allow: 11.2.07 (d) 6 meters (19.7') that **the setbacks be decreased to 4.54 m (14.9') on both sides.** This will allow for use of combustible materials on both buildings, ensuring that the exterior look of both buildings will match.

The total square footage of the dwellings would still be under the 5000 sq. ft. limit.

Jim McCormack

Kelly McCormack

Jim & Kelly McCormack
Lot 3, Hudson Bay Mountain Estates
182 Alpine Way

Smithers, BC
V0J 2N0



Klaus & Angelika Posselt PO Box 1059 Burns Lake BC V0J 1E0 Ph. 250-692-2320 Fax 250-692-7140

June 8, 2015

Re. Variance on Lot 14 HBME

To whom it may concern,

We, Klaus and Angelika Posselt, are the owners of Lot 15 in the Hudson Bay Mountain Estates.

This letter is in support of Mike and Michele Scott's application for a variance from 19ft to 14.9 ft on the left and right side of their property Lot 14 in the Hudson Bay Mountain Estates.

We are in favour of granting them the variance.

Should you have any questions, please feel free to call us at 250-692-6683 or 250-692-0676 or via email to angelika@tahtsa.ca.

Regards,

A handwritten signature in black ink, appearing to read "Angelika Posselt".

Angelika Posselt



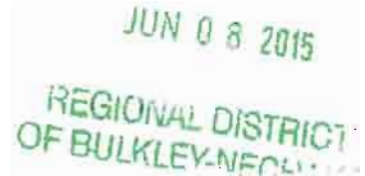


◇ Paul Warbeck ◇

2015 May 12



Regional District of Bulkley-Nechako
37-3rd Ave
Burns Lake, BC V0J 1E0
Tel: 250.692.3195 Fax: 250.692.3305



Mimes & Messrs:

Re: Hudson Bay Mountain Estates Development, Lot #14 Variance
Zoning By-law No. 700 variance

Penny Anguish and I are the owners of the (nearly finished) home at 168 Alpine Way, Lot #2. As you know, Michelle and Michael Scott will be building a home on lot 14, directly north of our lot. In order to accommodate a design for a home which will include a garage with a suite over, the Scotts are requesting a variance from the existing plan.

We know from experience that it is extremely difficult to design a home within the boundaries of the lots in such a way that a smaller separate dwelling—allowed in the by-laws—can exist near the primary dwelling. The Scotts have a design which will allow a garage with a suite over (we are envious), but to situate it requires a variance in which the buffer space will be shrunk slightly from 19 to 14.9 feet at the sides. We agree it is in the best interests of all of us who are constructing a fledgling neighbourhood to permit this change.

We expect to use our own home in the winter, and on occasion in the summer, but I admit that until we retire, it will not be continuously occupied. It is important to have buildings in a relatively isolated area occupied for as much of the year as is possible. This enhances the security of the development both for the existing homes and for those which will be under construction later. We know that our contractor, Jason Kost, worked very hard to keep our home and its materials safe while building was underway—and this required considerably more organization and co-ordination with materials suppliers than is necessary in more urban locations. This task will be easier when neighbours are present.

Having continuous occupation also fosters the understanding that this development is intended, in the end, to be a community, a village of citizens who have a shared interest in supporting further planned growth of the Mountain.

I am sure that over the next few years, all of us who are building are going to start enhancing the landscaping of our lots, as the covenants require. I suspect we will all want to encourage the growth of the naturally treed areas bordering our lots. It will not make much difference whether the setbacks are 14 feet or 19 feet.

Please look favorably on the request of the Scotts for their variance.

Thanks for your attention

Paul Warbeck & Penny Anguish



**Planning Department Report
Rezoning Bylaw No. 1737
File No. E-01-15, Adoption
June 16, 2015**

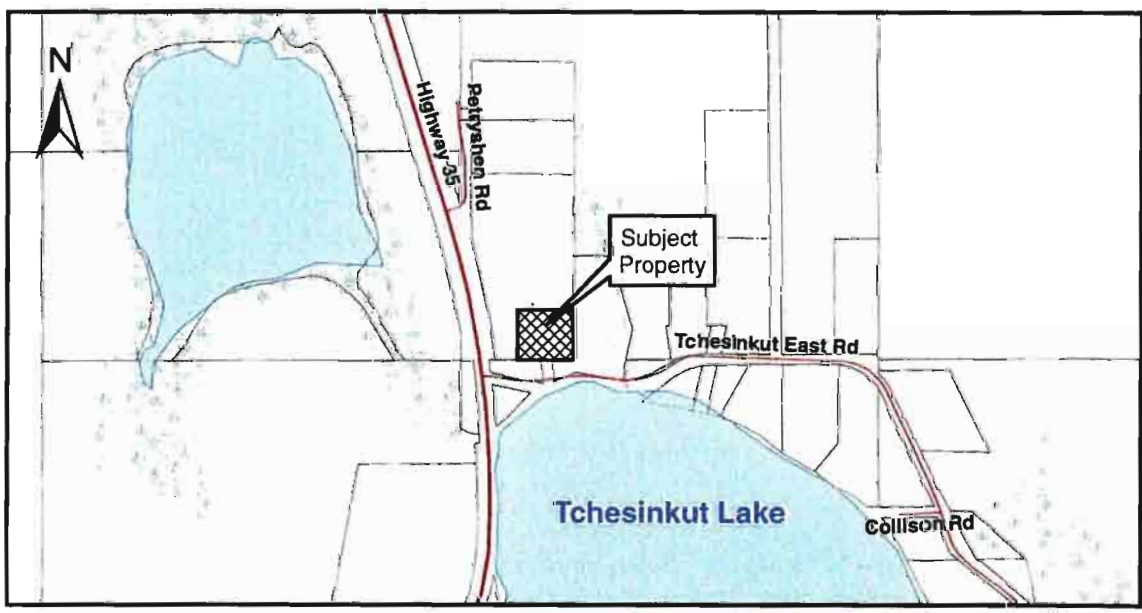
APPLICATION SUMMARY

Name of Applicants: Stephen and Carol Imus

Electoral Area: E

Subject Property: Lot 1, District Lot 5693, Range 5, Coast District, Plan 3924. The property is 1.06 ha in size.

Location: The subject property is located on Tchesinkut East Rd, approximately 11 kilometres south of the Village of Burns Lake.



Zoning: Civic/Institutional (P1) in RDBN Zoning Bylaw No. 700, 1993

OCP Designation: Rural Residential (RR) in the Burns Lake and Francois Lake (North Shore) OCP Bylaw No. 1514, 2009

Existing Land Use: Pole shed, vacant

ALR Status: Not in the ALR.

Proposed Rezoning:

To amend Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993 by changing the zoning of the subject property from **Civic/Institutional (P1)** to **Rural Residential (R6)**.

The subject property is zoned P1. It appears that the property was the former location of the Tchesinkut Lake Community Hall. The applicant wishes to build a residence on the property. A residence is not a permitted principal use in the P1 zone; therefore, an application has been submitted to rezone the property. The property is vacant except for a pole shed.

Bylaw 1737 proposes to rezone the subject property from Civic/Institutional (P1) to Rural Residential (R6) to allow the residential use of the property.

PLANNING DEPARTMENT COMMENTS

At the Regional District of Bulkley-Nechako May 28th, 2015 Board meeting third reading was given to "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1737, 2015". The Bylaw has been signed by the Ministry of Transportation and Infrastructure, and is now forwarded to the Board for consideration of adoption.

The property is designated Rural Residential (RR) in the Burns Lake and Francois Lake (North Shore) Official Community Plan. This designation is intended to provide opportunities for people to live in a rural setting in a sustainable and responsible manner, while protecting and reserving the rural character of the area. The proposed rezoning is consistent with the direction provided in the OCP.

The subject property's current P1 zoning permits a number of public institutional uses that could potentially have some impact on the area. The permitted uses in the proposed R6 zone are as follows:

- (a) *single family dwelling;*
- (b) *two family dwelling;*
- (c) *field crops and horticulture;*
- (d) *noncommercial farm livestock;*
- (e) *home occupation;*
- (f) *buildings and structures accessory to the permitted principal uses.*

The minimum parcel area that may be created by subdivision in the R6 Zone is 1 hectare (2.47 acres), and the subject property is 1.06 ha in size. The property is located in a rural residential area, with smaller parcels subdivided along the lakeshore. There is mainly H1 and R4 zoning in the area. The permitted uses in the proposed R6 zone fit the character of the area.

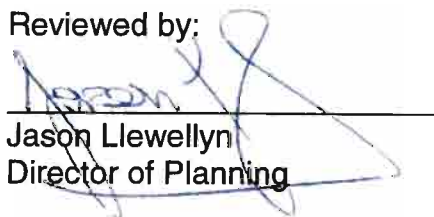
It is noted that the property is located outside the RDBN building inspection area.

Recommendation

That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1737, 2015" be adopted.

Electoral Area Planning – Participants/Directors/Majority

Reviewed by:



Jason Llewellyn
Director of Planning

Written by:



Maria Sandberg
Planner



REGIONAL DISTRICT OF BULKLEY-NECHAKO
BYLAW NO. 1737

A Bylaw to Amend "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993"

The Board of the Regional District of Bulkley-Nechako in open meeting enacts as follows:

That "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993" be amended such that the following land is rezoned from the "Civic/Institutional (P1)" Zone to the "Rural Residential (R6)" Zone.

Lot 1, District Lot 5693, Range 5, Coast District, Plan 3924, shown on Schedule "A", which is incorporated in and forms part of this bylaw.

This bylaw may be cited as the "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1737, 2015".

READ A FIRST TIME this 30th day of April, 2015

READ A SECOND TIME this 30th day of April, 2015

PUBLIC HEARING HELD this 20th day of May, 2015

READ A THIRD TIME this 28th day of May 2015

I hereby certify that the foregoing is a true and correct copy of "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1737, 2015"

DATED AT BURNS LAKE this 29th day of May 2015

Heil Chapman
Corporate Administrator

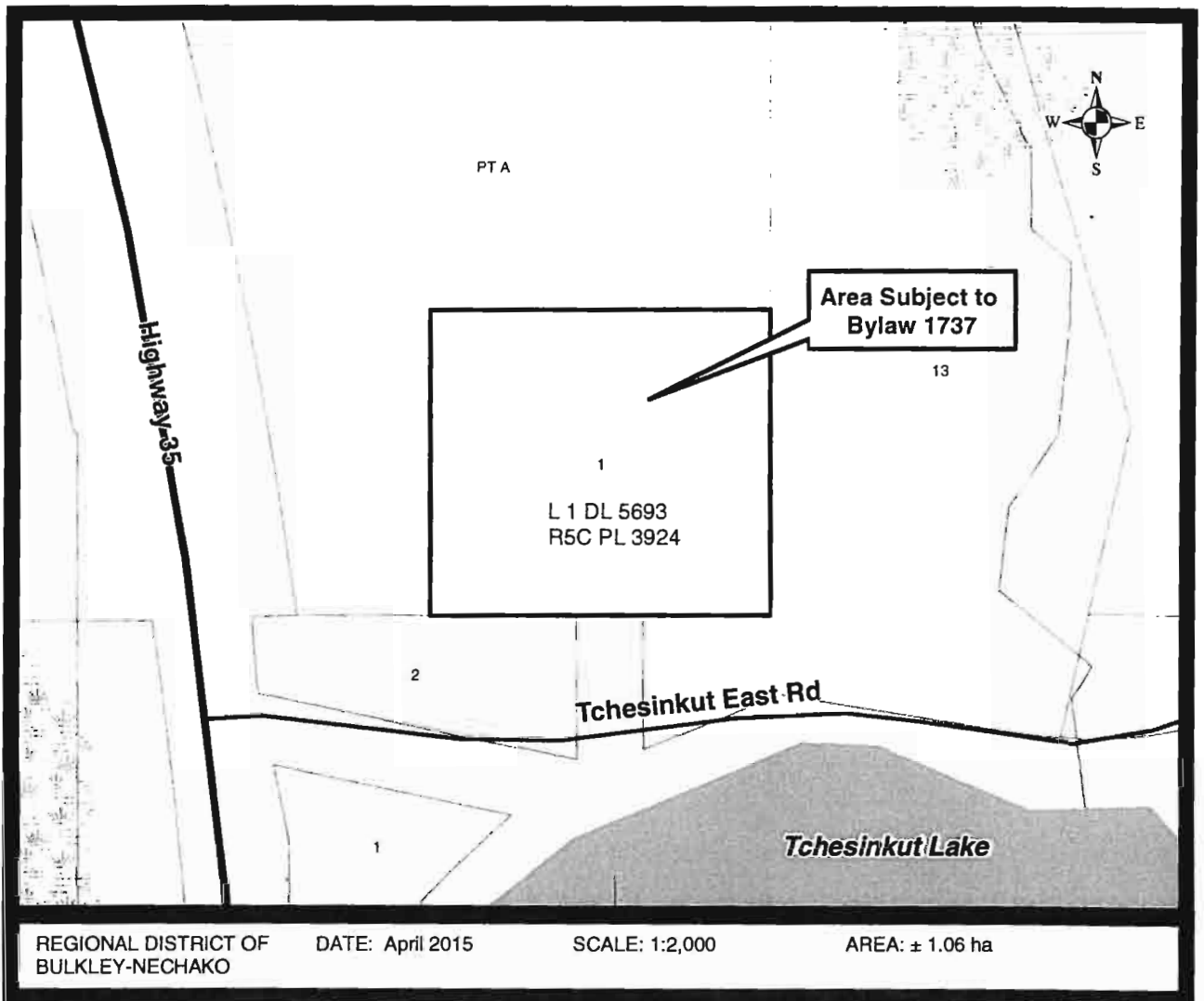
APPROVED UNDER SECTION 52(3)(a) OF THE *TRANSPORTATION ACT*
this 9th day of June, 2015

Dean M...
Ministry of Transportation and Infrastructure

ADOPTED this day of

Chairperson

Corporate Administrator



SCHEDULE "A" BYLAW NO. 1737

Lot 1, District Lot 5693, Range 5, Coast District, Plan 3924, comprising of ±1.06 ha. Being rezoned from the "Civic/Institutional (P1)" Zone to the "Rural Residential (R6)" Zone, as shown.

