



# AGENDA

MEETING NO. 11

AUGUST 18, 2016

P.O. BOX 820  
BURNS LAKE, BC V0J 1E0  
PHONE: (250) 692-3195 OR 1-800-320-3339  
FAX: (250) 692-3305  
[www.rdbn.bc.ca](http://www.rdbn.bc.ca)

"A WORLD OF OPPORTUNITIES  
WITHIN OUR REGION"

**VISION**

***“A World of Opportunities  
Within Our Region”***

**MISSION**

***“We Will Foster Social,  
Environmental, and  
Economic Opportunities  
Within Our Diverse Region Through Effective  
Leadership”***

**STRATEGIC PRIORITIES 2015-2019**

**Now**

- 1. Fair Share**
- 2. Legacy Proposal**
- 3. Work Camp Strategy**
- 4. Waste Management Strategy—Board reading/reviewing**
- 5. Internet/Cell Phone Connectivity**

**Next**

- 6. Diversification Strategy - (Mid-Term Timber Supply)**
- 7. Health Services**

**Board Advocacy**

- 8. Nechako Watershed**
- 9. Wildfire Mitigation**
- 10. CN Emergency Meeting and Exercise**

**AGENDA**

Thursday, August 18, 2016



<u>PAGE NO.</u>	<u>CALL TO ORDER</u>	<u>ACTION</u>
	<u>AGENDA – August 18, 2016</u>	Approve
	<u>SUPPLEMENTARY AGENDA</u>	Receive
	<u>MINUTES</u>	
	(All grey highlighted items may be received as a block)	
10-26	Board Meeting Minutes – July 21, 2016	Adopt
27-29	Agriculture Committee Meeting Minutes - July 21, 2016 (Unapproved)	Receive
30-33	Agriculture Committee Meeting Minutes - June 23, 2016	Receive
34-38	Forestry Committee Meeting Minutes - July 21, 2016 (Unapproved)	Receive
39-44	Forestry Committee Meeting Minutes - April 14, 2016	Receive
	<u>BUSINESS ARISING OUT OF THE MINUTES</u>	
	<u>DELEGATION</u>	
	<u>CN</u> Emile Scheffel, BC Regional Lead of Community Affairs Re: Update	
	<u>ADMINISTRATION REPORTS</u>	
45	Deborah Jones-Middleton, Protective Services Manager – Conservation Officer Service	Direction
46	Geraldine Craven, Administration Clerk - UBCM Convention (Victoria, B.C.) Breakfast Meetings and RDBN Dinner	Direction



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<u>PAGE NO.</u>	<u>ADMINISTRATION REPORTS (CONT'D)</u>	<u>ACTION</u>
47	Cheryl Anderson, Manager of Administrative Services – Conflict of Interest Exception Regulation	Direction
48	Corrine Swenson, Manager of Regional Economic Development – 2017 Regional Business Forum	Direction
49-50	Corrine Swenson, Manager of Regional Economic Development – 2017 Minerals Roundup Booth Rental	Direction
51	Wendy Wainwright, Executive Assistant - Committee Meeting Recommendations June 23, 2016	Recommendation (Page 51)
52-53	Corrine Swenson, Manager of Regional Economic Development – Invest in BC Advertising Opportunity	Recommendation (Page 52)
54-55	Corrine Swenson, Manager of Regional Economic Development – Visit Bulkley-Nechako Print Advertising for 2017	Recommendation (Page 55)
56	Kristi Rensby, Finance/Administration Coordinator – Federal Gas Tax Funds Electoral Area “A” (Smithers Rural) Village of Telkwa	Recommendation (Page 56)
57	Kristi Rensby, Finance/Administration Coordinator – Federal Gas Tax Funds - Electoral Area “C” (Fort St. James Rural) Fort St. James Ski Club	Recommendation (Page 57)
58-61	Cheryl Anderson, Manager of Administrative Services – District of Fort St. James – Request for Grant in Aid – Electoral Area “C” (Fort St. James Rural)	Recommendation (Page 58)
62	Roxanne Shepherd, Chief Financial Officer - Security Issuing Bylaw – Topley Fire Protection	Recommendation (Page 62)
63	Corrine Swenson, Manager of Regional Economic Development – Connecting Consumers and Producers Update	



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<u>PAGE NO.</u>	<u>ADMINISTRATION REPORTS (CONT'D)</u>	<u>ACTION</u>
64-65	<b>Cheryl Anderson, Manager of Administrative Services – Union of B.C. Municipalities Meeting Requests 2016</b>	<b>Receive</b>
66-67	<b>Deborah Jones-Middleton, Protective Services Manager – Monthly 9-1-1 Call Report – July 2016</b>	<b>Receive</b>
68-69	<b>Deborah Jones-Middleton, Protective Services Manager – Monthly 9-1-1 Call Report – June 2016</b>	<b>Receive</b>
<b><u>ENVIRONMENTAL SERVICES</u></b>		
70-72	<b>Janine Dougall, Director of Environmental Services – Paint, Pesticides and Flammable Liquids Collection</b>	<b>Receive</b>
<b><u>DEVELOPMENT SERVICES</u> (All Directors)</b>		
<b><u>Referral</u></b>		
73-86	<b>Land Referral File No. 6408915 &amp; 6408916 Tokoz'dli Keyah Holdings Ltd. Electoral Area "G"</b>	<b>Recommendation (Page 74)</b>
<b><u>Agricultural Land Reserve Application</u></b>		
87-98	<b>ALR Application No. 1182 Dean and April Forsberg Subdivision within the ALR Electoral Area "D"</b>	<b>Recommendation (Page 92)</b>
99	<b><u>Memo</u> – Maria Sandberg, Planner RE: Recent Agricultural Land Commission Decisions</b>	<b>Receive</b>
<b><u>ELECTORAL AREA PLANNING</u> (All Directors)</b>		
<b><u>Development Variance Permit Application</u></b>		
100-107	<b>Development Variance Permit D-01-16 Ukryn/Shelford Petersen Road, Fraser Lake Electoral Area "D" (call for comments from the gallery)</b>	<b>Recommendation (Page 102)</b>

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<u>PAGE NO.</u>	<u>ELECTORAL AREA PLANNING</u> (All Directors)	<u>ACTION</u>
	<u>Temporary Use Permit Application</u>	
108-116	Temporary Use Permit A-01-16 Steti Transport Raymond Road, Telkwa Electoral Area "A" <i>(call for comments from the gallery)</i>	Recommendation (Page 113)
	<u>Bylaws for First &amp; Second Reading</u>	
117-129	<u>Application for Denial</u> Rezoning File No. A-01-16 Phil's Boxes Ltd. Electoral Area "A"	Recommendation (Page 125)
130-153	Rezoning and OCP Amendment File No. C-01-16 Bylaws 1779 & 1780 Andreas Roessler Electoral Area "C"	Recommendation (Page 136)
	<u>Bylaw for Adoption</u>	
154-158	Rezoning File No. A-03-15 Bylaw 1755 Allita & Richard Barendregt Electoral Area "A"	Recommendation (Page 156)
	<u>OTHER</u> (All Directors)	
	<u>Planning Department Enquiries Report</u>	
159	For July 2016	Receive
	<u>Action List</u>	
160	Action List – July 2016	Receive
	<u>Building Inspector's Report</u>	
161	For July 2016	
	<u>VERBAL REPORTS</u>	
	<u>RECEIPT OF VERBAL REPORTS</u>	

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<u>PAGE NO.</u>	<u>ADMINISTRATION CORRESPONDENCE</u>	<u>ACTION</u>
	(All grey highlighted items may be received as a block)	
162-172	Ministry of Community, Sport and Cultural Development – Regional District Boundary Extension into the Stikine Region	Receive
173-178	Ministry of Forests, Lands and Natural Resource Operations – Forest Enhancement Society of BC	Receive
179	Union of BC Municipalities – Gas Tax Agreement Community Works Fund Payment	Receive
180-181	Alannah Zaste – Thank You for RDBN Area D Scholarship	Receive
182-187	University of Victoria – POLIS Project on Ecological Governance	Receive
188	Northern Development Initiative Trust - Vanderhoof Community Foundation (RDBN Area F)	Receive
189-195	City of Prince George – 2016 UBCM Convention: Resolutions Submitted by the City of Prince George	Receive
196-198	Ministry of Jobs, Tourism and Skills Training/ Union of BC Municipalities/BC Economic Development Association – 2016 Local Economic Development in B.C. Survey Results	Receive
199	Canadian Wildlife Service/Pacific Region - Recovery Strategy for the Porsild's Bryum in Canada has been Posted as Final on the Species at Risk Registry	Receive
200-210	Metro Vancouver – Mattress and Bulky Furniture Extended Producer Responsibility	Receive
211-214	Ministry of Community, Sport and Cultural Development/Union of BC Municipalities/Regional District of Nanaimo/Infrastructure Canada – News Release – Residents of seven British Columbia Communities to Benefit from \$39 Million in Federal Gas Tax Fund	Receive



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**PAGE NO. ADMINISTRATION CORRESPONDENCE (CONT'D) ACTION**

<b>215-216</b>	<b>Community Energy Association - Celebrating 2016 Climate &amp; Energy Award Applicants</b>	<b>Receive</b>
<b>217-218</b>	<b>Northern Health – Media Bulletin – Northern Health Connections Annual Summer Maintenance Modified Schedule for the Month of August</b>	<b>Receive</b>
<b>219-220</b>	<b>Northern Health – News Release – Northern B.C. Residents have Access to two Additional Ultrasound Technologists Thanks to Innovative Program</b>	<b>Receive</b>
<b>221-249</b>	<b>Union of BC Municipalities</b>	<b>Receive</b>
	<ul style="list-style-type: none"> <li>• Report on Agriculture’s Connection to Health</li> <li>• Contaminated Sites Intentions Paper</li> <li>• Indigenous Cultural Safety Training</li> <li>• Marijuana Task Force Seeks Feedback</li> <li>• UBCM Submission on Marine Safety</li> <li>• Highlights of the July 13-15 Executive Meeting</li> <li>• New Guidelines on Public Health for Major Events</li> <li>• Enhanced Wildfire Prevention Planning in 2017</li> <li>• Convention Bulletin – Bulletin #1</li> <li>• Convention Bulletin – Bulletin #2</li> <li>• Funding &amp; Resources Update</li> <li>• Special Occasion Liquor Licence Changes</li> </ul>	

**INVITATIONS**

<b>249</b>	<b>7<sup>th</sup> Chief Elected Official Forum – Seeking Alignment: Mid-term Check-in – December 6-7, 2016 – Vancouver, B.C.</b>	<b>Receive</b>
<b>250-251</b>	<b>Premier’s BC Natural Resource Forum - January 31 – February 2, 2017 – Prince George, B.C.</b>	<b>Receive</b>
<b>252-253</b>	<b>2017 BC Broadband Conference – May 2-3, 2017 - Richmond, B.C.</b>	<b>Receive</b>

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<u>PAGE NO.</u>	<u>FINANCIAL</u>	<u>ACTION</u>
254-261	Operating Accounts – Accounts Paid July, 2016	Ratify
	<u>ACTION LIST</u>	
262-265	Action List – May, 2016	Receive
	<u>READING FILE</u>	<u>RECEIVE ALL</u>
	- Contents listed under Separate Cover	
	<u>ADMINISTRATION BYLAWS</u>	
	<u>Bylaw for First, Second, Third Reading &amp; Adoption</u>	
266-270	<u>No. 1781</u> – RDBN Security Issuing – Topley Rural Fire Protection Service (All/Weighted/Majority)	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> Reading & Adoption
	<u>Bylaws for Adoption</u>	
271-272	<u>No. 1772</u> – RDBN Weed Control Extended Service Establishment Amendment (All/Directors/Majority)	Adopt
273-274	<u>No. 1773</u> – Fort Fraser Community Hall Grant Local Service Establishment Bylaw (All/Directors/Majority)	Adopt
275-276	<u>No. 1774</u> – Fort Fraser Cemetery Local Service Establishment Amendment (All/Directors/Majority)	Adopt
277-278	<u>No. 1775</u> – Electoral Area “D” (Fraser Lake Rural) Library Local Service Establishment Amendment (All/Directors/Majority)	Adopt
	<u>SUPPLEMENTARY AGENDA</u>	
	<u>NEW BUSINESS</u>	
	<u>ADJOURNMENT</u>	

**REGIONAL DISTRICT OF BULKLEY-NECHAKO**

**MEETING NO. 10**

**Thursday, July 21, 2016**

**PRESENT:** Chair Bill Miller

Directors Taylor Bachrach  
Eileen Benedict  
Shane Brien  
Mark Fisher  
Tom Greenaway  
Thomas Liversidge  
Rob MacDougall  
Rob Newell  
Mark Parker  
Jerry Petersen  
Darcy Repen  
Luke Strimbold  
Gerry Thiessen

Director Absent Dwayne Lindstrom, Village of Fraser Lake

Staff Melany de Weerd, Chief Administrative Officer  
Cheryl Anderson, Manager of Administrative Service  
Janine Dougall, Director of Environmental Services – arrived at 11:18 a.m.  
Deborah Jones-Middleton, Protective Services Manager – arrived at 11:00 a.m., left at 11:16 a.m.  
Jason Llewellyn, Director of Planning – left at 11:16 a.m., returned at 12:45 p.m. left at 1:09 p.m., returned at 1:29 p.m.  
Wendy Wainwright, Executive Assistant

Others Marc Bekar, Smithers – left at 1:10 p.m.  
Dale Bellavance, Bell Group – left at 1:08 p.m.  
Gina Hidber, HBH Land Surveying Inc., Smithers – left at 1:10 p.m.  
Anna-Marie Spooner, Cluculz Lake Community Recreation Association – left at 12:01 p.m.  
Roy Spooner, Cluculz Lake Community Recreation Association – left at 12:01 p.m.

Media Flavio Nienow, LD News – left at 11:04 a.m.

**CALL TO ORDER**

Chair Miller called the meeting to order at 10:40 a.m.

**AGENDA & SUPPLEMENTARY AGENDA**

Moved by Director Petersen  
Seconded by Director MacDougall

**2016-10-1**

“That the agenda of the Regional District of Bulkley-Nechako Board meeting of June 23, 2016 be approved; and further, that the Supplementary Agenda be received and dealt with at this meeting.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**



**WELCOME RDBN CAO**

Chair Miller welcomed Melany de Weerd, Chief Administrative Officer to the RDBN. Chair Miller presented Ms. de Weerd with her certificate in Local Government Service Delivery from the Provincial Board of Examiners, Ministry of Community Sport and Cultural Development.

**MINUTES**

**Board Meeting Minutes  
-June 23, 2016**

Moved by Director Bachrach  
Seconded by Director Greenaway

**2016-10-2**

"That the Regional District of Bulkley-Nechako Board Meeting Minutes of June 23, 2016 be adopted."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

**Committee  
Meeting Minutes**

Moved by Director Parker  
Seconded by Director Thiessen

**2016-10-3**

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Committee Meeting Minutes:

- Agriculture Committee Meeting Minutes
  - June 23, 2016 (Unapproved);
- Agriculture Committee Meeting Minutes
  - May 26, 2016."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

**DISCUSSION ITEM**

**Rural Dividend Program Presentations - David Borth, Executive Director, Rural Dividend Fund**

Chair Miller mentioned that staff have been working to coordinate the attendance of David Borth, Executive Director, Rural Dividend Fund at an RDBN meeting to provide information in regard to the Rural Dividend Fund. A conference call is being coordinated in order to have information for the next intake for the Fund. An invitation will be sent to all Directors and municipal staff.

Discussion took place regarding the challenges with applying for funding and the eligibility criteria for projects.

**ADMINISTRATION REPORTS**

**Committee Meeting  
Recommendations  
-June 23, 2016**

Moved by Director Repen  
Seconded by Director Bachrach

**2016-10-4**

"That the Regional District of Bulkley-Nechako Board of Directors approve Recommendations 1 and 2 as written:

**Agriculture Committee – June 23, 2016**

**Recommendation 1:  
Re: Agriculture Forum**

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to investigate a date for an Agriculture Forum at the end of October, 2016; and further, that staff gather topics for discussion from the RDBN Board of Directors."

**ADMINISTRATION REPORTS (CONT'D)**

**Agriculture Committee – June 23, 2016 (Cont'd)**

**Recommendation 2:**

**Re: Letter RE: Funding for Regional Trials and Assessment of Crops and Agricultural Lands**

"That the Regional District of Bulkley-Nechako Board of Directors write a letter requesting that the Federal Government contribute sufficient funds to undergo regional trials and assessment of crops and agricultural lands in the northern region of B.C. with funding from the \$800 million Mountain Pine Beetle monies; and further, that the letter be sent to the Honourable Lawrence MacAulay, Minister of Agriculture and Agri-Food Canada, the Honourable Norm Letnick, Minister of Agriculture, Nathan Cullen, MP Skeena-Bulkley Valley, Todd Doherty, MP Cariboo – Prince George."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**Annual UBCM Convention**  
**-September 26-30, 2016**  
**-Victoria, B.C.**

Moved by Director Benedict  
Seconded by Director MacDougall

**2016-10-5**

"That the Regional District of Bulkley-Nechako Board of Directors authorize attendance of Rural Directors and the Chief Administrative Officer at the UBCM Convention from September 26-30 in Victoria, B.C. as amended to attend from September 25-30."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**Union of B.C. Municipalities**  
**Meeting Requests 2016**

Moved by Director Greenaway  
Seconded by Director Parker

**2016-10-6**

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to submit the following 2016 UBCM Meeting requests:

- Minister of Health:
  - Fort St. James Primary Care Clinic and Hospital;
- Minister of Transportation and Infrastructure:
  - Colleymount Road;
- Minister of Community, Sport and Cultural Development:
  - Provincial Download:
    - Emergency Preparedness;
    - *New Fire Services Act*;
    - Dangerous goods transportation;
    - Dikes (communities within the RDBN that have been impacted by the responsibility and maintenance of dikes within their communities.)
- Network BC:
  - Internet and cell phone connectivity;
- Minister of Agriculture:
  - Tree planting agricultural land for carbon offsets;
  - Foreign ownership of agricultural land;
  - Support for Beyond the Market Program."

**ADMINISTRATION REPORTS (CONT'D)**

Moved by Director Bachrach  
 Seconded by Director Repen

2016-10-7

"That Motion 2016-10-6 be amended as follows:

- remove discussion topic "
  - Minister of Agriculture:
    - Tree planting agricultural land for carbon offsets;
- add the following discussion topics:
  - Minister of Health:
    - Seniors Health Care;
  - Minister of Agriculture:
    - inform the Province regarding the RDBN's request that the Federal Government contribute sufficient funds utilizing the \$800 million Mountain Pine Beetle funding to undergo regional trials and assessment of crops and agricultural lands in the northern region of B.C"

(All/Directors/Majority)

CARRIED UNANIMOUSLY

"That the question be called on Motion 2016-10-6 as amended."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

2016 UBM Meetings  
-Discussion Topics – Lead  
Speaker

Moved by Director Bachrach  
 Seconded by Director Repen

2016-10-8

"That the Regional District of Bulkley-Nechako approve the Chair and/or his delegate be the lead speaker for the 2016 UBCM Meetings."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Newell requested that the Northwest Regional Health Board be made aware of RDBN meetings with the Minister of Health.

Round Lake Community  
Association – Request for  
Grant in Aid – Electoral Area "A"  
(Smithers Rural)

Moved by Director Fisher  
 Seconded by Director Repen

2016-10-9

"That the Round Lake Community Association be given \$500 grant in aid monies from Electoral Area "A" (Smithers Rural) to refinish the floor of the Round Lake Hall."

(All/Directors/Majority)

CARRIED UNANIMOUSLY



**ADMINISTRATION REPORTS (CONT'D)**

Burns Lake Mountain Biking Association – Request for Grant in Aid – Electoral Area “B” (Burns Lake Rural)

Moved by Director Benedict  
 Seconded by Director Strimbold

2016-10-10

“That the Burns Lake Mountain Biking Association be given \$500 grant in aid monies from Electoral Area “B” (Burns Lake Rural) for costs associated with the Big Pig Mountain Biking Festival.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

BC Council for International Education – Request for Grant in Aid – Electoral Area “C” (Fort St. James Rural)

Moved by Director Greenaway  
 Seconded by Director MacDougall

2016-10-11

“That the British Columbia Council for International Education be given \$500 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for a student to attend the Beijing International Summer Culture Exchange 2016.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Southside Seniors Housing Society – Request for Grant in Aid – Electoral Area “E” (Francois/Ootsa Lake Rural)

Moved by Director Benedict  
 Seconded by Director Strimbold

2016-10-12

“That the Southside Seniors Housing Society be given \$500 grant in aid monies from Electoral Area “E” (Francois/Ootsa Lake Rural) for costs associated with the Southside Garden Tour 2016.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Items to be Brought Forward to the Public Agenda from Special (In-Camera) Meeting

Moved by Director Strimbold  
 Seconded by Director Thiessen

2016-10-13

“That the Regional District of Bulkley-Nechako Board of Directors ratify release of the following motion as written from the Special (In-Camera) meeting:

Chief Financial Officer Appointment

1. “That the Regional District of Bulkley-Nechako Board of Directors appoint Roxanne Shepherd as its Chief Financial Officer commencing August 8, 2016.
2. That the Regional Board approve the above noted motion be made public.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**ADMINISTRATION REPORTS (CONT'D)**

Federal Gas Tax Funds  
Electoral Area "C" (Fort St.  
James Rural) – Stuart Lake  
Seniors

Moved by Director Greenaway  
 Seconded by Director MacDougall

2016-10-14

1. "That the Regional District of Bulkley-Nechako Board of Directors authorize contributing \$7,616 of Electoral Area "C" Federal Gas Tax allocation monies to the Stuart Lake Seniors Association for an Energy Efficiency improvement project at the Stuart Lake Seniors Centre; and further,

(All/Directors/Majority) CARRIED UNANIMOUSLY

2. That the RDBN Board of Directors authorize the withdrawal of up to \$7,616 from the Federal Gas Tax Reserve Fund."

(Participants/Weighted/Majority) CARRIED UNANIMOUSLY

Federal Gas Tax Funds  
Electoral Area "F" (Vanderhoof  
Rural) – Cluculz Lake Community  
Recreation Association

Moved by Director Petersen  
 Seconded by Director Benedict

2016-10-15

1. "That the Regional District of Bulkley-Nechako Board of Directors authorize contributing \$253,000 of Electoral Area "F" Federal Gas Tax allocation monies to the Cluculz Lake Community Recreation Association for a Recreation Infrastructure improvement project at the Cluculz Lake Hall;

2. That the Regional District of Bulkley-Nechako Board of Directors authorize the purchase and installation of approved signage for the project to a maximum of \$500 cost; and further,

(All/Directors/Majority) CARRIED UNANIMOUSLY

3. That the RDBN Board of Directors authorize the withdrawal of up to \$253,500 from the Federal Gas Tax Reserve Fund."

(Participants/Weighted/Majority) CARRIED UNANIMOUSLY

Federal Gas Tax Funds  
Electoral Area "C" (Fort St.  
James Rural) – Community Arts  
Council of Fort St. James

Moved by Director Greenaway  
 Seconded by Director MacDougall

2016-10-16

1. "That the Regional District of Bulkley-Nechako Board of Directors authorize contributing \$43,628 of Electoral Area "C" Federal Gas Tax allocation monies to the Community Arts Council of Fort St. James for a Cultural Infrastructure improvement project at the Pope Mountain Arts building.

2. That the Regional District of Bulkley-Nechako Board of Directors authorize the purchase and installation of approved signage for the project to a maximum of \$300 cost, and further,

(All/Directors/Majority) CARRIED UNANIMOUSLY

**ADMINISTRATION REPORTS (CONT'D)**

3. That the RDBN Board of Directors authorize the withdrawal of up to \$43,928 from the Federal Gas Tax Reserve Fund."

(Participants/Weighted/Majority) CARRIED UNANIMOUSLY

**BCEHS First Responder Agreement**

Moved by Director Parker  
Seconded by Director Strimbold

2016-10-17

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Protective Services Manager's July 21, 2016 memo titled "BCEHS First Responder Agreement."
2. "That the Regional District of Bulkley-Nechako Board of Directors approve staff entering into an agreement between British Columbia's Emergency Health Services and the Regional District of Bulkley-Nechako, specifically for Topley Volunteer Fire Department, and Fort Fraser Volunteer Fire Department."

(All/Directors/Majority) CARRIED UNANIMOUSLY

**Rob Newell, Director, Electoral Area "G" - 2016 BC Broadband Conference**

Moved by Director Petersen  
Seconded by Director Bachrach

2016-10-18

"That the Regional District of Bulkley-Nechako Board of Directors receive the Administration Report from Rob Newell, Director, Electoral Area "G" (Houston Rural) in regard to the 2016 BC Broadband Conference."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Discussion took place regarding the potential of having fixed LTE (Long-Term Evolution) for Rural Broadband and the potential funding possibilities.

Discussion took place in regard to bringing forward the information from Com Com Services and the 2016 BC Broadband Conference to a future Rural Directors Committee meeting.

**ENVIRONMENTAL SERVICES**

**Nak'azdli Band Council Recycling Contract – June Progress Payment Overage**

Moved by Director MacDougall  
Seconded by Director Greenaway

2016-10-19

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Director of Environmental Services' July 13, 2016 memo titled "Nak'azdli Band Council Recycling Contract - June Progress Payment Overage."

2. Further, that the Board of Directors approve the payment of an additional \$1,034.93 (excluding taxes) to the Nak'azdli Band Council to cover the additional staffing costs associated with ICI mixed paper recycling services included in the June, 2016 Progress Report."

(All/Directors/Majority) CARRIED UNANIMOUSLY



**DEVELOPMENT SERVICES (All Directors)**

Land Referral File No. 7408719 Moved by Director Greenaway  
Tophay Leo Farms Ltd. Seconded by Director MacDougall  
Electoral Area "C"

2016-10-20

"That the Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral No. 7408719 be provided to the Province as the Regional District's comments on Crown Land application No. 7408719."

(All/Directors/Majority) DEFEATED

Discussion took place in regard to the purchasing of large parcels of Crown land for extensive agriculture purposes and the possible negative impacts to agriculture in the region. The unknown benefits of developing agriculture lands for export markets was also discussed. The development of guiding principles in regard to Crown Grant Applications within the RDBN was discussed.

Land Referral File No. 7408719 Moved by Director Repen  
Tophay Leo Farms Ltd. Seconded by Director Greenaway  
Electoral Area "C"

2016-10-21

"That the Regional District of Bulkley-Nechako provide a Comment Sheet in regard to Crown Land Referral No. 7408719 to the Province including: Other Comment: "That the Regional District of Bulkley-Nechako is opposed to the Crown Grant Application to obtain additional land for agriculture purposes by Tophay Leo Farms Ltd., Land Referral File No. 7408719"; and further, that the RDBN will provide further comment in the near future in regard to the RDBN's guiding principles in regard to Crown Grant Applications within the RDBN."

Opposed: Director Strimbold CARRIED  
Director Thiessen

(All/Directors/Majority)

Director Petersen requested the Regional Board's approval for Roy Spooner, Cluculz Lake Community Recreation Association to provide comment in regard to the Finance/Administration Coordinator's July 12, 2016 memo titled "Federal Gas Tax Funds – Electoral Area "F" (Vanderhoof rural) Cluculz Lake Community Recreation Association." Mr. Spooner provided a brief overview of the challenges that the Cluculz Lake Community Recreation Association has experienced in the past. He noted that the association has been restructured and thanked Director Petersen and Ms. Rensby for their assistance in applying for Federal Gas Tax funding.

**Break for lunch at 12:01 p.m.**

**Reconvened at 12:45 p.m.**

### DEVELOPMENT VARIANCE PERMIT APPLICATION

Chair Miller called for comments from the gallery.

Development Variance Permit Moved by Director Fisher  
A-05-16 7561466 Canada Inc. Seconded by Director Bachrach  
(HBH) Jollemore Road,  
Smithers Electoral Area "A"

2016-10-22

"That the Regional District of Bulkley-Nechako Board of Directors:

1. Approve Development Variance Permit A-05-16 for the subject properties to vary Regional District of Bulkley-Nechako Zoning Bylaw No. 700 by reducing the minimum parcel size from 16 ha. to 8 ha. and;
2. Direct staff to ask the Provincial Subdivision Approving Officer to consider the impact of gates restricting emergency access to the lands served by the proposed private road, and determine the appropriate steps necessary to address the issue."
3. In future, if there is a request for road closure that the MOTI provides an opportunity to the RDBN to comment."

(Participants/Directors/Majority) CARRIED UNANIMOUSLY

### TEMPORARY USE PERMIT APPLICATION

Temporary Use Permit Moved by Director Fisher  
A-02-15 John Whitfield Dodds Seconded by Director Repen  
(Perry) 1490 Weme Road, Smithers  
Electoral Area "A"

2016-10-23

"That the Regional District of Bulkley-Nechako Board of Directors approve the extension of Temporary Use Permit A-02-15 and amend the permit terms as shown on the permit attached to the July 8, 2016 staff report."

(Participants/Directors/Majority) CARRIED UNANIMOUSLY

### BYLAW FOR ADOPTION

Rezoning File No. A-06-14 Moved by Director Fisher  
West-End Ventures Inc. Seconded by Director Strimbold  
(Bruintjes) Electoral Area "A"

2016-10-24

"That "Smithers Telkwa Rural Official Community Plan Amendment Bylaw No. 1768, 2016" and "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1712, 2016" be adopted this 21<sup>st</sup> day of July, 2016."

Opposed: Director Bachrach CARRIED

(All/Directors/Majority)

**MEMO**

Jason Llewellyn, Director of Planning spoke to the three geotechnical reports being included on Covenant CA1963381 registered on title of the property at 2803 Dahlie Rd. He explained that during the rezoning process the evaluation of the geotechnical issues associated with subdivision of the property is the responsibility of the Ministry of Transportation and Infrastructure Provincial Subdivision Approving Officer as part of their subdivision approval process.

The reports were specific to the subdivision stage of the development and not the building permit stage. Discussion took place in regard to including in the modified covenant, or replacement covenant, a reference to the requirement for a geotechnical report relating to the suitability of the specific building site, and the specific building proposed, as part of the building permit approval process.

Dale Bellavance, Bell Group provided an overview of the process undertaken by his client in regard to the rezoning and subdivision of the property. He spoke of having site specific requirements for geotechnical reports for each of the nine lots.

Proposed Changes to Covenant Moved by Director Fisher  
CA1963381 Bylaw(s) 1585 & 1586 (A-07-10) Bradley (Howard)  
Electoral Area "A"

2016-10-25

1. "That the Regional District of Bulkley-Nechako Board of Directors direct staff to initiate the process necessary to consider the modification or replacement of covenant document CA1963381 registered on title of the property at 2803 Dahlie Rd. once a deposit of \$5,000 is received from the property owner.
2. That a Public Hearing regarding the proposed modification or replacement of covenant document CA1963381 be held and delegated to the Director or Alternate Director for Electoral Area A."

(Participants/Directors/Majority) CARRIED UNANIMOUSLY

**OTHER (All Directors)**

Planning Department  
Reports

Moved by Director MacDougall  
 Seconded by Director Bachrach

2016-10-26

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Planning Department Reports:

- Planning Department Enquiries Report – June, 2016;
- Action List – June, 2016;
- Building Inspector's Report - June, 2016."

(All/Directors/Majority) CARRIED UNANIMOUSLY

**OTHER (All Directors) (CONT'D)**

**Planning Department  
 Correspondence**

Moved by Director Parker  
 Seconded by Director Greenaway

2016-10-27

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Planning Department correspondence:

-Ministry of Agriculture News Release Re: Agricultural Land Commission Approval of Tree Planting in ALR;  
 -FLNRO Derelict Building Correspondence Re: 21751 Reno Road, Topley and 4620 Kissock, Road, Decker Lake;  
 -LNG Canada Announcement Re: Joint Venture Participants Delay Timing of Final Investment Decision."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**VERBAL REPORTS**

**Vanderhoof Pool**

Director Thiessen commented that Vanderhoof is moving forward with its pool project and has been working hard to make the project a reality.

**Baker Airport – Lakes District**

Director Benedict mentioned that the Lakes District Airport Society received Provincial funding for the Baker Airport repaving project. An announcement took place July 15, 2016 by John Rustad, MLA Nechako Lakes. The funding for the project will assist in reducing the debt to taxpayers and is a boost to the community. Ms. Benedict thanked RDBN staff for their hard work to move the project forward.

**Critical Infrastructure Projects**

Director Repen asked if municipalities within the region were completing critical infrastructure project upgrades in the future and spoke to the possible opportunity to partner in the hiring of contractors, sourcing materials, etc. to try to minimize costs.

Chair Miller also noted the opportunity to collaborate throughout the region on infrastructure projects whether it be the paving of the Baker Airport in Electoral Area "B" (Burns Lake Rural) or sewer and water projects. He mentioned that there may be potential to collect data throughout the region in regard to projects that are being considered/completed in the region and the information could be shared with the Regional Board of Directors to determine the possibility for partnerships and collaboration.

**Fire Department Response**

Director Repen made the Regional Board aware that the BC Fire Service Minimum Training Standards – Structure Firefighters Competency and Training Playbook has certain criteria for fire department response for Complex Structures that requires specific planning by fire departments.

**Smithers Airport Expansion**

Director Bachrach spoke of the Town of Smithers signing a contract with the architect to move forward with the design of the Smithers Airport Expansion project.

**Chandler Park Field  
 Development**

Director Bachrach mentioned the field development at Chandler Park is being completed and he thanked Director Fisher for the contribution of Electoral Area "A" (Smithers Rural) Federal Gas Funds to allow for the project to move forward.

## VERBAL REPORTS (CONT'D)

### Park Dedication Ceremony

Director Bachrach invited the Regional Board to attend a Park Dedication Ceremony for Gordon Williams Sr. who was a Commissioner, Alderman and Mayor of Smithers between 1951 – 1976 on Saturday, July 23, 2016 at the corner of Highway 16 and Main Street, Smithers.

### Shared Histories Project

Director Bachrach noted that the Shared Histories Project sponsored by the Town of Smithers and the Office of the We'suwet'en is moving into a new phase as research is being completed.

### Affordable Housing Project -Smithers

Director Bachrach mentioned that the Town of Smithers is contributing a portion of land of an old highway maintenance yard on Main Street for an affordable housing project being initiated by Smithers Community Services that is working through the recent provincial investment for affordable housing. They have submitted an expression of interest to build a 15 two bedroom unit building.

### RDBN Hosted Community to Community Forum in Smithers

Director Brienen commented that he enjoyed the RDBN hosted Community to Community Forum in Smithers and thanked RDBN staff and the Town of Smithers for hosting the event. He mentioned that an idea for a future Community to Community Forum could be based on economic development opportunities and benefits between First Nations and Local Government.

Chair Miller spoke of the forum providing an opportunity to bring the region together. The Shared Histories Project that Director Bachrach and Debbie Pierre, Executive Director, Office of the Wet'suwet'en provided at the forum is integral to moving forward and recognizing a joint history between First Nations and non-First Nations people.

Chair Miller mentioned that the agenda for a future Community to Community Forum should be in collaboration with the First Nations Communities in the region.

### North Central Local Government Association Executive Meeting

Director Fisher indicated that he will not be in attendance at the North Central Local Government Association Executive Committee Meeting this coming weekend. The BC Fire Association will be providing a presentation along with the Honourable Shirley Bond, Minister of Jobs, Tourism and Skills Training and Minister Responsible for Labour, and the Ministry of Transportation and Infrastructure. Discussion will take place regarding the downloading of responsibilities from the provincial government to local government in regard to the *Fire Safety Act*. Director Fisher will forward information to the Regional Board.

### Smithers and Moricetown Fire Protection

Director Fisher mentioned that he has been communicating with the Moricetown Band and Volunteer Fire Department and the Town of Smithers Volunteer Fire Department regarding partnering in the delivery of fire protection.



### VERBAL REPORTS (CONT'D)

#### Receipt of Verbal Reports

Moved by Director Strimbald  
 Seconded by Director Parker

2016-10-28

"That the verbal reports of the various Regional District of Bulkley-Nechako Directors be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

### ADMINISTRATION CORRESPONDENCE

#### Administration Correspondence

Moved by Director Strimbald  
 Seconded by Director MacDougall

2016-10-29

"That the Regional District of Bulkley-Nechako Board of Directors receive the following correspondence:

- District of Vanderhoof – Tipping Fees at all RDBN Transfer Stations and Landfills;
- Union of B.C. Municipalities – 2015 Resolutions Union of B.C. Municipalities – 2015 Resolutions;
- Selina Robinson, MLA Coquitlam-Maillardville - Opposition Spokesperson for Local Government, Seniors and Sports – MLA Appointments at UBCM Convention;
- BC Hydro – 2016 UBCM Convention Meetings;
- BC Utilities Commission – British Columbia Hydro and Power Authority and Fortis BC Inc. Residential Inclining Block Rate Report to the Government of BC;
- St. Luke's on the Lake Society – Thank You for Support;
- Canadian Union of Postal Workers – Federal Government Reviewing our Public Postal Service - Have Your Say!
- James H. Danish – Closure of Grocery Stores in Fraser Lake and Houston;
- National Energy Board – Letter to Northern Gateway Pipelines Inc. – Sunset Clause Extension;
- Geoscience BC – Airborne Survey in the RDBN ;
- Chevron Canada – Kitimat LNG Work on the Pacific Trail Pipeline in Your Region;
- Wet'suwet'en First Nation – Introduction to Chief and Council of Wet'suwet'en First Nation;
- Ministry of Jobs, Tourism and Skills Training and Minister Responsible for Labour – Update on the Arrival of Syrian Refugees to our Province;
- Coastal GasLink Connector – June 2016;
- Ministry of Forests, Lands and Natural Resource Operations – Snow Survey and Water Supply Bulletin – June 15<sup>th</sup>, 2016;
- Minister of Small Business and Red Tape Reduction and Minister Responsible for the Liquor Distribution Branch – Open for Business Awards 2016;
- Nechako- Kitamaat Development Fund Society - \$125,380.00 in Funding from NKDF for Four New Projects in Burns Lake, Vanderhoof and Fraser Lake;
- Northern Health – Dr. Geoff Appleton Retires as Northwest Medical Director – Dr. Jaco Fourie Set to Take on the Role;
- Northern Health – Northern Health Board Recognizes United Church of Canada's 115 Years of Service to the Hazeltons;

### ADMINISTRATION CORRESPONDENCE (CONT'D)

- Northern Health – Haida Gwaii Hospital and Health Centre
  - Xaayda Gwaay Ngaaysdli Naay Selected as Name for the New Facility in the Village of Queen Charlotte;
- Northwest Fire Centre Wildfire Newsletter - June 29, 2016;
- Prince Rupert Gas Transmission Project - PRGT Project Activity Update #33 - April-June 2016;
- Species at Risk Public Registry – Notification of Order to Amend Schedule 1 of the *Species at Risk Act*;
- Union of B.C. Municipalities:
  - Liquor Policy Working Group Update
  - Healthy Families BC Communities Report
  - Economic Development Survey Findings
  - 2016 Open for Business Awards
  - Long Service Awards
  - Preparing for and Preventing Wildfire: Reflection and Resources
  - Session Proposal Process;

### INVITATIONS

- The Association for Mineral Exploration Roundup – January 23-26, 2017 – Vancouver, B.C.;
- Building Aboriginal Relationships in BC - September 20-21, 2016 – Vancouver, B.C.;
- Canadian Association of Petroleum Producers Oils Sands Tour – September 25, 2016."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place in regard to the letter from the District of Vanderhoof in regard to tipping fees at all RDBN Transfer Stations and Landfills and the potential for waste to energy technology.

The potential benefits of stimulating activity in regard to mineral exploration by Geoscience BC's airborne study in the RDBN was discussed. Chair Miller mentioned that he attended the Baker Airport funding presentation by the Province while Geoscience BC's airborne study was taking place and there was a lot of activity at the airport. He spoke of the importance of the airport to transportation infrastructure in the region.

Discussion took place regarding the letter from the British Columbia Utilities Commission regarding British Columbia Hydro and Power Authority and FortisBC Inc. Residential Inclining Clock Rate Report to the Government of British Columbia.

Wet'suwet'en First Nation  
–New Chief and Council

Moved by Director Strimbold  
 Seconded by Director Bachrach

2016-10-30

"That the Regional District of Bulkley-Nechako Board of Directors write a letter of welcome to the Wet'suwet'en First Nation new Chief and Council."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**FINANCIAL**

Operating Accounts  
-June, 2016

Moved by Director Benedict  
Seconded by Director MacDougall

2016-10-31

"That the Regional District of Bulkley-Nechako Board of Directors ratify the Operating Accounts – Paid June, 2016."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**READING FILE**

Reading File

Moved by Director Brien  
Seconded by Director Bachrach

2016-10-32

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Reading File:

**CORRESPONDENCE:**

- Blueberry River First Nations – Blueberry River First Nations to Publicly Release New Report Outlining Increased Rate of Devastation to Lands Across Northeastern British Columbia;
- BC Community Forest – June 2016 Newsletter;
- Canada Research Connections – Upcoming E-Dialogue: What are the Co-Benefits of Climate Action?
- Clean Energy Canada – June 16, 2016 – Canada Faces Pivotal Time to Grow;
- Clean Energy Review
  - July 4, 2016 – POTUS in Parliament
  - June 27, 2016 – A Paris Agreement Brexit?
  - June 20, 2016 – Small and Smart vs. Big and Slow;
- Community Development Institute – Economic Uptick Newsletter - June 2016;
- David Suzuki Foundation – *Charting Coastal Currents*;
- Federation of Canadian Municipalities - President's Corner June 2016;
- FCM News
  - July 8, 2016
  - June 30, 2016
  - June 16, 2016
  - June 15, 2016;
- Geoscience BC – Geoscience BC Releases Comprehensive Guide for BC Communities on Development of Direct-Use Geothermal;
- Ministry of Forests, Lands and Natural Resource Operations
  - Update from the Minister – June 2016;
- Ministry of Forests, Lands and Natural Resource Operations/ BC Wildfire Service – Some Open Fires Allowed in Prince George Fire Centre;
- Nechako Reservoir Update - Flow Facts:
  - July 13, 2016
  - July 7, 2016
  - June 30, 2016
  - June 22, 2016;
- Northern BC Tourism - Joint the Northern BC Tourism Board of Directors – News – June 28, 2016;
- Northern Development Initiative Trust – Building a Stronger North Newsletter – July 2016;

**READING FILE (CONT'D)**

**CORRESPONDENCE (CONT'D):**

- Real Estate Foundation – Summer 2016 eNews;
- Resource Works Newsletter:
  - June 30, 2016 – Backing a Winner: Race for Resources;
  - June 23, 2016 – See You at Our Race for Resources Event
  - June 21, 2016 – Support Race for Resources
  - June 16, 2016 – What Does it Take to Drive a Modern Economy?
- The Royal Canadian Legion – Thank you for Support.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**SUPPLEMENTARY AGENDA**

**REPORT**

Value of Tourism - Request for Quotes

Moved by Director MacDougall  
 Seconded by Director Newell

2016-10-33

“That the Regional District of Bulkley-Nechako Board of Directors approve entering into a contract with Expedition Management Consulting for the completion of the Value of Tourism Study in the amount of \$24,496.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Benedict commented that she had been contacted recently with a request for information in regard to accessibility to parks in the area. She determined through investigation that there is not readily available information in regard to accessibility and what parks are accessible. Discussion took place regarding a contact person in Smithers that may have further information. Director Bachrach will forward the contact information.

Melany de Weerd, CAO provided a brief overview of the Value of Tourism Study.

**CORRESPONDENCE**

Email from Michael Wells  
Re: Proposed Meeting with  
Reckitt Benckiser  
Representative

Moved by Director Greenaway  
 Seconded by Director Thiessen

2016-10-34

“That the Regional District of Bulkley-Nechako Board of Directors approve attendance of the Regional Board of Directors to attend a September 12<sup>th</sup> meeting at the Regional District of Fraser-Fort George with Reckitt Benckiser Representatives.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**NEW BUSINESS**

Nechako Meeting  
RE: Nechako River

Director Thiessen spoke to concerns in regard to the management of the Nechako River and the response of the Water Controller and Rio Tinto Alcan. Concerns were brought forward in regard to the role of the Water Controller and the importance of that role being responsible for the stewardship of the river for the people of the region. Director Thiessen mentioned that the District of Vanderhoof has outlined its values as follows: flooding, fish habitat, agriculture, recreation. The District of Vanderhoof is hosting a meeting on August 9, 2016 in Vanderhoof to determine and discuss the values of the Nechako Watershed and River. He also noted the importance of a water use plan for the Nechako Watershed. Discussion took place regarding the Regional Board providing support in regard to the issues.

Director Thiessen will forward a document that outlines water use plans to staff to forward to the Regional Board.

Those who wish to attend the meeting are requested to contact the District of Vanderhoof Chief Administrative Officer.

Nechako Meeting  
RE: Nechako River

Moved by Director Parker  
Seconded by Director Thiessen

2016-10-35

"That the Regional District of Bulkley-Nechako Board of Directors receive the Nechako Meeting RE: Nechako River Agenda for August 9, 2016."

(All/Directors/Majority) CARRIED UNANIMOUSLY

**SPECIAL IN-CAMERA MEETING MOTION**

Moved by Director Brien  
Seconded by Director MacDougall

2016-10-36

"In accordance with Section 90 of the *Community Charter*, it is the opinion of the Board of Directors that matters pertaining to Section 90 (1)(g) – litigation or potential litigation (Home Occupation at 22361 Gala Bay Road) and Section 90 (1)(i) – the receipt of advice that is subject to solicitor-client privilege, including communications for that purpose (West Fraser Concrete) or information received relating to these matters must be closed to the public therefore exercise their option of excluding the public for this meeting.."

(All/Directors/Majority) CARRIED UNANIMOUSLY

**ADJOURNMENT**

Moved by Director Bachrach  
Seconded by Director Thiessen

2016-10-37

"That the meeting be adjourned at 2:04 p.m."

(All/Directors/Majority) CARRIED UNANIMOUSLY

**AGRICULTURE COMMITTEE MEETING**  
**(Committee of the Whole)**

**Thursday, July 21, 2016**

**PRESENT:** Chair Mark Parker

Directors Taylor Bachrach  
 Eileen Benedict  
 Shane Brien  
 Tom Greenaway  
 Mark Fisher  
 Thomas Liversidge  
 Rob MacDougall  
 Bill Miller  
 Rob Newell  
 Jerry Petersen  
 Darcy Repen  
 Luke Strimbold  
 Gerry Thiessen

Director Absent Dwayne Lindstrom, Village of Fraser Lake

Staff Melany de Weerd, Chief Administrative Officer  
 Cheryl Anderson, Manager of Administrative Services  
 Wendy Wainwright, Executive Assistant

**CALL TO ORDER** Chair Parker called the meeting to order at 2:50 p.m.

**AGENDA & SUPPLEMENTARY AGENDA** Moved by Director Miller  
 Seconded by Director Repen

**AG.2016-7-1** "That the Agriculture Committee Meeting Agenda of July 21, 2016 be adopted; and further, that the Supplementary Agenda be received."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

**MINUTES**

**Agriculture Committee Meeting Minutes - June 23, 2016** Moved by Director Petersen  
 Seconded by Director Newell

**AG.2016-7-2** "That the minutes of the Agriculture Committee meeting of June 23, 2016 be received."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

## DISCUSSION ITEMS

### 1. Agriculture Forum

#### Agriculture Forum

Moved by Director Fisher  
 Seconded by Director Miller

#### AG.2016-7-3

"That the Agriculture Committee recommend that the Regional District of Bulkley-Nechako Board of Directors authorize Mark Parker, Chair of the Agriculture Committee to work with staff to determine a date in 2016 for an Agriculture Forum."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place regarding possible topics of discussion:

- Impacts of foreign ownership of agricultural lands;
- What is being done in agriculture in the region?
- What are potential farming/ranching opportunities?
- What are next steps forward as a region?
- Public Policy:
  - o Working together in the changing face of agriculture: The role of the Regional District, Ministry of Agriculture, agriculture groups, and individual citizens in understanding and supporting small versus large, local vs international markets, organic versus non organic.
  - o What are partners/agency roles and what are individual's roles?
- Food security in the North.

## SUPPLEMENTARY AGENDA

#### Connecting Consumers and Producers Project Update

Moved by Director MacDougall  
 Seconded by Director Brienen

#### AG.2016-7-4

"That the Agriculture Committee receive the Manager of Regional Economic Development's July 19, 2016 memo titled "Connecting Consumers and Producers Project Update."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## NEW BUSINESS

#### Home Sweet Home Field School

Director Reppen mentioned that the co-founders of Home Sweet Home Field School are touring in the region to deliver workshops aimed at increasing the number of food businesses in the region. He spoke to the importance of encouraging attendance at the workshops.

**ADJOURNMENT**

Moved by Director Fisher  
Seconded by Director Bachrach

AG.2016-7-5

"That the meeting be adjourned at 3:02 p.m."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

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Mark Parker, Chair

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Wendy Wainwright, Executive Assistant



**AGRICULTURE COMMITTEE MEETING**  
**(Committee of the Whole)**

**Thursday, June 23, 2016**

**PRESENT:**

Chair	Mark Parker
Directors	Taylor Bachrach Eileen Benedict Shane Brienen Tom Greenaway Mark Fisher Dwayne Lindstrom Bill Miller Rob Newell Jerry Petersen Darcy Repen Luke Strimbold Gerry Thiessen – arrived at 10:09 a.m.
Directors Absent	Thomas Liversidge, Village of Granisle Rob MacDougall, District of Fort St. James
Alternate Director	Brenda Gouglas, District of Fort St. James
Staff	Janine Dougall, Director of Environmental Services – arrived at 10:31 a.m. Farhan Hussain, Regional Economic Development Summer Student – arrived at 10:19 a.m., left at 10:57 a.m. Deborah Jones-Middleton, Protective Services Manager – arrived at 10:43 a.m. Corrine Swenson, Manager of Regional Economic Development Deneve Vanderwolf, Regional Economic Development Assistant – arrived at 10:33 a.m., left at 10:56 a.m. Wendy Wainwright, Executive Assistant
Others	Derek MacDonald, Lake Babine Nation – arrived at 10:31 a.m. Bernard Patrick, Lake Babine Nation – arrived at 10:31 a.m. John Stevenson, Regional Agrologist, Ministry of Agriculture
Media	Flavio Nienow, LD News – arrived at 10:25 a.m.

**CALL TO ORDER**

Chair Parker called the meeting to order at 10:01 a.m.

**AGENDA**

Moved by Director Newell  
Seconded by Director Petersen

**AG.2016-6-1**

"That the Agriculture Committee Meeting Agenda of June 23, 2016 be adopted."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

## **MINUTES**

Agriculture Committee  
Meeting Minutes  
-May 26, 2016

Moved by Director Repen  
 Seconded by Director Brienen

AG.2016-6-2

"That the minutes of the Agriculture Committee meeting of May 26, 2016 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **DELEGATION**

### **MINISTRY OF AGRICULTURE – John Stevenson, Regional Agrologist RE: Update**

Chair Parker welcomed John Stevenson, Regional Agrologist, Ministry of Agriculture.

Mr. Stevenson congratulated the Regional Board in its development of an Agriculture Committee. Mr. Stevenson mentioned that he has been the Regional Agrologist with the Ministry of Agriculture for the past four years and his region includes Haida Gwaii to west of Fort Fraser. Mr. Stevenson spoke of the Regional Agrologist team in the Interior of BC that has a cross section of experience including dairy, ranching, green house, horticulture, field vegetables, fruit and vegetable specialists, etc.

The Regional Agrologists are the Ministry's front line point of contact for residents and provide support in regard to:

- Emergency Management events to assist in relocating livestock, etc.;
- Soil and stockpile reclamation plans;
- Basic land agriculture capability ratings.

Mr. Stevenson spoke to:

- Underutilized agricultural land in the region;
- Working to create and increase efficiencies and opportunities in regard to private land available in the region;
- Affordability of land in the region to assist in building farming operations;
- Providing links in regard to soil, climate and crop data information on the RDBN website;
- The Ministry of Agriculture (MoA) developing a new Entrance Support Strategy to assist in the development of agriculture in B.C.;
- MoA Farm Advisory Service Program;
- MoA Strategic Outreach Initiative Fund;
- Farm management and the need to capitalize on moisture in the soils when the ground is most likely to have moisture for example in the fall;
- The importance of soil fertility;
- Niche markets such as Haskap Berry farming that are developing along with building strategic partnerships to enable different farming management.

Chair Parker brought forward the benefits of the Beyond the Market program and that there is lobbying taking place for the Provincial Government to support the program and the need to build on a program that has had successes. Director Miller noted that the Regional District of Fraser-Fort George is bringing a resolution forward to the 2016 UBCM Convention in regard to the Province supporting a Community Based Agricultural Extension Program.

**DELEGATION (CONT'D)**

**MINISTRY OF AGRICULTURE – John Stevenson, Regional Agrologist RE: Update (Cont'd)**

Director Repen mentioned the experimental farm in the Okanagan and questioned why there is not an experimental farm or funding in the northern region. Discussion took place in regard to bringing concerns forward at the UBCM Convention.

Mr. Stevenson discussed the possibility of developing a Northern Agriculture Producers Association.

Director Miller asked what direction/discussion the Ministry of Agriculture has had in regard to food security. Mr. Stevenson noted that Minister Letnick recently provided the 2016 top ten priorities for the Ministry of Agriculture and in that list is food security for B.C. residents.

Director Benedict questioned the role of the Ministry of Agriculture in regard to the issues and impacts of elk, deer and geese to farm lands. Mr. Stevenson noted that in the fall of 2016 they are considering a 3-D fencing workshop to work towards protecting the farmer's investment from predators. Discussion took place in regard to possible funding and fencing compensation to assist with the issue.

Chair Parker thanked Mr. Stevenson for attending the meeting.

**DISCUSSION ITEMS**

**1. Agriculture Forum**

Discussion took place regarding the following:

- o Time line for an Agricultural Forum:
  - October, 2017;
- o including Agriculture at the 2017 RDBN Business Forum;
- o Stakeholders;
- o The importance and the need to support Agriculture in the region;
- o Discussion topics:
  - Impacts of foreign ownership of agricultural lands;
  - Tree planting agricultural lands;
  - Food security in the north;
  - Hay exports;
  - Agri-tourism;
  - Crop diversification;
  - Shaping policy.

Agriculture Forum

Moved by Director Miller  
 Seconded by Director Fisher

AG.2016-6-3

"That the Agriculture Committee recommend that the Regional District of Bulkley-Nechako Board of Directors direct staff to investigate a date for an Agriculture Forum at the end of October, 2016; and further, that staff gather topics for discussion from the RDBN Board of Directors."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

Discussion took place in regard to staff also including an Agriculture component in the 2017 RDBN Business Forum.

**DISCUSSION ITEMS (CONT'D)**

**2. Connecting Consumers and Producers**

Corrine Swenson, Manager of Regional Economic Development provided an update in regard to the Connecting Consumers and Producers Brochure and Facebook webpage. Chair Parker noted the importance of promoting the brochure and the Facebook page. Ms. Swenson mentioned that there will be promotional information provided at events throughout the region. Discussion took place in regard to providing a brochure to individuals included in the Connecting Consumers and Producers Brochure.

**CORRESPONDENCE**

BC Forage Council on  
 Farm Demonstration  
 Research 2<sup>nd</sup> Draft

Moved by Director Miller  
 Seconded by Director Benedict

AG.2016-6-4

"That the Agriculture Committee receive the correspondence from the BC Forage Council regarding Farm Demonstration Research 2<sup>nd</sup> Draft."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

Discussion took place regarding the need for farm research to be completed by researchers and not be the sole responsibility of the individual farmer.

Letter RE: Funding for  
 Regional Trials and  
 Assessment of Crops  
 and Agricultural Lands

Moved by Director Repen  
 Seconded by Director Miller

AG.2016-6-5

"That the Agriculture Committee recommend that the Regional District of Bulkley-Nechako Board of Directors write a letter requesting that the Federal Government contribute sufficient funds to undergo regional trials and assessment of crops and agricultural lands in the northern region of B.C. with funding from the \$800 million Mountain Pine Beetle monies; and further, that the letter be sent to the Honourable Lawrence MacAulay, Minister of Agriculture and Agri-Food Canada, the Honourable Norm Letnick, Minister of Agriculture, Nathan Cullen, MP Skeena-Bulkley Valley, Todd Doherty, MP Cariboo – Prince George."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

Moved by Director Miller  
 Seconded by Director Brien

AG.2016-6-6

"That the meeting be adjourned at 11:01 a.m."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****FORESTRY COMMITTEE MEETING**  
**(Committee of the Whole)****Thursday, July 21, 2016**

**PRESENT:** Chair Rob MacDougall

Directors Taylor Bachrach  
Eileen Benedict  
Shane Brienen  
Mark Fisher  
Tom Greenaway  
Thomas Liversidge  
Bill Miller  
Rob Newell  
Mark Parker  
Jerry Petersen  
Darcy Repen  
Luke Strimbold  
Gerry Thiessen

Director Absent Dwayne Lindstrom

Staff Melany de Weerd, Chief Administrative Officer  
Cheryl Anderson, Manager of Administrative Services  
Wendy Wainwright, Executive Assistant

Other Marc Bekar, Smithers  
Anna-Maria Spooner, Cluculz Lake  
Roy Spooner, Cluculz Lake  
Heather Wiebe, Omineca Spruce Beetle Project Manager,  
Ministry of Forests, Lands and Natural Resource Operations –  
Via Teleconference 10:06 a.m. to 10:24 a.m.

Media Flavio Nienow, LD News

**CALL TO ORDER**

Chair MacDougall called the meeting to order at 10:04 a.m.

**AGENDA**Moved by Director Petersen  
Seconded by Director Newell**F.C.2016-5-1**"That the Forestry Committee Meeting Agenda of July 21, 2016  
be adopted."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

## **MINUTES**

Forestry Committee Meeting  
Minutes – April 14, 2016

Moved by Director Repen  
Seconded by Director Bachrach

F.C.2016-5-2

“That the Forestry Committee Meeting Minutes of April 14, 2016 be received.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **DELEGATION**

### **MINISTRY OF FORESTS, LANDS AND NATURAL RESOURCE OPERATIONS – Heather Wiebe, Omineca Spruce Beetle Project Manager RE: Update – Spruce Beetle Management Plan Via Teleconference 10:06 a.m. – 10:24 a.m.**

Chair MacDougall welcomed Heather Wiebe, Omineca Spruce Beetle Project Manager, Ministry of Forests, Lands and Natural Resource Operations via teleconference.

Ms. Wiebe provided a Spruce Beetle Outbreak – Update.

#### **Spruce Beetle Outbreak – Update**

##### **Spruce Beetle**

- Endemic to B.C.;
  - o Beetles are in the forests at all times;
- Certain conditions that will allow for the population to increase:
  - o Blow down – more significant wind events from climate change;
  - o Warmer winters – allows beetle to have a one year life cycle instead of a two year life cycle;
  - o Very long and dry summers – stress the trees and not able to pitch out the beetles and more susceptible to infestation.

##### **Outbreak confirmed**

A spruce beetle outbreak was confirmed in Omineca Region in October of 2015. Elements of an outbreak:

- Significant # of hectares impacted: 156,000 ha for Omineca;
- Beetle present in both one and two year life cycles;
- Beetle successful in attacking large and small diameter spruce;
- Populations are increasingly severe.

##### **Responsibilities during a spruce beetle outbreak**

FLNRO: Detection through annual aerial overview surveys, helicopter surveys, and ground surveys.

Licenseses: Treatment through conventional trap trees, targeted harvest. Planned hauling and milling of infested timber to reduce spread.

##### **FLNRO Detection (2015-2016 fiscal)**

- \$250,000 aerial surveys;
- \$500,000 ground surveys.

## **DELEGATION (CONT'D)**

### **MINISTRY OF FORESTS, LANDS AND NATURAL RESOURCE OPERATIONS – Heather Wiebe, Omineca Spruce Beetle Project Manager RE: Update – Spruce Beetle Management Plan Via Teleconference 10:06 a.m. – 10:24 a.m.**

#### **TSA (Timber Supply Area) Working Groups (operations)**

Working groups were established for both the Mackenzie and Prince George TSA's in 2015 with the primary focus of using the detection information from FLNRO to prioritize treatment.

Working groups bring licensees and FLNRO to the same table for collaborative planning.

- 5,300 ha was treated in the spring of 2016 with trap trees;
  - Two methods of treatment:
    - Trap trees – mimic blowdown – large diameter spruce trees that are cut down and jammed into the shade;
    - 10 times more successful to draw spruce beetle than live standing trees;
    - Those trees are removed – brought to the mill for processing, bucked up and burned, or the bark can be peeled off them;
- Sanitization treatment:
  - Harvest green timbre and process:
    - 4,680 ha harvested removing 226,000m<sup>3</sup> of spruce trees with live beetle during the 2016 fiscal year.

#### **Omineca Working Group (strategic)**

Licensees impacted by the outbreak reviewed the direction from government (BMPs (Best Management Practices), expectations, guidelines) and developed recommendations to government to support suppression.

- Licensees will share operating areas where necessary;
- FLNRO will provide a formal response document that will outline ongoing efforts, options/decisions/choices/results/findings

#### **Public Advisory Committee**

The first meeting of the Omineca Spruce Beetle Public Advisory Committee occurred June 15, 2016. This group will review direction from government and recommendations from licensees and provide advice on forestry and non-forestry values of importance to the citizens of British Columbia.

- Omineca Beetle Action Coalition (OBAC);
- Academia;
- First Nations;
- Community Forests;
- Local governments;
- NGO's;
- Commercial recreation users (guide outfitters);
- Non-commercial recreation users (hunters).

#### **FLNRO Removing Barriers**

- Tenures, Competitiveness & Innovation investigating tenures and pricing options;
- Newly developed survey methodologies will eliminate redundancy and costs to licensees to capture data necessary for expedient treatment;
- Will conduct extensive heli surveys with licensees to identify areas for suppression harvest;
- Engineering branch analyzing infrastructure needs to access impacted timber;
- Working with BC Parks to establish trap trees within parks and safeguard values with adjacent harvest opportunities;
- Expedition of authorizations, extension with FN for trap trees;
- Field trials on new pheromone attractants and experimental horizontal traps.

## **DELEGATION (CONT'D)**

### **MINISTRY OF FORESTS, LANDS AND NATURAL RESOURCE OPERATIONS – Heather Wiebe, Omineca Spruce Beetle Project Manager RE: Update – Spruce Beetle Management Plan Via Teleconference 10:06 a.m. – 10:24 a.m.**

#### **Knowledge Management**

Spruce beetle outbreaks usually last 7 years; in year 3 in Omineca. There is a small window to mitigate impact by thoroughly and judiciously applying tactics at population epicentres. Industry, stakeholders, and government need to capture, develop, share, and effectively use knowledge for success.

- Recalling retired FLNRO staff (contract/emeritus) & connecting with Beetle Bosses from MPB outbreak to learn from the past;
- Hosting a summit in 2016 to bring together North American experts for BC to gather information on new research or successful operational techniques and for BC to provide training to other provinces experiencing spruce beetle population growth;
- Durable products and processes developed for Omineca are provincially relevant therefore shelf- ready for other regions;
- Reaching out to all NRS staff to increase knowledge of the outbreak to better integrate with their clients and communities.

Ms. Wiebe mentioned that 2016 will be a very telling year in regard to the population of the spruce beetle.

Ms. Wiebe commented that there are limitations to hauling the spruce beetle impacted trees to mills as the beetle flies when it is warmer than 16 degrees Celsius and between May and August. During those times there will only be night hauling and the trees arriving at the sawmills are processed immediately. Discussion took place regarding the risk to transport the trees. Ms. Wiebe noted that there is a higher risk of infestation if the trees remain in the bush and every attempt is made to mitigate the risks.

Director Miller requested clarification as to the sharing of the information provided in regard to the spruce beetle outbreak. Ms. Wiebe indicated that all information can be shared and that documents produced will be available online.

Discussion took place regarding the potential volumes impacted in the Mackenzie and Prince George areas.

Chair MacDougall thanked Ms. Wiebe for attending the meeting.

Director Miller provided a brief summary of the Spruce Beetle Public Advisory Committee (PAC).

### **SPRUCE BEETLE PUBLIC ADVISORY COMMITTEE**

#### **Knowledge Management**

- Province sensitive to social license;
- Host of pressures;
- Don't overharvest:
  - o impact midterm timbre supply;
  - o Riparian areas, etc.
- Individuals chosen on PAC:
  - o wide spectrum of knowledge and experience;
  - o engaged University of B.C. representatives;
  - o FLNRO;
  - o Good cross section of stakeholders;



**SPRUCE BEETLE PUBLIC ADVISORY COMMITTEE (CONT'D)**

- Ministry of Forests, Lands and Resource Operations has indicated that the information and recommendations that will be produced from the PAC will be information that government uses.
- Working with licensees and licensee foresters.

Director Miller will bring forward further information in regard to comments made at the PAC meetings and can provide comments from the RDBN Forestry Committee to the PAC.

Director Miller indicated that First Nations are being consulted but he noted the need to have First Nations representation on the PAC.

Discussion took place regarding partition cuts and potentially shifting cuts from some areas to other areas. Director Miller commented that it is currently being discussed.

Silviculture, reforestation and the possible use of other species of trees was brought forward for discussion. Director Miller mentioned that discussions throughout the region have taken place in regard to building a better more resilient forest.

Director Newell brought forward concerns regarding the socio economic affects management plans provided by the pipeline companies and the lack of methodologies for the use of fibre from the pipeline right of ways/corridors and the replanting of cleared areas. Chair MacDougall directed staff to work with Director Newell to write a letter to TransCanada Coastal GasLink to address the concerns.

**ADJOURNMENT**

Moved by Director Parker  
Seconded by Director Brien

F.C.2016-5-3

"That the meeting be adjourned at 10:34 a.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

\_\_\_\_\_  
Rob MacDougall, Chair

\_\_\_\_\_  
Wendy Wainwright, Executive Assistant

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****FORESTRY COMMITTEE MEETING**  
**(Committee of the Whole)****Thursday, April 14, 2016**

**PRESENT:** Chair Rob MacDougall

Directors Taylor Bachrach  
Eileen Benedict  
Shane Brienen  
Mark Fisher  
Dwayne Lindstrom  
Bill Miller  
Mark Parker  
Jerry Petersen  
Darcy Repen  
Luke Strimbold  
Gerry Thiessen

Directors Absent Tom Greenaway, Electoral Area "C" (Fort St. James Rural)  
Thomas Liversidge, Village of Granisle  
Rob Newell, Electoral Area "G" (Houston Rural)

Alternate Directors Bob Hughes, Electoral Area "C" (Fort St. James Rural)  
Linda McGuire, Village of Granisle

Staff Cheryl Anderson, Manager of Administrative Services  
Hans Berndorff, Financial Administrator  
Corrine Swenson, Manager of Regional Economic Development  
– arrived at 10:33 a.m.  
Wendy Wainwright, Executive Assistant

Other Carl Lutz, District Manager, Bulkley Stikine, Ministry of  
Transportation and Infrastructure – arrived at 10:15 a.m.  
Ron Marshall, District Manager, Fort George, Ministry of  
Transportation and Infrastructure – arrived at 10:15 a.m.  
Lianne Olson, Stakeholder and Community Relations Liaison,  
Rio Tinto Alcan – arrived at 10:30 a.m.  
Terry Sullivan, Director of Major Projects, Ministry of Forests,  
Lands and Natural Resource Operations – left at 10:42 a.m.  
Leah Scheffield, North Regional Negotiations Team, Smithers,  
Regional Negotiator, Ministry of Aboriginal Relations and  
Reconciliation – left at 10:42 a.m.

Media Flavio Nienow, LD News – arrived at 10:30 a.m.

**CALL TO ORDER**

Chair MacDougall called the meeting to order at 10:05 a.m.

**AGENDA**Moved by Director Miller  
Seconded by Director Strimbold**F.C.2016-4-1**"That the Forestry Committee Meeting Agenda of April 14, 2016  
be adopted."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

## **MINUTES**

Forestry Committee Meeting  
Minutes – March 10, 2016

Moved by Director Petersen  
 Seconded by Director Lindstrom

F.C.2016-4-2

"That the Forestry Committee Meeting Minutes of March 10, 2016 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **DELEGATION**

**MINISTRY OF FORESTS, LANDS AND NATURAL RESOURCE OPERATIONS – Terry Sullivan, Director of Major Projects, Leah Scheffield, North Regional Negotiations Team, Smithers, Regional Negotiator, Ministry of Aboriginal Relations and Reconciliation RE: Update RE: Lake Babine nation Woodland Tenures**

Chair MacDougall welcomed Terry Sullivan, Director of Major Projects, Ministry of Forests, Lands and Natural Resource Operations and Leah Scheffield, North Regional Negotiations Team, Smithers, Regional Negotiator, Ministry of Aboriginal Relations and Reconciliation.

Mr. Sullivan and Ms. Scheffield provided a PowerPoint Presentation.

### **Lake Babine Nation Reconciliation Framework Agreement**

#### **Background**

#### **Why a Reconciliation Agreement with Lake Babine Nation (LBN)?**

#### **Key Provincial Economic Drivers**

**1. Forestry** - the most significant long term economic driver in LBN territory and surrounding communities:

- About 2,000 jobs per year (direct and indirect) and \$196 million/yr GDP;
- Sales of \$477M generate \$14.7M in provincial tax revenue.

**2. LNG development proposed in LBN territory** - Prince Rupert Gas Transmission;

**3. Mineral Development** - Evaluations of mineral potential extremely high - within the top 15-20% for BC:

- Mine projects include Morrison Gold/Copper mine; Dome (in development), and Decar (currently on hold) with more in the early stages;
- Mineral exploration and development expenditures were approximately \$2.5m in 2014.

