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REGIONAL DISTRICT
OF BULKLEY-NECHAKO

AGENDA

MEETING NO. 2

FEBRUARY 21, 2019

P.O. BOX 820
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"A WORLD OF OPPORTUNITIES
WITHIN OUR REGION"

2

VISION

“A World of Opportunities
Within Our Region”

MISSION

“We Will Foster Social,
Environmental, and
Economic Opportunities
Within Our Diverse Region Through Effective
Leadership”

Strategic Priorities 2017-2019

Now

- Revenue Sharing (Northwest Resource Benefits Alliance (RBA))
- Waste Management Strategy – Board reading/reviewing
- Internet Connectivity
- Transportation – moving people between communities; First Nations relations; Community to Community Forum

Next

- Attraction/Retention – Residents, Businesses, Organisations, Communities

Board Advocacy

- Health Services (Regional Health Services Access – Local Access, Hospital construction)
- Wildfire Mitigation
- Nechako Watershed
- CN Emergency Meeting and Exercise
- Three Phase Power

AGENDA

Thursday, February 21, 2019



<u>PAGE NO.</u>	<u>CALL TO ORDER</u>	<u>ACTION</u>
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IN-CAMERA MOTION

In accordance with Section 90 of the *Community Charter*, it is the opinion of the Board of Directors that matters pertaining to Section 90(1)(c) – labour relations or other employee relations and 90(2)(b) – the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party (RBA and Ministry of Indigenous Relations and Reconciliation) may be closed to the public therefore exercise their option of excluding the public for this meeting.

	<u>AGENDA – February 21, 2019</u>	Approve
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MINUTES

(All grey highlighted items may be received as a block)

11-30	Board Meeting Minutes – January 17, 2019	Adopt
31-33	Rural Directors Committee Meeting Minutes - January 17, 2019 (unapproved)	Receive
34-37	Rural Directors Committee Meeting Minutes - January 3, 2019	Receive

BUSINESS ARISING OUT OF THE MINUTES**DELEGATION**

38-51	<u>CANADIAN CANCER SOCIETY, BC AND YUKON</u> <u>DIVISION</u> Margaret Jones-Bricker, Manager, Annual Giving Sarah Weatherby, Lodge Manager Sandra Blackwell Update re: Kordyban Lodge	Receive
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ADMINISTRATION REPORTS

52	Cheryl Anderson, Manager of Administrative Services – Federation of Canadian Municipalities 2019 – May 30-June 2, 2019, Quebec City, QB	Direction
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<u>PAGE NO.</u>	<u>ADMINISTRATION REPORTS (CONT'D)</u>	<u>ACTION</u>
53	Wendy Wainwright, Executive Assistant - Committee Meeting Recommendation - January 17, 2019	Recommendation (Page 53)
54-73	Cheryl Anderson, Manager of Administrative Services – Grant in Aid Applications	Recommendation (Page 54)
74-77	Debbie Evans, Agriculture Coordinator - RDBN Agriculture at Smithers Farmers' Institute Carrots to Cattle: 2019 Tradeshow	Recommendation (Page 74)
78-82	Nellie Davis, Regional Economic Development Coordinator – BC Rural Dividend Special Circumstances Application – RDBN Regional Economic Development Action Plan	Recommendation (Page 79)
83	Nellie Davis, Regional Economic Development Coordinator – Smithers Tradeshow	Recommendation (Page 83)
84	Nellie Davis, Regional Economic Development Coordinator – BC Economic Development Association Membership	Recommendation (Page 84)
85	Nellie Davis, Regional Economic Development Coordinator – Lake Babine Nation Northern Development Application – Community Halls and Recreation Facilities	Recommendation (Page 85)
86	Nellie Davis, Regional Economic Development Coordinator – BVFMA Northern Development Application – Marketing Initiatives	Recommendation (Page 86)
87	Kim Fields, Accounting Clerk – Federal Gas Tax Funds – Electoral Area “E” (Francois/Ootsa Lake Rural) Francois-Tchesinkut Recreation Commission	Recommendation (Page 87)
88-89	John Illes, Chief Financial Officer – Bulkley Valley Pool Risk Management Grant	Recommendation (Page 88)
90-96	John Illes, Chief Financial Officer – Fort Fraser Local Government Area Services	Recommendation (Page 90)
97-106	John Illes, Chief Financial Officer – Electoral Area “C” Fort St. James Rural Local Area Services	Recommendation (Page 98)

<u>PAGE NO.</u>	<u>ADMINISTRATION REPORTS (CONT'D)</u>	<u>ACTION</u>
107-120	Shari Janzen, Economic Development Support Assistant – 2018 Connecting Consumers and Producers Project Report	Receive
121-125	Director Michael Riis-Christianson, Electoral Area “B” (Burns Lake Rural) – BC Natural Resources Forum	Receive
<u>ENVIRONMENTAL SERVICES REPORTS</u>		
126-127	Janette Derksen, Deputy Director of Environmental Services – 2019 Recycling Program Contract Extension – Houston Bottle Depot Response to Option 2	Recommendation (Page 127)
128-134	Janette Derksen, Deputy Director of Environmental Services – 2019 Recycling Program Contract Extension – District of Fort St. James	Recommendation (Page 129)
<u>ELECTORAL AREA PLANNING (All Directors)</u>		
<u>Memo</u>		
135-142	Maria Sandberg, Planner Rezoning Application No. A-01-18 Electoral Area A	Recommendation (Page 139)
<u>Referrals</u>		
143-148	Mines Referral File No. 13880-02-587 Electoral Area “G”	Recommendation (Page 144)
149-152	Land Referral File No. 7410046 (Henderson Hiebert) Electoral Area “D”	Recommendation (Page 149)
153-156	OGC Referral Notice for Multi-Use Site #9 and Stockpile site #13 Electoral Area “G”	Recommendation (Page 154)
<u>Other</u>		
157	Electoral Area “A” APC Minutes	Receive

<u>PAGE NO.</u>	<u>PROTECTIVE SERVICES (All Directors)</u>	<u>ACTION</u>
	<u>Memo</u>	
158-170	Jason Llewellyn, Director of Protective Services Regional Emergency Support Services (ESS)	Recommendation (Page 160)
171	Jason Llewellyn, Director of Protective Services Ebenezer Flats / Kidd Road Flood Mitigation Study	Recommendation (Page 171)
172-173	Brittany Evans, Protective Services Assistant Monthly 9-1-1 Call Report – January 2019	Receive
	<u>VERBAL REPORTS</u>	
	<u>RECEIPT OF VERBAL REPORTS</u>	
	<u>ADMINISTRATION CORRESPONDENCE</u> (All grey highlighted items may be received as a block)	
174-175	Federation of Canadian Municipalities/Union of BC Municipalities – UBCM-FCM Small Communities Fund	Direction
176-177	North Central Local Government Association - Water Sustainability Act: Licensing Groundwater Use	Direction
178-180	District of New Hazelton – Letter to NCLGA re: Northern BC Tourism	Direction/Receive
181-182	Pacific Northwest Science Fair Committee - Request for Sponsorship	Direction/Receive
183	Burns Lake Public Library – Request for Regional Director to Sit on Board of Trustees	Direction/Receive
184	Ministry of Forests, Lands, Natural Resource Operations and Rural Development – Caribou Mitigation and Monitoring Plan for the Blackwater Gold Project	Receive
185	Northern Development Initiative Trust – 2019 Grant Writing Support	Receive
186-187	Bulkley-Valley Christian School – Thank You for Support	Receive
188-189	BC Emergency Health Services – Thank You for Support	Receive

<u>PAGE NO.</u>	<u>ADMINISTRATION CORRESPONDENCE (CONT'D)</u>	<u>ACTION</u>
190	Fort St. James Senior Girls Volleyball Team - Thank you for Support	Receive
191-192	Northern Health – Announcement of Burns Lake Health Service Administrator	Receive
193	Peace River Regional District – Caribou Recovery Update to UBCM Resolution B116 from the Peace River Regional District	Receive
194-207	Community Energy Association – Charge North - EV Charging Station Funding for Local Governments	Receive
208	Canadian Wildlife Service – Pacific Region - Little Brown Myotis, Northern Myotis, and Tri-Colored Bat Final Recovery Strategy	Receive
209-215	Environment and Climate Change Canada - Invitation to Submit Comments	Receive
216-217	John Fisher – Tax Shifting/Land Value Taxation	Receive
218-238	George Doulis – BC Forest Fire Protocols	Receive
239-244	Sierra Club BC – Hidden, ignored and growing: B.C.'s forest carbon emissions	Receive
245-246	Association for Mineral Exploration – 2019 Board of Directors	Receive
247	Coastal GasLink Pipeline Project – Permit Extension Application Notification – January 18, 2019	Receive
248-249	Fire Prevention Officers' Association of BC - Request for Support	Receive
250	Order of British Columbia – Call for Nominations	Receive
251-252	Municipal Insurance Association of BC – Board Highlights – Winter 2019	Receive
253	North Central Local Government Association - Board Meeting Highlights Report – January 25 & 26, 2019	Receive

PAGE NO. ADMINISTRATION CORRESPONDENCE (CONT'D) ACTION

254-255 Northern Health – Media Bulletin – Influenza Activity Increasing in Northern BC; Vaccine Still Widely Available Receive

256-273 Union of B.C. Municipalities Receive

- Consultation on Edible Cannabis Regulations
- Feedback Sought on Ride Hailing Services
- PRIMECorp Board Seeks Representatives
- Funding & Resources Update
- Call for Forest Policy Changes Heard
- Executive Returns to Full Complement
- Appointments to RCMP Contract Committee
- Call for Local Government Resolutions
- Summary of Grant Activity in 2018
- UBCM Seeks Rail Safety Committee Representative
- Water Stewardship Symposium in Parksville
- BC Mayors' Caucus in Prince George
- Funding & Resources Update
- In Memoriam: Bill Goodacre
- Former Port McNeill Mayor Passes
- New Round of C2C Funding

274-275 Wounded Warriors Canada – Request for Support Receive

INVITATIONS

276 Nechako Regional Cattlemen's Association AGM - Request for Director Parker to Attend Ratify

277-278 BC Agriculture & Food Climate Action Initiative - Attendance of Director Parker Ratify

279 Farm & Ranch Wildfire Preparedness Workshop - Attendance of Director Parker Ratify

280-281 Minerals North Conference Association - Invitation to Host Minerals North 2021 Receive

282 Grand Opening of the New Upper Skeena Recreation Center – March 9, 2019 Receive

ACTION LISTS

283-289 Action Lists

- November 2018
- December 2018

<u>PAGE NO.</u>	<u>FINANCIAL</u>	<u>ACTION</u>
290-300	Operating Accounts - Accounts Paid January, 2019	Ratify
<u>ADMINISTRATION BYLAWS</u>		
<u>Bylaws for First, Second and Third Reading</u>		
301-302	<u>No. 1844</u> – RDBN Emergency Program Service Establishment Amendment (all/directors/majority)	1 st , 2 nd & 3 rd Reading
303-304	<u>No. 1855</u> – Fraser Lake and Electoral Area “D” Television Rebroadcasting Service Establishment (all/directors/majority)	1 st , 2 nd & 3 rd Reading
305-306	<u>No. 1856</u> – Electoral Area “C” Public Library Contribution Service Area Establishment Amendment (all/directors/majority)	1 st , 2 nd & 3 rd Reading
307-308	<u>No. 1860</u> – Cluculz Lake – Somerset Estates Sewer Local Service Establishment Amendment (all/directors/majority)	1 st , 2 nd & 3 rd Reading
<u>Bylaws for First, Second, Third Reading and Adoption</u>		
309-311	<u>No. 1858</u> – RDBN Fort Fraser Water Service Regulatory Amendment (all/directors/two-thirds)	1 st , 2 nd , 3 rd Reading & Adoption
312-313	<u>No. 1859</u> – RDBN Fort Fraser Sewer Service Regulatory Amendment (all/directors/two-thirds)	1 st , 2 nd , 3 rd Reading & Adoption
314-315	<u>No. 1861</u> – Topley Fire and Road Rescue Capital Reserve (all/directors/two-thirds)	1 st , 2 nd , 3 rd Reading & Adoption



REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEETING NO. 1

Thursday, January 17, 2019

PRESENT:

Chair	Gerry Thiessen
Directors	Taylor Bachrach Shane Brienen Mark Fisher Dolores Funk Tom Greenaway Clint Lambert Brad Layton Linda McGuire Rob Newell Mark Parker Bev Playfair Jerry Petersen Michael Riis-Christianson Kim Watt-Senner
Staff	Melany de Weerd, Chief Administrative Officer Cheryl Anderson, Manager of Administrative Services Nellie Davis, Regional Economic Development Coordinator -left at 11:12 a.m., returned at 11:15 a.m., left at 12:02 p.m. John Illes, Chief Financial Officer Haley Jeffrey, Emergency Services Manager – arrived at 11:35 a.m., left at 12:55 p.m. Jason Llewellyn, Director of Planning Rory McKenzie, Director of Environmental Services -arrived at 11:56 a.m. Wendy Wainwright, Executive Assistant
Others	Justus Benckhuysen, Nechako Operations Coordinator, BC Power Operations, Rio Tinto Alcan – left at 11:35 a.m. Agathe Bernard, Stewardship Officer, Ministry of Forests, Lands, Natural Resource Operations and Rural Development. – left at 11:12 a.m. Laura Blackwell, Burns Lake Chamber of Commerce – left at 11:12 a.m. Andrew Czornohalan, Operations Director – Power, Services & Wharves, Rio Tinto Alcan – left at 11:35 a.m. Ruben Gayton, Babine Forest Products – left at 11:12 a.m. Brent May, District Manager, Ministry of Forests, Lands, Natural Resource Operations and Rural Development – left at 11:12 a.m. Bill Miller, Burns Lake – left at 11:12 a.m. Lianne Olson, Stakeholder and Community Relations Liaison, Rio Tinto Alcan – left at 11:35 a.m. Sean Mitchell, Land and Resource Coordinator, Regional Initiatives Skeena, Ministry of Forests, Lands, Natural Resource Operations and Rural Development – left at 12:06 p.m., returned at 1:08 p.m. Ken Nielsen, Southside Francois Lake – left at 11:12 a.m. Raylene Otto, Land and Resource Coordinator, Regional Initiatives Skeena, Ministry of Forests, Lands, Natural Resource Operations and Rural Development – left at 12:06 p.m., returned at 1:08 p.m.

Others (cont'd) Jim Snetsinger, RPF, Ministry of Forests, Lands, Natural Resource Operations and Rural Development - left at 11:12 a.m.
Roy Spooner, Alternate Director Electoral Area "F" (Vanderhoof Rural)

Media Blair McBride, Lakes District News

CALL TO ORDER

Chair Thiessen called the meeting to order at 10:30 a.m.

AGENDA & SUPPLEMENTARY AGENDA

Moved by Director McGuire
Seconded by Director Brienens

2019-1-1

"That the agenda of the Regional District of Bulkley-Nechako Board meeting of January 17, 2019 be approved; and, that the Supplementary Agenda be received and dealt with at this meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

OATH OF OFFICE

Cheryl Anderson, Manager of Administrative Services administered the Oath of Office to Roy Spooner, Alternate Director Electoral Area "F" (Vanderhoof Rural).

MINUTES

Board Meeting Minutes
-December 13, 2018

Moved by Director Layton
Seconded by Director Petersen

2019-1-2

"That the Regional District of Bulkley-Nechako Board Meeting Minutes of December 13, 2018 be adopted."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Committee
Meeting Minutes

Moved by Director Watt-Senner
Seconded by Director Bachrach

2019-1-3

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Committee Meeting Minutes:

- Agriculture Committee Meeting Minutes
-January 3, 2019 (unapproved);
- Agriculture Committee Meeting Minutes
-September 6, 2018;
- Committee of the Whole Meeting Minutes
--January 3, 2019 (unapproved);
- Committee of the Whole Meeting Minutes
- June 7, 2018;
- Rural Directors Committee Meeting Minutes
- January 3, 2019 (unapproved);
- Rural Directors Committee Meeting Minutes
- June 7, 2018;
- Waste Management Committee Meeting Minutes
-January 3, 2019 (unapproved);
- Waste Management Committee Meeting Minutes
-February 22, 2018."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MINISTRY OF FORESTS, LANDS, NATURAL RESOURCE OPERATIONS AND RURAL DEVELOPMENT – Jim Snetsinger, RPF, Agathe Bernard, Stewardship Officer and Brent May, District Manager RE: Lakes Timber Supply Area Timber Supply Review

Chair Thiessen welcomed Jim Snetsinger, RPF, Agathe Bernard, Stewardship Officer and Brent May, District Manager, Ministry of Forests, Lands, Natural Resource Operations and Rural Development.

Mr. Snetsinger provided a PowerPoint Presentation and noted that the Public Discussion Paper release will be late February, 2019. He spoke of the Chief Forester coming to Burns Lake to meet with stakeholders.

Director Greenaway questioned the shelf life of the mountain pine beetle and wood being logged currently. Mr. Snetsinger noted that the economic viability of the mountain pine beetle wood is decreasing but mills do still have the wood in their inventory. Discussion took place in regard to the longer shelf life of the mountain pine beetle wood in different areas in the region depending on forest site conditions and moisture.

Director Layton spoke of the percentage of fiber being left in piles in the bush. He noted he has met with Doug Donaldson, Minister of Forests, Lands, Natural Resource Operations and Rural Development and work is being done to find ways to utilize all of the fiber. Mr. Snetsinger commented that cut to cruise initiatives are being examined and they are starting to see better utilization of the forest inventory.

Discussion took place in regard to the public comment process for the Lakes TSA. There will be further opportunity for comments and timelines will be formalized moving forward.

Chair Thiessen thanked Messrs. Snetsinger and May, and Ms. Bernard for attending the meeting.

RIO TINTO ALCAN – Andrew Czornohalan, Operations Director – Power, Services & Wharves and Justus Benckhuysen, Nechako Operations Coordinator, BC Power Operations RE: Water Engagement Initiative

Chair Thiessen welcomed Andrew Czornohalan, Operations Director – Power, Services & Wharves and Justus Benckhuysen, Nechako Operations Coordinator, BC Power Operations, Rio Tinto Alcan.

Mr. Czornohalan provided a PowerPoint Presentation and spoke of the 2018 wildfires and the impacts to Skins Lake spillway. He commented that Rio Tinto received feedback from the Southside of Francois Lake community after the wildfire event that identified needs such as cell phone connectivity and increased firefighting capacity and response capabilities. Rio Tinto is working and partnering with community members and agencies along with coordinating with others to address both issues in Q1 of 2019 and through the year.

Mr. Czornohalan provided an overview of Rio Tinto's vision for its water engagement initiative and water management plan and the process that has taken place to this point. He welcomed the Regional Board and any stakeholders to participate in the water engagement process.

Director Newell questioned if the Northwest Regional Hospital Board of Directors and the Stuart-Nechako Regional Hospital Board of Directors had been invited to participate in the process. Mr. Czornohalan mentioned that they will provide an invitation to the Regional Hospital Boards.

RIO TINTO ALCAN – Andrew Czornohalan, Operations Director – Power, Services & Wharves and Justus Benckhuysen, Nechako Operations Coordinator, BC Power Operations RE: Water Engagement Initiative (CONT'D)

Director Petersen spoke to the importance of having the Province part of the discussions. Mr. Czornohalan noted that there will be different levels of the Provincial Government involved in the process and that there has also been confirmed involvement from the following First Nations communities: Cheslatta Carrier Nation, Skin Tye Nation, Nak'azdli Whut'en and Lheidli Teneh. Rio Tinto also has a meeting scheduled with Carrier Sekani Tribal Council and will be reaching out to other First Nations communities.

Chair Thiessen thanked Messrs. Czornohalan and Benckhuysen for attending the meeting.

ADMINISTRATION REPORTS

Committee Meeting
Recommendations
- January 3, 2019

Moved by Director Fisher
 Seconded by Director McGuire

2019-1-4

"That the Regional District of Bulkley-Nechako Board of Directors approve Recommendations 1 through 7 as written:

Agriculture Committee Meeting – January 3, 2019

Recommendation 1:

Re: SheepFest 2019

"That the Regional District of Bulkley-Nechako Board of Directors approve the expenditure from the Agriculture Workshop funds of \$4,000 for SheepFest 2019."

Committee of the Whole Meeting – January 3, 2019

Recommendation 2:

**Re: Smithers, Houston and Area Television
 Rebroadcasting**

"That the Regional District of Bulkley-Nechako approve the annual grant to the Smithers, Houston and Area Television Rebroadcasting Society remain at \$60,000 in the 2019 proposed budget."

Recommendation 3:

**Re: Response Letter to Parliamentary Secretary for
 Emergency Preparedness – EMBC Reimbursement for Road
 Rescue Calls**

"That the Regional District of Bulkley-Nechako write a response letter to Jennifer Rice, Parliamentary Secretary for Emergency Preparedness to clarify and outline the RDBN's concerns in regard to the Province withdrawing funding for road rescue events and no longer providing task numbers due to the RDBN having Bylaws to fund small portions of its Volunteer Fire Departments road response costs not attributable to specific road rescue call-outs; and further, that both RDBN bylaws and the funding for road rescue through EMBC task numbers remain in place."

ADMINISTRATION REPORTS (CONT'D)

Rural Directors Committee Meeting – January 3, 2019

Recommendation 4:

Re: Bulkley Valley Christian School Society – Request for Grant in Aid – Electoral Area “A” (Smithers Rural)

“That the Regional District of Bulkley-Nechako Board of Directors approve the Bulkley Valley Christian School Society be given \$900 grant in aid monies from Electoral Area “A” (Smithers Rural) for the purchase of emergency kits.”

Recommendation 5:

Re: Bulkley Valley Community Arts Council– Request for Grant in Aid – Electoral Area “A” (Smithers Rural)

“That the Regional District of Bulkley-Nechako Board of Directors approve the Bulkley Valley Community Arts Council be given \$500 grant in aid monies from Electoral Area “A” (Smithers Rural) for costs associated with the Arts Council Gala Bursary Fundraiser.”

Recommendation 6:

Re: The KEY – Community Resource Centre Society– Request for Grant in Aid – Electoral Area “C” (Fort St. James Rural)

“That the Regional District of Bulkley-Nechako Board of Directors approve the KEY Community Resource Centre Society be given \$1,000 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with the winter weather shelter.

Waste Management Committee Meeting – January 3, 2019

Recommendation 7:

Re: Cross Regional Solid Waste Management Opportunities – NCLGA Resolution – Municipal Solid Waste

“That the Regional District of Bulkley-Nechako Board of Directors ratify the resolution to the North Central Local Government Association titled “Cross Regional Solid Waste Management Opportunities – Municipal Solid Waste.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Items to be brought forward
To the Public Agenda from
Special (In-Camera) Meeting

Moved by Director McGuire
Seconded by Director Newell

2019-1-5

"That the Regional District of Bulkley-Nechako Board of Directors approve Recommendation 1 as written:

Recommendation 1:

Re: Contract Award Decision – Immersive Explorers

1. "That the Regional District of Bulkley-Nechako Board of Directors authorize staff to enter into and finalize contract negotiations with Immersive Explorers the 360° Immersive Video Experience project;
2. That the Regional District of Bulkley-Nechako Board of Directors authorize staff to enter into that contract; and,
3. That the Regional District of Bulkley-Nechako Board of Directors authorize staff to enter into and finalize contract negotiations with Immersive Explorers regarding the 360° Immersive Video Experience be released to the public."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

North Central Local
Government Association
Convention – May 6-10, 2019
-Williams Lake, B.C.

Moved by Director Petersen
Seconded by Director Greenaway

2019-1-6

"That the Regional District of Bulkley-Nechako Board of Directors authorize attendance of the CAO and/or the Manager of Administrative Services and Rural Directors to the North Central Local Government Association Conference on May 6-10, 2019 in Williams Lake, B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Grant Funding Contracts

Moved by Director Watt-Senner
Seconded by Director Fisher

2019-1-7

1. "That the Regional District of Bulkley-Nechako Board of Directors authorize entering into agreements for funding for Grant Writing Support, Economic Development Capacity Building and Local Government Intern Programs with Northern Development Initiative Trust, should the funding be approved; and,

2. That the Regional District of Bulkley-Nechako Board of Directors authorize entering into an agreement for funding with the Government of Canada for summer student position(s), should the funding be approved."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

BC Economic Summit and
Tech-Led Economic
Development Course

Moved by Director Layton
Seconded by Director Newell

2019-1-8

"That the Regional District of Bulkley-Nechako Board of Directors approve the Regional Economic Development Coordinator's participation in the BC Economic Summit from March 3-5, 2019 and the International Economic Development Council's Technology-Led Economic Development Course (IEDC) from March 6-7, 2019."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

2019 Grant Writing Services

Moved by Director Greenaway
Seconded by Director Bachrach

2019-1-9

"That the Regional District of Bulkley-Nechako Board of Directors authorize a contract renewal for Grant Writing Services with the District of Fort St. James for 2019."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Regional Tradeshow
Partnership 2019

Moved by Director Bachrach
Seconded by Director Layton

2019-1-10

"That the Regional District of Bulkley-Nechako Board of Directors support the *Travel Northern BC* partnership and one staff member's attendance at the 2019 Calgary Outdoor Adventure Show."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Bulkley-Nechako Workforce
Opportunities Table

Moved by Director Riis-Christianson
Seconded by Director Parker

2019-1-11

"That the Regional District of Bulkley-Nechako Board of Directors appoint Director Funk as the RDBN Board representative to the Bulkley-Nechako Workforce Opportunities Table, with Director Newell appointed as the Alternate representative."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Chair Thiessen removed himself from the meeting at 11:40 a.m. due to a conflict of interest in regard to Regional Grant in Aid – 2019 Regional Business Forum in Vanderhoof.

Regional Grant in Aid – 2019
Regional Business Forum in
Vanderhoof

Moved by Director Newell
Seconded by Director Brien

2019-1-12

"That the District of Vanderhoof be given \$10,000 grant in aid monies from Regional Grant in Aid for costs associated with facilitating and hosting the 2019 Regional Business Forum."

Opposed: Director Fisher
Director Playfair

CARRIED

(All/Directors/Majority)

ADMINISTRATION REPORTS (CONT'D)

Discussion took place in regard to Regional Grant in Aid budget and allocating specific funding for certain events in the budget as a separate line item.

Chair Thiessen returned at 11:47 a.m.

SMBA Northern Development Application – Community Halls and Rec Facilities Moved by Director Bachrach
 Seconded by Director Fisher

2019-1-13

"That the Regional District of Bulkley-Nechako Board of Directors support the Smithers Mountain Bike Association's application to Northern Development Initiative Trust's Community Halls and Recreation Facilities Program."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Electoral Area "D" Fraser Lake Rural Local Area Services Moved by Director Watt-Senner
 Seconded by Director Parker

2019-1-14

"That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer's January 7, 2019 memo titled "Electoral Area "D" Fraser Lake Rural Local Area Services", and further,

That the Regional District of Bulkley-Nechako Board of Directors approve the budgets for the Fraser Lake Library, Area "D" Extrication Service, and the Fraser Lake and Area Television Broadcasting for inclusion in the 2019 budget."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Electoral Area "F" Vanderhoof Rural Local Area Services Moved by Director Petersen
 Seconded by Director McGuire

2019-1-15

"That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer's January 7, 2019 memo titled "Electoral Area "F" Vanderhoof Rural Local Area Services", and further,

That the Regional District of Bulkley-Nechako Board of Directors approve the budgets for Cluculz Lake – Somerset Estates Sewer Service, Cluculz Lake Emergency Response, and Vanderhoof Recreation and Culture Service for inclusion in the 2019 budget."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Director Riis-Christianson removed himself from the meeting at 11:50 a.m. due to a conflict of interest in regard to the "Lakes District" Local Area Services.

"Lakes District" Local Area Services

Moved by Director Lambert
Seconded by Director Bachrach

2019-1-16

"That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer's January 7, 2019 memo titled "'Lakes District" Local Area Services", and further,

That the Regional District of Bulkley-Nechako Board of Directors approve the budgets for the Lakes District Local Services for inclusion in the 2019 budget."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Riis-Christianson returned at 11:51 a.m.

Street Lighting Local Services

Moved by Director Parker
Seconded by Director McGuire

2019-1-17

"That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer's January 7, 2019 memo titled "Street Lighting Local Services", and further,

That the Regional District of Bulkley-Nechako Board of Directors approve the budgets for the Street Lighting Local Services for inclusion in the 2019 budget."

Opposed: Director Fisher

CARRIED

(All/Directors/Majority)

Cemetery and Community Hall Local Services

Moved by Director Petersen
Seconded by Director Parker

2019-1-18

"That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer's January 7, 2019 memo titled "Cemetery and Community Hall Local Services", and further,

That the Regional District of Bulkley-Nechako Board of Directors approve the budgets for the Cemetery and Local Hall Services for inclusion in the 2019 budget."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Regional Public Transit Municipal Service

Moved by Director Bachrach
Seconded by Director Layton

2019-1-19

"That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer's January 7, 2019 memo titled "Regional Public Transit Municipal Service", and further,

That the Regional District of Bulkley-Nechako Board of Directors approve the budgets for the Regional Public Transit and Para-Transit Service for inclusion in the 2019 budget."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ENVIRONMENTAL SERVICES REPORTS

2019 Recycling Program
Contract Extension – Burns
Lake Recycling Depot

Moved by Director Fisher
Seconded by Director Layton

2019-1-20

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Deputy Director of Environmental Services January 9, 2019 memo titled "2019 Recycling Program Contract Extension – Burns Lake Recycling Depot."

2. Further, that the Regional District of Bulkley-Nechako Board of Directors approve a contract extension with the Burns Lake Recycling Depot in support of the proposal for the continuance of recycling services for Burns Lake and Area, for the time period of January 1 – December 31, 2019 at a total cost of \$15,850.00 (excluding taxes)."

(All/Directors/Majority) CARRIED UNANIMOUSLY

2019 Recycling Program
Contract Extension – Houston
Recycling Depot

Moved by Director Fisher
Seconded by Director Riis-Christianson

2019-1-21

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Deputy Director of Environmental Services January 9, 2019 memo titled "2019 Recycling Program Contract Extension – Houston Recycling Depot; and Supplementary Agenda memo titled "Houston Recycling Option 3 – Options dated January 15, 2019."

2. Further, that the Regional District of Bulkley-Nechako Board of Directors offer a counter proposal for funding contributions at a 50% reduction of the 2018 contributions and approve a contract extension with the Houston Bottle Depot in support of the proposal for the continuance of recycling services for Houston and Area, for the time period of January 1 - December 31, 2019 at a total cost of \$21,150.00."

(All/Directors/Majority) CARRIED UNANIMOUSLY

DEVELOPMENT SERVICES (All Directors)

Memo

Advisory Planning Commission Moved by Director Parker
Member Appointments Seconded by Director Lambert

2019-1-22

"That the Regional District of Bulkley-Nechako Board of Directors appoint the members of the Advisory Planning Commissions (APC) as recommended by each Electoral Area Director listed in the January 7th staff report titled "Advisory Planning Commission Member Appointments" as amended to include Alan Koopman to the Electoral Area "A" APC; and further, that the Regional District Board appoint the members of the Advisory Planning Commission for Electoral Area E as listed in the January 15th staff report titled "Electoral Area E Advisory Planning Commission Member Appointments" as per the Supplementary Agenda."

(Participants/Directors/Majority) CARRIED UNANIMOUSLY

DEVELOPMENT SERVICES (All Directors)

Memo

OGC Referral Notice for Moved by Director Bachrach
Multi-Use #7 A&B Seconded by Director Layton

2019-1-23

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to send the letter to TransCanada and the Oil and Gas Commission dated January 8, 2019 RE: Coastal Gaslink Pipeline Ltd. Proposed Multi-Use Site #7 A&B."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Break for Lunch 12:06 p.m.

Reconvened at 12:50 p.m.

Referrals

Land Referral File No. 7410048 Moved by Director Greenaway
(Pereault Midlemiss) Seconded by Director Layton
Electoral Area "C"

2019-1-24

"That "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral 7410048" be provided to the Province as the Regional District's comments on Crown Land Application 7410048."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Referrals (Cont'd)

Recreation Referral File No.
REC258984
Electoral Area "D"

Moved by Director Parker
Seconded by Director Watt-Senner

2019-1-25

"That "Regional District of Bulkley-Nechako Comment Sheet on Recreation Referral File No. REC258984" be provided to the Province as the Regional District's comments on Recreation Referral File No. REC258984."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Land Referral File No. 6409088
Electoral Area "G"

Moved by Director Newell
Seconded by Director Brien

2019-1-26

"That "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral 6409088" be provided to the Province as the Regional District's comments on Crown Land Application 6409088."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

PROTECTIVE SERVICES

Memo

Proposed UBCM Emergency
Operations Centre Funding
Application

Moved by Director Fisher
Seconded by Director Bachrach

2019-1-27

"That the Regional District of Bulkley-Nechako Board of Directors support the application to UBCM's Community Emergency Preparedness Fund's Emergency Operations Centre for the purchase of supplies and towards the Mobile ESS Unit to double as an EOC mobile Unit.

That the Regional District of Bulkley-Nechako Board of Directors will provide overall grant management and authorizes RDBN staff to enter into an agreement with UBCM for any grants received for the above purposes."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

2018 RDBN Wildfire After
Action Review

Moved by Director Petersen
Seconded by Director Funk

2019-1-28

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to proceed with the 2018 RDBN Wildfire After Action review and proceed with issuing the Request for Proposal for the study."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Directors Fisher and Lambert spoke to the importance of providing an update to area residents in regard to the 2018 Wildfire After Action review.

VERBAL REPORTS

Village of Granisle

Director McGuire commented that the Village of Granisle water treatment project is proceeding and they will be submitting a grant for a waste water project. The community is also currently under a boil water advisory but are hopeful that the most recent samples sent to Northern Health will be approved.

Director McGuire's Announced Retirement from Red Chris Mine

Director McGuire announced that she has officially submitted her retirement notice to Red Chris Mine and her last day will be March 29, 2019.

Thank you to RDBN Planning Department – Zoning Bylaw Review

Director Greenaway thanked RDBN Planning Department staff for providing a public meeting in Fort St. James in regard to the Zoning Bylaw Review.

Meeting with Doug Donaldson, Minister of Forests, Lands, Natural Resource Operations and Rural Development

Director Layton met with Minister Donaldson on January 14, 2019 and discussed the importance of communication and having Assistant Deputy Ministers attending RDBN meetings to provide updates similar to what took place when OBAC was in place in regard to FLNRORD. Director Layton spoke of being proactive rather than reactive when making decisions. Minister Donaldson mentioned that he will speak to his staff and work on logistics to have someone attend Regional District meetings. It was a positive meeting.

BC Assessment increases in Vancouver Encouraging Businesses to relocate to Northern B.C.

Director Layton mentioned that the media has been reporting in regard to the high BC Assessment increases to businesses in Vancouver. Director Layton contacted some of the businesses in Vancouver to encourage them to consider relocating their business to northwest B.C. He indicated that at least one business owner is planning to tour the RDBN region to determine the feasibility of moving his business. Director Layton spoke of the economic benefits that could occur.

District of Fort St. James Meeting with Nak'azdli Whut'en

Director Playfair reported that the District of Fort St. James council met with Nak'azdli Whut'en and one of the issues that was discussed was recycling in the community. They will be scheduling a meeting to move forward with recycling initiatives. Director Playfair thanked RDBN Environmental Services staff for all their work and presenting the information.

Fort St. James Arena has Ice

Director Playfair announced that the Fort St. James Arena now has ice and is operational.

Fort St. James Conifex Layoffs

Director Playfair expressed concerns regarding Conifex's in Fort St. James layoff of 70 jobs and families have already started to move from the community.

Interactive Kiosk at Lakes District Hospital – History of Healthcare in the Lakes District

Director Riis-Christianson attended a meeting with Northern Health and Burns Lake Seniors to develop an interactive kiosk at the Lakes District Hospital that will share the history of healthcare in the Lakes District. He noted that remaining funds from the building of the new Lakes District Hospital and Healthcare Facility were utilized for the project.

VERBAL REPORTS (CONT'D)

Stakeholder Meeting with Jim Snetsinger-Lakes TSA

Director Riis-Christianson attended the Lakes Timber Supply Area review stakeholder meeting on January 14, 2019 with Jim Snetsinger. He commented that the appointment of Mr. Snetsinger in regard to the Lakes Timber Supply Area review is positive and it is a very large issue for the region. Director Riis-Christianson noted that there will be implications throughout the region.

Director Funk also noted that the Village of Burns Lake met with Jim Snetsinger and discussed the potential for leniency in regard to visual quality objectives (VQO's) and other considerations.