I hereby certify that this is Schedule "A" of Bylaw No. 1737, 2015.

Gail Chapman
Corporate Administrator



Planning Department Enquiries Report, Month of April 2015

Planning Enquiries

For the Directors' information, the Planning Department has kept track of and tabulated the number of planning enquiries from the public that were processed by the department for the month of April 2015. During this month the Planning Department responded to 200 enquiries. The enquiries are divided into 5 main subject areas: Development Services; Electoral Area Planning; House Numbering; Maps; Bylaw Enforcement; and Other. In April 2014, the Planning Department answered 205 enquiries.


Subject Area	Nov 2014	Dec 2014	Jan 2015	Feb 2015	Mar 2015	Apr 2015
Development Services	29	20	32	40	41	41
Electoral Area Planning	35	36	45	42	69	47
House Numbering	11	13	12	10	13	9
Maps	34	26	37	25	34	46
Bylaw Enforcement	7	7	12	7	12	13
Other	33	21	34	13	24	44
Total	149	123	172	137	193	200

Recommendation

"That the Board receive the April 2015 Planning Department Enquiries Report."

(All Directors)

Respectfully submitted,



 Jason Llewellyn
 Director of Planning



Planning Department Enquiries Report, Month of May 2015

Planning Enquiries

For the Directors' information, the Planning Department has kept track of and tabulated the number of planning enquiries from the public that were processed by the department for the month of May 2015. During this month the Planning Department responded to 207 enquiries. The enquiries are divided into 5 main subject areas: Development Services; Electoral Area Planning; House Numbering; Maps; Bylaw Enforcement; and Other. In May 2014, the Planning Department answered 205 enquiries.

Subject Area	Dec 2014	Jan 2015	Feb 2015	Mar 2015	Apr 2015	May 2015
Development Services	20	32	40	41	41	43
Electoral Area Planning	36	45	42	69	47	70
House Numbering	13	12	10	13	9	17
Maps	26	37	25	34	46	34
Bylaw Enforcement	7	12	7	12	13	15
Other	21	34	13	24	44	28
Total	123	172	137	193	200	207

Recommendation

"That the Board receive the May 2015 Planning Department Enquiries Report."

(All Directors)

Respectfully submitted,

Jason Llewellyn
Director of Planning

REGIONAL DISTRICT OF BULKLEY-NECHAKO
Planning Department

April 2015 – Action List

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
Page 45-49 Rural Agenda April 16, 2015	Land Referral File No. 6408787 Telus Communications Inc Electoral Area "F"	Respond to Referral	Maria	Completed	April 17, 2015
Page 50-54 Rural Agenda April 16, 2015	Land Referral File No. 6408791 & 6408797 BC Hydro Electoral Area "B"	Respond to Referral	Maria	Completed	April 17, 2015
Page 55-58 Rural Agenda April 16, 2015	Land Referral File No. 7409772 Edward Klassen Electoral Area "F"	Respond to Referral	Maria	Completed	April 17, 2015
Page 2-6 Rural Supp Agenda April 16, 2015	Land Referral File No. 6408812 Telus Communications Inc. Electoral Area "G"	Respond to Referral	Maria	Completed	April 17, 2015
Page 7-9 Rural Supp Agenda April 16, 2015	Mines File No. 13990-04-434 Robert Miller Electoral Area "C"	Respond to Referral	Maria	Completed	April 17, 2015

286

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
Page 206-211 Board Agenda April 16, 2015	Development Variance Permit Application A-01-15 Benjamin and Amie Wittke 4225 Regina Street, Smithers Electoral Area "A"	Register permit on title	Maria	Completed	June 9, 2015
Page 212-215 Board Agenda April 16, 2015	Temporary Use Permit Application A-03-15 West Fraser Concrete Ltd. (SMXA) Donaldson Road, Smithers Electoral Area "A"	Advise applicant of Board decision	Jason	Completed	May 5, 2015
Page 216-222 Board Agenda April 16, 2015	Rezoning File No E-01-15 Stephen and Carol Imus Electoral Area "E"	Schedule Public Hearing	Maria	Completed	May 1, 2015
Page 223-230 Board Agenda April 16, 2015	Rezoning File No E-02-15 Liz-Anna Waugh Electoral Area "E"	Schedule Public Hearing	Maria	Completed	May 1, 2015
Page 231-239 Board Agenda April 16, 2015	Rezoning for Consideration File No A-09-14 Richard and Allita Barendregt Electoral Area "A"	Advise applicant of Board decision	Maria	Completed	May 7, 2015
Page 240-248 Board Agenda April 16, 2015	Rezoning for Consideration File No A-06-14 West-End Ventures Inc. Electoral Area "A"	Advise applicant of Board decision	Maria	Completed	May 21, 2015

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
Page 249-261 Board Agenda April 16, 2015	Rezoning File No A-04-14 Marjorie Emmelot (Hidber) Electoral Area "A"	Advise applicant of Board decision	Maria	Completed	May 7, 2015
Page 262-270 Board Agenda April 16, 2015	Rezoning File No E-01-14 Southside Seniors Housing Society (Hoelsing) Electoral Area "E"	Advise applicant of conditions of adoption	Maria	Completed	May 1, 2015
Page 271-277 Board Agenda April 16, 2015	Rezoning File No A-03-14 Kempenaar / DeJong Electoral Area "A"	Close File	Maria	Completed	June 1, 2015

Saved M:\Planning\General Topics\AGENDAS\2012\Action Lists\April 2015 Action List.doc



Building Inspector's Report For April, 2015

1. Building Permit Summary for the Regional District of Bulkley-Nechako

There were 7 building permit applications submitted this reporting period. The fees collected this reporting period amount to \$3,608.00, with a total construction value of \$783,000.00. There have been 21 permits issued to date in 2015.

2. Building Permit Summary for the Village of Burns Lake

There was 1 building permit application submitted this reporting period with a total construction value of \$10,000.00. There have been 6 permit issued to date in 2015.

3. Building Permit Summary for the Village of Fraser Lake

There were no building permit applications submitted this reporting period. There has been 1 permit issued to date in 2015.

4. Building Permit Summary for the Village of Granisle

There were no building permit applications submitted this reporting period. There has been 1 permit issued to date in 2015.

5. Building Permit Summary for the District of Fort St. James

There were 4 building permit applications submitted this reporting period with a total construction value of \$719,192.00. There have been 13 permits issued to date in 2015.

Reviewed by:

Written by:


Jason Llewellyn


Jason Berlin



Building Inspector's Report For May, 2015

1. Building Permit Summary for the Regional District of Bulkley-Nechako

There were 12 building permit applications submitted this reporting period. The fees collected this reporting period amount to \$4,082.00, with a total construction value of \$877,000.00. There have been 33 permits issued to date in 2015.

2. Building Permit Summary for the Village of Burns Lake

There were 2 building permit applications submitted this reporting period with a total construction value of \$12,000.00. There have been 8 permits issued to date in 2015.

3. Building Permit Summary for the Village of Fraser Lake

There were no building permit applications submitted this reporting period. There has been 1 permit issued to date in 2015.

4. Building Permit Summary for the Village of Granisle

There were 2 building permit applications submitted this reporting period with a total construction value of \$2,500.00. There have been 3 permits issued to date in 2015.

5. Building Permit Summary for the District of Fort St. James

There were 6 building permit applications submitted this reporting period with a total construction value of \$145,981.00. There have been 19 permits issued to date in 2015.

Reviewed by:

Written by:

Jason Llewellyn

Jason Berlin



Electoral Area Directors' Forum 2015 - Request for Topics

Jun 10, 2015

With the 2015 UBCM Convention quickly approaching, we would like to get your input on discussion topics for the Electoral Area Directors' Forum. This forum will be held on Tuesday, September 22 from 9am to 12noon at the Vancouver Convention Center in Vancouver, BC.

We will primarily address policy topics in the session this year. Therefore, we are seeking your ideas for policy topics for discussion.

Your direct involvement makes the Forum an annual success. We encourage you to send your feedback to Marylyn Chiang, Senior Policy Analyst by Aug 4, 2015. *

Follow Us On

- Twitter: @ubcm



RECEIVED

JUN 16 2015

REGIONAL DISTRICT OF
BULKLEY NECHAKO

File #: 230-20

June 11, 2015

Bill Miller
Chair
Regional District of Bulkley-Nechako
Box 820
Burns Lake, BC V0J 1E0

Dear Mr. Miller:

Re: Safety Upgrades to Colleymount Road

Thank you for your letter dated May 1, 2015, regarding Colleymount Road.

The Ministry of Transportation and Infrastructure (MOTI) understands the significance of Colleymount Road as it is a popular route for local residents, industry and tourism.

Unfortunately, the road's close proximity to Francois Lake creates major challenges to road upgrades due to significant geotechnical issues which present themselves in the form of slides and unstable soils. There is also a considerable amount of private land along Colleymount Road which reduces and complicates the opportunity for road expansions.

Furthermore, this year the high water levels in Francois Lake and the wet early spring have increased the soil instability resulting in additional slides and damage to the road. Once the soils have dried and the slides appear to have stabilized MOTI and Lakes District Maintenance Ltd. (LDM) will begin work to remediate some of slides that have occurred this year. These works will be under the advice and prescription of our geotechnical engineers.

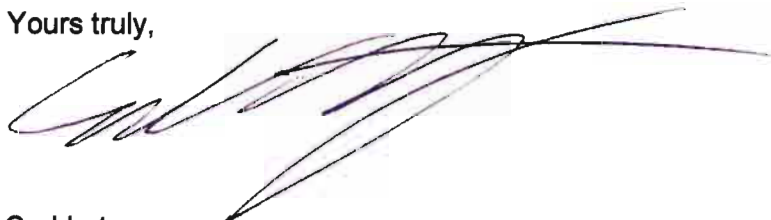
We appreciate hearing about ideas to increase safety on our roads, and while major improvements on Colleymount Road are not practicable at this time, both MOTI and LDM are committed to making improvements where we can. Last year the Ministry undertook a brushing program on Colleymount Road to increase sight distances and safety. Due to the high fire danger the program ended earlier than planned, but we intend to continue the brushing work this summer. This season, as part of its annual maintenance plan, LDM will be investing in sealcoating, spray patching, bridge maintenance and additional brushing at various locations along the road.

You may be pleased to know that over the last 24 months MOTI's local operational staff and our Commercial Vehicle Safety Officer have increased monitoring and patrols on Colleymount Road. Seasonal load restrictions will also remain on for the time being but we will examine exemptions on a case-by-case basis.

.../2

Please don't hesitate to contact me if you have additional questions or comments about the roads in your area. I can be contacted by telephone at (250) 847-7403 or by email at carl.lutz@gov.bc.ca.

Yours truly,

A handwritten signature in dark ink, appearing to read 'Carl Lutz', with a long horizontal flourish extending to the right.

Carl Lutz
District Manager, Transportation
Bulkley Stikine District
Ministry of Transportation and Infrastructure

Cc: Hon. John Rustad, MLA Nechako Lakes



RECEIVED

MAY 12 2015

REGIONAL DISTRICT OF
BULKLEY NECHAKO

Ref: 182047
File No.: 0280-20

May 7, 2015

Gail Chapman
Chief Administrative Officer
Regional District of Bulkley-Nechako
Box 820
Burns Lake BC V0J 1E0

Dear Gail Chapman,

Re: Regulatory Amendments Affecting the Production of Medical Marijuana on Agriculture Land Reserve

As you may already be aware, on May 7, 2015, the Province announced two items relating to the Agricultural Land Reserve (ALR):

The first item is an amendment of the Agricultural Land Reserve Use, Subdivision and Procedure Regulation (171/2002) under the *Agricultural Land Commission Act*, (the Regulation). The Regulation now explicitly identifies medical marijuana as a farm use in the ALR which local governments can regulate, but not prohibit.