#### **Reconciliation Framework Agreement**

- MOU1 between BC and LBN signed October 2014. Defines general scope of agreement negotiations;
- MOU2 signed May 1, 2015 to help bring closure to LNG Pipeline Benefit Agreement negotiations and included several commitments, including:
  - Explore increased forestry economic opportunities for LBN communities;
  - Collaborative decision making on land and resources;
  - Land conservation measures (eg. OGMA, FSW, WHA);
  - Political commitments for LBN to support pipelines;
- Two-phased approach confirmed:
  - Phase 1 – Reconciliation Framework Agreement (Signed March 2016);
  - Phase 2 – Reconciliation Agreement (under negotiation, target completion late 2017);

**DELEGATION (CONT'D)****MINISTRY OF FORESTS, LANDS AND NATURAL RESOURCE OPERATIONS – Terry Sullivan, Director of Major Projects, Leah Scheffeld, North Regional Negotiations Team, Smlthers, Regional Negotiator, Ministry of Aboriginal Relations and Reconciliation RE: Update RE: Lake Babine nation Woodland Tenures (Cont'd)****Additional Context**

***LBN is a willing partner in the natural resource sector with strong asserted title claim over a large area of strategic economic importance to BC.***

- LBN potentially has a “high to moderate” title claim in many areas of the territory;
- The territory contains critical timber harvesting landbase and supports local mills;
- Forest harvest rates are anticipated to increase as harvesting efforts shift to areas less impacted by mountain pine beetle;
- Morrison mine located in core LBN territory;
- LBN support for PRGT pipeline contingent on meeting MOU commitments.

**Other BC/Lake Babine Agreements**

- Interim Forestry Agreement (aka Forest Consultation and Revenue Sharing Agreement):
  - Defines revenue sharing as an economic accommodation for forest harvesting in the Territory;
  - Outlines an engagement process which meets consultation obligations;
  - It's a two year agreement (expires in 03/2018) with opportunity to extend;
- Pipeline Benefit Agreement for PRGT;
- LBN in Treaty process - LBN has an existing Incremental treaty Agreement for 500 hectares;
- A new initiative: A Strategic Forestry Accommodation Agreement with LBN was signed on March 31, 2016 to support LBN's forestry business aspirations.

**Reconciliation Framework Agreement Summary**

- Bilateral agreement between BC and LBN that represents a step toward long-term reconciliation of LBN Rights and Title;
- Advances reconciliation with LBN by setting the stage for future economic development opportunities that will also contribute to local and provincial economies;
- Implements stewardship measures consistent with objectives established previously through Morice LRMP & Lakes LRMP including:
  - Old Growth Management Areas;
  - Wildlife habitat areas; and
  - Fisheries Sensitive Watersheds;
- Rights of existing tenure holders & land owners unaffected;
- Establishes two small land reserves (approximately 1 ha each) intended to protect important cultural areas;
- Access restrictions are not part of this agreement;
- Sets out the scope and guiding principles to negotiate:
  - a comprehensive forestry agreement; and
  - a Reconciliation Agreement (RA).

**Key LBN Forestry Interests**

1. LBN strongly seek a significantly increased role in the forest sector within the Territory, including additional tenure opportunities;
2. Framework Agreement outlines award of 85,000m<sup>3</sup> to LBN for a long term First Nation Woodland Licence;
3. Defining a forestry vision for the Territory;
4. LBN seek a revised Revenue Sharing model;
5. Seek potential land transfers for forestry and cultural protection;
6. LBN and BC have a shared interest in the long-term viability of local mills and the regional economy.

## **DELEGATION (CONT'D)**

### **MINISTRY OF FORESTS, LANDS AND NATURAL RESOURCE OPERATIONS – Terry Sullivan, Director of Major Projects, Leah Scheffield, North Regional Negotiations Team, Smithers, Regional Negotiator, Ministry of Aboriginal Relations and Reconciliation RE: Update RE: Lake Babine nation Woodland Tenures (Cont'd)**

#### **Reconciliation Agreement**

**The signed Framework Agreement outlines key components of the Reconciliation Agreement:**

- Collaborative decision making processes for significant authorisations in key areas within LBN territory;
- Collaborative approaches to resource stewardship, including monitoring;
- Transfer of Crown lands to LBN to support immediate economic development opportunities and/or protection of cultural areas; and
- Advancement of LBN participation in the forest sector while maintaining the viability of the local forest sector and mills.

#### **Outcomes**

- Facilitates Pipeline Benefit Agreements coming into effect and increased investor confidence in LNG development;
- LBN support for the long term viability of forest sector and local mills;
- Strengthened relationship with LBN leadership and increased role for LBN in the natural resource sector;
- Helps address LBN conservation expectations with limited impact to timber supply;
- Through the Interim Forestry Agreement, LBN agrees that statutory provincial consultation obligations have been fulfilled;
- Economic Accommodation and increased certainty for forestry through to March 31, 2018;
- Land transfers count towards final reconciliation/Treaty package.

#### **Upcoming Timelines**

- Now- Fall 2016 - Early BC/LBN negotiations to develop reconciliation package;
- Fall/Winter 2016 – Extensive Stakeholder engagement on proposed package;
- Fall/Winter 2016 - Seek Government support for proposed package;
- Winter/Spring 2017 - Final Reconciliation Agreement negotiations;
- Summer 2017 - Final engagement & approval for draft agreement;
- Fall/Winter 2017 Completion of agreement.

Director Strimbold noted the importance of communication in regard to Lake Babine Nation's views in regard to the Burns Lake Community Forest and Chinook Community Forest. Mr. Sullivan commented that Lake Babine Nation has hired additional capacity through a company from Vancouver Island that has extensive experience working with First Nations. Director Strimbold mentioned the importance of meeting with Lake Babine Nation Chief and Council in a governance to governance forum to have discussions regarding the possible impacts of the Lake Babine Nation Reconciliation Framework Agreement in regard to the community forests. The community forests do not have the ability to engage additional capacity therefore it would be very beneficial to engage in a governance to governance forum.

Discussion took place regarding the Lake Babine Nation Reconciliation Framework Agreement to award 85,000m<sup>3</sup> to LBN for a long term First Nation Woodland Licence similar to forest licence for a major licensee. They are area based licences, one in the Morice Timber Supply Area (TSA), one in the Lakes TSA, and one in the Bulkley TSA. Lake Babine Nation is interested in 250 000 m<sup>3</sup>. Opportunities are being investigated for additional volume. Mr. Sullivan noted that Lake Babine Nation is interested in the long term sustainability of local mills.

**DELEGATION (CONT'D)**

**MINISTRY OF FORESTS, LANDS AND NATURAL RESOURCE OPERATIONS – Terry Sullivan, Director of Major Projects, Leah Scheffield, North Regional Negotiations Team, Smlthers, Regional Negotiator, Ministry of Aboriginal Relations and Reconciliation RE: Update RE: Lake Babine nation Woodland Tenures (Cont'd)**

Discussion took place regarding the traditional territory of Lake Babine Nation. Ms. Scheffield mentioned that Lake Babine Nation's traditional territory has remained very much the same since the original start of its treaty process and does not have a lot of overlapping claims.

The possible impacts to local mills in regard to future investment and finance opportunities was discussed. Mr. Sullivan commented that the Lake Babine Nation Reconciliation Framework Agreement does not impact smaller tenure holders and whether they deliver their fibre to large or small mills will be a business decision.

Discussion took place regarding the reconciliation framework agreement being a template for future agreements. Ms. Scheffield spoke of the agreement building on what has been learnt on earlier agreements and the concepts are generally understood. The hope is that it will build and assist in advancing toward a treaty.

Chair MacDougall spoke of the importance of the RDBN being involved in the process and of open communication and dialogue regarding the advancement of the Lake Babine Nation's Reconciliation Framework Agreement. Mr. Sullivan indicated that he intends to continue to provide updates and future communications and that the agreement is a priority of the Province.

Chair MacDougall thanked Mr. Sullivan for attending the meeting.

**CORRESPONDENCE**

Correspondence

Moved by Director Benedict  
 Seconded by Director Parker

F.C.2016-4-3

"That the Forestry Committee receive the following correspondence from the Ministry of Forests, Lands and Natural Resource Operations:

- Kluskus Connector Road;
- Public Input Invited on Prince George Timber Supply Area  
 – Comments Accepted until May 24, 2016;
- British Columbia Government Acting on Spruce Beetle."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

Director Thiessen mentioned that the Mayor of Quesnel contacted him to inform him that the City of Quesnel is not interested in pursuing a proposed Kluskus Connector Road. He spoke of safety concerns such as the lack of cell service in regard to a road through the area. Discussion took place regarding First Nations territory in the Kluskus area. Director Thiessen noted the importance of continuing to monitor any development in the area.

## **NEW BUSINESS**

### **First Nations Forestry**

Director Petersen commented that the reallocation of forest licences to First Nations may remove resource revenue from the province thus affecting healthcare, education, road infrastructure and other resource revenue provincially funded programs.

Discussion took place in regard to the Northwest Resource Benefits Alliance's communications with First Nations in regard to resource revenue sharing.

### **Conifex Sells Timber to Dunkley Lumber**

Director Thiessen mentioned that Conifex has recently sold timber to Dunkley Lumber. Concerns were brought forward in regard to the lack of openness and transparency in regard to the sale of timber between companies.

### **9 Axle Logging Trucks**

Chair MacDougall noted that discussions took place at the COFI (Council of Forest Industries) Convention in Kelowna, B.C. on April 6-8, 2016 in regard to 9 Axle logging trucks. Director Thiessen mentioned that he would be meeting with individuals in regard to the 9 Axle logging trucks going through the community of Vanderhoof and the damage to road infrastructure.

Director Thiessen commented that the District of Vanderhoof is approaching the Province in regard to the damage and high costs to repair municipal roadways from heavy truck loads traveling through communities.

### **OBAC Meeting with Skeena Regional Management Team**

Chair MacDougall reported that the Omineca Beetle Action Coalition met with the Skeena Regional Management Team and he will provide minutes from the meeting once approved by OBAC.

## **ADJOURNMENT**

Moved by Director Miller  
 Seconded by Director Petersen

### **F.C.2016-4-4**

"That the meeting be adjourned at 10:55 a.m."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

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Rob MacDougall, Chair

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Wendy Wainwright, Executive Assistant



**Regional District of  
Bulkley-Nechako  
Memorandum  
AUGUST 18, 2016**



**To: Chair Miller and the Board of Directors**  
**From: Deborah Jones-Middleton, Protective Services Manager**  
**Date: August 3, 2016**  
**Regarding: Conservation Officer Service**

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The Conservation Officer Service (COS) is conducting an operational review of the service provided to the communities within the Bulkley Stikine area.

The Conservation Officer Service is looking for feedback on the services that the local Conservation Officers provide and how those services can be improved or enhanced. Examples of the questions include:

- does the COS provide your community with quality services;
- is the COS responsive to the needs and/or concerns in your community;
- how could COS interactions be improved or enhanced regarding the delivery of service in your community?

Staff is looking for input from the Board to be provided to the Conservation Officer Service Review.

**Recommendation**

**All /DIRECTORS/MAJORITY**

1. That the Board of Directors receive the memo titled "Conservation Officer Service" from Deborah Jones-Middleton, Protective Services Manager.
2. Direction.



**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

**TO: Chair Miller and Board of Directors**

**FROM: Geraldine Craven  
Administrative Clerk**

**DATE: July 27, 2016**

**SUBJECT: UBCM Convention (Victoria, B.C.)  
Breakfast Meetings and RDBN Dinner**

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**At previous UBCM Conventions, Directors have met for breakfast meetings to prepare for the days' events.**

**At this time, staff is seeking direction on whether Regional Board members wish to meet at a confirmed location for breakfast meetings on Tuesday, Wednesday, and Thursday mornings in order to coordinate the days' events? If so, please let Geraldine know your attendance, and if your partner will be attending as well.**

**Secondly, would the Regional Board wish staff to arrange for a dinner on Monday, September 26, 2016 at 6:30 p.m. while at UBCM? If so, the information will be included in the UBCM binders that are being prepared.**

**RECOMMENDATION**

**(All/Directors/Majority)**

**DIRECTION.**

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

**TO: Chair Miller and Board of Directors**

**FROM: Cheryl Anderson  
Manager of Administrative Services**

**DATE: August 9, 2016**

**SUBJECT: Conflict of Interest Exception Regulation**

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On May 12, 2016, the Regional Board, at its Committee of the Whole Meeting, passed a motion to invite Peter Johnson of Stewart McDannold Stuart to attend an upcoming Board meeting to provide a presentation regarding the Conflict of Interest Exception Regulation.

To cut down on costs, Mr. Johnson has proposed attending by video conference. He has indicated that the presentation would be approximately 2 hours in length at a cost of approximately \$1,500. He would provide a general presentation on the conflict of interest rules, with a more detailed discussion on the *Schlenker v. Torgimson* decision, its impact on local governments, and the effect of the Regulation. I have provided Mr. Johnson with the RDBN's meeting schedule for September and October, and he is available for all of those dates.

There is sufficient money in contingency to cover the costs of this presentation.

At this time, staff is seeking direction from the Board as to whether it wishes staff to proceed with scheduling this presentation.

**RECOMMENDATION: (All/Directors/Majority)**

**Direction.**

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**Regional District of Bulkley-Nechako  
Board of Directors  
August 18, 2016**

To: Chair Miller and the Board of Directors  
From: Corrine Swenson, Manager of Regional Economic Development  
Date: August 9, 2016  
Regarding: 2017 Regional Business Forum

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Staff are creating an Advisory Committee for the 2017 Regional Business Forum that will be held in Burns Lake. In previous years, an RDBN Director has been appointed to assist with the Advisory Committee. Time commitment includes monthly conference calls between September, 2016 - May, 2017 and assistance at the event.

Staff are requesting the RDBN Board appoint a Director to the Advisory Committee.

<b>RECOMMENDATION:</b>	<b>(All/Directors/Majority)</b>
Direction.	



## Regional District of Bulkley-Nechako Board of Directors August 18, 2016

To: Chair Miller and the Board of Directors  
 From: Corrine Swenson, Manager of Regional Economic Development  
 Date: August 9, 2016  
 Regarding: 2017 Minerals Roundup Booth Rental

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The RDBN has rented a booth at the Minerals Roundup Tradeshow in Vancouver for the last seven years. In 2015, Roundup was moved from the Westin Bayshore to the Vancouver Trade and Convention Centre. The new venue allowed for all booths to be in one location. Smithers and Fraser Lake partnered in the booth rental in 2016. Directors and Staff expressed satisfaction with the marketing of the RDBN that took place and connections that were made. The Regional booth highlights the opportunities.rdbn.bc.ca website, the municipalities, First Nations, mines and exploration sites, businesses, and education facilities in the RDBN. The Ministry of Energy, Mines and Natural Gas was contacted and provided editions of the Regional Geologist Summaries and 2015 Mining Activity Map. The summaries were distributed at the RDBN booth and the map was used to make a larger display map of mining and exploration taking place in the region.

Staff and Directors staffing the booth counted 78 attendees and there were 48 entries in the draw. These numbers are a drop over the previous year's numbers of 93 to the booth and 78 entries.

Discussion topics at the booth included:

- General inquiries regarding the website and directory (30)
- Drilling (10)
- Prospecting (6)
- Aviation (3)
- Potential jobs and relocating to Smithers (3)
- Aviation fuel (2)
- Company wanting to expand into the region (1)

The cost to exhibit at Roundup 2016 was \$4,660. Municipal partners contributed \$600.

Expenses included:

- \$2,100 Booth rental
- \$300 AMEBC Membership
- \$339 Booth materials
- \$1,457 Staff Travel
- \$464 Staff Overtime

RDBN Staff arrange meetings with mining and exploration companies who are operating in the RDBN. All RDBN Directors, Municipal Councilors and Municipal Staff attending Roundup are invited to attend any or all of the meetings. The meetings are intended to learn of the work completed the previous year, plan for upcoming work, and challenges and successes of operating in the region. These meetings give an opportunity to build relationships, update the business directory, encourage use of the opportunities website, inform on SWOT activities and identify ways the RDBN can support mining and exploration in the region.

As the RDBN has been an exhibitor for seven years, we have first right of refusal in booking a booth for 2017. Roundup will take place January 23-26, 2017. The cost for the two day rental is \$2,100 and must be secured by August 31, 2016.

Over the years attending Roundup, there has been a decrease in interest from municipal partners, attendance to the booth and mining activity in the region. It may be possible to get as much benefit by having Staff attend the conference and tradeshow as an attendee rather than exhibitor. Individual meetings with the mining and exploration companies could still be arranged. Unfortunately, if the RDBN decides to not renew the booth rental for 2017, we will be placed on a waiting list for future years and may or may not be able to exhibit.

Staff are seeking direction from the Board on renting a booth at the 2017 Minerals Roundup.

<b>RECOMMENDATION:</b>	<b>(All/Directors/Majority)</b>
Direction.	

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

**TO: Chairperson Miller and Board of Directors**

**FROM: Wendy Wainwright, Executive Assistant**

**DATE: August 10, 2016**

**SUBJECT: Committee Meeting Recommendations**  
**- July 21, 2016**

---

Following is a recommendation from the July 21, 2016 Agriculture Committee meeting for the Regional Board's consideration and approval.

**Agriculture Committee – July 21, 2016****Recommendation 1:****Re: Agriculture Forum**

"That the Regional District of Bulkley-Nechako Board of Directors authorize Mark Parker, Chair of the Agriculture Committee to work with staff to determine a date in 2016 for an Agriculture Forum."

**RECOMMENDATION:****(ALL/DIRECTORS/MAJORITY)**

Recommendation 1 as written.



**Regional District of Bulkley-Nechako  
Board of Directors  
August 18, 2016**

To: Chair Miller and the Board of Directors  
 From: Corrine Swenson, Manager of Regional Economic Development  
 Date: August 9, 2016  
 Regarding: Invest in BC Advertising Opportunity

---

The official publication of the BC Economic Development Association is the Invest in BC annual magazine. 13,000 copies of the magazine are distributed to:

- *Business in Vancouver* subscriber list
- BCEDA members
- Site Selectors in US and Canada (100+)
- BC trade offices and Canadian consulates
- Department of Foreign Affairs and International Trade offices
- Offices of the Premier of BC
- Relevant provincial ministries
- Tradeshows attendees where BCEDA and Linx BC are exhibitors

The RDBN placed a half page colour ad and editorial in the publication in 2015 and 2016. *See attached 2016 advertisement.*

The RDBN has been given the opportunity to place a half page ad and editorial in the 2016 publication of Invest in BC at the discounted rate of \$2,250 (reg \$3,410) if confirmation is provided by August 31, 2016. Alternatively, a quarter page ad with editorial will cost \$1,535.

The Invest in BC Magazine is an excellent choice for print advertising. It is cost effective and has a good distribution.

Currently, the RDBN has been promoting the region using Facebook. During the summer months the Regional Economic Development Department has been building up content on the Bulkley Nechako Opportunities Facebook Page. Daily posts are reaching between 50-300 people. One Facebook post of note was a creative photo of Mouse Mountain in Fraser Lake. This post reached 5,736 people and was shared 71 times. Facebook Advertisements will be purchased next month targeting those living in the lower mainland with a call to action taking the person to the opportunities website. Statistics will be tracked.

Other upcoming initiatives include economic development stories for distributing to media and social media/websites, identification of target markets for municipalities and the region, and the creation of infographics.

It is recommended practice to include a combination of print and social media marketing in a marketing plan.

Does the Board of Directors support the advertisement for the 2017 publication?

**RECOMMENDATION:**

**(All/Directors/Majority)**

That the RDBN Board of Directors supports placing a quarter page advertisement in the 2017 Invest in BC publication at a cost of \$1,535.



## REGIONAL DISTRICT OF BULKLEY-NECHAKO

The Regional District of Bulkley-Nechako (RDBN) represents eight municipalities and seven surrounding rural areas and is home to 39,208 residents. It is strategically located between Prince George and Prince Rupert, boasts a connected transportation and communication network, prosperous forestry, mining, agriculture, and tourism industries and extensive year-round recreational opportunities.

### Forestry

Timber harvesting and lumber production are dominant in the RDBN economy. Harvestable forests have been affected by the Mountain Pine Beetle, which has created new opportunities to diversify the industry beyond dimensional lumber production. These emerging opportunities include pulp and pellet plants, silviculture operations, bioenergy facilities, and value added wood production. The region is built on the forest industry and it continues to be the dominant economic driver. The RDBN has abundant opportunities for investment in the forest industry.

### Mining

The RDBN is well positioned for more mining support services, exploration, and new mining operations. With two regions (Omineca and Skeena) the geology of the area within the RDBN lends itself to prospecting for a wide range of metals including magnesium, niobium, rare-earth elements, molybdenum, nickel, copper, zinc, lead, silver, and gold. The RDBN supports the mining sector through projects that identify mineral potential and exploration opportunities (for example GeoScience BC's QUEST-West project). Strong industrial infrastructure and regional transportation linkages further position the RDBN for increasing future development in the mining sector.

### Agriculture

Agriculture is a long standing tradition in the RDBN. Opportunities exist in animal and hay production as well as potential for emerging commercial greenhouse operations. Quality, affordable, and available forage, range, and pasture lands create an ideal platform for cattle production both in meat and cow/calf operations. Development in biofuels and other energy sources could provide farm businesses and commercial greenhouses with an energy advantage. With this strong support and awareness in agriculture the region provides investment opportunity.

### Tourism

The RDBN is known for its natural beauty and outdoor adventure opportunities. The attraction base is primarily the natural environment with an abundance of lakes, pristine rivers, and mountains. The RDBN is recognized as a world class destination for hunting, fishing, and mountain biking. An extensive trail network provides existing infrastructure for tourism businesses. The top three markets of origin are British Columbia, Alberta, and Alaska. Tourism is well supported through local and regional marketing campaigns. Given the diverse geographic terrain and robust natural beauty the stage is set for an increase in investment opportunities.

The RDBN and local municipalities demonstrate a strong commitment to investment in the region through regional and local economic development action plans. The 2015 creation of the Bulkley-Nechako Strategic Workforce Opportunities team ensures a focus is put on a skilled labour pool that meets regional labour demands. The RDBN welcomes entrepreneurs, developers, and investors ready to realize their next adventure. Look us up today! [opportunities.rdbn.bc.ca](http://opportunities.rdbn.bc.ca)

# Discover the Heart of BC

The Bulkley-Nechako welcomes entrepreneurs, developers, and investors ready to realize their next **A**venture.

[opportunities.rdbn.bc.ca/investinbulkleynechako](http://opportunities.rdbn.bc.ca/investinbulkleynechako)







## Regional District of Bulkley-Nechako Board of Directors August 18, 2016

To: Chair Miller and the Board of Directors  
 From: Corrine Swenson, Manager of Regional Economic Development  
 Date: August 10, 2016  
 Regarding: Visit Bulkley-Nechako Print Advertising for 2017

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Included in the Regional Tourism Marketing Initiatives have been the purchase of ½ page advertisements in both the PG Visitors Guide and Northern BC Tourism Guide, as well as a two page advertisement, with all eight municipal partners, in the MILEPOST. Attached is the Tourism Marketing Project Logic Model showing the project outputs and outcomes. Print advertising is one activity that promotes tourism in our region to increase the number of visitors to the RDBN and tourism revenue.

Driving through the region to Alaska is a very popular activity with the tourists to Northern BC. The MILEPOST, PG Visitors Guide and Northern BC Travel Guide are well utilized as a pre-planning tool and are picked up at the Visitor Information Centers along the way. The Region's Visitor Information Centers saw 30,705 visitors in 2014 and 32,896 visitors in 2015, an increase of 2,191 visitors.

Previously, the RDBN has purchased a half page ad in the PG Visitors Guide and Northern BC Travel Guide. Staff believe a quarter page ad is more cost effective and will still provide an eye-catching presence in the publications. The costs for two sizes of ads are provided for the Board's consideration.

#### The PG Visitors Guide:

- Has a distribution of 40,000 to key locations such as:
  - 75 Visitor Information Centers in BC, 50 hotels and attractions, 10 consumers shows
- Is available on the Tourism Prince George website
- Online interactive Visitor Guide – 8,000 views annually, promoted through Facebook (11,600 fans), Twitter (4,700+ followers) and Instagram (2,900+followers)
- ½ page advertisement costs \$2,200 or Banner ad costs \$825

#### The Northern BC Travel Guide:

- Has a distribution of 80,000 to key locations such as:
  - Automobile associations, shopping malls, Alaska marine highway ferry system, hotels, motels, rv parks, casinos, regional airports, BC Ferries, and Travel Shows in Canada and the US.
- Is available on the HelloBC.com website which receives more than 8 million visits a year
- Is supported by Northern BC Tourism which has partnered with the RDBN on a number of occasions and projects – Tourism Matters Info Sessions, Image Bank, Outdoor Adventure Travel shows
- ½ page advertisement costs \$2,473\* or ¼ page ad costs \$1,413\*  
 \*estimates based on last years costs

#### The MILEPOST

- 50,000 readers
- Includes a mobile App "Tour Guide" and interactive digital edition
- Tourism Working Group Members had indicated they would not be partnering in an advertisement for 2017 due to the increase in costs. Last year was the first time the MILEPOST charged the RDBN in American dollars. This resulted in a large increase to the cost and a one page advertisement was purchased instead of the two page advertisement like previous years.
- A ½ page ad will cost \$3,168 (USD) and the ¼ page ad costs \$1,737 (USD)

Staff are monitoring the effectiveness of print advertising by tracking visits to the website and Visitor Information Centres. Between January- July visitbulkleynechako.ca has seen an increase in unique visits by 10% over the same time last year (from 4,607 to 5,108). The website is averaging 1,187 visits per month in 2016. A unique web address was created in an effort to track the number of website users who are directed from the print advertisements. In 2015, 126 users typed in the website link and in 2016 there was an increase to 228.

In addition to print advertising, Visit Bulkley Nechako has created (June, 2016) social media accounts on both Facebook and Instagram. Staff are posting daily to the Facebook page and reaching between 150-300 people with each post. The page currently has 126 "likes". The VisitBulkleyNechako Instagram page is posting daily and currently has 86 followers. There have been 209 posts using the #visitbulkleynechako (57 are from our account). Staff are continuing to work on reaching more people through social media using a hashtag contest and interacting on social media.

If the Board wishes to purchase the print advertisements in 2017, the expenditures will take place in 2016, however this is a prepaid expense because the advertisements will appear in the 2017 edition. It is anticipated that the Regional Economic Development budget of \$6,700 for tourism advertisements from prior years, will remain in the budget for 2017.

Staff are requesting authorization to place a banner advertisement in the Northern BC Travel Guide and 1/4 page advertisements in both the PG Visitors Guide and MILEPOST for 2017 for an approximate cost of \$4,500 (dependent on exchange rate and Northern BC Travel Guide costs being the same as last year).

<b>RECOMMENDATION:</b>	<b>(All/Directors/Majority)</b>
That the Regional District of Bulkley-Nechako Board of Directors authorize staff to place banner advertisement in the 2017 Northern BC Travel Guide and ¼ page advertisements in the 2017 PG Visitors Guide and the 2017 MILEPOST.	



**Regional District of Bulkley-Nechako  
Board of Directors – Memorandum  
August 18, 2016**

**To:** Chair Miller and the Board of Directors  
**From:** Kristi Rensby, Finance/Administration Coordinator  
**Date:** August 8, 2016  
**Regarding:** Federal Gas Tax Funds – Electoral Area 'A' (Smithers Rural)  
 Village of Telkwa

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The Village of Telkwa has requested the Regional District's assistance in the form of Federal Gas Tax Funds to complete an upgrade project at the Municipal Office Building, located in Telkwa.

The Village wishes to complete a number of upgrades, including moving the reception area downstairs, increasing space for heritage and cultural displays, and improving access for tourists and residents, at a cost of \$115,000. It is anticipated that \$25,000 of the project will be eligible under one or more Gas Tax categories.

Total uncommitted Gas Tax Funds remaining in Electoral Area 'A' allocation is \$1,113,694.02. Director Fisher is supportive of this project and of accessing Federal Gas Tax Funds in the amount of up to \$25,000. A Board resolution is required to contribute Federal Gas Tax Funds to this project.

**RECOMMENDATION:**

1. That the RDBN Board of Directors authorize contributing up to \$25,000 of Electoral Area 'A' Federal Gas Tax allocation monies for upgrades to the Village of Telkwa's Municipal Office Building; and further,  

**(All/Directors/Majority)**
2. That the RDBN Board of Directors authorize the withdrawal of up to \$25,000 from the Federal Gas Tax Reserve Fund.  

**(Participants/Weighted/Majority)**



**Regional District of Bulkley-Nechako  
Board of Directors Memorandum  
August 18, 2016**

To: Chair Miller and the Board of Directors  
 From: Kristi Rensby, Finance/Administration Coordinator  
 Date: August 9, 2016  
 Regarding: Federal Gas Tax Funds – Electoral Area 'C' (Fort St. James Rural)  
 Fort St. James Ski Club

---

The Fort St. James Ski Club has requested the Regional District of Bulkley-Nechako's assistance in the form of Federal Gas Tax Funds to complete a Recreation Infrastructure project at the Murray Ridge Ski Hill, located in Fort St. James.

The Ski Club would like to construct a building to house the groomer and to provide the Club with a place to work on the groomer and other equipment. The cost of the project has been quoted at \$141,750.

Total uncommitted Gas Tax Funds remaining in the Electoral Area 'C' allocation is \$306,608.43. Director Greenaway is supportive of this project and accessing Federal Gas Tax Funds in the amount of up to \$141,750 for this Recreation Infrastructure project. A Board resolution is required to contribute Federal Gas Tax Funds to this project.

**RECOMMENDATION:**

1. That the RDBN Board of Directors authorize contributing \$141,750 of Electoral Area 'C' Federal Gas Tax allocation monies to the Fort St. James Ski Club for a Recreation Infrastructure project at the Murray Ridge Ski Hill;
2. That the RDBN Board of Directors authorize the purchase and installation of approved signage for the project to a maximum of \$300 cost, and further,  
(All/Directors/Majority)
3. That the RDBN Board of Directors authorize the withdrawal of up to \$142,050 from the Federal Gas Tax Reserve Fund.  
(Participants/Weighted/Majority)

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

**TO: Chair Miller and Board of Directors**

**FROM: Cheryl Anderson  
Manager of Administrative Services**

**DATE: July 26, 2016**

**SUBJECT: District of Fort St. James – Request for Grant in Aid – Electoral Area “C” (Fort St. James Rural)**

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Attached is a request for Grant in Aid monies from the District of Fort St. James.

The District is seeking \$1,000 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with its 4<sup>th</sup> Annual Fort St. James Night Market.

Director Greenaway has indicated that he is supportive of this application.

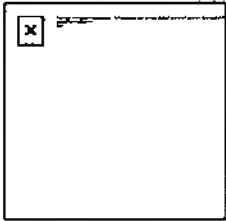
**RECOMMENDATION: (All/Directors/Majority)**

**“That the District of Fort St. James be given \$1,000 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with its 4<sup>th</sup> Annual Fort St. James Night Market.”**

**Cheryl Anderson**

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**From:** Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>  
**Sent:** July-14-16 10:29 AM  
**To:** Cheryl Anderson  
**Subject:** \*\*\*SPAM\*\*\*New submission from "Grant in Aid Application"  
**Attachments:** 5787cbcd65ce3-Financial Report For RDBN.docx



**REGIONAL DISTRICT OF BULKLEY-NECHAKO  
ELECTORAL AREA GRANT IN AID APPLICATION**

APPLICATION SUBMITTED BY:

***District of Fort St. James***

Mailing Address:

*Box 640 Fort St. James, BC V0J 1P0*

Email:  
Contact Person:

*recreation@fortstjames.ca  
Rachael Crook*

**APPLICATION SUMMARY**

Project or purpose for which you require assistance:

*4th Annual Fort St. James Night Market*

Amount Requested:

*\$1000*

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

***Yes***

\_\_\_\_\_  
(signature of authorized signatory) (title)

\_\_\_\_\_  
Signature of Electoral Area Director

Amount Approved: \_\_\_\_\_  
Date: \_\_\_\_\_

**APPLICATION PROFILE**

Is your organization voluntary and non-profit?:

*No*

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

*The District of Fort St. James provides various important services to the community. We provide summer programming for children in the community including swimming lessons and baking camps. We organize and maintain community facilities such as the Community Centre, playgrounds, and the tennis court. We also run special events like the Night Market, Canada Day, and Winterfest.*

*These services are not provided by any other organization.*

Describe the geographic area that receives services or benefits from your organization.

*The area within Fort St. James municipal boundaries.*

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

*Not applicable.*

*All employees of the District are paid a wage.*

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

*The District of FSJ has been in operation since its incorporation in 1952 and has 25 to 30 paid employees.*

**PROJECT PROPOSAL PROFILE**

RDBN Assistance Requested:

*special event*

Other Assistance Requested:

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details of your request here. Attach additional information if required:

*The Night Market will be taking place in Spirit Square on Tuesday August 16th from 5pm-9pm. The market will feature vendors and non-profit groups from Fort St. James, Nak'azdli, Vanderhoof, Fraser Lake, Fort Fraser, and Prince George. This event allows people from these communities to enjoy time together and celebrate local producers and artisans. The evening will also include performances by musicians from across BC and fun activities for kids which help to create a festive atmosphere. The downtown core will be filled with music, food, art and information. Previous Night Markets have seen an attendance of 400 to 500 people.*

Describe how this proposal will benefit the community:

*The aim of the Night Market is to support and promote small businesses and producers and to encourage regional collaboration and the revitalization of community pride. The Night Market brings together artists, artisans, agriculturalists, non-profit organizations, and independent business owners to promote their organizations and products to the community. It is an opportunity for them not only to sell products, but to network, meet potential long term customers, and raise awareness of their businesses, products, and services. The market is also an important event in fostering community pride and friendship which help create happier, more functional communities.*

**FUNDING AND FINANCIAL INFORMATION**

files Submitted: *5787cbcd65ce3-Financial Report For RDBN.docx*

Have you applied for a grant/funding from other source(s)?: *Yes*

If not, please comment.:

Name of Grant or Funding Agency1: *New Gold*  
Amount Applied for 1: *\$500*  
Status of Grant Application1: *Pending*

Name of Grant or Funding Agency2: *Veolia*  
Amount Applied for2: *\$500*  
Status of Grant Application2: *Pending*

Name of Grant or Funding Agency3: *KDL Group*  
Amount Applied for3: *\$500*  
Status of Grant Application3: *Pending*

Name of Grant or Funding Agency4: *Canfor*  
Amount Applied for4: *\$500*  
Status of Grant Application4: *Pending*

Have you received assistance before from us. *Yes*

Year, Amount and Purpose for assistance *2015, \$1100, 3rd Annual Night Market*

Year, Amount and Purpose for assistance *2014, \$1100, 2nd Annual Night Market*

Does your organization:





# Regional District of Bulkley-Nechako Memo – Board Agenda August 18, 2016

**To:** Chair Miller and the Board of Directors  
**From:** Roxanne Shepherd, Acting Chief Financial Officer  
**Date:** August 10, 2016  
**Re:** Security Issuing Bylaw – Topley Fire Protection

---

Loan authorization bylaw 1744, which authorizes borrowing for up to \$383,639 was adopted by the Board on November 19, 2015 to facilitate the purchase of a new fire truck and new fire hall for the Topley Rural Fire Protection Service.

The cost of these capital expenditures was \$366,347.51 and was financed through temporary borrowing. The temporary borrowing will be repaid by the issuing of the debenture in the fall MFA debenture issue.

The fire hall debt will be paid over 25 years and the fire truck debt will be paid over 20 years.

Security Issuing Bylaw No. 1781 is included further in the agenda for your consideration.

I would be pleased to answer any questions.

*R Shepherd*

Recommendation:

(all/directors/majority)

1. That the memorandum from the Financial Administrator, dated August 10, 2016 regarding Topley Security Issuing Bylaw be received.
2. Consider giving three readings and adoption to Bylaw No. 1781 further in the agenda.

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Regional District of Bulkley-Nechako  
Board of Directors  
August 18, 2016

To: Chair Miller and the Board of Directors  
From: Corrine Swenson, Manager of Regional Economic Development  
Date: August 10, 2016  
Regarding: Connecting Consumers and Producers Project Update

---

The application period for Connecting Consumers and Producers Community event funding closes on August 15, 2016. Staff will be able to give an update on the events receiving funding at the meeting.

The Connecting Consumers and Producers, A Guide to Eating Local in Bulkley-Nechako has been printed and copies will be available for Directors at the meeting. The updated brochure has also been posted on the website at [opportunities.rdbn.bc.ca/agriculture](http://opportunities.rdbn.bc.ca/agriculture).

Recommendation:

(All/Directors/Majority)

Receive.

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**REGIONAL DISTRICT OF BULKLEY-NECHAKO**

**MEMORANDUM**

**TO: Chair Miller and Board of Directors**

**FROM: Cheryl Anderson  
Manager of Administrative Services**

**DATE: August 9, 2016**

**SUBJECT: Union of B.C. Municipalities Meeting Requests 2016**

---

At the July 21, 2016 Board meeting, the Board of Directors passed a motion directing Chair Miller to appoint a lead speaker for the various UBCM Minister Meeting requests. The following appointments were made, and the identified Directors have confirmed their willingness to take the lead:

- Minister of Health (Jerry Petersen – introductions)
  - Fort St. James Primary Care Clinic and Hospital (Rob MacDougall and Tom Greenaway)
  - Seniors Health Care (Gerry Thiessen)
- Minister of Transportation and Infrastructure (Bill Miller – introductions)
  - Colleymount Road (Eileen Benedict)
  - Need for more passing lanes on Hwy 16 (Bill Miller)
- Minister of Community, Sport and Cultural Development (Bill Miller – introductions)
  - Provincial Download
    - Emergency Preparedness (Bill Miller)
    - *New Fire Service Act* (Bill Miller)
    - Dangerous goods transportation (Darcy Repen)
    - Dikes (communities within the RDBN that have been impacted by the responsibility and maintenance of dikes within their communities (Darcy Repen)
- Network BC (Rob Newell)
  - Internet and cell phone connectivity
- Minister of Agriculture (Mark Parker – lead and Mark Fisher – support)
  - Tree planting agricultural land for carbon offsets
  - Foreign ownership of agricultural land
  - Support for Beyond the Market Program
  - access to \$800 million Mountain Pine Beetle monies for research program re: agricultural lands

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At this time, staff is gathering information necessary for the meetings. If there is anything specific you require, please let us know at your earliest convenience.

**RECOMMENDATION:**

**(All/Directors/Majority)**

**Receive.**

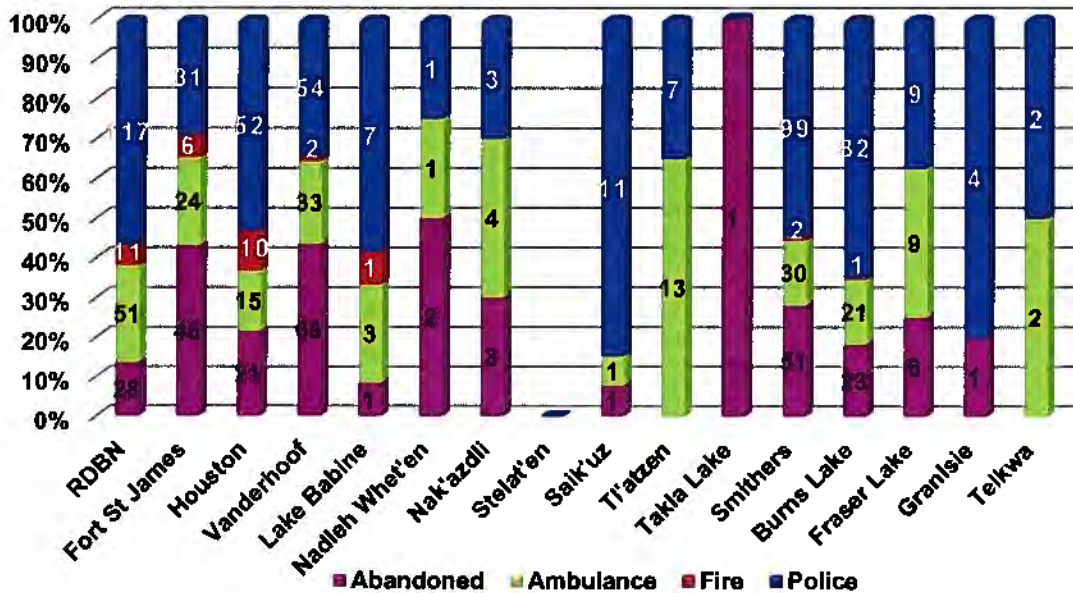


*ldo*  
**Regional District of Bulkley-Nechako**  
**Memorandum**  
**August 4, 2016**

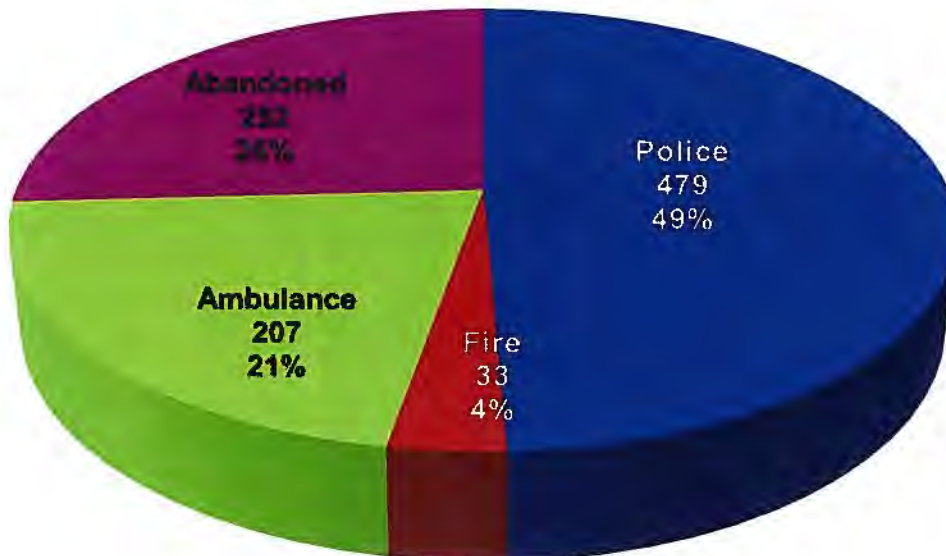
**To:** Chair Miller and the Board of Directors  
**From:** Deborah Jones-Middleton, Protective Services Manager  
**Date:** August 4, 2016  
**Regarding:** Monthly 9-1-1 Call Report – July 2016

E-COMM received 971 9-1-1 calls for the month of July 2016 from the Regional District of Bulkley-Nechako area. The charts below indicate the Total 9-1-1 calls received by Area and by Call Type.

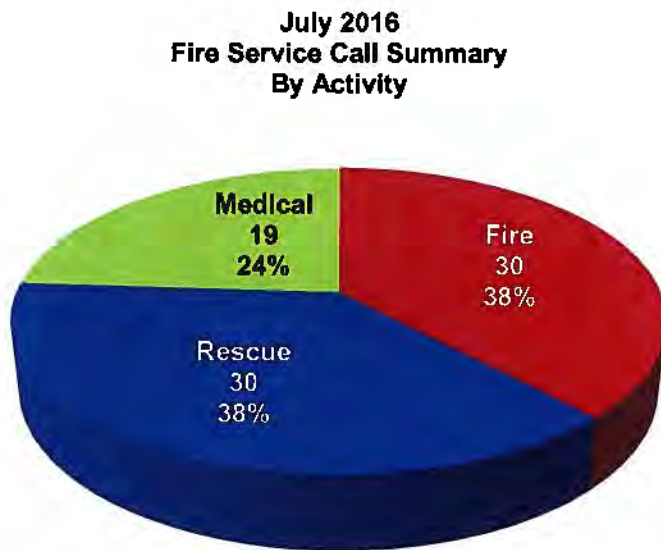
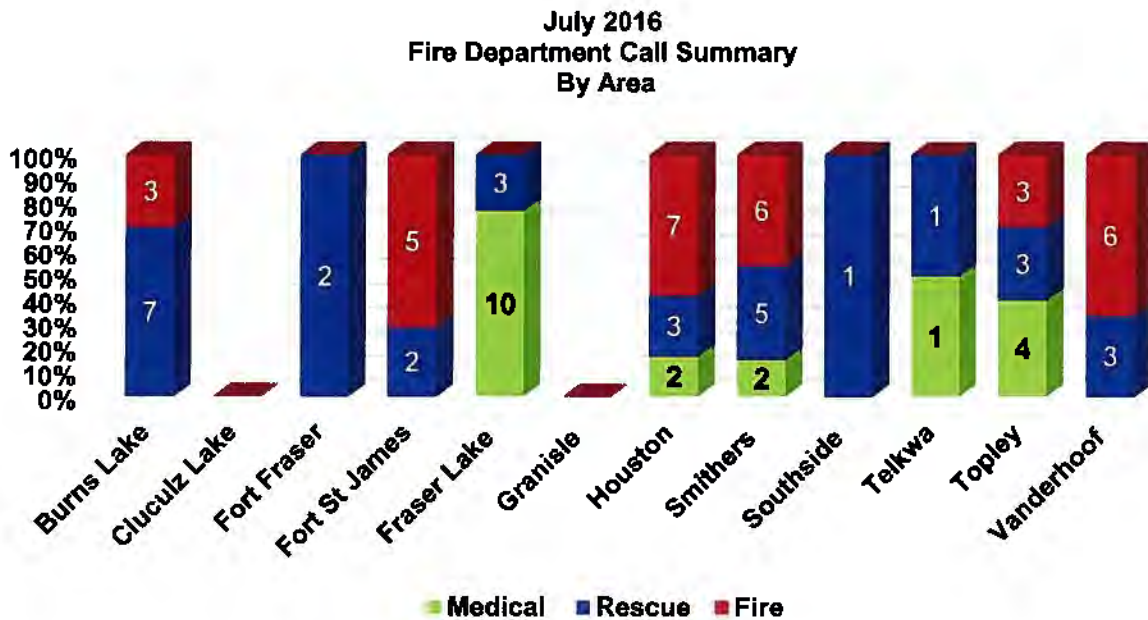
**July 2016**  
**Monthly 9-1-1 Call Summary**  
**By Area**



**July 2016**  
**Monthly 9-1-1 Call Summary**  
**By Type**



There were 79 calls down streamed to the Fire Operation Communication Centre from the Regional District of Bulkley-Nechako in July 2016. The charts below indicate the 9-1-1 calls received by Fire Department and by Call Type.



**Recommendation**

All /DIRECTORS/MAJORITY

That the Board of Directors receive the memorandum titled "Monthly 9-1-1 Call Report" from Deborah Jones-Middleton, Protective Services Manager.



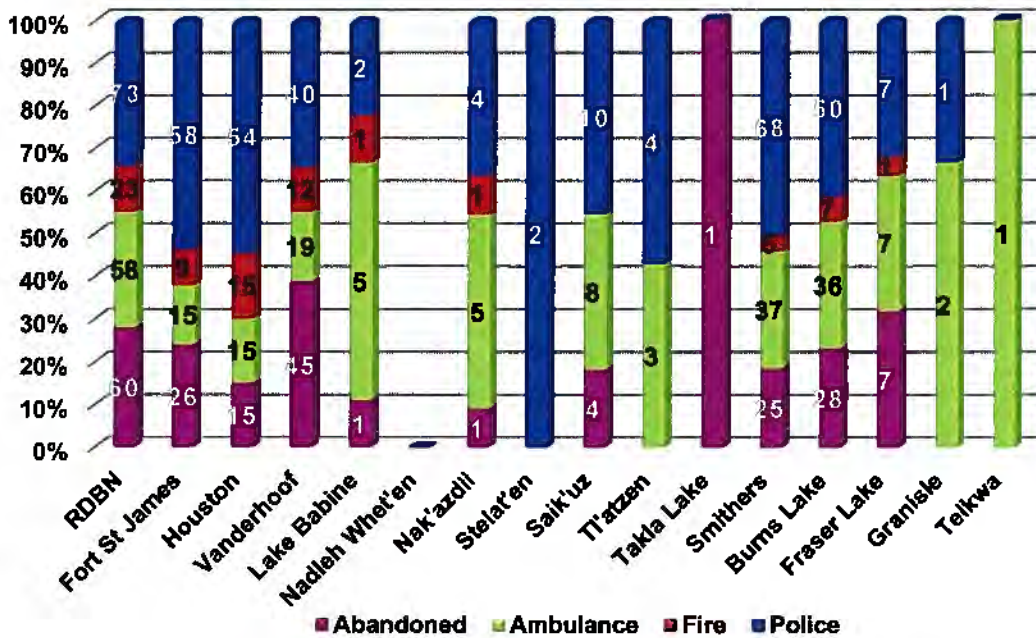


**68**  
**Regional District of Bulkley-Nechako**  
**Memorandum**  
**August 4, 2016**

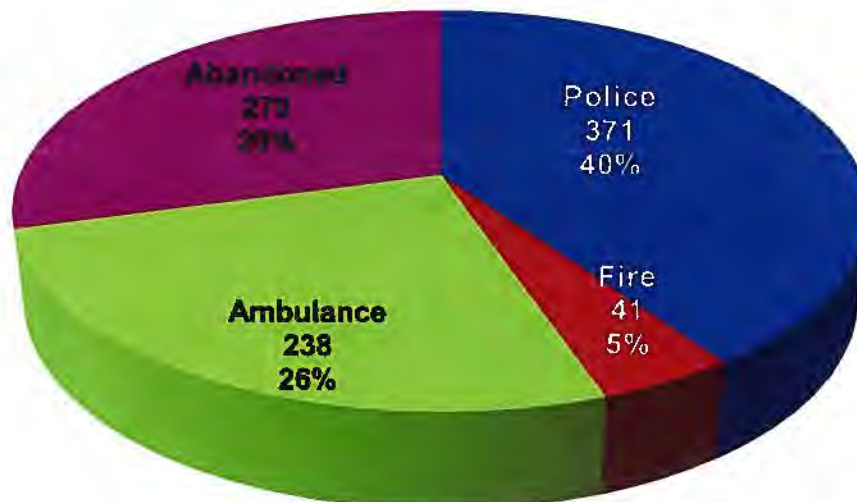
**To:** Chair Miller and the Board of Directors  
**From:** Deborah Jones-Middleton, Protective Services Manager  
**Date:** August 4, 2016  
**Regarding:** Monthly 9-1-1 Call Report – June 2016

E-COMM received 920 9-1-1 calls for the month of June 2016 from the Regional District of Bulkley-Nechako area. The charts below indicate the Total 9-1-1 calls received by Area and by Call Type.

**June 2016**  
**Monthly 9-1-1 Call Summary**  
**By Area**



**June 2016**  
**Monthly 9-1-1 Call Summary**  
**By Type**



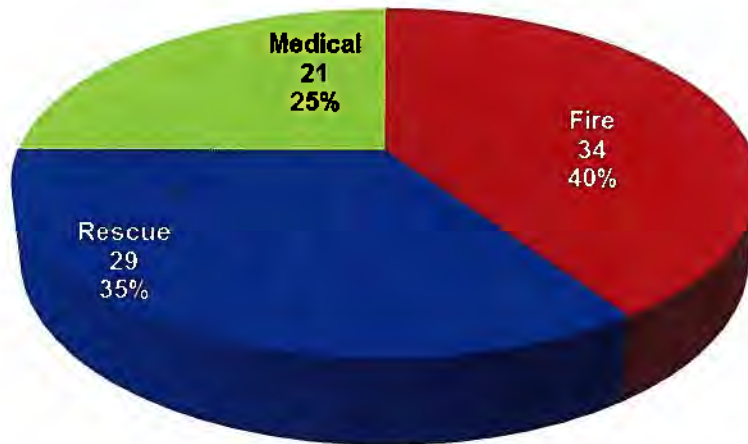
6A

There were 84 calls down streamed to the Fire Operation Communication Centre from the Regional District of Bulkley-Nechako in June 2016. The charts below indicate the 9-1-1 calls received by Fire Department and by Call Type.

June 2016  
Fire Department Call Summary  
By Area



June 2016  
Fire Service Call Summary  
By Activity



**Recommendation**

**AII /DIRECTORS/MAJORITY**

That the Board of Directors receive the memorandum titled "Monthly 9-1-1 Call Report" from Deborah Jones-Middleton, Protective Services Manager.





## REGIONAL DISTRICT OF BULKLEY-NECHAKO MEMORANDUM



**To:** Chairperson Miller and Board of Directors (August 18, 2016)

**From:** Janine Dougall  
Director of Environmental Services

**Date:** August 5, 2016

**Subject:** Paint, Pesticides and Flammable Liquids Collection

At a previous Board Meeting, staff were requested to provide a breakdown of the revenue received for the collection of paint, pesticides and flammable liquids at RDBN solid waste management facilities. The purpose of this memorandum is to provide the information requested.

### Background

The Regional District of Bulkley-Nechako has partnered with the Extended Producer Responsibility Stewardship organization ReGeneration (previously known as Product Care) since before 2000 for the collection of household hazardous waste products including paint, pesticides and flammable liquids. The following table shows the breakdown of RDBN facilities:

Location	Products Accepted
Fort St. James Transfer Station	Paint
Area "D" Transfer Station	Paint
Burns Lake Transfer Station	Paint
Knockholt Landfill	Paint
Smithers/Telkwa Transfer Station	Paint, Pesticides and Flammable Liquids

The RDBN receives revenue from the collection of household paint, pesticide and flammable liquid products. For the Burns Lake, Knockholt and Smithers/Telkwa sites the revenue includes a monthly storage fee (for placement collection bins) and from product collected. For the Fort St. James and Area "D" facilities, revenue is only received for the collection of product. The table below shows the breakdown of payment terms for RDBN facilities:

Location	Monthly Storage Fee	Collection Fee
Fort St. James Transfer Station	n/a	\$45/bin
Area "D" Transfer Station	n/a	\$45/bin
Burns Lake Transfer Station	\$150	\$45/bin
Knockholt Landfill	\$150	\$45/bin
Smithers/Telkwa Transfer Station	\$350	\$45/bin



The table below shows the breakdown of revenue generated through the partnership with ReGeneration for the 2015 year.

Location	2015 Revenue	# of shipments in 2015
<b>STTS--storage payments</b>	\$3,850.00	3 (39 bins)
Revenue	\$1,755.00	
Penalties	-\$26.00	
<b>Subtotal</b>	<b>\$5,579.00</b>	
<b>KNLF--storage payments</b>	\$1,650.00	1 (8 bins)
Revenue	\$360.00	
Penalties	-\$20.50	
<b>Subtotal</b>	<b>\$1,989.50</b>	
<b>BLTS--storage payments</b>	\$1,650.00	3 (20 bins)
Revenue	\$900.00	
Penalties	-\$9.00	
<b>Subtotal</b>	<b>\$2,541.00</b>	
<b>ADTS--no storage payments</b>	\$0.00	1 (7 bins)
Revenue	\$315.00	
Penalties	-\$52.75	
<b>Subtotal</b>	<b>\$262.25</b>	
<b>FSJTS--no storage payments</b>	\$0.00	2 (18 bins)
Revenue	\$810.00	
Penalties	-\$180.00	
<b>Subtotal</b>	<b>\$630.00</b>	
<b>Total</b>	<b>\$11,001.75</b>	<b>10 (92 bins)</b>

Over the past number of years, local bottle depots or businesses have also partnered with ReGeneration to provide collection of household generated paint, pesticide and flammable liquid products. The table below provides a summary of non-RDBN collection facilities:

Name/Location	Products Accepted
Ouellette Bros Building Supplies / Fort St. James	Paint, Pesticides and Flammable Liquids
Nechako Valley Bottle Depot / Vanderhoof	Paint
Houston Bottle Depot / Houston	Paint, Pesticides and Flammable Liquids
Bulkley Valley Bottle Depot / Smithers	Paint Currently, Pesticides and Flammable Liquids...Coming Soon

In addition to the above, the Burns Lake Recycling Center has expressed interest in becoming a paint collection facility.



So the question is arising as to whether the RDBN should be phasing out the household hazardous waste collection facilities in those locations where other alternative options exist, if the local alternative is requesting this to occur. The reason for this is that the alternative locations also generate revenue from collection of product and therefore the rationale is competing locations ultimately split available revenue.

The RDBN has been in the process of trying direct as much product as possible to available recycling initiatives (one-stop-shop concept) in an effort to keep waste out of the landfill and support the development and sustainability of local recycling programs. Phasing out the RDBN collection sites would support this process.

A further advantage of phasing out the RDBN facilities would be less staff time for the facility attendants in monitoring and maintaining the collection areas as well as arranging for pick-up of full tubs, less office staff time in submitting monthly inspection reports, training new staff and tracking revenue generation.

An argument against the RDBN phasing out collection facilities could be made given the importance in providing convenient access for the appropriate disposal of household hazardous waste products. For example, although the Nechako Valley Bottle Depot in Vanderhoof accepts paint products, many residents over the years have requested that the RDBN accept the materials at the transfer station due to the perceived greater convenience of better operational hours at the transfer station.

In discussions with representatives from ReGeneration, they are not opposed to the idea of the RDBN phasing out the solid waste facilities as collection sites (other than potentially the Smithers/Telkwa Transfer Station due to the population base served) as long as the RDBN is willing to take the program back on, should the alternate location not work out.

Another impact to phasing out the RDBN facilities is the loss of revenue associated (see above 2015 table for site specific revenue data). In addition, it is unlikely for those facilities that currently receive monthly storage fees, that this revenue would be part of any new contracts with ReGeneration should the alternative locations not work out and the RDBN sites are requested to become collection facilities again. Although this is something that could be potentially negotiated.

RECOMMENDATION (All/Directors/Majority)

That the Board of Directors receive the memorandum titled, "Paint, Pesticides and Flammable Liquids Collection" and dated August 5, 2016.

Respectfully submitted,

Janine Dougall  
Director of Environmental Services



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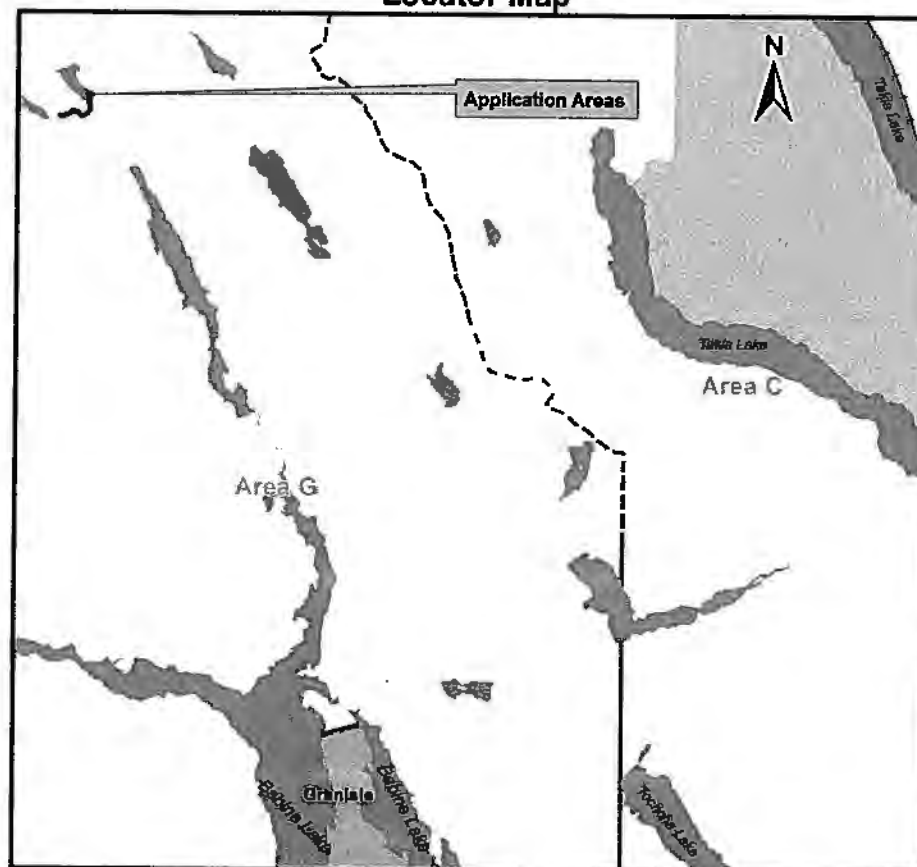
## MEMORANDUM

To: Board of Directors  
From: Marli Bodhi, Planning Technician  
Date: August 5, 2016  
Re: Land Referral File No. 6408915 and 6408916 (Tokoz`dli Keyah Holdings Ltd.)

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This referral is regarding a Licence of Occupation application made by Tokoz`dli Keyha Holdings Ltd. to allow the development of a cultural camp facility (6408915) and road access (6408916) to the development site on Tahlo Lake. The licenses are nominal rent tenure for community/institutional purposes, and have a term of 30 years.

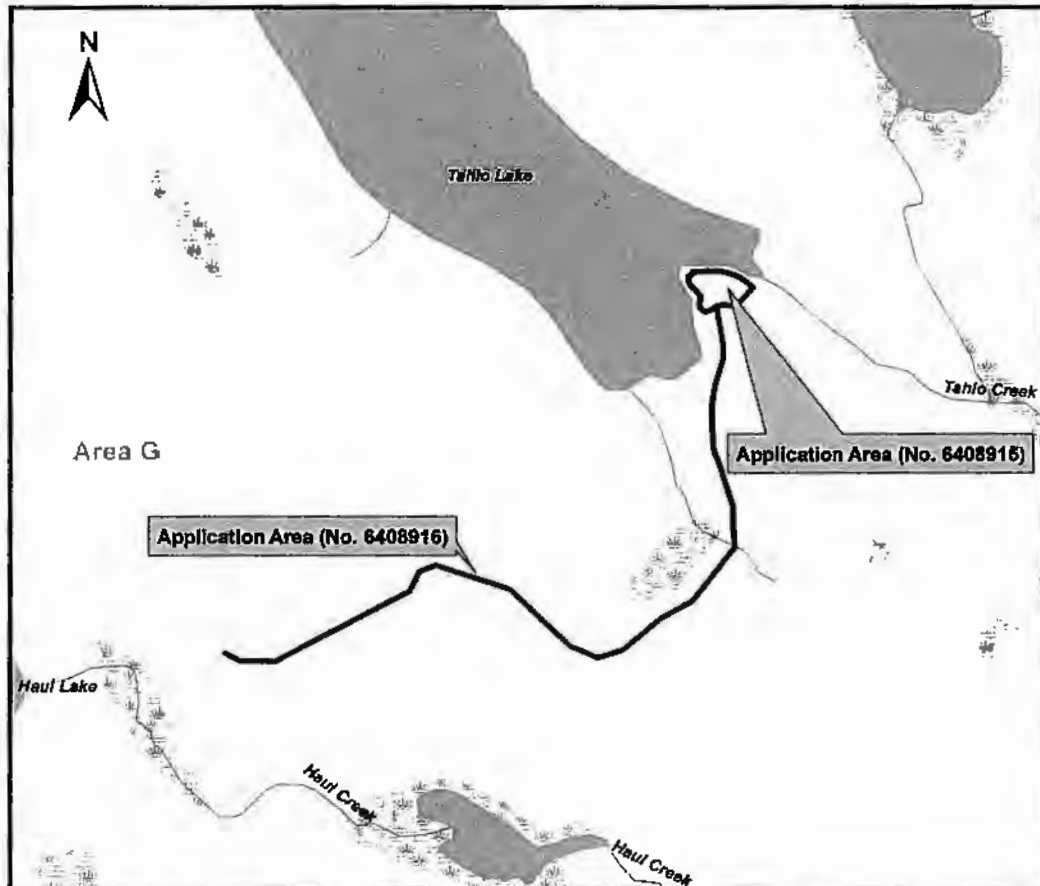
Locator Map





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The proposed development includes a large log cabin and 5 – 6 smaller cabins. A water license may also be required. The camp site is 1.72 ha in size and is located approximately 36.5 kilometres northwest of the Village of Granisle. The access road is 5.41ha in size. The majority of the road has already been constructed by Pacific Inland Resources Division West Fraser Mills Ltd. (PIR) in order to access their logging blocks. The remaining portion of the road to the cultural camp will also be constructed by PIR. Once the entire access road has been constructed, the applicant will assume responsibilities for long-term maintenance.



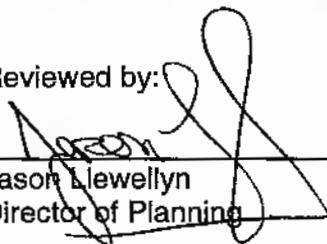
The area is not zoned, does not have any OCP designation, and is not within a building inspection service area. There are archaeology sites in the area.

**Recommendation**

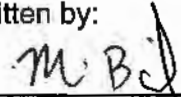
That the attached comment sheet be provided to the Province as the Regional District's comments on Crown land application 6408915 and 6408916.

*Rural Directors – All/Directors/Majority*

Reviewed by:

  
Jason Lewellyn  
Director of Planning

Written by:

  
Marli Bodhi  
Planning Technician

**REGIONAL DISTRICT OF BULKLEY-NECHAKO COMMENT SHEET ON CROWN LAND REFERRAL 6408915 & 6408916**

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<b>Electoral Area:</b>	G
<b>Applicant:</b>	Tokoz'dli Keyah Holdings, Ltd.
<b>Existing Land Use:</b>	Vacant
<b>Zoning:</b>	None
<b>Plan Designation</b>	None
<b>Proposed Use Comply With Zoning:</b>	N/A
<b>Agricultural Land Reserve:</b>	Not in ALR
<b>Access Highway:</b>	N/A
<b>Archaeological Site:</b>	In the area
<b>Building Inspection:</b>	No
<b>Fire Protection:</b>	Outside the Rural Fire Protection Area
<b>Other comments:</b>	None



# 76

File No: 6408915



Scale: 1:5,000  
Purpose: COMMUNITY  
Subpurpose: COMMUNITY FACILITY  
Type: LICENCE  
Subtype: LICENCE OF OCCUPATION

### Legend

-  Tenure Area
-  Waterbody
-  Stream
-  Road/Trail
-  Bridge
-  Transmission Line

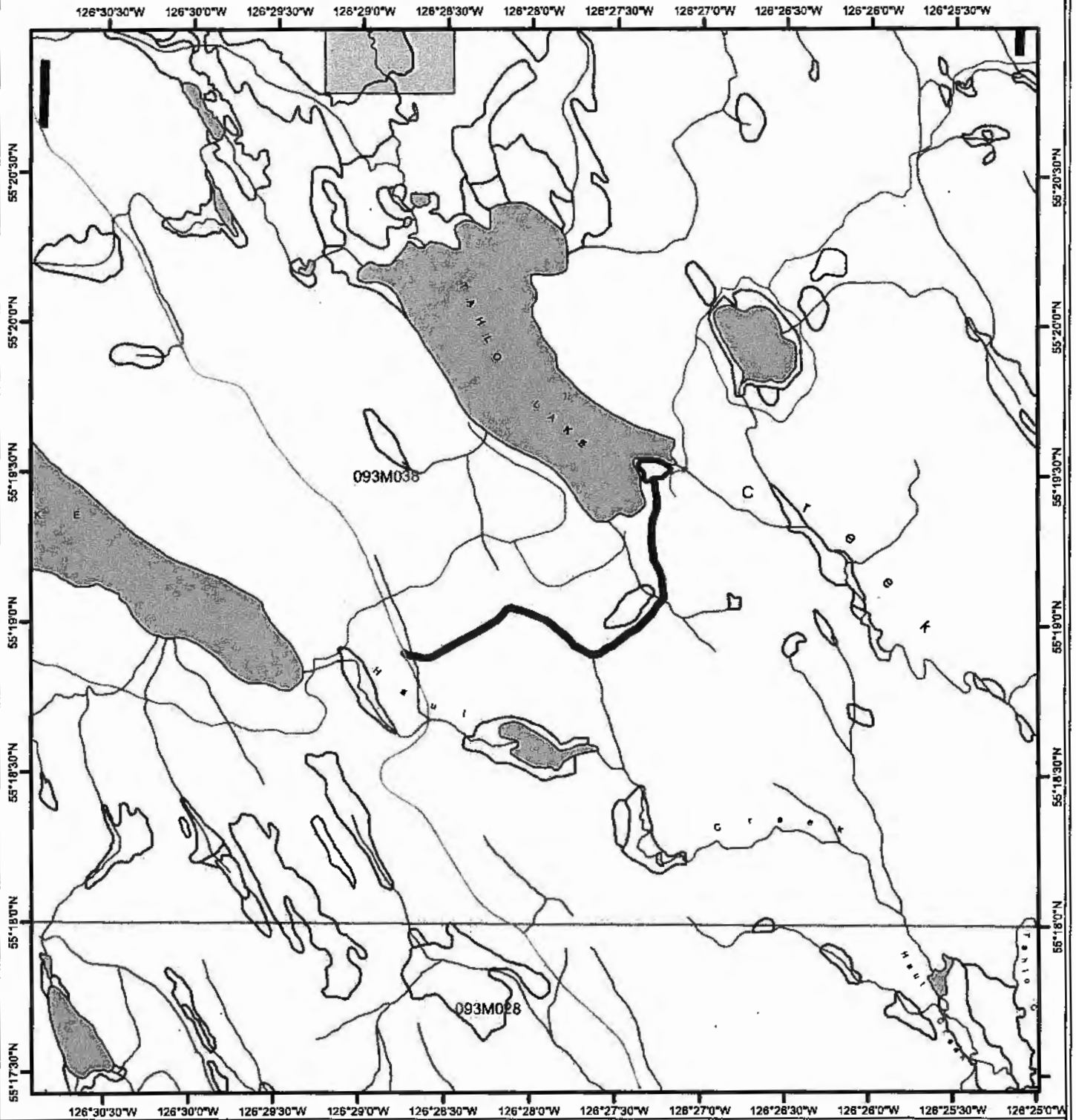


### Referral Map




Date: 02 Aug 2016





Scale: 1:35,000  
 Purpose: COMMUNITY & ROADWAY  
 Subpurpose: COMMUNITY FACILITY & ROADWAY  
 Type: LICENCE  
 Subtype: LICENCE OF OCCUPATION

	Application Area
	Indian Reserves
	Parks and Protected Areas

**Referral Map**  
  
 BRITISH COLUMBIA  
 www.gov.bc.ca  
 Date: 12 Jul 2016



**Referral Description:**

6408915 - Community & Institutional Program - Licence of Occupation (Nominal Rent Tenure) - Community Facility

Proponent: Tokoz'dli Keyah Holdings Ltd.

Tenure Type: Licence of Occupation

Intended Land Use/background context: The land will be used as an outdoor education area and camp facility for the Williams family and the community (Tahlo Lake). Permanent improvements include a large log cabin and 5 to 6 additional small log cabins. Two Atco trailers will be used on site during construction. An Occupant Licence to Cut will be required for cutting during site development. A Water Licence may be required to use water from Tahlo Lake.