Chinook Emergency Response Society Meeting -January 19, 2019

Director Lambert mentioned that the Chinook Emergency Response Society will be meeting on January 19, 2019 at the Francois Lake Hall. Director Lambert indicated Jason Llewellyn, Director of Planning and Protective Services will also be in attendance. He noted that the Society is working with Rio Tinto Alcan to have better cell service on the Southside of Francois Lake and area.

UBCM Community Resiliency Investment Fund for Wildfire Mitigation

Director Funk stated that the Village of Burns Lake has applied for funding for the UBCM Community Resiliency Investment fund for wildfire mitigation and will be working with Burns Lake Community Forest and FireSmart committee to address wildfire mitigation in the community.

Village of Burns Lake – BC Assessments increased 13%

Director Funk reported that BC Assessment for the Village of Burns Lake has increased by 13% and noted that this will assist in increasing housing values. The Village of Burns Lake mill rate was discussed.

Unist'ot'en Blockade near Houston

Director Brien spoke of the Unist'ot'en blockade event near Houston. He expressed his relief that everyone was safe.

Director Newell expressed concerns that information was not available to him from Coastal GasLink, the Provincial Government and the RCMP in regard to the injunction.

Engineer Study – Smithers Recreation Facilities Heating Systems

Director Bachrach commented that an engineering company is currently assessing the potential of utilizing the efficient ice plant in the second arena for the Smithers Civic Centre and Curling Rink and also utilize the heat for the pool.

Town of Smithers

Director Bachrach mentioned that the Town of Smithers has purchased a new Fire Engine recently and will also be conducting its Strategic Planning at the end of March.

Endako, Fraser Lake and Fort Fraser Rural OCP Review

Director Watt-Senner noted that the public consultation process is complete for the Endako, Fraser Lake and Fort Fraser Rural OCP review. She thanked Planning Department staff for their work on the OCP review.

Fraser Lake Sawmill

Director Watt-Senner mentioned that Fraser Lake Sawmill has reduced operations from three shifts to two shifts and a request has been asked of the sawmill regarding the exact number of layoffs that have taken place.

VERBAL REPORTS (CONT'D)

Fraser Lake Bank

Director Watt-Senner commented that a banking institute is working on a business plan to provide service in the community of Fraser Lake and another banking institute is considering providing secure holding safes in locations in the community if a brick and mortar banking institute is not in place by fall 2019. She spoke of working on a financially literacy solution for those impacted by the closing of the bank in Fraser Lake.

Vanderhoof Swimming Pool

Chair Thiessen mentioned that the final inspection for the Vanderhoof Swimming Pool is January 18, 2019 and the hope is that a soft launch will take place next week.

Caribou Issue

Chair Thiessen voiced concerns in regard to the caribou issue that is impacting the province and the need to be engaged in the process.

Chair Thiessen also expressed concerns in regard to the forestry impacts to the communities and the region.

Receipt of Verbal Reports

Moved by Director Brien
 Seconded by Director Playfair

2019-1-29

"That the verbal reports of the various Regional District of Bulkley-Nechako Board of Directors be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Write a Letter – Information in regard to the Unist'ot'en Blockade near Houston

Moved by Director Newell
 Seconded by Director Layton

2019-1-30

"That the Regional District of Bulkley-Nechako Board of Directors write a letter to the RCMP in regard to providing information to the Regional District of Bulkley-Nechako as one of the local governments and stakeholders in the region in regard to the Unist'ot'en Blockade near Houston; and further, that the letter be cc'd to Premier Horgan, Doug Donaldson, MLA Stikine, John Rustad, MLA Nechako Lakes."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION CORRESPONDENCE

Administration
Correspondence & Invitations

Moved by Director Newell
 Seconded by Director Playfair

2019-1-31

"That the Regional District of Bulkley-Nechako Board of Directors receive the following correspondence:

- Village of Burns Lake – Congratulations- 2018 Local Government Election
- Canadian Red Cross – 2018 BC Wildfires
- Ministry of Public Safety and Solicitor General- Red Cross Wildfire Relief
- Union of B.C. Municipalities – Gas Tax Agreement Community Works Fund Payment
- Ministry of Transportation and Infrastructure- Multi-Use Trail
- Emergency Management BC – Elected Officials Training
- Canadian Wildlife Service/Pacific Region Environment and Climate Change Canada/Government of Canada – Public Comment Period: Amendments to Schedule 1 of the Species at Risk Act
- Fire Prevention Officers Association of B.C.- Request for Sponsorship – B.C. Fire Away Magazine
- Canadian Red Cross – BC Fires Recovery Operations Update
- SkeenaWild Conservation Trust – Request for Information on the Shipment of Dangerous Goods and Emergency Response Plans for Northwestern BC
- Government of Canada – Order Amending Schedule 1 to the Species at Risk Act
- Environment and Climate Change Canada/Government of Canada – Phase 2 of Canada's Greenhouse Gas Reporting Program – Response to Comments Received
- Federation of Canadian Municipalities - Budget 2019: A Critical Time to Deliver
- Federation of Canadian Municipalities - NEW: Telecommunications and Rights-of-Way Handbook
- Ministry of Forests, Lands, Natural Resource Operations and Rural Development – Update on Wildfire Site Rehabilitation in Skeena Region
- Union of B.C. Municipalities
 - Principles Accord for Treaty Negotiations
 - Forest Policy Consultation
 - Changes to Bylaw Adjudication Program
 - Funding & Resources Update
 - FVRD Preparing for Emergencies."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

INVITATIONS

Invitations

Moved by Director Petersen
Seconded by Director Bachrach

2019-1-32

"That the Regional District of Bulkley-Nechako Board of Directors receive the following invitations:

- Association for Mineral Exploration
 - Annual General Meeting – January 30, 2019- Vancouver, B.C.
- Association for Mineral Exploration AME Roundup – January 28-31, 2019- Vancouver, B.C.
- BC Broadband Conference – April 30 – May 1, 2019 – Richmond, B.C.
- BC Natural Resources Forum – January 22-24, 2019 – Prince George, B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

BC Broadband Conference
-April 30-May 1, 2019
-Richmond, B.C.

Moved by Director Petersen
Seconded by Director McGuire

2019-1-33

"That the Regional District of Bulkley-Nechako Board of Directors authorize Director Newell and Nellie Davis, Regional Economic Development Coordinator's attendance at the BC Broadband Conference April 30 – May 1, 2019 in Richmond, B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

FINANCIAL

Operating Accounts
-December, 2018

Moved by Director Fisher
Seconded by Director Layton

2019-1-34

"That the Regional District of Bulkley-Nechako Board of Directors ratify the Operating Accounts – Paid November, 2018."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

READING FILE

Reading File

Moved by Director Layton
Seconded by Director Greenaway

2019-1-35

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Reading File:

CORRESPONDENCE:

- BC Chamber of Commerce – Request from the CEO of BC Chamber
- BC Rural Centre – January 2019 Newsletter
- Canfor News Release – December 14, 2018 – Canfor Extends Temporary BC Curtailment
- BC Healthy Communities – Happy Holidays from BC Healthy Communities
- Canadian HR Reporter – Despite Cannabis Legalization, Impairment Testing Still Hazy / Cannabis Impairment & Workplace Safety



READING FILE (CONT'D)

Clean Energy Review

- January 7, 2019 – Abandon Hope (sort of)
- December 17, 2018 - Everything is going to Be Okay!
- Enertelligence Monthly Review –What Happened? It Doesn't Get Much Simpler. The One and Only Pipeline that Delivers Natural Gas in BC Ruptured.
- Federation of Canadian Municipalities
 - January 7, 2019 – FCM's Year in Review / Annual Conference 2019 Registration Coming Soon
 - December 21, 2018 – Presidents' Corner / Building on our Success
 - December 18, 2018 – Enroll in an Asset Management Training Program
 - December 17, 2018 – Scholarships Deadline Extended / Telecommunications and Rights-of way Handbook / Deadline to Submit FCM Resolutions
 - December 12, 2018 – New: Telecommunications and Rights-of way Handbook
- Northern Health – January 2019 – Healthier Northern Communities E-brief
- Prince George, Economic Update – November 2018
- Resource Works – December 13, 2018 – Resource Reading for Christmas
- Rio Tinto Alcan – Nechako Reservoir Flow Facts:
 - December 22, 2018 to January 4, 2019
 - December 21, 2018 to December 21, 2018
 - December 14, 2018 to December 14, 2018
- Union of BC Municipalities – Homeless Count; Rental Housing Report; Community Works Fund; Auxiliary Uniforms."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA

ADMINISTRATION REPORT

Economic Development for Local Leaders

Moved by Director Fisher
Seconded by Director Bachrach

2019-1-36

"That the Regional District of Bulkley-Nechako Board of Directors approve March 14-15, 2019 for the Economic Development for Local Leaders training through BCEDA."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

RDBN Additional Budget Session

Moved by Director McGuire
Seconded by Director Lambert

2019-1-37

"That the Regional District of Bulkley-Nechako Board of Directors approve the RDBN Additional Budget Session for February 8, 2019."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORT (CONT'D)

Regional District Chairs/CAO
Forum – March 26-27, 2019,
Victoria, B.C. Moved by Director Layton
Seconded by Director Playfair

2019-1-38 "That the Regional District of Bulkley-Nechako Board of Directors authorize the attendance of the Chair and CAO to the Regional District Chairs/CAO Forum March 26-27, 2019 in Victoria, B.C."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Federation of Canadian
Municipalities Moved by Director Bachrach
Seconded by Director Layton

2019-1-39 "That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer's January 15, 2019 memo titled "Federation of Canadian Municipalities"; and, that the Regional District of Bulkley-Nechako Board of Directors authorize staff to pay \$3,967.82 for standard FCM membership for 2019."

(All/Directors/Majority) CARRIED UNANIMOUSLY

ADMINISTRATION CORRESPONDENCE

College of New Caledonia
-Request for Letter of Support
-New Horizons for Seniors
Program: Pan-Canadian Project Moved by Director McGuire
Seconded by Director Newell

2019-1-40 "That the Regional District of Bulkley-Nechako Board of Directors write a letter of support to the College of New Caledonia for its New Horizons for Seniors Program: Pan-Canadian Project."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Administration
Correspondence & Invitations Moved by Director Layton
Seconded by Director Greenaway

2019-1-41 "That the Regional District of Bulkley-Nechako Board of Directors receive the following correspondence:

- Skeena Regional Cattlemen's Association Annual General Meeting – February 2, 2019 – Smithers, B.C. – Request for Donation
- North Central Local Government Association – Call for 2019 Resolutions
- Municipal Insurance Association – Claim Status Report
- Lakes District Clean Waters Coalition – Public Meeting re Vopak Pacific Canada Project – January 21, 2019, Burns Lake, B.C."

(All/Directors/Majority) CARRIED UNANIMOUSLY

IN-CAMERA MOTION

Moved by Director Layton
Seconded by Director McGuire

2019-1-42

"In accordance with Section 90 of the *Community Charter*, it is the opinion of the Board of Directors that matters pertaining to Section 90(1)(c) – labour relations or other employee relations, and Section 90(2)(b) – the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party (Caribou Recovery Program) may be closed to the public therefore exercise their option of excluding the public for this meeting."

(All/Directors/Majority) CARRIED UNANIMOUSLY

ADJOURNMENT

Moved by Director Layton
Seconded by Director Greenaway

2019-1-43

"That the meeting be adjourned at 1:32 p.m."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Gerry Thiessen, Chair

Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKO**RURAL DIRECTORS COMMITTEE MEETING****Thursday, January 17, 2019**

PRESENT: Chair Rob Newell

Directors Mark Fisher
Tom Greenaway
Clint Lambert
Mark Parker
Jerry Petersen
Michael Riis-Christianson

Staff Melany de Weerd, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
John Illes, Chief Financial Officer
Jason Llewellyn, Director of Planning – arrived at 3:23 p.m.
Wendy Wainwright, Executive Assistant

Other Roy Spooner, Alternate Director, Electoral Area "F" (Vanderhoof Rural)

CALL TO ORDER

Chair Newell called the meeting to order at 3:22 p.m.

**AGENDA &
SUPPLEMENTARY AGENDA**Moved by Director Petersen
Seconded by Director Fisher**RDC.2019-2-1**

"That the Rural Directors Committee Agenda for January 17, 2019 be approved; and further, that the Supplementary Agenda be dealt with at this meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY**MINUTES****Rural Directors Committee
Meeting Minutes
-January 3, 2019**Moved by Director Riis-Christianson
Seconded by Director Lambert**RDC.2019-2-2**

"That the minutes of the Rural Directors Committee meeting of January 3, 2019 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY**REPORT****Vanderhoof Children's Theatre
- Request for Grant in Aid
- Electoral Area "F"
(Vanderhoof Rural)**Moved by Director Petersen
Seconded by Director Fisher**RDC.2019-2-3**

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Vanderhoof Children's Theatre be given \$5,000 grant in aid monies from Electoral Area "F" (Vanderhoof Rural) for costs associated with its Beauty and the Beast production."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

VERBAL REPORT AND POWERPOINT PRESENTATION

General Rural Budgets

Moved by Director Riis-Christianson
Seconded by Director Lambert

RDC.2019-2-4

"That the Rural Directors Committee receive the Chief Financial Officer's January 14, 2019 memo titled "General Rural Budgets."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

John Illes, Chief Financial Officer provided an outline of the following: Rural Government, Electoral Area Planning, Building Inspection, Development Services and Emergency Preparedness Services. He spoke of surplus within services and the use of surplus' to reduce taxation and the numerous reasons that various amounts of surplus can occur within a service. Mr. Illes commented that due to changes in Provincial legislation there has been an increase to staffing levels at the Regional District. Jason Llewellyn, Director of Planning and Emergency Services provided an overview of staffing changes due to some of the provincial legislative changes in 2015 to current in regard to Rural Fire Departments and emergency services. He spoke of the Emergency Social Services (ESS) Strategy and bringing forward a report to the Regional Board in regard to the municipal support of the ESS Strategy and the roles and responsibilities of the Regional District and its member municipalities. He mentioned some of the 2019 budget considerations to meet the commitments of the ESS strategy, the hiring of a Director of Protective Services, ESS/Emergency Operations Centre (EOC) trailer utilizing grant funding, fire smart initiatives, and review of the rural fire departments. Mr. Llewellyn also noted that the provincial government is moving forward further legislative requirements of local governments in regard to fire inspection that could increase work load and budget.

Mr. Illes spoke to Rural Government Services from 2014 to 2019 with 2014 as a base year in regard to total taxation. He noted that Financial Staff are still calculating expenses for 2018 and awaiting shared service budgets from member municipalities.

Mr. Illes summarized changes to Building Inspection and providing services to some municipalities by contract. The variance in building inspection is dependent on building inspection fees and there can be an increase in fees when there is a large industrial project built.

What do the Rural Directors want to see in regard to Budget presentations?

- Budget format used for services
- Budget format outlined in staff's January 14, 2019 memo titled "General Rural Budget"
- Board commitments – what is the exact cost?/impact to the budget
- Priority of expenditures
- Better to have percentage increase overtime
- Answer "why" in regard to increases in budget – don't spend a lot of time on budgets with no or little change
- Review essential budget items
 - Services provided – what is essential?
- Be mindful of provincial downloading/changes to provincial legislation
 - Creating a public demand for local governments to take responsibility from a direct result of provincial government downloading.

Local Services

Staff will provide Electoral Service budget packages to Electoral Area Directors for consideration and changes can be provided to staff.

NEW BUSINESS

RDBN Rural Committee Priority Listing

Chair Newell mentioned that if there are any suggestions or changes to the RDBN Rural Committee Priority listing the information can be forwarded to Chair Newell or RDBN Staff including Directors priorities that they wish to move forward.

ADJOURNMENT

Moved by Director Parker
Seconded by Director Greenway

RDC.2019-2-5

"That the meeting be adjourned 4:17 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Rob Newell, Chair

Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKO**RURAL DIRECTORS COMMITTEE MEETING****Thursday, January 3, 2019**

PRESENT: Chair Rob Newell

Directors Mark Fisher
Tom Greenaway
Clint Lambert
Mark Parker
Jerry Petersen
Michael Riis-Christianson

Staff Melany de Weerd, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
John Illes, Chief Financial Officer
Wendy Wainwright, Executive Assistant

CALL TO ORDER Chair Newell called the meeting to order at 1:15 p.m.

AGENDA Moved by Director Greenaway
Seconded by Director Petersen

RDC.2019-1-1 "That the Rural Directors Committee Agenda for January 3, 2019 be approved."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

MINUTES

Rural Directors Committee Meeting Minutes -June 7 2018 Moved by Director Parker
Seconded by Director Greenaway

RDC.2019-1-2 "That the minutes of the Rural Directors Committee meeting of June 7, 2018 be received."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

REPORTS

Bulkley Valley Christian School Society – Request for Grant in Aid – Electoral Area "A" (Smithers Rural) Moved by Director Fisher
Seconded by Director Petersen

RDC.2019-1-3 "That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that Bulkley Valley Christian School Society be given \$900 grant in aid monies from Electoral Area "A" (Smithers Rural) for the purchase of emergency kits."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

REPORTS (CONT'D)

Bulkley Valley Community Arts Council – Request for Grant in Aid – Electoral Area “A” (Smithers Rural) Moved by Director Fisher
 Seconded by Director Greenaway

RDC.2019-1-4 “That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Bulkley Valley Community Arts Council be given \$500 grant in aid monies from Electoral Area “A” (Smithers Rural) for costs associated with the Arts Council Gala Bursary Fundraiser.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

The KEY Community Resource Centre Society- Request for Grant in Aid – Electoral Area “C” (Fort St. James Rural) Moved by Director Greenaway
 Seconded by Director Petersen

RDC.2019-1-5 “That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the KEY Community Resource Centre Society be given \$1,000 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with the winter weather shelter.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

Director Fisher, Electoral Area “A” (Smithers Rural) -Area A Public Engagement Plan – 2019 Moved by Director Petersen
 Seconded by Director Parker

RDC.2019-1-6 “That the Rural Directors Committee receive Director Fisher’s, Electoral Area “A” (Smithers Rural) – Area A Public Engagement Plan – 2019.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

STRATEGY SESSION

Topics of concern for Rural Directors

	Topic of Discussion	Electoral Area(s)
1	Communication Protocol <ul style="list-style-type: none"> ➤ Media requests <ul style="list-style-type: none"> ○ RDBN Chair is go to for Regional questions <ul style="list-style-type: none"> ▪ Redirect to RD Committee Chairs ○ Local issues – Chair’s discretion ○ Operational and decisions made by the Regional Board – Staff respond ➤ Clarity – media requests ➤ Create a media communication protocol/policy ➤ Bring forward to Regional Board for discussion 	“A”
2	Public Engagement <ul style="list-style-type: none"> ➤ Constituent education ➤ Awareness of services ➤ Voting ➤ RDBN website 	“A”, “B”, “D”, “E”

	<ul style="list-style-type: none"> ➤ Education in schools <ul style="list-style-type: none"> ○ Create an RDBN presentation that can be elaborated if needed ➤ Develop a mail out to postal boxes in electoral areas providing an opportunity for residents to provide e-mail contact information for future information sharing 	
3	Rural/Municipal Relationships/Joint Models Gas Tax/Grant in Aid <ul style="list-style-type: none"> ➤ Idea Sharing – what's working ➤ Rural participation at municipal council meetings <ul style="list-style-type: none"> ○ Rural Directors have the opportunity to request municipal agendas ➤ Gas Tax and Grant in Aid assisted in developing good relationships with municipalities – provide support and assistance to develop community assets and resources 	"A", "B" "G"
4	Who represents the RD (Where and When)	"A"
5	Stop the circle (inter-jurisdictional responsibility) <ul style="list-style-type: none"> ➤ Clarity on jurisdictional responsibility for residents - Eg. Flooding – redirecting calls to different agencies 	"A"
6	Recreation/Tourism/Regional Parks <ul style="list-style-type: none"> ➤ Rural Signage and Rest Areas ➤ Economic Diversification 	"A"/"G"/"B", "F" "G" "B"
7	Collaboration between Rural Areas/First Nations <ul style="list-style-type: none"> ➤ Opportunity to work together/learn from one another ➤ May be opportunity for shared services ➤ Budget – rural perspective 	"A", "D"
8	Conference/Workshop Attendance <ul style="list-style-type: none"> ➤ Determine at start of each year where and when all conventions/conferences are and determine who will be attending focusing on strengths 	"A", "D"
9	Connectivity (yes or no)/Cell Service <ul style="list-style-type: none"> ➤ Significant decision due to potential expense to move forward 	"D"/"E"
10	Wildfire preparedness/inventory <ul style="list-style-type: none"> ➤ Electoral Area "E" (Francois/Ootsa Lake Rural) residents have formed the Chinook Emergency Response Society <ul style="list-style-type: none"> ○ Funding/training to fight fires (area residents) ○ Intending to contact BC Wildfire Management Branch to be a resource during wildfires 	"A", "E", "G"
11	Economic Development <ul style="list-style-type: none"> ➤ Three Phase Power on the Southside of Francois Lake <ul style="list-style-type: none"> ○ Currently higher costs for hydro to residents on the south side of Francois Lake vs. residents on the north side of the lake ➤ Industrial development requires three phase power 	"E"
12	Public Roads/Interface Roads/Maintenance <ul style="list-style-type: none"> ➤ What is the standard level of maintenance? <ul style="list-style-type: none"> ○ Ownership of roadways - Ministry of Forests, Lands, Natural Resource Operations and Rural Development/Ministry of Transportation and Infrastructure 	"F", "G", "C"
13	Services – Water/Sewer <ul style="list-style-type: none"> ➤ Policy in regard to water and sewer services for development 	"F"
14	Resource Extraction <ul style="list-style-type: none"> ➤ Visual Quality Objectives (VQO) ➤ Water Supply ➤ Interface roads 	"G"
15	Rural Transportation <ul style="list-style-type: none"> ➤ Highway 16 Transportation linkages to connect to rural communities 	"G", "C"
16	Pipelines (connected to roads/cell phone/connectivity) <ul style="list-style-type: none"> ➤ Legacy funding for infrastructure ➤ Work camps ➤ Impact to forestry inventory ➤ Interface roads 	"G"

17	RBA – Rural Directors ➤ Ensure consensus in regard to input and distribution model	"G"
18	Rural Community Forest	"G"
19	Vehicle Rural Insurance ➤ Paying higher rates (Prince George area vs. Smithers area class)	"G"
20	Health ➤ BC Ambulances – need 4 wheel drives ➤ Access to medical services <ul style="list-style-type: none"> ○ Home care ○ Beds need to be in small rural communities not just larger centres ○ Require cell service to assist in accessing efficient levels of service 	"G"

Director Fisher spoke of identifying priorities: now, next and board advocacy. He also noted that consideration needs to be given to staff capacity, the mandate of the Regional District and the political role of the Regional Board.

Chair Newell spoke of providing a Doodle Poll to prioritize the identified strategic priorities and bringing the information forward at the Regional Board Strategic Priority Session February, 7, 2019. He suggested the Rural Directors Committee identify and work on key priorities on a monthly basis in 2019.

NEW BUSINESS

Regional District of Bulkley -Nechako Logo

Director Fisher requested the use of the Regional District of Bulkley-Nechako Logo for a RDBN Area A Public Engagement Calendar for 2019 that he is intending to distribute within his region. Regional District of Bulkley-Nechako Vice-Chair Mark Parker provided permission for use of the RDBN Logo for Director Fisher's monthly calendar.

ADJOURNMENT

Moved by Director Greenaway
Seconded by Director Petersen

RDC.2019-1-7

"That the meeting be adjourned 2:34 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Rob Newell, Chair

Wendy Wainwright, Executive Assistant

Cheryl Anderson

From: Margaret Jones-Bricker <margaret.jonesbricker@cancer.ca>
Sent: January 16, 2019 4:21 PM
To: Cheryl Anderson
Subject: Request to present to the Bulkley Nechako Regional District on February 21
Attachments: KL_Appreciation_Report_2019.pdf; Peace_of_Mind.pdf

Dear Cheryl,

thanks so much for returning my call about presenting to the Bulkley Nechako Regional District on February 21. We are seeking this opportunity to meet with the Board to provide an update on the Canadian Cancer Society Kordyban Lodge in Prince George, and to give information about a new campaign related to the Lodge.

We are very grateful to the Bulkley Nechako Regional District for the support that was provided to the capital campaign for the Lodge. An appreciation report is attached with our deepest thanks.

The new campaign, Peace of Mind, is a way for us to further help northerners going through cancer by reducing the current fee of \$54 per night at the Lodge to \$20 per night, starting in January 2020.

A brochure about the Peace of Mind campaign is attached which includes some statistical information (on page 7) and direct testimonials from Lodge guests. Michael Downes from Vanderhoof is profiled on page 5.

Thank you for considering this request.

Kind regards,
Margaret

Margaret Jones-Bricker
Manager, Annual Giving
Canadian Cancer Society, BC and Yukon Division
Tel 250-645-2362 **Fax** 250-563-0385
Toll Free 1-800-811-5666
Cell 250-961-8926
1100 Alward Street
Prince George, BC V2M 7B1

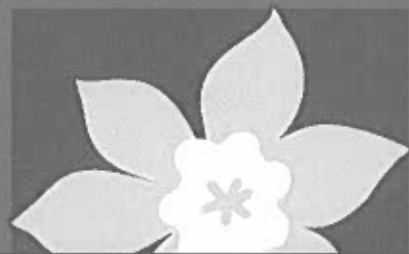
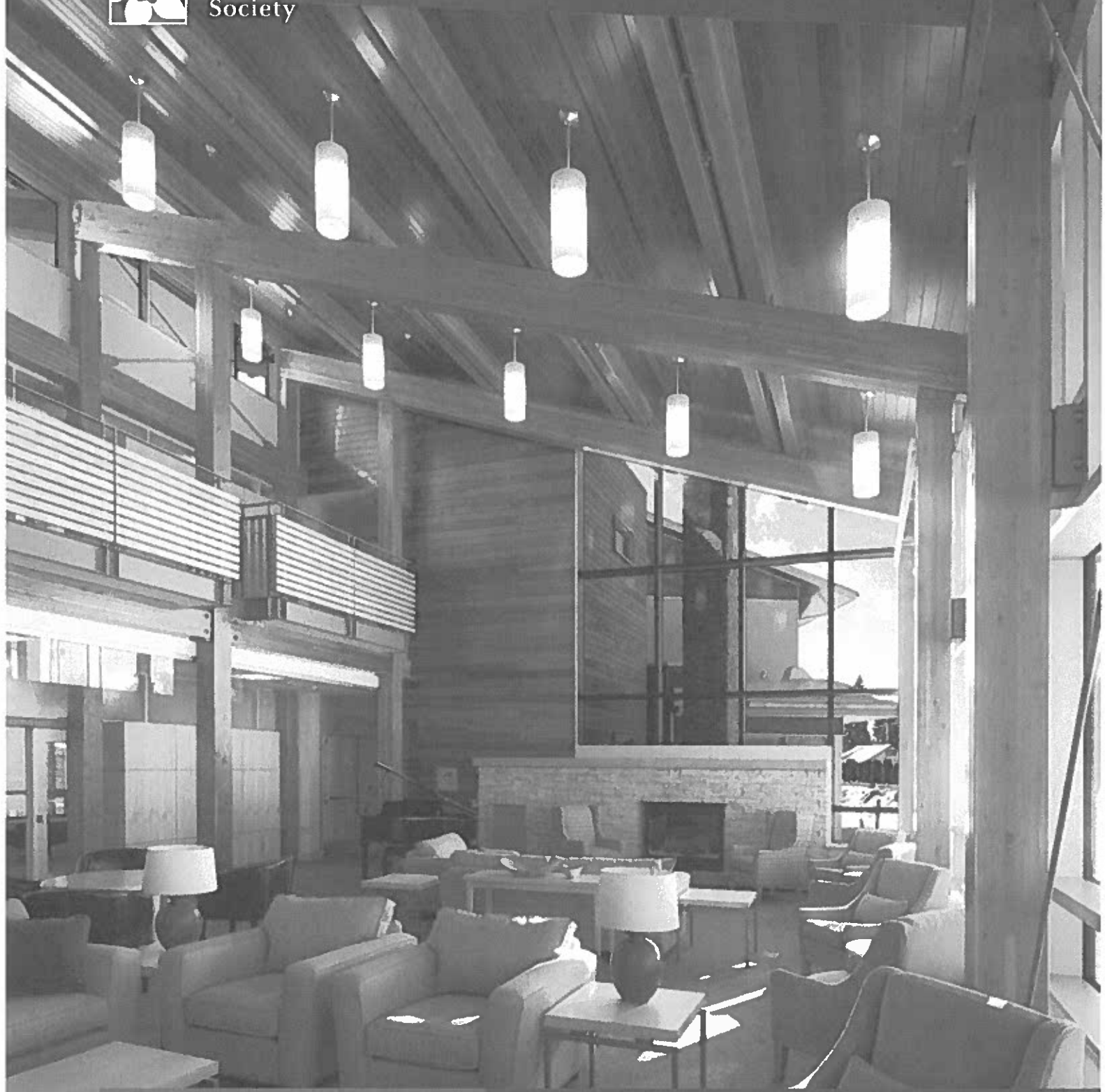
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Canadian
Cancer
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Kordyban Lodge
Appreciation Report



Marlene Tait, lodge guest and cancer survivor

The difference you make

Thank you for generously supporting the Canadian Cancer Society and Kordyban Lodge. In the five years since Kordyban Lodge first opened, it's been home to more than 3,700 northerners who had to travel far from home for cancer treatment. Marlene Tait from Kispiox, BC was one of those people. When she was diagnosed with breast cancer, Marlene was scared.

"As soon as you hear the word cancer, you get worried. I didn't want to cry, but it was devastating."

When Marlene and Gary, her husband of 48-years, arrived at the Kordyban Lodge, everything changed.

"We just said 'Wow, look at this!' We were in awe. And the way people greet you – there's such genuine warmth and welcome. It gives you hope and strengthens your spirit."

Both she and Gary have high praise for the Centre for the North and the Kordyban Lodge, which together are a powerful combination of support.

"This is the best thing that has happened to our people," said Gary. "It's so much better for people coming from remote places. They can get help much more easily."

Your generosity is giving northerners like Marlene and Gary a welcoming and affordable home away from home. Thank you for being their longstanding supporter, and ours.

A place to call home for Northerners

Travelling far from home for cancer treatments can be emotionally and financially overwhelming. Thanks to your generosity, Northerners receiving treatment in Prince George have been calling Kordyban Lodge "home" for the last five years.

With 36 beds available, Kordyban welcomes guests from all over the North for the equivalent of 170 nights of accommodation per week – that means 170 nights of rest, nutritious meals, easy access to cancer information, and staff who are on-site 24 hours a day to provide support and information to guests. The lodge offers a variety of amenities to help guests feel at home, such as a media room, family room, spiritual room, laundry facilities, guest computer areas and more. There is also a wig and breast prosthesis bank on-site for those who need them.

The Kordyban Lodge, like all four Canadian Cancer Society lodges in BC, is much more than a place to stay. It is a place where shared experiences can lead to lasting friendships and relieve some of the stress and anxiety of a cancer diagnosis. We often hear from guests that the relationships they form with other guests, staff and volunteers at the lodge are a lifeline at one of the most difficult times in their lives. By supporting the Kordyban Lodge, you are touching lives and hearts.

"The lodge is such an oasis of peace after appointments, procedures, being in unfamiliar traffic. A simple thank you seems so inadequate." – Penny R.

Leo Sabulsky found a refuge at the Kordyban Lodge

When Leo Sabulsky was told he had cancer, he was afraid. He felt even more overwhelmed when doctors told him he'd have to find accommodation in Prince George since he'd be there for two months or more during his treatment.



A native of Chetwynd, BC, Leo made the journey to Prince George alone because his wife was caring for her ailing mother. Arriving at the Kordyban Lodge in temperatures of minus 20 degrees, Leo was greeted by a volunteer whom he immediately came to see as his fairy godmother. That volunteer introduced him to two others and, together, they helped him unpack his belongings and welcomed him with caring, warmth and compassion.

Leo endured more than 240 rounds of chemotherapy, 120 rounds of radiation, surgery and more. For weeks on end the lodge was his home and he took part in many onsite activities and programs. Often referred to as "an affordable place to stay during weeks-long cancer treatment", Leo says the lodge is so much more than that.

"Kordyban Lodge is a place of refuge where cancer patients can recover in peace and solace. It's the combination of dedicated staff who are trained to be caring and respectful of guests and their families, and staying with a roommate who shares your cancer experience. I thank the entire staff and volunteers who came together to make us a family. And I thank all donors for their contributions to make a refuge in a large city away from our communities." – Leo Sabulsky

What's new at the Kordyban Lodge?

In the time since the Kordyban Lodge opened, we have continued to evolve our programming to better support people affected by cancer at the lodge and in our community. We have added:



Look Good, Feel Better Workshops

Free beauty workshops for women affected by cancer covering tips and strategies to cope with appearance-related side effects of cancer treatment such as losing hair, eyelashes, eyebrows and having sallow or excruciatingly dry skin. At a time when many women are feeling vulnerable, these workshops give them tools to restore their self-confidence and feel like themselves again.

"The Look Good, Feel Better session was very informative and it did make me feel better. It brought tears to our eyes seeing the impact on each other. It was nice to be around others going through the same thing. I learned a lot and the products used were really nice. It was amazing!" – Valorie Kozlowski

Refreshed Landscaping and Tranquility Garden

In July 2018, changes to the perimeters of the lodge gardens were made to give more lawn space for outdoor activities and to provide a path along the front of the property where there was no sidewalk. The updates improve the outdoor spaces while saving on maintenance so that more donor funds can go to activities that make the most impact for those facing cancer. The south gardens are being maintained as they were designed, offering a quiet space for reflection for lodge guests and visitors.





Thank you!

"The lodge is such an oasis of peace after appointments, procedures, being in unfamiliar traffic. A simple thank you seems so inadequate." – Penny R.

Each year, about a thousand Northerners affected by cancer stay at Kordyban Lodge while receiving treatment or to access support programs. Thanks to you, they find relief from some of the financial and emotional burdens of cancer, and get help to live better with and beyond their cancer diagnosis. Without your support, none of this would be possible. We are so grateful to count you as part of the family of Kordyban Lodge supporters. Thank you!

If you have any questions or would like to know more about the impact of your giving, please contact:

Margaret Jones-Bricker
 Manager, Annual Giving
 250-645-2369
mjbricker@bc.cancer.ca

Sarah Weatherby
 Manager, Kordyban Lodge
 250-645-2385
sweatherby@bc.cancer.ca



Canadian
Cancer
Society

Peace of Mind

Kordyban Lodge

A Serene Environment



Novak Family Spiritual and Meditation Room is a place where reading, yoga, or quiet contemplation may be enjoyed in a serene environment.

Not having to worry about having a place to stay gives northern British Columbians the opportunity to focus on getting better.

By the north, for the north

Dear Friends,

Like most people, I've been touched by the effects of cancer. I lost my business partner to pancreatic cancer in 2001, and I've supported the Canadian Cancer society ever since.