The second item is a new BC Minister's Bylaw Standard for medical marihuana production facilities (MMPF) located in the ALR and licensed by Health Canada under its Marihuana for Medical Purposes Regulations. Bylaw Standards approved by the Minister and their specific criteria are a part of the Ministry's 'Guide for Bylaw Development in Farming Areas' which can be found on the Ministry's website at www.gov.bc.ca/agri. A discussion paper that provides further information and a description of the consultation process is also available on the website.

These two items are consistent with the Agricultural Land Commission's (ALC) January 2014 Medical Marihuana Production the Agricultural Land Reserve Information Bulletin²¹ which states that the farming of medical marijuana in the ALR is considered by the ALC as a 'farm use', and the June 24, 2014 Provincial announcement²² which advises that local governments should not prohibit medical marijuana production in the ALR and that for tax purposes, the BC Assessment Authority will not provide a MMPF with farm classification.

Some local government bylaw provisions for MMPFs may be inconsistent with the updated ALC Regulation and/or Minister's Bylaw Standard criteria regarding MMPFs in the ALR. To determine whether or not they are consistent, the Province's expectation is that local governments will review, and as necessary, amend their bylaws in order to achieve consistency by early fall of this year. I acknowledge

²¹<http://www.alc.gov.bc.ca/alc/DownloadAsset?assetId=28F687FC8AB640CFB33D46FB3F1B30EC>

²²<http://www.newsroom.gov.bc.ca/2014/06/bc-preserves-local-governments-tax-revenues-from-medical-marijuana-growers.html>

the resources required to amend local government bylaws but I would appreciate your participation in this endeavor.

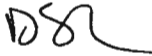
For those local governments that do not intend to make amendments to inconsistent bylaw provisions, or who are considering implementing a bylaw prohibiting medical marijuana, I would advise that they seek legal counsel, as enacting such a bylaw may give rise to a constitutional challenge as frustrating a lawful initiative of the federal government and such a bylaw may have no force and effect under section 46(4) of the *Agricultural Land Commission Act*.

Please contact your local Regional Agrologist, or contact the following number if you have any other questions on this topic or other Planning for Agriculture matters.

South Coast and Vancouver Island:

- Agri.South.Coast@gov.bc.ca
- 1-888-221-7141

Regards,



Derek Sturko
Deputy Minister



236 Board Receive
RECEIVED

MAY 08 2015

**REGIONAL DISTRICT OF
BULKLEY NECHAKO**

Chevron Canada Limited
Canada Business Unit
500 - Fifth Avenue SW
Calgary, Alberta T2P 0L7
Tel 403-234-5000
Fax 403-234-5947

Landowners / Occupants / Residents / Local Authorities / Industry / Interested Parties

Date: May 1, 2015

SENT VIA: Registered Mail

Regional District of Bulkley-Nechako
37-3rd Avenue
Box 820
Burns Lake, BC V0J 1E0

Dear Sir/Madam:

RE: PROJECT UPDATE - NOTIFICATION OF APPLICATION REVISION

**Revision of OGC Access Roads Application associated with PTP Pipeline
Project. Accesses for Section Three - c-8-E/93-K-3 to a-51-K/93-L-4**

In compliance with the *Oil and Gas Activities Act* and the Consultation and Notification Regulation, this letter is to notify all local landowners, occupants, trappers, other interested parties and affected governmental departments that Pacific Trail Pipelines Management Inc. (operated by Chevron Canada Limited) has applied to the Oil & Gas Commission (OGC) for an approval to construct and operate a number of access roads associated with Section 3 of the proposed Pipeline Project.

Having received past notifications for this application, Chevron is providing you with an update regarding proposed changes to the application. Chevron is proposing the removal of a number of road segments from its application. This revision will result in a reduction in proposed area of approximately 11 hectares. All previously applied for road segments remain unchanged.

The proposed access roads changes associated with this application are not within your tenure and will not change any prior Consultation information you have already received.

Responses to Pacific Trail Pipelines should be directed to Lisa Schmick. Her contact information is set out below.

Further, under Section 22 (5) of the *Oil and Gas Activities Act*, a written submission may also be made directly to the OGC prior to a permit being issued for the above-mentioned project. Written submissions concerning our access roads application may also be sent directly to the

OGC's head office at BC Oil and Gas Commission, Bag 2, Fort St John, BC, V1J 2B0, Fax: 250.794.5390. A Written Submission Form is available for download from the OGC's website at www.bcogc.ca/content/written-submission-form, but the OGC will accept other formats.

Company Contacts:

Any questions or objections regarding this project can be directed to any of the following personnel:

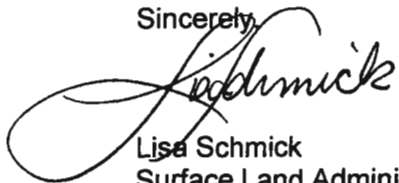
Lisa Schmick
Surface Land Administrator
Email: lschmick@scotland.ca

Scott Land & Lease Ltd
Phone: (250) 787-2722 Fax: (250) 787-2787

Rae-Lynne Mills –
Sr. Surface Land Representative, Lead
Email: rmills@chevron.com

Chevron Canada Limited
Phone: (403) 234-5080 Fax: (403) 234-5987

Sincerely,



Lisa Schmick
Surface Land Administrator
as Agent for Pacific Trail Pipelines

June 15, 2015

Regional District of Bulkley-Nechako,
37 3rd Avenue P.O. Box 820,
Burns Lake, B.C.
VOJ 1E0

Attention: Board of Directors

Please be advised that Terri-Lee and Rob MacDougall are proposing to remove 128.4 hectares of private land from Woodlot Licence #1893 located east of Blackburn Lake on the Tachie Highway and along Lind Lake Pit Road. Inquiries/comments regarding this proposal must be submitted to: Rob MacDougall, P.O. Box 1832, Fort St James B.C. V0J 1P0, tetana1@telus.net by June 30, 2015.

Sincerely,

Rob MacDougall



RECEIVED
JUN 05 2015
REGIONAL DISTRICT OF
BULKLEY NECHAKO

June 5, 2015

Regional District of Bulkley-Nechako
37, 3rd Ave, PO Box 820
Burns Lake, BC
V0J 1E0

Dear Mr. Petersen,

We would like to thank you and the Regional Board of Electoral Area F for granting us \$1,200 for our Spay, Neuter and Animal Wellness Clinic in Saik'uz First Nation held May 30 and 31st, 2015.

The clinic was a huge success and the community of Saik'uz was very involved in the clinic and grateful for the opportunity to provide sterilization, vaccinations, deworming and wellness to their pets.

We sterilized, vaccinated, and dewormed 40 pets and provided 51 wellness checks (vaccinations, deworming and treatment/advice for several conditions).



Dr. Cori Stephen from Nechako Valley Animal Health Services volunteering her surgical skills

A Saik'uz member visiting the clinic with her pet.

With much appreciation,

K WS

Kerri-Lynne Wilson
Spirit's Mission Rescue Society
Phone: 250-722-3443
Email: kerter@shaw.ca

Stakeholders on Irrigation Lake.

Jan 15/15

Roughness Bible Camp

Rock Nest Bible Camp

Fred + Corinne Spooner

Steve Page - Engineer

Dear Mr Newell,

On behalf of the stakeholders and organizers of the Irrigation Lake Dam Project, I would like to express our greatest thanks and appreciation for the work you did in addressing grant aid for this project.

The \$2500.00 was very useful in helping pay the overall costs of the project.

Thank You!

Sincerely

Jana Hillaby
Executive Director RABC.

241 Board Receive



www.cn.ca

Corporate Services

Sean Finn
Executive Vice-President
Corporate Services
and Chief Legal Officer

935 de La Gauchetière Street West
16th Floor
Montreal, Quebec H3B 2M9
Canada
T 514-399-7091
F 514-399-4854

Services corporatifs

Vice-président exécutif
Services corporatifs et chef de la
direction des Affaires juridiques

935, rue de La Gauchetière Ouest
16^e étage
Montréal (Québec) H3B 2M9
Canada
T 514 399-7091
Tc 514 399-4854

May 12, 2015

Mr. Rob Newell
Regional District of Bulkley-Nechako, Electoral Area G (Houston Rural)
37 3rd Avenue, PO Box 820
Burns Lake, BC V0J 1E0

Dear ~~Mr. Newell,~~ *Rob*

Maintaining very strong relationships with the Communities in which we operate is a continuing priority at CN. We strive for open and direct lines of communication with you, our neighbors, on a variety of subjects of importance to you.

The enclosed publication describes the various roles that CN plays in the hundreds of communities across our North American rail network: freight transportation, employer, supplies and services purchaser, tax payer and corporate donor. We and our 25,000 employees live and work in your communities across Canada and the United States, truly see ourselves as the backbone of the North American economy. It also includes useful contact information for you and your citizens, whether it be for general inquiries through our Public Inquiry Line at 1-888-888-5909 or at contact@cn.ca, or through our dedicated Corporate Services staff members.

CN's commitment is to continue to engage with our communities in meaningful ways and to keep the dialogue going on key issues for the benefit of all. Thank you for your ongoing support of these efforts.

Yours sincerely,

Sean
Sean Finn

Encl.

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Board - Receive

JUN 16 2015
REGIONAL DISTRICT OF
BULKLEY NECHAKO



**Council of
Forest Industries**
1501 – 700 West Pender Street
Pender Place I Business Building
Vancouver, British Columbia
Canada V6C 1G8

Telephone: (604) 684-0211
Fax: (604) 687-4930
E-mail: info@cofi.org
Website: www.cofi.org

Tuesday, June 16, 2015
For Immediate Release

Council of Forest Industries announces appointment of new President and CEO

Vancouver, BC – The Council of Forest Industries' (COFI) Board of Directors is pleased to announce the appointment of Susan Yurkovich as President and Chief Executive Officer effective September 14, 2015. She will also serve as President of the BC Lumber Trade Council.

Yurkovich brings more than 20 years of experience working in BC's resource sectors. She comes to COFI from BC Hydro where she has been Executive Vice President responsible for leading the development of the Site C Clean Energy Project. Prior to joining BC Hydro, Yurkovich spent ten years at Canfor Corporation, one of Canada's largest forest products companies, where she was Vice President of Corporate Affairs. While at Canfor she served as Chair of the Public Affairs Section of the Forest Products Association of Canada and COFI's Aboriginal Affairs Committee. She was also a member of the joint industry/federal government committee that developed and executed the "US Canada Partnership for Growth" initiative to help support resolution of the softwood lumber dispute.

"We are exceptionally pleased to have Susan joining us," stated Ted Seraphim, COFI Board Chair and CEO of West Fraser. "Her experience at the highest levels of corporate management in both the forest sector and public sector will be of critical importance in shaping an exciting future for our industry and the employees and communities that depend upon it."

Born and raised in British Columbia, Ms. Yurkovich holds both a Bachelor of Arts and Masters of Business Administration from the University of British Columbia and a Diploma in International Business from Erasmus University, Netherlands. She currently serves as a Director of the Business Council of BC and member of the Faculty Advisory Board for the Sauder School of Business and Dean's Advisory Committee for the Faculty of Applied Science at UBC. In the past she has served on the Board of Governors at UBC, Pharmasave Drugs National, Vancouver Coastal Health Authority, General Insurance Ombudservice, UBV/VGH Hospital Foundation and the Vancouver Board of Trade. In 2015 Business in Vancouver named her one of BC's most Influential Women in Business.

The Council of Forest Industries (COFI) is the voice of the BC interior forest industry. COFI members vary in size and produce lumber, pulp and paper, panels and engineered wood products at more than 60 facilities across the interior. All share a commitment to a future based on employee safety, sustainable forestry and manufacturing practices, and innovative product development.

For further information: Cam McAlpine (250) 961-6611



File #: 230-20

May 29, 2015

Susan Bassett
Director of Corporate Services
Town of Smithers
PO Box 879
Smithers, BC V0J 2N0

RECEIVED
JUN 04 2015
REGIONAL DISTRICT OF
BULKLEY NECHAKO

Dear Ms. Bassett,

RE: Highway 16 Bulkley River Bridge

Thank you for your letter dated May 12, 2015.

The Ministry of Transportation and Infrastructure agrees that pedestrian and cyclist safety is a priority. Investments in cycling and pedestrian infrastructure help to promote safety and comfort for those walking or travelling by bike.

I would be happy to meet with you in the near future to discuss this issue. Please do not hesitate to contact me at the number below to schedule a meeting at a mutually convenient time.

