



REGIONAL DISTRICT
OF BULKLEY-NECHAKO

AGENDA

MEETING NO. 4

March 21, 2019

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"A WORLD OF OPPORTUNITIES
WITHIN OUR REGION"

VISION

“A World of Opportunities
Within Our Region”

MISSION

“We Will Foster Social,
Environmental, and
Economic Opportunities
Within Our Diverse Region Through Effective
Leadership”

AGENDA

Thursday, March 21, 2019



<u>PAGE NO.</u>	<u>CALL TO ORDER</u>	<u>ACTION</u>
	<u>AGENDA – March 21, 2019</u>	Approve
	<u>MINUTES</u> (All grey highlighted items may be received as a block)	
10-30	Board Meeting Minutes – February 21, 2019	Adopt
31-37	Special Board Meeting Minutes – March 7, 2019	Adopt
38-42	Agriculture Committee Meeting Minutes - March 7, 2019 (unapproved)	Receive
43-45	Agriculture Committee Meeting Minutes - January 3, 2019	Receive
46-50	Committee of the Whole Meeting Minutes - March 7, 2019 (Unapproved)	Receive
51-54	Committee of the Whole Meeting Minutes - January 3, 2019	Receive
55-60	Regional Transit Committee Meeting Minutes - March 7, 2019 (Unapproved)	Receive
61-66	Regional Transit Committee Meeting Minutes - July 19, 2018	Receive
67-70	Rural Directors Committee Meeting Minutes - March 7, 2019 (unapproved)	Receive
71-73	Rural Directors Committee Meeting Minutes - January 17, 2019	Receive
74-77	Waste Management Committee Meeting Minutes - March 7, 2019 (Unapproved)	Receive
78-81	Waste Management Committee Meeting Minutes - January 3, 2019	Receive

BUSINESS ARISING OUT OF THE MINUTES

DELEGATION

JOHN RUSTAD, MLA, NECHAKO LAKES

Re: Update

TRANSCANADA

Kiel Giddens, Public Affairs Manager

Re: Coastal Gaslink Pipeline Update

MINISTRY OF INDIGENOUS RELATIONS AND RECONCILIATION

SKEENA REGION

Colleen Gellein, Senior Resource Coordination Officer

Re: Cheslatta Carrier Nation Negotiations

ADMINISTRATION REPORTS

82-84	Wendy Wainwright, Executive Assistant - Committee Meeting Recommendations - March 7, 2019	Recommendation (Page 84)
85	Cheryl Anderson, Manager of Administrative Services – Items to be Brought Forward to the Public Agenda from Special (In-Camera) Meeting	Recommendation (Page 85)
86-96	Cheryl Anderson, Manager of Administrative Services – Local Government Management Association – Commemorative Tree Planting	Recommendation (Page 86)
97	Cheryl Anderson, Manager of Administrative Services – Annual UBCM Convention - September 23-27, 2019, Vancouver, B.C.	Recommendation (Page 97)
98-101	Deneve Vanderwolf, Regional Transit Coordinator – First Nation and Regional District of Bulkley-Nechako Relationship Protocol	Recommendation (Page 98)
102-103	John Illes, Chief Financial Officer/Laura O’Meara, Senior Financial Assistant – Five Year Financial Plan – Bylaw #1864	Recommendation (Page 102)
104-105	Nellie Davis, Regional Economic Development Coordinator – BC Rural Dividend Special Circumstances Application – RDBN on Behalf of Lakes District Fair Association	Recommendation (Page 105)

<u>PAGE NO.</u>	<u>ADMINISTRATION REPORTS (CONT'D)</u>	<u>ACTION</u>
106	Nellie Davis, Regional Economic Development Coordinator – Electoral Area “A” Economic Development Service – Bulkley Valley Farmers’ Market Request	Recommendation (Page 106)
107	Nellie Davis, Regional Economic Development Coordinator – Burns Lake Tradeshow	Recommendation (Page 107)
108	Kim Fields, Accounting Clerk – Federal Gas Tax Funds – Electoral Area “A” (Smithers Rural) Bulkley Valley Aquatic Centre Management Society	Recommendation (Page 108)
109-110	Kim Fields, Accounting Clerk – Report on Federal Gas Tax Projects Approved in 2018	Receive
111	Director Newell, Electoral Area “G” (Houston Rural) – 2019 Minerals Roundup	Receive
112-114	RDBN 2019 Strategic Priorities Chart	Receive
	<u>DEVELOPMENT SERVICES</u>	
	<u>Memo</u>	
115	Jennifer MacIntyre, Planner 1 Recent Agricultural Land Commission Decisions	Receive
	<u>Report</u>	
116-139	Jason Llewellyn, Director of Planning Planning Department 2018 YEAR-END Report	Receive
140	Jason Llewellyn, Director of Planning January 2019 Planning Enquiries	Receive
	<u>Referrals</u>	
141-144	Jennifer MacIntyre, Planner 1 Land Referral File No. 7410064 (Foster)	Recommendation (Page 141)
145-147	Jennifer MacIntyre, Planner 1 Land Referral No. 7404780 (Ministry of Transportation and Infrastructure)	Recommendation (Page 145)



<u>PAGE NO.</u>	<u>DEVELOPMENT SERVICES (CONT'D)</u>	<u>ACTION</u>
	<u>Correspondence</u>	
148-171	EAO's Assessment of an Application for Certificate Amendment Mount Milligan Copper-Gold Project	Receive
	<u>ELECTORAL AREA PLANNING (All Directors)</u>	
	<u>Bylaw for Third Reading</u>	
172-180	Maria Sandberg, Planner Rezoning Application No. A-01-18 Electoral Area A	Recommendation (Page 176)
	<u>BUILDING INSPECTION (All Directors)</u>	
	<u>Memo</u>	
181-188	Jason Llewellyn, Director of Planning/ Steve Davis, Building Inspector Section 57 Notice on Title Wildwood Drive Electoral B (Call to the gallery for comments)	Recommendation (Page 184)
	<u>Report</u>	
189	Building Inspectors Report February 2019	Receive
	<u>PROTECTIVE SERVICES (All Directors)</u>	
	<u>Report</u>	
190-197	Brittany Evans, Protective Services Assistant February 1, 2019 Snow Survey and Water Supply Bulletin	Receive
198-199	Brittany Evans, Protective Services Assistant Monthly 911 Call Report – February 2019	Receive (Page xx)
	<u>VERBAL REPORTS</u>	
	<u>RECEIPT OF VERBAL REPORTS</u>	

PAGE NO. ADMINISTRATION CORRESPONDENCE (CONT'D) ACTION
(All grey highlighted items may be received as a block)

200-201	Community Energy Association – Charge North Grant Application – Request for Letter of Support	Direction
202-215	Bulkley Valley Intensive Motorized Association - Request for Letter of Support	Direction
216-218	Ministry of Forests, Lands, Natural Resource Operations and Rural Development – Name Change Proposals	Direction/Receive
219-220	Community Futures of Nadina – Rural and Northern Immigration Pilot	Direction
221	Northern Development Initiative Trust – 2019 Economic Development Capacity Building	Receive
222	Union of BC Municipalities – 2017 CEPF: Emergency Social Services – Regional Emergency Social Services Capacity Building	Receive
223-226	Union of BC Municipalities – Provincial Response to 2018 Resolutions	Receive
227-232	City of Victoria – Council Resolutions	Receive
233-234	North Central Local Government Association - Annual General Meeting FAQ	Receive
235	Nechako Nordics – Thank you for Support	Receive
236-242	Quick Station Residents' Association - Quick Bridge	Receive
243-244	Trans Canada Yellowhead Highway Association - Update	Receive
245-246	BC Ministry of Environment and Climate Change Strategy – Water Sustainability Act – Extension of Groundwater Transition Period	Receive
247-254	Canadian Red Cross – 2017 British Columbia Fires Update	Receive
255-257	Fire Prevention Officers of B.C. Fire Away Magazine – 50 th Anniversary Conference & Seminar – Request for Support	Receive

PAGE NO. ADMINISTRATION CORRESPONDENCE (CONT'D) ACTION

258-266	Union of B.C. Municipalities	Receive
	<ul style="list-style-type: none"> • C2C Forum Status Report • Province Will Retain AGLG Office • Throne Speech Highlights • Provincial Budget Highlights • Provincial Responses to 2018 UBCM Resolutions • Development Along Rail Corridors 	

INVITATIONS

267-268	BC Agriculture & Food Climate Action Initiative	Ratify
	- Adapt to Climate Change Final Meeting - March 13, 2019 – Vanderhoof, B.C.	
269-272	BC Community Forest Association – 2019	Receive
	Conference and AGM	
23-277	Council of Forest Industries 2019 Convention	Receive
	- April 3-5, 2019 – Vancouver, B.C.	
278-280	BC Natural Resources Forum – Indigenous	Receive
	Resource Opportunities Conference – May 23, 2019 – Nanaimo, B.C.	

ACTION LISTS

281-289	Action Lists	
	<ul style="list-style-type: none"> • January 2019 • February 2019 	

FINANCIAL

290-298	Operating Accounts	Ratify
	- Accounts Paid February, 2019	

ADMINISTRATION BYLAWS**Bylaw for First, Second, Third Reading, and Adoption**

299-304	No. 1864 – RDBN Five Year Financial Plan	1st, 2nd, 3rd Reading
	(all/weighted/majority)	& Adoption

PAGE NO. ADMINISTRATION BYLAWS (CONT'D) ACTION**Bylaws for Adoption**

305-306	<u>No. 1856</u> – Electoral Area “C” Public Library Contribution Service Area Establishment Amendment (all/directors/majority)	Adopt
307-308	<u>No. 1860</u> – Cluculz Lake – Somerset Estates Sewer Local Service Establishment Amendment (all/directors/majority)	Adopt
309-310	<u>No. 1862</u> – RDBN Emergency Program Service Establishment Amendment (all/directors/majority)	Adopt
311-312	<u>No. 1863</u> – Cluculz Lake Emergency Response Team (CLERT) Contribution Local Service Area Establishment Amendment (all/directors/majority)	Adopt

READING FILE**Receive****SUPPLEMENTARY AGENDA****NEW BUSINESS****IN-CAMERA MOTION**

In accordance with Section 90 of the *Community Charter*, it is the opinion of the Board of Directors that matters pertaining to Section 90(1)(c) – labour relations or other employee relations and 90(2)(b) – the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party (Cheslatta Carrier Nation Negotiations) may be closed to the public therefore exercise their option of excluding the public for this meeting.

ADJOURNMENT

REGIONAL DISTRICT OF BULKLEY-NECHAKO**MEETING NO. 2****Thursday, February 21, 2019**

PRESENT: Chair Gerry Thiessen

Directors Taylor Bachrach
Shane Brienen
Mark Fisher
Tom Greenaway
Clint Lambert
Brad Layton
Rob Newell
Mark Parker
Bev Playfair
Jerry Petersen
Michael Riis-Christianson
Kim Watt-Senner

Directors Dolores Funk, Village of Burns Lake
Absent Linda McGuire, Village of Granisle

Alternate Darrell Hill, Village of Burns Lake
Directors Thomas Liversidge, Village of Granisle

Staff Melany de Weerd, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Nellie Davis, Regional Economic Development Coordinator – left at 1:42 p.m., returned at 2:17 p.m.
Janette Derksen, Deputy Director of Environmental Services – arrived at 1:32 p.m., left at 1:43 p.m.
Debbie Evans, Agriculture Coordinator – arrived at 1:16 p.m., left at 1:19 p.m.
John Illes, Chief Financial Officer
Shari Janzen, Economic Development Support Assistant – arrived at 1:39 p.m., left at 1:42 p.m.
Jason Llewellyn, Director of Planning
Rory McKenzie, Director of Environmental Services – arrived at 1:32 p.m., left at 1:43 p.m.
Wendy Wainwright, Executive Assistant

Others Sandra Blackwell, Kordyban Lodge, Canadian Cancer Society, BC and Yukon Division – arrived at 12:56 p.m., left at 1:14 p.m.
Margaret Jones-Bricker, Manager, Annual Giving, Canadian Cancer Society, BC and Yukon Division– arrived at 12:56 p.m., left at 1:14 p.m.
Sarah Weatherby, Lodge Manager, Kordyban Lodge, Canadian Cancer Society, BC and Yukon Division– arrived at 12:56 p.m., left at 1:14 p.m.

Media Blair McBride, Lakes District News – arrived at 1:00 p.m.

CALL TO ORDER

Chair Thiessen called the meeting to order at 10:00 a.m.

OATH OF OFFICE

Cheryl Anderson, Manager of Administrative Services administered the Oath of Office to Darrell Hill, Alternate Director, Village of Burns Lake.

IN-CAMERA MOTION

Moved by Director Layton
Seconded by Director Watt-Senner

2019-2-1

"In accordance with Section 90 of the *Community Charter*, it is the opinion of the Board of Directors that matters pertaining to Section 90(1)(c) – labour relations or other employee relations, and Section 90(2)(b) – the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party (RBA and Ministry of Indigenous Relations and Reconciliation) may be closed to the public therefore exercise their option of excluding the public for this meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Reconvened the Meeting at 12:56 p.m.

**AGENDA &
SUPPLEMENTARY AGENDA**

Moved by Director Newell
Seconded by Director Watt-Senner

2019-2-2

"That the agenda of the Regional District of Bulkley-Nechako Board meeting of February 21, 2019 be approved; and, that the Supplementary Agenda be received and dealt with at this meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MINUTES

**Board Meeting Minutes
-January 17, 2019**

Moved by Director Playfair
Seconded by Director Parker

2019-2-3

"That the Regional District of Bulkley-Nechako Board Meeting Minutes of January 17, 2019 be adopted."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**Committee
Meeting Minutes**

Moved by Director Layton
Seconded by Director Newell

2019-2-4

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Committee Meeting Minutes:

- Rural Directors Committee Meeting Minutes
- January 17, 2019 (unapproved);
- Rural Directors Committee Meeting Minutes
- January 3, 2019."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DELEGATION

CANADIAN CANCER SOCIETY - BC AND YUKON DIVISION – Margaret Jones-Bricker, Manager, Annual Giving, Sarah Weatherby, Lodge Manager, Sandra Blackwell – Update re: Kordyban Lodge

Chair Thiessen welcomed Margaret Jones-Bricker, Manager, Annual Giving, Sarah Weatherby, Lodge Manager, Kordyban Lodge, Sandra Blackwell, Canadian Cancer Society, BC and Yukon Division.

Ms. Jones-Bicker noted that Kordyban Lodge has been in operation since 2013 and in the first five years there were over 3700 guests from northern B.C. She provided an overview of the \$54 per night costs and the services included in that cost. The goal is to reduce the nightly fee in 2020 to \$20 per night. Ms. Weatherby spoke of the staff and volunteers at Kordyban Lodge that make the lodge a comfortable place for people when having to be away from home during challenging times. Ms. Blackwell provided a life experience that occurred with her family prior to Kordyban Lodge being built in 2013 and having to live in Vancouver in a similar facility.

Ms. Jones-Bicker mentioned that the total amount of the campaign to be able to reduce the cost per night is \$450,000. The Peace River Regional District has recently indicated it would be contributing funding and the ask of the Regional District of Bulkley-Nechako is \$25,000.

Chair Thiessen noted the value of Kordyban Lodge in Prince George and the assistance it provides to area residents during their healing process.

Chair Thiessen thanked Mmes. Jones-Bricker, Weatherby and Blackwell for attending the meeting.

ADMINISTRATION REPORTS

Federation of Canadian Municipalities 2019 –May 30- June 2, 2019, Quebec City, QB

Moved by Director Brien
Seconded by Director Layton

2019-2-5

“That the Regional District of Bulkley-Nechako Board of Directors authorize the Chair's attendance and a Rural Director's attendance to be determined by the Rural Directors Committee to the Federation of Canadian Municipalities 2019 Conference – May 30-June 2, 2019 in Quebec City, QB.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Rural Directors Committee Meeting Recommendation - January 17, 2019

Moved by Director Petersen
Seconded by Director Greenaway

2019-2-6

"That the Regional District of Bulkley-Nechako Board of Directors approve Recommendation 1 as written:

Rural Directors Committee Meeting – January 17, 2019

Recommendation 1:

Re: Vanderhoof Children's Theatre

"That the Regional District of Bulkley-Nechako Board of Directors authorize that the Vanderhoof Children's Theatre be given \$5,000 grant in aid monies from Electoral Area "F" (Vanderhoof Rural) for costs associated with its Beauty and the Beast production."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Grant in Aid Applications

Moved by Director Petersen
Seconded by Director Fisher

2019-2-7

1. That the Smithers Farmers' Institute be given \$3,500 grant in aid monies from Electoral Area "A" (Smithers Rural) for costs associated with the Carrots to Cattle 2019 Conference.
2. That the Backcountry Horsemen of BC be given \$1,000 grant in aid monies from Electoral Area "A" (Smithers Rural) for costs associated with a Youth Camp.
3. That the Smithers District Chamber of Commerce be given \$500 grant in aid monies from Electoral Area "A" (Smithers Rural) for costs associated with the Argentine Tango Workshop Cultural Event.
4. That the Fort St. James Ski Club be given \$1,333 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with a Marketing Co-op.
5. That the Nechako Valley Rodeo Association be given \$4,000 grant in aid monies from Electoral Area "F" (Vanderhoof Rural) for costs associated with the Annual Rodeo.

(All/Directors/Majority)

CARRIED UNANIMOUSLY

RDBN Agriculture at Smithers Farmers' Institute Carrots to Cattle: 2019 Tradeshow

Moved by Director Layton
Seconded by Director Playfair

2019-2-8

"That the Regional District of Bulkley-Nechako Board of Directors approve the RDBN Agriculture Coordinator's participation at the Smithers Farmers' Institute's Carrots to Cattle: 2019 Tradeshow, workshops and Northern Agricultural Gala from March 1-2, 2019."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

BC Rural Dividend Special
Circumstances Application
-RDBN Regional Economic
Development Action Plan

Moved by Director Layton
Seconded by Director Newell

2018-2-9

1. "That the Regional District of Bulkley-Nechako Board of Directors authorize the submission of an application to the BC Rural Dividend Special Circumstances Program for the Regional Economic Development Strategy Project and that the Board supports this project through its duration as amended to change the budget total amount to \$63,373; and,
2. That the Regional District of Bulkley-Nechako Board of Directors agree to enter into a contract with The Province of BC, should the funding be approved."

Opposed: Director Fisher CARRIED

(All/Directors/Majority)

Smithers Tradeshow

Moved by Director Fisher
Seconded by Director Newell

2019-2-10

"That the Regional District of Bulkley-Nechako Board of Directors approve \$450 from the Administration Tradeshow Budget toward the rental of an RDBN booth at the Smithers Tradeshow May 3-4, 2019."

(All/Directors/Majority) CARRIED UNANIMOUSLY

BC Economic Development
Association Membership

Moved by Director Bachrach
Seconded by Director Playfair

2019-2-11

"That the Regional District of Bulkley-Nechako Board of Directors authorize the Regional Economic Development Coordinator to renew the RDBN's 2019 BCEDA Membership as an Organizational Membership at a cost of \$595."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Lake Babine Nation Northern
Development Application
-Community Halls and Recreation
Facilities

Moved by Director Bachrach
Seconded by Director Riis-Christianson

2019-2-12

"That the Regional District of Bulkley-Nechako Board of Directors supports the application to Northern Development Initiative Trust's Community Halls and Recreation Facilities Program from Lake Babine Nation for a grant of up to \$30,000 from the Northwest Regional Account."

(All/Directors/Majority) CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Director Fisher removed himself from the meeting at 1:37 p.m. due to a conflict of interest in regard to BVFMA Northern Development Application – Marketing Initiative.

BVFMA Northern Development Application – Marketing Initiatives Moved by Director Bachrach
Seconded by Director Brienen

2019-2-13

"That the Regional District of Bulkley-Nechako Board of Directors support the application to Northern Development Initiative Trust's Marketing Initiatives Program from the Bulkley Valley Farmers' Market for a grant of up to \$7,500 from the Northwest Regional Account."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Fisher returned to the meeting at 1:38 p.m.

Federal Gas Tax Funds -Electoral Area "E" (Francois/Ootsa Lake Rural) Francois-Tchesinkut Recreation Commission Moved by Director Bachrach
Seconded by Director Lambert

2019-2-14

1. "That the Regional District of Bulkley-Nechako Board of Directors authorize contributing up to \$17,077.50 of Electoral Area "E" Federal Gas Tax allocation monies to the Francois-Tchesinkut Recreation Commission for a Recreational Infrastructure project at the Francois Lake Hall; and further,

(All/Directors/Majority)

CARRIED UNANIMOUSLY

2. That the RDBN Board of Directors authorize the withdrawal of up to \$17,077.50 from the Federal Gas Tax Reserve Fund."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Bulkley Valley Pool Risk Management Grant Moved by Director Bachrach
Seconded by Director Fisher

2019-2-15

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer's February 11, 2019 memo titled "Bulkley Valley Pool Risk Management Grant; and
2. That the Regional District of Bulkley-Nechako Board of Directors approve the pool society's request to apply for the risk management grant utilizing the Regional District's risk management grant allocation from Municipal Insurance Association."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Fort Fraser Local Government Area Services Moved by Director Parker
 Seconded by Director Fisher

2019-2-16

"That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer's February 11, 2019 memo titled "Fort Fraser Local Government Area Services"; and that the Regional District of Bulkley-Nechako Board of Directors approve the budgets for the Local Community of Fort Fraser, the Fort Fraser Sewer System, the Fort Fraser Water System and the Fort Fraser Rural Fire Protection for inclusion in the 2019 budget; and
 That the Regional District of Bulkley-Nechako Board of Directors consider giving Bylaw 1858 and 1859 three readings and adoption later in the agenda."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Electoral Area "C" Fort St. James Rural Local Area Services

Moved by Director Greenaway
 Seconded by Director Layton

2019-2-17

"That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer's February 10, 2019 memo titled "Electoral Area "C" Fort St. James Rural Local Area Services", and further, that the Regional District of Bulkley-Nechako Board of Directors approve the budgets for the Fort St. James Rural Fire Protection, Luck Bay Fire Protection, Area C Road Rescue, Fort St. James Seniors Helping Seniors, Fort St. James Arena Grant, Fort St. James Television Rebroadcasting, and Fort St. James Library for inclusion in the 2019 budget"; and
 That the Regional District of Bulkley-Nechako Board of Directors consider giving Bylaw 1856 three readings and adoption later in the agenda."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Administration Reports

Moved by Director Riis-Christianson
 Seconded by Director Bachrach

2019-2-18

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Administration Reports:

-Economic Development Support Assistant's February 8, 2019 memo titled "2018 Connecting Consumers and Producers Project Report
 -Director Michael Riis-Christianson's, Electoral Area "B" (Burns Lake Rural), report regarding the BC Natural Resources Forum."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

17

ENVIRONMENTAL SERVICES REPORTS

2019 Recycling Program Moved by Director Fisher
Contract Extension – Houston Seconded by Director Layton
Bottle Depot Option 2 Response

2019-2-19

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Deputy Director of Environmental Services' February 5, 2019 memo titled "2019 Recycling Program Contract Extension – Burns Lake Recycling Depot."
2. Further, that the Regional District of Bulkley-Nechako Board of Directors direct staff to explore other options to recycle residential material with the District of Houston for the community of Houston and area residents through a Recycle BC program.
3. Further, that the Regional District of Bulkley-Nechako Board of Directors authorize the extension of the 2018 contract between the RDBN and the Houston Bottle Depot at a monthly rate of \$3,290.70 per month, on a month to month basis."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

2019 Recycling Program Moved by Director Greenaway
Contract Extension – District Seconded by Director Playfair
of Fort St. James

2019-2-20

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Deputy Director of Environmental Services' February 6, 2019 memo titled "2019 Recycling Program Contract Extension – District of Fort St. James;"
2. Further, that the Regional District of Bulkley-Nechako Board of Directors approve the following recommendations:
 - a) a contract extension with the District of Fort St. James in support of the proposal for the continuance of ICI mixed paper recycling services for Fort St. James and Area, for the time period of January 1-December 31, 2019 at a total cost of \$7,000.00 (excluding taxes), payments to the District of Fort St. James be retro-active starting January 1, 2019.
 - b) the contract subject to terminology reflects the need for the depot to enter into a contract with Recycle BC and a quarterly contract review process wherein the contract would automatically renew unless the RDBN provides in writing notification of intention to change scope of work 60 days before the end of each quarter."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ELECTORAL AREA PLANNING (All Directors)

Memo

Rezoning Application
No. A-01-18 Electoral Area A

Moved by Director Fisher
Seconded by Director Bachrach

2019-2-21

1. "That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1857, 2019" be given first and second reading this 21st day of February, 2019 and subsequently be taken to Public Hearing."
2. That the Public Hearing for "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1857, 2019" be delegated to the Director or Alternate Director for Electoral Area "A".

(All/Directors/Majority) CARRIED UNANIMOUSLY

Referrals

Mines Referral File
No. 13880-02-587
Electoral Area "G"

Moved by Director Newell
Seconded by Director Petersen

2019-2-22

"That "Regional District of Bulkley-Nechako Comment Sheet on Mines Referral No. 13880-02-587" be provided to the Province as the Regional District's comments on Mines Referral Application 13880-02-587."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Land Referral File No. 7410046
(Henderson Hiebert)
Electoral Area "C"

Moved by Director Greenaway
Seconded by Director Parker

2019-2-23

"That "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral 7410046" be provided to the Province as the Regional District's comments on Crown Land Application 7410046."

(All/Directors/Majority) CARRIED UNANIMOUSLY

OGC Referral Notice for
Multi-Use Site #9 and
Stockpile site #13
Electoral Area "G"

Moved by Director Newell
Seconded by Director Fisher

2019-2-24

"That Regional District of Bulkley-Nechako Board of Directors direct staff to send the attached letter dated February 21, 2019 to the Oil and Gas Commission and TransCanada in response to the Multi-Use Site #9 and Stockpile Site # 13."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Other

**Electoral Area "A" APC
Minutes**

Moved by Director Fisher
Seconded by Director Brienens

2019-2-25

"That the Regional District of Bulkley-Nechako Board of Directors receive the Electoral Area "A" APC Minutes."

(All/Directors/Majority) CARRIED UNANIMOUSLY

PROTECTIVE SERVICES

Memo

**Regional Emergency Support
Services (ESS)**

Moved by Director Bachrach
Seconded by Director Riis-Christianson

2019-2-26

"That the Regional District of Bulkley-Nechako Board of Directors authorize the RDBN entering into Emergency Support Services Agreements with member municipalities and proceed with implementing the Regional ESS Model as proposed."

(All/Directors/Majority) CARRIED UNANIMOUSLY

**Ebenezer Flats/Kidd Road
Flood Mitigation Study**

Moved by Director Fisher
Seconded by Director Bachrach

2019-2-27

"That the Regional District of Bulkley-Nechako Board of Directors receive the draft Ebenezer Flats/Kidd Road Flood Mitigation Study and direct staff to work with McElhanney Consulting Services Ltd. to finalize the study and complete the project."

(All/Directors/Majority) CARRIED UNANIMOUSLY

**Monthly 9-1-1 Call Report
-January 2019**

Moved by Director Bachrach
Seconded by Director Petersen

2019-2-28

"That the Regional District of Bulkley-Nechako Board of Directors receive the Protective Services Assistant's February 5, 2019 memo titled "Monthly 9-1-1 Call Report – January 2019."

(All/Directors/Majority) CARRIED UNANIMOUSLY

VERBAL REPORTS

**Director Parker's attendance
at Various Events**

Director Parker mentioned he has attended several events in the past month. On January 26, 2019 he attended the Farm & Ranch Wildfire Preparedness Workshop in Vanderhoof along with Director Petersen and Jason Llewellyn, Director of Planning and Protective Services and Debbie Evans, Agriculture Coordinator. He also attended the Nechako Regional Cattlemen's Annual General Meeting February 16, 2019 on behalf of Chair Thiessen and the BC Agriculture & Food Climate Action Initiative February 5, 2019. The final climate change strategies and actions will be provided in March, 2019.

Director Petersen mentioned that the Farm & Ranch Wildfire Preparedness Workshop was very educational and encouraged Regional Board members to attend a future workshop.

VERBAL REPORTS (CONT'D)

Village of Telkwa

Director Layton reported that the Village of Telkwa has completed their second Asset Management Workshop with staff and council and it has been a good process. He also noted that they are moving forward in their budgeting process.

Village of Fraser Lake

Director Watt-Senner commented that the Village of Fraser Lake is also developing its strategic priorities and determining its 2019 budgets. She noted the challenges in a community that was originally intended to have a 50 year life cycle and the need to build contingency funds while balancing taxation.

Proposed Work Camp at Lejac near Fraser Lake

Director Watt-Senner spoke of the work camp being located at Lejac near Fraser Lake. The camp could at its peak house 1100 people and construction is proposed to begin in June or July 2019. Discussions are taking place with the contractor and the Village of Fraser Lake in regard to sewer and water services.

The Village of Fraser Lake will be increasing its Recreation Coordinator time to facilitate activities to encourage work camp employees and families to stay within Fraser Lake and community. Director Watt-Senner spoke of ensuring that businesses submit expressions of interest to the pipeline companies and contractors. She also mentioned that any Air B&B's may want to advertise their accommodations online as there will be a need for those services as well.

Minerals Roundup -Vancouver, B.C. -January 28-31, 2019

Director Newell attended Minerals Roundup in Vancouver, B.C. January 28-31, 2019. He noted that there was a lot more discussion occurring regarding the RBA. He had an opportunity to discuss Equity Mines and his concerns with the Honourable Michelle Mungall, Minister of Energy, Mines and Petroleum Resources.

Supportive Housing Project in Smithers -Goodacre Place

Director Bachrach announced that the grand opening for the 24 unit supportive housing project in Smithers took place February 8, 2019 and has been named Goodacre Place in memory of former Town of Smithers Councillor Bill Goodacre.

Provincial Announcement in Terrace, B.C. – February 9, 2019 - \$100 Million for Northwest BC

Director Brien along with Chair Thiessen, Director Bachrach and Town of Smithers Councillor Greg Brown attended the Provincial Government \$100 Million funding announcement for northwest BC on February 9, 2019 in Terrace, B.C.

Chair Thiessen noted that he attended lunch with Premier Horgan and there is an understanding of the northwest infrastructure challenges.

NCLGA Board Highlights

Director Brien mentioned that the North Central Local Government Association has distributed its Board Highlights.

Water Sustainability Act Licensing Groundwater Use

Director Brien commented that he received notification that the *Water Licensing Act* – Licensing Groundwater Use Application can now be submitted up until March, 2022.

VERBAL REPORTS (CONT'D)

RDBN Emergency
Preparedness Livestock
Emergency Planning Area A
Workshops

Director Fisher has attended two of the three workshops being organized by Debbie Evans, RDBN Agriculture Coordinator regarding RDBN Emergency Preparedness Livestock Emergency Planning Area A Workshops. The workshops are complimentary to works by BC Wildfire Management, Ministry of Forests, Lands, Natural Resource Operations and Rural Development and local groups. Director Fisher mentioned that it is assisting groups in developing supports with one another and building grass roots groups.

Carrots to Cattle Conference
-March 2, 2019, Smithers, B.C.

Director Fisher encouraged the Regional Board members to attend the Carrots to Cattle Conference March 2, 2019 in Smithers, B.C.

Grand Opening of the
Vanderhoof Pool – January 26,
2019

Director Parker attended the Grand Opening for the Vanderhoof Pool on January 26, 2019 and it is a great facility. He has visited the pool since and noted that a number of people using the facility were from Fort St. James and Fraser Lake as well as Vanderhoof.

Chair Thiessen thanked Directors Parker and Petersen for their support and assistance in making the Vanderhoof Pool a reality. There has been a very positive response and it is great for the community. In the first two weeks of operation more than 2000 people used the facility.

Receipt of Verbal
Reports

Moved by Director Brienens
Seconded by Director Layton

2019-2-29

"That the verbal reports of the various Regional District of Bulkley-Nechako Board of Directors be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION CORRESPONDENCE

Federation of Canadian
Municipalities/Union of
BC Municipalities – UBCM-FCM
Small Communities Fund

Moved by Director Bachrach
Seconded by Director Newell

2019-2-30

"That the Regional District of Bulkley-Nechako Board of Directors authorize staff to pay the Federation of Canadian Municipalities/Union of BC Municipalities – UBCM-FCM Small Communities Fund invoice of \$234.86."

Opposed: Director Fisher

CARRIED

(All/Directors/Majority)

ADMINISTRATION CORRESPONDENCE (CONT'D)

North Central Local
Government Association
-Water Sustainability Act:
Licensing Groundwater Use

Moved by Director Parker
Seconded by Director Brienens

2019-2-31

"That the Regional District of Bulkley-Nechako Board of Directors receive the Administration Correspondence regarding North Central Local Government Association – Water Sustainability Act Licensing Groundwater Use."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

District of New Hazelton
-Letter to NCLGA re: Northern
BC Tourism

Moved by Director Bachrach
Seconded by Director Newell

2019-2-32

"That the Regional District of Bulkley-Nechako Board of Directors receive the Administration Correspondence regarding the District of New Hazelton – Letter to NCLGA re: Northern BC Tourism."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Pacific Northwest Science Fair
Committee – Request for
Sponsorship

Moved by Director Fisher
Seconded by Director Bachrach

2019-2-33

"That the Regional District of Bulkley-Nechako Board of Directors receive the Administration Correspondence regarding the Pacific Northwest Science Fair Committee – Request for Sponsorship."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Burns Lake Public Library
– Request for Regional Director
to Sit on Board of Trustees

Moved by Director Playfair
Seconded by Director Brienens

2019-2-34

"That the Regional District of Bulkley-Nechako Board of Directors receive the Administration Correspondence regarding the Burns Lake Public Library – Request for Regional Director to Sit on Board of Trustees."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Administration
Correspondence & Invitations

Moved by Director Playfair
Seconded by Director Layton

2019-2-35

"That the Regional District of Bulkley-Nechako Board of Directors receive the following correspondence:

-Ministry of Forests, Lands, Natural Resource Operations and Rural Development – Caribou Mitigation and Monitoring Plan for the Blackwater Gold Project
-Northern Development Initiative Trust – 2019 Grant Writing Support
-Bulkley-Valley Christian School – Thank You for Support
-BC Emergency Health Services – Thank You for Support
-Fort St. James Senior Girls Volleyball Team- Thank you for Support

ADMINISTRATION CORRESPONDENCE (CONT'D)

- Northern Health – Announcement of Burns Lake Health Service Administrator
- Peace River Regional District – Caribou Recovery Update to UBCM Resolution B116 from the Peace River Regional District
- Community Energy Association – Charge North Receive- EV Charging Station Funding for Local Governments
- Canadian Wildlife Service – Pacific Region- Little Brown Myotis, Northern Myotis, and Tri-Colored Bat Final Recovery Strategy
- Environment and Climate Change Canada- Invitation to Submit Comments
- John Fisher – Tax Shifting/Land Value Taxation
- George Doulis – BC Forest Fire Protocols
- Sierra Club BC – Hidden, ignored and growing: B.C.'s forest carbon emissions
- Association for Mineral Exploration – 2019 -Board of Directors
- Coastal GasLink Pipeline Project – Permit Extension Application Notification – January 18, 2019
- Fire Prevention Officers' Association of BC- Request for Support
- Order of British Columbia – Call for Nominations
- Municipal Insurance Association of BC – Board Highlights – Winter 2019
- North Central Local Government Association- Board Meeting Highlights Report – January 25 & 26, 2019
- Northern Health – Media Bulletin – Influenza Activity Increasing in Northern BC; Vaccine Still Widely Available
- Union of B.C. Municipalities
 - Consultation on Edible Cannabis Regulations
 - Feedback Sought on Ride Hailing Services
 - PRIMECorp Board Seeks Representatives
 - Funding & Resources Update
 - Call for Forest Policy Changes Heard
 - Executive Returns to Full Complement
 - Appointments to RCMP Contract Committee
 - Call for Local Government Resolutions
 - Summary of Grant Activity in 2018
 - UBCM Seeks Rail Safety Committee Representative
 - Water Stewardship Symposium in Parksville
 - BC Mayors' Caucus in Prince George
 - Funding & Resources Update
 - In Memoriam: Bill Goodacre
 - Former Port McNeill Mayor Passes
 - New Round of C2C Funding."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Wounded Warriors Canada
-Request for Support

Moved by Director Bachrach
Seconded by Director Layton

2019-2-36

"That the Regional District of Bulkley-Nechako Board of Directors receive the Administration Correspondence regarding the Wounded Warriors Canada – Request for Support."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

INVITATIONS

Nechako Regional Cattlemen's Moved by Director Layton
- Request for Director Parker to Seconded by Director Lambert
Attend

2019-2-37 "That the Regional District of Bulkley-Nechako Board of Directors ratify Director Parker's attendance at the Nechako Regional Cattlemen's Association AGM, February 16, 2019 in Vanderhoof, B.C.

(All/Directors/Majority) CARRIED UNANIMOUSLY

BC Agriculture & Food Climate Moved by Director Petersen
Action Initiative February 5, Seconded by Director Layton
2019 in Prince George, B.C.

2019-2-38 "That the Regional District of Bulkley-Nechako Board of Directors ratify Director Parker's at the BC Agriculture & Food Climate Action Initiative – February 5, 2019 in Prince George, B.C."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Farm and Ranch Wildfire Moved by Director Petersen
Preparedness Workshop Seconded by Director Layton
January 29, 2019 in Vanderhoof,
B.C.

2019-2-39 "That the Regional District of Bulkley-Nechako Board of Directors ratify Director Parker's at the Farm and Ranch Wildfire Preparedness Workshop – January 29, 2019 in Vanderhoof, B.C."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Invitations Moved by Director Bachrach
Seconded by Director Riis-Christianson

2019-2-40 "That the Regional District of Bulkley-Nechako Board of Directors receive the following invitations:

-Minerals North Conference Association – Invitation to Host Minerals North 2021
-Grand Opening of the New Upper Skeena Recreation Center – March 9, 2019."

(All/Directors/Majority) CARRIED UNANIMOUSLY

ACTION LISTS

Action Lists Moved by Director Layton
Seconded by Director Lambert

2019-2-41 "That the Regional District of Bulkley-Nechako Board of Directors receive the Action Lists for November and December, 2018."

(All/Directors/Majority) CARRIED UNANIMOUSLY

FINANCIAL

Operating Accounts **-January, 2019**

Moved by Director Bachrach
Seconded by Director Layton

2019-2-42

"That the Regional District of Bulkley-Nechako Board of Directors ratify the Operating Accounts – Paid January, 2019."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION BYLAWS

Bylaws for First, Second and Third Reading

No. 1844 –RDBN Emergency **Program Service Establishment** **Amendment**

Moved by Director Petersen
Seconded by Director Playfair

2019-2-43

"That "Regional District of Bulkley-Nechako Emergency Program Service Establishment Bylaw No. 1844, 2018" be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

No. 1855 –Fraser Lake and **Electoral Area "D" Television** **Rebroadcasting Service** **Establishment**

Moved by Director Parker
Seconded by Director Watt-Senner

2019-2-44

"That "Fraser Lake and Electoral Area "D" Television Rebroadcasting Service Establishment Bylaw No. 1855, 2019" be given first, second and third reading this 21st day of February, 2019."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

No. 1856 –Electoral Area "C" **Public Library Contribution** **Service Area Establishment** **Amendment**

Moved by Director Greenaway
Seconded by Director Playfair

2019-2-45

"That "Electoral Area "C" Public Library Contribution Service Area Establishment Amendment Bylaw No. 1856, 2019" be given first, second and third reading this 21st day of February, 2019."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

No. 1860 –Cluculz Lake **-Somerset Estates Sewer Local** **Service Establishment** **Amendment**

Moved by Director Petersen
Seconded by Director Greenaway

2019-2-46

"That "Cluculz Lake – Somerset Estates Sewer Local Service Establishment Amendment Bylaw No. 1860, 2019" be given first, second and third reading this 21st day of February, 2019."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Bylaws for First, Second, Third Reading and Adoption

**No. 1858 –RDBN Fort Fraser
Water Service Regulatory
Amendment**

Moved by Director Parker
Seconded by Director Watt-Senner

2019-2-47

"That "Regional District of Bulkley-Nechako Fort Fraser Water Service Regulatory Amendment Bylaw No. 1858, 2019" be given first, second, third reading and adoption this 21st day of February, 2019."

(All/Directors/Two-Thirds)

CARRIED UNANIMOUSLY

**No. 1859 –RDBN Fort Fraser
Sewer Service Regulatory
Amendment**

Moved by Director Parker
Seconded by Director Watt-Senner

2019-2-48

"That "Regional District of Bulkley-Nechako Fort Fraser Sewer Service Regulatory Amendment Bylaw No. 1859, 2019" be given first, second, third reading and adoption this 21st day of February, 2019."

(All/Directors/Two-Thirds)

CARRIED UNANIMOUSLY

**No. 1861 –Topley Fire and
Road Rescue Capital Reserve**

Moved by Director Newell
Seconded by Director Riis-Christianson

2019-2-49

"That "Topley Fire and Road Rescue Capital Reserve Bylaw No. 1861, 2019" be given first, second, third reading and adoption as amended this 21st day of February, 2019."

(All/Directors/Two-Thirds)

CARRIED UNANIMOUSLY

Bylaws for Adoption

**No. 1842 –Fort Fraser Local
Community Establishment
Amendment**

Moved by Director Parker
Seconded by Director Watt-Senner

2019-2-50

"That "Fort Fraser Local Community Establishment Amendment Bylaw No. 1842, 2018" be adopted this 21st day of February, 2019."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**No. 1846 –Burns Lake and
District Public Library Local
Service Establishment Repeal**

Moved by Director Riis-Christianson
Seconded by Director Lambert

2019-2-51

"That "Burns Lake and District Public Library Local Service Establishment Repeal Bylaw No. 1846, 2018" be adopted this 21st day of February, 2019."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Bylaws for Adoption (Cont'd)

No. 1847 –Burns Lake and
Area Museum Service
Contribution Local Service
Establishment Repeal

Moved by Alternate Director Hill
Seconded by Director Lambert

2019-2-52

"That "Burns Lake and Area Museum Service Contribution Local Service Establishment Repeal Bylaw No. 1847, 2018" be adopted this 21st day of February, 2019."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

READING FILE

Reading File

Moved by Director Layton
Seconded by Director Brienen

2019-2-53

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Reading File:

CORRESPONDENCE:

- BC Chamber of Commerce – Are you a BC Visionary?
- BC Community Forest Association – Wildfires on Community Forests: Preparedness, Management and Recovery
- BC Community Forest Association – Newsletter January 2019
- BC Natural Resources Forum – Experience the 2019 Forum Online!
- Canadian HR Reporter – Will Global Unrest slow the Economy? / 'Modern Day Slaves' in Ontario / Just cause Dismissal for Safety Violations
- Canfor News Release –
 - January 30, 2019 – Canfor Temporarily Curtailing – Production Capacity in BC
 - January 18, 2019 – Canfor Corporation & Canfor Pulp Products Inc. Announce Fourth Quarter Results Call
- BC Rural Centre – February 2019 Newsletter
- Clean Energy Review –
 - February 11, 2019 – Did Ontario Believe Ford?
 - February 4, 2019 – The Forgotten Carbon Pricing Success
 - January 28, 2019 – 'I Want You to Panic'
 - January 21, 2019 – We Have a Coffee Problem
 - January 14, 2019 – Four. Hottest. Years. Ever
- Columbus Ledger-Inquirer – Meet California's Next Wildfire Lookout: You, thanks to an Online Network of Cameras
- Federal Gas Tax Agreement in British Columbia – 2017 Annual Expenditure Report
- Federation of Canadian Municipalities
 - February 12, 2019 – 42 Communities Receive Funding for Green Innovation / Plastic Waste Webinar Series
 - February 11, 2019 – FCM's Capital Project Funding
 - February 5, 2019 Reminder: Apply for Capital Project Funding / Energy-saving Tools
 - February 4, 2019 – Big City Mayors Meet in Ottawa / International Development Week / Promoting Arctic and Northern Development
 - February 4, 2019 – Announcing Transition 2050 Partner Grant Recipients

READING FILE (CONT'D)

- January 29, 2019 – Join our Asset Management Webinar / Find Funding at FCM.ca
- January 28, 2019 – Let's Make Universal Broadband a Reality / Mayors Meet with PM in Ottawa / Meet our Climate Champions
- January 21, 2019 – Advocacy on Rural Broadband is Working / AC 2019 Registration Opens Today! / Cannabis Legalization: Lessons from the Frontlines
- January 18, 2019 – 19 Training Opportunities to Kick-Start Your Asset Management Learning
- January 17, 2019 – Announcing Funding for Green Innovation in QC / Reminder: Apply for Capital Project Funding
- January 17, 2019 – President's Corner – 2019: A Transformative Year for Local Governments
- January 14, 2019 – FCM Delivers / AC 2019 Registration / Budget 2019 Recommendations
- Forest Enhancement Society of British Columbia (FESBC) – FESBC Accomplishments Report
- Ministry of Transportation and Infrastructure – January 28, 2019 Bulkley-Stikine District – Lakes Service Area 24 – Upcoming Load Restrictions
- Ministry of Transportation and Infrastructure – January 28, 2019 Bulkley-Stikine District – Lakes Service Area 25 – Upcoming Load Restrictions
- Northern BC Tourism – January 31, 2019 - News from Northern BC Tourism
- Prince George, Economic Update – November 2018
- Privacy, Access & Data Protection – Newsworthy Nuggets about Privacy, Access & Data Protection
- Research Lead, Cumulative Impacts Research Consortium – CIRC 2018 Annual Report Final
- Resource Works
 - January 31, 2019 – ResourceWorksTV: What's in Store?
 - January 17, 2019 Newsletter – Flash Mobs for the Protest Era
- Rio Tinto Alcan – Nechako Reservoir Flow Facts:
 - February 2 to February 8, 2019
 - January 1 to February 1, 2019
 - January 19 to January 25, 2019
 - January 12 to January 18, 2019
 - January 5 to January 11, 2019
- Sierra Club BC – Hidden, Ignored and Growing: B.C.'s Forest Carbon Emissions
- Tom & Diane – Heads up, Eyes Open – Forest Fires.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA

ADMINISTRATION REPORT

Invest in BC Advertising Opportunity

Moved by Director Riis-Christianson
Seconded by Director Bachrach

2019-2-54

"That the Regional District of Bulkley-Nechako Board of Directors receive the Regional Economic Development Coordinator's February 19, 2019 memo titled "Invest in BC Advertising Opportunity."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

Minerals North

Moved by Director Bachrach
Seconded by Director Riis-Christianson

2019-2-55

"That the Regional District of Bulkley-Nechako Board of Directors authorize Director Newell's attendance at Minerals North 2019 May 22-24, 2019 in Chetwynd, B.C."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

ADMINISTRATION CORRESPONDENCE

Administration Correspondence and Invitation

Moved by Director Layton
Seconded by Director Newell

2019-2-56

"That the Regional District of Bulkley-Nechako Board of Directors receive the following:

Correspondence:

- Environmental Assessment Office – Caribou Mitigation and Monitoring Plan for the Proposed Blackwater Gold Project
- Ministry of Municipal Affairs and Housing – Northern Capital and Planning Grant

Invitation

-Agricultural Land Commission – ALC Regional Seminars."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

Agricultural Land Commission ALC Regional Seminars

Moved by Director Petersen
Seconded by Director Brien

2019-2-57

"That the Regional District of Bulkley-Nechako Board of Directors authorize Director Parker's attendance at the Agricultural Land Commission ALC North/Interior Region Regional Seminar June 12, 2019 in Prince George, B.C."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

PROTECTIVE SERVICES

MEMO

2018 Wildfire Recovery Cost

Moved by Director Riis-Christianson
Seconded by Director Layton

2019-2-58

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to pay Chinook Community Forest \$14,647.50 for the delivery of firewood to Chinook Community Forest and seek reimbursement from the Red Cross."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

NEW BUSINESS

Resolution to NCLGA
Re: Government Downloading
and the Community Charter

Moved by Director Petersen
Seconded by Director Brienen

2018-2-59

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to submit a resolution to the North Central Local Government Association in regard to Provincial Government downloading in relation to *Community Charter* Section 2 (2)(b)."

Opposed: Director Bachrach

CARRIED

(All/Directors/Majority)

ADJOURNMENT

Moved by Director Bachrach
Seconded by Director Layton

2019-2-60

"That the meeting be adjourned at 2:35 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Gerry Thiessen, Chair

Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKO**SPECIAL BOARD MEETING NO. 3****Thursday, March 7, 2019**

PRESENT: Chair Gerry Thiessen

Directors Shane Brienen
Mark Fisher
Dolores Funk
Tom Greenaway
Clint Lambert
Brad Layton
Linda McGuire
Rob Newell
Mark Parker
Bev Playfair
Jerry Petersen

Directors Absent Taylor Bachrach, Town of Smithers
Michael Riis-Christianson, Electoral Area "B" (Burns Lake Rural)
Kim Watt-Senner, Village of Fraser Lake

Alternate Director Doug Bysouth, Electoral Area "B" (Burns Lake Rural)

Staff Melany de Weerd, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Debbie Evans, Agriculture Coordinator
John Illes, Chief Financial Officer
Jason Llewellyn, Director of Planning
Wendy Wainwright, Executive Assistant

CALL TO ORDER

Chair Thiessen called the meeting to order at 2:35 p.m.

MOTION TO HOLD SPECIAL BOARD MEETINGMoved by Director Greenaway
Seconded by Director Petersen2019-3-1"In accordance with Section 220 of the *Local Government Act*, the Regional District of Bulkley-Nechako Board of Directors calls a Special Board Meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY**AGENDA & SUPPLEMENTARY AGENDA**Moved by Director Layton
Seconded by Director Lambert2019-3-2

"That the agenda of the Regional District of Bulkley-Nechako Board meeting of March 7, 2019 be approved as amended to include an In-Camera Motion; and, that the Supplementary Agenda be received and dealt with at this meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS

RDBN Agenda Distribution for April 4 Committee Meetings

Moved by Director Fisher
 Seconded by Director Brien

2019-3-3

"That the Regional District of Bulkley-Nechako Board of Directors authorize distribution of agendas on March 29, 2019 for the April 4, 2019 Committee meetings."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Federal Gas Tax Funds -Electoral Area "C"; Fort St. James Rural – RDBN Recycle Depot – Set-up

Moved by Director Greenaway
 Seconded by Director Layton

2019-3-4

1. "That the Regional District of Bulkley-Nechako Board of Directors authorize contributing up to \$150,000 (plus recoverable GST) of Electoral Area "C" Federal Gas Tax allocation monies if no alternative funding is available for the set-up of the Recycle Depot, located at the Fort St. James Transfer Station, and further,

(Participants/Weighted/Majority)

CARRIED UNANIMOUSLY

2. That the RDBN Board of Directors authorize the withdrawal of up to \$150,000 from the Federal Gas Tax Reserve Fund."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Federal Gas Tax Funds -Electoral Area "G"; Houston Rural – RDBN Recycle Depot – Set-up

Moved by Director Newell
 Seconded by Director Brien

2019-3-5

1. "That the Regional District of Bulkley-Nechako Board of Directors authorize contributing up to \$95,000 (plus recoverable GST) of Electoral Area "G" Federal Gas Tax allocation monies if no alternative funding is available for the set-up of the Recycle Depot, located at the old landfill site on Mountainview Drive in Houston, and further,

(Participants/Weighted/Majority)

CARRIED UNANIMOUSLY

2. That the RDBN Board of Directors authorize the withdrawal of up to \$95,000 from the Federal Gas Tax Reserve Fund."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Budget Update and
 Environmental Services
 Proposal

Moved by Director Newell
 Seconded by Director Lambert

2019-3-6

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer's February 26, 2019 memo titled "Budget Update and Environmental Services Proposal;" and,
2. That the Regional District of Bulkley-Nechako Board of Directors direct staff to include the Environmental Services budget in the 2019 Budget on March 21, 2019; and,
3. That the Regional District of Bulkley-Nechako Board of Directors direct staff to include a \$50,000 contribution to operational reserves be added to General Government in 2019"; and,
4. That if the Houston Transfer and Recycling Station is an eligible capital expense under the recently announced Northern Capital and Planning grant being provided to the Regional District that \$700,000 be provided to this project to offset general taxation for years 2020 to 2023."

(All/Directors/Majority)

DEFEATED

Budget Update and
 Environmental Services
 Proposal

Moved by Director Fisher
 Seconded by Director Brien

2019-3-7

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer's February 26, 2019 memo titled "Budget Update and Environmental Services Proposal;" and,
2. That the Regional District of Bulkley-Nechako Board of Directors direct staff to include the Environmental Services budget in the 2019 Budget on March 21, 2019; and,
3. That if the Houston Transfer and Recycling Station is an eligible capital expense under the recently announced Northern Capital and Planning grant being provided to the Regional District that \$700,000 be provided to this project to offset general taxation for years 2020 to 2023."

Opposed: Director Petersen CARRIED

(All/Directors/Majority)

PROTECTIVE SERVICES

Memo

Northern Conference for
Wildfire Resilience

Moved by Director Parker
Seconded by Director Newell

2019-3-8

"That the Regional District of Bulkley-Nechako Board of Directors authorize the RDBN's Agriculture Coordinator and Director of Protective Services attendance at the Northern Conference for Wildfire Resilience April 24-26, 2019 in Burns Lake, B.C.;

Moved by Director Fisher
Seconded by Director Brienen

2019-3-9

"That Motion 2019-3-8 be amended as follows:

and further, that Agriculture Chair Mark Parker and Forestry Chair Brad Layton be authorized to attend the Northern Conference for Wildfire Resilience with costs being allocated to General Government Budget; and further, that the RDBN Board of Directors authorize any Rural Directors wanting to attend may do so with costs being allocated from the Rural Directors Discretionary Travel Budget."

(All/Directors/Majority) CARRIED UNANIMOUSLY

"That the question be called on Motion 2019-3-8 as amended."

(All/Directors/Majority) CARRIED UNANIMOUSLY

ADMINISTRATION CORRESPONDENCE

Rio Tinto's BC Works
-Water Engagement Initiative
-Follow up to Recent
Correspondence/Information
Session for Rio Tinto's Water
Engagement Initiative

Moved by Director Layton
Seconded by Director Lambert

2019-3-10

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to write a letter to Rio Tinto's BC Works providing notification that the Regional District of Bulkley-Nechako Board of Directors will participate in Rio Tinto BC Works – Water Engagement Initiative as observers only; and will consider engaging once the First Nations, Province of British Columbia and Government of Canada are engaging in the process; and further, that the letter be cc'd to the Honourable Doug Donaldson, Minister of Forests, Lands, Natural Resource Operations and Rural Development (FLNRORD); Ted White, Director and Controller of Water Rights, Resource Stewardship Division, FLNRORD; the Honourable Jonathan Wilkinson, Minister of Fisheries and Oceans Canada, and First Nations stakeholders."

(All/Directors/Majority) CARRIED UNANIMOUSLY

ADMINISTRATION BYLAWS

Bylaws for First, Second and Third Reading

No. 1862 –RDBN Emergency Program Service Establishment Amendment Moved by Director Layton
 Seconded by Director Brien

2019-3-11

"That "Regional District of Bulkley-Nechako Emergency Program Service Establishment Bylaw No. 1862, 2019" be given first, second and third reading this 7th day of March, 2019."

OPPOSED: Director Petersen CARRIED

(All/Directors/Majority)

No. 1863 –Cluculz Lake Emergency Response Team (CLERT) Contribution Local Service Establishment Moved by Director Petersen
 Seconded by Director Brien

2019-3-12

"That "Cluculz Lake Emergency Response Team (CLERT) Contribution Local Service Area Establishment Amendment Bylaw No. 1863, 2019" be given first, second and third reading this 7th day of March, 2019."

(All/Directors/Majority) CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA

REPORT

Asset Management Plan -RDBN Office Moved by Director Layton
 Seconded by Director Lambert

2019-3-13

"That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer's February 26, 2019 memo titled "Asset management Plan – RDBN Office."

(All/Directors/Majority) CARRIED UNANIMOUSLY

NCLGA Resolution – Provincial Download Moved by Director Petersen
 Seconded by Director Layton

2019-3-14

"That the Regional District of Bulkley-Nechako Board of Directors ratify the North Central Local Government Resolution titled "Provincial Download."

(All/Directors/Majority) CARRIED UNANIMOUSLY

PROTECTIVE SERVICES

Emergency Preparedness and Response Resolution Moved by Director Layton
Seconded by Director McGuire

2019-3-15 "That the Regional District of Bulkley-Nechako Board of Directors request that the North Central Local Government Association accept a late submission for the following resolutions:

- Community Resilience Investment Program – FireSmart Community Funding
- Permitting Entry into an Evacuation Order Area; and,
- Stay and Defend Policy".

(All/Directors/Majority) CARRIED UNANIMOUSLY

INVITATION

Minister of Citizens' Services -Invitation – Connecting B.C.'s Rural Communities – March 8, 2019 Moved by Director Layton
Seconded by Director Lambert

2019-3-16 "That the Regional District of Bulkley-Nechako Board of Directors authorize Director Fisher's attendance at the Minister of Citizens' Services – Connecting B.C.'s Rural Communities – March 8, 2019 announcement in Prince George, B.C."

(All/Directors/Majority) CARRIED UNANIMOUSLY

NEW BUSINESS

Agriculture Recovery -Wildfire Event 2018 Director Parker brought forward concerns in regard to payment for agriculture recovery for the wildfire event in 2018. He brought forward an issue where due to the timeline to determine if a farmer is eligible for funding decisions were made to sell off part of the herd thus impacting the future operation of the farm. The recovery funds received are taxable and impact the receipt of their agriculture stability funding thus impacting the operations further. Director Parker spoke with Ministry of Agriculture staff and there is an awareness of the issue and a letter has been requested from the Regional Board in regard to the issue.

Write a Letter to the Ministry of Agriculture re: Agriculture Recovery-Wildfire Event 2018 Moved by Director McGuire
Seconded by Director Layton

2019-3-17 "That the Regional District of Bulkley-Nechako Board of Directors direct staff in consultation with Director Parker to write a letter to the Ministry of Agriculture outlining the issues associated with the Wildfire Event 2018 Agriculture Recovery funding being taxable and the impact to farming operations."

(All/Directors/Majority) CARRIED UNANIMOUSLY

IN-CAMERA MOTION

Moved by Director Newell
Seconded by Director Greenaway

2019-3-18

"In accordance with Section 90 of the *Community Charter*, it is the opinion of the Board of Directors that matters pertaining to Section 90(1)(c) – labour relations or other employee relations, may be closed to the public therefore exercise their option of excluding the public for this meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADJOURNMENT

Moved by Director Playfair
Seconded by Director Fisher

2019-3-19

"That the meeting be adjourned at 3:25 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Gerry Thiessen, Chair

Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKO**AGRICULTURE COMMITTEE MEETING**
(Committee Of The Whole)**Thursday, March 7, 2019**

PRESENT: Chair Mark Parker

Directors Shane Brien
Mark Fisher
Dolores Funk
Tom Greenaway
Clint Lambert
Brad Layton
Linda McGuire
Rob Newell
Bev Playfair
Jerry Petersen
Kim Watt-Senner –left at 1:28 p.m.
Gerry Thiessen

Directors Absent Taylor Bachrach, Town of Smithers
Michael Riis-Christianson, Electoral Area "B" (Burns Lake Rural)

Alternate Director Doug Bysouth, Electoral Area "B" (Burns Lake Rural)

Staff Melany de Weerd, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Debbie Evans, Agriculture Coordinator
John Illes, Chief Financial Officer
Jason Llewellyn, Director of Planning and Protective Services
Maria Sandberg, Planner – arrived at 2:24 p.m., left at 2:29 p.m.
Deneve Vanderwolf, Planning Technician/Regional Transit Coordinator – left at 1:03 p.m.
Wendy Wainwright, Executive Assistant

Others Linda Berg, Executive Director, Lake Babine Nation – arrived at 1:00 p.m., left at 1:03 p.m.
Linda Harmon, Transit Crown Agency Programs, Ministry of Transportation and Infrastructure – left at 1:03 p.m.
Rob Ringma, Manager, Government Relations, BC Transit - left at 1:03 p.m.

Media Blair McBride, Lakes District News

CALL TO ORDER

Chair Parker called the meeting to order at 12:49 p.m.

AGENDAMoved by Director Brien
Seconded by Director Lambert**AG.2019-2-1**

"That the Agriculture Committee Agenda of March 7, 2019 be adopted."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MINUTES

Agriculture Committee Meeting Minutes -January 3, 2019

Moved by Director McGuire
 Seconded by Director Layton

AG.2019-2-2

"That the Minutes of the Agriculture Committee Meeting of January 3, 2019 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS

BC Ministry of Agriculture Agricultural Advisory Committee Workshop 2019

Moved by Director Layton
 Seconded by Director Watt-Senner

AG.2019-2-3

"That the Agriculture Committee recommend that the Regional District of Bulkley-Nechako Board of Directors receive the Agriculture Coordinator's February 26, 2019 memo titled "BC Ministry of Agriculture Agricultural Advisory Committee Workshop 2019."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

RDBN Emergency & Livestock Preparedness Workshops Update

Moved by Director Watt-Senner
 Seconded by Director Newell

AG.2019-2-4

"That the Agriculture Committee receive the Agriculture Coordinator's February 26, 2019 memo titled "RDBN Emergency & Livestock Preparedness Workshops Update."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director McGuire brought forward the potential to distribute the "RDBN Emergency & Livestock Preparedness Workshops Update – Granisle" via mail box. Due to the smaller population base the cost is approximately \$40.

RDBN Agriculture Plan 2019 Update

Moved by Director Lambert
 Seconded by Director Layton

AG.2019-2-5

"That the Agriculture Committee receive the Agriculture Coordinator's February 26, 2019 memo titled "RDBN Agriculture Plan 2019 Update."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place in regard to including a marketing plan for the RDBN Agriculture 2019 Plan Update once complete and including a list of agriculture groups and emergency management planning in the updated plan.

REPORTS (CONT'D)

Bill 52 and ALC Regulation Changes

Moved by Director Layton
 Seconded by Director Lambert

AG.2019-2-6

"That the Agriculture Committee receive the Planner's February 26, 2019 memo titled "Bill 52 and ALC Regulation Changes."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Jason Llewellyn, Director of Planning and Protective Services provided a brief overview of the Bill 52 and ALC Regulation Changes. Concerns were expressed in regard to the changes and impacts to the region. Foreign ownership of agricultural lands continues to be a concern also.

Break for Regional Transit Committee Meeting at 1:01 p.m.

Reconvened at 2:11 p.m.

CORRESPONDENCE & INVITATION

Correspondence

Moved by Director Brien
 Seconded by Director Fisher

AG.2019-2-7

"That the Agriculture Committee receive the following:

Correspondence

- Province of B.C. – Legislation to Protect Farmland Now in Force
- Province of B.C. – New Agricultural Rules Will Better Protect Human Health, Environment
- Beef in BC – An Update – BC Beef Packing Plant
- Country Life in BC – Province Boosts Risk Management Funding."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Smithers Farmers' Institute -Carrots to Cattle 2019: Growing from the Ground Up

Moved by Director Layton
 Seconded by Director Brien

AG.2019-2-8

"That the Agriculture Committee recommended that the Regional District of Bulkley-Nechako Board of Directors ratify Agriculture Chair Mark Parker's attendance at the Smithers Farmers' Institute – Carrots to Cattle 2019: Growing from the Ground Up."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

VERBAL REPORTS

Chair Parker – Nechako Regional Cattlemen's Update

- Provided an overview and update
- Brought forward the ALC Regulation changes
- Ms. Evans provided a Fire Smart presentation
- Nechako Regional Cattlemen's had a last minute resolution submitted in regard to a land use issue
 - o Chair Parker identified that the land being within the Agriculture Land Reserve, a provincial zone, is under the jurisdiction of the Agriculture Land Commission
 - o Mr. Llewellyn provided an update in regard to the non-farm use of the land
 - o Director Petersen mentioned that the BC Cattlemen's Association will address the resolution at its meeting in May, 2019
- Staff provided information in regard to the RDBN Zoning Bylaw review that is currently taking place and the process to provide feedback

Chair Parker/Director Fisher/Debbie Evans, Agriculture Coordinator – Carrots to Cattle Update

- Really good event and presenters
- Met with Ian Paton, Official Opposition Co-Critic for Agriculture
 - o Discussed concerns in regard to the ALC changes
 - o Foreign ownership
- Agriculture Regulation changes in regard to soil sampling was also discussed
- Good to have staff in attendance
- Approximately 100 people were in attendance with individuals in attendance from as far away as Vancouver Island
- Director Fisher spoke of the need to support and build capacity within community groups
- Ms. Evans noted that it was good to participate in the tradeshow
- Very good representation of the Agriculture sector

Director Greenaway mentioned the benefit of having a similar event in the Fort St. James/Vanderhoof area. Director Fisher commented that he would be willing to work with Directors and local groups to facilitate relationships between community groups throughout the region to potentially host a similar event.