BCGS Mapsheet: 93M.038

AOI: <http://apps.gov.bc.ca/pub/geomark/geomarks/gm-B0C1318597234BE9B6A15397CE6470CA>

Legal Description: ALL THAT UNSURVEYED CROWN LAND IN THE VICINITY OF TAHLO LAKE, CASSIAR DISTRICT, CONTAINING 1.72 HECTARES, MORE OR LESS.

Size (Area) in ha. (approx.): 1.7200 ha ±

Schedule/Term Of Proposal: 10 years

6408916 - Community & Institutional Program - Licence of Occupation (Nominal Rent Tenure) - Transportation Roadway

Proponent: Tokoz'dli Keyah Holdings Ltd.

Tenure Type: Licence of Occupation

Intended Land Use/background context: Seeking comments for long-term occupation and maintenance of the access road ONLY. The majority of the road to the proposed cultural camp has already been constructed by Pacific Inland Resources Division West Fraser Mills Ltd. (PIR) in order to access their Cutting Permit 850. The remaining portion of road to the cultural camp will also be constructed by PIR. Once the entire access road has been constructed, the Applicant will assume responsibilities for long-term occupation and maintenance of the road under the Community & Institutional program.

BCGS Mapsheet: 93M.038

AOI: <http://apps.gov.bc.ca/pub/geomark/geomarks/gm-ECE49F54C256418B8C48F43CE9BBBA1D>

Legal Description: ALL THAT UNSURVEYED CROWN LAND IN THE VICINITY OF TAHLO LAKE, CASSIAR DISTRICT, CONTAINING 5.41 HECTARES, MORE OR LESS.

Size (Area) in ha. (approx.): 5.4100 ha ±

Schedule/Term Of Proposal: 10 years

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# Crown Land Tenure Application

Tracking Number: 100160059

## APPLICANT INFORMATION

If approved, will the authorization be issued to an **Individual or Company/Organization?** Company/Organization

What is your relationship to the **company/organization?** Representative

## APPLICANT COMPANY/ORGANIZATION CONTACT INFORMATION

Have you considered using a BCeID? A BCeID allows you to save your application at any time and return later to complete it or check the status of your application. It only takes a few minutes to sign up for a free BCeID which also allows you to use the same ID for many other government services. Click on 'Save Application' on the bottom and then on 'Register' to sign up. You will return to this application once the sign up has been completed.

**Name:** Tokoz'dli Keyah Holdings Ltd

**Doing Business As:**

**Phone:** 250-981-3921

**Fax:**

**Email:** sonya.takla@gmail.com

**BC Incorporation Number:** BC1053022

**Extra Provincial Inc. No:**

**Society Number:**

**GST Registration Number:**

**Contact Name:** Sonya Korolyk

**Mailing Address:** 4205 Johnson Road  
Prince George BC V2N 6E7

## REPRESENTATIVE INFORMATION

Please enter the contact information of the Individual/Organization who is acting on behalf of the applicant.

**Are you an Individual or Company/Organization?** Individual

**Name:** Sonya Korolyk

**Phone:** 250-981-3921

**Daytime Phone:**

**Fax:**

**Email:** sonya.takla@gmail.com

**Mailing Address:** 4205 Johnson Road  
Prince George BC V2N 6E7

**Letter(s) Attached:** Yes (Representation Agreement.docx)

## ELIGIBILITY

Question	Answer	Warning
Do all applicants and co-applicants meet the eligibility criteria for the appropriate category as listed below?	Yes	

Applicants and/or co-applicants who are Individuals must:

1. be 19 years of age or older and
2. must be Canadian citizens or permanent residents of Canada. (Except if you are applying for a Private Moorage)

Applicants and/or co-applicants who are Organizations must either:

1. be incorporated or registered in British Columbia (Corporations also include registered partnerships,

cooperatives, and non-profit societies which are formed under the relevant Provincial statutes) or

- 2. First Nations who can apply through Band corporations or Indian Band and Tribal Councils (Band or Tribal Councils require a Band Council Resolution).

**TECHNICAL INFORMATION**

Please provide us with the following general information about you and your application:

**EXISTING TENURE DETAILS**

Do you hold another Crown Land Tenure? No

**ALL SEASONS RESORTS**

The All Seasons Resorts Program serves to support the development of Alpine Ski and non-ski resorts on Crown land. For more detailed information on this program please see the operational policy and if you have further questions please contact FrontCounter BC.

Are you applying within an alpine ski resort? No

**WHAT IS YOUR INTENDED USE OF CROWN LAND?**

Use the "Add Purpose" button to select a proposed land use from the drop down menu.

If you wish to use Crown land for a Short Term, low impact activity YOU MAY NOT NEED TO APPLY for a tenure as you may be authorized under the Permissions policy. To determine if your use is permissible under the Land Act please refer to the Land Use Policy - Permissions

If your purpose can not be found in the list or if your intended use or term does not meet the terms and conditions of the policy, please contact FrontCounter BC.

Purpose	Tenure	Period
Community Institutional Community Facility	Licence of Occupation	Five to ten years

What are you applying for? Nominal Rent Tenure (Licence / Lease)

**ACCESS TO CROWN LAND**

Please describe how you plan to access your proposed crown land from the closest public road:

access off Morrison Main FSR, through RP road currently held by West Fraser. West Fraser will construct the access road and then after their silviculture responsibilities are complete for CP 850, the access road maintenance will fall to the First Nations company/society

**COMMUNITY INSTITUTIONAL**

Crown land dispositions for less than fair market value are offered on a limited basis to community or institutional groups. Please visit the Community and Institutional webpage for more information.

Specific Purpose: Community Facility  
 Period: Five to ten years  
 Tenure: Licence of Occupation

**ELIGIBILITY**

Sponsored Crown Grants and Nominal Rent Tenures are limited to specific organizations. Please refer to the Community and Institutional Program Area for verification of eligibility.

Are you eligible? Yes

**TOTAL APPLICATION AREA**

Please give us some information on the size of the area you are applying for.

Please specify the area: 2 hectares

**PROJECT DETAIL**

A Community Organization is open to the entire community, or provides benefit to the entire community. Examples: historical, museum and arts societies, recreation organizations, community organizations, volunteer societies, youth and senior service organizations.

Are you a community organization? Unknown

Please upload the Resolution / Endorsement document.

Resolution doc.docx

doc

**IMPORTANT CONSIDERATIONS**

Are you intending to use the land as a shooting range or shooting club for discharge of firearms? No

**ADDITIONAL QUESTIONS**

In many cases you might require other authorizations or permits in order to complete your project. In order to make that determination and point you in the right direction please answer the questions below. In addition, your application may be referred to other agencies for comments.

Is the Applicant or any Co-Applicant or their Spouse(s) an employee of the Provincial Government of British Columbia? No

Are you planning to cut timber on the Crown Land you are applying for? Yes

To cut timber on the Crown Land once your tenure has been issued you may require an Occupant Licence to Cut. Check out the website of the forest district responsible for more information or contact them if you have any questions.

Are you planning to use an open fire to burn timber or other materials? Yes

Please check the Wildfire Management Branch website to learn more about your responsibilities. Check the 'Guides to Open Burning' for the appropriate fire category. A Category 3 Open Fire will require a burn registration number. More information can also be provided by the Burn Registration line at 1-888-797-1717.

Do you want to transport heavy equipment or materials on an existing forest road? No

Are you planning to work in or around water? Yes

1. If you will be working in or around fresh water, you will require a Water Sustainability Act Change Approval or Notification from the Province. 2. The federal Department of Fisheries and Oceans might need to review your project. 3. Review the Transport Canada website if the Navigation Protection Act applies.

Does your operation fall within a park area? No

**LOCATION INFORMATION**

Please provide information on the location and shape of your Crown land application area. You can use one or more of the tools provided.

I will upload a PDF, JPG or other digital file(s)

**MAP FILES**

Your PDF, JPG or other digital file must show your application area in relation to nearby communities, highways, railways or other land marks.

Description	Filename	Purpose
map	Williams tenure map.pdf	Community Institutional

I will upload files created from a Geographic Information System (GIS)

**SPATIAL FILES**

Do you have a spatial file from your GIS system? You can upload it here.

Description	Filename	Purpose
dbf shp	At Tlees tenure area.dbf	Community Institutional

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prj shp	At Tlees tenure area.prj	Community Institutional
sbn shp	At Tlees tenure area.sbn	Community Institutional
sbx shp	At Tlees tenure area.sbx	Community Institutional
shp	At Tlees tenure area.shp	Community Institutional
shx shp	At Tlees tenure area.shx	Community Institutional

**ATTACHED DOCUMENTS**

Document Type	Description	Filename
Development Plan	doc	Development Plan.docx
General Location Map	doc	Gen Location Map.docx
Site Plan	doc	Site Plan.docx

**PRIVACY DECLARATION**

Check here to indicate that you have read and agree to the privacy declaration stated above.

**REFERRAL INFORMATION**

Some applications may also be passed on to other agencies, ministries or other affected parties for referral or consultation purposes. A referral or notification is necessary when the approval of your application might affect someone else's rights or resources or those of the citizens of BC. An example of someone who could receive your application for referral purposes is a habitat officer who looks after the fish and wildlife in the area of your application. This does not apply to all applications and is done only when required.

**Company / Organization:** Tokoz'dli Keyah Holdings Ltd  
**Contact Name:** Sonya Korolyk  
**Contact Address:** 4205 Johnson Road  
 Prince George BC V2N 6E7  
**Contact Phone:** 250-981-3921  
**Contact Email:** sonya.takla@gmail.com

I hereby grant permission for the public release of the information provided above. This information will be used to fulfill, if required, the referral and advertising requirements of my application.

**IMPORTANT NOTICES**

- Once you click 'Next' the application will be locked down and you will NOT be able to edit it any more.

**DECLARATION**

By submitting this application form, I, declare that the information contained on this form is complete and accurate.

**OTHER INFORMATION**

**Is there any other information you would like us to know?** Ministry contact for the application is Ryan.Holmes@gov.bc.ca.

**APPLICATION FEES**

Item	Amount	Taxes	Total	Outstanding Balance
Crown Land Tenure Application Fee	\$250.00	GST @ 5%: \$12.50	\$262.50	\$0.00

**OFFICE**

Office to submit application to:

Smithers

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**PROJECT INFORMATION**

Is this application for an activity or project which requires more than one natural resource authorization from the Province of BC? No

**APPLICANT SIGNATURE**

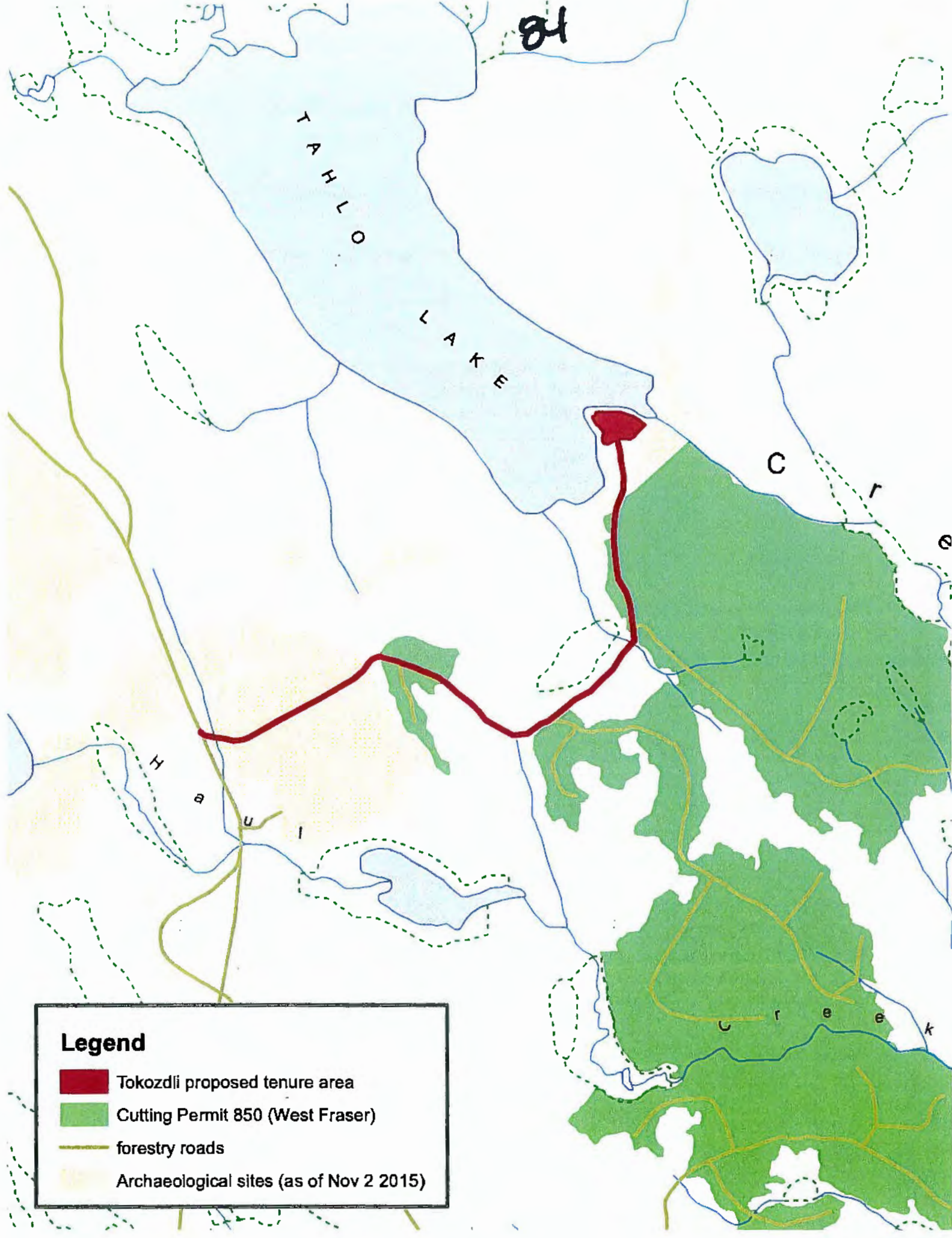
Applicant Signature

Date

**OFFICE USE ONLY**

Office Smithers	File Number	Project Number
	Disposition ID	Client Number





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**Legend**

-  Tokozdli proposed tenure area
-  Cutting Permit 850 (West Fraser)
-  forestry roads
-  Archaeological sites (as of Nov 2 2015)

## Tahlo Lake management plan 2016.

Files: 6408915, 6408916

**Introduction:** Tahlo Lake and all of Atlees territory has been a part of the Williams family for generations and we would like to develop the Tahlo area as per Mr. Chief Atlees' request.

**Proposal:** To use the land as an outdoor education area and camp facility for our community, and to protect the land for the years to come for our future generations. The tenures are proposed as nominal rent licenses-of-occupation, for community/institutional purposes, and a term of 30 years.

**Socio-Community Conditions:** There will be many great benefits for everyone involved in this process as we will all have a place to go back to and call home and it will bring the surrounding communities together. Chief Atlees will have his dream come true once completed as this is what he wanted to happen in his traditional territory. This will also provide jobs for our people and it will be a benefit to everyone that comes to the area as we will teach them our traditional ways and have trails for horseback riding and quadding that a guide will bring them around the territory there is a spot up the mountain that Frank Williams wanted to build a cabin specifically for that reason so that they can stop there for a break and have lunch, then continue on their way. We are hoping to also get boats so that they can go out on the lake and fish. In the winter they can go sledding. This will let the outside world know that this is our land.

**New Facilities or Infrastructures:** We are hoping to get a proposal started for the log building training and with that we will have them start on the large log cabin. During construction, we will use two Atco trailers that have been promised by Pacific Inland Resources (PIR). Once the main house is built they will start on the 5-6 additional small log cabins.

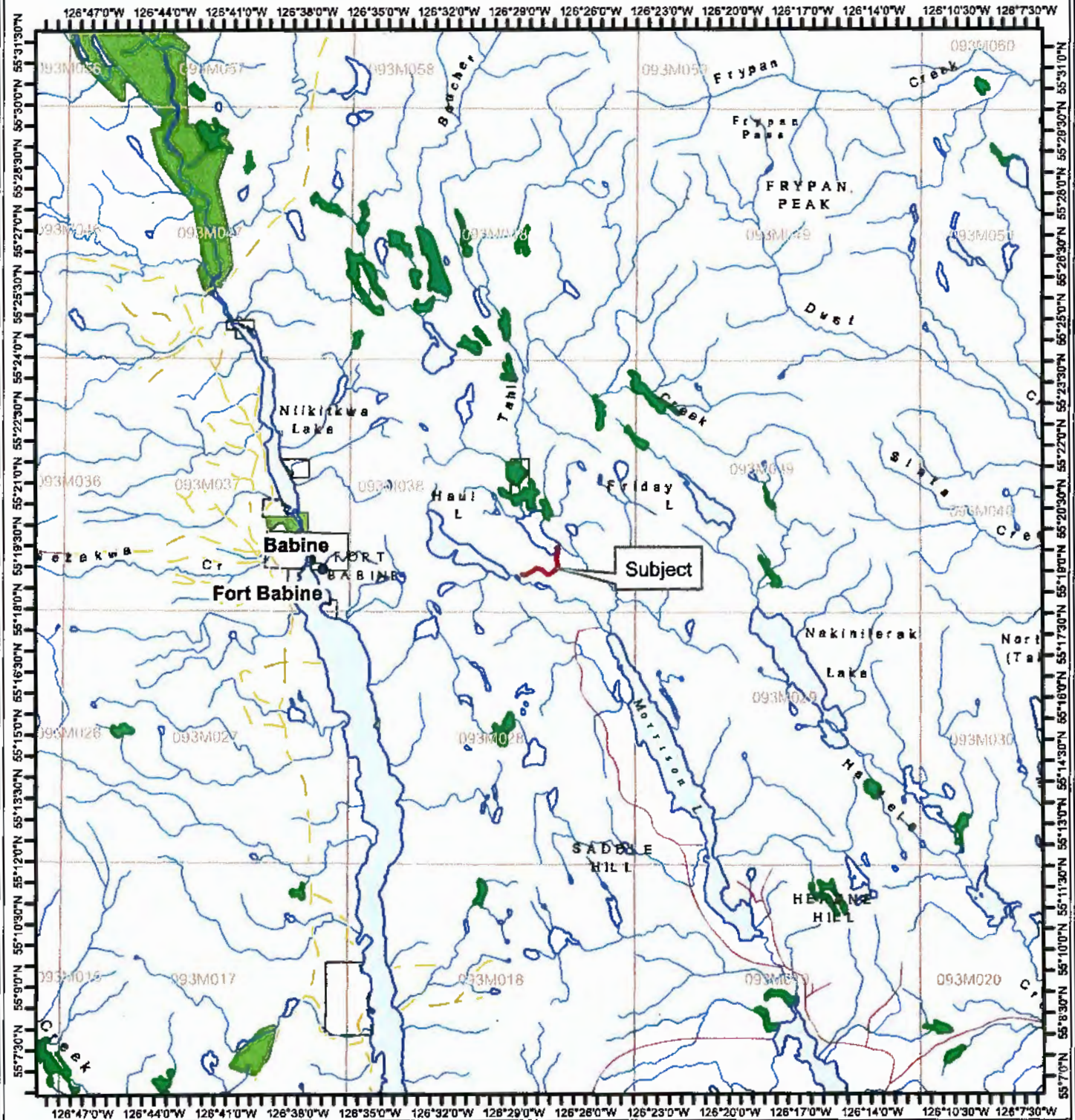
**Access:** PIR has agreed to build the access road, which will then be taken over by us. (Road access is applied for under 6408916.)

**Water supply:** We will be using the lake water and would have a person trained in water sampling, so that our water is sampled frequently.

**Waste Collection, Treatment and Disposal:** We will have a vehicle going out once per week to transport garbage for proper disposal and eventually get a incinerator.

**Confirmation of safety plan:** We will have a safety plan for the license and everyone will abide by this plan.





Scale: 1:250,000  
 Purpose: COMMUNITY & ROADWAY  
 Subpurpose: COMMUNITY FACILITY & ROADWAY  
 Type: LICENCE  
 Subtype: LICENCE OF OCCUPATION

	Application Area
	Indian Reserves
	Parks and Protected Areas

**Referral Map**  
  
 Date: 12 Jul 2016



## APPLICATION SUMMARY

**Name of Applicants:** Dean and April Forsberg

**Electoral Area:** D

**Subject Property:** Block A of Section 36, Township 14, Range 5, Coast District. The subject property is ±61.53 ha. (±152.05 acres) in size.

**Location:** The subject property is located at 30402 Fawcett Rd. approximately 29.5 km west of the Village of Fraser Lake.

**Proposal:**

The purpose of this application is to allow the subdivision of the property into two parcels as divided by a creek in the southeast corner of the subject property. Proposed Lot 1, south of the creek, is approximately 8 ha. (19.8 acres) and contains no buildings. The proposed Remainder Lot is approximately 53.53 ha. (132.27 acres) in size and contains the applicants residence and accessory buildings.

The property owner has made application to subdivide the subject property in order to create a separate lot for their son and granddaughter (who is special needs). The applicants have stated that they are secondary caregivers to their granddaughter and require that she live close-by so that they can provide adequate care for her.

The applicants have stated that upon subdivision, their son plans to use the subdivided portion of land for a smaller agricultural venture.

**O.C.P. Designation:** Agricultural (Ag) in Endako, Fraser Lake, Fort Fraser Official Community Plan Bylaw No. 1487, 2008

**Zoning:** Agricultural (Ag1) in Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993

**Existing Land Use:** Residential and agricultural

**Agricultural Capability:**

Based on Canada Land Inventory mapping:

70% of the Subject Property is Class 5 Land limited by cumulative and minor adverse conditions.

30% of the subject property is Class 6 Land limited by topography.

- Class 5** Land has limitations that restrict its capability to producing perennial forage crops or other specially adapted crops.
- Class 6** Land is non-arable but is capable of producing native and/or uncultivated perennial forage crops.

**Previous Applications:** None

**Surrounding Applications:**

- No. 589** Block B, Section 1, Township 16 Range 5 Coast District  
Block A, Section 6, Township 18, Range 5 Coast District  
Block B, Section 6, Township 18, Range 5 Coast District

Application for inclusion of seven parcels of Crown Land ( $\pm 554$  ha) leased for agricultural use, into the ALR. The three parcels described above are near the ALR No. 1182 application area and add to an approximate total of  $\pm 202$  ha.

Staff recommendation:	Approval
Regional Board recommendation:	Approval
A.L.C. Decision:	Approved

## REFERRAL COMMENTS

### Ministry of Agriculture

Thank you for your email regarding ALR Application 1182. The original referral was received by mail in August 2015 and due to high workloads including wildfire response, comment was limited to identifying the amended regulation to in Agricultural Land Reserve Use, Subdivision and Procedure Regulations, Part 2 – Permitted Uses, Section 3, (1), (b.1) announced on June 15, 2015, which due to the size and location of the parcel may have applied to the application in relation to a second family dwelling. Subsequent emails appear to indicate, that neither the second family dwelling approach nor a lease approach was feasible due to financial or other considerations which are not specifically related to agriculture.

Due to the compressed timeframe indicated by your email, capacity for an in-depth review is limited. From an agricultural perspective the following comments are provided for your consideration:

The parcel is located within the Agricultural Land Reserve (ALR) where, as stated on the ALC website (<http://www.alc.gov.bc.ca/alc/content/alr-maps/living-in-the-alr>), "The Agricultural Land Reserve (ALR) is a provincial zone in which agriculture is recognized as the priority use. Farming is encouraged and non-agricultural uses are restricted."

The Agricultural Land Reserve Use, Subdivision and Procedure Regulation states that a plan of subdivision may be approved under certain conditions including Section 10 (1) (c) (ii): "boundary adjustments that, in the opinion of the approving officer, will allow for the enhancement of the owner's overall farm or for the better utilization of farm building for farm purposes;". Unfortunately insufficient information addressing the farm operation and/or enhancement was provided to fully assess this aspect of the application.

The stream and existing vegetation provide some natural separation of the proposed lot from the original lot, which could be supplemented by some additional vegetation.

The parcel is located in an area of agriculture capability class 5 and 6 and of Barrett and Vanderhoof soil associations; these areas are considered to be well suited to forage and some coarse grain production. The parcel, based on aerial imagery and submitted information, is currently in production and therefore any change in land use that removes land from production could be considered non-beneficial to agriculture.

If subdivision of the parcel is to proceed, consideration should be given to the location of a new house in a way that will minimize the potential for conflict with farming activities including but not limited to loss of areas currently in production. Please refer to the Guide for Bylaw Development in Farming Areas, Section 2.4.6.2 and 3 for the siting and size of the farm residential footprints. The Guide can be accessed at: [www2.gov.bc.ca/assets/gov/farming-natural-resources-and-industry/agriculture-and-seafood/agricultural-land-and-environment/strengthening-farming/local-government-bylaw-standards/840000- 1\\_guide\\_for\\_bylaw\\_development\\_in\\_farming\\_areas.pdf](http://www2.gov.bc.ca/assets/gov/farming-natural-resources-and-industry/agriculture-and-seafood/agricultural-land-and-environment/strengthening-farming/local-government-bylaw-standards/840000- 1_guide_for_bylaw_development_in_farming_areas.pdf)

This parcel is located in the Fort George Livestock District, where livestock may be at large. When subdivisions are made in such areas it is a highly recommended practice to ensure that appropriate, lawful fences are established for all resulting parcels. This can be a key step in protecting both parcels and any owners/future owners from costs and legal issues such as livestock being at large and reduces the potential for complaints and conflict. For more information on livestock at large and related legislation please see: [www2.gov.bc.ca/assets/gov/farming-natural-resources-and-industry/agriculture-and-seafood/agricultural-land-and-environment/strengthening-farming/farm-practices/870218- 43\\_livestock\\_at\\_large.pdf](http://www2.gov.bc.ca/assets/gov/farming-natural-resources-and-industry/agriculture-and-seafood/agricultural-land-and-environment/strengthening-farming/farm-practices/870218- 43_livestock_at_large.pdf)

It is important that applicants/owners/potential purchasers be aware that the subject parcel and any resulting parcels are in and/or adjacent to a farming area. There are many activities associated with the businesses of farming and ranching that may generate noise, dust, odours, or other disturbances. The Farm Practices Protection (Right to Farm) Act protects farmers right to farm provided they use normal farm practices.

It should be noted that if that if subdivision occurred without exclusion, the resulting parcels would remain in the ALR and continue to be subject to all pertinent regulations and policies.



## Advisory Planning Commission

“Resolution: APC cannot support application given the agricultural character of the area.  
Comments: Recommend that the potential for a long term lease be explored.”

## PLANNING DEPARTMENT COMMENTS

### Agriculture Capability and Land Use

The property is currently leased to a neighbouring farmer who uses the property for forage of cattle and crop production. Proposed Lot 1, is vacant and 85% of the land is a productive alfalfa field.

The surrounding area is dominated by large agricultural parcels. The proposed subdivision would result in the creation of an 8 ha parcel that is notably smaller than parcels in the area. In staff’s opinion, maintaining appropriately large parcel sizes and keeping smaller parcel residential development away from farming areas is important in preserving the integrity of agricultural lands and minimizing conflict between agriculture and non-agriculture uses.

Additionally, the subject property is located in the Fort George Livestock District, which requires a large land base and cattle are at large. Subdivision of the subject property could have a negative effect on the overall health of the cattle industry in the region by reducing the size of a large agricultural lot capable of supporting cattle, and may create future conflict. Due to the noted land use concerns, the Regional District Planning Department feels that the proposed subdivision would not be in the best interest of agriculture.

### OCP & Zoning Regulations

The proposed Remainder Lot meets the minimum parcel area requirement of 16 ha. in the Agricultural (Ag1) Zone. Proposed Lot 1 does not meet the minimum parcel area requirement. However, there is a possibility that the subdivision may be approvable without rezoning the property under Section 514 “Subdivision to provide residence for a relative” of the *Local Government Act*. If this application receives approval from the Agricultural Land Commission the Provincial Approving Officer will determine this qualification. If the proposed subdivision does not qualify for approval under Section 514, a rezoning application will be required.

The Endako, Fraser Lake, Fort Fraser Rural Official Community Plan Bylaw No. 1487, 2008, section 3.1.2 (6) states that:

*Severances for small lot residential (other than home site severances approved by the Agricultural Land Commission), institutional, commercial or industrial development shall be avoided. However, applications for exclusions, subdivisions, and non-farm uses within the Agriculture Land Reserve may be supported if:*

- a) *There is limited agricultural potential within the proposed area;*

- b) *Soil conditions are not suitable for agriculture;*
- c) *Neighbouring uses will not be compromised;*
- d) *There is a demonstrated need for the proposed development; and*
- e) *The application is in the best interest of the community.*

### **Changes to ALC Regulation**

Two months after the application was submitted to the Regional District the ALC regulations were amended to allow a second single family dwelling on a parcel for the use of a family member if the parcel is at least 50 ha. in size and if the total area occupied by all residences and other residential structures, roads, and service lines and areas between them is 4,000 m<sup>2</sup> or less per parcel. In addition, the ALCA now permits residential use under a lease of a farm or part of a farm if the applicant meets certain criterion. The subject property could potentially accommodate the desired new dwelling under both of these new options.

In 2015 the applicant was informed of the concerns that staff, and the APC, have with the proposed subdivision. The applicant was notified of the changes to the ALC regulations in the hope that one of the options may work to allow the housing for the owner's son.

### **Local Government Resolution**

Since the fall of 2015 staff have been attempting to contact the property owner to determine how they wish to proceed with their application. Staff have been unable to determine if the applicant wishes to proceed with the application, or if they can take advantage of other options. The applicant has not responded to any attempts at communication from staff for the last year. Therefore, staff are proceeding under the assumption that the property owner wishes to proceed with their application as submitted.

Section 25 (3) of the ALCA requires that this application not proceed to the ALC for consideration unless it is authorized by a local government resolution. The Regional District Board may:

1. Not provide a local government resolution authorizing the application to the ALC.
2. Forward the application to the ALC with a recommendation that the application not be supported.
3. Forward the application to the ALC with a recommendation that the application be supported.

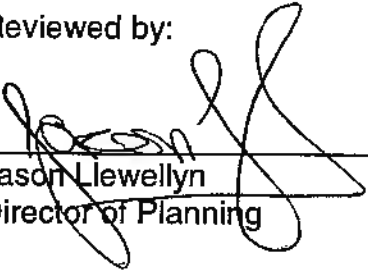
Where staff do not support a subdivision application staff typically recommend option 2. This allows the ALC to approve the application contrary to the recommendation of the Board. However, given the unanimous recommendations to deny this application from the Ministry of Agriculture, the APC and the RDBN Planning Department, staff are recommending that the application not be forwarded to the ALC for consideration. The effect of this is that the subdivision cannot proceed.

**Recommendation**

That the Regional District Board not authorize the submission of Agricultural Land Reserve Subdivision Application No. 1182 (Forsberg) to the Agricultural Land Commission.

*Development Services – All/Directors/Majority*

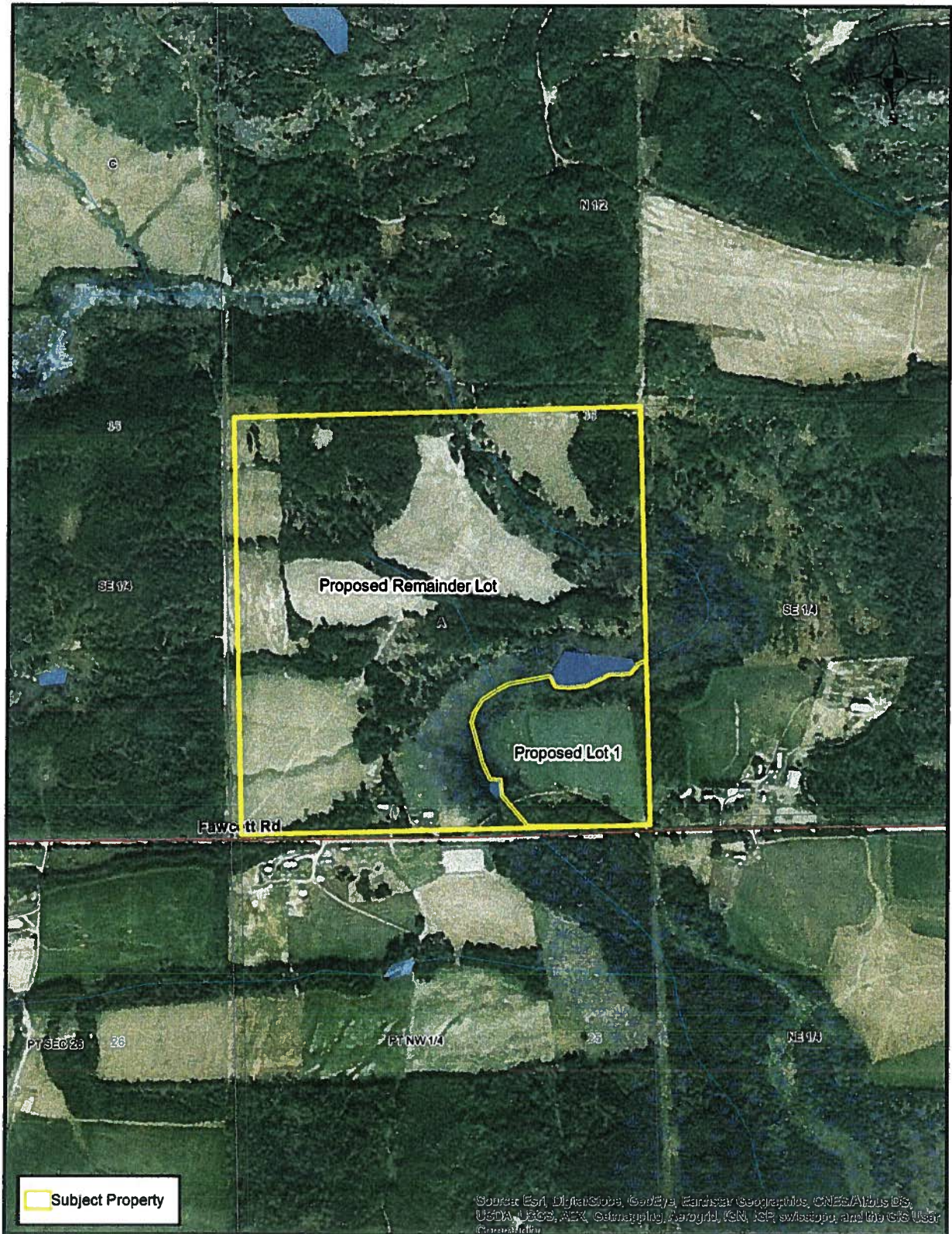
Reviewed by:

  
\_\_\_\_\_  
Jason Llewellyn  
Director of Planning

Written by:

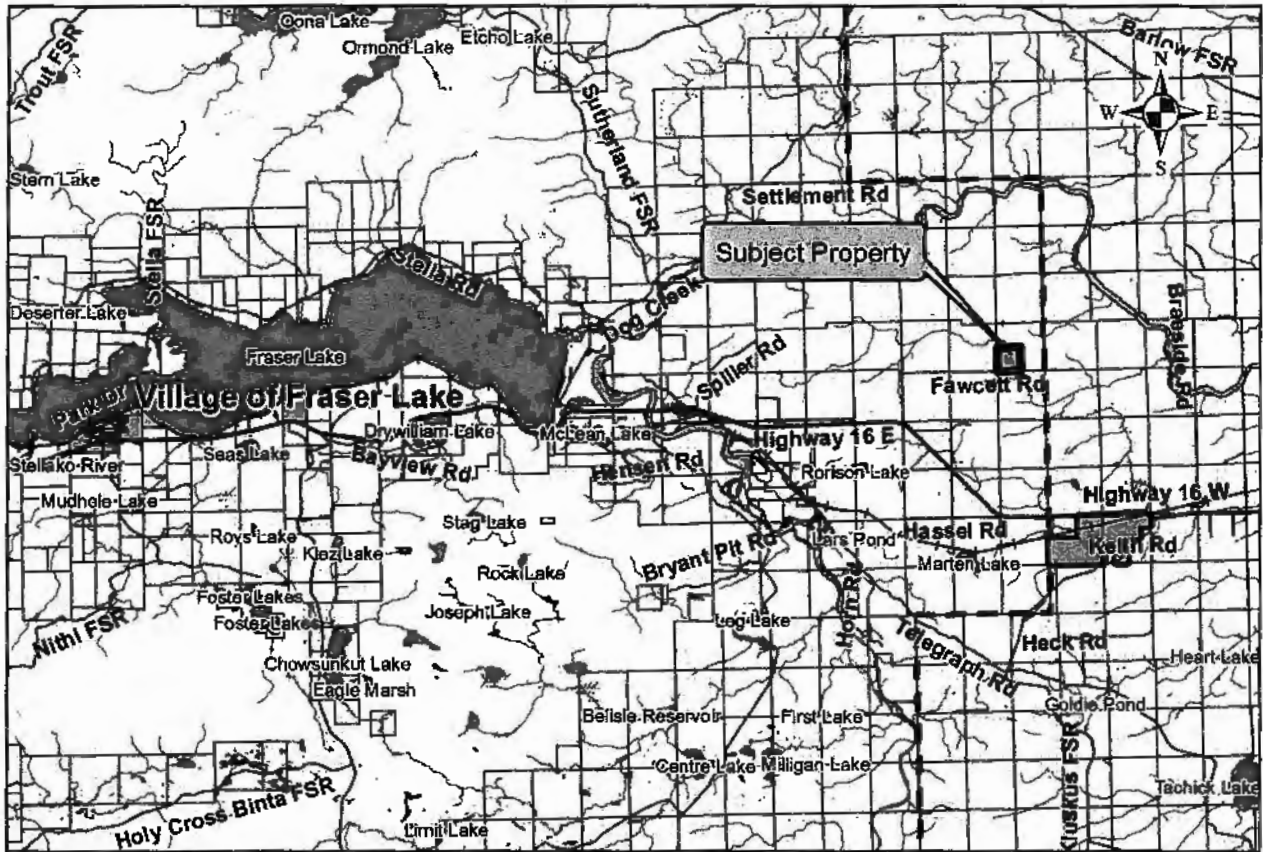
  
\_\_\_\_\_  
Jennifer MacIntyre  
Planner I

Specific Location

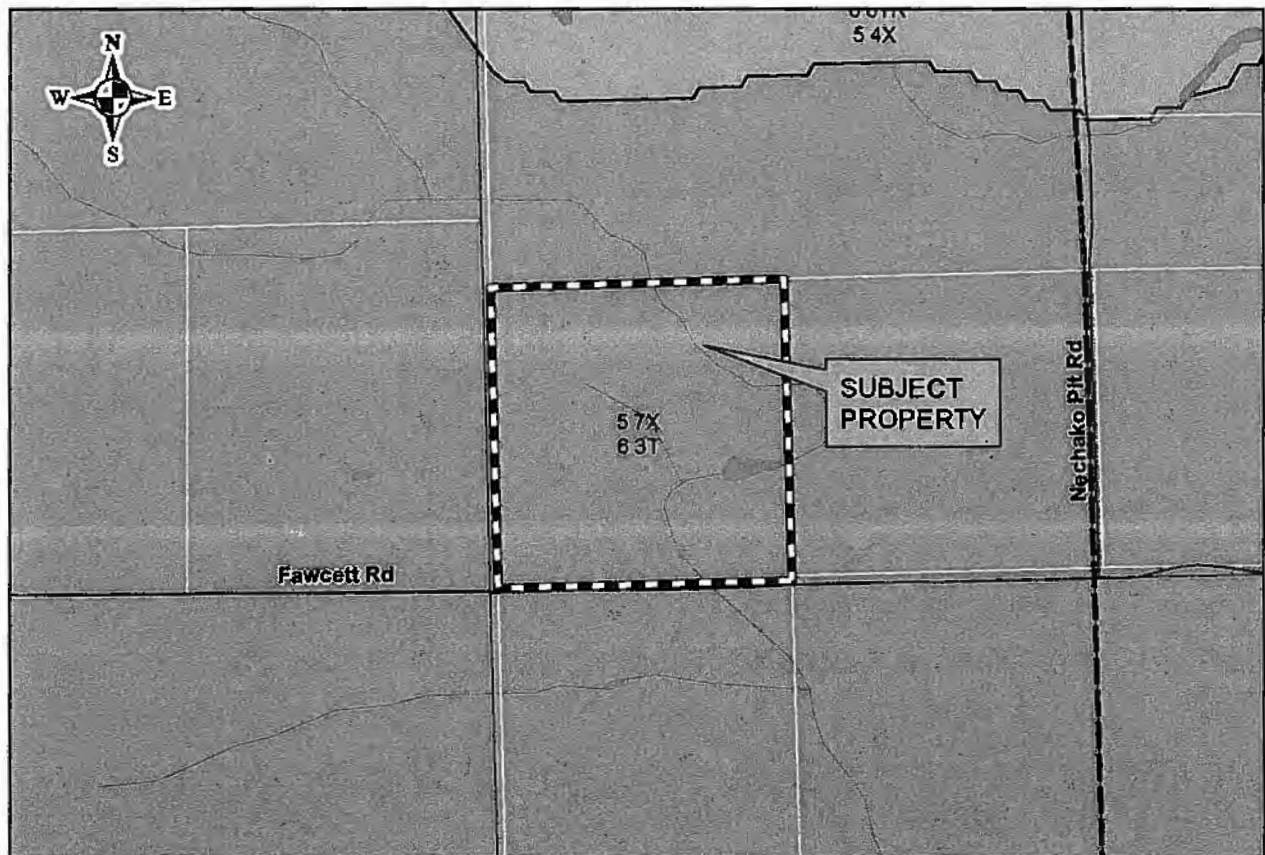




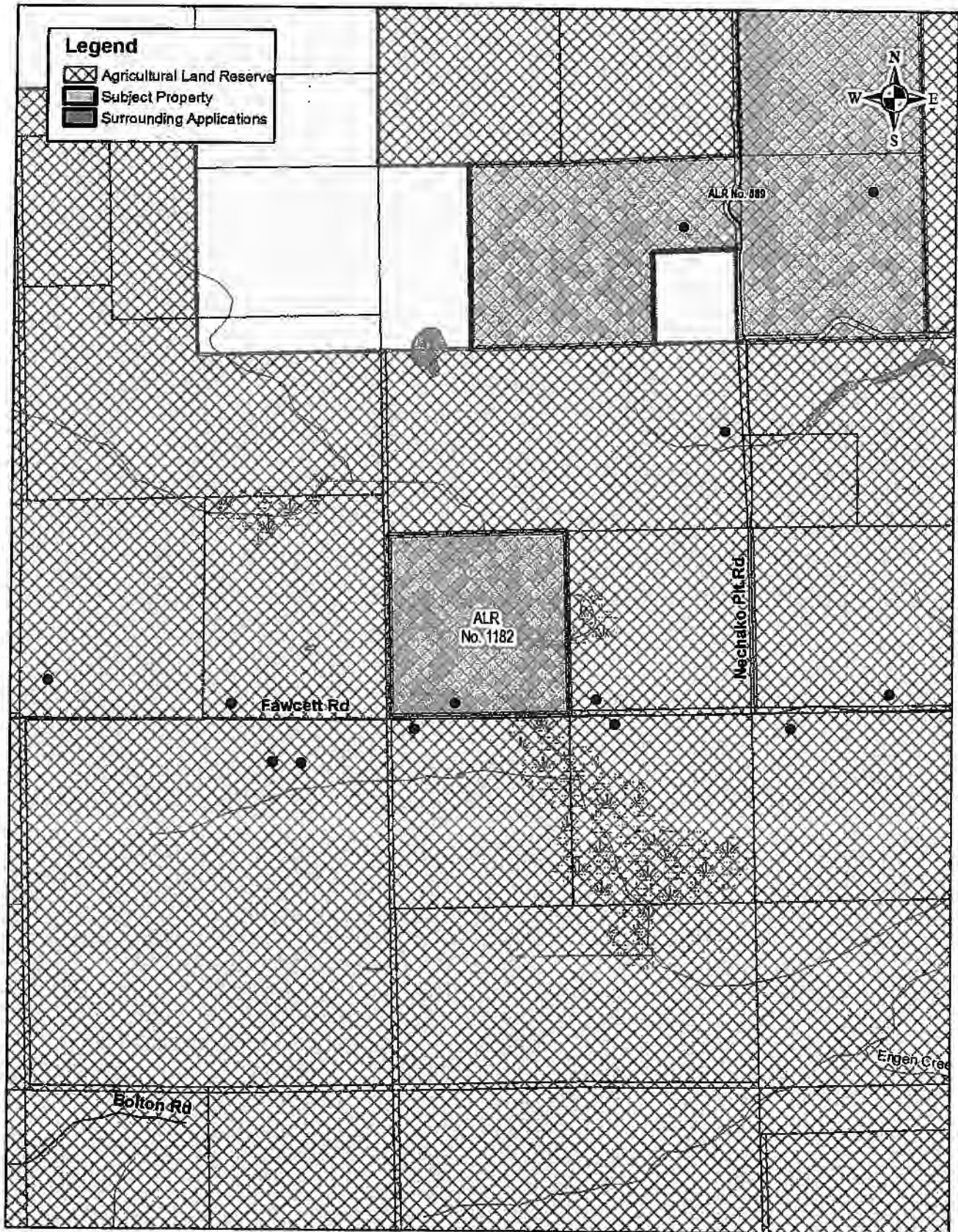
GENERAL LOCATION



C.L.I. AGRICULTURAL CAPABILITY



Surrounding Applications, ALR Status & Surrounding Development



96



July 21, 2016

Jennifer MacIntyre  
Planner I  
Regional District Bulkley Nechako  
[Jennifer.macintyre@rdbn.bc.ca](mailto:Jennifer.macintyre@rdbn.bc.ca)

RE: Application No 1182 – Subdivision within the ALR

Dear Jennifer,

Thank you for email regarding ALR Application 1182. The original referral was received by mail in August 2015 and due to high workloads including wildfire response, comment was limited to identifying the amended regulation to in Agricultural Land Reserve Use, Subdivision and Procedure Regulations, Part 2 – Permitted Uses, Section 3, (1), (b.1) announced on June 15, 2015, which due to the size and location of the parcel may have applied to the application in relation to a second family dwelling. Subsequent emails appear to indicate, that neither the second family dwelling approach nor a lease approach was feasible due to financial or other considerations which are not specifically related to agriculture.

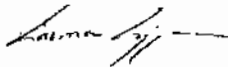
Due to the compressed timeframe indicated by your email, capacity for an in-depth review is limited. From an agricultural perspective the following comments are provided for your consideration:

- The parcel is located within the Agricultural Land Reserve (ALR) where, as stated on the ALC website (<http://www.alc.gov.bc.ca/alc/content/alr-maps/living-in-the-alr>), "The Agricultural Land Reserve (ALR) is a provincial zone in which agriculture is recognized as the priority use. Farming is encouraged and non-agricultural uses are restricted."
- The Agricultural Land Reserve Use, Subdivision and Procedure Regulation states that a plan of subdivision may be approved under certain conditions including Section 10 (1) (c) (ii): "boundary adjustments that, in the opinion of the approving officer, will allow for the enhancement of the owner's overall farm or for the better utilization of farm building for farm purposes;". Unfortunately insufficient information addressing the farm operation and/or enhancement was provided to fully assess this aspect of the application.
- The stream and existing vegetation provide some natural separation of the proposed lot from the original lot, which could be supplemented by some additional vegetation.
- The parcel is located in an area of agriculture capability class 5 and 6 and of Barrett and Vanderhoof soil associations; these areas are considered to be well suited to forage and some coarse grain production. The parcel, based on aerial imagery and submitted information, is currently in production and therefore any change in land use that removes land from production could be considered non-beneficial to agriculture.

- If subdivision of the parcel is to proceed, consideration should be given to the location of a new house in a way that will minimize the potential for conflict with farming activities including but not limited to loss of areas currently in production. Please refer to the Guide for Bylaw Development in Farming Areas, Section 2.4.6.2 and 3 for the siting and size of the farm residential footprints. The Guide can be accessed at: [www2.gov.bc.ca/assets/gov/farming-natural-resources-and-industry/agriculture-and-seafood/agricultural-land-and-environment/strengthening-farming/local-government-bylaw-standards/840000-1\\_guide\\_for\\_bylaw\\_development\\_in\\_farming\\_areas.pdf](http://www2.gov.bc.ca/assets/gov/farming-natural-resources-and-industry/agriculture-and-seafood/agricultural-land-and-environment/strengthening-farming/local-government-bylaw-standards/840000-1_guide_for_bylaw_development_in_farming_areas.pdf)
- This parcel is located in the Fort George Livestock District, where livestock may be at large. When subdivisions are made in such areas it is a highly recommended practice to ensure that appropriate, lawful fences are established for all resulting parcels. This can be a key step in protecting both parcels and any owners/future owners from costs and legal issues such as livestock being at large and reduces the potential for complaints and conflict. For more information on livestock at large and related legislation please see: [www2.gov.bc.ca/assets/gov/farming-natural-resources-and-industry/agriculture-and-seafood/agricultural-land-and-environment/strengthening-farming/farm-practices/870218-43\\_livestock\\_at\\_large.pdf](http://www2.gov.bc.ca/assets/gov/farming-natural-resources-and-industry/agriculture-and-seafood/agricultural-land-and-environment/strengthening-farming/farm-practices/870218-43_livestock_at_large.pdf)
- It is important that applicants/owners/potential purchasers be aware that the subject parcel and any resulting parcels are in and/or adjacent to a farming area. There are many activities associated with the businesses of farming and ranching that may generate noise, dust, odours, or other disturbances. The Farm Practices Protection (Right to Farm) Act protects farmers right to farm provided they use normal farm practices.
- It should be noted that if that if subdivision occurred without exclusion, the resulting parcels would remain in the ALR and continue to be subject to all pertinent regulations and policies.

If you have any questions or would like to discuss this proposal further, please do not hesitate to contact me at either [Lavona.Liggins@gov.bc.ca](mailto:Lavona.Liggins@gov.bc.ca) or 250-614-7438.

Regards,



Lavona Liggins  
Regional Agrologist



Jessica Lam  
Land Use Planner

**Advisory Planning Commission Meeting Minutes for Area D**

Aug. 18, 2015 ~ Location: Fraser Lake Municipal Office

<b>Attendance</b>  <b>D</b>	<input checked="" type="checkbox"/> Art Blomquist <input checked="" type="checkbox"/> Gill Kopy <input type="checkbox"/> Marjorie Whitwell <input checked="" type="checkbox"/> Mary-Anne Larson <input checked="" type="checkbox"/> Shelley Campbell <input checked="" type="checkbox"/> Trevor Tapp	<input checked="" type="checkbox"/> Mark Parker <input type="checkbox"/> <u>Bill Stuart</u> <input type="checkbox"/> _____  Jason Llewellyn Jennifer MacIntyre
<b>Meeting called to order @:</b>		
<b>Chairperson:</b>	Gill Kopy	
<b>Secretary:</b>	Shelley Campbell	
<b>Applications:</b>		
<b>Application Number:</b>		
<b>Resolution:</b>	APC can not support application given the agricultural character of the area.	
<b>Comments</b>	Recommend that the potential for a long term lease be explored.	

Meeting Adjourned @ 7:15 pm



Secretary Signature



99  
**MEMORANDUM**

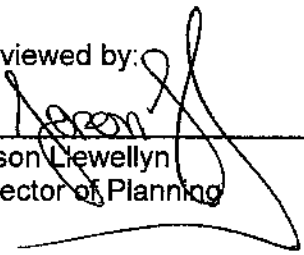
To: Chair Miller and Board of Directors  
From: Maria Sandberg, Planner  
Date: July 18, 2016  
Re: Recent Agricultural Land Commission Decisions

For the Board's information, the following is a summary of recent decisions handed down by the Agricultural Land Commission. Please contact the Planning Department if you would like a copy of the ALC Minutes of Resolution for these applications.

File #	Elec. Area	Applicant	Description	Board Recommendation	Commission Decision
1185	A	7561466 Canada Inc. (HBH Land Surveying Ltd)	Approval to subdivide a 5.9 ha parcel as common property private access road to eight properties.	Approval	Approval
1186	C	Hooke (ILMB)	Inclusion	Not applicable	Approval
1187	A	Elaine and Randy Rodgers	Approval to subdivide the property into two 23 ha parcels as divided by Highway 16.	Approval	Approved

*Development Services - All/Directors/Majority*

Reviewed by:

  
Jason Llewellyn  
Director of Planning

Written by:

  
Maria Sandberg  
Planner



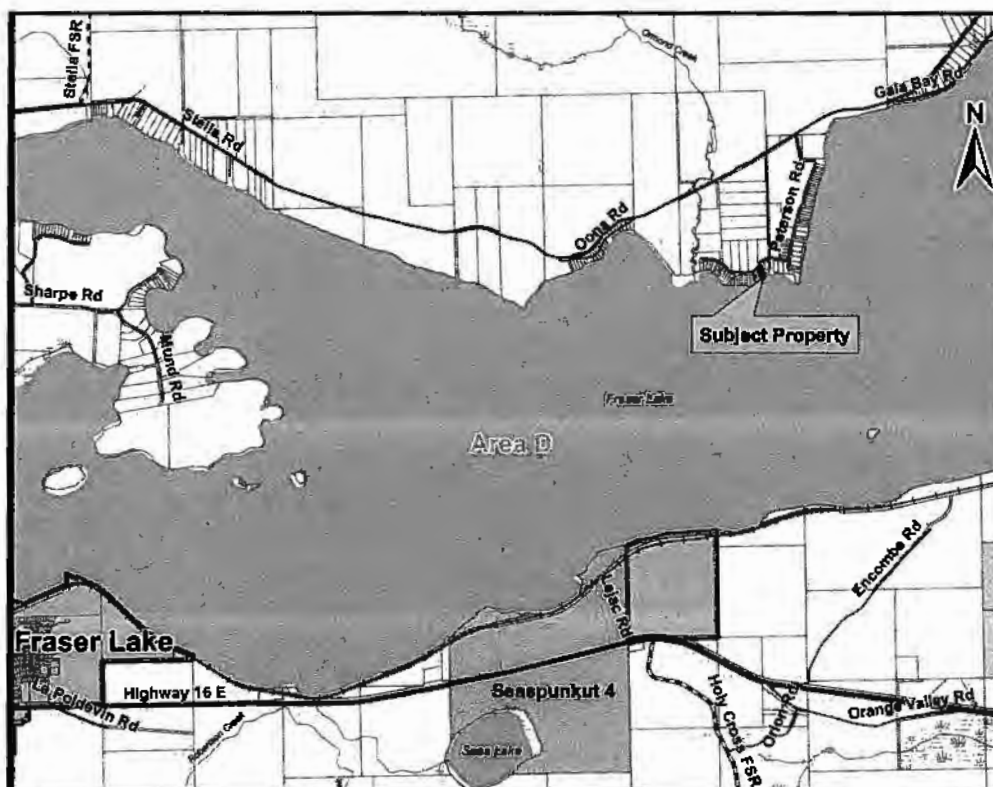


**Planning Department Report**  
**Development Variance Permit Application D-01-16**

July 29, 2016

## APPLICATION SUMMARY

<b>Name of Applicants:</b>	Joseph Ukryn & Enid Shelford
<b>Electoral Area:</b>	D
<b>Subject Property:</b>	Lot 5, District Lot 1176, Range 5, Plan 8931. The subject property is $\pm 0.18$ ha ( $\pm 0.44$ acres) in size.
<b>OCP Designation:</b>	Lakeshore (L) in the Endako, Fraser Lake & Fort Fraser Rural OCP Bylaw No. 1487, 2008
<b>Zoning:</b>	Waterfront Residential II (R4)
<b>Existing Land Use:</b>	Residential
<b>Location:</b>	The subject property is located at 7411 Peterson Road, approximately 6.31 km northeast of the Village of Fraser Lake.



**Proposal:**

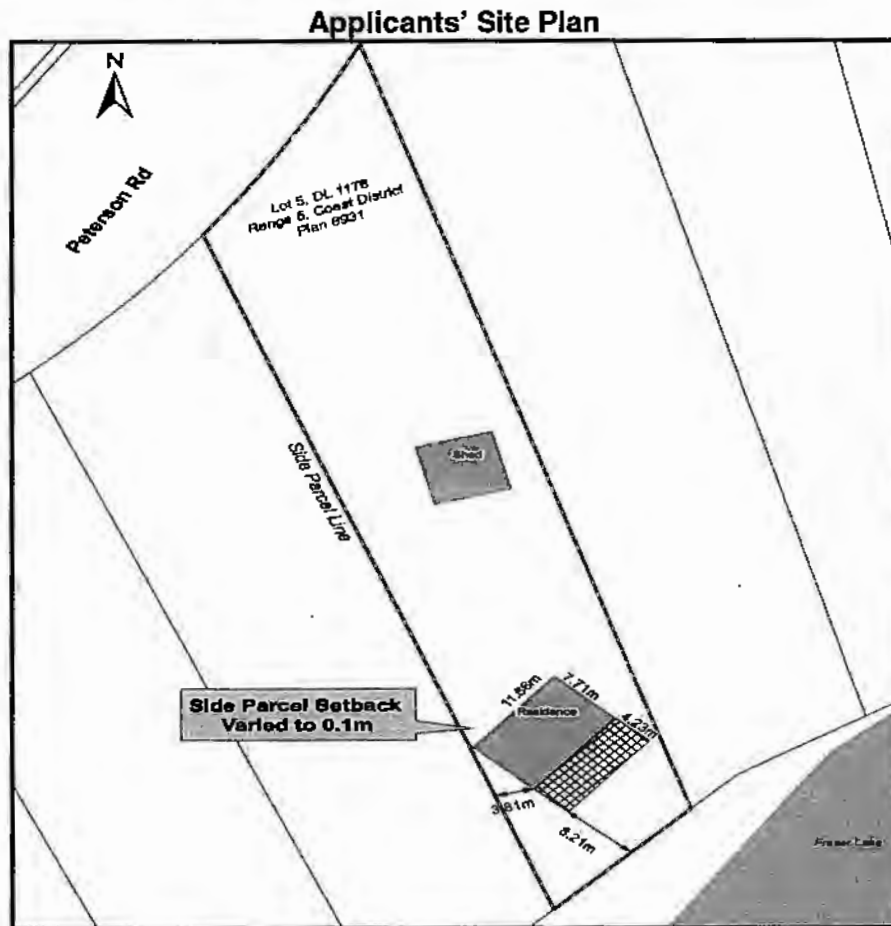
The subject property is zoned Waterfront Residential II (R4) pursuant to the Zoning Bylaw. Section 9.06(1) of the Zoning Bylaw states that: "...no building or structure or part thereof, except a fence, shall be located within the setback prescribed below:

- a) 7.5 metres (24.61 feet) from the front parcel line;
- b) 1.5 metres (5 feet) from any other parcel line;
- c) 4.5 metres (14.76 feet) from any parcel line which abuts a highway."

The house on the subject property is located 0.1 metres ( $\pm 0.33$  feet) from one of the side yard parcel line, therefore the 1.5 metre setback from the side parcel line is not met. The applicants have requested a variance to reduce the required setback from 1.5 metres (5 ft.) to 0.1 metres ( $\pm 0.33$  feet) for the residence to legalize the location of the existing house.

**DISCUSSION**

The house was built in 1990 with a building permit. The setback required under the zoning bylaw at the time had the same setback requirements as the present zoning bylaw. The applicants purchased the property in 2000. A recent survey of the property has shown that the house was placed too close to the western property boundary.





## Building Code Implications

Given the limited setback from the adjacent property the dwelling does not meet the requirements of the Building Code that was in place at the time of construction. Therefore, staff are unable to recommend that the permit be issued until the applicant has upgraded the building to the appropriate standard.

The property owner has been in contact with the building inspectors and has agreed to apply for a building permit and undertake the necessary fire safety building upgrades.

## Staff Recommendation

Staff do not anticipate any negative functional or safety implications resulting from the legalization of the location of the existing residence, provided that the necessary building upgrades are completed.

The property owners of the adjacent parcel to the west, which is most impacted by the proposed variance, have provided a letter stating that they have no objections to the issuance of a development variance permit. The owner of this property, and all property owners within 50 metres of the subject property, will be mailed a notification letter 10 days before the Board meeting when this application will be considered, and will have an opportunity to comment on the application at that meeting.

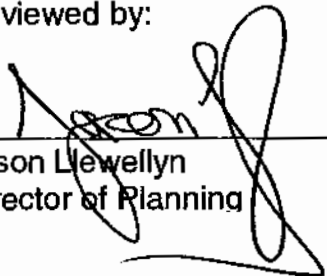
## Recommendation

That the Regional District Board:

1. Approve Development Variance Permit D-01-16 for the property located at 7411 Peterson Road to vary Section 9.06 (1) (b) of Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993 to reduce the western side parcel line setback from 1.5 metres (5 ft.) to 0.1 metres (0.33 feet) for the existing residence developed in general compliance with Schedule A of the permit; and,
2. Direct staff to issue Development Variance Permit D-01-16 once, and if, the applicant obtains a building permit and upgrades the dwelling on the property to the satisfaction of the RDBN building inspector.

*Electoral Area Planning – Participants/Directors/Majority*

Reviewed by:

  
 Jason Llewellyn  
 Director of Planning

Written by:

  
 Marli Bodhi  
 Planning Technician



**REGIONAL DISTRICT OF BULKLEY-NECHAKO  
DEVELOPMENT VARIANCE PERMIT NO. D-01-16**

ISSUED TO: Joseph Ukryn  
Enid Shelford  
PO Box 2701  
Vanderhoof, BC V0J 3A0

**WITH RESPECT TO THE FOLLOWING LANDS:**

Lot 5, District Lot 1176, Range 5, Plan 8931

1. This Development Variance Permit varies Regional District of Bulkley-Nechako Zoning Bylaw No. 700 as follows:
  - Section 9.06 (1) (b) is varied by reducing the western parcel line setback from 1.5 metres (5 ft.) to 0.1 metres (0.33 ft.) for the residence; developed in general compliance with Schedule A.
2. This variance applies only to the development shown on the plan attached as Schedule A, which forms part of this permit.
3. The lands shall be developed in accordance with the terms and provisions of this permit and the plans and specifications attached hereto as Schedule A, which forms part of this permit.
4. This permit is not a building permit nor does it relieve the owner or occupier from compliance with all other bylaws of the Regional District of Bulkley-Nechako applicable thereto, except as specifically varied or supplemented by this permit.

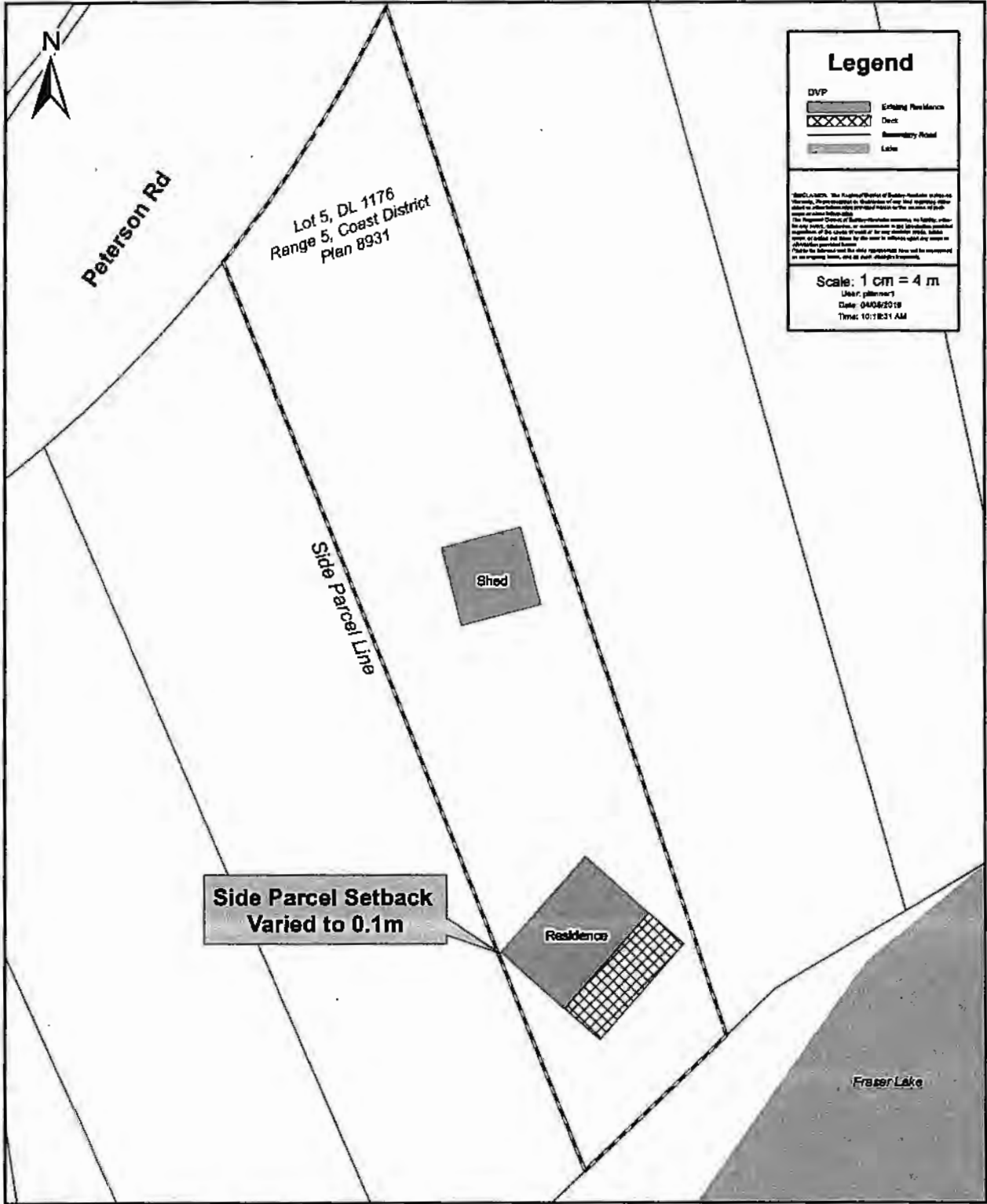
AUTHORIZING RESOLUTION NO. \_\_\_\_\_ passed by the Regional District Board  
this 18<sup>th</sup> day of August, 2016

PERMIT ISSUED on the \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Corporate Administrator



# Schedule A: DVP D-01-16



### Legend

**DVP**

- Existing Plan Marked
- Deck
- Secondary Road
- Lot

NOT A MAP. The Rights/Title of Every Feature is shown as shown. It is not intended to be used as a legal document. It is subject to other relevant provisions of law or the terms of any other agreement or instrument.

The Regional District of Bulkley-Prince George reserves the right, without notice, to amend or supplement this information without obligation of the City or any other party, and to make any other amendments to this information without notice.

These drawings are for informational purposes only and are not to be used as a legal document. They are subject to change without notice.

Scale: 1 cm = 4 m  
 User: jplanner7  
 Date: 04/06/2018  
 Time: 10:18:31 AM

July 15, 2016

Regional District of Bulkley-Nechako  
P O Box 820  
Burns Lake, BC  
V0J 1E0

Attention – Jason Llewellyn  
Director of Planning

Dear Mr. Llewellyn:      Re: Development Variance Permit  
7411 Peterson Road, North shore of Fraser Lake  
Lot 5, District Lot 1176, Plan 8931

Please find enclosed our application for a development variance permit for the above property. The variance is required as there is a side yard setback encroachment on the west side of the property. The building, at the northwest corner, encroaches 1.4 metres (55 inches) into the side yard setback. We have enclosed a copy of a Land Surveyor's Certificate showing the location of the building prepared by Sangha & Associates Geomatics Surveying Inc., which also shows the setback encroachment.

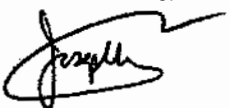
In 1990, Dr. Gerard McKenzie owned the property. On May 16, 1990, Fred Gleave applied for a building permit for the property on behalf of Dr. McKenzie. The permit was issued on May 29, 1990, it being Permit #48. Correspondence from then RD Building Inspector Joe Lerch dated February 2, 1990, specified among other things, that a plot plan showing the setbacks from the property lines had to accompany the building permit application. We assume that since the permit was issued that the plot plan was provided as per his request. The building was constructed and Mr. Lerch did do inspections during the construction period but for some reason an occupancy or final inspection was never issued.

We believe the property changed owners in 1994, as per the Certificate of Location for mortgage purposes dated August 3, 1994. The new owner being Mark Smith.

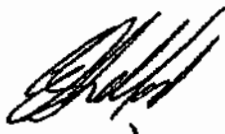
We acquired the property from Mr. Smith in 2000. We were not informed that there were any encroachments. The Property Disclosure Statement provided to us by the seller (Smith) states that he was not aware of any encroachments, a copy of the Statement is enclosed. We only became aware of the encroachment recently. We are in the process of selling the property and legal counsel for our purchasers has pointed out to them that there may be a setback encroachment issue. The purchasers have requested that we apply for a development variance permit to rectify the setback encroachment issue.

In addition to our application for a development variance permit, we enclose a letter from the owners of the adjoining property to the west (Lot 6, Plan 8931). This is the only property impacted by the setback encroachment.