Sincerely,

Carl Lutz
District Manager, Transportation

cc: Lorne Benson, ICBC
Mark Fisher, Regional District of Bulkley Nechako

Fort St. James T. V. Society
Balance Sheet As at 04/30/2015

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Board
Receive

ASSET

Current Assets		
Royal 100-363-1	53,929.46	
Royal-100-087-6	0.00	
Total Cash		53,929.46
Investments		0.00
Accounts Receivable	0.00	
Grants Receivable	0.00	
Provincial Tax @57%	0.00	
GST Receivable@50%	1,363.60	
GST Under/Overclaims	0.00	
Total Receivable		1,363.60
Prepaid Insurance		0.00
Prepaid Miscellaneous		0.00
Deposits on Equipment		0.00
Total Current Assets		55,293.06
Capital Assets		
Buildings & Equipment	748,928.88	
Net - Buildings & Equipment		748,928.88
Office Equipment	9,111.86	
Accumulated Amort.-Office ...	0.00	
Net-Office Equipment		9,111.86
Software	399.58	
Accum Amort-Software	0.00	
Net-Software		399.58
Total Capital Assets		758,440.32
TOTAL ASSET		813,733.38

LIABILITY

Current Liabilities		
Account Payable		336.00
Accrued Payables		900.00
Royal Loan #95684973-001		0.00
Other Payables		0.00
Total Current liabilities		1,236.00
TOTAL LIABILITY		1,236.00

EQUITY

Equity		
Unearned Revenue		0.00
Equity in Capital Assets		758,440.32
Restricted Surplus		0.00
Surplus Accrual Adjustment		0.00
Retained Operating Surplus		23,235.46
Current Earnings		30,821.60
Total Equity		812,497.38

245

Fort St. James T. V. Society

Balance Sheet As at 04/30/2015

TOTAL EQUITY 812,497.38

LIABILITIES AND EQUITY 813,733.38

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Fort St. James T. V. Society
Income Statement 08/01/2014 to 04/30/2015

REVENUE

Sales Revenue	
Regional District Grant	98,737.51
TV Sales Income	0.00
Interest Income	5.45
Other Income/Donations	49.80
Advertizing Income	0.00
Net Sales	<u>98,792.76</u>
TOTAL REVENUE	<u>98,792.76</u>

EXPENSE

General & Administrative Ex...	
Accounting & Legal	3,700.25
Advertising & Promotions	2,042.14
Bad Debts	0.00
Bank Charges & Interest	18.00
Bursery	500.00
Cash Over/Short	0.00
Contract Labour	0.00
Courier & Postage	232.47
Demolition and removal	0.00
Dues, Fees & Licences	25.00
Equipment Rentals	700.10
Equipment Purchases	0.00
Fuel & Power	6,983.92
Programming-Corus	0.00
Insurance	5,400.38
Interest on LTD	0.00
Office Supplies	174.73
Leases-Rentals	0.00
Display Systems Internationa...	0.00
Programming-Do Not Use	0.00
Programming-Do Not Use	0.00
Supplies	0.00
Programming-Do Not Use	0.00
Programming-Do Not Use	0.00
Programming-Do Not Use	0.00
Programming-Do Not Use	0.00
Programming-Do Not Use	0.00
Programming-Do Not Use	0.00
Programming-Do Not Use	0.00
Programming-Do Not Use	0.00
Programming All	28,519.90
Programming-Do Not Use	0.00
Programming Do Not Use	0.00
Programming-Do Not Use	0.00
Repair & Maintenance	998.23
Site Improvements	0.00
Snowplowing	0.00
Technician	71.00
Telephone	1,325.15
Suspense	0.00
BEST-Hotel & Travel	1,677.18

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Fort St. James T. V. Society
Income Statement 08/01/2014 to 04/30/2015

BEST-Parts & Equipment	6,202.34
BEST-Technical-Repair-Maint	9,400.37
Total General & Admin. Expe...	<u>67,971.16</u>
TOTAL EXPENSE	<u>67,971.16</u>
NET INCOME	<u><u>30,821.60</u></u>

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Board Receive

RECEIVED

Fort Fraser Cemetery Commission
January 19, 2015

MAY 25 2015
REGIONAL DISTRICT OF
BULKLEY NECHAKO

Attendance: Bob Green (President), Ann Green (Treasurer), Gary Clark (Maintenance), Glenda Moore (Director) and Sharon Petrie (Secretary).

Meeting was called to order at 7:40 pm.

Previous Minutes: Bob read the previous minutes. They were accepted as read, all in favour.

Correspondence:

- a) Co-op: The Cemetery Commission still has a credit with the Co-op of \$6.05.
- b) Northern Monumentals: November 14th Sharon picked up the Willingdon plaque for the Cenotaph. The invoice was paid then as well. Sharon then gave the plaque to Gary. It cost \$530.25.
- c) District of Vanderhoof: Sharon paid the invoice for the grave liners on October 16. For the amount of \$716.80.
- d) Doris Urquhart: Sharon deposited the money from her interment on October 14. For the amount of \$617.00
- e) Dean Forsberg: There was an invoice sent to him for the interment of baby Ryder Hillman. For the amount of \$533.60. It was sent out September 30th. It was paid and deposited by Ann on November 5th.
- f) Russel Carrier: Sharon sent an invoice to social services on July 9th. For the amount of \$260.00. The money for this was received and deposited on August 19th.

Financial Report:

Annual Report:

Balance as of January 1, 2014:	\$3889.69
Deposits:	\$3412.00
Debits:	\$4791.88
Balance as of December 31, 2014:	\$2,509.81

Regular Financial Report:

Balance as of September 22, 2014:	\$3269.39
Deposits:	\$1,151.20
Debits:	\$1910.78
Balance as of January 19, 2014:	\$2509.81

Ann motioned the report be accepted as read. All in favour, carried.

Old Business:

- a) Willingdon Plaque: This has been mounted at the cenotaph. All business is finished on this matter.
- b) Fern Wiens: Gary will look into this in the summer when he can see the headstones.
- c) Fence: Waiting for summer and money to do this project.
- d) Cenotaph: Glenda is to phone Ray Stiener about the wood for this.
- e) Russel Carrier: Gary has the remains. The death certificate was put in the bank vault. Sharon does not have the permit for this yet.
- f) Baby Hillman service: This is paid and finished business.

New Business:

- a) Elections: All positions were filled by acclimation.
 - i) President: Bob Green remains President.
 - ii) Treasurer: Ann Green remains Treasurer.
 - iii) Maintenance: Gary Clark remains Maintenance.
 - iv) Secretary: Sharon Petrie remains Secretary.
 - v) Director: Glenda Moore remains Director.

The next cemetery commission meeting will be held on May 25, 2015 at 7:30 pm in the Fort Fraser Hall kitchen.

Bob adjourned the meeting at 9:00 pm. All in favour.

Geraldine Craven

From: NCLGA <admin=nclga.ca@mail20.wdc03.rsgsv.net> on behalf of NCLGA <admin@nclga.ca>
Sent: May-26-15 11:00 AM
To: Gail Chapman
Subject: NCLGA May Update

RECEIVED
MAY 26 2015
REGIONAL DISTRICT OF
BULKLEY NELOHAKO

An NCLGA newsletter summary of May 2015

[View this email in your browser](#)



May Newsletter

A Post-Convention Update

The NCLGA would like to thank all delegates, sponsors, volunteers, and speakers for contributing to this year's highly successful, 60th AGM & Convention in Prince George.

Once again, our funding targets for the AGM & Convention were exceeded. The NCLGA would like to thank the City of Prince George team, specifically Tanya Spooner, for their great work raising funds & organizing events for this year's AGM.

There were many notable instances that happened during this year's AGM. To start, the **NCLGA is pleased to announce we have received a membership application from the Nisga'a Village of Gitlaxt'aamiks**. The application will be voted on at our July board meeting. This would mark our 42nd member community, and our second First Nations Village Government. We are more than

happy to have more community leaders to flesh out the views and values held by everyone who calls North Central BC 'home'.



The NCLGA was also pleased to sign a **Memorandum of Understanding with Northern Development and the Omineca Beetle Action Coalition**. The full document will be made available on our website in the coming weeks, after all minutes are received and processed from the AGM.

Finally, 23 out of 26 possible resolutions were endorsed by the membership. These will in turn be sent out to their respective Ministries, UBCM, FCM, and other non-governmental stakeholders. The NCLGA is also currently planning for UBCM 2015. **This year will mark the first time area associations are able to hold meetings with Cabinet Ministers.** Our Priorities and Planning Committee is currently tasked with deciding which Ministries would be the most strategic to meet with. This is in addition to the meetings held with Ministers throughout the year that happen concurrently with our Board Meetings, events in member communities, and trips to Victoria/Vancouver.

Updated & amended resolutions, along with Don Lidstone's PowerPoint, will be available on the website after AGM minutes are received.

Community Engagement

The NCLGA will be attending Minerals North 2015 in Mackenzie, BC this coming week. If any attending member communities wish to meet and discuss specific issues in their communities, please feel free to contact the office to set up a time.

For the second year in a row, President Brian Frenkel is pleased to address UNBC graduates during their Convocation Ceremonies. A video of last year's address can be found below:



President Brian Frenkel's address to UNBC Graduating Class of 2014.

NCLGA staff and First-Vice President Roodenburg also met with new Northern Development interns last week to instruct them on the function & inner workings of NCLGA. For all communities receiving an intern this year, congratulations -- they are a bright & eager team.

Finally, a cheque for the Canadian Cancer Society was handed off last week. A total of \$1600 was donated from our AGM's 50/50 proceeds during the Banquet.

Councilor Murry Krause from Prince George, the beneficiary of the 50/50 draw, was kind enough to donate his half of the proceeds back to the charity in question.

New NCLGA Board

The NCLGA Board for 2015/2016 is as follows:

President Brian Frenkel – Councillor, Vanderhoof

First Vice President Laurey Anne Roodenburg – Councillor, Quesnel

Second Vice President Shaely Wilbur – Councillor, Dawson Creek

Past President Bruce Christensen – Councillor, Fort St. John

Director at Large Cheryl Shuman – Councillor, Dawson Creek

Director at Large Laurie Walters – Councillor, Williams Lake

Director at Large Gord Klassen – Councillor, Fort St. John

Bulkley-Nechako Representative Luke Strimbold – Mayor, Burns Lake

Cariboo Representative Joan Sorley – Director, Area 'F'

Fraser-Fort George Representative Pat Crook – Mayor, Mackenzie

Kitimat-Stikine Representative James Cordeiro – Councillor, Terrace

Peace River Representative Brad Sperling – Director, Area 'C'

Skeena-Queen Charlotte Representative Dave MacDonald – Mayor, Port Edward

Dawson Creek 2016 - May 4-6, 2016

As announced at NCLGA 2015 in Prince George, our 2016 AGM & Convention will be held in Dawson Creek. It is a joint event, simultaneously held by Tumbler Ridge, Pouce Coupe, Dawson Creek, and Chetwynd.

Please find current information on the attached brochure, [here](#).

Hawkair has also graciously offered to sponsor the event with direct flights from both coastal and central communities throughout our region.



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206-155 George Street
Prince George, British Columbia V2L 1P8
Canada

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LEARNING OPPORTUNITIES

Men's Health Works

June 8th, 2015 10:00am – 3:00pm (Prince George)

Would you like to help promote men's health and wellness in the workplace? Do you work or study in the fields of health policy, health promotion, or chronic disease prevention? Join our free one-day workshop in Prince George to exchange ideas and practices that help men get healthy at work! [For more information](#)

17th Annual BC Food Systems Gathering

June 25-28, 2015

Registration is now open for the 2015 BC Food Systems Gathering June 25-28 in Prince George, BC, in the traditional territory of the Lheidli T'enneh First Nation.

Click here: [For more information](#) Click here to: [Register](#)

The Call for Workshop Proposals is also open. Please submit a one or two paragraph description of your proposed workshop, presentation, or activity (as well as a short bio) by May 30, 2015 to gathering@bcfsn.org

Engaging the Public in Public Health (PHABC Summer School)

July 13th & 14th, 2015, 9:00am – 4:30pm

Registration is now open for the Public Health Association of BC's 6th Annual Public Health Summer School. This year's topic is "Engaging the Public in Public Health". There will be three main sites: Vancouver, Victoria and Prince George, as well as additional satellite sites. For more information: [PHABC Summer School](#)

2015 Collective Impact Summit

September 28 – October 2, 2015 in Vancouver

The Collective Impact Summit is an exclusive learning experience bringing the most current thinking and resources from the emerging field of Collective Impact. [Learn More](#)

Cities Fit for Children BC Summit for Municipal Leaders (Call for Presenters & Save the Date)

November 12 & 13, 2015 – Vernon, BC

The 5th biannual Cities Fit for Children brings together municipal and regional policymakers, First Nations and child/youth practitioners to strengthen community capacity in order to develop healthy thriving cities, towns and villages. Presenters are invited to provide innovative ideas for creating child and family-friendly communities, share a "toolbox" of solutions, and provide evidence-based applied research to support best practices. The 2015 Conference Theme is In My Backyard. Please submit a brief outline of your proposed workshop and bio by May 15th, 2015 to coordinator@noecdcoalition.ca Learn more at: www.vernon.ca/cf4c

FUNDING OPPORTUNITIES

Regional Community to Community (C2C) Forum Program

Deadline: June, 10th, 2015

The Union of BC Municipalities is now accepting applications for the spring intake for 2015/16 C2C Forums. This funding supports First Nations and local governments from across BC to discuss common goals and opportunities for joint action. For more information check out the website:

[UBCM | Community to Community Forum](#)

enpBC Development Grants

Spring Deadline: June 25, 2015

Enterprising Non-Profits fund planning projects and assistance related to the early development, business planning or growth and expansion of a social enterprise. [Learn more](#)

EventHostBC

Eligible non-profits are invited to apply for up to \$5,000 per event, awarded on a first-come, first-served basis. This funding will be distributed based on British Columbia's six tourism regions. The initiative is to provide a stimulus for new events or to assist existing events that are currently ineligible for other provincial government funding. For more information, visit: http://www.cscd.gov.bc.ca/arts_culture/EventHostBC.htm.