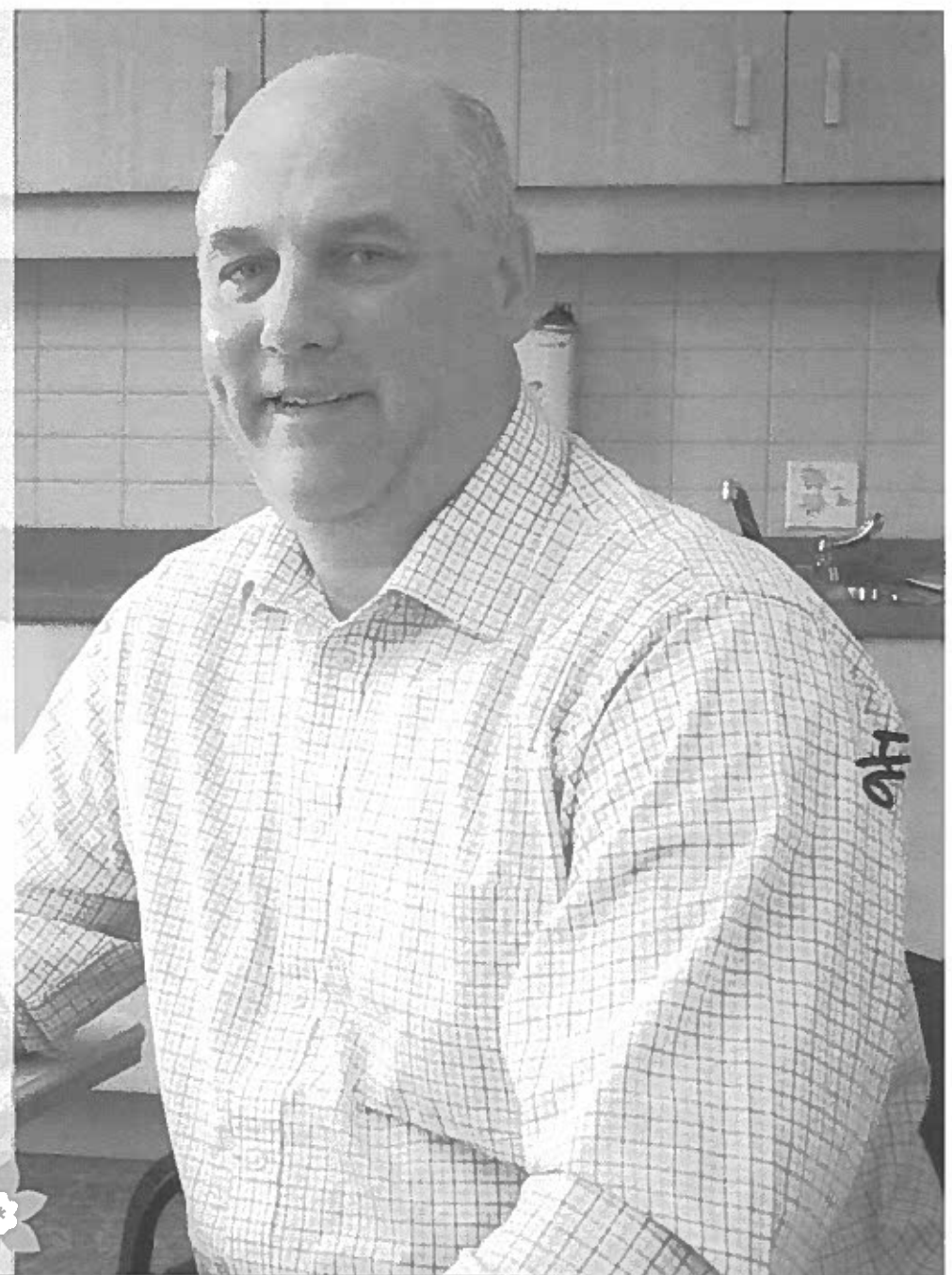
When I heard about this campaign, I knew it was a perfect fit for me because it supports people from so many communities in Northern BC. My company has benefited from work opportunities all across the north, and this is a great way for me to give back to the communities that have been so good to me.

I know that when people are diagnosed, their life is tipped on end and they're in turmoil. I've seen friends experience the financial burden and family upheaval of being away from home for extended periods of time for cancer treatment. People face so many challenges, especially when they have to travel for treatment. They need a warm welcome and some stability.

And that's something we can do to make it easier. We can make sure people have one less thing to worry about while they're going through treatment. By reducing the cost of the Lodge, including the food and emotional support it provides, we can take care of northerners so they can focus on getting better.

We can give them some peace of mind.

Bob Redden, Chair
Peace of Mind Campaign

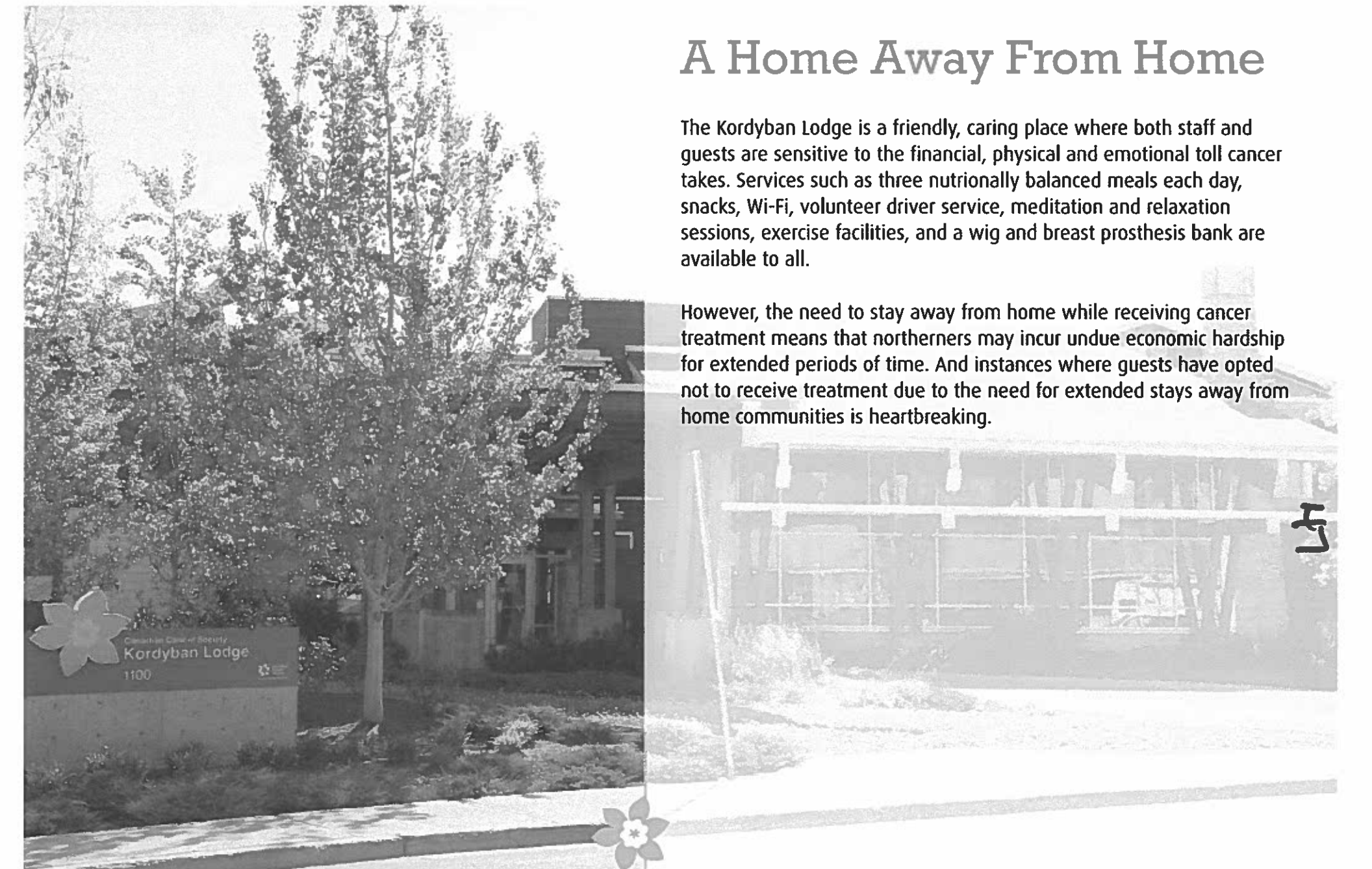


Each year, more than 800 northerners affected by cancer stay at the Kordyban Lodge while receiving treatment for cancer or to access the support programs delivered at the Lodge.

A Home Away From Home

The Kordyban Lodge is a friendly, caring place where both staff and guests are sensitive to the financial, physical and emotional toll cancer takes. Services such as three nutritionally balanced meals each day, snacks, Wi-Fi, volunteer driver service, meditation and relaxation sessions, exercise facilities, and a wig and breast prosthesis bank are available to all.

However, the need to stay away from home while receiving cancer treatment means that northerners may incur undue economic hardship for extended periods of time. And instances where guests have opted not to receive treatment due to the need for extended stays away from home communities is heartbreaking.



The Kordyban Lodge has been a 'home away from home' for more than 3700 people over the past five years.

A Northern Experience

When Michael Downes first walked into Kordyban Lodge, it felt like a homecoming. "My mother canvassed tirelessly for the Canadian Cancer Society for many years, so I immediately felt comfortable. Everyone is so welcoming."

Michael logged and worked in the bush for over 20 years – but the next 7 weeks would be the hardest job of his life. His diagnosis of Stage 4 nasopharyngeal squamous cell carcinoma required 35 radiation treatments and 7 chemotherapy sessions. "They told me it was the strongest treatment they give anyone," he said. "It was the most difficult thing I've ever done. If it weren't for the services that are in place, I wouldn't have made it."

Those services included excellent medical care, the emotional support of being at the Lodge, and access to financial help through the Canadian Cancer Society's Travel Treatment Fund. "I paid a fortune in prescriptions, and I paid for my daughter to stay with someone while I was away, as well as paying for the Lodge. I don't like to take charity, but sometimes you need the help."

Now back at home after treatment, Michael finds himself missing the friends he made at the Lodge. "We would sit in the TV room, all of us together playing cards, watching the hockey game and joking with each other. It was like being with your family. I've got invitations to go visit people all over the place."

"I can never say enough about the people at the Canadian Cancer Society. I'm grateful for the support and the research that made my treatment possible. I have a PET scan in Vancouver to see if the cancer is gone, so I'm not out of the woods yet. But I still have a lot of things I want to do, and I want to be there for my daughter. She's 17, and that's too young for me to leave her."

The Peace of Mind campaign will give people like Michael one less thing to worry about while going through treatment. In his words, "Thank you to everyone who has made the Lodge possible – I hope you know what this means for people."



"I will never forget this experience. You come to rely on people."

Michael Downes

More than a place to stay



When Leo Sabulsky was told he had cancer, he was afraid. He felt even more overwhelmed when doctors told him he'd have to find accommodation in Prince George since he'd be there for two months or more during his treatment.

Leo Sabulsky made the journey from Chetwynd to Prince George alone because his wife, Janice, was caring for her ailing mother.

Arriving at the Kordyban Lodge in temperatures of minus 20 degrees, Leo was greeted by a volunteer whom he immediately came to see as his fairy godmother. That volunteer introduced him to two others and, together, they helped him unpack his belongings and welcomed him with caring, warmth and compassion.

Leo endured more than 240 rounds of chemotherapy, 120 rounds of radiation, surgery and more. For weeks on end the Kordyban Lodge was his home and he took part in many on-site activities and programs. Leo says the Lodge is so much more than a place to stay.

"It's the combination of dedicated staff who are caring and respectful of guests and their families, and staying with a roommate who shares your cancer experience. I thank the entire staff and volunteers who came together to make us a family. And I thank all donors for their contributions to make a refuge in a large city away from our communities."

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"Kordyban Lodge is a place of refuge where cancer patients can recover in peace and solace."
Leo Sabulsky

Stronger together

28 people per week in northern BC are diagnosed with some form of cancer.

It is unfortunate enough to have this diagnosis. Without the Kordyban Lodge there would be a lot of people who have been diagnosed with cancer that would have nowhere to go. Having a place to sleep and eat is only part of the shared experience. The relationships that guests form with other guests, staff and volunteers at the Lodge are a lifeline at one of the most difficult times in their lives.

The current nightly fee at the Kordyban Lodge is \$54 per guest. This fee includes all meals and snacks daily as well as access to Lodge services. With an average stay of 5.5 days, and with some guests requiring lodging for up to 6 weeks, there are instances where people have opted not to receive treatment rather than incur undue economic hardship.

The Peace of Mind Campaign is an opportunity for you to help northerners through the cancer journey. The total goal of the campaign is \$450,000 and this will provide funding to lower the nightly Lodge fee to \$20 per guest. The long-term goal is to ensure that this service is provided annually. Every gift is a step closer to this goal.

We invite you to contribute to supporting northern British Columbians affected by cancer. There is opportunity to pledge a gift over one to three years. A gift chart is available for donors which includes levels of giving and recognition associated with each level.

You can make a difference in the lives of northerners by giving people one less thing to worry about while going through treatment.

Here's how many northerners the Lodge served in 2018:

150 Mile House	18
Burns Lake	38
Chetwynd	15
Dawson Creek	94
Fort St. James	35
Fort St. John	120
Fraser Lake	13
Hazelton	51
Houston	21
Kitimat	48
Kitwanga	25
Mackenzie	42
McBride	37
Port Edward	5
Prince Rupert	67
Queen Charlotte City	6
Quesnel	62
Smithers	103
Telkwa	19
Terrace	171
Valemount	22
Vanderhoof	37
Williams Lake	55

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A growing, aging, and diverse northern population means that the need to support others in their cancer journey is more vital now than ever.



Thank you

Together we can help northern British Columbians have peace of mind through their cancer journey.

Your gift significantly impacts cancer patients and their families.

"I couldn't even imagine a better place to stay while going through cancer treatment. Thank you."

Michael Downes

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Canadian
Cancer
Society

To learn more about the Peace of Mind Campaign
or to make a donation, contact

Canadian Cancer Society
1100 Alward Street, Prince George, BC V2M 7B1
Telephone: 250-564-0885
Email: north@cancer.ca

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Thiessen and Board of Directors

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: February 12, 2019

**SUBJECT: Federation of Canadian Municipalities 2019 – May 30-June 2,
2019, Quebec City, QB**

The Federation of Canadian Municipalities Convention and Trade Show is taking place in Quebec City, QB May 30-June 2, 2019.

RDBN Policy states that the Chair plus 1 Director may attend (paid for from general government).

At this time, staff is seeking direction as to which Directors will be attending in order that registration may be completed.

Recommendation: (all/directors/majority)

Direction

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chairperson Miller and Board of Directors

FROM: Wendy Wainwright, Executive Assistant

DATE: February 12, 2019

**SUBJECT: Rural Directors Committee Meeting Recommendation
– January 17, 2019**

Following is a recommendation from the January 17, 2019 Rural Directors Committee meeting for the Regional Board's consideration and approval.

Rural Directors Committee Meeting – January 17, 2019**Recommendation 1:**

Re: Vanderhoof Children's Theatre– Request for Grant in Aid – Electoral Area "F" (Vanderhoof Rural)

"That the Regional District of Bulkley-Nechako Board of Directors that the Vanderhoof Children's Theatre be given \$5,000 grant in aid monies from Electoral Area "F" (Vanderhoof Rural) for costs associated with its Beauty and the Beast production."

RECOMMENDATION: (ALL/DIRECTORS/MAJORITY)

Recommendation 1 as written.



REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEMORANDUM

TO: Chair Thiessen and Board of Directors

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: February 12, 2019

SUBJECT: Grant in Aid Applications

The following grant in aid applications have been received and the respective Electoral Area Director has indicated support:

- Smithers Farmers' Institute – Electoral Area "A"
 - Carrots to Cattle 2019: Growing from the Ground Up Conference (\$3,500)
- Backcountry Horsemen of BC – Electoral Area "A"
 - Youth Camp (\$2,000)
- Smithers District Chamber of Commerce – Electoral Area "A"
 - Argentine Tango Workshop Cultural Event (\$1,000)
- Fort St. James Ski Club – Electoral Area "C"
 - Marketing Co-op (\$1,333)
- Nechako Valley Rodeo Association – Electoral Area "F"
 - Annual Rodeo (\$4,000)

RECOMMENDATION

(all/directors/majority)

1. That the Smithers Farmers' Institute be given \$3,500 grant in aid monies from Electoral Area "A" (Smithers Rural) for costs associated with the Carrots to Cattle 2019 Conference.
2. That the Backcountry Horsemen of BC be given \$1,000 grant in aid monies from Electoral Area "A" (Smithers Rural) for costs associated with a Youth Camp.
3. That the Smithers District Chamber of Commerce be given \$500 grant in aid monies from Electoral Area "A" (Smithers Rural) for costs associated with the Argentine Tango Workshop Cultural Event.
4. That the Fort St. James Ski Club be given \$1,333 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with a Marketing Co-op.
5. That the Nechako Valley Rodeo Association be given \$4,000 grant in aid monies from Electoral Area "F" (Vanderhoof Rural) for costs associated with the Annual Rodeo.



REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA REQUEST FOR GRANT IN AID
APPLICATION

APPLICATION SUBMITTED BY:

Applicant Name: Smithers Farmers' Institute

Mailing Address: 11658 Snake Road,
Telkwa, BC V0J 2N7

E-mail Address: mdarcy@uniserve.com

Contact(s): Megan D'Arcy, 250-846-9854
Name, Telephone/Fax Number
Al Brandsma, 250-847-5217
Name, Telephone/Fax Number

APPLICATION SUMMARY

Project or purpose for which you require assistance: Carrots to Cattle 2019:
Growing from the Ground Up Conference

Amount of Grant Requested \$ 3,500

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Megan D'Arcy
President
(signature of authorized signatory)

(title)

Amount Approved: _____
Date: _____

Signature of Electoral Area Director

APPLICANT PROFILE

1. Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

The Smithers Farmers' Institute (SFI), registered in 1922 but existing since 1909, strives to promote the theory and practice of agriculture, to promote it's members through activities conducted for their benefit (e.g., conferences, workshops, the machinery cooperative), and to promote mutual helpfulness, the diffusion of knowledge, and to make new people feel welcome. The SFI welcomes producers from all commodity groups, and with different management practices. There is not a similar organization within the Bulkley Valley.

2. Describe the geographic area that receives services or benefits from your organization.

Originally the Smithers Farmers' Institute served the Driftwood and Glentanna areas close to Smithers. The SFI has now expanded it's coverage and has members located throughout the Bulkley Valley. At one point we have had members extending out to Haida Gwaii. We also sometime have members as far east as Burns Lake.

3. Is your organization voluntary and non-profit? YES NO

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.

None at present.

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.

The Smithers Farmers' Institute has been active since 1909. We currently have 20 members. Our membership increases when we host the Carrots to Cattle conferences.

PROJECT/PROPOSAL PROFILE

1. Assistance is being requested for:

- capital project and/or equipment
- special event
- other purpose (_____)

2. Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details of your request here. Attach additional information if required.

We are hosting a third Carrots to Cattle conference on March 2, 2019. We have partnered with the BC Young Agrarians, and are consequently bringing in Ben Hartman (who wrote the Lean Farm) in as a keynote speaker.

Most current draft agenda with speakers and topics attached.

3. Describe how this proposal will benefit the community.

We advertise both the Northern Agricultural Gala (held the night before on March 1) and the Carrots to Cattle Conference in communities all along Highway 16. We always try to have a range of topics that are of interest to a variety of producers to increase the networking opportunities between both producers and communities during the day. As with other conferences, we will be encouraging youth to attend and participate.

Funding and Financial Information

1. Attach supporting financial information, ie., budget/financial report. Ensure the following information is clearly itemized:
 - Total cost of project/proposal;
 - Grants/funding from other sources;
 - Funding contributed by applicant through funding raising activities or other sources of revenue;
 - Total expenses for the fiscal year, including any monies and/or benefits paid to members or officers.

2. Have you applied for a grant/funding from other source(s)?
 YES NO

If yes, complete the following chart. If not, please comment.

Name of Grant or Funding Agency	\$ Amount Applied for	Status of Grant Application		
		Approved (Y)	Denied (Y)	Pending (Y)
Ministry of Agriculture	\$5,000	Y		
Bulkley Valley Credit Union	\$1,000			Y

3. Have you received assistance (grant in aid/waiving of fees , etc.), from the Regional District of Bulkley-Nechako in previous years?

YES NO If yes, complete the following chart.

Year:	\$ Amount	Purpose for which assistance was used
2015	\$2,500	Carrots to Cattle 2015
2017	\$3,350	Carrots to Cattle 2017
2018	\$1,080	Northern Agricultural Gala

4. Does your organization:

- a) Offer direct financial assistance to individuals or families? YES NO
- b) Duplicate services that fall within the mandate of either a senior government or a local service agency? YES NO
- c) Provide an opportunity for individuals to make direct contributions? YES NO

OR, is your organization:

- d) Part of a provincial or national fund raising campaign? YES NO

Don't forget to attach the required financial report.

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Cheryl Anderson

From: Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>
Sent: February 5, 2019 1:55 PM
To: Cheryl Anderson
Subject: New submission from "Grant in Aid Application"!



REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA GRANT IN AID APPLICATION

APPLICATION SUBMITTED BY:

Backcountry Horsemen of BC

Mailing Address:
106 Viewmount Road South, Smithers

Email: *bvsolutions@gmail.com*
Contact Person: *Eric Becker. 250-847-1173*

APPLICATION SUMMARY

Project or purpose for which you require assistance:

Provide a safe friendly environment for youth to explore horse management, handling , training, and riding in a wilderness setting.

Amount Requested: *2000*

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

No

(signature of authorized signatory) (title) _____
Signature of Electoral Area Director

Amount Approved: _____
Date: _____

APPLICATION PROFILE

Is your organization voluntary and non-profit?: **Yes**

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Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

*Our club is dedicated to promoting horse and equine use in BC's back country, and the preservation of the trail network that was originally developed by horse.
We provide training in horse riding, packing, and driving to our members and to the horse community in general. We also sponsor "leave no trace" training on request.*

Describe the geographic area that receives services or benefits from your organization.

Most of our members reside in electoral area A with a couple from Electoral areas D, and G

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

None

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

*Most years we have between 55 and 75 members, most of whom contribute extensively to the volunteer needs of our club.
The provincial body is 28 years old, our chapter has been in existence for 20 years*

PROJECT PROPOSAL PROFILE

RDBN Assistance Requested:

special event

Other Assistance Requested:

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details of your request here. Attach additional information if required:

Provide a safe friendly environment for youth to explore horse management, handling, training, and riding in a wilderness setting.

This would be a "camp out" style with opportunities for families to be involved

The duration will be 6 days, Monday to Saturday with time on Saturday to demonstrate skill to family members.

The camp would accommodate 8 to 12 "campers" aged 12 to 16

If financially possible, we would prefer to offer the camp at no charge to participants.

The event would be run by the camp manager.

Training would be accomplished by a professional with assistance from experienced club member volunteers

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Describe how this proposal will benefit the community:

This youth training event will provide a safe and enjoyable time for our club to provide a knowledge and skills required for our sports and activity to be carried on to the future generations. There are no other opportunities for youth in this area to learn these skills

FUNDING AND FINANCIAL INFORMATION

files Submitted:

Have you applied for a grant/funding from other source(s)?: **No**

If not, please comment.:

Name of Grant or Funding Agency1:
Amount Applied for 1:
Status of Grant Application1:

Name of Grant or Funding Agency2:
Amount Applied for2:
Status of Grant Application2:

Name of Grant or Funding Agency3:
Amount Applied for3:
Status of Grant Application3:

Name of Grant or Funding Agency4:
Amount Applied for4:
Status of Grant Application4:

Have you received assistance before from us. **No**
Year, Amount and Purpose for assistance
Year, Amount and Purpose for assistance

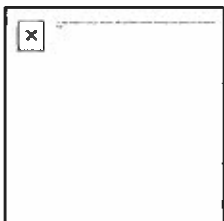
Does your organization:

Offer direct financial assistance to individuals or families?:
Duplicate services that fall within the mandate of either:
a senior government or a local service agency?:
Provide an opportunity for individuals to make direct contributions?:
OR, is your organization: Part of a provincial or national fund raising
campaign?:

Yes

Cheryl Anderson

From: Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>
Sent: February 6, 2019 4:04 PM
To: Cheryl Anderson
Subject: New submission from "Grant in Aid Application"
Attachments: 5c5b7609eed59-budget tango.xlsx



REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA GRANT IN AID APPLICATION

APPLICATION SUBMITTED BY:

Smithers District Chamber of Commerce

Mailing Address:
Box 2379, 1411 Court Street

Email: *heather@smitherschamber.com*
Contact Person: 2508475072

APPLICATION SUMMARY

Project or purpose for which you require assistance:

Argentine Tango Workshop Cultural Event

Amount Requested: \$1000

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Yes

(signature of authorized signatory) (title) _____
Signature of Electoral Area Director

Amount Approved: _____
Date: _____

APPLICATION PROFILE

Is your organization voluntary and non-profit?: Yes

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Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

The Smithers Distric Chamber of Commerce is a not-for-profit organization in service to its members and the community doing work that enhances the economic well-being of the area.

Describe the geographic area that receives services or benefits from your organization.

Smithers and the Bulkley Valley

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

*9 Board of Directors
2 staff
198 members*

PROJECT PROPOSAL PROFILE

RDBN Assistance Requested:

special event

Other Assistance Requested:

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details or your request here. Attach additional information if required:

A small group of dancers meet weekly to learn from each other the skills of Argentine Tango. This has not been really successful as we have no professional instruction; have not developed foundational skills. This makes it difficult to attract new members to the group as no one is yet capable of teaching the fundamentals to beginners. We have the opportunity to bring in a professional dance couple from Vancouver that will spend the weekend with us (March 23 and 24) to provide six hours of instruction and to provide a couple people in our class with additional expertise to train new dancers. The funding that we received will pay for their flights. Three hours of instruction daily is \$450 for a total cost of \$900. We would also have the couple available to lead a Milonga Dance on the Saturday night, following the day's instruction, supply music and provide a performance demonstrating methods of the dance. We would rent a hall for the two days, provide the couple with their professional fees, provide accommodation and meals for their two day stay. Many people currently not involved in the weekly classes have expressed interest in attending the workshop in March so that they can learn the fundamentals from professional, experienced dance teachers. This would give them the basics so that they could then, learn from classmates as dance moves are learned from internet sources. This would be a great method to expose other dancers to Argentine Tango to grow

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the local club and provide opportunities for current dancers to improve their skills and learn teaching methods to encourage more

Describe how this proposal will benefit the community:

The Argentine Tango workshop will benefit the community as it gives many, who aren't currently dancing the dance, the opportunity to learn from professional teachers. The current members will enhance their skills to the point where they can provide fundamental teaching of the craft to new members and students. Dance is a wonderful method to stay fit, to have fun and enjoy yourself, either individually or as a couple. The results anticipated are: more students exposed to Argentine Tango resulting in a more robust dance group in the future.

FUNDING AND FINANCIAL INFORMATION

files Submitted: 5c5b7609eed59-budget tango.xlsx

Have you applied for a grant/funding from other source(s)?: Yes

If not, please comment.:

Name of Grant or Funding Agency1: *Private Donation*
Amount Applied for 1: *\$2000*
Status of Grant Application1: *Approved*

Name of Grant or Funding Agency2: *BV Arts Council*
Amount Applied for2: *\$1000*
Status of Grant Application2: *Pending*

Name of Grant or Funding Agency3:
Amount Applied for3:
Status of Grant Application3:

Name of Grant or Funding Agency4:
Amount Applied for4:
Status of Grant Application4:

Have you received assistance before from us. Yes
Year, Amount and Purpose for assistance *2008 for improvements to a railcar on behalf of the Lions Club*
Year, Amount and Purpose for assistance

Does your organization:

Offer direct financial assistance to individuals or families?:
Duplicate services that fall within the mandate of either:
a senior government or a local service agency?:
Provide an opportunity for individuals to make direct contributions?: **Yes**

lbb

REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA REQUEST FOR GRANT IN AID
APPLICATION

APPLICATION SUBMITTED BY:

Applicant Name: Fort St. James Ski Club

Mailing Address: Box 840, Fort St. James, BC.
1 chalet Drive.

E-mail Address: murrayridge@gmail.com

Contact(s): Jana Gairnor, 250-996-8515
Name, Telephone/Fax Number

Name, Telephone/Fax Number

APPLICATION SUMMARY

Project or purpose for which you require assistance: Co-op marketing opportunity with Murray Ridge, District of FSJ, Destination BC Northern BC Tourism

Amount of Grant Requested \$ 1333.00

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

[Signature]

(signature of authorized signatory)

(title) general manager

Amount Approved: _____
Date: _____

Signature of Electoral Area Director

APPLICANT PROFILE

1. Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

We provide quality, affordable alpine experiences to families in the region. As well as a fully serviced mountain with two lifts, we have a modern terrain park, lounge, cafe and rental shop.

2. Describe the geographic area that receives services or benefits from your organization.

We service the regional district primarily, and beyond particularly the PG market. All the SD 91 school groups & local first nations as well.

3. Is your organization voluntary and non-profit? YES NO

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.

All members and directors are 100% volunteer.

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.

We have been in operation since 1984. We have 10 board members, 200+ seasonal passholders and many volunteers.

PROJECT/PROPOSAL PROFILE

1. Assistance is being requested for:

- capital project and/or equipment
- special event
- other purpose Marketing Co-Op Strategy

2. Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details or your request here. Attach additional information if required.

#SKINORTHERC #SNOWSEEKERS. A Marketing Co-Op between local user groups, Destination BC Tourism Northern BC. We promote local good stories surrounding Murray Ridge and other regional winter recreation.

Other Partners: Troll Resort, City of Quesnel, Cariboo RD, Powder King, Hudson Bay Mountain Tourism Smithers, Smithers Airport, Wells, BC.

3. Describe how this proposal will benefit the community.

This campaign not only highlights this amazing region, it focuses on local business and recreation during a slow tourist time.

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Funding and Financial Information

1. Attach supporting financial information, ie., budget/financial report. Ensure the following information is clearly itemized:

- Total cost of project/proposal;
- Grants/funding from other sources;
- Funding contributed by applicant through funding raising activities or other sources of revenue;
- Total expenses for the fiscal year, including any monies and/or benefits paid to members or officers.

2. Have you applied for a grant/funding from other source(s)?

YES NO

If yes, complete the following chart. If not, please comment.

Name of Grant or Funding Agency	\$ Amount Applied for	Status of Grant Application		
		Approved (Y)	Denied (Y)	Pending (Y)
District of FSJ.	1333.00	✓		
Preston Park BC	1230.00	✓		
Quincy North BC	1230.00	✓		
Murray Ridge.	1333.00	✓		

3. Have you received assistance (grant in aid/waiving of fees , etc.), from the Regional District of Bulkley-Nechako in previous years?

^{NOT SURE?} YES NO If yes, complete the following chart.

Year:	\$ Amount	Purpose for which assistance was used

4. Does your organization:

a) Offer direct financial assistance to individuals or families? YES NO

b) Duplicate services that fall within the mandate of either a senior government or a local service agency? YES NO

c) Provide an opportunity for individuals to make direct contributions? YES NO

OR, is your organization:

d) Part of a provincial or national fund raising campaign? YES NO

Don't forget to attach the required financial report.

Cheryl Anderson

From: Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>
Sent: January 18, 2019 12:54 PM
To: Cheryl Anderson
Subject: New submission from "Grant in Aid Application"



REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA GRANT IN AID APPLICATION

APPLICATION SUBMITTED BY:

Nechako Valley rodeo Association

Mailing Address:
PO Box 1635 Vanderhoof BC V0J3A0

Email:

sferggie@hotmail.com

Contact Person:

Sandy Ferguson 250-570-9917

APPLICATION SUMMARY

Project or purpose for which you require assistance:

Annual Rodeo in Vanderhoof

Amount Requested:

\$4000

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Yes

(signature of authorized signatory) (title)

Signature of Electoral Area Director

Amount Approved: _____
Date: _____

APPLICATION PROFILE

Is your organization voluntary and non-profit?:

Yes

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Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

This event bring in many spectators and competitors every year. We have also added another day to this event so we hope to have even more people coming into our community

Describe the geographic area that receives services or benefits from your organization.

Vanderhoof, Fraser Lake, Fort St. James as well as many other areas in the province

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

None this is all done on a volunteer bases

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

This is our 7th years and we have 7 members and lots of volunteers

PROJECT PROPOSAL PROFILE

RDBN Assistance Requested:

special event

Other Assistance Requested:

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details or your request here. Attach additional information if required:

We are looking for help with funding so we can continue to put this event on. Without the support from groups like yourself this would not happen.

Describe how this proposal will benefit the community:

This event brings a large number of spectators and competitors into our area every years, with this they are staying in our hotels, eating in our restaurants, shopping in our stores and enjoys all the great things Vanderhoof has to offer

FUNDING AND FINANCIAL INFORMATION

files Submitted:

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Have you applied for a grant/funding from other source(s)?:

Yes

If not, please comment.:

Name of Grant or Funding Agency1:

Village of Vanderhoof

Amount Applied for 1:

\$3000

Status of Grant Application1:

Pending

Name of Grant or Funding Agency2:

NDIT

Amount Applied for2:

\$5000

Status of Grant Application2:

Pending

Name of Grant or Funding Agency3:

Rio Tinto

Amount Applied for3:

3000

Status of Grant Application3:

Denied

Name of Grant or Funding Agency4:

Amount Applied for4:

Status of Grant Application4:

Have you received assistance before from us.

Yes

Year, Amount and Purpose for assistance

2018 \$3000.00

Year, Amount and Purpose for assistance

2017 \$3000.00

Does your organization:

Offer direct financial assistance to individuals or families?:

Duplicate services that fall within the mandate of either:

a senior government or a local service agency?:

Provide an opportunity for individuals to make direct contributions?:

OR, is your organization: Part of a provincial or national fund raising

campaign?:



REGIONAL DISTRICT OF BULKLEY-NECHAKO

Board of Directors Memorandum

February 21, 2019

TO: Chair Thiessen and the Board of Directors

FROM: Debbie Evans, Agriculture Coordinator

DATE: February 11, 2019

SUBJECT: RDBN Agriculture at Smithers Farmers' Institute Carrots to Cattle: 2019 Tradeshow

Purpose

The purpose of this memorandum is to receive direction for participation at the Smithers Farmers' Institute Carrots to Cattle: 2019 in the tradeshow.

The participation in the tradeshow would be with a RDBN Agriculture display. The focus of the display would be on 2019 projects; 2019 Connecting Consumers & Producers Brochure and the RDBN Agriculture Plan 2019 Update. With Connecting Consumers & Producers, the tradeshow would allow time for confirming producers from 2018 and hopefully adding some new producers. For the Ag Plan update, will be starting work on putting together a Working Committee and will have an interest sheet with sign-up at the booth.

Lastly, participation in the tradeshow, attending the Northern Agricultural Gala and Carrots to Cattle 2019: Growing from the Ground Up, (two documents attached), is an opportunity to create and strengthen relationship with agriculture stakeholders and producers.

The early bird registration closes on February 20th, but have confirmed with Smithers Farmers' Institute that they will honour the early bird registration after the Board meeting on the 21st.

The cost for the Agriculture Coordinator to attend include:

Item	Amount
Tradeshow Booth & Conference Registration	\$105.00
Northern Agricultural Gala Ticket	\$40.00
Hotel	\$168.15
RDBN Vehicle return to Smithers	\$45.00
TOTAL	\$358.15

I would be pleased to answer any questions.

RECOMMENDATION:

(All/Directors/Majority)

"That the Regional District of Bulkley-Nechako Board of Directors approve the RDBN Agriculture Coordinator's participation at the Smithers Farmers' Institute's Carrots to Cattle: 2019 Tradeshow, workshops and Northern Agricultural Gala from March 1 – 2, 2019.

[HOME \(/\)](#) [2019 GALA & CONFERENCE \(/2019-GALA--CONFERENCE.HTML\)](#)

CARROTS TO CATTLE 2019: GROWING FROM THE GROUND UP



Saturday, March 2, 2019
Prestige Hudson Bay Lodge
 Registration starts at 8 15am

Cost:

SFI Member Registration - \$70
 Early Registration (by Feb 20) - \$85
 Late Registration (on or after Feb 21) - \$100
 Students (25 and younger) - \$40

Conference Registration Form

[\(uploads/2/8/7/7/28775409/conference_registration_form.pdf\)](#)

Once again we have an amazing line up of presenters! We have partnered with Young Agrarians this year which has enabled us to bring up **Ben Hartman from Clay Bottom Farms**. Ben wrote a book entitled 'The Lean Farm: How to Minimize Waste, Increase Efficiency, and Maximize Value and Profits with Less Work'. We are very excited to welcome Ben to the Bulkley Valley and hear his ideas on using the lean system increasing profits with less waste on the farm!

We have also been fortunate to have experts in their field who are coming to speak on topics such as soil fertility, water conservation, land design, pollinators & increasing pollination efficiency.

- **Geoff Hughes-Games** is a Professional Agrologist with over 36 years in agricultural soil management. He will be speaking to managing soil fertility, particularly dealing with wet winters and dry summers.
- **Lynn Westcott** is an entomologist living here in Smithers who has a passion for bees. She will be talking about different pollinators, and how to increase pollination efficiency.
- We are so pleased to be welcoming back **Gordon Hiebert** from Wood & Water Developments. Gord has been working in the field of land design and homestead planning for the last several years. The focus of his presentation will be water management.

To register, please fill out an event registration form and send it in with your cheque - our mailing address is: Smithers Farmers' Institute, 11658 Snake Road, Smithers, B.C. V0J 2N7.

If you want to pay online, please pay on Eventbrite (link below), and then fill out a Conference Registration Form and email it to smithersfi@hotmail.ca.