Verbal Reports

Moved by Director Lambert
 Seconded by Director Layton

AG.2019-2-9

"That the Agriculture Committee receive the verbal reports as presented."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

NEW BUSINESS

Water Sustainability Act -Licensing Groundwater Use

Director Lambert brought forward concerns in regard to the *Water Sustainability Act* – Licensing Groundwater Use. He spoke of other groups and regions having concerns. Chair Parker mentioned bringing the issue forward at a future RDBN meeting.

ADJOURNMENT

Moved by Director Layton
Seconded by Director Lambert

AG.2019-2-10

"That the meeting be adjourned at 2:31 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Mark Parker, Chair

Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKO**AGRICULTURE COMMITTEE MEETING**
(Committee Of The Whole)**Thursday, January 3, 2019**

PRESENT: Chair Mark Parker

Directors Taylor Bachrach
Shane Brienen
Mark Fisher
Dolores Funk
Tom Greenaway
Clint Lambert
Brad Layton
Rob Newell
Bev Playfair
Jerry Petersen
Michael Riis-Christianson
Kim Watt-Senner

Directors Linda McGuire, Village of Granisle
Absent Gerry Thiessen, District of Vanderhoof

Alternate Directors Cyndi Lauze, District of Vanderhoof
Thomas Liversidge, Village of Granisle

Staff Melany de Weerd, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
John Illes, Chief Financial Officer
Wendy Wainwright, Executive Assistant

Others Dwayne Lindstrom, Fraser Lake

CALL TO ORDER

Chair Parker called the meeting to order at 11:38 a.m.

AGENDAMoved by Director Brienen
Seconded by Director Lambert**AG.2019-1-1**

"That the Agriculture Committee Agenda of January 3, 2019 be adopted."

(All/Directors/Majority)

CARRIED UNANIMOUSLY**MINUTES****Agriculture Committee**
Meeting Minutes
-September 6, 2018Moved by Director Liversidge
Seconded by Director Petersen**AG.2019-1-2**

"That the Minutes of the Agriculture Committee Meeting of September 6, 2018 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS

Recent Agricultural Land Commission Decisions

Moved by Director Liversidge
Seconded by Director Fisher

AG.2019-1-3

"That the Agriculture Committee receive the Planner 1's
December 4, 2018 memo titled "Recent Agricultural Land
Commission Decisions."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

SheepFest 2019

Moved by Director Petersen
Seconded by Director Lambert

AG.2019-1-4

"That the Agriculture Committee receive the Agriculture
Coordinator's January 3, 2019 memo titled "SheepFest 2019;"
and further, that the Agriculture Committee recommend that the
Regional District of Bulkley-Nechako Board of Directors approve
the expenditure from the RDBN Agriculture Workshop funds of
\$4,000.00 for SheepFest 2019."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

RDBN Agriculture Department -Year Highlights from Jan 1 to October 31, 2019

Moved by Director Newell
Seconded by Director Liversidge

AG.2019-1-5

"That the Agriculture Committee receive the Agriculture
Coordinator's report titled "Regional District of Bulkley-Nechako
Department Agriculture Year Highlights from Jan 1 – Oct 31,
2019."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

CORRESPONDENCE

Correspondence

Moved by Director Bachrach
Seconded by Director Liversidge

AG.2019-1-6

"That the Agriculture Committee receive the following
correspondence:

-Nechako Valley Regional Cattlemen's Association re:
Temporary Work Camp
-BC Cattlemen's Association re: Solutions for Shavings
-BC Cattlemen's Association re: BC Beef Plant Strategic Vision
Workshop Minutes."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Chair Parker will work with staff to write a letter of receipt to the
Nechako Valley Regional Cattlemen's Association re:
Temporary Work Camp.

ADJOURNMENT

Moved by Director Brien
Seconded by Director Layton

AG.2019-1-7

"That the meeting be adjourned at 11:48 a.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Mark Parker, Chair

Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKO**COMMITTEE OF THE WHOLE MEETING****Thursday, March 7, 2019**

PRESENT: Chair Gerry Thiessen

Directors Shane Brienen
Mark Fisher
Dolores Funk
Tom Greenaway
Clint Lambert
Brad Layton
Linda McGuire
Rob Newell
Mark Parker
Bev Playfair
Jerry Petersen
Kim Watt-Senner

Directors Absent Taylor Bachrach, Town of Smithers
Michael Riis-Christianson, Electoral Area "B" (Burns Lake Rural)

Alternate Director Doug Bysouth, Electoral Area "B" (Burns Lake Rural)

Staff Melany de Weerd, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Janette Derksen, Deputy Director Environmental Services – arrived at 10:47 a.m.
Debbie Evans, Agriculture Coordinator
Brittany Evans, Protective Services Assistant
John Illes, Chief Financial Officer
Jason Llewellyn, Director of Planning and Protective Services
Rory McKenzie, Director of Environmental Services – arrived at 10:47 a.m.
Rebecca Rodriguez, Interim Emergency Services Manager
Wendy Wainwright, Executive Assistant
Elaine Wiebe, Environmental Services Assistant – arrived at 10:47 a.m.

Media Blair McBride, Lakes District News

CALL TO ORDER

Chair Thiessen called the meeting to order at 10:36 a.m.

OATH OF OFFICE

Cheryl Anderson, Manager of Administrative Services administered the Oath of Office to Doug Bysouth, Alternate Director, Electoral Area "B" (Burns Lake Rural).

AGENDA & SUPPLEMENTARYMoved by Director Layton
Seconded by Director Parker**C.W.2019-2-1**

"That the Agenda of the Regional District of Bulkley-Nechako Committee of the Whole meeting of March 7, 2019 be approved; and further, that the Supplementary Agenda be dealt with at this meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MINUTES

Committee of the Whole
Minutes –January 3, 2019

Moved by Director McGuire
Seconded by Director Newell

C.W.2019-2-2

"That the Committee of the Whole meeting minutes of January 3, 2019 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS

Travel Reminders

Moved by Director Newell
Seconded by Director Layton

C.W.2019-2-3

"That the Committee of the Whole receive the Chief Financial Officer's February 26, 2019 memo titled "Travel Reminders."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Remuneration Bylaw Policy
Update

Moved by Director Newell
Seconded by Director Playfair

C.W.2019-2-4

"That the Committee of the Whole receive the Chief Financial Officer's February 26, 2019 memo titled "Remuneration Bylaw Policy Update."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Wildfire/Emergency
Preparedness and Response
Strategic Priorities

Moved by Director Brien
Seconded by Director Layton

C.W.2019-2-5

"That the Committee of the Whole receive the Director of Planning and Protective Services' February 27, 2019 memo titled "Wildfire/Emergency Preparedness and Response Strategic Priorities."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place in regard to the Regional Board of Directors continuing to advocate for Emergency Preparedness and Response Resolutions that are presented on the March 7, 2019 Special Board Meeting Supplementary Agenda.

Director Fisher spoke of meeting with community partners, BC Wildfire Service, RDBN Staff and Fire Chiefs in regard to neighborhood response. Director Layton noted that as RDBN Forestry Chair he is working to have presentations brought forward to the RDBN Forestry Committee.

REPORTS (CONT'D)

RBA Strategic Priority

Moved by Director Brien
 Seconded by Director McGuire

C.W.2019-2-6

"That the Committee of the Whole receive the Chief Administrative Officer's February 26, 2019 memo titled "RBA – Strategic Priority."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Bulkley-Nechako Workforce Opportunities Table Update

Moved by Director Funk
 Seconded by Director Newell

C.W.2019-2-7

"That the Committee of the Whole receive the Regional Economic Development Coordinator's February 22, 2019 memo titled "Bulkley-Nechako Workforce Opportunities Table Update."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

CORRESPONDENCE

Peace of Mind Campaign for the Canadian Cancer Society Kordyban Lodge -Request for Support

Moved by Director Greenaway
 Seconded by Director Newell

C.W.2019-2-8

"That the Committee of the Whole recommend that the Regional District of Bulkley-Nechako Board of Directors direct staff to include an increase to the Regional Grant in Aid budget of \$25,000 to contribute \$25,000 to the Peace of Mind Campaign for the Canadian Cancer Society Kordyban Lodge."

Opposed: Director Fisher
 Director Funk
 Director Lambert
 Director Parker

CARRIED

(All/Directors/Majority)

Jim Snetsinger, RPF - Lakes TSR Update

Moved by Director Layton
 Seconded by Director Newell

C.W.2019-2-9

"That the Committee of the Whole receive the correspondence from Jim Snetsinger, RPF – Lakes TSR Update."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

INVITATIONS

Community Futures Nadina
Making Resilience and
Recovery the New Norm

Moved by Director Fisher
Seconded by Director Brienen

C.W.2019-2-10

"That the Committee of the Whole receive the invitation from
Community Futures Nadina –Making Resilience and Recovery
the New Norm."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA

REPORT

Request for Feedback
Broadband Study

Moved by Director Layton
Seconded by Director Watt-Senner

C.W.2019-2-11

"That the Committee of the Whole receive the Chief Financial
Officer's March 6, 2019 memo titled "Request for Feedback –
Broadband Study;" and further, that the Regional Board may
provide feedback to staff by March 12, 2019."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

CORRESPONDENCE

Jennifer Rice, Parliamentary
Secretary for Emergency
Management

Moved by Director Parker
Seconded by Director Lambert

C.W.2019-2-12

"That the Committee of the Whole receive the correspondence
from Jennifer Rice, Parliamentary Secretary for Emergency
Management."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Concerns were brought forward in regard to the impact to
Volunteer Fire Department road rescue and medical assist
functions in regard to EMBC not issuing task numbers to
reimburse fire departments for road rescue services in areas
covered by any type of road rescue service supported by local
government bylaw.

Staff are currently completing a comprehensive report to be
brought forward to the Regional Board in May, 2019 and will
bring forward a report in regard to road rescue and medical
assistance in April, 2019.

ADJOURNMENT

Moved by Director Layton
Seconded by Director Playfair

C.W.2019-2-13

"That the meeting be adjourned at 11:28 a.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Gerry Thiessen, Chair

Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKO**COMMITTEE OF THE WHOLE MEETING****Thursday, January 3, 2019**

PRESENT: Vice-Chair Mark Parker

Directors Taylor Bachrach
Shane Brien
Mark Fisher
Dolores Funk
Tom Greenaway
Clint Lambert
Brad Layton
Rob Newell
Bev Playfair
Jerry Petersen
Michael Riis-Christianson
Kim Watt-Senner

Directors Linda McGuire, Village of Granisle
Absent Gerry Thiessen, District of Vanderhoof

Alternate Cyndi Lauze, District of Vanderhoof
Directors Thomas Liversidge, Village of Granisle

Staff Melany de Weerd, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
John Illes, Chief Financial Officer
Wendy Wainwright, Executive Assistant

Others Dwayne Lindstrom, Fraser Lake

CALL TO ORDER

Vice-Chair Parker called the meeting to order at 11:19 a.m.

**AGENDA &
SUPPLEMENTARY**Moved by Director Bachrach
Seconded by Director Layton**C.W.2019-1-1**

"That the Agenda of the Regional District of Bulkley-Nechako Committee of the Whole meeting of January 3, 2019 be approved; and further, that the Supplementary Agenda be dealt with at this meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY**MINUTES****Committee of the Whole
Minutes –June 7, 2018**Moved by Director Petersen
Seconded by Director Newell**C.W.2019-1-2**

"That the Committee of the Whole meeting minutes of June 7, 2018 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS

Smithers, Houston and Area Television Rebroadcasting

Moved by Director Fisher
Seconded by Director Brienens

C.W.2019-1-3

"That the Committee of the Whole recommend that the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer's December 18, 2018 memo titled "Smithers, Houston and Area Television Rebroadcasting;" and that,

The Committee of the Whole recommend to the Regional District of Bulkley-Nechako Board of Directors that the annual grant to the Smithers, Houston and Area Television Rebroadcasting Society remain at \$60,000 in the 2019 proposed budget."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

CORRESPONDENCE

Correspondence

Moved by Director Bachrach
Seconded by Director Brienens

C.W.2019-1-4

"That the Committee of the Whole receive the following correspondence:

-Vanderhoof Community Forest – Wildfire Risk Management Plan;

-Legislative Assembly of BC – Select Standing Committee on Crown Corporations – Call for Written Submissions;

-Northern Health – Media Bulletin – Northern Health Connections Modified Holiday Schedule."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

INVITATIONS

Community Energy Association -BC Municipal Climate Leadership Council Workshop Re: Climate Action Planning -January 18, 2019 – Vancouver, BC

Moved by Director Fisher
Seconded by Director Brienens

C.W.2019-1-5

"That the Committee of the Whole receive the invitation from the Community Energy Association – BC Municipal Climate Leadership Council Workshop re: Climate Action Planning – January 18, 2019 – Vancouver, BC."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA

Changes to Remuneration
Bylaws – Implementation
Details

Moved by Director Greenaway
Seconded by Director Newell

C.W.2019-1-6

"That the Committee of the Whole receive the Chief Financial Officer's December 20, 2018 memo titled "Changes to Remuneration Bylaws – Implementation Details."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Completed Assessment Roll
Update

Moved by Director Layton
Seconded by Director Newell

C.W.2019-1-7

"That the Committee of the Whole receive the Chief Financial Officer's January 2, 2019 memo titled "Completed Assessment Roll Update."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

CORRESPONDENCE

Parliamentary Secretary for
Emergency Preparedness
EMBC Reimbursement for
Road Rescue Calls

Moved by Director Newell
Seconded by Director Petersen

C.W.2019-1-8

"That the Committee of the Whole receive the correspondence from Parliamentary Secretary for Emergency Preparedness – EMBC Reimbursement for Road Rescue Calls."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Response Letter to
Parliamentary Secretary for
Emergency Preparedness
-EMBC Reimbursement for
Road Rescue Calls

Moved by Director Riis-Christianson
Seconded by Director Brienon

C.W.2019-1-9

"That the Committee of the Whole recommend that the Regional District of Bulkley-Nechako write a response letter to Jennifer Rice, Parliamentary Secretary for Emergency Preparedness to clarify and outline the RDBN's concerns in regard to the Province withdrawing funding for road rescue events and no longer providing task numbers due to the RDBN having Bylaws to fund small portions of its Volunteer Fire Departments road response costs not attributable to specific road rescue call-outs; and further, that both RDBN bylaws and the funding for road rescue through EMBC task numbers be permitted concurrently."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

NEW BUSINESS

Message from Vice-Chair
Parker

Vice-Chair Parker commented that he, along with Chair Thiessen is looking forward to the New Year. He spoke of the strength of the Regional Board and the ability to move forward and face any challenging decisions that may arise throughout the year.

ADJOURNMENT

Moved by Director Brien
Seconded by Director Layton

C.W.2019-1-10

"That the meeting be adjourned at 11:37 a.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Mark Parker, Vice-Chair

Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKO**REGIONAL TRANSIT COMMITTEE MEETING**
(Committee Of The Whole)**Thursday, March 7, 2019**

PRESENT:

Chair	Tom Greenaway
Directors	Shane Brienen Mark Fisher Dolores Funk Clint Lambert Brad Layton Linda McGuire Rob Newell Mark Parker Bev Playfair Jerry Petersen Gerry Thiessen Kim Watt-Senner – left at 1:28 p.m.
Directors Absent	Taylor Bachrach, Town of Smithers Michael Riis-Christianson, Electoral Area "B" (Burns Lake Rural)
Alternate Directors	Doug Bysouth, Electoral Area "B" (Burns Lake Rural)
Staff	Melany de Weerd, Chief Administrative Officer Cheryl Anderson, Manager of Administrative Services Debbie Evans, Agriculture Coordinator – arrived 1:48 p.m. John Illes, Chief Financial Officer Deneve Vanderwolf, Planning Technician/Regional Transit Coordinator Wendy Wainwright, Executive Assistant
Others	Linda Berg, Executive Director, Lake Babine Nation – left at 2:06 p.m. Linda Harmon, Director, Strategic Outreach and Business Engagement, Ministry of Transportation and Infrastructure Rob Ringma, Manager, Government Relations, BC Transit
Via Tele- Conference	Lara Beckett, Director Electoral Area "C" Chilako River-Nechako, Regional District of Fraser-Fort George John Benedict, General Manager, Saik'uz First Nation Dave Christi, Economic Development Officer, Village of Fraser Lake Levi Davis, Takla First Nation – left at 1:15 p.m., returned at 1:20 p.m. Zoe Dhillon, Special Projects Coordinator, District of Vanderhoof Debbie Joujan, Chief Administrative Officer, Village of Telkwa Art Kaehn, Chair, Regional District of Fraser-Fort George Tiina Schaeffer, Manager of Sustainable Community Development and Transit, City of Prince George
Media	Blair McBride, Lakes District News – left at 1:55 p.m.
<u>CALL TO ORDER</u>	Melany de Weerd, CAO called the meeting to order at 1:01 p.m.

ELECTIONS

Chairperson

Ms. de Weerdt called for nominations for the position of Chairperson for the Regional Transit Committee for the year 2019.

Moved by Director Thiessen
 Seconded by Director Parker

RTC.2019-1-1

"That Director Greenaway be nominated for the position of Chairperson of the Regional Transit Committee for the year 2019."

Ms. de Weerdt called for nominations for Chairperson a second time.

Ms. de Weerdt called for nominations for Chairperson a third time.

There being no further nominations, Ms. de Weerdt declared Director Greenaway, Chairperson of the Regional Transit Committee for the year 2019 by acclamation.

Vice-Chairperson

Ms. de Weerdt called for nominations for the position of Vice-Chairperson of the District Regional Transit Committee for the year 2019.

Moved by Director Thiessen
 Seconded by Director Lambert

RTC.2019-1-2

"That Director Funk be nominated for the position of Vice-Chairperson of the Regional Transit Committee for the year 2019.

Ms. de Weerdt called for nominations for Vice-Chairperson a second time.

Ms. de Weerdt called for nominations for Vice-Chairperson a third time.

There being no further nominations, Ms. de Weerdt declared Director Funk as Vice-Chairperson of the Regional Transit Committee for the year 2019 by acclamation.

Chair Greenaway assumed the Chair.

AGENDA

Moved by Director Layton
 Seconded by Director McGuire

RTC. 2019-1-3

"That the Regional Transit Committee Agenda for March 7, 2019 be adopted."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DELEGATIONS

MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE – Linda Harmon, Director, Strategic Outreach and Business Engagement RE: Highway 16 Transportation Action Plan

Chair Greenaway welcomed Linda Harmon, Director, Strategic Outreach and Business Engagement, Ministry of Transportation and Infrastructure.

Ms. Harmon provided a PowerPoint Presentation.

Ms. Harmon spoke of the following

- Timeline of the Input, Engagement, Action 2006-2016
- Highway 16 Transportation Action Plan
- Transit Expansion
 - o \$4.2 million commitment – over five years
- Community Transportation Grants
 - o \$2 million commitment – over three years
- First Nations Driver Education
 - o \$400,000 commitment– over three years
- Safety Improvements
 - o \$1.5 million commitment
- Collaboration
- BC Bus North
 - o In 2018 the Province committed to provide service to end of May 2019
 - o BC Bus North Service is being used for its intended purpose as a long haul service
 - o Ridership continues to be strong on BC Transit Inter-Community Service.

Director McGuire encouraged Ms. Harmon and the Ministry of Transportation and Infrastructure to continue the Community Transportation Grants. She spoke of the benefits for the Village of Granisle and expressed her appreciation for the funding. Director Thiessen noted the benefits of the program for Vanderhoof and Saik'uz First Nation.

Chair Greenaway thanked Ms. Harmon for attending the meeting.

DELEGATIONS (CONT'D)

BC TRANSIT – Rob Ringma, Manager, Government Relations RE: UPDATE

Chair Greenaway welcomed Rob Ringma, Manager Government Relations, BC Transit.

Mr. Ringma provided a PowerPoint Presentation.

Mr. Ringma provided an overview regarding:

- Looking Back
 - o Engagement
 - o Considerations and funding
 - o Vehicles and infrastructure
- Ridership
- Collaboration
- Service Considerations.

Director Lambert questioned the current funding model with the Province covering 100% of the capital costs and 2/3 of the operating costs and the five year timeline. Mr. Ringma noted that it is currently for five years and the decision would need to be made by the Ministry of Transportation and Infrastructure as to next steps. Ms. Harmon noted that the question has been raised and MoTI is aware of the concerns. She commented that as early as 2020 the funding model will need to be reviewed and a best solution determined moving forward. Ms. Harmon mentioned that the funding question should be asked again moving forward.

DELEGATIONS (CONT'D)

BC TRANSIT – Rob Ringma, Manager, Government Relations RE: UPDATE (CONT'D)

Discussion took place in regard to BC Transit's ridership information and the RDBN survey that was conducted in 2018. The time frames were different and the RDBN survey was conducted to determine where riders reside that use the Bulkley-Nechako Transit Service.

Director McGuire brought forward the current inability for the Granisle Community Bus to connect with the Highway 16 Bulkley-Nechako Transit Service. Mr. Ringma mentioned that the topic has been brought forward during Collaboration meetings.

Discussion took place in regard to signage and advertising. Mr. Ringma provided an outline of the marketing initiatives conducted by BC Transit. The new signage near Smithers was an initiative undertaken by the Town of Smithers utilizing funding from Northern Development Initiative Trust to have signage that provides information in regard to the two transit services provided in the community.

Chair Greenaway thanked Mr. Ringma for attending the meeting.

REPORTS

2018 Survey Report

Moved by Director Petersen
 Seconded by Director McGuire

RTC.2019-1-4

"That the Regional Transit Committee receive the Regional Transit Coordinator's February 4, 2019 memo titled "2018 Survey Report;" and further, that the Regional Transit Committee recommend that the Regional District of Bulkley-Nechako Board of Directors direct staff to continue conducting the survey twice a year."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Area A Public Engagement Plan – 2019 – Transit Related Initiative

Moved by Director Fisher
 Seconded by Director Lambert

RTC.2019-1-5

"That the Regional Transit Committee receive the Regional Transit Coordinator's January 29, 2019 memo titled "Area A Public Engagement Plan – 2019 – Transit Related Initiative;" and further, that the Regional Transit Committee recommend that the Regional District of Bulkley-Nechako Board of Directors authorize providing five tickets to Directors wanting to use the tickets as giveaways to promote the service."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

2019 GradPass Program

Moved by Director Petersen
 Seconded by Director Layton

RTC.2019-1-6

"That the Regional Transit Committee recommend that the Regional District of Bulkley-Nechako Board of Directors approve participation in the GradPass Program for 2019."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS (CONT'D)

Infrastructure Request

Moved by Director Funk
 Seconded by Director Layton

RTC.2019-1-7

"That the Regional Transit Committee recommend that the Regional District of Bulkley-Nechako Board of Directors approve moving forward with the installation of a bus shelter at the stop beside the Lake Babine Nation Band Office on Sus Ave in the community of Woyenne."

(All/Directors/Majority) CARRIED UNANIMOUSLY

2018 Ridership

Moved by Director Layton
 Seconded by Director Lambert

RTC.2019-1-8

"That the Regional Transit Committee receive the Regional Transit Coordinator's January 31, 2019 memo titled "2018 Ridership."

(All/Directors/Majority) CARRIED UNANIMOUSLY

CORRESPONDENCE

Correspondence

Moved by Director Brienon
 Seconded by Director McGuire

RTC.2019-1-9

"That the Regional Transit Committee receive the following correspondence:
 -BC Transit – BC Transit Continues to Enhance Safety with CCTV Cameras
 -Government of BC – All 12 Community Services Running, Benefiting People in the North."

(All/Directors/Majority) CARRIED UNANIMOUSLY

MINUTES

Regional Transit Committee Meeting Minutes -July 19, 2018

Moved by Director Layton
 Seconded by Director Brienon

RTC.2019-1-10

"That the Minutes of the Regional Transit Committee meeting of July 19, 2018 be received."

(All/Directors/Majority) CARRIED UNANIMOUSLY

NEW BUSINESS

2019 GradPass Program

Moved by Director Newell
 Seconded by Director Layton

RTC.2019-1-11

"That the Regional Transit Committee recommend that the Regional District of Bulkley-Nechako Board of Directors approve including the Houston Christian School, Northside Christian School (Vanderhoof) and Bulkley Valley Christian School (Smithers) in the GradPass Program for 2019."

(All/Directors/Majority) CARRIED UNANIMOUSLY

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NEW BUSINESS (CONT'D)

**Takla First Nation
Community Bus**

Levi Davis, Takla First Nation provided an overview of the ridership and schedule of the Takla Nation Community Bus. Chair Greenaway mentioned that with no transit in Fort St. James there may be an opportunity to work with the First Nations communities to increase ridership on the Takla Nation Community Bus. Mr. Davis indicated they are considering options for the services. Mr. Ringma suggested Mr. Davis contact him to discuss the service schedule. Chair Greenaway encouraged further discussion in the future.

**Asset Management Planning
-Bus Replacement**

Lara Beckett, Director Electoral Area "C" Chilako River-Nechako, Regional District of Fraser-Fort George questioned if asset management planning for bus replacement is being conducted. Mr. Ringma mentioned that BC Transit amortizes its light duty vehicles (buses) over a five year period but consideration is given to factors in the fleet: monitoring, wear and tear and kilometres.

ADJOURNMENT

Moved by Director Layton
Seconded by Director Playfair

RTC.2019-1-12

"That the meeting be adjourned at 2:10 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Tom Greenaway, Chair

Wendy Wainwright, Executive Assistant

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REGIONAL DISTRICT OF BULKLEY-NECHAKO

REGIONAL TRANSIT COMMITTEE MEETING
(Committee Of The Whole)

Thursday, July 19, 2018

PRESENT: Acting Chair Bill Miller

 Directors Chris Beach
 Shane Brienen
 Mark Fisher
 Tom Greenaway
 Rob MacDougall
 Rob Newell
 Mark Parker
 Jerry Petersen
 Darcy Repen
 Gerry Thiessen

 Directors Taylor Bachrach, Town of Smithers
 Absent Eileen Benedict, Electoral Area "E" (Francois/Ootsa Lake Rural)
 Dwayne Lindstrom, Village of Fraser Lake
 Thomas Liversidge, Village of Granisle

 Alternate Gladys Atrill, Town of Smithers
 Directors Carol Imus, Electoral Area "E" (Francois/Ootsa Lake Rural)

 Staff Melany de Weerd, Chief Administrative Officer
 Cheryl Anderson, Manager of Administrative Services
 John Illes, Chief Financial Officer
 Jason Llewellyn, Director of Planning
 Deneve Vanderwolf, Regional Transit Coordinator
 Wendy Wainwright, Executive Assistant

 Others Chris Fudge, Senior Regional Transit Manager, BC Transit
 Linda Harmon, Transit Crown Agency Programs, Ministry of
 Transportation and Infrastructure
 Ellen Lorentz, Councillor, Burns Lake Band

 Via Tele- Dave Birdi, Councillor, District of Fort St. James – arrived at 1:15
 Conference p.m.
 Jillian Merrick, Councillor, City of Prince George – arrived at
 1:15 p.m.
 Barb Tom, Lake Babine Nation – arrived at 1:33 p.m.

CALL TO ORDER

Acting Chair Miller called the meeting to order at 1:03 p.m.

AGENDA &
SUPPLEMENTARY AGENDA

Moved by Director MacDougall
Seconded by Director Petersen

RTC. 2018-3-1

"That the Regional Transit Committee Agenda for July 19, 2018 be adopted; and further, that the Supplementary Agenda be dealt with at this meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

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MINUTES

Regional Transit Committee Meeting Minutes
-May 24, 2018

Moved by Director Beach
Seconded by Alt. Director Atrill

RTC.2018-3-2

"That the Minutes of the Regional Transit Committee meeting of May 24, 2018 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DELEGATION

BC TRANSIT – Chris Fudge, Senior Regional Transit Manager and Linda Harmon, Transit Crown Agency Programs, Ministry of Transportation and Infrastructure RE: Bulkley Nechako Regional Transit Performance Overview

Acting Chair Miller welcomed Chris Fudge, Senior Regional Transit Manager, BC Transit and Linda Harmon, Transit Crown Agency Programs, Ministry of Transportation and Infrastructure.

Mr. Fudge provided a PowerPoint Presentation.

Bulkley-Nechako Regional Transit – Performance Overview

Overview

- Annual Ridership
- Marketing
- Infrastructure
- Special Considerations & Strategies
- Collaboration and coordination
- Questions

**One year ago and 580 passengers later
Ridership**

Total Boardings – Route 161

- To Burns Lake: 2023 boardings
- To Prince George: 2042 boardings

Total Boardings – Route 162

- To Burns Lake: 746 boardings
- To Smithers: 978 boardings

Average Boardings Per Trip – Route 161

- To Burns Lake: 13.7 boardings per trip
- To Prince George: 13.6 boardings per trip

Average Boardings – Route 162

- To Burns Lake: 2.5 boardings per trip
- To Smithers: 3.3 boardings per trip

Boardings by Local Jurisdiction – Route 161 (to Prince George)

- Village of Burns Lake – 44%
- Village of Fraser Lake – 13%
- Vanderhoof – 20%
- Electoral Area B – 7%
- Electoral Area D – 16%
- Electoral Area C – 0%

Boardings by Local Jurisdiction – Route 162 (to Smithers)

- Village of Telkwa – 2%
- Village of Burns Lake – 21%
- Electoral Area G – 1%
- Electoral Area B – 8%
- Electoral Area A – 0%
- Houston – 68%

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DELEGATION (CONT'D)

BC TRANSIT – Chris Fudge, Senior Regional Transit Manager and Linda Harmon, Transit Crown Agency Programs, Ministry of Transportation and Infrastructure RE: Bulkley Nechako Regional Transit Performance Overview (CONT'D)

Service Design

- **Did we get it right?**
 - o Days of week
 - o Schedules
 - o Communities served
 - o Stop locations
 - o Customer feedback

Infrastructure

- o Lucid Type 3 harsh weather shelters
- o Updated bus stop signage and branding
- o Strategically located
- o Enhanced customer information
- o Ongoing support from Ministry of Transportation staff
- o New stop locations planned for late summer 2018

Special Considerations and Contingency Strategies

- Vehicle breakdowns
- Service reception
- Inclement weather
- Washroom access
- Bicycles racks
- Luggage and parcel storage
- Flagging the bus

New Vehicles - 2017 International EI Dorado 320 AeroElite

- High floor design
- 30 passenger capacity
- Interior luggage racks
- Automatic passenger counters
-

Schedule Adjustment – December 2017

- Added schedule time for winter
- Increased time for rest stops at select locations
- Maintain departure times

Collaboration & Coordination

- Community Vehicle programs
- BC Transit Systems (Prince George, Smithers)
- Via Rail, Northern Health Connections, BC Bus North

Director Fisher requested further data in regard to ridership in respect to departure time for Houston to Smithers and Houston to Burns Lake Mr. Fudge will provide the information for a future Regional Transit Committee meeting. Discussion took place in regard to a future performance review being completed on an annual basis.

Director Newell spoke of the ridership in Whistler Mr. Fudge mentioned that there are some contributing factors such as the increase in tourism in the winter months, the layout of the community, etc. He also noted that local government has concentrated efforts on marketing transit to minimize vehicle use in and around Whistler.

DELEGATION (CONT'D)

BC TRANSIT – Chris Fudge, Senior Regional Transit Manager and Linda Harmon, Transit Crown Agency Programs, Ministry of Transportation and Infrastructure RE: Bulkley-Nechako Regional Transit Performance Overview (CONT'D)

Ms. Harmon mentioned that the Ministry of Transportation and Infrastructure has the Transit Minor Betterments Funding Program to assist in funding infrastructure needs moving forward. She has provided the information to staff.

Ms. Harmon commented that it has been a very rewarding process in the development of the Bulkley-Nechako Regional Transit and congratulated everyone that worked to make it a success.

Ms. Harmon provided a PowerPoint Presentation.

BC Bus North

- What is Different?
 - o Daylight travel
 - o No freight
 - o Schedule coordinates with Northern Health Connections – where possible
 - o Relatively low fare
 - o Northern Health Connections expanded eligibility
- Your Opportunity
 - o Partner in promotion
 - o Ideas for community connections/benefits.

Ms. Harmon noted that the BC Bus North Program is a 12-month interim solution. She noted that feedback is required to understand the benefit to communities to have a long haul service and potential options to provide transportation to help to support the continuation of a service. Ms. Harmon mentioned that any suggestions or ideas can be forwarded to her.

Ms. Harmon noted that conversations have taken place between the Honourable Claire Trevena, Minister of Transportation and Infrastructure and the Honourable Marc Garneau, Minister of Transport Canada in regard to Greyhound providing notification that the company will be withdrawing service from western Canada.

Director Greenaway commented that Fort St. James and area has lacked bus service for a number of years and questioned the options to have bus service for the Fort St. James area. Ms. Harmon noted that consideration was given to have BC Bus North travel to Fort St. James but due to the size of the fleet it was unable to travel to Fort St. James. She noted that MoTI is aware of the need for service but a solution has not been found.

Director Beach noted that he has received very positive comments in regard to the Bulkley-Nechako Transit system.

Acting Chair Miller thanked Mr. Fudge and Ms. Harmon for attending the meeting.

REPORTS

Reports

Moved by Director MacDougall
Seconded by Director Beach

RTC.2018-3-3

"That the Regional Transit Committee receive the following Reports and Correspondence:

- the Regional Transit Coordinator's July 5, 2018 memos
 - "Community Bus Grant Recipients in the RDBN";
 - "Public Transportation in the RDBN";
 - "March 2018 Rider Survey Report";
- RDBN Letters to Stelat'en First Nation and Cheslatta Carrier Nation – Thank you for Contribution";
- Regional District of Fraser-Fort George – June 21 Board Meeting Highlights - \$1,000 Grant Issued to Support the Regional Transit Initiative."

CORRESPONDENCE

- Northern Development Initiative Trust – Approval of Project – 2018 Marketing Strategy for Smithers and District Transit Service;
- Greyhound Canada – Greyhound Canada to Downsize its Canadian Business Based on a 41% Decline in Ridership Since 2010;
- BC Transit – CivicInfo BC Survey: Local Government Representative and CAO;
- BC Transit –Customer Satisfaction Tracking Research Annual Report 2017-2018."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA

Reports and Correspondence

Moved by Director Brien
Seconded by Director Newell

RTC.2018-3-4

"That the Regional Transit Committee receive the following Reports and Correspondence:

- 2018 Ridership Table."

CORRESPONDENCE

- BC Transit-Bulkley-Nechako Regional Transit Performance Overview – RDBN Transit Committee – July 19, 2018."
- Ministry of Transportation and Infrastructure – BC Bus North."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

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ADJOURNMENT

Moved by Director MacDougall
Seconded by Director Newell

RTC.2018-3-5

"That the meeting be adjourned at 1:51 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Bill Miller, Acting Chair

Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKO**RURAL DIRECTORS COMMITTEE MEETING****Thursday, March 7, 2019**

PRESENT: Chair Rob Newell

Directors Mark Fisher
Tom Greenaway
Clint Lambert
Mark Parker
Jerry Petersen

Director Absent Michael Riis-Christianson, Electoral Area "B" (Burns Lake Rural)

Alternate Director Doug Bysouth, Electoral Area "B" (Burns Lake Rural)

Staff Melany de Weerd, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
John Illes, Chief Financial Officer
Jason Llewellyn, Director of Planning and Protective Services – arrived at 4:07 p.m.
Wendy Wainwright, Executive Assistant

CALL TO ORDER

Chair Newell called the meeting to order at 3:41 p.m.

AGENDAMoved by Director Lambert
Seconded by Alternate Director Bysouth**RDC.2019-3-1**

"That the Rural Directors Committee Agenda for March 7, 2019 be approved."

(All/Directors/Majority)

CARRIED UNANIMOUSLY**SUPPLEMENTARY AGENDA**Moved by Director Petersen
Seconded by Director Parker**RDC.2019-3-2**

"That the Rural Directors Committee Agenda for March 7, 2019 be approved; and further, that the Supplementary Agenda be dealt with at this meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY**MINUTES****Rural Directors Committee Meeting Minutes -January 17, 2019**Moved by Director Fisher
Seconded by Director Petersen**RDC.2019-3-3**

"That the minutes of the Rural Directors Committee meeting of January 17, 2019 be received as amended."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS

Fort St. James Secondary
 School– Request for Grant
 in Aid – Electoral Area “C”
 (Fort St. James Rural)

Moved by Director Parker
 Seconded by Director Petersen

RDC.2019-3-4

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Fort St. James Secondary School be given \$1,000 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for a Grade 12 Scholarship.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Electoral Area Allocations
 of Federal Gas Tax Funds
 -Fourth Quarter 2018

Moved by Director Petersen
 Seconded by Director Lambert

RDC.2019-3-5

“That the Rural Directors receive the Accounting Clerk’s February 21, 2019 memo titled “Electoral Area Allocations of Federal Gas Tax Funds – Fourth Quarter 2018.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Rural Director’s Travel and
 Conference Remuneration

Moved by Director Parker
 Seconded by Alternate Director Bysouth

RDC.2019-3-6

“That the Rural Directors receive the Chief Financial Officer’s February 26, 2019 memo titled “Rural Director’s Travel and Conference Remuneration Budget.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place in regard to the importance for Rural Directors to be in attendance at a number of meetings and to ensure as an elected official Directors are interacting with their electorate. Chair Newell commented that it is beneficial to provide meeting reports to the Regional Board and/or Rural Directors Committee.

John Illes, Chief Financial Officer clarified the need for Regional Board ratification for Directors’ attendance at meetings in regard to taxable benefits.

Discussion took place regarding staff including costs for attending events. Staff will provide the information in the future.

DEVELOPMENT SERVICES

Land Referral File No. 7404781
 Ministry of Transportation
 And Infrastructure

Moved by Director Petersen
 Seconded by Director Parker

RDC.2019-3-7

“That the “Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral 7404781” be provided to the Province as the Regional District’s comments on Crown Land Referral 7404781.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

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SUPPLEMENTARY AGENDA

REPORT

Friends of the Smithers Public Library-- Request for Grant in Aid – Electoral Area "A" (Smithers Rural) Moved by Director Fisher
Seconded by Director Lambert

RDC.2019-3-8

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Friends of the Smithers Public Library be given \$2,000 grant in aid monies from Electoral Area "A" (Smithers Rural) for costs associated with the Community Repair Café Program."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DISCUSSION ITEMS

1. Grant Distribution

Discussion took place in regard to the recently announced Provincial Northern Capital Infrastructure Grant. Staff will provide the allocation and distribution model information to the Regional Board once the Provincial Government has released the information.

2. Protective Services

Addressed at the March 7, 2019 Special Board Meeting.

3. Wildfire Management

Addressed at the March 7, 2019 Special Board Meeting.

4. FCM Attendance

Federation of Canadian Municipalities Conference -May 30-June 2, 2019 -Quebec City, Quebec Moved by Director Petersen
Seconded by Director Lambert

RDC.2019-3-9

"That the Rural Directors Committee recommend that the Regional District of Bulkley-Nechako Board of Directors authorize Director Newell's attendance at the Federation of Canadian Municipalities Conference May 30 to June 2, 2019 in Quebec City, Quebec."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

5. Cell Coverage locations (for discussion with Trans Canada Pipelines)

Chair Newell and Director Lambert recently attended an ABC Communications Webinar. Chair Newell mentioned that the information provided in regard to past happenings and direction taken in regard to wireless cell coverage was interesting.

Chair Newell spoke of having a similar meeting with CityWest in the future.

DISCUSSION ITEMS (CONT'D)

Discussion took place in regard to the works being conducted by Rio Tinto Alcan and Telus to construct towers and infrastructure on the Southside and Northside of Francois Lake. Rio Tinto has provided mapping information of proposed infrastructure locations to Director Lambert. Director Lambert noted that discussions are also taking place in regard to the towers having wifi capabilities and an additional tower to increase coverage.

Discussion took place in regard to potential funding sources for additional infrastructure. Chair Newell spoke of having discussions with TransCanada Pipelines similar to discussions taking place with Rio Tinto regarding connectivity infrastructure.

NEW BUSINESS

Water Sustainability Act -Licensing Groundwater Use

Director Lambert brought forward concerns in regard to the *Water Sustainability Act* – Licensing Groundwater Use and the potential impact to residential water users. Discussion took place in regard to a clause in the *Act* that pertains to the ability to meter ground water/well water for residential use. Staff will review the *Act* and bring forward information at a future RDBN meeting.

ADJOURNMENT

Moved by Director Lambert
 Seconded by Director Petersen

RDC.2019-3-10

"That the meeting be adjourned 4:24 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Rob Newell, Chair

Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKO**RURAL DIRECTORS COMMITTEE MEETING****Thursday, January 17, 2019**

PRESENT: Chair Rob Newell

Directors Mark Fisher
Tom Greenaway
Clint Lambert
Mark Parker
Jerry Petersen
Michael Riis-Christianson

Staff Melany de Weerd, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
John Illes, Chief Financial Officer
Jason Llewellyn, Director of Planning – arrived at 3:23 p.m.
Wendy Wainwright, Executive Assistant

Other Roy Spooner, Alternate Director, Electoral Area "F" (Vanderhoof Rural)

CALL TO ORDER

Chair Newell called the meeting to order at 3:22 p.m.

**AGENDA &
SUPPLEMENTARY AGENDA**Moved by Director Petersen
Seconded by Director Fisher**RDC.2019-2-1**

"That the Rural Directors Committee Agenda for January 17, 2019 be approved; and further, that the Supplementary Agenda be dealt with at this meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY**MINUTES****Rural Directors Committee
Meeting Minutes
-January 3, 2019**Moved by Director Riis-Christianson
Seconded by Director Lambert**RDC.2019-2-2**

"That the minutes of the Rural Directors Committee meeting of January 3, 2019 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY**REPORT****Vanderhoof Children's Theatre
- Request for Grant in Aid
- Electoral Area "F"
(Vanderhoof Rural)**Moved by Director Petersen
Seconded by Director Fisher**RDC.2019-2-3**

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Vanderhoof Children's Theatre be given \$5,000 grant in aid monies from Electoral Area "F" (Vanderhoof Rural) for costs associated with its Beauty and the Beast production."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

VERBAL REPORT AND POWERPOINT PRESENTATION

General Rural Budgets

Moved by Director Riis-Christianson
 Seconded by Director Lambert

RDC.2019-2-4

"That the Rural Directors Committee receive the Chief Financial Officer's January 14, 2019 memo titled "General Rural Budgets."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

John Illes, Chief Financial Officer provided an outline of the following: Rural Government, Electoral Area Planning, Building Inspection, Development Services and Emergency Preparedness Services. He spoke of surplus within services and the use of surplus' to reduce taxation and the numerous reasons that various amounts of surplus can occur within a service. Mr. Illes commented that due to changes in Provincial legislation there has been an increase to staffing levels at the Regional District. Jason Llewellyn, Director of Planning and Emergency Services provided an overview of staffing changes due to some of the provincial legislative changes in 2015 to current in regard to Rural Fire Departments and emergency services. He spoke of the Emergency Support Services (ESS) Strategy and bringing forward a report to the Regional Board in regard to the municipal support of the ESS Strategy and the roles and responsibilities of the Regional District and its member municipalities. He mentioned some of the 2019 budget considerations to meet the commitments of the ESS strategy, the hiring of a Director of Protective Services, ESS/Emergency Operations Centre (EOC) trailer utilizing grant funding, fire smart initiatives, and review of the rural fire departments. Mr. Llewellyn also noted that the provincial government is moving forward further legislative requirements of local governments in regard to fire inspection that could increase work load and budget.

Mr. Illes spoke to Rural Government Services from 2014 to 2019 with 2014 as a base year in regard to total taxation. He noted that Financial Staff are still calculating expenses for 2018 and awaiting shared service budgets from member municipalities.

Mr. Illes summarized changes to Building Inspection and providing services to some municipalities by contract. The variance in building inspection is dependent on building inspection fees and there can be an increase in fees when there is a large industrial project built.

What do the Rural Directors want to see in regard to Budget presentations?

- Budget format used for services
- Budget format outlined in staff's January 14, 2019 memo titled "General Rural Budget"
- Board commitments – what is the exact cost?/impact to the budget
- Priority of expenditures
- Better to have percentage increase overtime
- Answer "why" in regard to increases in budget – don't spend a lot of time on budgets with no or little change
- Review essential budget items
 - Services provided – what is essential?
- Be mindful of provincial downloading/changes to provincial legislation
 - Creating a public demand for local governments to take responsibility from a direct result of provincial government downloading.

Local Services

Staff will provide Electoral Service budget packages to Electoral Area Directors for consideration and changes can be provided to staff.

NEW BUSINESS

RDBN Rural Committee Priority Listing

Chair Newell mentioned that if there are any suggestions or changes to the RDBN Rural Committee Priority listing the information can be forwarded to Chair Newell or RDBN Staff including Directors priorities that they wish to move forward.

ADJOURNMENT

Moved by Director Parker
Seconded by Director Greenway

RDC.2019-2-5

"That the meeting be adjourned 4:17 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Rob Newell, Chair

Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKO**WASTE MANAGEMENT COMMITTEE MEETING**
(Committee Of The Whole)**Thursday, March 7, 2019**

PRESENT:

Chair	Mark Fisher
Directors	Shane Brienen Dolores Funk Tom Greenaway Clint Lambert Brad Layton Linda McGuire Rob Newell Mark Parker Bev Playfair Jerry Petersen Kim Watt-Senner Gerry Thiessen
Directors Absent	Taylor Bachrach, Town of Smithers Michael Riis-Christianson, Electoral Area "B" (Burns Lake Rural)
Alternate Director	Doug Bysouth, Electoral Area "B" (Burns Lake Rural)
Staff	Melany de Weerd, Chief Administrative Officer Cheryl Anderson, Manager of Administrative Services Janette Derksen, Deputy Director of Environmental Services Debbie Evans, Agriculture Coordinator – left at 11:45 a.m., returned at 11:55 a.m., left at 12:04 p.m., returned at 12:43 p.m. John Illes, Chief Financial Officer Jason Llewellyn, Director of Planning and Protective Services – left at 11:45 a.m. Rory McKenzie, Director of Environmental Services – left at 11:45 a.m., returned at 11:48 a.m. Maria Sandberg, Planner – arrived at 11:41 a.m., left at 11:45 a.m. Deneve Vanderwolf, Planning Technician/Regional Transit Coordinator – arrived at 12:32 p.m. Wendy Wainwright, Executive Assistant Elaine Wiebe, Environmental Services Assistant – left at 12:00 p.m.
Others	Linda Harmon, Transit Crown Agency Programs, Ministry of Transportation and Infrastructure – arrived at 12:32 p.m. Rob Ringma, Manager, Government Relations, BC Transit –arrived at 12:32 p.m.
Media	Blair McBride, Lakes District News
<u>CALL TO ORDER</u>	Chair Fisher called the meeting to order at 11:29 a.m.

AGENDA

Moved by Director Petersen
Seconded by Director Watt-Senner

WMC.2019-2-1

"That the Waste Management Committee receive the March 7, 2019 Agenda."

(All/Directors/Majority) CARRIED UNANIMOUSLY

MINUTES

Waste Management
Committee Meeting Minutes
-January 3, 2019

Moved by Director Lambert
Seconded by Director Parker

WMC.2019-2-2

"That the Minutes of the Waste Management Committee for January 3, 2019 be received."

(All/Directors/Majority) CARRIED UNANIMOUSLY

RECYCLING DEMONSTRATION

Janette Derksen, Deputy Director of Environmental Services and Elaine Wiebe, Environmental Services Assistant provided an interactive Recycling Demonstration.

Director Layton spoke of the Village of Telkwa contacting Recycle BC to provide education within the community and they indicated they could provide brochures. He brought forward utilizing RDBN staff to provide education to communities. Rory McKenzie, Director of Environmental Services noted that the potential future consideration of hiring a Waste Diversion Coordinator could address in assisting and providing recycling education throughout the region.

REPORTS

Major Appliance Recycling
Roundtable (MARR)
-Compensation of Program
Products

Moved by Director Thiessen
Seconded by Director Lambert

WMC.2019-2-3

1. "That the Waste Management Committee receive the Deputy Director of Environmental Services' February 26, 2019 memo titled "Major Appliance Recycling Roundtable (MARR) – Compensation of Program Products;"
2. That the Waste Management Committee recommend that the Regional District of Bulkley-Nechako Board of Directors approve staff to negotiate a fair agreement with the Major Appliance Recycling Roundtable (MARR) Stewardship agency for compensation for management of their program products listed as major appliances and to bring the agreement back for Board approval after negotiation.
3. Further, that the Waste Management Committee recommend that the Regional District of Bulkley-Nechako Board of Directors authorize staff to amend Bylaw #1764 User Fee Schedule to remove the fee for Ozone Depleting Substances appliances for the program products under the MARR program."

(All/Directors/Majority) CARRIED UNANIMOUSLY

REPORTS (CONT'D)

Construct and Operate a Recycle BC Depot at the Ft. St. James Transfer Station Moved by Director Greenaway
Seconded by Director Playfair

WMC.2019-2-4

1. "That the Waste Management Committee receive the Director of Environmental Services' February 25, 2019 memo titled "Construct and Operate a Recycle BC Depot at the Ft. St. James Transfer Station;"
2. That the Waste Management Committee recommend that the Regional District of Bulkley-Nechako Board of Directors approve staff to enter into a contract with Recycle BC to operate a Recycle BC Depot at the Ft. St. James Transfer Station; and further, Regional District of Bulkley-Nechako build and operate a Recycle Depot at the Ft. St. James Transfer Station with funding for construction coming from Federal Gas Tax money to a maximum of \$150,000 if alternate funding is not available."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Break for lunch at 12:04 p.m.
Reconvened at 12:32 p.m.

Construct and Operate a Recycle BC Depot at the Old Houston Landfill Site Moved by Director Newell
Seconded by Director Brien

WMC.2019-2-5

1. "That the Waste Management Committee receive the Director of Environmental Services' February 25, 2019 memo titled "Construct and Operate a Recycle BC Depot at the Old Houston Landfill Site."
2. That the Waste Management Committee recommend that the Regional District of Bulkley-Nechako Board of Directors approve staff to enter into a contract with Recycle BC to operate a Recycle BC Depot at the old Houston Landfill site; and further, that the Regional District of Bulkley-Nechako build and operate a Recycle depot at the Houston Landfill site with funding for construction coming from Federal Gas Tax money to a maximum of \$95,000 if alternate funding is not available "

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Construct and Operate a Waste Transfer Station at the Old Houston Landfill Site Moved by Director Newell
Seconded by Director Brien

WMC.2019-2-6

1. "That the Waste Management Committee receive the Director of Environmental Services' February 25, 2019 memo titled "Construct and Operate a Waste Transfer Station at the Old Houston Landfill Site."
2. That the Waste Management Committee recommend that the Regional District of Bulkley-Nechako Board of Directors approve staff to build and operate a Waste Transfer Station at the old Houston Landfill site."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

VERBAL REPORTS

Agriculture Plastic Update - Chair Fisher

- Clean Farms/Cattlemen Conference Call
 - Clean farms not as experienced with BC systems
 - EPR (Extended Producer Responsibility) program was discussed but not preferable route
 - EPR Program would be the best solution

- Follow Up – MOE Conference Call and Next Steps
 - Sent email to Ministry of Environment
 - Ministry of Environment currently reviewing products moving towards EPR programs
 - Advocacy is needed in regard to agriculture plastics being included in an EPR Program
 - Director Parker has agreed to research the volume of agriculture plastic in the region
 - Janette Derksen, Deputy Director of Environmental Services mentioned MOE has offered potential funding options to offer program within the region
 - Beneficial for the RDBN to provide an outline of a program/solution for MoE consideration.

CORRESPONDENCE

Letter to Nathan Cullen re: Zero Waste Packaging Act

Moved by Director Layton
Seconded by Director Petersen

WMC.2019-2-7

"That the Waste Management Committee recommend that the Regional District of Bulkley-Nechako Board of Directors approve sending the Letter to Nathan Cullen re: Zero Waste Packaging Act."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Correspondence

Moved by Director Brienen
Seconded by Director Layton

WMC.2019-2-8

"That the Waste Management Committee receive the following correspondence:

-Nathan Cullen, MP – Create Your Canada Winning Entry Bill to Protect Environment Presented in Parliament
-Canadian Council of Ministers of the Environment – Strategy on Zero Plastic Waste."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADJOURNMENT

Moved by Director Playfair
Seconded by Director McGuire

WMC.2019-2-9

"That the meeting be adjourned at 12:47 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REGIONAL DISTRICT OF BULKLEY-NECHAKO**WASTE MANAGEMENT COMMITTEE MEETING**
(Committee Of The Whole)**Thursday, January 3, 2019**

PRESENT: Chair Mark Fisher

Directors Taylor Bachrach
Shane Brienen
Dolores Funk
Tom Greenaway
Clint Lambert
Brad Layton
Rob Newell
Mark Parker
Bev Playfair
Jerry Petersen
Michael Riis-Christianson
Kim Watt-Senner

Directors Linda McGuire, Village of Granisle
Absent Gerry Thiessen, District of Vanderhoof

Alternate Directors Cyndi Lauze, District of Vanderhoof
Thomas Liversidge, Village of Granisle

Staff Melany de Weerd, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Janette Derksen, Deputy Director of Environmental Services
John Illes, Chief Financial Officer
Rory McKenzie, Director of Environmental Services
Wendy Wainwright, Executive Assistant

CALL TO ORDER

Chair Fisher called the meeting to order at 11:49 a.m.

AGENDAMoved by Director Bachrach
Seconded by Director Layton**WMC.2019-1-1**

"That the Waste Management Committee receive the January 3, 2019 Agenda."

(All/Directors/Majority)

CARRIED UNANIMOUSLY**MINUTES****Waste Management**
Committee Meeting Minutes
-February 22, 2018Moved by Director Bachrach
Seconded by Director Layton**WMC.2019-1-2**

"That the Minutes of the Waste Management Committee for February 22, 2018 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

VERBAL REPORTS

1. **Chair Fisher – Intro to Waste Management Committee – Purpose (Operational Presentations, Political Direction) and Frequency**
 - Had conversation with staff in December, 2018
 - Waste Management Committee Meeting proposed for every other month
 - Staff willing to provide updates
 - Any political or operational requests, questions or comments can also be brought forward

2. **Rory Mckenzie, Director of Environmental Services and Janette Derksen, Deputy Director of Environmental Services**
Memo – Review of Solid Waste Management Activities in 2018 and Solid Waste Management Plan Implementation
 - 2019**
 - Concentrate on recycling initiatives
 - Increased recycling service levels in:
 - Granisle
 - Southside
 - Houston
 - Fraser Lake
 - Recycling Depot in each community within the RDBN
 - In process of implementing RDBN Solid Waste Management Plan (SWMP)
 - Consider building consolidation centres in Vanderhoof and Smithers
 - Develop an engineered shelf ready plan with the intent of accessing any available grant funding
 - Current methods of hauling materials in loose form is inefficient
 - Investigating additional Extended Producer Responsibility (EPR) Programs
 - Possible development of RDBN Bylaw for camp waste to address pipeline development in the region
 - Waste monitoring will be conducted in house
 - 15 Landfill Closure reports for the Ministry of Environment
 - Overdue leases for RDBN Landfills and Transfer Stations
 - Sewage Disposal Service Review
 - Complete closure works of phase 1 and 2 at Knockholt Landfill
 - A number of small construction projects are needing to be completed

 - 2020**
 - Debt repayment completed in 2020 consider expanding the Environmental Services Department with the potential hiring of a Waste Diversion Coordinator
 - If Regional Board determines not to move forward with a Waste Diversion Coordinator education programs will be a priority

 - 2022**
 - Regional Board approved the RDBN SWMP in September, 2018 and followed up with a resolution for implementation of cost recovery/tipping fees
 - Staff will be working to develop cost recovery/tipping fees for possible implementation in 2022

VERBAL REPORTS (CONT'D)

Discussion took place regarding:

- Importance of providing waste management education in the schools
- Staff potentially providing a presentation to the Regional Board in regard to materials being recycled throughout the RDBN
- Grant funding to develop a cost recovery/tipping fee plan
 - 2019 RDBN Budget currently has funding for a plan and staff will be investigating the options for grant funding
- Challenges and issues in regard to recycling for the Industrial, Commercial and Institutional (ICI) sector
- Current lack of markets for printed and paper material from the ICI sector
- Provincial Government's recycling targets
- Enforcement and education for the RDBN's Cardboard Ban
 - Some RDBN communities are doing well with the cardboard ban
 - Environmental Services Department staff will be attending all RDBN Transfer Stations in the near future to conduct enforcement and education initiatives
- Potential collaboration with other Regional Districts in northern B.C.
- Illegal dumping
 - Considerations have been included in the RDBN SWMP
- Co-generation plants
 - There currently is a lack of significant recycling material for co-generation
- Costs to recycle material vs landfilling material
- That there are recycling opportunities being developed that did not exist in the past
- The importance of education and need for education regarding recycling.

Review of Solid Waste Management Activities in 2018 Moved by Director Layton
Seconded by Director Funk

WMC.2019-1-3 "That the Waste Management Committee receive the Deputy Director of Environmental Services' December 18, 2018 memo titled "Review of Solid Waste Management Activities in 2018."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Break for lunch at 12:27 p.m.

Reconvened at 12:56 p.m.

3. Cross Regional Solid Waste Management Opportunities
 - a. NCLGA Resolution – Municipal Solid Waste

Cross Regional Solid Waste Management Opportunities -NCLGA Resolution – Municipal Solid Waste Moved by Director Riis-Christianson
Seconded by Director Bachrach

WMC.2019-1-4 "That the Waste Management Committee recommend that the Regional District of Bulkley-Nechako Board of Directors ratify the resolution to the North Central Local Government Association titled "Cross Regional Solid Waste Management Opportunities – Municipal Solid Waste."

VERBAL REPORTS (CONT'D)

Moved by Director Bachrach
Seconded by Director Riis-Christianson

WMC.2019-1-5

"That Motion WMC.2019-1-4 be amended in the first "Whereas" clause as follows:

Whereas local governments within the North Central Local Government Association boundaries spend over \$20 million annually on municipal solid waste;

(All/Directors/Majority) CARRIED UNANIMOUSLY

"The question was called on Motion WMC.2019-1-4 as amended."

(All/Directors/Majority) CARRIED UNANIMOUSLY

NEW BUSINESS

Illegal Dumping

Mr. Mckenzie mentioned that illegal dumping initiatives are being considered. Nak'azdli Whut'en has discussed the potential of utilizing its summer student program to conduct patrols to discourage illegal dumping.

ADJOURNMENT

Moved by Director Layton
Seconded by Director Parker

WMC.2019-1-6

"That the meeting be adjourned at 1:08 p.m."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Mark Fisher, Chair

Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKO**MEMORANDUM**

TO: Chairperson Thiessen and Board of Directors

FROM: Wendy Wainwright, Executive Assistant

DATE: March 13, 2019

SUBJECT: Committee Meeting Recommendations
- March 7, 2019

Following are recommendations from the March 7, 2019 Committee meeting for the Regional Board's consideration and approval.

Committee of the Whole Meeting – March 7, 2019**Recommendation 1:**

Re: Peace of Mind Campaign for the Canadian Cancer Society Kordyban Lodge
–Request for Support

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to include an increase to the Regional Grant in Aid budget of \$25,000 to contribute \$25,000 to the Peace of Mind Campaign for the Canadian Cancer Society Kordyban Lodge."

Waste Management Committee Meeting– March 7, 2019**Recommendation 2:**

Re: Major Appliance Recycling Roundtable (MARR) – Compensation of
Program Products

1. "That the Regional District of Bulkley-Nechako Board of Directors approve staff to negotiate a fair agreement with the Major Appliance Recycling Roundtable (MARR) Stewardship agency for compensation for management of their program products listed as major appliances and to bring the agreement back for Board approval after negotiation.
2. Further, that the Regional District of Bulkley-Nechako Board of Directors authorize staff to amend Bylaw #1764 User Fee Schedule to remove the fee for Ozone Depleting Substances appliances for the program products under the MARR program."

Recommendation 3:

Re: Construct and Operate a Recycle BC Depot at the Fort. St. James Transfer
Station

"That the Regional District of Bulkley-Nechako Board of Directors approve staff to enter into a contract with Recycle BC to operate a Recycle BC Depot at the Fort. St. James Transfer Station; and further, that the Regional District of Bulkley-Nechako build and operate a Recycle Depot at the Ft. St. James Transfer Station with funding for construction coming from Federal Gas Tax money to a maximum of \$150,000 if alternate funding is not available."

Waste Management Committee Meeting– March 7, 2019 (Cont'd)

Recommendation 4:

Re: Construct and Operate a Recycle BC Depot at the Old Houston Landfill Site

“That the Regional District of Bulkley-Nechako Board of Directors approve staff to enter into a contract with Recycle BC to operate a Recycle BC Depot at the old Houston Landfill site; and further, that the Regional District of Bulkley-Nechako build and operate a Recycle depot at the Houston Landfill site with funding for construction coming from Federal Gas Tax money to a maximum of \$95,000 if alternate funding is not available.”

Recommendation 5:

Re: Construct and Operate a Waste Transfer Station at the Old Houston Landfill Site

“That the Regional District of Bulkley-Nechako Board of Directors approve staff to build and operate a Waste Transfer Station at the old Houston Landfill site.”

Recommendation 6:

Re: Letter to Nathan Cullen re: Zero Waste Packaging Act

“That the Regional District of Bulkley-Nechako Board of Directors approve sending the Letter to Nathan Cullen re: Zero Waste Packaging Act.”

Agriculture Committee Meeting – March 7, 2019

Recommendation 7:

Re: Smithers Farmers' Institute – Carrots to Cattle 2019: Growing from the Ground up

“That the Regional District of Bulkley-Nechako Board of Directors ratify Agriculture Chair Mark Parker's attendance at the Smithers Farmers' Institute – Carrots to Cattle 2019: Growing from the Ground Up.”

Regional Transit Committee Meeting – March 7, 2019

Recommendation 8:

Re: Survey Report

“That the Regional District of Bulkley-Nechako Board of Directors direct staff to continue conducting the survey twice a year.”

Recommendation 9:

Re: Area A Public Engagement Plan- 2019-Transit Related Initiative

“That the Regional District of Bulkley-Nechako Board of Directors authorize providing five tickets to Directors wanting to use the tickets as giveaways to promote the service.”

Regional Transit Committee Meeting – March 7, 2019 (Cont'd)

Recommendation 10:

Re: 2019 GradPass Program

1. "That the Regional District of Bulkley-Nechako Board of Directors approve participation in the GradPass Program for 2019; and further,
2. That the Regional District of Bulkley-Nechako Board of Directors approve including the Houston Christian School, Northside Christian School (Vanderhoof) and Bulkley Valley Christian School (Smithers) in the GradPass Program for 2019."

Recommendation 11:

Re: Infrastructure Request

"That the Regional District of Bulkley-Nechako Board of Directors approve moving forward with the installation of a bus shelter at the stop beside the Lake Babine Nation Band Office on Sus Ave in the community of Woyenne."

Rural Directors Committee Meeting – March 7, 2019

Recommendation 12:

Re: Fort St. James Secondary School– Request for Grant in Aid – Electoral Area "C" (Fort St. James Rural)

"That the Fort St. James Secondary School be given \$1,000 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for a Grade 12 Scholarship."

Recommendation 13:

Re: Friends of the Smithers Public Library - Request for Grant in Aid – Electoral Area "A" (Smithers Rural)

"That the Friends of the Smithers Public Library be given \$2,000 grant in aid monies from Electoral Area "A" (Smithers Rural) for costs associated with the Community Repair Café Program."

Recommendation 14:

Re: Federation of Canadian Municipalities Conference – May 30-June 2, 2019 – Quebec City, Quebec

"That the Regional District of Bulkley-Nechako Board of Directors authorize Director Newell's attendance at the Federation of Canadian Municipalities Conference May 30 to June 2, 2019 in Quebec City, Quebec."

RECOMMENDATION:

(ALL/DIRECTORS/MAJORITY)

Recommendation 1 through 14 as written

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Thiessen and Board of Directors

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: March 12, 2019

**SUBJECT: Items to be brought forward to the public agenda from Special
(In-Camera) Meeting**

As per the Regional Board recommendation, the following motion is being brought forward from the Special (In-Camera) meeting of March 7, 2019:

Recommendation 1:**RE: Agriculture Coordinator Contract Extension**

1. That the Board of the Regional District of Bulkley-Nechako approve the contract end date with Debbie Evans, Agriculture Coordinator, be extended from October 31, 2019 to October 31, 2020."