To maximize opportunities across the province, a Hosting Toolkit is being developed that will assist communities and organizations in attracting, managing and leveraging events to boost tourism revenue and support economic diversification. This toolkit will include components such as:

- a province-wide recreation facility inventory;
- an economic impact assessment tool;
- bid package templates;
- volunteer training and management tools;
- sponsorship package templates and sponsor recruitment resources; and
- a way to document and share lessons learned.

Healthy School Grants

School Grant Funding List from Healthy Schools BC (varying dates)

Healthy Schools BC is making it easier for schools to find funding opportunities and have developed an ongoing resource list of available grants. This is an excellent resource and we can all help keep it updated by sending new funding opportunities that apply to schools to: info@healthyschoolsbc.ca

[Healthy School Grants](#)

BC Government's Buy Local Program (additional funding released)

Submissions are due by 4:30pm (PST) on: June 15th and August 3rd, 2015

(These dates are subject to available funds – apply early!)

Funding is once again available for BC's agriculture, food and seafood sectors to enhance local marketing efforts to increase consumer demand and sales of BC agrifoods.

For further details: [Investment Agriculture Foundation of BC](#)

Real Estate Foundation of BC

Research and experience indicates that fresh water, sustainable food systems and well-planned built environments are integral to sustainable communities. Accordingly, the Foundation applies these focus areas to its **General Grant Program**.

[More Information Here](#)

Are there other opportunities for people to connect within your community in the Northern Health region? Do you have information, articles or resources that you think might be of interest to the Network?

Send your information by email to HEAL@northernhealth.ca or phone 250.565.7455 we'll get the word out through the HEAL Network.

HEAL Network e-briefs are an information service bringing news of food and activity initiatives, health promotion and research. The news items are for information only and do not reflect any official viewpoint of the Northern Health Authority or the HEAL Network.

To subscribe, send a blank email to HEAL@northernhealth.ca with Subscribe HEAL Network in the subject line.
To unsubscribe, send a blank email to HEAL@northernhealth.ca with Unsubscribe HEAL Network in the subject line

For more information on the Northern Health's Population Health Team visit the Northern Health website at www.northernhealth.ca



Policy Update: Off-Road Vehicle Management

Jun 10, 2015

The Province continues to consult with UBCM and over 20 other provincial stakeholders as it proceeds to develop accompanying regulations for the *Off-Road Vehicle (ORV) Act*. UBCM will be holding a pre-conference session on Monday, September 21 to profile how the new *Act* will affect backcountry users.

Off-road vehicle use has increased dramatically over the past decade as recreation enthusiasts take to the backcountry for their entertainment and enjoyment. With this growth in ORV use, local governments have requested the Province to take an active role to better manage the activity. The Community Economic Development Committee has continued to monitor and advance this policy file on behalf of the membership.

In 2009, the ORV Management Framework was launched with the goal of establishing comprehensive rules for off-road vehicle use in British Columbia. The Framework was developed in collaboration with a wide range of stakeholders, known as the ORV Joint Advisory Group (JAG), which includes the Chair of UBCM's Community Economic Development Committee. Committee Chair Art Kaehn is also guided in the ORV JAG deliberations by the valuable feedback he receives from the UBCM's ORV local government working group.

After extensive deliberations, the *Off-Road Vehicle (ORV) Act*, received Royal Assent on March 24, 2014. The *ORV Act* replaces the 40-year-old *Motor Vehicle (All Terrain) Act* with a modern management structure, designed to align with existing regulatory regimes at minimal cost. It provides specific rules governing BC's growing off-road sector, and helps ensure these vehicles are driven in a safe and environmentally responsible manner. Many of the elements addressed in the legislation and forthcoming regulations reflect the feedback that has been provided by UBCM members. While it has taken a long time to see results, this is an excellent example of the importance and effectiveness of the UBCM resolutions process.

Other key components of the ORV Management Framework include an expanded definition of ORV's, a one-time user-pay registration fee of \$48 and a visible number plate (or sticker) to assist officers in identifying irresponsible ORV riders. The plates will also help officers in tracking down stolen ORVs and during search and rescue efforts in finding lost or injured riders.

The Management Framework also includes a voluntary registration system, which commenced on November 17, 2014. Implementation of mandatory registration and details on safety regulations has been deferred from June 1 to November 1, 2015. The new registration system is being implemented by ICBC. To find a broker, visit the ICBC web site.

Other details of the Framework include:

- improved enforcement tools to better assist officers in addressing irresponsible ORV riders;
- an increase in maximum fine for offences from \$500 to up to \$5,000;
- improved road/highway crossings implemented in stages;
- ORVs are required to have spark arrestors to meet requirements under *Wildfire Act* regulations; and,
- ORV riders will be required to wear a safety helmet and use lights for low-visibility conditions.

For more details, please refer to the related news release.

For further information on the new *ORV Act* please contact Vera Vukelich at the Ministry of Forests, Lands and Natural Resource Operations.

UBCM's Community Economic Development Committee acts as an advocate for communities on resource policy matters related to fish, forests, energy, mining and agriculture. It works to connect communities to emerging economic development opportunities such as the value-added, tourism and technology sectors. Its primary focus is to improve the regional economic development opportunities for local governments.

Follow Us On

- Twitter: @ubcm



Truth and Reconciliation Commission Findings Revealed

Jun 10, 2015

On June 2, 2015, after six years of hearings and testimony, a summary of the Truth and Reconciliation Commission's (TRC) final report was released to the public. The Honourable Justice Murray Sinclair, who provided an emotional update on the TRC's work at last year's UBCM Convention, presented the findings, which included 94 broadly based recommendations. Several of these 'Calls to Action' were directed toward local governments.

Recommendations for Local Government

While the vast majority of the 'Calls to Action' were directed toward the federal government on topics such as education, health, child welfare, language, culture, human rights and reconciliation, there were several that focused on the role local governments can assume in the process to "redress the legacy of residential schools and advance the process of Canadian reconciliation". Some of these recommendations include providing cultural competency training; adopting and implementing the *United Nations Declaration on the Rights of Indigenous Peoples* as a framework for reconciliation; collaborating with other orders of government to protect, maintain and commemorate residential school cemeteries; and, conducting historic preservation.

The final report, expected to be several thousand pages long, will be released in its entirety in the coming months and will shed further light on the work undertaken by the Commission over the past six years.

Statement of Reconciliation from Canada's Big City Mayors

On June 1, 2015, in recognition of the TRC's work, the Federation of Canadian Municipalities' Big City Mayors' Caucus released a Statement of Reconciliation. In the Statement, provided by Chair and Vancouver Mayor Gregor Robertson, the Caucus acknowledged the traumatic impact of Canada's Indian Residential schools, including the consequences that continue to be felt by Aboriginal people in Canada's largest cities. The Caucus committed to undertaking a new partnership "based on truth, dignity, and mutual respect".

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Auditor General for Local Government Review Released

Jun 10, 2015

The Government of British Columbia has released a review on the governance and operations of the Auditor General for Local Government (AGLG). Mr. Chris Trumpy conducted the review over a three-week period in March and April of this year. B.C. local governments were not consulted as part of the review.

The report includes the disclaimer that it is not "audit quality" given the brief period over which it was produced, and that it is intended to help the Audit Council and Office of the AGLG to improve performance and strengthen accountability.

One of the findings in the report is that time was not spent following the appointment of the AGLG on how the responsibilities set out in the *Auditor General for Local Government Act* would work in practice. One of the recommendations as recruitment process are underway for a new AGLG is to ensure time is set aside to establish a shared understanding of roles and responsibilities between the Audit Council and the AGLG. The report also recommends the development of an accountability framework for the AGLG and Audit Council that balances the independence of the Office with the need for accountability.

The report also highlighted the current staffing configuration for the office, which provides five support positions alongside seven audit positions. The report noted that not all seven audit positions were filled, leading to "significant reliance on contracted resources." In 2014/15, \$200,000 was budgeted for contracted resources, but the actual spending was \$900,000. It was recommended by Mr. Trumpy that the new AGLG review the balance between: support and audit staff; the amount of contracted to resource staff; and the opportunity to acquire lower cost services "from other public sector entities that do not jeopardize independence."

The report also found that the manual used by auditors was still in draft form and in some cases was not being followed. In many cases contracted audit firms commenced work without signed off scope statements. Scope changes were also made that affected the ability of contractors to deliver audits on time and on budget. In some cases, AGLG staff had to step in to perform audit work when the contract for an audit was out of money. "This change in role," writes Trumpy, "meant that compensating controls had to be put in place and that work was done twice." The report recommends that the Audit Plan Manual be completed to address the gaps identified in the report and that it be adhered to. Trumpy also recommends that the manual recognize that a "one size fits all" audit approach may not be appropriate in all cases.

The report also recommends that the AGLG, in consultation with the Audit Council, establish benchmarks and report out against them. Benchmarks could include percentages for: audits completed under budget; audits completed on time; auditees who felt the audit was well done; and potential benefits identified.

It is expected that legislative changes to the Auditor General for Local Government Act will be introduced in the fall of 2015. The Government of British Columbia's news release in connection with the report is available online.

Follow Us On



261 Board Receive

June 5, 2015

TO: UBCM Members
ATTN: ELECTED OFFICIALS

FROM: Chair Rhona Martin
Chair, Nominating Committee

RE: **Call for Nominations for UBCM Executive**

RECEIVED
JUN 05 2015
REGIONAL DISTRICT OF
BULKLEY NECHAKO

UBCM is the collective voice for local government in BC. The membership signals the directions it wants to pursue during the Annual Convention. The members elect an Executive during the Convention to ensure the directions set by the general membership are carried forward. The Executive also provides direction to UBCM between Conventions.

This circular is notice of the UBCM Executive nomination process, including information about the positions open for nomination and the procedures for nomination. The deadline for advance nominations is **Friday July 31, 2015**.

1. Positions Open to Nomination

The following Executive positions are open for nomination:

- President
- First Vice-President
- Second Vice-President
- Third Vice-President
- Director at Large (5 positions)
- Small Community Representative
- Electoral Area Representative
- Vancouver Metro Area Representative (2 positions)

Information on the responsibilities and commitments of UBCM Executive members is attached as Appendix B. Information on nominations and elections procedures is attached as Appendix C. The relevant extract from the UBCM Bylaws is attached as Appendix D.

2. Qualifications for Office

Each candidate must be an elected official from a UBCM member local government.

A candidate for Small Community Representative must be from the council of a village, or a municipality with a population not greater than 2,500.

A candidate for Electoral Area Representative must be an Electoral Area Director on a regional district board.

A candidate for Vancouver Metro Area Representative must be an elected official from either or both a member municipality of the GVRD, or the GVRD Board.

3. Nomination Process

A candidate must be nominated by two elected officials from a UBCM member local government, using the attached nomination and consent form (Appendix A).

The Nominating Committee reviews the qualifications of each candidate. The members of the 2015 Nominating Committee are:

- Chair Rhona Martin, Immediate Past President, UBCM, Chair
- Councillor Brian Frenkel, North Central Local Government Association
- Councillor Chad Eliason, Southern Interior Local Government Association
- Director Rob Gay, Association of Kootenay & Boundary Local Governments
- Councillor Corisa Bell, Lower Mainland Local Government Association
- Councillor Barbara Price, Association of Vancouver Island & Coastal Communities

4. Advance Nominations & Nominating Committee Report

The Nominating Committee will prepare a Report on Nominations including, at the candidate's option, a photo and 300-word biography. The Report on Nominations will be distributed to all UBCM members for their consideration, in mid-August.

To be included in this report, nominations must be received by **Friday July 31, 2015**.

Nominations submitted for inclusion in the Report on Nominations are deemed advance nominations. It is to a candidate's advantage to submit an advance nomination, since the candidate's name, photo and biography will appear in the Report on Nominations distributed to every UBCM member elected official prior to Convention.

5. Nominations Off the Floor

Any qualified candidate may be nominated "off the floor" at the Convention.

Nominations from the floor will be solicited at specific times during the Convention. Please refer to the Report on Nominations or the Convention Program for these times.