Conference Registration Form

Online Conference Payment

[\(uploads/2/8/7/7/28775409/conference_registration_form.pdf\)](#) <https://www.eventbrite.ca/e/carrots-to-cattle-2019-growing-from-the-ground-up-tickets-55459244092>

BEN HARTMAN

Ben Hartman Keynote Address on the Lean Farm (9-10:30), March 2, 2019

Sponsored by the Province of British Columbia and coordinated by Young Agrarians

POWERED BY

What's Wrong with Working 35 Hours Per Week? Using the Lean System to Increase Profits with Less Waste on Your Farm



In this keynote, Ben Hartman, author of *The Lean Farm* and *The Lean Farm Guide to Growing Vegetables*, will share stories of waste cutting from Japanese and Scandinavian farmers and from his own small-scale vegetable farm. Along the way, he will explain powerful concepts from the lean system that any farmer can use to prevent burnout and increase profits with less waste and work. For more information about Ben and lean farming, check out: www.claybottomfarm.com.

Want to purchase a copy of Ben's book? Check out Chelsea Green Publishing: <https://www.chelseagreen.com/product/the-lean-farm/>

(<https://www.chelseagreen.com/product/the-lean-farm/>)



Northern Agricultural

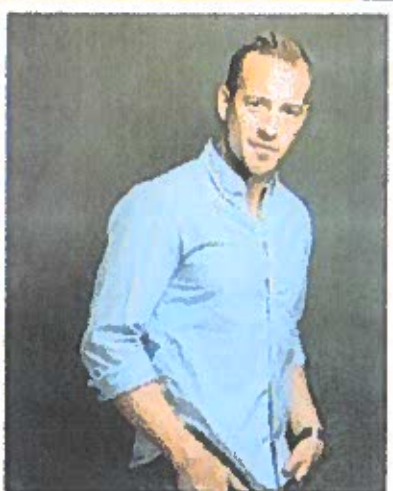
Gala

March 1, 2019

Prestige Hudson Bay Lodge

Featuring Comedian

John Buehler



John Buehler

Dinner & Silent Auction

Tickets \$40 each

Available online, at Smithers Feed,
Mountain Eagle Books & Prestige HBL



Regional District of Bulkley-Nechako Board of Directors February 21, 2018

To: Chair Thiessen and the Board of Directors
 From: Nellie Davis, Regional Economic Development Coordinator
 Date: February 12, 2018
 Regarding: BC Rural Dividend Special Circumstances Application –
 RDBN Regional Economic Development Action Plan

RDBN Staff are working on an application to the BC Rural Dividend Special Circumstances Program. This program is available to our region due to the impacts of the 2018 Wildfire season. Staff are working on an application for the development of a Regional Economic Development Strategy. As the previous plan was created for 2014-2017, a new Action Plan is required to inform and determine Economic Development Priorities and Plans moving forward.

An RDBN Board resolution will be required for the RDBN to enter into a contract with the Province, should the funding be approved.

Further to the Economic Development for Local Leaders Training, staff plans to work with Economic Development – Community Development (EDCD) Consulting to develop an Economic Development Strategy. EDCC Partner, Dale Wheeldon, will be part of the BCEDA Team travelling to present the Economic Development for Local Leaders training March 14-15.

The \$55,373 project includes:

- Previously approved Economic Development for Local Leaders Training
- Community Stakeholder Engagement
- Roadmaps and Implementation Plan
- Final Economic Development Strategy

Attached is a copy of EDCC Consulting's Proposed Services for your convenience.

Funding Organization	Amount	Status
RDBN 2019 Budgeted Costs for Director Remuneration/Travel for training sessions	\$7,050	Confirmed
BC Rural Dividend Special Circumstances	\$48,323	Pending
Total	\$55,373	

Recommendation:**(All/Directors/Majority)**

1. That the Regional District of Bulkley-Nechako Board of Directors authorize the submission of an application to the BC Rural Dividend Special Circumstances Program for the Regional Economic Development Strategy Project and that the Board supports this project through its duration; and,

That the Regional District of Bulkley-Nechako Board of Directors agree to enter into a contract with The Province of BC, should the funding be approved.



ECONOMIC DEVELOPMENT • COMMUNITY DEVELOPMENT

Proposed Services – Economic Development Strategy Regional District of Buckley Nechako

Introduction:

On March 14 – 15, 2019 the Regional District of Buckley Nechako (RDBN) will hold an Economic Development for Local Leaders Workshop and an Economic Disaster Recovery Workshop. It is suggested the Local Leaders workshop be utilized as the starting point for the development of a new Economic Development Strategy for the region. The workshop is designed to collect information that is required for the development of a strategy including community mapping, SWOT (Strengths, Weaknesses, Opportunities and Threats) and identification of priorities. It is an excellent mechanism to begin the strategy planning process as the workshop brings in key economic development stakeholders from the region. Though the workshop will provide some excellent information there are additional steps required to complete a comprehensive strategy. The following outlines our proposed services that will build upon the workshop to develop an Economic Development Strategy.

Proposed Services

The following outlines the steps we will include for the completion of the strategy:

- **“Kick-off” Meeting:** We will use the Economic Development for Local Leaders Workshop as our kick-off to the project. At the end of the workshop we will remain in the region to tour the area and visit key assets within the region that can play an instrumental role in future economic development activities.
- **Review of Past Plans and Materials:** Our team will conduct a desk review of the existing reports and data relating to the region’s past and current economic development activities and efforts. For example, we will review the Regional Economic Development Action Plan completed in 2014 to determine what worked, what didn’t and why.
- **Demographic and Economic Scan:** A summary of the economic snapshot of the region will be completed. This snapshot will provide our team with a better understanding of the competitive/locational advantages, economic and demographic trends, etc.
- **Community Stakeholder Engagement:** The workshop will provide some of the input we will receive from stakeholder engagement, however, to ensure the completed strategy has support and buy-in it will be important to collect additional input and information. Our team utilizes several methods to ensure the public has options for participation. The following methods will be discussed to determine what methods will be used:



ECONOMIC DEVELOPMENT • COMMUNITY DEVELOPMENT

- One-on-one interviews
 - Focus groups
 - On-line engagement (survey)
 - Youth engagement
 - Indigenous communities
-
- **Roadmap and Implementation Plan:** All of the information, input and intelligence from the previous steps will be thoroughly analyzed by our team. We will then further build on the key themes, strategic directions, strengths and opportunities to build a draft plan. The draft plan will identify key objectives and strategies, partnering opportunities and identify strategies and specific actions. The draft plan will be delivered to the RDBN for comment and feedback prior to finalizing the plan.

 - **Final Economic Development Strategy:** Once we have received feedback, we will incorporate any changes as required. The final plan will include clear, specific steps and actions for implementation, including timelines, responsibilities, partners, budget and other resources. The final report will be provided to the RDBN and we are prepared to present the strategy as required.

Proposed Timelines and Budget

The project will begin three weeks prior to the Economic Development for Local Leaders Workshop. The three weeks will provide our team with the time to complete some of the ground work including the review of existing materials, an economic scan overview and to schedule our time in the region to visit key assets. Our team will also determine dates for future visits to the region to conduct the stakeholder engagement process as well as other defined meetings, roles, etc. We propose the final Economic Development Strategy be completed by June 30, 2019. We are open to discussing budget and timelines to better suit your requirements.

The proposed cost for the project is \$35,000.00 exclusive of all related travel costs and taxes. Our standard payment schedule is 50% at start of contract, 25% at completion of the community stakeholder engagement, and the remaining 25% upon delivery of the final Economic Development Strategy. Travel costs will be invoiced as incurred and will include receipts.

About Us

EDCD Consulting is a partnership firm entering its eleventh year in business with its senior partners bringing over 45 years of in-depth economic development experience. We are proud of our targeted approach, providing communities with economic development specialization unlike any other. Our approach is unique because Dale and Colleen have been economic development professionals in their communities. We understand what works and what doesn't because we've been there. This unique "on the ground" economic development experience positions us to understand the challenges that communities and economic development professionals face.



ECONOMIC DEVELOPMENT • COMMUNITY DEVELOPMENT

EDCD Consulting provides a team fully committed and engaged in every project, playing a hands-on role in community engagement, coordinating and managing the collection of data, research and input, identifying target industries, creating the tools necessary to attract, retain and expand investment, crafting recommendations, and developing successful strategies. We believe that no two economic development strategies should be the same and should instead be focused on the unique needs and resources of a specific community or region. We have two locations with offices in the Greater Vancouver region and the Okanagan.

Our team has prepared economic development plans and strategies for communities and organizations of various sizes including:

- Regional District Central Kootenay
- District of Fraser Lake
- District of Houston
- City of Kamloops
- City of Merritt
- Cowichan Regional District
- City of Nanaimo
- City of Pitt Meadows
- District of Logan Lake
- Squamish-Lillooet Regional District
- Regional District of Okanagan-Similkameen
- District of Tumbler Ridge
- Village of Clinton

Contact Information

We are happy to provide additional information on the proposed services and answer any questions you may have:

Colleen Bond, Partner
EDCD Consulting
250-808-2905
bond@edcdconsulting.com

Dale Wheeldon, Partner
EDCD Consulting
604-819-3809
wheeldon@edcdconsulting.com



**Regional District of Bulkley-Nechako
Board of Directors
February 21, 2019**

To: Chair Thiessen and the Board of Directors
 From: Nellie Davis, Regional Economic Development Coordinator
 Date: February 12, 2019
 Regarding: Smithers Tradeshow

The Smithers Tradeshow, hosted by the Smithers and District Chamber of Commerce, will take place May 3-4 in Smithers.

The tradeshow provides an opportunity to meet with community members face-to-face and discuss priorities and plans for the area.

Director Fisher would like to have an RDBN booth at the Tradeshow.

The cost for an indoor tradeshow booth for Friday and Saturday is \$450.
 The Draft Budget for 2019 includes \$2,000 in the Administration Tradeshow Budget.

RECOMMENDATION:	(All/Directors/Majority)
<p>That the Regional District of Bulkley-Nechako Board of Directors approve spending \$450 from the Administration Tradeshow Budget to the rental of an RDBN booth at the Smithers Tradeshow.</p>	



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Regional District of Bulkley-Nechako Board of Directors Memorandum February 21, 2019

To: Chair Thiessen and the Board of Directors
From: Nellie Davis, Regional Economic Development Coordinator
Date: January 15, 2019
Regarding: BC Economic Development Association Membership

The annual Regional Economic Development Budget includes the cost of purchasing memberships with the BC Economic Development Association for Economic Development Staff. For the last several years the costs have included:

Primary Membership (Manager of Regional Economic Development)	\$325
Secondary Membership (Regional Economic Development Coordinator)	<u>\$185</u>
	\$510

It is also possible through the BCEDA to purchase an Organizational Membership, which permits two voting members and unlimited non-voting memberships for the organization. The potential benefits of an Organizational Membership include:

- A great way to build local capacity for economic development;
- A more affordable rate for small municipalities to include all staff, council members, and members of Economic Development Committees all for one flat fee;
- Staff, Council and board members get access to professional development at the member's rate

The cost of an Organizational Membership is \$595, an increase of \$85 over previous years.

RECOMMENDATION:

(All/Directors/Majority)

That the RDBN Board of Directors authorize the Regional Economic Development Coordinator to renew the RDBN's 2019 BCEDA Membership as an Organizational Membership at a cost of \$595.



Regional District of Bulkley-Nechako Board of Directors Memorandum February 21, 2019

To: Chair Thiessen and the Board of Directors
From: Nellie Davis, Regional Economic Development Coordinator
Date: February 1, 2019
Regarding: Lake Babine Nation Northern Development Application- Community Halls and Recreation Facilities

Lake Babine Nation is submitting an application to Northern Development Initiative Trust's (Northern Development) Community Halls and Recreation Facilities Program – Northwest RAC. An RDBN Board resolution is required in order for the Northern Development Board to approve the application.

Lake Babine is requesting \$30,000 towards a Destination Trails project. The project includes developing a single track nature trail network. The first phase of construction will be the Tachet Shoreline Trail at approximately 1200m along Babine Lake. The project builds on Lake Babine Nation's comprehensive Trails and Recreation Plan, and will also play a significant role in attracting visitors to the nearby, newly developed campground.

The \$80,000 Project includes:

- Trail Crew Training
- Trail Layout and Design
- Trail Construction

Funding Organization	Amount	Status
Lake Babine Nation	\$10,000	Confirmed
Nechako-Kitamaat Development Fund	\$40,000	Pending
Northern Development	\$30,000	Pending
Total	\$80,000	

A copy of the application with attachments is available should Directors wish to review the information in greater detail.

Recommendation:	(All/Directors/Majority)
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That the Regional District of Bulkley-Nechako Board of Directors supports the application to Northern Development Initiative Trust's Community Halls and Recreation Facilities Program from Lake Babine Nation for a grant of up to \$30,000 from the Northwest Regional Account.



Regional District of Bulkley-Nechako Board of Directors Memorandum February 21, 2019

To: Chair Thiessen and the Board of Directors
From: Nellie Davis, Regional Economic Development Coordinator
Date: February 1, 2019
Regarding: BVFMA Northern Development Application- Marketing Initiatives

The Bulkley Valley Farmer's Market Association (BVFMA) is submitting an application to Northern Development Initiative Trust's (Northern Development) Marketing Initiatives Program – Northwest RAC. An RDBN Board resolution is required in order for the Northern Development Board to approve the application.

BVFMA is requesting \$7,500 for a Vendor Recruitment project. The strategy will hire a dedicated contractor to create and implement a vendor recruitment strategy. Phase One will include a basic strategy and activities aimed at recruiting, promoting, supporting and training new vendors throughout the 2019 season. Phase Two will involve a review of Phase One and development of a long-term strategy

The \$22,000 Project aims to:

- Increase the number of vendors at the Market
- Promote the Market as a business incubator
- Identify tools for long-term vendor retention

Funding Organization	Amount	Status
Bulkley Valley Farmer's Market	\$2,500	Confirmed (cash and in-kind)
Bulkley Valley Credit Union	\$4,000	Confirmed (cash and in-kind)
Community Futures Nadina/ThriveNorth	\$3,500	Confirmed (in-kind)
Electoral Area "A" Economic Development Grant	\$4,500	Confirmed
Northern Development	\$7,500	Pending
Total	\$22,000	

A copy of the application with attachments is available should Directors wish to review the information in greater detail.

Recommendation:	(All/Directors/Majority)
<p>That the Regional District of Bulkley-Nechako Board of Directors supports the application to Northern Development Initiative Trust's Marketing Initiatives Program from the Bulkley Valley Farmers' Market for a grant of up to \$7,500 from the Northwest Regional Account.</p>	



**Regional District of Bulkley-Nechako
Board of Directors Memorandum
February 4, 2019**

To: Chair Thiessen and the Board of Directors
From: Kim Fields, Accounting Clerk
Date: February 4, 2019
Regarding: Federal Gas Tax Funds – Electoral Area 'E' (Francois/Ootsa Lake Rural)
 Francois-Tchesinkut Recreation Commission

The Francois-Tchesinkut Recreation Commission has requested the Regional District of Bulkley-Nechako's assistance in the form of Federal Gas Tax Funds to assist with refinishing their floors and installing a commercial dishwasher at the Francois Lake Hall, located in Electoral Area 'E' (Francois/Ootsa Lake Rural).

This project includes sanding, tinting and refinishing the existing floors and installing a new commercial dishwasher including the plumbing and electrical upgrades for this install. The estimated cost for this project has been estimated at \$22,577.50. The Francois-Tchesinkut Recreation Commission is willing to commit \$5,500 towards this project.

Total uncommitted Gas Tax Funds remaining in Electoral Area 'E' allocation is \$103,836.40. Director Clint Lambert is supportive of this project and of accessing Federal Gas Tax Funds in the amount of up to \$17,077.50 from Area 'E' for this Recreational Infrastructure project. A Board resolution is required to contribute Federal Gas Tax Funds to this project.

RECOMMENDATION:

1. That the RDBN Board of Directors authorize contributing up to \$17,077.50 of Electoral Area 'E' Federal Gas Tax allocation monies to the Francois-Tchesinkut Recreation Commission for a Recreational Infrastructure project at the Francois Lake Hall; and further,

(All/Directors/Majority)
2. That the RDBN Board of Directors authorize the withdrawal of up to \$17,077.50 from the Federal Gas Tax Reserve Fund.

(Participants/Weighted/Majority)



Regional District of Bulkley-Nechako Board Agenda February 21, 2019

To: Chair Thiessen and Board of Directors
From: John Illes, Chief Financial Officer
Date: February 11, 2019
Re: Bulkley Valley Pool Risk Management Grant

The Bulkley Valley Pool Aquatic Management Society have requested permission to apply for a risk management grant through the Municipal Insurance Association. Each local government has a risk management grant allocation from which they may draw.

The Regional District currently has \$23,997 in its risk management grant allocation.

The pool wishes to apply for \$3266.20 for the purchase and installation of an ammonia sensor. This application fits well with the risk management criteria.

I would be pleased to answer any questions.

Recommendation:

(All/Directors/Majority)

“That the Board receive the Chief Financial Officer's memo dated February 11, 2019 titled ‘Bulkley Valley Pool Risk Management Grant’; and

That the Board approve the pool society’s request to apply for the risk management grant utilizing the Regional District’s risk management grant allocation from Municipal Insurance Association.

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PO Box 4013 Suite 200 - 3848 3rd Avenue
Smithers BC V0J 2N0
778-210-2088
laura@jetcontrols.ca

Estimate

ESTIMATE#	13439997
DATE	08/01/2018
PO#	

CUSTOMER
BV Regional Pool Neil Bryan 1316 Toronto St Smithers , BC V0J 2N0

SERVICE LOCATION
BV Regional Pool Neil Bryan 1316 Toronto St Smithers, BC V0J 2N0

DESCRIPTION
Add in ammonia sensor

Description	Qty	Rate	Total
Ammonia Sensor	1.00		\$2,290.20
Miscellaneous Supplies	1.00		\$200.00
Labour (code 01)	8.00		\$776.00

CUSTOMER MESSAGE
We appreciate the business!
NOTE: Parts are approximately 2 weeks from date of order, all other parts/materials/travel required for the job will be charged extra.

PRE-WORK SIGNATURE

Estimate Total: \$3,266.20



Regional District of Bulkley-Nechako Board Agenda February 21, 2019

To: Chair Thiessen, Director Parker and Board of Directors
From: John Illes, Chief Financial Officer
Date: February 11, 2019
Re: Fort Fraser Local Government Area Services

The Fort Fraser local commission met on February 11, 2019 to review the year end financial information and the budget for 2019 for the Fort Fraser local services. These services include the Local Community service, Fort Fraser Sewer and Water services and the Fort Fraser Rural Fire Protection service.

The commission has made a recommendation to the Board of the Regional District to have these budgets be approved for inclusion in the 2019 budget. Of note for the 2019 budget is the completion of the new water system for the Fort Fraser water service.

A new bylaw (each) for the Fort Fraser Sewer user fees and the Fort Fraser Water user fees is included later in the agenda. These bylaws propose a 2% increase in user fees over the 2016 rates and then moving forward tying these rates to the consumer price index for British Columbia.

I would be pleased to answer any questions.

Recommendation:

(All/Directors/Majority)

“That the Board receive the Chief Financial Officer’s memo dated February 11, 2019 titled ‘Fort Fraser Local Government Area Services’ and that the Board of the Regional District approve the budgets for the Local Community fo Fort Fraser, The Fort Fraser Sewer System, the Fort Fraser Water System and the Fort Fraser Rural Fire Protection for inclusion in the 2019 budget”; and

That the Board consider giving bylaw 1858 and 1859 (later in the agenda) three readings and adoption. “

**REGIONAL DISTRICT OF BULKLEY-NECHAKO
LOCAL COMMUNITY OF FORT FRASER**

(1501)

	2016 Actual	2017 Actual	2018 Budget	Year end Actual	Five Year Financial Plan:		2021	2022	2023
					2019	2020			
REVENUE:									
400004 Taxation Portion of Electoral Area "D"									
Converted Hospital Assessments (Completed Roll)	1,016,090	993,459	1,045,446		1,054,347				
Estimated Residential Tax Rate (Cents per \$1,000)	0.00	0.3071	0.5753		0.3197				
		3,051	6,014	6,014	3,371	6,170	6,170	6,170	6,170
443001 Province of BC - Administration Grant	4,941	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
499999 Prior Year's Surplus	4,183	1,142	2,686	2,686	7,799				
TOTAL REVENUE:	9,124	9,193	13,700	13,700	16,170	11,170	11,170	11,170	11,170
EXPENDITURE:									
600101 Commissioners Remuneration	4,300	3,200	4,800	3,100	7,080	7,080	7,080	7,080	7,080
600201 Comissioners Travel	78	0	400		1,900	400	400	400	400
601001 Salary for secretary	2,640	2,640	2,640	2,444	2,640	2,640	2,640	2,640	2,640
601101 Employee Benefits	110	109	110	109	110	110	110	110	110
601109 Employer Health Tax					190	190	190	190	190
601401 Staff Travel	183	167	350	16	350	350	350	350	350
609001 Supplies	152	31	400	112	400	400	400	400	400
609011 Meeting Expenses	520	360		120					
610001 Election Expenses (Carry forward)			5,000		3,500				
612701 Fort Fraser Beautification Project									
612801 Special Projects Contingency									
799999 Prior Year's Deficit									
TOTAL EXPENDITURE:	7,983	6,507	13,700	5,901	16,170	11,170	11,170	11,170	11,170
Revenues minus Expenditures	1,141	2,686	-	7,799	-	-	-	-	-

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**REGIONAL DISTRICT OF BULKLEY-NECHAKO
FORT FRASER SEWER SYSTEM**

(6101)

	2016 Actual	2017 Actual	2018 Budget	Year end Actual	Five Year Financial Plan:				
					2019	2020	2021	2022	2023
REVENUE:									
400003 Frontage Tax									
2019 Est. Tax Rate per foot (15,689 feet)				3.12					
2018 Est. Tax Rate per foot (15,689 feet)				2.51					
2017 Est. Tax Rate per foot (15,689 feet)				1.89					
Bylaw 286 No Limitation	43,285	29,653	39,359	39,359	48,995	75,619	76,873	76,082	77,243
442101 Other Grant Revenue (2019 IPG \$10 Gas Tax \$10)			20,000		20,000				
450001 Connection Fees				100					
450002 User Fees (EST 1576 Latest Rates 1770) 2015 increase Residential Rate to \$139 2016 increase Residential Rate to \$142 80 2019 increase Residential Rate to \$145 60	25,705	25,706	25,500	25,566	26,010	26,530	27,061	27,602	28,154
480001 Miscellaneous	791								
490001 Transfer from Equity in TCA	15,196	15,196	16,000		16,000	16,000	16,000	16,000	16,000
499999 Prior Year's Surplus	14,977	43,884	38,526	38,530	22,487				
TOTAL REVENUE.....	99,954	114,439	139,385	103,555	133,492	118,149	119,933	119,684	121,397
EXPENDITURE:									
601001 Salaries (split 1/2 of operator with water)	5,707	6,681	13,561	8,066	14,300	14,586	14,878	15,175	15,479
601101 Benefits (split 1/2 of operator with water)	432	622	1,881	848	2,425	2,474	2,523	2,573	2,625
601301 Staff Education (split 1/2 with water)		1,161	1,500		2,500	1,500	2,500	1,500	2,500
601401 Staff Travel	784	642	1,500	715	1,000	1,000	1,000	1,000	1,000
601801 Association Dues	125	115	150	44	150	150	150	150	150
602001 Utilities	7,292	10,613	10,750	7,548	10,750	11,073	11,515	11,918	12,276

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**REGIONAL DISTRICT OF BULKLEY-NECHAKO
FORT FRASER SEWER SYSTEM**

(6101)

		2016	2017	2018	Year end	Five Year Financial Plan:				
		Actual	Actual	Budget	Actual	2019	2020	2021	2022	2023
603008 R & M System	2019	6,282	22,216	50,000	19,637	42,000	27,000	27,000	27,000	27,000
Northside Flushing	5,000									
Sewer Line Repairs	12,000									
Other Repairs and Maintenance	10,000									
Contingency	15,000									
	<u>42,000</u>									
605301 Environmental Monitoring		566	805	750	983	1,000	1,000	1,000	1,000	1,000
606001 Communications - (split 1/2 office phone/fax with water)		639	643	700	669	700	700	700	700	700
606003 Advertising		130	130	250	67	250	250	250	250	250
608001 Property Insurance		27	28	30	28	30	30	30	30	30
608002 Liability Insurance		744	748	895	829	926	926	926	926	926
608003 Permits/Fees		216	216	325	541	325	325	325	325	325
780101 Amortization Expense		15,196	15,200	16,000		16,000	16,000	16,000	16,000	16,000
781001 Contribute to Capital Reserve		16,000	16,000	41,000	41,000	41,000	41,000	41,000	41,000	41,000
781004 Contribute to Insurance Reserve		83	93	93	93	136	136	136	136	136
Debt Repayment Interest & Principal (Issue 74 to 2016)										
783001 Debt Interest		458								
784001 Debt Principal		1,390								
799999 Prior Year's Deficit				-		-				
TOTAL EXPENDITURE.....		<u>56,071</u>	<u>75,913</u>	<u>139,385</u>	<u>81,068</u>	<u>133,492</u>	<u>118,149</u>	<u>119,933</u>	<u>119,684</u>	<u>121,397</u>
Revenues minus Expenditures		43,883	38,526	-	22,487	-	-	-	-	-

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**REGIONAL DISTRICT OF BULKLEY-NECHAKO
FORT FRASER WATER SYSTEM**

(6201)

	2016 Actual	2017 Actual	2018 Budget	Year end Actual	Five Year Financial Plan:			2021	2022	2023
					2019	2020				
REVENUE:										
400003 Frontage Tax										
Est. 2019 Tax Rate per foot (18,445 feet)			2							
Est. 2018 Tax Rate per foot (18,445 feet)			3.68							
Est. 2017 Tax Rate per foot (18,445 feet)			3.68							
Est. 2016 Tax Rate per foot (18,445 feet)			2.77							
Service Establishment Bylaw No. 285/1243 \$78,125 Tax Limit as per Bylaw No. 1789 Previous bylaws 1593	51,045	58,978	67,945	67,945	42,926	62,240	62,939	61,600	62,220	
420001 Transfer From Capital Reserve			525,000	525,000						
430003 Debenture Proceeds (Borrow at 3% from Sewer Reserves)			100,000	0						
442101 Other Grant Revenue (2018 GIA Infrastructure)			10,000	0	2,500					
443200 Infrastructure Grant		102,343	2,999,041	2,751,824	195,595					
450001 Connection Fees		10		100						
450002 User Fees (Est 1575 Latest update 1769) 2014 \$247.20 2015 increase in residential rate to \$252.14 2016 increase in residential rate to \$257.18	41,359	41,185	42,129	40,445	42,129	42,972	43,831	44,708	45,602	
480001 Miscellaneous Income	25	45		25						
490001 Transfer from Equity in TCA	28,045	30,091	50,000		100,000	100,000	100,000	100,000	100,000	
499999 Prior Year's Surplus	41,988	30,710	46,857	46,857	68,444					
TOTAL REVENUE	162,462	263,362	3,840,972	3,432,196	451,594	205,212	206,770	206,308	207,822	
EXPENDITURE:										
601001 Salaries (split 1/2 with sewer)	5,617	7,383	15,000	8,066	10,000	10,000	10,200	10,404	10,612	
601101 Benefits (split 1/2 with sewer)	422	691	2,000	848	2,425	2,474	2,523	2,573	2,625	
601201 Overtime										
601301 Staff Education (split 1/2 with sewer)		1,161	1,500		2,500	1,500	2,500	1,500	2,500	
601401 Staff Travel	784	734	1,500	715	1,000	1,000	1,000	1,000	1,000	
601801 Association Dues	125	115	150	44	150	150	150	150	150	

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**REGIONAL DISTRICT OF BULKLEY-NECHAKO
FORT FRASER WATER SYSTEM**

(6201)

		2016	2017	2018	Year end	Five Year Financial Plan:				
		Actual	Actual	Budget	Actual	2019	2020	2021	2022	2023
602001 Utilities		4,778	4,579	6,700	4,364	6,700	7,102	7,386	7,645	7,874
603008 R & M System	2019	27,224	3,316	74,000	29,186	37,000	27,000	27,000	27,000	27,000
	Covenant Survey		7,000							
	Waterline Breaks and Repairs		10,000							
	Contingency		20,000							
			<u>37,000</u>							
606001 Communications - (control line & 1/2 phone/fax)		1,503	1,502	1,500	1,527	1,600	1,600	1,600	1,600	1,600
606003 Advertising		198	921	500	99	300	300	300	300	300
608001 Property Insurance		883	927	960	963	1,200	1,224	1,249	1,274	1,299
608002 Liability Insurance		1,654	1,661	1,990	1,843	2,060	2,060	2,060	2,060	2,060
608004 Permits, Licenses & Fees		334	718	500	440	500	500	500	500	500
609001 Supplies										
609011 Meeting Expenses			156	200		200				
779999 Miscellaneous Expense (Repayment of Loan + interest from Sewer)										
780001 Capital Expenditures - New Water System			102,343	3,684,266	3,315,451	235,657				
780101 Amortization Expense		28,045	30,091	50,000		100,000	100,000	100,000	100,000	100,000
781001 Contribute to Capital Reserve		60,000	60,000	0		50,000	50,000	50,000	50,000	50,000
781004 Contribute to Insurance Reserve		184	206	206	206	302	302	302	302	302
799999 Prior Year's Deficit										
TOTAL EXPENDITURE.....		131,751	216,505	3,840,972	3,363,752	451,594	205,212	206,770	206,308	207,822
Revenues minus Expenditures		30,711	46,857	-	68,444	-	-	-	-	-

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**REGIONAL DISTRICT OF BULKLEY-NECHAKO
FORT FRASER RURAL FIRE PROTECTION**

(7101)

	2016 Actual	2017 Actual	2018 Budget	2018 Actual	Five Year Financial Plan:				
					2019	2020	2021	2022	2023
REVENUE:									
400001 Taxation & Service Agreement	6,195	8,336	5,000	7,731	5,000	5,000	5,000	5,000	5,000
400004 Taxation Portion of Electoral Area "D"									
Parcel Tax									
Converted Hospital Assessments (Completed Roll)	2,626,914	2,675,486	2,777,997		2,833,423				
Estimated Residential Tax Rate (cents per \$1,000)	2.01	1.84	1.8183		1.7815				
Bylaw 1742, 2015: Limitation \$56,250	52,674	49,171	50,458	50,458	50,478	52,536	52,556	52,576	52,597
480001 Miscellaneous Revenue									
490001 Transfer from Equity in TCA	10,800	10,801	10,800		10,800	10,800	10,800	10,800	10,800
499999 Prior Year's Surplus	892	4,359	3,423	3,423	3,257				
TOTAL REVENUE	70,561	72,667	69,681	61,612	69,535	68,336	68,356	68,376	68,397
EXPENDITURE:									
601208 Training, Assessment and Governance	17,526	17,526	17,526	17,526	17,526	17,526	17,526	17,526	17,526
601102 Accident Insurance - Volunteers	913	798	950	489	950	950	950	950	950
601801 Association Dues	107	109	110	111	250	250	250	250	250
608001 Property Insurance - Fire Hall	863	906	935	942	975	995	1,014	1,035	1,055
608002 Liability Insurance (MIA)	1,160	914	1,095	1,013	1,135	1,135	1,135	1,135	1,135
608003 Vehicle Insurance	1,674	1,760	1,835	1,844	1,915	1,915	1,915	1,915	1,915
612220 Monthly Grant to Fort Fraser Fire Department	18,200	18,200	18,200	18,200	19,600	19,600	19,600	19,600	19,600
779999 Miscellaneous Expense									
780101 Amortization Expense	10,800	10,801	10,800		10,800	10,800	10,800	10,800	10,800
781003 Contribute to Capital Reserve	3,500	3,500	3,500	3,500	5,500	15,000	15,000	15,000	15,000
781004 Contribute to Insurance Reserve	101	113	113	113	166	166	166	166	166
783001 Debt Interest (Issue No. 81 until 2019)	7,798	7,798	7,798	7,798	3,899				
784001 Debt Principal	6,819	6,819	6,819	6,819	6,819				
799999 Prior year's deficit									
TOTAL EXPENDITURE	69,461	69,244	69,681	58,355	69,535	68,336	68,356	68,376	68,397
Revenues minus Expenditures	1,100	3,423	-	3,257	-	-	-	-	-

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Regional District of Bulkley-Nechako Board Agenda February 21, 2019

To: Chair Thiessen, Director Greenaway and Board of Directors
From: John Illes, Chief Financial Officer
Date: February 10, 2019
Re: Electoral Area "C" Fort St. James Rural Local Area Services

Attached to this memo are some of the budgets for the Electoral Area "C" local services. These include Fort St. James Rural Fire Protection, Luck Bay Fire Protection, Area C Road Rescue, Fort St. James Seniors Helping Seniors, Fort St. James Arena Grant, Fort St. James Television Rebroadcasting, and Fort St. James Library.

The Ft. St. James Fire services are based on a proportional share of assessments. Of note for 2019, the Regional District will increase taxation slightly for Luck Bay residents to repay a small debenture ten years early. This will allow taxes to be minimized for years 2021 to 2030.

Area C Road Rescue Service continues as a share based on assessments. This service is reaching its bylaw maximum.

Fort St. James Seniors Helping Seniors transportation service has reached its bylaw maximum and will contribute \$43,000 to the municipality as a grant to help maintain this service.

Fort St. James arena grant remains at the same level as 2018.

The Fort St. James Television Rebroadcasting grant increases slightly to \$167,500. The Rebroadcasting Society will be providing financial statements prepared and reviewed by a professional accountant for the 2019 year as per the Board's recently adopted Financial Transparency Policy.

Fort St. James Library sees an increased grant for 2019. This increased grant is made possible by bylaw amendment (No 1856) found later in the agenda that increases the maximum of this service by 25%.



I would be pleased to answer any questions.