Recommendation: (All/Directors/Majority)

Recommendation 1 as written.

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REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEMORANDUM

TO: Chair Thiessen and Board of Directors

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: March 13, 2019

**SUBJECT: Local Government Management Association –
Commemorative Tree Planting**

This year is LGMA's 100th Anniversary. In recognition, LGMA has requested that all local governments in BC plant a tree in celebration of a century of dedication, hard work, and innovation by local government professionals during Local Government Awareness Week, May 19-25, 2019. All participating local governments will be given up to \$50 through BC Hydro's Community Regreening Program to purchase a tree of their choice. Because the RDBN's limited locations to plant a tree, LGMA has indicated that it is acceptable to purchase an indoor tree.

Recommendation: (all/directors/majority)

That the Regional District of Bulkley-Nechako Board of Directors authorize staff to proceed with selecting an indoor tree to purchase for placement in the RDBN office in recognition of the local government profession and ongoing commitment to the region.

Celebrating the Impact of Local Government Professionals

Commemorative Tree Planting

Information Package for Local Governments

Supporting local government
professionals since 1919



About LGMA100: For 100 years the Local Government Management Association (LGMA) has supported the learning, leadership, and growth of local government professionals across British Columbia. This tree planting celebrates the work that local government professionals have contributed to their communities over the past century. The LGMA would like to recognize the support of BC Hydro for sponsoring this tree planting.



This Package Contains:

I.	Letter to Board/Council	<u>Page 2</u>
II.	Media Kit	<u>Page 3</u>
III.	Local Government Awareness Week	<u>Page 5</u>
IV.	About the Tree Planting Campaign	<u>Page 6</u>
V.	BC Hydro's Community Regreening Program	<u>Page 6</u>
VI.	Tree Suggestions for Different Climate Zones	<u>Page 7</u>
VII.	Information About Plaques	<u>Page 8</u>
VIII.	Information on LGMA100 Legacy Projects	<u>Page 9</u>

Contact:

If you have any questions about this LGMA100 Legacy Project, or any upcoming LGMA centennial initiatives, please contact:

Ryan Hunt
LGMA Communications & Membership Engagement Coordinator
Email: rhunt@lgma.ca
Telephone: 250.383.7032 ext. 0019

Letter to Board/Council:

Please use the following information to form your letter to Mayor and Council regarding a commemorative tree planting in your community.

Background

The purpose of this letter is to seek Council's approval to join other local governments across BC and plant a commemorative tree in recognition of local government professionals and their ongoing commitment to serve their communities.

At the 1919 Union of BC Municipalities Conference, a resolution was adopted establishing the Local Government Management Association of BC (then called the "Municipal Officers Association of BC"). For the past 100 years, the LGMA has worked to support the learning, leadership, and growth of local government professionals across the province.

To mark its 100th anniversary, the LGMA is encouraging all local governments in BC to plant a tree in celebration of a century of dedication, hard work, and innovation by local government professionals during Local Government Awareness Week, May 19-25, 2019.

The LGMA has partnered with BC Hydro's Community Regreening Program and will offer every local government in BC up to \$50 to purchase a tree of their choice in their climate zone. Local governments can choose one of two options:

1. Purchase a tree from existing suppliers and have the LGMA provide a reimbursement of up to \$50.
2. Select their preferred tree and place an order through LGMA for a cost of up to \$50. LGMA will arrange shipment of the tree to their community.

Selected trees will need to meet BC Hydro's requirements for [planting near powerlines](#). As well, a small, metal, weather-resistant commemorative plaque will be provided by the LGMA to be mounted near the tree. Plaques are made of a substrate coated in an aluminum composite and will be able to live outside in a variety of weather conditions.

Recommendation

That Council authorize staff to proceed with selecting a tree to plant in a location recommended by staff and hold a commemorative tree planting ceremony in recognition of the local government profession and ongoing commitment to the community.

Media Kit

The Media Kit contains resources that you can use to promote your tree planting to local media. Please repurpose the resources below as needed.

MEDIA RELEASE

(Add your logo here)



***(City/Town/Village) to Join Communities Across the Province
in Planting a Tree Commemorating
the Work of Local Government Professionals***

Date:

For Immediate Release

Local Government professionals contribute to the well-being of their communities in a variety of ways, and May 19-25, 2019 marks Local Government Awareness Week. This year, local governments in BC are planting a tree in recognition of local government professionals and their ongoing commitment to community service while also celebrating the 100th Anniversary of the Local Government Management Association of BC (LGMA).

[Placeholder quote, please feel free to modify or change] “Our local government staff do so much great work behind the scenes, and we are happy to have the opportunity to recognize their contributions to our community,” said [Mayor/Chair].

At the 1919 Union of BC Municipalities Conference, a resolution was adopted establishing the [Local Government Management Association of BC](#) (then called the “Municipal Officers Association of BC”). For the past 100 years, the LGMA has worked to support the learning, leadership, and growth of local government professionals across the province.

LGMA is dedicated to supporting excellence in local government by providing high-quality practical training and resources. Every year the LGMA trains upwards of 1,500 local government professionals and has a membership of nearly 900 members.

To mark its 100th anniversary, the LGMA is working in partnership with BC Hydro’s Community Regreening Program to provide all local governments in BC with a tree they can plant to recognize the dedication, hard work, and innovation by local government professionals during Local Government Awareness Week.

For more information, please contact:

(Contact Name, Position, Contact Information)

Media Advisory Template:

(Add your logo here)

**MEDIA ADVISORY**

***(City/Town/Village) to Join Communities Across the Province
in Planting a Tree Commemorating
the Work of Local Government Professionals***

Date: _____

For Immediate Release _____

To celebrate Local Government Awareness Week 2019, (insert community name) will join communities across the province and plant a tree on (insert date and location) in recognition of the local government profession and the essential services they provide to the community.

Media and the public are invited to join staff at the tree planting ceremony on (insert date and time).

PHOTO OPPORTUNITY:**WHAT:** Commemorative Tree Planting**WHO:** Join representatives from the (town/city) and members of the community to plant a tree in (insert location).**WHEN:** (insert date and time)**WHERE:** (insert location and address)

Funding and support for this event has been provided by the [Local Government Management Association of British Columbia \(LGMA\)](#) and the [BC Hydro Community Regreening Grant](#).

The LGMA is a not-for-profit organization that supports the professional development of local government professionals across BC. To mark its 100th anniversary, the LGMA is working in partnership with BC Hydro's Community Regreening Program to provide all local governments in BC with a tree they can plant to recognize the dedication, hard work, and innovation by local government professionals during Local Government Awareness Week. To learn more about the LGMA's centennial, visit www.lgma.ca.

For more information, please contact:

(Contact Name, Position, Contact Information)

Media Advisory Tips:

The advisory below is intended to inform local media in your area about the tree planting ceremony and encourage their attendance at the event. Please feel free to customize the advisory below to best meet your local government's communications needs.

We suggest sending the media advisory to your local media contacts 3-5 days before your event. If you wish to send out your media advisory earlier than one week before the event, we recommend sending a follow-up advisory shortly (2-3 days) before your event.

In addition to sending this media advisory to your local media, we encourage participating local governments to follow up with the media after sending this media advisory. A follow-up phone call and/or email can be a good way to ensure that the media advisory has been read and that the media is aware of the event.

If you are interested in promoting your media advisory, CivicInfo BC also allows you to share news stories to their website:

<https://www.civicinfo.bc.ca/news-submit>.

Information About Local Government Awareness Week

Local Government Awareness Week is a program of the Union of British Columbia Municipalities, working in partnership with a number of other public sector organizations, including the Local Government Management Association of BC; CivicInfo BC; the Ministry of Municipal Affairs and Housing; the BC School Trustees Association; the Ministry of Education, and the Public Works Association of British Columbia.

The Province of British Columbia has proclaimed that Local Government Awareness Week will be held **May 20-26, 2019**. The LGMA encourages participating local governments to hold their tree planting ceremony during Local Government Awareness Week. If a local government is unable to hold a tree planting during this week, please contact the LGMA with the alternative date for the tree planting.

About the Commemorative Tree Planting Campaign

To mark its 100th anniversary, the LGMA is encouraging every local government in BC to plant a tree in celebration of a century of dedication, hard work, and innovation by local government professionals. As part of this campaign, the LGMA will offer every local government in the province funding to purchase a tree, support to hold a tree planting ceremony, and a small, weather-resistant plaque to mark this momentous occasion.

The LGMA encourages all local governments to hold a tree planting ceremony in recognition and celebration of the work of local government professionals during Local Government Awareness Week, May 19-25, 2019.

Funding for the tree comes from BC Hydro's Community Regreening Program. Through our partnership with BC Hydro, every local government in BC will be offered up to \$50 to purchase a tree of their choice. Local governments can choose one of two options:

1. Local governments can purchase a tree from existing suppliers and have the LGMA provide a reimbursement of up to \$50.
2. Local governments select their preferred tree and place an order through LGMA for a cost of up to \$50. LGMA will arrange shipment of the tree to their community.

To help local governments select the perfect tree for their community, the LGMA has created a document with suggested tree varieties for BC's different growing zones.

About the BC Hydro Community Regreening Program

Funding for the trees comes from BC Hydro's Community Regreening Program. This program works with tree planting partners across the province to help with the regreening efforts of municipalities, regional districts, and First Nations communities. Regreening grants are designed to assist in planting appropriate trees with an awareness and sensitivity to the proximity of power lines.

Trees planted as part of the LGMA Commemorative Tree Planting must adhere to BC Hydro's [Planting Near Powerlines guidelines](#), to learn more about the Community Regreening Program [visit BC Hydro's website](#).

Tree Suggestions for Different Climate Zones:

While your local government is welcome to plant any tree that adheres to BC Hydro's requirements for planting near powerlines, the LGMA has researched a list of suggestions for popular trees that grow well in each climate zone in the province.

If your local government is looking for different options for your region, this list could be a good starting point:

Extreme Winter Areas:

Example Cities: Atlin, Burns Lake, Chetwynd, Dawson Creek, Fort St. John, Fort St. James, Fort Nelson, Mackenzie, Smithers, Vanderhoof

- Prunus Virginiana, (chokecherry)
 - Attractive foliage and white flowers with showy red fruit turning to dark purple. Excellent for jellies and wines.
- Syringa vulgaris, (lilac)
 - Beautiful and aromatic lilac is a favorite the world over. Choose a variety adapted to your planting area.
- Acer Ginnala 'Compactum' (compact Amur maple)
 - Excellent fall colour (yellow to brilliant red).
 - Good spread, very hardy.

Cold Winter Areas:

Example Cities: Cranbrook, Golden, Invermere, Kimberley, McBride, Merritt, 100 Mile House, Prince George, Quesnel, Tulameen, Whistler, Williams Lake

- Acer tataricum 'GarAnn' (Hot Wings ® Tatarian maple)
 - Attractive tree produces fiery red seeds in the late summer and turns an outstanding scarlet in the fall.
- Cornus mas, (Cornelian cherry; dogwood)
 - This hearty dogwood has clusters of yellow flowers in early spring before leaves are on the tree. Adaptable, hardy and showy.
- Syringa reticulata, (Japanese tree lilac)
 - Growth up to 6 metres. Small tree, exfoliating bark on short stem. Oval crown with highly scented yellowish white flowers.

Moderate Winter Areas:

Example Cities: Cache Creek, Fernie, Grand Forks, Hope, Lillooet, Lytton, Kamloops, Kelowna, Nakusp, Nelson, New Hazelton, Revelstoke, Salmon Arm, Terrace, Trail, Vernon

- Cornus 'Eddie's White Wonder' (Eddie's dogwood)
 - Very resistant to the dogwood leaf-blotch blight which affects the native "nuttallii". The choice for coastal planting of dogwood.

- Malus 'Jewelcole' (red jewel™ crabapple)
 - A small tree with white flowers in the spring followed by cherry red fruit. Best grown in full sun.
- Styrax Japonicus 'Japanese Snowbell'
 - A flowering tree which typically grows to 20 – 30 ft.
 - Noted for its pendulous clusters of bell-shaped, mildly fragrant, 5 petaled, waxy white flowers that bloom in May-June.

Mild Winter Areas:

Example Cities: Bella Coola, Fraser Valley, Kitimat, Lower Mainland, Powell River, Prince Rupert, Sandspit, Sechelt, Squamish, Vancouver Island

- Cercidiphyllum japonicum, (katsura tree)
 - An excellent shade tree with leaves that turn from reddish purple to blue green, and finally, to yellow in the fall.
- Cornus 'Eddie's White Wonder' (Eddie's dogwood)
 - Very resistant to the dogwood leaf-blotch blight which affects the native "nuttallii". The choice for coastal planting of dogwood.
- Syringa vulgaris, (lilac)
 - Beautiful and aromatic lilac is a favorite the world over. Choose a variety adapted to your planting area.
- Koelreuteria paniculate 'Goldenrain tree'
 - The tree grows 30 to 40 feet tall with an equal spread, in a broad, somewhat irregular globe-shape.
 - Some trees appear vase-shaped. Flowers are yellow.

Information About Plaques

Plaques will be mailed to participating local governments by the LGMA by March 29, 2019.

Plaque Materials: Plaques are made of a substrate coated in an aluminum composite. The plaques will be able to live outside in a variety of weather conditions.

Plaque Dimensions: Plaques will be 8" x 5" (203 x 127 mm.) and will be 1/8" (3 mm.) thick.

Mounting the Plaque: Mounting the plaques will be left to the discretion of participating local governments. The backs of the plaques will be left blank. The plaques are light-weight and can be mounted in a variety of methods ranging from screws, to adhesive, to welded studs. General information about hanging plaques can be found [here](#).

Example Plaque: The final design of the commemorative plaque is still being determined, but an example of a plaque made from the same material can be seen below:



Please note: This plaque is mounted on a wooden door, the commemorative plaque sent to your local government will be unmounted

About the LGMA100 Campaign

As the Local Government Management Association of BC (LGMA) prepares to celebrate its 100th anniversary year in 2019, the LGMA has launched several campaigns designed to celebrate the impact of its members, as well as legacy projects designed to lay strong foundations for member success over the next 100 years.

To learn more about the LGMA100 campaign and our legacy projects, please visit www.lgma.ca.





Regional District of Bulkley-Nechako Memo

TO: Chair Thiessen and Board of Directors

FROM: Cheryl Anderson, Manager of Administrative Services

DATE: March 12, 2019

SUBJECT: ANNUAL UBCM CONVENTION
- September 23-27, 2019
- Vancouver, B.C.

This year's Union of B.C. Municipalities Convention is being held in Vancouver, B.C. from September 23-27, 2019.

At this time, formal authorization is being requested for attendance at the Convention for Chair Thiessen, those Rural Directors wishing to attend, as well as the Chief Administrative Officer and Manager of Administrative Services.

RECOMMENDATION

(ALL/DIRECTORS/MAJORITY)

"That the Board of the Regional District of Bulkley-Nechako authorize attendance of Chair Thiessen, Rural Directors, the Chief Administrative Officer, and Manager of Administrative Services at the UBCM Convention from September 23-27, 2019 in Vancouver, B.C."



REGIONAL DISTRICT OF BULKLEY-NECHAKO

Memorandum

TO: Chair Thiessen and Board of Directors
FROM: Deneve Vanderwolf, Regional Transit Coordinator
DATE: March 11, 2019
SUBJECT: First Nation and Regional District of Bulkley-Nechako Relationship Protocol

Attached is the First Nation and Regional District of Bulkley-Nechako Relationship Protocol. The draft document was presented at the June 28, 2017 Community to Community Forum that was held in partnership with Nadleh Whut'en First Nation. Dan George, President of Four Direction Management Services Ltd. presented the Draft Outline and initiated the establishment of a working group to work on the draft document.

At the December 14, 2017 RDBN Board Meeting the following resolution was passed.

First Nation and Regional
 District of Bulkley-Nechako
 Relationship Protocol

Moved by Director Thiessen
 Seconded by Director Beach

2017-16-4

"That the Regional District of Bulkley-Nechako Board of Directors approve providing the First Nation and Regional District of Bulkley-Nechako Relationship Protocol Agreement to member municipalities and First Nations for consideration and consultation."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Staff has consulted with First Nations and Municipalities in the Region. A consultation report is available upon request.

I would be pleased to answer any questions.

RECOMMENDATION:

(All/Directors/Majority)

That staff proceed to completion with those that have indicated their interest in signing the document and that elected officials and RDBN staff continue dialog with First Nations and Municipalities in regard to the First Nation and Regional District of Bulkley-Nechako Relationship Protocol.

(all communities' logos would be on the final document)

First Nations and Regional District of Bulkley-Nechako Relationship Protocol

SECTION I: Introduction

WHEREAS there is a shared vision to develop a relationship based on respect, recognition, and collaboration for the achievement of strong governments, social justice, and mutual benefit of (list all communities here alphabetically).

WHEREAS the parties embrace this opportunity to work together in the spirit and intent of this Relationship Protocol.

THEREFORE, this agreement strives to strengthen local First Nations and Regional District relations, to achieve fair and equitable human rights, and demonstrate recognition for all people in the region.

SECTION II: Purpose & Goals

The purpose of this Protocol is to promote shared understanding and ongoing education opportunities that lead to the parties mutually benefitting as a result of our relationship. We will do this by actively working towards the following goals:

1. Strengthening local First Nations and local government relationships through ongoing education and engagement activities;
2. Incorporating First Nations perspectives for effective RDBN services and supporting one another in our respective initiatives; and,
3. Establishing sustainable economic activities and arrangements and identifying new opportunities that will bring us together.

SECTION III: Principles

In this protocol, we seek to forge a relationship that will give us a better understanding of each other and show the next generation how we can all work together for the betterment of all.

Through principles of respect, friendship, communication, openness/transparency, inclusion, trust, fairness, support, compassion, collaboration, reconciliation, and equality, we will be able to achieve true, meaningful, and enduring dialogue between First Nations and the Regional District of Bulkley-Nechako .

For the RDBN and local First Nations, these principles will be demonstrated when:

1. We are thriving and mutually benefitting as neighbours.



2. We are living and prospering together as partners on the land.

SECTION IV: Implementation

The parties agree to mutually support one another in the implementation of this Protocol. It is intended that just as our relationship will continue to grow and evolve as we move forward in this undertaking, so too will this Protocol. This Protocol does not signify a static moment of commemoration, but rather it is a living and breathing agreement that recognizes our mutual respect for each other, our different governance structures, our separate and shared histories, and our shared space on the territory.

In order to implement this commitment made herein, the parties agree to hold one another mutually accountable for our actions which may at times either work towards the achievement of our shared goals (as expressed in Section II) or they may fail to move us ahead. It is based on this respect that we have for each other that we agree to hold one another accountable through ongoing and regular dialogue to ensure the ongoing pursuit of the vision as expressed here. Only through true, meaningful, and long-lasting implementation, will this Protocol work to build a stronger overall community that we all seek.

SECTION V: Terms & Conditions

The Protocol will be a living relationship that can grow and evolve. This Protocol does not modify any relationships, agreements or negotiations the RDBN and the communities have individually or jointly with any other levels of government or organizations.

The protocol is not binding in any way as related to matters and interactions between the RDBN and the communities that lie outside of this protocol. Any party can unilaterally withdraw from the Protocol at any time. Each party will obtain authorization before releasing sensitive information obtained through this agreement.



Signed on behalf of... on (date).

Print Name, Title
Community/Organization

Print Name, Title
Community/Organization

Print Name, Title
Community/Organization

Print Name, Title
Community/Organization

Print Name, Title
Community/Organization

Print Name, Title
Community/Organization

Print Name, Title
Community/Organization

Print Name, Title
Community/Organization





Regional District of Bulkley-Nechako Board Agenda March 7, 2019

To: Chair Thiessen and Board of Directors
From: John Illes, Chief Financial Officer
 Laura O'Meara, Senior Financial Assistant
Date: March 12, 2019
Re: Five Year Financial Plan – Bylaw #1864

The budget remains essentially unchanged from the presentation at the special board meeting held on March 7, 2019.

General Government has increased by \$22,711. This is due to the increase in Regional District Grant in aid by \$25,000 approved on March 7 and slight decreases due to savings in the 2019 budget realized in January and February of this year.

Similarly, savings (\$3750) have been found in the Regional Rural Services from savings realized in January and February from Director travel events in these months that came in under budget.

This year's budget has a tax rate increase of 3.5% of Rural taxpayers and 2.5% for Municipal taxpayers. These changes are illustrated on the attached budget summary. It is important to note that rural taxpayer rates will vary depending on changes to electoral area grant in aid, if the rural area taxpayer is within the building inspection service area and because of changes to other electoral area minor services. Rates for specific electoral areas are now being calculated based on this draft budget.

I would be pleased to answer any questions.

Recommendation:

(All/Directors/Majority)

"That the Board receive the Chief Financial Officer's memo dated March 12, 2019 titled 'Five Year Financial Plan – Bylaw #1864' and

"That later in the agenda, the Board of the Regional District of Bulkley Nechako give Bylaw 1864 three readings and adoption."

RDBN - 2019 Budget
Projected Tax Rates for Regional Services
 (excludes local services)

Dept	Service	Taxation			Converted Assessments		Tax on a \$100,000 Residential Property					
		2018 Tax	2019 Tax	2018 vs 2019	2018 Completed Roll	2019 Completed Roll	Rural Taxpayers			Municipal Taxpayers		
							2018	2019	2019 vs 2018	2018	2019	2019 vs 2018
Region-Wide Services												
1201	General Govt - Legislative	288,376	369,361	80,985	574,509,358	597,106,200	5.02	6.19	1.17	5.02	6.19	1.17
1202	General Govt - Administration	555,785	593,914	38,129	574,509,358	597,106,200	9.67	9.95	0.27	9.67	9.95	0.27
1203	General Govt - Finance	357,843	329,804	(28,039)	574,509,358	597,106,200	6.23	5.52	(0.71)	6.23	5.52	(0.71)
	SUBTOTAL GENERAL ADMINISTRATION	1,202,004	1,293,080	91,076	574,509,358	597,106,200	20.92	21.66	0.73	20.92	21.66	0.73
1301	Feasibility Studies	-	-	-	574,509,358	597,106,200	-	-	-	-	-	-
1401	Agriculture	65,280	43,379	(21,901)	574,509,358	597,106,200	1.14	0.73	(0.41)	1.14	0.73	(0.41)
2500	Regional Economic Development	184,245	93,917	(90,328)	574,509,358	597,106,200	3.21	1.57	(1.63)	3.21	1.57	(1.63)
4101	Rural Planning	177,112	215,762	38,650	286,938,937	298,100,001	3.70	4.34	0.64	2.47	2.89	0.42
4301	Development Serv	238,327	275,976	37,649	574,509,358	597,106,200	4.15	4.62	0.47	4.15	4.62	0.47
5000	Environmental Serv.	3,142,752	3,349,452	206,700	574,509,358	597,106,200	54.70	56.09	1.39	54.70	56.09	1.39
7501	9-1-1 Service	192,070	282,544	90,474	556,270,095	597,106,204	3.45	4.73	1.28	3.45	4.73	1.28
	Total Region-Wide Services	5,201,790	5,554,110	352,320	556,270,095	597,106,204	91.27	93.74	2.47	90.04	92.29	2.25
Regional Rural Services												
1101	Rural Govt - Legislative	84,833	91,718	6,885	286,938,937	298,100,001	2.96	3.08	0.12			
1102	Rural Govt - Administration	85,481	63,259	(22,222)	286,938,937	298,100,001	2.98	2.12	(0.86)			
	SUBTOTAL RURAL ADMINISTRATION	170,314	154,977	(15,337)	286,938,937	298,100,001	5.94	5.20	(0.74)			
4401	Building Numbering	6,903	7,473	570	286,938,937	298,100,001	0.24	0.25	0.01			
4501	Unightly Premises	22,881	23,816	935	264,771,671	275,932,735	0.86	0.86	(0.00)			
5901	Weed Control	37,011	38,766	1,755	286,938,937	298,100,001	1.29	1.30	0.01			
7601	Emergency Preparedness	127,207	265,030	137,823	286,938,937	298,100,001	4.43	8.89	4.46			
7602	Emergency Response	5,324	-	(5,324)	286,938,937	298,100,001	0.19	-	(0.19)			
7603	Rural Fire Dept Training & Eval & Compliance	66,303	0	(66,303)	286,938,937	298,100,001	2.31	0.00	(2.31)			
	SUBTOTAL EMERGENCY SERVICES	198,834	265,030	66,196								
Service Areas												
1103	Rural Grant in Aid	112,519	133,519	21,000	286,938,937	298,100,001	3.92	4.48	0.56			
4201	Building Inspection	131,367	200,486	69,119	172,825,335	185,430,387	7.60	10.81	3.21			
8203	Regional Public Transit	51,102	56,767	5,665	280,194,467	299,006,203				1.82	1.90	0.07
	SUBTOTAL SERVICE AREAS	294,988	390,772	95,784								
	Total Regional Rural Services	435,943	490,062	54,119			15.26	16.50	1.24			
	Total Service Areas	294,988	390,772	95,784								
	Total Combined Services	5,932,721	6,434,944	502,223			106.53	110.25	3.72	91.86	94.19	2.33

Tax Rate \$\$/S1000 Assessment	1.07	1.10	0.04	0.92	0.94	0.02
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Tax rate increase

3.5%

2.5%

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**Regional District of Bulkley-Nechako
Board of Directors
March 21, 2019**

To: Chair Thiessen and the Board of Directors
From: Nellie Davis, Regional Economic Development Coordinator
Date: March 12, 2019
Regarding: **BC Rural Dividend Special Circumstances Application –
 RDBN on Behalf of Lakes District Fair Association**

The RDBN has been requested to consider an application to the BC Rural Dividend Special Circumstances (SC) Program on behalf of the Lakes District Fair Association. The SC fund is available to our Region due to our 2018 Wildfire season and is designed to respond to an urgent community need or economic gaps in relation to the wildfire season.

To ensure a united recovery effort, applications must be submitted by a local government. RDBN staff time will also be required to coordinate awarding contracts as per RDBN purchasing policy, interim and final reporting, as well as overall project oversight.

The RDBN would be requesting \$123,763 on behalf of the Lakes District Fair Association (LDFA) towards a Pump-house and Rodeo Concession Rebuild Project at the Fair Grounds.

LDFA's well went dry while housing evacuated animals during the 2018 Wildfire season. In December 2018, funding was secured to complete a well and pump house project through RDBN Gas Tax, Community Gaming Funds and a grant from the Nechako-Kitimaat Development Fund Society (NKDF).

The proximity of the newly drilled well to the concession and pump-house has created a potential opportunity to combine the building of a new pump-house and a Rodeo concession rebuild project. The LDFA hopes to use the already secured well/pump house funds to leverage the additional component of replacing the existing Rodeo Concession. The concession is currently operated for profit over the Fall Fair weekend by a local company that donates 10% of their weekend income back to the Fair.

Staff are cognizant of the fact that the RDBN will be able to access a finite amount of SC funding in 2019, and therefore evaluate potential SC project applications with Provincial staff on a case-by-case basis to ensure that SC applications align with Provincial and Regional recovery priorities. Recommendations to the RDBN Board are made on the basis of that analysis.

Following conversations with staff at the SC Program office, RDBN staff have identified that the project does not necessarily demonstrate significant economic impact or respond to a need arising from the wildfire season, and therefore does not fall clearly within the priorities of the SC Program. Staff have indicated to the LDFA that other provincial and federal programs exist that are potentially a better fit for this type of capital project and have offered grant writing services to pursue those options

The approximately \$148,000 project includes:

- Demolition of existing concession and pump house
- Rebuild of the concession and pump house
- Electrical work
- Connect newly drilled well to building

Recommendation:**(All/Directors/Majority)**

That the Regional District of Bulkley-Nechako Board of Directors direct staff to assist the Lakes District Fair Association in identifying and applying for sources of grant funding alternative to the Special Circumstances Program for the Rodeo Concession Project.



**Regional District of Bulkley-Nechako
Board of Directors
March 21, 2019**

To: Chair Thiessen and the Board of Directors
 From: Nellie Davis, Regional Economic Development Coordinator
 Date: February 26, 2019
 Regarding: Burns Lake Tradeshow

The 2019 Burns Lake Tradeshow, hosted by the Burns Lake and District Chamber of Commerce, will take place April 26 & 27 in Burns Lake.

The tradeshow provides an opportunity to meet with community members face-to-face and discuss priorities and plans for the area.

Director Riis-Christianson would like to have an RDBN booth at the Tradeshow.

The cost for an indoor tradeshow booth for both days is \$250.
 The Draft Budget for 2019 includes \$2,000 in the Administration Tradeshow Budget.

RECOMMENDATION:	(All/Directors/Majority)
<p>That the Regional District of Bulkley-Nechako Board of Directors approve spending \$250 from the Administration Tradeshow Budget for the rental of an RDBN booth at the Burns Lake Tradeshow.</p>	



**Regional District of Bulkley-Nechako
Board of Directors
March 21, 2019**

To: Chair Thiessen and the Board of Directors
From: Nellie Davis, Regional Economic Development Coordinator
Date: March 12, 2019
Regarding: Electoral Area "A" Economic Development Service – Bulkley Valley
 Farmers' Market Request

The Bulkley Valley Farmers' Market is requesting that the Electoral Area "A" Economic Development Service contribute \$4,500 for a vendor recruitment project for the Farmer's Market.

The project will include a basic strategy and activities aimed at recruiting, promoting, supporting and training new vendors throughout the 2019 season.

Director Fisher is supportive of the Bulkley Valley Farmers' Market accessing a grant of \$4,500 from the Electoral Area "A" Economic Development Service for this initiative.

RECOMMENDATION:	(All/Directors/Majority)
<p>That the RDBN Board of Directors authorize contributing \$4,500 of Electoral Area "A" Economic Development Service funds to the Bulkley Valley Farmer's Market for a 2019 Vendor Recruitment project.</p>	



**Regional District of Bulkley-Nechako
Board of Directors Memorandum
March 21, 2019**

To: Chair Thiessen and the Board of Directors
From: Kim Fields, Accounting Clerk
Date: March 11, 2019
Regarding: Federal Gas Tax Funds – Electoral Area 'A' (Smithers Rural)
 Bulkley Valley Aquatic Centre Management Society

In August 2018, the RDBN Board of Directors passed resolution 2018-13-9 in support of providing \$29,679 in Area 'A' Federal Gas Tax Funds to the Bulkley Valley Aquatic Centre Management Society for the purchase and installation of a dehumidifier located at the Bulkley Valley Regional Pool in Smithers.

Due to the change of details in the project and the date when the original quote was obtained, the project cost has increased from \$29,679.00 to \$37,032.64. The Society is requesting an additional \$7,353.64 in Gas Tax funding.

Total uncommitted Gas Tax Funds remaining in Electoral Area 'A' allocation is \$957,160.13. Director Fisher is supportive of this project and accessing additional Federal Gas Tax Funds in the amount of up to \$7,353.64. A Board resolution is required to contribute Federal Gas Tax Funds to this project.

RECOMMENDATION:

1. That the RDBN Board of Directors authorize contributing up to an additional \$7,353.64 of Electoral Area 'A' Federal Gas Tax allocation monies to the Bulkley Valley Aquatic Centre Management Society towards the Community Energy Systems / Recreation Infrastructure project located at the Bulkley Valley Regional Pool in Smithers; and further,

(All/Directors/Majority)
2. That the RDBN Board of Directors authorize the withdrawal of up to \$7,353.64 from the Federal Gas Tax Reserve Fund.

(Participants/Weighted/Majority)



**Regional District of Bulkley-Nechako
Board of Directors Memorandum
March 21, 2019**

To: Chair Thiessen and the Board of Directors
 From: Kim Fields, Accounting Clerk
 Date: February 21, 2019
 Regarding: Report on Federal Gas Tax Projects Approved in 2018

In 2018, there were numerous projects considered for Federal Gas Tax funding support. A total of 19 met the criteria and resulted in applications being brought forward to the Board. All of those applications were approved in 2018 for funding, for a total investment commitment of \$1,183,953 in Federal Gas Tax monies in our region.

Attached is a listing of these projects.

Please note that this list consists only of projects with funding committed in 2018; it does not include expenditures for projects from previous years' commitments, nor any of the potential files currently being explored.

If you have any questions, I would be pleased to discuss them further with you.

RECOMMENDATION:	(All/Directors/Majority)
<p>That the RDBN Board of Directors receive the Accounting Clerk's February 21st memorandum titled "Report on Federal Gas Tax Projects Approved in 2018".</p>	

Regional District of Bulkley-Nechako
Federal Gas Tax Funds
Projects Approved in 2018

Electoral Area "A"

- Smithers Curling Club (WCB Compliance Upgrade)	35,000.00	
- RDBN - Recycle Depots (Phase 1 set up)	30,000.00	
- RDBN - Recycle Depots (Phase 2 setup)	108,000.00	
- BV Pool (dehumidifier)	29,679.00	
- BV Pool (VFD's)	16,825.60	
- Smithers Curling Club (WCB Compliance Upgrade) Ph 2	<u>31,235.00</u>	
		250,739.60

Electoral Area "B"

- Tweedsmuir Park Rod & Gun (Floor & Sub Floor Replacemer	10,000.00	
- Lakes District Food Bank	17,770.68	
- Rose Lake Hall (Kitchen Reno)	5,000.00	
- Omineca Ski Club (Ski Trail Lighting Upgrades)	120,000.00	
- LD Film Appreciation Society (Beacon Theatre Upgrades)	50,000.00	
- BL Mountain Biking Association (Bike Trail Extensions)	<u>60,000.00</u>	
		262,770.68

Electoral Area "C "

- FSJ Curling Club (Compressor)	<u>9,752.40</u>	
		9,752.40

Electoral Area "D"

- RDBN - Fort Fraser Water (Backup Generator)	71,500.00	
- Village of Fraser Lake (Arena)	<u>46,710.34</u>	
		118,210.34

Electoral Area "E"

- LD Fair Association (Well Drilling)	25,000.00	
- Omineca Ski Club (Ski Trail Lighting Upgrades)	120,000.00	
- LD Film Appreciation Society (Beacon Theatre Upgrades)	<u>50,000.00</u>	
		195,000.00

Electoral Area "F"

- RDBN - Recycle Depots (Phase 1 set up)	30,000.00	
- District of Vanderhoof (Soccer Fields)	100,000.00	
- District of Vanderhoof (Skatepark)	100,000.00	
- RDBN - Recycle Depots (Phase 2 setup)	<u>108,000.00</u>	
		338,000.00

Electoral Area "G"

- Topley Fire Hall (doors & windows) Phase 4	<u>9,480.00</u>	
		9,480.00

Total Gas Tax Funds Committed in 2018 1,183,953.02



REGIONAL DISTRICT OF BULKLEY-NECHAKO

REPORT

FEB 13 2019

REGIONAL DISTRICT OF BULKLEY-NECHAKO

TO: Chair and Regional Board of Directors
FROM: Director Newell
DATE: Feb 13, 2018
RE: 2018 Minerals Roundup

I attended the above-noted meeting workshop conference other

On: Jan. 28-31, 2019 in: Vancouver

The key topics/points of interest were: *Premier Horgan announced the provincial government's decision to make both the Mining Flow-Through Share tax credit and the B.C. Mining Exploration Tax Credit permanent. New developments in technology innovation especially low carbon technologies.*

Topic(s) of discussion that I particularly enjoyed or felt was relevant to the Regional District of Bulkley-Nechako include: *A look at global change driving new mineral demand and the industry's role in a low-carbon future at Roundup was highlighted. Solar cells, Wind Turbines and energy storage devices are projected to dramatically increase the demand for metals. We may see as a result shortages in copper, zinc, lead and possibly nickel. All of which are found in BC. There are several areas within our RD that contain rare earth elements another very important ingredient for this technology.*

Attendance from political leaders including B.C. Premier John Horgan, Green Party Leader Andrew Weaver, Premier of the Northwest Territories, Bob McLeod, Opposition Leader Andrew Scheer, and Parliamentary Secretary to the Minister of Natural Resources Canada, Paul Lefebvre. My question to Andrew Weaver and his response revealed a disappointing lack of knowledge in regard to the NWRBA. Also, the Premier spoke of sustainable development with no reference to our infrastructure needs.

Natural Resource Canada's made a commitment of \$1 million in funding for six climate change projects in British Columbia.

Companies and Government have increased their use of drones and virtual reality visualization which not only reduces costs and provides 3D interpretation in real time to investors but allows stakeholders like us to observe what the environmental impact would be on a given project.

Rio Tinto took great pride in announcing their new carbon free aluminum smelting methodology. Actually it came from a Norwegian company called Norsk as a result of meeting strict emission limits placed by their government.

I found this interesting - A \$250,000 donation from Pretivm Resources presented to the Tahltan Nation for Telegraph Creek rebuilding efforts to assist the community as it recovers from wildfire devastation.

Although we will have to wait and see some of the incentives seem to support investment in the industry and drive job growth.

Action recommended by Director:

Follow-up required by:

- Regional District Director Other _____
- Regional District Board None
- RDBN Staff at the discretion of the Regional District Board of Directors

2019 STRATEGIC PRIORITIES CHART

NOW

Wildfires/Emergency Services <ul style="list-style-type: none"> ➤ Public Safety <ul style="list-style-type: none"> ○ 2019 preparation ○ Plan/proposal to address resource requirements ○ After action report ○ Policy changes ○ Advocacy for change ○ Process for information exchange ○ Strategy for public communication 	Revenue Sharing (Northwest BC Resource Benefits Alliance (RBA)) <ul style="list-style-type: none"> ➤ Keep revenue from resource extraction in the region to create livable and sustainable communities <ul style="list-style-type: none"> ○ Livability/sustainability plan for the Province ○ Negotiate and ink a deal 	Resident Attraction/Retention (Workforce, skilled, professionals) <ul style="list-style-type: none"> ➤ Improve quality of life for residents <ul style="list-style-type: none"> ○ Economic Development Plan ○ Healthcare advocacy ○ Parks and Recreation ○ Arts & Culture ○ Education Advocacy ○ Bulkley-Nechako Workforce Opportunity Table (BNWOT) ○ Connectivity
--	---	---

NEXT

1. Work Camp Strategy	
2. Public Engagement	Communication <ul style="list-style-type: none"> - Timely - Concise - Internal/external First Nations Partnerships/Relationships
3. Infrastructure	Ongoing operating costs
4. Parks and Recreation	(see Cariboo for example)
5. Economic Development	<ul style="list-style-type: none"> - Define - Project based - Bring opportunities - Promote further processing

BOARD ADVOCACY

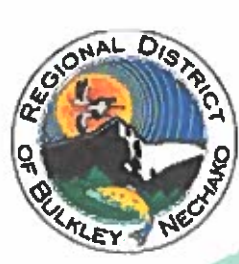
1. Healthcare	
2. Midterm Timber Supply	
3. Connectivity	<ul style="list-style-type: none"> - Broadband "big data" - Cell
4. Species At Risk	
5. Water Management	Environmental Impacts Climate Change <ul style="list-style-type: none"> - Cumulative impacts
6. Rail Safety	
7. Three Phase Power	

OPERATIONAL/Committee of the Whole

Waste Management	
Agriculture	
Transit	

2019 Strategic Priorities SWOT Exercise

Strengths (S)	Weaknesses (W)
<ul style="list-style-type: none"> ➤ No traffic/commute times ➤ Location (a lot to offer) <ul style="list-style-type: none"> ○ Proximity to transportation corridor (Hwy 16/Rail) ○ Proximity to the Port of Prince Rupert ➤ People (resiliency) <ul style="list-style-type: none"> ○ Youth/Indigenous groups ➤ Collaborative Board ➤ First Nations ➤ Resources <ul style="list-style-type: none"> ○ Water ○ Agriculture land ○ Mountains ○ Mining ○ Lumber ○ Farming ○ Recreation ○ Tourism ➤ Staff ➤ Lower property tax ➤ Fresh air ➤ Time 	<ul style="list-style-type: none"> ➤ Lack of population (attraction) ➤ Decrease in industry ➤ Lack of communication from Victoria <ul style="list-style-type: none"> ○ Small voice ○ Planning (Strategic, Asset Management, Official Community Plans) ➤ Poor Connectivity <ul style="list-style-type: none"> ○ Internet ○ Cell ➤ Infrastructure (at breaking point, assets timing out, no money to repair) ➤ Transportation <ul style="list-style-type: none"> ○ Intercommunity ○ Off corridor ○ Secondary/tertiary Forest Service Roads <ul style="list-style-type: none"> ▪ maintenance ➤ Funding capacity ➤ Professional workforce - retention and specialized ➤ Lack of amenities ➤ Attraction Retention <ul style="list-style-type: none"> ○ Lack of housing ○ Construction vs. market value ○ Labour ○ Education ○ Healthcare <ul style="list-style-type: none"> ▪ Ambulance ▪ Physiotherapy ▪ Mental health ➤ Red tape ➤ Diversification – lack – forestry <ul style="list-style-type: none"> ○ Smaller players lack of access to fibre
Opportunities (O)	Threats (T)
<ul style="list-style-type: none"> ➤ First Nations ➤ Northwest BC Resource Benefits Alliance (RBA) ➤ Low land value/cost ➤ Low housing value ➤ Lower cost of living/affordable living ➤ Beetle Kill ➤ Secondary manufacturing/general manufacturing ➤ Climate change (diversification) ➤ Tourism – 360°Virtual Reality ➤ Pipeline construction spin-offs ➤ Recreation ➤ Outdoor recreation amenities ➤ Extend Community Forests <ul style="list-style-type: none"> ○ First Nations ○ Rural ➤ Seniors Care ➤ Take advantage of what is available ➤ Define what we are trying to achieve ➤ Mining tax credit (currently Federal Government extended for 5 years and Provincial Government–indefinitely) ➤ Convert fly in/out workforce to residents ➤ Use Technology for education ➤ First Nations green energy partnerships ➤ RD as corporation 	<ul style="list-style-type: none"> ➤ Policy decision in Victoria do not "fit" rural/north ➤ Government downloading ➤ Capacity to handle downloading (to receive) ➤ Location (competition) ➤ Midterm Timber Supply ➤ Wildfires (fear of and preparation) ➤ Climate change (wildfires) ➤ Healthcare <ul style="list-style-type: none"> ○ New requirements for healthcare professionals ○ Lack of easily accessible training for healthcare professionals ➤ 38% higher mortality (healthcare) living in the north ➤ Hospital beds (acute care beds) taken by seniors ➤ Seniors care insufficient/inadequate capacity ➤ Rail safety ➤ Subsidizing south coast (eg ICBC) ➤ Lack of workforce ➤ Fly-in/fly-out ➤ Market access ➤ Marketing ➤ Urban culture ➤ Mine closure ➤ Loss of tax base ➤ Lenders hesitant to invest in areas where population is 5,000-10,000 or less ➤ Lack of investment dollars ➤ House insurance



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Build a Strong, Healthier
More Resilient Community

Quality of Life

To Serve

People - First
Nations

Consistent Decision
Making

To Create a Sustainable
Future

Common Sense

To Make a
Change

Remove Barriers to
Help our Region
THRIVE

Legacy for Our
Kids

Make a Positive Difference
to Every Taxpayer in the
Region

Effect Positive
Change

Economic Development
to Leave a Working Com-
munity to our Youth

- ◆ Service
- ◆ Future Thinking

Service

**RDBN Strategic
Purpose Tree
February 7, 2019**

MEMORANDUM

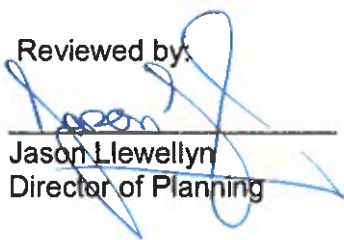


To: Chair Thiessen and Board of Directors
 From: Jennifer MacIntyre, Planner I
 Date: February 21, 2019
 Re: Recent Agricultural Land Commission Decisions

For the Board's information, the following is a summary of recent decisions handed down by the Agricultural Land Commission. Please contact the Planning Department if you would like a copy of the ALC Minutes or Resolution for these applications.

File #	Elec. Area	Applicant	Description	Board Recommendation	ALC Decision
1191	F	Nelson Enns (Barsness Sales)	Applicant asked the ALC to reconsider the approved Non-Farm Use application to include a proposed 60' x 104' workshop.	NA	Executive Committee concluded that the request for reconsideration did not meet the requirements for reconsideration.
1204	A	James Bryant (HBH)	Exclusion of the entire 24.5 ha property from the ALR	Denial	Denied
1205	A	Lorna Butz	Non-Farm Use to allow second dwelling	Approval	Denied

Development Services - All/Directors/Majority

Reviewed by:

 Jason Llewellyn
 Director of Planning

Written by:

 Jennifer MacIntyre
 Planner I



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REGIONAL DISTRICT
OF BULKLEY & NECHAKO

Planning Department YEAR-END REPORT FOR 2018

Regional District of Bulkley-Nechako PLANNING DEPARTMENT

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BURNS LAKE, BRITISH COLUMBIA
VOJ 1E0

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“A WORLD OF OPPORTUNITIES
WITHIN OUR REGION”



REGIONAL DISTRICT OF BULKLEY-NECHAKO

PLANNING DEPARTMENT YEAR END REPORT FOR 2018

This report provides an overview of the responsibilities of the Planning Department, the work undertaken by the Planning Department in 2018, and the statistics summarizing the applications and referrals processed by the Planning Department in previous years.

1.0 PLANNING DEPARTMENT OVERVIEW

The Planning Department's responsibilities include a range of interconnected activities that can be divided into the following categories.

- Long Range Planning
- Current Planning
- Geographic Information Systems
- Building Inspection
- Special Projects
- Bylaw Enforcement

1.1 Long Range Planning includes the preparation, review, and administration of the Regional District's seven Official Community Plans (OCPs). It also includes the development of planning studies, and policy development.



1.2 Current Planning involves the administration of the following land use and development related bylaws.

- RDBN Zoning Bylaw No. 700, 1993
- RDBN Floodplain Management Bylaw No. 1300, 2004
- RDBN Manufactured Home Park Bylaw No. 740, 1993
- RDBN Development Procedures Bylaw No. 1422, 2007
- RDBN Board of Variance Bylaw No. 1623, 2012
- RDBN Advisory Planning Commission Bylaw No. 1501, 2009
- RDBN Unsightly Premises Bylaw No. 1649, 2012

This work includes processing, evaluating and developing recommendations to the Regional District Board regarding the following land use and development applications:

- OCP amendments and rezoning applications
- development variance permit applications
- development permit applications
- temporary use permit applications
- ALR exclusion, inclusion, subdivisions and non-farm use applications
- liquor license applications
- special event permit applications

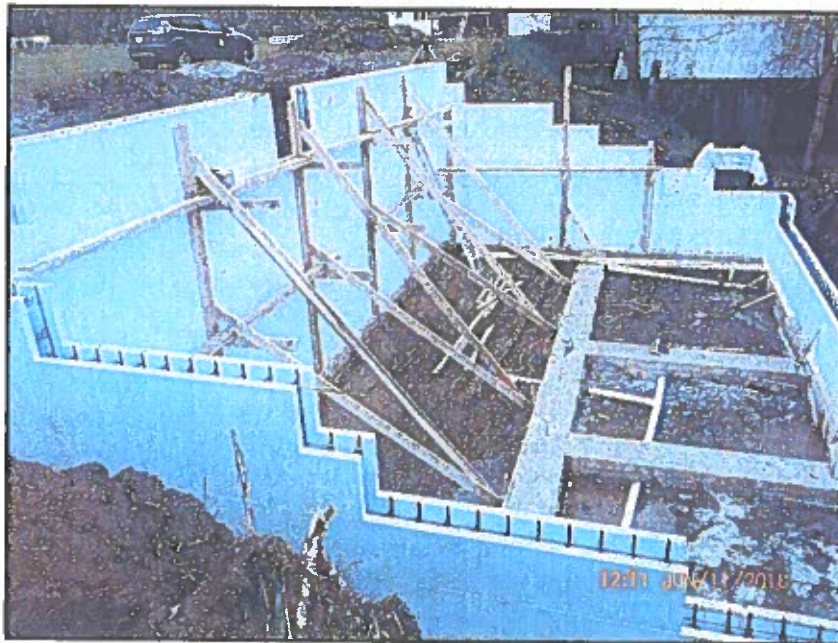


Current Planning also involves advising the Regional District Board and the Rural Directors Committee regarding the RDBN response to Crown Land referrals; Recreation Sites and Trails referrals; Ministry of Energy, Mines, and Petroleum Resources referrals; and Oil and Gas Commission referrals.

In addition, Current Planning involves responding to public inquiries on land use and development related issues.

- 1.3 Geographic Information Systems (GIS)** involves the digital storage, management, and mapping of spatial and other data, and management of house numbering. This activity provides vital support to all Regional District departments. Residents also rely on this service to obtain house numbering, maps, information on regulations, and other information regarding their property and community. Many people rely on the RDBN's web based mapping for this information.
- 1.4 Building Inspection** involves implementation and enforcement of "RDBN Building Bylaw No. 1634, 2012" and "RDBN Floodplain Management Bylaw No. 1300, 2004" in the rural area, through the building permit and inspection process. The Building Inspectors also play a role in bylaw enforcement.

The RDBN also provides building inspection services to the municipalities of Granisle, Burns Lake, Fort St. James, Telkwa, Houston and Fraser Lake on a contract basis.



- 1.5 Special Projects** includes a wide variety of projects that do not fit within the regular program of the Department and typically relate to unexpected events or activities that require immediate attention or involve the Board directing staff to undertake a project. This most often includes participation in the Province's Environmental Assessment process as directed, and reporting to the Regional District Board on Provincial initiatives that potentially impact the Regional District. Typically, this work is undertaken by the Director of Planning.
- 1.6 Bylaw Enforcement** includes the activities necessary to ensure adequate compliance to Regional District land use, development, and building bylaws. Activities include responding to and investigating public and internal complaints, working with the public to resolve bylaw infractions, reporting to the Board, and undertaking formal enforcement action through the Courts or as permitted through legislation.

2.0 ACCOMPLISHMENTS FOR 2018

2.1 Long Range Planning Accomplishments

In 2018 the Planning Department undertook the following long-range planning projects.

Electoral Area D OCP Review

The Endako, Fraser Lake and Fort Fraser Rural Official Community Plan review process was started in 2017 and a final draft of the plan was completed in 2018. In 2019, the formal approval process for the OCP will begin.



Village of Fraser Lake OCP

The Village of Fraser Lake OCP review process was started in 2017 and a final draft of the plan was provided to the Village of Fraser Lake for consideration in early 2019.

2.2 Current Planning Accomplishments

In 2018 (in addition to day-to-day activities such as responding to public inquiries, and processing land use applications and referrals) the Planning Department did the following.

Zoning Bylaw Review

Work in 2018 focused on fine tuning the draft new zoning bylaw, and initiating the public consultation process. It is expected that the formal bylaw adoption process will begin in 2019.

Development Procedures Bylaw Review

In 2018 Planning Department staff initiated a review of the Development Procedures Bylaw. It is expected that a new bylaw will be presented to the Board for consideration in 2019.

Liquor License and Cannabis Policy Review

In 2018 Planning Department staff initiated a review of the Board's Liquor Licensing Policy. This review is required as a result of changes to Provincial policy and to address cannabis retail referrals. It is expected that a new bylaw will be presented to the Board for consideration in 2019.

Electoral Area B/E Work Camp Site Review

In early 2018 Planning Department staff organized an open house regarding a proposed work camp associated with Coastal Gaslink Pipeline construction given staff concerns with the proposed location. TransCanada representatives agreed to participate in the process.

As a result of the information received from the public TransCanada selected an alternative site which appears to be more acceptable to area residents.

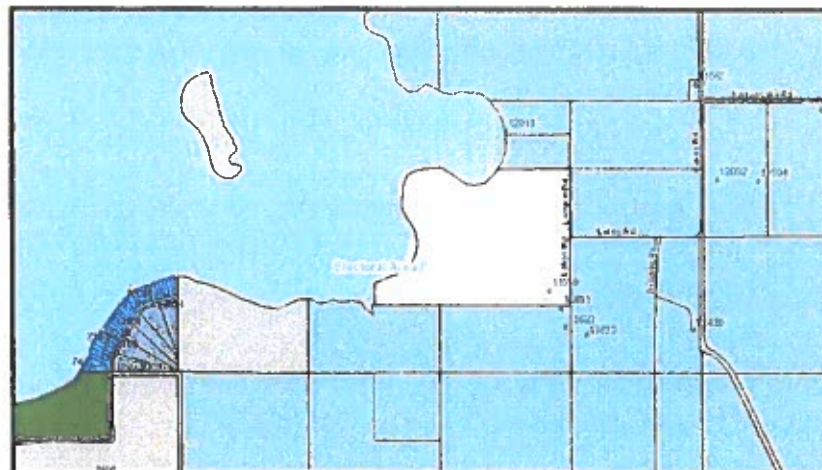


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2.3 Geographic Information Systems (GIS) Accomplishments

In 2018 (in addition to maintaining GIS data and systems and responding to civic address inquiries and various public mapping requests) the Planning Department did the following GIS Work.

- Provided monthly 9-1-1 data updates to the Prince George Fire Operations Communications Centre.
- Provided quarterly updates to the Provincial Government Digital Road Atlas.
- Provided on-going updates to the TELUS Master Street Address Guide.
- Prepared and corrected new zoning maps for the proposed new zoning bylaw.
- Prepared maps and property information for various bylaws and referendums.
- Working with the RDFFG to develop software for the new BC Assessment database format.
- Undertook a quality control project regarding Fire Protection Area Boundaries.
- Prepared new OCP maps and Zoning maps for the Village of Granisle.



2.4 Building Inspection Accomplishments

Building Inspection Work

In 2018 the Planning Department successfully provided building inspection services to rural residents, as well as the District of Fort St. James, the Village of Granisle, the Village of Burns Lake, the District of Houston, and the Village of Fraser Lake. In 2018 the RDBN entered into a contract to provide building inspection services to the District of Houston.

A detailed accounting of the building permit applications is provided in a subsequent section of this report.

Municipal Insurance Association Model Building Bylaw

In 2018 staff reviewed the considered the changes recommended in the draft model building bylaws prepared by the Municipal Insurance Association of BC. The wing model building bylaws. These bylaws are intended to serve as best practices guides to local governments when updating their building bylaws. It is expected that the final versions of these model bylaws will be available in 2019.

2.5 Special Projects Accomplishments

In 2018 the Planning Department undertook the following special projects work.

Reporting on Oil and Gas Commission (OGC) Consultation

Planning Department staff reported to the Board regarding ongoing discussions with the OGC, the EAO, and TransCanada relating to the RDBN's key outstanding pipeline development issues, and TransCanada's most recent position on those issues.

Reporting on the Transportation Trade Network Analysis (Electoral Area A)

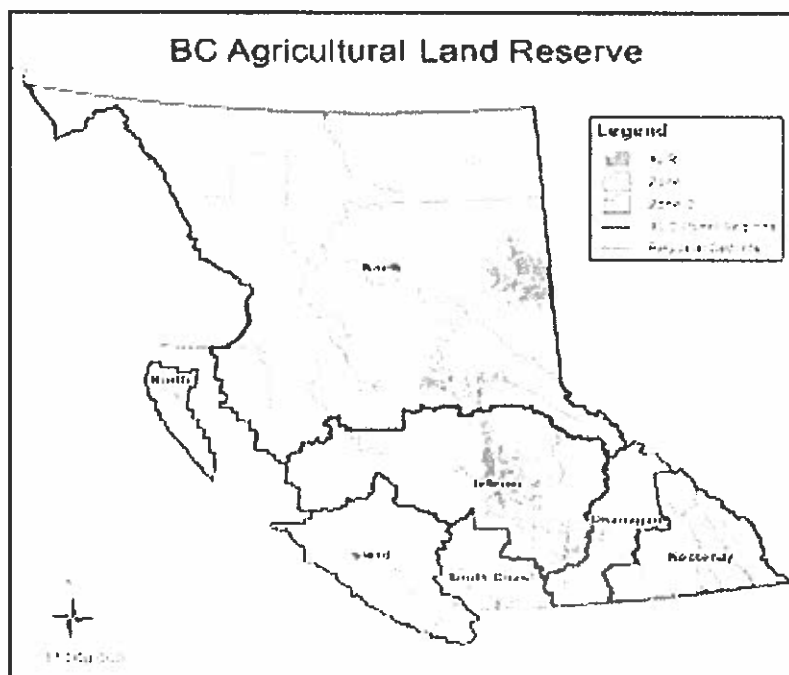
Planning Department staff reported to the Board regarding a Ministry of Transportation and Infrastructure (MoTI) Transportation Trade Network (TTN) Analysis study which proposed options for closing and relocating railway crossings in Electoral Area A.

Participation in the Cycle 16 Commuter trail project (Electoral Area A)

Planning Department staff have reported to the Board regarding the proposed Highway 16 Trail Society's proposed commuter trail between Smithers and Telkwa. Staff have acted as a resource with the society in their planning efforts and will report back to the Board on the project once the society develops its plans further.

ALR Revitalization Consultation

In 2018 the Minister of Agriculture established an independent Advisory Committee to provide strategic advice and policy guidance on revitalizing the Agricultural Land Reserve (ALR) and the Agricultural Land Commission (ALC). Planning Department staff reported to the Board with recommended comments for submission to the Province.



Blackwater Gold Mine Environmental Assessment Application

In 2018 staff continued to monitor the Blackwater Gold Environmental Assessment (EA) Process for the proposed open pit gold and silver mine, and ore processing facility. Staff reported to the Board regarding the draft Environmental Assessment Report and potential EA conditions for the project.

Mount Milligan Mine Environmental Assessment Application

In 2018 staff continued to monitor the process for an amendment to the Environmental Assessment Certificate for the Mount Milligan Mine. This amendment relates to the mine's need to find an acceptable alternative water source for mine operations.

Tenas Coal Project Environmental Assessment Application

In 2018 staff reported to the Board on the Tenas Coal project, which is a proposed coal mine north of the Village of Telkwa. Staff were directed to participate on the working group advising the EAO regarding their processing of the application. Staff shall report to the Board regarding the process, and to receive direction as appropriate in 2019.

2.6 Bylaw Enforcement

In 2018 (in addition to day to day activities such as responding to public complaints, explaining RDBN regulations, and responding to inquiries) the Planning Department did the following enforcement related activities. It is noted that bylaw enforcement capacity was limited in 2018 given limited staffing in this area.

Supreme Court Injunction for Gala Bay Springs

In 2018 the RDBN was successful in its Supreme Court injunction to stop Gala Bay Springs from operating their water bottling business on a residential property contrary to the Zoning Bylaw. The decision has been appealed to the Court of Appeal and is expected to be heard in the next few months.

Select Enforcement Files

The following are a select example of the bylaw enforcement issues addressed by the Planning Department in 2017. A detailed accounting of the enforcement issues dealt with in 2017 is provided in a subsequent section of this report.

- Unightly Premises in Electoral Area A. Staff continue to deal with a property owner regarding the clean-up of a property in the area. Enforcement action is anticipated in spring of 2018.



- Illegal Scrap and Salvage operation in Electoral area A. Staff reported to the Board regarding an illegal scrap and salvage operation which occurs regularly on the property in the spring of each year.

3.0 2018 PLANNING STATISTICS

This section contains statistics, and historical data, regarding the activities that make up the bulk of the day-to-day work undertaken by the Planning Department.

3.1 Planning Department Enquiries

The Planning Department keeps track of the number of enquiries that are answered each month. The enquiries are divided into the following 6 main subject areas:

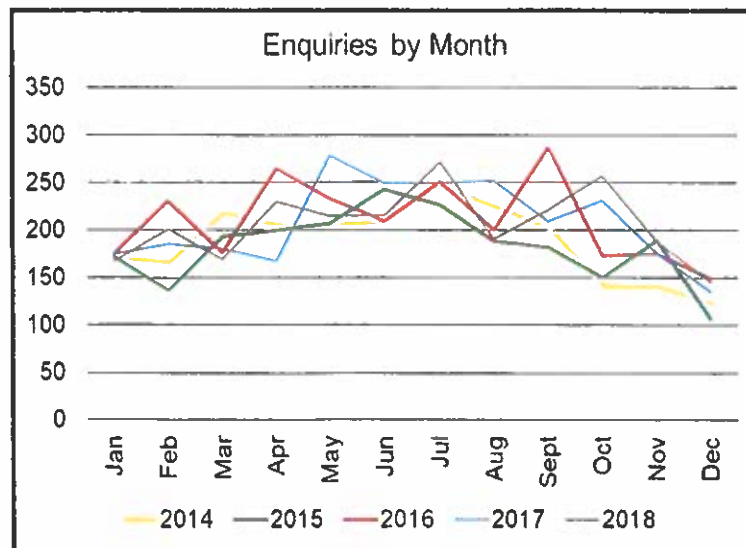
- Development Services (ALR, environmental assessments, subdivision, Crown land)
- Electoral Area Planning (Zoning, OCPs, Permits)
- House Numbering
- Mapping Requests
- Bylaw Enforcement
- Other (animal control, road maintenance, sewage etc.)

In 2018, the Planning Department answered 2448 enquiries. This number is slightly lower than the 2,491 answered in 2017, and the 2,529 responded to in 2016.

Table 1

Subject Area	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
<i>Dev. Serv.</i>	32	3	35	55	34	34	35	22	37	37	33	20	377
<i>Elect. Area Ping.</i>	47	45	60	60	64	69	71	49	45	55	46	28	639
<i>House Numbering</i>	9	3	7	23	29	9	13	21	34	33	4	38	223
<i>Maps</i>	33	23	32	63	68	61	65	81	47	68	46	34	621
<i>Bylaw Enf.</i>	0	10	11	3	0	4	4	0	1	7	4	0	44
<i>Other</i>	47	89	25	26	20	39	84	18	58	57	55	26	544
Total	168	173	170	230	215	216	272	191	222	257	188	146	2448

Figure 1



3.2 Agricultural Land Reserve (ALR) Applications

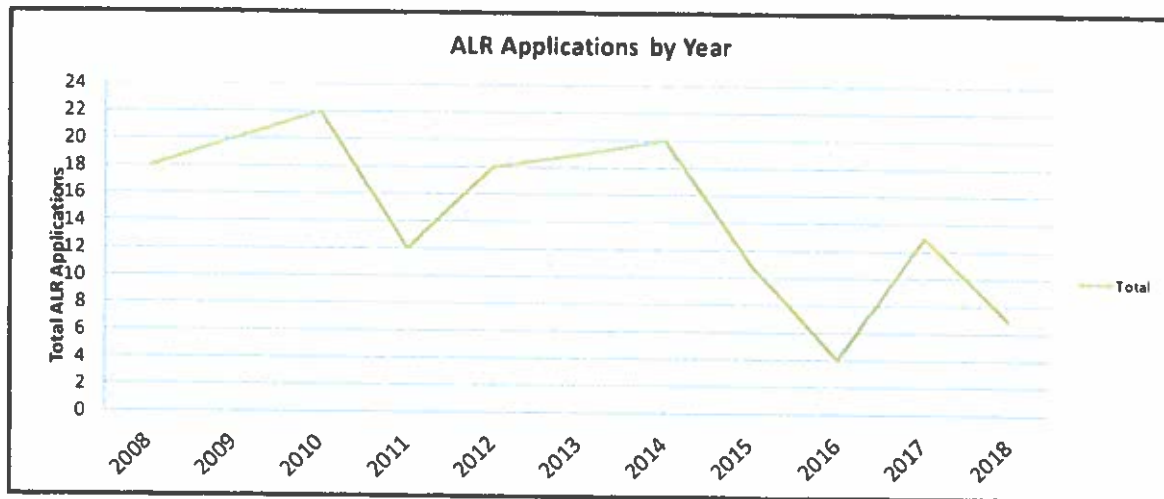
The Regional District received 7 ALR applications in 2018, which is significantly less than the 13 received in 2017, but more than the 4 received in 2016.

The Board recommended denial of two applications and did not authorize submission to the ALC for two applications. Five are pending ALC decisions.