Yours truly,



Joseph D. Ukryn

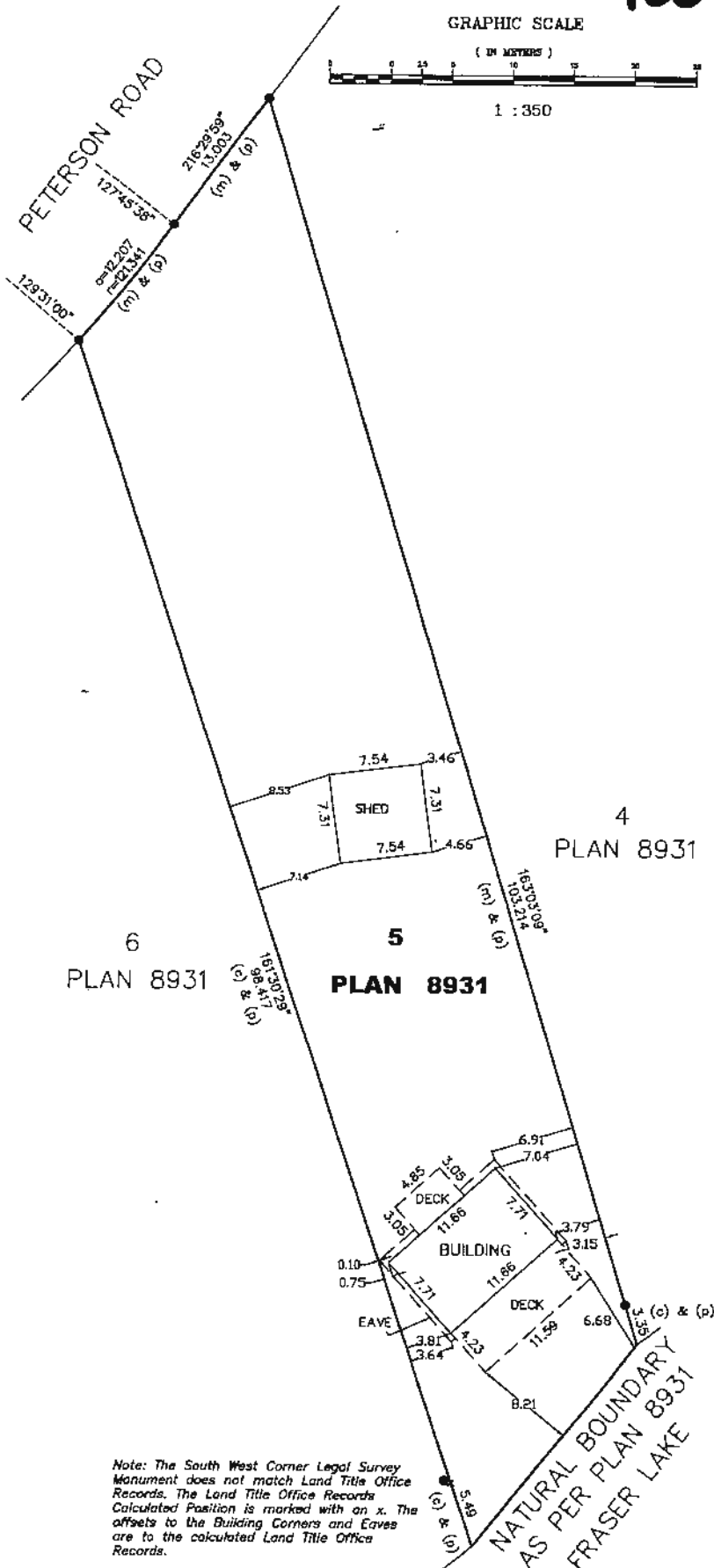


Enid C. Shelford

# BRITISH COLUMBIA LAND SURVEYOR'S CERTIFICATE

OF LOCATION OF BUILDING ON LOT 5 DISTRICT LOT 1176 RANGE 5  
COAST DISTRICT PLAN 8931

106



Parcel Identifier: 006-511-052

Drawn for : JOSEPH UKRYN

Legend:

- Denotes Subject Property.
- Denotes Survey Post Found.
- - - - Denotes Outline of Eave & Decks.
- Denotes Outline of Buildings.

I have inspected the property shown at Civic Address: 7411 Peterson Road in Fraser Lake, BC and hereby certify that the said structure is situated with respect to perimeter boundaries as shown on this sketch.

This document is prepared in accordance with the standard of practice manual.

Field Survey was completed the 09th day of July, 2016.

Bearings are NAD83 (CSRS) and are derived from Real Time Kinematic Observations and are referred to the Central Meridian of UTM Zone 10.

This Certificate lies within the Regional District of Bulkley Nechako.

Boundary dimensions are derived from Land Title & Survey Authority Records (p), field measurements (m) and calculated (c).

The accuracy of this survey and plan is adequate for the purpose of verifying the location of the Building. The measurements taken on the structure were on and to the outside of the exterior building trim material and to the outside of the Fascia board for the Eave measurements.

This plan was prepared for the exclusive use of our client.

All rights reserved. No person may copy, reproduce, transmit or alter this document in whole or in part without the consent of the signatory. Copyright 2016 ©

The signatory accepts no responsibility or liability for any damages that may be suffered by a third party as a result of any decisions made, or actions taken based on this document.

*Manjit Singh*  
Manjit Singh B.C.L.S. 939  
Dated this 14th Day of July 2016.

**THIS DOCUMENT IS NOT VALID UNLESS ORIGINALLY SIGNED AND SEALED.**

Note: The South West Corner Legal Survey Monument does not match Land Title Office Records. The Land Title Office Records Calculated Position is marked with an x. The offsets to the Building Corners and Eaves are to the calculated Land Title Office Records.

SANGHA GEOMATICS & LAND SURVEYING INC. P.O. Box 1845 Vanderhoof, B.C. V0J 3A0 PH. (250) 567-2228	DATE: JULY 14, 2016 JOB FILE NO: 2016123
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www.sanghageomatics.ca

107

July 12, 2016


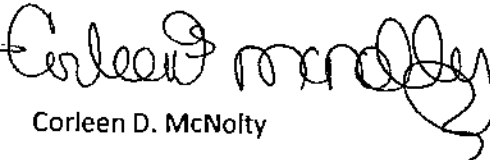
Regional District of Bulkley-Nechako  
P O Box 820  
Burns Lake, BC  
VOJ 1E0

Attention – Jason Llewellyn  
Director of Planning

Dear Mr. Llewellyn:      Re: Development Variance Permit  
7411 Peterson Road, North shore of Fraser Lake  
Lot 5, District Lot 1176, Plan 8931

Please be advised that we have no objections to the issuance of a development variance permit in regards to the side yard setback encroachment on the above property owned by Joe Ukryn and Enid Shelford.

Yours truly,

   
Douglas J. Knackstedt      Corleen D. McNolty

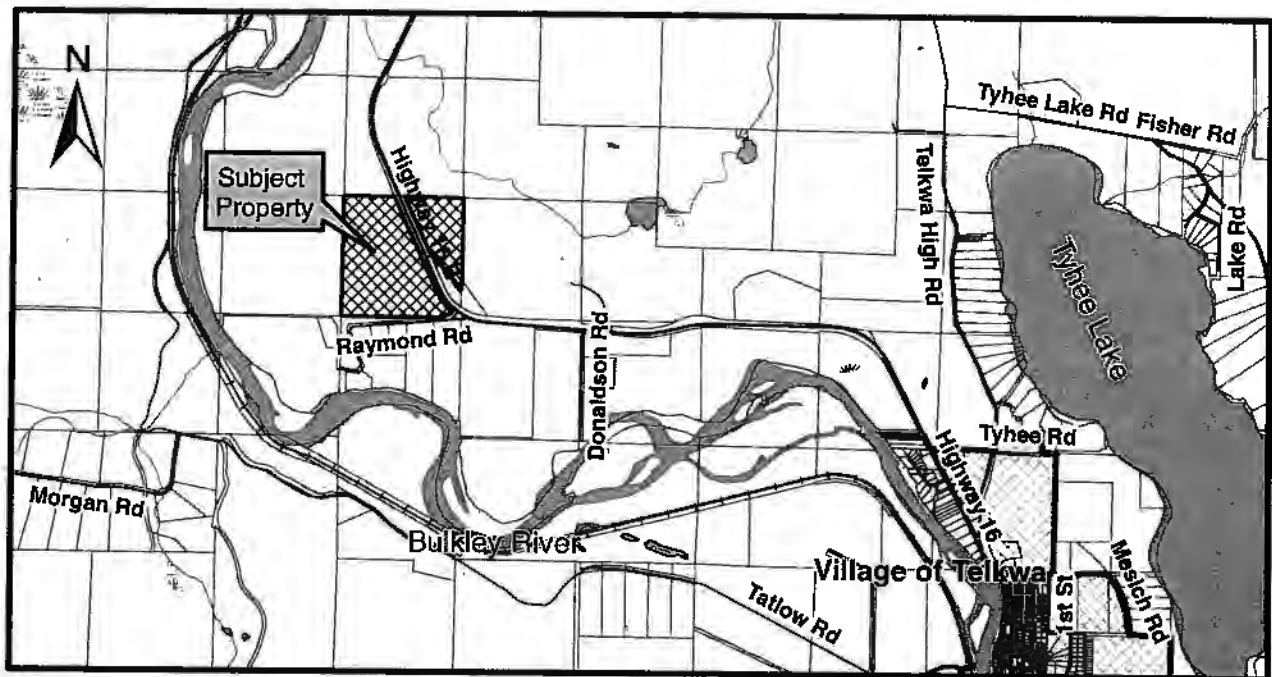
Owners of 7383 Peterson Road. Lot 6, District Lot 1176, Plan 8931



Planning Department Report  
 Temporary Use Permit Referral Report  
 File A-01-16  
 August 9, 2016

## APPLICATION SUMMARY

- Name of Owner:** Steti Transport Ltd.
- Name of Agent:** Steffen Apperloo
- Electoral Area:** A
- Subject Property:** NE 1/4 of Section 5 Township 4 Except Plans 8393 & PRP14394, Range 5, Coast District. The property is  $\pm 61$  ha ( $\pm 151$  acres) in size.
- O.C.P. Designation:** Agricultural (Ag) in the Smithers Telkwa Rural Official Community Plan 1704, 2014
- Zoning:** Agricultural (Ag1) in Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993
- Existing Land Use:** Industrial
- ALR Status:** In the ALR
- Location:** The subject property is located at the intersection of Highway 16 and Raymond Rd, approximately 5.5 km south of the Town of Smithers. The gravel pit is accessed from Highway 16 across from Greider Rd.





## PROPOSAL

The applicant operates a gravel pit on the subject property. The gravel pit includes a gravel crusher which was previously allowed by a Temporary Permit that expired in 2014. The subject property is zoned Agricultural (Ag1) which does not permit the use of a gravel crusher. The gravel crusher has operated contrary to zoning since 2014.

This application is for a Temporary Use Permit (TUP) to allow the operation of the gravel crusher for a 4-8 week period each year.

The applicant is requesting a TUP be issued on the same terms as their previous permit. However, the applicant states that his yearly crushing projects usually takes 4-8 weeks to complete and the maximum number of days of operation allowed has therefore been increased from 30 days to 50 days.



## Previous TUP

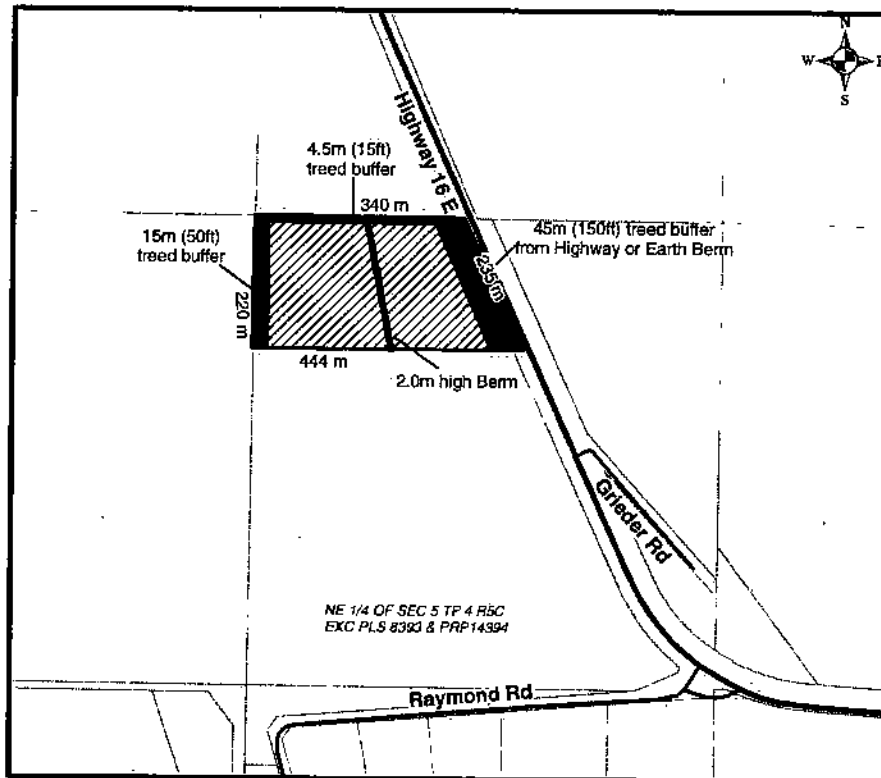
The Regional District Board supported the issuance of a TUP for the subject property in March, 2011 for a portion of the subject property. The property owner did not request a permit extension and the permit expired in 2014. The previous TUP included the following terms:

- a. *Ensure that an industrial access permit is obtained from the Ministry of Transportation and Infrastructure.*
- b. *Ensure that access to the gravel pit site is from Highway 16.*
- c. *Not construct any permanent structures on the subject property as part of the temporary use.*



- d. Not set up the crusher on a permanent foundation.
- e. Limit the hours of operation to 7 A.M. to 6 P.M. daily.
- f. Operate the crushing plant for a maximum of 30 days per calendar year.
- g. Maintain treed buffer areas or berm on the property as follows, and as shown on the attached Schedule A (this section does not apply to the removal of dangerous trees for safety reasons).
  - i. No removal of trees or other vegetation from the area of the subject property 15 metres from the west property line.
  - ii. No removal of trees or other vegetation from the area of the subject property 4.5 metres from the north property line.
  - iii. No removal of trees or other vegetation from the area of the subject property 45 metres from the property line adjacent to Highway 16, or the creation of a continuous vegetated earth berm that is a minimum of 4 metres tall on the subject property along the 235 metre length of Highway 16.
  - iv. The creation of an earth berm that is a minimum of 2 metres tall through the middle of the gravel removal area.

### Site Plan for TUP A-01-10





## **Temporary Use Permits Explained**

A TUP allows the use to continue for up to three years, after which a subsequent request can then be made to have the Board consider renewing the permit for an additional three years. After the six years, a new application can be made to allow the use to continue.

The permit should only be issued in accordance with the policy identified in the Smithers Telkwa Rural Official Community Plan, which allows for the issuance of a Temporary Use Permit on the following basis:

- (1) Temporary use permits may be issued for temporary uses, pursuant to Section 497 of the *Local Government Act*, under the following circumstances.
  - (a) The proposed temporary use will not create an amount of traffic that will adversely affect the natural environment, or rural character of the area;
  - (b) The environment would not be negatively affected by the proposed temporary use.
  - (c) The proposed temporary use will not have adverse effects on neighbouring land uses or property owners.
  - (d) The applicant has provided, for consideration as part of the application process, a decommissioning and reclamation plan, if the temporary use requires a significant amount of capital investment in a particular location, or otherwise results in the need for site reclamation.
  - (e) The need for security in the form of an irrevocable letter of credit with an automatic extension clause has been considered to ensure that required decommissioning and reclamation is completed.
  - (f) The proposed temporary use has the support of the Agricultural Land Commission if the land is within the Agricultural Land Reserve (ALR).

## **The Approval Process**

Notice of this application was published in a local newspaper informing the public of the time and location of the Board's consideration of the application, and their ability to provide input. Property owners and tenants within 50 metres of the subject property has been sent a similar notice

## **Agricultural Land Commission**

The applicant has ALR approval for non-farm use to extract gravel from an 8 ha portion of the property and to place an asphalt plant for additional processing. The approval was subject to a number of conditions and for a five-year term. The Agricultural Land Commission extended the approval for five years, so the new expiry date is December 31, 2020.

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## REFERRAL COMMENTS

### Advisory Planning Commission

Will appear on supplemental agenda.

### Town of Smithers

No comment has been received.

### Ministry of Transportation

No objections:

- Suggest that RD amend map to show 45m setback for tree retention starting at highway right-of-way line.

## PLANNING DEPARTMENT COMMENTS

### Land Use

The subject property is located in an area of active farm operations north of a residential subdivision on Raymond Road. The closest residence is approximately 300-400 meters from the gravel pit area.

Public complaints were received by staff in 2016 regarding the crushing operation starting at 6 a.m. The applicant has indicated that work will not begin prior to 7 a.m. in the future, in accordance with the proposed terms of the TUP.



The terms of the permit are the same as in the previous TUP except for two changes:

1. In response to the referral comments from MoTI the site plan shows the 45 metre buffer starting at the highway right-of-way boundary instead of from the middle of the road allowance.

- 2. As discussed above, the maximum number of days of operation allowed has been increased from 30 days to 50 days.

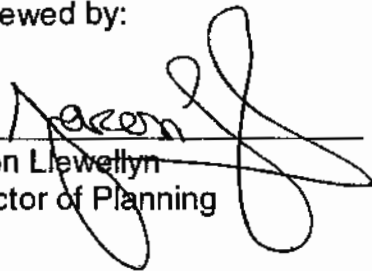
In staff's opinion the operation of a gravel crusher in the gravel pit, as proposed, will not have any notable impact on the surrounding area. It is recommended that the TUP be issued.

**Recommendation**

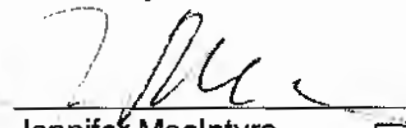
That the Regional District Board issue Temporary Use Permit A-01-16 for the property legally described as NE 1/4 of Section 5 Township 4 Except Plans 8393 & PRP14394, Range 5, Coast District.

*Electoral Area Planning – Participants/Directors/Majority*

Reviewed by:

  
Jason Lewellyn  
Director of Planning

Written by:

  
Jennifer MacIntyre  
Planner I



**REGIONAL DISTRICT OF BULKLEY-NECHAKO  
TEMPORARY USE PERMIT NO. A-01-16**

ISSUED TO: Steffen Apperloo (Steti Transport Ltd)  
4120 Gelley Road  
Smithers, BC V0J 2N2

**WITH RESPECT TO THE FOLLOWING LANDS:**

NE 1/4 of Section 5, Township 4, Except Plans 8393 & PRP14394,  
Range 5, Coast District

1. This Temporary Use Permit authorizes the following temporary use:
 

The operation of a gravel crusher at the location shown on Schedule A, which is attached to and forms part of this permit.
2. The temporary use identified in Section 1 may only operate within the area identified in Schedule A, which forms part of this permit.
3. The temporary use identified in Section 1 may occur only in substantial accordance with the terms and provisions of this permit and the plans and specifications attached hereto as Schedule A. If the terms of this permit are not met the permit shall be void.
4. The permit holder shall, as a term of this permit:
  - a. Ensure that an industrial access permit is obtained from the Ministry of Transportation and Infrastructure.
  - b. Ensure that access to the gravel pit site is from Highway 16.
  - c. Not construct any permanent structures on the subject property as part of the temporary use.
  - d. Not set up the crusher on a permanent foundation.
  - e. Limit the hours of operation to 7 A.M. to 6 P.M. daily.
  - f. Operate the crushing plant for a maximum of 50 days per calendar year.
  - g. Maintain treed buffer areas or berm on the property as follows, and as shown on the attached Schedule A (this section does not apply to the removal of dangerous trees for safety reasons).
  - i. No removal of trees or other vegetation from the area of the subject property 15 metres from the west property line.

- ii. No removal of trees or other vegetation from the area of the subject property 4.5 metres from the north property line.
  - iii. No removal of trees or other vegetation from the area of the subject property 45 metres from the property line adjacent to Highway 16, or the creation of a continuous vegetated earth berm that is a minimum of 4 metres tall on the subject property along the 235 metre length of Highway 16.
  - iv. The creation of an earth berm that is a minimum of 2 metres tall through the middle of the gravel removal area.
5. This Permit authorizes the temporary use identified in Section 1 of this Permit to occur only for a term of three years from the date of issuance of this permit.

If a term or provision of this permit is contravened or not met, or if the Applicant or property owner suffers or permits any act or thing to be done in contravention of or in violation of any term or provision of this permit, or refuses, omits, or neglects to fulfill, observe, carry out or perform any duty, obligation, matter or thing prescribed or imposed or required by this permit the Applicant and / or property owner are in default of this permit, and the permit shall be void and of no use or effect.

6. As a term of this permit the owner of the land must remove all evidence of the industrial use from the land upon which the temporary industrial use is occurring, or has occurred within two months from the date of the expiration of this permit, unless this permit is renewed by the Board. This includes the removal of all equipment, debris and other materials involved in the use.
7. This permit is not a building permit nor does it relieve the owner or occupier from compliance with all other bylaws of the Regional District of Bulkley-Nechako applicable thereto, except as specifically varied or supplemented by this permit.

AUTHORIZING RESOLUTION NO. \_\_\_\_\_ passed by the Regional Board this \_\_\_\_\_ day  
of \_\_\_\_\_, 2016

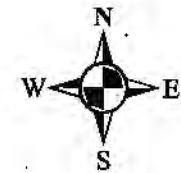
PERMIT ISSUED on the \_\_\_\_\_ day of \_\_\_\_\_






\_\_\_\_\_  
Corporate Administrator

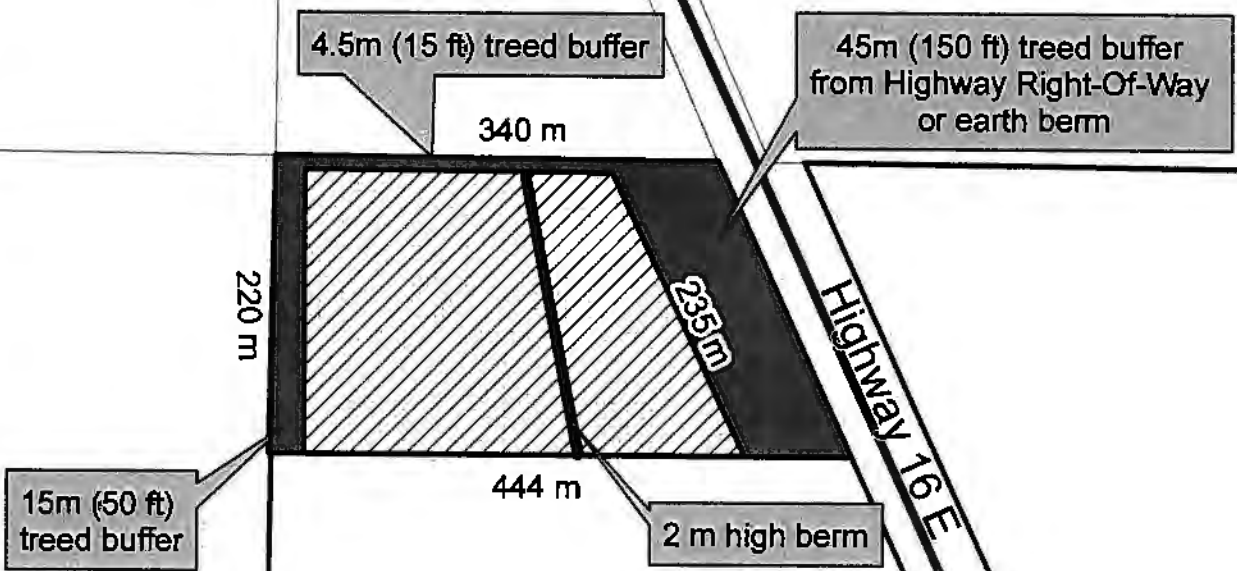


# Schedule A: Temporary Use Permit A-01-16 Site Plan

## Legend



-  Road
-  Highway
-  Cadastre
-  Use Area
-  Treed Area



NE 1/4 OF SEC 5 TP 4 R5C  
EXC PLS 8393 & PRP14394

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This map is an approximate representation and should only be used for reference purposes.

Created by the  
Regional District of  
Bulkley-Nechako  
SCALE 1:5,837





Planning Department Report  
Rezoning Report,  
File No. A-01-16  
August 9<sup>th</sup>, 2016

## APPLICATION SUMMARY

**Name of Property Owner:** Phils Boxes Ltd.

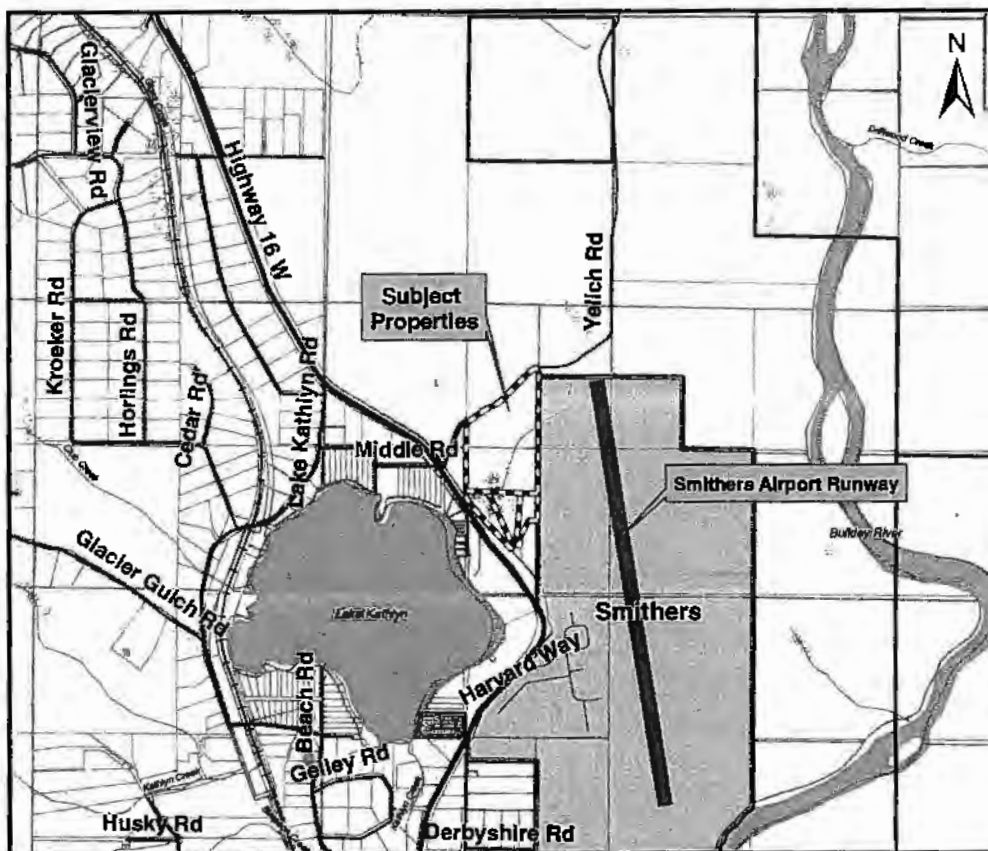
**Name of Agent:** HBH Land Surveying Inc.

**Electoral Area:** A

**Subject Properties:** Lot B, Section 14, Township 1A, Range 5, Coast District, Plan EPP25548, Except Plan EPP42101 (referred to as Lot B); and, Lots 2, 3, and 4, Section 14, Township 1A, Range 5, Coast District, Plan EPP 42101 (referred to as Lots 2, 3, and 4).

**Location:** The subject properties are located west of the Smithers airport on Yelich Road and Highway 16, approximately 7 km north of the Town of Smithers.

**Location Map**



**O.C.P. Designation:** Agricultural (Ag) in Smithers Telkwa Rural Official Community Plan Bylaw No. 1704, 2014.

**Zoning:** Small Holdings (H1) and Large Holdings (H2) in Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993.

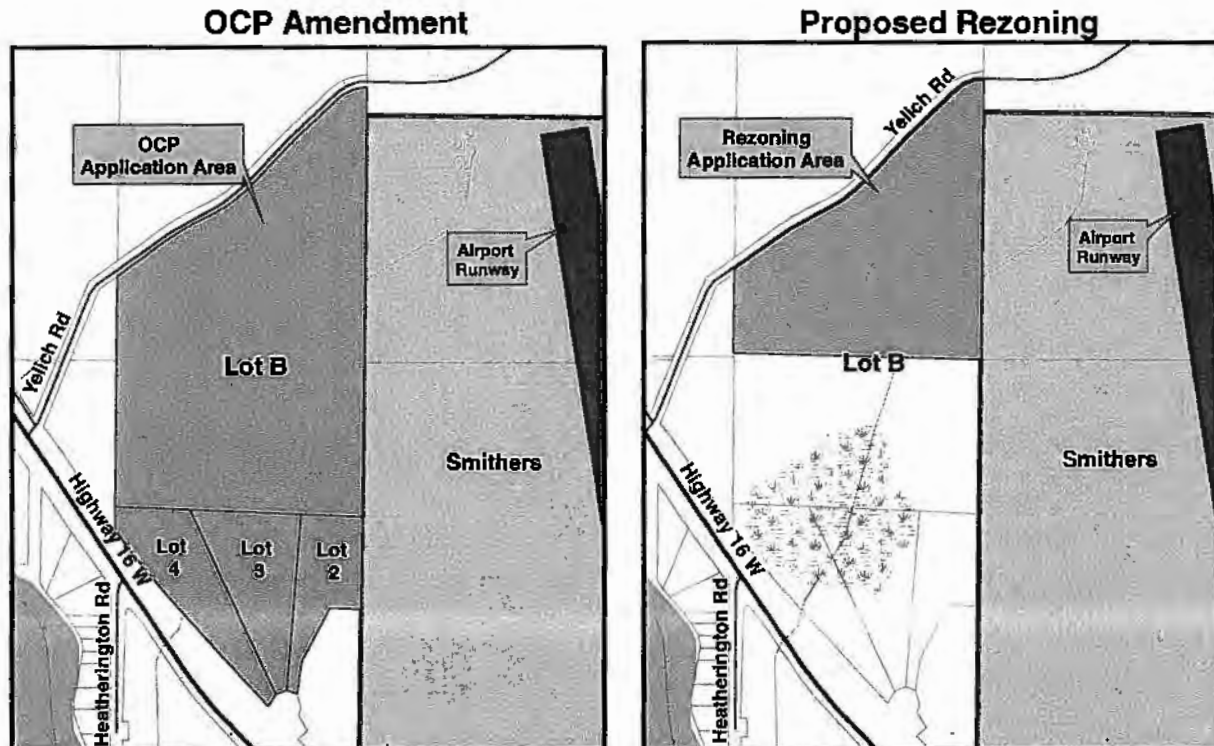
**Existing Land Use:** Vacant, forested.

**ALR Status:** Not in the ALR

**Proposal:**

To amend the Smithers Telkwa Rural Official Community Plan Bylaw No. 1704, 2014 from **Agricultural (AG)** to **Rural Residential (RR)** for Lot B and Lots 2, 3 and 4.

To amend the Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993 from **Large Holdings (H2)** to **Small Holdings (H1)** for Part of Lot B.



### Subdivision Proposal

The applicant is proposing an eight lot subdivision on Lot B, which is 21 ha. in size and is vacant. To allow the rezoning the applicant has also applied to amend the OCP designation for the subject properties from Agriculture (AG) to Rural Residential (RR).

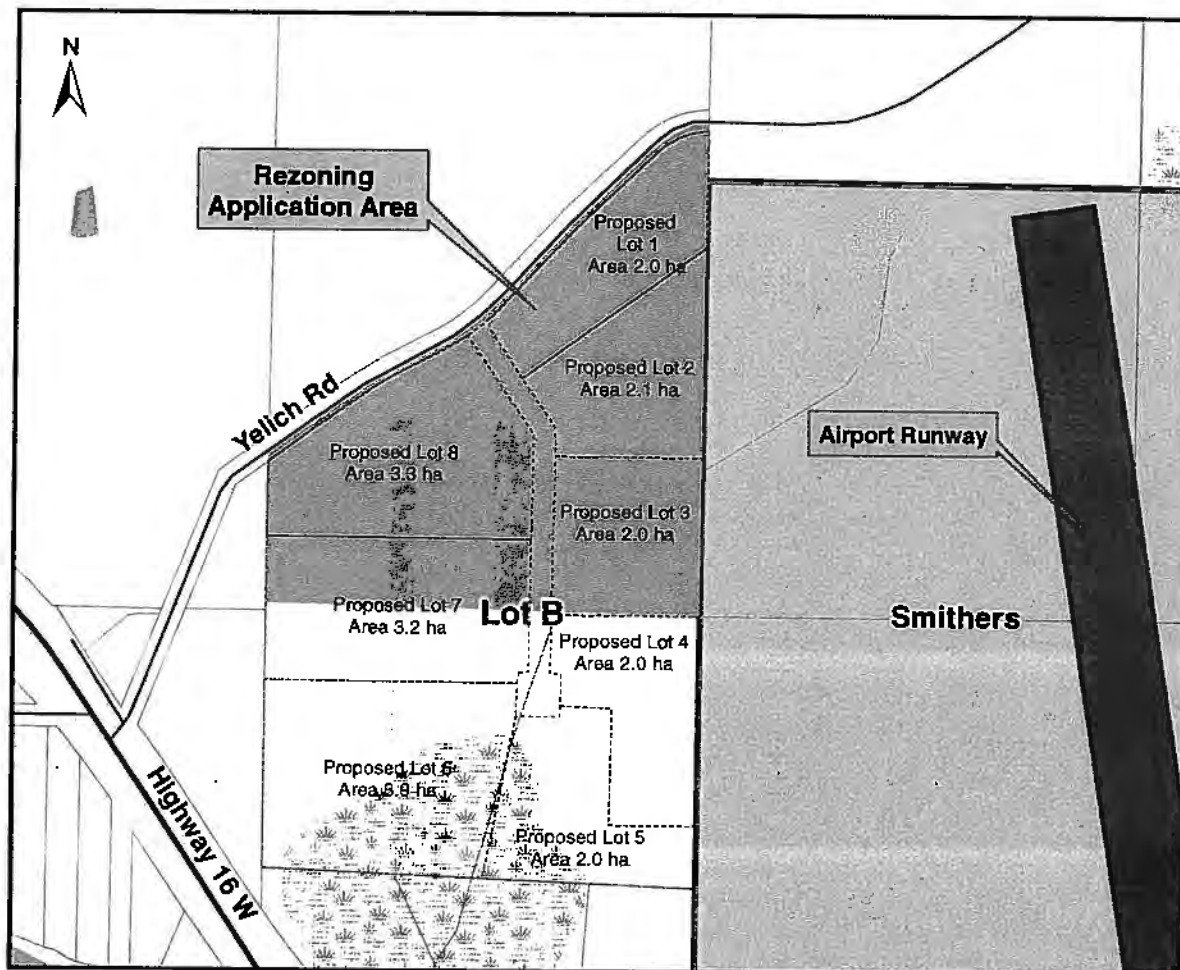
The properties to the south of Lot B were subdivided into a 4 lot subdivision by the applicant in 2009. These lands were zoned H1; therefore, a rezoning was not necessary (it is noted that Lot 4 was rezoned for industrial use at that time).

An OCP change from AG to RR is proposed for the previously subdivided residential parcels (lots 2, 3, and 4) to reflect their use and zoning.

To address noise issues associated with the adjacent airport operations the applicant has proposed the registration of a nuisance covenant on title of the proposed subdivided properties. The covenant could be in favor of the Town of Smithers who would be required to sign the covenant document as the Grantee. Such an easement could give the Airport the right to create noise, odors and other impacts associated with the Airport and industrial operations in the area that would potentially create a nuisance on the lots.

This easement would protect the airport and its tenants from potential nuisance complaints from the residential property owners, and would also serve to notify any purchasers of the new residential lots that they are in the middle of an industrial area and they can expect to be impacted by activity on the airport lands. As noted below the Town of Smithers have rejected the acceptance of this type of covenant.

### Proposed Subdivision Plan



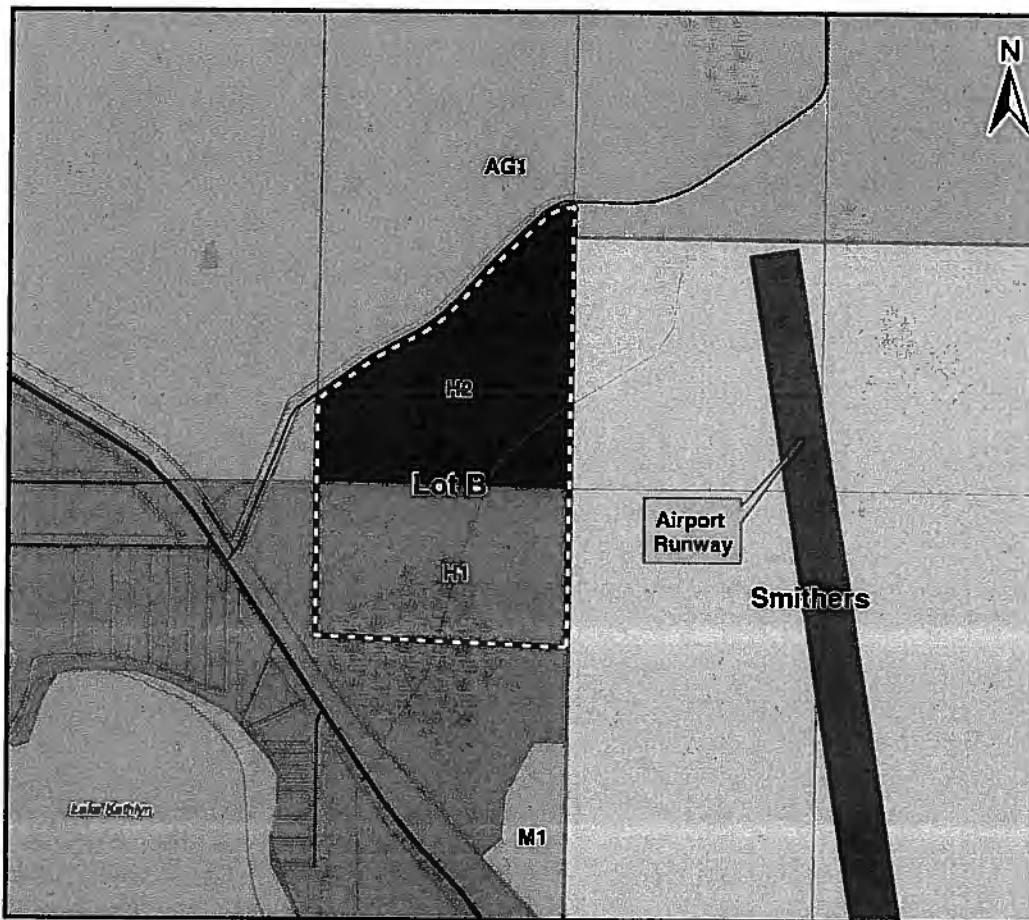
## OCP and Zoning

The Rural Residential (RR) designation in the Smithers Telkwa Rural OCP is intended to provide opportunities for people to live in a rural setting while protecting and preserving the rural character of the area.

The following uses are permitted in the Small Holdings (H1) Zone.

- (a) *single family dwelling;*
- (b) *two family dwelling;*
- (c) *agriculture;*
- (d) *horticulture, nursery, greenhouse;*
- (e) *silviculture;*
- (f) *kennel and veterinary clinic;*
- (g) *home occupation;*
- (h) *buildings and structures accessory to the permitted principal uses.*

### Zoning Map



Lot B is currently split zoned Small Holdings (H1) and Large Holdings (H2). In order to facilitate the proposed configuration of seven, +/- 2 ha. lots the property must successfully go through an OCP amendment and rezoning process.

The portion of Lot B that is zoned H1 is approximately 10 ha. in size. The minimum parcel size for the H1 zone is 2 ha; therefore, without rezoning the property there is

subdivision potential for four additional lots. The portion of Lot B that is zoned H2 is approximately 11.5 ha. in size. The minimum parcel size in the H2 zone is 8 ha; therefore, without rezoning the property there is no subdivision potential for the H2 zoned lands.

The proposed rezoning and OCP amendment would allow the potential subdivision of Lot B into 10 Lots. This represents an increase of 4 potential new parcels resulting from the rezoning. The applicant has indicated that their plan is to only develop Lot B into an 8 lot subdivision, as shown previously in this report

To address the concern that, if rezoned, the property potentially could be subdivided into 10 lots the applicant has agreed to register a covenant on title of the property restricting the further subdivision of the proposed 8 lots.

## **REFERRAL COMMENTS**

### **Town of Smithers: June 27, 2016**

Approval not recommended due to reasons outlined below:

Thank you for the opportunity to provide comments on the OCP and Zoning Amendment Application (A-01-16) for the property legally described at Lot B, Section 14, Township 1A, Range 5, Coast District Plan EPP25548, Except Plan EPP42101 (Referred to as Lot B) and Lots 2, 3, and 4).

The Town of Smithers has a number of concerns regarding the proposed land use change, as previously expressed in past referrals received from the Ministry of Transportation and Infrastructure (2013) and the Regional District (2014).

#### Residential Development

The Town of Smithers does not support intensification of residential development in close proximity to the Smithers Regional Airport. Any new residential lots have the potential to create land use conflicts with both the present and future operations of the Airport, due to noise, access and servicing issues as well as the future light industrial development of the area.

#### Growth Management

In addition to potential land use conflicts, growth management is a consistent concern for the Town. Residential growth adjacent to the Town boundary puts additional incremental demands on services and infrastructure within Town, including capital, operating and maintenance concerns.

#### Airport Operations

The proposal for a noise covenant to be registered on the proposed lots, in favour of the Town of Smithers, is not considered a viable management tool to mitigate the incompatibility of land uses. Future expansion of the airport, such as lower landing limits and regulatory changes, will directly impact adjacent residential uses. Town staff are

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willing to discuss the registration of a Section 219 covenant on the residential properties to ensure that there remains a setback buffer between the airport and non-airport uses.

I can be reached at (250) 847-1600 if you have any questions regarding above. For further discussion regarding the future development of the airport and Section 219 covenant, please contact Rob Blackburn, Airport Manager, at (250)847-3664.

### **Town of Smithers: July 21, 2016**

In response to your letter dated July 5<sup>th</sup>, 2016, I can clarify that the Town of Smithers is opposed to the approval of the above referenced application. The option of a covenant is only if the RDBN does chose to approve the application.

The Smithers Regional Airport does not have mapping for a possible future lower landing limit obstacle clearway requirement. Attached is a map that shows the Airport land.

Please contact myself at (250) 847-1600 if you have any questions regarding above.

### **Northern Health Authority**

No objections

### **Advisory Planning Commission**

See supplemental agenda.

### **Ministry of Transportation and Infrastructure**

The Ministry of Transportation and Infrastructure has received and reviewed your referral of June 16th, 2016 to amend the Smithers Telkwa Rural Official Community Plan Bylaw No. 1704, 2014 from Agricultural (AG) to Rural Residential (RR) for Lot B Sec 14 Twp 1A R 5 Coast District PL EPP25548 EXC PL EPP42101 and for Lots 2,3 and 4 all of Sec 14 Twp 1A R 5 Coast District PL EPP42101 and to amend the Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993 from Large Holdings (H2) to Small Holdings (H1) for Part of Lot B Sec 14 Twp 1A R 5 Coast District PL EPP25548 EXC PL EPP42101.

The subject properties falls within Section 52 of the Transportation Act and will require Ministry of Transportation and Infrastructure formal bylaw approval.

Although the ministry has no objections to the amendment of the Official Community Plan or Zoning Bylaw, we do have the following concerns that will need to be addressed during the subdivision process.

The ministry has not received a subdivision application from the owner to subdivide as proposed in this referral package. The proposed lot layout as submitted is not guaranteed as it is dependent on review and approval by the Provincial Approving Officer - conditions of subdivision have not been determined.

Due to the increased density of this proposed zoning from Large Holdings (H2) to Small Holdings (H1), the Ministry may require road upgrades or further road dedication and construction. The time required for the preliminary review of the subdivision may vary depending on the scale and complexity of the proposal. The developer is encouraged to contact myself to discuss the requirements of subdivision at their earliest convenience.

The owner or their agent may apply online for a Conventional Subdivision at the following link: [http://www.th.gov.bc.ca/DA/L1\\_apply.asp](http://www.th.gov.bc.ca/DA/L1_apply.asp)

Please submit the bylaw after 3rd reading for signature.

Thank you for the opportunity to comment. If you have any questions, please call me at 250-847-7443.

## **PLANNING DEPARTMENT COMMENTS**

### **Agricultural Impact**

Lot B was previously in the ALR. In 2014 the ALC approved the exclusion of Lot B from the ALR. The area to the south of Lot B, which includes Lots 1, 2, 3, and 4, was excluded from the ALR in 2009.

Planning Department staff and the Regional District Board did not support the exclusion of the Lot B from the ALR to allow the proposed subdivision into rural residential development. In staff's opinion the exclusion of the land from the ALR was not justified. And increased rural residential development in this agricultural area was not in the best interest of the community and increased development in the area would lead to long term conflict with agriculture and the future uses on the airport lands.

As noted the ALC did not agree that the proposed subdivision and residential use of the land would have a negative impact on agriculture.

### **Growth Management Impact**

The Planning Department does not agree with the Town of Smithers position that the proposed 4 additional parcels will represent an unreasonable or unacceptable increase in rural residential development. In the Planning Department's opinion rural residential development is a legitimate land use that should be accommodated in a controlled manner.

In Electoral Area A the opportunity for new rural residential parcels in the 2-4 ha range is very limited and is strictly managed by zoning and the OCP. However, rural residential growth should be accommodated in a limited amount in appropriate locations. In the Planning Department's opinion, from a growth management perspective, the proposed location is acceptable for rural residential development. It is located adjacent to existing rural residential development, it is located close to the community.



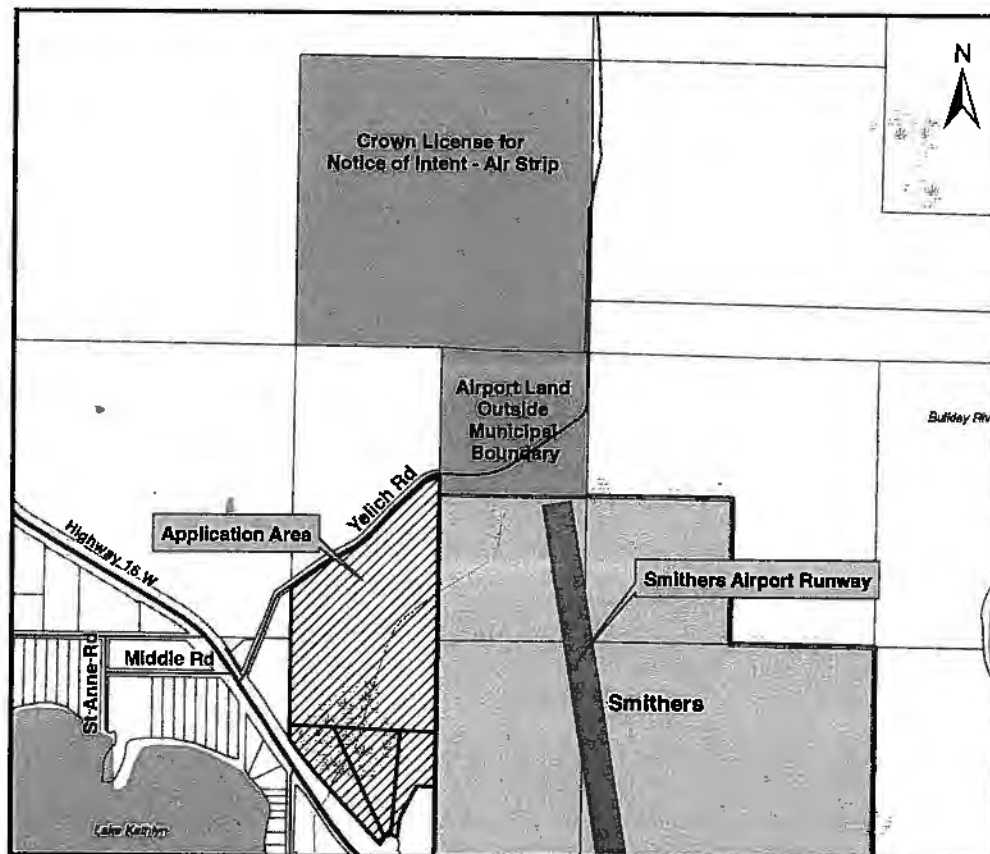
## Airport Related Land Use Conflict Impacts

The Town of Smithers has consistently objected to rural residential development in proximity to the Airport. The Town is concerned that conflicts may occur between the proposed residential development and noise associated with airport operations, and future light industrial land use contemplated on the Airport lands. The proposed nuisance covenant, giving the Airport the right to create a nuisance on the proposed new parcels would protect the airport and its tenants from potential nuisance lawsuits and would also serve to notify any purchasers of the new residential lots that they may be subject to nuisance from the airport lands. However, the land use conflict would still potentially exist.

In addition to the concerns regarding the incompatibility of adjacent land uses, the Town of Smithers has interest in expanding Airport boundaries to facilitate a longer runway. The Airport does not have mapping for a possible future lower landing limit obstacle clearway requirement. However, the town currently owns one parcel to the north of the Airport, outside municipal boundaries. In addition, it holds a Notice of Intent license for aviation purposes on crown land parcel (shown on the map below).

The Planning Department acknowledges that the Town of Smithers has a legitimate interest in limiting rural residential development adjacent to the airport. Therefore, in the Planning Department's opinion, from a land use compatibility perspective, the proposed location is not acceptable for increased rural residential development.

### Smithers Airport Tenure Map



**ALTERNATIVE OPTIONS**

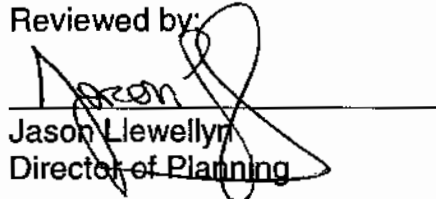
The Planning Department's recommendation is that OCP Amendment and Rezoning Application No. A-01-16 be denied given the long term potential for conflict with the uses of the airport lands, as identified by the Town of Smithers. Should the Board wish to proceed with the application, the Board may direct staff to prepare the necessary bylaws for consideration at a future Board meeting.

**Recommendations:**

That OCP Amendment and Rezoning Application No. A-01-16 be denied.

*Electoral Area Planning – All Directors/Majority*

Reviewed by:

  
\_\_\_\_\_  
Jason Llewellyn  
Director of Planning

Written by:

  
\_\_\_\_\_  
Jennifer MacIntyre  
Planner I



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Rebecca Broten, EIT, BCLS  
Gina Hidber, PEng, BCLS  
Mark Rossmann, BCLS

Our file: PHI1302

April 18<sup>th</sup>, 2016

Regional District of Bulkley Nechako  
PO Box 820  
Burns Lake  
V0J 1E0

**Attn: Planning Department**

**Re: Application for Rezoning of  
Part of Lot B Section 14 Township 1A Range 5 Coast District Plan EPP25548  
Except Plan EPP42101.**

Please find enclosed the following in support of a rezoning application of Part of Lot B Section 14 Township 1A Range 5 Coast District Plan EPP25548 except Plan EPP42101:

- Completed application
- Copy of Title search
- Sketch Plan of area to be rezoned (and Proposed future development)
- Agency form and contaminated sites declaration
- ALC Resolution #325/2015
- Surrounding Tenure (RDBN mapping sketch plan)

The proponent wishes to rezone an 11 ha portion of Lot B Sec 14 Tp1A R5C Plan EPP25548 from H2 to H1 to facilitate a future proposed subdivision. This property has recently been removed from the ALR as the "North Panel believes the property has no meaningful agricultural capability, is not appropriately designated as ALR and that the property is not suitable for agricultural use". A copy of the resolution is included with this submission. Should the rezoning be approved the proponent intends to subdivide the lot and create 4-5 residential lots. A sketch of this proposal is attached. This is part of an overall development plan that the applicant has been working on since 2009.

In reviewing the comments from the Town of Smithers, the applicant would like to address the potential land use conflicts by offering to register a noise covenant on title. This will indicate to potential buyers not familiar with the noise and traffic associated with the Smithers Airport, in essence offering full disclosure for out of town buyers and alleviating complaints in the future. The lots will be a minimum of 5 acres in size and will be serviced privately by drilled wells and sewage lagoons. The road maintenance falls under the jurisdiction of the Ministry of Transportation and Infrastructure and will not create an additional burden on the Town of Smithers' operating and maintenance costs.



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Rebecca Broten, EIT, BCLS  
Gina Hidber, PEng, BCLS  
Mark Rossmann, BCLS

At present, the property to the north and northwest is not farmed. This property owner has cleared a 20 acre section of land over the past 10 years and has no intention of planting crops due to the rocky conditions of the soils. To the east is the Town of Smithers airport and west and south are small residential lots (0.5 acre to 5 acre). There are agricultural developments to the east of the Smithers airport boundaries, but for the most part, the large parcels are single family homes. It is worth mentioning here that the applicant has been approached by a neighbouring farmer who would like to retire to one of the lots which the applicant proposes to develop, allowing him to be near his family farm but transfer title to his son who will continue to run the farm.

With respect to the economic and social considerations of this proposed subdivision, it has been my experience over the past 8 years in land surveying in Smithers that there is a demand for the 5 acre "hobby farm" lifestyle. In order to keep with the green initiatives of the province and people in general, it is necessary to create this type of subdivision in locations where a person can exercise green transportation options. There are few subdivisions of this type in the Smithers area where a person can have the hobby farm lifestyle and be close enough to town to walk or bike to school or work. This subdivision will offer this alternative as the recent upgrades of Highway 16 in this area provide a widened shoulder for this purpose.

Increase to traffic along Yelich Road will be minimal with the introduction of 4 additional residential lots. The road location, approved by the Ministry of Transportation, has safe site lines along Yelich Road.

With respect to the OCP Amendment and the request of the Regional District of Bulkley Nechako, we request that the OCP designation for Lot B Plan EPP25548 and Lots 2,3 and 4 Plan EPP42101 be designated as Rural Residential as the land is no longer in the ALR and should not be considered AG1.

A cheque for the application fee will follow by mail. Should you have any questions or concerns, please do not hesitate to contact me.

Sincerely,

Gina Hidber  
CSIUC9

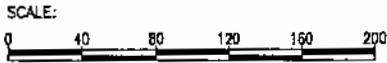
Digitally signed by Gina Hidber  
CSIUC9  
DN: cn=CA, c=Gina Hidber CSIUC9,  
o=BC Land Surveyor, ou=Verify ID  
ID=www.justkare.com/LRUP.cfm?  
ID=CSIUC9  
Date: 2016.05.03 10:15:15 -0700

Gina Hidber, PEng BCLs  
HBH Land Surveying Inc.

# Sketch Plan to Accompany a Rezoning Application

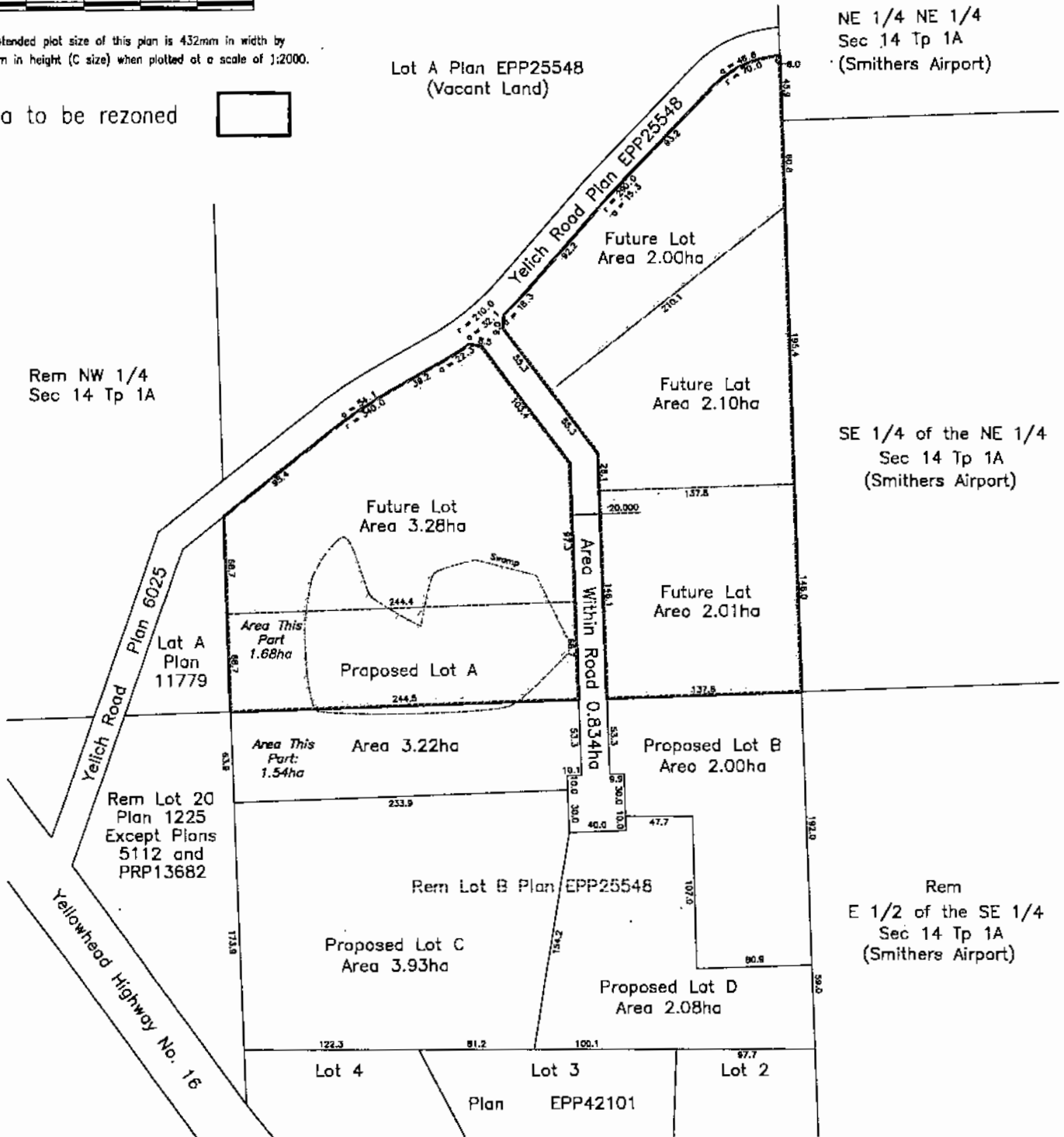
128

Part of Lot B Section 14 Township 1A  
 Range 5 Coast District Plan EPP25548  
 Except Plan EPP42101



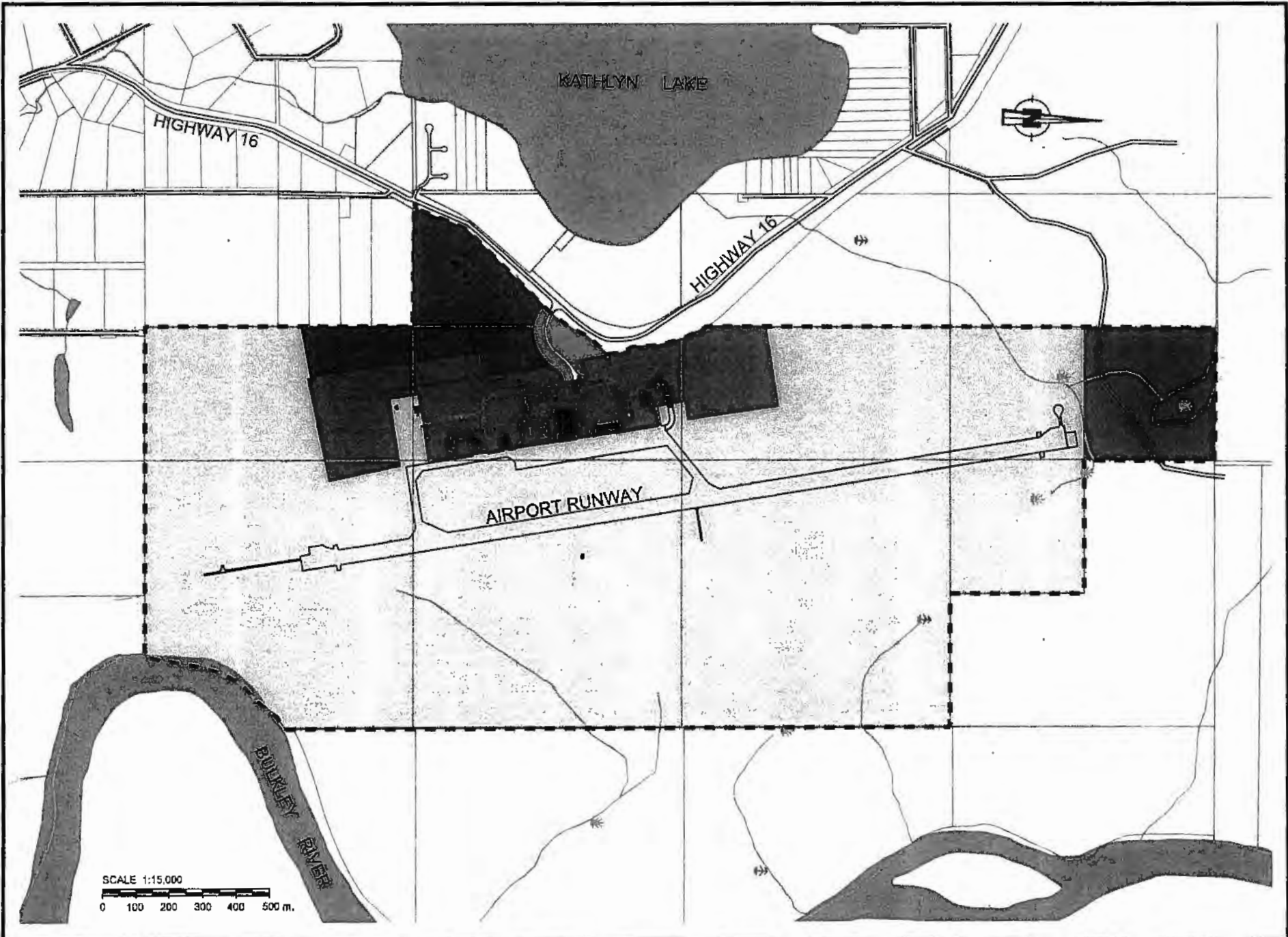
The intended plot size of this plan is 432mm in width by 560mm in height (C size) when plotted at a scale of 1:2000.

Area to be rezoned



3750 1st Avenue, PO Box 536  
 Smithers, BC V0J 2N0  
 Phone & Fax: 250.847.3808  
 BCLSO@HBHLandSurveying.ca

Date Drawn: July 28, 2016  
 HBH File No. PH1302



SCALE 1:15,000  
 0 100 200 300 400 500 m.



Title:  
**AIRPORT LANDS**

- AIRPORT LANDS BOUNDARY
- LOT BOUNDARY
- ROADS
- ZONING AP1
- ZONING AP2
- ZONING P1
- ZONING A1
- AIRPORT LAND OUTSIDE MUNICIPAL BOUNDARY

REV. 1  
 DRAWN BY: AOH  
 APPROVED BY: MA  
 DATE: JULY 21, 2016

129



**Planning Department Report**  
**1<sup>st</sup> and 2<sup>nd</sup> Reading,**  
**Bylaws No. 1779 & 1780**  
**File No. C-01-16**  
**August 3, 2016**

## APPLICATION SUMMARY

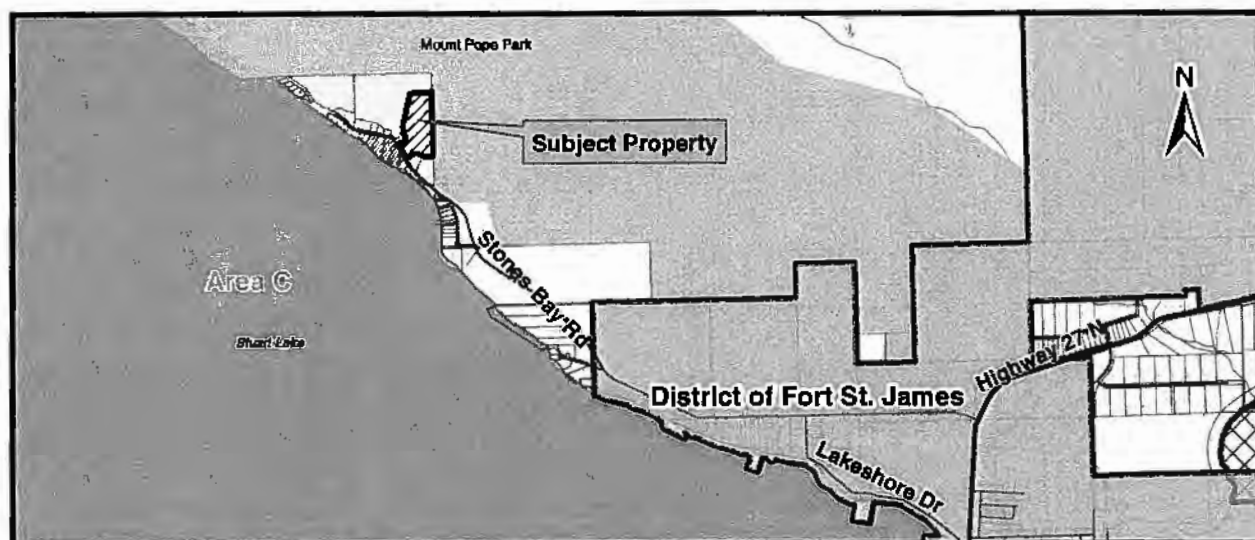
**Name of Property Owner:** Andreas Roessler

**Electoral Area:** C

**Subject Property:** Lot 1, District Lot 6604, Range 5, Coast District, Plan PRP14972. The property is 8.20 ha in size.

**Location:** The subject property is located at 5540 Stones Bay Rd, 2 km northwest of the District of Fort St. James.

### Location Map



**O.C.P. Designation:** Commercial (C) in the Fort St. James Rural Official Community Plan Bylaw No. 1578, 2010

**Zoning:** Tourist Commercial (C3) in Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993

**Existing Land Use:** Resort

**ALR Status:** Not in the ALR

**Proposed OCP Amendment and Rezoning:**

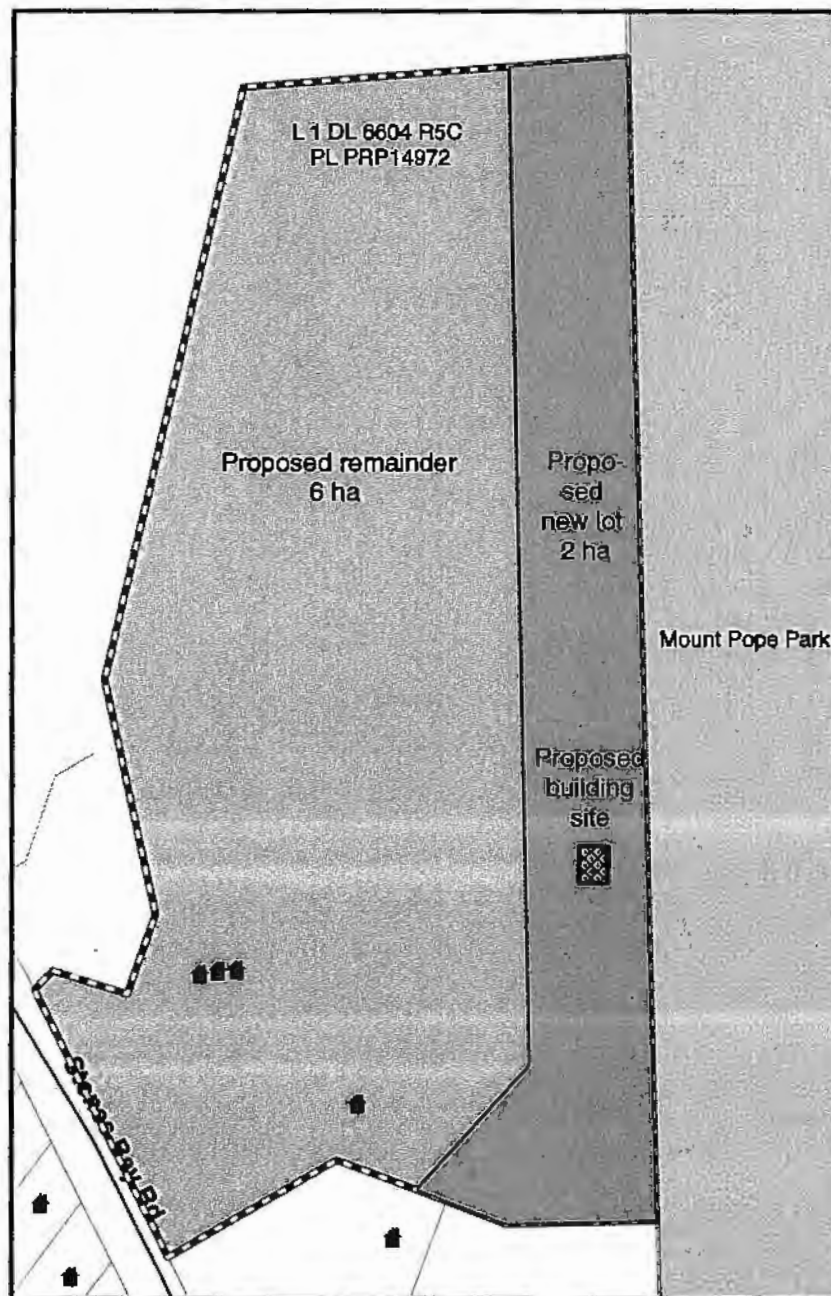
To amend Fort St. James Rural Official Community Plan from **Commercial (C)** to **Rural Residential (RR)** for the application area.



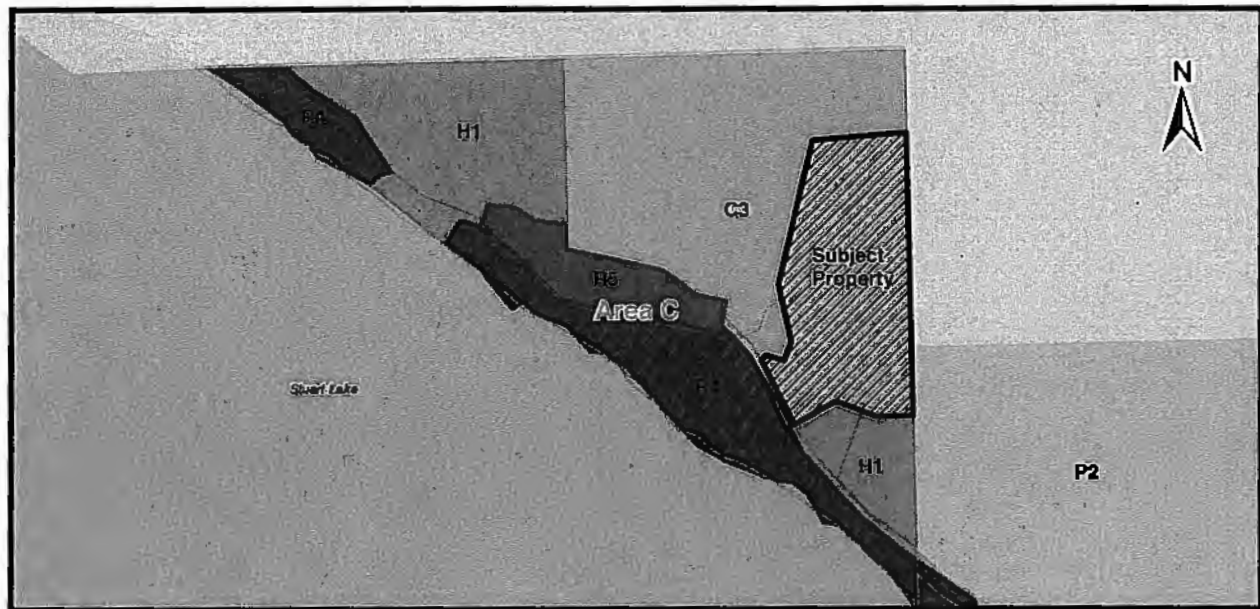
To amend RDBN Zoning Bylaw from **Tourist Commercial (C3) Zone** to **Small Holdings (H1) Zone** for the application area.