As with advance nominations, the candidate must be nominated by two elected officials from a UBCM member local government.

6. Further Information

The Call for Nominations, Nomination & Consent Form, and related background information are available on the UBCM website under Convention > Nominations & Elections.

Inquiries about the UBCM Executive nominations process should be directed to:

Chair Rhona Martin	Chair email: rmartin@csrd.bc.ca
Chair, Nominating Committee	Chair tel: 250.517.9471 (cell)
60-10551 Shellbridge Way	250.836.4509 (home)
Richmond BC V6X 2W9	

UBCM Contact:

Marie Crawford	Email: mcrawford@ubcm.ca
Associate Executive Director	Tel: 604-270-8226 ext. 104

1515/60/Call for Nominations-Items/Call for Nominations



Federal-Provincial Equivalency Agreement on Wastewater: Update

Jun 2, 2015

Since 2012, the federal and provincial governments have been working towards the development of an equivalency agreement on wastewater effluent regulations. An equivalency agreement would see the federal regulations stand down in favour of a provincial regulatory system, as long as the provincial system has been deemed to be equivalent in effect.

The Province has issued an update on anticipated changes to wastewater discharge authorizations in BC. The proposed changes are being made in order to facilitate the implementation of the equivalency agreement. The Province posted the update on May 20th, and is seeking comments within thirty (30) days of the posting prior to moving forward with both the agreement and necessary provincial regulatory amendments. Comments can be sent to Justin Sabourin, Environmental Management Officer, Ministry of the Environment (250) 356-0486.

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BC Communities Remain Vulnerable to Wildfire

Jun 2, 2015

Not enough of BC's priority wildland urban interface areas have been treated to reduce the risk of catastrophic fire in the decade since the devastating 2003 wildfire season, according to a Forest Practices Board report released last week.

In a follow-up to the Board's 2010 report, *Fuel Management in Wildland Urban Interface – Update (2015)* restates its recommendations to better manage interface areas and to reduce the hazard of new development in the interface through FireSmart principles and the use of development permit areas.

The 2003 season saw devastating wildfires around Cranbrook, Barriere and Kelowna, where 239 homes were destroyed. The Board warns such fires will happen again and can be expected more frequently. Responsibility for planning and enacting prevention strategies, such as treating forest fuel loads, is shared between local communities and the provincial government, through the Wildfire Management Branch of the Ministry of Forests, Lands and Natural Resource Operations.

The report acknowledges good work done under the Strategic Wildfire Prevention Initiative, but points out that only 10 per cent of hazardous forest fuels have been treated to date. It raises concerns about inadequate funding, as well as the slow pace and costs of fuel treatments.

Calling for a broad consultation with practitioners, local governments, First Nations, and other agencies, the report suggests several opportunities for improvement. These include finding sustainable and adequate program funding, more cost effective fuel treatments, a redefined role for local governments, and compelling at-risk private landowners to participate in the FireSmart program.

The report is available on the Forest Practices Board website.

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Visits to 51 Local Governments Underway

Jun 2, 2015

Each spring, UBCM staff travel the province to meet with staff in approximately a quarter of B.C.'s local governments. The meetings provide an opportunity for UBCM to discuss policy and program issues at a local level, provide an update on UBCM priorities, and gather feedback to present to the UBCM Executive.

This year's visits are to the following members:

Capital Region

- Central Saanich
- Highlands
- Langford
- Metchosin
- Saanich
- Sidney
- Sooke
- View Royal
- Capital Regional District
- Islands Trust

Lower Mainland

- Coquitlam
- Maple Ridge
- New Westminster
- North Vancouver City
- Pitt Meadows
- Port Coquitlam
- Surrey

Central Okanagan

- Kelowna
- Lake Country
- Peachland
- West Kelowna
- Central Okanagan Regional District

Okanagan Similkameen

- Oliver
- Osoyoos
- Penticton
- Princeton
- Summerland
- Okanagan-Similkameen Regional District

Alberni - Clayoquot

- Port Alberni
- Tofino
- Ucluelet
- Alberni – Clayoquot Regional District

Central Vancouver Island

- Duncan
- Ladysmith
- Lake Cowichan
- North Cowichan
- Cowichan Valley Regional District
- Nanaimo
- Parksville
- Qualicum Beach
- Regional District of Nanaimo

East Kootenay Region

- Elkford
- Fernie
- Invermere
- Kimberley
- Radium Hot Springs
- Sparwood
- Canal Flats
- Cranbrook
- East Kootenay Regional District

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Funding & Resources Update

Jun 2, 2015

Each month we provide update on upcoming deadlines for UBCM funding programs, and information on other programs or resources that may be of interest to local governments and First Nations.

Local Government Program Services

2015/16 Regional Community to Community (C2C) Forums: Matching funds of up to \$5,000 are available for First Nations and local governments to bring together elected officials from their neighbouring communities. The application deadline is June 10, 2015.

Strategic Wildfire Prevention Initiative: Applications are being accepted for Community Wildfire Protection Plans (and CWPP updates), fuel management prescriptions and operational treatment projects. Funding permitting, the next application deadline is October 2, 2015.

Other Funding

Leadership in Asset Management Program: Participating municipalities and regional districts can access Green Municipal Fund grants and peer learning opportunities to strengthen organizational adoption of asset management. Applications will be accepted by the Federation of Canadian Municipalities until June 15, 2015.

Canada 150 Community Infrastructure Program: Local governments and First Nations may apply for up to \$500,000 in funding for the rehabilitation of existing cultural and community facilities as a lasting legacy from Canada 150. The closing date for applications is June 17, 2015, 13:00 PDT.

New Horizons for Seniors Program: This federal funding program helps seniors make a difference in the lives of others and in their communities. Projects must be led or inspired by seniors. Local governments and First Nations are eligible for up to \$25,000 in funding. Applications must be postmarked by July 10, 2015, 23:59 PDT.

Resources

Northern BC Citizen Series Webinar: Leveraging the Canada Winter Games for Healthy Active Communities in the Long Run. Learn and discuss opportunities and challenges of fostering less sedentary, more active people and communities. June 9, 2015 from 13:30 - 15:30 PDT

Plan H Webinar: Enhancing Social Connectedness for Healthier Communities is being offered in conjunction with the upcoming release of a guide entitled "Local Government Action Guide: Social Connectedness. June 22, 2015, 10:00 - 11:30 PDT

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Board-Ratify

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ABC003	ABC COMMUNICATIONS								
PA	29061	05/19/15			29061	-2,982.34	0.00		
PA	29094	05/29/15			29094	-24,161.46	0.00		
	Vendor (ABC003) totals:					-27,143.80	0.00		
ALT002	ALTAGAS LTD								
PA	TP-169-001	05/19/15			TP-169-001	-32.18	0.00		
	Vendor (ALT002) totals:					-32.18	0.00		
ALT003	ALTERNATIVE GROUNDS								
PA	TP-168-001	05/05/15			TP-168-001	-81.83	0.00		
PA	TP-172-001	05/29/15			TP-172-001	-111.78	0.00		
	Vendor (ALT003) totals:					-193.61	0.00		
ARO001	ARO AUTOMOTIVE & INDUSTRIAL								
PA	TP-168-002	05/05/15			TP-168-002	-121.85	0.00		
	Vendor (ARO001) totals:					-121.85	0.00		
BAR005	RICHARD & ALLITA BARENDREGT								
PA	29054	05/05/15			29054	-625.00	0.00		
	Vendor (BAR005) totals:					-625.00	0.00		
BCH002	BC HYDRO								
PA	TP-169-002	05/19/15			TP-169-002	-6,207.24	0.00		
	Vendor (BCH002) totals:					-6,207.24	0.00		
BNK001	B N K AUTOMOTIVE LTD.								
PA	TP-169-003	05/19/15			TP-169-003	-174.72	0.00		
	Vendor (BNK001) totals:					-174.72	0.00		
BUL008	BULKLEY VALLEY HOME CENTRE LTD								
PA	29062	05/19/15			29062	-35.75	0.00		
	Vendor (BUL008) totals:					-35.75	0.00		
BUL012	BULKLEY VALLEY ECONOMIC								
PA	TP-170-001	05/28/15			TP-170-001	-3,333.33	0.00		
	Vendor (BUL012) totals:					-3,333.33	0.00		
BUR001	BURNS LAKE AUTOMOTIVE SUPPLY								
PA	TP-168-003	05/05/15			TP-168-003	-507.43	0.00		
	Vendor (BUR001) totals:					-507.43	0.00		
BUR006	BURNS LAKE FLOWERS								
PA	29055	05/05/15			29055	-30.19	0.00		
PA	29095	05/29/15			29095	-50.35	0.00		
	Vendor (BUR006) totals:					-80.54	0.00		
BUR012	BURNS LAKE PUBLIC LIBRARY								
PA	TP-170-002	05/28/15			TP-170-002	-14,487.42	0.00		
	Vendor (BUR012) totals:					-14,487.42	0.00		
BUR014	BURNS LAKE REBROADCAST SOCIETY								
PA	TP-170-003	05/28/15			TP-170-003	-2,500.00	0.00		
	Vendor (BUR014) totals:					-2,500.00	0.00		
BUR028	BURNS LAKE HOME HARDWARE								
PA	TP-169-004	05/19/15			TP-169-004	-29.93	0.00		
	Vendor (BUR028) totals:					-29.93	0.00		
BVA001	B V AQUATIC CENTRE MANG. SOCIE								
PA	TP-170-004	05/28/15			TP-170-004	-52,540.58	0.00		
	Vendor (BVA001) totals:					-52,540.58	0.00		

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CAR005 CARSWELL									
PA	TP-168-004	05/05/15			TP-168-004	-463.76	0.00		
PA	TP-173-001	05/29/15			TP-173-001	-209.32	0.00		
Vendor (CAR005) totals:						-673.08	0.00		
CAR007 CARVELLO LAW CORPORATION									
PA	TP-169-005	05/19/15			TP-169-005	-1,032.68	0.00		
Vendor (CAR007) totals:						-1,032.68	0.00		
CDA001 CDART									
PA	29063	05/19/15			29063	-1,267.96	0.00		
Vendor (CDA001) totals:						-1,267.96	0.00		
CDW001 CDW CANADA INC									
PA	TP-168-005	05/05/15			TP-168-005	-95.05	0.00		
Vendor (CDW001) totals:						-95.05	0.00		
CHE002 CHEVRON CANADA LIMITED									
PA	29056	05/05/15			29056	-5,604.63	0.00		
Vendor (CHE002) totals:						-5,604.63	0.00		
CLU003 CLUCULZ LAKE VOL. FIRE DEPT									
PA	TP-170-005	05/28/15			TP-170-005	-1,511.67	0.00		
Vendor (CLU003) totals:						-1,511.67	0.00		
DAV003 DAVERN ENTERPRISES									
PA	TP-168-006	05/05/15			TP-168-006	-394.80	0.00		
Vendor (DAV003) totals:						-394.80	0.00		
DIS004 DISTRICT OF VANDERHOOF									
PA	29064	05/19/15			29064	-11,871.63	0.00		
Vendor (DIS004) totals:						-11,871.63	0.00		
EVE005 EVELYN MOUNTEN VIEW FARMS LTD									
PA	29065	05/19/15			29065	-700.00	0.00		
Vendor (EVE005) totals:						-700.00	0.00		
FOR008 FORT FRASER VOL. FIRE DEP.									
PA	TP-170-006	05/28/15			TP-170-006	-1,516.67	0.00		
Vendor (FOR008) totals:						-1,516.67	0.00		
FOR015 FORT ST. JAMES LIBRARY									
PA	TP-170-007	05/28/15			TP-170-007	-1,145.83	0.00		
Vendor (FOR015) totals:						-1,145.83	0.00		
FOR032 DON & GAIL FORD									
PA	29080	05/29/15			29080	-462.40	0.00		
Vendor (FOR032) totals:						-462.40	0.00		
FOR033 FORT SAINT JAMES TV SOCIETY									
PA	TP-170-008	05/28/15			TP-170-008	-10,970.83	0.00		
Vendor (FOR033) totals:						-10,970.83	0.00		
FOU002 FOUR STAR COMMUNICATIONS INC									
PA	TP-170-009	05/28/15			TP-170-009	-118.13	0.00		
Vendor (FOU002) totals:						-118.13	0.00		
FRA014 FRASER LAKE LIBRARY BOARD									
PA	TP-170-010	05/28/15			TP-170-010	-1,679.67	0.00		
Vendor (FRA014) totals:						-1,679.67	0.00		
FRA016 FRASER LAKE REBROADCASTING SOC									
PA	TP-170-011	05/28/15			TP-170-011	-5,583.33	0.00		