Table 2

		2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
	Total	18	20	22	12	18	19	20	11	4	13	7
Board Recommendations	Denial	4	3	5	2	3	2	2	2	2	4	2
	Approval	14	12	12	4	13	11	4	2	1	3	3
	Conditional Approval	0	2	2	1	0	2	2	0	0	1	0
	Pending	0	1	1	1	1	2	7	3	0	1	0
	Interests unaffected	0	2	2	4	1	1	4	1	0	3	0
	Withdrawn	0	0	0	0	0	1	1	2	1	0	
	Submission of appl. not authorized by the Board	0	0	0	0	0	0	0	1	0	1	2
Commission Decisions	Denial	2	1	1	2	2	0	1	0	0	0	0
	Approval	6	10	7	3	1	0	3	1	0	2	0
	Conditional Approval	1	2	4	2	2	1	0	0	0	2	0
	Pending	7	7	10	5	12	17	15	2	1	8	5
	Withdrawn	2	0	0	0	1	1	1	8	3	0	0
	Submission of appl. not authorized by the Board	0	0	0	0	0	0	0	1	0	1	2

Figure 2



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3.3 Official Community Plan Amendments and Rezoning Applications

Official Community Plan Amendment applications are usually linked to rezoning applications. There was one OCP amendment application made and adopted in 2018.

Six rezoning applications were received in 2018. This is a significant decrease compared to the eleven applications in 2017, but more in line with the eight rezoning applications received in 2016 and 2015. Four of the six applications have been approved, and two are still in process. It is noted that two of the adopted applications were text amendments initiated by the Planning Department regarding cannabis production and storage structures.

Table 3 Official Community Plan Amendments

		2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Board Decisions	Total	5	5	5	5	3	4	1	1	3	2	1
	Denied	0	0	0	0	0	0	0	0	1	0	0
	Adopted	2	2	3	1	0	0	0	0	0	1	1
	In Process	3	2	2	3	3	4	1	1	2	1	0
	Withdrawn	0	1	0	1	0	0	0	0	0	0	0

Figure 3

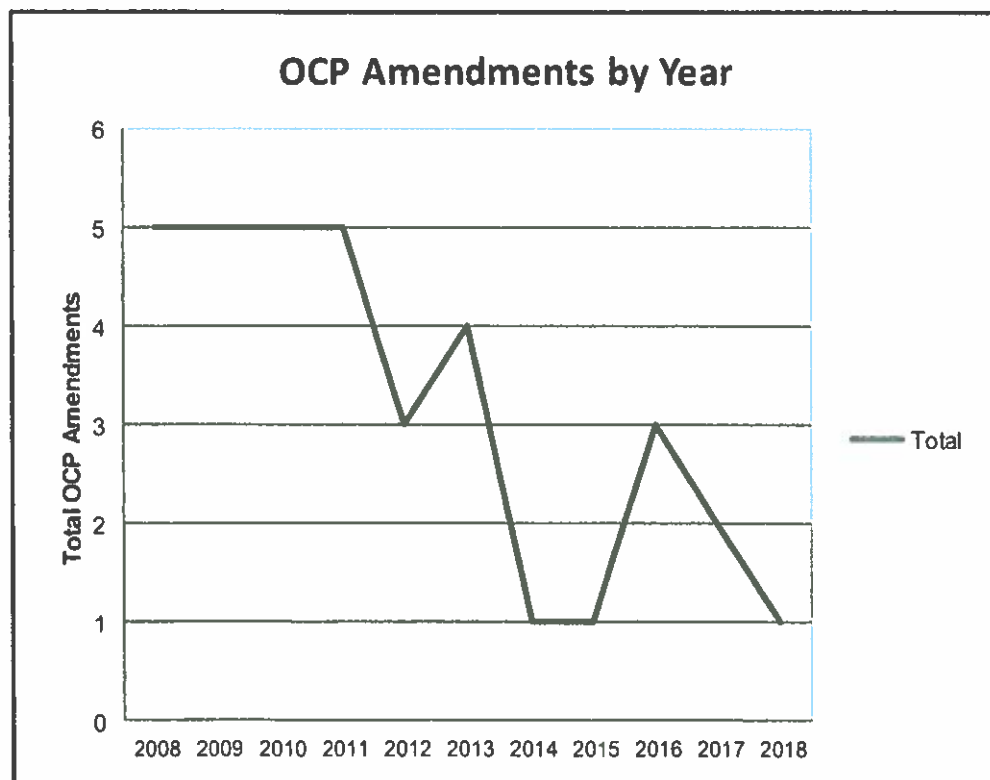
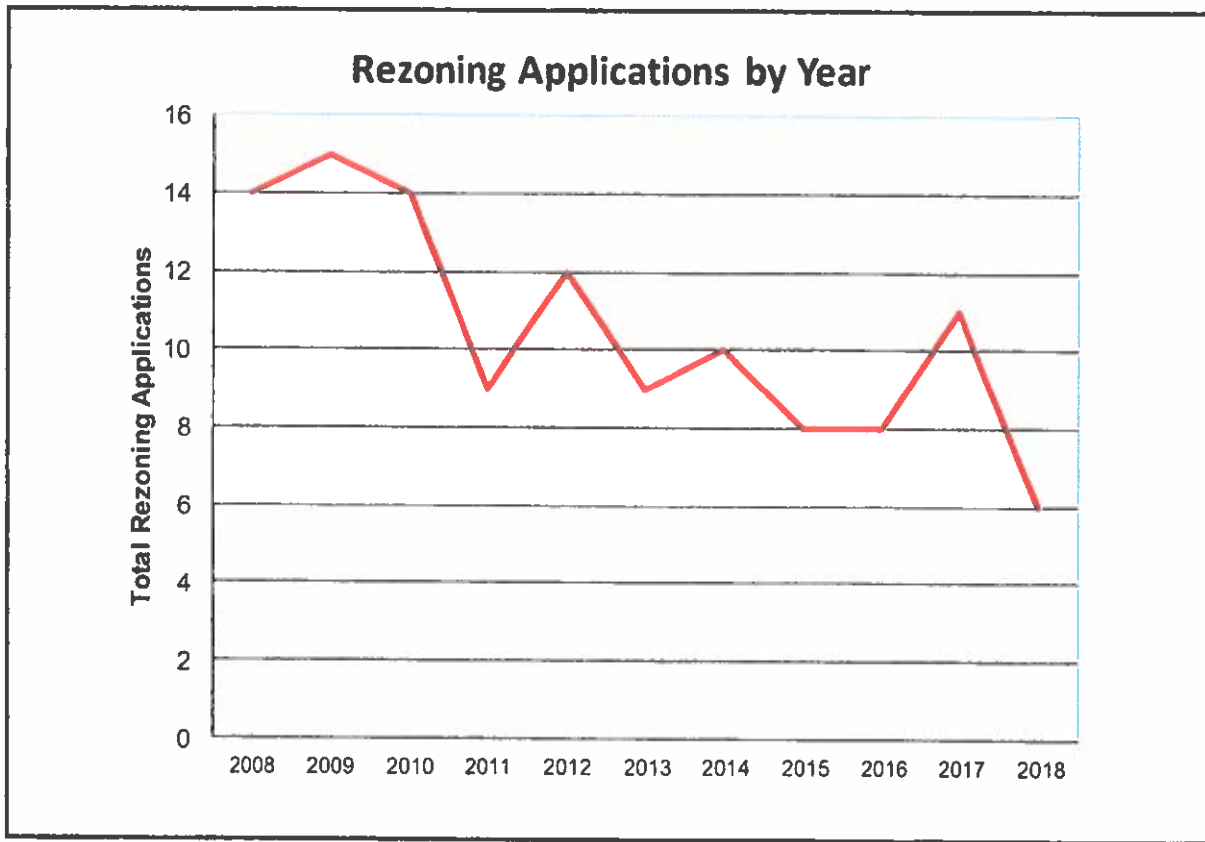


Table 4 Rezoning Applications

		2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Board Decision	Total	14	15	14	9	12	9	10	8	8	11	6
	Denied	0	0	1	1	0	0	0	1	3	2	0
	Adopted	8	4	7	3	7	3	2	2	0	7	4
	In Process	5	10	6	3	5	6	8	3	5	1	2
	Withdrawn	1	1	0	2	0	0	0	2	0	1	0

Figure 4



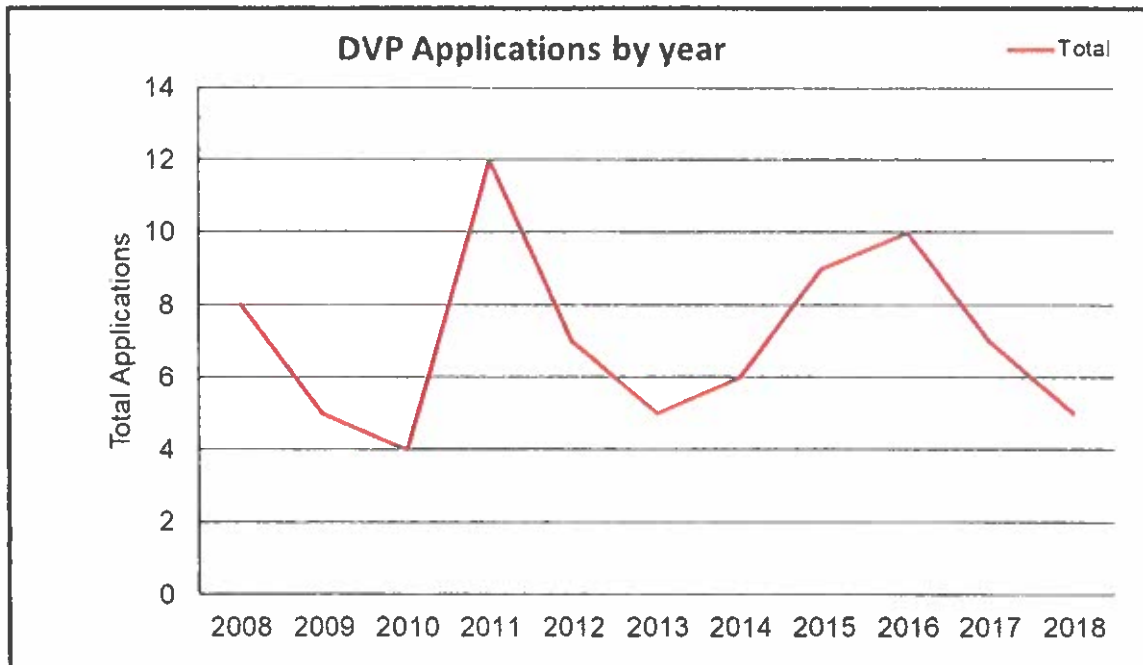
3.4 Development Variance Permit Applications (including floodplain exemption applications)

Five Development Variance Permit applications were received in 2018, which is less than the 7 received in 2017 and 10 received in 2016. Two applications concerned varying the minimum parcel size, and another two applications concerned relaxation of the minimum parcel size for storage buildings. These 4 applications were approved. The 5th application is on hold waiting for ALC subdivision approval.

Table 5

		2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Board Decision	Total	8	5	4	12	7	5	6	9	10	7	5
	Denied	1	0	0	0	0	0	0	0	0	1	0
	Issued	6	4	4	8	6	4	5	5	7	5	4
	In Process	0	0	0	3	0	1	1	3	2	0	1
	Withdrawn	1	1	0	1	1	0	0	1	1	1	0

Figure 5



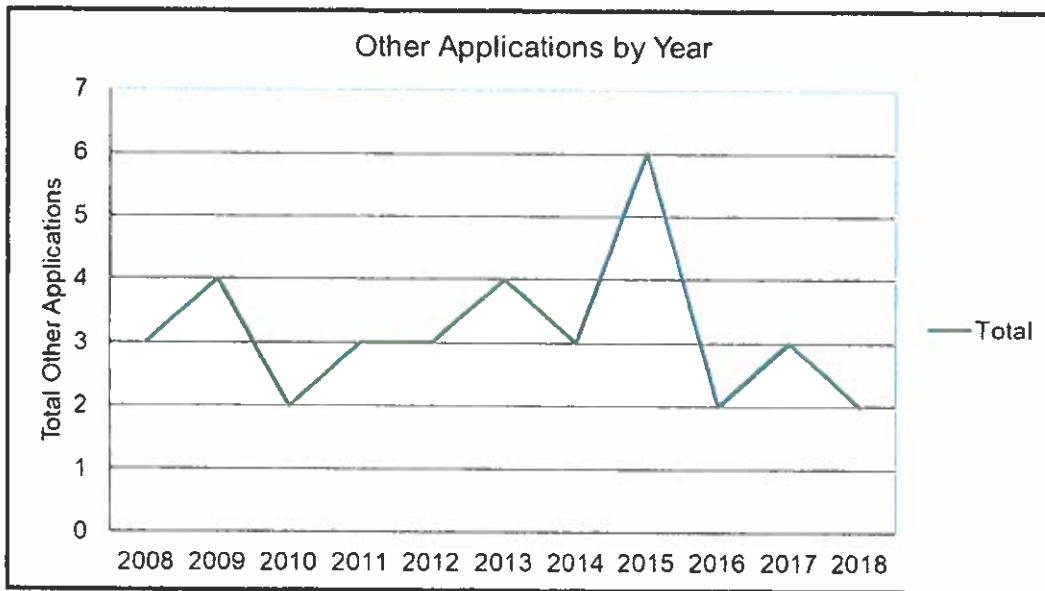
3.5 Other Applications

The Regional District received and processed two temporary use permit applications in 2018. This is a decrease from the three temporary use permit applications received in 2017. One application concerned the retail sales of locally produced farm products and crafts and was approved by the Board. The second application was a preliminary review of the proposed Tchesinkut Lake Work Camp.

Table 6

	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Total	3	4	2	3	3	4	3	6	2	3	2
Board of Variance	0	0	0	0	0	0	0	0	0	0	0
Special Events	1	1	1	1	2	3	0	0	0	0	0
Pump and Haul	1	0	0	0	0	0	0	0	0	0	0
Temporary Use Permit	1	2	1	2	1	1	3	6	1	3	2
Strata conversion	-	1	0	0	0	0	0	0	0	0	0
Development Permits	-	-	-	-	-	-	-	-	1	0	0

Figure 6



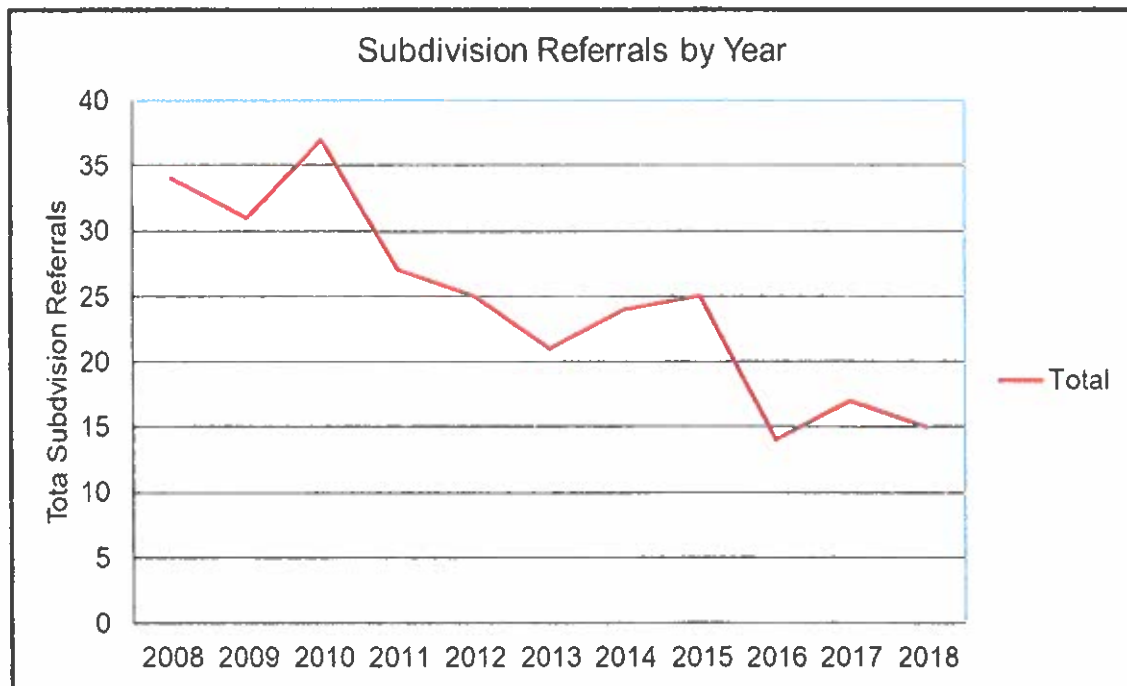
3.6 Subdivision Referrals

The Regional District received 15 subdivision referrals from the Ministry of Transportation and Infrastructure in 2018, which is a small decrease from the 17 subdivision referrals in 2017. Eleven referrals were provided positive referral responses. Six referrals were not in accordance with Regional District zoning or ALR regulations.

Table 7

		2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Staff Recommendations	Total	34	31	37	27	25	21	24	25	14	17	15
	Denied/does not comply	4	4	6	5	3	4	8	6	4	6	3
	No Objections /Complies	22	16	30	21	22	17	16	18	9	11	12
	Conditional Approval	8	11	1	1	0	0	0	1	1	0	0

Figure 7



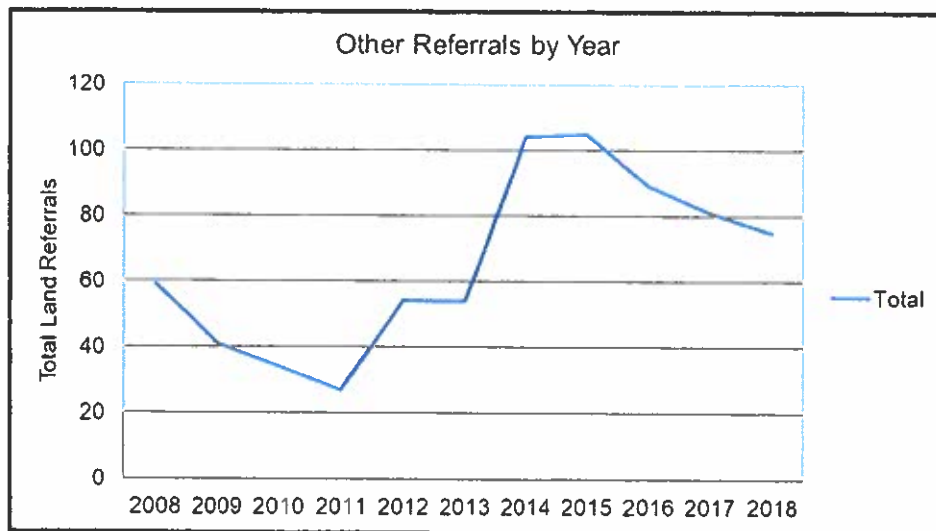
3.7 Other Referrals

The Regional District received 75 referrals in 2018, which is slightly lower than the 81 received in 2017. The number of Oil and Gas Commission referrals relating to pipeline construction remained steady compared to 2017. In accordance with Board policy most Oil and Gas Commission Referrals are dealt with directly with the applicable Area Director, and are not processed through the RDBN Board.

Table 8

	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Total	59	41	34	27	54	54	104	105	89	81	75
Crown Land	-	-	-	-	-	-	41	33	29	44	28
Mining	-	-	-	-	-	-	4	4	3	3	3
Water License	-	-	-	-	-	-	3	9	11	6	9
Woodlot	-	-	-	-	-	-	12	15	4	8	3
Oil and Gas Commission	-	-	-	-	-	-	41	40	42	20	23
Miscellaneous (Telus, municipal)	-	-	-	-	-	-	3	4	0	0	9

Figure 8



3.8 Bylaw Enforcement Files

Bylaw enforcement files are created where enforcement action is warranted and no immediate resolution is forthcoming following discussions with the property owner. A file is not created if the staff investigation determines that a bylaw infraction has not occurred, if further action is not justified, or if the infraction is resolved or likely to be resolved through discussions with the property owner. It is noted that there were numerous bylaw enforcement issues dealt with which did not result in a file being created.

There were no new bylaw enforcement file created in 2018. Five of the active files relate to zoning infractions, 6 relate to unsightly premises, 2 relate to both zoning and unsightly premises, and 0 relate to derelict buildings.

Table 9

	2010	2011	2012	2013	2014	2015	2016	2017	2018		
Carried forward from previous years	9	12	20	20	24	26	24	20	13		
New Files	15	8	3	9	8	2	1	0	0		
Total Unresolved	16	19	20	24	26	24	20	13	13		
Resolved	7	5	3	5	6	4	5	7	0		

3.9 Building Inspection Statistics

In 2018 there were 100 building permits issued in the rural area. This is a slight decrease from the 102 permits issued in 2017.

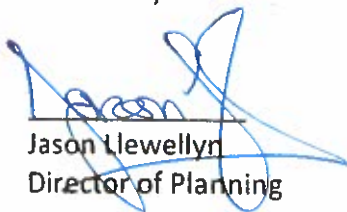
The number of single family dwellings constructed in the rural area in 2018 was 29. This is an increase from the 25 constructed under permit in 2017. The number of single family dwellings constructed in municipalities in 2018 was 13. This is a notable decrease from the 26 constructed under permit in 2017. Construction value under permit in 2018 totaled \$14,036,541.00, which is an increase from the 2017 value of \$13,699,821.70.

A total of 78 permits were issued under contract for municipalities in 2018. This is a notable increase from the 67 permits issued in 2017. This increase results from the District of Houston receiving building inspection services in 2018.

Fort St. James	= 13 permits
Burns Lake	= 18 permits
Houston	= 18 permits
Fraser Lake	= 3 permits
Granisle	= 3 permits
Telkwa	= 24 permits

Attached are the Building Inspector's Year End Summary Report and Statistics for 2018.

Written by



Jason Llewellyn
Director of Planning

Planning statistics compiled by Maria Sandberg, Planner
Building statistics compiled by Jason Berlin, Building Inspector

Building Inspector's Report Year End Summary, 2018

1. Building Permit Summary for the Regional District of Bulkley-Nechako
There was 1 building permit application submitted this reporting period with a total construction value of \$9,000.00 December 2018. There have been 100 permits issued to date in 2018 with a total construction value of \$14,036,541.00. The total permit fees collected or invoiced for during the entire year amounted to \$79,757.98. Our budgeted amount for permit fees in 2018 was \$55,000.00.
2. Building Permit Summary for the Village of Burns Lake
There were no building permit applications submitted this reporting period for December 2018. There have been 18 permits issued to date in 2018 with a total construction value of \$3,571,797.07.
3. Building Permit Summary for the Village of Fraser Lake
There were no building permit applications submitted this reporting period for December 2018. There have been 3 permits issued to date in 2018 with a total construction value of \$13,500.00.
4. Building Permit Summary for the Village of Granisle
There was 1 building permit application submitted this reporting period with a total construction value of \$94,000.00 for December 2018. There have been 3 permits issued to date in 2018 with a total construction value of \$99,500.00.
5. Building Permit Summary for the District of Fort St. James
There was 1 building permit application submitted this reporting period with at total construction value of \$60,000.00 for December 2018. There have been 13 permits issued to date in 2018 with a total construction value of \$912,803.00.
6. Building Permit Summary for the Village of Telkwa
There were no building permit applications submitted this reporting period for December 2018. There have been 24 permits issued to date in 2018 with a total construction value of \$1,758,023.00.
7. Building Permit Summary for the Village of Houston
There was 1 building permit application submitted this reporting period with a total construction value of \$78,723.00 for December 2018. There have been 18 permits issued to date in 2018 with a total construction value of \$1,123,976.33.
8. Year End Summary
Please find attached statistical tables and summaries of the 2018 construction year within the Regional District. The tables indicate that a total of 29 single-family dwellings were constructed in 2018. This figure does not include single-wide mobile homes or dwellings constructed outside of the Building Bylaw area.

RDBN BUILDING PERMITS 2018 TO 1991

Year	Number of New Permits	Construction Value	Permit Fees
2018	100	\$14,036,541.00	\$79,757.98
2017	102	\$13,699,821.70	\$84,353.33
2016	91	\$6,983,200.00	\$42,514.60
2015	101	\$8,555,443.86	\$47,927.04
2014	115	\$12,102,759.90	\$71,234.66
2013	116	\$12,781,476.10	\$73,477.25
2012	124	\$7,135,121.00	\$42,303.80
2011	113	\$6,033,276.00	\$37,558.29
2010	127	\$7,715,376.08	\$47,302.34
2009	109	\$5,699,262.00	\$35,608.26
2008	156	\$7,736,291.00	\$48,200.71
2007	156	\$7,943,975.00	\$50,074.55
2006	114	\$6,792,777.99	\$42,177.71
2005	104	\$5,252,087.50	\$33,126.50
2004	95	\$4,152,246.66	\$25,407.73
2003	101	\$3,903,938.33	\$23,709.91
2002	115	\$4,490,349.00	\$27,595.30
2001	118	\$6,540,615.00	\$33,590.92
2000	140	\$5,907,653.00	\$30,817.42
1999	143	\$6,905,487.00	\$35,848.75
1998	196	\$11,258,109.00	\$47,904.54
1997	203	\$12,353,126.00	\$50,643.00
1996	201	\$10,468,444.00	\$42,982.00
1995	212	\$15,145,921.00	\$55,405.48
1994	180	\$11,714,675.00	\$39,208.25
1993	148	\$8,099,809.00	\$25,562.00
1992	136	\$11,439,095.00	\$21,203.00
1991	109	\$4,364,600.00	\$15,187.00

ELECTORAL AREA COMPARISONS, 2017 VS. 2018

Electoral Area	2017				2018			
	# of Applications	# of New Residences	Total Value of Construction	Total Permit Fees	# of Applications	# of New Residences	Total Value of Construction	Total Permit Fees
A	39	13	7,832,266.00	48,194.20	42	15	8,546,250.00	48,457.50
B	17	2	1,006,000.00	6,283.00	15	1	889,500.00	5,522.00
C	10	5	1,806,355.70	10,918.13	7	2	828,146.00	3,448.88
D	5	1	371,500.00	2,360.00	11	3	459,245.00	2,277.60
E	0	0	0	0	0	0	0	0
F	27	4	2,520,700.00	15,452.00	22	7	3,068,000.00	18,512.00
G	4	0	163,000.00	1,048.00	3	1	245,400.00	1,540.00
TOTAL	102	25	13,699,821.70	84,255.33	100	29	14,036,541.00	79,757.98

CONSTRUCTION STARTS OF SINGLE-FAMILY DWELLINGS IN THE RDBN

YEAR	CONSTRUCTION VALUE (\$)	PERMIT VALUE (\$)	SINGLE-FAMILY DWELLINGS TOTAL							SINGLE FAMILY DWELLINGS	PERMITS ISSUED
			CONSTRUCTED IN THE								
			ELECTORAL AREA								
A	B	C	D	E	F	G					
2018	14,036,541.00	79,757.98	15	1	2	3	0	7	1	29	100
2017	13,699,821.70	84,353.33	13	2	5	1	0	4	0	25	102
2016	6,983,200.00	42,514.60	15	0	1	1	0	5	1	23	91
2015	8,555,443.86	47,927.04	13	0	4	3	0	7	2	29	101
2014	12,102,759.90	71,234.66	16	1	4	3	0	8	1	33	115
2013	12,781,476.10	73,477.25	16	3	2	3	0	13	0	37	116
2012	7,135,121.00	42,303.80	19	0	2	2	0	11	1	35	124
2011	6,033,276.00	37,558.29	12	2	8	1	0	7	0	30	113
2010	7,715,376.08	47,302.34	14	2	4	4	0	13	3	40	127
2009	5,699,262.00	35,608.26	13	2	2	5	0	6	2	30	109
2008	7,736,291.00	48,200.71	26	4	1	4	0	12	4	51	156
2007	7,943,975.00	50,074.55	23	4	1	3	0	12	1	44	156
2006	6,792,777.99	42,177.71	21	2	3	2	0	12	2	42	114
2005	5,252,087.50	33,126.50	7	4	5	5	0	8	1	30	104
2004	4,152,246.66	25,407.73	7	3	1	2	0	6	0	19	95
2003	3,903,938.33	23,709.91	11	5	0	0	0	5	1	22	101
2002	4,490,349.00	27,595.00	5	2	3	2	0	5	1	18	115
2001	6,540,615.00	33,591.00	7	8	3	4	0	6	0	28	118
2000	5,907,653.00	30,817.00	18	8	8	1	0	2	1	38	140
1999	6,905,487.00	35,849.00	19	6	7	5	0	11	3	51	143
1998	11,258,109.00	47,905.00	33	18	7	5	0	10	5	79	196
1997	12,353,126.00	50,644.00	38	10	7	3	0	12	1	80	203
1996	10,468,444.00	42,983.00	34	17	11	5	0	10	5	81	201
1995	15,145,921.00	55,405.00	41	17	16	7	0	15	6	102	212
1994	11,714,675.00	39,208.00	40	16	14	6	0	8	6	90	180
1993	8,000,000.00	25,400.00	31	10	12	4	0	16	2	75	150
1992	11,439,000.00	21,299.00	35	6	9	3	0	8	3	64	136
1991	4,300,000.00	15,000.00	20	5	2	0	0	7	2	36	106
1990	6,000,000.00	19,700.00	43	6	5	1	0	3	0	58	127
1989	4,600,427.00	17,214.00	30	2	4	2	0	4	0	42	109
1988	3,698,604.00	14,028.00	17	8	4	1	0	4	1	35	118
1987	2,780,000.00	11,000.00	6	6	3	1	2	2	1	21	135
1986	3,753,780.00	13,508.00	15	1	5	0	0	6	2	29	139

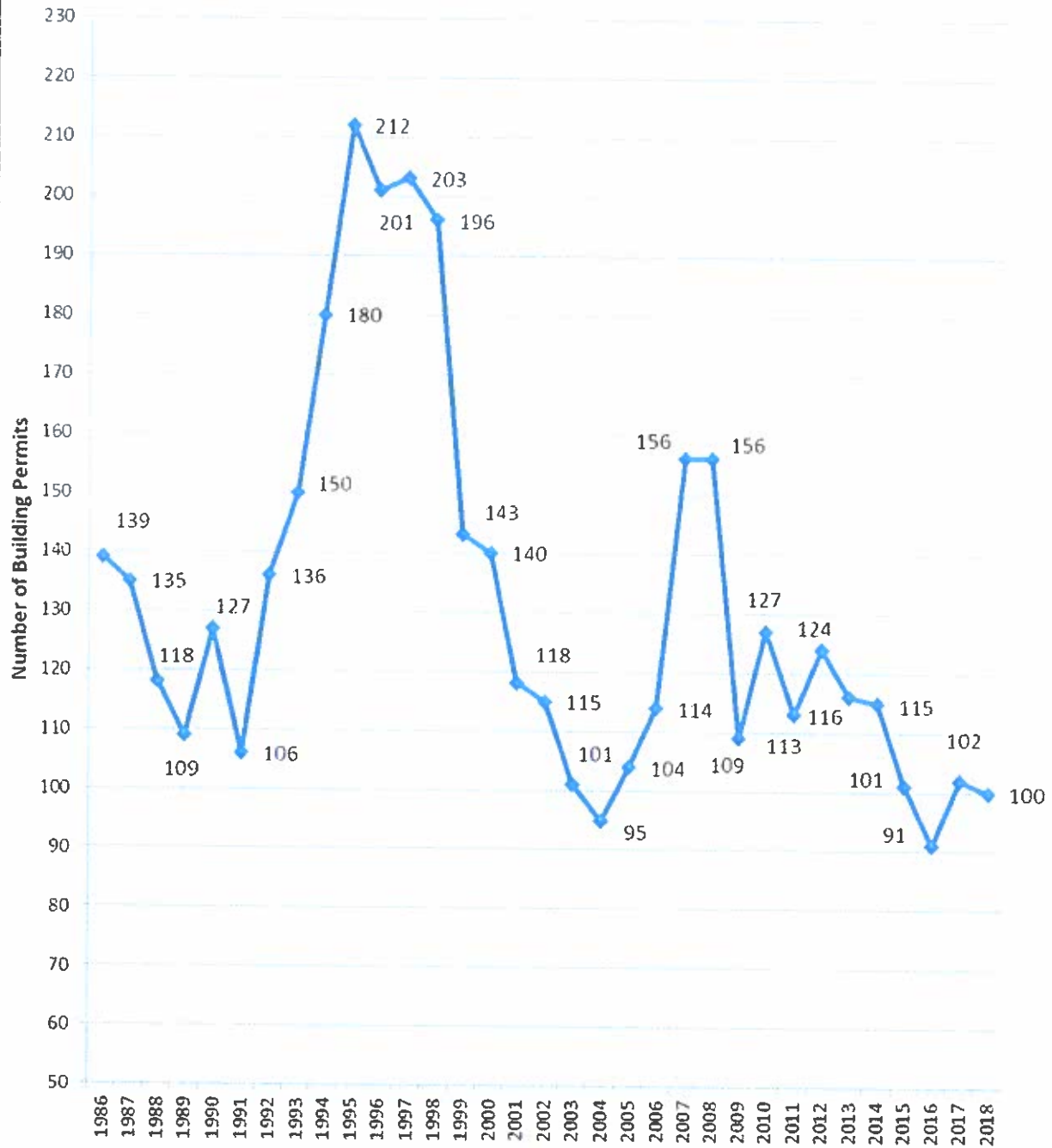
SINGLE FAMILY DWELLINGS CONSTRUCTED WITHIN THE MUNICIPALITIES OF THE RDBN

MUNICIPALITIES	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
SMITHERS	5	1	1	3	4	12	11	28	18	8	11	14	9	9	11	5	9	8	4
TELKWA	1	0	0	1	3	0	2	3	5	1	11	5	8	5	5	5	6	6	4
HOUSTON	4	3	0	0	2	5	4	4	2	3	2	2	1	2	1	2	5	1	2
GRANISLE	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0
BURNS LAKE	5	3	1	1	0	1	3	2	1	2	1	1	0	0	0	0	0	3	1
FRASER LAKE	1	1	0	1	2	0	0	1	3	0	1	3	1	0	0	0	0	0	0
VANDERHOOF	16	3	3	10	15	23	27	17	17	8	13	11	11	6	14	2	6	7	1
FORT ST. JAMES	1	2	0	1	0	1	2	2	1	1	3	2	0	4	1	2	2	1	1
TOTALS	33	13	5	17	26	42	49	57	47	23	42	38	31	26	32	16	28	26	13

Notes to Housing Starts Tables:

- 1) The tables refer to new single-family dwellings only and do not include multi-family units such as apartments, duplexes, etc.
- 2) The tables do not account for new single-wide mobile homes.
- 3) The tables do not account for new dwellings constructed outside of the Building Bylaw area, or on First Nation reserves.

Number of Building Permits Issued per Year in the RDBN: 1986-2018 not including municipalities





Planning Department Enquiries Report Month of January 2019

Planning Enquiries

For the Directors' information, the Planning Department has kept track of and tabulated the number of planning enquiries from the public that were processed by the department for the month of November, 2018. During this month the Planning Department responded to 245 enquiries. The enquiries are divided into 5 main subject areas: Development Services; Electoral Area Planning; House Numbering; Maps; Bylaw Enforcement; and Other.

Subject Area	September 2018	October 2018	November 2018	December 2018	JANUARY 2019
Development Services	37	37	33	<i>See</i>	42
Electoral Area Planning	45	55	46	<i>Year</i>	54
House Numbering	34	33	4	<i>End</i>	11
Maps	47	68	46	<i>Report</i>	49
Bylaw Enforcement	1	7	4	<i>For 2018</i>	1
Other	58	57	55		88
Total	222	257	188		245

Recommendation

"That the Board receive the January 2019 Planning Department Enquiries Report."

Respectfully submitted,

(All Directors)


Jason Llewellyn
Director of Planning

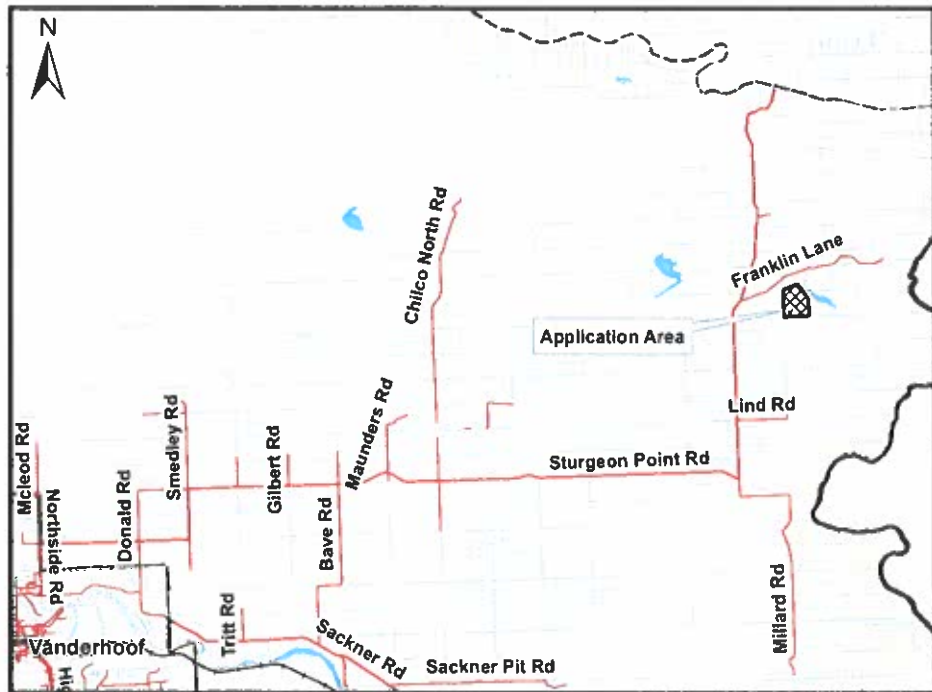


MEMORANDUM

To: Board of Directors
 From: Jennifer MacIntyre, Planner I
 Date: March 11, 2019
 Re: Land Referral File No. 7410064 (Foster)

This application is regarding a Crown Grant to obtain additional land for extensive agriculture purposes. The subject property is legally described as 'Part of District Lot 10099 and Part of District Lot 10106, Cariboo District' located near Franklin Lane, approximately 26 kilometres northeast of the District of Vanderhoof.

The application area is approximately 70.07 ha. in size.



The intent of this application is to provide additional arable land to their existing farm operation. The applicants own a number of properties in the general area that are classified as farm. This Crown Grant will allow the applicant to establish fencing, harvest merchantable timber, and clear land for forage production.

The application area is zoned Rural Resource (RR1) and is located within the Agricultural Land Reserve (ALR).

Recommendation

That the attached comment sheet be provided to the Province as the Regional District's comments on Crown land application 7410064.

Board of Directors – All/Directors/Majority

Reviewed by:

Jason Llewellyn
 Director of Planning

Written by:

Jennifer MacIntyre
 Planner I



REGIONAL DISTRICT OF BULKLEY-NECHAKO COMMENT SHEET ON CROWN LAND REFERRAL 7410064

Electoral Area: F

Applicant: Lee & Debora Foster

Existing Land Use: Vacant, Forested

Zoning: Rural Resource (RR1) under Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993.

Plan Designation Agriculture (AG) under Vanderhoof Rural Official Community Plan, Bylaw No. 1517, 2009

Proposed Use Comply With Zoning: Yes

If not, why?

Agricultural Land Reserve: Within the ALR

Access Highway: Franklin Lane

Archaeological Site: None according to provincial mapping

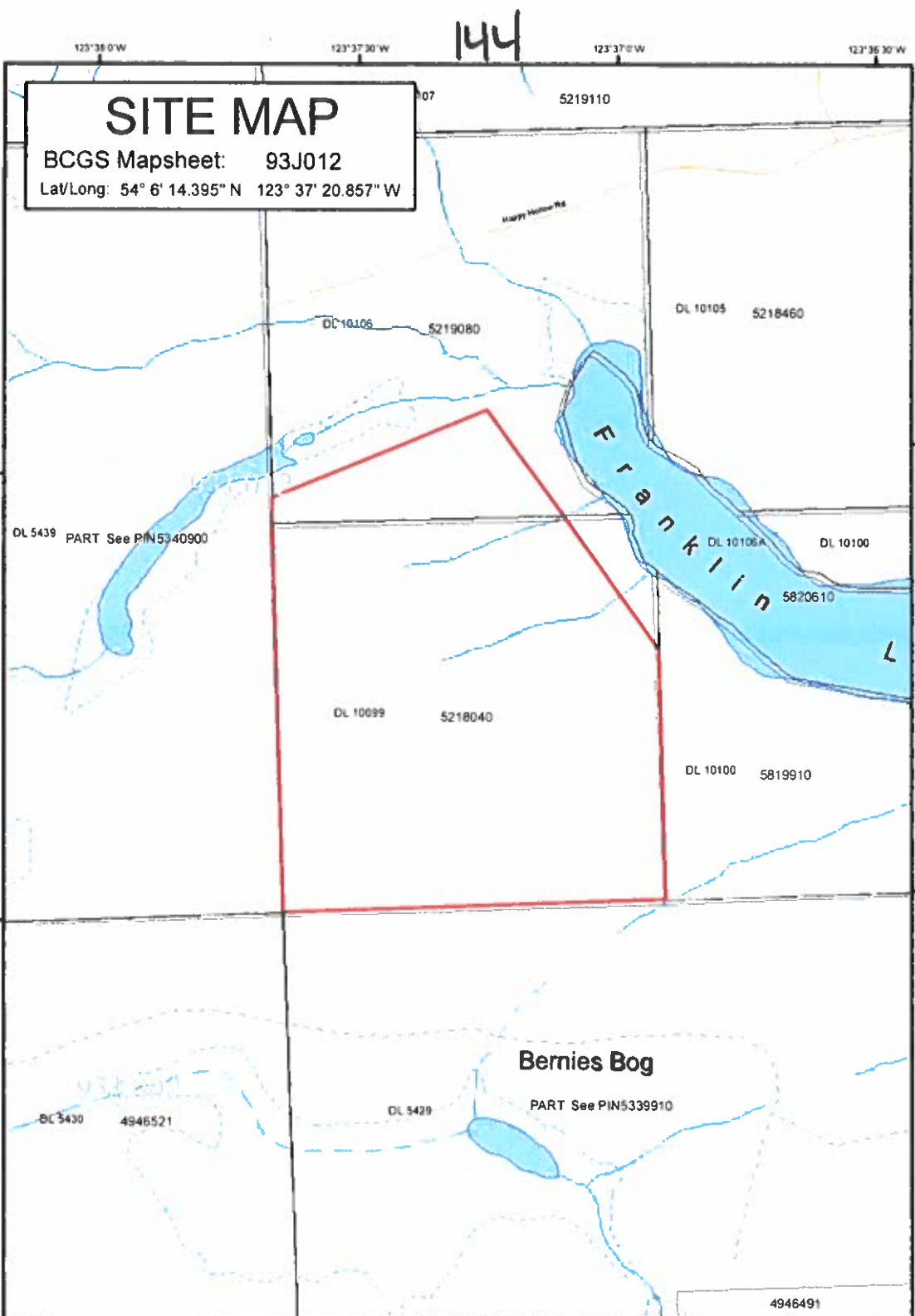
Building Inspection: Outside the Building Inspection Area

Fire Protection: Outside the Rural Fire Protection Area

Other comments: None.

Development Plan

I plan on reviewing the parcel received on ground and picking out an area with good arability, even or minimal slope and little or no stoniness. I will then clear a minimum of 40 acres and bring to a seedbed to the standards required to complete an agricultural lease.



File Number: 7410064

Site # 1 of 1 - APPLICATION Area = 70.07 Ha.

TYPE CROWN GRANT

PURPOSE AGRICULTURE

SUBTYPE DIRECT SALE

SUBPURPOSE EXTENSIVE

LOCATION FRANKLIN LAKE

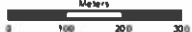
IMAGERY N/A

Produced by
Ministry of Forests, Lands &
Natural Resource Operations
Northern Service Centre
FrontCounterBC
Date January 30 2019

Scale 1:10,000

* if printed on 8.5x14 page

Projection BC Albers
Datum NAD 83



Legend

- | | |
|---------------------------------|-------------------------------------|
| Crown Land Application | Protected Area |
| Primary Survey Parcel | Provincial Park |
| Subdivision | Protected Area |
| Municipality | OC Ecological Reserve |
| Surveyed Rights of Way | Recreation Area |
| Surveyed Road R/W | Base Mapping Features (20K) |
| Gas/Oil R/W Distinct Lot | River or Stream |
| Power Transmission R/W | River or Stream - Dry |
| Gas/Oil R/W | Lake |
| Telecom R/W Distinct Lot | Reservoir - Definite |
| Miscellaneous R/W | Categorical Field |
| Transportation Corridors | Contour - 20m interval |
| Highway | Transportation - Lines (20K) |
| Railway | Airfield |
| Surveyed Road R/W | Road |
| | Forest Service Road |
| | Road Permit |
| | Trail |
| | Rail Line |

All measurements are approximate

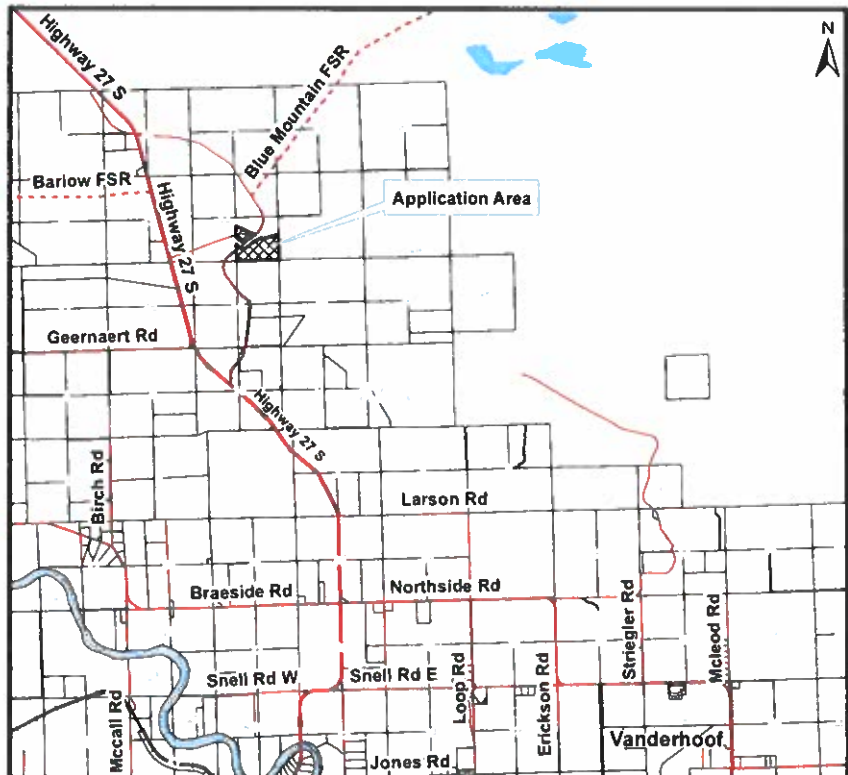


MEMORANDUM

To: Board of Directors
 From: Jennifer MacIntyre, Planner I
 Date: March 11, 2019
 Re: Land Referral File No. 7404780 (Ministry of Transportation and Infrastructure)

This application is regarding a Section 16 Map Reserve application to amend the area of the existing tenured gravel pit. The application area is located on Blue Mountain Road, 14 kilometres north of the District of Vanderhoof. The existing tenure area is 64.75 ha. in size and the Ministry wishes to decrease the area to 34.6 ha.

Quarry tenures on Crown Land are applied for in the form of a Map Reserve with the Ministry of Forests Lands and Natural Resources Operations, which take possession of or use gravel, sand and other materials on the land authorized under Section 16 of the *Land Act*.



The application area is zoned Rural Resource (RR1). Aggregate exploration, extraction and processing uses are permitted within this zone. The nearest residence is 1.7 kilometres west of the tenure at 14120 Highway 27.

Recommendation

That the attached comment sheet be provided to the Province as the Regional District's comments on Crown land application 7404780.

Board of Directors – All/Directors/Majority

Reviewed by:

Jason Llewellyn
 Director of Planning

Written by:

Jennifer MacIntyre
 Planner I



REGIONAL DISTRICT OF BULKLEY-NECHAKO COMMENT SHEET ON CROWN LAND REFERRAL 7404780

Electoral Area: F

Applicant: Ministry of Transportation and Infrastructure

Existing Land Use: Gravel Pit

Zoning: Rural Resource (RR1) under Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993.

Plan Designation Resource (RE) under Vanderhoof Rural Official Community Plan, Bylaw No. 1517, 2009

Proposed Use Comply With Zoning: Yes

If not, why?

Agricultural Land Reserve: Not within the ALR

Access Highway: Blue Mountain Road

Archaeological Site: None according to Provincial mapping

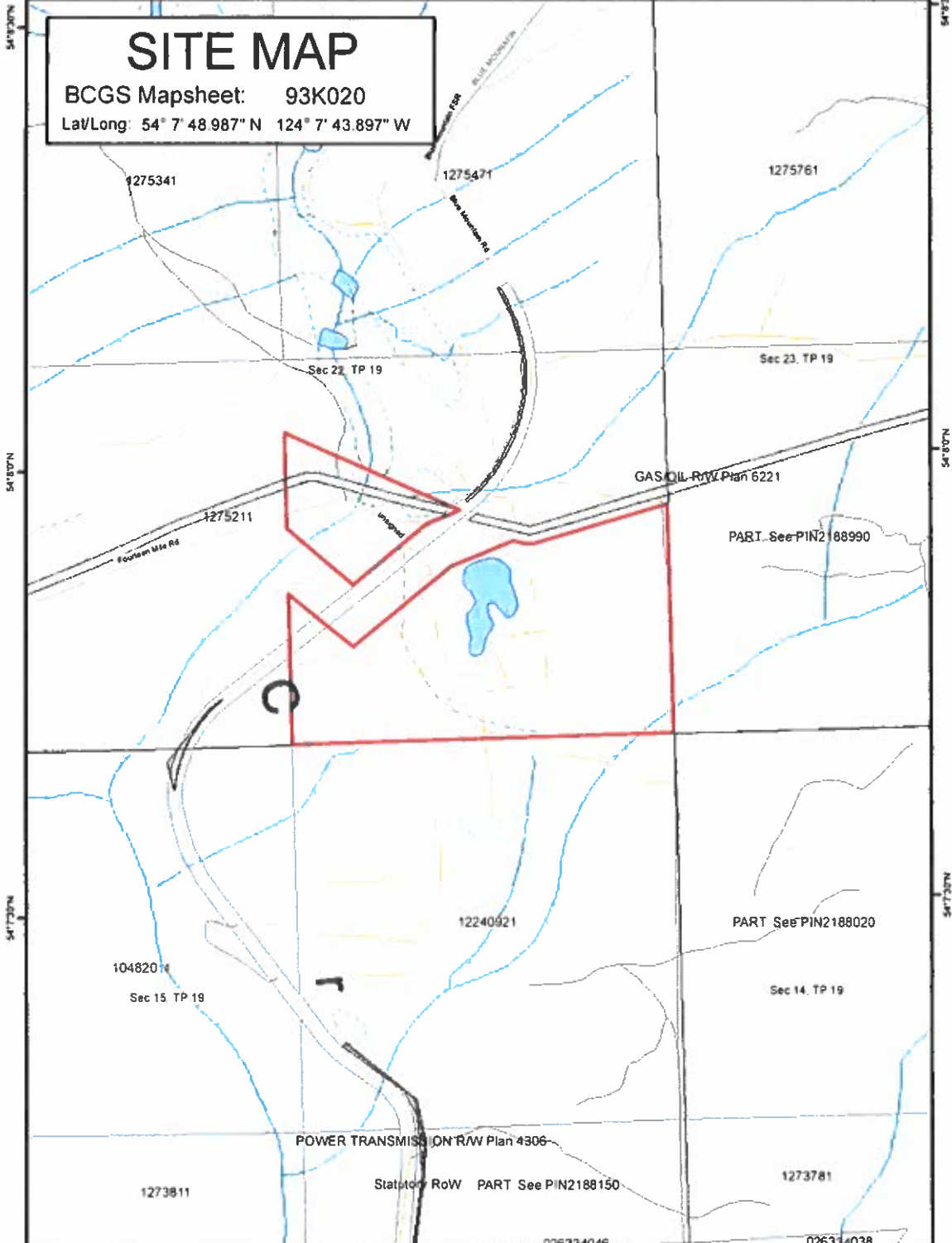
Building Inspection: Within the Building Inspection Area

Fire Protection: Outside the Rural Fire Protection Area

Other comments: None.

147

124° 5' 10" W 124° 8' 0" W 124° 7' 30" W 124° 7' 0" W



File Number: 7404780

Site # 1 of 1 - TENURE Area = 34.6 Ha

TYPE RESERVE/NOTATION PURPOSE QUARRYING

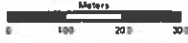
SUBTYPE SEC 16 MAP RESERVE SUBPURPOSE SAND AND GRAVEL

LOCATION CLEAR CREEK IMAGERY N/A

Produced by
Ministry of Forests, Lands &
Natural Resource Operations
Northern Service Centre
FrontCounter/BC
Date January 30 2019

Scale 1 10 000
* if printed on 8.5X14 page

Projection BC Albers
Datum NAD 83



Legend

- Crown Land Application
- Primary Survey Parcel
- Subdivision
- Municipality
- Surveyed Rights of Way
- Surveyed Road R/W
- Gas/Oil R/W District Lot
- Power Transmission R/W
- Gas/Oil R/W
- Telecom R/W District Lot
- Macadamous R/W
- Transportation Corridors
- Highway
- Railway
- Surveyed Road R/W
- Protected Area
- Provincial Park
- Protected Area
- OC Ecological Reserve
- Recreation Area
- Base Mapping Features (20K)
- River or Stream
- River or Stream - Dry
- Lake
- Reserve - Define
- Glacier/icefield
- Contour - 20m interval
- Transportation - Lines (20K)
- Arterial
- Road
- Forest Service Road
- Road Permit
- Trail
- Rail Line

All measurements are approximate



EAO's Assessment of an Application for Certificate Amendment

Mt. Milligan Copper-Gold Project

Amendment #6: Medium-Term Water Sources

Requested by:

Thompson Creek Metals Company Inc.

February 26, 2019

Pursuant to Section 19 of the Environmental Assessment Act, S.B.C. 2002, c.43



1. OVERVIEW OF PROPOSED AMENDMENT

On March 16, 2009, the Environmental Assessment Office (EAO) issued Terrane Metals Corp. Environmental Assessment Certificate #M09-01 (Certificate) under the *Environmental Assessment Act* (Act) for the Mt. Milligan Copper-Gold Project (Mt. Milligan or the Project). Mt. Milligan is an open pit copper-gold mine and mill, located approximately 90 kilometres (km) northeast of Fort St. James and 90 km west of Mackenzie.

Since March 2009, the EAO has issued five amendments to the Certificate. The Certificate was first amended on March 1, 2013 to relocate the ore concentrate rail load-out facility for Mt. Milligan to Mackenzie and to construct and operate a camp near the mine site to house workers during the operations phase of Mt. Milligan. The second amendment was completed on March 3, 2017 to change the name of the Holder of the Certificate from Terrane Metals Corp. to Thompson Creek Metals Company Inc. (TCMC).

In late 2016, it became apparent to TCMC that Mt. Milligan's water sources were insufficient to sustainably maintain milling operations. By late December 2017, Mt. Milligan's water shortage reached a point where mill processing operations were suspended. The third amendment was conducted under very tight timelines and the Certificate was amended on January 22, 2018, to allow additional surface water withdrawals not authorized in the original Certificate for one year. Milling operations resumed in early 2018.

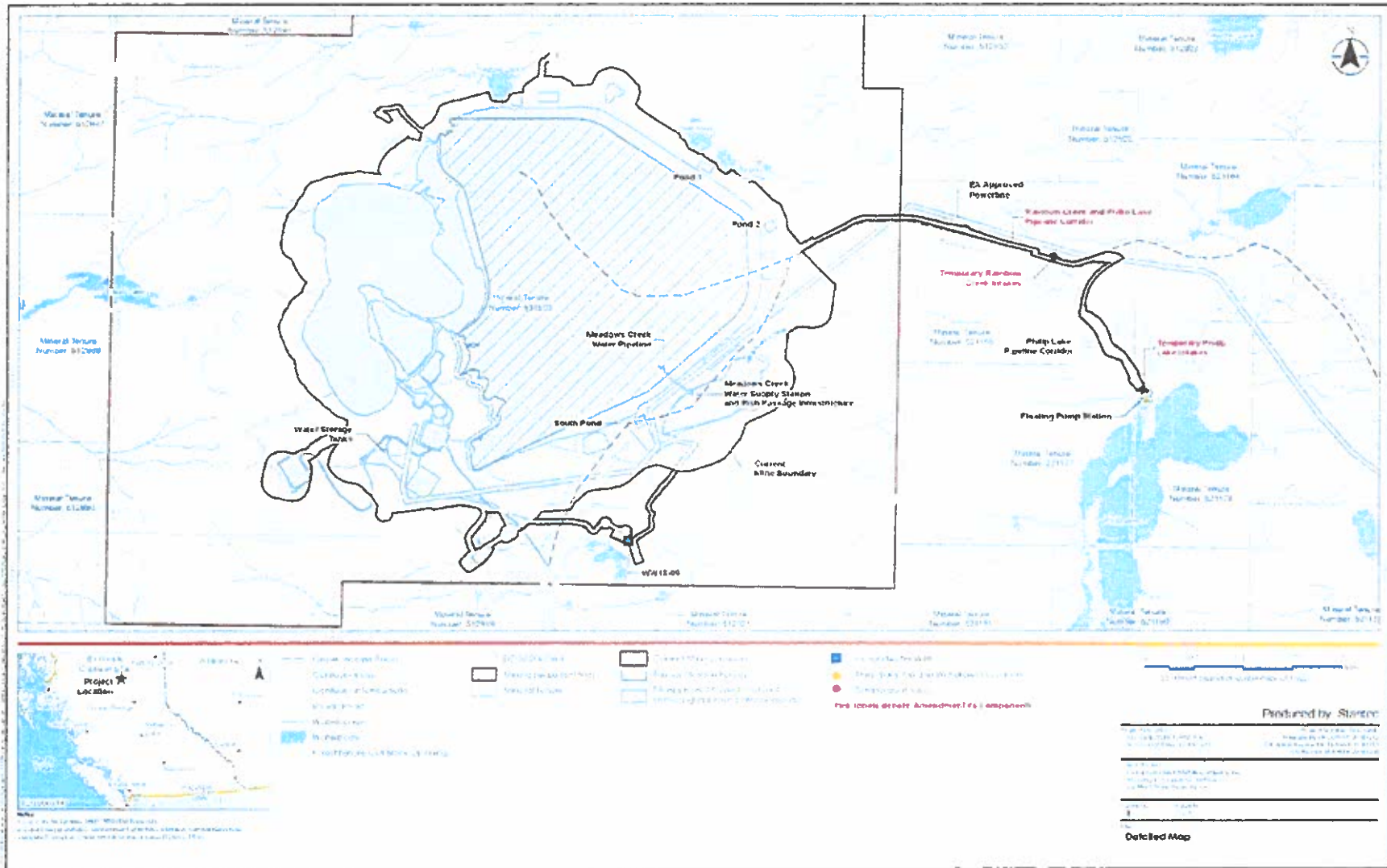
Based on the tight timelines of Amendment #3 and the need for a clear plan to meet TCMC's need for additional water sources, a regulatory plan was collaboratively developed in 2018 between the EAO, the Ministry of Energy, Mines, and Petroleum Resources (EMPR)'s Major Mines Office (MMO), the Ministry of Forests, Lands, Natural Resource Operations and Rural Development (FLNRORD), Nak'azdli Whut'en (Nak'azdli), McLeod Lake Indian Band (MLIB), Takla Nation (Takla), and TCMC. The regulatory plan set out the timing for review of the immediate, medium, and long-term water sources that TCMC would propose to use, in a series of amendment applications. These became:

- Immediate Water Sources (Amendment #4, granted August 31, 2018) to quickly access additional water sources that were considered of low environmental risk by the collaborative parties, for one additional year;
- Medium-Term Water Sources (the subject of this Amendment) to bridge the gap between the short-term water sources and the implementation of a long-term water source plan, allowing time for a collaborative approach to the development of the long-term plan; and
- Long-Term Water Sources to provide water for the life of mine: TCMC plans to engage the Province of British Columbia (the Province) and Indigenous groups throughout 2019 on the development of the long-term water source plan and intends to submit the long-term Amendment Application in early 2020.

A fifth amendment was granted on January 23, 2019, to authorize fish passage improvements at the Meadows Creek water supply station in the Certified Project Description (CPD).

TCMC's Application for Amendment #6 (the subject of this Report) seeks authorization for the following changes (see Figure 1):

- Surface water withdrawals from Philip Lake 1, Meadows Creek, and Rainbow Creek for three years;
- Temporary water intake infrastructure at Rainbow Creek and a new above-ground 42-inch pipeline in the existing Philip Lake 1 pipeline corridor to transport water from Rainbow Creek to Pond 2 or the tailings storage facility (TSF);
- Use of existing water intake and transportation infrastructure for water withdrawals from Philip Lake 1 and Meadows Creek;
- Groundwater withdrawals from wells developed within six km of the mine lease boundary for remaining operating life of the mine; and
- Construction, operation and decommissioning of groundwater wells, surface water intakes, pumps, pipelines, and access roads needed to withdraw and transport the groundwater to the TSF and use of diesel generators at pump stations (locations to be determined at detailed permitting stage).



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Figure 1. Detailed Map of Proposed Project Changes (Amendment #6)

2. AMENDMENT REVIEW PROCESS

The EAO determined that TCMC's Application to allow for the withdrawal of water from additional surface and ground sources was a "typical" amendment application type. A coordinated amendment review process between the EAO and MMO was established to ensure efficient use of resources, given the overlap of technical review and engagement for the proposed Amendment #6 and the associated permit applications for other provincial agencies. MMO established a Mine Review Committee (MRC) pursuant to Section 9 of the *Mines Act* and Part 10.3.1 of the Health and Safety and Reclamation Code for Mines in British Columbia. The MRC also served as the EAO's technical advisory Working Group (WG) for review of the Amendment Application. The WG/MRC included Nak'azdli, MLIB, Takla, local governments (Fort St. James, District of Mackenzie, and the Regional District of Bulkley-Nechako), Northern Health, Ministry of Environment and Climate Change Strategy (ENV), FLNRORD, and EMPR.

The EAO used the following approach to WG/MRC review of the Application:

- A workplan and schedule for this Amendment was developed collaboratively by the Province, Nak'azdli, MLIB, Takla and TCMC, which reflected the review steps and timelines requested by the parties in order to complete their reviews within the time available given Mt. Milligan's acute water needs;
- Although a draft collaboration plan had been initiated by the Province between the EAO, MMO, Nak'azdli, MLIB, and Takla during Amendment #3, it was in the very early stages of development and did not result in fully agreed to wording. Nonetheless, the spirit and intent of this draft collaboration plan was followed;
- The WG/MRC reviewed and provided comments on the draft environmental assessment (EA) Amendment Application Information Requirements (dAAIR) and permit information requirements;
- The EAO and MMO held biweekly Collaboration Table conference calls as well as additional meetings with Nak'azdli, MLIB and Takla to discuss the amendment process, issues raised, and potential impacts to Aboriginal rights, including title, and treaty rights (Aboriginal Interests);
- The EAO worked in collaboration with Nak'azdli, MLIB and Takla to discuss project-specific issues and potential adverse effects on asserted or determined Aboriginal Interests, and to seek consensus on proposed conditions and recommendations to Decision Makers;
- The EAO notified West Moberly First Nations, Halfway River First Nation, and Yekooche First Nation of the Amendment Application and sought their comment on the potential impacts to their Aboriginal Interests (details provided in Section 4);
- The EAO and MMO invited two rounds of comments by the WG/MRC on the Application;
- The EAO and MMO held two in-person technical meetings and additional phone meetings with the WG/MRC to discuss technical matters and review comments;
- The EAO held a two-week public consultation period based on the proposal to install groundwater wells up to six km outside the mine lease boundary; and
- The EAO invited comment on the draft decision materials (including a draft of this report) from the WG/MRC, including Indigenous groups, and TCMC for comment, and revised the materials in consideration of their input.

The issues raised by Indigenous groups and the WG/MRC are discussed in Sections 3 and 4 of this report.

3. SUMMARY OF KEY ISSUES

WATER CONSERVATION

During Application Review, Takla and MLIB expressed that TCMC should only be authorized to withdraw as much water as would be required to operate the mine, and that the amount of water requested was not clearly commensurate with operational needs presented by TCMC. Takla and MLIB were concerned that clean water from surface water sources could be pumped to the TSF but then lost to some extent within the small cavities between tailings stored in the TSF or into the ground. Takla and MLIB asked for additional information to understand and clearly justify the need for additional water, steps TCMC would take to conserve water during operations, and how TCMC plans to minimize losses of stored water from the TSF. TCMC provided this information during pre-application discussions. Takla and MLIB requested that this information be required by the AAIR for the EA or related Water Licence applications, but the EAO did not include this requirement given the information previously provided by TCMC, which the EAO believed was sufficient. Nonetheless, the issue was considered further during Application Review.