The subject property is zoned C3 to accommodate the Stuart Lodge resort on the property. There are currently six cabins and a residence on the property. It appears that the buildings were all constructed in the 1970-1980s.

The applicant wishes to subdivide the eastern portion of the property into a separate residential parcel. A residence is not a permitted principal use in the C3 zone; therefore, an application has been submitted to rezone the property. The area of the proposed new residential parcel is vacant.



## Zoning Map



## REFERRAL COMMENTS

### Advisory Planning Commission

Approval Recommended Subject to Conditions Below:  
 Brief discussion with Uli Roessler. Two points, 1) Geotechnical Survey presented; 2) Uli explained the private versus public access to the property. Discussion regarding sewer system which will be dealt with by Northern Health.

### Ministry of Transportation and Infrastructure

See attached letters.

### Northern Health Authority

This office has no objections to the above bylaw amendment proposal.

Please note that the covenant attached to the subject property indicated that sealed engineering designs are required for the construction of on-site sewerage systems.

All works related to this proposal must comply with the Public Health Act and its associated regulations, as well as the Drinking Water Protection Act and Regulation.

## CONSULTATION FOR OCP AMENDMENTS

The *Local Government Act* requires that local governments consider consultation with persons, organizations and authorities it considers will be affected by an OCP amendment. Specifically, the local government must:

- (a) Consider whether the opportunities for consultation with one or more of the persons, organizations and authorities should be early and ongoing; and,
- (b) Specifically the RDBN Board should consider if consultation is required with:
  - The board of any regional district that is adjacent to the area covered by the plan,
  - The council of any municipality that is adjacent to the area covered by the plan,
  - First Nations,
  - School district boards, greater boards and improvement district boards, and
  - The Provincial and federal governments and their agencies.

Also, the *Local Government Act* requires that local governments consult with the local School District regarding any amendment to an OCP.

A further *Local Government Act* requirement is that all OCP amendments be considered in conjunction with the financial plan, and any waste management plan that is applicable or Regional District.

Staff recommend that the Board consider the consultation options outlined in the consultation checklist attached as Appendix A, and approve the consultation identified.

## PLANNING DEPARTMENT COMMENTS

### OCP and Zoning

The property is designated Commercial (C) in the Fort St. James Rural Official Community Plan (OCP). This designation is intended to provide opportunities for tourist and neighborhood commercial development throughout the Plan area where those services are necessary and do not conflict with existing uses. The proposed rezoning is not consistent with the current Commercial Designation; therefore, the applicant must amend the OCP to Rural Residential (RR).

As can be seen on the zoning map above, zoning in the area is mainly comprised of Small Holdings (H1) and Waterfront Residential (R4) zoning. The permitted uses in the proposed H1 zone fit the character of the area.

The following uses are permitted in the proposed H1 zone:

- (a) *single family dwelling;*
- (b) *two family dwelling;*
- (c) *agriculture;*
- (d) *horticulture, nursery, greenhouse;*
- (e) *silviculture;*

- (f) *kennel and veterinary clinic;*
- (g) *home occupation;*
- (h) *buildings and structures accessory to the permitted principal uses.*

### **Land Use**

The area is dominated by a mix of residential and tourist facilities that offer year-round opportunities for a variety of outdoor recreational pursuits.

The property is adjacent to Mount Pope Park, a provincial day-use park. Key values listed in the Land and Resource Management Plan for this park include mule deer winter range, Douglas-Fir representation, some unique plant and animal species associated with limestone rock formations, and significant recreation values. The park's landscape features of Douglas-fir and steep rock outcrops are also found on the subject property.

The rezoning application would facilitate an increase in density; however, it is not significant and would not impact the character of the area.

### **Covenant TL3402**

Covenant TL3402 was registered on title as a condition of subdivision by the Provincial Approving Officer. The Province required that the Regional District be listed as a covenantee on the covenant. However, RDBN did not sign the covenant and, essentially, had little or nothing to do with its registration on title.

The covenant contains a geotechnical report which identifies rock stability issues and identifies development and use restrictions for the property. The geotechnical report classifies the property as zone 1, 2 or 3. There is no zone 2 land in the area of the proposed new parcel. A small part of the northern tip of the proposed new parcel is in Zone 1, which cannot be developed or disturbed and must be kept in its natural state. The remainder of the land is in Zone 3. No development can occur in Zone 3 without further geotechnical study as described in the covenant.

### **Landslide Hazard Assessment and Recommendations**

As a requirement of subdivision the applicants obtained a Landslide Hazard Assessment for the proposed subdivision, dated June 30, 2016 (attached).

The engineer report states that the property has a low likelihood of soil landslide. However, rock fall is a concern on the property. The engineers were able to determine that the southern tip of the property is safe for development following implementation of rock fall mitigation work, as outlined in the report.

These geotechnical conditions will be evaluated by the Provincial Approving Officer at the time of subdivision to determine if the subdivision is appropriate. If the subdivision is approved based on the above noted geotechnical report the RDBN will be required to evaluate and implement the recommendations contained in the geotechnical reports.

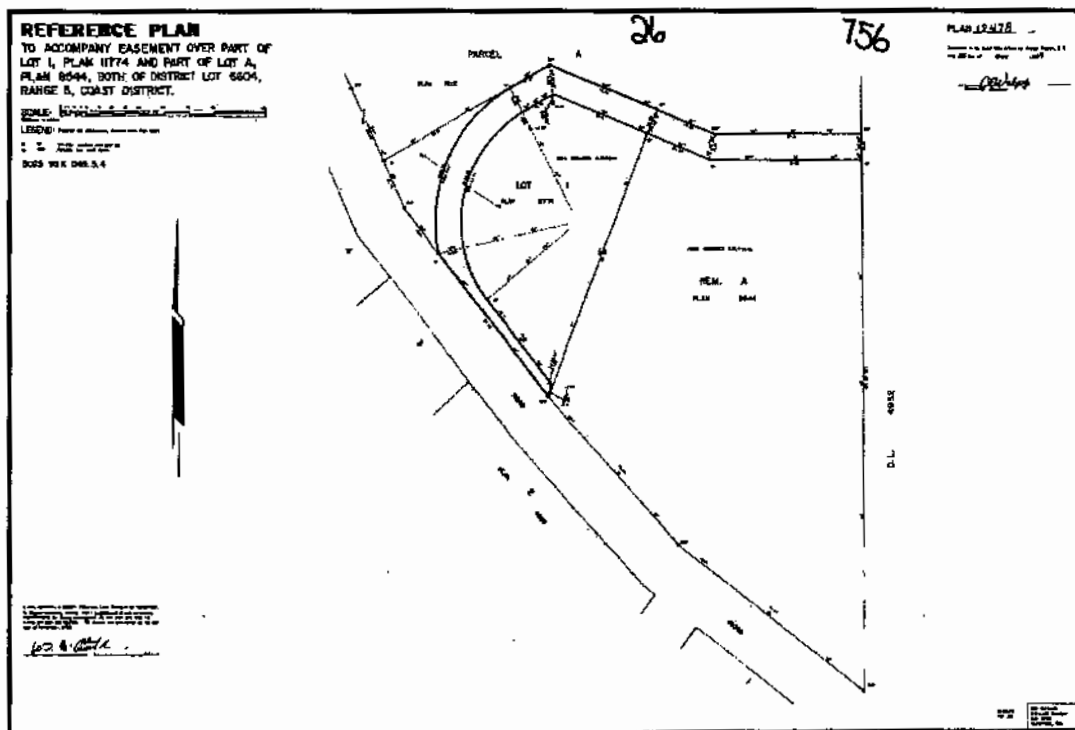
This means that the Building Inspectors would have to ensure that the following occurs at the time of building:

- The ditch and berm structure, which is approximately 220 m long and 10 m wide is designed by a geotechnical engineer and built along the width of the property between approximate elevations 745 m and 743 m.
- The access road and driveway, building foundation, septic system, drinking water supply, power poles, and all other utility infrastructure or other development that entails excavation or earth movement must be designed and located by an engineer to ensure they are safely developed on the property.

### Access

The applicant is proposing to access the proposed parcel by Easement Plan 12478, which is currently shared between the subject property and two properties to the south, Remainder Lot A and Lot 1. The access will be evaluated by the MoTI as part of the Subdivision Approval Process. As noted the development of this access is subject to design and approval by an engineer. Therefore, it is expected that the MoTI will require geotechnical review at the time of subdivision.

### Easement Plan 12478



### Staff Recommendation

It appears that the property can be subdivided and potentially developed provided that the berm and ditch is developed to protect development from rock fall, and that special care is taken to ensure that development is reviewed and approved by an engineer.

Unfortunately, the responsibility to ensure that all of this work is done appropriately will likely rest with the RDBN Building Inspectors at the time of construction.

Staff can recommend that the Board give the rezoning bylaw 1<sup>st</sup> and 2<sup>nd</sup> reading; however, it is recommended that the public hearing not be scheduled and held until the provincial subdivision Approving Officer has completed their review of the subdivision application for the proposed lot.

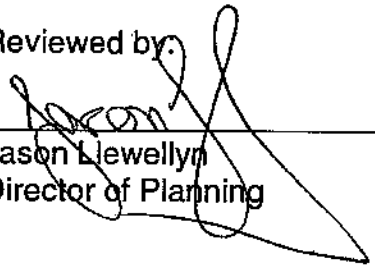
Given the notable geotechnical issues associated with this property it is possible that the subdivision approval process will require additional geotechnical review, or will result in the establishment of additional development or use restrictions for the property. In staff's opinion the results of the provincial subdivision review process should be available at the public hearing and should be available to the Board prior to consideration of 3<sup>rd</sup> reading.

**Recommendations:**

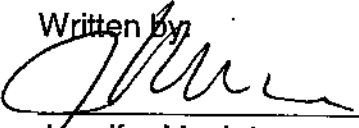
1. That "Fort St. James Rural Official Community Plan Amendment Bylaw No. 1779, 2016" and "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1780, 2016" be given first and second reading and subsequently be taken to Public Hearing.
2. That the Public Hearing for "Fort St. James Rural Official Community Plan Amendment Bylaw No. 1779, 2016" and "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1780, 2016" be delegated to the Director or Alternate Director for Electoral Area C.
3. That the Public Hearing for Bylaw No. 1779, 2016 and Bylaw No. 1780, 2016 not be held until the provincial subdivision approval process has been completed to the satisfaction of the Director of Planning; and
4. That the Board consider and approve the consultation identified in the consultation checklist attached as Appendix A.

*Electoral Area Planning – All Directors/ Majority*

Reviewed by:

  
\_\_\_\_\_  
Jason Lewellyn  
Director of Planning

Written by:

  
\_\_\_\_\_  
Jennifer MacIntyre  
Planner I

**Jennifer MacIntyre**

---

**From:** Holahan, Kali TRAN:EX <Kali.Holahan@gov.bc.ca>  
**Sent:** July 11, 2016 4:08 PM  
**To:** Jennifer MacIntyre  
**Subject:** RE: Roessler Rezoning C-01-16

Hi Jennifer –

To clarify my response dated, June 28, 2016, the Ministry supports the rezoning from Tourist Commercial (C3) to Small Holdings (H1) and OCP amendment from Commercial (C) to Rural Residential (RR), over the easterly 2 ha (proposed new lot) of Lot 1, District Lot 6604, Range 5, Coast District, Plan PRP14972.

In regards to access, the existing easement is not over the subject property and is over two adjacent parcels, one of which is owned by the applicant and one by another private land owner (Lot A District Lot 6604, Range 5, Coast District Plan 9544 except Plans 11774 and 12700). This does not provide sufficient access to the proposed lot.

As a condition of the proposed subdivision application, the applicant must provide access either by:

- Easement over the subject property;
  - Easement over adjacent lot owned by the applicant (Lot 1, District Lot 6604, Range 5, Coast District, Plan 11774) to the proposed lot (however may require a revision of the proposed lot line to access the proposed lot);
  - Road dedication establishing legal access to the lot being created;
- OR
- Panhandle to Stones Bay Road establishing legal access to the lot being created.

If you have any questions or concerns please don't hesitate to contact me.

Cheers,

*~Kali*

**Kali Holahan, B.Pl.**  
**District Development Technician**  
 250.565.4414

---

**From:** Holahan, Kali TRAN:EX  
**Sent:** Tuesday, June 28, 2016 2:20 PM  
**To:** 'Jason Ilewellyn'  
**Cc:** 'Jennifer MacIntyre'  
**Subject:** Roessler Rezoning C-01-16

Hi Jason –

**RE: Roessler Rezoning – Lot 1 District Lot 6604 Range 5 Coast District Plan PRP14972**

Please find attached the Ministry's response to the above noted referral.

If you have any questions or concerns please don't hesitate to contact me.



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Our File: 2016-03307

June 28, 2016

Response To: **Regional District of Bulkley Nechako**  
Item Referred: **Rezoning and OCP Amendment**  
File No: **C-01-16**  
Legal: **Lot 1, District Lot 6604, Range 5, Coast District, Plan PRP14972**  
General Location: **Stones Bay Road, Fort St. James, BC**  
Application Approved By: **Kali Holahan, District Development Technician**

### RESPONSE SUMMARY

The Ministry of Transportation & Infrastructure (hereinafter referred to as the Ministry) has reviewed the above noted rezoning from Tourist Commercial (C3) to Small Holdings (H1) and OCP amendment from Commercial (C) to Rural Residential (RR), over the easterly 2 ha (proposed new lot) at the above noted location and has no comments.

In regards to access, the existing easement is not over the subject property and is over two adjacent parcels, one of which is owned by the applicant and one by another private land owner (Lot A District Lot 6604, Range 5, Coast District Plan 9544 except Plans 11774 and 12700). Pursuant to Section 75(1)(a)(i) of the *Land Title Act* there must be sufficient highway to provide necessary and reasonable access to all new parcels. Access will be reviewed at the time of subdivision.

This support in no way relieves the owner or occupier of the responsibility of adhering to all other relevant legislation.

Sincerely,

Kali Holahan, B.Pl.  
District Development Technician  
Ministry of Transportation & Infrastructure  
Fort George District  
Kali.Holahan@gov.bc.ca  
250-565-4414

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**Ministry of  
Transportation &  
Infrastructure**

Fort George District

Mailing Address:  
360 – 1011 Fourth Avenue  
Prince George, BC V2L 3H9  
Telephone: (250) 565-4410  
Facsimile: (250) 565-8085

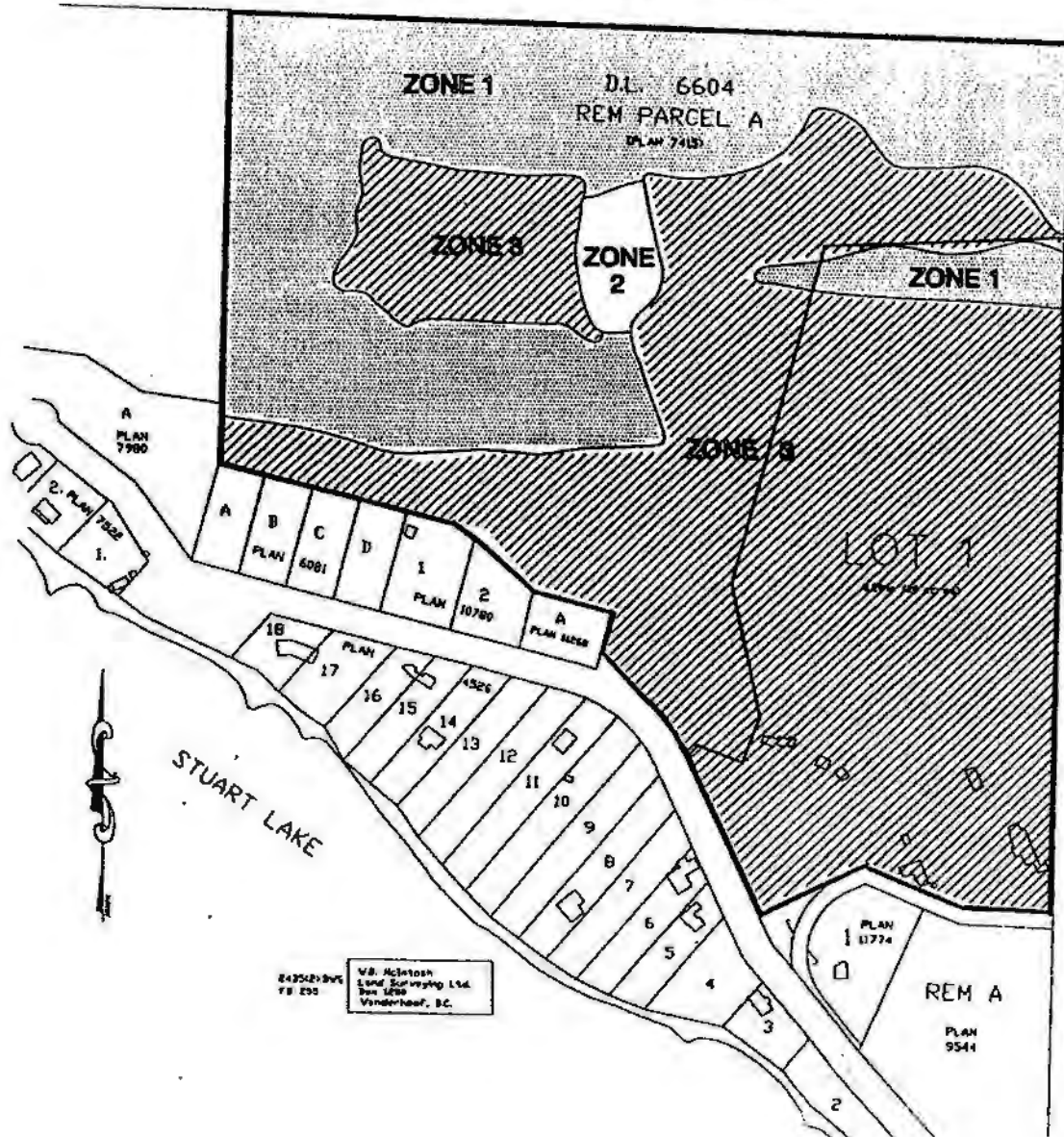
Site Address:  
360 – 1011 Fourth Avenue  
Prince George, BC V2L 3H9

Web Address:  
[www.gov.bc.ca/tran](http://www.gov.bc.ca/tran)

# SCHEDULE C

SCALE: 1/4000

UNSURVEYED CROWN LAND



D.L. 4932

**GEONORTH ENGINEERING LTD.**

---

3975 18<sup>th</sup> Avenue  
Prince George, B.C., V2N 1B2  
Phone 250-564-4304  
Fax 250-564-9323  
E-mail mail@geonorth.ca

June 30, 2016

Ulrike and Andreas Roessler  
Stuart Lodge  
5540 Stones Bay Road,  
Fort St. James, BC V0J 1P0

File No. K-4361

Dear Mr. & Ms. Roessler:

**Re: Landslide Hazard Assessment for Proposed Subdivision,  
Lot 1, District Lot 6604, Range 5, Coast District Plan PRP14972,  
15540 Stones Bay Road, Fort St. James, B.C.**

**Introduction**

At your request, we carried out a Landslide Hazard Assessment for a proposed two-lot subdivision at the address noted above. Our scope of work is outlined in our proposal to you dated February 29, 2016. You authorized us to proceed with the assessment in an email dated March 4, 2016. This letter report summarizes the observations made during our site assessment and provides recommendations for hazard mitigation options.

A plan you provided shows the existing property occupies about 8.2 ha and the proposed subdivision will result in a subdivided lot that occupies 2.0 ha along the east side of the property, measuring approximately 45 m wide by 443 m long. The overall property is bordered by Mount Pope Provincial Park to the east, undeveloped private land to the north and west and two residential lots to the south. A road easement allows for access from Stones Bay Road to the southwest corner of the property. The property currently has five rental cabins, a house and two out-buildings located within about 100 m of the south property boundary. The property is on a south to southwest facing slope with gentle to moderately steep slope gradients, discontinuous, midslope benches and several subvertical bedrock exposures within the northern half of the property. A site location plan is on Drawing 4361-A1, attached.

A surficial geology map<sup>1</sup> shows the site is underlain by a discontinuous till cover that masks the topography of the bedrock. Till, typically comprised of unsorted, sand, gravel, cobbles and boulders in a silt and clay matrix, was deposited at the base and margins of the ice sheet during its recession at the end of the last glacial period, between 10,000 to 12,000 years ago.

Bedrock geology<sup>2</sup> at the site consists of three rock units of the Pope Succession, Cache Creek Complex that formed between the Early Pennsylvanian to Middle Triassic Period, between 235 to 323 million years ago. The property is mainly underlain by limestone with minor amounts of basalt, chert, siltstone and slate. A thrust fault trending west-east and 35 m to 90 m north of the south property boundary divides limestone and chert dominate rock units to the north and south, respectively.

### Site Assessment

On May 9th, 2016, we visited the property to review surface conditions and assess the potential for landslide hazards. We traversed the upslope area above the existing buildings to collect information on soil types and slope gradients, to photograph the site and to look for indications of instability. Our traverse path is shown on Drawing 4361-A1 and photographs are on Plate 4361-P1, attached.

For the purpose of discussion, we delineated the following four general areas of the property, shown on Drawing 4361-A1.

#### **Rock Exposures (Source)**

Several limestone bedrock exposures are located on the property. The outcrops generally have steep slopes of approximately 70° and are between 100 and 300 m long, and between 30 and 100 m high. The face of the rock mass is generally massive, curved, moderately weathered and partially moss covered with localized zones of closely spaced discontinuities.

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<sup>1</sup> Plouffe, A. 2000: Surficial Geology, Fort Fraser, British Columbia; Geological Survey of Canada, Map 1986A.

<sup>2</sup> Logan J.M., Schiaizza P., Struik L.C., Barnett C., Nelson J.L., Kowalczyk P., Ferri F., Mihalynuk M.G., Thomas M.D., Gammon P., Lett R., Jackaman W. and Ferbey T., 2010: Bedrock Geology of the QUEST map area, central British Columbia, GM 2010-1.

### **Midslope with Discontinuous Benches**

The area between the rock exposure near the northern property boundary and about 80 m upslope of the existing buildings, has slopes that are moderate to moderately steep, between 20° and 30°, and are 30 to 80 m long, uniform, well-drained and covered with rock fragments or a thin veneer of overburden less than 0.1 m thick. The rock fragments are gravel to boulder sized and generally increase in size and decrease in occurrence towards the bottom of the slope. Occasionally rock fragments are lodged on the upslope side of trees. Mature trees, primarily consisting of pine and Douglas fir, cover the slope and low-lying vegetation is sparse.

Midslope of the property there are several short, discontinuous benches, between 5 to 10 m wide, covered with overburden at least 0.3 m thick and occasional cobbles and boulders. The majority of mobilized rock fragments that encounter the benches are stopped by the decreased slope gradient; isolated boulders are present downslope beyond the benches.

### **Toe of Slope**

This area is between the midslope benches and about 20 m upslope of the buildings. It has slopes that have moderate to gentle gradients, are short, hummocky, well-drained and blanketed by overburden about 1 m thick. Isolated boulders up to 1.5 m in diameter were observed in this area. The boulders are subrounded and partially covered with moss or overburden. The area is covered with closely spaced aspen and birch, and the forest floor is covered by low lying bushes and young willows. A spring drains through this area of the property.

### **Developed Area**

The developed area of the property is downslope of the toe, has gentle slope gradients and is covered by several metres of overburden, grass and occasional trees. Isolated boulders of varying rock type are present within this area. Most have been placed for landscaping or development purposes. It is unlikely the boulders originated from the rock exposure upslope as the rocks are of different origin not local to the region; it is probable that the boulders are from a till deposit.

### **Discussion and Recommendations**

Rockfall is the primary geological hazard at the property. Soil depth is shallow on moderate to steep slope gradients within and upslope of the property boundary, therefore, there is a very low likelihood of soil landslide. Weathering and erosion of a rock mass exposed on a steep slope can result in the detachment of fragments of rock and relocation by modes of free fall,

bouncing and rolling. The path a rock fragment will travel is primarily dependent on the geometry of the slope, but is also greatly influenced by the material properties and lateral variability of the slope and the shape, mass and durability of the rock fragment.

It is difficult to predict the frequency of a rock fall event as there are numerous variables that can not all be readily quantified. For our analysis, we used modeling tools and reviewed past rock fall events by visual assessment to assess the probability of future occurrence and to predict rockfall behavior.

We used Colorado Rockfall Simulation Program (CRSP) Version 4.0 to generate models that simulate rockfall velocity, trajectory and distance traveled at the property. Elevation profiles across the property were produced from elevation contours extracted from iMapBC, Google Earth data and clinometer measurements taken during the site visit. Surface roughness, slope and rock coefficients, and rock size, shape, and durability are estimated based on observations made while on site. The models were calibrated to represent our observation of boulder occurrence along the slope. We also used CRSP to analyze the behavior of rock fragments when mitigation options of varying size, shape and location were generated.

The rockfall shadow, as described by Hungr, 1988<sup>3</sup>, is a conservative method to estimate the reach of a rockfall fragment and is defined as the area within a line inclined at 27.5° from the talus slope apex, irrespective of the height of the source cliff. Several elevation profiles of the property examined show the rockfall shadow is within 115 to 220 m of the southern property boundary. At the site, isolated boulders up to 1.5 m in diameter are present beyond the margin of the rockfall shadow which suggests the probability of these events are rare.

These results indicate that a portion of the property is suitable for development, following implementation of rock fall mitigation work, as shown on Drawing 4361-A1

To mitigate the hazard potential for existing and future development on the property we recommend a ditch and berm structure across the width of the property between approximately elevations 745 m and 743 m. We recommend the final location of the structure be field-fitted by a geotechnical engineer at the time of construction. The structure will be approximately 220 m long and 10 m wide. A schematic detail is on Plate 4361-A2, attached.

To construct the ditch, excavate soil to 1.0 m depth with a 2.0 Horizontal to 1.0 Vertical (2.0H:1.0V) slope leading into the catchment area. From the bottom of the ditch excavate at

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<sup>3</sup> O. Hungr, Thurber Consultants Ltd, Vancouver, British Columbia, engineering evaluation of fragmental rockfall hazards, Proceedings of the Fifth International Symposium on Landslides 10-15 July 1988.

1.0H:1.0V and then place the excavated material on the natural, stripped ground downhill of the ditch to a height of 1.5 m, also at 1.0H:1.0V. Compact the material to 95% Standard Proctor Density (SPD). Place a minimum 0.5 m thick layer of angular shotrock on the catchment side of the berm at 1.0H:1.0V. Use angular shotrock to construct the berm if additional material is required to achieve the recommended geometry. Construct the downslope side of the berm at 1.5H:1.0V. We recommend seeding the ditch and berm to reduce erosion. Slope the ditch at 1% and daylight the downslope end of the ditch to maintain positive drainage. Clean the ditch as required to avoid the collection of debris and maintain it's recommended geometry.

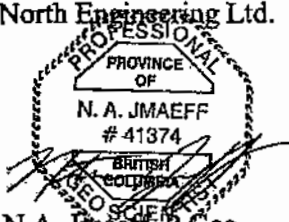
We recommend residential development occurs downslope of the berm.

### Closure

This report was prepared by GeoNorth Engineering Ltd. for the use of Stuart Lodge and their consultants. The material in it reflects GeoNorth Engineering's judgement in light of the information available to us at the time of preparation. Any use which Third Parties make of this report, or any reliance on decisions to be made based on it, are the responsibility of such Third Parties. GeoNorth Engineering Ltd. accepts no responsibility for damages, if any, suffered by any third party as a result of decisions made or actions based on this report.

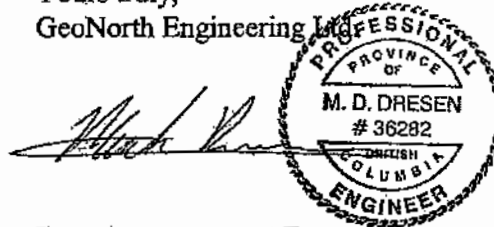
Please call the writers if you wish to discuss any part of this letter or if we can be of further service.

Yours truly,  
 GeoNorth Engineering Ltd.



Per: N.A. Jmaeff, P.Eng.

Yours truly,  
 GeoNorth Engineering Ltd.

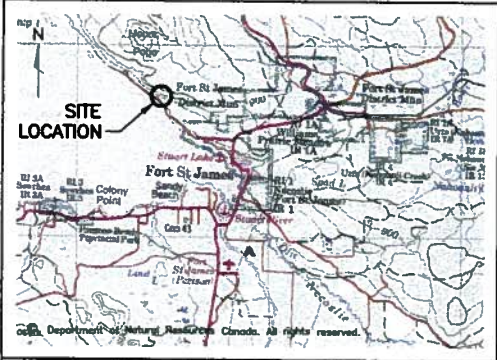


Per: M.D. Dresen, P.Eng.

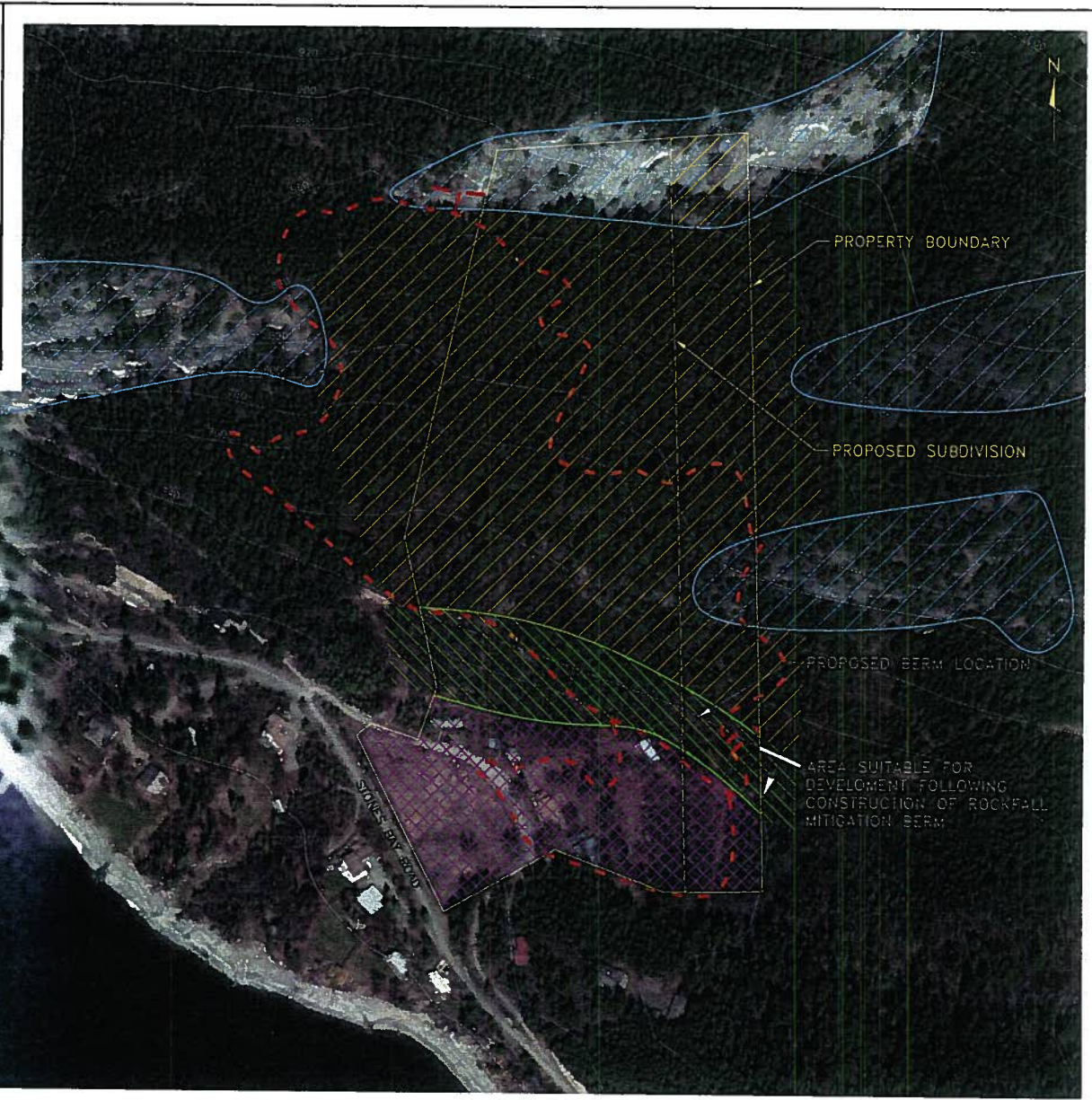
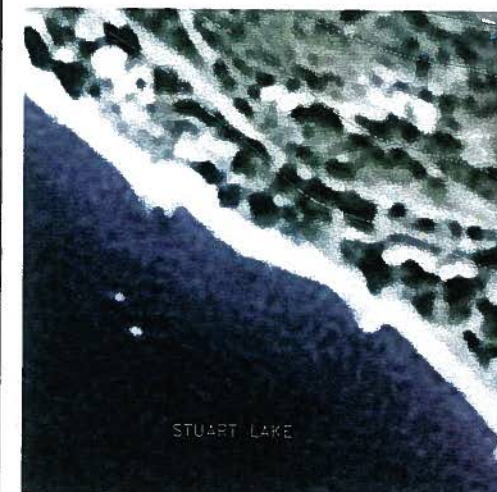
Enclosure: Site Plan 4361-A1  
 Ditch and Berm Detail Drawing 4361-A2  
 Photograph Plate 4361-P1



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NTS Map - 93 K Scale - 1:250,000



NOTE:  
 SITE PLAN BASED ON DIGITAL INFORMATION TAKEN FROM Google earth, ©2016 Google, Image©2016 DigitalGlobe, ©2016 Cnes/Spot image.

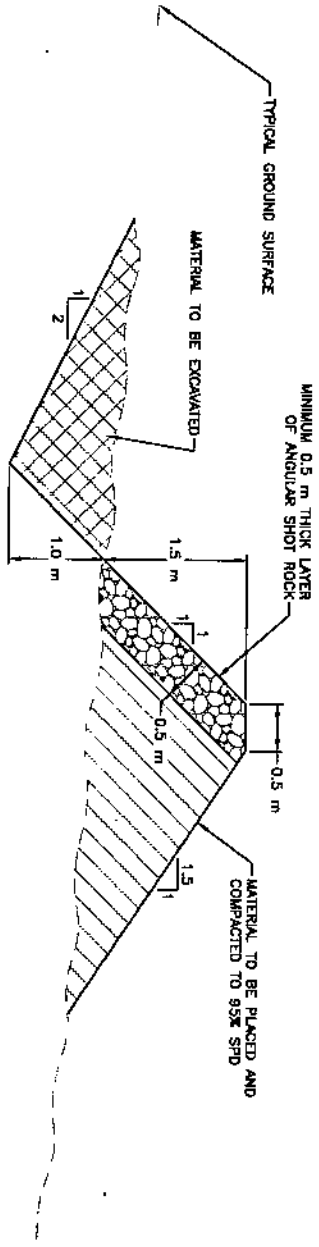
LEGEND:

- ROCK EXPOSURE (SOURCE)
- MIDSLOPE WITH DISCONTINUOUS BENCHES
- TOE OF SLOPE
- DEVELOPED AREA
- TRAVERSE PATH

<b>GEONORTH ENGINEERING LTD.</b> <small>3075 16th Avenue Prince George, B.C. V2N 1B2 Tel. 250-564-4304 Fax 250-564-9323</small>	
<b>STUART LODGE LANDSLIDE HAZARD ASSESSMENT FOR PROPOSED SUBDIVISION LOT 1, DISTRICT LOT 6604, RANGE 5 COAST DISTRICT PLAN PRP14972 15540 STONES BAY ROAD, FORT ST. JAMES, B.C. SITE PLAN</b>	
SCALE: 1:2500 DATE: 2016/06/30 DWN BY: LU MAP REF:	APPROVED REV. - PROJECT NO: K-4361 DWG NO. 4361-A1

- NOTES:
1. USE EXCAVATED SOIL TO CONSTRUCT BERM, IMPORT ADDITIONAL SOIL OF SIMILAR COMPOSITION IF REQUIRED TO ACHIEVE RECOMMENDED GEOMETRY.
  2. SLOPE DITCH AT 1% AND DAYLIGHT THE DOWNSLOPE END OF THE DITCH TO MAINTAIN POSITIVE DRAINAGE.
  3. SEED BERM AND DITCH TO REDUCE EROSION.
  4. MAINTAIN DITCH AS REQUIRED TO KEEP CLEAR OF ANY FALLEN DEBRIS.

SECTION A-A



SCALE: N.T.S.	APPROVED:
DATE: 2016/06/30	
DWN BY: LU	
MAP REF: -	
OWG NO. 4361-A2	PROJECT NO. K-4361

STUART LODGE  
 LANDSLIDE HAZARD ASSESSMENT FOR PROPOSED SUBDIVISION  
 LOT 1, DISTRICT LOT 6604, RANGE 5  
 COAST DISTRICT PLAN PRP14972  
 15540 STONES BAY ROAD, FORT ST. JAMES, B.C.  
 DITCH AND BERM DETAIL

**GEONORTH ENGINEERING LTD.**  
 3975 185th Avenue  
 Prince George, B.C. V2M 1R2  
 Tel. 250-564-4304 Fax 250-564-0333



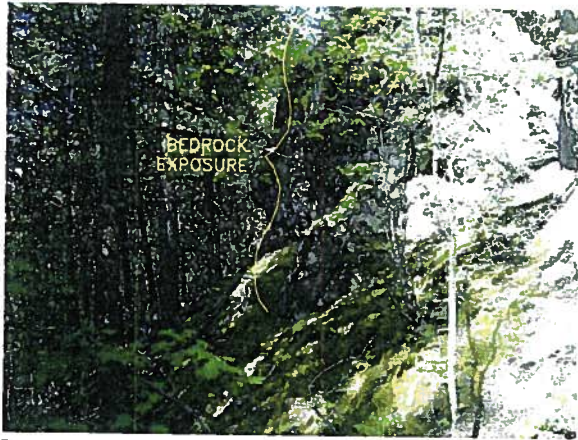


Photo 1: Limestone bedrock exposure near the northern boundary of the property. The rock mass is massive, rounded, highly to moderately weathered, at a slope angle of about 70° and partially covered with moss.



Photo 2: Moderately steep slope at an angle of about 35° looking downslope of Photo 1. The rock fragments are angular to subangular and slightly to moderately weathered. Moderately spaced mature trees are comprised of pine and Douglas fir and underbrush is sparse.

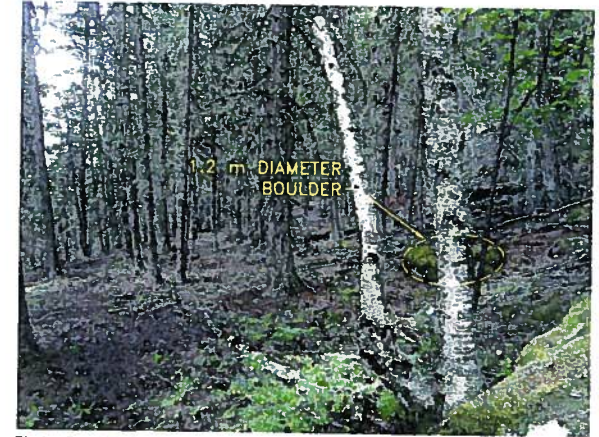


Photo 3: Discontinuous bench about 15 m wide midslope of the property. Overburden is about 0.3 m thick. Occasional gravel to cobble sized rock fragments are scattered across the surface. One highly weathered boulder about 1.2 m in diameter is covered in moss and partially covered by overburden.

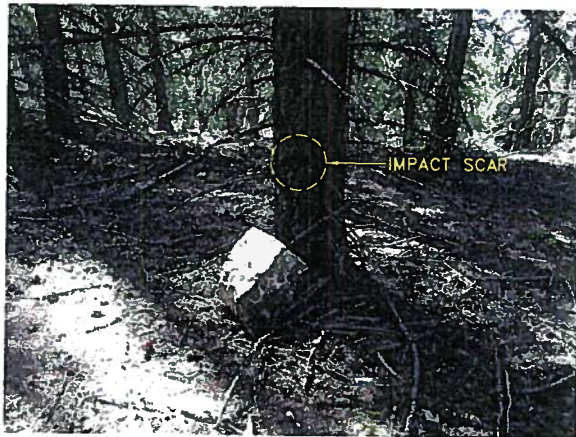


Photo 4: Angular boulder about 0.35 m in diameter lodged against the upslope side of trees.



Photo 5: Impact scar on tree created from boulder in Photo 4. Scar is at about 0.6 m height on the tree, demonstrating the bounce height of the boulder during translation along the slope.



Photo 6: Subrounded, moderately weathered boulder about 1.2 m in diameter at the margin of the developed area of the property.

### GEO-NORTH ENGINEERING LTD.

3975 18th Avenue  
 Prince George, B.C. V2N 1B2  
 Tel. 250-564-4304 Fax 250-564-9323

STUART LODGE  
 LANDSLIDE HAZARD ASSESSMENT FOR PROPOSED SUBDIVISION  
 LOT 1, DISTRICT LOT 6604, RANGE 5  
 COAST DISTRICT PLAN PRP14972  
 15540 STONES BAY ROAD, FORT ST. JAMES, B.C.  
 SITE PHOTOGRAPHS  
 FILE No. K-4361 PLATE No. 4361-P1

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## Appendix A

### Official Community Plan (OCP) Amendment Consultation Checklist

1. Associated OCP amendment application number: **C-01-16**  
Associated OCP Amendment Bylaw number: **1779**

2. Special Conditions

- Agricultural Land Reserve
- Zoning Bylaw Floodplain Overlay
- Environmentally sensitive area
- Potential contaminated site
- Within 800 metres of a Provincial Highway
- Crown land
- Other (specify) Known Geotechnical Hazards

3. Consideration of affected persons, organizations, and authorities

Prior to the Public Hearing for the OCP bylaw amendment, consideration has been given to consultation with the following:

- Cariboo Regional District
- Regional District of Fraser Fort George
- Regional District of Kitimat-Stikine
- Regional District of Peace Rive
- Village of Vanderhoof
- District of Fort St James
- Village of Fraser Lake
- Village of Burns Lake
- District of Houston
- Village of Telkwa
- Village of Granisle
- Town of Smithers
- Agricultural Land Commission
- Other (specify) – Advisory Planning Commission

**Federal / Provincial Ministries or Agencies**

- Ministry of Transportation and Infrastructure
- Ministry of Agriculture
- Ministry of Environment – Parks and Protected Areas Division
- Ministry of Natural Resource Operations
- Ministry of Community, Sport and Cultural Development
- Ministry of Forests, Mines and Lands
- Northern Health
- Department of Fisheries and Oceans

- ✓ First Nations - Yekooche First Nation, Nak'azdli Band, and Carrier Sekani Tribal Council

- ✓ School District No. 91
- School District No. 54
- Improvement Districts

**Public**

- ✓ Immediate neighbours (within 200 metres of subject property)
- Surrounding neighbourhood
- Region wide
- ✓ Public Hearing
- ✓ Other (specify) - RDBN Website and newspaper

4. Statutory Approvals Required for OCP Amendment Bylaw or associated Rezoning Bylaw

- Ministry of Transportation and Infrastructure
- Ministry of Community, Sport and Cultural Development

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**REGIONAL DISTRICT OF BULKLEY-NECHAKO**  
**BYLAW NO.1779**

A Bylaw to Amend "Fort St. James Rural Official Community Plan Bylaw No. 1578, 2010"

The Board of Directors of the Regional District of Bulkley-Nechako in open meeting assembled enacts as follows:

That the "Fort St. James Rural Official Community Plan Bylaw No. 1578, 2010" be amended such that the designation of the following land is changed from Commercial (C) to Rural Residential (RR).

Lot 1, District Lot 6604, Range 5, Coast District, Plan PRP14972 and shown on Schedule "A", which is incorporated in and forms part of this bylaw.

This bylaw may be cited as "Fort St. James Rural Official Community Plan Amendment Bylaw No. 1779, 2016".

READ A FIRST TIME this            day of            , 2016

READ A SECOND TIME this        day of            , 2016

PUBLIC HEARING HELD this        day of            , 2016

READ A THIRD TIME this this     day of            , 2016

I hereby certify that the foregoing is a true and correct copy of "Fort St. James Rural Official Community Plan Amendment Bylaw No. 1779, 2016".

DATED AT BURNS LAKE this        day of

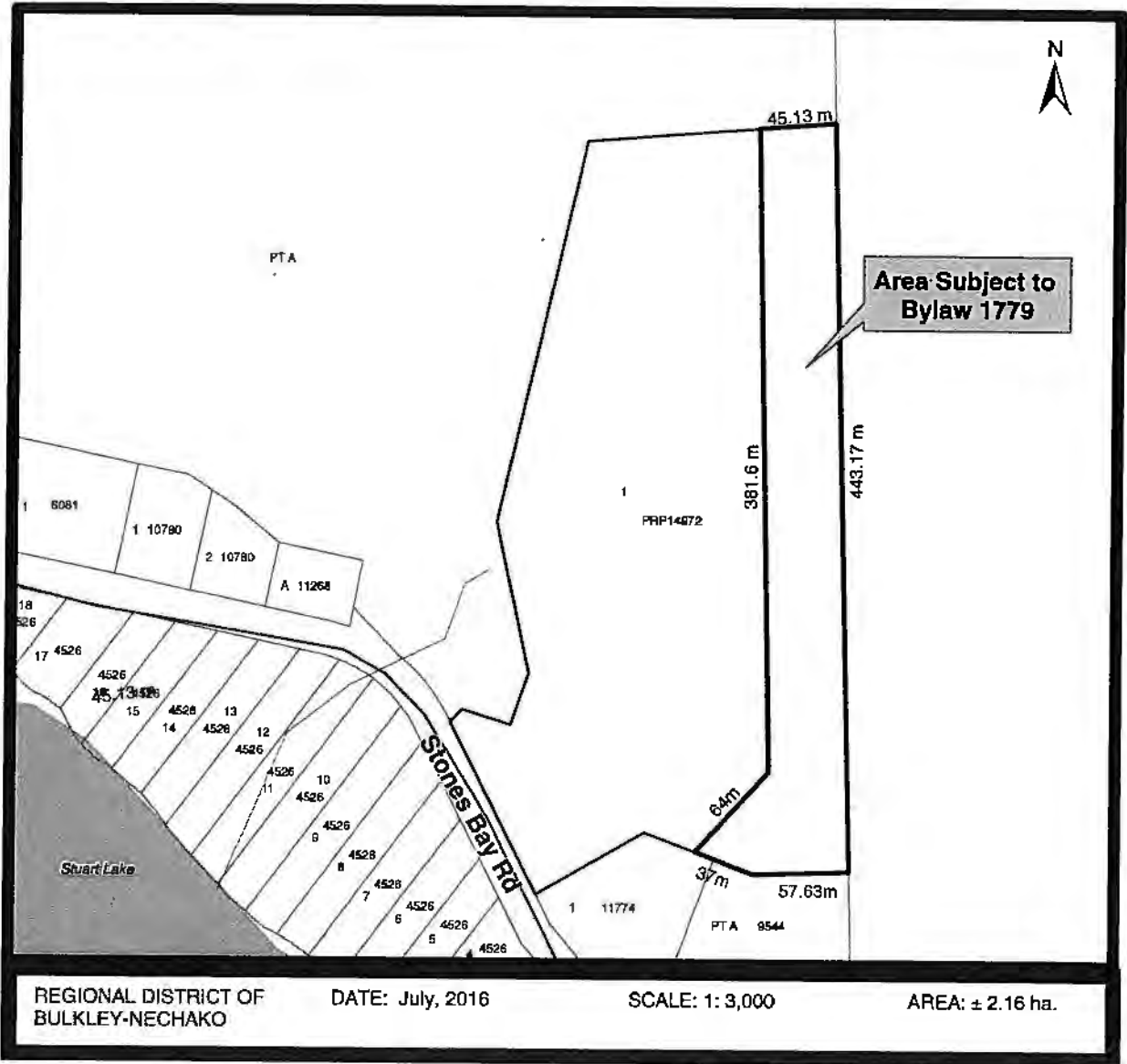
\_\_\_\_\_  
Corporate Administrator

ADOPTED this                            day of

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Corporate Administrator





**SCHEDULE "A" BYLAW NO. 1779**

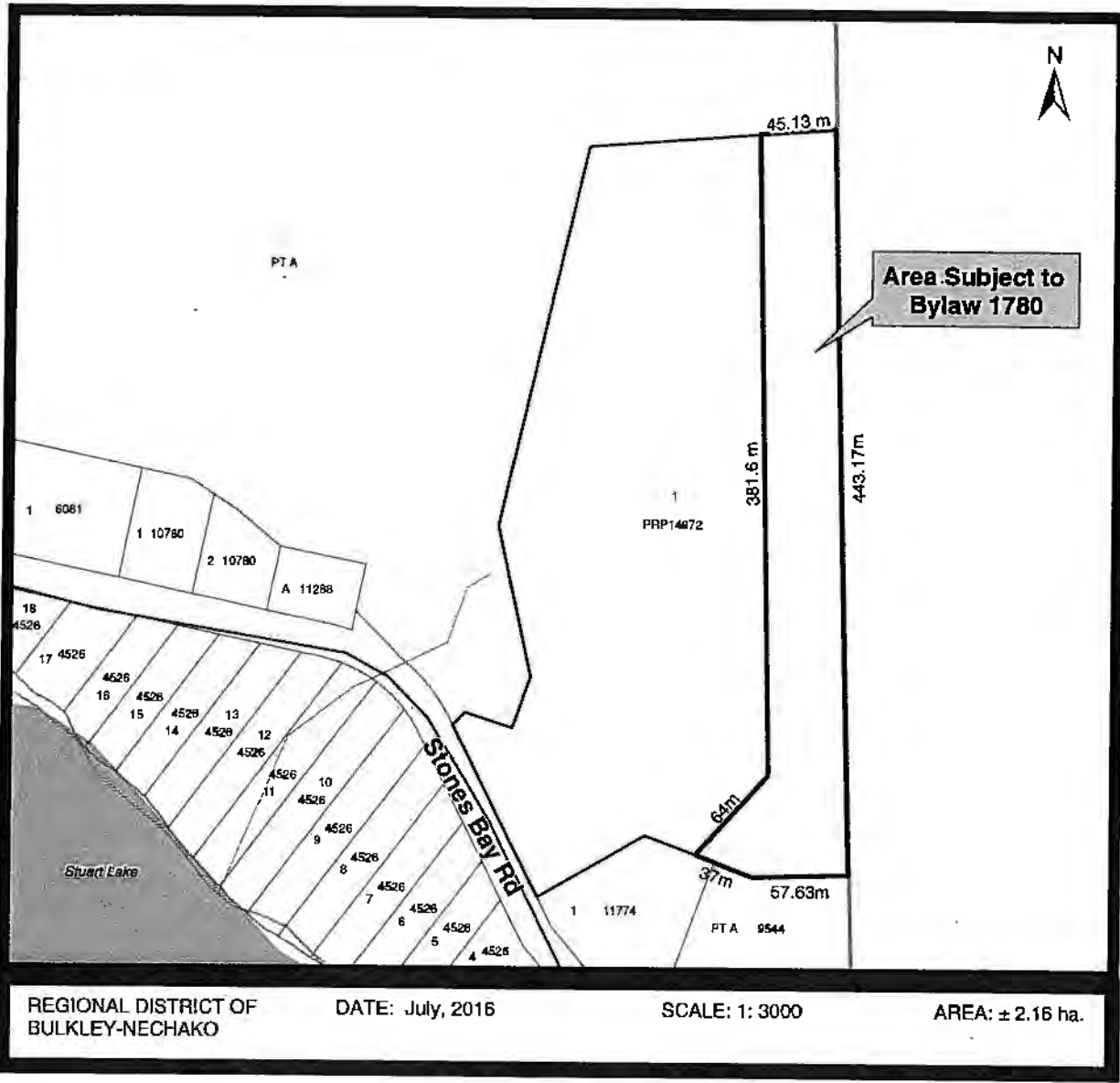
Lot 1, District Lot 6604, Range 5, Coast District, Plan PRP14972, comprising of ± 2.16 ha. Designation being changed from Commercial (C) to Rural Residential (RR) as shown.

I hereby certify that this is Schedule "A" of Bylaw No. 1779, 2016.

\_\_\_\_\_  
Corporate Administrator







REGIONAL DISTRICT OF BULKLEY-NECHAKO

DATE: July, 2016

SCALE: 1: 3000

AREA: ± 2.16 ha.

**SCHEDULE "A" BYLAW NO. 1780**

Lot 1, District Lot 6604, Range 5, Coast District, Plan PRP14972, comprising of ± 2.16 ha. Being rezoned from the "General Commercial (C1)" to "Small Holdings (H1)" Zone as shown.

I hereby certify that this is Schedule "A" of Bylaw No. 1780, 2016.

\_\_\_\_\_  
Corporate Administrator



Planning Department Report  
Adoption Report, Bylaw No. 1755  
File No. A-03-15  
August 2, 2016

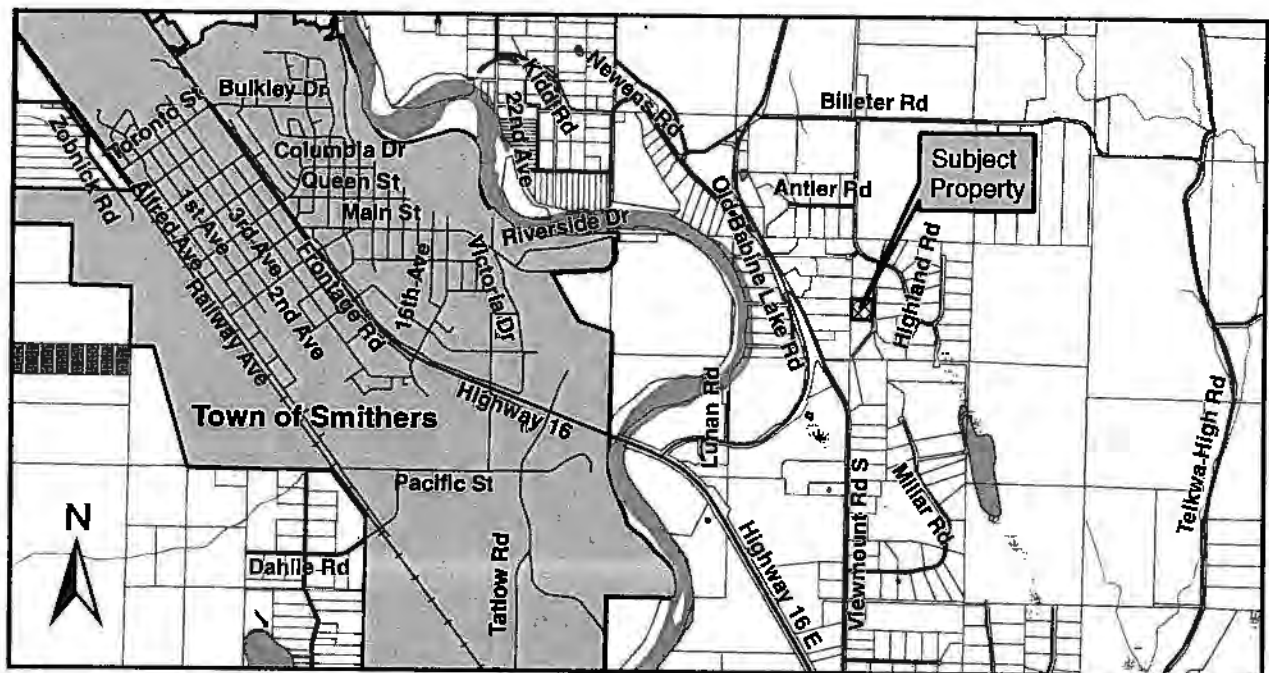
## APPLICATION SUMMARY

**Name of Applicants:** Richard and Allita Barendregt

**Electoral Area:** A

**Subject Property:** Lot 26, Section 28, Township 4, Range 5, Coast District, Plan 10551. The subject property is approximately 2.023 ha.

**Location:** The subject property is located at 1067 Lowland Rd. approximately 2 km east of the Town of Smithers.



**O.C.P. Designation:** Rural Residential (RR) in the Smithers Telkwa Rural Official Community Plan Bylaw No. 1704, 2014

**Zoning:** Small Holdings (H1) in the Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993

**Existing Land Use:** Residential

**ALR Status:** Not in the ALR

### Proposed Rezoning:

To amend Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993 from **Small Holdings (H1)** to **Small Holdings (Additional Dwelling) (H1 A)** to legalize a second dwelling on the subject property.

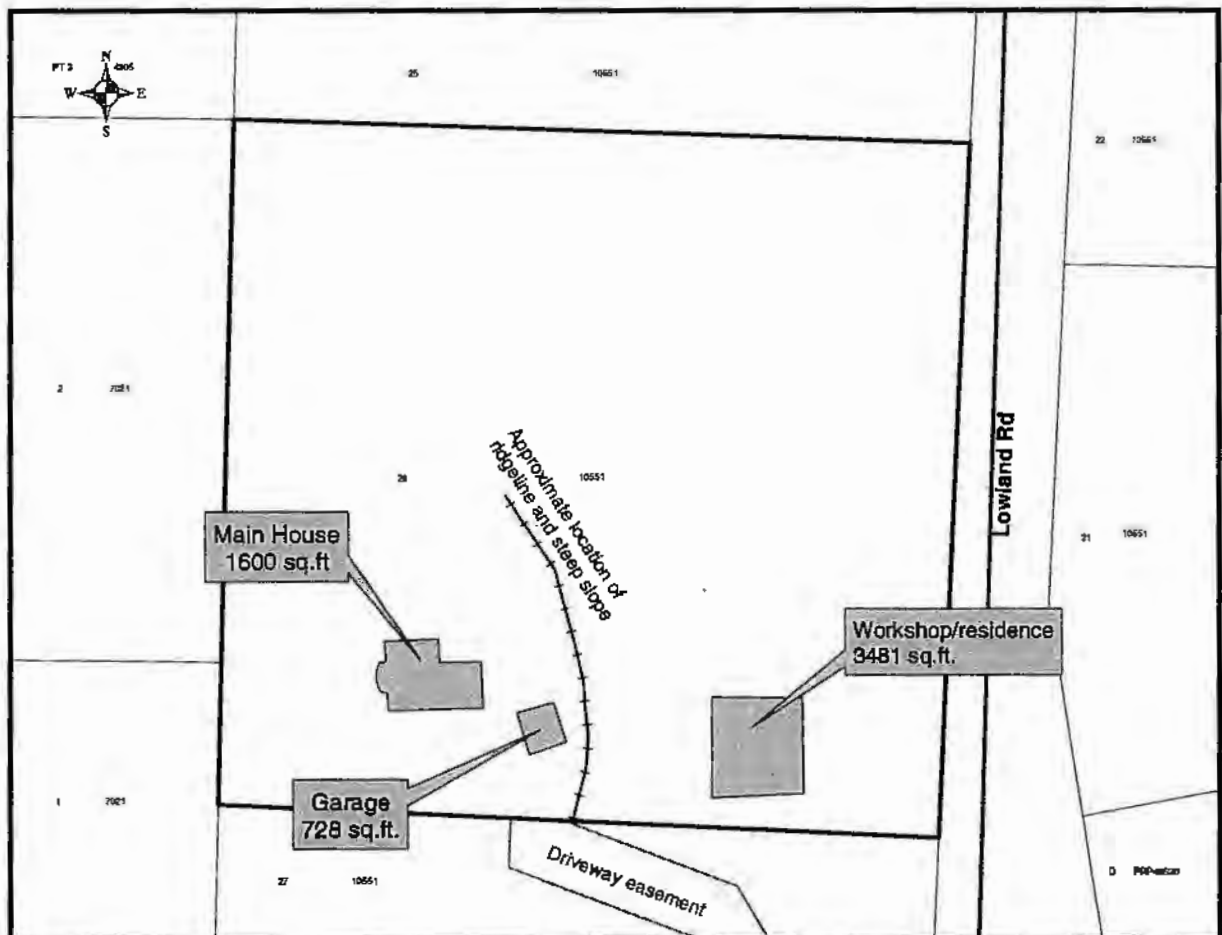
In the H1 zone only one single family dwelling is permitted on a property that is smaller than 4 hectares (9.88 acres) in size.

### Previous Application:

A similar rezoning application (A-09-14) was denied by the Board in March, 2015. At the time of the previous rezoning application there were three residential dwellings located on the property. In addition to the main house, there was a garage with a dwelling above it, and a large shop containing a third dwelling.

The dwelling above the garage has been decommissioned; therefore, only one illegal dwelling in the workshop remains. At the time of the application there was a number of issues associated with the sewer system capacity and the workshop/ residence meeting building code standards.

### Site Plan



## PLANNING DEPARTMENT COMMENTS

The subject property is designated Rural Residential (RR) in the Smithers Telkwa Rural Official Community Plan. This designation is intended to provide opportunities for people to live in a rural setting while protecting and preserving the rural character of the area.

This application is not expected to significantly increase the density in the surrounding area so as to compromise its rural character.

The public hearing for Bylaw No. 1755 was held on March 30, 2016. No concerns or comments were raised.

At the Regional District of Bulkley-Nechako April 28, 2016 Board meeting third reading was given to "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1755, 2015". The Board also directed that final reading not be considered until:

- a) The applicant submits a building permit application for the additional dwelling in the workshop with all supporting documents and fees and obtains an indication from the Building Inspector that a Building Permit is ready to be issued upon the adoption of the rezoning bylaw.
- b) The applicant upgrades the sewage system as recommended by the engineer to accommodate the additional workshop residence, in accordance with Northern Health regulations.
- c) The applicant have the attached Section 219 Covenant registered on the title of the property legally described as Lot 26, Section 28, Township 4, Range 5, Coast District, Plan 10551 to the satisfaction of the Director of Planning.

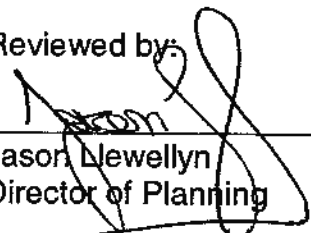
The applicant has fulfilled all conditions to the satisfaction of staff. Bylaw No. 1755 is forwarded to the Board for consideration of adoption.

### Recommendations:

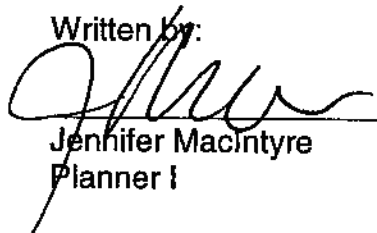
That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1755, 2015" be adopted.

*Electoral Area Planning – All Directors/Majority*

Reviewed by:

  
Jason Jewellyn  
Director of Planning

Written by:

  
Jennifer MacIntyre  
Planner I



**REGIONAL DISTRICT OF BULKLEY-NECHAKO**  
**BYLAW NO. 1755**

A Bylaw to Amend "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993"

The Board of the Regional District of Bulkley-Nechako in open meeting enacts as follows:

That "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993" be amended such that the following land is rezoned from the "Small Holdings (H1)" Zone to the "Small Holdings (Additional Dwelling) (H1A)" Zone.

Lot 26, Section 28, Township 4, Range 5, Coast District, Plan 10551, shown on Schedule "A", which is incorporated in and forms part of this bylaw.

This bylaw may be cited as the "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1755, 2015".

READ A FIRST TIME this 19<sup>th</sup> day of November, 2015

READ A SECOND TIME 19<sup>th</sup> day of November, 2015

PUBLIC HEARING HELD this 30<sup>th</sup> day of March, 2016

READ A THIRD TIME this 28<sup>th</sup> day of April, 2016

I hereby certify that the foregoing is a true and correct copy of "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1755, 2015"

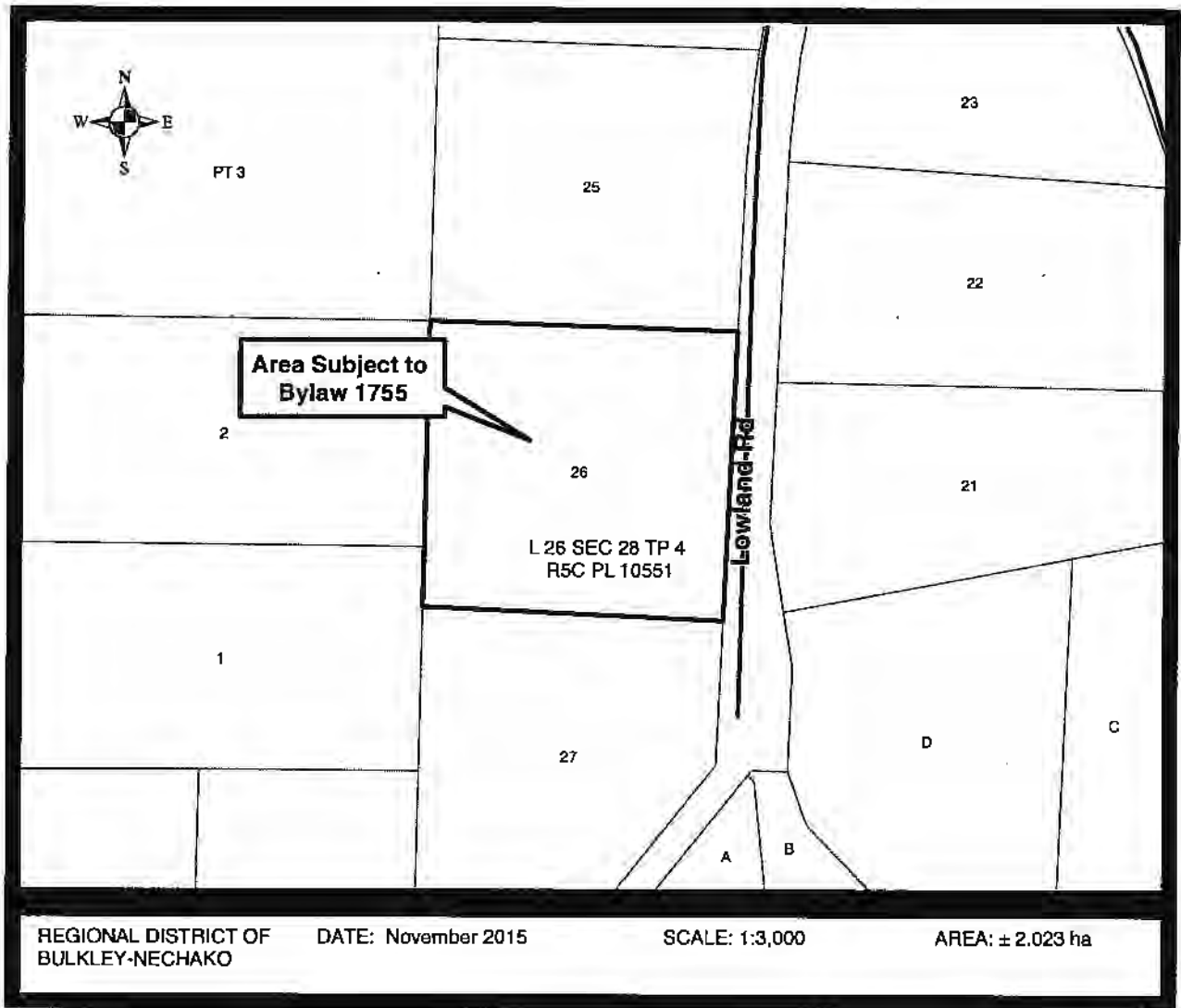
DATED AT BURNS LAKE this            day of

\_\_\_\_\_  
Corporate Administrator

ADOPTED this            day of

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Corporate Administrator



**SCHEDULE "A" BYLAW NO. 1755**

Lot 26, Section 28, Township 4, Range 5, Coast District, Plan 10551, comprising of ±2.023 ha. Being rezoned from the "Small Holdings (H1)" Zone to the "Small Holdings (Additional Dwelling) (H1A)" Zone, as shown.

I hereby certify that this is Schedule "A" of Bylaw No. 1755, 2015.

\_\_\_\_\_  
Corporate Administrator





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**Planning Department Enquiries Report,**  
**Month of July 2016**

**Planning Enquiries**

For the Directors' information, the Planning Department has kept track of and tabulated the number of planning enquiries from the public that were processed by the department for the month of July 2016. During this month the Planning Department responded to 251 enquiries. The enquiries are divided into 5 main subject areas: Development Services; Electoral Area Planning; House Numbering; Maps; Bylaw Enforcement; and Other. In June 2016, the Planning Department answered 210 enquiries.

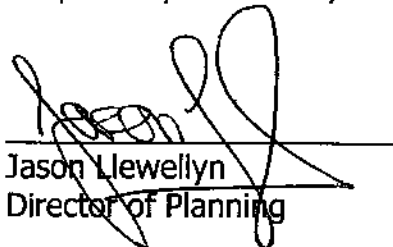
<b>Subject Area</b>	<b>Feb 2016</b>	<b>Mar 2016</b>	<b>Apr 2016</b>	<b>May 2016</b>	<b>June 2016</b>	<b>July 2016</b>
Development Services	29	16	31	25	29	43
Electoral Area Planning	68	42	55	66	46	48
House Numbering	17	19	11	25	23	18
Maps	34	51	68	53	48	70
Bylaw Enforcement	5	6	10	15	11	8
Other	77	43	90	49	53	64
<b>Total</b>	<b>230</b>	<b>177</b>	<b>265</b>	<b>233</b>	<b>210</b>	<b>251</b>

**Recommendation**

"That the Board receive the July 2016 Planning Department Enquiries Report."