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FRA016 FRASER LAKE REBROADCASTING SOC (Continued)										
Vendor (FRA016) totals:							-5,583.33	0.00		
FRA025 FRASER LAKE BOTTLE DEPOT										
PA	TP-168-007	05/05/15				TP-168-007	-3,862.28	0.00		
Vendor (FRA025) totals:							-3,862.28	0.00		
GLE003 GLENWOOD WOMEN'S INSTITUTE										
PA	29096	05/29/15				29096	-37,898.94	0.00		
Vendor (GLE003) totals:							-37,898.94	0.00		
GRE003 GREYHOUND COURIER EXPRESS										
PA	TP-169-006	05/19/15				TP-169-006	-32.14	0.00		
PA	TP-173-002	05/29/15				TP-173-002	-575.35	0.00		
Vendor (GRE003) totals:							-607.49	0.00		
GRE007 Judy Greenaway										
PA	29081	05/29/15				29081	-246.24	0.00		
Vendor (GRE007) totals:							-246.24	0.00		
HAW003 HAWKAIR										
PA	29097	05/29/15				29097	-993.36	0.00		
Vendor (HAW003) totals:							-993.36	0.00		
HIL003 HILL STOP TRUCK WASH										
PA	29066	05/19/15				29066	-69.55	0.00		
Vendor (HIL003) totals:							-69.55	0.00		
HOB001 HOBAN EQUIPMENT LTD										
PA	TP-168-008	05/05/15				TP-168-008	-60,639.51	0.00		
Vendor (HOB001) totals:							-60,639.51	0.00		
HOL002 Joanne Holweg										
PA	29082	05/29/15				29082	-181.44	0.00		
Vendor (HOL002) totals:							-181.44	0.00		
HOT001 HOTSUNC COMPUTER SOLUTIONS										
PA	TP-169-007	05/19/15				TP-169-007	-3,402.01	0.00		
PA	TP-172-002	05/29/15				TP-172-002	-11,111.63	0.00		
PA	TP-173-003	05/29/15				TP-173-003	-2,504.27	0.00		
Vendor (HOT001) totals:							-17,017.91	0.00		
HOU018 HOUSTON BOTTLE DEPOT										
PA	TP-173-004	05/29/15				TP-173-004	-3,157.08	0.00		
Vendor (HOU018) totals:							-3,157.08	0.00		
IGI001 IGI RESOURCES										
PA	TP-169-008	05/19/15				TP-169-008	-1,136.55	0.00		
Vendor (IGI001) totals:							-1,136.55	0.00		
IMU001 STEPHEN & CAROL IMUS										
PA	29098	05/29/15				29098	-75.00	0.00		
Vendor (IMU001) totals:							-75.00	0.00		
IND006 INDUSTRIAL TRANSFORMERS										
PA	TP-169-009	05/19/15				TP-169-009	-3,371.04	0.00		
Vendor (IND006) totals:							-3,371.04	0.00		
INF001 INFOSAT COMMUNICATIONS										
PA	TP-173-005	05/29/15				TP-173-005	-52.38	0.00		
Vendor (INF001) totals:							-52.38	0.00		
INL001 INLAND KENWORTH										

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INL001	INLAND KENWORTH (Continued)								
PA	TP-169-010	05/19/15			TP-169-010	-1,769.45	0.00		
	Vendor (INL001) totals:					-1,769.45	0.00		
ISA001	CRISSY ISABELLE & ASSOCIATES								
PA	29083	05/29/15			29083	-602.43	0.00		
	Vendor (ISA001) totals:					-602.43	0.00		
KAL003	KAL TIRE - BURNS LAKE								
PA	TP-169-011	05/19/15			TP-169-011	-581.24	0.00		
	Vendor (KAL003) totals:					-581.24	0.00		
KON003	KONICA MINOLTA BUSINESS								
PA	TP-173-006	05/29/15			TP-173-006	-20.53	0.00		
	Vendor (KON003) totals:					-20.53	0.00		
LAK004	LAKES DISTRICT AIRPORT SOCIETY								
PA	TP-170-012	05/28/15			TP-170-012	-6,250.00	0.00		
	Vendor (LAK004) totals:					-6,250.00	0.00		
LAK011	LAKES DISTRICT MAINTENANCE LTD								
PA	29099	05/29/15			29099	-1,733.66	0.00		
	Vendor (LAK011) totals:					-1,733.66	0.00		
LAK012	LAKES DISTRICT MUSEUM SOCIETY								
PA	TP-170-013	05/28/15			TP-170-013	-2,750.00	0.00		
	Vendor (LAK012) totals:					-2,750.00	0.00		
LAK014	LAKES DISTRICT PRINTING								
PA	TP-173-007	05/29/15			TP-173-007	-843.48	0.00		
	Vendor (LAK014) totals:					-843.48	0.00		
LAR004	LARKSPUR FLORAL DESIGN								
PA	29067	05/19/15			29067	-322.72	0.00		
	Vendor (LAR004) totals:					-322.72	0.00		
LDF001	LD FREE CLASSIFIEDS								
PA	TP-169-012	05/19/15			TP-169-012	-1,701.37	0.00		
	Vendor (LDF001) totals:					-1,701.37	0.00		
LEX001	LEXISNEXIS CANADA INC.								
PA	TP-169-013	05/19/15			TP-169-013	-191.63	0.00		
	Vendor (LEX001) totals:					-191.63	0.00		
LIB001	LIBERTY TRANSPORT LTD.								
PA	TP-169-014	05/19/15			TP-169-014	-57.92	0.00		
	Vendor (LIB001) totals:					-57.92	0.00		
LIN002	LINO'S SALES & SERVICE LTD.								
PA	29068	05/19/15			29068	-25.07	0.00		
	Vendor (LIN002) totals:					-25.07	0.00		
LON004	LONE STAR RANCH & SALES								
PA	29100	05/29/15			29100	-21.00	0.00		
	Vendor (LON004) totals:					-21.00	0.00		
LOO001	LOOMIS EXPRESS								
PA	TP-169-015	05/19/15			TP-169-015	-128.28	0.00		
	Vendor (LOO001) totals:					-128.28	0.00		
MAX001	MAXXAM ANALYTICS INC								
PA	TP-168-009	05/05/15			TP-168-009	-562.80	0.00		
PA	TP-169-016	05/19/15			TP-169-016	-4,647.30	0.00		

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MAX001 MAXXAM ANALYTICS INC (Continued)										
	PA	TP-173-008	05/29/15			TP-173-008	-7,009.80	0.00		
Vendor (MAX001) totals:							-12,219.90	0.00		
MCM003 Laura McMaster										
	PA	29084	05/29/15			29084	-175.40	0.00		
Vendor (MCM003) totals:							-175.40	0.00		
MED001 MEDICAL SER. PLAN										
	PA	29101	05/29/15			29101	-3,163.50	0.00		
Vendor (MED001) totals:							-3,163.50	0.00		
MET004 MARY METZLER										
	PA	29102	05/29/15			29102	-40.00	0.00		
Vendor (MET004) totals:							-40.00	0.00		
NEO001 NEOPOST										
	PA	TP-168-010	05/05/15			TP-168-010	-2,110.50	0.00		
Vendor (NEO001) totals:							-2,110.50	0.00		
NEW003 NEW LEAF CAFE										
	PA	TP-168-011	05/05/15			TP-168-011	-361.04	0.00		
	PA	TP-172-003	05/29/15			TP-172-003	-409.44	0.00		
Vendor (NEW003) totals:							-770.48	0.00		
NOR015 NORTHERN LITES TECH LTD										
	PA	29069	05/19/15			29069	-3,318.45	0.00		
Vendor (NOR015) totals:							-3,318.45	0.00		
NOR022 NORTHWEST FUELS LTD.										
	PA	TP-168-012	05/05/15			TP-168-012	-1,798.89	0.00		
Vendor (NOR022) totals:							-1,798.89	0.00		
NOR029 NORTH CENTRAL PLUMBING & HEAT										
	PA	TP-169-017	05/19/15			TP-169-017	-927.68	0.00		
Vendor (NOR029) totals:							-927.68	0.00		
OVE002 OVERWAITEA FOODS										
	PA	29070	05/19/15			29070	-120.04	0.00		
	PA	29085	05/29/15			29085	-265.78	0.00		
Vendor (OVE002) totals:							-385.82	0.00		
P&H001 P & H SUPPLIES										
	PA	TP-168-013	05/05/15			TP-168-013	-22.12	0.00		
Vendor (P&H001) totals:							-22.12	0.00		
PAC004 PACIFIC NORTHERN GAS LTD.										
	PA	TP-168-014	05/05/15			TP-168-014	-4,016.49	0.00		
Vendor (PAC004) totals:							-4,016.49	0.00		
PAC007 PACIFIC TRUCK & EQUIPMENT INC										
	PA	TP-169-018	05/19/15			TP-169-018	-4,047.70	0.00		
Vendor (PAC007) totals:							-4,047.70	0.00		
PAY002 PAYNE'S SEPTIC SERVICE (2010)										
	PA	29071	05/19/15			29071	-525.00	0.00		
Vendor (PAY002) totals:							-525.00	0.00		
PEA001 THE MOOSE - VISTA RADIO LTD.										
	PA	29072	05/19/15			29072	-220.50	0.00		
Vendor (PEA001) totals:							-220.50	0.00		
PET014 Betty Peters										

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PET014 Betty Peters (Continued)										
	PA	29086	05/29/15			29086	-328.32	0.00		
Vendor (PET014) totals:							-328.32	0.00		
PID001 PIDHERNY CONTRACTING LTD.										
	PA	29073	05/19/15			29073	-16,052.75	0.00		
Vendor (PID001) totals:							-16,052.75	0.00		
ROG001 ROGERS										
	PA	TP-173-009	05/29/15			TP-173-009	-158.86	0.00		
Vendor (ROG001) totals:							-158.86	0.00		
ROG002 ROGERS GROUP OF COMPANIES										
	PA	29104	05/29/15			29104	-300.00	0.00		
Vendor (ROG002) totals:							-300.00	0.00		
SAN001 SAN BAR										
	PA	29087	05/29/15			29087	-65.10	0.00		
Vendor (SAN001) totals:							-65.10	0.00		
SCH001 Nancy Schlamp										
	PA	29074	05/19/15			29074	-388.56	0.00		
	PA	29088	05/29/15			29088	-70.20	0.00		
Vendor (SCH001) totals:							-458.76	0.00		
SMI007 SMITHERS PUBLIC LIBRARY										
	PA	TP-170-014	05/28/15			TP-170-014	-6,600.50	0.00		
Vendor (SMI007) totals:							-6,600.50	0.00		
SMI019 SMITHERS MOTOCROSS ASSOCIATION										
	PA	29057	05/05/15			29057	-250.00	0.00		
Vendor (SMI019) totals:							-250.00	0.00		
SOU002 SOUTHSIDE ECONOMIC DEVELOPMEN										
	PA	TP-170-015	05/28/15			TP-170-015	-3,408.33	0.00		
Vendor (SOU002) totals:							-3,408.33	0.00		
SOU003 SOUTHSIDE VOLUNTEER FIRE DEPT.										
	PA	TP-170-016	05/28/15			TP-170-016	-1,983.33	0.00		
Vendor (SOU003) totals:							-1,983.33	0.00		
SPI001 SPIRIT'S MISSION RESCUE SOCIET										
	PA	29075	05/19/15			29075	-1,200.00	0.00		
Vendor (SPI001) totals:							-1,200.00	0.00		
SPO001 SPOTLESS UNIFORM LTD.										
	PA	TP-168-015	05/05/15			TP-168-015	-80.94	0.00		
Vendor (SPO001) totals:							-80.94	0.00		
STA008 STARLAND SUPPLY LTD										
	PA	TP-168-016	05/05/15			TP-168-016	-281.43	0.00		
Vendor (STA008) totals:							-281.43	0.00		
STE009 Jerry Stelmaschuk										
	PA	29089	05/29/15			29089	-92.88	0.00		
Vendor (STE009) totals:							-92.88	0.00		
STE012 STEWART MCDANNOLD STUART										
	PA	29076	05/19/15			29076	-3,907.55	0.00		
	PA	29105	05/29/15			29105	-3,153.52	0.00		
Vendor (STE012) totals:							-7,061.07	0.00		
STR002 STREAMLINE SIGNS & GRAPHICS										