The information provided by TCMC on water management in the TSF is summarized as follows: the mine operationally requires a net of 9-10 million cubic metres (Mm^3) of water annually to process 60 000 tonnes of ore per day, and this water is stored in the TSF. Some of this water is lost to evaporation ($\sim 0.5 Mm^3$), tailings cavity space ($\sim 8.0 Mm^3$) and unrecovered seepage ($0.5-1.0 Mm^3$). The rate of seepage is under further investigation and more detail will be provided in a water balance update required in 2019 as part of TCMC's *Mines Act* permit. TCMC also noted that it recovers water from seepage collection wells and groundwater wells below the TSF. TCMC expressed that all water withdrawals proposed are based on a percentage of flow that is protective of the environment, and that this rate would not be exceeded. TCMC also confirmed that the amount of water requested is needed to operate the mine at full capacity.

Takla and MLIB requested additional details and review of the mine's water balance prior to the planned long-term water source amendment. MMO provided a letter of commitment that Takla will be included in the review of the 2019 water balance update and the 5 Year Mine Plan and Reclamation Program Update, which will incorporate the water balance model as required by TCMC's *Mines Act* permit. MMO will also invite MLIB and Nak'azdli to participate. In addition, TCMC provided a draft Terms of Reference (ToR) for the water balance model update which was collaboratively reviewed with Takla and MLIB. The EAO and MMO support ongoing collaboration between TCMC, Takla and MLIB on the water balance model update ToR. The information provided during the water balance model review will facilitate the review of the upcoming long-term water withdrawal amendment.

POTENTIAL FOR EFFECTS ON AQUATIC LIFE DUE TO SURFACE WATER FLOW REDUCTIONS

Takla and MLIB were concerned about the additional surface water withdrawals and the potential impact to habitat for fish, such as rainbow trout, mountain whitefish, and lake whitefish, and benthic invertebrates. TCMC proposed monitoring of water levels, flows, and fish populations as part of permit requirements, and committed to providing these monitoring results to Indigenous groups as well as using a

Site Wide Adaptive Monitoring and Management Plan (SWAMMP), developed in consultation with the WG/MRC. Takla and MLIB requested additional monitoring of biological response variables/indicators beyond fish population and habitat metrics and requested specifically that TCMC conduct fall spawning surveys for mountain whitefish and rainbow trout in Rainbow and Philip Creeks.

In response, TCMC committed to conduct fall spawning surveys in Rainbow and Philip Creeks over the duration of the medium-term water withdrawal period to determine the relative importance of reaches downstream of the point of diversion for fall spawning species. TCMC also committed to monitoring changes in substrate composition and distribution in reaches of suitable spawning habitat for mountain whitefish and rainbow trout in Philip Creek and Rainbow Creek for the duration of the medium-term water withdrawals. TCMC committed to submitting an updated SWAMMP for approval by the FLNRORD Water Manager as required by a condition of TCMC's Rainbow Creek and Philip Lake 1 Water Licences. TCMC committed to provide the updated SWAMMP three weeks prior to the start of pumping (if approvals are granted) and FLNRORD committed to providing the updated SWAMMP to the WG/MRC, including Indigenous groups, for review and comment. The monitoring results may also inform the future long-term amendment process.

SAFE STORAGE OF WATER IN THE TAILINGS STORAGE FACILITY

Concerns related to the safe management of water within the TSF were also raised by Takla and MLIB. These concerns revolved particularly around the amount of water being sought in this amendment, and the potential for too much water to be brought into the TSF, particularly if the mine were to temporarily close. Takla and MLIB expressed the view that surplus water could result in a potential emergency and unauthorized discharge from the TSF to the environment or, in the worst case, a TSF dam failure.

TCMC's response to these concerns included:

- Confirmation that the *Mines Act* Permit held by TCMC includes a condition to maintain a minimum of two metre freeboard¹ at all times;
- Provision of the TSF design information that indicates the current storage capacity of the TSF is approximately 15 Mm³ which is in excess of the maximum design operating level of 10 Mm³;
- Confirmation that Mt. Milligan maintains a negative water balance (that is, Mt. Milligan is in a water deficit and would need a substantial amount water to fill the TSF);
- Estimation that it would take two to three years to fill the TSF to the preferred operating capacity of 10 Mm³ given current water volume in the TSF, predicted precipitation and assuming withdrawal from medium term sources is authorized;
- Provision of a Water Management Trigger Action Response Plan (TARP) produced by the Engineer of Record for the Mt. Milligan TSF, which outlines procedures to manage water inflows to ensure dam safety (such as rerouting of site runoff and reduction/cessation of pumping from internal and/or external water sources);
- Provision of a Care and Maintenance Scenario Letter for changes in water management during temporary closures;

¹ Freeboard is defined as the vertical distance between a stated reservoir elevation and the crest of the dam

- Provision of Mt. Milligan's TSF Operations, Maintenance, and Surveillance Manual (OMS Manual), which is reviewed annually as per the Health, Safety and Reclamation Code for Mines in BC. TCMC also committed to revise the OMS Manual in spring 2019 to include the TARP;
- Provision of the mine's Emergency Response and Preparedness Plan (ERPP), which details emergency procedures to prevent dam failure and would be implemented should the two metre freeboard ever be exceeded; and
- Provision of a technical memo summarizing contingency plans in the event of a scenario of excess water inflows to the TSF.

Takla and MLIB's inclusion in the review of the 2019 water balance update (described above) will provide an additional venue to address the concerns.

The EAO concludes that the above information and regulatory processes address many of the concerns raised. The EAO also proposes a condition (#4) requiring TCMC to submit monthly monitoring reports to the EAO and Indigenous groups, which would provide details on water withdrawal rates, results from monitoring, and water level in the TSF.

The EAO also considers it important to understand TCMC's plans for water management in case of a temporary mine closure, as the Application requests enough water to potentially fill the TSF above the design operating level. Therefore, the EAO proposes a condition (#5) that would require TCMC to prepare a plan for water management during temporary closures in consultation with the EAO, EMPR, and Indigenous groups. This plan would describe the water management plans for the mine during Care and Maintenance periods, including the transition sequence while the mine returns to Operations following a Care and Maintenance period. EMPR also confirmed to Takla and MLIB that in the event the mine would cease production for longer than one year, TCMC would be required to apply for an amendment to their *Mines Act* Permit to revise their approved mine plan, which could include the need for additional mitigation measures and contingency planning.

TCMC is not currently authorized to discharge effluent to the environment under the original Certificate and its *Environmental Management Act* (EMA) authorizations. Any plans to discharge would require application for amendment of the Certificate, the *Mines Act* permit, and the current EMA effluent discharge permit. Nak'azdli, Takla, and MLIB would be invited to collaboratively participate in these review processes if they took place.

DURATION OF MEDIUM-TERM SURFACE WATER WITHDRAWALS

TCMC applied to withdraw water from medium-term surface water sources for three years. This was to provide adequate time for discussion and determination of long-term water sources through engagement with Indigenous groups; preparation and review of the Amendment Application and associated permits; and procurement, construction, and commissioning of the water withdrawal infrastructure, should the amendment be issued. TCMC provided a figure showing the proposed timeline for the long-term amendment, which has since been updated (discussed below) to Figure 2.

Phase	2018		2019			2020				2021				2022	End of life of mine
	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	
Long-term Water Supply Options Analysis															
Engagement															
Data Collection and Application Development															
Design															
Submission of Amendment and Permit Applications															
Amendment and permit application review															
Referrals															
Procurement															
Construction/ Commissioning (assuming two 25 km pipelines)															
Operations															

Figure 2. Revised Proposed Long-Term Water Sources Amendment Timeline

Takla and MLIB expressed concern about the proposed three-year duration of surface water withdrawals. TCMC responded with its understanding of needed lead times for the construction of long-term water source infrastructure. The proposed one year for construction considered the potential for up to two 25 km pipelines, construction timing windows (such as bird nesting window and limitations on in-stream work), road use restrictions related to procurement and logistics for getting materials to site during spring break up, potential weather and other seasonal delays. Construction would include vegetation clearing and grubbing, site preparation and access/pad construction, mobilization of construction equipment, construction of intakes, pumps and piping and support infrastructure (such as powerlines). TCMC committed that if construction could be completed more quickly, reliance on medium-term water sources would be reduced or eliminated earlier than the term authorized.

FLNRORD indicated that it accepted TCMC's timeline as proposed. The EAO stated that it would like to see an appropriate duration for the medium-term amendment that allowed sufficient time for TCMC to develop a comprehensive and clear long-term plan developed with input by Indigenous groups and consideration of their interests. TCMC had proposed six months for Application Review, and the EAO and MMO recommended this be increased to nine months to allow for sufficient review time by the WG/MRC and collaboration with Nak'azdli, Takla, and MLIB. TCMC increased the review time to nine months, as indicated in Figure 2 above.

Takla and MLIB's view is that TCMC had indicated that the TSF could fill within two to three years, and that TCMC had not demonstrated robust contingencies for managing any TSF water surplus. These views have led Takla and MLIB to perceive the risk of a dam failure as high. As a result, Takla and MLIB advocated for a duration shorter than three years, pending the review of the 2019 water balance update as described above. A shorter duration would reduce the possibility that the TSF could fill before the perceived information and contingency deficiencies could be addressed.

EMPR, which regulates Mt. Milligan through its *Mines Act* permit, emphasized to Takla and MLIB the high importance that EMPR places on water management on mine sites. EMPR stressed that TSFs are regulated throughout BC by the Health, Safety and Reclamation Code for Mines in British Columbia² sections

² Available online at: <https://www2.gov.bc.ca/gov/content/industry/mineral-exploration-mining/health-safety/health-safety-and-reclamation-code-for-mines-in-british-columbia>

pertaining to emergency response (Section 3.7.1), TSF governance (Section 10.4.2), TSF operations, maintenance and surveillance (Section 10.5.2) and temporary closures (Section 10.6.2). EMPR also notified TCMC and the WG/MRC that it expects TCMC to revise the ERPP and OMS if the updated water balance model due March 31, 2019 indicates changes in the TSF design or operations used for either the OMS or ERPP.

In response to these concerns, the EAO proposes the following conditions:

- Condition #4, which would require TCMC to provide monthly monitoring reports on the water withdrawals and water levels in the TSF, to Indigenous groups;
- Condition #5, which would require that a Qualified Professional develop a Water Management during Care and Maintenance Periods Plan to provide details on water management plans during temporary closures; and
- Condition #7, which would require TCMC to hold quarterly meetings with the EAO, EMPR, FLNRORD, and Indigenous groups to discuss the monitoring reports described in Condition #4, including TSF water levels, the implementation of mitigation measures and monitoring required by this amendment, the status of the long-term plan, and the status of the water balance model update.

Takla and MLIB indicated that these conditions and regulatory requirements do not mitigate the risks they perceive in the absence of an updated water balance model. However, Takla indicated that the quarterly meetings required by proposed Condition #7 would provide opportunities for additional discussion with TCMC.

After further discussion and evaluation, and considering that any outstanding risks associated with water conservation, storage or effects on fish would increase as a function of surface water withdrawal duration, the EAO, MMO, and Nak'azdli agreed that the duration of three years as per the agreed upon regulatory plan, ending on November 30, 2021 (described in Condition #3), would be appropriate. Because the surface water withdrawals are proposed to begin at spring freshet 2019, this is effectively 2.7 years, including three spring freshet periods. Although the consequence of a dam failure at any time would be high, the EAO concludes that the proposed conditions, regulatory context, EMPR's oversight, and Mt. Milligan's OMS Manual, ERPP and TARP would effectively mitigate the risks associated with a potential water surplus. The EAO is also of the view that the proposed conditions target the specific area of uncertainty arising from the delay in updated water balance information, by ensuring that close attention is being paid to how much water is being stored, so that pre-planned actions can be taken as needed if surplus water accumulates.

IMPACTS OF PIPELINE ON WILDLIFE

Takla and MLIB expressed concerns with the potential impact to wildlife crossings over the above-ground pipeline from Rainbow Creek. TCMC's Application initially applied for 12 to 14 12-inch lay-flat hoses along existing pipeline and road corridors to convey water from Rainbow Creek, which could create an impediment to wildlife movement. On January 14, 2019, TCMC changed its Application to one 42-inch high-density polyethylene (HDPE) aboveground pipe, still along the existing corridor, as TCMC's risk

assessment indicated that there would be a potential for erosion, sloughing, and puncture damage with the lay-flat hoses. This HDPE pipe would have the potential for less movement and erosion and would be placed in more stable soil areas of the pipeline corridor. TCMC described the environmental benefits to this change, including:

- Improvements for wildlife movement, including a smaller footprint and stiffer material which would allow the pipeline to be raised in areas to allow movement of small animals under the pipe;
- A single pipe, which would result in lower carbon emissions, maintenance requirements, noise, risk of spills/leaks/abrasion/sediment erosion, and fewer potential safety issues; and
- The potential to recycle the pipe at the end of withdrawals into other mine activities.

TCMC also identified the potential risk of impeding movement of larger animals over the pipe, such as moose, bear and deer. To mitigate this risk, TCMC proposed to build earthen ramps at regular intervals over the pipe (at locations determined by a qualified professional) and proposed that the pipeline would be dismantled and removed at the end of pumping season each year near wildlife habitat.

Nak'azdli requested additional details on the timing of pipeline construction to prevent soil erosion. TCMC responded that the pipeline would be put into the streams prior to freshet and would be removed during lower flow periods. The pipeline would be placed in the corridor when the ground is frozen to minimize any disturbances on silty areas. Removal of the pipeline would not be performed during storm periods or when silts are prone to disturbance and subsequent movement.

In response to concerns from the WG/MRC, the EAO proposes a condition (#6) requiring TCMC to build the above-ground pipeline to Rainbow Creek in a manner that facilitates wildlife movement, including building crossing structures and pipeline raise structures, removing sections of the pipeline near wildlife habitat in the winter, and preventing erosion during installation.

4. INDIGENOUS COLLABORATION

The Province assessed that the proposed amendment had the potential to adversely impact the Aboriginal Interests of Nak'azdli, MLIB, and Takla. The EAO, MMO and FLNRORD engaged in a collaborative process with Nak'azdli, MLIB and Takla in the review of the proposed amendment. This involved working together to design the original regulatory process by which the series of water amendments has proceeded, as well as establishing agreed-upon timelines for proposed amendments and proposed conditions. Nak'azdli, MLIB and Takla were active participants in the WG/MRC and made important contributions to the technical review and discussion, the development of this report and the proposed conditions.

Nak'azdli stated that its community members and Keyoh holders³ are continuing their current use of the land base near the mine site and would be directly impacted by any changes to the mine. Nak'azdli raised concerns about overlapping claims from Takla and stated that Nak'azdli had the primary claim. Due to this position, Nak'azdli's agreement to participate in collaboration discussions for Amendment #6 was without prejudice. While Nak'azdli's concerns regarding overlapping interests were not resolved during the review

³ Territory holders.

of the proposed Amendment, the Province – through the Ministry of Indigenous Relations and Reconciliation – is continuing discussions with Nak'azdli that seek to clarify the historic and current roles and ongoing presence of Nak'azdli relating to Mt. Milligan, and this will further inform the EAO's consideration of Nak'azdli's Aboriginal Interests for future amendments, including TCMC's proposal for long term water sources. Nak'azdli confirmed that it did not have any concerns with the proposed medium-term amendment and proposed conditions.

The EAO and MMO understand that Takla and MLIB's concerns around water balance modelling relate to the understanding of the potential for TCMC to collect too much water in the TSF during the three-year medium-term water withdrawals. The EAO and MMO conclude that the concerns raised by Takla and MLIB have been addressed through the following:

- The Health, Safety and Reclamation Code for Mines in British Columbia and permits issued under the *Mines Act* provide regulatory oversight by EMPR on TSFs and water management;
- MMO, TCMC and EMPR have committed to consulting with Nak'azdli, Takla, and MLIB during the upcoming review of the water balance, and TCMC has committed that this review will consider the potential for dam failure and excess water in the TSF;
- TCMC has engaged with Takla and MLIB regarding the development of a ToR for the 2019 water balance model update and has committed to continuing efforts to engage with Takla and MLIB on the water balance model update through development of such ToR or other means;
- The water balance model results will be incorporated into the discussions and analysis for the long-term water source amendment to support the assessment of risks, effects and impacts to Aboriginal Interests. Consideration will be given as to how this information will be included in that AAIR, effects assessment and determination of mitigations, as appropriate;
- Condition #4 would require TCMC to provide monthly monitoring reports on the water withdrawals and water levels in the TSF to Indigenous groups;
- Condition #5 would require that a Qualified Professional develop a Water Management during Care and Maintenance Periods Plan to provide details on water management plans during temporary closures;
- Condition #7 would require TCMC to hold quarterly meetings with the EAO, EMPR, FLNRORD, and Indigenous groups to discuss the monitoring reports described in Condition #4, including TSF water levels, the implementation of mitigation measures and monitoring required by this amendment, the status of the long-term plan, and the status of the water balance model update;
- MMO and FLNRORD have committed to continuing the collaborative process with Nak'azdli, Takla, and MLIB throughout the permitting reviews subsequent to the EA Amendment decision (should the Amendment be approved);
- The issue resolution discussion between Takla Nation and the EAO's acting Associate Deputy Minister on February 22, 2019 regarding the outstanding concerns of Takla Nation (including the duration of this Amendment and the need for an updated water balance model to fully assess the Application); and
- Any outstanding issues will be dealt with through the following future processes which will involve collaboration with Nak'azdli, Takla, and MLIB:
 - Updated site-wide water balance model review – due March 31, 2019;

- Updated water quality model review – due June 30, 2019;
- Five-year mine plan and reclamation program update review – due October 31, 2019; and
- Long term water source applications review – anticipated submission in early 2020.

The EAO notified West Moberly First Nations, Halfway River First Nation, and Yekooche First Nation of the Amendment Application. The Province assessed that the Amendment Application was not anticipated to adversely impact the Aboriginal Interests of these Indigenous groups, and that consultation at the notification level was appropriate. No comments were received from West Moberly First Nations, Halfway River First Nation, or Yekooche First Nation on the Amendment Application.

5. PUBLIC CONSULTATION

For public consultation, a two-week public comment period was carried out from February 6-19, 2019, to allow public input to this amendment request. This period was determined based on potential public interest in areas located outside the mine lease boundary. The public comment period was advertised in two local newspapers (located in Fort St. James and Vanderhoof) for one week prior to the comment period. The EAO received no comments from the public during the public comment period.

A public comment period also was carried out during Amendment #3⁴ during which 15 public comments were received. The comments were focused on protecting the natural environment, criticizing that TCMC allowed a water shortage to develop, and supporting the application for additional water sources due to the importance of Mt. Milligan to the local economy.

6. CONCLUSIONS

The EAO's conclusions are based on:

- The information contained in the Amendment Application and supplemental information provided during the Amendment Application Review;
- Comments on the Amendment Application by Nak'azdli Whut'en, McLeod Lake Indian Band, Takla Nation, and provincial government agencies as members of the WG/MRC, and TCMC's responses to these comments;
- The fact that Mt. Milligan Copper-Gold Mine is subject to subsequent permitting approvals under the *Water Sustainability Act* and the *Forest and Range Practices Act*, ongoing five-year mine plan reviews, review of the water balance model and review of the water quality model through the *Mines Act*;
- Lack of public comments on the Amendment Application;
- The proposed conditions and amendments to the CPD; and
- The engagement of Nak'azdli Whut'en, McLeod Lake Indian Band, and Takla Nation, following the intent and spirit of the draft Collaboration Plan during the Amendment process.

⁴ This report is available online: <https://projects.eao.gov.bc.ca/api/document/5a676f9fe9158700192e2ec3/fetch>

The EAO is satisfied that:

- The Amendment Application and supplemental information adequately identified and assessed the potential adverse changes to the environmental, economic, social, heritage and health effects of Mt. Milligan resulting from the proposed amendment;
- Issues identified during review of the Amendment Application that were within the scope of the assessment of the proposed EA Amendment were adequately and reasonably addressed by TCMC or the EAO's proposed conditions;
- Practical means have been identified to prevent or reduce any potential adverse environmental, economic, social, heritage and health effects of the proposed amendment such that no significant adverse effect is predicted or expected as a result of this proposed Amendment;
- The potential for adverse effects on asserted or established Aboriginal Interests has been avoided, minimized or otherwise accommodated to an acceptable level;
- Consultation at the notification level of West Moberly First Nations, Halfway River First Nation, and Yekooche First Nation about the proposed amendment has been adequately carried out by the EAO and fulfills the Provincial Crown's obligations for consultation and accommodation; and
- The Provincial Crown has fulfilled its obligations for consultation and accommodation of Nak'azdli Whut'en, McLeod Lake Indian Band, and Takla Nation relating to the issuance of this amendment to EA Certificate #M09-01.

The EAO recommends that Certificate #M09-01 for the Mt. Milligan Copper-Gold Project be amended under Section 19 of the *Environmental Assessment Act*, to allow access to groundwater and additional surface water, as described in this report.

Addendum: Amended Certificate

IN THE MATTER OF THE *ENVIRONMENTAL ASSESSMENT ACT* S.B.C. 2002,
c.43 (ACT)

AND

IN THE MATTER OF
ENVIRONMENTAL ASSESSMENT CERTIFICATE M09-01
HELD BY THOMPSON CREEK METALS COMPANY INC.

FOR THE
MT. MILLIGAN COPPER-GOLD PROJECT

AMENDMENT #6 (AMENDMENT)
TO CERTIFICATE # M09-01

WHEREAS:

- A. On March 16, 2009, the Minister of Environment, and the Minister of Energy, Mines and Petroleum Resources issued Environmental Assessment Certificate # M09-01 (Certificate) to Terrane Metals Corp. (Terrane).
- B. The Certificate authorized Terrane to construct and operate the Mt. Milligan Copper-Gold Project (Project), an open pit mine and mill located approximately 90 kilometres northeast of Fort St. James.
- C. On March 1, 2013, the Certificate was amended (Amendment #1) to relocate the ore concentrate rail load-out facility for the Project to Mackenzie, and construct and operate a camp near the mine site to house workers during the operations phase of the Project.
- D. On March 3, 2017, the Certificate was amended (Amendment #2) to change the holder of the Certificate to Thompson Creek Metals Company Inc. (TCMC).
- E. On January 22, 2018, the Certificate was amended (Amendment #3) to allow TCMC to access short-term water sources.
- F. On August 31, 2018, the Certificate was amended (Amendment #4) to allow TCMC to access additional water sources, including groundwater and surface water.
- G. On January 23, 2019, the Certificate was amended (Amendment #5) to add fish passage infrastructure on Meadows Creek to the Certified Project Description.
- H. TCMC has requested an amendment (Amendment #6) for additional access to water, including groundwater and surface water.

NOW THEREFORE,

I amend the Certificate as follows:

1. Figures 1 and 2 in the Certified Project Description in Amendment #4 are replaced by Figures 1 and 2 (Schedule A).
2. The Certified Project Description in Amendment #4 is amended to add the following bullets under Section 3 "Project Components":
 - a. Rainbow Creek water withdrawal infrastructure via temporary pumps, intakes and pipelines from Rainbow Creek to the Tailings Storage Facility within the pipeline corridor identified in Figure 2;
 - b. Groundwater wells, pipeline, and utilities within the 6 kilometre buffer of the mine lease (shown on Figure 1 and up to 15 hectares of disturbance) to one or both of:
 - i. Water Storage Tanks (shown on Figure 2); and
 - ii. The South Pond (shown on Figure 2);
 - c. A new water pipeline up to 42 inches inside diameter connecting the Tailings Storage Facility and/or Pond 2 to Philip Lake 1 within the pipeline corridor identified in Figure 2;
 - d. A floating pump station located on Philip Lake 1 at the terminus of the water pipeline.
3. Section 4 "Meadows Creek Temporary Water Pump Station" in the Certified Project Description in Amendment #3 is amended from "Any fuel tank, with secondary containment, is to be located at a minimum of 15 m from Meadows Creek" to:
 - a. Any fuel tank is to be located at a minimum of 10 metres from Meadows Creek.
 - b. Fuel tanks referenced in 3.a. must include secondary containment.
4. The Certificate is amended so as to authorize the changes to the Project subject to the conditions set out in the Table of Conditions (Schedule B).



Kevin Jardine
Associate Deputy Minister
Environmental Assessment Office

Issued this 26th day of February, 2019

SCHEDULE A

Certified Project Description - Figures

**MT. MILLIGAN COPPER-GOLD PROJECT
(PROJECT)**



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- City, Town, Village, or District Municipality
- Gravel Access Road
- Highway
- Road
- Railway
- Watercourse
- Waterbody
- Waterbody
- First Nations Reserve
- Park, Ecological Reserve, or Protected Area

- Current Mine Boundary
- EA Approved Project Footprint (including approved amendments)
- Mining Lease (431503)
- Mining lease 6 km Buffer



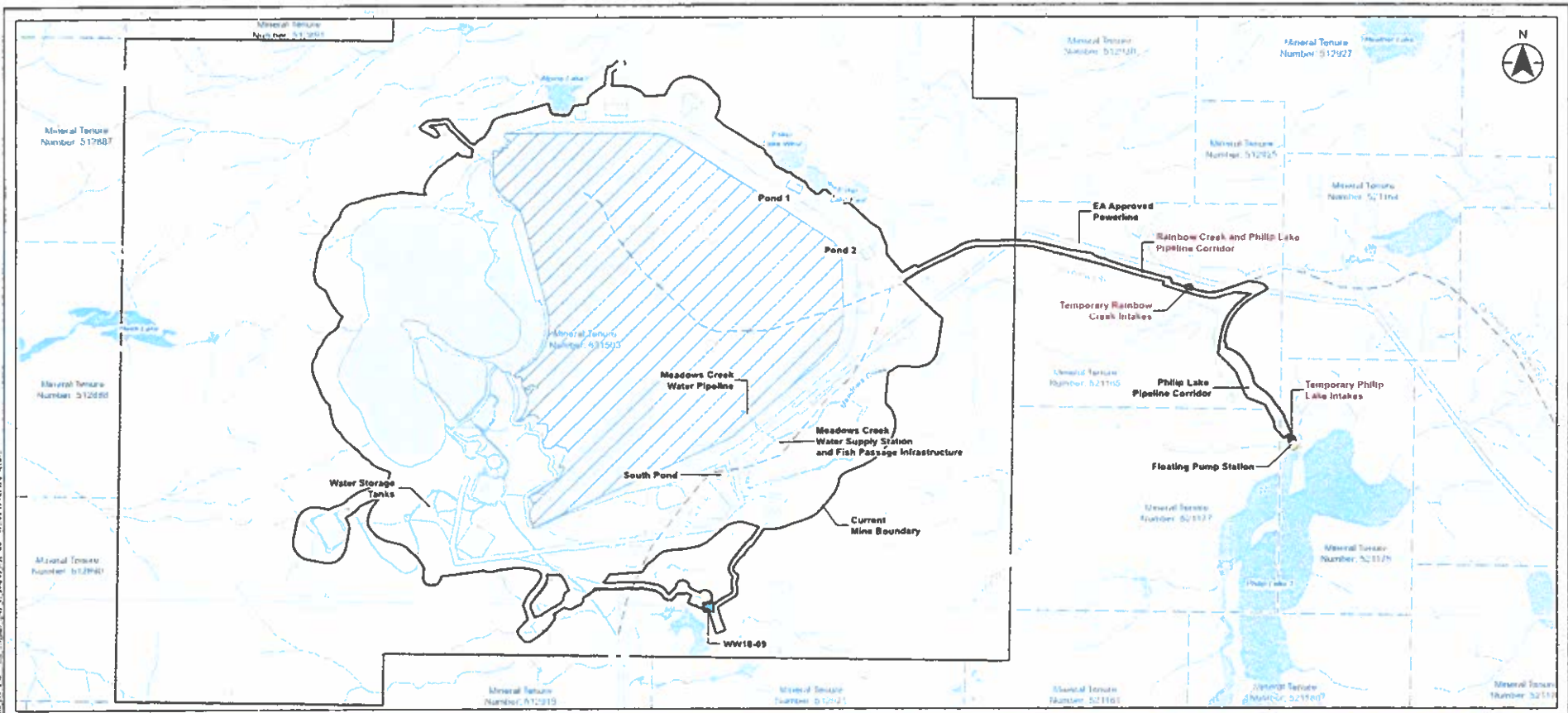
Produced by: Stantec
 Project Number: 13226640
 Prepared by: RCO/ATA 20181212
 Checked by: ESM/ANM 20181213
 QA Review: SP/ANM 20181214

Client/Project:
 Thompson Creek Metals Company Inc.
 Mt. Milligan (Incorporated) Project 1
 Combined Process Development

Figure No: 1 of 1
 Date: 1/20/18

Overview Map

C:\Users\miller\Documents\Projects\13226640\Mt_Milligan\Map_Series\Map_Series_165.aprx



091



- | | | | |
|---|---|--|--|
| <ul style="list-style-type: none"> Gravel Access Road Contour - Index Contour - Intermediate Rough Road Watercourse Waterbody Forest Tenure Cut Block Opening | <ul style="list-style-type: none"> BCCS 20k Grid Mining Lease (431503) Mineral Tenure | <ul style="list-style-type: none"> Current Mine Boundary Tailings Storage Facility [EA Approved Project Footprint (including approved amendments)] | <ul style="list-style-type: none"> Groundwater Well Philip Lake 1 Water Withdrawal Location Temporary Intakes Pink labels denote Amendment #4 components |
|---|---|--|--|



Produced by: Stantec

Project File # 12148
 Project Number: 12120404
 Prepared by: BCOA/HA 20181213
 Drawing Number: 11110001 20181213
 CG Number: SPARE/EN 20181214

Prepared for:
 Westport Paper Mills Company Inc.
 1000 Westport Paper Mills Road
 Courtenay, British Columbia V9C 6L1

Scale: 1:33,000
 Date: 1 of 1
 Title: Detailed Map

1. Coordinate System: NAD 83 UTM Zone 18N
 2. Data Source: British Columbia Government Land Survey
 3. Data Source: British Columbia Government Land Survey
 4. Data Source: British Columbia Government Land Survey

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SCHEDULE B

**TABLE OF CONDITIONS
FOR
ENVIRONMENTAL ASSESSMENT CERTIFICATE AMENDMENT #6**

DEFINITIONS

Aboriginal Interests	Asserted or determined Aboriginal rights, including title, and treaty rights.
Amendment	Amendment #6 to Environmental Assessment Certificate #M09-01.
Application	Application from TCMC dated October 18, 2018, to the Environmental Assessment Office applying for an Amendment to Environmental Assessment Certificate # M09-01, pursuant to Section 19 of the <i>Environmental Assessment Act</i> , including updates to Application submitted after this date and supplemental information provided by the Holder.
Care and Maintenance	The period when Operations cease for more than 90 days.
Certificate	Environmental Assessment Certificate # M09-01.
Holder	Thompson Creek Metals Company Inc. (TCMC) or, if this Certificate has been transferred in accordance with the conditions in this Certificate, the person to whom this Certificate has been transferred in accordance with such conditions.
Indigenous Groups	Nak'azdli Whut'en, McLeod Lake Indian Band, and Takla Lake First Nation.
Operations	The phase of the Project beginning with the commercial operation date of the Project, which is the date on which commercial mill production was achieved and ending when commercial mill production permanently ceases and decommissioning begins.
Project	The Mt Milligan Copper-Gold Project
Qualified Professional	A person who has training, experience and expertise in a discipline relevant to the field of practice set out in the condition, and who is registered with the appropriate professional organization in British Columbia, is acting under that organization's code of ethics and is subject to disciplinary action by that organization, or as otherwise directed by EAO.

Acronyms

CPD	Certified Project Description
EAO	Environmental Assessment Office
EMPR	Ministry of Energy, Mines and Petroleum Resources
ENV	Ministry of Environment and Climate Change Strategy
FLNRORD	Ministry of Forests, Lands, Natural Resources Operations and Rural Development
TSF	Tailings storage facility

No.	Condition
1.	<p>Standard Conditions</p> <p>Conditions 1, 2, 3, and 5 in Amendment #4 apply to this sixth Amendment.</p>
2.	<p>Compliance Verification and Reporting</p> <p>The Holder must provide any document, data or information requested by the EAO for the purposes of compliance inspection and verification.</p> <p>The Holder must submit quarterly reports to the attention of the EAO on the status of compliance with this Certificate from the date this condition comes into effect until the cessation of water withdrawals under Condition 3.</p> <p>The reports must be in a form satisfactory to the EAO. The EAO may adjust or extend any of these reporting requirements by providing written notice to the Holder.</p>
3.	<p>Term – Surface Water</p> <p>The Holder may make withdrawals of water from Rainbow Creek, Philip Lake 1, and Meadows Creek, from the date this condition comes into effect to November 30, 2021, for the purpose of supplying water for its milling operations and for coverage of tailings in the TSF.</p>
4.	<p>Monthly Monitoring Reports</p> <p>The Holder must provide monthly monitoring reports to Indigenous Groups, FLNRORD, EMPR, and the EAO, beginning on March 8, 2019, and ending December 8, 2021, or as otherwise directed by the EAO. Each report will provide information on the previous calendar month of withdrawals.</p> <p>The monthly monitoring reports must include, at a minimum:</p> <ol style="list-style-type: none"> a. The volume of water the Holder has withdrawn from surface water and groundwater sources, listed by individual source; b. The elevation, freeboard, and volume of water in the TSF; and c. The results from monitoring conducted by the Holder related to the effects of water withdrawals and construction and operation of infrastructure associated with water withdrawals.
5.	<p>Water Management During Care and Maintenance Periods Plan</p> <p>The Holder must retain a Qualified Professional to develop a plan for changes to water withdrawals during Care and Maintenance periods. This plan must cover Care and Maintenance periods of indefinite and definite time frames during all Care and Maintenance periods until November 30, 2021. The plan must be developed in consultation with EMPR, ENV, FLNRORD, and Indigenous Groups.</p> <p>The plan must include, at a minimum:</p> <ol style="list-style-type: none"> a) The means by which withdrawals of water will be altered to avoid a surplus of water during Care and Maintenance periods; and b) The means by which the Holder will notify the EAO and Indigenous Groups within 30 days of the beginning of Care and Maintenance periods. The notification must include a description of how water withdrawals have been

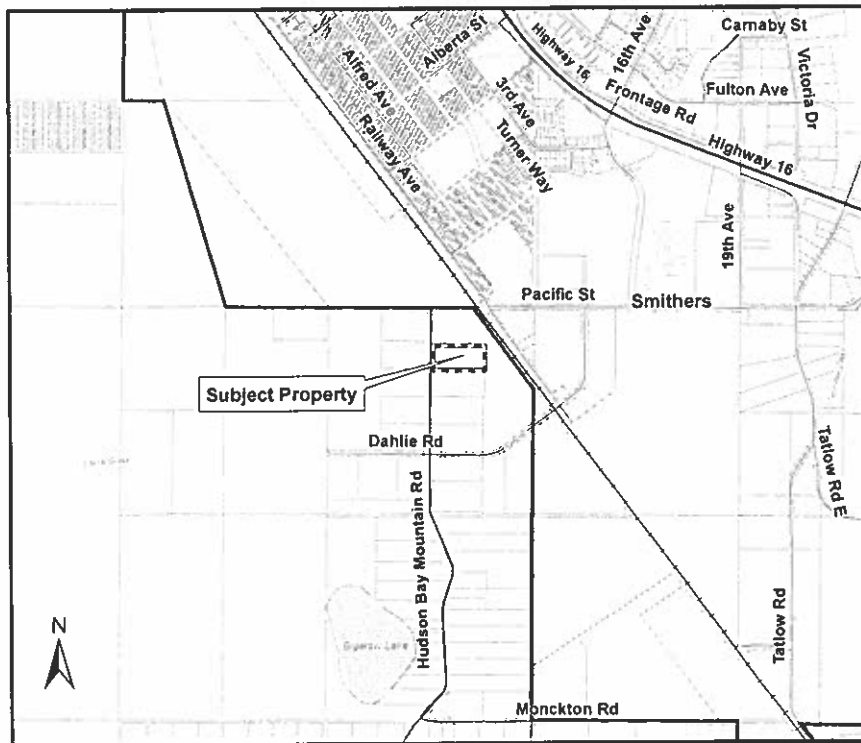
No.	Condition
	<p>altered during the Care and Maintenance period or will be altered during the Care and Maintenance period.</p> <p>The Holder must provide the plan to the EAO, EMPR, ENV, FLNRORD, and Indigenous Groups for review within 30 days of the start of surface water withdrawals under this Amendment.</p> <p>The plan, and any amendments thereto, must be implemented to the satisfaction of a Qualified Professional throughout all Care and Maintenance Periods, and must be implemented to the satisfaction of the EAO.</p>
6.	<p>Pipeline Wildlife Crossing Management</p> <p>For the surface water pipeline from Rainbow Creek (Figure 2 of the CPD), the Holder must:</p> <ol style="list-style-type: none"> a) Build crossing structures for wildlife over the pipeline at locations determined by a Qualified Professional; b) Incorporate pipeline raise structures, at heights and locations determined by a Qualified Professional, to allow movement of small animals under the pipeline; c) Dismantle and remove sections of the pipeline from the pipeline corridor by December 1 of each year of surface water withdrawals to facilitate wildlife movement, as determined by a Qualified Professional; and d) Install the pipeline under the direction of a Qualified Professional in a manner designed to prevent erosion.
7.	<p>Quarterly Meetings</p> <p>The Holder must offer meetings to the EAO, EMPR, FLNRORD, ENV and Indigenous Groups, at least quarterly throughout the time period specified in Condition #3, unless otherwise authorized by the EAO. If there is interest from any of the invited parties, the Holder must hold the meeting(s).</p> <p>The purpose of these meetings includes discussion on at least the monitoring reports required by Condition #4 of this Amendment, the implementation of mitigation measures and monitoring required by this Amendment, the status of the development of the long-term plan, and the status of the water balance model update.</p>



Planning Department Report
Rezoning Bylaw No. 1857, 2019
3rd Reading Report
No. A-01-18, March 12, 2019

APPLICATION SUMMARY

- Name of Applicants:** Mary Kate Russell and Dominic Joseph Gerald Bernardin
- Electoral Area:** A
- Subject Property:** Lot A, District Lot 4266, Range 5, Coast District, Plan 9239. The subject property is approximately 2.05 ha (5.06 acres) in size.
- Location:** The subject property is located at 420 and 424 Hudson Bay Mountain Road, 60 metres from the Town of Smithers.



- O.C.P. Designation:** Rural Residential (RR) in the Smithers Telkwa Rural Official Community Plan Bylaw No. 1704, 2014
- Zoning:** Small Holdings (H1) Zone in the Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993
- Existing Land Use:** Residential and agriculture

ALR Status: Not in the ALR

Proposed Rezoning:

To amend Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993 from the **Small Holdings (H1) Zone** to the **Small Holdings (Additional Dwelling) (H1A) Zone**. The purpose of this application is to rezone the subject property, so the second dwelling will conform to the zoning bylaw.

There are currently two residential dwellings on the property, a main residence from 1987 and a rental mobile home placed on the property in 1980. The property also contains a 300 square ft shop, wood sheds, pump house and a garden.

Prior to 1994, the property was zoned Rural II (R-2) pursuant to "Regional District of Bulkley Nechako Zoning Bylaw No. 18, 1970." The R-2 zone allowed a maximum of two dwellings to be constructed on parcels over 5 acres in size. The property's current Small Holdings (H1) zoning, adopted in 1994, only permits one single-family dwelling per parcel if the parcel is smaller than 4 ha (9.88 acres). A second house is therefore considered legal but is not conforming to zoning. This is commonly referred to as being legal non-conforming. *Local Government Act* Section 532 states:

If a building or structure, the use of which does not conform to the provisions of a bylaw under this Division is damaged or destroyed to the extent of 75% or more of its value above its foundations, as determined by the building inspector, it must not be repaired or reconstructed except for a conforming use in accordance with the bylaw."

In a situation where the zoning permits only one dwelling and other non-conforming dwellings exist on the property, if one dwelling was to be destroyed past 75% of its value a building permit would not be issued for its reconstruction.

Site Plan



REFERRAL COMMENTS

Northern Health Authority

Thank you for providing an opportunity to comment on this proposed rezoning application. I have reviewed the application and have no objections to the rezoning of this property, as long as the following two conditions are met:

1) An authorized person under the BC Sewerage System Regulation (i.e a registered onsite wastewater practitioner or a professional engineer) will need to complete a compliance inspection of the sewerage system at the subject property to ensure it is adequate to serve the two dwellings. As noted in the planning department's comments, in the original application to construct the sewage disposal system, the applicant stated that the lagoon was intended to serve a "single family dwelling".

If the authorized person reports to Northern Health, in a form that is acceptable to the area Environmental Health Officer, that the existing sewerage system is capable of treating the effluent from the two dwellings, no further action will be required. If the existing sewerage system is not adequate for treating the effluent from the two dwellings, repairs or alterations will need to be made and a repair filing submitted to Northern Health Authority.

2) If the cistern at the property supplies drinking water to both dwellings, as is stated in the application, it meets the definition of a "water supply system" under the *BC Drinking Water Protection Act*, and will have to comply with the Act. The property owner will need to contact the area Environmental Health Officer to complete the permitting process to obtain a construction permit and operating permit for this water system.

Ministry of Transportation and Infrastructure No Objections.

Area 'A' Advisory Planning Commission APC recommends approval.

Comments: APC believes that RDBN should have made the concession when zoning was amended in 1993 and that the applicants shouldn't have had to go through this application process.

Town of Smithers No Objections.

PLANNING DEPARTMENT COMMENTS

The public hearing for Bylaw No. 1857 was held on March 11, 2019. The report of the Public Hearing is attached to this report.

OCP

The subject property is designated Rural Residential (RR) in the Smithers Telkwa Rural Official Community Plan Bylaw No. 1704, 2014 which is intended to provide opportunities for people to live in a rural setting while protecting and preserving the rural character of the area.

With regards to an additional dwelling in the RR designation, Section 3.4.2 (7) of the OCP states that rezoning applications to allow a second single family dwelling on a parcel may be considered under the following circumstances:

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- (a) *The subject property is a minimum of 2 hectares (5 acres) in size or larger, or a 2nd single family dwelling exists and is legal but non-conforming to zoning.*
- (b) *It has been demonstrated that the parcel can accommodate an on-site sewage disposal system for two dwellings.*
- (c) *The development is compatible with adjacent land uses and maintains the rural character of the area.*
- (d) *The parcel is not located within a floodplain or on other hazard lands.*
- (e) *The development addresses wildlife and ecological values.*
- (f) *And, the future subdivision of the land into a parcel smaller than 2 hectares (5 acres) is prohibited.*

The proposal complies with conditions (a) (c) and (d) of Section 3.4.2 (7) in the OCP.

The sewage disposal system is discussed in a separate paragraph below.

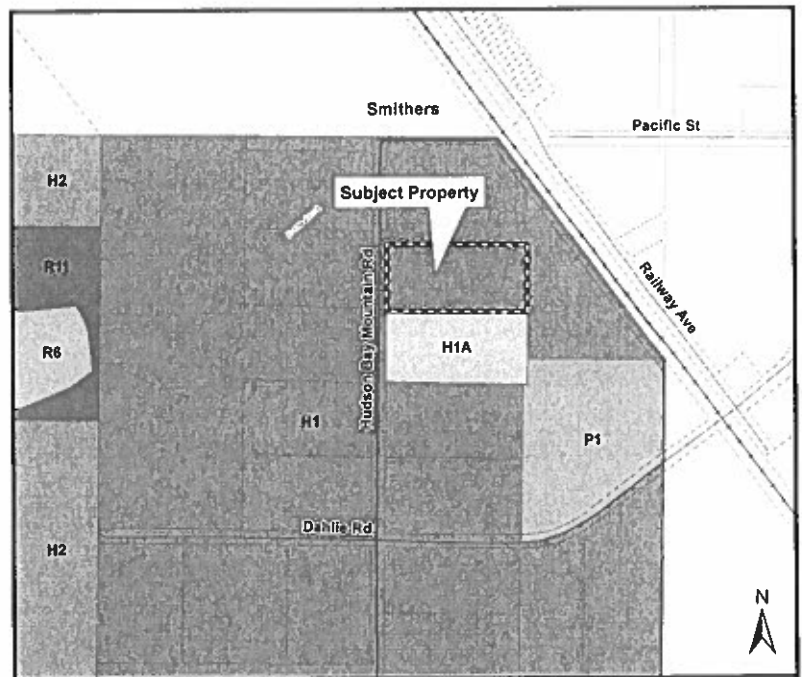
Regarding condition (e), staff have no reason to believe that the 2nd dwelling impacts wildlife or ecological values.

Regarding condition (f), it is noted that further subdivision of the property cannot occur under the current or the proposed zoning as the existing parcel size is 2 ha.

Zoning

The Small Holdings (Additional Dwelling) Zone only permits one single family dwelling per parcel with a gross floor area exceeding 100 m² (1,076 ft²). The H1A zone has a relatively small parcel size requirement of 2 ha. Limiting the size of the second dwelling reduces the potential visual impact associated with two large houses on the property. In addition, the size restriction also serves to limit the number of bedrooms and therefore control the on-site sewage disposal impacts. The second residence on the property is 67 m² (720 ft²) in size, according to the application.

Zoning Map



Sewage

There is a Permit to Construct a sewage disposal system on file for a single-family dwelling, and the applicant states that there is a lagoon on the property. To ensure that the on-site sewage

disposal system is adequate for two residences, it is recommended that the applicant be required to show that the existing system has enough capacity, to the satisfaction of Northern Health, before the rezoning bylaw is considered for adoption. This recommendation is supported by Northern Health Authority, as noted in their referral response above.

Building Permits

The property is in the Regional District Building Inspection Service Area. There is a building permit from 1980 on file for the mobile home. According to the current property owners, the main residence was built in 1987 and there is no permit on file.

Land Use

The surrounding area consists of residential parcels that range in size from 1.9 ha - 2.3 ha. A key consideration in rural land use planning is the desire to keep rural densities at a reasonable level to maintain a rural character, avoid the environmental issues that can be associated with on-site sewage disposal and water supply, and control the need for land use regulations associated with higher density. There is some concern that permitting too many secondary dwellings in rural areas could undermine the desire to limit rural densities.

Within the boundaries of Electoral Area 'A' there are only 8 properties zoned Small Holdings Additional Dwelling (H1A). This particular application to rezone to H1A will not increase the density in the surrounding area so as to compromise its rural character.

Recommendations:

1. That the Regional District Board receive the Report of the Public Hearing for "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1857, 2019".
2. That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1857, 2019" be given third reading.
3. And that should Bylaw No. 1857, 2019 be supported at 3rd reading, final reading not be considered until the applicant shows that the existing system has capacity to accommodate two dwellings in accordance with Northern Health regulations.

Electoral Area Planning – All Directors/ Majority

Reviewed by:


Jason Lewellyn
Director of Planning

Written by:


Maria Sandberg
Planner

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REGIONAL DISTRICT OF BULKLEY-NECHAKO
BYLAW NO. 1857

A Bylaw to Amend "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993"

The Board of the Regional District of Bulkley-Nechako in open meeting enacts as follows:

That "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993" be amended such that the following land is rezoned from the "Small Holdings (H1)" Zone to the "Small Holdings (Additional Dwelling) (H1A)" Zone.

Lot A, District Lot 4266, Range 5, Coast District, Plan 9239, shown on Schedule "A", which is incorporated in and forms part of this bylaw.

This bylaw may be cited as the "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1857, 2019".

READ A FIRST TIME this 21st day of February, 2019

READ A SECOND TIME 21st day of February, 2019

PUBLIC HEARING HELD this 11th day of March, 2019

READ A THIRD TIME this day of 2019

I hereby certify that the foregoing is a true and correct copy of "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1857, 2019"

DATED AT BURNS LAKE this day of 2019

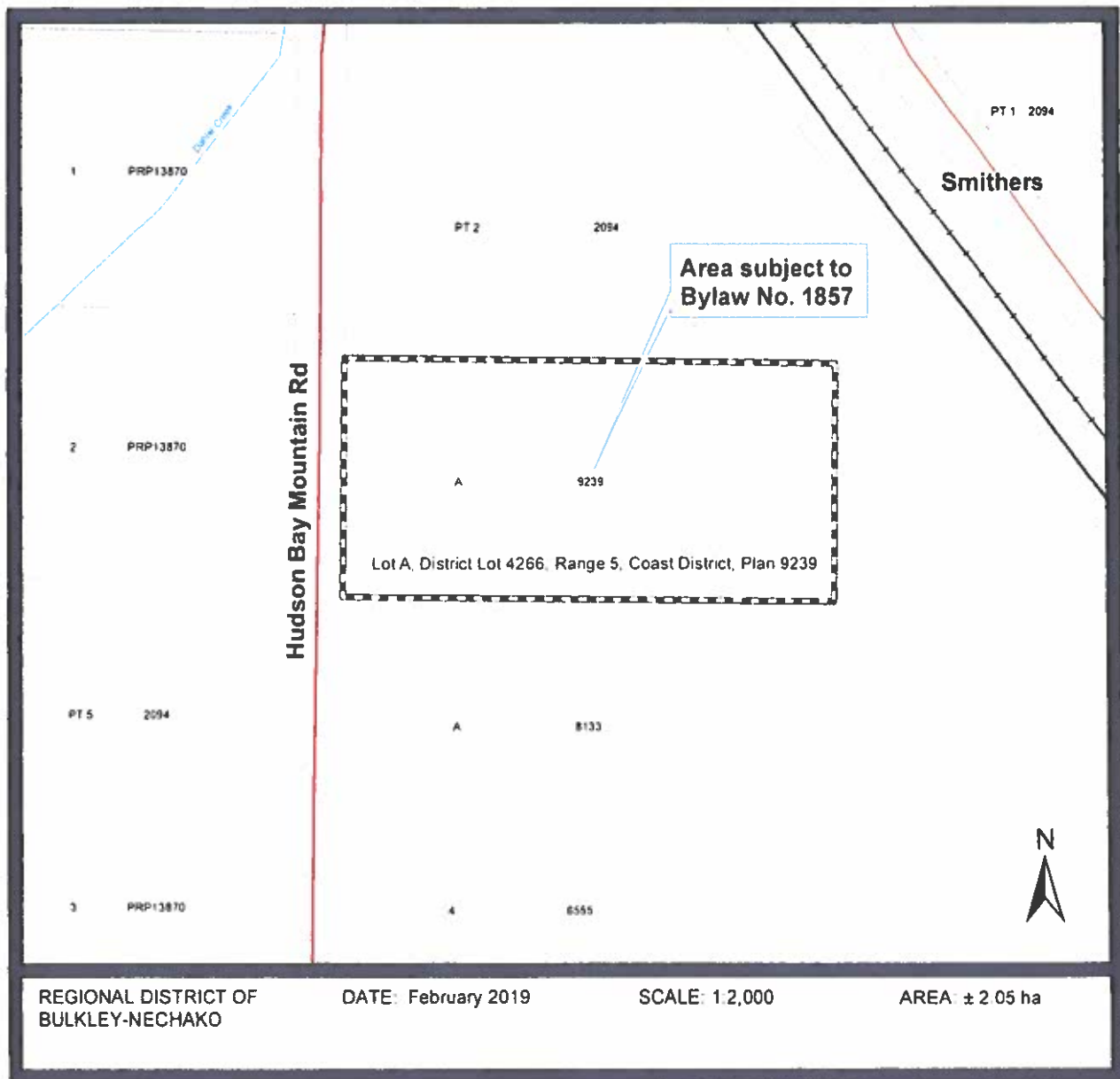
Corporate Administrator

ADOPTED this day of 2019

Chairperson

Corporate Administrator

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SCHEDULE "A" BYLAW NO. 1857

Lot A, District Lot 4266, Range 5, Coast District, Plan 9239, comprising of ±2.05 ha. Being rezoned from the "Small Holdings (H1)" Zone to the "Small Holdings (Additional Dwelling) (H1A)" Zone, as shown.

I hereby certify that this is Schedule "A" of Bylaw No. 1857, 2019.

Corporate Administrator

**REGIONAL DISTRICT OF BULKLEY-NECHAKO
REPORT OF THE PUBLIC HEARING FOR BYLAW NO. 1857
March 11, 2019**

Report of the Public Hearing held at 7:00 p.m. Monday, March 11, 2019 in the West Fraser Room at the Smithers Municipal Office, 1027 Aldous Street, Smithers, B.C. regarding Bylaw No. 1857.

Present: Mark Fisher, Chairperson
Jason Llewellyn, Recording Secretary
Irene Weiland

CALL TO ORDER: The meeting was called to order at 7:04 p.m.

BUSINESS:

Chair Fisher Welcomed everyone to the public hearing and read a statement introducing the application and the public hearing process.

Chair Fisher Called for comments on Bylaw No. 1857.

Irene Weiland Said she was a geoscientist who had concerns with flooding related to development near Dahlie Creek. Specifically she raised concerns with the under sizing of culverts in the rural area, and the Town of Smithers, and the potential for flooding if new development results in increased water being diverted into the creek.

She recommended that a geohazard and flooding risk assessment be done for Dahlie creek prior to approval of new development that will impact the creek. She noted as an example of her concern the impacts of the Willowvale subdivision in the Town of Smithers on Dahlie Creek.

Chair Fisher Called for comments on Bylaw No. 1857 three times.

Chair Fisher Closed the hearing at 7:35 p.m.

Mark Fisher, Chairperson

Jason Llewellyn, Recording Secretary

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December 21, 2018

To the Regional District of Bulkley-Nechako (RDBN),

My name is Mary Kate Russell and I live with my husband, Dominic Bernardin, at 420 Hudson Bay Mountain Road on a 5.06 acre property. There are two dwellings located on the property with separate addresses, those being a 2 storey house with one family (2 residents) residing in the home (420), and the additional dwelling being a mobile home with 1 resident residing in the home and two children part-time (424). Currently, the property is also being used as a small hobby farm with 4 goats and 6 chickens.

I am writing this letter to request the RDBN kindly consider amending the Zoning Bylaw from Small Holdings Zone (H1) to Small Holdings - Additional Dwelling Zone (H1-A) to legalize the additional dwelling (mobile home) located on our property that has been existing non-conforming since prior to our purchase of the property in 2016 (and since prior to the previous owners purchase of the property). I understand this non-conforming dwelling was in existence before the current zoning bylaw.

This mobile home is important to our family. It provides additional income for our home, but much more importantly is that it provides affordable housing (i.e. much below the average rental cost in Smithers) for a single mother (who has been a wonderful long term tenant). Our hope is that, in the future, we may also upgrade the trailer (as it is quite dated) and we wouldn't want to be limited by it's non-conforming nature.

I do not believe there would be a significant impact on the density of our neighbourhood. As mentioned our tenant has already been living on the property with us for a number of years. We wouldn't be looking to increase density in any significant manner, and in terms of visibility, both our dwellings are positioned away from the road and are surrounded by treed areas.

As well, we were supportive of our neighbour who recently added a second dwelling to their property on 530 Hudson Bay Mountain road, and I imagine our neighbours would be supportive of us legalizing our dwelling.

I have enclosed a completed application, application fee, certificate of title, and a plan drawing.

Thank you for taking the time to consider my application, if you have any additional questions please feel free to contact me.

Sincerely,



(Mary) Kate Russell



MEMORANDUM

To: Melany De Weerd, Chief Administrative Officer
To: Regional District Board
From: Jason Llewellyn, Director of Planning
Steve Davis, Building Inspector
Date: February 12, 2019
Re: Section 57 Notice on Title – Lot 1, Plan PRP9098, District Lot 2545,
Except Plan PRP14687, Range 5, Land District 14 (4055 Wildwood Drive)
Electoral Area B

INTRODUCTION:

There has been construction without the benefit of the required building permit or inspections at Lot 1, Plan PRP9098, District Lot 2545, Except Plan PRP14687, Range 5, Land District 14 (4055 Wildwood Drive).

Therefore, this report is recommending that the Regional District Board pass the attached resolution under Section 57 of the *Community Charter* instructing the Corporate Officer to file a notice in the Land Title Office for the property at, Lot 1, Plan PRP9098, District Lot 2545, Except Plan PRP14687, Range 5, Land District 14 (4055 Wildwood Drive).



DISCUSSION:

September 17, 2018- New pole shed storage building found under construction without a building permit. Left a building permit application at the home. Owner called back to enquire about the reason for the visit, the Building Inspector explained the need for a building permit. The owner expressed his belief that he was out of the building inspection area and therefore did not need a permit. The fact that his address was inside the building inspection area was clarified.

October 24, 2018 – The Building Inspector spoke with the owner by phone, enquired about the status of the permit application. The owner felt he did not need a permit. The reason for the required application and permit were explained. The owner claimed that his structure was smaller than the size requiring a permit, and that he was only enlarging the

structure. Both the Building Inspector and the Chief Building Inspector had observed the structure under construction, and the building area exceeded the minimum size of 25m² (269ft²). It was also explained that a permit would still be needed even if it originally was smaller, as the building now exceeded the maximum size.

October 29, 2018- Stop work order placed on structure. Owner called to complain, the process for obtaining a permit was explained again. The owner stated that as he did not plan to sell the house, he was not interested in complying.

December 12, 2018- Stop work order reminder letter sent. Work on the structure had continued and it was being used for storage, despite the stop work order notice.

Regional District of Bulkley Nechako Building Bylaw 1634 – 2012

6.1 No person shall commence or continue any work related to the construction, erection, replacement, reconstruction, alteration, repair, moving or demolition, of a building or change the occupancy of any building or structure unless a valid and subsisting building permit has been issued by a building official for the work.

6.4. No person shall occupy or use any building, structure or part thereof without an occupancy permit issued by a building official.

6.5. No person shall occupy or use a building, structure or part thereof contrary to the terms of any building permit, notice, order or certificate issued under this bylaw.

NOTICE ON TITLE

Under section 57 of the *Community Charter*, which applies to regional districts, the Regional District Board may direct the Corporate Officer to file a notice on title of a property that serves to inform any interested persons that these are certain issues with a structure on the property.

The *Community Charter* requires the following with respect to the filing of a notice on title:

- The Building Inspector for the Regional District must provide a recommendation in writing to the Corporate Officer that the Regional District Board consider a resolution directing the Corporate Officer to file a notice in the land title office stating that a resolution relating to the non compliance of the property to the BC Building Code and the Regional District's Building Bylaw has been made, and further information about it may be inspected at the Regional District offices. This report serves as the written recommendation from the Building Inspector to the Corporate Officer.
- The Corporate Officer must give notice to the registered owner of the land to which the recommendation relates that the Board will be considering a recommendation that notice be placed on title pursuant to Section 57 of the *Community Charter*, and subsequently place the matter before the

Regional District Board for consideration. This notice has been given to the property owner.

- Once the Regional District Board has provided the building inspector and the owner with an opportunity to be heard, the Board may confirm the recommendations of the building inspector and pass a resolution directing the Corporate Officer to file a notice in the land title office.
- The RDBN must then ensure that all public records relating to the resolution and the reason for the resolution are available for public view.

If the building inspector provides the Corporate Officer with a report that the reason for the filing of notice on title is rectified, the Corporate Officer must file a cancellation notice and, on receiving the notice, the registrar of land titles must cancel the note against the title.

PROPERTY OWNER REPRESENTATIONS:

Prior to the Regional District Board's consideration of the below recommendations this agenda item should be announced to the gallery, and the Chair should ask if the property owners, or persons with an interest in the property, are present and wish to make representations.

Recommendation

That the Regional District Board:

1. Announce the agenda item to the gallery, ask if the property owners, or persons with an interest in the property are present and wish to make representations, and allow any representations to be made;
2. Confirm the wording of section 3 of the attached resolution regarding the property owner's attendance at this meeting, and whether submissions were received from the property owner or others;
3. Confirm the recommendations of the Building Inspector and pass the attached resolution directing the Corporate Officer to file a notice in the Land Title Office for the property at 4055 Wildwood Drive.

All / Directors / Majority

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Respectfully Submitted,



Jason Llewellyn,
Director of Planning



Steve Davis,
Building Inspector

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**RESOLUTION
REGARDING NOTICE ON TITLE**

WHEREAS:

1. The Building Inspector has submitted to this Board a report dated February 12, 2019 (the "Report") regarding the building situated at Lot 1, Plan PRP9098, District Lot 2545, Except Plan PRP14687, Range 5, Land District 14 (4055 Wildwood Drive). PID: 006363334 (the "Land") that:
 - a. he discovered that construction was made to a building on the Land without a permit required under *Regional District of Bulkley-Nechako Building Bylaw No. 1634, 2012*, section 6.1; and
2. The Building Inspector has requested that the Board confirm his recommendations and pass a resolution directing the Corporate Officer to file a notice on title to the Land Title Office under section 57 of the Community Charter;
3. The Corporate Officer notified (D'Arcy and Mardel Bell), the registered owners of the Land in accordance with section 57 of the *Community Charter* and the owner *[attended, did not attend]* this meeting, and the Regional District Board received submissions from the Building Inspector *[and the owner]* *[and other interested parties, namely]*;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Report and the recommendations of the Building Inspector are accepted and confirmed by this Board, and;
2. The Corporate Officer shall file a notice in the Land Title Office stating that a Resolution has been passed under section 57 of the *Community Charter* by this Board relating to land legally described as Lot 1, Plan PRP9098, District Lot 2545, Except Plan PRP14687, Range 5, Land District 14 and that further information respecting the resolution may be inspected at the offices of the Regional District of Bulkley-Nechako at 37 3rd Avenue, Burns Lake, BC, during office hours from 8:30 to 4:30.

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37, 3RD AVE, PO Box 820
BURNS LAKE, BC
VOJ 1E0

REGIONAL DISTRICT
OF BULKLEY-NECHAKO

"A WORLD OF OPPORTUNITIES WITHIN OUR REGION"

March 4, 2019

D'Arcy Bell, Mardel Bell
4055 Wildwood Drive
Burns Lake, BC V0J 1E1

Registered owners of 4055 Wildwood Drive
Lot 1, Plan PRP9098, District Lot 2545, Except Plan PRP14687, Range 5

Dear Property Owner:

**Re: Section 57 Community Charter Notice
Contravention of Regional District of Bulkley-Nechako Building Bylaw No.
1634, 2012.**

NOTICE IS HEREBY GIVEN that the Board of the Regional District of Bulkley-Nechako will, at its Regular Meeting on March 21, 2019 in the Board Chambers at the Regional District Offices, at 37 3rd Avenue, Burns Lake, BC, consider a request from the Building Inspector to register a notice on the title Lot 1, Plan PRP9098, District Lot 2545, Except Plan PRP14687, Range 5, concerning alleged contravention of Regional District of Bulkley-Nechako Building Bylaw No. 1634, 2012. Board meetings tentatively begin at 10:30 a.m. If you plan to attend, please call the Regional District at 1-800-320-3339 or 250-692-3195 to confirm the start time of the Board meeting prior to March 20th at 4:30 p.m.

At the meeting the Building Inspector will present evidence in support of his request. At the same meeting you, as the affected property owner, will be provided an opportunity to make representations to the Regional District Board concerning the matter.

After hearing the representations of the Building Inspector and the owner, if any, the Regional District Board may pass a resolution directing the Corporate Officer to file a Notice of the Resolution in the Land Title Office indicating that further information concerning the matter may be inspected by interested parties at the Regional District Office.

MUNICIPALITIES:

SMITHERS FORT ST. JAMES
VANDERHOOF FRASER LAKE
HOUSTON TELKWA
BURNS LAKE GRANISLE

ELECTORAL AREAS:

A - SMITHERS RURAL E - FRANCOIS/OOTSA LAKE RURAL
B - BURNS LAKE RURAL F - VANDERHOOF RURAL
C - FORT ST. JAMES RURAL G - HOUSTON RURAL
D - FRASER LAKE RURAL

INQUIRIES@RDBN.BC.CA

WWW.RDBN.BC.CA

PH: 250-692-3195

FX: 250-692-3305

TF: 800-320-3339

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A copy of the Building Inspector's report and Section 57 of the *Community Charter* is enclosed. Further information may be obtained from the Office of the undersigned, at 37 3rd Avenue, Burns Lake, BC, during normal business hours, 8:30 am to 4:30 p.m. Monday through Friday, except statutory holidays.