Recommendation:

(All/Directors/Majority)

“That the Board receive the Chief Financial Officer's memo dated February 10, 2019 titled ‘Electoral Area “C” Fort St. James Rural Local Area Services’ and that the Board of the Regional District approve the budgets for the Fort St. James Rural Fire Protection, Luck Bay Fire Protection, Area C Road Rescue, Fort St. James Seniors Helping Seniors, Fort St. James Arena Grant, Fort St. James Television Rebroadcasting, and Fort St. James Library for inclusion in the 2019 budget”; and

That the Board consider giving bylaw 1856 (later in the agenda) three readings and adoption. “

**REGIONAL DISTRICT OF BULKLEY-NECHAKO
FORT ST. JAMES RURAL FIRE PROTECTION**

(7202)

	2016 Actual	2017 Actual	2018 Budget	2018 Actual	Five Year Financial Plan:				
					2019	2020	2021	2022	2023
REVENUE:									
400004 Taxation									
Portion of Electoral Area C									
Converted Assessments (Completed Roll)	13,483,782	13,459,706	14,132,481		14,137,087				
Estimated Residential Tax Rate (cents per \$1,000)	0.96	1.09	1.0645		0.9949				
Total Assessments (Completed Roll)	125,444,116	124,764,255	131,347,370		131,074,037				
Tax Rate on Total Assessments	1.03	1.18	1.15		1.07				
Bylaw 738, 1993: Limitation \$2.00/\$1,000 Land & Improvements	129,163	129,163	150,438	150,438	140,646	151,472	153,852	156,281	158,758
420001 Transfer from Capital Reserve Fund				50,000					
480001 Miscellaneous Revenue			0		0	0	0	0	0
499999 Prior year's Surplus									
TOTAL REVENUE	129,163	129,163	150,438	200,438	140,646	151,472	153,852	156,281	158,758

EXPENDITURE:									
612250 Annual Contract with District of Ft. St. James									
<u>Converted Hospital Assessment (Completed Roll)</u>									
District of Fort St. James	29,300,909	30,688,807	31,575,002		31,748,959				
Rural	13,483,782	13,459,706	14,132,481		14,137,087				
Luck Bay	2,310,950	2,263,325	2,392,150		2,456,525				
Total	45,095,641	46,411,838	48,099,633		48,342,571				
Rural Share	29.9%	29.0%	29.4%		29.2%	29.2%	29.2%	29.2%	29.2%
Projected Operating Budget	418,469	415,265	448,766		464,022	473,302	482,768	492,424	502,272
Lease for 2 Water Truck Retrofits									
Less Contract Revenue	(58,586)	(61,466)	(82,000)		(81,000)	(66,262)	(67,588)	(68,939)	(70,318)
Additional Contract Revenue received in 2014									
Projected Capital Budget	10,000	14,000	-			13,000	13,000	13,000	13,000
Less Capital Project Funded by Rural but not spent	(25,000)								
Contribution to Fire Protection Capital Reserve	50,000	100,000	107,500		60,000	60,000	60,000	60,000	60,000
Withdrawal from Capital Reserve									
Total	394,883	467,799	474,266		443,022	480,040	488,181	496,485	504,954
Rural share	118,072	135,664	139,347		129,555	140,381	142,761	145,190	147,667
District of Fort St. James - Regular Annual	118,072	118,072	139,347	189,347	129,555	140,381	142,761	145,190	147,667
District of Fort St. James - New Fire Truck/Pickup									
601209 RDBN Administration	1,091	1,091	1,091	1,091	1,091	1,091	1,091	1,091	1,091
781003 Contribute to Capital Reserve (for fire truck)	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
799999 Prior Year's Deficit			0		-	-	-	-	-
TOTAL EXPENDITURE	129,163	129,163	150,438	200,438	140,646	151,472	153,852	156,281	158,758
Revenues minus Expenditures	0	0	0	-	(0)	-	-	-	-

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**REGIONAL DISTRICT OF BULKLEY-NECHAKO
LUCK BAY FIRE PROTECTION**

(7204)

	2016 Actual	2017 Actual	2018 Budget	2018 Actual	Five Year Financial Plan:				
					2019	2020	2021	2022	2023
Revenue									
400004 Taxation - Defined Portion of Area "C"									
Converted Hospital Assessments (Completed Roll)	2,310,950	2,263,325	2,392,150		2,456,525				
Estimated Residential Tax Rate (cents per \$1,000)	2.17	1.96	1.6291		1.8908				
Total Assessments (Completed roll)	23,052,000	22,575,500	23,865,000		24,509,000				
Tax Rate on total Assessments	2.18	1.96	1.63		1.90				
Bylaw No. 1335, 2005 Limitation \$3.00 per \$1,000 land and improvement	50,139	44,277	38,971	38,971	46,447	51,003	50,853	51,313	51,784
420001 Transfer From Capital Reserve									
420099 Transfer from Gas Tax Reserve									
480001 Miscellaneous Revenue	295	223		241					
490001 Transfer from Equity in TCA	8,724	9,300	9,300		9,300	9,300	9,300	9,300	9,300
499999 Surplus	1,820	7,713	10,162	10,163	4,841				
Total Revenue	60,978	61,513	58,433	49,375	60,588	60,303	60,153	60,613	61,084
Expenditures									
602001 Utilities	4,304	4,507	6,000	4,424	6,000	6,000	6,000	6,000	6,000
603008 Repairs and Maintenance	1,789	905	5,200	2,094	5,200	3,000	3,000	3,000	3,000
606001 Communications		0	500	577	500	500	500	500	500
607001 Legal									
608001 Property Insurance (Fire Hall)	609	640	660	666	690	724	760	798	838
612250 Annual Contract with District of Fort St. James									
Converted Hospital Assessment (Completed Roll)									
District of Fort St. James	22,063,155	30,688,807	31,575,002		31,748,959				
Rural Fort St. James	13,099,924	13,459,706	14,132,481		14,137,087				
Luck Bay	2,301,285	2,263,325	2,392,150		2,456,525				
Total	37,464,364	46,411,838	48,099,633		48,342,571				
Luck Bay Share	6.1%	4.9%	5.0%		5.1%	5.1%	5.1%	5.1%	5.1%
Projected Operating Budget	407,251	407,251	448,766		464,022	473,302	482,768	492,424	502,272
Lease for 2 Water Truck Retrofits	0	0	0		0	0	0	0	-
Less Contract Revenue	(57,015)	(57,015)	(82,000)		(81,000)	(66,262)	(67,588)	(68,939)	(70,318)
Additional Contract Revenue received in 2014	(16,906)	(16,906)							
Projected Capital Budget	25,000	25,000	0		0	13,000	13,000	13,000	13,000
Less Capital Project Funded by Rural but not spent			-		-				
Contribution to Fire Protection Capital Reserve	50,000	50,000	107,500		60,000	60,000	60,000	60,000	60,000
Withdrawal from Capital Reserve	0	0	0		0	0	0	0	-
Total	408,330	408,330	474,266		443,022	480,040	488,181	496,485	504,954
Luck Bay Share	25,082	19,913	23,587		22,512	24,393	24,807	25,229	25,659

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**REGIONAL DISTRICT OF BULKLEY-NECHAKO
LUCK BAY FIRE PROTECTION**

(7204)

	2016 Actual	2017 Actual	2018 Budget	2018 Actual	Five Year Financial Plan:				
					2019	2020	2021	2022	2023
Payment to District of Fort St. James - Regular	20,236	22,813	23,587	23,587	22,512	24,393	24,807	25,229	25,659
Payment to District of Fort St. James - New Fire Truck									
612290 Payment to District of Fort St. James - Buy in Fee (\$400 per household at \$40 per year for 10 years - 115 households until 2015)	4,600		0		-	-	-	-	-
601209 RDBN Administration	1,091	1,091	1,091	1,091	1,091	1,091	1,091	1,091	1,091
780001 Contribution to Capital									
780101 Amortization Expense	8,724	9,300	9,300		9,300	9,300	9,300	9,300	9,300
781003 Contribute to Capital Reserve	3,000	5,000	5,000	5,000	5,000	5,000	7,600	7,600	7,600
783001 Interest Expense - Issue No. 97 Until 2026 & No. 112 Until 2030	4,379	2,561	2,561	2,561	2,561	2,561	2,561	2,561	2,561
784001 Debenture Principal Repayment	4,534	4,534	4,534	4,534	4,534	4,534	4,534	4,534	4,534
785001 Debenture Issue Costs (early payback of 112)					3,200	3,200			
799999 Prior Year Deficit									
Total Expenditures	53,266	51,351	58,433	44,534	60,588	60,303	60,153	60,613	61,084
Revenues minus Expenditures	7,712	10,162	-	4,841	-	-	-	-	-

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**REGIONAL DISTRICT OF BULKLEY-NECHAKO
Area "C" ROAD RESCUE SERVICE**

(7405)

	2016 Actual	2017 Actual	2018 Budget	Year end Actual	Five Year Financial Plan:					
					2019	2020	2021	2022	2023	
REVENUE:										
400004 Taxation Electoral Area "C"										
Taxation on Land and Improvements										
Converted Hospital Assessments	68,717,956	66,727,121	67,836,987		64,055,809					
Estimated Residential Tax Rate (cents per \$1,000)	0.02	0.03	0.0279		0.0279					
Total Hospital Assessments	342,714,838	336,986,956	342,607,435		331,679,675					
Estimated Tax Rate on Total Assessments (cents per \$1,000)	0.05	0.05	0.06		0.054					
By-law No. 1651 - Tax limit is the greater of \$0.06 per \$1,000 or \$11,000	17,033	18,153	18,903	18,903	17,872	17,959	17,959	17,472	11,455	
446001 Grants in Lieu of Taxes	89	89		87						
499999 Surplus	96	89	89	89	87					
TOTAL REVENUE	17,218	18,331	18,992	19,079	17,959	17,959	17,959	17,472	11,455	
EXPENDITURE:										
Converted Hospital Assessment (Completed Roll)										
District of Fort St. James	22,063,155	30,688,807	31,575,002		31,748,959					
Area "C"	68,717,956	66,727,121	67,836,987		64,055,809					
Total	90,781,111	97,415,928	99,411,989		95,804,768					
Rural Share	75.7%	68.5%	68.2%		66.9%	66.9%	66.9%	66.9%	66.9%	
Projected Operating Budget	17,500	19,200	17,900		16,928	16,928	16,928	16,200	7,200	
Capital (Debenture Payments until 2028)	9,932	9,932	9,932		9,932	9,932	9,932	9,932	9,932	
Less: EMBC Revenue	(3,000)	(2,500)			-	-	-	-	-	
Total	24,432	26,632	27,832		26,860	26,860	26,860	26,132	17,132	
Rural share	18,494	18,242	18,992		17,959	17,959	17,959	17,472	11,455	
611001 Repayment of Alternative Approval Costs										
612201 Annual Grant to District of Fort St. James	17,129	18,242	18,992	18,992	17,959	17,959	17,959	17,472	11,455	
779999 Miscellaneous Expenditures										
799999 Prior Year's Deficit										
TOTAL EXPENDITURE	17,129	18,242	18,992	18,992	17,959	17,959	17,959	17,472	11,455	
Revenues minus Expenditures	89	89	-	87	-	-	-	-	-	

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REGIONAL DISTRICT OF BULKLEY-NECHAKO
Fort St. James Seniors Helping Seniors Transportation Service

(8202)

	2016 Actual	2017 Actual	2018 Budget	2018 Actual	Five Year Financial Plan:					
					2019	2020	2021	2022	2023	
REVENUE:										
400004 Taxation - Land and Improvements District of Fort St. James and a Portion of Electoral Area "C"										
Converted Hospital Assessments	44,629,121	44,629,121	53,781,078	54,041,301						
Estimated Residential Tax Rate (cents per \$1,000)	0.09	0.09	0.08	0.0774						
By-law No.1750 Tax limit \$43,000	38,771	42,364	43,000	43,000	41,806	43,000	43,000	43,000	43,000	43,000
446001 Grants in Lieu of Taxes	738	700		1,194	500	500	500	500	500	500
499999 Surplus		738	700	700	1,194					
TOTAL REVENUE.....	39,509	43,802	43,700	44,894	43,500	43,500	43,500	43,500	43,500	43,500
EXPENDITURE:										
612201 Grant to District of Fort St. James	38,000	43,000	43,700	43,700	43,000	43,000	43,000	43,000	43,000	43,000
611001 Repayment of Alternative Approval Costs	771	102								
799999 Prior Year's Deficit										
TOTAL EXPENDITURE.....	38,771	43,102	43,700	43,700	43,000	43,000	43,000	43,000	43,000	43,000

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**REGIONAL DISTRICT OF BULKLEY-NECHAKO
FORT ST. JAMES ARENA GRANT**

(10201)

	2016 Actual	2017 Actual	2018 Budget	2018 Actual	Five Year Financial Plan:		2021	2022	2023
					2019	2020			
REVENUE:									
400004 Taxation									
Portion of Electoral Area C LSA #24									
Converted Hospital Assessments (Completed Roll)	18,190,839	18,836,206	19,595,241		19,760,812				
Estimated Residential Tax Rate (cents per \$1,000)	0.13	0.1593	0.1914		0.1898				
Total Assessments	166,625,159	171,326,326	178,119,251		179,590,417				
Tax Rate on Total Assessments	0.14	0.18	0.21		0.21				
Limitation: \$0.120/\$1,000 for Operating Costs plus \$0.120/\$1,000 for Capital Costs per Bylaw No. 1819, 2018	24,000	30,000	37,500	37,500	37,500	37,500	37,500	37,500	37,500
446001 Grants in Lieu									
499999 Surplus from Prior Year			0		0				
TOTAL REVENUE.....	24,000	30,000	37,500	37,500	37,500	37,500	37,500	37,500	37,500
EXPENDITURE:									
612201 Annual Grant to District of Fort St. James									
For operation of arena	14,000	15,000	18,750	18,750	18,750	18,750	18,750	18,750	18,750
For capital improvements at arena	10,000	15,000	18,750	18,750	18,750	18,750	18,750	18,750	18,750
799999 Prior Year's Deficit									
TOTAL EXPENDITURE.....	24,000	30,000	37,500	37,500	37,500	37,500	37,500	37,500	37,500
Revenues minus Expenditures	-	-	-	-	-	-	-	-	-

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**REGIONAL DISTRICT OF BULKLEY-NECHAKO
FORT ST. JAMES AND AREA
TELEVISION REBROADCASTING**

(10503)

	2016 Actual	2017 Actual	2018 Budget	Year end Actual	Five Year Financial Plan:				
					2019	2020	2021	2022	2023
REVENUE:									
Taxation									
400004	Portion of Electoral Area "C" LSA #9								
400005	District of Ft. St. James								
	47,747,196	49,269,225	50,922,405		51,255,793				
	0.32	0.3271	0.3167		0.3196				
Bylaw No 1765, 2016 - Limitation \$164,062	151,853	161,150	161,260	161,262	163,801	164,700	164,700	164,700	164,700
446001 Grants in Lieu of Taxes	2,862	2,752	2,200	3,097	2,800	2,800	2,800	2,800	2,800
499999 Prior Year's Surplus	1,869	662	552	552	899				
TOTAL REVENUE	156,584	164,564	164,012	164,911	167,500	167,500	167,500	167,500	167,500
EXPENDITURE:									
612220 Monthly Grant to Fort St. James Television Society	155,922	164,012	164,012	164,012	167,500	167,500	167,500	167,500	167,500
611001 Repayment of Feasibility Study Costs									
799999 Prior Year's Deficit									
TOTAL EXPENDITURE	155,922	164,012	164,012	164,012	167,500	167,500	167,500	167,500	167,500
Revenues minus Expenditures	662	552	-	899	-	-	-	-	-

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**REGIONAL DISTRICT OF BULKLEY-NECHAKO
FORT SAINT JAMES LIBRARY**

(10603)

	2016 Actual	2017 Actual	2018 Budget	2018 Actual	Five Year Financial Plan:				
					2019	2020	2021	2022	2023
REVENUE:									
400004 Taxation									
Electoral Area "C "									
Converted Hospital Assessments (Completed Roll)	68,717,956	66,727,121	67,836,987		64,055,809				
Estimated Residential Tax Rate (cents per \$1,000)	0.0199	0.0205	0.0205		0.0205				
Bylaw 1691, 2014: Limitation \$13,750 (\$17,187)	13,675	13,679	13,683	13,683	17,075	17,138	17,138	17,138	17,138
446001 Grants in Lieu of Taxes	71	67		63	50	50	50	50	50
499999 Prior Year's Surplus	75	71	67	67	63				
TOTAL REVENUE	13,821	13,817	13,750	13,813	17,188	17,188	17,188	17,188	17,188
EXPENDITURE:									
612220 Monthly Grant to the Fort St. James Library	13,750	13,750	13,750	13,750	17,188	17,188	17,188	17,188	17,188
799999 Prior Year's Deficit									
TOTAL EXPENDITURE	13,750	13,750	13,750	13,750	17,188	17,188	17,188	17,188	17,188
Revenues minus Expenditures	71	67	-	63	-	-	-	-	-

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**Regional District of Bulkley-Nechako
Board of Directors
February 21, 2019**

To: Chair Thiessen and the Board of Directors
From: Shari Janzen, Economic Development Support Assistant
Date: February 8, 2019
Regarding: **2018 Connecting Consumers and Producers Project Report**

Please find attached the 2018 Final Report for the Connecting Consumers and Producers Project.

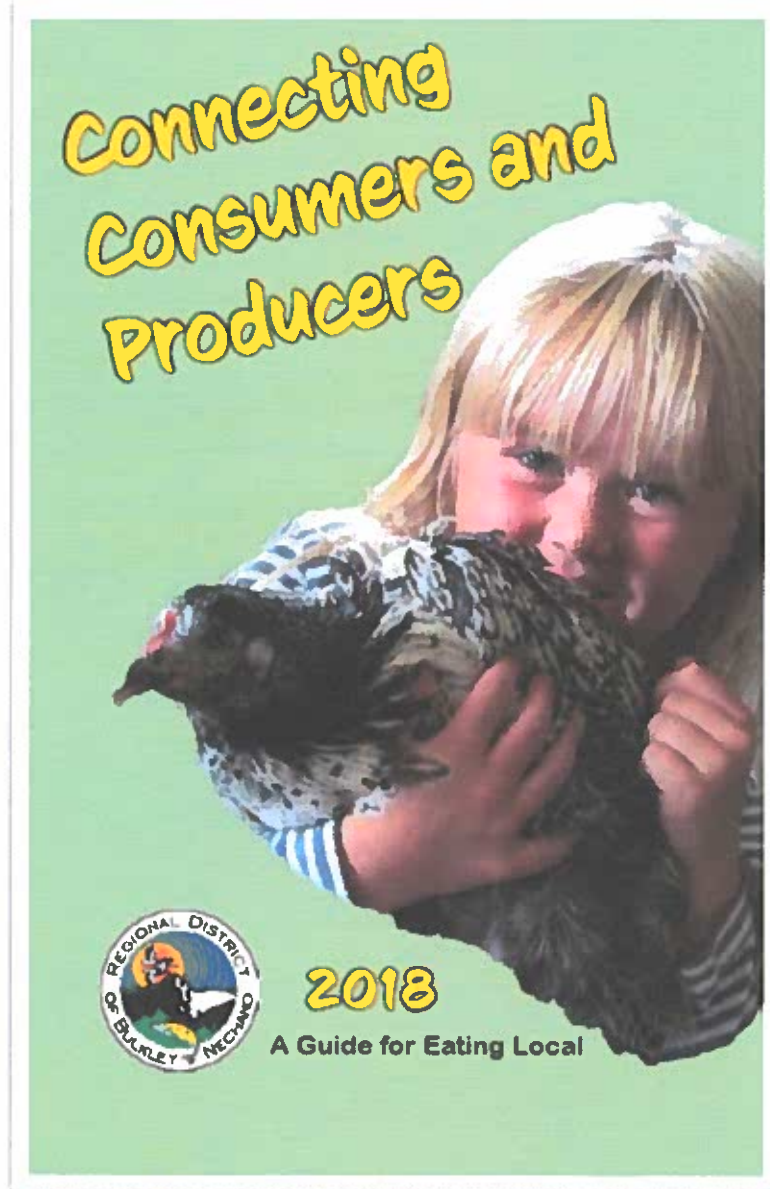
A copy of the RDBN's 2018 agriculture brochure "Connecting Consumers and Producers – A Guide for Eating Local" will be provided at the Board meeting.

Recommendation:	(All/Directors/Majority)
Receive	



Connecting Consumers and Producers

2018 Final Report



Regional District of Bulkley-Nechako
Regional Economic Development Department
37 3rd Ave, PO Box 820, Burns Lake, BC V0J 1E0
250-692-3195

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Introduction

Agriculture continues to play an important role in the region's economy. Due to increased globalization of the agriculture industry and increased health regulations, the agriculture sector has been identified by the RDBN as an area of focus. The 2012 RDBN Agriculture Plan addressed the need to create a marketing campaign for locally produced food. Section 3.5.1 of the RDBN Agriculture Plan states:

"The RDBN should undertake a long-term low level marketing campaign to maintain public awareness of the benefits of purchasing local food products. This may include the development of information posters and brochures, the purchase of local food products for events, and the inclusion of reminders notes in newsletters and other promotional materials"

The Connecting Consumers & Producers project was developed to address this direct action. This marketing project supports local agriculture by connecting consumers with producers in the eight municipalities and seven rural areas within the RDBN.

In the first year of the project (2014), three activities were completed; purchase of agriculture resources for libraries¹, sponsorship of community events, and development of an agriculture brochure. The second, third, fourth, and now fifth year of the project (2015, 2016, 2017, 2018) have seen the completion of community event sponsorships and updates and reprinting of the agriculture brochure.



¹ Attachment: Statistics

Project Logic Model

Project Inputs <i>Human and physical resources</i>	Project Activities <i>The things you "do" with your inputs – the actions</i>	Project Outputs <i>Product or service stemming from a completed group of activities</i>	OUTCOMES		
			Short-term <i>Results emerging from the outputs that often represent a change in knowledge or skill</i>	Medium-term <i>Results emerging from immediate outcomes that usually represent a change in behavior or practice</i>	Long-term <i>Results emerging from the intermediate outcomes that the project is working towards</i>
Agriculture					
<ul style="list-style-type: none"> Regional Economic Development Action Plan (2014) Regional Economic Development Staff RDBN Agriculture Plan (2012) Funding Sources Agriculture resource and producer lists Beyond the Market Project Nechako Valley Food Network Smithers Farmers' Institute Agriculture producers RDBN Residents Connecting Consumers & Producers Community Event Partners Regional Image Bank Economic Developers Web Master Facebook 	Beyond the Market Advisory Committee		<ul style="list-style-type: none"> Increased consumer awareness about local producers in region Increased consumer knowledge about eating locally produced food year round Increased short-term producer sales Promotion of region's producers Promotion of community events Increased attendance by RDBN Board of Directors Increase engagement with online community Increase marketing of producers businesses on social media 	<ul style="list-style-type: none"> Increased knowledge about the benefits of eating locally produced food Increased number of consumers purchasing locally produced food Increased short-term and long-term producer sales Increased number of producers listed in regional directories Increased and strengthened relationships with stakeholders Increased resident awareness in RDBN's commitment to the agriculture industry Increased social media presence 	<ul style="list-style-type: none"> To have producers who know how to grow and promote their products To create a culture of people who value locally produced food Increased agriculture revenue The agriculture sector is supported to grow and prosper in the RDBN Increased number of producers Increased agriculture production To have an engaged social media network
	<ul style="list-style-type: none"> Participate on conference calls Provide \$5,000 sponsorship <p>*Beyond the Market did not provide services in 2017. The RDBN Board Provided \$5,000 to hire an Agriculture Coordinator</p>	<ul style="list-style-type: none"> Input on the Beyond the Market project 			
	Connecting Consumers and Producers Events				
	<ul style="list-style-type: none"> Create application process for community events Evaluate and approve applications Establish partnerships Assist partners with development of event Promote events Prepare and distribute event kits Connecting Consumers & Producers Community Events take place Receive and evaluate final report Provide funding for community events Project reporting and distribution Invite RDBN Board of Directors to community events in their area 	<ul style="list-style-type: none"> Community event guide and application package Connecting Consumers & Producers community event partnerships (8) Event kits (750) Attendees at Connecting Consumers & Producers Community events (750) Invitations to RDBN Board of Directors 			
	Connecting Consumers and Producers Brochure				
	<ul style="list-style-type: none"> Collaborate with project partners including: <ul style="list-style-type: none"> Nechako Valley Food Network Beyond the Market Smithers Farmers Institute Research agriculture content for brochure Review Regional Image Bank for brochure images Design agriculture brochure Brochure content reviewed by agricultural community Print brochures Distribute brochures at community events Display brochure on website Survey producers to measure impact 	<ul style="list-style-type: none"> Agriculture brochure (1000) Number of producers listed in directory (100) 			
Facebook					
<ul style="list-style-type: none"> Create Facebook page to promote program Promote Facebook page on Community Facebook pages 	<ul style="list-style-type: none"> Likes on page (200) Post three times weekly Share other pages posts on page 				

Connecting Consumers & Producers Agriculture Brochure

This project activity involved research, updates, printing, and distribution of the Agriculture Brochure designed by the Regional Economic Development Department in 2014. The intent of the brochure is to provide a resource for consumers that encourages preservation of food as a means to eat local all year round and provide a directory of local producers inclusive of all communities in the RDBN.

In 2018, RDBN staff did research for the brochure in-house, and Debbie Evans, Agriculture Coordinator, designed the brochure. The brochure was distributed at Connecting Consumers and Producers Community Events and Farmers Markets throughout the region. The brochure is also available on the project website. Feedback from community groups on the design and relevance of information in the brochure was very positive.

Introduced in the 2017 brochure was the participation of Producers from the Hazelton area, as requested by the Regional District of Kitimat-Stikine. This collaboration with the RDBN continued for production of the 2018 Brochure.



“This was a very vibrant day at the BV Farmers’ Market. The library came and read out a story about local food to the kids – there was lots of laughing and dancing. It was a lovely mini-celebration of local food and our local food producers.”

– Megan D’Arcy, Bulkley Valley Farmers’ Market

Contact is made with each producer listed in the directory during the design phase of the brochure to ensure accuracy. In 2018 producers were contacted by phone in May with follow-up emails. Producer



lists were reviewed for omissions. Any producers not listed were asked to contact the Regional Economic Development Department or Agriculture Coordinator if they wished to be listed in the directory.

Interest in listing in the directory is anticipated to increase among producers in the region with the continued engagement created through the Regional District of Bulkley-Nechako’s Agriculture Coordinator position.

Connecting Consumers & Producers Community Events

This project activity involved a funding application process for community groups to host events that facilitated connecting consumers with local producers. This activity identifies sponsorship monies in 15 areas in the region (eight municipalities and seven electoral areas)². In 2018 a total of seven applications were received from potential host partners for nine different events (eight events were approved) and events included partnerships between 18 additional organizations. Due to the impact of the 2018 Wildfire season, three of the approved events had to be cancelled and one was postponed. The events that did take place included workshops on preserving local products, harvest celebrations, and a community market BBQ.

In addition to grant funded events, and because of the cancelled community events, the Economic Development staff attended Farmers' Markets across the region, handing out brochures and promo products, and having community members complete a short survey to enter to win a bag of locally produced items purchased right at the market. Economic Development staff also participated in the Bulkley Valley Exhibition parade where brochures and promo items were handed out to spectators.

The community events provide opportunity for "face-to-face" exposure with producers and as a long-term outcome they will increase producer's long-term sales. Short-term sales were increased through the products purchased to host the events. There was an increase in community spirit for those participating in the Connecting Producers & Consumers Community Events. By providing opportunities for producers and consumers to meet, the project supported the long-term viability of the local agriculture industry.

Promotional items for events were purchased from two local producers; Clover Fields Apiaries provided honey samples and Whispering Winds Ranch provided beef jerky. Spin-offs from this project will support the food producers and will encourage others to sell their locally produced products.



"This has been a lot of fun and we really liked having everyone here. It's good to use Grendel as a community space and highlight our ability to grow and prepare our (Grendel Groups) own food."

- Carolin Dessurealt Hamelin, The Grendel Group

Community events exposed producers to a large number of consumers.³ Consumer demand for local food products is on the rise, however, many consumers do not know where to purchase locally produced goods. This project was designed to make initial contacts to be followed by continued consumer purchases.

² Attachment: Financials

³ Attachment: Community Events

A challenge in 2018 was community event participation in multiple areas of the region. Electoral Area 'D' (Fraser Lake Rural), Fraser Lake, Electoral Area 'C' (Fort St. James Rural), Telkwa, Electoral Area 'E', Electoral Area 'G' (Houston Rural), and Houston did not apply to host events.

The 2018 Wildfire season forced the cancellation of three approved community events. The District of Fort St. James had planned to host a Night Market, but the event could not occur. The Lakes District Fair Association planned to host a Producer Promo Event and a Children's Festival during the annual Fall Fair, but due to cancellation of the 2018 Fall Fair, the events could not occur. The Harvest Celebration, normally held in August, was postponed due to poor air quality.

The Agriculture Coordinator will continue to be a valuable resource for promoting the Community Event Funding, and an increase in Community Events is expected for 2019.



"Just an amazing evening of music, food and friendship...so thrilled it came together again this year."

- Taylor Vassallo, Harvest Dinner Attendee

Connecting Consumers & Producers Social Media

A Facebook Page was added to the project in 2016. The short-term goal of the page was to engage with an online community. The page currently has 220 likes⁴, and engagement with posts continues to improve.

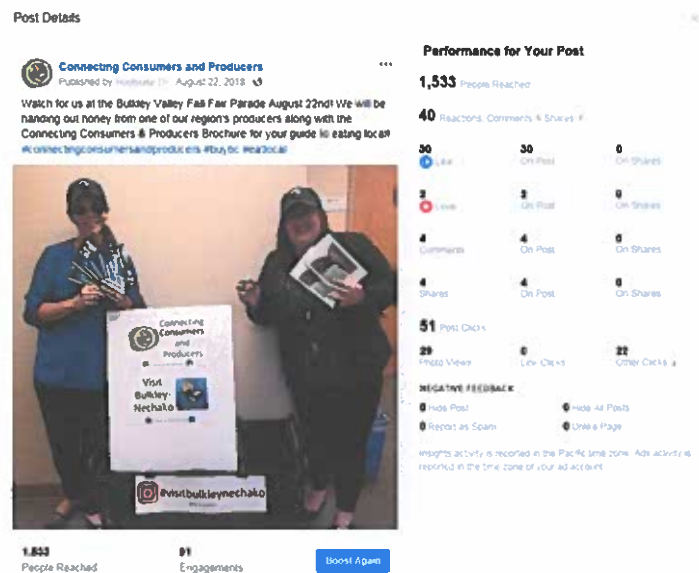


Posts were focused on connecting consumers with producers in the region. They included posts about the following:

- Agricultural event information
- Interesting facts about agriculture in the region
- Promotion of local producers
- Farmers’ Market information
- Tips on preserving locally produced food

All of the Farmers’ Markets in the region use Facebook and posts were shared on the Connecting Consumers and Producers page. Agricultural events and workshops shared from other Facebook pages received the most engagement.

Through the winter months, the Connecting Consumers and Producers page continue to share posts of interest and promote our local producers.



⁴ Attachment: Statistics

Results of the Connecting Consumers and Producers Project

The Connecting Consumers and Producers project has been an initiative of the Regional Economic Development Department for five years. The project has promoted the region's producers and increased awareness of locally produced food.

The number of producers involved in providing food for community events decreased this year from 63 in 2017 to 30 in 2018. This is a direct result of the impact of the 2018 Wildfire season.

We were excited with the increase in engagement with local producers in 2018 with the participation of the Agriculture Coordinator. It is highly beneficial to have the additional contact and relationship that the Agriculture Coordinator position fosters, which has resulted in engagement with all aspects of the Connecting Consumers and Producers Program, including Brochure listings, Community Event participation, and overall increased sales in the industry.

By assisting marketing of small scale agriculture in the region through the Agriculture Brochure, the project increased consumer knowledge about eating locally produced food year round. The five-year total for Agriculture Brochures distribution is 6,290.⁵

There were positive supports and feedback for the Connecting Consumers and Producers project in 2018. Community groups hosting events continue to be appreciative and feel the project makes a positive impact on increasing consumer's awareness of purchasing locally produced food. The Facebook page continues to create a following on social media that will further engage producers and make connections with consumers.

The RDBN's commitment to the agriculture sector is evident through the success of the Connecting Consumers & Producers Project. Continued support of the agriculture industry will increase public awareness of the benefits of purchasing locally produced food.

"The Licensed to Grill event was a great way to top off a successful 2018 market season. It just so happened to occur at the same time wildfires were affecting our area, so we were not only able to promote local food in our region, but we were also able to provide a free lunch that was accessible to persons displaced by the fires. This event helped create a lot of buzz around the Burns Lake Community Market and will lead to an even bigger and better 2019 season of promoting locally grown and raised food!"

– Raeanne O'Meara, Burns Lake & District Chamber of Commerce

⁵ Attachment: Statistics

Attachments

Financials

EXPENSES 2018		
Activity	Budget	Actual Project Costs
Agriculture Brochure	7,200	6,417.86
Community Events	16,500	3,871.08
Promotional Items	1,500	1,464.00
	\$25,200	\$11,752.94

REVENUE 2018		
Source	Item	Amount
Regional District of Bulkley-Nechako	Brochure	6,417.86
Regional District of Bulkley-Nechako	Community Events	3,871.08
Regional District of Bulkley-Nechako	Promotional Items	1,464.00
		\$11,752.94

Connecting Consumers and Producers Community Events

Name of Event	Partners	Area	Description	Attendees	\$ to Producers
Bulkley Valley Farmers' Market Harvest Day	<i>Bulkley Valley Farmers' Market Association</i> Smithers Library	Electoral Area A	<ul style="list-style-type: none"> Vendors decorated their stall spaces Live music Storybook reading for the children A space was set to hand out cookies, chai lattes, coloring pages, brochures and promo items Locally produced products prize bag draw 	400	\$100.00
Licensed to Grill BBQ @ The Burns Lake Community Market	<i>Burns Lake and District Chamber of Commerce</i> LD Express The Country Locker Burns Lake Community Forest	Burns Lake	<ul style="list-style-type: none"> Hourly door prizes Free drinks and locally produced hot dogs Gave away market coupons to be used on local producers at the market that day Info booth with draw entry, brochures, promo items, and survey forms 	356	\$142.10
GRENDEliscious Open House	<i>The Grendel Group (Family Advocates)</i>	Smithers	<ul style="list-style-type: none"> Free lunch with local products (apple cider, veggie burgers, and salad) Garden tours Live music Door prizes of Grendel goods 	100	\$382.28
Harvest Festival	<i>Nechako Health Community Alliance</i> Nechako Valley Food Network YMCA of Northern BC Nechako Waste Reduction Initiative McLeod Farm to School District of Vanderhoof	Electoral Area F	<ul style="list-style-type: none"> Catered Producers provided t-shirts to stand out in the crowd Live music Food focused volunteer groups set up Draw prizes 	200	\$148.00
Food Preservation Workshop	<i>Nechako Health Community Alliance</i> Nechako Valley Food Network	Vanderhoof	<ul style="list-style-type: none"> Certified instructors Canning of local produce Dehydration of local meats and produce Participants went home with canned goods and books 	12	\$159.72
5 Events				1,068	\$932.10

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*Host partner in Italics

Statistics

Agriculture Resource Purchase (2014)

Short-term outcomes: Increase in the number of resources available to producers
 Increase in libraries knowledge of the available agriculture resources
 Strengthened relationship with local libraries and agricultural community.

Agriculture Resource Lending Numbers				
Location	2015	2016	2017	2018
Vanderhoof Public Library	74	93	143	7
Houston Public Library	71	74	18	n/a
Telkwa Reading Centre	n/a	n/a	n/a	n/a
Burns Lake Public Library	121	121	12	17
Fraser Lake Public Library	n/a	42	24	13
Granisle Public Library	n/a	5	7	5
Smithers Public Library	199	35	17	25
Fort St. James Public Library	30	37	14	20
Total	495	407	235	87

Agriculture Brochure

Short-term outcomes: Agriculture brochure created and distributed
 Increase in consumer awareness about local producers in region
 Increase in consumer knowledge about eating locally produced food year round

Year	Distribution	Producers Listed
2014	920	70
2015	950	82
2016	920	80
2017	1500	77
2018	2000	76

Directory Listings	2014	2015	2016	2017	2018
Electoral Area 'A' Smithers Rural	38	37	32	28	24
Electoral Area 'B' Burns Lake Rural	4	4	5	6	7
Electoral Area 'C' Fort St. James Rural	2	3	3	2	2
Electoral Area 'D' Fraser Lake Rural	7	6	6	4	3
Electoral Area 'E' Francois/Ootsa Lake Rural	3	6	8	5	5
Electoral Area 'F' Vanderhoof Rural	15	24	23	21	21
Electoral Area 'G' Houston Rural	1	2	3	2	5
Hazelton and Area *new in 2017	n/a	n/a	n/a	9	9
Total Producers	70	82	80	77	76

Community Events

Short-term outcomes: Increase in short-term producer sales
 Promotion of regions producers
 Increase in resident awareness of RDBN

Year	Local Food Purchased	Attendance	Participating Producers
2014	\$6,486	1,694	not available
2015	\$7,393	20,182	60
2016	\$6,565	24,276	62
2017	\$1,385	1,299	63
2018	\$932	1,068	30

Webpage

Year	Hits on Agriculture Page	Hits on C&P Page
2014	109	25
2015	636	339
2016	442	220
2017	420	44
2018	485	84

Facebook

Year	Likes	Total Reach	Total Impressions
2016	114	8,476	23,293
2017	144	16,699	26,616
2018	220	19,555	31,857



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REGIONAL DISTRICT OF BULKLEY-NECHAKO

REPORT

TO:	Chair and Regional Board of Directors
FROM:	Director Michael Riis-Christianson (Electoral Area B – Burns Lake Rural)
DATE:	February 4, 2019
RE:	BC Natural Resources Forum

I attended the above-noted meeting workshop conference other

On January 22-24, 2019 in Prince George.

The key topics / points of interest were:

- Pre-Forum Workshop – Crisis Communications
- Panel 1 – Innovation and Technology
- Panel 2 – Unlocking Potential within Indigenous Communities
- Panel 3 – Mining: Excellence in Innovation
- Renewable Energy 101
- Panel 4 – Charting Forestry’s Future
- Panel 5 – The Future of Energy – Canada’s Opportunity
- Panel 6 – Transformative Influences in the Resources Sector

Topics of discussion that I particularly enjoyed or felt were relevant to the Regional District of Bulkley-Nechako included:

Pre-forum Workshop – Crisis Communications:

This session was led by Martin Livingston of LivingCommunications. A former journalist, Livingston specializes in helping organizations communicate with customers, stakeholders, employees, and the media during crises.

Livingston noted that a company’s brand is valuable, and crises – or, to be more accurate, how a company handles communications during a crisis – can make or break a brand and seriously damage an organization’s reputation. He noted that when a crisis occurs, it’s not uncommon for a company to lose as much as 30 per cent of its stock value in a matter of minutes or hours. However, by communicating effectively with stakeholders during and after a crisis, it’s often possible to recover most of that lost value in a matter of weeks.

In today’s connected world, he said, organizations no longer have hours in which to develop and implement crisis communication plans. The advent of social media has disrupted the traditional news cycle; today, people learn of crises within minutes, often through social media. For this reason, it is imperative that organizations have a crisis communications plan in place that clearly outlines how they will get information to the public quickly and efficiently.