*(All Directors)*

Respectfully submitted,

  
Jason Llewellyn  
Director of Planning

**REGIONAL DISTRICT OF BULKLEY-NECHAKO  
Planning Department**

**July 2016 – Action List**

<b>PAGE #</b>	<b>AGENDA ITEM</b>	<b>ACTION REQUIRED</b>	<b>RESPONSIBILITY</b>	<b>STATUS</b>	<b>DATE COMPLETED</b>
Page 85-87 Board Agenda July 21, 2016	Land Referral File No. 7408719 Tophay Farms Ltd. Electoral Area "C"	Respond to referral	Marli	Completed	Aug 8, 2016
Page 88-103 Board Agenda July 21, 2016	Development Variance Permit Permit No. A-05-16 7561466 Canada Inc (HBH) Electoral Area "A"	Write letter to MoTI Register Permit on Title	Jennifer	Ongoing	
Page 104-111 Board Agenda July 21, 2016	Temporary Use Permit Permit No. A-02-15 John Whitfield Dodds (Perry) Electoral Area "A"	Register Permit on Title	Maria/Jason	Ongoing	
Page 112-122 Board Agenda July 21, 2016	Bylaws for Adoption Rezoning File No. A-06-14 West-End Ventures Inc. (Bruintjes) Electoral Area "A"	Close File	Maria/June	Ongoing	
Page 123-147 Board Agenda July 21, 2016	Floodplain Management Bylaw Amendments	Close File	Maria/June	Ongoing	

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## ***Building Inspector's Report For July, 2016***

1. Building Permit Summary for the Regional District of Bulkley-Nechako

There were 10 building permit applications submitted this reporting period. The fees collected this reporting period amount to \$5,946.00, with a total construction value of \$979,100.00. There have been 64 permits issued to date in 2016.

2. Building Permit Summary for the Village of Burns Lake

There was 1 building permit application submitted this reporting period with a total construction value of \$15,000.00. There have been 9 permits issued to date in 2016.

3. Building Permit Summary for the Village of Fraser Lake

There were no building permit applications submitted this reporting period. There has been 1 permit issued to date in 2016.

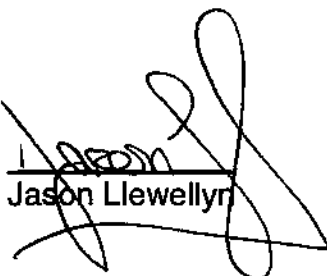
4. Building Permit Summary for the Village of Granisle

There was 1 building permit applications submitted this reporting period with a total construction value of \$10,000.00. There has been 1 permit issued to date in 2016.

5. Building Permit Summary for the District of Fort St. James

There were 3 building permit applications submitted this reporting period with a total construction value of \$321,000.00. There have been 18 permits issued to date in 2016.

Reviewed by:

  
Jason Llewellyn

Written by:

  
Jason Berlin



July 8, 2016

Mr. Bill Miller  
 Chair  
 Regional District of Bulkley-Nechako  
 PO Box 820  
 Burns Lake BC V0J 1E0

Dear Mr. Miller:

I apologise for the delay in responding to your April 6th letter enquiring about the Stikine lands to the north of your regional district boundary. I appreciate your interest in discussing these potentially orphaned lands to the north and the eastern portion of the proposed RDKS boundary extension. Since your enquiry, I understand that your staff at the Regional District of Bulkley-Nechako (RDBN) and the staff at the Regional District of Kitimat-Stikine (RDKS) have communicated via email about the proposal.

Our preference would be to have RDBN and RDKS continue to have discussions about potential boundary options. The best outcome, in our view, would be mutually agreed upon boundary proposals for both RDKS and RDBN that made sense for reasonable access to these areas via transportation corridors and that recognize the economic spheres of influence and socio-cultural ties important to your regional districts. I propose to encourage these discussions by:

1. Working with RDKS and RDBN staff to prepare a 2-page summary of the regions in question which describes their geography, transportation routes, local economies (industry, business, and assessment base), historic settlement patterns, and residents. This summary would have an attached map that would provide visual references to facilitate further discussion.
2. Planning a series of teleconferences involving RDKS and RDBN staff to continue discussion about these Stikine lands, and planning an informal meeting at UBCM.
3. Bringing back a staff report to your boards, with recommendations, before December, 2016.

If you have further questions, please contact me at 250-387-2188 or [dannie.carsen@gov.bc.ca](mailto:dannie.carsen@gov.bc.ca). I look forward to working with RDKS and RDBN on this project as I firmly believe that "good fences make good neighbors".

Sincerely,

Dannie Carsen  
 Senior Program Analyst

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37, 3RD AVE, PO Box 820  
BURNS LAKE, BC  
VOJ 1E0

REGIONAL DISTRICT  
OF BULKLEY-NECHAKO  
"A WORLD OF OPPORTUNITIES WITHIN OUR REGION"

April 6<sup>th</sup>, 2016

Dannie Carson  
Senior Program Analyst  
Governance and Structure Branch  
Ministry of Community Sport and Cultural Development

RE: Regional District Boundary Extension into the Stikine Region

This letter is in response to your inquiries with the Regional District of Bulkley-Nechako (RDBN) regarding the Regional District of Kitimat-Stikine's (RDKS) proposal to extend their boundaries into the Stikine region.

The RDBN is interested in expansion of its northern boundaries to include the potentially orphaned lands plus the lands being proposed for inclusion into the RDKS along its eastern boundary. The RDBN would like to engage the Province in discussions regarding the inclusion of these lands within our northern boundaries.

Thank you for letting us know of your Ministry's ongoing discussions with the RDKS regarding the Stikine region. The RDBN looks forward to your response, and advice on how to best facilitate the necessary discussions with the Province.

Sincerely,  
  
Bill Miller, Chair  
Regional District of Bulkley-Nechako

Cc: Honourable Peter Fassbender  
Minister of Community, Sport and Cultural Development  
PO Box 9056, Stn Prov Govt, Victoria, BC, V8W 9E2

M:\Planning\General Topics\boundary expansion\RDBN Proposed Boundary Expansion 2016\April 14th, 2016 letter to the MCSCD.docx



MUNICIPALITIES:  
SMITHERS FORT ST JAMES  
VANDERHOOF FRASER LAKE  
HOUSTON TELKWA  
BURNS LAKE GRANISLE

ELECTORAL AREAS:  
A - SMITHERS RURAL E - FRANCOIS/OOTSA LAKE RURAL  
B - BURNS LAKE RURAL F - VANDERHOOF RURAL  
C - FORT ST JAMES RURAL G - HOUSTON RURAL  
D - FRASER LAKE RURAL

INQUIRIES@RDBN.BC.CA  
WWW.RDBN.BC.CA  
PH: 250-692-3195  
FX: 250-692-3305  
TF: 800-320-3339



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## MEMORANDUM

To: Chair Miller and the Board of Directors  
From: Jason Llewellyn, Director of Planning  
Date: March 16, 2016  
Re: Regional District of Bulkley-Nechako Boundary Extension

---

### DISCUSSION

The Ministry of Community, Sport and Cultural Development (MCSCD) is considering a request by the Regional District of Kitimat Stikine (RDKS) to expand its boundaries. This boundary expansion is described in the attached executive summary from the Boundary Expansion Study undertaken by the RDKS.

The boundary expansion proposes to add areas of the Stikine region (under Provincial jurisdiction) to the RDKS. The proposal would isolate a portion of the Stikine region which is outside of any regional district jurisdiction, directly north of the Regional District of Bulkley-Nechako (RDBN). The MCSCD has informed the Planning Department that the MCSCD may consider adding this area to the RDBN boundaries.

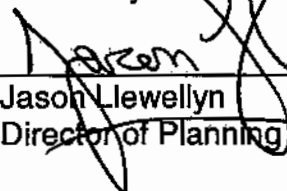
The MCSCD has made the request that the RDBN undertake a study which includes an inventory of the land use and development in the area that may be added to the RDBN. The MCSCD has not identified the process that would follow the completion of this inventory; however, it has been confirmed that they are not currently asking for the RDBN's opinion regarding the boundary expansion proposed by the RDKS or the potential expansion of the RDBN's boundaries.

### RECOMMENDATIONS

1. That staff discuss with the Ministry of Community, Sport and Cultural Development the scope of the study the Ministry is requesting, and the process that the Ministry will follow to determine if the area will be added to the Regional District of Bulkley-Nechako.
2. That staff report back to the Regional District Board with the results of the above discussions, and to obtain further direction regarding the requested study.

*Development Services – Directors/Majority*

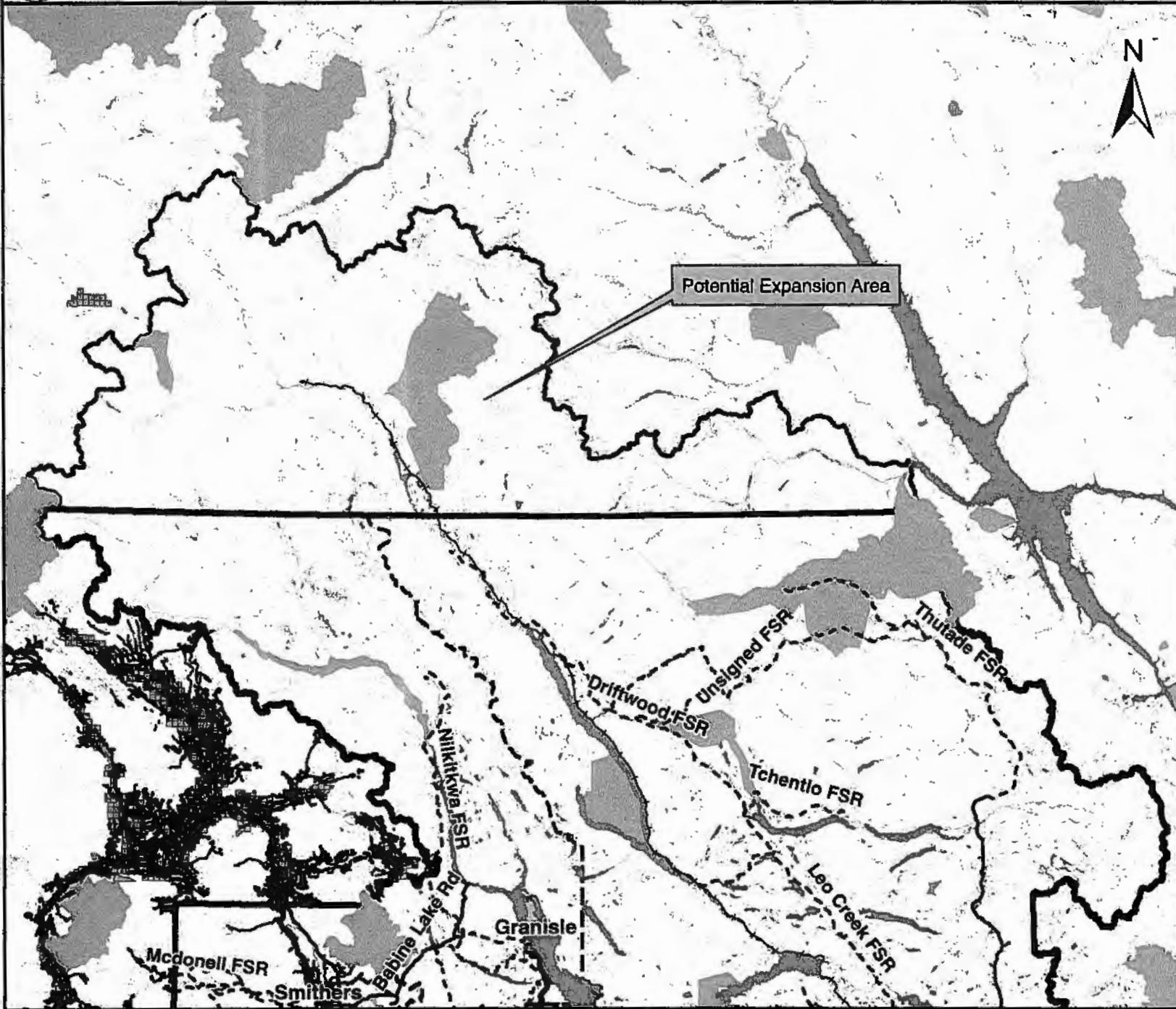
Written by:

  
\_\_\_\_\_  
Jason Llewellyn  
Director of Planning



# RDBN Potential Expansion Area

# Legend



- Railway
- Road Network
- Forest Service Road
- Highway
- Meter Secondary Road
- Secondary Road
- City Street
- IANTALB Parks
- Rivers
- Lakes
- ICS, CADASTRE
- RDBN Potential Expansion
- Municipal Boundary
- Parks

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DISCLAIMER: The Regional District of Bulkley-Nechako makes no Warranty, Representation or Guarantee of any kind regarding other maps or other information provided herein or the sources of such maps or other information. The Regional District of Bulkley-Nechako assumes no liability, either for any errors, omissions, or inaccuracies in the information provided regardless of the cause of such or for any decision made, action taken, or action not taken by the user in reliance upon any maps or information provided herein. Please be advised that the data represented here will be maintained on an ongoing basis, and as such, changes frequently.

Scale: 1 cm = 15,000 m  
 User: diond.tan  
 Date: 15/03/2016  
 Time: 1:17:08 PM



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Submitted to:

**Regional District of  
Kitimat-Stikine**

Suite 300 - 4545 Lazelle Avenue  
Terrace, BC V8G 4E1

Prepared by:

**Urban Systems Ltd.**

Suite 402 - 645 Fort Street  
Victoria, BC V8W 1G2

Contact: Dan Huang

T: 250-220-7060

E: [dhuang@urbansystems.ca](mailto:dhuang@urbansystems.ca)

USL File No. 1262.0001.01 | June 13, 2014



*Photo credit: [www.spatsizi.com](http://www.spatsizi.com)*

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## APPENDICES

- Appendix A – Study Area Confirmation
- Appendix B – Stakeholder Consultation
- Appendix C – Sample Tax Calculations
- Appendix D – BC Assessment Data – 2013 and 2014

## Executive Summary

The Regional District of Kitimat-Stikine (RDKS) is interested in potentially expanding its northwest and northeast boundaries to encompass two areas of the Stikine region that are currently under provincial jurisdiction. The RDKS contracted Urban Systems in 2013 to study the financial, service delivery and governance implications of a potential boundary extension into these areas, and to consult with property owners and stakeholders. The report provides a summary of the process and outcomes of the study, as well as options and recommendations for proceeding with a formal boundary extension proposal to the Ministry of Community, Sport and Cultural Development (the Ministry).

This is a Phase 2 Boundary Extension study, which expands upon the 2006 Phase 1 study that resulted in the expansion of the RDKS boundary to include Dease Lake, and the creation a new local service area for Dease Lake Fire Protection. At the time, a new electoral area was created (Electoral Area F), with the intention that it would be amalgamated with neighbouring Area D during the 2008 local government election, which has not happened to date. The Phase 2 study included a review of services and potential taxation impacts due to the potential Phase 2 boundary extension. Many provincial services such as school, provincial rural, BC Assessment, and police taxes would not change as part of a boundary extension. The potential additional taxes due to boundary extension would include the Municipal Finance Authority (MFA), hospital district capital funding, and RDKS Electoral Area services. Sample tax calculations were conducted on a Class 1 (residential) and Class 6 (business) property, valued at their current assessed values of \$18,000 and \$4,800 respectively. Based on 2014 assessment and tax rates, the current property taxation on the above properties is estimated at \$100.89 for the Class 1 property and \$46.69 for the Class 6 property within Electoral Area F. The potential tax impacts to the sample Class 1 property within the proposed study area would be an additional \$19.45 within an expanded Area F, \$28.45 within an expanded Area D, or \$27.82 within a combined expansion of Area D/F. The potential tax impacts to the sample Class 6 property within the proposed study area would be an additional \$12.71 within an expanded Area F, \$18.58 within an expanded Area D, or \$18.17 within a combined expansion of Area D/F.

The study also explored the potential taxation impact of a future mine within the proposed study area, based on the assessed values of a previously operating mine (Eskay Creek) in Electoral Area D. Based on the assessment in its final year of operation (\$6,540,800 in 2008) and a combined taxation using Class 1 (residential) and Class 4 (major industry) assessment, such a mine in the proposed Phase 2 boundary extension area would see an increase in property taxes from approximately \$74,000 to \$100,000, or about \$26,000.

There are a number of boundary options for the RDKS to consider, including:

- Including the new boundary extension area into Electoral Area F;
- Splitting the new boundary extension area between Electoral Area D (western portion) and Electoral Area F (eastern portion);
- Combining the new boundary extension area, Electoral Area F, and Electoral Area D together into one large electoral area (expanded Electoral Area D); or
- Maintain the status quo.

The Phase 2 study explored these options, noting the potential taxation and other impacts and benefits of the various boundary configurations. It is recommended that the RDKS Board consider *Option 3: Area D, F, and Phase 2 Combined*, given the temporary nature of the establishment of Electoral Area F following the Phase 1 analysis, the relatively small taxation impacts due to boundary extension within the study, and the reasonable population and area of a combined Area D/F compared to the other 3 electoral areas.

The project included consultation with all of the property owners within the proposed boundary extension area, as well as guide outfitters, industry, and First Nations. As of the date of this report, no responses have been received from any of the guide outfitters. One response was received from a property owner / industry (Shell) requesting additional information, and one response was received from the Taku River Tlingit First Nation also requesting more information. This report will be made available to all of the stakeholders, property owners and First Nations within the proposed boundary extension area.

As part of the boundary extension process, the report highlighted a few additional considerations that should be discussed with the RDKS Board and the Ministry of Community, Sport and Cultural Development. These include:

- Refining the proposed western boundary of the Phase 2 boundary extension area, given the potential overlapping traditional territories of the Taku River Tlingit and Tahltan nation as well as recognizing that lands that are tributary to Atlin are best excluded from the boundary extension as they have more ties to the Yukon than with the RDKS;
- Confirming that including the Sacred Headwaters within the Phase 2 boundary extension area is appropriate, even if it becomes a permanently protected area; and
- Resolving the potential "orphaned" area of land that would be created between the proposed boundary extension area, the Peace River Regional District and the Bulkley Nechako Regional District.

This Phase 2 Boundary Extension Report is presented for review by the RDKS Board, and would form the background document as part of a formal application to the Ministry of Community, Sport and Cultural Development, if the Regional Board decides to pursue the boundary extension.

## 1.0 Introduction

The Regional District of Kitimat-Stikine (RDKS) is interested in potentially expanding its northwest and northeast boundaries to encompass two areas of the Stikine region that are currently under provincial jurisdiction. The RDKS contracted Urban Systems in 2013 to study the financial, service delivery and governance implications of a potential boundary extension into these areas, and to consult with property owners and stakeholders. This report provides a summary of the process and outcomes of the study, as well as options and recommendations for proceeding with a formal boundary extension proposal.

### 1.1 Background

In 2006, the RDKS completed a Phase 1 study to identify service delivery and governance options for the community of Dease Lake. The impetus for Phase 1 was the need for fire protection in the community after the existing provider, Ministry of Forests, ceased funding and discontinued operations in the area in 2005. As a result of the Phase 1 study, RDKS boundaries were extended in 2007, a new electoral area (Area "F") was created, and the Regional District began providing fire protection service in Dease Lake through a Local Service Area. The boundary for Electoral Area F was drawn based on lines of latitude and longitude to facilitate the provision of the fire protection service. It was envisioned that Area F would be a temporary measure and that it would be amalgamated with Area D during the 2008 local government election.

During the Phase 1 process, the Minister of the day made a commitment to conduct a Phase 2 study to examine the potential of rationalizing the Regional District's northwest and northeast boundaries. The areas of interest included the lands to the west and east/southeast of Electoral Area F, which are some of the last remaining areas of the province that are not located within a regional district. The Ministry of Community, Sport and Cultural Development ("the Ministry") followed up with a grant to the Regional District in 2013 to conduct the Phase 2 study.

### 1.2 Phase 2 Study Area

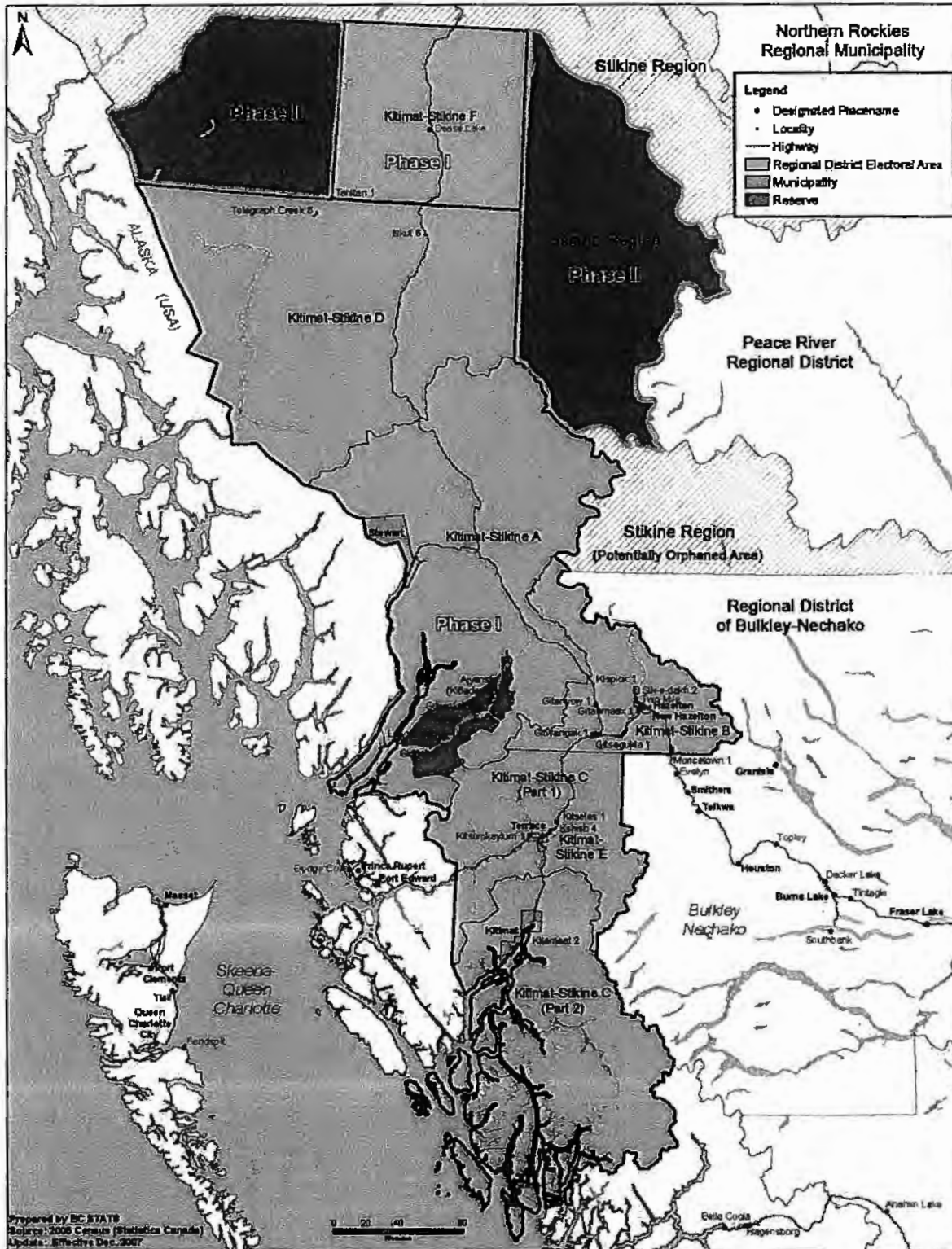
Potential options for the Phase 2 boundary were analyzed based on the concept of "tributaries": geographic, economic and cultural. Key considerations included watershed boundaries; First Nation traditional territories and statements of interest; trade areas; and transportation routes.

The proposed Phase 2 study area is highlighted in **Figure 1** and is based on the following factors:

- Eastern boundary – follows Tahltan Statement of Interest, Stikine watershed and the boundary of the Peace River Regional District;
- Northern boundary – follows 59 degrees north latitude, consistent with the current northern boundary of Electoral Area F; and
- Western boundary – follows Tahltan Statement of Interest to the British Columbia / Alaska border.

The study area has no public roads or local government services. It is estimated to have a seasonal population of less than 50 people, with virtually no permanent residents.

Figure 1: Phase 2 Study Area



The location of the Phase 2 study area was also chosen to include several mining projects in the Stikine region, including a jade mining operation and four significant mineral exploration projects. More information about mining and mineral exploration activities and stakeholders in the Phase 2 study area is provided in **Section 2.2(d)**.

The study area excludes the Northwest BC communities of Good Hope, Lower Post and Atlin. It was identified in the early stages of the study that stretching north to include these communities would commit the RDKS to administer services over unrealistic distances from Terrace, given current resources. Additionally, the RDKS does not have a history of ties with Good Hope, Lower Post and Atlin, as these communities have greater connections (i.e. economic and transportation tributaries) with the Yukon Territory than they do with British Columbia.

The selection of the Phase 2 study area boundary was a collaborative effort. The boundary was originally identified by the RDKS in consultation with the Ministry of Community, Sport and Cultural Development. It was then included in the Terms of Reference for the Phase 2 study, and validated by Urban Systems early in the study process. In order to confirm the study area boundary, members of the consulting team travelled to Dease Lake, BC in September 2013 to conduct a series of interviews. Meetings were held with the following:

- Director and Alternate Director for Electoral Area F;
- Staff from relevant government ministries and agencies; and
- Dease Lake residents and business owners with knowledge of the Phase 2 area.

A telephone interview was conducted the following month with the Regional Director for Electoral Area D.

A variety of feedback was collected through the noted meetings and interviews; a summary memo is attached in **Appendix A**. The feedback was ultimately used by the RDKS and Urban Systems to review and confirm the desired location of the Phase 2 study area boundary. The boundary was then presented to the Regional District Board of Directors in October 2013. A memo to the Board requesting confirmation of the study area boundary is also attached in **Appendix A**.





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AUG 02 2016

REGIONAL DISTRICT OF  
BULKLEY NECHAKO

File: FEP

July 29, 2016

Chair Bill Miller and Rural Area Directors  
Regional District of Bulkley Nechako  
Box 820  
Burns Lake, BC V0J 1E0

Dear Chair Miller:

In February 2016, the BC government announced formation of the Forest Enhancement Society of BC (FESBC), a new organization with a mandate to advance (and advocate for) stewardship of BC's forests by:

1. Preventing and mitigating the impact of wildfires;
2. Improving damaged or low value forests;
3. Improving habitat for wildlife;
4. Supporting the use of fibre from damaged and low value forests; and
5. Treating forests to improve the management of greenhouse gases.

Armed with an initial investment from the province of \$85 million, FESBC has partnered with the Ministry of Forests, Lands and Natural Resource Operations (FLNRO) to make strategic, targeted investments in BC's forests **beginning this fiscal year.**

FESBC's board of directors has determined that program delivery will be most effective if FLNRO develops Regional Forest Enhancement Program investment plans that identify and describe strategic opportunities and projects consistent with regional land, fire, and habitat management plans (and FESBC's project selection criteria). While FLNRO will be the lead agency in identifying these projects, FESBC has provided a process whereby 'eligible external parties' such as the Regional District of Bulkley Nechako can submit local projects for consideration.

FESBC's first *Project Planning Process and Selection Criteria* brief, which fully outlines how organizations such as yours can participate in this exciting new program, was recently highlighted in the Union of BC Municipalities' newsletter, *The Compass*. I have attached this document for your reference.

Page 1 of 2

Ministry of Forests  
Lands and Natural Resource  
Operations

Nadina District

Location:  
185 Yellowhead Hwy,  
Burns Lake, BC

Mailing Address:  
Box 999  
Burns Lake, BC V0J 1E0

Tel: (250) 692-2200  
Fax: (250) 692-7461

As part of our ministry's partnership with FESBC, we are developing a regional investment plan that will outline strategic opportunities and projects in the Nadina Natural Resource District. I invite you to be part of the planning process; if you are interested, please feel free to contact me by telephone (250-692-2200) or email ([John.Iles@gov.bc.ca](mailto:John.Iles@gov.bc.ca)).

The establishment of FESBC is indicative of the BC's commitment to environmental stewardship. I look forward to working with you in the months ahead to identify projects that will best meet the needs of communities and our region's forests.

Yours truly,



John Iles  
Resource Manager  
Nadina District

pc: Greg Anderson, Executive Director, Forest Enhancement Society

## **Forest Enhancement Society of BC**

### **Project Planning Process and Selection Criteria – 2016**

#### **“For Interested Parties External to the Provincial Government”**

##### **Background**

In February, 2016 the BC Government announced the formation of a new organization called the Forest Enhancement Society of BC (FESBC). At the time of its formation, the BC Government provided an initial contribution of \$85 million to the Society. The ‘purposes’ of the Society, as laid out in its Constitution, are:

- A. To advance environmental and resource stewardship of British Columbia’s forests by:
  - (i) preventing and mitigating the impact of wildfires;
  - (ii) improving damaged or low value forests;
  - (iii) improving habitat for wildlife;
  - (iv) supporting the use of fibre from damaged and low value forests;
  - (v) treating forests to improve the management of greenhouse gases; and
- B. To advocate for the environmental and resource stewardship of British Columbia’s forests.

##### **Identifying Potential Projects**

In May, 2016 the FESBC Board of Directors met with senior Ministry of Forests, Lands and Natural Resource Operations (FLNRO) staff to jointly determine an efficient path forward to plan, select and deliver projects on the provincial Crown land base that align with the purposes of the Society and its current funding.

FESBC Board members and FLNRO staff recognized the overarching FLNRO mandate to plan, manage and authorize activities on crown land in BC and the need for FESBC projects to fit within this mandate. In recognition of this and to clarify the roles of FLNRO and FESBC in delivering the Forest Enhancement Program in BC, a document titled “FESBC-Government Responsibility Matrix” was created (available as a separate companion document). The process for project selection outlined in this paper is based on this document.

As a first step, the FESBC Board of Directors have determined that program delivery will be strategically most effective if FLNRO develops Regional FEP investment plans, that identify and describe strategic opportunities/projects consistent with regional land, fire and habitat management plans and FESBC project selection criteria. It is anticipated that District staff, who have local

knowledge about: areas requiring wildfire risk reduction/mitigation, the rehabilitation needs of fire damaged or low value stands and wildlife habitat enhancement priorities, will identify potential projects based on the FESBC project selection criteria (below) and these District priorities will form the basis for the Regional FEP investment plans.

The FESBC Board will review the Regional FEP investment plans and select candidate projects for inclusion in the FESBC business plans based on the selection criteria outlined below.

### Eligible External Parties

A process to provide an opportunity to submit local projects for FESBC funding consideration from eligible interested parties who are “external” to the Provincial government, including: local governments, FN governments and area based tenure holders follows in this document.

When considering participation in the program, eligible parties, as noted above, should seek input and support from District staff, who have local knowledge about: areas requiring wildfire risk reduction/mitigation, the rehabilitation needs of fire damaged or low value stands, and wildlife habitat enhancement priorities.

Eligible parties who wish to propose a project must follow the “two stage” process outlined in this paper. District staff will be asked to assess the suitability of proposed projects in meeting FLNRO’s strategic objectives and FESBC project selection criteria. Districts will include those external projects that they support in their prioritized project lists. These will form part of the Regional FEP investment plans to be submitted to FESBC for review and funding consideration.

### Selection Criteria for FESBC Approved Projects

The FESBC Board of Directors will strive to ensure that FEP funding is directed to the highest priority projects on the provincial Crown land base that fall within the purposes of the Society.

In order to achieve this objective, the FESBC Board of Directors has developed the following set of project selection criteria to help guide its decision making. The Board anticipates that many projects will satisfy a number of these criteria given the significant provincial Crown land base available for treatment. As such, the FESBC Board will place a high priority on proposed projects that satisfying multiple FESBC selection criteria:

- A. Wildfire risk reduction/mitigation – prioritized based on reduction in wildfire threat to communities, critical infrastructure, First Nation cultural values, timber supply and special features such as parks and protected areas in

consideration of approved Community Wildfire Protection Plans and Fire Management Plans.

- B. Wildlife habitat enhancement – prioritized based on provincial priorities and Habitat Management Plans as assessed by regional wildlife and ecosystem restoration specialists.
- C. Rehabilitation of fire damaged or low value stands, particularly MPB killed stands that will not be salvaged through existing licences – prioritized based on contribution to timber supply needs or shortages.
- D. Recovery of fibre (lumber, pulp, pellets, energy, etc.) – prioritized based on volumes created for local/regional markets (note: fibre recovery and disposition cannot create softwood lumber trade risks).
- E. Opportunities to attain carbon benefits – prioritized based on guidance to be provided by the Competitiveness and Innovation Branch, FLNRO.
- F. Opportunities to combine FESBC funding on the provincial Crown land base with other funding sources (ex. UBCM-SWPI, LBI, HCTF, FFT, CBT, NDIT, etc.) and/or creating synergies with adjacent projects or TSA/landscape/ community strategies.
- G. Community/First Nation government support as indicated through the project consultation process.
- H. Value-for-money in achieving all of the above – based on FESBC Board of Directors evaluation. A higher value will be placed on those projects that provide lower funding costs per area treated.
- I. Especially for 2016, projects more fully prepared for expeditious startup and delivery are strongly preferred.

### FESBC Project Cost Considerations

Project costs that may be considered by the FESBC Board of Directors include the following (note: only where they are incremental to costs already borne by the eligible interested party):

- Planning costs
- Prescription contracts
- Consultation contracts
- Treatment costs

Costs that will not be considered include:

- Costs committed to meet objectives outside of FESBC criteria
- Wages or regular expenses for staff

Natural Resource Sector agencies, as appropriate) will evaluate proposals against meeting FESBC project selection criteria and FLNRO's strategic objectives. Only those project proposals deemed to meet the criteria and objectives will be requested to complete a more rigorous submission for final approval under the second stage.

2. The second stage - will require a detailed project proposal submission including, but not limited to: detailed maps; project objectives and deliverables; treatment prescriptions (if available); a description outlining how the project aligns with FESBC selection criteria; detailed cost estimates; timelines including milestone payments, if any; a commitment to report out on results and deliverables; and any administrative requirements required by FLNRO.
3. Districts will include those external projects that they support in their 2017 prioritized project lists. In turn, FLNRO Regional offices will be asked to collate a prioritized district/regional project list for 2017 and submit it (with supporting material, as required) to the FESBC Board of Directors for review and funding consideration

**NOTE for 2017 Projects:** The 'first' submission date for receipt of the collated prioritized District/Regional project lists to FESBC is: **NOVEMBER 4<sup>th</sup>, 2016.**

**(It is anticipated that there will be additional opportunities to submit potential 2017 projects once the initial intake has been assessed.)**

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July 28, 2016

Chair Bill Miller  
Bulkley-Nechako Regional District  
Box 820  
Burns Lake, BC V0J 1E0

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AUG 03 2016  
REGIONAL DISTRICT OF  
BULKLEY NECHAKO

Dear Chair Bill Miller:

**RE: GAS TAX AGREEMENT COMMUNITY WORKS FUND PAYMENT**

I am pleased to advise that UBCM is in the process of distributing the first of two Community Works Fund (CWF) payments for fiscal 2018/2017. An electronic transfer of \$440,439.81 is expected to occur within the next 30 days. These payments are made in accordance with the payment schedule set out in your CWF Agreement with UBCM (see section 4 of your Agreement).

CWF is made available to eligible local governments by the Government of Canada pursuant to the Administrative Agreement on the Federal Gas Tax Fund in British Columbia. Funding under the program may be directed to local priorities that fall within one of the eligible project categories.

Further details regarding use of CWF and project eligibility are outlined in your CWF Agreement and details on the Renewed Gas Tax Agreement can be found on our website at [www.ubcm.ca](http://www.ubcm.ca).

For further information, please contact Gas Tax Program Services by e-mail at [gastax@ubcm.ca](mailto:gastax@ubcm.ca) or by phone at 250-356-5134.

Sincerely,

A handwritten signature in black ink, which appears to read 'Al Richmond', is positioned below the word 'Sincerely,'.

Chair Al Richmond  
UBCM President



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Board-Receive



THANK  
YOU

88-9770

© Creative Expressions

Mark Parker,

I would like to thank you and the Regional District - Area D for choosing me as the recipient of your scholarship. I can't describe how much I appreciate it!

Thank-you,  
Hannah Zestte ☺

**RECEIVED**  
JUL 19 2016  
RECEIVED OF  
BULLLEY NEUTAKO



POLIS Project on Ecological Governance  
 Centre for Global Studies  
 University of Victoria  
 PO Box 1700 STN CSC  
 Victoria, British Columbia V8W 2Y2  
 Canada

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Board-Receive

Bill Miller  
 Chair, Board of Directors  
 Bulkley-Nechako Regional District  
 37 3rd Avenue, PO Box 820  
 Burns Lake, BC V0J 1E0

RECEIVED

JUL 12 2016

REGIONAL DISTRICT OF  
 BULKLEY NECHAKO

July 4, 2016

Dear Bill Miller,

We are writing to share the latest research publication from the University of Victoria's POLIS Water Sustainability Project: *Illumination: Insights and Perspectives for Building Effective Watershed Governance in B.C.* A hard copy is enclosed here for you interest and reference. The full report is available for download at <http://poliswaterproject.org/illumination>.

This report provide an in-depth analysis of perspectives, emerging trends and opportunities associated with watershed governance and water sustainability in British Columbia. It specifically highlights capacity needs and practical tools required to implement watershed governance in British Columbia. The research confirms that although a genuine window of opportunity exists to kick-start a world-class watershed governance regime in British Columbia, considerable knowledge and capacity gaps still exist for fully turning the concept into practice. Through an extensive investigation involving interviews, surveys, and a First Nations Roundtable, the *Illumination* study provides critical insights into the question: "What is needed NOW to make watershed governance work in British Columbia?"

Key findings and insights offered in the report include:

- **The current system is not working.** Substantial appetite exists for a concerted move towards watershed governance—85% of e-survey respondents agreed that local watershed entities are needed to ensure B.C.'s new *Water Sustainability Act* is implemented to its fullest potential.
- **Collaborative watershed governance is the future.** Collaborative approaches are seen as critical for better decision-making.
- **Watershed governance happens one step at a time.** Multiple stages to collaborative watershed governance exist.
- **Numerous capacity gaps revealed.** Communities are seeking help and support to implement collaborative watershed governance.
- **A catalyst is needed to spark action.** A potential role has emerged for a province-wide capacity builder.

If you are interested in further information, we would be more than happy to set up a time to meet with you or other members of your team to provide a briefing on this research and POLIS' work on priorities and opportunities for water governance reform.

Sincerely,

Oliver M. Brandes, BA(H), Dip.RNS, M.Econ., JD  
 Co-Director & Water Sustainability Project Lead,  
 POLIS Project on Ecological Governance, University of Victoria  
 Research Associate, Centre for Global Studies, University of Victoria

Rosie Simms, B.A. & Sc.(H), M.A.  
 Water Law & Policy Researcher/Coordinator  
 POLIS Water Sustainability Project, University of Victoria



# Watersheds 2016

Building capacity for collaboration and watershed governance in British Columbia

**A hands-on forum for watershed groups, water practitioners, researchers, First Nations and other decision-makers**

September 30 – October 1, 2016  
SFU Wosk Centre, Vancouver, British Columbia

*Are you concerned about freshwater decision-making in British Columbia?*

Addressing British Columbia's current and looming freshwater challenges requires **new partnerships and innovative forms of collaborative governance** to respond to the many social and ecological needs of our watersheds. **Watersheds 2016** is the place to start.



**Watersheds 2016** is a 1.5 day forum that builds directly on the learnings and successes of *Watersheds 2014*.

Through panel sessions, field trips, breakout workshops and structured peer-to-peer learning, participants will build skills and enhance capacity for watershed governance in British Columbia.

The agenda reflects identified water community needs and priorities, with a focus on the following topics:

- New *Water Sustainability Act* planning and governance opportunities
- Collaborative governance
- Environmental flows and communities
- Sustainable funding for watershed governance
- Practical governance tools
- Indigenous-led planning and governance initiatives
- Water ethics and cross-cultural values

This forum will bridge with and complement *the Living Waters Rally 2016*, a national event to be hosted by the Canadian Freshwater Alliance from September 27 – 30, 2016. Learn more about the rally online: [www.freshwateralliance.ca/lwr16](http://www.freshwateralliance.ca/lwr16).

## Who Should Attend

Those who want to get engaged, be inspired or make a difference in their watersheds. Students, youth and young professionals are encouraged to participate.

## Registration

For registration details, please visit the forum website.

## Want to Learn More?

Website: [www.watersheds2016forum.wordpress.com](http://www.watersheds2016forum.wordpress.com)

Twitter: #watersheds2016

Contact: Rosie Simms: [water@polisproject.org](mailto:water@polisproject.org)

For sponsorship and partnership opportunities please contact Megan Spencer at [ra@polisproject.org](mailto:ra@polisproject.org).



**POLIS Project on Ecological Governance**

research • policy • education • action



**Fraser Basin Council**





# ILLUMINATION: Insights and Perspectives for Building Effective Watershed Governance in B.C.

OLIVER M. BRANDES & TIM MORRIS,  
with JENNIFER ARCHER, LAURA BRANDES, MICHELE-LEE MOORE, JON O'RIORDAN, and NATASHA OVERDUIN

Full report on: [www.poliswaterproject.com/illumination](http://www.poliswaterproject.com/illumination)

In British Columbia, addressing freshwater challenges is a critical economic, social and ecological priority. The historic drought of 2015 depleted reservoirs, dried up streams, and resulted in severe water use restrictions in many regions of the province. Along with more frequent and costly floods, these types of extreme events are becoming more extreme and more common. At the same time, competition for access to our most precious resource is rapidly increasing, driving conflict and public concern.



Percentage of British Columbians who agree fresh water is "Our Most Precious Resource"

As B.C. awakens to its new water reality, the link between sustainable management and how decisions are made—*governance*—is gaining public attention. Growing recognition exists that current decision-making processes are not working, and that ensuring clean, flowing fresh water today and for the future requires a bold shift towards new forms of governance at the watershed scale.



Percentage of British Columbians who agree that B.C.'s fresh water was/is/will be good



Percentage of survey respondents who believe the current approach to management and decision-making about water in B.C. is fine

## WHY THIS STUDY? WHY NOW?

The potential for a significant governance shift is reflected in elements of the new provincial Water Sustainability Act, which not only strengthens rules to protect water for nature, but also enables alternative forms of local watershed governance. A genuine window of opportunity exists to kick-start a world-class governance regime in British Columbia.

Recent reports and events exploring the concept of watershed governance have laid a foundation for reform in British Columbia. However, considerable knowledge gaps still exist in turning concept into practice. Through an extensive investigation involving interviews, surveys, and a First Nations roundtable, this study illuminates the practical needs and capacities required to implement watershed governance in B.C. At its core, the study provides critical insights into the question:



*What is needed NOW to make watershed governance work in British Columbia?*

## RESEARCH APPROACH

The multi-disciplinary research team took a three-tier approach to gather perspectives from across B.C., and to reflect a wide range of insights from various water sectors and interests. Those contributing insights to this research include federal, provincial, First Nations, and local governments; professional water managers; the private sector; experts and researchers; and stewardship and other non-governmental actors working at various levels across the province. The information and insights for this project was collected through:

1. Eight interviews with expert informants
2. A First Nations Roundtable
3. An electronic survey completed by 439 participants across the freshwater community from around the province



## #1 THE CURRENT SYSTEM IS NOT WORKING

### Substantial appetite exists for new approaches to watershed governance

Study respondents expressed widespread dissatisfaction with current approaches to water management and governance, specifically noting that existing approaches are poorly suited to modern day needs and growing water pressures.

- First Nations express a concern of being excluded from the current governance system
- The Province is seen to be retreating from its role in safeguarding aquatic ecosystems and providing effective and balanced decisions
- Communities feel ill-prepared to respond to serious threats to their local watersheds

The study revealed that a large proportion of respondents would like to be actively engaged in watershed governance. Many are prepared to take on leadership roles, and others seek opportunities to provide input to local watershed decisions, or wish to be engaged in a province-wide dialogue on how best to enable watershed governance.

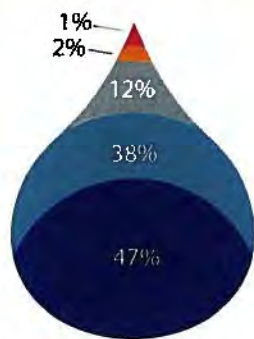


- VERY WELL
- WELL
- FINE AS IS
- POORLY
- VERY POORLY

How well respondents feel that B.C.'s water is currently being managed to ensure its protection

## #2 COLLABORATIVE WATERSHED GOVERNANCE IS THE FUTURE

### Collaborative approaches are seen as critical for better decision-making



- STRONGLY DISAGREE
- DISAGREE
- NEITHER AGREE NOR DISAGREE
- AGREE
- STRONGLY AGREE

Percentage of survey respondents who agree that local watershed entities are needed to ensure B.C.'s Water Sustainability Act is implemented to its fullest potential

A clear consensus exists among study participants that watershed governance needs to be undertaken more collaboratively than the current system. Collaboration is seen as providing many benefits, including opportunities to share knowledge, leverage local capacities, and expand access to resources—human and financial. It is also viewed as a critical platform for developing trust and support for co-governance arrangements between First Nations, the Province and local communities.

The research findings deepen the collective understanding of what watershed governance could look like in B.C. and explore four key themes based on the input received from respondents:





### #3 WATERSHED GOVERNANCE HAPPENS ONE STEP AT A TIME

#### There are multiple stages to collaborative watershed governance

A key insight revealed by the study participants is that watershed governance is not a static process and no one-size-fits-all model exists.

Watershed governance can take many forms ranging from informal collaboration around specific projects to enhance watershed health, to community-based visioning and planning.

Over time, it may evolve into more formal entities or bodies capable of taking on significant planning and delegated decision-making authority as enabled in the new Water Sustainability Act.



### #4 NUMEROUS CAPACITY GAPS REVEALED

#### The provision of key capacities and tools will increase the likelihood of success

The study highlights key capacity gaps that will need to be addressed if B.C. is to fully harness the energy and enthusiasm for watershed governance and establish the conditions required for lasting success.

Respondents affirmed key conditions required to enable effective watershed governance, including an emphasis on: fully implementing the Water Sustainability Act; the need for sustainable funding; and, new mechanisms for effective co-governance.

## CONDITIONS TO ENABLE WATERSHED GOVERNANCE

- Clear roles & responsibilities in delegated authority
- A commitment to co-governance with First Nations & effective government-to-government relationships
- Partnerships with local government
- Sustainable funding
- Legislative framework that protects ecological values
- Courageous leadership
- Peer-to-peer learning
- Independent oversight & public reporting
- Monitoring, data availability & cumulative impact assessment
- Engaged & educated citizenry
- Meaningful watershed planning



## #5 A CATALYST IS NEEDED TO SPARK ACTION

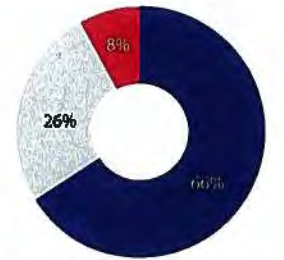
### A potential role has emerged for a province-wide Capacity Builder

The study reveals support for a province-wide Capacity Builder organization that could catalyze local watershed governance initiatives, help address capacity needs and strengthen existing collaborative efforts.

Respondents indicated that such a Capacity Builder should be enabled and given a mandate by the Province, but should be arms-length from government once established. First Nations participation and leadership in the entity were seen as critical for success. Important cautions also emerged from the research; in particular, ensuring that such a body does not create another layer of decision-making at the provincial scale, or undermine government-to-government dialogue between First Nations and the Province.

#### POTENTIAL FUNCTIONS FOR A CAPACITY BUILDER

- Hosting a **central repository** of information and best practices to support local initiatives
- Fostering a **community of practice** related to watershed governance and management
- Sharing **success stories** and **leveraging funding**
- Providing technical, legal and **watershed planning support**
- Assisting communities in identifying watershed governance **options and opportunities**
- **Convening and coordinating** learning networks and events
- **Acting as a champion** to advance a better balance between freshwater protection and sustainable resource development



■ AGREE ■ UNSURE ■ DISAGREE

Percentage of survey respondents who agree that there is value in a province-wide capacity-building organization that could serve to promote, encourage and/or support watershed governance across B.C.

## NEXT STEPS - UPCOMING OPTIONS PAPER

Building on this study, the research team is now developing an 'Enabling Watershed Governance' Options Paper. To be shared in 2016, this paper will identify a range of specific institutional and operational options—including a province-wide Capacity Builder—to address capacity gaps and develop new tools and resources for real progress on the ground.

B.C. has a once-in-a-lifetime opportunity to make the shift to a truly world-class watershed governance regime. It is our hope that this study and the upcoming options paper will chart a path towards meaningful, practical actions that will accelerate this shift and capitalize on this important window of opportunity.



POLIS Project on Ecological Governance

**watersustainabilityproject**

Polis Project on Ecological Governance  
Centre for Global Studies, University of Victoria  
PO Box 1700 STN CSC  
Victoria, B.C. V8W 2Y2 Canada  
Tel: (250) 721-8800  
Email: [water@polisproject.org](mailto:water@polisproject.org)



Eco-Research Chair  
Environmental Law and Policy

GORDON AND BETTY  
**MOORE**  
FOUNDATION

real estate  
foundation  
BRITISH COLUMBIA



June 27, 2016

Regional District of Bulkley-Nechako  
PO Box 820; 37 - 3 Avenue  
Burns Lake, BC V0J 1E0

Attention: Chair Bill Miller

Dear Chair Miller:

Subject: Vanderhoof Community Foundation (RDBN Area F)  
Community Foundation Matching Grants Program  
Northern Development Project Number 4426 70

RECEIVED  
JUL 13 2016  
REGIONAL DISTRICT OF  
BULKLEY NECHAKO

The Northern Development Initiative Trust corporation was created by the Province to be a catalyst for central and northern BC, to grow a strong diversified economy by stimulating sustainable economic growth through strategic and leveraged investments.

The Board has developed a 'Matching Grant Program for Community Foundations' whereby a community may establish or continue to build a permanent endowed fund, the earning of which are to be used for the long term benefit of a geographically defined community or region.

I am pleased to advise you that the Community Foundation Matching Grant application from the Regional District of Bulkley-Nechako for the 'Vanderhoof Community Foundation - RDBN Area F' project has been approved for a grant up to \$25,000 from the Prince George Regional Development Account on June 10, 2016, subject to confirmation of other funding sources.

Upon confirmation of the deposit from the Regional District of Bulkley-Nechako in the amount of \$25,000 into the Vanderhoof Community Foundation for Area F, we will forward a matching grant cheque in the amount of \$25,000.

The Board wishes you every success in the growth of Regional District of Bulkley-Nechako and looks forward to seeing the positive results at work in the community.

Sincerely,



Brenda Gendron  
Chief Financial Officer

c: Gail Chapman, Chief Administrative Officer, Regional District of Bulkley-Nechako  
Corrine Swenson, Manager of Regional Economic Development, Regional District of Bulkley-Nechako

189

Board-Receive

**Geraldine Craven**

---

**From:** Leslie.Jackson@princegeorge.ca  
**Sent:** July 19, 2016 3:12 PM  
**To:** cityclerk@princegeorge.ca  
**Cc:** Logan Lake; Lumby; Metchosin; Metro Vancouver; Midway; Mission; Montrose; Nakusp; Nanaimo; Nelson; New Denver; New Hazelton; New West City; North Cowichan; North Saanich; Northern Rockies; Oak bay; Oliver; Osoyoos; Parksville; Peachland; Pemberton; Penticton; Pitt Meadows; Port Alberni; Port Alice; Port Clements; Port Coquitlam; Port Edward; Port Hardy; Port McNeill; Port Moody; Pouce Coupe; Powell River RD; Prince Rupert; Princeton; PRRD; Qualicum Beach; Queen Charlotte; Quesnel; Radium Hot Springs; inquiries; RDCK; RDEK; RDFFG; RDMW; RDN; RDNO; RDOS; RECN; Revelstoke; Richmond; Rossland; Saanich; Salmo; Salmon Arm; Sayward Valley; SCRd; Sechelt; Sicamous; Sidney; Silverton; SLRD; Smithers; Sooke; Spallum Cheen TWP; Sparwood; SQCRD; Squamish; Stewart; Strathcona RD; Summerland; Sunpeaks; Surrey; Telkwa; Terrace; TNRD; Tofino; Trail; Ucluelet; Valemount; vancouver; Vanderhoof; Vernon; Victoria; View Royal; village of Slocan; Village of Tahsis; Warfield; Wells; West Kelowna; West vanoucvr; Whistler; White Rock City; Williams Lake  
**Subject:** 2016 UBCM Convention: Resolutions Submitted by the City of Prince George  
**Attachments:** City of Prince George 2016 UBCM Resolutions.pdf  
**Categories:** Print

---

**From:** Jackson, Leslie  
**Sent:** Tuesday, July 19, 2016 2:44 PM  
**To:** cityclerk  
**Cc:** Kent; Keremeos; Kimberley; Kitimat; Ladysmith; Lake Country; Lake Cowichan; Langford; Langley; Lantzville; Lillooet; Lions Bay; Lytton; Mackenzie; Maple Ridge; McBride; Merritt; RDKB; RDKS; TOL; VOM  
**Subject:** 2016 UBCM Convention: Resolutions Submitted by the City of Prince George

Good afternoon,

At the City of Prince George regular Council meeting held June 27, 2016, Council gave consideration to proposed Union of British Columbia Municipalities (UBCM) resolutions regarding: Gaming Funds Available to Non-Profit Community Organizations; Call for a Poverty Reduction Plan for British Columbia; and Federal Marijuana Tax Fund. Please find attached the proposed resolutions for your review and a request for your support at the 2016 UBCM Convention.

Thank you,



**LESLIE JACKSON**  
Legislative Assistant  
[leslie.jackson@princegeorge.ca](mailto:leslie.jackson@princegeorge.ca)  
1100 Patricia Blvd, Prince George, BC, Canada V2L 3V9  
P: 250.561-7655

RECEIVED  
JUL 19 2016  
REGIONAL DISTRICT OF  
BULKLEY NECHAKO

190



**ADMINISTRATIVE SERVICES**  
LEGISLATIVE SERVICES DIVISION  
1100 Patricia Blvd. | Prince George, BC, Canada V2L 3V9  
p: 250.581.7600 | www.princegeorge.ca

July 19, 2016

Attention: UBCM Member Municipalities,

At the City of Prince George regular Council meeting held June 27, 2016, Council gave consideration to proposed Union of British Columbia Municipalities (UBCM) resolutions regarding: Gaming Funds Available to Non-Profit Community Organizations; Call for a Poverty Reduction Plan for British Columbia; and Federal Marijuana Tax Fund. The following resolutions were approved for submission to the UBCM for consideration at the 2016 Convention:

**1. Gaming Funds Available to Non-Profit Community Organizations**

*WHEREAS each year charitable groups and non-profit organizations in municipalities are challenged with finding enough funding to provide services and programs integral to the health of every community;*

*AND WHEREAS since the Provincial Government changed the Community Charitable Gaming Program from multiyear grants to a single year grant in 2010, the Gaming Program has demonstrated a shift towards inflexible policies, a reduction in gaming revenue, sectors removed and then reinstated after public pressure, with discretionary funding;*

*AND WHEREAS the reduction and elimination of this funding has impacted the ability of non-profit organizations to deliver services that contribute to the economic viability, sustainability and cultural fabric of our communities;*

*AND WHEREAS if community programming is viewed as a priority to the educational, cultural, recreational, environment, public safety and social wellbeing of every British Columbian, then Government of BC spending priorities need to include a Gaming Program with funding that is both sustainable and enhanced;*

*AND WHEREAS the Charitable Gaming Program cannot and should not exist without charities and communities being the priority behind the Program as it would otherwise fail in its mandate and its historical promise;*

*THEREFORE BE IT RESOLVED that the UBCM urge the Government of BC to form a committee to provide for the restoration of the Community Charitable Gaming Grant program and grants to the funding levels of 2008/2009, re-implement a 3 year grant funding model for stability of programming and provide a proportional share of the gaming revenues to community organizations so that as revenues increase, gaming grant funding increases proportionately.*

RECEIVED  
JUL 19 2016  
REGIONAL DISTRICT  
BULK

**2. Call for a Poverty Reduction Plan for British Columbia**

*WHEREAS the poverty rate in British Columbia continues to be among the highest in Canada yet BC is the last province in Canada to have a commitment to a poverty reduction plan;*

*AND WHEREAS many impacts of poverty are experienced at the local level, and local residents pay for poverty in increased health care costs, higher crime, higher demand for community, social and charitable services, lack of school readiness, reduced school success, and lower economic productivity;*

*THEREFORE BE IT RESOLVED that the Union of British Columbia Municipalities urge the Government of BC to follow the lead of all provinces and territories by adopting a comprehensive and accountable provincial poverty reduction strategy to reduce the number of people living in poverty in BC by setting concrete targets and timelines to reduce poverty.*

**3. Federal Marijuana Tax Fund**

*WHEREAS BC local governments bear the financial burden of Federal Government policy approaches that emphasize enforcement of marijuana prohibition, consume significant portions of municipal budgets and that divert law enforcement attention away from criminal activities where police involvement can better improve community safety;*

*AND WHEREAS the UBCM in the past has endorsed a resolution that it lobby senior governments to research the regulation and taxation of marijuana that could provide funding to municipalities as a revenue source for police activities related to community safety and drug law enforcement;*

*AND WHEREAS the UBCM has reviewed possible taxation models and suggested a model similar to that of the gas tax fund, which would create a new revenue source for municipalities and that would be established within Federal legislation;*


*AND WHEREAS the Federal Government has indicated that it plans to consult with Canadians in 2016 and to introduce new marijuana legislation in 2017;*

*THEREFORE BE IT RESOLVED that the Union of British Columbia Municipalities urge the Government of BC to request the Federal Government include local government as part of the marijuana taxation equation through the establishment of a Federal Marijuana Tax that would provide revenue that would be shared with municipalities across the province.*

On behalf of Prince George City Council, your support of these resolutions at the 2016 UBCM Convention is appreciated.

If you have any questions or would like more information, please contact me at [cityclerk@princegeorge.ca](mailto:cityclerk@princegeorge.ca) or (250) 561-7793.

Sincerely,

  
Maureen Connelly  
Deputy Corporate Officer



# COMMITTEE REPORT TO COUNCIL

1100 Patricia Blvd. | Prince George, BC, Canada V2L 3V9 | [www.princegeorge.ca](http://www.princegeorge.ca)

**DATE:** June 17, 2016

**TO:** MAYOR AND COUNCIL

**NAME AND TITLE:** Councillor Brian Skakun, Chair  
Standing Committee on Intergovernmental Resolutions

**SUBJECT:** Proposed 2016 Union of British Columbia Municipalities Resolutions

**ATTACHMENTS:** Schedule A - Proposed Resolutions regarding Community Charitable Gaming Grant Program, Poverty Reduction Plan for BC, Federal Marijuana Tax Fund and Community Based Agricultural Extension Program Provincial Proposal

## RECOMMENDATIONS:

### THAT Council:

1. Endorse resolutions 1, 2, and 3, attached as Schedule A to the report dated June 17, 2016 titled "Proposed 2016 Union of British Columbia Municipalities (UBCM) Resolutions" to be submitted for consideration by the UBCM Resolutions Committee at the 2016 Convention; and
2. Support resolution 4, as outlined on Schedule A attached to the report dated June 17, 2016 titled "Proposed 2016 Union of British Columbia Municipalities (UBCM) Resolutions" regarding the June 16, 2016 resolution of the Regional District of Fraser-Fort George Board with respect to a Community Based Agricultural Extension Program Provincial Proposal.

## PURPOSE:

For Council consideration and decision.

## STRATEGIC PRIORITIES:

The Standing Committee on Intergovernmental Resolutions held meetings in the month of May and June to consider items referred by Council for consideration. At the last meeting of the Committee held June 14, 2016 the Committee directed the attached resolutions be forwarded for Council approval to submit to the Union of British Columbia Municipalities (UBCM) 2016 Convention. City Council referred three matters to the Committee for consideration of UBCM resolutions.

Resolution 1 regarding Gaming Grants was initiated by a delegation from the Northern Interior Communities Association who cited concerns with decreased funding. It recommends that the Province restore and enhance the funding arrangements or the Community Charitable Gaming Grant program so

that charitable groups and non-profit organizations in municipalities can provide services and programs integral to the health of every community.

The resolution regarding a Poverty Reduction Plan for BC came forward from Mayor Hall and urges the Province of BC to adopt a comprehensive poverty reduction strategy to reduce the number of people living in poverty by setting concrete targets and timelines for poverty reduction.

The third resolution regarding the Federal Marijuana Tax Fund was put forward by Committee. It encourages the federal government as part of any marijuana regulation and taxation program to include funding to local government as a revenue source.

The last item Beyond the Market Proposal for a Provincial Community-Based Extension Services Program is in regards to supporting the local food and agricultural sector across the BC Highway 16 region. Given the nature of the resolution and the wide area that would be impacted, the Committee requested that Administration contact the Regional District of Fraser-Fort George (RDFFG) to inquire on whether their board would consider taking the lead on this proposal. On June 16, 2016 the RDFFG Board passed a resolution outlined on Schedule A attached to this report and requested City Council's support for their resolution.

The deadline for resolution submissions to the UBCM is June 30, 2016.

**SUMMARY AND CONCLUSION:**

The Standing Committee on Intergovernmental Resolutions supports the attached three resolutions regarding a Community Charitable Gaming Grant Program, Federal Marijuana Tax Fund and Poverty Reduction Plan for BC and recommends they be advanced to the UBCM 2016 Convention for consideration.

**RESPECTFULLY SUBMITTED:**



---

Councillor Brian Skakun, Chair  
Standing Committee on Intergovernmental Resolutions

**MEETING DATE:** June 27, 2016



**1. Gaming Funds Available to Non-Profit Community Organizations**

**WHEREAS** each year charitable groups and non-profit organizations in municipalities are challenged with finding enough funding to provide services and programs integral to the health of every community;

**AND WHEREAS** since the Provincial Government changed the Community Charitable Gaming Program from multiyear grants to a single year grant in 2010, the Gaming Program has demonstrated a shift towards inflexible policies, a reduction in gaming revenue, sectors removed and then reinstated after public pressure, with discretionary funding;

**AND WHEREAS** the reduction and elimination of this funding has impacted the ability of non-profit organizations to deliver services that contribute to the economic viability, sustainability and cultural fabric of our communities;

**AND WHEREAS** if community programming is viewed as a priority to the educational, cultural, recreational, environment, public safety and social wellbeing of every British Columbian, then Government of BC spending priorities need to include a Gaming Program with funding that is both sustainable and enhanced;

**AND WHEREAS** the Charitable Gaming Program cannot and should not exist without charities and communities being the priority behind the Program as it would otherwise fail in its mandate and its historical promise;

**THEREFORE BE IT RESOLVED** that the UBCM urge the Government of BC to form a committee to provide for the restoration of the Community Charitable Gaming Grant program and grants to the funding levels of 2008/2009, re-implement a 3 year grant funding model for stability of programming and provide a proportional share of the gaming revenues to community organizations so that as revenues increase, gaming grant funding increases proportionately.

**2. Call for a Poverty Reduction Plan for British Columbia**

**WHEREAS** the poverty rate in British Columbia continues to be among the highest in Canada yet BC is the last province in Canada to have a commitment to a poverty reduction plan;

**AND WHEREAS** many impacts of poverty are experienced at the local level, and local residents pay for poverty in increased health care costs, higher crime, higher demand for community, social and charitable services, lack of school readiness, reduced school success, and lower economic productivity;

**THEREFORE BE IT RESOLVED** that the Union of British Columbia Municipalities urge the Government of BC to follow the lead of all other provinces by adopting a comprehensive and accountable provincial poverty reduction strategy to reduce the number of people living in poverty in BC by setting concrete targets and timelines to reduce poverty.

**3. Federal Marijuana Tax Fund**

**WHEREAS** BC local governments bear the financial burden of Federal Government policy approaches that emphasize enforcement of marijuana prohibition, consume significant portions of municipal budgets and that divert law enforcement attention away from criminal activities where police involvement can better improve community safety;

**AND WHEREAS** the UBCM in the past has endorsed a resolution that it lobby senior governments to research the regulation and taxation of marijuana that could provide funding to municipalities as a revenue source for police activities related to community safety and drug law enforcement;

**AND WHEREAS** the UBCM has reviewed possible taxation models and suggested a model similar to that of the gas tax fund, which would create a new revenue source for municipalities and that would be established within Federal legislation;

**AND WHEREAS** the Federal Government has indicated that it plans to consult with Canadians in 2016 and to introduce new marijuana legislation in 2017;

**THEREFORE BE IT RESOLVED** that the Union of British Columbia Municipalities urge the Government of BC to request the Federal Government include local government as part of the marijuana taxation equation through the establishment of a Federal Marijuana Tax that would provide revenue that would be shared with municipalities across the province.

**4. Community Based Agricultural Extension Program Provincial Proposal**

**WHEREAS** the agriculture industry in B.C. is an extremely important economic sector providing strong and independent jobs with good potential for growth with the right forms of support;

**AND WHEREAS** British Columbia has the oldest farmers on average in Canada (56 years) and the lowest percentage of farmers under 25 years of age, necessitating the need for training a new generation of farmers;

**AND WHEREAS** there are significant gaps in knowledge and training for existing farmers and those wanting to enter the agriculture sector;

**AND WHEREAS** there is a lack of agriculture extension services across British Columbia, often cited as a significant barrier to new and young farmers;

**THEREFORE** be it resolved that in support of the Province of British Columbia's Jobs Strategy, that UBCM call upon the Province to deliver a province-wide community based agricultural extension program to support knowledge enhancement for new, prospective and existing farmers.

**Cheryl Anderson**

---

**Subject:** FW: 2016 Local Economic Development in B.C. Survey Results  
**Attachments:** led\_survey\_infographic\_final.pdf

**From:** Cunningham, Sonja JTST:EX [mailto:Sonja.Cunningham@gov.bc.ca]  
**Sent:** July 22, 2016 4:15 PM  
**To:** Cunningham, Sonja JTST:EX <Sonja.Cunningham@gov.bc.ca>; 'Marie Crawford' <mcrawford@ubcm.ca>; 'dwheeldon@bceda.ca' <dwheeldon@bceda.ca>  
**Subject:** 2016 Local Economic Development in B.C. Survey Results



Ministry of  
Jobs, Tourism  
and Skills Training

**The results are in!**

As promised, we wanted to notify everyone that the results are now available from the 2016 Local Economic Development in B.C. survey that was conducted in March. We want to sincerely thank everyone who participated; we have already begun using the results in our planning and development of upcoming products and services. The results were presented and discussed at the 2016 BCEDA Economic Summit in June, as well as to UBCM's Community Economic Development Committee last week. The summary infographic will also be circulated at BCEDA/MJTSTL's Economic Development Building Blocks workshops being held in various communities around the province, and we will continue to follow up on trends observed from the survey results.

We've attached the results infographic to give you a snapshot of the findings; the summary report and full results tables can be accessed from:

<http://www2.gov.bc.ca/gov/content/employment-business/economic-development/resources/stakeholder-engagement>

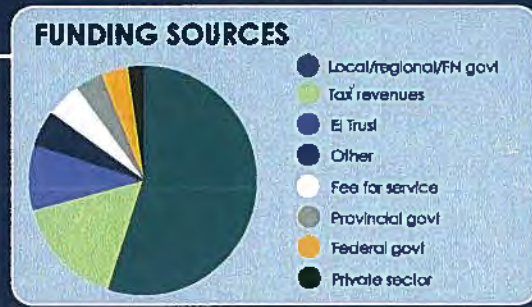
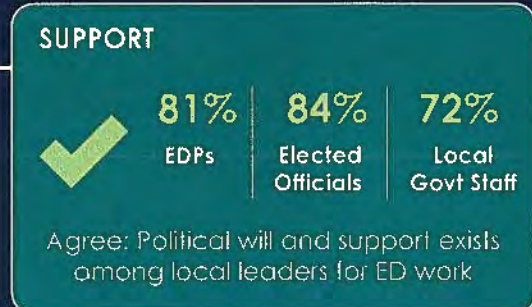
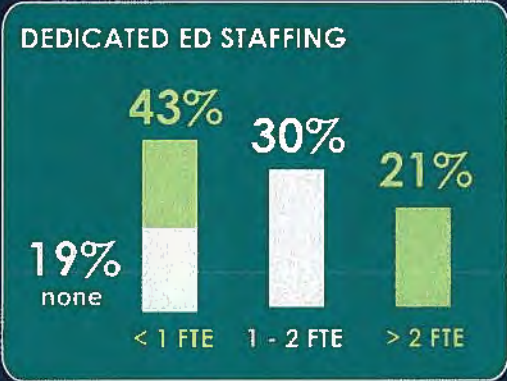
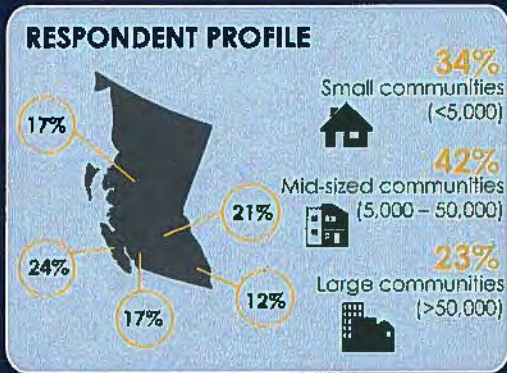
Thank you once again, and if you have any questions feel free to contact any of us directly.

Sonja Cunningham, Ministry of Jobs, Tourism and Skills Training [Sonja.Cunningham@gov.bc.ca](mailto:Sonja.Cunningham@gov.bc.ca)  
 Marie Crawford, UBCM [mcrawford@ubcm.ca](mailto:mcrawford@ubcm.ca)  
 Dale Wheeldon, BCEDA [dwheeldon@bceda.ca](mailto:dwheeldon@bceda.ca)

# Local Economic Development in BC

## 2016 Survey

Over 400 economic development stakeholders from around the province participated in the survey, including Economic Development Practitioners (18%), elected officials (31%) and local government staff (22%).