Sincerely,

Jason Llewellyn
Director of Planning



Building Inspector's Report For February 2019

1. Building Permit Summary for the Regional District of Bulkley-Nechako

There were 4 building permit applications submitted this reporting period. The fees collected this reporting period amount to \$2,750.00, with a total construction value of \$675,000.00. There have been 7 permits issued to date in 2019.

2. Building Permit Summary for the Village of Burns Lake

There were 2 building permit applications submitted this reporting period, with a total construction value of \$6500.00. There have been 2 permits issued to date in 2019.

3. Building Permit Summary for the Village of Fraser Lake

There were 2 building permit applications submitted this reporting period, with a total construction value of \$70,000.00. There have been 2 permits issued to date in 2019.

4. Building Permit Summary for the Village of Granisle

There was 1 building permit application submitted this reporting period, with a total construction value of \$4,403,142.00. There have been 2 permits issued to date in 2019.

5. Building Permit Summary for the District of Fort St. James

There were no building permit applications submitted this reporting period. There have been 2 permits issued to date in 2019.

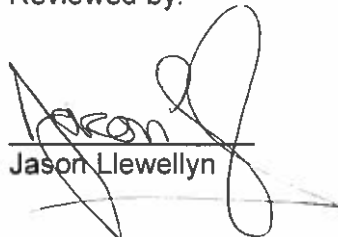
6. Building Permit Summary for the Village of Telkwa

There was 1 building permit application submitted this reporting period with a total construction value of \$30,000.00. There has been 1 permit issued to date in 2019.

7. Building Permit Summary for the District of Houston

There were no building permit applications submitted this reporting period. There have been 0 permits issued to date in 2019.

Reviewed by:


Jason Llewellyn

Written by:


Steve Davis



Memorandum

To: Chair Thiessen and the Board of Directors
From: Brittany Evans, Protective Services Assistant
Date: February 11, 2019
Regarding: February 1, 2019 Snow Survey and Water Supply Bulletin

Please see the attached *February 1, 2019 Snow Survey and Water Supply Bulletin* for your review.

The snow pack report is as follows:

- Nechako Basin is 90%;
- Skeena-Nass is 84%;
- Upper Fraser West is 114%.

<u>Recommendation</u>	All /DIRECTORS/MAJORITY
Receipt	

Written By:
 Brittany Evans
 Protective Services Assistant

Reviewed By:
 Jason Llewellyn
 Director of Planning and
 Protective Services



Snow Survey and Water Supply Bulletin – February 1st, 2019

The February 1st snow survey is now complete. Data from 114 manual snow courses and 78 automated snow weather stations around the province (collected by the Ministry of Environment Snow Survey Program, BC Hydro and partners), and climate data from Environment and Climate Change Canada and the provincial Climate Related Monitoring Program have been used to form the basis of the following report¹.

Weather

Weather through the first week of January was stormy, resulting in high precipitation throughout most of the province. In higher elevations, precipitation fell as snow, increasing the snowpack considerably. Over the following three weeks, British Columbia was primarily under the influence of a high-pressure ridge, resulting in limited precipitation, clear skies and in some areas, inversions. Generally, temperatures were above-normal (+1.0 to 4.0°C) across most of the province. The largest temperature anomalies occurred in northern regions.

Snowpack

Snow basin indices for February 1st, 2019 range from a low of 63% of normal in the Stikine to a high of 114% in the Upper Fraser West (Table 1 and Figure 1). Generally, the province has near normal snowpack for February 1st, with the average of all snow measurements across the province at 97%. Below normal snowpack (60-80% of normal) is present in the Stikine, Skagit, Similkameen and Liard. Above normal snowpack (110-125% of normal) exists in the Peace, North Thompsons and Upper Fraser West. Near normal snowpacks (80-110%) are present throughout the rest of the province. Currently, there are no regions of the province with exceptionally high snowpacks.

The February 1st snow basin index for the entire Fraser River is 99% of normal. Lower elevations snow sites (<1200m) in the Fraser River watershed are at 85% of normal, likely the result of warmer temperatures so far this winter. This is similar at low to mid-elevation sites across the province, with the provincial average for measurements below 1200m being 93% of normal. Field observations, particularly from south-west BC, indicate a sharp transition from limited snow at low elevation, to deeper snowpack at elevation.

So far this season, snow accumulation has been dominated by persistent weather patterns. Most of this year's snowpack built up rapidly over a 5-6 week period from early-December to early-January. Weather into February has shifted again into the dominance of Arctic air across the province, with extremely cold temperatures and limited snow accumulation. This pattern is expected to continue at least into the middle of February.

1. Every effort is made to ensure that data reported on these pages are accurate. However, in order to update the graphs and indices as quickly as possible, some data may have been estimated. Please note that data provided on these pages are preliminary and subject to revision upon review.

Snow Survey and Water Supply Bulletin – February 1st, 2019

Table 1 - BC Snow Basin Indices – February 1, 2019

Basin	% of Normal	Basin	% of Normal
Upper Fraser West	114	Boundary	80
Upper Fraser East	108	Similkameen	74
Nechako	90	South Coast	100
Middle Fraser	105	Vancouver Island	96
Lower Fraser	91	Central Coast	93
North Thompson	112	Skagit	65
South Thompson	89	Peace	112
Upper Columbia	107	Skeena-Nass	84
West Kootenay	92	Stikine	63
East Kootenay	83	Liard	75
Okanagan	86	Fraser	99
Nicola	88	British Columbia	97

Outlook

The Climate Prediction Centre (CPC) at the U.S. National Weather Service/NOAA has issued an El Niño watch and is forecasting a high likelihood of El Niño developing through the rest of this winter and continuing into the spring. Temperature anomalies in the equatorial Pacific Ocean have been easing since December. Typically, El Niño is linked to warmer winters across British Columbia, with a trend towards lower than normal snowpacks. However, the impact of El Niño on winter snowpacks in BC is highly variable and does not always mean lower snowpacks - for example, 2007 had significant snowpack across the province, despite being an El Niño winter. Additionally, warm sea surface temperature anomalies persist in the Pacific Ocean off the BC/Alaska coast, though they have generally weakened since mid-November. Warm temperature anomalies in the Pacific often have a similar or enhancing effect when they occur in phase with El Niño, as was the case in 2014-15 and 2015-16.

Seasonal weather forecasts from Environment and Climate Change Canada have shifted over the past month, with a transition to an increased likelihood of below normal

Snow Survey and Water Supply Bulletin – February 1st, 2019

temperatures forecasted over February to April. NOAA seasonal forecasts for the contiguous United States indicate an increased likelihood of above normal temperature across Washington, Idaho, Montana and Alaska. However, the lack of a strong El Niño signal may increase the uncertainty of longer term seasonal weather forecasting.

By early February, nearly two-thirds of the annual BC snowpack has typically accumulated. At this stage in the season, snow accumulation is currently typical for February 1st across the province, with a few regions slightly above or below normal. Seasonal snowpacks can still change significantly with two or more months of possible snow accumulation left.

At this stage in the season there is no significant elevated flood risk present in the current snowpack regionally across the province. While snow is one significant aspect to seasonal flooding in BC, weather during the freshet season also plays a key role, and flooding is possible in years with normal snowpack. For example, peak flows at the Fraser River at Hope during normal snowpack years ranges between 7,000 and 12,000 m³/s.

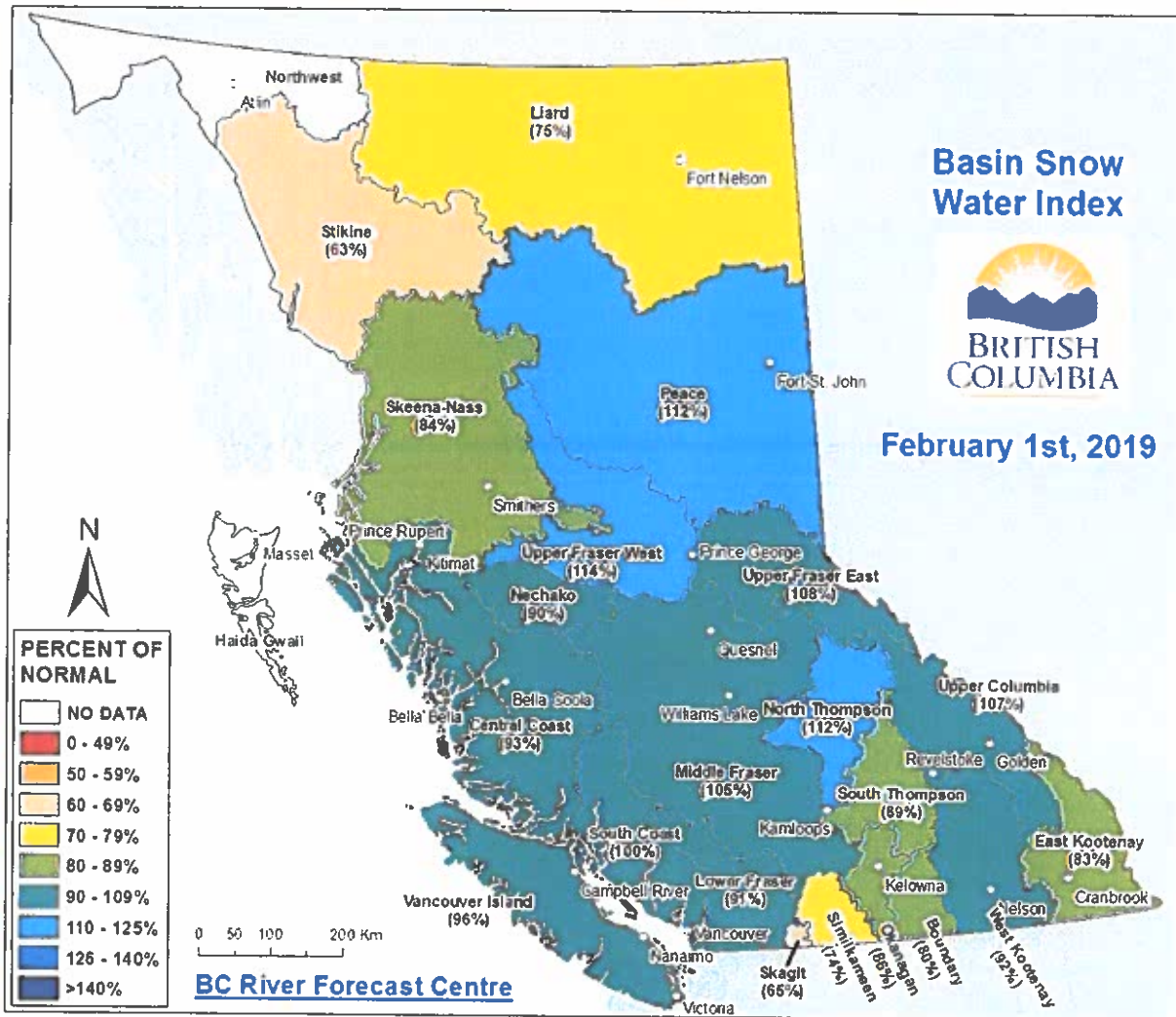
Seasonal volume runoff forecasts (see below) are near-normal (85-105%) for the Upper Fraser, Thompson, Skeena/Bulkley, Nicola River, and Okanagan Lake basins, and above-normal (~120%) for the Quesnel River. Below-normal (<85%) seasonal volume runoff forecasts are expected for the Similkameen, Nicola Lake and Kalamlaka-Wood Lake basins. The snowmelt component of seasonal runoff on Vancouver Island, South Coast, and Lower Fraser is near normal. Well below normal snowpacks in the North-west and Stikine are an early indication of the potential for below normal seasonal runoff.

The River Forecast Centre will continue to monitor snowpack conditions and will provide an updated seasonal flood risk forecast in the March 1st, 2019 bulletin, which is scheduled for release on March 8th.

BC River Forecast Centre
February 8, 2019

Snow Survey and Water Supply Bulletin – February 1st, 2019

Figure 1: Basin Snow Water Index – February 1st, 2019



1. Every effort is made to ensure that data reported on these pages are accurate. However, in order to update the graphs and indices as quickly as possible, some data may have been estimated. Please note that data provided on these pages are preliminary and subject to revision upon review.

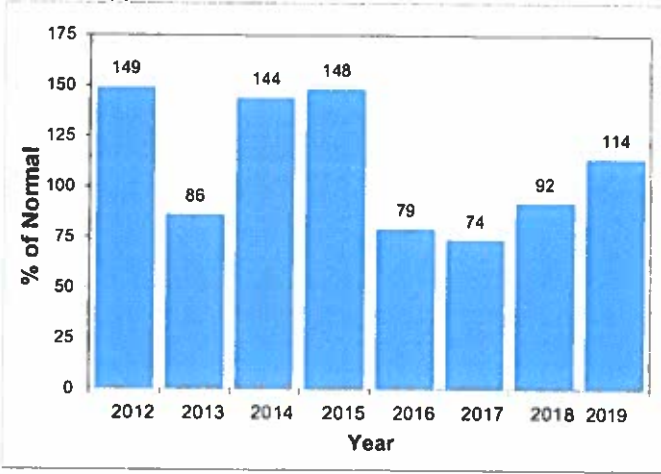
Ministry of Forests, Lands and Natural Resource Operations
River Forecast Centre
Volume Runoff Forecast February 2019

Location	Feb - Jun Runoff			Feb - Jul Runoff			Feb - Sep Runoff					
	Forecast (kdam ³)	Normal (1981-2010) (kdam ³)	% of Normal (kdam ³)	Std. Error (kdam ³)	Forecast (kdam ³)	Normal (1981-2010) (kdam ³)	% of Normal (kdam ³)	Std. Error (kdam ³)	Forecast (kdam ³)	Normal (1981-2010) (kdam ³)	% of Normal (kdam ³)	Std. Error (kdam ³)
Upper Fraser Basin	Fraser at McBride				4071	3858	106	333	5643	5325	106	396
	McGregor at Lower Canyon				4010	4185	96	553	5080	5231	97	672
Middle Fraser Basin	Fraser at Shelley				17606	16786	105	1716	21819	20845	105	2033
	Quesnel River at Quesnel				5833	4930	118	551	7509	6261	120	661
Thompson Basin	N. Thompson at McLure				9675	9411	103	710	11384	11580	98	925
	S. Thompson at Chase				5569	6389	87	650	6963	7956	88	940
	Thompson at Spences Bridge				14768	16353	90	1381	18211	20333	90	1775
Bulkley and Skeena	Bulkley at Quick				2542	2784	91	1655	3128	3381	93	2173
	Skeena at Usk				18503	19604	94	1553	22786	23948	95	2123
Nicola Lake	Inflows	86	131	66	33	148	85	38				
Nicola River	at Spences Bridge	515	549	94	100	616	94	123				
Okanagan and Kalamalka-Wood Lake	Okanagan Lake with Greyback (2F08)	424	488	87	99	515	85	120				
	Kalamalka-Wood Lake	23.1	33.1	70	12.8	34.5	67	15.1				
Similkameen River	at Nighthawk	1185	1391	85	166				1411	1701	83	196
	at Hedley	905	1080	84	139				1033	1268	81	148

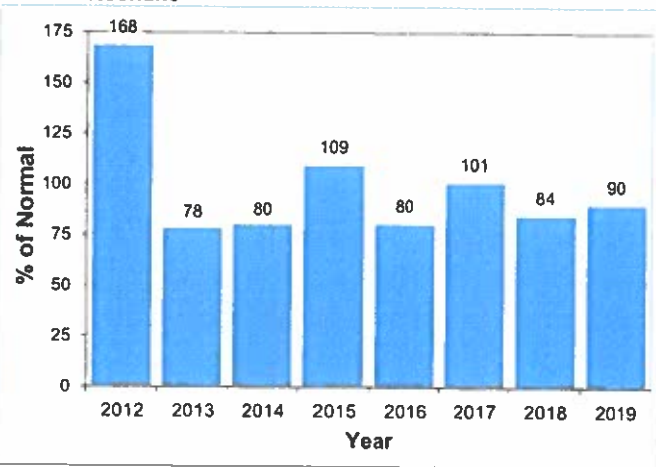
Note: 1 kdam³ = 1,000,000 m³
 Note that missing values reflect that forecasts were not made for that time interval
 Disclaimer: Seasonal forecasts were developed using a Principle Component Analysis of snow pack, climate and streamflow data. There is inherent uncertainty in runoff forecasts including potential errors in data and the unpredictable nature of seasonal weather
 Use at your own risk

Snow Basin Index Graphs - February 1, 2019

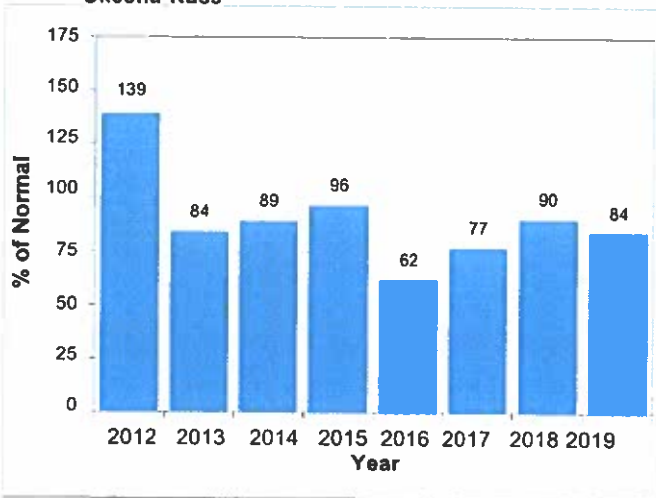
Upper Fraser West



Nechako



Skeena-Nass





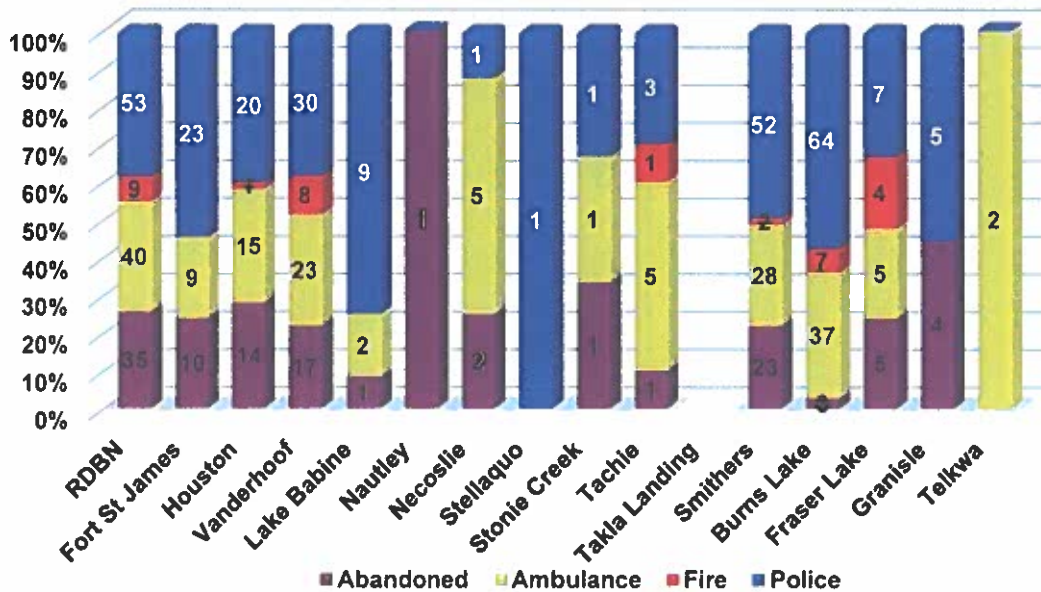
198

Memorandum

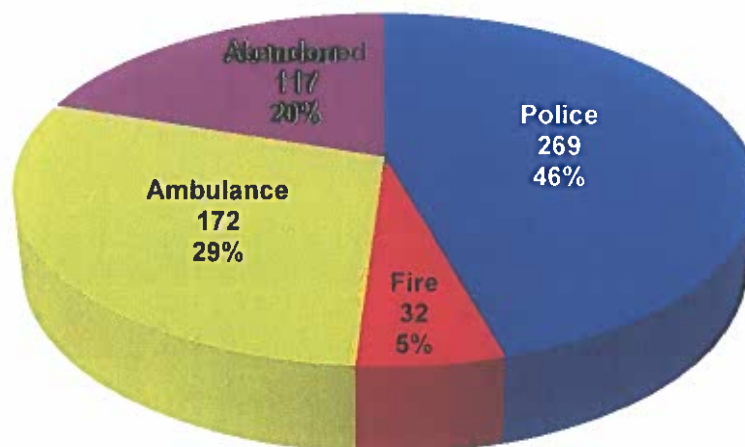
To: Chair Thiessen and the Board of Directors
 From: Brittany Evans, Protective Services Assistant
 Date: March 7, 2019
 Re: Monthly 9-1-1 Call Report – February 2019

E-COMM received a total of 518 9-1-1 calls for the month of February 2019 from the Regional District of Bulkley-Nechako area. The charts below show the 9-1-1 calls received by jurisdiction and call type.

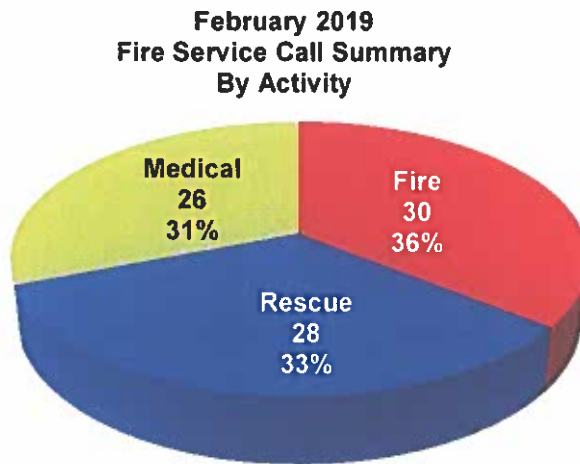
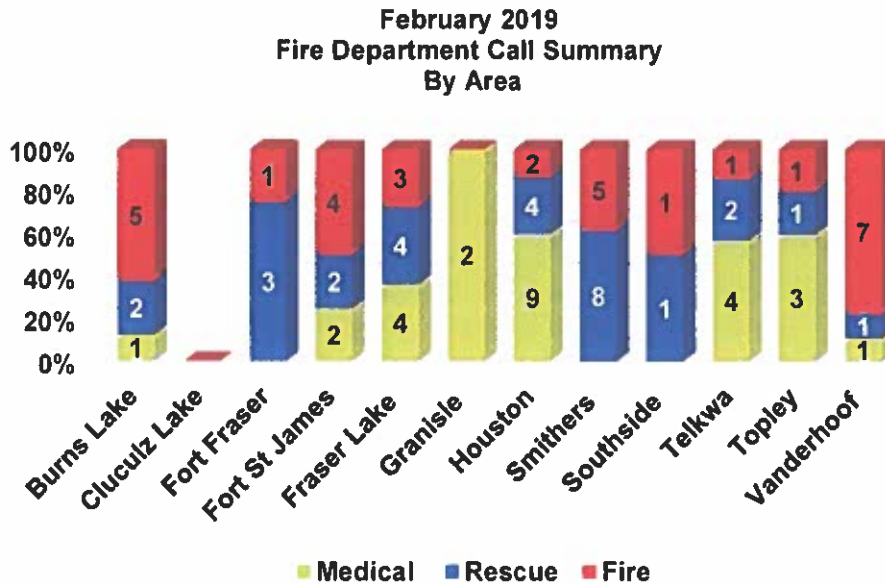
**February 2019
 Monthly 9-1-1 Call Summary
 By Area**



**February 2019
 Monthly 9-1-1 Call Summary
 By Type**



Of the 518 911 calls received in February, 84 were forwarded to the Fire Operation Communication Centre for Fire Department response. The charts below show the 9-1-1 calls received by Fire Department and by call type.



Recommendation

That the Board of Directors receive the memorandum titled "Monthly 9-1-1 Call Report".

All/Directors/Majority

Written By:

Brittany Evans
Protective Services Assistant

Reviewed by:

Jason Llewellyn
Director of Planning
and Protective Services

200 Board- Direction
(Letter of Support)

Cheryl Anderson

Subject:

FW: Charge North Grant Application - LETTER OF SUPPORT REQUEST for MARCH 18

From: Janice Keyes <jkeyes@communityenergy.bc.ca>

Sent: March 12, 2019 7:30 AM

To: mayor@district.vanderhoof.ca; Melany de Weerd <melany.deweerd@rdbn.bc.ca>

Cc: Taylor Bachrach <mayor@smithers.ca>

Subject: Charge North Grant Application - LETTER OF SUPPORT REQUEST for MARCH 18

Hello RDBN – We are well on our way to finalizing the Charge North grant application to the CleanBC Community Fund. I am following up an earlier request for each of the six Charge North regional districts provide a letter of support for the application and have attached some draft wording below if needed.

We would like to receive the letter by **March 18** if possible. The application will be reviewed by North Coast Regional District, our lead applicant, on March 22 and submitted to the province soon after.

Of interest, five of RDBN's eight member municipalities are co-funding Level 2 charging stations as part of the grant application. Many thanks for your support through the study phase and continued support as we move to implementation of electrifying almost 2,800 km for highway across central and northern BC. Please give me a call at 604-561-0646 if you have any questions. Janice

Letter of Support for Charge North EV Network

The Board of the RDBN recognizes the importance of establishing an electric vehicle (EV) charging network to support tourism and mitigate adverse environmental impacts in central and northern B.C. It is without a doubt that the region will become more readily accessible to visitors wishing to travel throughout with the establishment of the proposed charging network as well as provide transportation options to local residents.

We are proud to be part of the Charge North collaboration of 43 local governments working towards an EV network that provides safe and reliable travel in and through our regions, across almost 2,800 km of highway.

The Board of the RDBN wishes to provide this letter of support to accompany the proposed application to the CleanBC Community Fund to support the installation of Level 2 charging stations across the Charge North network generally, as well as the specific efforts of our member municipalities that have committed financially to host a Level 2 station in their community as part of the CleanBC Community Fund grant application.

Janice Keyes, Senior Manager, Community Energy Engagement



**Community Energy
Association**

Connecting Communities, Energy & Sustainability

Tel: (604) 628-7076 | Mobile: (604) 561-0646

Connect with me: [Email](#)

Connect with CEA: [Website](#) | [Facebook](#) | [Twitter](#) | [LinkedIn](#)

Upcoming Events:

1. **Qualify to become a Certified COMMUNITY ENERGY MANAGER:** Visit [HTTPS://WWW.BCIT.CA/CONSTRUCTION/CEM/](https://www.bcit.ca/construction/cem/) to register for on-line courses

BVIMA

UPDATE!!!

AN APPLICATION HAS BEEN SUBMITTED.

BVIMA IS CURRENTLY WORKING WITH THE GOVT.

**THE INTENT IS TO RECCCE THE DESIRED AREA OVER THE
SUMMER MONTHS AND BUILD A PLAN FOR DEVELOPMENT OF
SOME MUD PITS, HILL CLIMBS AND AN EXTENSIVE TRAIL
NETWORK.**

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INTRODUCTION -- TO A NEW KID ON THE BLOCK

INTENSIVE MOTORIZED ASSOCIATION -- IMA

AN IMA IS JUST AS IT SOUNDS, AN AREA SET ASIDE ON CROWN LAND FOR ALL OFF ROAD VEHICLES (ORV-QUADS -4X4s ETC.) TO ENJOY LEGALLY THEIR INTENSIVE MOTORIZED RECREATION. MUD BOGGING - HILL CLIMBING - TOURING SCENIC VIEW POINTS - THINGS TO BE THOUGHT UP-- ETC.

A CAMPING SPOT WITH FACILITIES AND ACCESS WHERE LOCAL AND OUT OF TOWN VISITORS CAN COME AND SPEND A NIGHT OR LONG WEEKEND ENJOYING THEIR DESIRED FORM OF RECREATION MOTORIZED OR OTHERWISE. AN IMA WILL BE OPEN TO EVERY ONE. THE AREA WILL BE SUPERVISED BY A COMMITTEE OF USERS AND RESPONSIBLE AUTHORITIES.

AN IMA IS NOW MENTIONED IN THE UPDATED RAMP WITH IT SHOWING SUPPORT FROM BC SITES & TRAILS FOR FURTHER EXPLORATION OF AN IMA CONCEPT. SITES AND TRAILS WILL ALSO HELP WITH INSURANCE AND NAVIGATING AN IMA THROUGH THE GOVERNMENT BUREAUCRACY. AN IMA WILL BE OPEN TO ALL INCLUDING PEOPLE WITH LIMITED MOBILITY. A SMALL GROUP HAS FORMED AND LOOKING TO BRING IT TO REALITY.

MEETINGS ARE HELD FIRST TUESDAY OF THE MONTH 730 PM AT A&W SMITHERS. NEW MEMBERS ARE WELCOME AND NEEDED FOR MORE INFORMATION CONTACT.

EUGENE BEKAR --847-3609

~~**TYLER FERSTER --877-7883 OR 847-4456**~~

10.0 Proposal: Intensive Motorized Area

Introduction

Off Road Vehicles (ORVs) such as quads and dirt bikes are designed and marketed to access difficult terrain. Many ORV owners enjoy the challenge of navigating wet, steep or otherwise difficult terrain. Unfortunately, locations where this recreational activity can responsibly occur are limited, and too often it takes place in environmentally sensitive areas, causing damage and violating provisions of the Forest and Range Practices Act and regulations. The damaging activity is believed to be extensive but is not systematically documented.

The concept of an intensive motorized area (IMA) for the recreational use of ORVs has been developed in response to an awareness of this problem. The goal is to provide a location where fun use of ORVs (an ORV Park?) can be supported and managed, without the damaging random use being spread throughout the region. Other sports have identified specific areas to support similar challenging activities. Examples include the snowboard park on the ski hill, the skateboard park in the Town of Smithers and the annual demolition derby in Telkwa.

Design Characteristics of an Intensive Motorized Area

A viable IMA would require serious design work in order to meet two basic criteria: Environmental responsibility and user satisfaction.

- **Environmental Responsibility:** First, an IMA would have to be located so that environmental impacts are minimized and so that there is no impact on the water quality of adjacent watercourses. Sediment filtering and trapping systems may be required. The area would need to be a sufficient distance from sensitive sites, core ecosystems and landscape corridors, wildlife and wildlife habitats to ensure their protection. The issue of noise would have to be addressed, and requirements for public safety met.
- **User Satisfaction:** Second, the IMA would have to be fun for users. It would require the design of purpose built trails, incorporating banked turns, steep sections, hill climbing and enduro trails. The network of designed trails would need to be sufficiently large to challenge most riders. Within this core area, specific locations would be dedicated to wet terrain riding (mudbogging).

Meeting these criteria in a location accessible from Hwy 16, but sufficiently removed from residential areas, will require technical input from soils and ecosystem specialists, construction engineers, agency representatives, user groups and the community. The planning will be a significant project, and would best be accomplished by a group of potential IMA users organized for this purpose.

A variety of potential tenure types (private land, IR land, forest land) have been discussed by the IMA working group of RAMP. The core area and mudbogging sites would require an exemption from the Forest and Range Practices Act, but the surrounding purpose built trails would remain in the forest land base and be designed and managed to provide adequate drainage and other environmental safeguards.

It is clear that a considerable commitment by a championing organization and the involvement of potential users will be required before an IMA proposal could be put before appropriate government agencies.

Benefits

The result of a successful IMA would be to provide a location for fun-loving ORV riders to play without having to seek opportunities throughout the backcountry. It would be a unique attraction for riders from other communities to visit the Bulkley Valley, perhaps in conjunction with rides on some of the other motorized trails in the area. The potential tourism spin-offs could be large.

There are currently very few agency resources available for enforcement of environmental protection legislation in remote areas. This can result in a culture of disregard for existing rules. An Intensive Motorized Area would encourage riders who enjoy motorized challenges to focus their play in a well designed area, and offer legitimacy and public support to their recreational activity.

Recommendation

The current (2012) Summer RAMP process does not have the time, resources or expertise to evaluate potential sites and prepare design recommendations for an IMA. The information requirements and procedural steps identified in the Future Planning Process section of the 2012 RAMP (below) may provide a framework for the work.

Recommendation 3: Recreation Sites and Trails BC supports exploration of the Intensive Motorized Area (IMA) concept, by an identified champion organization.

11.0 Future Planning Process

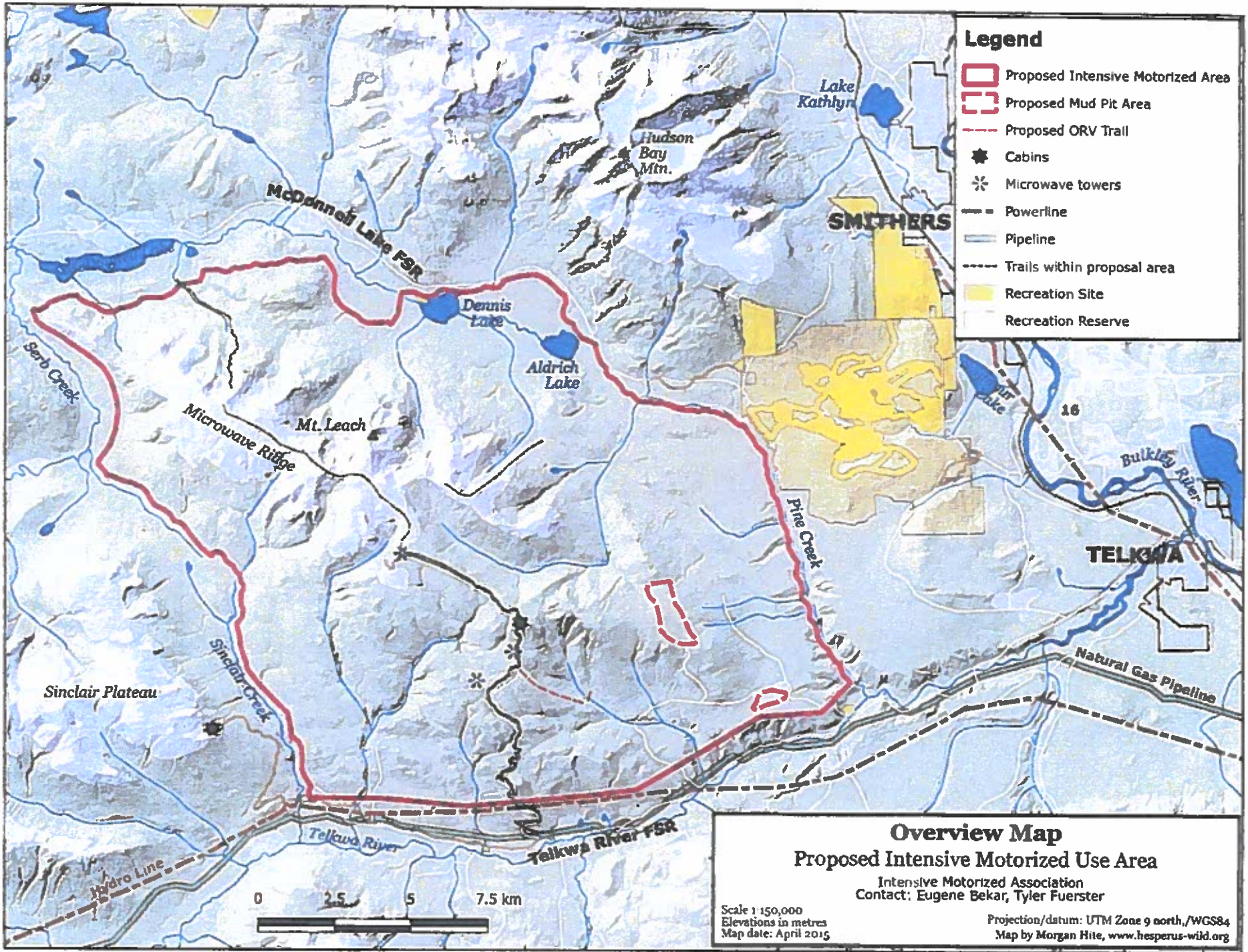
Background

Persons or groups who want to develop or improve recreation sites or trails must apply to Recreation Sites and Trails BC or other agencies for plan approval, and to various agencies for required permits (e.g. to cut trees). The agency then refers such applications to other agencies, community groups, First Nations, the public and to the BVCRB. Other development proposals, such as for mines, forestry, construction, etc. follow a similar referral process. Similarly, concerns about violations of land use regulations (such as use causing environmental damage or violating other legislation e.g. FRPA (46(1.1)) (Forest and Range Practices Act 2002) are brought to the enforcement arms of a relevant government agency, or the RCMP.

Scope

A Future Planning Process could apply to a variety of issues, including the following:

- Recreation applications.
- Applications to change or improve existing trails.
- Applications for activities or developments which may have an impact on recreation in the Bulkley TSA.
- Significant concerns.
- Impacts and opportunities for motorized air and water access. Aircraft and personal watercraft are examples of uses that may be examined.



Moving Ahead.... What is the next steps?

The next step is to consult First Nations and seek their approval for the Pine Creek IMA

then

- Work with RSTBC to sell the concept to other branches of government,
- Going public and seeking input from other user groups,
- Membership drive to build base of volunteers to manage the IMA once it's a reality,
- Ground truthing and field assessments - i.e. Hydrology, ecosystem, fisheries, water, etc.
- Environmental impact analysis and mitigation strategies,
- Ecosystem assessments
- Public education,
- Management plan and measurable success milestone development,
- Development plan(s),
- Monitoring plan,
- Phases approach to constructing site features to ensure it will work before progressing,
- And any other assessments or plans to make this IMA a reality.

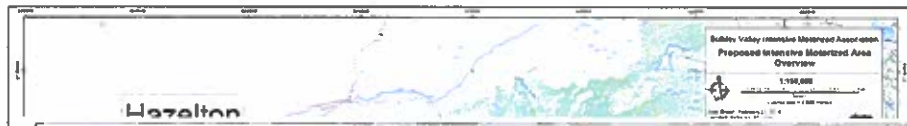
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Intensive Motorized Area Concept

Challenges & Milestones

- Identifying and accessing funding
- Foster, build and develop RSTBC and BVIMA relationship to champion this IMA concept
- Environmental impacts
- Convincing decision makers this is a good concept
- Identifying the roadblocks that could derail the Concept
- Impacts to other users and consultation
- Perceptions of a large 'polygon'/area (open thinking to a regional / provincial level)
- No legit off-road areas like this concept yet in the province
- Ensuring volunteer capacity and stable membership





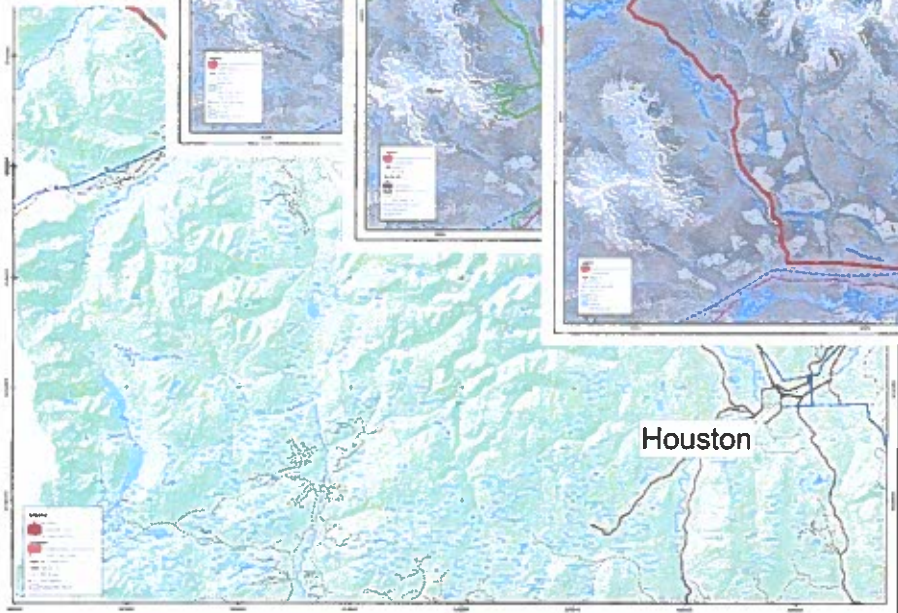
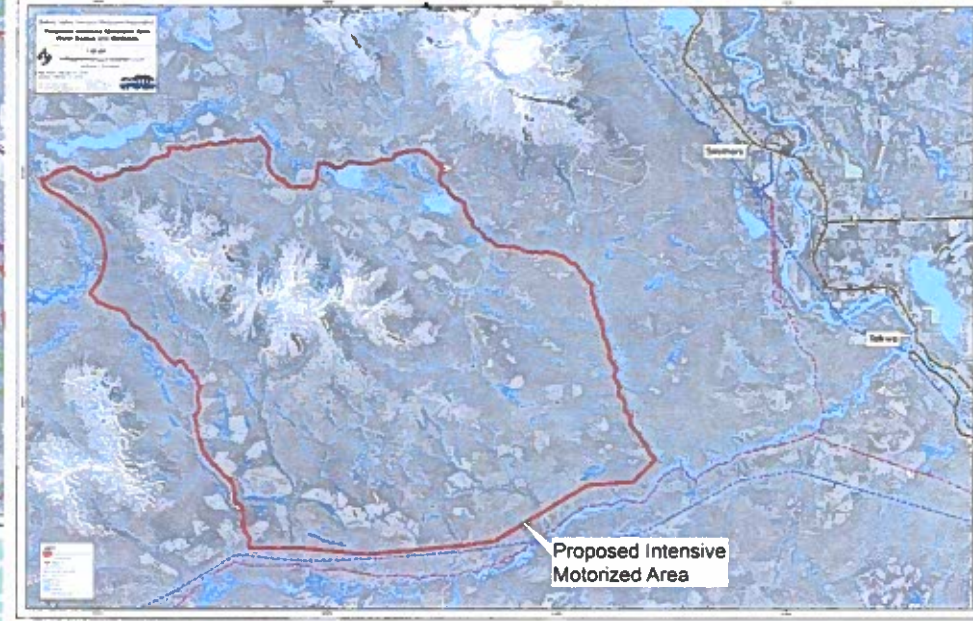
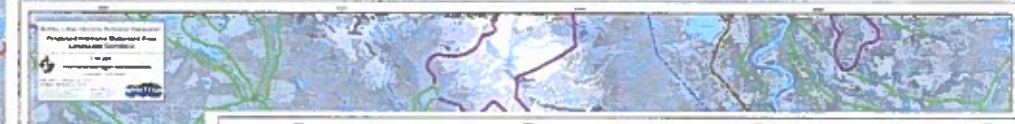
Lots of assessments and analysis



Lots of consultation and input



Lots of approvals needed



2009

Conclusion

- ❖ Variety of user groups, preservation organizations, governmental departments and ministries all with a vested interests on access and use of public lands in British Columbia.
- ❖ Intensive Motorized Area concept is needed to address the demand for OHV activities.
- ❖ Benefits will outweigh the costs.
- ❖ Will be first of its kind in BC and will become another economic driver in the local economy
- ❖ Currently with no designated public lands where OHV enthusiasts can enjoy intensive motorized activities it is directly resulting in wide spread damage to the environment.
- ❖ Stewardship and sense of ownership could lead to rehabilitating already damaged lands.

For more information you can visit:

... build facebook?

Website?

Pamphlets downloadable?

Looking for input ideas here.....



So I recommend that we make a separate power point that shows the potential features and their location.

I think including it in this one makes it too long, takes away from the concept with too specific of information

I think we may have funds left to make a quick one.

The following slides would be modified and included in the “Phased Approach to Development” slide show

IMA Dev Plan Phase 1

Phase 1

Purpose: There are two primary objectives for phase 1 of the IMA development.

- 1) Development of an access route from the 8km campsite on the Telkwa River road to the 12km junction on the Pine Creek road.
- 2) Development of phase 1 pit areas, a parking/staging area and upgrading access from the Pine Creek road.

Objective 1

The connecting access route follows the old pine creek haul road. This road was abandoned due to a major slide near the front of the road. The road has been deactivated for some time.

- 1) Road Section 1 This section follows a trail which was constructed for the purpose of access for equipment performing the deactivation works. This route is 0.32km in length and is identified in orange on the attached map. Use of this road would require construction of grade would bypass the slide area and connect with the upper section of deactivated road this would require ditching and installation of drainage structures.
- 2) Road Section 2 The next section of the deactivated road was re-contoured and pulled back, which was the main practice at the time for permanent road deactivation. This section is 1.26 km in length and is marked in red on the attached map. Use of this section would require grade re-construction and ditching.
- 3) Road Section 3 This section is 1.8 km in length, marked in green on the attached map. It is deactivated to semi-permanent state, the road grade still exists, all stream drainage structures have been removed, at this point the road is till passable but very brushy. Use of this section would require extensive brushing and installation of either fjording material or a wooden box culvert at the crossing of Stream C.

Required Works.

- 1) Stream classification and mapping of Streams A B and C.
- 2) Slope stability and soils assessment specifically for section 1 pertaining to avoidance of old slide areas, and potentially for portions of section 2.
- 3) Road Layout and Design for sections 1 and 2.
- 4) Assessment and design of drainage structures required for stream crossings. (dependent on stream classification, item 1)
- 5) Brushing of Section 3.

Objective 2

The development of Phase 1 pit areas for wet terrain riding, the two small wetland areas identified on attached map with a parking/staging area between them. These areas were selected due to the proximity of a large wetland complex to assist in managing off site impacts, soil erosion and sediment flow.

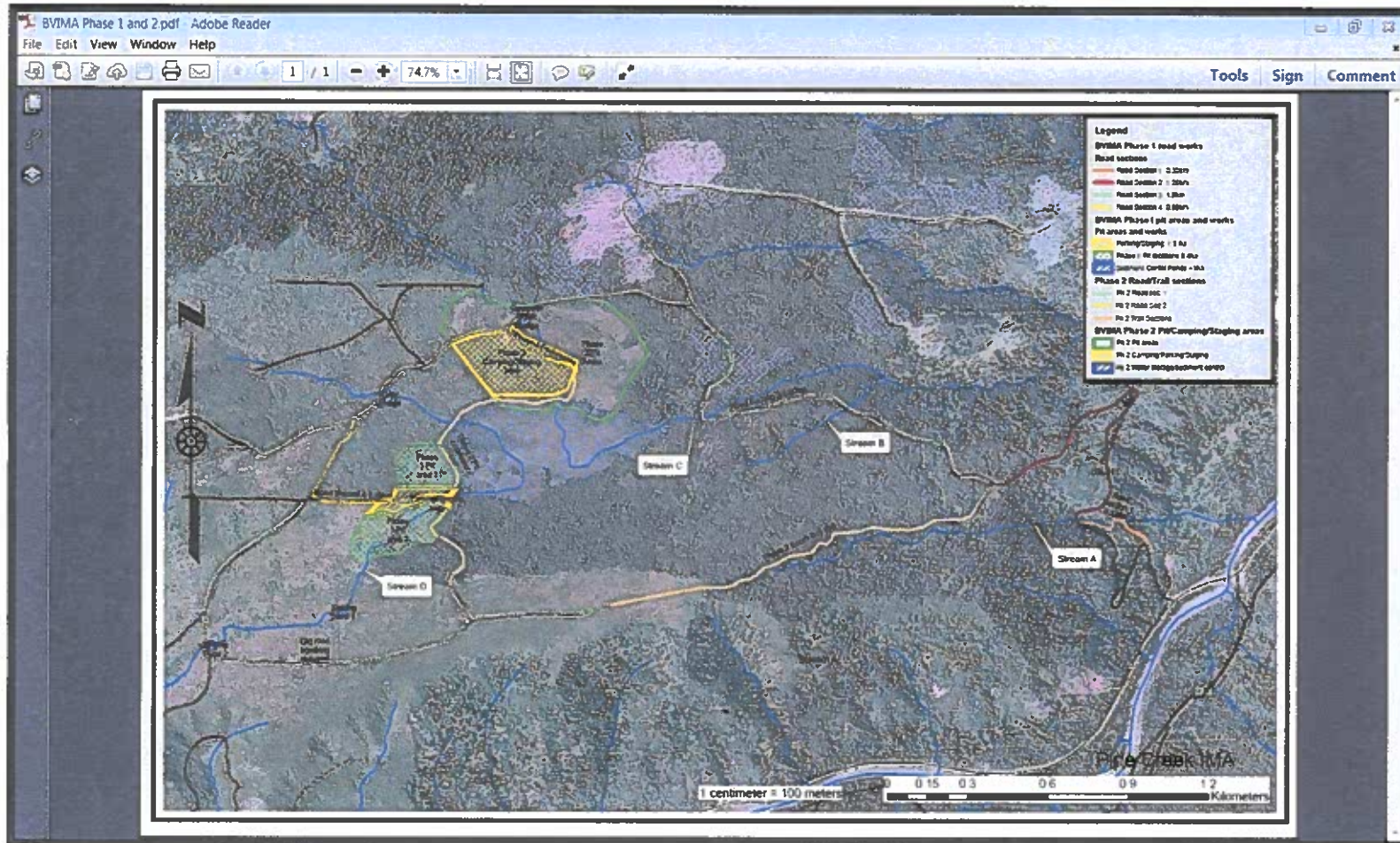
- 1) Road section 4, this section of road is required to access the parking/staging and pit Areas. It is an old section of logging road which needs some minor upgrades and brushing.
- 2) Development of a parking/staging area. This area is a small height of land between the two small wetlands identified as Pit area 1 and Pit area 2 on the attached map. Basically requires clearing of trees, brush and some leveling work.
- 3) Construction of sediment traps/settling ponds on stream D as marked on attached map.
- 4) Development of pit areas 1 and 2.

Required works.

- 1) Stream classification and mapping of Stream D
- 2) Boundary location and layout for parking/staging area
- 3) Boundary layout and location for pit areas 1 and 2
- 4) Permitting, location and design of sediment traps/settling ponds on Stream D.
- 5) Brushing/upgrade of road section 4.

212

Phase 1&2 of the development plan specifically address area 2 on the overview map..



A13

IMA Dev. Plan Phase 2

Purpose: There are two primary objectives for phase 2 of the IMA development.

- 1) Development of phase 2 pit areas, and a camping/staging area.
- 2) Development of routes connecting pit areas and a main circle route tying in old road access to phase 1 and 2 pit and staging areas.

Objective 1

The development of Phase 2 pit areas for wet terrain riding, and a camping/staging area. These areas were selected due to the proximity of a large wetland complex to assist in managing off site impacts, soil erosion and sediment flow.

- 1) Development of Phase 2 pit areas. These areas are a combination of old harvested wet areas and small wetlands, some brush and stump clearing may be necessary.
- 2) Development of Phase 2 camping/staging area. This area is an old plantation with reasonably level ground and access to nearby stream C. Basically requires clearing of trees, brush and some leveling work, development of at least one, maybe 2 central fire pit areas, construction of a water containment ponds on stream c and d for sediment catchment and fire protection.

Required Works.

- 1) Layout and design of Campsite parking areas and access routes.
- 2) Soils and site assesement/wetland classification of Phase 2 pit areas.
- 3) Construction of a water reservoir/sediment catchment pond on streams C and D near the main access road and adjacent to the Campsite/staging area.

Objective 2

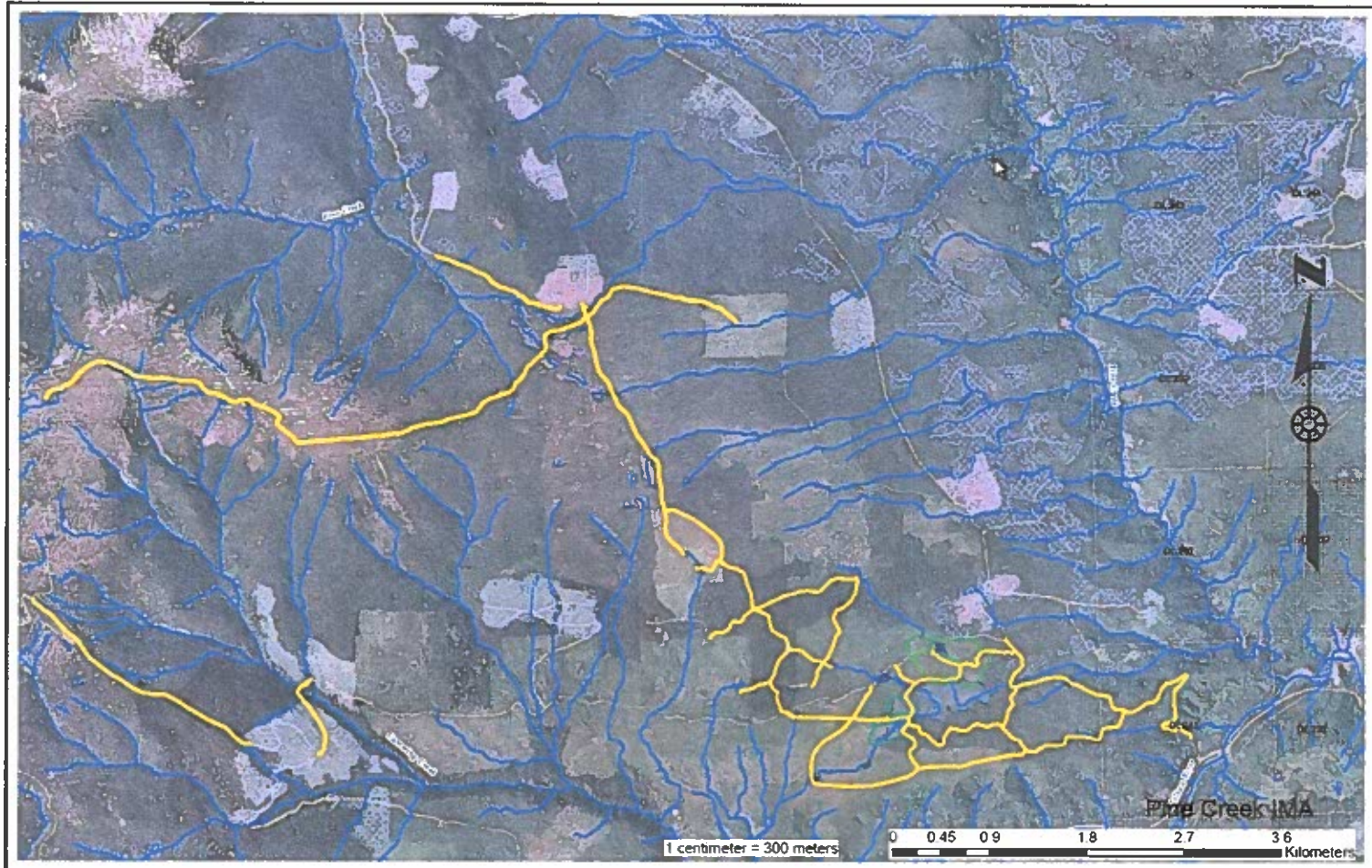
- 2) Development of routes connecting pit areas and a main circle route tying in old road access to phase 1 and 2 pit and staging areas.

- 1) Layout and design of inter-connecting 4x4 routes between pit areas as well as a circling route connecting to the main access road from the Telkwa. See attached map.

Required works.

- 1) Assessment of drainage patterns and soils along designed route location

A long term vision of a large network of routes and trails for a wide variety of abilities and capabilities.



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Board -
Direction/Receive

February 21, 2019

Chair and Directors
Regional District of Bulkley-Nechako
37 3rd Avenue, PO Box 820
Burns Lake, BC, V0J 1E0

File: 10280-60 (93J/05)
(93K/08)
(93K/09)
(93K/16)

RECEIVED

FEB 26 2019

REGIONAL DISTRICT OF
BULKLEY-NECHAKO

Dear Chair and Directors:

The BC Geographical Names Office has received proposals from Nak'azdli Whut'en to change or adopt names for several lakes and streams within or near the Regional District of Bulkley-Nechako.

These features are either within or form a portion of the boundary of the traditional territory of several First Nations and are within or near the border of several local governments, so it is important to ascertain a) if there are other known traditional names for these features, and b) if the proposed names reflect the heritage values in the area. At this time the BC Geographical Names Office is inviting comments on 11 proposed names as detailed in Appendix A and shown on the attached map.

Before considering adoption of these names, may we have your advice and comments? In particular, is there any reason why these names would not be appropriate for these features?

Adoption of these names would not prejudice legitimate claims to the land.

Thank you in advance for your comments. Your response before 21 May 2019 would be appreciated.

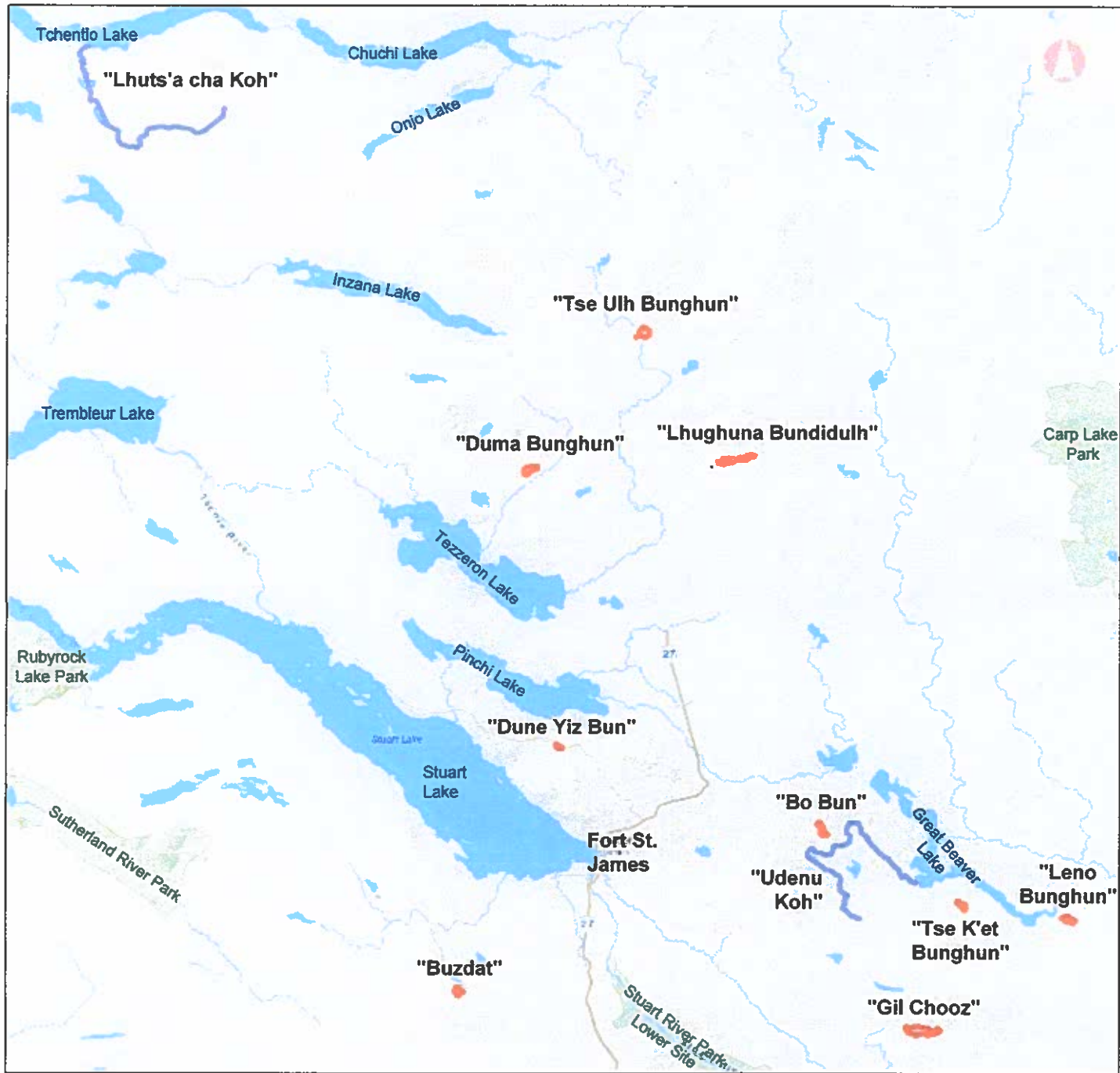
Kind regards,

Carla Jack
Provincial Toponymist
Carla.Jack@gov.bc.ca

Enclosure

Appendix A: Geographical Naming Proposals

1. *Change* the name of **Gordon Lake** to "**Gil Chooz**."
 - The lake is south of Great Beaver Lake, Northwest of Margaret Lake
 - "Gil Chooz" is the Dak'elh name for this lake, meaning "gray blanket on the bottom of lake." (Advice from Nak'azdli Whut'en, 2018)
 - The centre of the lake is located at: 54.28111, -123.7486.
2. Adopt the name "**Bo Bun**" for a lake north of Henning Lake, west of Great Beaver Lake, east of Fort St. James in the Cariboo Land District.
 - "Bo Bun" is the Dak'elh name for this lake. (Advice from Nak'azdli Whut'en, 2018)
 - The centre of the lake is located at: 54.46611, -123.9075.
3. Adopt the name "**Buzdat**" for a lake southwest of Nanna Lake, southwest of Fort St. James in the Range 5 Coast Land District.
 - "Buzdat" is the Dak'elh name for this lake. (Advice from Nak'azdli Whut'en, 2018)
 - The centre of the lake is located at: 54.31667, -124.4825.
4. Adopt the name "**Duma Bunghun**" for a lake northwest of Hat Lake, north of Tezzeron Lake, north of Fort St. James in the Range 5 Coast Land District.
 - "Duma Bunghun" is the Dak'elh name for this lake. (Advice from Nak'azdli Whut'en, 2018)
 - The centre of the lake is located at: 54.79472, -124.37111.
5. Adopt the name "**Dune Yiz Bun**" for a lake south of Pinchi Lake, northwest of Fort St. James in the Range 5 Coast Land District.
 - "Dune Yiz Bun" is the Dak'elh name for this lake. (Advice from Nak'azdli Whut'en, 2018)
 - The centre of the lake is located at: 54.54111, -124.32361.
6. Adopt the name "**Tse Uih Bunghun**" for a lake northwest of Nendatoo Lake, east of Inzana Lake, north of Fort St. James in the Range 5 Coast Land District.
 - "Tse Uih Bunghun" is the Dak'elh name for this lake, meaning "rocks across." (Advice from Nak'azdli Whut'en, 2018)
 - The centre of the lake is located at: 54.91806, -124.19083.
7. Adopt the name "**Lhughuna Buididulh**" for two lakes northwest of Bunghun Whucho Lake, northwest of Tezzeron Lake, northeast of Fort St. James in the Range 5 Coast Land District.
 - "Lhughuna Buididulh" is the Dak'elh name for this lake, meaning "two lakes walking together." (Advice from Nak'azdli Whut'en, 2018)
 - The approximate centre of the lakes is located at: 54.8025, -124.04889.
8. Adopt the name "**Udenu Koh**" for a creek that flows southeast into Great Beaver Lake, east of Fort St. James in the Cariboo Land District.
 - "Udenu Koh" is the Dak'elh name for this creek, meaning "the river furthest." (Advice from Nak'azdli Whut'en, 2018)
 - The mouth of the creek is located at: 54.4175, -123.75722.



Proposed Names

- Lhuts'a cha Koh (creek)
- Tse Uih Bunghun (lake)
- Duma Bunghun (lake)
- Lhughuna Buididulh (lakes)
- Dune Yiz Bun (lake)
- Buzdat (lake)
- Bo Bun (lake)
- Udenu Koh (creek)
- Leno Bunghun (lake)
- Tse K'et Bunghun (lake)
- Gil Chooz (lake)

0 20.32 40.64 km

1: 1,000,000

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CAUTION: Maps obtained using this site are not designed to assist in navigation. These maps may be generalized and may not reflect current conditions. Uncharted hazards may exist. DO NOT USE THESE MAPS FOR NAVIGATIONAL PURPOSES.

Datum: NAD83
 Projection: WGS_1984_Web_Mercator_Auxiliary_Sphere

Key Map of British Columbia



216

319

Board - Direction



PO Box 236
2430 Buller Avenue
Houston BC V0J 1Z0
Ph: (250) 845-2522

Burns Lake
Houston
Telkwa

Granisle
Smilthers
Topley

www.cfnadina.ca

Growing communities - one idea at a time

RECEIVED

MAR 04 2019

REGIONAL DISTRICT OF
BULKLEY-NECHAKO

February 28th, 2019

Regional District of Bulkley Nechako
Board of Directors

Re: Rural and Northern Immigration Pilot

The federal government has announced a program to assist communities to attract immigrants in areas that local employers cannot find enough workers to meet their needs. This pilot program will help address labour shortages and ensure that we can capture as much economic opportunity as possible.