An effective crisis communications plan doesn't just indicate how the organization will disseminate information to stakeholders during an emergency. It also indicates who will disseminate that information, how it will be worded, and the communications tools that will be employed to 'get the message out.' Messaging, particularly holding statements, can often be drafted in advance, thus saving precious time.

A crisis communication plan works in tandem with an organization's emergency response plan (ERP). The ERP outlines how an organization will respond to the event itself; the crisis communications plan indicates how an organization facing a crisis will communicate with stakeholders to protect its reputation.

As a former journalist, I found this session fascinating and informative.

Opening Keynote Address – Bill Tam, co-founder and VP of Canada's Digital Technology Supercluster

Canada's Digital Technology Supercluster is a federal initiative that facilitates and funds ambitious, collaborative technology leadership projects and aims to make Canada a global leader in the development of relevant digital products and platforms. One of five superclusters in the country, it uses its share of \$950 million in federal funding to drive commercially successful innovation and foster economic growth. More than 400 businesses and organizations are partners in the initiative, including Telus, Canfor, Teck, Microsoft, BCIT and UNBC.

The industrialized world has already experienced three industrial revolutions. The first came about when man discovered he could use water and steam to mechanize production. Mass production, made possible through electrification, sparked the second industrial revolution, and the third took hold with the advent of computers and automated production.

According to Tam, we are now entering the fourth industrial revolution, which builds on the third and is characterized by a fusion of technologies that blurs the lines between the physical, digital, and biological spheres.

The currency of this fourth industrial revolution (also known as Industry 4.0) is data. Data, said Tam, is the new oil. Thanks to computers, man has created more data in the past twenty-four months than he did in the previous 200,000 years.

'Big data' is driving innovation in every facet of society. It's revolutionizing forestry, and requiring a paradigm shift by forest managers. Drones now collect digital images, and forest machine connectivity promises to modernize the timber harvesting supply chain. Mining companies and their operations are increasingly reliant on data; 40 per cent of all mining firms expect to invest in Virtual Reality (VR) and Artificial Intelligence (AI) in the next three to five years. (Companies such as LlamaZOO are already using technology originally developed for video gaming to turn data into VR images of ore bodies, mine sites, and production facilities.)

The fourth industrial revolution promises to deliver significant benefits to mankind. Yet like any revolution, it will also create social upheaval. AI, for example, may well do away with many traditional blue-collar jobs in the resource sector. Mining companies are already

experimenting with self-driving ore trucks and drills, and it is likely that AI will soon run milling operations.

Tam suggested that the fourth industrial revolution will free people from repetitive tasks and allow them to do work of higher value. He wasn't clear, however, what those "higher value" jobs will be.

A key component of the fourth industrial revolution is connectivity. If rural, resource-based communities are to adapt and benefit from Industry 4.0, they need good access to the 'big data' pipeline: broadband internet in the form of fibre optics. Tam said he feels that industry can help advance fiber for residential use by pushing for its extension into rural communities.

Panel 1 – Innovation & Technology

This session advanced the theme of the opening keynote address. To illustrate the magnitude of the changes headed our way, panel members noted that:

- 50 per cent of all jobs will likely be disrupted by innovation or technology in the next five to 10 years;
- Freelancers, people who use technology and work out of small offices or their homes, will play an increasingly large role in the economy (computer giant Dell, for example, anticipates that by 2020, 50 per cent of its workforce will be made up of freelancers); and
- 85 per cent of jobs today's learners will be doing by 2030 haven't been invented yet.

Workers who want to survive (if not thrive) in the workplace of tomorrow will have to modify the way they look at technological change. The challenge is to see it not as disruptive, said one panelist, but as "enabling and empowering."

Knowledge will be the key to successful adaptation, and technology is already changing how education is delivered. It may even change how people obtain accreditation in the skilled trades; as one individual noted, it is possible that a greater focus will be placed in the future on experiential learning.

MEMORABLE QUOTES:

"I see connectivity as a human right." – Jill Tipping, president and CEO (BC Tech Association).
 "A thriving tech sector is a flu shot for industry."

Renewable Energy 101

This session was added as an afterthought on January 23. Fewer than two dozen people (less than two per cent of all conference attendees) attended the presentation, which was delivered by Jae Mather (Executive Director of Clean Energy BC) in a tiny room upstairs in the conference centre.

Mather was openly critical of BC's preoccupation with LNG, which is not (contrary to industry branding) a "clean" or "green" energy source. He noted that few British Columbians are aware of BC's renewal energy resources. Judging from public policy in this province, most government decision-makers are unaware of the opportunities for growth in the renewable energy sector.

Mather debunked several myths relating to renewable energy. Contrary to popular belief, renewable energy isn't prohibitively expensive. The installed price of solar energy has dropped by nearly 50 per cent in the past eight years. Solar systems are now capable of generating energy at \$50/megawatt-hour (MWh) – less than half the price of power produced by coal-fired plants.

Ironically, even Alberta – a province built on the extraction of fossil fuels – is making the move to renewable energy. Alberta has indicated it plans to add 5,000 mw of renewables by 2030, and recently issued a call for proposals for additional wind generating capacity with a weighted-average price of \$39/MWh.

In Mather's opinion, the BC government should be doing more to promote the use of renewable energy in this province. BC has the expertise to develop it; many of its companies are world-leaders. Unfortunately, this province's fixation with LNG and dam-generated hydro electricity is forcing many of its best renewable energy companies to look overseas for work. Some companies, he said, may consider relocating to countries such as India.

MEMORABLE QUOTE:

"Humans are the only species actively destroying the habitat crucial for its existence."

Panel 6 – Transformative Influences in the Resource Sector

Mather served as moderator of this session, which featured panelists Frank Lin (BC Hydro), Patricia Lightburn (David Suzuki Foundation), Mark Podlasly (BC First Nations Limited Partnership), and Shirley Vickers (formerly of Innovate BC).

As the title suggests, this discussion focused on sources of change within the resource sector. One of the biggest transformative influences may in fact be the world's growing awareness of environmental issues. It was noted that while BC is focused on getting its Liquefied Natural Gas (LNG) to markets overseas, many of those same markets are actively moving away from fossil fuels. Even China is placing increased emphasis on renewable energy and plans to invest approximately \$360 billion in the sector by 2020 – and in the process create 13 million jobs.

More than one panelist suggested that local governments can play a role in pushing for greater reliance on clean, renewable energy. If local governments make it a priority to get 100 per cent of their energy from renewable sources, senior levels of government may be forced to change existing regulatory frameworks.

This session was the last of the conference, and thus poorly attended. Perhaps one of every 12 seats in the main auditorium was occupied.

MEMORABLE QUOTES:

"The world is about 4.6 billion years old. If you translate that into hours, it's about 46 hours old. Of those 46 hours, humans have been around for about four of them, and in the last minute of that time have done most of the damage to the environment." – Jae Mather

Follow-up required by:

Regional District Director

Other _____

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- Regional District Board None
 RDBN Staff at the discretion of the Regional District Board of Directors

Recommendations:

Does the Regional District of Bulkley-Nechako have a crisis communications plan to augment its Emergency Preparedness Plan? If not, it should develop one – either in-house or with the assistance of a qualified professional. Our reputation is valuable.



REGIONAL DISTRICT OF BULKLEY-NECHAKO
MEMORANDUM

To: Chairperson Thiessen and Board of Directors (February 21, 2019)

From: Janette Derksen
Deputy Director of Environmental Services

Date: February 5, 2019

Subject: 2019 Recycling Program Contract Extension – Houston Bottle Depot Response to Option 2

In response to the Board motion on January 17, 2019, that being, Option 2, regarding recycling options for District of Houston and area residents, staff contacted the Houston Bottle Depot with a counter proposal for funding contributions at a 50% reduction of the 2018 contributions. The offer would be to continue to fund the Houston Bottle Depot for the current cardboard, mixed paper and plastics program at the reduced rate of \$21,150 plus, continue to rent the Cascades (program) bins at approximately \$42,000 for 2019. The RDBN received a reply dated, January 29, 2019, in response to this counter proposal that RDBN staff made.

The letter states that the *"Recycle BC will negatively impose a heavy financial burden on my business"* and that *"The compensation from Recycle BC is too ridiculously little to cover wages of one full-time employee"*, whereas the program contract for Recycle BC stipulates that the program must be monitored for contamination and to provide education for the customers. *"In conclusion, it is impossible for me to consider the Recycle BC option as an owner of a small business because the Recycle BC will cause immeasurable harm to my Return-it Depot business"*. The depot owner has asked the RDBN to remove the Cascades bins from his yard as soon as possible. In summary, the Houston Bottle Depot owner is not willing to host a Recycle BC program on his site.

RDBN staff agrees with the owner that his site would take extra capital costs to renovate and operate a Recycle BC program at his current location, and the revenue that the depot owner would receive from the Recycle BC material collected from the population in Houston and area would not cover an employee's wages. Private businesses do not receive the Recycle BC top-ups funds that are offered to Local Governments. Following a conversation with staff, the depot owner has offered to keep running the current program "as is" until the RDBN has found another option to transition the recycling program to, honoring the 2018 contract. He agrees with the RDBN, that all parties do not want the residents of Houston and area to lose the recycle habits gained through an interruption by transitioning to a different location.

To minimize the negative impact to the RDBN's Houston and Area recycling budget by honoring the 2018 contract with the Houston Bottle Depot for an interim period, the RDBN would recommend a short term month to month extension to the contract to establish cost effectively, a recycling depot at accessible location with the 2019 current budget. Based on options previously brought forward to

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2019 Recycling Program Contract
Extension – Houston Bottle
Depot Option 2 Response

February 5, 2019



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the RDBN Board, staff will bring back the option that is best suited for the community and area. This option is the most accessible and cost effective for the regional tax payers. Staff is requesting the Board of Directors to consider the approval of the recommendation below, to direct staff to explore other options to recycle residential material for the community of Houston and area residents through a Recycle BC program.

Further, to honor the 2018 contract between the RDBN and the Houston Bottle Depot to a maximum value per month of the last paid invoice of \$3,290.70 on a short-term month to month basis. This term would be subject to availability of land, appropriate weather for construction and approval process, staff would aim for April 30, 2019.

RECOMMENDATION

(All/Directors/Majority)

1. That the Board of Directors receive the memorandum titled, "2019 Recycling Program Contract Extension – Houston Bottle Depot Response to Option 2" dated, January 29, 2019.
2. That the Board of Directors direct staff explore other options to recycle residential material with the District of Houston for the community of Houston and area residents through a Recycle BC program.
3. Further, that the Board of Directors authorize the extension of the 2018 contract between the RDBN and the Houston Bottle Depot at a monthly rate of \$3,290.70 per month, on a month to month basis.



REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEMORANDUM

To: Chairperson Thiessen and Board of Directors (February 21, 2019)

From: Janette Derksen
Deputy Director of Environmental Services

Date: February 6, 2019

Subject: 2019 Recycling Program Contract Extension – District of Fort St. James

Background

On November 15, 2018, the RDBN Board moved to support the recommendation to cut 50% of the funding to the recycling facilities in 2019 and to consider further cuts in 2020. The RDBN is working with Recycle BC and the recycling facilities to encourage participation in this program. The facilities would receive annual revenue from Recycle BC for the program material that they collect and will cover the costs of the receiving bins and the costs of transportation of material to the processor.

Below is a summary of the recycling system in the Fort St. James area:

Fort St. James and Area

2018 Service Provision:

- Residential packaging (including plastics) and printed paper provided by Nak'azdli Band Council –Recycle BC prgram.
- ICI paper and cardboard recycling through the District of Fort St. James when they took over the contract from Nak'azdli First Nations in 2016 and changed the contract to ICI mixed paper only thereafter following the motion that the RDBN board is not in support of ICI Cardboard.
- RDBN Reuse Shed Attendant – works 28 hours/week, as a full-time position in 2019.

2019 Contract Renewal

The RDBN has received the District of Fort St. James proposal on February 5, 2019 for continuance of ICI paper recycling services for the 2019 year for the time period of January 1-December 31, 2019. The proposal includes the 50% reduction as per the Board Motion dated November 15, 2018. This proposal is attached. A recommendation to extend the contract is outlined in the "recommendations" section of the memorandum for consideration by the Board of Directors.

Given the outlined current proposed 2019 costs, and unless provided different direction from the Board of Directors, the contracted amount for contracted term of January 1 to December 31, 2019 for the District of Fort St. James ICI mixed paper program will be set at **\$7,000.00**. This amount will be included in the budget line item for the Fort St. James and area Recycling with the cost of the Reuse Shed attendant wages plus benefits for the first round of the draft budget.

Further, staff would also like to recommend the contract extension be made in agreement for the time period of January 1, 2019 to December 31, 2019 but allow for terminology in the contract for termination or scope changes on a quarterly basis. Contracts would automatically be renewed quarterly if the RDBN hasn't notified the group prior to a 60-day cut off period with intention to change

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2019 Recycling Program Contract
Extension – District of Fort St. James

February 6, 2019



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the scope of service with justification. Being that the proposal was submitted after the last term of January to December 31, 2018 was completed and that work on the program was continued that the payment will be retroactive to January 1, 2019.

RECOMMENDATION

(All/Directors/Majority)

1. That the Board of Directors receive the memorandum titled, "2019 Recycling Program Contract Extension – District of Fort St. James" and dated February 6, 2019.
2. Further, that the Board of Directors approve the following recommendations:
 - A. That the Board of Directors approve a contract extension with the District of Fort St. James in support of the proposal for the continuance of ICI mixed paper recycling services for Fort St. James and Area, for the time period of January 1 – December 31, 2019 at a total cost of **\$7,000.00** (excluding taxes), payments to the District of Fort St. James be may retro-active starting January 1, 2019.
 - B. That the Board of Directors approve the contract subject to terminology that reflects the need for the depot to enter into a contract with Recycle BC and a quarterly contract review process wherein the contract would automatically renew unless the RDBN provides in writing notification of intention to change scope of work 60 days before the end of each quarter.

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District of Fort St. James

Project Proposal

Regional District of Bulkley Nechako

3R's Funding Program

January 1, 2019 – December 31, 2019

Submitted

Primary Contact Information:

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Introduction

The GUF Society started fibre recycling in Fort St. James and continue to be a pillar in the community for recycling. However, due to the parallel MMBC residential program the 3R's funding was redirected to accommodate commercial recycling in July 2015. This redirection of funding limited the GUF society and prevented them from continuing with residential recycling. They decided to instead, focus on educating the public about recycling and environmentally friendly habits. The Nak'azdli Recycling Depot, District of Fort St. James and GUF Society did not wish to see the existing service discontinued. As a result, Nak'azdli took over operations at the Integris Recycling Centre last July. They approached the District of Fort St. James indicating that they would no longer be able to run the facility part way through their term, and the District of Fort St. James has taken over operations.

Currently, the Integris Recycling Centre ships out an average of nine Metric Tonnes (MT) of fibre per month. The District of Fort St. James provides a part time employee (up to 25 hours per week) to bale the fibre and equipment to load the bales, as well as covering all of the building costs such as heat and light.

District of Fort St. James proposes to continue to use the facility for accepting and recycling cardboard, mixed paper and shredded office paper from commercial and industrial users. In partnership with GUF, we will continue to educate the business owners of Fort St. James to bring all commercial recycling to this building and to divert residential fibre to the Nak'azdli Recycling Depot; all residential fibre material will be handled through the MMBC program and all commercial fibre will be handled through the Integris Recycling Centre.

The intentions of the Integris Recycling Centre continue to be:

- Acting as a depot facility for the collection of commercial fibre products in Fort St. James
- Baling the products using the existing baler and shipping the material to Prince George using the most efficient means
- Increasing existing fibre collection with commercial sectors through enhanced community education and outreach.

Project Description

Funds from the 3 R's program will be used to support our operating costs for the mixed paper ICI sector, including employee wages, shipping costs, supplies, and signage, as well as other operational costs such as electricity and phone.

Contamination of materials must remain low. In addition to educating and assisting people who visit the depot, ongoing checks and sorting of the receptacle bins will be required by the worker.

We will continue to work with the GUF Society and hope to participate in community events alongside them.

Duties of Depot Staff

The worker(s), in addition to their primary role of baling the materials, will be responsible for managing and maintaining organization and cleanliness of the facility; keeping the bins free of contaminants; educating the public about recycling in Fort St. James, etc. The employee will be supervised by the District of Fort St. James administration.

Diversion Estimates

The Integris Recycling Centre currently diverts approximately 9 MT of solid waste from the landfill each month. On average, 25% of the volume received is mixed and office paper, with the remaining 75% being cardboard.

End Markets for Materials

Cascades Recovery in Prince George has been and will continue to be the main end market for the recyclables. Cascades Recovery delivers bales to their processing plant in Burnaby, BC.

Red Spade is the current contractor for pickup and delivery of bales. They charge \$420 per load of 8 bales. Cascades pay \$160/MT for mixed paper. They charge \$10.00 /MT for baled OCC and \$65/MT for shredded OPF.

Educational Component of Project

The GUF Society, Nak'azdli and The District of FSJ will continue to educate the community about recycling initiatives. They will be present at the local fairs, appear regularly at First Nation's environmental days, assist in coordinating recycling opportunities offered outside the community, and green event planning. They will also continue with local bulletins and advertising to increase awareness and usage of the facilities available. The focus will continue to be on businesses and institutions, as they are currently the biggest fibre users. Educational goals for 2019 include informing residents and business owners about:

- The location of the recycling centre and the hours of operation
- The types of cardboard and mixed paper that can be put in the collection bins, and the types that cannot
- How to prepare cardboard and mixed paper products for recycling
- Where the cardboard and mixed paper are taken, and the things that they can be made into
- The current percentage of volume that cardboard and mixed paper that are recycled
- Other recycling opportunities available in the community (e.g., beverage containers, batteries, tin cans)
- Why, as a community, we should recycle
- How to positively impact our environment by reducing what we purchase

The desired behavior changes we anticipate in residents, businesses, and institutions in Fort St. James and surrounding areas as a result of this project are:

- Separating appropriate cardboard and mixed paper out of their regular garbage for deposit in the appropriate bins
- Taking uncontaminated beverage containers to the bottle depot
- Depositing the recycling products in the correct collection bins
- Through our educational efforts we hope to also expand the use of the MMBC program

Target audiences within the community may include, but are not limited to:

- Businesses in and out of town
- First Nations communities
- Schools
- Institutions

Products and activities that may be identified in the Educational Component may include, but are not limited to:

- Newspaper articles
- Signs and posters
- Waste reduction education through social media, websites etc.
- Displays and attendance at community events
- Local recycling workshops
- Presentations to, and activities with, schools, institutions, and businesses

Project Budget

Total expenditures for operations of the Integris Recycling Depot for 2019 are anticipated to be \$52,880. Our cost estimates are based on building and recycling operations over the past year. We request that the 3R's program fund \$7,000 of our operations.

2019 Detailed Project Budget

REVENUES		
DISTRICT OF FSJ	(45,380)	From taxation revenue and/or user fees
RD 3R's Grant	(7,000)	Requested from Regional District of Bulkley Nechako
CARDBOARD & OFFICE PAPER REVENUE	(500)	Sales of baled cardboard and office paper
	<u>(52,880)</u>	
EXPENSES		
PROPERTY INSURANCE	150	Insurance on the building
BC HYDRO	3,000	Electricity for heat, light and equipment
PHONE	300	Phone for employee safety
WAGES & MERCS	30,000	\$20/hour, 25 hours/week, 12% MERCS
TRANSPORTATION	14,000	Pickup and delivery of bales from Fort St. James to Prince George
MIXED PAPER FEES	2,9300	Charges for receiving recycling
BUILDING MAINTENANCE	1,000	Building and grounds upkeep and repairs
SUPPLIES	1,500	Baling wire and office supplies
	<u>52,880</u>	

Note that outreach and education are provided in-kind by the District and GUF.

100% of these costs are allocated for direct implementation of paper recycling services. This includes:

- baling of fibre
- maintenance of bin areas
- tracking of volume
- community promotion and marketing

Declaration Statement

In making this application, I the undersigned, declare to the best of our knowledge, the information contained in this application is correct and all required information is enclosed. Further, that should our proposal be accepted in part or in whole, that the funding will be used for the stated purposes only, and that we will comply with all terms and conditions as outlined.


 Rachelle Willick, Chief Financial Officer

February 5, 2019

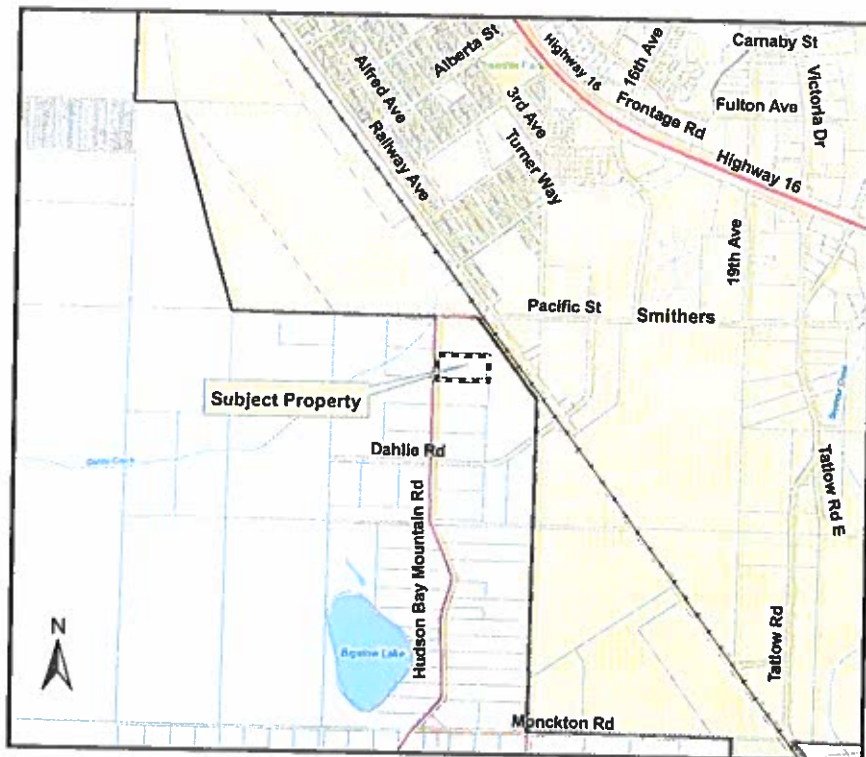
Date



**Planning Department Report
1st & 2nd Reading Report
Rezoning Bylaw No. 1857, 2019
No. A-01-18, February 11, 2019**

APPLICATION SUMMARY

- Name of Applicants:** Mary Kate Russell and Dominic Joseph Gerald Bernardin
- Electoral Area:** A
- Subject Property:** Lot A, District Lot 4266, Range 5, Coast District, Plan 9239. The subject property is approximately 2.05 ha (5.06 acres) ha in size.
- Location:** The subject property is located at 420 and 424 Hudson Bay Mountain Road, 60 metres from the Town of Smithers.



- O.C.P. Designation:** Rural Residential (RR) in the Smithers Telkwa Rural Official Community Plan Bylaw No. 1704, 2014
- Zoning:** Small Holdings (H1) Zone in the Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993
- Existing Land Use:** Residential and agriculture

ALR Status: Not in the ALR

Proposed Rezoning:

To amend Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993 from the **Small Holdings (H1) Zone** to the **Small Holdings (Additional Dwelling) (H1A) Zone**. The purpose of this application is to rezone the subject property so the second dwelling will conform to the zoning bylaw.

There are currently two residential dwellings on the property, a main residence from 1987 and a rental mobile home placed on the property in 1980. The property also contains a 300 square ft shop, wood sheds, pump house and a garden.

Prior to 1994, the property was zoned Rural II (R-2) pursuant to "Regional District of Bulkley Nechako Zoning Bylaw No. 18, 1970." The R-2 zone allowed a maximum of two dwellings to be constructed on parcels over 5 acres in size. The property's current Small Holdings (H1) zoning, adopted in 1994, only permits one single-family dwelling per parcel if the parcel is smaller than 4 ha (9.88 acres). A second house is therefore considered legal but is not conforming to zoning. This is commonly referred to as being legal non-conforming. *Local Government Act Section 532 states:*

If a building or structure, the use of which does not conform to the provisions of a bylaw under this Division is damaged or destroyed to the extent of 75% or more of its value above its foundations, as determined by the building inspector, it must not be repaired or reconstructed except for a conforming use in accordance with the bylaw."

In a situation where the zoning permits only one dwelling and other non-conforming dwellings exist on the property, if one dwelling was to be destroyed past 75% of its value a building permit would not be issued for its reconstruction.

Site Plan



REFERRAL COMMENTS

Northern Health Authority

Thank you for providing an opportunity to comment on this proposed rezoning application. I have reviewed the application and have no objections to the rezoning of this property, as long as the following two conditions are met:

- 1) An authorized person under the BC Sewerage System Regulation (i.e a registered onsite wastewater practitioner or a professional engineer) will need to complete a compliance inspection if the sewerage system at the subject property to ensure it is adequate to serve the two dwellings. As noted in the planning department's comments, in the original application to construct the sewage disposal system, the applicant stated that the lagoon was intended to serve a "single family dwelling".

If the authorized person reports to Northern Health, in a form that is acceptable to the area Environmental Health Officer, that the existing sewerage system is capable of treating the effluent from the two dwellings, no further action will be required. If the existing sewerage system is not adequate for treating the effluent from the two dwellings, repairs or alterations will need to be made and a repair filing submitted to Northern Health Authority.

- 2) If the cistern at the property supplies drinking water to both dwellings, as is stated in the application, it meets the definition of a "water supply system" under the *BC Drinking Water Protection Act*, and will have to comply with the Act. The property owner will need to contact the area Environmental Health Officer to complete the permitting process to obtain a construction permit and operating permit for this water system.

Ministry of Transportation and Infrastructure No Objections.

Area 'A' Advisory Planning Commission APC recommends approval.

Comments: APC believes that RDBN should have made the concession when zoning was amended in 1993 and that the applicants shouldn't have had to go through this application process.

Town of Smithers No Objections.

PLANNING DEPARTMENT COMMENTS

OCP

The subject property is designated Rural Residential (RR) in the Smithers Telkwa Rural Official Community Plan Bylaw No. 1704, 2014 which is intended to provide opportunities for people to live in a rural setting while protecting and preserving the rural character of the area.

With regards to an additional dwelling in the RR designation, Section 3.4.2 (7) of the OCP states that rezoning applications to allow a second single family dwelling on a parcel may be considered under the following circumstances:

- (a) *The subject property is a minimum of 2 hectares (5 acres) in size or larger, or a 2nd single family dwelling exists and is legal but non-conforming to zoning.*
- (b) *It has been demonstrated that the parcel can accommodate an on-site sewage disposal system for two dwellings.*
- (c) *The development is compatible with adjacent land uses and maintains the rural character of the area.*
- (d) *The parcel is not located within a floodplain or on other hazard lands.*
- (e) *The development addresses wildlife and ecological values.*
- (f) *And, the future subdivision of the land into a parcel smaller than 2 hectares (5 acres) is prohibited.*

The proposal complies with conditions (a) (c) and (d) of Section 3.4.2 (7) in the OCP.

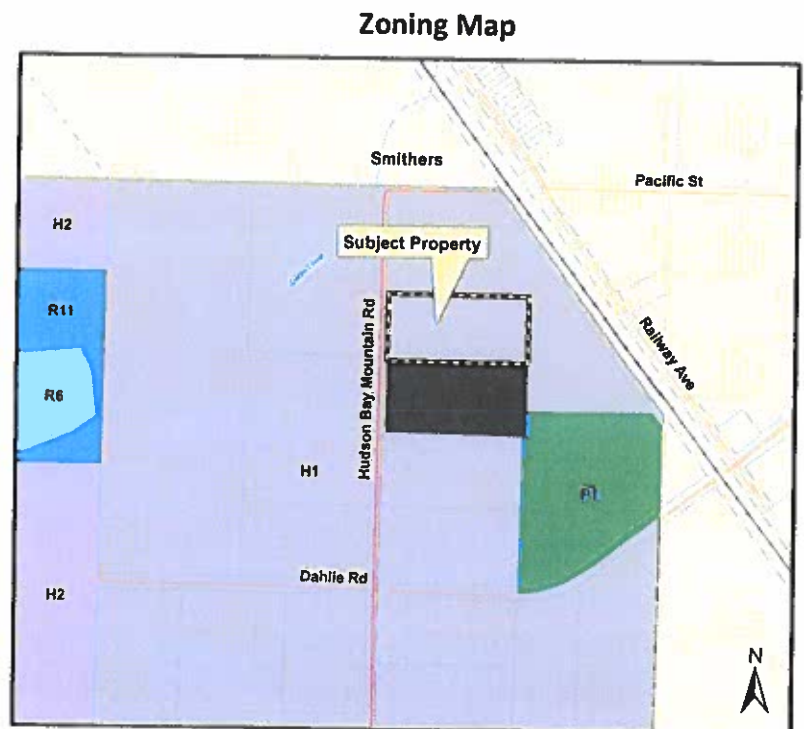
There is a Permit to Construct a sewage disposal system on file for a single-family dwelling, and the applicant states that there is a lagoon on the property. Northern Health, in their referral response, confirms that the lagoon was intended to service one dwelling. To comply with condition (b), it is recommended that the applicant be required to show that the existing system has capacity to accommodate two dwellings, to the satisfaction of Northern Health.

Regarding condition (e), staff have no reason to believe that the 2nd dwelling impacts wildlife or ecological values.

Regarding condition (f), it is noted that further subdivision of the property cannot occur under the current or the proposed zoning as the existing parcel size is 2 ha.

Zoning

The Small Holdings (Additional Dwelling) Zone only permits one single family dwelling per parcel with a gross floor area exceeding 100 m² (1,076 ft²). The H1A zone has a relatively small parcel size requirement of 2 ha. Limiting the size of the second dwelling reduces the potential visual impact associated with two large houses on the property. In addition, the size restriction also serves to limit the number of bedrooms and therefore control the on-site sewage disposal impacts. The second residence on the property is 67 m² (720 ft²) in size, according to the application.



Building Permits

The property is in the Regional District Building Inspection Service Area. There is a building permit from 1980 on file for the mobile home. According to the current property owners, the main residence was built in 1987 and there is no permit on file.

Land Use

The surrounding area consists of residential parcels that range in size from 1.9 ha - 2.3 ha.

A key consideration in rural land use planning is the desire to keep rural densities at a reasonable level to maintain a rural character, avoid the environmental issues that can be associated with on-site sewage disposal and water supply, and control the need for land use regulations associated with higher density. There is some concern that permitting too many secondary dwellings in rural areas could undermine the desire to limit rural densities.

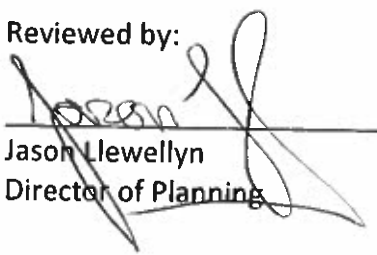
Within the boundaries of Electoral Area 'A' there are only 8 properties zoned Small Holdings Additional Dwelling (H1A). This particular application to rezone to H1A will not increase the density in the surrounding area so as to compromise its rural character.

Recommendations:

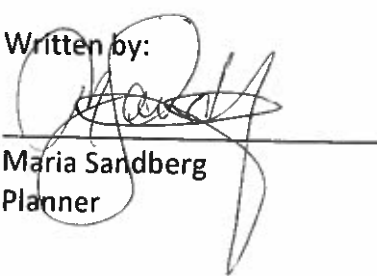
1. That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1857, 2019" be given first and second reading and subsequently be taken to Public Hearing.
2. That the Public Hearing for "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1857, 2019" be delegated to the Director or Alternate Director for Electoral Area 'A'.

Electoral Area Planning – All Directors/ Majority

Reviewed by:


Jason Lewellyn
Director of Planning

Written by:


Maria Sandberg
Planner



REGIONAL DISTRICT OF BULKLEY-NECHAKO
BYLAW NO. 1857

A Bylaw to Amend "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993"

The Board of the Regional District of Bulkley-Nechako in open meeting enacts as follows:

That "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993" be amended such that the following land is rezoned from the "Small Holdings (H1)" Zone to the "Small Holdings (Additional Dwelling) (H1A)" Zone.

Lot A, District Lot 4266, Range 5, Coast District, Plan 9239, shown on Schedule "A", which is incorporated in and forms part of this bylaw.

This bylaw may be cited as the "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1857, 2019".

READ A FIRST TIME this day of 2019

READ A SECOND TIME this day of 2019

PUBLIC HEARING HELD this day of 2019

READ A THIRD TIME this day of 2019

I hereby certify that the foregoing is a true and correct copy of "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1857, 2019"

DATED AT BURNS LAKE this day of 2019

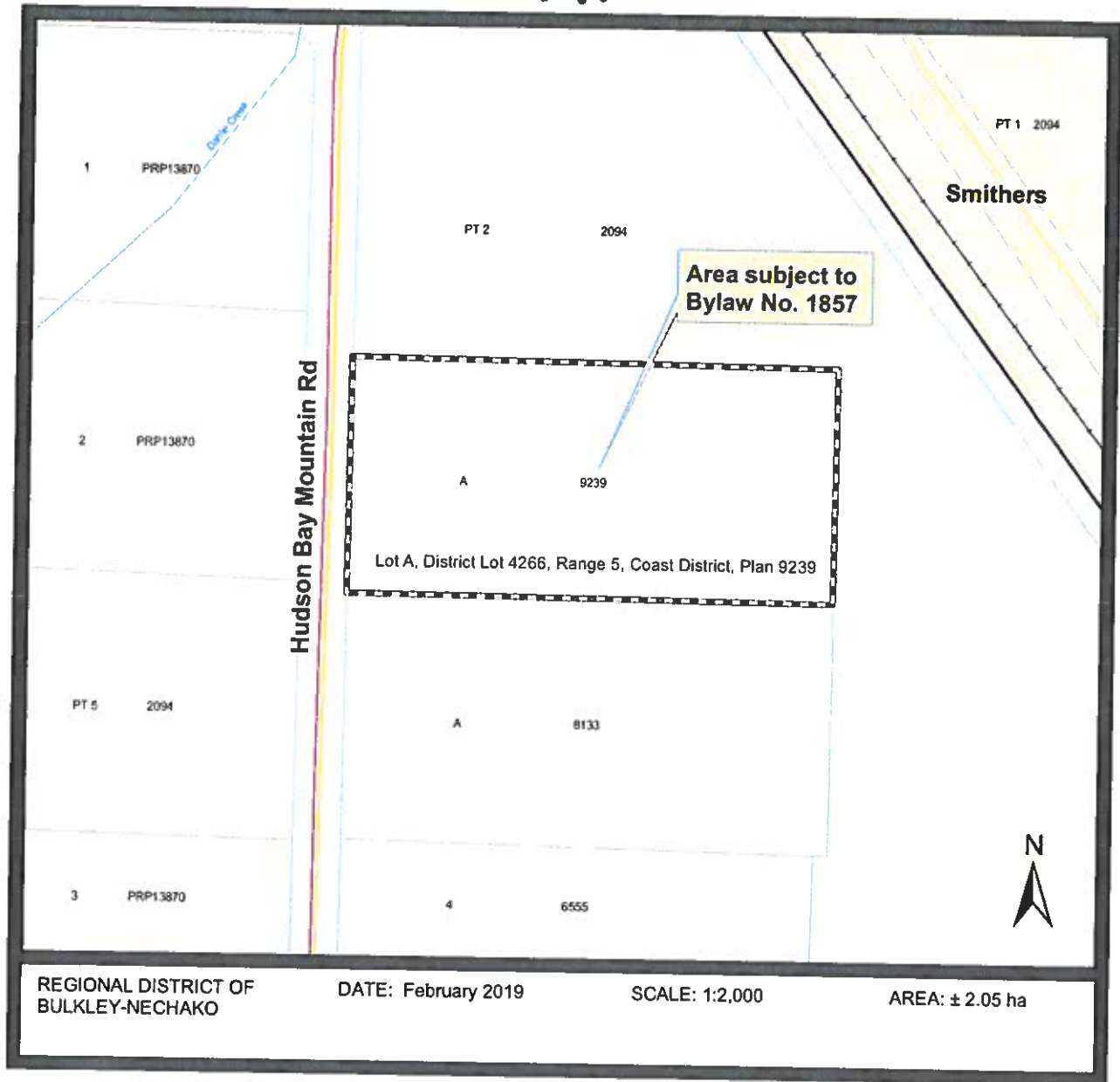
Corporate Administrator

ADOPTED this day of 2019

Chairperson

Corporate Administrator

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REGIONAL DISTRICT OF
BULKLEY-NECHAKO

DATE: February 2019

SCALE: 1:2,000

AREA: ± 2.05 ha

SCHEDULE "A" BYLAW NO. 1857

Lot A, District Lot 4266, Range 5, Coast District, Plan 9239, comprising of ±2.05 ha. Being rezoned from the "Small Holdings (H1)" Zone to the "Small Holdings (Additional Dwelling) (H1A)" Zone, as shown.