In partnership:



For the full report: [gov.bc.ca/economicdevelopment](http://gov.bc.ca/economicdevelopment)



### PLANNING



Have and actively use an **ED PLAN**

Of those who have a plan,

**75%**  
think it's  
EFFECTIVE

**43%**  
update  
annually

**27%**  
update  
every 2-4 yrs

### COMMON FORMS OF REPORTING ON ED EFFORTS:



Formal Reports

Website

Public Events

Social Media

**57%**

**25%**

**24%**

**23%**

### MOST COMMON BRE ACTIVITIES

- Community profile (70%)
- Developed website (64%)
- Personal contact w/ businesses (56%)
- Business Walks program (45%)
- Promotional brochure (44%)
- Promotion of "Buy Local" events (44%)

### CHALLENGES

#### INTERNAL

- 52%** Lack of financial resources
- 46%** Lack of human resources
- 34%** Lack of leadership/priority

#### EXTERNAL

- 55%** Lack of support
- 50%** Global economic conditions
- 29%** Resource downturn

### TRACKING

**32%** Have a performance measurement plan

**32%** Don't have a plan, but provide info as needed

**20%** Don't have a plan, and are not asked for performance info

### PRIORITIES & ACTIVITIES

- 65%** Business retention & expansion (BRE)
- 48%** Tourism & cultural activities
- 41%** Business & industry attraction
- 25%** Entrepreneurial development

### RESOURCES

**85%**

would find additional resources, training & external support valuable for their communities

### ECONOMIC DIVERSITY



**33%** consider their communities reliant on a single resource or industry

**43%** consider their communities very or moderately resilient to economic fluctuations



In partnership:



Ministry of Jobs, Tourism and Skills Training



**BCEDA**  
BC Economic Development Association

For the full report: [gov.bc.ca/economicdevelopment](http://gov.bc.ca/economicdevelopment)

**Geraldine Craven**

---

**From:** EP.RPY / SAR.PYR (EC) <ec.ep.rpy-sar.pyr.ec@canada.ca>  
**Sent:** July 11, 2016 3:09 PM  
**To:** EP.RPY / SAR.PYR (EC)  
**Subject:** Recovery Strategy for the Porsild's Bryum (*Haplodontium macrocarpum*) in Canada has been posted as final on the Species at Risk Registry

Hello,

Please note the **Recovery Strategy for the Porsild's Bryum (*Haplodontium macrocarpum*) in Canada** has been posted as final. Thank you to those who provided us with input. The Porsild's Bryum is a threatened moss found in northern BC. Further information and the final document are available here: [http://sararegistry.gc.ca/document/default\\_e.cfm?documentID=1262](http://sararegistry.gc.ca/document/default_e.cfm?documentID=1262).

Thank you for your continued interest and participation in recovery planning for species at risk. Should you have any comments or questions please contact us at:

**Conservation Planning Unit**

Canadian Wildlife Service / Pacific Region  
Environment and Climate Change Canada / Government of Canada  
5421 Robertson Road, Delta, BC, V4K 3N2  
[ec.ep.rpy-sar.pyr.ec@canada.ca](mailto:ec.ep.rpy-sar.pyr.ec@canada.ca) / Tel: 604-350-1900

**Unité de la planification de la conservation**

Service canadien de la faune / Région du Pacifique  
Environnement et Changement climatique Canada / Gouvernement du Canada  
5421 rue Robertson, Delta, BC, V4K 3N2  
[ec.ep.rpy-sar.pyr.ec@canada.ca](mailto:ec.ep.rpy-sar.pyr.ec@canada.ca) / Tél: 604-350-1900



JUL 18 2016

File: CR-12-01  
Ref: SD 2016 Jun 24

The Honourable Mary Polak  
Minister of Environment  
PO Box 9047, Stn Prov Govt  
Victoria, BC V8W 9E2  
VIA EMAIL: [env.minister@gov.bc.ca](mailto:env.minister@gov.bc.ca)

Dear Minister Polak:

**Re: Mattress and Bulky Furniture Extended Producer Responsibility**

At its June 24, 2016 regular meeting, the Board of Directors of the Greater Vancouver Sewerage and Drainage District ('Metro Vancouver') considered a report on issues related to mattress recycling and disposal in the Metro Vancouver region and adopted the following resolution:

*That the GVS&DD Board:*

- a) *write a letter to the Minister of Environment requesting an amendment to the B.C. Recycling Regulation to require the implementation of an Extended Producer Responsibility (EPR) program for mattresses and other bulky furniture by 2017; and*
- b) *copy all municipalities and regional districts in the Province on the letter.*

The Province of B.C. has been a leader in implementing extended producer responsibility (EPR) programs for a broad range of products, including most recently packaging and printed paper, has improved the management of many products in British Columbia. Responsibility for recycling these products has been shifted from municipalities to producers, convenient systems have been put in place for recycling of materials that may create negative environmental impact, and producers are now considering the full-life cycle impacts of their products by implementing design changes.

Building upon the success of current EPR programs, Metro Vancouver believes that it is important to move forward with the implementation of EPR programs for mattresses and bulky furniture. Mattresses and other furniture are specifically identified in the Canadian Council for Ministers of the Environment Canada-Wide Action Plan for EPR as targets for new EPR programs by 2017. The Ministry of Environment has previously communicated its intent to implement EPR programs for mattresses and bulky furniture by 2017.

An estimated 165,000 mattresses are recycled each year in the Metro Vancouver region, of which approximately 60,000 are handled at Metro Vancouver transfer stations. An additional 32,000 mattresses and 59,000 bulky furniture items are picked up by municipalities, either through illegal dumping clean-up programs or large item pick-up programs. Recycling generates significant energy





savings and greenhouse gas benefits, but at significant cost to taxpayers. Metro Vancouver estimates the cost to regional taxpayers of illegal dumping clean-up and bulky items pick-up programs for mattresses and bulky furniture to be as high as \$5,000,000 per year.

Establishing an EPR program for mattresses and bulky furniture would result in a number of benefits:

1. The cost for collection and recycling of mattresses and bulky furniture would be incorporated into the price of the items rather than being funded by municipal taxpayers.
2. Variability in commodity markets would not impact the potential for recycling mattresses.
3. Mattress production could be changed or alternatively innovative recycling systems could be implemented to manage hard-to-recycle products such as pocket-coil mattresses
4. Mattresses could be recycled by businesses and residents free of charge, reducing the potential for illegal dumping

Within the last year or so, new mattress EPR programs have launched in California, Connecticut and Rhode Island. Given a common pool of mattress and bulky furniture brand owners operating in the United States and Canada, this is a key time to begin moving forward to include these product categories in the *B.C. Recycling Regulation*.

We thank you in advance for your consideration of this request. We would be pleased to discuss how we can work together as partners to facilitate the implementation of this and other EPR programs. Please feel free to contact me to discuss further, or have your staff contact Andrew Doi of the Solid Waste Services Department.

Yours truly,

Greg Moore  
Chair, Metro Vancouver Board

GM/PH/sw

cc: All Municipalities and Regional Districts in the Province of BC

Encl: "Mattress Recycling Update" Report to GVS&DD Board dated June 24, 2016 (Doc# 17939528)



To: Zero Waste Committee

From: Sarah Wellman, Senior Engineer, Solid Waste Services

Date: May 26, 2016 Meeting Date: June 9, 2016

Subject: **Mattress Recycling Update**

---

#### **RECOMMENDATION**

That the GVS&DD Board:

- a) write a letter to the Minister of Environment requesting an amendment to the B.C. Recycling Regulation to require the implementation of an Extended Producer Responsibility (EPR) program for mattresses and other bulky furniture by 2017; and
  - b) copy all municipalities and regional districts in the Province on the letter.
- 

#### **PURPOSE**

The purpose of this report is to update the Greater Vancouver Sewerage and Drainage District ('Metro Vancouver') Board on issues related to mattress recycling in the region and seek direction to write the Minister of the Environment to request that the Province implement an EPR program for mattresses and other bulky furniture.

#### **BACKGROUND**

At its April 27, 2012 meeting, the GVS&DD Board adopted the following resolution:

*That the Board request the Chair to send a letter to the Provincial Government highlighting the importance of implementing an Extended Producer Responsibility program for mattresses and other large furniture items.*

The Board Chair's letter is attached (Attachment 1) along with the response from the Ministry of Environment (Attachment 2).

In 2014, Maple Ridge submitted the following UBCM resolution requesting an EPR program for mattresses:

##### **2014 B97: Maple Ridge**

WHEREAS the Province is transitioning responsibility for end-of-life management of goods to industry through the use of product stewardship program as governed by the BC Ministry of Environment Recycling Regulation;

AND WHEREAS there is currently no product stewardship program for used mattresses and improperly discarded mattresses have to be disposed of by local government at taxpayers expense:

THEREFORE BE IT RESOLVED that UBCM request the provincial government to require industry to develop a product stewardship program to adequately address end-of-life management of waste mattresses.

This resolution was endorsed by UBCM, and received the following response from the Ministry of Environment:

The Ministry of Environment supports UBCM's request to include waste mattresses under future product stewardship programs to ensure the costs associated with managing these commonly discarded products are transferred to the producers responsible. In fact, the Ministry has committed to meeting the targets set out in the Canadian Council of Ministers of the Environment's (CCME) Canada-wide Action Plan for Extended Producer Responsibility (EPR) programs – including those for construction and demolition materials, furniture (including mattresses, hide-a-beds, etc.), textiles, carpets and appliances by 2017. BC continues to lead all jurisdictions in this regard. Continued efforts in the Lower Mainland to collect and recycle these items are encouraged as they will not only support waste diversion, but will help establish this industry as a proven entity and inform future consultations regarding the upcoming EPR program for mattresses.

An estimated 160,000 to 170,000 mattresses are recycled each year in the Metro Vancouver region, of which approximately 60,000 are handled at Metro Vancouver transfer stations with the remainder delivered directly to the mattress recyclers either by private industry, private pick up services, or by municipalities that offer collection services and/or pick up illegally dumped mattresses.

In 2011, the *Tipping Fee and Solid Waste Disposal Regulation Bylaw* (Tipping Fee Bylaw) was changed to ban mattresses from disposal due to operational impacts and to encourage mattress recycling. Mattresses are received at Metro Vancouver transfer stations for \$15 per unit to pay for the cost of recycling the mattresses.

Due to challenges recycling pocket coil mattress springs, in 2015, the Tipping Fee Bylaw was amended to provide a \$25 discount per tonne at the Waste-to-Energy Facility for loads containing more than 85% metal in recognition of the value of the metal in loads, and also to help reduce costs for mattress recyclers with no recycling alternative for these pocket coil springs.

At the September 10, 2015 Zero Waste Committee directed staff to report back to the Committee on:

*the effectiveness of the mattress surcharge*

#### **MATTRESS AND OTHER BULKY FURNITURE DISPOSAL AND RECYCLING**

The past practice of disposing of mattresses commingled in the waste stream was operationally challenging due to the bulkiness of mattresses, which makes them difficult to handle during waste pickup and transport. Their low density makes them undesirable landfill material, and the springs have a tendency to impact landfill and transfer station equipment (e.g. puncture hydraulic systems). Removal of mattresses from the waste stream has helped reduce maintenance on transfer station and landfill equipment.

The majority of the mattresses collected at transfer stations are recycled. In mattress recycling there are secondary markets for the steel of the innerspring unit, the polyurethane foam, the cover (toppers), the cotton, and the wood. According to the May 2012 CalRecycle Study “Mattress and Box Spring Case Study: The Potential Impacts of Extended Producer Responsibility in California on Global Greenhouse Gas (GHG) Emissions”, mattress and box spring recycling and component reuse generates significant energy and greenhouse gas benefits.

Pocket coils are difficult to recycle, as it is challenging to separate the metal from the fabric. Metro Vancouver is currently accepting pocket coil mattresses at the Waste-to-Energy Facility, and recovers the metal for recycling.

Up until recently, there were three private companies in the region recycling over 160,000 mattresses. Metro Vancouver’s disposal ban on mattresses has been key in the development of this industry. With declining metal prices mattress recycling companies have faced economic challenges because historically metal was the primary revenue source from recycling mattresses.

As of May 2016, one of the recycling companies, Recyc-Mattress, stopped accepting mattresses. Without an EPR program in place for mattresses, the net costs for mattress recycling must be charged to residents, businesses and the public sector dropping off mattresses for recycling. Over the last two years, Metro Vancouver’s drop-off costs at the private recycling facilities have increased from \$9 to \$13 per unit. Metro Vancouver has maintained drop-off fees at \$15 at transfer stations despite the increased recycling costs to reduce the potential for illegal dumping.

With the temporary closure of Recyc-Mattress, there have been more discarded mattresses than the local capacity for recycling. As a result, Metro Vancouver is temporarily stock-piling some mattresses, and may need to send some mattresses to landfill. This issue highlights the need for an EPR program for mattresses to stabilize the recycling capacity in the region regardless of commodity prices.

Other bulky furniture such as couches are recyclable in the same manner as mattresses, and these products are also a challenge from a disposal perspective due to their bulk and the presence of springs. The cost of recycling couches is approximately \$30 – \$45 per unit. If an EPR program for mattresses and bulky furniture was put in place, couches and other bulky furniture could be banned from disposal, dramatically increasing recycling of these products and reducing impacts on the disposal system.

### **Illegal Dumping**

Illegal dumping is an ongoing concern in the region. It causes environmental, health and social impacts, and is a considerable resource and financial burden on governments, businesses and residents. In particular, municipalities often bear the majority of costs associated with reactively cleaning up and disposing of abandoned waste.

Despite the availability of recycling programs provided by Metro Vancouver and the private sector, illegal dumping of mattresses is common in the region.

The resident’s principal barriers to mattress recycling in the region include:

- difficulty and cost of transporting mattresses to transfer stations or appropriate recyclers,
- recycling fee charged when a customer drops off a mattress, and

These barriers contribute to continued incidents of illegal dumping in many member municipalities.

An estimated 10,000 mattresses and 16,000 other pieces of large furniture are abandoned each year in the region with an average municipal unit cost for collection of \$50 per unit (includes labour, and transportation), which leads to a cost of approximately \$1,300,000 per year for member municipalities.

Anecdotally, the highest portion of abandoned mattresses occur in urbanized areas with a transient population near apartment complexes or multi-family dwellings. In these areas, many residents do not own vehicles, rely solely on public transportation, or own small vehicles not suitable for transporting large and bulky mattresses.

It is uncertain as to the relative impact of recycling fees compared to transportation barriers in determining the number of illegally dumped mattresses. Drop-off revenues for mattresses at Metro Vancouver and City of Vancouver transfer stations equal approximately \$900,000 per year, and cover most of the cost of recycling these mattresses. Reduction or elimination of these fees is unlikely to eliminate illegal dumping and as such reduction or elimination of fees would result in a net cost. Drop-off fees could be eliminated if an EPR program for mattresses is put in place.

#### **Large Item Pick-Up Programs in the Region**

Many municipalities have implemented large item pick-up programs as a way to reduce incidents of illegal dumping. These programs are generally available only to residences served by municipal garbage collection. There are a combination of various features in member municipalities' programs, including the types of materials collected, pick-up limits, housing types serviced, collection frequency, collection fee, etc. Approximately 22,000 mattresses and 43,000 pieces of furniture are picked up through large item pick-up programs each year.

#### **EPR Program for Mattresses**

There is urgent need for an EPR program for mattresses and other bulky furniture in the region. Lack of an EPR program increases the potential for illegal dumping of these items and transfers costs to municipalities that must pick-up illegally dumped items. In many cases municipalities incur additional costs by offering large item pick-up programs at no cost to residents to reduce the potential for illegal dumping. Recent changes to commodity markets have reduced the economic viability of local mattress recycling businesses and may result in the requirement to landfill recyclable mattresses. The Ministry of Environment has previously communicated that they targeted implementing an EPR program for mattresses and bulky furniture by 2017. The typical timeframe for EPR programs to be implemented following a change to the Recycling Regulation is approximately 18 months, and as such, even if a change to the Recycling Regulation is made in 2016, it could be 2018 before a program is in place. It is important to highlight to the Ministry of Environment the urgent need to proceed with an EPR program for mattresses and other bulky furniture.

#### **ALTERNATIVES**

##### **1. That the GVS&DD Board:**

- a) write a letter to the Minister of Environment requesting an amendment to the B.C. Recycling Regulation to require the implementation of an Extended Producer Responsibility (EPR) program for mattresses and other bulky furniture by 2017; and
- b) copy all municipalities and regional districts in the Province on the letter.

2. That the Zero Waste Committee receive the report titled "Mattress Recycling Update", dated May 26, 2016 for information and provide alternate direction to staff.

**FINANCIAL IMPLICATIONS**

If the Board approves Alternative 1, correspondence will be sent to the Minister of Environment to advocate for an EPR program for mattresses and other bulky furniture.

**SUMMARY/CONCLUSION**

An estimated 160,000 to 170,000 mattresses are recycled each year in the Metro Vancouver region, of which approximately 60,000 are handled at Metro Vancouver transfer stations. Mattress recycling generates significant energy and greenhouse gas benefits, and reduces Metro Vancouver's operational and maintenance costs when compared to disposal. A mattress recycling fee is collected by Metro Vancouver at the transfer stations, and paid to mattress recyclers to help cover the cost of dismantling and recycling mattress components.

Many municipalities have developed large item pick-up programs to reduce the incidences and costs associated with illegal dumping.

An EPR program for mattresses and bulky furniture is urgently needed, as changes to commodity markets have reduced the economic viability of local recycling businesses and may result in the requirement to landfill potentially recyclable mattresses. Lack of an EPR program increases the potential for illegal dumping of these products and transfers costs to municipalities. There is a need to continue to urge the Minister of Environment to address this ongoing issue and to introduce an EPR program for mattresses and other bulky furniture and therefore staff recommend Alternative 1.

**Attachments and References:**

Attachment 1: Letter from Chair Moore to Minister Terry Lake, dated June 19, 2012

Attachment 2: Letter from Minister Terry Lake to Chair Moore, dated December 11, 2012





**metrovancover**

4330 Kingsway, Burnaby, BC, Canada V5H 4G8 604-432-6200 www.metrovancover.org

Office of the Chair  
Tel. 604-432-8215 Fax 604-451-8814

JUN 19 2012

File: CR-24-03-EPR  
RT: 3960

The Honourable Terry Lake  
Minister of Environment  
PO Box 9047, Stn Prov Govt  
Victoria, BC V8W 9E2

Dear Minister ~~Lake~~: **TERRY**

**Re: Acceleration of an Extended Producer Responsibility (EPR) Program for Mattresses and Large Upholstered Furniture**

As part of the Canadian Council of Ministers of the Environment (CCME) Canada-wide Action Plan for EPR, all provinces committed to implementing a program for furniture, including mattresses, by the Phase II target of 2017.

The leadership demonstrated by the Province, Metro Vancouver and others, has created a robust recycling industry for mattresses and large upholstered furniture, with three processors located in the Lower Mainland. With the recent emergence of this local recycling industry, Metro Vancouver implemented a ban on the disposal of mattresses at regional disposal facilities in January 2011. A \$20 per mattress fee was charged to cover the costs of collection, transportation and processing. In 2011, over 125,000 mattresses were recycled into their wood, metal, foam, and fibre components, leading to over 70 green jobs added in this recycling sector. These valuable natural resources were reused and/or recycled thereby avoiding the disposal of these materials in landfills and the extraction of new natural resources.

While this initiative has been an overwhelming success from an environmental perspective, the combination of the ban and the \$20 per unit fee has resulted in the unintended consequence of illegal dumping by a minority of individuals unwilling to pay a fee for responsible management of products at the end of their useful life. As a result, municipalities incur significant costs to responsibly manage these products, as opposed to the manufacturers, producers, distributors and retailers who do not currently bear the full environmental cost to manage their products.

We ask that the Ministry of Environment amend the Recycling Regulation to include mattresses and large upholstered furniture and accelerate the implementation of this EPR program to 2015. This request to accelerate EPR implementation is explicitly stated in action 1.1.10 of our Integrated Solid Waste and Resource Management Plan which was approved last year. The infrastructure and regulatory structure already exists in Metro Vancouver and could be easily extended throughout the Province.

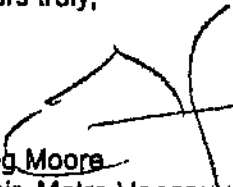
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Minister of Environment  
Acceleration of an Extended Producer Responsibility Program for Mattresses and Large Upholstered Furniture  
Page 2 of 2

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We thank you in advance for your kind consideration of this request. We would be pleased to discuss how we can work together as partners to facilitate the acceleration of this and other EPR programs. Please feel free to contact me to discuss this matter further, or have your staff contact Andrew Doi, Environmental Planner, at 604-436-6825.

Yours truly,



Greg Moore  
Chair, Metro Vancouver Board

GM/PH/ad



Reference: 171883

DEC 11 2012

Greg Moore, Chair  
and Directors  
Metro Vancouver Board  
4330 Kingsway  
Burnaby BC V5H 4G8

Dear Chair Moore and Directors:

Thank you for your letter of June 19, 2012, regarding the acceleration of an extended producer responsibility (EPR) program for mattresses and large upholstered furniture in British Columbia (BC). I apologize for the delay in responding.

As you may know, BC has recently been recognized for its leadership position on EPR. BC has more EPR programs than any jurisdiction in Canada and is further advanced towards fulfilling its Canadian Council of Ministers of Environment Canada-wide Action Plan (CAP) for EPR.

A date for the addition of mattresses and large upholstered furniture to the Recycling Regulation has not been set at this point in time. Ministry of Environment staff are currently actively engaged on the implementation of the packaging and printed paper product category under the Recycling Regulation. Further product additions to the Regulation will be addressed in priority sequence.

The Ministry's 2011/12 – 2013/14 Service Plan highlights our commitment to the CAP for EPR. The CAP recommends that EPR programs be implemented by 2017 for construction and demolition materials, furniture, textiles, carpets and appliances, including ozone-depleting substances. We are making every effort to meet these 2017 targets, and I would like to assure you that mattresses and large upholstered furniture will be included in future discussions.

I would like to acknowledge and commend Metro Vancouver for extending, as documented in action 1.1.3 under Goal 1 of the Metro Vancouver Integrated Solid Waste and Resource Management Plan, the offer to provide staffing support and partner with the Ministry to help advance EPR in the province. This offer of support has the potential to assist in steering waste diversion activities in a manner that will ultimately eliminate waste or effectively manage it as a resource.

...2

I see the recent Memorandum of Understanding (MOU) on EPR between Metro Vancouver and the Ministry as a promising start to Metro Vancouver's commitment to advance EPR in collaboration with the Province and I encourage the use of the MOU as the mechanism to capture opportunities where Metro Vancouver and the Province can work together to develop new EPR programs.

If you have any further suggestions for the development of EPR programs, or any questions about the content of this letter, please do not hesitate to contact Ms. Meegan Armstrong, Head of Industry Product Stewardship in the Ministry of Environment, at 250 387-9944 or by email at [Meegan.Armstrong@gov.bc.ca](mailto:Meegan.Armstrong@gov.bc.ca).

Thank you again for writing.

Sincerely,

A handwritten signature in black ink, appearing to read "Terry Lake". The signature is fluid and cursive, with the first letter "T" being particularly large and stylized.

Terry Lake  
Minister of Environment

**News Release**

For Immediate Release

**Residents of seven British Columbia communities to benefit from \$39 million in federal Gas Tax Fund**

July 5, 2016 – Nanaimo, British Columbia

Federal, Provincial and Local Government officials joined together today to announce the approval of seven new community projects that will improve drinking water, better protect the environment and provide new recreational opportunities for residents across the province.

The Member of Parliament for West Vancouver—Sunshine Coast—Sea to Sky Country, Pam Goldsmith-Jones was in Nanaimo today to make the announcement on behalf of federal Minister Amarjeet Sohi, as well as to celebrate funding for a Regional District of Nanaimo project. MP Goldsmith-Jones was accompanied by the MLA for Parksville-Qualicum, Michelle Stilwell; UBCM President Al Richmond; as well as the Chair of the Regional District of Nanaimo, Bill Veenhof.

Seven new capital projects in various British Columbia communities were selected for funding, which will support the construction of a range of community infrastructure projects. The projects relate to wastewater (3), recreational infrastructure (2), drinking water (1), and brownfield redevelopment (1). The projects will better protect the marine ecosystems that British Columbians and tourists rely upon, and build new places to meet and enjoy family recreational activities.

Among the projects is a wastewater outfall project for the Regional District of Nanaimo. Details of that project as well as a listing of the other six approved projects are available through the backgrounders (see associated links section).

Overall, the total federal contribution towards the seven projects is \$39 million and comes through the application based Strategic Priorities Fund of the federal Gas Tax Fund.

The Government of Canada provides close to \$266 million in indexed annual funding for municipal infrastructure in British Columbia through the federal Gas Tax Fund. The majority of this funding is allocated to municipalities who decide which projects will address their local priorities. They can spend, pool, bank or use their annual allocation to finance loans related to eligible infrastructure or capacity building projects. The Union of British Columbia Municipalities (UBCM) administers the Gas Tax Fund in BC, in partnership with Canada and British Columbia.

**Quotes**

“Through the federal Gas Tax Fund, the Government of Canada is allowing communities in British Columbia, and across Canada, to prioritize their infrastructure investments and decide how best to spend federal dollars. Whether it’s about protecting local waters, modernizing community centres or just turning on the tap to drink clean fresh water, these seven community projects will contribute to building the strong, inclusive and sustainable communities Canadians desire to live in.”

*Pam Goldsmith-Jones,  
Member of Parliament, West Vancouver—Sunshine Coast—Sea to Sky Country  
On behalf of the Honourable Amarjeet Sohi,  
Minister of Infrastructure and Communities*

"The Province of British Columbia continues to support its communities and ensure residents have access to clean drinking water, modern recreation facilities and updated wastewater treatment solutions. We are pleased to work with the Union of British Columbia Municipalities and the Government of Canada to provide municipalities and regional districts with a reliable source of funding for infrastructure investments and community planning through the Gas Tax Fund Agreement."

*Michelle Stilwell,  
MLA for Parksville—Qualicum  
On behalf of the Honourable Peter Fassbender,  
Minister of Community, Sport, and Cultural Development*

"Local governments around British Columbia are looking for ways to finance the replacement and expansion of core infrastructure. The federal Gas Tax Fund provides valued support to accelerate the construction of projects that reflect the needs and priorities that have been identified by these communities. UBCM is proud to support the delivery of these significant federal investments and for the technical administrative support provided by the Province of B.C."

*Al Richmond,  
President of the Union of BC Municipalities*

"This funding supports an essential infrastructure upgrade for the Regional District of Nanaimo. The new pipe will not only protect the surrounding environment, it will also allow for future population growth and will complement other facility upgrades underway at the Greater Nanaimo Pollution Control Centre."

*Bill Veenhof,  
Chair, Regional District of Nanaimo*

### **Associated Links**

*Investing in Canada*, the Government of Canada's new \$120 billion infrastructure plan:  
<http://www.infrastructure.gc.ca/plan/index-eng.html>.

Federal infrastructure investments in British Columbia: <http://www.infrastructure.gc.ca/map-carte/bc-eng.html>.

Federal Gas Tax Fund: <http://www.infrastructure.gc.ca/plan/gtf-fte-eng.html>.

Details on the Nanaimo project: <http://news.gc.ca/web/article-en.do?nid=1094179>.

Details on the seven approved projects: <http://news.gc.ca/web/article-en.do?nid=1094189>.

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### **Contacts**

Brook Simpson  
Press Secretary  
Office of the Minister of Infrastructure and Communities  
613-219-0149  
[Brook.Simpson@Canada.ca](mailto:Brook.Simpson@Canada.ca)

Gillian Rhodes

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# Backgrounder

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Each year the Government of Canada transfers close to \$266 million to the Province of British Columbia through the federal Gas Tax Fund (GTF). The funding is predictable, permanent and indexed to provide communities with a reliable ongoing funding source for their local infrastructure projects. The GTF provides communities with maximum flexibility. They can spend, bank, pool or use the funds to pay down infrastructure loans. Communities are free to direct the GTF to the eligible infrastructure projects they choose.

In British Columbia, the Union of British Columbia Municipalities (UBCM) administers the Gas Tax Fund, in partnership with Canada and British Columbia. The annual funding is broken out into three funding sources:

- The Community Works Fund, which provides per-capita allocation-based funding for all BC communities;
- The Greater Vancouver Regional Fund, which pools a percentage of the GVRD and its member local governments' per-capita allocation for regional transportation projects proposed by the South Coast British Columbia Transportation Authority (TransLink) and approved by the GVRD Board;
- The Strategic Priorities Fund, which provides communities outside the GVRD with access to pooled, application-based funding for projects larger in scale, or regional in impact, or innovative.

The Gas Tax Fund Management Committee recently approved funding for seven new infrastructure projects under the Strategic Priorities Fund.

Below is the list of the approved projects:

Local Government	Project Title	Total GTF Funding
District of Vanderhoof	Vanderhoof Aquatic Centre	\$6,000,000
Duncan / North Cowichan Joint Utilities Board	Wastewater Outfall Relocation Project	\$6,000,000
Powell River Regional District	Resource Recovery Centre	\$6,000,000
Regional District of Nanaimo	Greater Nanaimo Pollution Control Centre Marine Outfall Replacement	\$6,000,000
District of Mackenzie	Mackenzie Recreation Centre Retrofit and Community Hall	\$5,000,000
Town of Lake Cowichan	Water Treatment Plant Upgrade	\$5,000,000
City of Fort St. John	Resource Recovery Centre	\$5,000,000

For more information on the federal Gas Tax Fund, please visit <http://www.infrastructure.gc.ca/plan/gtf-fte-eng.html>.

For more information on the individual projects in the above list, please direct your questions to the communities themselves.



Canada



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Director of Communications  
Ministry of Community, Sport and Cultural Development  
250-888-1462  
[gillian.rhodes@gov.bc.ca](mailto:gillian.rhodes@gov.bc.ca)

Paul Taylor  
Director of Communications  
Union of BC Municipalities  
250-356-2938  
[ptaylor@ubcm.ca](mailto:ptaylor@ubcm.ca)

Infrastructure Canada  
613-960-9251  
Toll free: 1-877-250-7154  
[media@inf.gc.ca](mailto:media@inf.gc.ca)  
Twitter: [@INFC\\_eng](https://twitter.com/INFC_eng)  
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The trusted independent advisor to local governments on climate and energy

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- BC MCLC
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# Celebrating 2016 Climate & Energy Award Applicants!

July 29, 2016 by Pat

The Community Energy Association, Province of BC, BC Hydro, Fortis BC, Real Estate Foundation of BC, and Union of BC Municipalities are pleased to announce the 20 outstanding applications for the 2016 Climate & Energy Action Awards. Winners in each category will be announced at the Union of BC Municipalities Convention in Victoria on Wednesday, September 28 at 4:15 PM. This year's applicants and their projects are listed in the attached document.

[Download "Applicant-Recognition-2016.pdf"](#)  
 Applicant-Recognition-2016 pdf – Downloaded 24 times – 353 kB

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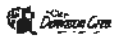
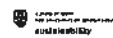
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## CEA Members



ENERGY





## Celebrating BC Communities Taking Action on Energy! *Applicants for the 2016 Climate & Energy Action Awards*

The Community Energy Association, Union of BC Municipalities, BC Hydro, FortisBC, Province of BC, and Real Estate Foundation of BC are pleased to present the 20 outstanding applications for the 2016 Climate & Energy Action Awards.

These communities have shown strong leadership in both energy planning and plan implementation. Projects focus on renewable energy, energy conservation, building retrofits, alternative transportation, land use planning and more.

**Winners in each category will be announced at the 2016 Union of BC Municipalities Convention in Victoria on Wednesday, September 28 at 4:15 PM.**

### Corporate Operations Category

City of Coquitlam	Corporate Strategic Energy Management Plan
Cowichan Valley Regional District	Islands Savings Centre Energy Upgrades
City of Cranbrook	Corporate Energy Efficiency Planning and Implementation
Corporation of Delta	Achieving 2015 Corporate GHG Emission Reduction Target
City of Langley	Timms Community Centre Renewal Project
District of North Saanich	North Saanich Municipal Hall Energy Retrofit for Emergency Preparedness Centre
City of Penticton	2015 Streetlight Conversion from High Pressure Sodium to LED
City of Richmond	Carbon Diet: A Pathway to Carbon Neutral Corporate Buildings through Reductions First

### Community Planning & Development Category

Bowen Island	From Commuter Crisis to Emissions Reduction
Capital Regional District & Salt Spring Island	Embracing Low Impact Transportation through EV Ownership & Charging Infrastructure
City of Coquitlam	Community Greenhouse Gas Reduction Strategy Implementation
Fraser Valley Regional District	Fraser Valley Express Implementation Plan (Sub-regional Transit)
Township of Langley	Latimer Neighbourhood Passive Solar Energy Conservation DPA
City of North Vancouver	Rezoning of Moodyville Neighbourhood for Enhanced Energy Performance
Village of Salmo	Community Involvement & Fast Track Implementation of the Village of Salmo SCEEP
City of Surrey	West Clayton - An Energy Shift Neighbourhood
District of Sparwood	Sparwood Energy Efficiency Incentive Program

### Public Sector Collaboration Category

Regional District of Central Kootenay	Regional & Collaborative Implementation for the RDCK SCEEP
Cities of Surrey, Coquitlam & Vancouver	Empower Me Energy Conservation Program
City of Kimberley	Sun Mine Solar Facility



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JUL 27 2016

REGIONAL DISTRICT OF  
BULKLEY NECHAKO

## MEDIA BULLETIN

For Immediate Release  
July 26, 2016

### Northern Health Connections annual summer maintenance modified schedule for the month of August

Northern Health's Connections program will run on the annual modified summer schedule during the month of August. The modified schedule affects service from August 14 to 28, and the program will not run on the regular routes during that period. The table below indicates the last run before the summer break and the first day back in service for each route.

Route description	Last route before summer break	First day back in service
Prince George to Vancouver	Thursday, August 11	Sunday, August 28
Vancouver to Prince George	Saturday, August 13	Tuesday, August 30
Prince George to Prince Rupert	Friday, August 12	Sunday, August 28
Prince Rupert to Prince George	Saturday, August 13	Monday, August 29
Prince George to Ft. St. John	Thursday, August 11	Sunday, August 28
Fort St. John to Prince George	Saturday, August 13	Tuesday, August 30
Valemount to Prince George	Tuesday, August 09	Tuesday, August 30
McBride, Valemount to Kamloops	Thursday, August 11	Thursday, Sept 01
Burns Lake to Terrace	Thursday, August 11	Thursday, Sept 01
Burns Lake to Prince George	Tuesday, August 9	Tuesday, August 30
Burns Lake to Prince George via Fort St. James	Wednesday, August 10	Wednesday, August 31
Fort Nelson to Dawson Creek	Tuesday, August 09	Tuesday, August 30
Prince George to Mackenzie	Wednesday, August 10	Wednesday, August 31

The modified schedule was implemented two years ago and times annual maintenance requirements with a period of traditionally low ridership. This time period allows for more than typical, and more time consuming, maintenance of the bus fleet and also provides time for additional driver education.

The call centre will remain open and the online reservation system will be available for the regular scheduled routes after August 27. More information about the NH Connections program is available through the NH Connections booking centre at 1-888-647-4997, via e-mail at [NHConnections@northernhealth.ca](mailto:NHConnections@northernhealth.ca) or visit us online at <http://www.northernhealth.ca/YourHealth/NHConnectionsmedicaltravelservice.aspx>



BRITISH  
COLUMBIA

NH Connections is open to anyone who needs to travel to out-of-town health care appointments, regardless of their age or income. NH Connections offers routes connecting communities across Northern B.C., along with service to Vancouver. NH Connections uses custom-fitted wheelchair accessible buses and coaches, providing same-day short-distance trips as well as long-distance travel. Fares range from \$20 to \$80 return, depending on the length of travel.

**Media Contact**

Northern Health Media Line: 1 (877) 961-7724

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REGIONAL DISTRICT OF  
BULKLEY NECHAKO

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## NEWS RELEASE

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For Immediate Release  
July 25, 2016

### **Northern B.C. residents have access to two additional ultrasound technologists thanks to innovative program**

Two new ultrasound techs are working in northern British Columbia thanks to an innovative program created by Northern Health called Sonography Training at Rural Sites (STARS). This program involved training two x-ray technologists currently employed by Northern Health and cross educating them into ultrasound. The new technologists are working in the communities of Prince Rupert, Fort Nelson and Dawson Creek.

“This program is an example of some of the innovative solutions underway across the province to provide improved access to services such as ultrasound for patients living in rural communities,” said Mike Bernier, MLA for Peace River South. “Adding two ultrasound techs to support northern B.C. residents will not only help increase access to this service, but enhance quality of care for the region.”

The two x-ray technologists were selected from a list of applicants to the program and were trained online through the Burwin Institute of Diagnostic Medical Ultrasound and through practicums at Northern Health facilities. The program was just over 18 months long and the students trained in Prince George, Quesnel, Kitimat, and Dawson Creek. The students recently passed their national ultrasound certification and have now started practicing their new career. In exchange for Northern Health covering the cost of the program, the two techs have committed to staying in their respective communities for at least two years.

“We’re proud to welcome the two new stars of the STARS program,” said Pat Pimm, MLA for Peace River North. “Providing enhanced training like ultrasound through cross-training has allowed our communities to benefit from skilled, committed employees who are a great asset to our health system.”

“This program is the result of many people working towards a much needed goal. It shows the commitment of thinking innovatively and outside traditional methods to deliver diagnostic services to our rural communities,” said Ken Winnig, Regional Director of Diagnostic Services. “I’m really grateful to all of the staff and radiologists who worked hard to put the program together and to ensure the new ultrasound techs received on-site training.”

“This program was so successful in filling a service gap because we focused on training people who were already invested in providing health care in northern B.C.,” said Dr. Shyr



BRITISH  
COLUMBIA

Chui, Medical Lead, Medical Imaging. "We know that if we can find candidates who have lived and worked in the north, they're more likely to stay in the north and we're hoping this is the case for our two new ultrasound techs."

Dayna Van Haren is currently working three weeks a month in Dawson Creek as an ultrasound technologist and spends the fourth week in Fort Nelson. The part-time position in Fort Nelson was previously covered by a locum who was preparing to retire, which would have left the community without an ultrasound tech. Michael McCue filled a position in Prince Rupert that had been vacant for 27 months, bringing the total number of ultrasound techs in Prince Rupert back up to two.

"My experience in Prince Rupert has been great so far. They are very supportive here and appreciate having me," said Michael McCue, an ultrasound tech with Northern Health. "I feel that the training I've received has prepared me well, and I feel confident scanning on my own."

Filling these two ultrasound tech positions will help reduce wait times for ultrasounds and ensure access to this important service closer to home for people living in Prince Rupert, Dawson Creek and Fort Nelson.

Ultrasound uses high-frequency sound waves to examine the developing fetus, as well as to diagnose a variety of conditions affecting the organs and soft tissues of the body, including the heart, abdomen, pelvis and blood vessels.

For more information about where in northern B.C. ultrasound services are provided, visit [northernhealth.ca](http://northernhealth.ca).

Media Contact Northern Health Media Line: 1 (877) 961-7724





## Report on Agriculture's Connection to Health

Aug. 3, 2016

The Provincial Health Services Authority has released a new report on agriculture's connection to health, together with resources that highlight potential roles for local governments in supporting health through evidence-based planning.

The report details connections between agriculture and health, and addresses:

- Local food safety and nutrition;
- Agriculture in public settings (e.g. farm-to-institution initiatives);
- Food self-sufficiency;
- Agriculture and water quality; and
- Agriculture and climate change.

Companion documents and resources including a *Responding to Local Governments* report detailing how evidence can inform local planning, are available on the BC Food Security Gateway webpage.

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## Contaminated Sites Intentions Paper

Aug. 3, 2016

The comment period for the BC Ministry of the Environment, Land Remediation Section's Intention Paper *Identification of Contaminated Sites* has been extended to August 31, 2016.

The Intentions Paper outlines proposed changes to the legal regime for the identification of contaminated sites, currently called the site profile process. Further details on the consultation process including consultation questions are included in the paper.

Comments on this paper can be directed to Margaret Shaw. Questions about content of the paper can be directed to Kelli Larsen. Please copy Jared Wright, Director of Advocacy & Government Relations, UBCM, on all submissions to the Ministry.

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## **Indigenous Cultural Safety Training**

Aug. 3, 2016

The Truth and Reconciliation Commission's "Calls to Action" urge all levels of government to provide skills-based intercultural competency training to public servants. UBCM's First Nations Relations Committee has been working with the Provincial Health Services Authority since February 2015 to offer their San'yas Indigenous Cultural Safety (ICS) Training to BC elected officials and local government staff. Registration is now open for training beginning October 3<sup>rd</sup>.

The San'yas ICS training is a unique, facilitated online training program designed to increase knowledge, enhance self-awareness, and strengthen the skills of those who work both directly and indirectly with Aboriginal people. The goal of the training is to further develop individual competencies and promote positive partnerships. Skilled facilitators guide and support each participant through dynamic and interactive learning modules. Participants will learn about terminology; diversity; aspects of colonial history such as Indian residential schools and Indian Hospitals; timeline of historical events; and contexts for understanding social disparities and inequities. Through interactive activities, participants examine culture, stereotyping, and the consequences and legacies of colonization. Participants will also be introduced to tools for developing more effective communication and relationship building skills.

The online program is designed for participants to work through the five to six hours of training at their own pace, over the six weeks that the group is open. The registration fee is \$250. Interested elected officials and local government staff are asked to email Angela Turner for additional registration details.

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## Marijuana Task Force Seeks Feedback

July 27, 2016

As part of its ongoing effort to legalize, regulate and restrict access to marijuana, the federal government has appointed a Task Force on Marijuana Legalization and Regulation. Stakeholders, including local governments, are invited to engage with the Task Force by providing input to a federal discussion paper by August 29, 2016.

The discussion paper, *Toward the Legalization, Regulation and Restriction of Access to Marijuana*, outlines objectives for a new federal regulatory system, while also providing a series of issues and policy options for which feedback is desired. Interested parties are able to provide input in a number of ways, including via email, by sending a formal letter, or by completing a questionnaire at the end of each section of the discussion paper. UBCM also requests a copy of all local government feedback be sent to Bhar Sihota, Policy Analyst.

On June 30, 2016, the federal government created the Task Force as part of its platform to legalize marijuana. Overseen by MP Bill Blair, the Task Force is chaired by former Deputy Prime Minister Anne McLellan, and includes three members from British Columbia. It seeks consultation with provincial and local governments, and the general public prior to releasing a report in November 2016 to guide future legislative change.

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## UBCM Submission on Marine Safety

July 27, 2016

On Friday July 8, Transport Canada held a cross-sector roundtable to discuss improving marine safety and formalizing a tanker moratorium in northern BC. UBCM President Al Richmond attended this roundtable to advocate on behalf of local governments.

The roundtable included participants from local government, First Nations, industry, and non-governmental organizations. President Richmond highlighted several areas of interest to members, including:

- The need for enhanced spill response and planning,
- Oil tanker safety standards,
- Local government resourcing in the event of spills,
- The need to develop solutions to derelict vessels, and
- Limiting tanker traffic along the BC coast.

A summary of UBCM positions on these topics was also submitted to Transport Canada.

Transport Canada has indicated that further engagement with Indigenous groups, coastal communities, environmental non-governmental organizations, and marine stakeholders will take place over the summer. Further details on active consultations are available on the Transport Canada webpage.

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## Highlights of the July 13-15 Executive Meeting

July 27, 2016

The UBCM Executive met July 13-15 for Committee and Executive meetings. The July meeting agenda addressed a number of year-end matters, including adoption of the work plan for 2016-2017 and reviewed 178 resolutions submitted for consideration at the 2016 Convention. Executive members also met with the Minister of Community, Sport and Cultural Development, the Honourable Peter Fassbender.

Highlights of the July 15th Executive meeting include:

- Received a report on the Presidents activities and actions since this last meeting in April.
- Received a report on UBCM's "Advocacy Days" held in conjunction with the April Executive meeting.
- Received a report on provincial legislation introduced this session of interest to local governments.
- Received a report from the 2016 Nominating Committee advising that the nominations process for Executive positions was underway and the appointment of Chief and Deputy Chief Scrutineer had been completed.
- Received reports on the annual review of MOU and Agreements; Financial Statements for the month and year ending May 31, 2016; annual statutory compliance report; a year end status report of the 2015-2016 annual work program and received the proposed work plan for 2016-2017.
- Approved the Preliminary Budget for 2016-2017.
- Received a status report on UBCM's legal assistance fund
- Approved the annual allocation of \$5,000 to the Board of Examiners in support of the Jeff McKelvey scholarship fund.
- Received a report on the FCM Travel Fund; discussed eligibility criteria, how the fund is administered and possible amendments to the criteria for accessing the Fund.
- Approved tentative dates for 2016-2017 Executive meetings, subject to approval by the incoming Executive in September.
- Discussed a report that outlined options for moving to two-year terms for some of UBCM's Executive. After extensive discussion regarding which positions, staggering and potential scenarios for implementation, the Executive decided to retain the status quo of annual elections for all elected positions.
- Received a report in response to the referral to Executive of resolution 2015-B120 Divestment of Fossil Fuel Related Investments in the Municipal Pension Plan. Executive reviewed and approved the distribution of a Primer on Fossil Fuel Divestment to the membership to fulfill the direction of the resolution as proposed by the membership.
- Received an update on UBCM's activities in FCM's international programs, including recent missions to Bolivia, Colombia and Peru.
- Received a report on provincial policy and legislation including Bill 4-*Fire Safety Act*, Bill 17-*Local Elections Campaign Financing (Election Expense) Amendment Act* and Bill 21-*Environmental Management Amendment Act*.
- Received a status report regarding the provincial responses to resolutions endorsed at the 2015 UBCM Convention. The provincial responses have been posted to the UBCM website and distributed to individual sponsors of resolutions. Executive members agreed to receive, in September 2016, a completed assessment and recommendations for prioritization and further action.

- Received a report on federal infrastructure investment Phase 2 Consultation and approved UBCM's submission relating to the Guiding Principles for infrastructure investment.
- Received a request for membership from the Hagensborg Improvement District; Executive determined that the improvement district did not meet the requirements for membership.
- Received an update on work underway to develop a policy paper for the 2016 Convention regarding housing affordability and local government cost charges.
- Received confirmation that Mayor Wayne Baldwin, White Rock as the Metro / GVRD appointment to the UBCM Executive for the 2016-2017 Executive term.
- Received a report outlining the regulatory changes made to the Conflict of Interest framework in response to the *Schlenker v. Torgimson* BC Court of Appeal decision.
- Received a status and action report on a variety of policy areas that continue to be monitored by UBCM including: 9-1-1 Call Answer Levy; DNA costs; National Inquiry into Missing and Murdered Aboriginal Women and girl; implementation of new Off Road Vehicle Act; Natural Resource Roads Act project; problem vessels; BC Ferries; assessment appeals on special use properties; farm assessment; The Safe Drinking Water for First Nations Act; Care Home Sprinkler Safety; Municipal and Regional District Tax; Agri-tourism in the ALR; Emergency Program Act review; federal additions to reserve; federal Comprehensive Land Claims Policy; assessment of medical marijuana grow operations; mental health and policing; and licensing of commercial dog and cat breeders.
- Received the financial report for the period ending May 31, 2016.
- Received reports on the status of Local Government Program Services (funding programs) and a status report on the federal Gas Tax Program.
- Received correspondence from Minister Bond on the status of Syrian Refugee settlement plans; Minister Bernier on advocacy days; Minister Fassbender on new conflict of interest regulations and to seek feedback on Uber, AirBNB and Lyft; Municipal Pension Plan on group benefit changes; and Alberta Association of Municipal Association Districts and Counties on Energy East Pipeline.
- Received a report on staff activities since the April meeting.
- Received a delegation from the Honourable Peter Fassbender, Minister of Community, Sport and Cultural Development where the following matters were discussed: federal infrastructure update, Fire Services Act, ride sourcing update (Uber), communications protocols, alternate electoral area directors and climate leadership update.

Highlights of the July 13-14th Committee meetings include:

### **Presidents**

The Committee received reports on member services and group benefits; financial statements; staffing; Community Excellence Awards program; UBCM – Metro video proposal; Richmond office lease renewal; member visits and approved undertaking a number of actions in response to feedback from the 2016 Member Satisfaction Survey.

Direction was provided in regard to the development of a provincial election advocacy strategy; amendments to the UBCM reserve funds; and a streamlined process for referring UBCM endorsed resolutions to FCM. Referred resolution 2015-B116 Fire Insurance for Rural Homeowners was not endorsed noting that the request was out of the Municipal Insurance Association's scope of authority. A renewed protocol agreement with the BC School Trustees Association was approved and direction was provided to sign the agreement at the 2016 Convention.

Delegations were received from received from KPMG, UBCM's auditors who discussed the Audit Findings Report. The financial statements for year-end were also reviewed along with the 2016-2017 preliminary budget. A second delegation was received the Municipal Pension Plan Trustees; members also discussed appointments to the MPP Board of Trustees and received an update on the work of the Municipal Pension Plan Partners.



## Resolutions

The Resolutions Committee provided comments and recommendations on 178 member resolutions received by the June 30 deadline. The Executive discussed the Committee's report, and approved comments and recommendations on the resolutions for consideration at the 2016 Convention. These resolutions will now be published in the 2016 Annual Report and Resolutions Book. UBCM will mail a hard copy of the Annual Report and Resolutions Book to each local government elected official and CAO, in late August. The Resolutions Book will also be posted to the UBCM website at that time.

Director Wendy Booth, Chair of the Resolutions Committee, advised that the Committee had also discussed the following matters:

- Orientation and training regarding the Conference Rules and Procedures for Handling Resolutions, conducted by the Convention parliamentarian;
- Ways to streamline and provide greater procedural clarity for UBCM members attending resolutions debate at Convention.

## Convention

The Committee provided an update on Convention programming details, presented the 2016 clinic and workshop recommendations, and reviewed catering and room allocations. The Convention's sponsorship was also discussed along with the location for the 2017 Welcome Reception.

## Community Safety

The Community Safety Committee reviewed and discussed follow-up action for Resolution B122, *Payday Loan Regulations*. Also presented was a report regarding recent and pending medical and recreational marijuana policy changes, including a discussion paper released by the federal Task Force on Marijuana Legalization and Regulation. Members received an update on policing-related activities, including a report dedicated to RCMP labour relations changes and the status of Bill C-7. A review of a provincial consultant's report on policing in Nelson was received, as well as a report providing an overview of collective bargaining for protective services.

The Committee also received reports regarding provincial liquor policy reform; the *Emergency Program Act Review*, including details around local government feedback; and, the Committee's activities for the 2015/16 year. Several pieces of correspondence regarding policing, liquor and advocacy were received.

## Healthy Communities Committee

The Healthy Communities Committee endorsed staff participation in the "There is a Better Way Project" that is intended to start the process of developing a social policy framework to guide service integration for the Province. The Committee also endorsed staff participation in the "Raising the Profile" project that focuses on promoting and bringing together community based seniors' services and programs. Members discussed potential local government input on the Federal Task Force on Marijuana Legalization and Regulation, and received correspondence regarding Regional Hospital Districts and a call for a poverty reduction plan.

## Community Economic Development Committee

The Community Economic Development Committee received an update on the presentations undertaken to share the findings in the *Forest Policy Decision-Making: The Case for Greater Community Consultation and Engagement* report and discussed next steps including plans to hold a Monday pre-conference session on the report at the 2016 Convention. Members endorsed the Committee's report for inclusion in the 2016 Annual Report; received an update on the Rural

Dividend program; received information on the new Forest Innovation Fund and FCM's submission to the CRTC on basic broadband services.

Committee members also received three delegations. Jeremy Higgs, Labour Market Innovation from the Ministry of Jobs, Tourism and Skills Training (MJTST) discussed how BC's demographic information is employed to assess labour market / workforce needs and projections throughout the province by region and sector. A second delegation with MJTST staff from the economic development division addressed the results of the local economic development survey undertaken by the Province, UBCM and BC Economic Development Association. And finally, a third delegation was received from representatives of the Coast Forest Association to discuss member feedback to the forestry survey.

### **Environment Committee**

The Environment Committee received two delegations: one from representatives of the BC Municipal Climate Leadership Council and Community Energy Association highlighting their organizations' activities and roles, and a second from Ministry of Environment staff to discuss the Province's ongoing development of a land based spill preparedness and response regime. Members also reviewed the recently released Identification of Contaminated Sites discussion paper and discussed its potential implications for local government liability and resourcing. The Committee also received and discussed a report on the potential for 'refreshing' the Climate Action Charter. Information was received on Transport Canada's consultations on Area Response Planning for spills, and the BC Brownfield Strategy 2.0. The Committee also received correspondence from the Federal Minister of Environment and Climate Change, responding to four previously endorsed resolutions.

### **First Nations**

The First Nations Relations Committee's discussions began with consideration of federal policy issues. This included updates on the Additions to Reserve (ATR) policy review, *Safe Drinking Water for First Nations Act*, Comprehensive Land Claims Process (CLCP), and Missing and Murdered Women and Girls Pre-inquiry Engagement Process. Minister Bennett has stated that the scope and structure of the inquiry will be announced shortly. The Committee also received reports regarding reconciliation projects, an upcoming UBCM convention pre-conference session titled "Understanding the Village", and the Committee's activities for the 2015/16 year.

The Committee reviewed and discussed planning for the Provincial Community to Community Forum, and considered correspondence related to First Nation participation in UBCM. Several other pieces of correspondence and information items were received.

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## **New Guidelines on Public Health for Major Events**

July 20, 2016

Drawing on input from a survey posted in the January 27 *Compass*, the Health Protection Branch at the Ministry of Health has now released a report entitled *Public Health Guidelines: Major Planned Events*.

Feedback obtained from the survey helped to shape a set of guidelines designed to assist event organizers in planning for public health concerns and reducing incidents associated with major planned events. It also provides advice about obtaining any necessary approvals from the local regional health authority. The guidelines are focused around a series of fact sheets, addressing:

- Drinking water,
- Safe food,
- Sanitation,
- Solid and Liquid Waste Management, and
- Harm Reduction

The *Public Health Guidelines: Major Planned Events* were created to supplement the Emergency Management BC document *Major Planned Events Guidelines*. As such, these reports have been posted alongside each other on the Government of B.C. website under Keeping BC Healthy and Safe and Emergency Preparedness.

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## **Enhanced Wildfire Prevention Planning in 2017**

July 13, 2016

Applications for Community Wildfire Protection Plans and updates are not being accepted as of July 6, 2016. A revised CWPP program will be launched later this year and applications under this Strategic Wildfire Prevention Initiative program stream will resume at that time.

Applications are currently being accepted to the Prescription, Demonstration and Operational Treatment program streams of SWPI in advance of the next intake deadline of October 7, 2016.

For more information, please contact Local Government Program Services staff.

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## CONVENTION BULLETIN

The UBCM Convention Bulletin is a service provided to all registrants, as well as to staff who are organizing the attendance of elected officials, in advance of the UBCM Convention. If you do not wish to receive updates on the 2016 Convention, you may unsubscribe using the link below.

### UBCM Registration Now Open

Registration is now open for the 2016 Convention. You may [register online](#), but be sure to review the [registration policies](#) before completing the registration process.

July 7, 2016  
Bulletin #1

### Hotel Cancellation Policies

Have you overbooked your room block? Don't miss your hotel room cancellation deadline. Each hotel has its own deadline for cancelling rooms; please refer to the [hotel accommodations](#) webpage to view the reservation cancellation policy for your hotel.



### Keynote Speaker



Convention kicks off the morning of Wednesday, September 28 with [Dr. Samantha Nutt](#), an award-winning humanitarian, bestselling author and acclaimed public speaker. Dr. Nutt is a medical doctor and a founder of the renowned international humanitarian organization War Child, where she has worked on the frontline of war-torn countries across Africa and the Middle East. A leading authority on current affairs, war, international aid, and foreign policy, Dr. Samantha Nutt is one of the most intrepid and recognized voices in the humanitarian arena.

### Quick Links

[Registration](#)

[Special Assistance](#)

[Contact Us](#)



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### Government Appointments

The [provincial meeting process](#) is coordinated directly by provincial staff. Please [contact them directly](#) with your meeting request.

### Long Service Awards

Nominations for the [Long Service Awards](#) are being accepted until the end of August. The Long Service Awards celebrate local government elected officials in BC who have served a total of 25 or 35 years of service.

### Transportation Discounts

Transportation discounts are available for delegates travelling to the 2016 Convention by air. Please visit our [travel](#) webpage to view the transportation discounts for the following airlines: Air Canada, Harbour Air, Helijet, Pacific Coastal Airlines, and WestJet.

**Geraldine Craven**

**From:** Union of BC Municipalities <jyoung@ubcm.ca>  
**Sent:** August 4, 2016 4:51 PM  
**To:** inquiries  
**Subject:** UBCM Convention Bulletin #2

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The UBCM Convention Bulletin is a service provided to all registrants, as well as to staff who are organizing the attendance of elected officials, in advance of the UBCM Convention. If you do not wish to receive updates on the 2016 Convention, you may unsubscribe using the link below.

### UBCM Registration

Early bird registration pricing is in effect until August 12. [Register online](#) now to receive the best rate. Please review our [registration policies](#) prior to registering.

August 4, 2016  
Bulletin #2

### Pre-Convention Sessions and Tours

Descriptions of the Monday and Tuesday Pre-Convention Sessions and Tours are now available [online](#).



### Quick Links

[Bulletin #1](#)

[Registration](#)

[Special Assistance](#)

[Contact Us](#)

### Annual Banquet - Thursday, September 29

An elegant and entertaining evening, the Annual Banquet is an opportunity for delegates and their partners to network with colleagues from around the province. This semi-formal event includes a reception, three-course meal and entertainment provided by [The Timebenders](#). Seating is limited and [pre-registration](#) is required. The Reserved Seating Request form will be circulated directly to registrants no later than August 26.

### Transportation Discounts

Flying into Victoria for the 2016 UBCM Convention? Air Canada, Harbour Air, Helijet, Pacific Coastal Airlines and WestJet are offering transportation discounts on your flight to and from Convention. Visit our [transportation discount](#) webpage for more information.

 Follow Us on Twitter

### UBCM Community Excellence Awards

All 2016 applicants will receive an invitation to attend a special breakfast ceremony on Thursday, September 29. If the Administrative Contact

person listed on your application has not received the invitation via email by September 8, please e-mail [awards@ubcm.ca](mailto:awards@ubcm.ca).

### Student Rate Offered for Convention

Are there youth in your community interested in local government? UBCM's Convention Committee is pleased to offer a special student rate for the first time at this year's UBCM Convention. The student rate is set at \$160, and covers attendance for all business sessions running from Wednesday, September 28 to Friday, September 30. UBCM members are encouraged to share this information with their youth councils and committees. [Read more](#)

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## Convention Information

ONLINE REGISTRATION is now open. Please visit the online registration form to register for the 2016 Convention. To view a registration summary, [click here](#).

Program details are available below. Please note that some information may change. A final program booklet will be provided on-site.

General Registration Information

Student Registration

Resolutions Procedures

Nominations & Elections

Theme

2016 UBCM Exhibitor Showcase

Hotel Accommodations

Special Assistance

Mobility Issues

Transportation Discount

Keynote Address: Dr. Samantha Nutt

Monday Pre-Convention Sessions/Tours

Tuesday Forums

Provincial Participation

Additional Functions

Partners Program

Convention Clinics & Workshops

Preliminary Program in Brief

### General Registration Information

The following are included with the delegate registration fee:

- Welcome Reception (Tuesday)
- Coffee Services (Wednesday - Friday)
- Continental Breakfast (Wednesday - Friday)
- Workshops (Thursday)
- Convention Clinics (Tuesday - Thursday)

The following events have additional fees:

- Pre-Convention Sessions / Tours (Monday)
- Forums and Forum Lunches (Tuesday)
- Partners and Guests attending Welcome Reception (Tuesday)
- Area Association Lunches (Wednesday)

- Delegates Lunch (Thursday)
- Annual Banquet (Thursday)
- Partners Program (Wednesday - Thursday)

### Registration Policies

Pre-convention sessions and forums will be held on September 26 and 27 and are not included in the registration fee. Please register for these events separately.

The refund policy is as follows:

- **100% refund** if cancelled in writing by **August 12**
- **50% refund** if cancelled in writing between **August 13-26**
- **No refund** thereafter

Early bird pricing is available until **August 12**. Register early to get the best rate!

Registration closes **September 16 at 4:30 pm**. There will be on-site registration as space permits.

Local governments may pay with a cheque following their online registration. All other registration payments must be made with a credit card at the time of registration.

If you have any questions regarding Convention Registration, please contact [convention@ubcm.ca](mailto:convention@ubcm.ca).

### Student Registration

Are there youth in your community interested in local government? UBCM's Convention Committee is pleased to offer a special student rate for the first time at this year's UBCM Convention. The student rate is set at \$160, and covers attendance for all business sessions running from Wednesday, September 28 to Friday, September 30. UBCM members are encouraged to share this information with their youth councils and committees.

At the 2015 Convention members supported a resolution to encourage more youth to become involved in, and aware of, local government issues. Interested students can register online by identifying that they are "students" on the registration form drop down box. Please note that this fee remains in effect up to the close of registration on September 16. Also, please note that valid student ID will be required when picking up your registration package.

### On-site Registration Information

Lobby, Victoria Conference Centre

#### Convention Registration Services

Monday	7:00 am - 6:00 pm
Tuesday	7:00 am - 6:00 pm
Wednesday	7:00 am - 4:30 pm <i>(and thereafter as required)</i>

#### Partners Program Registration

Tuesday	8:30 am - 4:30 pm
Wednesday	8:30 am - 4:30 pm

Thursday 8:30 am - 4:30 pm

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### **Special Assistance**

UBCM staff will do their best to assist with any special needs that delegates may have during Convention week. Please send requests via email to [convention@ubcm.ca](mailto:convention@ubcm.ca). Our main Convention venues are wheelchair accessible.

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### **Mobility Issues**

For those with mobility issues, electric scooters are available for rent from Canada Scooters. Rates are \$28/day or \$125/week plus tax. Canada Scooters will deliver the scooter to your hotel room and pick it up at the end of your stay. It is recommended you book your scooter 1-2 weeks in advance.

If you have further questions regarding mobility issues, please contact [igomezgarcia@ubcm.ca](mailto:igomezgarcia@ubcm.ca).

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### **Transportation Discount**

The 2016 UBCM Convention will be held September 26-30 in Victoria, BC. If travelling by air to Victoria, use the codes below to receive a discount on your airfare.

#### **Air Canada**

When booking your flight quote or enter the Promotional Code **VTK99HP1** for a 10% discount. [Click here to book online.](#)

#### **Harbour Air**

When booking your flight quote or enter the Promotional Code **UBCM09-16** for a 20% discount. Discount valid on full fare flights and cannot be paid for with Turbobucks, QuickTickets or corporate accounts. Proof of Convention registration will be required upon check in. [Click here to book online.](#)

#### **Helijet**

UBCM delegates are eligible for a discounted rate of CAD\$159 for a one-way flight (including taxes and free parking in Vancouver and Victoria). To book a flight with this fare, please e-mail Troy MacDonald, Director of Sales, at [troymacdonald@helijet.com](mailto:troymacdonald@helijet.com) or call 250-889-6851 and ask for the "UBCM Convention 2016" fare.

#### **Pacific Coastal Airlines**

When booking your flight quote or enter the Promotional Code **UBCM2016** for a 20% Discount. Discount available at time of booking for new bookings. Valid for any one way or return flight to Victoria, from September 23 to October 2, 2016, exclusively. [Click here to book online](#) or call 1-800-663-2872.

#### **WestJet**

When booking your flight quote or enter the Promotional Code **VYJ02** and the Coupon Code **BLCHPGC** for a 10% discount. [Click here to book online.](#)

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**Keynote Address: Dr. Samantha Nutt**



Dr. Samantha Nutt is an award-winning humanitarian, bestselling author and acclaimed public speaker. A medical doctor and a founder of the renowned international humanitarian organization War Child, Dr. Nutt has worked with children and their families at the frontline of many of the world's major crises—from Iraq to Afghanistan, Somalia to the Democratic Republic of Congo, and Sierra Leone to Darfur, Sudan.

A leading authority on current affairs, war, international aid, and foreign policy, Dr. Samantha Nutt is one of the most intrepid and recognized voices in the humanitarian arena. With a career that has spanned more than two decades and dozens of conflict zones, her international work has benefited hundreds of thousands of war-affected children.

Dr. Nutt is a respected authority for many of North America's leading media outlets. She is a regular panelist on Canada's premier nightly news show, CBC's *The National* with Peter Mansbridge, where she debates foreign policy and current affairs. Her written work has been published by *Macleans Magazine*, *Reuters*, *The Globe and Mail*, *The National Post*, the *Ottawa Citizen*, and *The Huffington Post*, among many others. She has been profiled by *Time Magazine*, *More Magazine*, *Marie Claire*, and has appeared on NBC Nightly News, BBC World News Service, CBC, CTV, Global Television, WGN, and NPR, to name just a few.

Dr. Nutt was named one of Canada's 25 Transformational Canadians by the *Globe and Mail*, and has been recognized as a Young Global Leader by the World Economic Forum. *Time Magazine* has featured her as one of Canada's Five Leading Activists. In July 2011, Dr. Nutt was appointed to the Order of Canada, Canada's highest civilian honour, for her contributions to improving the plight of young people in the world's worst conflict zones.

Dr. Nutt graduated summa cum laude from McMaster University, earned an M.Sc. in Public Health with distinction from the London School of Hygiene and Tropical Medicine (University of London), and holds a Fellowship in Community Medicine (FRCPC) from the Royal College of Physicians and Surgeons of Canada. She is further certified by the College of Family Practice and completed a sub specialization in women's health through the University of Toronto as a Women's Health Scholar. Dr. Nutt is the recipient of more than a dozen honorary doctorates from universities in Canada and the U.S.A. She is also a staff physician at Women's College Hospital and is an Assistant Professor of Medicine at the University of Toronto.

Dr. Nutt's critically acclaimed book, *Damned Nations*, was a #1 bestseller in Canada. Lewis Lapham declared it a "brave and necessary book," while the *Literary Review of Canada* called it a "brilliant polemic." *Damned Nations* is a bracing and uncompromising account of Dr. Nutt's work in some of the most devastated regions of the world.

Dr. Samantha Nutt will be addressing the UBCM delegates on **Wednesday, September 28 at 9:25 am.**

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## Monday Pre-Convention Sessions/Tours

### Overview

#### Monday, September 26

*Information below subject to change.*

#### Full Day Session 8:30 am - 4:30 pm (please arrive at 8:15 am)

Agricultural Study Tour: Innovations in Agrifood

#### Full Day Session 8:30 am - 4:00 pm

## Understanding the Village

### **Morning Sessions 9:00 am - 12:00 pm**

Forest Policy Decision-Making: The Case for Greater Community Consultation

Tent Cities and Homelessness: Challenges and Approaches

Climate Action: Responsibilities, Opportunities and Solutions

### **Afternoon Sessions 1:30 pm - 4:30 pm**

Gang Violence in Our Communities

Mayors' Caucus

## **Descriptions**

### **Full-Day Session 8:30 am - 4:30 pm (please arrive at 8:15 am)**

#### **Agricultural Study Tour: Innovations in Agrifood**

Join the B.C. Ministry of Agriculture on a tour through Greater Victoria's Saanich Peninsula, showcasing the latest in agrifood and seafood innovation. Learn how farmers are adapting to shifting markets and how farms are becoming destinations for locals and tourists. Gain valuable tips on how your local government can help ensure the success of innovative agrifood operations in your community by planning for agriculture.

A broad spectrum of farm operations will be visited. Examples may include:

- A certified organic cidery with over 60 varieties of cider apples;
- A world renowned seafood distributor;
- Vancouver Island's largest certified organic farm;
- An award winning winery; and,
- A family-owned and operated greenhouse operation with over 30 years of experience.

Lunch will be provided with opportunities to purchase local seafood, wines, and ciders from tour stop operators. Light snacks will also be available, but breakfast is not included. Please dress for the weather and wear farm-appropriate footwear.

Several stops will be close together, but please be prepared for a longer drive at the beginning and end of the day.

Partners/spouses are welcome and must formally register for the tour.

### **Full-Day Session 8:30 am - 4:00 pm**

#### **Understanding the Village**

This is an experiential workshop that invites participants to reach back into the past to learn about cultural values, roles and responsibilities, identity, and our relationship to the land. From this foundation, facilitators introduce the rationale, actions and effects of colonization, and explore ways to integrate this knowledge into work, family, and community experiences. Participants will consider how we move forward from a place of deeper understanding.

Past workshop participants often comment that when they arrived they believed they understood the issues facing Aboriginal communities on a cognitive level. But following their participation in the workshop, their level of understanding deepened, along with their awareness.

This is an interactive session that is geared toward solutions, rather than recrimination. Please be aware that the topics discussed can provoke emotional responses in participants.

*Please note that participants will meet at 8:15 a.m. at the Victoria Conference Centre, and will be transported to the Songhees Wellness Centre for the duration of the workshop. Lunch will be provided.*

### **Morning Sessions 9:00 am - 12:00 pm**

#### **Forest Policy Decision-Making: The Case for Greater Community Consultation**

Can improved community consultation achieve better forestry outcomes? Local government respondents to a UBCM forestry survey certainly think so. When 85% of survey respondents indicated that their communities are not adequately consulted when tenure holders made forestry decisions that would impact their communities, UBCM's Community Economic Development Committee decided to take action.

Since releasing the survey findings in *Forest Policy Decision-Making: The Case for Greater Community Consultation and Engagement* in March 2016, UBCM has reached out to the Minister of Forests, the Minister's Advisory Council and the forest industry to identify opportunities for improving the lines of communication.

In addition to highlighting the survey results, this session will provide presenters and delegates with an opportunity to respond to the survey findings; and discuss how, in partnership, we can ensure that decisions are made in the best interest of the community, the province and overall sustainability of the forest resource.

#### **Tent Cities and Homelessness: Challenges and Approaches**

In recent years, tent cities have been established in several communities around the province. These actions follow on several Supreme Court decisions that have upheld the right of homeless persons to camp in public spaces.

This session will bring together speakers from local government, the Province and the legal sector to consider the immediate challenges associated with tent cities and the larger issue of homelessness. Integrated approaches to address both these challenges, and the underlying causes of tent cities will also be presented.

#### **Climate Action: Responsibilities, Opportunities and Solutions**

Governments at all levels have committed to leadership in addressing climate change. Through recent policy and practice, federal, provincial and local governments have assumed responsibility for mitigating GHG emissions and for creating climate resilient communities and low carbon economies. Throughout Canada, there is a renewed momentum to take collaborative action at all levels while balancing the goals of environmental protection, economic development, and social integration.