The Rural and Northern Immigration Pilot was developed to help spread the benefits of economic immigration to smaller communities throughout Canada. The Government of Canada will work with local communities to:

- use immigration to help meet local labour market needs and support regional economic development
- test a new pathway to permanent residence in rural Canada for skilled foreign nationals at various skill levels
- create welcoming environments that encourage and help new immigrants to stay in their new communities

Information about the Rural and Northern Immigration Pilot can be found here:

- <https://www.canada.ca/en/immigration-refugees-citizenship/services/immigrate-canada/rural-northern-immigration-pilot-about.html>)

Community Futures Nadina together with the Community Futures offices of Cariboo Chilcotin, North Caribou, Fraser Fort George, Peace Liard, Stewart Nechako, 1637, Pacific Northwest and Haida Gwaii are submitting a joint Expression of Interest for this project. Working with other communities across northern and central BC to provide a common connection point makes sense to us and will strengthen our collective efforts to ensure that we have what is needed to capture the opportunities in our area.

The pilot project requires a letter of support from community leaders. Given the benefit to our area, we are requesting a letter of support for this project from you. A draft is attached for your consideration.

3

Thank you for your time and consideration. If you would like to discuss this in more detail, please feel free to contact me at any time.

Please email support letters directly back to me: kmartinsen@cfnadina.ca

Sincerely,

Kim Martinsen
General Manager

270

Immigration, Refugees and Citizenship Canada
Expression of Community Interest
Economic Immigration Policy and Programs
8th floor, Jean Edmonds Tower South
365 Laurier Avenue West
Ottawa, ON K1A 1L1

Re: Support for Rural and Northern Immigration Pilot – Community Futures Nadina

Dear Sir or Madam:

Our "organization" supports your efforts to assist rural and northern communities to attract immigrants and endorses the application of our local Nadina Community Futures to be part of this pilot program.

Skilled labour shortages are a significant barrier facing our region, our rural communities are not immune. Employers are having an increasingly difficult time hiring the staff they need in today's tight labour market. It is a challenge attracting individuals and families to move and settle into our communities from elsewhere. While British Columbia receives many immigrants with valuable skills, the large majority settle into major urban centres and not into the rural communities. Therefore, this program would be very valuable for our community in meeting local labour market needs and adding a new range of skills and perspective that will only further stimulate economic growth.

We acknowledge and support the approach of ensuring a fit with local conditions and connecting applicants to local networks. We support immigration to help meet local labour market needs and support regional economic development. We encourage creating a welcoming environment to help new immigrants, individuals and families, to stay and make a home in their new community.

Finally, we endorse the regional approach to this effort. Working with other communities across Northern and Central BC to provide a common connection strengthening our collective efforts to ensure that we have what is needed to capture the opportunities in our area.

Thank you for considering this regional application, this project has our full support.

Regards,



221

Board-Receive

301 - 1268 Fifth Avenue
Prince George, BC V2L 3L2
Tel: 250-561-2525
Fax: 250-561-2563
info@northerndevelopment.bc.ca
www.northerndevelopment.bc.ca

February 8, 2019

Regional District of Bulkley-Nechako
PO Box 820
Burns Lake, BC V0J 1E0

Attention: Chair Gerry Thiessen

Dear Chair Thiessen:

Subject: **2019 Economic Development Capacity Building
Northern Development Project Number 5880 30**

RECEIVED

FEB 19 2019

REGIONAL DISTRICT OF
BULKLEY-NECHAKO

Thank you for your application to the 2019 Economic Development Capacity Building program. Northern Development is pleased to advise you that your application has been approved up to \$50,000 to support wages for the Regional Economic Development Coordinator position.

Funding under the 2019 Economic Development Capacity Building program is provided as a reimbursement upon Northern Development's receipt of reporting documents. Complete reporting is required prior to February 28, 2020. Reporting must include a completed Economic Development Capacity Building program reporting form which can be found on Northern Development's website at www.northerndevelopment.bc.ca/funding-programs/capacity-building/economic-development-capacity-building/.

The Northern Development Board wants to see the Regional District of Bulkley-Nechako reach its economic potential and we look forward to being a partner in that endeavor.

Sincerely,

A handwritten signature in black ink, appearing to read "Joel McKay", written over a horizontal line.

Joel McKay
Chief Executive Officer

- c: Melany de Weerd, Chief Administrative Officer, Regional District of Bulkley-Nechako
- Nellie Davis, Regional Economic Development Coordinator, Regional District of Bulkley-Nechako

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February 20, 2019

RECEIVED

FEB 25 2019

REGIONAL DISTRICT OF BULKLEY-NECHAKO

Chair Thiessen and Board
Regional District of Bulkley-Nechako
Box 820
Burns Lake, BC V0J 1E0

**RE: 2017 CEPF: Emergency Social Services – Regional
Emergency Social Services Capacity Building**

Dear Chair and Board,

Thank you for providing a final report and financial summary for the above noted project. We have reviewed your submission and all reporting requirements have been met.

The final report notes a total eligible expenditure of \$9,950.34. Based on this, a payment in the amount of \$9,950.34 will be made by electronic funds transfer. Payment may take from six to eight weeks. This transfer represents full payment of the grant and is based on 100% of the total reported expenditure (to a maximum of the approved grant of \$24,265.00).

I would like to congratulate the Regional District of Bulkley-Nechako for undertaking this project and responding to the opportunity to develop ESS capacity to increase the resiliency of BC communities.

If you have any questions, please contact Local Government Program Services at (250) 387-4470 or by email at cepf@ubcm.ca.

Sincerely,

Rebecca Bishop
Program Officer

cc: *Jason Llewellyn, Director of Planning*
Rebecca Rodriguez, Interim Emergency Services Manager

The Community Emergency Preparedness Fund is funded by the Province of BC

233

March 7, 2019

Chair and Board
Regional District of Bulkley-Nechako
Box 820
Burns Lake, BC V0J 1E0

RECEIVED

MAR 12 2019

REGIONAL DISTRICT OF
BULKLEY-NECHAKO

Dear Chair and Board:

Re: Provincial Response to 2018 Resolutions

UBCM has received the Province's response to your Board resolution(s) from 2018. Please find the enclosed resolution(s) and their provincial response(s).

All responses from the Province have been posted to the UBCM web site under Resolutions & Policy.

Please feel free to contact Jamee Justason, Resolutions and Policy Analyst, if you have any questions about this process.

Tel: 604.270.8226 ext. 100 Email: jjustason@ubcm.ca

Very Best Wishes,



Arjun Singh
UBCM President

Enclosure

2018 B6 Search and Rescue Funding**Bulkley-Nechako RD**

Whereas Search and Rescue volunteers provide valuable service in support of police forces, the BC Ambulance Service, the Coroners Service, and local governments in the province, and the costs associated with providing the necessary training, equipment and facilities is increasing;

And whereas Search and Rescue groups rely on grants and other time consuming, short term and unpredictable funding sources which do not provide financial security or allow long term strategic operational planning:

Therefore be it resolved that UBCM petition the Province of BC to implement a consistent and sustainable funding model for Search and Rescue groups to allow them to better provide efficient and effective search and rescue operations.

Convention Decision: Endorsed

Provincial Response**Ministry of Public Safety and Solicitor General**

In January of 2016, the Province provided a one-time \$10 million grant to BC Search and Rescue Association (BCSARA) to support search and rescue (SAR) teams across the province; BCSARA has used this funding to pilot its fund disbursement model. The \$10 million grant was divided and dispersed over two years.

In March 2017, an additional \$5 million was provided to BCSARA to support SAR in B.C. These additional funds provide a third, and currently final, year of this type of grant funding for BCSARA and SAR groups in province.

In February 2018, the Minister of Public Safety and Solicitor General approved, in principle, for staff to develop, for consideration, a framework for a government-administered fund. Development of this model would include examination of equitable allocation for a secure funding stream.

A consultant has been hired and is working with Emergency Management BC and BCSARA staff to table recommendations for the Minister's consideration.

2018 B13 CN Rail Emergency Response Capacity**Bulkley-Nechako RD**

Whereas the amount and frequency of dangerous goods being transported by CN Rail through all areas of the province is increasing;

And whereas the capacity to respond to a dangerous goods incident in many populated areas of the province is not adequate:

Therefore be it resolved that UBCM petition the Province of BC to initiate a process with CN Rail to develop a dangerous goods incident emergency response strategy in close consultation with the Province of BC and local governments to ensure adequate response capacity in all areas of the Province.

Convention Decision: Endorsed

Provincial Response***Ministry of Environment and Climate Change Strategy***

The Province of British Columbia recognizes the direct risks and costs of spill incidents placed on local governments by the amount and frequency of dangerous goods transported by rail through BC and is working hard on the development of new spill preparedness, response and recovery regulations.

The first set of new regulations passed in October 2017 include new requirements around spill contingency planning which place a proactive obligation on regulated persons, such as rail operators, to demonstrate their capability to respond to a spill incident. A second phase of regulations, expected in 2019, is currently undergoing analysis and will include the following areas:

- Response times, which ensure timely responses following a spill;*
- Geographic response plans, which ensure resources are available to support an immediate response, which consider the unique characteristics of a given sensitive area;*
- Compensation for loss of public use from spills, including economic, cultural and recreational impacts; and*
- Maximizing application of regulations to marine spills.*

As committed to during the 2018 Estimates Debate, the Ministry is also in the process of pursuing additional information from rail operators regarding heavy oil transportation in B.C.

The Province is committed to ensuring a collaborative approach to spill preparedness, response and recovery in BC and will continue to engage with federal, local and Indigenous authorities as well as industry and other key stakeholders on spill management as the province continues to strengthen its regulatory framework through additional enhancements.

2018 B43 Expansion of Community Forest Program**Bulkley-Nechako RD**

Whereas there is a critical need to plan for wildfire and take action to reduce the risk to residents, and the Report and Findings of the BC Flood and Wildfire Review recommended that the Government of British Columbia expand the community forest program to communities where interest and capacity exist;

And whereas community forests have the mandate, the ability, and the interest to manage the threat of wildfire to create more resilient communities and forests and half of the existing community forests are held by First Nations or a partnership between Indigenous and non-Indigenous communities. The expansion of the community forest program has great potential to lead to more such partnerships:

Therefore be it resolved that the Government of British Columbia be petitioned to expand the community forest program by increasing both the number and size of community forests to help achieve wildfire protection, promote rural development, and strengthen relationships between Indigenous and non-Indigenous communities.

Convention Decision: Endorsed

Provincial Response**Ministry of Forests, Lands, Natural Resource Operations and Rural Development**

The Province will continue its work to expand wildfire protection, promote rural development, and strengthen relationships between Indigenous and non-Indigenous communities outside of expanding the Community Forest Program.

There are several challenges that exist with the expansion of the Community Forest Program including the fact that the provincial annual allowable cut is fully allocated – there is no timber volume presently available to support an expanded program. Further, an expansion of the program would require a reapportionment of the allowable annual cut from major license holders, at significant cost impact to licensees and the Province.

227

Geraldine Craven

From: Christine Havelka <chavelka@victoria.ca>
Sent: Monday, March 11, 2019 10:23 AM
To: Christine Havelka
Subject: Victoria City Council Resolutions - for consideration at AVICC & UBCM
Attachments: 2019-03-06 Council Motion - Vacancy Tax.pdf; 2019-03-06 Council Motion - Recovering Municipal Costs Arising from Clim....pdf; 2019-03-07 Council Motion - Provincial Universal School Food Program.pdf; 2019-03-07 Council Motion - Permanent Residents to Vote in BC Municipalpdf

Attached are four resolutions passed by Victoria City Council that Council directed be forwarded to local governments in British Columbia. These resolutions have been forwarded to the Association of Vancouver Island Coastal Communities for endorsement at UBCM.

Best regards,

Christine Havelka
Deputy City Clerk
Manager of Legislative Services
City of Victoria
1 Centennial Square, Victoria BC V8W 1P6

T 250.361.0346

F 250.361.0348



THE CITY OF VICTORIA



OFFICE OF THE MAYOR

March 6, 2019,

Dear Premier Horgan,

I am writing on behalf of Victoria City Council, requesting favourable consideration and resolutions of support for the extension of vacancy taxation authority to local governments.

At the January 17, 2019 Council Meeting, Council approved the following resolution:

WHEREAS the Province of British Columbia responded to a housing affordability crisis in 2016 with legislation empowering the City of Vancouver to introduce a surtax on vacant residential properties, resulting in \$38-million in revenues for that community in 2018 and creating a strong disincentive to leaving properties vacant;

AND WHEREAS communities across British Columbia face housing affordability pressures, while a portion of the housing supply in all communities remains vacant, including properties that have remained derelict for years or decades;

AND WHEREAS vacant and derelict buildings pose substantial risks in terms of public safety in communities, as well as liveability and desirability for nearby and adjoining neighbourhoods and properties;

THEREFORE BE IT RESOLVED THAT the Province of British Columbia extend the authority to introduce a surtax on vacant residential properties to local governments across British Columbia, providing communities with the discretion to decide whether to introduce an additional tax to discourage vacant and derelict buildings, and encourage the occupancy, maintenance, and improvement of buildings to address housing affordability and public safety.

We eagerly look forward to your support on this matter.

Sincerely,

A handwritten signature in black ink, appearing to read 'L. Helps'.

Lisa Helps
Victoria Mayor

229

THE CITY OF VICTORIA



OFFICE OF THE MAYOR

- cc. Honourable Carole James, Minister of Finance
Honourable Selina Robinson, Minister of Municipal Affairs & Housing
The Association of Vancouver Island and Coastal Communities (AVICC) Annual Convention
The Union of British Columbia Municipalities (UBCM) Annual Convention
British Columbia Municipalities and Regional Districts

230

THE CITY OF VICTORIA



OFFICE OF THE MAYOR

March 7, 2019,

Dear Premier Horgan,

I am writing on behalf of Victoria City Council, requesting favourable consideration and resolutions of support for the provincial universal school food program.

At the February 7, 2019 Committee of the Whole Meeting, Council approved the following resolution:

WHEREAS almost 500,000 individuals in BC experience food insecurity, and Canada remains one of the only Organization for Economic Co-operation and Development (OECD) nations without a national school food program. And, Canada's current patchwork of school food programming reaches only a small percentage of students.

WHEREAS school food programs have been shown to increase children's consumption of vegetables, fruits and other healthy foods and decrease the consumption of unhealthy ones; improve students' mental health, including reductions in behavioural and emotional problems; improve cognitive skills and increase scholastic success.

THEREFORE BE IT RESOLVED that UBCM advocate to the provincial government for a Universal Healthy School Food Program that will enable all students in BC to have access to healthy meals at school, building on existing programs and including food education to serve culturally appropriate, local, sustainable food to the fullest extent possible.

We eagerly look forward to your support on this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Lisa Helps".

Lisa Helps
Victoria Mayor

cc. Honourable Rob Fleming, Minister of Education
The Association of Vancouver Island and Coastal Communities (AVICC) Annual Convention
The Union of British Columbia Municipalities (UBCM) Annual Convention
British Columbia Municipalities and Regional Districts

231

THE CITY OF VICTORIA



OFFICE OF THE MAYOR

March 7, 2019,

To All British Columbia Municipalities and Regional Districts;

I am writing on behalf of Victoria City Council, requesting favourable consideration and resolutions of support for recovering municipal costs arising from climate change.

At the January 17, 2019 Council Meeting, Council approved the following resolution:

WHEREAS local governments are incurring substantial costs in relation to the impacts of climate change, including volatile weather patterns, drought, wildfires, erosion and other impacts;

AND WHEREAS it is fiscally prudent to recover these costs from corporations that have profited from the burning of fossil fuels, with knowledge that these economic activities contribute to climate change;

THEREFORE BE IT RESOLVED THAT UBCM explore the initiation of a class action lawsuit on behalf of member local governments to recover costs arising from climate change from major fossil fuels corporations;

AND BE IT FURTHER RESOLVED THAT the Province of British Columbia consider legislation to support local governments in recovering costs arising from climate change from major fossil fuel corporations.

We eagerly look forward to your support on this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Lisa Helps".

Lisa Helps
Victoria Mayor

cc. The Association of Vancouver Island and Coastal Communities (AVICC) Annual Convention
The Union of British Columbia Municipalities (UBCM) Annual Convention

232

THE CITY OF VICTORIA



OFFICE OF THE MAYOR

March 7, 2019,

Dear Premier Horgan,

I am writing on behalf of Victoria City Council, requesting favourable consideration and resolutions of support for permanent residents to vote in BC municipal elections.

At the February 14, 2019 Council Meeting, Council approved the following resolution:

WHEREAS the Province of British Columbia has the governing authority to implement electoral legislative changes including allowing for Permanent Residents to vote in municipal elections;

AND WHEREAS more than 45 countries have granted Permanent Residents some form of voting rights — including seven jurisdictions in the U.S. and 25 European Union countries; and 11 municipalities in Canada are working toward extending local election voting rights to Permanent Residents;

THEREFORE BE IT RESOLVED THAT the Province of British Columbia to make the necessary changes to allow Permanent Residents to vote in municipal elections in Victoria and other municipalities.

We eagerly look forward to your support on this matter.

Sincerely,

Lisa Helps
Victoria Mayor

cc. Honourable Selina Robinson, Minister of Municipal Affairs & Housing
The Association of Vancouver Island and Coastal Communities (AVICC) Annual Convention
The Union of British Columbia Municipalities (UBCM) Annual Convention
British Columbia Municipalities and Regional Districts

Geraldine Craven

From: NCLGA Admin <admin@nclga.ca>
Sent: Tuesday, March 12, 2019 2:15 PM
To: NCLGA Admin
Subject: 2019 NCLGA AGM: FAQ

Hello NCLGA Members,

We're getting so close to the 2019 NCLGA AGM in Williams Lake, we can almost taste it! It's going to be an exciting week filled with engaging sessions and interesting speakers. So, go to [CivicInfo](#) and get registered, if you haven't already!

What are the Community Leadership Awards? And how do I submit a nomination?

This is the 7 Year of the Community Leadership Awards, and we are excited to receive all of the Community Leadership Award nominations. Here's one example of one of the communities that won awards last year:

Economic Development - City of Prince Rupert, Watson Island Redevelopment

For the creative economic development model utilized to redevelop the former pulp mill site on Watson Island. This creative economic development model is a prime example of thinking outside of the box to repurpose a deteriorated industrial property into new tax and lease revenues. With extremely limited financial resources, the council and staff of the City of Prince Rupert were able to bring a new vision and new energy that will generate significant benefits for years to come.

To submit a nomination, go to our [website](#) for details. Simply submit a letter from your community detailing the project, event or activity you would like to nominate. These must be received by **March 15, 2019!**

How do I nominate someone for NCLGA Executive positions?

Your NCLGA Board of Directors forms the executive of the NCLGA. They are a group of people just like you who work to be the voice of northern BC elected officials in the province. If you or someone you know might be a great fit for the NCLGA Executive, please submit the attached nomination form to the NCLGA (admin@nclga.ca) no later than **March 22, 2019**.

Nominations procedures and more information can be found [here](#).

Where should I stay in Williams Lake?

Williams Lake offers several options for comfortable accommodations within walking distance of the venue, and some within a short drive. Check out the information about the event on our web site: www.nclga.ca

I have accessibility requirements. Who should I talk to about accommodations?

Be sure to indicate the requirements on the registration form. You may always contact the NCLGA for any clarifications.

Resolutions

The early resolutions deadline has now passed. Thank you to all of the communities that submitted their resolutions to the NCLGA by the friendly deadline! Resolutions can also be received from the convention floor. You can find more information [here](#).

234

If you have any further questions, don't hesitate to get in touch with us!

North Central Local Government Association

250-564-6585

www.nclga.ca



Virus-free. www.avast.com

235

Board - Receive

Geraldine Craven

From: Elaine Wiebe
Sent: Wednesday, February 27, 2019 8:33 AM
To: Geraldine Craven
Subject: FW: Ski S'Kool Video

RECEIVED

FEB 27 2019

REGIONAL DISTRICT OF
BULKLEY-NECHAKO

From: Richard D.Burkholder <bur9000@telus.net>
Sent: Wednesday, February 27, 2019 7:48 AM
To: Elaine Wiebe <elaine.wiebe@rdbn.bc.ca>; Jerry & Audrey Petersen <jeraud@telus.net>
Subject: Ski S'Kool Video

Good Morning Elaine and Jerry,

Thank you and the RDBN again for the grant allowing us to purchase more Ski S'Kool equipment this winter.

Here is a link to our 2019 Ski S'Kool Video: <https://youtu.be/qvzYwU8OI34>

We have asked all the participating schools to include this link in their next Parent Newsletters.

The Regional District Bulkley-Nechako was identified as one of our supporters in this video.

Best regards,

Richard Burkholder

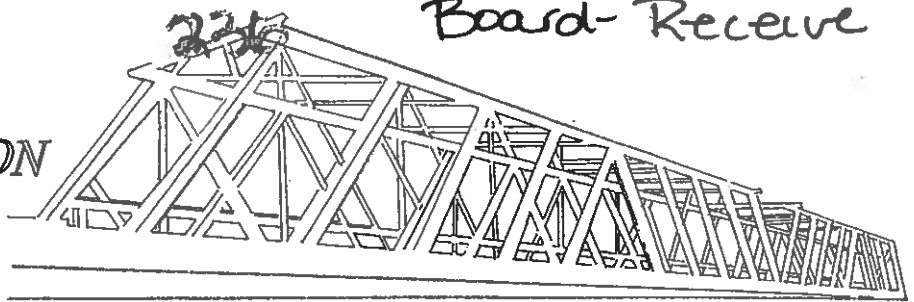
Nechako Nordics

**QUICK STATION
RESIDENTS' ASSOCIATION**

16080 Quick Station Road Telkwa, BC V0J 2X2

QuickStnResidentsAssoc@gmail.com

March 6, 2019



The Honourable Claire Trevena,
Minister of Transport and Infrastructure
Parliament Buildings
Victoria, B.C., V8v1X4

Dear Minister Trevena,

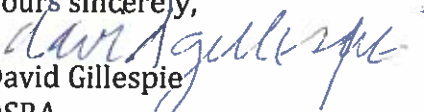
First of all, I thank you for your letter of November 17, 2017 (ref#271887) regarding rail safety. Your letter was perhaps the most impressive unsolicited response from an elected official I have yet received. We are most aware that rail operations are largely governed by Transport Canada. However, as serious incidents in regards safety and the environment continue to occur with alarming frequency in B.C., it appears that significant pressure from all levels of government, as well as concerned citizens, will be required before real improvements are made. For example, an incident involving near death occurred just this last Tuesday, February 19, at a public crossing approximately 1500 metres from my front door.. This crossing, it appears is sufficiently dangerous so as to require lights and gates. This new approach and crossing was constructed in the fall of 2013 and would have been engineered or signed off by MOTI personnel.

This letter mainly concerns another matter. We are pleased to hear the announcement of new infrastructure spending for the North specific to roads and bridges. Are some of these funds earmarked for repairs to the Quick Bridge #0345?

The last major improvement to this bridge was in March of 2004 when the centre concrete abutment was given a new structural skin. Most of the Howe Truss diagonals were replaced in 1985 to 1991. Please find enclosed the first two pages of the inspection reports and recommendations from 2002 and 2008. As of yet we have been unable to access the last three inspection reports and evaluations.

Again, we are hopeful that funds for repair of the bottom chord can be approved as recommended? Apparently this would be a winter works project (February-March) as ice cover would help to facilitate replacement. Ian Sturrock, Chief Bridge Engineer, Victoria has suggested that EWP (Engineered Wood Product) would be suitable.

Yours sincerely,


David Gillespie
QSRA

Copy to: Honourable Doug Donaldson
Minister of Forests, Lands and Natural Resource Operation, MLA Skeena
Mark Fisher, Regional District of Bulkley Nechako

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ALLNORTH CONSULTANTS LIMITED

#2 - 3695 1st Avenue, Smithers, BC V0J 2N0 Phone: 250-847-8943 Fax: 250-847-8945

October 15, 2008

08PC0063

Ministry of Transportation and Infrastructure
Northern Region
213-1011 4th Avenue
Prince George, BC V2L 3H9

Attention: Ed Cienciala, Senior Bridge Engineer

Re: Quick Howe Truss Bridge Evaluation

The Ministry of Transportation retained the services of Allnorth Consultants Limited to conduct an evaluation of a Howe Truss Bridge crossing the Bulkley River at Quick, BC. The inspection was completed August 1-5, 2008 by Derek Broadhead, EIT of Allnorth Consultants Limited and G. Dean Barlow of Black Fox Holdings Limited.

The truss is in fair to poor condition with some necessary repairs. The main concern on this bridge is the bottom chord, which is showing significant rot and weathering in particular near the abutments. Several repairs have been made to reduce the crushing and rot in the bottom chord, including replacing areas of timber and grouting between the cast block and Gib plates. The repairs on the bottom chord have only aided the bearing resistance and have not addressed the loss in tensile resistance of the bottom chord. Repairs should be made to the bottom chord to provide the necessary strength in tension.

The floor joists are also an area of concern on this bridge notwithstanding the reduced load rating. A significant number of the floor joists are rotting, recycled or tilted and plans should be made to install new floor joists.

Inspection notes and recommendations are included on the following pages. It is strongly recommended that the suggested repairs be carried out and that annual inspections by the Ministry of Transportation or designate be completed.

Sincerely,

ALLNORTH CONSULTANTS LIMITED



Prepared by: Derek Broadhead, EIT



Reviewed by: Don Williams, PEng

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#2 - 3895 1st Avenue, Smithers, BC V0J 2N0 Phone: 250-847-8943 Fax: 250-847-8945

Structural Element	Description	Comments	General Condition
1	Four Truss Corbels	Pour flashing causing rot and crushing on corbel under cast block. Tie back assemblies have been installed to resist the movement of the cast block on the corbel.	Poor
2	Chord Line Evenness	Acceptable	Fair
3	Camber	Acceptable camber	Fair
4	Cast Angle Blocks		Good
5	GIB Plates		Good
6	Lower Chord Laminates	Lower chord repaired at several locations due to crushing. Repairs required providing tensile strength through some sections.	Poor
7	Bottom Laterals		Fair
8	Bottom Lateral Tension Rods	10% loss due to corrosion	Fair
9	Vertical Tension Rods		Good
10	Top Lateral Bracing	4 require replacement 11 only 17 only	Poor Fair Good
11	Eight Portals	2 require replacement 2 only 4 only	Poor Fair Good
12	Sixteen Portal Braces	1 only 7 only	Fair Good
13	Top Chord Flashing	Some repairs required	Fair-Good
14	Top Chord Laminates	Chord must be repaired at location U10 as shown on drawings. Overall	Poor Fair
15	Timber Diagonals	11 only 69 only	Fair Good
16	Counters	3 require replacement 12 require shims, 9 to check in 4 years	Poor Fair
17	Floor Beams		Poor
18	Four End Struts or Spreaders		Fair
19	Bottom Chord Flashing		Fair

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#2 - 3895 1st Avenue, Smithers, BC V0J 2N0 Phone: 250-847-8943 Fax: 250-847-8945

Repairs

1. Repair top cord at location U10 as shown on drawings as per previous inspection.
2. Repairs needed on bottom chord.
3. Replace 4 treated timber lateral braces at top
4. Replace 2 portal beams
5. Replace 3 counter braces
6. Shim 12 counters braces.
7. Continue Flashing Repairs
8. Replace Floor Joists

ALLNORTH CONSULTANTS LIMITED

2410

Black Fox Holdings
113695 East Beaverly Road
Prince George, B.C. V2N 5A6
Phone: (250) 964-9127 Fax: (250) 964-8741

October 30, 2002

Ministry of Transportation
Northern Region
213-1011 4th Avenue
Prince George, B.C.
V2I 3H9

Attention: A.N. Bennett, Project Manager

Re: Quick Station Bridge
Howe Truss Evaluation

During August, 2002, we carried out a thorough inspection of this structure. All references are from the south or Quick end.

Both trusses are in FAIR condition with the exception of the bottom chord where rot has occurred in the area of the cast block. This serious problem has been halted with the installation of additional flashing and alterations. Spilling damage clear of lower chord laminates. There has not been a measurable loss of section from the 1998 evaluation.

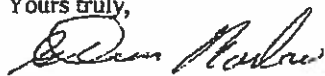
Repairs have been made to prevent crushing at cast blocks where bottom chord had deteriorated. Fortunately past rot has only been detected at each end of the chords and not at centre span where maximum tension occurs. Continuous floor beams transfer bending and she to bottom chord - not a problem with existing load restrictions.

There is a loss of camber as a result of slight crushing at some cast blocks, this is not a problem. Rod tensioning is not required at this time as some rods are tensioned in excess of desired working limits. Angle block end diagonals at six truss ends, have been clamped similar to Station #22. Drawing #03-A and are working well. No change from 1998 evaluation.

The floor system on this bridge, including approach spans, has always been underdesigned and probably did not muster H-15 loading when new. This will not be a problem with existing load restrictions and should last for another six years. Tests on floor beams indicate new every second beam and fair on the old alternates. Deck requires some patching. If and when a new deck is installed, all transvers deck joints should be eliminated. Continuous wooden decks are stronger and smoother.

Inspection information and recommendations are listed on separate sheets.
I would like to have a meeting with Ministry personnel before repairs are carried out.
Estimate for repairs is available on request. Please contact us at any time for clarification, assistance and /or suggestions.

Yours truly,



G. Dean Barlow
DGB/ha.
Encl.

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QUICK BRIDGE

HOWE TRUSS EVALUATION

AUGUST, 2002

1.	Truss Corbles	(8 Only)	Good
2.	Chord Line Eveness		Fair
3.	Camber		Fair
4.	Cast Angle Blocks		Good
5.	GIB Plates		Good
6.	Bottom Laterals		Fair-Good
7.	Lower Chord Laminates		Fair-Poor
8.	Bottom Lateral Tension Rods	(22 Only)	Good
9.	Vertical Tension Rods		Good
10.	Top Lateral Bracing		Good
11.	Four Portals	(2 Fair)	(two) Good
12.	Eight Portal Braces		Good
13.	Top Chord Flashing		Fair
14.	Top Chord Laminates	(1 Area showing rot)	Fair-Good
15.	Timber Diagonals	(No change)	Good
16.	Floor Beams (Sufficient for loading posted)		Fair-Good
17.	Four End Struts or Spreaders		Fair
18.	Bottom Chord Flashing	(Condition) (Installation)	Good Improved
19.	End Diagonal Flashing	(Repaired and Draining Properly) (Condition)	Good

G. D. Barlow
 G. DEAN BARLOW
 NOV 05 / 02

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QUICK BRIDGE

REPAIR AND MAINTENANCE RECOMMENDATIONS

AUGUST, 2002

1. Repair top and bottom Chord Up Stream Truss - Span #01 Drawing #07
2. Because deck span is greater and original floor beams are still in place, 13 additional floor beams could be installed at these indicated stations: 1 2 6 7 8 9 10 11 12 13 14 15 21. This is not an immediate concern.
3. Straighten, re-line, add nails or block eight twisted floor beams.

G. Dean Barlow
G. DEAN BARLOW/
NOV 05/02



Board-Receive
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FEB 1 2019
REG. DISTRICT OF
BUCHANAN-CHECHAKO

TCYHA Board 2018-2019

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Todd Banks, Sherwood Park & District Chamber

C.A.O.
John Wojcicki



February, 2019

Dear TransCanada Yellowhead #16 and BC Yellowhead #5 Mayors, Reeves and Council Members:

I would like to bring two items to your attention, as well as a renewal reminder to those who still have that on their "to do" list.

Working together in finding ways to foster local success benefits everyone. Bringing both business and personal travellers to our doorstep takes resources and as such I am sending you this note to share an opportunity to work together to help these travellers cross over our thresholds.

Firstly, if you are not already aware we wish to inform you that the Government of Canada is accepting proposals for projects that support trade diversity. The \$2-billion National Trade Corridors Fund (NTCF) helps fund infrastructure projects in Canada. Infrastructure projects could include work to airports, ports, rail yards, transportation facilities and access roads.

Eligible projects include:

- improve the flow of goods and people in Canada
- increase the flow of trade in and out of Canada
- help the transportation system to:
 - withstand the effects of climate change
 - better adapt to new technologies and innovation

Funding will be spread out over 11 years, ending March 31, 2028.

There are currently two calls for proposals:

- The continuous call (projects supporting trade diversity)
- The northern call (projects supporting Canada's Territorial North)

The TransCanada Yellowhead Highway Association's sole purpose is to enable your success as members. We are pleased to provide you the link below for more information about how to apply to the Fund:

<http://www.tc.gc.ca/en/programs-policies/programs/national-trade-corridors-fund.html>

The second item I wish to bring forward is the notice of our 73rd Annual General Meeting/Resolutions Session being held on April 5th 2019. The AGM will be preceded by our Annual Awards Luncheon following which we will be receiving Provincial Updates from our four Western Provincial Governments. It is being held in the facilities of our long-time corporate member, Rosslyn Inn and Suites

TRANS CANADA YELLOWHEAD HIGHWAY ASSOCIATION
- est'd 1947 -

#3, 9343 50 STREET ~ EDMONTON, AB, T6B 2L5
PH: (780) 761-3800 EMAIL: admin@goyellowhead.com
www.goyellowhead.com / www.transcanadayellowhead.com

AU4

located in Edmonton AB. More information regarding the AGM as well as submission of Resolutions is available on our website:
www.transcanadayellowhead.com/resources.

An integral part of this is the presentation of Resolutions and we encourage you to take advantage of identifying concerns that will be brought to Governments attention with the strength of a collaborative voice from municipalities in Western Canada through the TCYHA.

If you are unable to attend the AGM/Resolutions Session in person we are once again making teleconference participation available. Simply contact the TCYHA office at admin@goyellowhead.com to obtain the dial-in information.

As municipalities and businesses we are always faced with competing priorities and pressures. I encourage you to take a look at the NTCF and identify areas where your community can take advantage of this financial support. And I also encourage you to participate in our Annual General Meeting in whatever way works for your municipality. By continually presenting Governments, Provincial and Federal, and their agencies, ensures that this Yellowhead Corridor will continue to grow and a vital economic tool for Canadian growth.

Lastly, a Thank You to the over 70% of our membership renewals. For those who are still in the process of renewing please note that presenting a collective representational voice was what it initially took to get the highway constructed, and then to have improvements made, and now this collective effort is what it will take to bring our Yellowhead Highways TC #16 and BC#5 to the caliber where we all expect them to be.

We are committed to ensuring this vital piece of Canadian highway infrastructure continues to meet local needs, foster growth and development in your community. The TCYHA is your association that will see that come to fruition.

Regards



Paul Smith
President TCYHA
(Councillor, Strathcona County, AB)

TRANS CANADA YELLOWHEAD HIGHWAY ASSOCIATION
- est'd 1947 -

#3, 9343 50 STREET ~ EDMONTON, AB, T6B 2L5
PH: (780) 761-3800 EMAIL: admin@goyellowhead.com
www.goyellowhead.com / www.transcanadayellowhead.com

From: Living Water Smart ENV:EX [mailto:LivingWaterSmart@gov.bc.ca]
Sent: February 19, 2019 4:45 PM
To: Living Water Smart ENV:EX <LivingWaterSmart@gov.bc.ca>
Subject: Water Sustainability Act – Extension of Groundwater Transition Period

Government has extended the water licence application transition period for those who were using groundwater on or before February 29, 2016 for any non-domestic use, including agricultural, industrial, commercial and institutional groundwater uses. Applicants now have until March 1, 2022 to apply for a licence.

Because of the importance of a groundwater licence in ensuring sustainable access to water, government has decided to provide additional time to apply for a water licence by extending both the transition period and the application fee waiver period.

On February 29, 2016 the Water Sustainability Act (WSA) came into force, modernizing British Columbia's legislative framework governing the allocation and use of water and protection of aquatic ecosystems. The then new law brought in a requirement for agricultural, industrial, commercial and institutional groundwater users to obtain a water licence.

When the WSA came into force, an estimated 20,000 users who were using groundwater up to and on February 29, 2016 were anticipated to apply for a water licence. However, the application intake has been lower than expected and for many groundwater users, recognizing the value of a licence to secure their water rights represents a significant change.

Existing use groundwater applications can now be submitted until March 1, 2022.

It is important to note that groundwater users who apply under the transition provisions of the WSA are required to pay annual water rentals retroactive to February 29, 2016 to ensure equity for those who applied early. The longer one delays application, the larger the retroactive total rental payment owed.

Applicants who were using groundwater on and before February 29, 2016 who apply before March 1, 2022 will continue to enjoy the following benefits:

- exemption from paying application fees,
- opportunity to receive a date of precedence on their water licence that reflects historic use, and
- ability to continue using water until a decision on the licence application is made.

All existing well owners who were using groundwater on and before February 29, 2016 for non-household use (e.g. agricultural, industrial, commercial and institutional), are encouraged to apply for a water licence as soon as possible.

For information on how to apply or to submit an application please visit groundwater.gov.bc.ca

If you have questions about the material please contact us at livingwatersmart@gov.bc.ca

Regards,

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BC Ministry of Environment and Climate Change Strategy

Email: livingwatersmart@gov.bc.ca

Website: <https://engage.gov.bc.ca/watersustainabilityact/category/blog/>



This email has been checked for viruses by Avast antivirus software.

www.avast.com

24/7

Board-Receive

2017 BRITISH COLUMBIA FIRES UPDATE



February 2019

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DEAR SUPPORTERS:

Just over a year and a half ago, wildfires displaced thousands of people from their homes across B.C. The effects were far-reaching, impacting families, businesses and communities as a whole.

While some people and families have now adjusted to their new circumstances, others continue to work on their recovery, whether it be through repairing or rebuilding their homes, or by making use of resources to help in the emotional healing process. Regardless of where a family, individual or community finds itself along the path to recovery, the Red Cross remains committed to assisting in that process.

In the coming months, we'll continue with our recovery work in communities. Help is still underway for those who are rebuilding or repairing their homes. For communities looking forward to their long-term recovery needs, the Red Cross will continue to assist through our Community Partnerships Program. By supporting community-led initiatives that focus on reducing future disaster risk and strengthening mental health and well-being resources, we aim to equip these communities with resources that will facilitate resiliency going forward.

Recovery is a process that takes time. Your generosity has made this ongoing recovery work possible.

Thank you for your care, compassion and support.

A handwritten signature in black ink, appearing to read 'Kimberley Nemrava'. The signature is fluid and cursive, with a long horizontal line extending to the right.

Kimberley Nemrava

Vice President, British Columbia and Yukon

18 MONTHS LATER

What your support has accomplished



FINANCIAL ASSISTANCE

67,000+ distributions of financial assistance (including electronic funds transfers, cash cards and cheques) to impacted individuals and families to help during their evacuation and as they recover



SAFETY AND WELL-BEING

6,100+ consultations to provide emotional support for people, both in person and over the phone

1,500+ referrals to external mental health and well-being supports

240+ outreach visits to impacted communities



RE-ENTRY AND RECOVERY

22,600+ households supported in their return with help such as financial assistance and clean-up kits.

2,900+ eligible small businesses, not-for-profits and First Nations cultural livelihoods received financial assistance.

3,500+ households received financial assistance to support with their ongoing recovery for needs such as: temporary accommodations or mortgage payments, fuel to heat homes, repair or reconstruction of damaged or destroyed homes and mental health and well-being supports.

149 community partnerships to support local organizations, including **15** partnerships with community groups focused on providing mental health and well-being supports to affected individuals and families.

JUDY STROLLS DOWN THE NEWLY REPAIRED, WHEELCHAIR ACCESSIBLE TRAIL. THIS TRAIL IS ANOTHER SMALL PROJECT THAT HAS MADE A BIG DIFFERENCE TO HORSEFLY.



Horsefly, BC: a community rallies to recover

Horsefly is not unlike many small communities in British Columbia: tight-knit, resilient and resourceful. You don't need to go very far to find someone who's a passionate advocate of the community. People have made this place their home, and they're committed to it.

Horsefly's resourcefulness was put to the test in the summer of 2017. Much of the community was left without electricity for days, while some of those in outlying areas were forced to evacuate. Judy Hillaby, a volunteer fire fighter with the Horsefly Fire Department, remembers it well. Her husband was among those evacuated.

"I was coming home and I could see the smoke billowing up," said Judy. While her husband evacuated, Judy stayed behind to assist at the fire hall, which was powered by generators and became a hub for all those left without electricity.

In the early days of an emergency, like that of the 2017 BC Wildfires, the Canadian Red Cross is ready to assist with immediate needs to ensure people are safe, warm and dry. Financial assistance can be provided to help with things such as food or clothing—basic needs we often don't think much about until faced with an emergency.



Recovery Beyond the Basics

Lesser known are the lasting impacts an emergency can have on a community, long after families and businesses have returned. Community resources are strained. Festivals are cancelled. And while cancelled festivals may seem a minor detail, for communities like Horsefly, it's yet another reminder that things aren't back to normal.

"The impact of the 2017 fires was that all the community events ended. Nothing went on. The Red Cross took a broader view of things and decided to help with festivals this year that would have been impossible otherwise," says Judy.

Through the Red Cross Community Partnerships Program, Horsefly's Salmon Festival went ahead as planned in 2018, bringing the community together once more, as they had done so many summers before. Helen Englund, an organizer of the Salmon Festival, sums it up simply: "It just...makes people happy."

Judy strolls down the newly repaired, wheelchair accessible trail. This trail is another small project that has made a big difference to Horsefly.

"The Red Cross has been great at getting people to think about what they really need," says Judy. Communities are encouraged to think beyond immediate needs and consider projects that will have a lasting impact by bringing people together and helping in long-term recovery.

The story of Horsefly is just one of many stories of communities finding their own paths to recovery. All this work has been possible thanks to the generosity of donors. And, Judy's message to them is very simple. "Thank you."

THE HORSEFLY VOLUNTEER FIRE DEPARTMENT BECAME A HUB FOR PEOPLE AND FAMILIES LEFT WITHOUT ELECTRICITY.

Your generosity at work:

FINANCIAL SUMMARY

To date, **\$144.2 Million** has already been spent or committed to assist those impacted by the fires.

Thanks to generous individuals, governments, community groups and corporate partners who donated funds in support of people impacted by the 2017 British Columbia Fires. Together, we continue to have a lasting impact on individuals, families and entire communities as they recover.

TOTAL FUNDS DONATED TO DATE	GOVERNMENT FUNDS	GRAND TOTAL TO DATE
\$24 Million	\$38.6 Million thanks to the Government of Canada \$100 Million thanks to the Government of British Columbia	\$162.6 Million

\$144.2 Million
SPENT AND COMMITTED AS OF DECEMBER 31, 2018

TOTAL SPENT AND COMMITTED

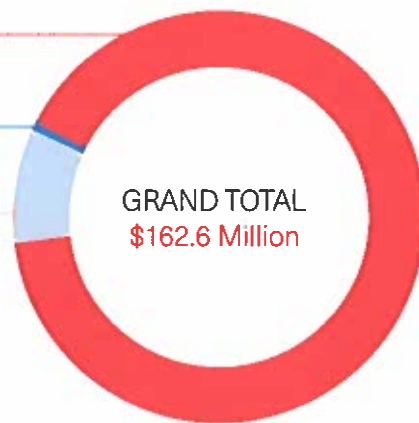
88%

FUNDRAISING COSTS*

0.7%

REMAINING ALLOCATED FUNDS

11.3%



UNDERSTANDING THE NUMBERS

Spent and committed to date: These are the funds that have already been spent to assist those impacted by the fires, as well as funds that have been committed with signed contracts or agreements for recovery projects or initiatives.

Allocation of funds to date: This is the projected budget across each area of spending for the grand total including the funds from government. The allocations reflect the needs of the people and the community that have been identified to date. Many needs emerge over time and the allocation amounts may be adjusted accordingly.

***Fundraising costs:** In the graph to the left, 0.7% represents the fundraising costs in relation to the grand total of funds received. Fundraising costs are not applied to funds received from the government. Fundraising costs are only applicable to funds that are donated (\$24M) and will not exceed five per cent of the total donated funds for this appeal. These costs may include donation processing fees; credit card and bank fees; service fees for call centres and digital platforms; and, ongoing communications and reporting to donors.

Funds spent or committed to date used to support individuals and families, community groups and small businesses, not-for-profit organizations and First Nations cultural livelihoods.

Remaining funds allocated to multi-year recovery efforts supporting people and communities in disaster risk reduction and mental health and wellness initiatives.

Fundraising costs

Your generosity at work:

FINANCIAL DETAILS AS OF DECEMBER 31, 2018

TOTAL ALLOCATED TO DATE
\$162.6 Million

TOTAL SPENT AND COMMITTED TO DATE
\$144.2 Million



TO SUPPORT INDIVIDUALS AND FAMILIES

ALLOCATED
TO DATE
\$73.1 Million

SPENT AND COMMITTED
TO DATE
\$63 Million

Providing help such as: food, water, winter clothing, items for babies and children, personal services such as hygiene products, and items to help people return to work. Other assistance may be provided for: mental health and well-being supports, debris removal, temporary accommodations or mortgage payments, firewood or fuel to heat homes, home reconstruction and repairs, and replacement of prescription medications or dentures.



TO SUPPORT COMMUNITY GROUPS

Ensuring needs of the community are reflected in relief and recovery activities. This has included a variety of projects and initiatives such as welcome back gatherings for the community, support for emotional and psychological well-being, and support to First Nations communities with traditional food for the winter months as well as firewood. Further information regarding projects funded to date can be found online by visiting www.redcross.ca/CommunityPartnershipsBC.

ALLOCATED
TO DATE
\$27 Million

SPENT AND COMMITTED
TO DATE
\$23.4 Million



TO SUPPORT ELIGIBLE SMALL BUSINESSES, NOT-FOR-PROFIT ORGANIZATIONS AND FIRST NATIONS CULTURAL LIVELIHOODS

ALLOCATED
TO DATE
\$61.3 Million

SPENT AND COMMITTED
TO DATE
\$56.6 Million

Experience has shown us that support for small businesses, not-for-profit organizations and cultural livelihoods that support First Nations communities are essential to the full recovery of the people and communities affected by a disaster. A second phase of funding helped small businesses with fixed and new expenses they incurred when they lost business due to the fires. These funds could help business owners with things like: uninsured losses, deductibles, equipment, minor repairs to property, and clean-up of property.

FUNDRAISING COSTS: \$1.2 Million allocated to date. \$1.2 Million spent and committed to date.

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THANK YOU FOR YOUR KINDNESS AND GENEROSITY.

.....
With your support, the Red Cross continues to be there
for individuals and families recovering from these
devastating wildfires.

1-800-418-1111 | WeCare@redcross.ca | www.redcross.ca

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Cheryl Anderson

From: Nick Kypriotis <nick@fpoabc-frpublications.ca>
Sent: March 6, 2019 10:57 PM
To: Nick Kypriotis
Subject: Fire Prevention Officers Assoc of B.C. 50th Anniversary Conference & Seminar
Attachments: FPOABC Small Rates.pdf; FPOABC 50th Anniversary Seminar.pdf
Sensitivity: Personal

RECEIVED

MAR 07 2019

REGIONAL DISTRICT OF BULKLEY-NECHAKO

Dear Trade Member,

The Fire Prevention Officers Association of B.C. are celebrating their **50th Anniversary** Conference and Seminar, we are approaching the deadline. This year it's being hosted by Parksville Fire & Rescue Services. First Response Publications is putting together the conference Magazine

These are the men and women who educate our children in the schools and the community in fire safety and prevention.

We are asking for your support once again with an Advertisement in the magazine. It will greatly help us put it together and distribute it to all the delegates attending the conference as well as mailed out to the Fire Prevention Officers and the Fire Halls throughout B.C. for free.

We have no government or outside funding and our only way of support is through your help with an advertisement in the magazine. Help us celebrate our **50th Anniversary**.

Attached is a letter and rate sheet for all ad sizes.

Please let me know if we can count on your support with an Advertisement.

Regards,

Nick Kypriotis

First Response Publications *official publishers of*

Fire Prevention Officers Of B.C Fire Away Magazine

Tel: 866-511-0911

Cell: 778-776-6580

nick@fpoabc-frpublications.ca





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First Response Publications. on behalf of the
Fire Prevention Officers' Association Of
British Columbia Publication
#190-1581-H Hillside Ave, Victoria , B.C. V8T 2C1
Tel:866-511-0911 Fax:226-664-7770
E-mail: fpoabc.frp@gmail.com



AD SPACE

executive sponsorship:	\$100.00 +HST
small business sponsorship:	\$150.00 +HST
corporate sponsorship:	\$200.00 +HST
business card: dimensions: 3.625" (w) x 2.312" (h) ink: black & white	\$399.00 +HST
one sixth page: dimensions: 3.625" (w) x 3.166" (h) ink: black & white	\$499.00 +HST

digital files can be sent via email to:

fpoabc.frp@gmail.com

*please be sure to include your **invoice number** and **contact person** in your email*



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Fire Prevention Officers' Association of British Columbia Publication

#190-1581-H Hillside Ave,
Victoria , B.C.V8T 2C1



Fire Away Magazine

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Connie Hol

The Fire Prevention Officers' Association of British Columbia is proud to announce the FPOABC 50th Anniversary Annual Seminar.

From May 6th till May 9th, the Fire Prevention Officers Association of British Columbia will be holding its 50th Education Seminar, AGM and Trade Show at the Tigh-Na-Mara Sea Side Resort & Conference Center in Parksville, BC

This event will be hosted by the Parksville Fire-Rescue Services. It is located in the heart of Oceanside, on the sheltered east coast of Vancouver Island.

This seminar will bring together fire prevention officers and fire and life safety educators from across British Columbia and Alberta for four days of seminars, education, workshops and meetings on major topics concerning fire and life safety in our communities and for our members.

This year promises to be diverse and dynamic, covering sessions in fire investigation, fire inspections and public awareness and education. Along with health and wellness topics for our members, the conference will cover NFPA, ULC and other code compliant topics, exceptional guest speakers and an excellent opportunity to share information.

The 50th annual seminar magazine is produced by First Response Publications Inc. The magazine will contain the agenda and background information as well as articles of current interest and relevance.

As a non-profit organization, we depend on support from the business community to help offset the costs of a comprehensive seminar agenda. Should you choose to support us, we thank you.

Sincerely,
Gayanne Pacholzuk
President, FPOABC

Thank you for your support!



C2C Forum Status Report

Feb. 13, 2019

For nearly two decades, the Regional Community to Community Forum program has been a driving force in efforts to build, mend and transform relationships among neighbouring First Nations and local governments in BC. A status report outlining the outcomes of the program's past ten years is now available.

The *Regional Community to Community Forum Program Status Report, 2008 – 2018* provides compelling metrics and profiles that demonstrate the immense success of the C2C program in the last decade. Highlights include:

- Over 300 events took place between 2008 and 2018
- 85% of these events identified relationship building as the primary outcome
- 45% of events saw advancement of formal agreements between local governments and First Nations, including protocol agreements, MOUs and accords
- Outcomes related to community well being, economic development, environmental stewardship and emergency management were reported in a significant number of events

The C2C program is continuing for 2019/20. The first application deadline is March 15, 2019.

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Province Will Retain AGLG Office

Feb. 13, 2019

Selina Robinson, Minister of Municipal Affairs and Housing, has announced that the province will retain the office of the Auditor General for Local Government (AGLG) following the completion of a five-year review. The review found that a significant number of respondents had made changes to local practices based on the outputs of the AGLG. The report also flagged the high average cost of performance audits, with a cost per audit of \$500,000.

The five-year review of the *Auditor General for Local Government Act* and the AGLG office is required by legislation. The Ministry of Municipal Affairs and Housing (MMAH) contracted with Kelly Daniels, formerly the CAO of the Capital Regional District and Nanaimo Regional District, to undertake the review. A Working Group made up of UBCM President Arjun Singh and Executive Director Gary MacIsaac, along with representatives from the Local Government Management Association and three members from MMAH, including the Assistant Deputy Minister who functioned as the Chair, advised the consultant.

UBCM policy since 2015 has called for the elimination of the AGLG office since the requirements of the office are already met under existing local government legislation and regulations. This policy was conveyed both through the Working Group and individual interviews with the consultant.

One of key findings of the review was the level of interest in the outputs of AGLG by local governments that had not been directly audited. Of the respondents that had not been audited, 86% indicated that someone in their organization had read a performance audit report or Perspectives booklet, and 71% of those indicated that someone in their organization had incorporated practices or made changes to policy based on these documents.

The report also noted concerns expressed by interviewees with the high cost of the performance audits undertaken by the office. Dividing the annual budget of approximately \$2,500,000 by the number of audits yields a cost of \$500,000 per audit. In the words of the consultant, "[W]hile value for money may not be an issue for local government because the Province funds the AGLG office, the Province will have to address the issue in determining the future of the office."

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Throne Speech Highlights

Feb. 13, 2019

The Honourable Janet Austin, Lieutenant Governor, delivered the Speech from the Throne to open the fourth session of the forty-first parliament of British Columbia yesterday. The Government's Throne Speech commits the government to continue advancing its policies with regard to housing, childcare, climate action and reconciliation with First Nations.

Throne Speech commitments of interest to local governments include the following:

Climate Action

- Government will bring forward measures for the implementation of *CleanBC* (the government's plan to reduce emissions and create a low-carbon economy) in Budget 2019.

Reconciliation - UNDRIP

- This year, government has begun working with First Nations to make sure they are full participants in decision-making that affect their rights and lands. B.C. will be the first province in Canada to introduce legislation to implement the United Nations Declaration on the Rights of Indigenous Peoples.

Housing

This year the Government will

- Take further steps to improve rental housing by addressing the recommendations of the Rental Housing Task Force.
- Improve the development process by speeding up rental housing and delivering more efficient and effective project approvals.
- Identify the structural causes of money laundering to hold accountable those who are responsible and keep working with its federal partners to fight money laundering in all its forms.

Childcare

- This year, the government will establish a collaborative process to develop new legislation to give universal access to quality, affordable childcare the force of law.

Economy, Jobs and Service Delivery

This year the Government will

- Maintain its freeze on ferry fares for major routes, and discounts on minor and northern routes
- Deliver its first-ever poverty reduction strategy.

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- Bring forward measures to bring LNG Canada's liquefied natural gas project to fruition. Act on recommendations of the Mining Jobs Taskforce, including improved oversight, more support for innovation in mining and mineral exploration, and promoting Indigenous partnerships.
- Launch a food security task force to consider how B.C. can harness new technologies and innovation to produce more food, jobs and prosperity, while reducing waste. Explore the feasibility of an ultra-high-speed corridor connecting B.C., Washington and Oregon, an initiative that holds great promise for the Lower Mainland.
- [Ensure that] ride hailing will enter the market, giving passengers options and flexibility.

The full text of the Throne Speech is available on the Legislative Assembly's website.

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Provincial Budget Highlights

Feb. 19, 2019

Finance Minister Carole James introduced the 2019 Budget and Fiscal Plan in the legislature today. New spending commitments by the Government feature the B.C. Child Opportunity Benefit (to be introduced in 2020), reconciliation with First Nations and the implementation of CleanBC, the province's climate change strategy.

Budget elements of interest to local government include the following:

General

- Estimated budget surplus of \$274 million for 2019/20, \$287 for 2020/21 and \$585 million for 2021/22.
- Taxpayer supported debt to GDP ratio for 2019/20 will be 15%.

Revenue

- Revenue from the property tax is forecast to increase by 4.2% over the next two years.
- Employer health tax revenue is projected to rise from \$0.5 billion in 2018/19 to \$1.9 billion in 2019/20 reflecting the full year effect of the January 1, 2019 effective date. Over the next two years, revenue growth is expected to average 4.0% annually consistent with employee compensation income growth.

Expansion of Public Service

- Full time staff equivalents in core ministries are projected to increase by 600 (from 30,750 to 31,350) in 2019/20.

Cannabis Excise Tax

- The Province will receive its first transfer of the federal excise tax from the Government of Canada on March 1, 2019. Budget 2019 does not provide an estimate of federal transfers to the Province for 2019/20.

Childcare and Support for Parents

- An additional \$9 million will be provided for childcare fee reduction.
- \$400 million has been committed to introduce a new B.C. Child Opportunity Benefit starting in 2020 that will replace the Early Childhood Tax benefit.

Mental Health, Addictions and Opioid Response

- \$30 million in new funding will be provided over three years to increase efforts to respond to opioid overdose emergencies.
- \$74 million will be provided over three years to enhance mental health and addictions services for children, youth and young adults including funding 'one stop shop' centres that provide full support services.

Housing

- An additional \$24 million in operating funding will be provided over three years.
- An additional 200 modular units for those who are homeless or at risk of homelessness will be built.
- A province wide homelessness count will be undertaken.
- A provincial homelessness coordination unit will be established.

- The Province will accelerate the payment of \$38 million in grants to housing providers to reduce ongoing borrowing costs for developers.

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Environment

The Province will commit \$902 million overall to implement *CleanBC*, including:

- \$90 million to encourage the adoption of zero emission vehicles (including \$42 million to maintain point of sale incentives and \$20 million for fast charging and hydrogen fueling stations).
- \$3 million to develop and implement a Zero Emission Vehicle standard to require an escalating annual percentage of new light duty zero emission sales, reaching 30% by 2030 and 100% by 2040.
- \$5 million over three years for battery charging stations at highway rest areas owned by the province to encourage longer range travel in cleaner vehicles.
- \$6 million over three years for active transportation projects.
- \$58 million to make homes and buildings more energy efficient.
- \$15 million for the Remote Community Clean Energy Strategy.
- \$3 million for the Indigenous Clean Energy Initiative.
- \$1 million over three years to develop a program increase organic waste diversion.
- \$168 million over three years to support large industrial organizations reduce GHG emissions.
- \$299 million in contingency funding to provide new incentives and programs

Professional Governance of Natural Resource Professionals

- \$2 million over three years to create the Office of the Superintendent of Professional Governance for professional governance oversight of natural resource professionals.

Environmental Assessment

- \$9 million for implementing the revitalized Environmental Assessment Act to support early engagement, assessments, compliance and enforcement.

Wildfire Resiliency and Management

- \$60 million will be provided to the Community Resiliency Investment Program to reduce wildfire risk for 2018/19.
- \$111 million will be provided over three years to increase wildfire response and control capacity.

Community Economic Development

Mining

- \$20 million will be provided over three years to improve mining permitting and create an independent oversight unit.

Taxi Modernization and Ride Hailing

- \$9 million over three years to implement the Government's commitments to modernize the taxi industry and introduce ride hailing.

Coast Forest Revitalization

- \$10 million over three years for the Coast Forest Sector Revitalization Initiative. Funding will support the objective of diversifying forest tenures and manufacturing, increasing domestic timber processing, and consultation with Indigenous Governments, industry committees and other stakeholders.

First Nations and Reconciliation

- Gaming revenue sharing of \$297 million over three years; projected to provide \$3 billion over the next 25 years.
- Forthcoming legislation to implement the UN Declaration on the Rights of Indigenous Peoples.

Infrastructure

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Resort Municipality Initiative

- \$39 million over three years to fund infrastructure projects.

Accessible Transit

- \$21 million over three years to improve public transit, including HandyDart, in 30 BC communities.

Northern Capital and Planning Grant

Government will provide \$100 million in 2018/19 to 26 local governments along the LNG corridor and near Kitimat to help meet infrastructure needs.

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Provincial Responses to 2018 UBCM Resolutions

Feb. 27, 2019

Provincial responses to the resolutions from the 2018 UBCM Convention are now available. UBCM will follow up with letters to local governments that sponsored resolutions in 2018 to provide the relevant provincial responses to each resolution.

UBCM Executive will review a report on the responses at its May 2019 meeting which will include recommendations to update the work plan of the Executive, its committees, and UBCM staff for the coming year. The Province has indicated that an addendum will follow with additional responses at a later date. The addendum will be posted to the UBCM website once received.

The Province has also provided a third addendum to the 2017 UBCM Convention Resolutions. Provincial responses are now available for 2017-B83 and 2017-B130.

The resolutions page on the UBCM website lists all the provincial responses from previous years.

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Development Along Rail Corridors

Feb. 27, 2019

Developing land in close proximity to railway operations has caused some challenges for local governments, developers and railways. The Federation of Canadian Municipalities (FCM) and the Railway Advisory Committee (RAC) have developed guidelines that can help your community.

At the 2018 UBCM Convention, UBCM members endorsed Resolution B101- Rail Proximity Issues. This resolution asked UBCM to urge all local governments to adopt the FCM-RAC Guidelines for New Development in Proximity to Railway Operations.

The guidelines are designed to assist local governments and rail companies in reviewing and determining general planning policies when developing on lands in proximity to railway facilities. The guidelines also establish a process for making site-specific recommendations and decisions to reduce land-use incompatibilities for developments in proximity to railway operations. A key component is a model review process for new residential development, infill, and conversions in proximity to railways.

More information is available on the FCM – RAC Proximity Initiative is available on the website.

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Cheryl Anderson

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Board - Ratify
Attendance of Director
Parker

From: Mark Parker
Sent: March 12, 2019 1:05 PM
To: Cheryl Anderson
Subject: FW: Adapt to Climate Change Final Meeting -Implementation/Project Planning: March 13th

From: Samantha Charlton <samantha@bcagclimateaction.ca>
Sent: March 4, 2019 11:28 AM
To: Mark Parker <mark.parker@rdbn.bc.ca>
Subject: Adapt to Climate Change Final Meeting -Implementation/Project Planning: March 13th

Hi Mark,

Can you make the final meeting/workshop on March 13th? All I can offer is a good lunch and to cover your mileage! Also, it's a shorter session this time. Please let me know.

Thank you,
Samantha

What: This Implementation and Project Planning meeting will build on the results from Workshop #2. At this meeting we will prioritize which projects and actions of interest discussed at the last workshops need to happen first and we will also start planning projects.

The workshop is scheduled for:

Wednesday March 13th
10:00 a.m. - 1:45 p.m.

(including lunch)

At the:
Vanderhoof Community Event Centre
474 E Victoria St.
Vanderhoof, BC

Please RSVP to me via phone **778-676-7657** or by responding to this e-mail. Also, **if I can help to connect you with another participant from your area to carpool** -please let me know where you would be coming from. I also have a small budget to cover mileage costs to help offset the travel expenses for those coming from farther away. **if mileage would help you to attend the workshop please let me know** and I will get back you as soon as I can.

Sincerely,

Samantha Charlton



Project Manager, Regional Adaptation Program
BC Agriculture & Food Climate Action Initiative
778-676-7657 samantha@bcagclimateaction.ca

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Board-Receive

Geraldine Craven

From: BC Community Forest Association <smulkey@bccfa.ca>
Sent: Friday, March 8, 2019 11:11 AM
To: inquiries
Subject: Registration Information 2019 BCCFA Conference and AGM

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British Columbia
**Community
Forest
Association**

local people, local forests, local decisions

Join us for the
**2019 BCCFA
Conference & AGM**
June 12 to 14, 2019 in Mission

Hosted by the Mission Municipal Forest
For more info contact
info@bccfa.ca or visit
www.bccfa.ca

The graphic shows a forest of evergreen trees. In the foreground, a large tree trunk with visible growth rings is shown in a circular cross-section. Overlaid on this is the BCCFA logo, which includes the text 'British Columbia Community Forest Association' and the tagline 'local forests, local people, local decisions'.

Register Now

Get Early Bird Tickets until May 13th.

Reserve a booth in the Goods and Services Exhibit on the registration site.

Become a Sponsor

Accommodation Info

On the unceded, ancestral and shared territory of the Sto:lo People, the 16th annual BCCFA event will be hosted by the Mission Municipal Forest. The municipality is on Kwantlen, Leq'a:mel, Matsqui and Sq'ewlets territories.

Don't miss the chance to be part of this experience!

Registration is limited to 200 so register now and secure your accommodations. Join us, our members, colleagues, and our government, industry and academic partners, to learn together, and to celebrate the incredible success of our area-based tenures in Indigenous and rural communities. You can expect a rich 3 day experience filled with speakers and dynamic discussions, networking, workshops on key topics, and opportunities to shape the future priorities of the BCCFA. Special student rates are available.



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CONFERENCE PROGRAM

Wednesday, June 12th

9:00-3:30 Field trip to the Mission Municipal Forest featuring their efforts to operate a working forest, and to collaborate with First Nation interests and the multiple recreational users and overlapping tenures on the land base.

6:00-10:00 Opening Reception and Local Craft Brew Sampling - Welcome from the BCCFA Board and Staff, sponsors and special guests.

Thursday, June 13th

8:30-4:30 The day will include sessions on First Nations partnerships, ecosystem resiliency, adapting to a changing climate, community wildfire protection, community investment cooperatives, news on key government initiatives and informal dialogue sessions for managers and community forest boards.