I hereby certify that this is Schedule "A" of Bylaw No. 1857, 2019.

Corporate Administrator

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December 21, 2018

To the Regional District of Bulkley-Nechako (RDBN),

My name is Mary Kate Russell and I live with my husband, Dominic Bernardin, at 420 Hudson Bay Mountain Road on a 5.06 acre property. There are two dwellings located on the property with separate addresses, those being a 2 storey house with one family (2 residents) residing in the home (420), and the additional dwelling being a mobile home with 1 resident residing in the home and two children part-time (424). Currently, the property is also being used as a small hobby farm with 4 goats and 6 chickens.

I am writing this letter to request the RDBN kindly consider amending the Zoning Bylaw from Small Holdings Zone (H1) to Small Holdings - Additional Dwelling Zone (H1-A) to legalize the additional dwelling (mobile home) located on our property that has been existing non-conforming since prior to our purchase of the property in 2016 (and since prior to the previous owners purchase of the property). I understand this non-conforming dwelling was in existence before the current zoning bylaw.

This mobile home is important to our family. It provides additional income for our home, but much more importantly is that it provides affordable housing (i.e. much below the average rental cost in Smithers) for a single mother (who has been a wonderful long term tenant). Our hope is that, in the future, we may also upgrade the trailer (as it is quite dated) and we wouldn't want to be limited by it's non-conforming nature.

I do not believe there would be a significant impact on the density of our neighbourhood. As mentioned our tenant has already been living on the property with us for a number of years. We wouldn't be looking to increase density in any significant manner, and in terms of visibility, both our dwellings are positioned away from the road and are surrounded by treed areas.

As well, we were supportive of our neighbour who recently added a second dwelling to their property on 530 Hudson Bay Mountain road, and I imagine our neighbours would be supportive of us legalizing our dwelling.

I have enclosed a completed application, application fee, certificate of title, and a plan drawing.

Thank you for taking the time to consider my application, if you have any additional questions please feel free to contact me.

Sincerely,



(Mary) Kate Russell

1-250-643-0748

mkaterussell@gmail.com



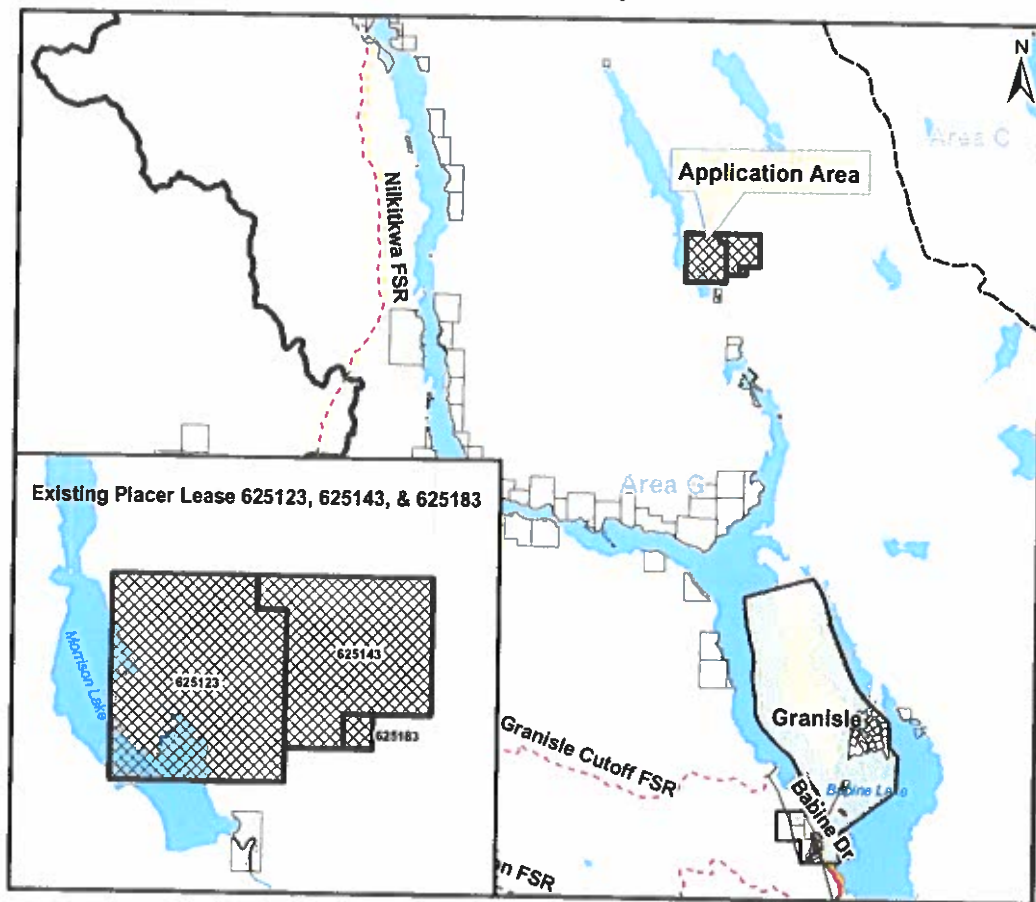
MEMORANDUM

To: Board of Directors
 From: Jennifer MacIntyre, Planner I
 Date: February 11, 2019
 Re: Mines File No. 13880-02-587

Overview:

This Mining Lease application is for mineral exploration activities under the *Mineral Tenure Act*. The applicant, Pacific Booker Minerals Inc. wishes to convert their three existing Placer Lease areas (625123, 625143, & 625183) to a Mining Lease for a 30-year term. The application areas are located 35 kilometres north of the Village of Granisle on Morrison Lake.

Location Map



A placer lease allows the lease holder a right to placer minerals; whereas, a mining lease allows the lease holder the right to mine hard rock and minerals in place. A lease does not authorize any mining activity. If granted, the licence will allow the licensee exclusive rights to explore for mineral resources within the boundaries of the application area. For more

information on mineral titles, please see the attached information update.

The surrounding land use is primarily vacant crown land. The application area is not zoned or designated under the area's Official Community Plan.

Recommendation:

That the attached comment sheet be provided to the Province as the Regional District's comments on Mines application 13880-02-587

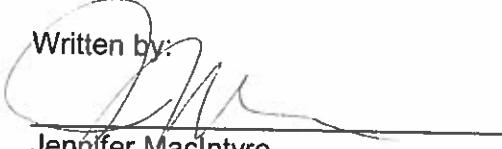
Board of Directors – All/Directors/Majority

Reviewed by:



Jason Llewellyn
Director of Planning

Written by:



Jennifer MacIntyre
Planner I



**REGIONAL DISTRICT OF BULKLEY-NECHAKO COMMENT
SHEET ON Mines File No. 13880-02-587**

Electoral Area:	G
Applicant:	Pacific Booker Minerals Inc.
Existing Land Use:	Placer Lease, Vacant
Zoning:	N/A
Plan Designation:	N/A
Proposed Use Comply With Zoning:	RDBN has no jurisdiction over mines
Agricultural Land Reserve:	Outside the ALR
Access Highway:	Unknown
Archaeological Site:	Not according to provincial mapping
Building Inspection:	Outside the Building Inspection area
Fire Protection:	Outside the Rural Fire Protection area
Other comments:	None.

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Mineral Titles Information Update

No. 40 – Mining and Placer Leases Explained

March 28, 2017

WHAT IS A MINING LEASE? WHAT IS A PLACER LEASE?

A mining lease is a form of mineral title that conveys a right to minerals for which there is no limit on production of minerals. A mineral claim allows the recorded holder to explore for and develop minerals up to a bulk sample limit of 1,000 tonnes of ore in a year from each unit of a claim. A bulk sample of up to 10,000 tonnes of ore may be extracted from a mineral claim not more than once every five years. Moving from exploration for minerals to production of minerals and ore, as one would encounter in a fully operational mine, requires a mineral claim to be converted to a mining lease.

Each adjoining mineral claim from which minerals are proposed to be mined, must be converted to one or more mining leases. To apply for a mining lease, a recorded holder applies to have their mineral claim replaced with a mining lease under Section 42 of the *Mineral Tenure Act*.

The decision to issue a mining lease is a statutory decision delegated to the chief gold commissioner under Section 42(5) of the *Mineral Tenure Act*. Mining leases are issued according to a survey plan and for a pre-defined term of no more than 30 years, and on conditions the chief gold commissioner considers necessary. A mining lease is maintained by payment of annual rent of \$20 per hectare. There are no exploration work requirements to maintain a lease in good standing as exist for a mineral claim. The presumption is that the lessee will be engaged in mine production and/or mine reclamation subsequent to production. Royalties under the *Mineral Tax Act* are paid on the volume of ore and/or minerals produced from a lease.

A placer lease serves essentially the same purpose as a mining lease but it differs in several ways:

- A placer claim may be converted to a placer lease and a mineral claim may be converted to a mining lease.
- Placer leases convey a right to placer minerals, whereas mining leases convey rights to “hard rock”, and “minerals in place” minerals. “Minerals” and “placer minerals” are defined in section 1 of the *Mineral Tenure Act*.
- Production on a placer claim or lease is expressed in cubic meters of “pay dirt”. The annual production limit on a placer claim is 20,000 cubic meters. If more than 20,000 m³/year of pay dirt will be mined, the recorded holder must apply to convert the placer claim to a placer lease.
- Placer leases are issued pursuant to section 45 of the *Mineral Tenure Act*. Placer leases are issued for a term of no more than 10 years, and the term may be extended for additional terms up to 10 years each.
- As part of the application for a placer lease, the applicant may submit either a survey plan or a technical survey plan as described in Section 18 of the *Mineral Tenure Act Regulation*.

In the event of a discrepancy between this information and the provisions of the *Mineral Tenure Act* and *Regulation* and *Coal Act*, the acts and regulations will apply.

MMinistry of Energy, Mines and Petroleum
Resources
Mineral Titles

4th Floor, 1810 Blanshard St. (by appt. only)
PO Box. 9322 Stn Prov. Gov't
Victoria, BC V8W 9N3
300 – 865 Hornby Street
Vancouver, BC V6Z2G3

Telephone: 1-866-616-4999

Fax: 604-660-2653

Email: Mineral.Titles@gov.bc.ca

www.mineraltitles.gov.bc.ca



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Mineral Titles Information Update

When a mining or placer lease expires, the area subject to the lease may become available to a recorded holder of a cell claim if some portion of the lease area overlaps some portion of an existing cell claim. Once a lease expires, it is not eligible for renewal unless an application was registered in mineral titles online to extend the term prior to the lease expiry. If a term extension application is not registered, the area may become available for subsequent claim registration.

A lease does not authorise any mining activity. It conveys the exclusive right to minerals or placer minerals within the lease area. A claim is a chattel interest; whereas a lease is an interest in land as per Section 48 of the *Mineral Tenure Act*. Section 48 also notes that if a lease is issued over a mineral claim or group of mineral claims, the title of those claims is extinguished. A lease may not be converted back into a claim.

Leases may be bought and sold in the same manner as claims. A sale transaction must be registered in the Mineral Titles Online registry.

APPLICATION FOR A LEASE

The recorded holder or authorized agent of a claim may register an application for a lease online using the Mineral Titles Online registry. There is a registration fee of \$100 per application.

One or more adjoining claims may be replaced with a lease, and the claims may be legacy claims, cell claims or a combination of the two types, provided all claims are adjoining. A definition of adjoining is provided in Section 1 of the *Mineral Tenure Act*.

Upon registration of a lease application, Mineral Titles Branch contacts the applicant respecting the type of survey that must be completed. Upon approval of the survey, the lease application must be advertised according to the requirements in section 42(2) of the *Mineral Tenure Act* for a mining lease, or section 18 of the *Mineral Tenure Act Regulation* for a placer lease. As the issuance of both mining and placer leases are statutory decisions, the province is required to consult with and if necessary accommodate First Nations. Lease applications are also referred to other provincial ministries and agencies as well as to municipal and local government agencies.

PAYMENT OF ANNUAL RENT ON A LEASE

A lease is maintained by payment of the annual rent of \$20 per hectare for a mining lease or \$20 per hectare for a placer lease. The recorded holder or authorized agent registers the payment in Mineral Titles Online. Payment is due at the start of the anniversary year of the lease. If payment is not made on or before the anniversary date, Mineral Titles Branch will send a notice requiring payment within 30 days. If no payment is made after notification that payment is due, the Chief Gold Commissioner may order the forfeiture of the lease, pursuant to Section 50 of the *Mineral Tenure Act*.

REGISTERING A TERM EXTENSION APPLICATION FOR A LEASE

A mining lease is issued for a specific term up to maximum of 30 years while placer leases are issued for a maximum 10 year term. The recorded holder of a lease may register a term extension at any time prior to the expiry of the lease, but typically the application for an extension is made during the last year of the



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Mineral Titles *Information Update*

existing term. If a term extension application is not registered, the lease automatically terminates on the anniversary date ending the last year of the term.

When applying for an extension of the term of a lease the chief gold commissioner must be satisfied that the lease is required for a mining activity. It is recommended that application for a term renewal be registered early in the last anniversary year. Mineral Titles Branch will contact the recorded holder following registration of the application for a term extension in order to obtain the necessary information to evaluate the application.

For more information on *Applying for a Placer Lease*, please review
[Information Update No. 6](#)

For more information on *Claim and Lease*, please review
[Information Update No. 16](#)



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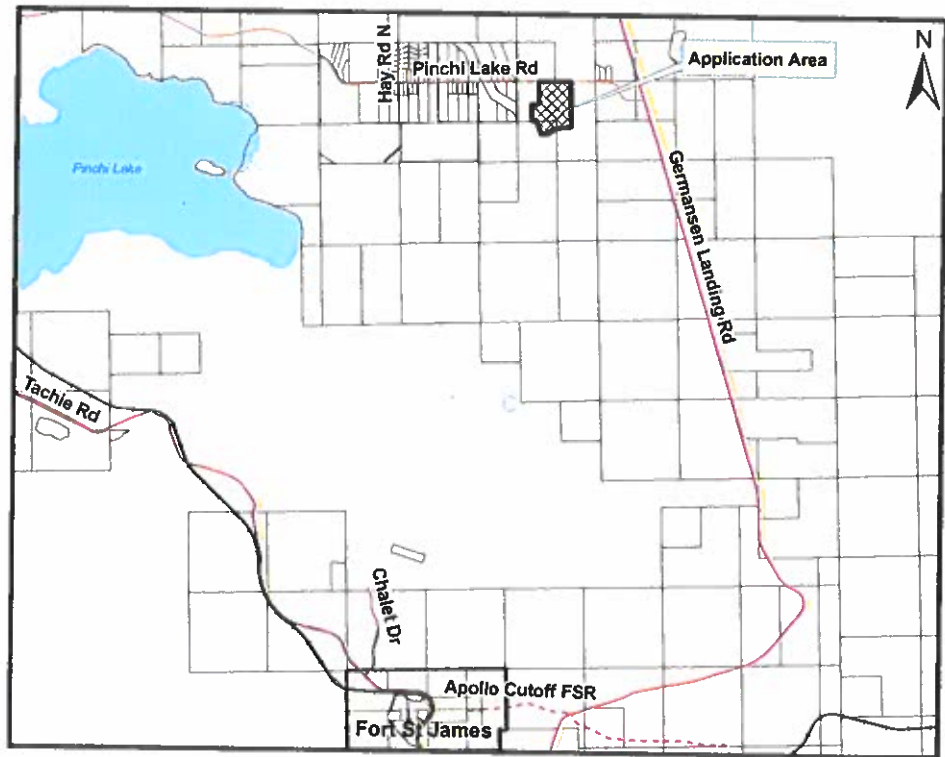
MEMORANDUM

To: Board of Directors
From: Jennifer MacIntyre, Planner I
Date: February 11, 2019
Re: Land Referral File No. 7410046 (Henderson Hiebert)

This application is regarding a Crown Grant for extensive agricultural purposes.

The application area is located on Pinchi Lake Road 14 kilometres north of the District of Fort St. James. The surveyed crown parcel is vacant and is approximately 68.36 ha. in size.

The property is not zoned and is within the Agricultural Land Reserve (ALR). The applicants wish to purchase the lands to develop it for forage production.



Recommendation

That the attached comment sheet be provided to the Province as the Regional District's comments on Crown land application 7410046.

Rural Directors – All/Directors/Majority

Reviewed by:

Jason Llewellyn
Director of Planning

Written by:

Jennifer MacIntyre
Planner I

**REGIONAL DISTRICT OF BULKLEY-NECHAKO COMMENT SHEET ON CROWN LAND REFERRAL 7410046**

Electoral Area: C

Applicant: Melvin Henderson and John Hiebert

Existing Land Use: Vacant

Zoning: None

Plan Designation Agricultural (AG)

Proposed Use Comply With Zoning: N/A

If not, why?

Agricultural Land Reserve: Within the ALR

Access Highway: Pinchi Lake Road

Archaeological Site: None according to provincial mapping

Building Inspection: Outside the Building Inspection Area

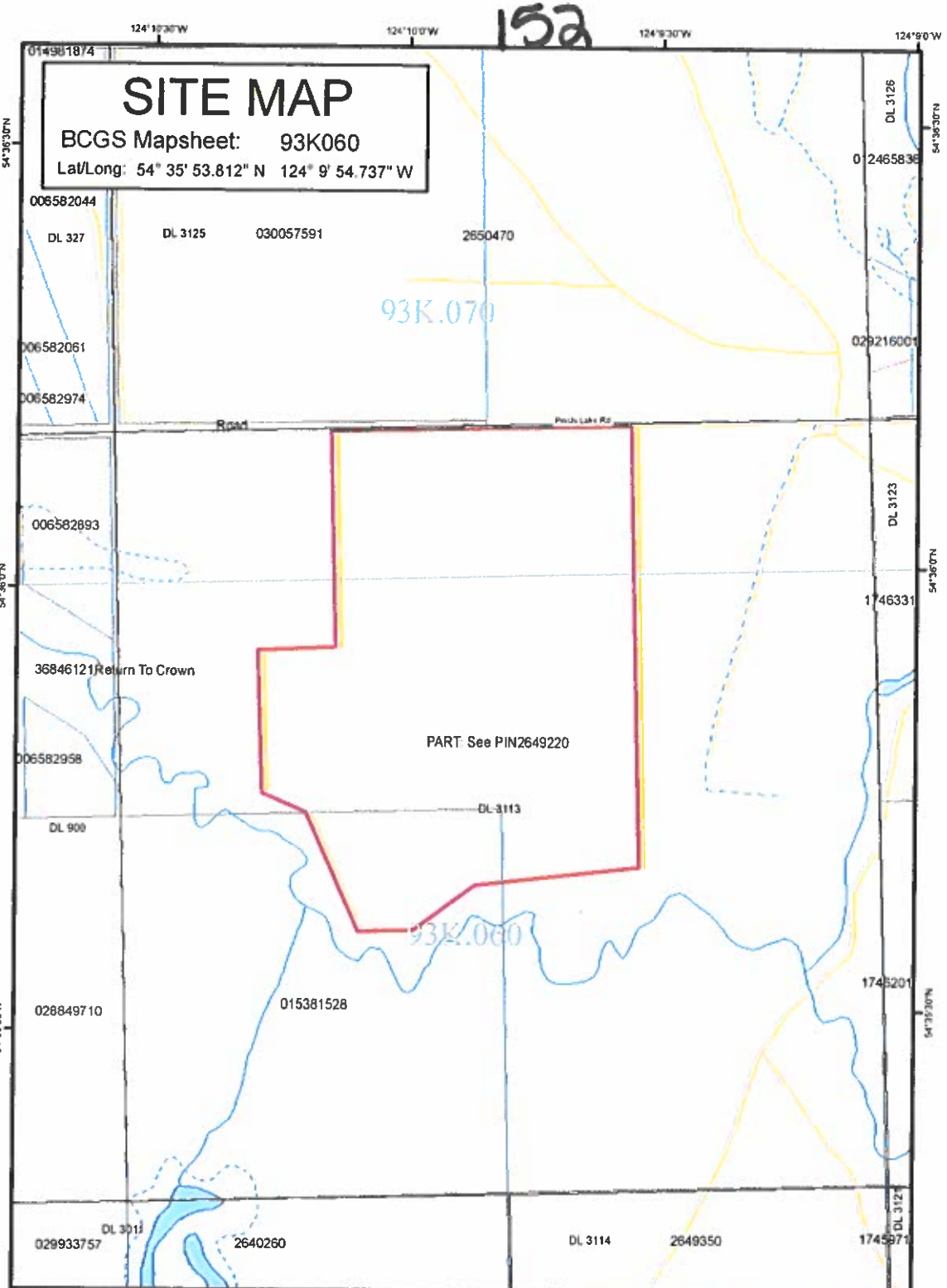
Fire Protection: Outside the Rural Fire Protection Area

Other comments: None.

November 2018

Site plan for Henderson and Hiebert Crown Grant

The application area will be developed for forage production. All riparian areas will be protected, critical wildlife habitat will be protected. Immature conifer stands will be left intact for future forestry purposes, and cultural heritage features will be protected.



SITE MAP
 BCGS Mapsheet: 93K060
 Lat/Long: 54° 35' 53.812" N 124° 9' 54.737" W

File Number: 7410046
 Site # 1 of 1 - APPLICATION Area = 68.36 Ha.

TYPE: CROWN GRANT PURPOSE: AGRICULTURE
 SUBTYPE: DIRECT SALE SUBPURPOSE: EXTENSIVE
 LOCATION: Pinchi Lake Road IMAGERY: N/A

Produced by
 Ministry of Forests, Lands &
 Natural Resource Operations
 Her Farm Service Centre
 FrontCounterBC
 Date: December 14, 2018

Scale 1:10,000
 * if printed on 8.5X14 page

Projection: BC Albers
 Datum: NAD 83
 Meters
 0 100 200 300



Legend

Crown Land Application	Protected Area
Primary Survey Parcel	Provincial Park
Subdivision	Protected Area
Municipality	OEC Ecological Reserve
Surveyed Rights of Way	Recreation Area
Surveyed Road RW	Base Mapping Features (20K)
Gas/Oil RW District Lot	River or Stream
Power Transmission RW	River or Stream - Dry
Gas/Oil RW	Lake
Telecom RW District Lot	Reservoir - Definite
Miscellaneous RW	Glacier/icefield
Transportation Corridors	Centour - 20m Interval
Highway	Transportation - Lines (20K)
Railway	Airfield
Surveyed Road RW	Road
	Forest Service Road
	Road Permit
	Trail
	Rail Line

All measurements are approximate.





MEMORANDUM

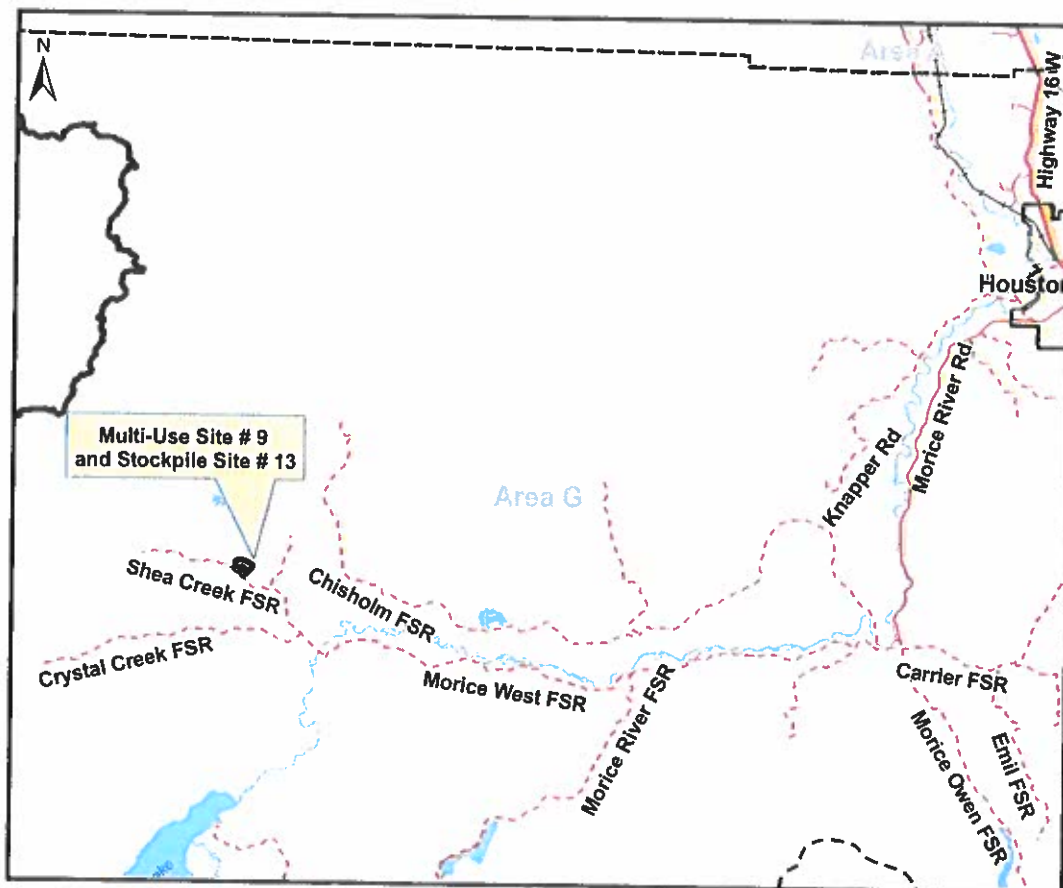
To: Regional District Board
From: Jennifer MacIntyre, Planner I
Date: February 11, 2019
Re: **OGC Referral Notice for Multi-Use Site # 9 and Stockpile Site # 13**

The RDBN has received a referral from the Oil and Gas Commission (OGC) to allow TransCanada to construct and operate a Stockpile Site and Multi-Use Site to support the construction of the Coastal GasLink Pipeline Project.

The proposed sites are located on Crown lands approximately 78 kilometres southwest of the District of Houston on Shea Creek FSR within Electoral Area G.

The application consists of 2 proposed Multi-Use Site areas, and a Stockpile Site, totalling 56.78 hectares in size. The multi-use site is proposed to be used for a 600-person construction camp site, contractor yard, field offices, and a temporary warehouse structure for storing materials. The stockpile site will be used for the temporary storage of pipe and equipment associated with pipeline construction.

General Location



It is anticipated that the preparation of these sites will take place in August 2019, pending regulatory approvals. The sites are scheduled to be used during pipeline construction between August 2020 and March 2022.

Land Use

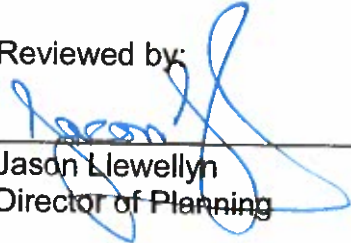
The proposed sites are not located within the RDBN Building Inspection Area and are not zoned or designated under the areas Official Community Plan. Therefore, the proposed site is not subject to land use regulation. However, there are concerns regarding hazardous waste management, fire protection, waste and sewage disposal, traffic management, and invasive weed management, etc. that have not been addressed with the RDBN beyond TransCanada indicating that plans will be developed in the future. Therefore, it is recommended that the Regional District Board direct staff to send the attached letter.

Recommendation:

That the Regional District Board direct staff to send the attached letter dated February 21, 2019 to the Oil and Gas Commission and TransCanada in response to the Multi-Use Site #9 and Stockpile Site # 13.

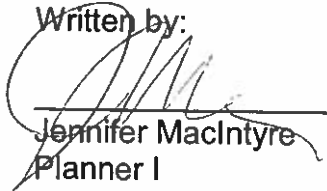
(All Directors / Majority)

Reviewed by:



Jason Llewellyn
Director of Planning

Written by:



Jennifer MacIntyre
Planner I

February 21, 2019

David Kmet
Sr. Lands Representative
TransCanada Corporation
450 – 1st Street SW, Calgary, AB, T2P 5H1

Sent by e-mail to Dave.Kmet@transcanada.com

Re: Coastal Gaslink Pipeline Ltd. Proposed Multi-Use Site #9 & Stockpile Site # 13

Thank you for the referral regarding the proposed Ancillary Sites (Stockpile Site # 13 and Multi-Use Site #9 A&B) for the Coastal GasLink Pipeline Project. The Regional District Board is taking this referral as an opportunity to remind TransCanada, and the Oil and Gas Commission, of the following issues relating to work camps and other facilities in the RDBN.

Pipeline Facilities

A number of facilities associated with the CGL pipeline cannot legally occur where proposed. It is noted that RDBN approval is discretionary and is not guaranteed. Therefore, the RDBN continues to request that the outstanding land use applications be initiated immediately to determine if these facilities can be located as proposed.

The proposed timelines for application do not ensure adequate opportunity for meaningful review and the identification of alternative facility locations, should the Board not approve the applications.

Liquid Waste Disposal

The RDBN continues to encourage TransCanada to explore options for cooperation with member municipalities for the disposal of liquid waste from work camps. It is expected that there are options that will require facility upgrades. If TransCanada does not engage with municipalities to identify options well in advance of construction, opportunities may be lost. It would be a shame if money is spent unnecessarily on hauling waste long distances or building on-site disposal facilities which will be

abandoned, rather than investing in improving local community infrastructure.

The RDBN's Concerns Regarding Fire Protection and Emergency Response

TransCanada has previously indicated that it was premature to develop the required emergency response plans for work camps prior to the work camp contractors being in place. As these contracts appear to be in place the RDBN requests that TransCanada address emergency response issues with the RDBN as soon as possible. Specific areas of RDBN interest include consistent communications protocols for all work camps, and evacuation plans for workers that do not use resources needed by local residents.

It is noted that TransCanada has confirmed that no work camps in the RDBN will be requesting any form of fire protection from local fire departments. The RDBN asks that TransCanada ensure that the work camp contractors are aware of this position, so they plan the work camps accordingly.

Public Communications During Construction

The RDBN wants to ensure that TransCanada and the OGC have an adequate plan in place to accept, evaluate, and respond to public complaints associated with work camps and pipeline construction. It is expected that the Province and industry may look to the RDBN to play a role in accepting public complaints and representing concerns to the OGC and industry. TransCanada should not rely on the RDBN playing this role as the Province and industry should be directly accountable for adequately responding to the public regarding negative impacts associated with work camps, and the pipeline construction process.

The RDBN continues to recommend that TransCanada develop specific procedures and processes by which they will accept, evaluate, and respond to public complaints and questions, and that this plan include the use of storefront offices in impacted communities.

The RDBN looks forward to addressing the above noted issues with TransCanada as soon as possible.

Sincerely,

Gerry Thiessen, Chair
Regional District of Bulkley-Nechako

cc. BC Oil and Gas Commission, Bag 2, Fort St. John, BC, V1J2B0

M:\Planning\Referrals\OGC Referrals\CGL\2019\Area G\Permit Extension for Multi-Use Sites # 9A&B\Multi-Use Site # 9 and Stockpile Site #13 Board Report.doc

Advisory Planning Commission (APC) Meeting Minutes for Area 'A'
 ~ Location: Telkwa Municiple Hall
 Wednesday, 6 February 2019

Attendance*A*

Alan Koopmans
 ~~Andrew Watson~~
 ~~Bob Posthuma~~
 Brian Atherton
 Natalie Trueit
 Sandra Hinchliffe

Stoney Stoltenberg
 ~~Janik Heer~~
 Dir. Mark Fisher
 Megan
 Kate Russell

Meeting called to order @: 7pm

Chairperson: Sandra Hinchliffe

Secretary: Natalie Trueit

Old Business / Updates:

New Business: FFF in RDBN, Recycling

Resolution: Ongoing dialogue / discussion

Applications: REZONING – RUSSELL / BERNARDIN

Application Number: A-01-18

Resolution: APC recommends approval

Comments: APC believes that RDBN should have made the concession when zoning was amended in 1993 and that the applicants shouldn't have had to go through this application process.

Meeting Adjourned @ 8:20 pm

Natalie Trueit

Natalie Trueit

Secretary Signature



Memorandum

To: Chair Thiessen and the Board of Directors
 From: Jason Llewellyn, Director of Planning and Protective Services
 Date: February 11, 2019
 Regarding: Regional Emergency Support Services (ESS)

PURPOSE

This report is asking for the Board's authorization to enter into the attached Emergency Support Services Agreements with member municipalities implementing the Regional ESS Model.

In 2018 the ESS volunteers working on behalf of the RDBN's Emergency Operations Centre processed over 1000 evacuees. Many evacuees had multiple interactions with ESS volunteers. This work is highly stressful, emotionally draining, and requires notable training. In staff's opinion it is critically important that the RDBN and member municipalities proceed with this priority project and work cooperatively to increase our ESS response capability.

Schedule 1 contains a brief overview of ESS Services

THE REGIONAL ESS MODEL DEVELOPMENT PROCESS

Preliminary Consultation

In 2017 the Board directed staff to work with RDBN member municipalities to develop an ESS strategy, and report back to the RDBN Board of Directors with recommendations regarding implementation of the strategy.

In early 2018 staff undertook preliminary consultation with RDBN member municipalities and recommended a regional ESS model that involved the development of joint municipal / RDBN ESS teams. The RDBN Board passed the following motion.

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to proceed with negotiations with municipalities for a regional Emergency Support Services (ESS) model that involves joint municipal / RDBN ESS Teams.

(All/Directors/Majority)

CARRIED UNANIMOUSLY"

Regional Model Development

Throughout 2018 staff had detailed discussions with RDBN member municipalities regarding the proposed regional model and the most effective and efficient distribution of responsibilities for the joint municipal / RDBN ESS teams. These discussions were held with the CAOs, Emergency Program Coordinators (EPCs), and/or ESS Directors.

The Regional ESS Model developed with the support of all RDBN member municipalities involves the establishment of the following 6 ESS teams.

- Smithers / Telkwa / Area 'A'
- Burns Lake / Area 'B' / Area 'E'
- Vanderhoof / Area 'F'
- Houston / Granisle / Area 'G'
- Fraser Lake / Area 'D'
- Fort St James / Area 'C'

For each team the RDBN assumes primary responsibility for general administration and coordination, volunteer training, and coordination of the purchase of ESS supplies. Municipalities would assume primary responsibility for volunteer recruitment and management, and the provision of a local ESS Director. Each local government would retain responsibility for ESS response within their own jurisdiction. The similar training and operational procedures will allow the teams to provide mutual aid to other teams in the RDBN as necessary.

Board Acceptance of the Draft Emergency Support Services Agreement

A draft Regional ESS Model developed in consultation with municipalities was presented to the Board along with a draft Emergency Support Services Agreement (Agreement). It is proposed that each ESS team will have a separate Agreement, and that the agreements contain similar terms to allow for a unified approach.

At the July 19th, 2019 Board meeting the Board passed the following motion.

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to:

1. *Refer the draft Emergency Support Services Agreement to each municipality for formal consideration; and,*
2. *Report back to the Regional Board of Directors with a report regarding implementation of the Regional ESS Model."*

(All/Directors/Majority)

CARRIED UNANIMOUSLY"

RDBN staff sent letters to municipalities asking that they give the agreement formal consideration, and send a letter confirming their intended participation in implementing the proposed Regional ESS Model, and provide any comments regarding the proposed draft Agreement.

Municipal Acceptance of the draft Emergency Support Services Agreement

All municipalities with the exception of the District of Vanderhoof have confirming their intended participation in implementing the proposed Regional ESS Model, and have indicated their plan to accept the wording of the proposed draft Agreement.

On February 6th, 2019 the District of Vanderhoof sent an e-mail stating the following:

As the ESS agreement is presented currently, the District of Vanderhoof won't be signing however I am very open to working with you to make adjustments to this agreement that suits both parties' needs.

RDBN staff have no knowledge of the reason the adjustments to the agreement that will be requested by the District of Vanderhoof.

The proposed agreement attached as Schedule 2 has been amended slightly to allow for the possibility that Vanderhoof will not be part of the Regional ESS program. Also, Section 8 of the agreement has been amended to remove the requirement for the RDBN to ratify the appointment of the municipal ESSD. This change was made at the request of the Town of Smithers.