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Vendor Name /	Vendor Number	Doc. Number	Doc. Date	Due Date	Disc Date	Reference	Orig. Amount	Curr. amount	Max Payable (if changed)	Disc. Base (if changed)
STR002 STREAMLINE SIGNS & GRAPHICS (Continued)										
	PA	29106	05/29/15			29106	-225.87	0.00		
Vendor (STR002) totals:							-225.87	0.00		
SUD001 SUDS N' DUDS										
	PA	TP-169-019	05/19/15			TP-169-019	-84.18	0.00		
Vendor (SUD001) totals:							-84.18	0.00		
SWE001 SWEEPING BEAUTIES JANITORIAL										
	PA	TP-170-017	05/28/15			TP-170-017	-1,996.67	0.00		
Vendor (SWE001) totals:							-1,996.67	0.00		
SWE002 Corrine Swenson										
	PA	29090	05/29/15			29090	-135.00	0.00		
Vendor (SWE002) totals:							-135.00	0.00		
SWE003 Brendan Swenson										
	PA	29091	05/29/15			29091	-270.00	0.00		
Vendor (SWE003) totals:							-270.00	0.00		
TCH001 TCHESINKUT LAKE WATERSHED SOC										
	PA	29077	05/19/15			29077	-3,550.00	0.00		
Vendor (TCH001) totals:							-3,550.00	0.00		
TEL002 TELUS COMMUNICATIONS COMPANY										
	PA	TP-168-017	05/05/15			TP-168-017	-3,137.53	0.00		
	PA	TP-173-010	05/29/15			TP-173-010	-3,212.24	0.00		
Vendor (TEL002) totals:							-6,349.77	0.00		
TEL007 TELUS MOBILITY										
	PA	TP-169-020	05/19/15			TP-169-020	-955.36	0.00		
Vendor (TEL007) totals:							-955.36	0.00		
TIR002 TIRETECH										
	PA	TP-168-018	05/05/15			TP-168-018	-897.33	0.00		
Vendor (TIR002) totals:							-897.33	0.00		
TOP005 TOPLEY FIRE PROTECTION SOC.										
	PA	TP-170-018	05/28/15			TP-170-018	-1,478.83	0.00		
Vendor (TOP005) totals:							-1,478.83	0.00		
TOU001 TOURISM PRINCE GEORGE										
	PA	29107	05/29/15			29107	-149.08	0.00		
Vendor (TOU001) totals:							-149.08	0.00		
TOW003 TOWER COMMUNICATIONS										
	PA	TP-173-011	05/29/15			TP-173-011	-3,441.21	0.00		
Vendor (TOW003) totals:							-3,441.21	0.00		
TWE006 TWEEDSMUIR ENTERPRISES LTD										
	PA	TP-170-019	05/28/15			TP-170-019	-150.00	0.00		
Vendor (TWE006) totals:							-150.00	0.00		
TWI001 TWISTERS CAR WASH										
	PA	TP-169-021	05/19/15			TP-169-021	-53.86	0.00		
Vendor (TWI001) totals:							-53.86	0.00		
USB001 US BANK CANADA										
	PA	TP-171-001	05/25/15			TP-171-001	-8,588.35	0.00		
Vendor (USB001) totals:							-8,588.35	0.00		
VAN005 VANDERHOOF & DISTRICTS CO-OP										
	PA	TP-169-022	05/19/15			TP-169-022	-9,422.85	0.00		

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Vendor Vendor Name /	Number	Doc. Number	Doc. Date	Due Date	Disc Date	Reference	Orig. Amount	Curr. amount	Max Payable (If changed)	Disc. Base (If changed)
VAN005 VANDERHOOF & DISTRICTS CO-OP (Continued)										
Vendor (VAN005) totals:							-9,422.85	0.00		
VIL001 VILLAGE OF FRASER LAKE										
PA	29078	05/19/15				29078	-10,796.96	0.00		
PA	29092	05/29/15				29092	-363.78	0.00		
Vendor (VIL001) totals:							-11,160.74	0.00		
WAS001 WASTE MANAGEMENT OF CANADA CO										
PA	TP-168-019	05/05/15				TP-168-019	-2,924.02	0.00		
PA	TP-173-012	05/29/15				TP-173-012	-3,066.81	0.00		
Vendor (WAS001) totals:							-5,990.83	0.00		
WAU002 LIZ-ANNA WAUGH										
PA	29108	05/29/15				29108	-75.00	0.00		
Vendor (WAU002) totals:							-75.00	0.00		
WIL004 WILLIAMS MACHINERY										
PA	TP-169-023	05/19/15				TP-169-023	-3,199.60	0.00		
Vendor (WIL004) totals:							-3,199.60	0.00		
WIL006 Kathy Wilkie										
PA	29079	05/19/15				29079	-200.00	0.00		
PA	29093	05/29/15				29093	-311.80	0.00		
Vendor (WIL006) totals:							-511.80	0.00		
WOL002 VALLEY COUNTRY										
PA	29058	05/05/15				29058	-1,008.00	0.00		
Vendor (WOL002) totals:							-1,008.00	0.00		
WYL001 DOUG WYLIE TRUCKING										
PA	29059	05/05/15				29059	-155.54	0.00		
Vendor (WYL001) totals:							-155.54	0.00		
XER001 XEROX CANADA LTD.										
PA	TP-168-020	05/05/15				TP-168-020	-132.14	0.00		
PA	TP-169-024	05/19/15				TP-169-024	-1,257.08	0.00		
Vendor (XER001) totals:							-1,389.22	0.00		
Control account (1) totals:							-432,253.08	0.00		
COM001 COMMISSIONER OF MUN. SUPERAN.										
MC	17460001	05/06/15					-4,541.17	0.00		
MC	17560001	05/14/15					-12,373.98	0.00		
MC	17660001	05/29/15					-12,416.44	0.00		
MC	17670001	05/21/15					-3,976.29	0.00		
Vendor (COM001) totals:							-33,307.88	0.00		
REC002 RECEIVER GENERAL										
PA	29060	05/11/15				29060	-34,810.84	0.00		
PA	29103	05/29/15				29103	-31,525.71	0.00		
Vendor (REC002) totals:							-66,336.55	0.00		
Control account (2) totals:							-99,644.43	0.00		
Report Total							-531,897.51	0.00		

116 vendor(s) printed.

REGIONAL DISTRICT OF BULKLEY-NECHAKO

BYLAW NO. 1736

A Bylaw to remove the Village of Burns Lake from the Chinook Community Forest Economic Development Service and amend the cost recovery provisions and maximum requisition

WHEREAS:

- A. The Regional District of Bulkley-Nechako has established by Bylaw No. 1714 a service for the purpose of economic development, including making contribution towards the cost of creating a community forest corporation or community forest limited partnership or both cited as "Chinook Community Forest Economic Development Service Establishing Bylaw No. 1714, 2014";
- B. The Regional District may amend a Local Service Establishment Bylaw under Section 802 of the *Local Government Act*;
- C. The Village of Burns Lake has requested that it be removed from the Chinook Community Forest Economic Development Service;
- D. The Regional District wishes to amend the cost recovery provisions to provide clarification that properties will be taxed on improvements only;
- E. The Regional District wishes to amend the maximum requisition to reflect the removal of the Village of Burns Lake from the Service;

NOW THEREFORE, the Regional Board of the Regional District of Bulkley-Nechako, in open meeting assembled, enacts as follows:

- 1. Sections 3, 4, 5 (a), and 7 of "Chinook Community Forest Economic Development Service Establishing Bylaw No. 1714, 2014" are hereby repealed and the following substituted therefore:

- 3. **Boundaries**

The boundaries of the Service area are coterminous with the boundaries of Electoral Areas B (Burns Lake Rural) and E (Francois/Ootsa Lake Rural) of the Regional District of Bulkley-Nechako (the "**Service Area**").

- 4. **Participating Areas**

The "Participating Areas" are Electoral Area B (Burns Lake Rural) and Electoral Area E (Francois/Ootsa Lake Rural).

5. **Cost Recovery**

- (a) property value taxes imposed on the net taxable value of improvements only in the Service Area, in accordance with Division 4.3 of Part 24 of the *Local Government Act*;

7. **Maximum Requisition**

In accordance with section 800.1(1)(e) of the *Local Government Act*, the maximum amount that may be requisitioned annually for the cost of the Service is the greater of :

- (a) Eighty Five Thousand Seven Hundred Ninety-Five (\$85,795) Dollars; or
- (b) the amount equal to the amount that could be raised by a property value tax rate of \$0.25 per \$1,000.00 applied to the net taxable value of land and improvements in the Service Area.

3. This bylaw may be cited as "Chinook Community Forest Economic Development Service Establishing Amendment Bylaw No. 1736, 2015."

READ A FIRST TIME this 30th day of April, 2015.

READ A SECOND TIME this 30th day of April, 2015.

READ A THIRD TIME this 30th day of April, 2015.

THIRD READING RESCINDED this day of , 2015

READ A THIRD TIME AS AMENDED this day of , 2015

I hereby certify that the foregoing is a true copy of Bylaw No. 1736.

Corporate Administrator

CONSENT OF THE VILLAGE OF BURNS LAKE RECEIVED this day of , 2015.

CONSENT OF ELECTORAL AREA "B" DIRECTOR RECEIVED this day of , 2015.

CONSENT OF ELECTORAL AREA "E" DIRECTOR RECEIVED this day of ,

Bylaw No. 1736

Page 3 of 3

2015.

APPROVED BY THE INSPECTOR OF MUNICIPALITIES this day of , 2015.

ADOPTED this day of , 2015.

Chairperson

Corporate Administrator

279 1st, 2nd & 3rd Reading

REGIONAL DISTRICT OF BULKLEY-NECHAKO

BYLAW NO. 1741

A bylaw to amend the tax limit of the Southside Rural Fire Protection Local Service

WHEREAS the Regional District of Bulkley-Nechako has established by Bylaw No. 761, the "Southside Rural Fire Protection Local Service" for the provision of fire prevention and suppression and assistance in the case of emergencies;

AND WHEREAS the Regional Board wishes to increase the tax limit for the service from the greater of THIRTY THOUSAND (\$30,000) DOLLARS or ONE DOLLAR TWENTY-NINE CENTS (\$1.29) per ONE THOUSAND (\$1,000) DOLLARS of net taxable value of land and improvements to the greater of THIRTY EIGHT THOUSAND TWO HUNDRED NINETY-EIGHT (\$38,298) or ONE DOLLAR FORTY-FOUR CENTS (\$1.44) PER ONE THOUSAND (\$1,000) DOLLARS of net taxable value of land and improvements;

AND WHEREAS under Section 802(1)(b) of the *Local Government Act*, the sole participant has consented to the adoption of this bylaw.

AND WHEREAS under Regulation 113/2007, the approval of the Inspector is not required because the increase in the tax limit is not greater than 25% of the baseline amount five years previous;

NOW THEREFORE the Regional Board of the Regional District of Bulkley-Nechako, in open meeting assembled, enacts as follows:

1. Section 3 of Bylaw No. 761 is hereby repealed and replaced with the following:
 5. The maximum amount of taxation that may be requisitioned annually for this service under Section 806.1(1)(a) of the *Local Government Act* is the greater of THIRTY EIGHT THOUSAND TWO HUNDRED NINETY-EIGHT (\$38,298) or ONE DOLLAR FORTY-FOUR CENTS (\$1.44) PER ONE THOUSAND (\$1,000) DOLLARS of net taxable value of land and improvements.
2. This bylaw may be cited as "Southside Rural Fire Protection Local Service Establishment Amendment Bylaw No. 1741, 2015."

280

READ A FIRST TIME this day of , 2015.

READ A SECOND TIME this day of , 2015.

READ A THIRD TIME this day of , 2015.

CONSENT OF ELECTORAL AREA "E" DIRECTOR RECEIVED this
day of , 2015

ADOPTED this day of , 2015

Chairperson

Corporate Administrator

I hereby certify that the foregoing is a true and correct copy of Bylaw No. 1741 as adopted.

Corporate Administrator

REGIONAL DISTRICT OF BULKLEY-NECHAKO

BYLAW NO. 1742

A bylaw to amend the tax limit of the Fort Fraser Fire Protection Service

WHEREAS the Regional District of Bulkley-Nechako has established by Bylaw No. 624, the "Southside Rural Fire Protection Local Service" for the provision of fire prevention, fire suppression, first response to medical emergencies, rescue operations and response to hazardous material incidents;

AND WHEREAS the Regional Board wishes to increase the tax limit for the service from FORTY-FIVE THOUSAND DOLLARS (\$45,000) per annum to FIFTY-SIX THOUSAND TWO HUNDRED FIFTY DOLLARS(\$56,250) per annum;

AND WHEREAS under Section 802(1)(b) of the *Local Government Act*, the sole participant has consented to the adoption of this bylaw.

AND WHEREAS under Regulation 113/2007, the approval of the Inspector is not required because the increase in the tax limit is not greater than 25% of the baseline amount five years previous;

NOW THEREFORE the Regional Board of the Regional District of Bulkley-Nechako, in open meeting assembled, enacts as follows:

1. Section 4 of Bylaw No. 624 is hereby repealed and replaced with the following:
 5. The maximum amount that may be requisitioned for this service is FIFTY-SIX THOUSAND TWO HUNDRED FIFTY DOLLARS (\$56,250) per annum.
2. This bylaw may be cited as "Fort Fraser Fire Protection Service Establishment Amendment Bylaw No. 1742, 2015."

282

READ A FIRST TIME this day of , 2015.

READ A SECOND TIME this day of , 2015.

READ A THIRD TIME this day of , 2015.

CONSENT OF ELECTORAL AREA "D" DIRECTOR RECEIVED this
day of , 2015

ADOPTED this day of , 2015

Chairperson

Corporate Administrator

I hereby certify that the foregoing is a true and correct copy of Bylaw No. 1742 as adopted.

Corporate Administrator