6:00-10:00 BCCFA Annual Banquet and Awards

Friday, June 14th

8:00-2:00 The day will begin with the BCCFA AGM, followed by a special session on Reconciliation through Education and Understanding where we will host the The KAIROS Blanket Exercise™. The Blanket Exercise is a unique, participatory history lesson – developed in collaboration with Indigenous Elders, knowledge keepers and educators – that fosters truth, understanding, respect and reconciliation among Indigenous and non-indigenous peoples.

Biking in the Fraser Valley

The Mission area is well known for its vast hiking and mountain biking trails. From easy flow to technical there is a growing group of people who will be organizing rides around the conference sessions. Let us know on your registration form if you are interested.

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DISTRICT OF
Mission
ON THE FRASER



The Mission Tree Farm Licence #26, also known as the Mission Municipal Forest, has been a member of the BCCFA since inception in 2002.

It was formed in 1958 as an outcome of the report from Gordon Sloan and the Royal Commission on the Forest Resources of British Columbia of 1945, where there was a recommendation that municipalities manage the local forests.

Operating for over 60 years, Mission will share their experiences of addressing the challenges of managing their area based working forest in the lower mainland, access management, recreational interests, educational programming and deepening relations with their First Nations neighbours.



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You are receiving this newsletter because you have expressed interest in the work of the BCCFA

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130 Government St.
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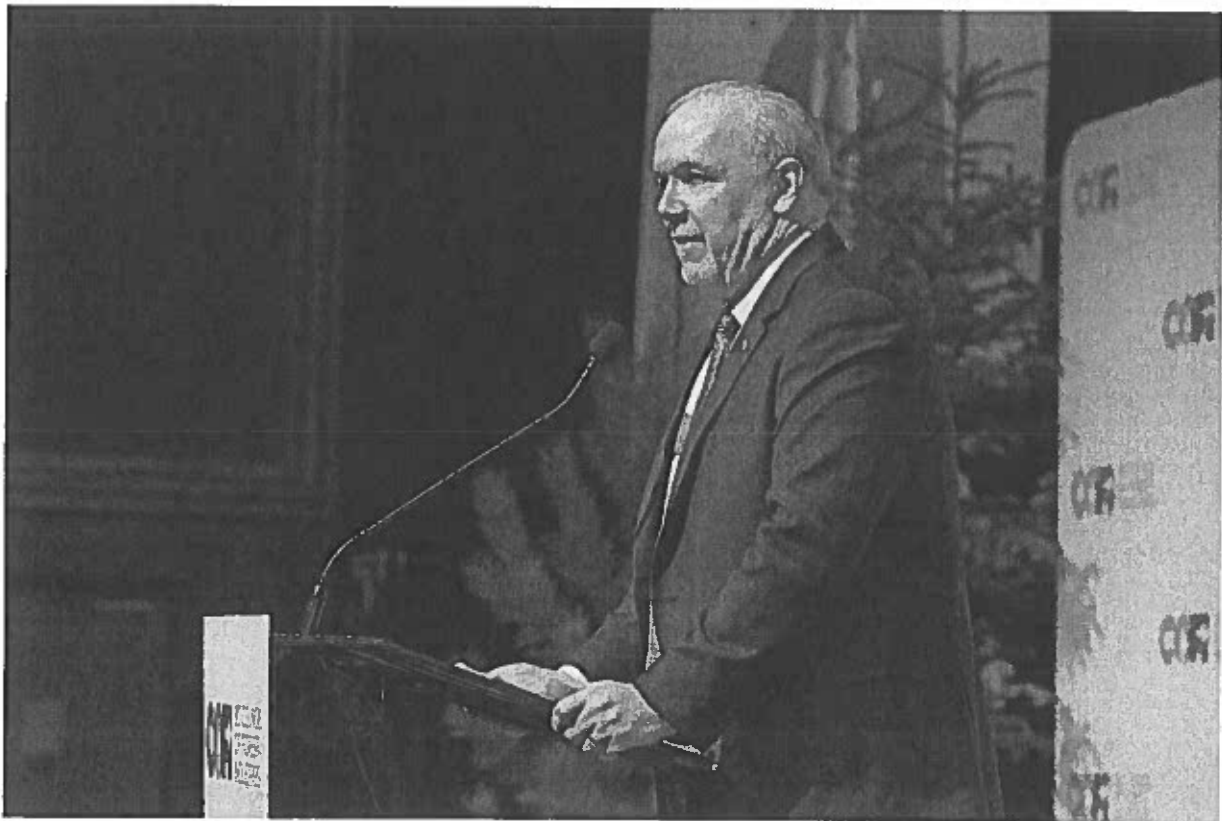


Geraldine Craven

From: BC Council of Forest Industries <gillrie@cofi.org>
Sent: Monday, March 11, 2019 9:54 AM
To: inquiries
Subject: COFI 2019 Convention - Premier John Horgan to Address Convention



Premier John Horgan to Address COFI Convention



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We are very pleased to welcome Premier John Horgan back this year to speak to our delegates at the 2019 COFI Convention in Vancouver. The Premier will be the keynote luncheon speaker on Friday, April 5th.

See full [convention program](#) at our website.



SPECIAL THANKS TO OUR PRESENTING SPONSOR:



THURSDAY PLATINUM SPONSOR:



FRIDAY PLATINUM SPONSOR:



For more information, contact Diana Gillrie at 778-760-1166 or gillrie@cofi.org.



BC Council of Forest Industries | 1220 - 595 Howe Street, Vancouver, British Columbia V6C 2T5
Canada

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Sent by gillrie@cofi.org in collaboration with

Constant Contact 

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Geraldine Craven

From: Canada Wood Group <info@bcfii.ca>
Sent: Monday, March 11, 2019 10:34 AM
To: inquiries
Subject: Market Summary Report | Interim 2 | 2018/19

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Canada Wood

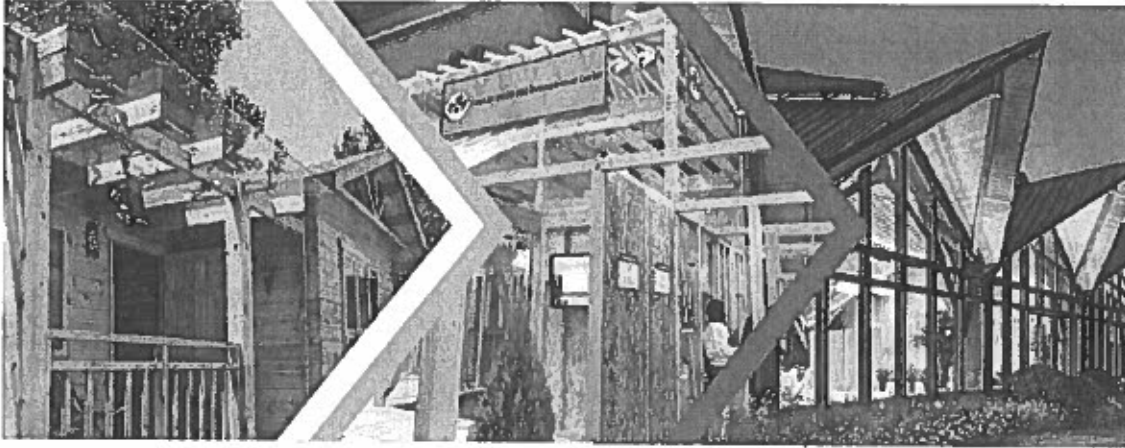


**Forestry Innovation
Investment®**

Canada Wood and Forestry Innovation Investment invite you to download the [2018/19 Interim 2 Market Summary Report](#). Featuring global updates and highlights from key forest product markets, the Market Summary Report showcases the work being done abroad to grow demand for Canadian wood products.

MARKET SUMMARY REPORT

Interim 2 | 2018/19



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Board Receive
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FEB 25 2019

Geraldine Craven

From: BC Natural Resources Forum <info@bcnaturalresourcesforum.com>
Sent: Monday, February 25, 2019 10:44 AM
To: inquiries
Subject: Mark Your Calendar | Indigenous Resource Opportunities Conference | May 23, 2019

REGIONAL DISTRICT OF
SUNLEY-NECHAKO

If you liked the BC Natural Resources Forum, don't miss the
Indigenous Resource Opportunities Conference | May 23, 2019

[View this email in your browser](#)



Mark Your Calendar for the Must-Attend 4th Indigenous Resource Opportunities Conference

Thursday, May 23, 2019
Vancouver Island Conference Centre
Nanaimo, BC

Join us at the 4th Indigenous Resource Opportunities Conference to learn about and discuss the sustainable economic development opportunities that exist for Indigenous communities and resource-based businesses. This conference will feature forestry, energy, finance, and successful partnerships and case studies across the resource sector.

Build Partnerships and Share Knowledge

Presenting success stories about proven partnerships between Indigenous communities and the resource development sector to a key audience opens up a dialogue and sharing of knowledge that leads to future opportunities and

successes. Attendees will also explore best practices in economic development between Indigenous Peoples, governments, and the resource sector.

Who Should Attend?

Everyone interested in developing successful, respectful, and economically sound resource partnerships.

Indigenous leaders, elders, economic development officers; resource companies; consultants and Government personnel involved in Indigenous relations and economic development from the following areas:

- Indigenous communities and businesses
- Post-Secondary and training institutes
- Power generation and transmission
- Forestry
- Agriculture
- Engineering and environmental services
- Minerals and mining
- Aquaculture
- Federal, Provincial, Regional and Municipal Governments
- Law and accounting firm representatives

Keep Up-To-Date

Subscribe to our mailing list to stay informed on the latest news concerning the 4th Indigenous Resource Opportunities Conference.

[Sign Up Here](#)

For more information, please visit the event website or reach out via email.

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www.BCIROC.ca info@bciroc.ca



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Regional District of Bulkley-Nechako

Action List - January 2019 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
C.W.2019-1-3 Committee of the Whole Meeting January 3, 2019	Smithers, Houston and Area Television Rebroadcasting	The annual grant to the Smithers, Houston and Area Television Rebroadcasting Society remain at \$60,000 in the 2019 proposed budget.	John	Completed	
C.W.2019-1-9 Committee of the Whole Meeting January 3, 2019	Response Letter to Parliamentary Secretary for Emergency Preparedness - EMBC Reimbursement for Road Rescue Calls	Write a response letter to Jennifer Rice, Parliamentary Secretary for Emergency Preparedness to clarify and outline the RDBN's concerns in regard to the Province withdrawing funding for road rescue events and no longer providing task numbers due to the RDBN having Bylaws to fund small portions of its Volunteer Fire Departments road response costs not attributable to specific road rescue call-outs; and further, that both RDBN bylaws and the funding for road rescue through EMBC task numbers be permitted concurrently.	Jason L	Completed	
WMC.2019-1-4 Waste Management Committee Meeting January 3, 2019	Cross Regional Solid Waste Management Opportunities - NCLGA Resolution - Municipal Solid Waste	Submit the ratified resolution to the North Central Local Government Association titled "Cross Regional Solid Waste Management Opportunities - Municipal Solid Waste.	Cheryl	Completed	February 19, 2019
RDC.2019-1-3 Rural Directors Committee Meeting January 3, 2019	Bulkley Valley Christian School Society - Request for Grant in Aid - Electoral Area "A" (Smithers Rural)	Write a letter and contribute \$900 grant in aid monies from Electoral Area "A" (Smithers Rural) to the Bulkley Valley Christian School Society for the purchase of emergency kits.	Kim/Cheryl	Completed	January 22, 2019
RDC.2019-1-4 Rural Directors Committee Meeting January 3, 2019	Bulkley Valley Community Arts Council - Request for Grant in Aid - Electoral Area "A" (Smithers Rural)	Write a letter and contribute \$500 grant in aid monies from Electoral Area "A" (Smithers Rural) to the Bulkley Valley Community Arts Council for costs associated with the Arts Council Gala Bursary Fundraiser.	Kim/Cheryl	Completed	January 22, 2019
RDC.2019-1-5 Rural Directors Committee Meeting January 3, 2019	The KEY Community Resource Centre Society - Request for Grant in Aid - Electoral Area "C" (Fort St. James Rural)	Write a letter and contribute \$1,000 grant in aid monies from Electoral Area "C" (Fort St. James Rural) to the KEY Community Resource Centre Society for costs associated with the winter weather shelter.	Kim/Cheryl	Completed	January 22, 2019

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Regional District of Bulkley-Nechako

Action List - January 2019 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
RDC.2019-2-3 Rural Directors Committee Meeting January 17, 2019	Vanderhoof Children's Theatre - Request for Grant in Aid - Electoral Area "F" (Vanderhoof Rural)	Write a letter and contribute \$5,000 grant in aid monies from Electoral Area "F" (Vanderhoof Rural) to the Vanderhoof Children's Theatre for costs associated with its Beauty and the Beast production.	Kim/Cheryl	Completed	February 28, 2019
Board Meeting January 17, 2019	Delegation Thank You Letters	Write a thank you letter to Jim Snetsinger RPF, Agathe Bernard, Stewardship Officer and Brent May, District Manager, Ministry of Forests, Lands, Natural Resource Operations and Rural Development.	Cheryl	Completed	January 22, 2019
Board Meeting January 17, 2019	Delegation Thank You Letters	Write a thank you letter to Andrew Czornohalan, Operations Director - Power, Services and Wharves and Justus Benckhuysen, Nechako Operations Coordinator, Rio Tinto Alcan.	Cheryl	Completed	January 22, 2019
2019-1-5 Board Meeting January 17, 2019	Items to be brought forward to the Public Agenda From Special (In- Camera) Meeting: Re: Contract Award Decision - Immersive Explorers	1. Staff to enter into and finalize contract negotiations with Immersive Explorers the 360 degree Immersive Video Experience project; 2. Staff to enter into that contract; and, 3. Staff to enter into and finalize contract negotiations with Immersive Explorers regarding the 360 degree Immersive Video Experience be released to the public.	Nellie	Completed	
2019-1-6 Board Meeting January 17, 2019	North Central Local Government Association Convention - May 6-10, 2019 - Williams Lake, B.C.	Registration and travel arrangements for the attendance of the CAO and/or the Manager of Administrative Services and Rural Directors to the North Central Local Government Association Conference on May 6-10, 2019 in Williams Lake, B.C.	Ger/Cheryl	Completed	
2019-1-7 Board Meeting January 17, 2019	Grant Funding Contracts	1. Enter into agreements for funding for Grant Writing Support, Economic Development Capacity Building and Local Government Intern Programs with Northern Development Initiative Trust, should the funding be approved; and, 2. Enter into an agreement for funding with the Government of Canada for summer student position(s), should the funding be approved.	Nellie	In Progress	

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Regional District of Bulkley-Nechako

Action List - January 2019 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
2019-1-8 Board Meeting January 17, 2019	BC Economic Summit and Tech-Led Economic Development Course	Registration and travel arrangements for the Regional Economic Development Coordinator's participation in the BC Economic Summit from March 3-5, 2019 and the International Economic Development Council's Technology-Led Economic Development Course (IEDC) from March 6-7, 2019.	Nellie	Completed	
2019-1-9 Board Meeting January 17, 2019	2019 Grant Writing Services	Contract renewal for Grant Writing Services with the District of Fort St. James for 2019.	Nellie	In Progress	
2019-1-10 Board Meeting January 17, 2019	Regional Tradeshow Partnership 2019	Registration and travel arrangements for one staff member's attendance at the 2019 Calgary Outdoor Adventure Show in support of <i>Travel Northern BC</i> .	Nellie	Completed	
2019-1-12 Board Meeting January 17, 2019	Regional Grant in Aid - 2019 Regional Business Forum in Vanderhoof	Contribute \$10,000 grant in aid monies from Regional Grant in Aid to the District of Vanderhoof for costs associated with facilitating and hosting the 2019 Regional Business Forum.	Cheryl	In Progress	
2019-1-13 Board Meeting January 17, 2019	SMBA Northern Development Application - Community Halls and Rec Facilities	Provide notification to NDIT in regard to the RDBN's support of the Smithers Mountain Bike Association's application to Northern Development Initiative Trust's Community Halls and Recreation Facilities Program.	Nellie	Completed	

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Regional District of Bulkley-Nechako

Action List - January 2019 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
2019-1-20 Board Meeting January 17, 2019	2019 Recycling Program Contract Extension - Burns Lake Recycling Depot	Staff to implement a contract extension with the Burns Lake Recycling Depot in support of the proposal for the continuance of recycling services for Burns Lake and Area, for the time period of January 1 – December 31, 2019 at a total cost of \$15,850.00 (excluding taxes).	Janette/Rory	In Progress	
2019-1-21 Board Meeting January 17, 2019	2019 Recycling Program Contract Extension - Houston Recycling Depot	Staff to provide the RDBN Board of Directors offer of a counter proposal for funding contributions at a 50% reduction of the 2018 contributions and approve a contract extension with the Houston Bottle Depot in support of the proposal for the continuance of recycling services for Houston and Area, for the time period of January 1 - December 31, 2019 at a total cost of \$21,150.00.	Janette/Rory	In Progress	
2019-1-27 Board Meeting January 17, 2019	Proposed UBCM Emergency Operations Centre Funding Application	Submit the application to UBCM's Community Emergency Preparedness Fund's Emergency Operations Centre for the purchase of supplies and towards the Mobile ESS Unit to double as an EOC mobile Unit. That the Regional District of Bulkley-Nechako Board of Directors will provide overall grant management and authorizes RDBN staff to enter into an agreement with UBCM for any grants received for the above purposes.	Haley/Jason L	Completed	
2019-1-28 Board Meeting January 17, 2019	2018 RDBN Wildfire After Action Review	Staff to proceed with the 2018 RDBN Wildfire After Action review and proceed with issuing the Request for Proposal for the study.	Haley/Jason L	Completed	
2019-1-30 Board Meeting January 17, 2019	Write a Letter - Information in regard to the Unist'ot'en Blockade near Houston	Write a letter to the RCMP in regard to providing information to the Regional District of Bulkley-Nechako as one of the local governments and stakeholders in the region in regard to the Unist'ot'en Blockade near Houston; and further, that the letter be cc'd to Premier Horgan, Doug Donaldson, MLA Stikine, John Rustad, MLA Nechako Lakes.	Cheryl	Completed	February 20, 2019

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Regional District of Bulkley-Nechako

Action List - January 2019 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
2019-1-33 Board Meeting January 17, 2019	BC Broadband Conference - April 30-May 1, 2019 - Richmond, B.C.	Registration and travel arrangements for Director Newell and Nellie Davis, Regional Economic Development Coordinator's attendance at the BC Broadband Conference April 30 – May 1, 2019 in Richmond, B.C.	Ger/Nellie	Completed	
2019-1-36 Board Meeting January 17, 2019	Economic Development for Local Leaders	Staff to proceed with the March 14-15, 2019 Economic Development for Local Leaders training through BCEDA.	Nellie	In Progress	Invite sent Feb 13, 2019
2019-1-37 Board Meeting January 17, 2019	RDBN Additional Budget Session	Staff schedule the RDBN Additional Budget Session for February 9, 2019.	Cheryl	Completed	
2019-1-38 Board Meeting January 17, 2019	Regional District Chairs/CAO Forum - March 26-27, 2019 - Victoria, B.C.	Registration and travel arrangements for the attendance of the Chair and CAO to the Regional District Chairs/CAO Forum March 26-27, 2019 in Victoria, B.C.	Ger	Completed	
2019-1-39 Board Meeting January 17, 2019	Federation of Canadian Municipalities	Staff to pay \$3,967.82 for standard FCM membership for 2019.	John	Completed	
2019-1-40 Board Meeting January 17, 2019	College of New Caledonia - Request for Letter of Support - New Horizons for Seniors Program: Pan- Canadian Project	Write a letter of support to the College of New Caledonia for its New Horizons for Seniors Program: Pan-Canadian Project.	Cheryl	Completed	

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Regional District of Bulkley-Nechako

Action List - February 2019 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
Board Meeting February 21, 2019	Delegation Thank You Letters	Write a thank you letter to Margaret Jones-Bricker, Manager, Annual Giving, Sarah Weatherby, Lodge Manager, Sandra Blackwell, Kordyban Lodge, Canadian Cancer Society, BC and Yukon Division.	Cheryl	In Progress	
2019-2-5 Board Meeting February 21, 2019	Federation of Canadian Municipalities 2019 - May 30-June 2, 2019, Quebec City, QB	Travel and registration for the Chair's attendance and a Rural Director's attendance to be determined by the Rural Directors Committee to the Federation of Canadian Municipalities 2019 Conference - May 30-June 2, 2019 in Quebec City, QB.	Ger	In Progress	
2019-2-7 Board Meeting February 21, 2019	Grant in Aid Applications	<ol style="list-style-type: none"> 1. That the Smithers Farmers' Institute be given \$3,500 grant in aid monies from Electoral Area "A" (Smithers Rural) for costs associated with the Carrots to Cattle 2019 Conference. 2. That the Backcountry Horsemen of BC be given \$1,000 grant in aid monies from Electoral Area "A" (Smithers Rural) for costs associated with a Youth Camp. 3. That the Smithers District Chamber of Commerce be given \$500 grant in aid monies from Electoral Area "A" (Smithers Rural) for costs associated with the Argentine Tango Workshop Cultural Event. 4. That the Fort St. James Ski Club be given \$1,333 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with a Marketing Co-op. 5. That the Nechako Valley Rodeo Association be given \$4,000 grant in aid monies from Electoral Area "F" (Vanderhoof Rural) for costs associated with the Annual Rodeo. 	Cheryl/Kim	Completed	February 28, 2019
2019-2-8 Board Meeting February 21, 2019	RDBN Agriculture at Smithers Farmers' Institute Carrots to Cattle: 2019 Tradeshow	Registration and travel arrangements for the RDBN Agriculture Coordinator's participation at the Smithers Farmers' Institute's Carrots to Cattle: 2019 Tradeshow, workshops and Northern Agriculture Gala from March 1-2, 2019.	Debbie	Completed	March 1-2, 2019
2019-2-9 Board Meeting February 21, 2019	BC Rural Dividend Special Circumstances Application - RDBN Regional Economic Development Action Plan	<ol style="list-style-type: none"> 1. Submission of an application to the BC Rural Dividend Special Circumstances Program for the Regional Economic Development Strategy Project and that the Board supports this project through its duration as amended to change the budget total amount to \$63,373; and, 2. That the Regional District of Bulkley-Nechako Board of Directors agree to enter into a contract with The Province of BC, should the funding be approved. 	Nellie	In Progress	

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Board - Receive

Regional District of Bulkley-Nechako

Action List - February 2019 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
2019-2-10 Board Meeting February 21, 2019	Smithers Tradeshow	Book the rental of an RDBN booth at the Smithers Tradeshow May 3-4, 2019.	Nellie	Completed	
2019-2-11 Board Meeting February 21, 2019	BC Economic Development Association Membership	Regional Economic Development Coordinator to renew the RDBN's 2019 BCEDA Membership as an Organizational Membership at a cost of \$595.	Nellie	Completed	
2019-2-12 Board Meeting February 21, 2019	Lake Babine Nation Northern Development Application - Community Halls and Recreation Facilities	Provide notification to NDIT in regard to the RDBN's support of the Lake Babine Nation's application to Northern Development Initiative Trust's Community Halls and Recreation Facilities Program from the Northwest Regional Account.	Nellie	Completed	
2019-2-13 Board Meeting February 21, 2019	BVFMA Northern Development Application - Marketing Initiatives	Provide notification to NDIT in regard to the RDBN's support of the Bulkley Valley Farmers' Market application to Northern Development Initiative Trust's Marketing Initiative Program from the Northwest Regional Account.	Nellie	Completed	
2019-2-14 Board Meeting February 21, 2019	Federal Gas Tax Funds - Electoral area "E" (Francois/Ootsa Lake Rural) Francois-Tchesinkut Recreation Commission	1. Write a letter and contribute up to \$17,077.50 of Electoral Area "E" Federal Gas Tax allocation monies to the Francois-Tchesinkut Recreation Commission for a Recreational Infrastructure project at the Francois Lake Hall;; and further, 2. That the Regional District of Bulkley-Nechako Board of Directors authorize the withdrawal of up to \$17,077.50,000 from the Federal Gas Tax Reserve Fund.	Kim/John	In Progress	
2019-2-15 Board Meeting February 21, 2019	Bulkley Valley Pool Risk Management Grant	Provide notification to the Bulkley Valley Pool of the RDBN Board of Directors approval of the pool society's request to apply for the risk management grant utilizing the Regional District's risk management grant allocation from Municipal Insurance Association.	John	Completed	
2019-2-19 Board Meeting February 21, 2019	2019 Recycling Program Contract Extension - Houston Bottle Depot Option 2 Response	1. Staff to explore other options to recycle residential material with the District of Houston for the community of Houston and area residents through a Recycle BC program. 2. Extension of the 2018 contract between the RDBN and the Houston Bottle Depot at a monthly rate of \$3,290.70 per month, on a month to month basis.	Janette/Rory	In Progress	

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Regional District of Bulkley-Nechako

Action List - February 2019 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
2019-2-20 Board Meeting February 21, 2019	2019 Recycling Program Contract Extension - District of Fort St. James	a)Contract extension with the District of Fort St. James in support of the proposal for the continuance of ICI mixed paper recycling services for Fort St. James and Area, for the time period of January 1-December 31, 2019 at a total cost of \$7,000.00 (excluding taxes), payments to the District of Fort St. James be retro-active starting January 1, 2019. b) the contract subject to terminology reflects the need for the depot to enter into a contract with Recycle BC and a quarterly contract review process wherein the contract would automatically renew unless the RDBN provides in writing notification of intention to change scope of work 60 days before the end of each quarter.	Janette/Rory	Completed	
2019-2-26 Board Meeting February 21, 2019	Regional Emergency Support Services (ESS)	RDBN enter into Emergency Support Services Agreements with member municipalities and proceed with implementing the Regional ESS Model as proposed.	Rebecca/Jason L	In Progress	
2019-2-27 Board Meeting February 21, 2019	Ebenezer Flats/Kidd Road Flood Mitigation Study	Staff to work with McElhanney Consulting Services Ltd. to finalize the study and complete the project.	Jason L	In Progress	
2019-2-30 Board Meeting February 21, 2019	Federation of Canadian Municipalities/Union of BC Municipalities - UBCM - FCM Small Communities Fund	Staff to pay the Federation of Canadian Municipalities/Union of BC Municipalities - UBCM-FCM Small Communities Fund invoice of \$234.86.	Kim/John	Completed	February 25, 2019
2019-2-55 Board Meeting February 21, 2019	Minerals North	Travel arrangements and registration for Director Newell's attendance at Minerals North 2019 May 22-24, 2019 in Chetwynd, B.C.	Ger	Completed	

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Regional District of Bulkley-Nechako

Action List - February 2019 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
2019-2-57 Board Meeting February 21, 2019	Agricultural Land Commission ALC Regional Seminars	Travel arrangements and registration for Director Parker's attendance at the Agricultural Land Commission ALC North/Interior Region Regional Seminar June 12, 2019 in Prince George, B.C.	Jason L	Completed	
2019-2-58 Board Meeting February 21, 2019	2018 Wildfire Recovery Cost	Staff to pay Chinook Community Forest \$14,647.50 for the delivery of firewood to Chinook Community Forest and seek reimbursement from the Red Cross.	John		Chinook Community Forest has been paid. Awaiting reimbursement from Red Cross
2019-2-59 Board Meeting February 21, 2019	Resolution to NCLGA RE: Government Downloading and the <i>Community Charter</i>	Staff to submit a resolution to the North Central Local Government Association in regard to Provincial Government downloading in relation to <i>Community Charter</i> Section 2 (2)(b).	Cheryl	Completed	

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Board-Ratify

Sort order: Control account, vendor number, report group
 Selection: Checks from Feb 01 2019 to Feb 28 2019 with
 All control accounts
 Vendor number [] to [ZZZZZZ]
 All report groups
 Include fully paid transactions.

FEBRUARY CHEQUES

Vendor Number	Vendor Name / Doc. Number	Doc. Date	Due Date	Disc Date	Reference	Orig. Amount	Curr. amount	Max Payable (if changed)	Disc. Base (if changed)
ABE001	ABERDEEN BUSINESS CONSULTING								
PA	TP-435-001	02/13/19			TP-435-001	-124.95	0.00		
	Vendor (ABE001) totals:					-124.95	0.00		
ACE002	ACE HARDWARE								
PA	32079	02/06/19			32079	-179.40	0.00		
	Vendor (ACE002) totals:					-179.40	0.00		
ALL002	ALL WEST GLASS - BURNS LAKE								
PA	TP-434-001	02/07/19			TP-434-001	-3.75	0.00		
	Vendor (ALL002) totals:					-3.75	0.00		
ALT003	ALTERNATIVE GROUNDS								
PA	TP-434-002	02/07/19			TP-434-002	-322.88	0.00		
PA	TP-435-002	02/13/19			TP-435-002	-319.70	0.00		
	Vendor (ALT003) totals:					-642.58	0.00		
ARO001	ARO AUTOMOTIVE & INDUSTRIAL								
PA	TP-434-003	02/07/19			TP-434-003	-746.15	0.00		
	Vendor (ARO001) totals:					-746.15	0.00		
BCH002	BC HYDRO								
PA	TP-435-003	02/13/19			TP-435-003	-15,661.80	0.00		
	Vendor (BCH002) totals:					-15,661.80	0.00		
BLA001	BLACK PRESS GROUP LTD								
PA	TP-434-004	02/07/19			TP-434-004	-1,627.15	0.00		
PA	TP-437-001	02/21/19			TP-437-001	-485.51	0.00		
	Vendor (BLA001) totals:					-2,112.66	0.00		
BLR001	BL RETURN-IT RECYCLING DEPOT								
PA	TP-435-004	02/13/19			TP-435-004	-1,386.89	0.00		
	Vendor (BLR001) totals:					-1,386.89	0.00		
BNS001	BNS TRANSPORT								
PA	32080	02/06/19			32080	-22.73	0.00		
	Vendor (BNS001) totals:					-22.73	0.00		
BRI010	BC ECONOMIC DEVELOPMENT ASSOC								
PA	32081	02/06/19			32081	-440.00	0.00		
PA	32125	02/25/19			32125	-624.75	0.00		
	Vendor (BRI010) totals:					-1,064.75	0.00		
BRU004	THE BRUINS DEN								
PA	32094	02/07/19			32094	-165.74	0.00		
	Vendor (BRU004) totals:					-165.74	0.00		
BUL026	BULKLEY VALLEY ENGINEERING SERV								
PA	32117	02/20/19			32117	-15,750.00	0.00		
	Vendor (BUL026) totals:					-15,750.00	0.00		
BUR001	BURNS LAKE AUTOMOTIVE SUPPLY								
PA	TP-434-005	02/07/19			TP-434-005	-3,334.77	0.00		
	Vendor (BUR001) totals:					-3,334.77	0.00		
BUR012	BURNS LAKE PUBLIC LIBRARY								
PA	TP-436-001	02/28/19			TP-436-001	-17,264.92	0.00		
	Vendor (BUR012) totals:					-17,264.92	0.00		
BUR014	BURNS LAKE REBROADCAST SOCIETY								
PA	TP-436-002	02/28/19			TP-436-002	-2,500.00	0.00		
	Vendor (BUR014) totals:					-2,500.00	0.00		

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Vendor Number	Vendor Name / Doc. Number	Doc. Date	Due Date	Disc Date	Reference	Orig. Amount	Curr. amount	Max Payable (If changed)	Disc. Base (If changed)
BUR028	BURNS LAKE HOME HARDWARE								
PA	TP-435-005	02/13/19			TP-435-005	-211.12	0.00		
Vendor (BUR028) totals:						-211.12	0.00		
BVA001	B V AQUATIC CENTRE MANG. SOCIE								
PA	TP-435-006	02/13/19			TP-435-006	-3,900.00	0.00		
PA	TP-436-003	02/28/19			TP-436-003	-44,040.58	0.00		
Vendor (BVA001) totals:						-47,940.58	0.00		
CAP002	CAPRI INSURANCE								
PA	32082	02/06/19			32082	-18.00	0.00		
Vendor (CAP002) totals:						-18.00	0.00		
CAR009	CARMEN CHARLIE								
PA	32074	02/01/19			32074	-280.00	0.00		
PA	32118	02/20/19			32118	-190.00	0.00		
PA	32124	02/22/19			32124	-946.00	0.00		
Vendor (CAR009) totals:						-1,416.00	0.00		
CAS002	CASCADES RECOVERY INC.								
PA	TP-435-007	02/13/19			TP-435-007	-380.15	0.00		
Vendor (CAS002) totals:						-380.15	0.00		
CDW001	CDW CANADA INC								
PA	TP-437-002	02/21/19			TP-437-002	-952.50	0.00		
Vendor (CDW001) totals:						-952.50	0.00		
CHE002	PARKLAND REFINING (BC) LTD.								
PA	TP-434-006	02/07/19			TP-434-006	-3,579.65	0.00		
Vendor (CHE002) totals:						-3,579.65	0.00		
CHI007	CHINOOK COMFOR LTD PARTNERSHIP								
PA	32137	02/26/19			32137	-14,647.50	0.00		
Vendor (CHI007) totals:						-14,647.50	0.00		
CLU003	CLUCULZ LAKE VOL. FIRE DEPT								
PA	TP-436-004	02/28/19			TP-436-004	-1,491.75	0.00		
Vendor (CLU003) totals:						-1,491.75	0.00		
COL008	COLLABRIA								
PA	32127	02/25/19			32127	-15,363.83	0.00		
Vendor (COL008) totals:						-15,363.83	0.00		
CRA003	Geraldine Craven								
PA	32097	02/11/19			32097	-409.50	0.00		
Vendor (CRA003) totals:						-409.50	0.00		
D&M001	D&M INDUSTRIAL SUPPLIES								
PA	32099	02/13/19			32099	-31.45	0.00		
Vendor (D&M001) totals:						-31.45	0.00		
DAV003	DAVERN ENTERPRISES								
PA	TP-435-008	02/13/19			TP-435-008	-609.00	0.00		
Vendor (DAV003) totals:						-609.00	0.00		
DIS001	DISTRICT OF FORT ST JAMES								
PA	32075	02/01/19			32075	-7,455.89	0.00		
PA	32128	02/25/19			32128	-375.00	0.00		
Vendor (DIS001) totals:						-7,830.89	0.00		
DIS004	DISTRICT OF VANDERHOOF								
PA	32100	02/13/19			32100	-485.24	0.00		

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DIS004 DISTRICT OF VANDERHOOF (Continued)									
PA	32138	02/26/19			32138	-10,000.00	0.00		
Vendor (DIS004) totals:						-10,485.24	0.00		
EAG001 EAGLE AUTOMOTIVE CENTER									
PA	TP-435-009	02/13/19			TP-435-009	-488.26	0.00		
Vendor (EAG001) totals:						-488.26	0.00		
EVE002 EVERGREEN INDUSTRIAL SUPPLIES									
PA	TP-435-010	02/13/19			TP-435-010	-8.95	0.00		
Vendor (EVE002) totals:						-8.95	0.00		
EXT001 EXTREME SIGNS & STRIPES									
PA	TP-434-007	02/07/19			TP-434-007	-349.44	0.00		
PA	TP-435-011	02/13/19			TP-435-011	-219.52	0.00		
Vendor (EXT001) totals:						-568.96	0.00		
FED001 FEDERATION OF CANADIAN									
PA	32129	02/25/19			32129	-234.86	0.00		
Vendor (FED001) totals:						-234.86	0.00		
FIN003 FINNING (CANADA)									
PA	TP-434-008	02/07/19			TP-434-008	-328.86	0.00		
Vendor (FIN003) totals:						-328.86	0.00		
FOR008 FORT FRASER VOL. FIRE DEP.									
PA	TP-436-005	02/28/19			TP-436-005	-1,516.67	0.00		
Vendor (FOR008) totals:						-1,516.67	0.00		
FOR013 FORT ST. JAMES CHAMBER OF									
PA	32130	02/25/19			32130	-97.75	0.00		
Vendor (FOR013) totals:						-97.75	0.00		
FOR015 FORT ST. JAMES LIBRARY									
PA	TP-436-006	02/28/19			TP-436-006	-1,145.83	0.00		
Vendor (FOR015) totals:						-1,145.83	0.00		
FOR033 FORT SAINT JAMES TV SOCIETY									
PA	TP-436-007	02/28/19			TP-436-007	-13,667.67	0.00		
Vendor (FOR033) totals:						-13,667.67	0.00		
FOU002 FOUR STAR COMMUNICATIONS INC									
PA	TP-435-012	02/13/19			TP-435-012	-123.64	0.00		
Vendor (FOU002) totals:						-123.64	0.00		
FRA009 FRASER LAKE BUILDING SUPPLIES									
PA	32101	02/13/19			32101	-145.77	0.00		
Vendor (FRA009) totals:						-145.77	0.00		
FRA014 FRASER LAKE LIBRARY BOARD									
PA	TP-436-008	02/28/19			TP-436-008	-2,013.00	0.00		
Vendor (FRA014) totals:						-2,013.00	0.00		
FRA016 FRASER LAKE REBROADCASTING SOC									
PA	TP-436-009	02/28/19			TP-436-009	-5,583.33	0.00		
Vendor (FRA016) totals:						-5,583.33	0.00		
FRA023 FRASER LAKE CHAMBER OF COMMER									
PA	32119	02/20/19			32119	-105.00	0.00		
Vendor (FRA023) totals:						-105.00	0.00		
GEM003 GEM STAR TRUCKING LTD.									
PA	32083	02/06/19			32083	-15.29	0.00		

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GEM003 GEM STAR TRUCKING LTD. (Continued)									
	Vendor (GEM003) totals:					-15.29	0.00		
GLE004 GLENWOOD HALL COMM. ASSOC									
PA	32143	02/27/19			32143	-150.00	0.00		
	Vendor (GLE004) totals:					-150.00	0.00		
GRA008 GRASSY PLAINS HALL									
PA	32139	02/26/19			32139	-575.00	0.00		
	Vendor (GRA008) totals:					-575.00	0.00		
HIL003 HILL STOP TRUCK WASH									
PA	32102	02/13/19			32102	-46.60	0.00		
	Vendor (HIL003) totals:					-46.60	0.00		
HOU002 HOUSTON CHAMBER OF COMMERCE									
PA	32103	02/13/19			32103	-231.00	0.00		
	Vendor (HOU002) totals:					-231.00	0.00		
HOU011 HOUSTON SENIORS ASSOCIATION									
PA	32140	02/26/19			32140	-75.00	0.00		
	Vendor (HOU011) totals:					-75.00	0.00		
IAF001 IA FINANCIAL GROUP									
PA	32076	02/01/19			32076	-470.00	0.00		
PA	32131	02/25/19			32131	-470.00	0.00		
	Vendor (IAF001) totals:					-940.00	0.00		
IGI001 IGI RESOURCES									
PA	TP-435-013	02/13/19			TP-435-013	-1,010.57	0.00		
	Vendor (IGI001) totals:					-1,010.57	0.00		
IMP002 IMPERIAL DATA									
PA	32104	02/13/19			32104	-1,245.44	0.00		
	Vendor (IMP002) totals:					-1,245.44	0.00		
IND006 INDUSTRIAL TRANSFORMERS									
PA	TP-435-014	02/13/19			TP-435-014	-3,099.41	0.00		
	Vendor (IND006) totals:					-3,099.41	0.00		
INF001 INFOSAT COMMUNICATIONS									
PA	TP-435-015	02/13/19			TP-435-015	-61.49	0.00		
	Vendor (INF001) totals:					-61.49	0.00		
KAL003 KAL TIRE - BURNS LAKE									
PA	TP-435-016	02/13/19			TP-435-016	-1,551.58	0.00		
	Vendor (KAL003) totals:					-1,551.58	0.00		
KLE002 K. LEIGH PRECISION EARTHWORKS LT									
PA	32105	02/13/19			32105	-173.25	0.00		
	Vendor (KLE002) totals:					-173.25	0.00		
LAK004 LAKES DISTRICT AIRPORT SOCIETY									
PA	TP-436-010	02/28/19			TP-436-010	-6,666.67	0.00		
	Vendor (LAK004) totals:					-6,666.67	0.00		
LAK012 LAKES DISTRICT MUSEUM SOCIETY									
PA	TP-436-011	02/28/19			TP-436-011	-3,750.00	0.00		
	Vendor (LAK012) totals:					-3,750.00	0.00		
LAK023 LD FALL FAIR ASSOCIATION									
PA	32084	02/06/19			32084	-14,280.00	0.00		
	Vendor (LAK023) totals:					-14,280.00	0.00		

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Sort order: Control account, vendor number, report group
 Selection: Checks from Feb 01 2019 to Feb 28 2019 with
 All control accounts
 Vendor number [] to [ZZZZZZ]
 All report groups
 Include fully paid transactions.

Vendor Number	Vendor Name / Doc. Number	Doc. Date	Due Date	Disc Date	Reference	Orig. Amount	Curr. amount	Max Payable (if changed)	Disc. Base (if changed)
LAK032	LAKES DISTRICT FILM								
PA	TP-436-012	02/28/19			TP-436-012	-150.00	0.00		
	Vendor (LAK032) totals:					-150.00	0.00		
LAK037	LAKES DISTRICT EXPRESS								
PA	32085	02/06/19			32085	-290.32	0.00		
	Vendor (LAK037) totals:					-290.32	0.00		
LDF001	LDFC PRINTING & STATIONARY								
PA	TP-434-009	02/07/19			TP-434-009	-2,006.75	0.00		
	Vendor (LDF001) totals:					-2,006.75	0.00		
LIN001	DWAYNE LINDSTROM								
PA	32132	02/25/19			32132	-50.00	0.00		
	Vendor (LIN001) totals:					-50.00	0.00		
LOC002	LOCAL GOVERNMENT MANAGEMENT A								
PA	32142	02/26/19			32142	-194.25	0.00		
	Vendor (LOC002) totals:					-194.25	0.00		
MCH001	MCELHANNEY CONSULTING SERVICES								
PA	32096	02/08/19			32096	-24,874.95	0.00		
	Vendor (MCH001) totals:					-24,874.95	0.00		
MED001	MEDICAL SER. PLAN								
PA	32071	02/01/19			32071	-2,550.00	0.00		
	Vendor (MED001) totals:					-2,550.00	0.00		
MOB001	MOBY CONCRETE LTD.								
PA	TP-434-010	02/07/19			TP-434-010	-672.00	0.00		
	Vendor (MOB001) totals:					-672.00	0.00		
MON006	MONSTER INDUSTRIES								
PA	TP-434-011	02/07/19			TP-434-011	-822.75	0.00		
	Vendor (MON006) totals:					-822.75	0.00		
NAD002	NADINA TRUCK SERVICE LTD								
PA	32106	02/13/19			32106	-978.83	0.00		
	Vendor (NAD002) totals:					-978.83	0.00		
NAP003	NAPA AUTO PARTS - HOUSTON								
PA	TP-435-017	02/13/19			TP-435-017	-15.19	0.00		
	Vendor (NAP003) totals:					-15.19	0.00		
NEC004	NECHAKO TRADING CO.								
PA	TP-435-018	02/13/19			TP-435-018	-14.68	0.00		
	Vendor (NEC004) totals:					-14.68	0.00		
NOR012	NORTHERN BC TOURISM ASSOC.								
PA	32107	02/13/19			32107	-2,712.53	0.00		
PA	32133	02/25/19			32133	-2,040.15	0.00		
	Vendor (NOR012) totals:					-4,752.68	0.00		
NOR022	NORTHWEST FUELS LTD.								
PA	TP-434-012	02/07/19			TP-434-012	-2,350.95	0.00		
	Vendor (NOR022) totals:					-2,350.95	0.00		
NOR029	NORTH CENTRAL PLUMBING & HEATI								
PA	TP-435-019	02/13/19			TP-435-019	-2,345.16	0.00		
	Vendor (NOR029) totals:					-2,345.16	0.00		
OKT001	1118662 BC LTD DBA OK TIRE								
PA	TP-435-020	02/13/19			TP-435-020	-219.57	0.00		

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OKT001	1118662 BC LTD DBA OK TIRE (Continued)								
	Vendor (OKT001) totals:					-219.57	0.00		
OLS001	LANA OLSON								
PA	32134	02/25/19			32134	-525.00	0.00		
	Vendor (OLS001) totals:					-525.00	0.00		
OME002	Laura O'Meara								
PA	32077	02/01/19			32077	-70.00	0.00		
	Vendor (OME002) totals:					-70.00	0.00		
OVE002	SAVE ON FOODS								
PA	32086	02/06/19			32086	-299.63	0.00		
	Vendor (OVE002) totals:					-299.63	0.00		
PAC004	PACIFIC NORTHERN GAS LTD.								
PA	TP-434-013	02/07/19			TP-434-013	-3,975.22	0.00		
PA	TP-435-021	02/13/19			TP-435-021	-677.87	0.00		
	Vendor (PAC004) totals:					-4,653.09	0.00		
PAC007	PACIFIC TRUCK & EQUIPMENT INC								
PA	TP-435-022	02/13/19			TP-435-022	-689.85	0.00		
	Vendor (PAC007) totals:					-689.85	0.00		
PAY002	PAYNE'S SEPTIC SERVICE (2010)								
PA	32108	02/13/19			32108	-126.00	0.00		
	Vendor (PAY002) totals:					-126.00	0.00		
PEE002	PEEBLES RANCH								
PA	32109	02/13/19			32109	-1,575.00	0.00		
	Vendor (PEE002) totals:					-1,575.00	0.00		
PID001	PIDHERNY CONTRACTING LTD.								
PA	32110	02/13/19			32110	-15,015.00	0.00		
	Vendor (PID001) totals:					-15,015.00	0.00		
PIT001	PITNEY BOWES								
PA	32120	02/20/19			32120	-534.74	0.00		
	Vendor (PIT001) totals:					-534.74	0.00		
PIT002	PITNEY WORKS								
PA	32095	02/08/19			32095	-1,050.00	0.00		
	Vendor (PIT002) totals:					-1,050.00	0.00		
PRA002	PRAGMATIC CONFERENCING								
PA	TP-435-023	02/13/19			TP-435-023	-31.57	0.00		
	Vendor (PRA002) totals:					-31.57	0.00		
PUR002	PUROLATOR COURIER LTD.								
PA	TP-434-014	02/07/19			TP-434-014	-26.52	0.00		
	Vendor (PUR002) totals:					-26.52	0.00		
QUA001	QUARRY RIDGE CONTRUCTION								
PA	32087	02/06/19			32087	-30,000.00	0.00		
PA	32135	02/25/19			32135	-11,524.00	0.00		
	Vendor (QUA001) totals:					-41,524.00	0.00		
QUI001	QUICKSCRIBE SERVICES LTD								
PA	TP-435-024	02/13/19			TP-435-024	-130.20	0.00		
	Vendor (QUI001) totals:					-130.20	0.00		
RAY004	TERRY RAYMOND								
PA	32078	02/01/19			32078	-85.73	0.00		

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RAY004 TERRY RAYMOND (Continued)									
Vendor (RAY004) totals:						-85.73	0.00		
RED004 RED ROCKET SERVICES									
PA	TP-434-015	02/07/19			TP-434-015	-262.50	0.00		
Vendor (RED004) totals:						-262.50	0.00		
REG001 REG.DIST.OF FRASER-FORT GEORGE									
PA	32121	02/20/19			32121	-52,422.21	0.00		
PA	32122	02/21/19			32122	-303.21	0.00		
RC	32121	02/21/19				52,422.21	0.00		
Vendor (REG001) totals:						-303.21	0.00		
REG004 REG DIST OF KITIMAT-STIKINE									
PA	32123	02/21/19			32123	-52,119.00	0.00		
Vendor (REG004) totals:						-52,119.00	0.00		
RIC001 RICH'S SAW SALES									
PA	TP-435-025	02/13/19			TP-435-025	-53.82	0.00		
Vendor (RIC001) totals:						-53.82	0.00		
ROU002 ROUND LAKE COMMUNITY ASSOC.									
PA	32088	02/06/19			32088	-250.00	0.00		
Vendor (ROU002) totals:						-250.00	0.00		
SCH008 SCHLAMP LOGGING CONTRACTORS L1									
PA	32089	02/06/19			32089	-110.25	0.00		
Vendor (SCH008) totals:						-110.25	0.00		
SHE005 EVA SHERWOOD									
PA	32111	02/13/19			32111	-375.00	0.00		
Vendor (SHE005) totals:						-375.00	0.00		
SIM002 SIMSON MAXWELL									
PA	TP-435-026	02/13/19			TP-435-026	-2,682.71	0.00		
Vendor (SIM002) totals:						-2,682.71	0.00		
SMI003 SMITHERS CHAMBER OF COMMERCE									
PA	32090	02/06/19			32090	-20.00	0.00		
Vendor (SMI003) totals:						-20.00	0.00		
SMI007 SMITHERS PUBLIC LIBRARY									
PA	TP-436-013	02/28/19			TP-436-013	-6,920.08	0.00		
Vendor (SMI007) totals:						-6,920.08	0.00		
SMI020 SMITHERS FARMERS' INSTITUTE									
PA	32136	02/25/19			32136	-105.00	0.00		
Vendor (SMI020) totals:						-105.00	0.00		
SOU003 SOUTHSIDE VOLUNTEER FIRE DEPT.									
PA	TP-436-014	02/28/19			TP-436-014	-1,992.00	0.00		
Vendor (SOU003) totals:						-1,992.00	0.00		
SPO001 SPOTLESS UNIFORM LTD.									
PA	32091	02/06/19			32091	-16.75	0.00		
PA	TP-435-027	02/13/19			TP-435-027	-16.75	0.00		
Vendor (SPO001) totals:						-33.50	0.00		
SSQ001 SSQ FINANCIAL									
PA	32072	02/01/19			32072	-1,400.64	0.00		
Vendor (SSQ001) totals:						-1,400.64	0.00		
STA008 STARLAND SUPPLY LTD									

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STA008 STARLAND SUPPLY LTD (Continued)									
PA	TP-434-016	02/07/19			TP-434-016	-8.95	0.00		
Vendor (STA008) totals:						-8.95	0.00		
STE012 STEWART MCDANNOLD STUART									
PA	TP-437-003	02/21/19			TP-437-003	-1,817.57	0.00		
Vendor (STE012) totals:						-1,817.57	0.00		
SUD001 SUDS N' DUDS									
PA	TP-435-028	02/13/19			TP-435-028	-102.24	0.00		
Vendor (SUD001) totals:						-102.24	0.00		
SUN002 SUN LIFE FINANCIAL									
PA	32073	02/01/19			32073	-26,031.95	0.00		
Vendor (SUN002) totals:						-26,031.95	0.00		
SWE001 SWEEPING BEAUTIES JANITORIAL									
PA	TP-436-015	02/28/19			TP-436-015	-2,463.30	0.00		
Vendor (SWE001) totals:						-2,463.30	0.00		
TAY002 TAYLOR BROS HARDWARE									
PA	TP-434-017	02/07/19			TP-434-017	-190.33	0.00		
Vendor (TAY002) totals:						-190.33	0.00		
TEL002 TELUS COMMUNICATIONS INC.									
PA	TP-434-018	02/07/19			TP-434-018	-3,111.87	0.00		
Vendor (TEL002) totals:						-3,111.87	0.00		
TEL004 TELUS COMMUNICATIONS INC.									
PA	32112	02/13/19			32112	-2,240.00	0.00		
Vendor (TEL004) totals:						-2,240.00	0.00		
TEL007 TELUS MOBILITY									
PA	TP-435-029	02/13/19			TP-435-029	-1,614.26	0.00		
Vendor (TEL007) totals:						-1,614.26	0.00		
TIP001 TIP OF THE GLACIER WATER CO									
PA	32113	02/13/19			32113	-100.00	0.00		
Vendor (TIP001) totals:						-100.00	0.00		
TOP005 TOPLEY FIRE PROTECTION SOC.									
PA	TP-436-016	02/28/19			TP-436-016	-2,620.84	0.00		
Vendor (TOP005) totals:						-2,620.84	0.00		
TOW001 TOWN OF SMITHERS									
PA	32116	02/13/19			32116	-400,000.00	0.00		
Vendor (TOW001) totals:						-400,000.00	0.00		
TOW003 TOWER COMMUNICATIONS									
PA	TP-435-030	02/13/19			TP-435-030	-2,450.01	0.00		
Vendor (TOW003) totals:						-2,450.01	0.00		
USB001 US BANK CANADA									
PA	TP-438-001	02/21/19			TP-438-001	-3,540.49	0.00		
Vendor (USB001) totals:						-3,540.49	0.00		
VAL005 VALLEY DIESEL									
PA	32114	02/13/19			32114	-1,846.46	0.00		
Vendor (VAL005) totals:						-1,846.46	0.00		
VAN005 VANDERHOOF & DISTRICTS CO-OP									
PA	TP-437-004	02/21/19			TP-437-004	-18,239.43	0.00		
Vendor (VAN005) totals:						-18,239.43	0.00		

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Vendor Number	Vendor Name / Doc. Number	Doc. Date	Due Date	Disc Date	Reference	Orig. Amount	Curr. amount	Max Payable (if changed)	Disc. Base (if changed)
VAN012 VANDERHOOF MACHINE WORKS LTD									
PA	32092	02/06/19			32092	-376.32	0.00		
Vendor (VAN012) totals:						-376.32	0.00		
VIS001 VISTA RADIO LTD.									
PA	32093	02/07/19			32093	-258.30	0.00		
Vendor (VIS001) totals:						-258.30	0.00		
WAS001 WASTE MANAGEMENT OF CANADA CO									
PA	TP-435-031	02/13/19			TP-435-031	-3,204.43	0.00		
Vendor (WAS001) totals:						-3,204.43	0.00		
WEL002 WELLMAN'S CAR AND TRUCK WASH									
PA	TP-435-032	02/13/19			TP-435-032	-83.79	0.00		
Vendor (WEL002) totals:						-83.79	0.00		
WIE004 KEN WIEBE									
PA	TP-435-033	02/13/19			TP-435-033	-97.99	0.00		
Vendor (WIE004) totals:						-97.99	0.00		
WIL004 WILLIAMS MACHINERY									
PA	TP-434-019	02/07/19			TP-434-019	-5,730.50	0.00		
PA	TP-435-034	02/13/19			TP-435-034	-1,083.06	0.00		
Vendor (WIL004) totals:						-6,813.56	0.00		
XER001 XEROX CANADA LTD.									
PA	TP-435-035	02/13/19			TP-435-035	-2,986.05	0.00		
Vendor (XER001) totals:						-2,986.05	0.00		
ZIT002 ZITTLAU QUICK EATS									
PA	32115	02/13/19			32115	-635.25	0.00		
Vendor (ZIT002) totals:						-635.25	0.00		
Control account (1) totals:						-882,313.61	0.00		
REC002 RECEIVER GENERAL									
PA	32098	02/12/19			32098	-54,724.29	0.00		
PA	32141	02/28/19			32141	-34,490.78	0.00		
Vendor (REC002) totals:						-89,215.07	0.00		
Control account (2) totals:						-89,215.07	0.00		
Report Total						-971,528.68	0.00		

130 vendor(s) printed.

REGIONAL DISTRICT OF BULKLEY-NECHAKO

BYLAW NO. 1864

**Being a bylaw to adopt the Financial Plan
for the years 2019 to 2023**

The Regional District of Bulkley-Nechako in open meeting assembled ENACTED as follows:

1. Schedules "A", "B", "C", "D", and "E" attached hereto and made part of this bylaw, is the Financial Plan for the Regional District of Bulkley-Nechako for the years 2019 through 2023.
2. This bylaw may be cited as "Regional District of Bulkley-Nechako Five Year Financial Plan Bylaw No. 1864, 2019".

READ A FIRST TIME this 21 day of March, 2019

READ A SECOND TIME this 21 day of March, 2019

READ A THIRD TIME this 21 day of March, 2019

ADOPTED this day of , 2019

Chairperson

Corporate Administrator

I hereby certify that the foregoing is a true copy of Bylaw No. 1864 as adopted.

Corporate Administrator

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REGIONAL DISTRICT OF BULKLEY-NECHAKO

BYLAW NO. 1856

A bylaw to amend the tax limit of the Electoral Area "C" Public Library Contribution Service from \$13,750 per annum to \$17,187 per annum

WHEREAS the Regional District of Bulkley-Nechako has established by Bylaw No. 1191, a service for contribution to the Fort St. James Public Library;

AND WHEREAS the Regional Board wishes to increase the tax limit for the service from THIRTEEN THOUSAND SEVEN HUNDRED FIFTY DOLLARS (\$13,750) per annum to SEVENTEEN THOUSAND ONE HUNDRED EIGHTY-SEVEN (\$17,187) per annum;

AND WHEREAS under Section 349 (1)(b) of the *Local Government Act*, the sole participant has consented to the adoption of this Bylaw.

AND WHEREAS under Regulation 113/2007, the approval of the Inspector is not required because the increase in the tax limit is not greater than 25% of the baseline amount five years previous;

NOW THEREFORE the Regional Board of the Regional District of Bulkley-Nechako, in open meeting assembled, enacts as follows:

1. Section 4 of Bylaw No. 1191 is hereby repealed and the following substituted therefore:
 6. The maximum amount of taxation that may be requisitioned for the cost of this service shall be SEVENTEEN THOUSAND ONE HUNDRED EIGHTY-SEVEN DOLLARS (\$17,187).
2. This bylaw may be cited as "Electoral Area "C" Public Library Contribution Service Area Establishment Amendment Bylaw No. 1856, 2019."
3. This bylaw comes into effect April 4, 2019.

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READ A FIRST TIME this 21st day of February, 2019

READ A SECOND TIME this 21st day of February, 2019

READ A THIRD TIME this 21st day of February, 2019

CONSENT OF ELECTORAL AREA "C" DIRECTOR RECEIVED this 21st day of February, 2019

ADOPTED this day of , 2019

Chairperson

Corporate Administrator

I hereby certify that the foregoing is a true and correct copy of Bylaw No. 1856 as adopted.

Corporate Administrator

REGIONAL DISTRICT OF BULKLEY-NECHAKO

BYLAW NO. 1860

**A bylaw to amend the tax limit of the Establishment bylaw for Cluculz Lake
– Somerset Estates Sewer Local Service Establishment Bylaw 829, 1995
from \$9000 to \$11,250 per annum**

WHEREAS the Regional District of Bulkley-Nechako has established by Bylaw No. 829, a service for the collection, conveyance, treatment and disposal of sewage in the Somerset Estates subdivision on Cluculz Lake;

AND WHEREAS the Regional Board wishes to increase the tax limit for the service from NINE THOUSAND DOLLARS (\$9,000) per annum to ELEVEN THOUSAND TWO HUNDRED FIFTY DOLLARS (\$11,250) per annum;

AND WHEREAS under Section 349 (1)(b) of the *Local Government Act*, the sole participant has consented to the adoption of this bylaw;

AND WHEREAS under Regulation 113/2007, the approval of the Inspector is not required because the increase in the tax limit is not greater than 25% of the baseline amount five years previous;

NOW THEREFORE the Regional Board of the Regional District of Bulkley-Nechako, in open meeting assembled, enacts as follows:

1. Section 4 of Bylaw No. 829 is hereby repealed and the following substituted therefore:

The maximum amount of taxation that may be requisitioned for the cost of this service shall be ELEVEN THOUSAND TWO HUNDRED FIFTY DOLLARS (\$11,250) per annum;

2. This bylaw may be cited as "Cluculz Lake – Somerset Estates Sewer Local Service Establishment Amendment Bylaw No. 1860, 2019."

READ A FIRST TIME this 21st day of February, 2019

READ A SECOND TIME this 21st day of February, 2019

READ A THIRD TIME this 21st day of February, 2019

CONSENT OF ELECTORAL AREA "F" DIRECTOR RECEIVED this 21st day of February, 2019

ADOPTED this day of , 2019

Chairperson

Corporate Administrator

I hereby certify that the foregoing is a true and correct copy of Bylaw No. 1860 as adopted.

Corporate Administrator

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Board-Adopt

REGIONAL DISTRICT OF BULKLEY-NECHAKO

BYLAW NO. 1862

**A bylaw to amend the tax limit for the Regional District of Bulkley-Nechako
Emergency Program Service from \$0.0800 to \$0.0912 per \$1000 of
assessed value per annum**

WHEREAS the Regional District of Bulkley-Nechako has adopted the Regional District of Bulkley-Nechako Emergency Program Service Establishment Bylaw No. 1201, 2001;

AND WHEREAS the Regional District of Bulkley-Nechako Emergency Program Service Establishment Bylaw No. 1201, 2001 established the service of emergency preparedness planning to prepare for, respond to and recover from emergencies and disasters;

AND WHEREAS the Regional District wishes to increase the maximum amount that may be requisitioned annually for administration, training, exercises and maintenance of the Emergency Program Service;

AND WHEREAS the participants have consented in writing to the adoption of this Bylaw as required by Section 349 (1)(b) of the *Local Government Act*;

AND WHEREAS under Regulation 113/2007, the approval of the Inspector is not required because the increase in the tax limit is not greater than 25% of the baseline amount five years previous;

NOW THEREFORE the Regional Board of the Regional District of Bulkley-Nechako, in open meeting assembled, enacts as follows:

1. Section 4.4 of RDBN Emergency Program Service Establishment Bylaw No. 1201, 2001 is hereby repealed and replaced with the following:

"The maximum amount that may be requisitioned annually for administration, training, exercises and maintenance of the Emergency Program Service shall be no more than NINE AND 12/100 CENTS (\$0.0912) per ONE THOUSAND (\$1,000) DOLLARS of the net taxable value of land and improvements within the participating areas."

2. This Bylaw may be cited as "Regional District of Bulkley- Nechako Emergency Program Service Establishment Amendment Bylaw No. 1862, 2019".

READ A FIRST TIME this 7th day of March, 2019

READ A SECOND TIME this 7th day of March, 2019

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READ A THIRD TIME this 7th day of March, 2019

CONSENT OF ELECTORAL AREA "A" DIRECTOR RECEIVED this 7th day of March, 2019

CONSENT OF ELECTORAL AREA "B" DIRECTOR RECEIVED this 7th day of March, 2019

CONSENT OF ELECTORAL AREA "C" DIRECTOR RECEIVED this 7th day of March, 2019

CONSENT OF ELECTORAL AREA "D" DIRECTOR RECEIVED this 7th day of March, 2019

CONSENT OF ELECTORAL AREA "E" DIRECTOR RECEIVED this 7th day of March, 2019

CONSENT OF ELECTORAL AREA "F" DIRECTOR RECEIVED this 7th day of March, 2019

CONSENT OF ELECTORAL AREA "G" DIRECTOR RECEIVED this 7th day of March, 2019

ADOPTED this day of , 2019

Chairperson

Corporate Administrator

I hereby certify that the foregoing is a true and correct copy of Bylaw No. 1862 as adopted.

Corporate Administrator

REGIONAL DISTRICT OF BULKLEY-NECHAKO**BYLAW NO. 1863**

A bylaw to amend the tax limit of the Cluculz Lake Emergency Response Team Contribution Service from \$18,750 per annum to \$24,437 per annum

WHEREAS the Regional District of Bulkley-Nechako has established by Bylaw No. 1127, a service for contribution to the Cluculz Lake Volunteer Fire Department, formerly known as Cluculz Lake Emergency Response Team, for its emergency response services;

AND WHEREAS the Regional Board wishes to increase the tax limit for the service from EIGHTEEN THOUSAND SEVEN HUNDRED FIFTY DOLLARS (\$18,750) per annum to TWENTY-FOUR THOUSAND FOUR HUNDRED THIRTY SEVEN (\$24,437) per annum;

AND WHEREAS under Section 349 (1)(b) of the Local Government Act, the sole participant has consented to the adoption of this bylaw;

AND WHEREAS under Regulation 113/2007, the approval of the Inspector is not required because the increase in the tax limit is not greater than 25% of the baseline amount five years previous;

NOW THEREFORE the Regional Board of the Regional District of Bulkley-Nechako, in open meeting assembled, enacts as follows:

1. Section 5 of Bylaw No. 1127 is hereby repealed and replaced with the following:
 5. The maximum amount of taxation that may be requisitioned annually for this service under Section 806.1(1)(a) of the *Local Government Act* is TWENTY-FOUR THOUSAND FOUR HUNDRED THIRTY-SEVEN (\$24,437).
2. This bylaw may be cited as the "Cluculz Lake Emergency Response Team (CLERT) Contribution Local Service Area Establishment Amendment Bylaw No. 1863, 2019."

READ A FIRST TIME this 7th day of March, 2019

READ A SECOND TIME this 7th day of March, 2019

READ A THIRD TIME this 7th day of March, 2019

CONSENT OF ELECTORAL AREA "F" DIRECTOR RECEIVED this
7th day of March, 2019

ADOPTED this day of , 2019

Chairperson

Corporate Administrator

I hereby certify that the foregoing is a true and correct copy of Bylaw No. 1863 as adopted.

Corporate Administrator