Through dialogue and presentations by all orders of government as well as industry, this session will critically explore responsibilities for addressing climate change, opportunities for GHG reductions, and solutions for balancing the above goals through such areas as green infrastructure, clean technologies and the built environment.

It will examine the federal path to the pan-Canadian framework and Vancouver Declaration on combatting climate change. It will highlight efforts of the provincial government to maintain a leadership role through the BC Climate Leadership Plan, and explore the implications and opportunities of the plan for communities. It will also showcase local government approaches to mitigating the effects of, and adapting to, climate change in communities.

### **Afternoon Sessions 1:30 pm - 4:30 pm**

#### **Gang Violence in Our Communities**

Over the past several years, gang violence has continued to affect communities of all sizes, in all areas of the Province. In communities both rural and urban, the impact of gang-related criminal activity has been significant, leaving elected officials to call on other orders of government to take immediate action. Gangs, and the criminal activity that they cause, do not

respect local government boundaries – and as such this has become a shared issue that affects all communities, orders of government and citizens. A collaborative approach is required to solve a problem that outweighs the resources available to local governments.

This half-day session will examine the growing concern regarding gang violence in British Columbia, and how it has compromised public safety and left many communities anxious to find a solution. A moderated panel discussion will feature representatives from local, provincial and federal orders of government, and the RCMP. These participants will discuss approaches to improve community safety while also answering important questions, such as whether the perception of gang violence is real and if there are any communities that may be immune to this problem.

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### **Tuesday Forums**

The primary purpose of UBCM is to serve the common interests of all local governments. However, we also recognize the diversity within our membership and have set aside the Tuesday forums as an opportunity to bring similar-sized communities together to promote problem-solving.

Choose to attend **one** of the following:

#### **Electoral Area Directors Forum**

A general-interest session based on interests of Electoral Area directors.

#### **Small Talk Forum**

Designed to interest small communities under 5,000 population.

#### **Mid-Sized Communities Forum**

This is for communities in the 5,000 to 20,000 population range. Bring your ideas and make this a great session.

#### **Large Urban Communities Forum**

This session is designed for larger municipalities with particular urban issues.

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### **Provincial Participation**

#### **Premier and Cabinet Ministers Meetings**

Please check your meeting confirmation for the time and location of your meetings with the Premier and Cabinet Ministers.

#### **Provincial Government Staff Meetings**

For local government elected officials and UBCM First Nations members or staff who wish to request a meeting with provincial government staff at Convention, please visit the Provincial Appointments Desk at the locations listed below.

#### **Provincial Appointments Desk:**

##### **Monday, September 26**

Victoria Conference Centre, Level 1, Lobby

8:30 am - 4:00 pm

##### **Tuesday, September 27 to Thursday, September 29**

Fairmont Empress Hotel, Lower Level, Entrance Foyer to Shaughnessy Ballroom

8:30 am - 4:00 pm



The provincial meeting process is coordinated directly by provincial staff. Meeting requests can be made online in advance. For more information, please contact Doreen Brydges at 250.387.4013 or via email at [UBCM.MeetingRequests@gov.bc.ca](mailto:UBCM.MeetingRequests@gov.bc.ca).

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### **Additional Functions**

*All events are subject to additional fees for Delegates, Partners and Guests.*

#### **Tuesday, September 27**

##### **Welcome Reception**

Crystal Garden

6:30 pm - 8:30 pm

*Please note: There is no additional fee for registered Delegates to attend the Welcome Reception; however, please remember to click yes or no on the online registration link to indicate your attendance to the Welcome Reception.*

#### **Wednesday, September 28**

##### **Area Association Lunches**

12:00 pm - 1:30 pm

- AKBLG
- AVICC
- LMLGA
- NCLGA
- SILGA

#### **Thursday, September 29**

##### **Delegates Lunch**

Crystal Garden

12:00 pm - 1:30 pm

##### **Annual Banquet**

Carson Hall (Level 2)

6:30 pm Reception

7:30 pm Dinner

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### **Partners Program**

Participants in the following events are required to check-in at the Partners Program Desk to receive specific instructions and updated information. The Partners Program Desk hours are: Tuesday, Wednesday and Thursday from 8:30am-4:30pm in the lobby of the Victoria Conference Centre. Pre-registration is strongly encouraged. Registrations will be accepted on-site, space permitting only. All programs meet 30 minutes prior to departure in the lobby of the Victoria Conference Centre.

*Please note: If you have mobility issues, please contact [igomezgarcia@ubcm.ca](mailto:igomezgarcia@ubcm.ca) and identify the Partners Program you are interested in so that we may endeavour to accommodate you.*

**Wednesday, September 28****Truly Thai Cooking Class with Heidi Fink \*\*REGISTRATION IS FULL\*\***

10:00 am - 2:00 pm

Chef Heidi Fink has been teaching top-quality cooking courses since 1999. Her approachable teaching style, clear instructions, and easy-to-follow gourmet recipes have earned her a loyal following. Chef Heidi's cooking "students" will go home with the confidence, skill and enthusiasm they need to cook delicious food like a pro.

Thai food seems complex, intimidating and impossible to re-create at home. But many Thai dishes are simple, accessible and quick to make. During this class you will make and eat foods such as Thai Hot & Sour Soup, Red Coconut Chicken Curry, Spicy Tofu Noodles, lip-smacking vegetables, Mango Rice Pudding and much more.

All the recipes in Heidi's cooking classes are made with the freshest food and most authentic ingredients. Heidi will help demystify even the most complex recipes and unusual ingredients.

The class will be held at "The London Chef" location. Designed to look and feel like you are cooking in your own home, "students" each have their own cooking stations - complete with Viking Pro ranges, sinks, aprons and cookware sets. The layout of the kitchen encourages socializing and provides a great opportunity to meet new people, or spend time with old acquaintances.

**Butchart Gardens**

10:30 am - 3:30 pm

Discover the beauty of Victoria on our own visit to the world-renowned Butchart Gardens. Over a century ago, Jennie Butchart began building what is now one of the world's premier floral show gardens. Each year over a million bedding plants in some 900 varieties give you uninterrupted bloom from March through October. Famous for its magnificent landscaping and brilliant floral display, Butchart Gardens is also designated as a National Historical Site.

Enjoy the gardens at one of the most beautiful times of the year, as summer flowers give a last hoorah and the mystique of fall begins.

Included in the tour is lunch at The Dining Room Restaurant. Located in the original Butchart family residence, the restaurant offers spectacular views of the Private Garden, the Italian Garden and Tod Inlet. The three-course set menu is renewed each season, with innovative dishes built around local Island-raised products.

**Ahoy! 3 hour sail \*\*REGISTRATION IS FULL\*\***

1:30 pm - 5:00 pm

Smell the gentle ocean breeze as it lures you away from the dock through Victoria's bustling inner harbour and out into the Strait of Juan de Fuca aboard Tall ship Thane. All guests are encouraged to participate in sailing the vessel; hauling the sails, taking the helm, riding the bowsprit but if you prefer, you can relax and enjoy your time on the water.

This tour is all about the tall ship experience. We motor out of the harbour, haul the sails and set our course. The destination varies with the wind and tide. We sail within a 15 km radius of Royal Roads which includes the historic Fisgard Lighthouse, the Naval Harbour, and Esquimalt Lagoon up to Witty's Lagoon.

As we begin silently swooshing through the ocean, become mesmerized by the magnificent Olympic Mountains. Relax and keep your eyes peeled for some of BC's famous killer whales or sea lions and bald eagles.

This tour will sail, weather permitting and for your safety the Captain always has the final say!

It is a good idea to dress in layers and it is recommended that you wear shoes instead of sandals to keep your feet warm and enable you to climb the rigging more effectively.

### **Thursday, September 29**

#### **Victoria Kayak Tour**

9:00 am - 1:00 pm

As a destination that's surrounded by the ocean, Victoria is ideal for a water adventure. Regardless if this is your first time kayaking or if you are perpetually wet behind the ears, kayak tours are a great way to see Victoria and the local marine wildlife from a unique vantage point.

Depending on the tides, you will visit Seal Island at the entrance to the harbour or travel up the Gorge. During this relaxing adventure, you will be greeted by harbour seals, blue herons and if really, really lucky an Orca whale.

#### **SpringTide Whale Watching Tour**

1:30 pm - 5:00 pm

Bring your camera as you are about to embark on a thrilling 3-hour Whale watching experience you will never forget aboard the covered vessel, Marauder IV.

SpringTide Whale Watching tours will take you through some of the world's most breathtaking scenery. SpringTide partners with an extensive whale-spotting network to ensure the highest sighting rate. The most commonly seen whales include Orcas, Humpbacks, Minke and sometimes Grey whales. Whale tour destinations vary depending on whale sightings and may go through Haro Strait, the Strait of Juan de Fuca, Race Rocks Ecological Reserve or the San Juan Islands.

Everywhere you turn, the photographic opportunities are spectacular. Keep your camera clicking as SpringTide on-board naturalist shares the ecology of the beautiful environment that surrounds you.

#### **Cause & Effect Wine Tasting**

1:45 pm - 3:00 pm

Spend an hour with a Sommelier from the Fairmont Empress. Taste specially selected wines, while learning the finer details of wine appreciation. You will taste from your selected region, two white, two red and one dessert wine that has been creatively paired with foods native to the region.

This tasting is fun, interactive and meant to demystify the pretentiousness that sometimes coincides with the world of wine!

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### **Convention Clinics & Workshops**

Pre-registration is **not** required for these sessions.

The early-morning clinics are always popular stops for those attending UBCM Convention who want information on more specific topics. This year clinics will be held as follows:

**Tuesday: 7:30 am - 8:30 am**

**Wednesday & Thursday: 7:30 am - 8:15 am**

To find out how clinics and workshop topics are selected, visit the [Session Proposal Process](#) section.

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## Preliminary Program in Brief

*The final detailed agenda will be contained in the Convention Program.*

Please download a printer-friendly version of the Preliminary Program in Brief [PDF - 55 KB].

### Monday, September 26

7:00 am - 6:00 pm	Registration
8:30 am - 4:30 pm	<b>Study Tours</b>
9:00 am - 4:30 pm	<b>Study Sessions</b>
1:30 pm - 4:30 pm	BC Mayors' Caucus
5:30 pm - 6:30 pm	Young Elected Officials Meet & Greet
7:00 pm - 8:00 pm	Electoral Area Directors Meet & Greet

### Tuesday, September 27

7:00 am - 8:30 am	Continental Breakfast
7:00 am - 6:00 pm	Registration
7:30 am - 8:30 am	<b>Clinics</b>
9:00 am - 12:00 pm	<b>Forums:</b>
	<i>Electoral Area Directors Forum</i>
	<i>Small Talk Forum</i>
	<i>Mid-Sized Communities Forum</i>
	<i>Large Urban Forum</i>
	Forum Lunches
	UBCM Exhibitor Showcase
	<b>Plenary Session</b>
	<b>Provincial Policy Sessions</b>
	Municipal Finance Authority of BC Semi-Annual Meeting
	Municipal Insurance Association of BC AGM
	Municipal Insurance Association of BC Reception
	Welcome Reception
12:00 pm - 1:30 pm	
1:00 pm - 4:30 pm	
1:45 pm - 2:45 pm	
3:00 pm - 4:30 pm	
4:00 pm - 5:00 pm	
4:00 pm - 5:30 pm	
5:30 pm - 6:30 pm	
6:30 pm - 8:30 pm	

### Wednesday, September 28

7:00 am - 8:30 am	Continental Breakfast
7:00 am - 4:30 pm	Registration
7:00 am - 4:30 pm	UBCM Exhibitor Showcase
7:30 am - 8:15 am	<b>Clinics</b>
8:30 am	<b>Convention Opening Session</b>
	<i>O Canada</i>
	<i>Invocation</i>
	<i>Welcome from the Host Community</i>
	<i>Address by UBCM President, Chair Al Richmond</i>
9:00 am	<b>Annual Meeting</b>
	<i>Adoption of Conference Rules and Procedures</i>
	<i>Adoption of Minutes of 2015 Convention</i>
	<i>Annual Report</i>
	<i>Question-and-Answer Period</i>
	<i>Adoption of Financial Statements</i>
	<i>Appointment of Auditors</i>
	<i>Appointment of Convention Committees</i>
	First Report of the Nominating Committee for the Positions of Table Officers

9:20 am	<b>Keynote Address:</b> Dr. Samantha Nutt
9:25 am - 10:25 am	<b>Principal Policy Session:</b> Resolutions
10:25 am - 11:45 am	Address of the Leader of the Green Party
11:45 am - 11:55 am	Nominations from the floor for Table Officer positions
11:55 am - 12:00 pm	Area Association Lunches ( <i>optional</i> )
12:00 pm - 1:30 pm	Candidate speeches ( <i>as necessary</i> )
1:45 pm - 2:00 pm	Address by the FCM President
2:00 pm - 2:15 pm	Address by the Minister of Community, Sport and Cultural Development
2:15 pm - 2:45 pm	Election of Table Officers ( <i>as necessary</i> )
	<b>Provincial Cabinet Panels</b>
2:30 pm - 5:00 pm	Presentation of 2016 Climate & Energy Action Awards
3:00 pm - 4:15 pm	BC Government Reception
4:15 pm - 4:30 pm	Consulate-General of the People's Republic of China in Vancouver Reception
5:30 pm - 7:00 pm	CUPE BC Reception
6:30 pm - 8:00 pm	
8:00 pm - 12:00 am	

**Thursday, September 29**

7:00 am - 8:30 am	Continental Breakfast Community Excellence Awards Breakfast Reception ( <i>invite only</i> ) UBCM Exhibitor Showcase
7:00 am - 12:00 pm	<b>Clinics</b>
7:30 am - 8:15 am	Election of Table Officers continues ( <i>as necessary</i> )
8:00 am - 9:00 am	Second Report of the Nominating Committee for Executive positions
8:30 am - 8:35 am	Address by the Leader of the Official Opposition
	<b>Resolutions Session Continues</b>
8:35 am - 8:55 am	Nominations from the Floor for Executive positions
8:55 am - 11:35 am	Candidate Speeches ( <i>as necessary</i> )
11:35 am - 11:40 am	Delegates Lunch
11:40 am - 12:00 pm	<b>Workshops</b>
12:00 pm - 1:30 pm	Election of Executive positions ( <i>as necessary</i> )
2:30 pm - 4:30 pm	UBCM Reception
2:30 pm - 5:00 pm	UBCM Banquet
6:30 pm	<i>Presentation of Long Service, Special Long Service and Life Member Awards</i>
7:30 pm	

**Friday, September 30**

7:00 am - 8:30 am	Continental Breakfast
7:30 am - 8:30 am	Election for Executive positions continues ( <i>as necessary</i> )
8:00 am - 8:30 am	Federal Address
8:35 am - 10:45 am	<b>Resolutions Session Continues</b>
	<i>Consideration of:</i>
	<i>Report on Resolutions Received after the Deadline</i>
	<i>Remaining Section "B" Resolutions</i>
10:45 am - 11:00 am	Installation of President Elect
11:00 am	Address by the Premier
12:00 pm	Adjourn



## Funding & Resources Update

July 6, 2016

Each month we provide an update on UBCM funding programs and information on other programs or resources that may be of interest to local governments and First Nations.

### Local Government Program Services

**2016 Strategic Wildfire Prevention Initiative:** Please note that the next application review deadline for this program has been extended to Friday, October 7, 2016. All project proposals, including those from First Nations applicants, should be submitted directly to the new swpi@ubcm.ca email address.

Applications are welcome at any time under the following wildfire prevention funding streams: Community Wildfire Protection Plans, Fuel Management Prescriptions, Demonstration and Operational Treatment projects.

### Gas Tax Program Services

**Gas Tax Workshop Presentations:** The PowerPoint presentations that were prepared for the recent Gas Tax and Asset Management provincial workshops series are now available online.

**Asset Management Assessment Form:** The deadline for submission of the Asset Management Assessment Form is July 15, 2016. This is a reporting requirement for all local governments with Community Works Fund Agreements. Please direct any questions regarding the form to Gas Tax Program Analyst Christina Ross.

### Other Funding

**Columbia Basin Trust Recreation Infrastructure Grants:** If you plan to construct or upgrade recreation infrastructure, and are a local government, First Nation organization or school district in the Columbia Basin, this program could help support your project. Application deadline is Monday, July 11, 2016, at 1:00 pm PST.

**New Horizons for Seniors:** Community-based projects that enable seniors to share their knowledge, skills and experiences with others, and help communities increase their capacity to address local issues, are eligible to receive up to \$25,000 per year, per organization. Applications must be postmarked by July 29, 2016.

**Real Estate Foundation BC:** Local governments, First Nations, and other organizations working to transform land use attitudes and practices through innovation, stewardship, and learning may apply for REFBC grants in five program areas: Sustainable Land Use, Built Environment Sustainability, Freshwater Sustainability, Sustainable Food Systems and Professional Excellence in Real Estate Industry. The next General Grant requests deadline is September 8, 2016.

### Resources

**Wildland Fire Canada 2016:** Building Resilience is the theme of this national biennial fire management conference in Kelowna October 24-28, 2016. Sessions will focus on anticipating change, managing resilient landscapes and planning smarter, safer, more resilient communities. Early registration rates are currently available.



## Special Occasion Liquor Licence Changes

July 6, 2016

As part of the June 23, 2016 Liquor Policy Working Group Meeting, members discussed potential Special Occasion Licence policy changes that would permit business to obtain licences and reduce red tape for non-profit organizations. The Province is inviting local governments to provide feedback by July 15, 2016 on a short discussion paper outlining potential changes and policy options.

Specifically, these potential changes would permit businesses to obtain Special Occasion Licences (SOLs) to raise money for charity, and remove the regulation that requires non-profit organizations to apply for SOLs. Interested parties may submit feedback to [lclb.lclb@gov.bc.ca](mailto:lclb.lclb@gov.bc.ca). Questions or concerns may be directed to Josh Huska, project lead, at (250) 952-5794.

The impetus for these changes comes from the Liquor Policy Review Final Report (recommendations #48 and #49). With 42 of the 73 recommendations in the Report already implemented, the Province is aiming to implement the majority of the remaining recommendations by early 2017.

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## 7th Chief Elected Officials Forum – Seeking Alignment: Mid-term Check-in

July 6, 2016

Save the date! The Local Government Leadership Academy's 7<sup>th</sup> Chief Elected Officials Forum will be held December 6-7 in Metro Vancouver.

The Chief Elected Official's (CEO) role is critical to ensuring governance and organizational effectiveness. Failure to achieve strategic, role or behavioural alignment leads to diminished internal and external confidence. At the midway point of your term, take time to share ideas and learn techniques with your colleagues to enhance political and administrative success.

A recent CEO survey indicated the following topics would be timely:

- **Facilitating CAO Performance Feedback** – appraisal tools & techniques
- **Aligning the Political/Administrative Interface** - role clarity & shared expectations
- **Conducting Council Check-ins** – enhanced governance and political leadership
- **Engaging the Public** – effective messaging and consultation

This unique dialogue is for Mayors, Chiefs and Chairpersons only. The most valuable resource in the room is your peers as we explore models, tools and strategies to deal with 'real life' leadership challenges you are facing.

Of particular interest at previous CEO Forums has been the CEO's role to facilitate an effective appraisal process. We will develop criteria and guidelines to share with Councils and Boards throughout BC – incorporating CAO input.

The session will be guided by Gordon McIntosh, who has 36 years of executive, consultant and educator experience and has conducted 1,200 sessions involving 130,000 elected and appointed civic leaders throughout Canada and overseas.

**Contact:** Eydie Fraser for more information.

**Registration** will be \$385+GST and will open in fall 2016 – please stay tuned for details.

**Venue** is still being determined, but will be in the Metro Vancouver area.

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**PREMIER'S  
BC NATURAL RESOURCE  
FORUM**

*Our Resources - Our Future*



**Mike Morris, MLA,  
Prince George-Mackenzie, is pleased to present the  
14th ANNUAL BC NATURAL RESOURCE FORUM  
Prince George Civic Centre**

- ◆ Amazing opportunity to engage with First Nations, Government and resource sector leaders
- ◆ Two full days of speakers sharing insight and experience on developments and trends in forestry, LNG, oil & gas, mining, finance and energy
- ◆ Two full days of networking, connecting with old friends and meeting new ones
- ◆ Ministers' Breakfast, Keynote Lunch Addresses, Gala dinner, Full trade show, workshops

**SAVE  
THE DATE!**

**Jan. 31 to  
Feb. 2, 2017**

**Registration opens Sep. 19, 2016. • Meal tickets sold out quickly last year, so register early!**  
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Geraldine Craven

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# BCBC 2017

British Columbia Broadband Conference



**Join us at the BC Broadband Conference  
on May 2 & 3, 2017 at the Radisson Hotel  
in Richmond, BC.**

Watch out for our next update.

For more inquiry, email us at [info@bcba.ca](mailto:info@bcba.ca).



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Sort order: Control account, vendor number, report group  
 Selection: Checks from Jul 01 2016 to Jul 31 2016 with  
 All control accounts  
 Vendor number [ ] to [ZZZZZZ]  
 All report groups  
 Include fully paid transactions.

Vendor Name /	Number	Doc. Number	Doc. Date	Due Date	Disc Date	Reference	Orig. Amount	Curr. amount	Max Payable (If changed)	Disc. Base (If changed)
<b>ACE002 ACE HARDWARE</b>										
	PA	29987	07/27/16			29987	-19.01	0.00		
Vendor (ACE002) totals:							<b>-19.01</b>	<b>0.00</b>		
<b>ALT003 ALTERNATIVE GROUNDS</b>										
	PA	TP-243-001	07/04/16			TP-243-001	-190.05	0.00		
	PA	TP-244-001	07/18/16			TP-244-001	-133.35	0.00		
	PA	TP-246-001	07/27/16			TP-246-001	-727.65	0.00		
Vendor (ALT003) totals:							<b>-1,051.05</b>	<b>0.00</b>		
<b>ARO001 ARO AUTOMOTIVE &amp; INDUSTRIAL</b>										
	PA	TP-244-002	07/18/16			TP-244-002	-335.43	0.00		
Vendor (ARO001) totals:							<b>-335.43</b>	<b>0.00</b>		
<b>BAN001 BANDSTRA TRANSPORTATION</b>										
	PA	29989	07/15/16			29989	-141.99	0.00		
Vendor (BAN001) totals:							<b>-141.99</b>	<b>0.00</b>		
<b>BCH002 BC HYDRO</b>										
	PA	TP-244-003	07/18/16			TP-244-003	-5,593.40	0.00		
Vendor (BCH002) totals:							<b>-5,593.40</b>	<b>0.00</b>		
<b>BCS001 BC SAFETY AUTHORITY</b>										
	PA	TP-246-002	07/27/16			TP-246-002	-226.00	0.00		
Vendor (BCS001) totals:							<b>-226.00</b>	<b>0.00</b>		
<b>BLA001 BLACK PRESS GROUP LTD</b>										
	PA	TP-246-003	07/27/16			TP-246-003	-2,370.93	0.00		
Vendor (BLA001) totals:							<b>-2,370.93</b>	<b>0.00</b>		
<b>BLR001 BL RETURN-IT RECYCLING DEPOT</b>										
	PA	TP-244-004	07/18/16			TP-244-004	-3,885.00	0.00		
Vendor (BLR001) totals:							<b>-3,885.00</b>	<b>0.00</b>		
<b>BUL010 BULKLEY VALLEY WATER SERVICES</b>										
	PA	TP-246-004	07/27/16			TP-246-004	-136.50	0.00		
Vendor (BUL010) totals:							<b>-136.50</b>	<b>0.00</b>		
<b>BUL011 BULKLEY VALLEY WHOLESALE</b>										
	PA	TP-243-002	07/04/16			TP-243-002	-265.77	0.00		
Vendor (BUL011) totals:							<b>-265.77</b>	<b>0.00</b>		
<b>BUL012 BULKLEY VALLEY ECONOMIC</b>										
	PA	TP-245-001	07/28/16			TP-245-001	-3,333.33	0.00		
Vendor (BUL012) totals:							<b>-3,333.33</b>	<b>0.00</b>		
<b>BUL016 BULKLEY BROWSER</b>										
	PA	TP-244-005	07/18/16			TP-244-005	-249.90	0.00		
Vendor (BUL016) totals:							<b>-249.90</b>	<b>0.00</b>		
<b>BUR001 BURNS LAKE AUTOMOTIVE SUPPLY</b>										
	PA	TP-244-006	07/18/16			TP-244-006	-1,220.77	0.00		
Vendor (BUR001) totals:							<b>-1,220.77</b>	<b>0.00</b>		
<b>BUR012 BURNS LAKE PUBLIC LIBRARY</b>										
	PA	TP-245-002	07/28/16			TP-245-002	-14,930.58	0.00		
Vendor (BUR012) totals:							<b>-14,930.58</b>	<b>0.00</b>		
<b>BUR014 BURNS LAKE REBROADCAST SOCIETY</b>										
	PA	TP-245-003	07/28/16			TP-245-003	-2,500.00	0.00		
Vendor (BUR014) totals:							<b>-2,500.00</b>	<b>0.00</b>		
<b>BUR028 BURNS LAKE HOME HARDWARE</b>										

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<b>BUR028 BURNS LAKE HOME HARDWARE (Continued)</b>									
PA	TP-243-003	07/04/16			TP-243-003	-680.55	0.00		
PA	TP-244-007	07/18/16			TP-244-007	-2.69	0.00		
Vendor (BUR028) totals:						<b>-683.24</b>	<b>0.00</b>		
<b>BVA001 B V AQUATIC CENTRE MANG. SOCIE</b>									
PA	TP-245-004	07/28/16			TP-245-004	-40,707.25	0.00		
PA	TP-246-005	07/27/16			TP-246-005	-5,000.00	0.00		
Vendor (BVA001) totals:						<b>-45,707.25</b>	<b>0.00</b>		
<b>CAP002 CAPRI INSURANCE</b>									
PA	29990	07/15/16			29990	-56,361.00	0.00		
Vendor (CAP002) totals:						<b>-56,361.00</b>	<b>0.00</b>		
<b>CAR005 CARSWELL</b>									
PA	TP-246-006	07/27/16			TP-246-006	-776.12	0.00		
Vendor (CAR005) totals:						<b>-776.12</b>	<b>0.00</b>		
<b>CDW001 CDW CANADA INC</b>									
PA	TP-244-008	07/18/16			TP-244-008	-1,976.30	0.00		
Vendor (CDW001) totals:						<b>-1,976.30</b>	<b>0.00</b>		
<b>CHE002 CHEVRON CANADA LIMITED</b>									
PA	29985	07/07/16			29985	-5,246.90	0.00		
Vendor (CHE002) totals:						<b>-5,246.90</b>	<b>0.00</b>		
<b>CIT002 CITY OF PRINCE GEORGE</b>									
PA	29998	07/27/16			29998	-200.00	0.00		
Vendor (CIT002) totals:						<b>-200.00</b>	<b>0.00</b>		
<b>CIV002 CIVICINFO BC</b>									
PA	29999	07/27/16			29999	-446.25	0.00		
Vendor (CIV002) totals:						<b>-446.25</b>	<b>0.00</b>		
<b>CLU003 CLUCULZ LAKE VOL. FIRE DEPT</b>									
PA	TP-245-005	07/28/16			TP-245-005	-1,497.25	0.00		
Vendor (CLU003) totals:						<b>-1,497.25</b>	<b>0.00</b>		
<b>COA003 COAST INN OF THE NORTH</b>									
PA	30000	07/27/16			30000	-12,276.90	0.00		
RC	29858	07/14/16				14,242.90	0.00		
Vendor (COA003) totals:						<b>-1,068.00</b>	<b>0.00</b>		
<b>EVE002 EVERGREEN INDUSTRIAL SUPPLIES</b>									
PA	TP-244-009	07/18/16			TP-244-009	-21.75	0.00		
Vendor (EVE002) totals:						<b>-21.75</b>	<b>0.00</b>		
<b>EXT001 EXTREME SIGNS &amp; STRIPES</b>									
PA	TP-243-004	07/04/16			TP-243-004	-2,007.04	0.00		
PA	TP-244-010	07/19/16			TP-244-010	-9,877.28	0.00		
PA	TP-246-007	07/27/16			TP-246-007	-7,715.68	0.00		
Vendor (EXT001) totals:						<b>-19,600.00</b>	<b>0.00</b>		
<b>FIN003 FINNING (CANADA)</b>									
PA	TP-243-005	07/04/16			TP-243-005	-430.17	0.00		
Vendor (FIN003) totals:						<b>-430.17</b>	<b>0.00</b>		
<b>FOR008 FORT FRASER VOL. FIRE DEP.</b>									
PA	TP-245-006	07/28/16			TP-245-006	-1,516.67	0.00		
Vendor (FOR008) totals:						<b>-1,516.67</b>	<b>0.00</b>		
<b>FOR015 FORT ST. JAMES LIBRARY</b>									



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<b>FOR015 FORT ST. JAMES LIBRARY (Continued)</b>									
PA	TP-245-007	07/28/16			TP-245-007	-1,145.83	0.00		
<b>Vendor (FOR015) totals:</b>						<b>-1,145.83</b>	<b>0.00</b>		
<b>FOR033 FORT SAINT JAMES TV SOCIETY</b>									
PA	TP-245-008	07/28/16			TP-245-008	-12,993.50	0.00		
<b>Vendor (FOR033) totals:</b>						<b>-12,993.50</b>	<b>0.00</b>		
<b>FOU002 FOUR STAR COMMUNICATIONS INC</b>									
PA	TP-245-009	07/28/16			TP-245-009	-118.13	0.00		
<b>Vendor (FOU002) totals:</b>						<b>-118.13</b>	<b>0.00</b>		
<b>FRA014 FRASER LAKE LIBRARY BOARD</b>									
PA	TP-245-010	07/28/16			TP-245-010	-2,013.00	0.00		
<b>Vendor (FRA014) totals:</b>						<b>-2,013.00</b>	<b>0.00</b>		
<b>FRA016 FRASER LAKE REBROADCASTING SOC</b>									
PA	TP-245-011	07/28/16			TP-245-011	-5,583.33	0.00		
<b>Vendor (FRA016) totals:</b>						<b>-5,583.33</b>	<b>0.00</b>		
<b>FRA025 FRASER LAKE BOTTLE DEPOT</b>									
PA	TP-244-011	07/18/16			TP-244-011	-3,804.85	0.00		
<b>Vendor (FRA025) totals:</b>						<b>-3,804.85</b>	<b>0.00</b>		
<b>GRA002 GRAYDON SECURITY SYSTEMS</b>									
PA	TP-243-006	07/04/16			TP-243-006	-47.15	0.00		
<b>Vendor (GRA002) totals:</b>						<b>-47.15</b>	<b>0.00</b>		
<b>GRE003 GREYHOUND COURIER EXPRESS</b>									
PA	TP-244-012	07/18/16			TP-244-012	-75.02	0.00		
PA	TP-246-008	07/27/16			TP-246-008	-146.65	0.00		
<b>Vendor (GRE003) totals:</b>						<b>-221.67</b>	<b>0.00</b>		
<b>HEA002 HEAVY METAL CO</b>									
PA	TP-244-013	07/18/16			TP-244-013	-3,866.10	0.00		
<b>Vendor (HEA002) totals:</b>						<b>-3,866.10</b>	<b>0.00</b>		
<b>HIP001 HI-PRO CORPORATE SPORTSWEAR</b>									
PA	TP-244-014	07/18/16			TP-244-014	-1,735.09	0.00		
<b>Vendor (HIP001) totals:</b>						<b>-1,735.09</b>	<b>0.00</b>		
<b>HOT001 HOTSUNC COMPUTER SOLUTIONS</b>									
PA	TP-243-007	07/04/16			TP-243-007	-5,138.18	0.00		
PA	TP-244-015	07/18/16			TP-244-015	-3,094.89	0.00		
PA	TP-246-009	07/27/16			TP-246-009	-779.63	0.00		
<b>Vendor (HOT001) totals:</b>						<b>-9,012.70</b>	<b>0.00</b>		
<b>HOU018 HOUSTON BOTTLE DEPOT</b>									
PA	TP-244-016	07/18/16			TP-244-016	-2,964.26	0.00		
<b>Vendor (HOU018) totals:</b>						<b>-2,964.26</b>	<b>0.00</b>		
<b>IGI001 IGI RESOURCES</b>									
PA	TP-244-017	07/18/16			TP-244-017	-417.00	0.00		
<b>Vendor (IGI001) totals:</b>						<b>-417.00</b>	<b>0.00</b>		
<b>IND006 INDUSTRIAL TRANSFORMERS</b>									
PA	TP-244-018	07/18/16			TP-244-018	-1,747.87	0.00		
<b>Vendor (IND006) totals:</b>						<b>-1,747.87</b>	<b>0.00</b>		
<b>INF001 INFOSAT COMMUNICATIONS</b>									
PA	TP-244-019	07/18/16			TP-244-019	-55.35	0.00		
<b>Vendor (INF001) totals:</b>						<b>-55.35</b>	<b>0.00</b>		

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<b>INL001 INLAND KENWORTH</b>										
	PA	TP-244-020	07/18/16			TP-244-020	-498.98	0.00		
Vendor (INL001) totals:							<b>-498.98</b>	<b>0.00</b>		
<b>INS005 INSURANCE CORPORATION OF B.C.</b>										
	PA	29991	07/15/16			29991	-5,394.00	0.00		
	RC	29950	07/14/16				2,731.00	0.00		
Vendor (INS005) totals:							<b>-2,663.00</b>	<b>0.00</b>		
<b>IRL001 IRL SUPPLIES LTD.</b>										
	PA	TP-246-010	07/27/16			TP-246-010	-515.86	0.00		
Vendor (IRL001) totals:							<b>-515.86</b>	<b>0.00</b>		
<b>KAL003 KAL TIRE - BURNS LAKE</b>										
	PA	TP-244-021	07/18/16			TP-244-021	-3,429.16	0.00		
Vendor (KAL003) totals:							<b>-3,429.16</b>	<b>0.00</b>		
<b>KEV001 KEVIN MARSH AGENCIES</b>										
	PA	29992	07/15/16			29992	-1,657.38	0.00		
Vendor (KEV001) totals:							<b>-1,657.38</b>	<b>0.00</b>		
<b>KON001 KONE INC</b>										
	PA	TP-243-008	07/04/16			TP-243-008	-741.91	0.00		
	PA	TP-246-011	07/27/16			TP-246-011	-1,064.89	0.00		
Vendor (KON001) totals:							<b>-1,806.80</b>	<b>0.00</b>		
<b>LAK004 LAKES DISTRICT AIRPORT SOCIETY</b>										
	PA	TP-245-012	07/28/16			TP-245-012	-6,250.00	0.00		
Vendor (LAK004) totals:							<b>-6,250.00</b>	<b>0.00</b>		
<b>LAK012 LAKES DISTRICT MUSEUM SOCIETY</b>										
	PA	TP-245-013	07/28/16			TP-245-013	-3,083.33	0.00		
Vendor (LAK012) totals:							<b>-3,083.33</b>	<b>0.00</b>		
<b>LAK014 LAKES DISTRICT PRINTING</b>										
	PA	TP-243-009	07/04/16			TP-243-009	-1,210.72	0.00		
Vendor (LAK014) totals:							<b>-1,210.72</b>	<b>0.00</b>		
<b>LAK032 LAKES DISTRICT FILM</b>										
	PA	TP-245-014	07/28/16			TP-245-014	-150.00	0.00		
Vendor (LAK032) totals:							<b>-150.00</b>	<b>0.00</b>		
<b>LDF001 LD FREE CLASSIFIEDS</b>										
	PA	TP-244-022	07/18/16			TP-244-022	-2,061.80	0.00		
Vendor (LDF001) totals:							<b>-2,061.80</b>	<b>0.00</b>		
<b>LEX001 LEXISNEXIS CANADA INC.</b>										
	PA	TP-243-010	07/04/16			TP-243-010	-255.41	0.00		
Vendor (LEX001) totals:							<b>-255.41</b>	<b>0.00</b>		
<b>LOO001 LOOMIS EXPRESS</b>										
	PA	TP-244-023	07/18/16			TP-244-023	-72.18	0.00		
Vendor (LOO001) totals:							<b>-72.18</b>	<b>0.00</b>		
<b>MAX001 MAXXAM ANALYTICS INC</b>										
	PA	TP-243-011	07/04/16			TP-243-011	-140.70	0.00		
	PA	TP-244-024	07/18/16			TP-244-024	-562.80	0.00		
Vendor (MAX001) totals:							<b>-703.50</b>	<b>0.00</b>		
<b>MIN001 MINISTER OF FINANCE</b>										
	PA	29986	07/07/16			29986	-393.27	0.00		
	PA	29993	07/15/16			29993	-216.22	0.00		

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MIN001	MINISTER OF FINANCE (Continued)								
	Vendor (MIN001) totals:					-809.48	0.00		
MIN006	MIN FIN - Revenue Services								
PA	30001	07/27/16			30001	-393.27	0.00		
	Vendor (MIN006) totals:					-393.27	0.00		
MOB001	MOBY CONCRETE LTD.								
PA	TP-244-025	07/18/16			TP-244-025	-78.40	0.00		
	Vendor (MOB001) totals:					-78.40	0.00		
MON007	RENATA MONK								
PA	30002	07/27/16			30002	-396.00	0.00		
	Vendor (MON007) totals:					-396.00	0.00		
NAK001	NAK'AZDLI BAND								
PA	TP-244-026	07/18/16			TP-244-026	-6,143.86	0.00		
PA	TP-246-012	07/27/16			TP-246-012	-2,655.96	0.00		
	Vendor (NAK001) totals:					-8,799.82	0.00		
NAP001	NAPA AUTO PARTS - BL								
PA	TP-244-027	07/18/16			TP-244-027	-65.09	0.00		
	Vendor (NAP001) totals:					-65.09	0.00		
NAP003	NAPA AUTO PARTS - HOUSTON								
PA	TP-244-028	07/18/16			TP-244-028	-90.07	0.00		
	Vendor (NAP003) totals:					-90.07	0.00		
NEC012	NECHAKO HEALTHY COM. ALLIANCE								
PA	TP-244-029	07/18/16			TP-244-029	-15,718.17	0.00		
	Vendor (NEC012) totals:					-15,718.17	0.00		
NOR019	NORTHLAND AUTOMOTIVE								
PA	TP-244-030	07/18/16			TP-244-030	-16.38	0.00		
	Vendor (NOR019) totals:					-16.38	0.00		
NOR022	NORTHWEST FUELS LTD.								
PA	TP-244-031	07/18/16			TP-244-031	-1,789.26	0.00		
	Vendor (NOR022) totals:					-1,789.26	0.00		
NOR027	N.W. INVASIVE PLANT COUNCIL								
PA	30003	07/27/16			30003	-9,286.22	0.00		
	Vendor (NOR027) totals:					-9,286.22	0.00		
NOR029	NORTH CENTRAL PLUMBING & HEATI								
PA	TP-246-013	07/27/16			TP-246-013	-1,025.93	0.00		
	Vendor (NOR029) totals:					-1,025.93	0.00		
OVE002	OVERWAITEA FOODS								
PA	30004	07/27/16			30004	-492.80	0.00		
	Vendor (OVE002) totals:					-492.80	0.00		
P&H001	P & H SUPPLIES								
PA	TP-244-032	07/18/16			TP-244-032	-2.96	0.00		
	Vendor (P&H001) totals:					-2.96	0.00		
PAC004	PACIFIC NORTHERN GAS LTD.								
PA	TP-244-033	07/18/16			TP-244-033	-2,321.64	0.00		
	Vendor (PAC004) totals:					-2,321.64	0.00		
PAC007	PACIFIC TRUCK & EQUIPMENT INC								
PA	TP-244-034	07/18/16			TP-244-034	-3,100.67	0.00		
	Vendor (PAC007) totals:					-3,100.67	0.00		

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<b>PIE002 VIRGINIA PIERRE</b>									
PA	29984	07/06/16			29984	-2,070.00	0.00		
Vendor (PIE002) totals:						<u>-2,070.00</u>	<u>0.00</u>		
<b>PIT002 PITNEY WORKS</b>									
PA	30014	07/27/16			30014	-2,100.00	0.00		
Vendor (PIT002) totals:						<u>-2,100.00</u>	<u>0.00</u>		
<b>PLE001 PLEASANT VALLEY EXPRESS</b>									
PA	TP-243-012	07/04/16			TP-243-012	-35.70	0.00		
Vendor (PLE001) totals:						<u>-35.70</u>	<u>0.00</u>		
<b>PRA002 PRAGMATIC CONFERENCING</b>									
PA	TP-246-014	07/27/16			TP-246-014	-12.11	0.00		
Vendor (PRA002) totals:						<u>-12.11</u>	<u>0.00</u>		
<b>PUR001 PURELY H2O</b>									
PA	TP-244-035	07/18/16			TP-244-035	-144.00	0.00		
Vendor (PUR001) totals:						<u>-144.00</u>	<u>0.00</u>		
<b>PUR002 PUROLATOR COURIER LTD.</b>									
PA	TP-246-015	07/27/16			TP-246-015	-32.79	0.00		
Vendor (PUR002) totals:						<u>-32.79</u>	<u>0.00</u>		
<b>RAD001 RADLEY CONTRACTING</b>									
PA	TP-246-016	07/27/16			TP-246-016	-1,690.50	0.00		
Vendor (RAD001) totals:						<u>-1,690.50</u>	<u>0.00</u>		
<b>RED004 RED ROCKET SERVICES</b>									
PA	TP-244-036	07/18/16			TP-244-036	-105.00	0.00		
Vendor (RED004) totals:						<u>-105.00</u>	<u>0.00</u>		
<b>RIC001 RICH'S SAW SALES</b>									
PA	TP-244-037	07/18/16			TP-244-037	-22.40	0.00		
Vendor (RIC001) totals:						<u>-22.40</u>	<u>0.00</u>		
<b>RID002 JOHN RIDSDALE</b>									
PA	30005	07/27/16			30005	-150.00	0.00		
Vendor (RID002) totals:						<u>-150.00</u>	<u>0.00</u>		
<b>ROG001 ROGERS</b>									
PA	TP-246-017	07/27/16			TP-246-017	-174.39	0.00		
Vendor (ROG001) totals:						<u>-174.39</u>	<u>0.00</u>		
<b>ROY009 THE ROYAL CANADIAN LEGION</b>									
PA	30006	07/27/16			30006	-565.00	0.00		
Vendor (ROY009) totals:						<u>-565.00</u>	<u>0.00</u>		
<b>SHA007 SHADOW LEATHERS</b>									
PA	30007	07/27/16			30007	-485.08	0.00		
Vendor (SHA007) totals:						<u>-485.08</u>	<u>0.00</u>		
<b>SMI007 SMITHERS PUBLIC LIBRARY</b>									
PA	TP-245-015	07/28/16			TP-245-015	-7,019.50	0.00		
Vendor (SMI007) totals:						<u>-7,019.50</u>	<u>0.00</u>		
<b>SMI009 SMITHERS &amp; AREA RECYCLING</b>									
PA	TP-243-013	07/04/16			TP-243-013	-6,114.43	0.00		
Vendor (SMI009) totals:						<u>-6,114.43</u>	<u>0.00</u>		
<b>SMI021 SMITHERS WELL DRILLING</b>									
PA	30008	07/27/16			30008	-151.20	0.00		
Vendor (SMI021) totals:						<u>-151.20</u>	<u>0.00</u>		

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<b>SOU003 SOUTHSIDE VOLUNTEER FIRE DEPT.</b>										
	PA	TP-245-016	07/29/16			TP-245-016	-1,992.00	0.00		
Vendor (SOU003) totals:							<u>-1,992.00</u>	<u>0.00</u>		
<b>SPE002 SPEE-DEE PRINTERS &amp; STATIONERS</b>										
	PA	TP-244-038	07/19/16			TP-244-038	-309.55	0.00		
Vendor (SPE002) totals:							<u>-309.55</u>	<u>0.00</u>		
<b>SPO001 SPOTLESS UNIFORM LTD.</b>										
	PA	TP-243-014	07/04/16			TP-243-014	-65.52	0.00		
Vendor (SPO001) totals:							<u>-65.52</u>	<u>0.00</u>		
<b>STA008 STARLAND SUPPLY LTD</b>										
	PA	TP-243-015	07/04/16			TP-243-015	-38.28	0.00		
Vendor (STA008) totals:							<u>-38.28</u>	<u>0.00</u>		
<b>STE012 STEWART MCDANNOLD STUART</b>										
	PA	TP-246-018	07/27/16			TP-246-018	-2,290.40	0.00		
Vendor (STE012) totals:							<u>-2,290.40</u>	<u>0.00</u>		
<b>SUD001 SUDS N' DUDS</b>										
	PA	TP-244-039	07/18/16			TP-244-039	-157.56	0.00		
Vendor (SUD001) totals:							<u>-157.56</u>	<u>0.00</u>		
<b>SWE001 SWEEPING BEAUTIES JANITORIAL</b>										
	PA	TP-245-017	07/29/16			TP-245-017	-2,034.61	0.00		
	PA	TP-246-019	07/27/16			TP-246-019	-261.41	0.00		
Vendor (SWE001) totals:							<u>-2,296.02</u>	<u>0.00</u>		
<b>TAK001 TAKYSIE LAKE ENTERPRISES</b>										
	PA	TP-246-020	07/27/16			TP-246-020	-140.00	0.00		
Vendor (TAK001) totals:							<u>-140.00</u>	<u>0.00</u>		
<b>TAY002 TAYLOR BROS HARDWARE</b>										
	PA	TP-244-040	07/18/16			TP-244-040	-43.94	0.00		
Vendor (TAY002) totals:							<u>-43.94</u>	<u>0.00</u>		
<b>TEL002 TELUS COMMUNICATIONS COMPANY</b>										
	PA	TP-243-016	07/04/16			TP-243-016	-3,235.23	0.00		
Vendor (TEL002) totals:							<u>-3,235.23</u>	<u>0.00</u>		
<b>TEL007 TELUS MOBILITY</b>										
	PA	TP-244-041	07/18/16			TP-244-041	-1,228.74	0.00		
Vendor (TEL007) totals:							<u>-1,228.74</u>	<u>0.00</u>		
<b>TIR002 TIRETECH</b>										
	PA	TP-244-042	07/18/16			TP-244-042	-28.83	0.00		
Vendor (TIR002) totals:							<u>-28.83</u>	<u>0.00</u>		
<b>TOP005 TOPLEY FIRE PROTECTION SOC.</b>										
	PA	TP-245-018	07/28/16			TP-245-018	-2,620.84	0.00		
Vendor (TOP005) totals:							<u>-2,620.84</u>	<u>0.00</u>		
<b>TOW003 TOWER COMMUNICATIONS</b>										
	PA	TP-244-043	07/18/16			TP-244-043	-2,608.60	0.00		
Vendor (TOW003) totals:							<u>-2,608.60</u>	<u>0.00</u>		
<b>USB001 US BANK CANADA</b>										
	PA	TP-247-001	07/27/16			TP-247-001	-7,077.50	0.00		
Vendor (USB001) totals:							<u>-7,077.50</u>	<u>0.00</u>		
<b>VAL005 VALLEY DIESEL</b>										
	PA	30009	07/27/16			30009	-41.40	0.00		

Sort order: Control account, vendor number, report group  
 Selection: Checks from Jul 01 2016 to Jul 31 2016 with  
 All control accounts  
 Vendor number [ ] to [ZZZZZZ]  
 All report groups  
 Include fully paid transactions.

Vendor Number	Vendor Name / Doc. Number	Doc. Date	Due Date	Disc Date	Reference	Orig. Amount	Curr. amount	Max Payable (if changed)	Disc. Base (if changed)
VAL005 VALLEY DIESEL (Continued)									
	Vendor (VAL005) totals:					-41.40	0.00		
VAN005 VANDERHOOF & DISTRICTS CO-OP									
PA	TP-246-021	07/27/16			TP-246-021	-13,533.22	0.00		
	Vendor (VAN005) totals:					-13,533.22	0.00		
VAN020 VANN STRUTH CONSULTING GROUP									
PA	TP-244-044	07/18/16			TP-244-044	-4,200.00	0.00		
RC	29607	07/13/16				4,200.00	0.00		
	Vendor (VAN020) totals:					0.00	0.00		
WAS001 WASTE MANAGEMENT OF CANADA CO									
PA	TP-244-045	07/18/16			TP-244-045	-4,706.96	0.00		
	Vendor (WAS001) totals:					-4,706.96	0.00		
WEL002 WELLMAN'S CAR AND TRUCK WASH									
PA	TP-244-046	07/18/16			TP-244-046	-16.80	0.00		
	Vendor (WEL002) totals:					-16.80	0.00		
WES012 WEST END VENTURES									
PA	29994	07/15/16			29994	-75.00	0.00		
	Vendor (WES012) totals:					-75.00	0.00		
WES013 KEITH WEST									
PA	30010	07/27/16			30010	-572.00	0.00		
	Vendor (WES013) totals:					-572.00	0.00		
WIL004 WILLIAMS MACHINERY									
PA	TP-246-022	07/27/16			TP-246-022	-400.46	0.00		
	Vendor (WIL004) totals:					-400.46	0.00		
XCG001 XCG CONSULTANTS LTD.									
PA	TP-244-047	07/18/16			TP-244-047	-7,564.45	0.00		
	Vendor (XCG001) totals:					-7,564.45	0.00		
XER001 XEROX CANADA LTD.									
PA	TP-244-048	07/18/16			TP-244-048	-1,169.92	0.00		
	Vendor (XER001) totals:					-1,169.92	0.00		
	Control account (1) totals:					-356,110.00	0.00		
REC002 RECEIVER GENERAL									
PA	29988	07/13/16			29988	-37,296.28	0.00		
	Vendor (REC002) totals:					-37,296.28	0.00		
WOR001 WORK SAFE BC									
PA	29987	07/07/16			29987	-11,197.32	0.00		
	Vendor (WOR001) totals:					-11,197.32	0.00		
	Control account (2) totals:					-48,493.60	0.00		
	Report Total					-404,603.60	0.00		

117 vendor(s) printed.

**Regional District of Bulkley-Nechako**

**Action List - May, 2016**

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
C.W.2016-5-3 Committee of the Whole May 12, 2016	Community to Community Forum	Staff to arrange a Community to Community Forum to be held in Smithers to be scheduled June 7-10, 2016 or alternatively June 13-24, 2016.	Wendy/Cheryl/ Corrine	Completed	July 7, 2016
C.W.2016-5-4 Committee of the Whole May 12, 2016	Community to Community Forum Budget	Funds for mileage for one vehicle per First Nations Community; and further, that an honorarium be provided to the First Nations communities in attendance wherein budget funds remain.	Wendy/Cheryl	In Progress	
C.W.2016-5-5 Comm. Of the Whole May 12, 2016	Social Media Targeted Marketing Campaign	Access \$1,500 of the 2016 Regional Economic Development Marketing Budget for a Facebook Marketing campaign.	Corrine/Hans	On Going	
Comm. Of the Whole May 12, 2016	Conflicts of Interest Exception Regulations	Staff investigate the possibility of having RDBN Solicitors attend a meeting or have a workshop in regard to the Conflicts of Interest Exception Regulations.	Cheryl	In Progress	

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**Regional District of Bulkley-Nechako**

**Action List - May, 2016**

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
Rural Dir. Comm. May 12, 2016	Grant in Aid	-Groundbreakers Agricultural Association be given \$5,000 grant in aid monies from Electoral Area "A" (Smithers Rural) for costs associated with its School Garden Support and Kids Dig Food Camp programs; -Bulkley Valley Christian School be given \$200 grant in aid monies from Electoral Area "A" (Smithers Rural) towards the Litter – a – Thon; -Burns Lake Community Garden Society be given \$2,500 grant in aid monies from Electoral Area "B" (Burns Lake Rural) for a compost demonstration and teaching Garden; -Fort St. James Secondary School (School District No. 91) be given \$1,000 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with hosting the BC High School Single "A" Sr. Girls Soccer Championships; -Music on the Mountain Society be given \$1,000 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with the 2016 Music on the Mountain Festival; -Vanderhoof Children's Theatre be given \$4,000 grant in aid monies from Electoral Area "F" (Vanderhoof Rural) for costs associated with travelling to Prince George, B.C. for Aladdin Jr." -Nechako Valley Exhibition Society be given \$10,000 grant in aid monies from Electoral Area "F" (Vanderhoof Rural) for upgrades to the Beef Barn." -Fraser Lake Elementary Secondary School Mountain Bike Club be given \$1,500 grant in aid monies from Electoral Area "D" (Fraser Lake Rural) for costs associated with upcoming Provincials in Port Coquitlam, B.C."	Cheryl/Kristi	Completed	May 30, 2016
Board Meeing May 26, 2016	Delegation Thank You Letter	Write a thank you letter to Alistair Schroff, Lakes Animal Friendship Society RE: Update.	Cheryl	Completed	
Board Meeing May 26, 2016	Delegation Thank You Letter	Write a letter to Claudette Gouger, Community Manager, New Gold Blackwater Project RE: Update.	Cheryl	Completed	

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**Regional District of Bulkley-Nechako**

**Action List - May, 2016**

<b>MOTION #</b>	<b>AGENDA ITEM</b>	<b>ACTION REQUIRED</b>	<b>RESPONSIBILITY</b>	<b>STATUS</b>	<b>DATE COMPLETED</b>
Board Meeting May 26, 2016	Delegation Thank You Letter	Write a letter to Bernard Patrick and Derek MacDonald, Lake Babine Nation Re:: LBN Biomass Program.	Cheryl	Completed	August 5, 2016
2016-7-6 Board Meeting May 26, 2016	Amendments to the RDBN Fire/Rescue Respiratory Protection Program	Staff complete the Board recommended changes to the "Regional District of Bulkley-Nechako Fire/Rescue Respiratory Protection Program	DebJM	Completed	
2016-7-7 Board Meeting May 26, 2016	Amendments to the RDBN Fire/Rescue Occupational Health & Safety Guideline	Staff complete the Board recommended changes to the "Regional District of Bulkley-Nechako Fire/Rescue Occupational Health & Safety Guideline.	DebJM	Completed	
2016-7-8 Board Meeting May 26, 2016	Amendments to the RDBN Fire/Rescue Services Standard Operating Guidelines	Staff complete the Board recommended changes to the "Regional District of Bulkley-Nechako Fire/Rescue Services Standard Operating Guidelines.	DebJM	Completed	<i>file</i>
2016-7-9 Board Meeting May 26, 2016	Bulkley Valley Agriculture and Industrial Association - Northern Development Application - Northwest RAC - RDBN Electoral Area "A"	Provide notification to NDIT in regard to the RDBN support of the application to the Northern Development Initiative Trust – Fabulous Festivals and Events in the amount of \$2,500.	Corrine	Completed	

**Regional District of Bulkley-Nechako**

**Action List - May, 2016**

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
2016-7-13 Board Meeting May 26, 2016	Manson Creek Landfill - Operations Contract	Award a Contract extension for operation of the Manson Creek Landfill, which includes the additional requirements associated with the electrified fence and gates, from June 1, 2016 to October 31, 2018 to Lepka Holdings Ltd. and that the payment terms would be as follows: i. The lump sum amount of \$13,000 (excluding GST) for the term of the Contract from June 1, 2016 to October 31, 2016 during which the Work was satisfactorily performed. Payment shall be provided by the Regional District on the 15th of November, 2016 following receipt of an invoice from the Contractors. ii. In June of each year, during the Term of the Contract, beginning in 2017, an annual inflationary adjustment will be calculated and added to the previous year lump sum payment amount. The calculated inflationary adjustment will be based upon the change in the British Columbia Consumer Price Index from January 1 to December 31 of the previous year.	Janine	Completed	
2016-7-44 Board Meeting May 26, 2016	RE: Covenant No. L16682 & No. K17309 Release Electoral Area "A"	Board Chair to sign the documents necessary to release Covenant No. K17389 and L16682.	Jason L	Completed	

2016

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1st, 2nd, 3rd  
Reading + Adoption

**Regional District of Bulkley-Nechako**

**Security Issuing Bylaw**

Bylaw No. 1781

---

A bylaw to authorize the entering into of an Agreement respecting financing between the Regional District of Bulkley-Nechako and the Municipal Finance Authority of British Columbia.

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WHEREAS the Municipal Finance Authority of British Columbia (the "Authority") may provide financing of capital requirements for regional districts or for their member municipalities by the issue of debentures or other evidence of indebtedness of the Authority and lending the proceeds therefrom to the regional district on whose request the financing is undertaken;

AND WHEREAS the Regional District will finance from time to time on behalf of and at the sole cost of the member municipalities, under the provisions of Section 410 of the *Local Government Act*, the works financed pursuant to the herein mentioned loan authorization bylaws;

AND WHEREAS under the provisions of Section 411 of the *Local Government Act*, the amount of borrowing authorized by each of the following loan authorization bylaws, the amount already borrowed under the authority thereof, the amount of authorization to borrow remaining thereunder, and the amount being issued under the authority thereof by this bylaw;

AND WHEREAS the tables contained in this bylaw are to provide clarity and information for the purposes of this bylaw;

AND WHEREAS the Regional Board, by this bylaw, hereby requests such financing shall be undertaken through the Authority.

NOW THEREFORE the Regional Board of the Regional District of Bulkley-Nechako in open meeting assembled enacts as follows:

**Regional District Loan Authorization Bylaws**

Regional District Loan Authorization Bylaw Number	Purpose	Amount of Borrowing Authorized	Amount Already Borrowed	Borrowing Authority Remaining	Term of Issue	Amount of Issue
1744	Capital Expenditure for a fire hall and a fire truck	\$383,639	Nil	\$383,639	25 Years	\$151,380.61
					20 Years	\$214,966.90
<b>Total</b>		<b>\$383,639</b>	<b>Nil</b>	<b>\$383,639</b>		<b>\$366,347.51</b>
<b>Grand Total</b>						<b>\$366,347.51</b>

1. The Authority is hereby requested and authorized to finance from time to time the above noted undertakings, and further described in the Regional District Loan Authorization Bylaws table, at the sole cost and on behalf of the Regional District and its member municipalities up to, but not exceeding Three Hundred Sixty-Six Thousand, Three Hundred Forty-Seven Dollars and Fifty-One Cents (\$366,347.51) in lawful money of Canada (provided that the Regional District may borrow all or part of such amount in such currency as the Trustees of the Authority shall determine but the aggregate amount in lawful money of Canada and in Canadian Dollar equivalents so borrowed shall not exceed \$366,347.51 in Canadian Dollars) at such interest and with such discounts or premiums and expenses as the Authority may deem appropriate in consideration of the market and economic conditions pertaining.
2. Upon completion by the Authority of financing undertaken pursuant hereto, the Chair and officer assigned the responsibility of financial administration of the Regional District, on behalf of the Regional District and under its seal shall, at such time or times as the Trustees of the Authority may request, enter into and deliver to the Authority one or more agreements, which said agreement or agreements shall be substantially in the form annexed hereto as Schedule "A" and made part of this bylaw (such Agreement or Agreements as may be entered into, delivered or substituted hereinafter referred to as the "Agreement") providing for payment by the Regional District to the Authority of the amounts required to meet the obligations of the Authority with respect to its borrowings undertaken pursuant hereto, which Agreement shall rank as debenture debt of the Regional District.
3. The Agreement in the form of Schedule "A" shall be dated and payable in the principal amount or amounts of monies and in Canadian dollars or as the Authority shall determine and subject to the *Local Government Act*, in such currency or currencies as shall be borrowed by the Authority under section 1 and shall set out the schedule of repayment of the principal amount together with interest on unpaid amounts as shall be determined by the Treasurer of the Authority.
4. The obligation incurred under the said Agreement shall bear interest from a date specified therein, which date shall be determined by the Treasurer of the Authority, and shall bear interest at a rate to be determined by the Treasurer of the Authority.
5. The Agreement shall be sealed with the seal of the Regional District and shall bear the signature of the Chair and the officer assigned the responsibility of financial administration of the Regional District.
6. The obligations incurred under the said Agreement as to both principal and interest shall be payable at the Head Office of the Authority in Victoria and at such time or times as shall be determined by the Treasurer of the Authority.
7. During the currency of the obligations incurred under the said Agreement to secure borrowings in respect of Bylaw No. 1744 the anticipated revenues accruing to the Regional District from the operation of the Topley Rural Fire Protection Service are at any

time insufficient to meet the annual payment of interest and the repayment of principal in any year, there shall be requisitioned an amount sufficient to meet such insufficiency.

- 8. The Regional District shall provide and pay over to the Authority such sums as are required to discharge its obligations in accordance with the terms of the Agreement, provided, however, that if the sums provided for in the Agreement are not sufficient to meet the obligations of the Authority, any deficiency in meeting such obligations shall be a liability of the Regional District to the Authority and the Regional Board of the Regional District shall make due provision to discharge such liability.
- 9. The Regional District shall pay over to the Authority at such time or times as the Treasurer of the Authority so directs such sums as are required pursuant to Section 15 of the *Municipal Finance Authority Act* to be paid into the Debt Reserve Fund established by the Authority in connection with the financing undertaken by the Authority on behalf of the Regional District pursuant to the Agreement.
- 10. This bylaw may be cited as "Regional District of Bulkley-Nechako Security Issuing – Topley Rural Fire Protection Service Bylaw No. 1781, 2016".

READ A FIRST TIME this \_\_\_ day of \_\_\_\_\_, 20\_\_.

READ A SECOND TIME this \_\_\_ day of \_\_\_\_\_, 20\_\_.

READ A THIRD TIME this \_\_\_ day of \_\_\_\_\_, 20\_\_.

RECONSIDERED and FINALLY PASSED and ADOPTED this \_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Corporate Administrator

Certified a true copy of Bylaw No. 1781 as adopted.

\_\_\_\_\_  
Corporate Administrator

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SCHEDULE "A" to Bylaw No. 1781

CANADA

PROVINCE OF BRITISH COLUMBIA

AGREEMENT

Regional District of Bulkley-Nechako

The Regional District of Bulkley-Nechako (the "Regional District") hereby promises to pay to the Municipal Finance Authority of British Columbia at its Head Office in Victoria, British Columbia, (the "Authority") the sum of dollars (\$\_\_\_\_\_) in lawful money of Canada, together with interest calculated semi-annually in each and every year during the currency of this Agreement; and payments shall be as specified in the table appearing on the reverse hereof commencing on the day of \_\_\_\_\_, provided that in the event the payments of principal and interest hereunder are insufficient to satisfy the obligations of the Authority undertaken on behalf of the Regional District, the Regional District shall pay over to the Authority further sums as are sufficient to discharge the obligations of the Regional District to the Authority.

DATED at \_\_\_\_\_, British Columbia, this \_\_\_\_ day of \_\_\_\_\_, 20\_\_

IN TESTIMONY WHEREOF and under the authority of Bylaw No. \_\_\_\_\_ cited as "\_\_\_\_\_". This Agreement is sealed with the Corporate Seal of the Regional District of \_\_\_\_\_ and signed by the Chair and the officer assigned the responsibility of financial administration thereof.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
(Financial Administration Officer)

Pursuant to the Local Government Act, I certify that this Agreement has been lawfully and validly made and issued and that its validity is not open to question on any ground whatever in any Court of the Province of British Columbia.

Dated \_\_\_\_\_ (month, day) 20\_\_

\_\_\_\_\_  
Inspector of Municipalities

(Reverse Side)



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PRINCIPAL AND/ OR SINKING FUND DEPOSIT AND INTEREST PAYMENTS

Date of Payment	Principal and/or Sinking Fund Deposit	Interest	Total
	\$	\$	\$
	\$	\$	\$

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****BYLAW NO. 1772**

**A Bylaw to amend the Regional District of Bulkley-Nechako Weed Control Extended Service by including options for cost recovery**

---

**WHEREAS** the Regional District of Bulkley-Nechako has established by Bylaw No. 1019, "Regional District of Bulkley-Nechako Weed Control Extended Service";

**AND WHEREAS** the Regional Board wishes to clarify the options for cost recovery;

**AND WHEREAS** the approval of the Inspector of Municipalities has been obtained under Section 349 of the *Local Government Act*.

**AND WHEREAS** under Section 349(1)(b) of the *Local Government Act*, the participants have consented to the adoption of this bylaw.

**NOW THEREFORE** the Regional Board of the Regional District of Bulkley-Nechako, in open meeting assembled, enacts as follows:


1. Section 4 of Bylaw No. 1019 is hereby repealed and replaced with the following:
  4. The annual cost of providing this service shall be recovered by one or more of the following:
    - a. Property value taxes imposed in accordance with Division 3 of Part 11 of the *Local Government Act*;
    - b. Revenues received by way of agreement, enterprise, gift, grant or otherwise.
2. This bylaw may be cited as "Regional District of Bulkley-Nechako Weed Control Extended Service Establishment Amendment Bylaw No. 1772, 2016."

READ A FIRST TIME this 26 day of May, 2016.

READ A SECOND TIME this 26 day of May, 2016.

READ A THIRD TIME this 26 day of May, 2016.

I hereby certify that this is a true and correct copy of Bylaw No. 1772



Corporate Administrator

APPROVED BY THE INSPECTOR OF MUNICIPALITIES this 15<sup>th</sup>  
day of July, 2016

ADOPTED this            day of            , 2016

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Corporate Administrator

## REGIONAL DISTRICT OF BULKLEY-NECHAKO

## BYLAW NO. 1773

A Bylaw to amend the Fort Fraser Community Hall Grant Local Service by including options for cost recovery

---

**WHEREAS** the Regional District of Bulkley-Nechako has established by Bylaw No. 887, the "Fort Fraser Community Hall Grant Local Service";

**AND WHEREAS** the Regional Board wishes to clarify the options for cost recovery;

**AND WHEREAS** the approval of the Inspector of Municipalities has been obtained under Section 349 of the *Local Government Act*.

**AND WHEREAS** under Section 349(1)(b) of the *Local Government Act*, the participant has consented to the adoption of this bylaw.

**NOW THEREFORE** the Regional Board of the Regional District of Bulkley-Nechako, in open meeting assembled, enacts as follows:

1. Section 3 of Bylaw No. 887 is hereby repealed and replaced with the following:
  3. The annual cost of providing this service shall be recovered by one or more of the following:
    - a. Property value taxes imposed on improvements only in accordance with Division 3 of Part 11 of the *Local Government Act*;
    - b. Revenues received by way of agreement, enterprise, gift, grant or otherwise.
2. This bylaw may be cited as "Fort Fraser Community Hall Grant Local Service Establishment Amendment Bylaw No. 1773, 2016."

READ A FIRST TIME this 26 day of May , 2016.

READ A SECOND TIME this 26 day of May , 2016.

READ A THIRD TIME this 26 day of May , 2016.

I hereby certify that this is a true and correct copy of Bylaw No. 1773.

Anderson  
Corporate Administrator

APPROVED BY THE INSPECTOR OF MUNICIPALITIES this 15<sup>th</sup>  
day of July, 2016

ADOPTED this            day of            , 2016

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Corporate Administrator

## REGIONAL DISTRICT OF BULKLEY-NECHAKO

## BYLAW NO. 1774

A Bylaw to amend the Fort Fraser Cemetery Local Service by including options for cost recovery

---

**WHEREAS** the Regional District of Bulkley-Nechako has established by Bylaw No. 712, the "Fort Fraser Cemetery Local Service";

**AND WHEREAS** the Regional Board wishes to clarify the options for cost recovery;

**AND WHEREAS** the approval of the Inspector of Municipalities has been obtained under Section 349 of the *Local Government Act*.

**AND WHEREAS** under Section 349(1)(b) of the *Local Government Act*, the participants have consented to the adoption of this bylaw.

**NOW THEREFORE** the Regional Board of the Regional District of Bulkley-Nechako, in open meeting assembled, enacts as follows:

1. Section 3 of Bylaw No. 712 is hereby repealed and replaced with the following:
  3. The annual cost of providing this service shall be recovered by one or more of the following:
    - a. Property value taxes imposed on improvements only in accordance with Division 3 of Part 11 of the *Local Government Act*;
    - b. Revenues received by way of agreement, enterprise, gift, grant or otherwise.
2. This bylaw may be cited as "Fort Fraser Cemetery Local Service Establishment Amendment Bylaw No. 1774, 2016."

READ A FIRST TIME this 26 day of May, 2016.

READ A SECOND TIME this 26 day of May, 2016.

READ A THIRD TIME this 26 day of May, 2016.

I hereby certify that this is a true and correct copy of Bylaw No. 1774.

Anderson

Corporate Administrator

APPROVED BY THE INSPECTOR OF MUNICIPALITIES this 15<sup>th</sup>  
day of July, 2016

ADOPTED this            day of           , 2016

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Corporate Administrator



**REGIONAL DISTRICT OF BULKLEY-NECHAKO****BYLAW NO. 1775**

A bylaw to amend the Electoral Area "D" (Fraser Lake Rural) Library Local Service by including options for cost recovery

---

**WHEREAS** the Regional District of Bulkley-Nechako has established by Bylaw No. 788, the "Electoral Area "D" (Fraser Lake Rural) Library Local Service";

**AND WHEREAS** the Regional Board wishes to clarify the options for cost recovery;

**AND WHEREAS** the approval of the Inspector of Municipalities has been obtained under Section 349 of the *Local Government Act*.

**AND WHEREAS** under Section 349(1)(b) of the *Local Government Act*, the participant has consented to the adoption of this bylaw.

**NOW THEREFORE** the Regional Board of the Regional District of Bulkley-Nechako, in open meeting assembled, enacts as follows:

1. Section 4 of Bylaw No. 788 is hereby repealed and replaced with the following:
  3. The annual cost of providing this service shall be recovered by one or more of the following:
    - a. Property value taxes imposed on improvements only in accordance with Division 3 of Part 11 of the *Local Government Act*;
    - b. Revenues received by way of agreement, enterprise, gift, grant or otherwise.
      - a. This bylaw may be cited as "Electoral Area "D" (Fraser Lake Rural) Library Local Service Establishment Amendment Bylaw No. 1775, 2016."

READ A FIRST TIME this 26 day of May, 2016.

READ A SECOND TIME this 26 day of May, 2016.

READ A THIRD TIME this 26 day of May, 2016.

I hereby certify that this is a true and correct copy of Bylaw No. 1775.

Anderson  
Corporate Administrator

APPROVED BY THE INSPECTOR OF MUNICIPALITIES this 15<sup>th</sup>  
day of July, 2016

ADOPTED this            day of           , 2016

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Corporate Administrator