IMPLIMENTATION PROCESS

Emergency Support Services Agreements

The proposed Regional ESS Model and implementing agreement is designed to be as cost efficient and effective as possible, and result in a fair distribution of costs between the RDBN and participating municipalities for mutual benefit. This model will work best if all participating jurisdictions support the development of ESS capacity. Therefore, it is hoped that RDBN staff can work with the District of Vanderhoof to identify terms which are to the satisfaction of the District yet compatible with the established model and other municipalities.

Given the critical importance that the RDBN move forward with increasing its ESS capacity staff do not recommend delaying implementation of the Regional ESS Model. Should the RDBN Board direct staff to proceed as recommended staff will report back to the Board with updates regarding discussions with the District of Vanderhoof.

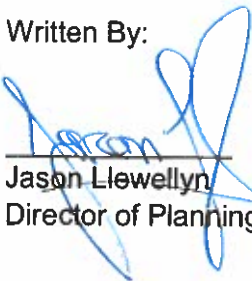
Unless otherwise directed by the Board the agreements entered into may contain slight differences from municipality to municipality as appropriate. No changes of substance will be made to the attached agreement without staff first seeking the Board's approval.

Recommendation

That the Regional District Board authorize the RDBN entering into Emergency Support Services Agreements with member municipalities and proceed with implementing the Regional ESS Model as proposed.

All/Directors/Majority

Written By:



Jason Llewellyn

Director of Planning and Protective Services

SCHEDULE 1: WHAT IS ESS

Under the *Emergency Program Act*, and *Local Authority Emergency Management Regulation Section 2 (3)*, all local governments are required to do the following:

"(f) coordinate the provision of food, clothing, shelter, transportation and medical services to victims of emergencies and disasters, whether that provision is made from within or outside of the local authority."

Emergency Support Services (ESS) is a community-based provincial emergency response program designed to preserve the well-being of people who are effected by an emergency event ranging in scale from events such as an individual house fire to disasters involving mass evacuations. To qualify for Provincial funding ESS must be provided in accordance with Provincial policy.

Typical ESS activities includes the following:

- Providing food, clothing, accommodations & incidentals for up to 72 hours (unless extended) to individuals displaced by an emergency event.
- Operating a Reception Centre in the event of an evacuation. This includes:
 - registering evacuees and organizing the provision of food and water, and other essentials as needed;
 - arranging temporary lodging as necessary;
 - providing information and other assistance to evacuees as needed; and
 - keeping track of evacuees receiving assistance, or registered, and providing daily updates to the EOC.
- Operating Group Lodging in the event of an evacuation. This includes:
 - providing food and water, sleeping facilities, and other essentials in a safe and secure location;
 - providing specialized care, including multicultural services and transportation;
 - arranging for basic health services such as first aid and emotional support;
 - being prepared to provide child minding services and pet care.

Emergency Support Services Agreement

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Emergency Support Services Agreement

THIS AGREEMENT made this day of 2019.

BETWEEN:

REGIONAL DISTRICT OF BULKLEY-NECHAKO

Box 820
37 3rd Avenue
Burns Lake, BC, V0J 1E0

(hereinafter called the "RDBN")

OF THE FIRST PART

AND:

municipality name

Address

(hereinafter called the "Municipality")

OF THE SECOND PART

WHEREAS pursuant to *Section 263(1)(b) of the Local Government Act*, and 334 of the *Local Government Act*, the RDBN may enter into agreements with another public authority respecting activities, works or services within the powers of a party to the agreement;

AND WHEREAS pursuant to section 8(2) of the Community Charter, the Municipality has the capacity, rights, powers and privileges of a natural person of full capacity and may thereby enter into agreements respecting activities, works or services within the powers of the Municipality;

AND WHEREAS the RDBN and the Municipality are each responsible under the *Emergency Program Act* to prepare a local emergency plan respecting preparation for, response to and recovery from emergencies and disasters within their respective jurisdictions;

AND WHEREAS the RDBN and the Municipality each consider that it is necessary and desirable to share resources for the purpose of emergency assistance or the formation of coordinated emergency preparedness, response or recovery;

AND WHEREAS the RDBN and Municipality wish to enter into an agreement as part of a regional Emergency Support Services network in support of residents evacuated from their homes due to an emergency or disaster;

NOW THEREFORE the parties hereto in consideration of the performance of the covenants hereinafter contained and for other valuable consideration, the sufficiency and receipt of which is hereby acknowledge, covenant and agree as follows.

DEFINITIONS

1. In this Agreement,

“Electoral Area” means Electoral Area [NTD insert appropriate EA Letter] within the Regional District;

“ESS” means Emergency Social Services provided by the Municipality and the Regional District pursuant to their respective local emergency plans under the *Emergency Program Act*;

“ESS Response” means the provision of emergency social support in response to an emergency; and

“ESSD” means the Emergency Social Services Director appointed pursuant to section 7 of this Agreement.

PURPOSE

2. This agreement between the RDBN and the Municipality is for the development, maintenance, and management of a joint ESS team that shall operate and provide ESS within both the Electoral Area and the Municipality.
3. The intent is that the RDBN shall enter into agreements with all participating municipalities within the Regional District to create the following joint ESS teams, each of which may operate as contemplated under this Agreement:
 - a. Smithers/Telkwa/Area 'A' team
 - b. Houston/Granisle/Area 'G' team
 - c. Burns Lake/Area 'B'/Area 'E' team
 - d. Fraser Lake/Area 'D' team
 - e. Vanderhoof/Area 'F' team
 - f. Fort St James / Area 'C' team
4. The Municipality and the RDBN agree to support each other as well as the other joint ESS teams established under this agreement as necessary to coordinate the provision of ESS programs throughout the Regional District.
5. This Agreement remains valid in the event that one or more municipality does not enter into or maintain an agreement with the RDBN for the establishment of a joint ESS team, and decides to not formally participate in the regional ESS program.

ESTABLISHMENT OF JOINT ESS TEAM

6. The RDBN and the Municipality agree to cooperate and share their resources as contemplated under, and in accordance with, this Agreement for the purpose of creating a joint ESS team that will be responsible for coordinating and providing emergency social services in the event that a state of local emergency is declared and a local emergency plan is activated within either or both of the Electoral Area or the Municipality.

7. Nothing in this Agreement limits, restricts or derogates from the authority of either the RDBN or the Municipality under the *Emergency Program Act* to:
 - a. prepare their local emergency plan; or
 - b. declare a state of local emergency within their area of jurisdiction.

EMERGENCY SUPPORT SERVICES DIRECTOR APPOINTMENT

8. The Municipality shall be responsible for recruiting and appointing an Emergency Social Support Director (ESSD) for the joint ESS Team established under this Agreement.
9. The appointed individual for the ESSD position must successfully complete the required training course, Emergency Support Services Director EMRG-1681, through the Justice Institute of BC.
10. The Municipality shall be responsible for providing the necessary office and clerical support for the ESSD.

EMERGENCY SUPPORT SERVICES DIRECTOR REPORTING

11. During an ESS response within the boundary of the Municipality, the ESSD and ESS Volunteers shall report to the Municipality's Emergency Operations Centre (EOC) Operations Section Chief or the Municipality's Emergency Program Coordinator, in accordance with the Municipality's local emergency plan.
12. During an ESS response within the Electoral Area, the ESSD and ESS Volunteers shall report to the RDBN's EOC Operations Section Chief or the RDBN's Emergency Program Coordinator, in accordance with the RDBN's local emergency plan.
13. During an ESS response within both the Electoral Area and the Municipality, the ESSD and ESS Volunteers shall report to the RDBN EOC Operations Section Chief in respect of the ESS response within the RDBN and to the Municipality's EOC Operations Section Chief in respect of the ESS response within the Municipality. Where there is the need to coordinate ESS response between the EOC's the EOC Directors from the RDBN and the Municipality shall determine which EOC the ESSD and ESS Volunteers shall report.
14. During an ESS response within both the Electoral Area and the Municipality, where the RDBN and the Municipality have established a joint EOC the ESSD and ESS Volunteers shall report to the Operations Section Chief for the joint EOC.

RDBN RESPONSIBILITY

15. The RDBN shall be responsible for the following tasks required for the establishment and operation of the joint ESS team:
 - a. Volunteer Recruitment
 - Provision of advertisement templates
 - Provision of orientation packages
 - Provision of public information templates
 - b. Volunteer Management

- Maintain volunteer management records provided by the municipality
 - Ensure proper worker care resources are provided and debriefs are facilitated
- c. Training
- Coordinate ESS training courses
 - Facilitate training exercises
 - Cover ESSD and volunteer training costs to a maximum of \$5,000.00 per year for the ESS team members and ESSD.
 - Participate on the Northern Emergency Support Services Training Conference (NESST) Organizing Committee
 - Provide interpretation of policy and process information
- d. Supplier Engagement
- Provision of supplier letter templates
 - Provision of thank you supplier letter templates
- e. Administrative Duties
- Purchase and provision of volunteer management software
 - Provide centralized records keeping
 - Coordinate ESS form ordering and distribution
 - Coordinate ordering reception centre kit material and distribution
 - Provide use of plotter and bulk printing
- f. Regional ESS Strategy
- Coordination of contracts, agreements, or memorandums of understandings between municipalities and RDBN
 - Facilitate processes to further develop and implement the ESS strategy
 - Facilitate regional meetings / communications
- g. ESS Director - Team Management
- Provide support to the ESSD
 - Facilitate training of ESSD
 - Coordinate regional ESSD coordination calls
- h. ESS Director Response
- Provide support and mentorship as necessary
- i. Facility
- Provide storage space for surplus reception centre kits, associated paperwork and stationary supplies.
 - Provide reception centre and group lodging facilities associated with a RDBN EOC event.

MUNICIPALITY RESPONSIBILITY

16. The Municipality shall be responsible for the following tasks for the establishment and operation of the joint ESS team:

- a. Volunteer Recruitment
- Facilitate volunteer screening to determine volunteer placement
 - Ensure volunteer orientation package completion
 - Organize community outreach campaigns

- Organize public education initiatives
- Maintain a roster of at least 5 active ESS volunteers with appropriate training
- b. Volunteer Management
 - Organize volunteer appreciation and recognition initiatives
 - Coordinate monthly team meetings
 - Utilize the Volunteer Records Management system provided by the RDBN
 - Register team members as Public Safety Lifeline Volunteers with EMBC and ensure they receive their identification cards
 - Ensure volunteers are aware of worker care resources and facilitate proper debriefing post response
- c. Training
 - Encourage volunteers to attend RDBN provided ESS training
- d. Supplier Engagement
 - Maintain an up-to-date supplier list
 - Distribute supplier thank you letters
 - Approach suppliers
 - Identify potential RC/GL and conduct RC/GL compatibility surveys and inspections
- e. Administrative Duties
 - File response paperwork with province
 - Keep up-to-date reception centre kit inventory and inform RDBN if inventory is needed
 - Develop local partner relationships (Victim Services, Red Cross) if present in the community
 - Submit volunteer expense claims to the province and/or RDBN as appropriate
- f. ESS Director - Team Management
 - The ESSD shall:
 - Act as the RDBN's contact for the ESS team and report to the RDBN on the municipality's completion of responsibilities under this agreement.
 - Ensure that all volunteers comply with EMBC policy and standards of conduct.
 - Participate in regional ESSD conference calls.
 - Undertake volunteer evaluations.
 - Fulfill role of primary contact between an ESS team and an EOC.
- g. ESS Director - Response
 - Obtain a provincial task number before response.
 - Initiate call outs/activation as requested by an EOC or EPC.
 - Undertake volunteer scheduling.
 - Ensure paperwork completion and submission.
 - Ensure volunteers receive operational and emotional debriefing.
 - Request volunteer support from other ESS teams through the RDBN.
- h. Facility
 - Provide a safe place to meet with the public and from which ESS volunteers can provide ESS service 24 hrs a day 7 days a week.
 - The municipality is responsible to provide reception centre and group lodging facilities associated with a municipal EOC event.

- Provide secure facilities for the storage of reception centre kits and associated paperwork.
- Provide designated training areas for courses.

SHARED RESPONSIBILITY

17. The RDBN and the Municipality shall work together to achieve the following:
- a. Development of a joint training schedule for ESS volunteers.
 - b. Development of a Memorandum of Understanding for the operation of a joint EOC involving joint ESS response.
 - c. Ensure volunteers are offered proper debriefing and support following an emergency or disaster response.

MUTUAL AID

18. Where the ESSD has determined that an emergency event affecting either or both the Electoral Area and the Municipality is beyond the capabilities of the joint ESS team the ESSD may request that the RDBN obtain additional resources, including volunteer resources, from other joint ESS teams in the RDBN.
19. Where the ESSD requests additional resources under Section 18 the RDBN shall facilitate the acquisition of the resources requested, assist in the delivery of resources, and assist in scheduling and placement of volunteers as necessary.
20. When the RDBN contacts the ESSD requesting resources on behalf of another joint ESS team the ESSD shall contact the joint ESS team volunteers to determine their availability, and shall provide this information to the RDBN. Nothing in this Agreement shall be interpreted as requiring either Party to provide resources, including volunteers, to another joint ESS team in response to such a request.
21. The ESSD and ESS team volunteers may only respond to a resource request from another joint ESS team where the requesting ESSD has confirmed that their response is covered under the Provincial task number for the emergency.
22. When the Municipality provides resources to a receiving ESS team in response to a request under section 21 the Municipality shall replace and /or pay the responding party for those resources requested (not including volunteer time).
23. It is the responsibility of the local government directing the responding ESS team to confirm whether any associated costs shall be recovered under the applicable Provincial task number.

TERMINATION

24. Either the Municipality or the RDBN may terminate this Agreement at any time with 90 days prior notice by delivering the notice in writing to the other Party.
25. In the event that this agreement is terminated the individual volunteers shall be free to join either a RDBN and / or Municipality ESS team.

NOTICE

26. Any notice given under this Agreement shall be delivered to the Chief Administrative Officer at the above noted address, or by in-person delivery.

BINDING EFFECT

27. This Agreement shall enure to the benefit of and be binding upon the parties hereto and their respective successors and assigns.

DISPUTE RESOLUTION

28. In the event of any dispute or disagreement arising from the interpretation or application of this Agreement, or in the event of any breach or alleged breach by either party first written notice may be provided by either party to the other party describing the nature of the breach or alleged breach, or the disagreement or dispute. In the event that such notice is given, the parties shall:

- a. immediately proceed to negotiate in good faith to resolve the matter to the mutual satisfaction of both parties; and
- b. serve a second written notice upon the other party that the matter is to be referred to binding arbitration if a resolution satisfactory to both parties is not achieved within 60 (sixty) days of the first written notice being delivered to either party, and
- c. appointe a single arbitrator by Agreement of the parties within 90 (ninety) days of the second written notice being delivered, and failing such Agreement, the arbitrator shall be appointed pursuant to the *Arbitration Act* to hear both parties to the dispute and the decision of that arbitrator shall be final, conclusive and binding on both parties, with costs payable in respect of the arbitration to be determined by the arbitrator.

LAW APPLICABLE

29. This Agreement is to be construed in accordance with and governed by the laws applicable in the Province of British Columbia. Nothing in this Agreement shall negate or fetter the legal authority of either party.

IN WITNESS WHEREOF the parties hereto have hereunto affixed their seals on the day and year first above written.

The Corporate Seal of the
RDBN was affixed hereto in the
presence of:

Chairperson

Chief Administrative Officer

The Corporate Seal of the
Municipality
was affixed hereto in the
presence of:

Mayor

Chief Administrative Officer



Memorandum

To: Chair Thiessen and the Board of Directors
 From: Jason Llewellyn, Director of Protective Services
 Date: February 11, 2019
 Regarding: Ebenezer Flats / Kidd Road Flood Mitigation Study

UBCM provided the RDBN with a grant to complete a Flood Risk, Flood Mapping & Flood Mitigation study for the Ebenezer Flats area in Electoral Area 'A'. The UBCM funding is for 100% of the project's budget in the amount of \$121,000. The contract for completion of the study was issued to McElhanney Consulting Services Ltd.

McElhanney has presented the RDBN with a draft of the study, which is provided to the Board under separate cover. Staff have reviewed, and are satisfied with, the draft study. The study results have also been presented to the Director for Electoral Area A, and residents of the Ebenezer Flats area.

It is noted that the contract requires that McElhanney present the draft study document to the Board for consideration. Given the number of delegations on the agenda for the February Board meeting, and the specific relevance of the study to Electoral Area A, staff are proposing that this requirement be waived.

Staff recommend that the Board receive the draft study, and take this opportunity to provide any comments for the consultant's consideration. Staff will then work with McElhanney to finalize the study and complete the project.

Recommendations:

That the Board receive the draft Ebenezer Flats / Kidd Road Flood Mitigation Study and direct staff to work with McElhanney Consulting Services Ltd. to finalize the study and complete the project.

Written By:


 Jason Llewellyn
 Director of Planning and Protective Services



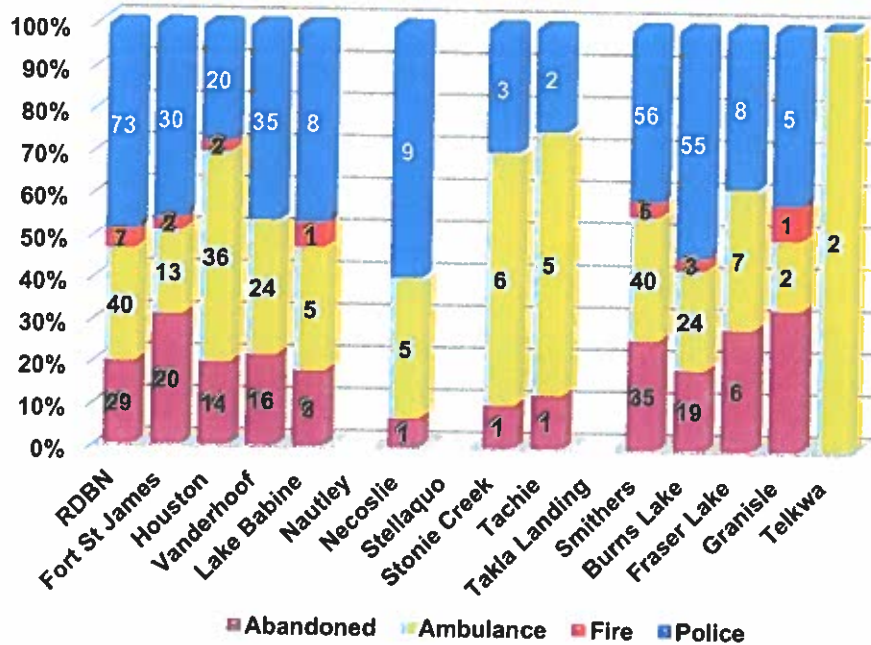
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Memorandum

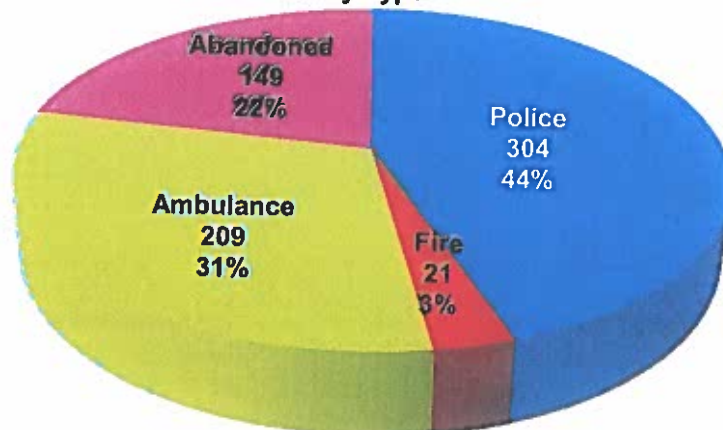
To: Chair Thiessen and the Board of Directors
 From: Brittany Evans, Protective Services Assistant
 Date: February 05, 2019
 Re: Monthly 9-1-1 Call Report – January 2019

E-COMM received a total of **683** 9-1-1 calls for the month of January 2019 from the Regional District of Bulkley-Nechako area. The charts below show the 9-1-1 calls received by jurisdiction and call type.

January 2019
 Monthly 9-1-1 Call Summary
 By Area

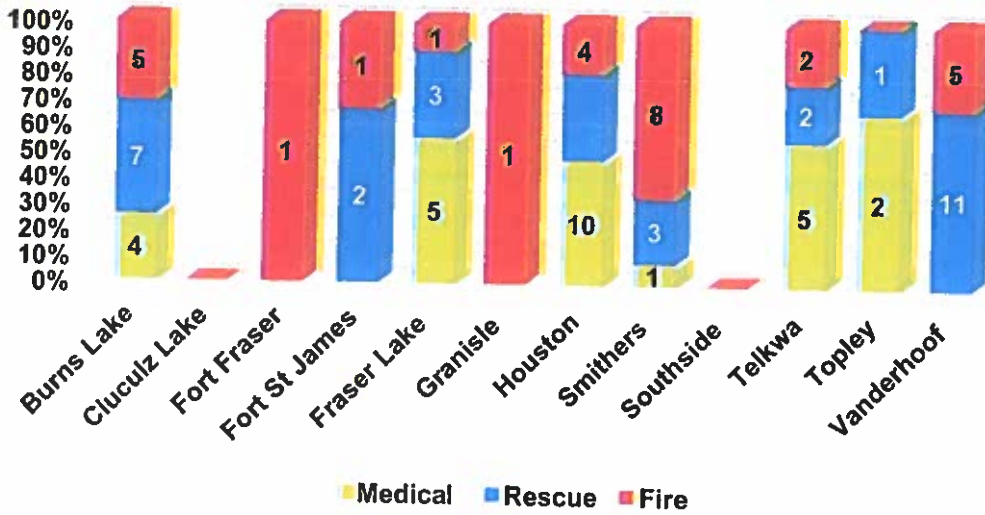


January 2019
 Monthly 9-1-1 Call Summary
 By Type

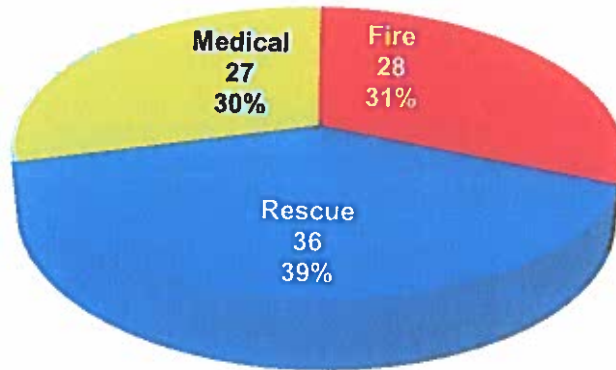


Of the 683 911 calls received in January, 91 were forwarded to the Fire Operation Communication Centre for Fire Department response. The charts below show the 9-1-1 calls received by Fire Department and by call type.

January 2019
Fire Department Call Summary
By Area



January 2019
Fire Service Call Summary
By Activity



Recommendation

That the Board of Directors receive the memorandum titled "Monthly 9-1-1 Call Report".

All/Directors/Majority

Written By:

[Signature]
Brittany Evans
Protective Services Assistant

Reviewed by:

[Signature]
Jason Llewellyn
Director of Planning
and Protective Services

FCM



A message from FCM and UBCM

RECEIVED

FEB 04 2019

REGIONAL DISTRICT OF
BULKLEY-NECHAKO

Dear elected officials and members of UBCM,

The UBCM-FCM Small Communities Fund provides financial support to local government elected officials from BC attending the Federation of Canadian Municipalities (FCM) Board and Standing Committee meetings. This fund is intended to ensure that smaller communities are represented at FCM and have the financial means to participate.

The voluntary dues contribution is collected from BC local governments by FCM and is remitted annually to the Union of BC Municipalities. UBCM holds the fund in "trust" and administers the program to recipients.

In order to be eligible for reimbursement of travel expenses, recipients must meet the following criteria:

- A local government elected official;
- From a community with a population of 55,000 or less;
- From a community that contributes to the fund; and
- Elected to FCM's Board OR appointed to an FCM Standing Committee.

The long-term financial sustainability of the UBCM-FCM Small Communities Fund is reliant on the voluntary contributions from BC local governments and ensures that local governments of all sizes and locations in BC have an equal opportunity to be represented at FCM.

The UBCM Executive asks that each member give consideration to the voluntary contribution and the positive benefit that results from a united and inclusive voice from local governments large and small.

Thank you.

ARJUN SINGH
UBCM President

VICKI-MAY HAMM
FCM President

175



FEDERATION
OF CANADIAN
MUNICIPALITIES

FÉDÉRATION
CANADIENNE DES
MUNICIPALITÉS

Invoice / Facture

24, rue Clarence Street, Ottawa,
Ontario, K1N 5P3
T. 613-241-5221 F. 613-241-7440

de Weerd, Melany
Regional District of Bulkley-Nechako
P.O. Box 820
Burns Lake, British Columbia /
Colombie-Britannique V0J 1E0

Invoice / Facture: ORD-25549-M4Z0K3

DATE: 2019-01-10

ACCOUNT/COMPTE: 232

DUE DATE/DATE LIMITE: 2019-07-01

ITEM/DESCRIPTION	QTY/QTE	RATE/TAUX	TAX/TAXE	TOTAL
OPTIONAL contribution towards a travel fund that supports the participation of elected officials from small communities in FCM's National Board of Directors	22,368	\$0.0100	\$11.18	\$234.86
		GST/TPS (5%):		\$11.18
		TOTAL:		\$234.86

PAYMENT/PAIEMENT

By cheque payable to:
Federation of Canadian Municipalities
Par chèque à l'ordre de:

Fédération canadienne des municipalités

24, rue Clarence Street
Ottawa, Ontario K1N 5P3

HST # / No. de TVH: 11891 3938 RT0001
QST # / No. de TVQ: 1202728231DQ0001

By Electronic Funds Transfer/Par transfert électronique de fonds

Royal Bank of Canada (RBC)
90 Sparks St, Ottawa, ON K1P 5T7

Transit Number/Numéro de transit: 00006

Account Number/Numéro de compte: 1006063

accountsreceivable@fcm.ca/comptesrecevables@fcm.ca

Ref No. / No. de référence : 232



The Honourable John Horgan M.L.A.
Premier of British Columbia
PO BOX 9041 STN PROV GOVT
Victoria, BC V8W 9E1
Email: premier@gov.bc.ca

February 8, 2019

RE: Water Sustainability Act: Licensing Groundwater Use

Dear Premier,

The North Central Local Government Association (NCLGA) is a non-profit, non-partisan association of elected officials representing local governments in North and Central British Columbia. We strive to enhance the social, economic and environmental well-being of communities by bringing people and ideas together to form relationships and advocate for positive solutions.

At our January 26th 2019 Board meeting (Prince George, BC) we discussed the December 24, 2018 letter to Minister Donaldson from the Chair of the Peace River Regional District (attached) and unanimously agreed that this topic is relevant throughout the NCLGA operating area. As a result, the NCLGA would like to issue the following recommendations for your consideration:

Extend the March 1, 2019 deadline for licensing existing non-domestic groundwater to allow time for additional communication and the relevant Water Sustainability Act Regulations to be completed.

Please do not hesitate to contact me if you have any questions or concerns. Thank you very much and we look forward to hearing from you soon,

Yours sincerely,

Gordon Klassen
President

Attachment:



PEACE RIVER REGIONAL DISTRICT

December 24, 2018

Sent via email: FLNR.Minister@gov.bc.ca

The Honourable Doug Donaldson
Minister of Forests, Lands, Natural Resource
Operations and Rural Development
Room 248, Parliament Buildings
Victoria, BC V8V 1X4

Dear Minister Donaldson:

RE: Water Sustainability Act: Licensing Groundwater Use

The new requirements under the Water Sustainability Act require non-domestic groundwater users to obtain a water license, and pay water fees and rentals for the diversion or use of groundwater for non-domestic purposes. This change came into effect on February 29, 2016. Existing non-domestic groundwater users were given a three year transition period to apply for a license and have historical use recognized.

The process of licensing non-domestic groundwater is a very time consuming and complex process. Residents in the Peace Region do not feel that they have the information required to determine if they are required to obtain a water license, nor the resources available to them to obtain a license.

The Peace River Regional District Board is requesting that the March 1, 2019 deadline for licensing of existing non-domestic groundwater use be delayed until the new Water Sustainability Act and its regulations have been completed, and furthermore, that the Ministry provide clarification on who is required to obtain a license and the requirements around dugouts, agriculture and livestock watering.

Due to the time sensitivity of the matter, I look forward to receiving your response.

Sincerely,

Chair Sperling
Peace River Regional Board

- c. Honourable George Heyman, Minister of Environment and Climate Change Strategy,
ENV.Minister@gov.bc.ca
- Honourable Lana Popham, Minister of Agriculture, AGR.Minister@gov.bc.ca
- Mike Bernier, MLA, Peace River South, mike.bernier.MLA@leg.bc.ca
- Dan Davies, MLA, Peace River North, dan.davies.MLA@leg.bc.ca

diverse. vast. abundant.

PLEASE REPLY TO:

Box 810, 1991 Alaska Ave, Dawson Creek, BC V1G 4H8 Tel: (250) 794-3200 or (800) 670-7773 Fax: (250) 794-3201 Email: prrd.dc@prrd.bc.ca
 0100 100 St, Fort St, Hinton, BC V1J 4H4 Tel: (250) 783-8084 Fax: (250) 785-1125 Email: prrd.fs@prrd.bc.ca

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Board - Direction /
RECEIVED Receive

Geraldine Craven

JAN 15 2019

From: Robyn Carle <rcarle@newhazelton.ca>
Sent: Tuesday, January 15, 2019 2:15 PM
To: mailbox@cariboord.bc.ca; admin@dawsoncreek.ca; lackerman@fortstjohn.ca; cityclerk@city.pg.bc.ca; cityhall@princerupert.ca; cityhall@quesnel.ca; cityhall@terrace.ca; cbouchard@williamslake.ca; district@dist100milehouse.bc.ca; d-chet@gochetwynd.com; district@fortstjames.ca; district@hudsonshope.ca; districtofkitimat@kitimat.ca; info@district.mackenzie.bc.ca; info@portedward.ca; info@districtofstewart.com; feedback@districtoftaylor.com; tradmin@dtr.ca; info@district.vanderhoof.ca; wells@goldcity.net; harry.nyce@gitwinksihkw.ca; justask@northernrockies.ca; inquiries; district@rdffg.bc.ca; info@rdks.bc.ca; prrd.dc@prrd.bc.ca; info@sqrdr.bc.ca; general@smithers.ca; village@burnslake.ca; village@fraserlake.ca; general@villageofgranisle.ca; info@hazelton.ca; vom@mhtv.ca; mcbride@mcbride.ca; deputy@portclements.ca; shaggerty@poucecoupe.ca; info@telkwa.com; info@newhazelton.ca; village@valemount.ca; Corporate Officer
Cc: Wendy Hunt
Subject: NCLGA Conference Agenda - Tourism
Attachments: NCLGA Tourism Request.pdf

Good Afternoon,

Please consider sending NCLGA a letter regarding Northern BC Tourism become a part of the regular conference agenda each year. I have attached the letter that the District of New Hazelton sent to NCLGA.

Cheers,



Robyn Carlé
Chief Financial Officer
Tel 250-842-6571 | Fax 250-842-6077
rcarle@newhazelton.ca



December 6, 2018

Board of Directors
North Central Local Government Association
206 155 George Street
Prince George, BC V2L 1P8

Dear President Klassen and Board Members:

Thank you for volunteering your time to represent our communities on the Board of Directors for the North Central Local Government Association. It is important to have board members that are open to suggestions and willing to take the time to listen to the membership. While representing 69% of the provincial landmass, you are tasked with being a voice for communities who are often left unheard because of their size and location.

Your website indicated a mandate to form *a robust network of committed organizations, especially with those organizations that have considerable strength throughout our region.* Northern BC Tourism Association is one such organization. With a region very similar to yours, NBCTA is a key player in the tourism industry and well respected by its members and more importantly, by the Province of British Columbia.

The tourism industry in northern BC is an economic force bringing approximately one million visitors and over \$412 million dollars to the region each year. There are over 1200 tourism businesses and 6500 tourism related jobs throughout northern BC. Our local governments need to be engaged and informed about the thriving tourism industry in our region. Northern BC Tourism Association can play an important role in making this happen.

Northern BC Tourism Association is a key player with whom a solid working relationship would be a benefit to our regional representatives. It is extremely important that local governments continue to understand the challenges that are faced by tourism operators in and around their communities and to celebrate their successes as well. As local government leaders, we *need* to be a part of this economic sector and in order to do that, it is imperative that we understand what is happening throughout our region.

Giving Northern BC Tourism Association a regular 45 – 60 minute time slot during the North Central Local Government Association Conference each year will go a long way to helping to establish a relationship with NBCTA, NCLGA, and the local governments. Allowing NBCTA the opportunity to facilitate and manage this session, will produce the best results. In addition, this is a great way for your members to discover what is happening in the tourism sector and particularly with our tourism operators. I urge you to consider this request at your next board meeting and pass a motion to acknowledge the importance of tourism to our region and set aside a favourable time slot on the conference agenda for NBCTA to present. It is time for the voices of one of our major economic sectors to be heard.

Thank you for your consideration of this request and I trust that you will seriously consider making NBCTA a regular contributor at the annual convention. If you have any questions or concerns, please do not hesitate to contact our Chief Administrative Officer, Wendy Hunt. Wendy can be reached via email at whunt@newhazelton.ca or via phone at 250-842-6571.

Sincerely,



Gail Lowry
Mayor

pc: NCLGA Member Municipalities

181 Board-Direction / Receive
Pacific Northwest Science Fair Committee

Regional District of Bulkley-Nechako
37 3rd Ave, PO Box 820, Burns Lake, BC V0J 1E0

January 21st, 2019

Dear Sir/Madam,

Once again we are planning for our Regional Science Fair, and as usual, we expect nothing less than success. Most schools within School District #54 along with students from schools between Houston and Haida Gwaii will be participating. This is one of the few academic competitions available to challenge our students. Most young people love asking questions. Science fair gives them an opportunity to learn how to answer these questions for themselves, from concept to presentation. Sometimes students learn that unexpected results can be more interesting than the "right" answer.

This year the Pacific Northwest Regional Science Fair will be held on April 5– 6th, 2019 at Charles Hays Secondary School in Prince Rupert. Based on past experience, we expect that the many of participants will be from the Bulkley Valley. These students will have a chance to exhibit their project to their peers and to the public, to discuss their ideas with the scientists, technologists and educators who serve as judges, and to have their work recognized with prizes and awards.

From the Regional Science Fair, up to four projects (subject to funding) will be selected to attend the Canada-Wide Science Fair, which will be held in Fredericton from May 11-17, 2019. These hard-working young scientists will join 500 other students from across the country for a week of competition, science education, cultural activities and fun. Many of our students come home with awards and university entrance scholarships. All come home excited about opportunities in science, engineering and medicine in Canada.

Students in the Bulkley Valley have always performed well at the Regional and Canada-Wide Science Fairs. In 2018, two Smithers students won bronze medals! In order for Science Fairs to continue to be a meaningful experience for so many young people in the Skeena Region, we need support from a variety of sources.

Our estimated total budget for this year is \$19,950. The costs include hosting the Regional Science Fair for over 100 students (including lunch, science activities, judging, awards) and supporting participation in the Canada-Wide Science Fair. We are lucky to have help from many dedicated volunteers. The 30 or more judges each donate a day's worth of time to inspire students to take the next step in their scientific thought: an in-kind contribution of well over \$10,000. Teachers and community members volunteer their time in a myriad of ways. We ask students who are traveling to pay some of the costs, but feel that it is important to subsidize these costs. A number of service clubs and businesses have already committed financial support, but we are still a long way from meeting our goal.

We request your support this year. Your organization will be acknowledged on the web site, on programs and advertising material and at the award ceremony.

Thank you for all that your organization has done in the past. We are very grateful.

Please fill out the attached sponsor form if you are able to assist us this year.

If you require any further information, please feel free to contact Peter Scott (Host Committee Chair 250-600-3181; pscott@sd52.bc.ca) or Paula Bartemucci (Treasurer 250-877-7702, paulabar@telus.net)

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2019 Pacific Northwest Regional Science Fair Assistance Form

Our organization would like to assist the Regional Science Fair in the following way (please complete as appropriate):

_____ by making a cash donation of \$ _____

(Sponsor levels: Platinum: \$1,500+; Gold: \$1,000+; Silver: \$500+; Bronze: \$100+; Friend: \$50+)

or

_____ by donating the following awards or other items (please list any criteria for awards):

**PLEASE MAKE CHEQUES PAYABLE TO
"PACIFIC NORTHWEST SCIENCE FAIR"**

Please mail, email or drop off this completed form to:

Paula Bartemucci
PNW Science Fair Treasurer
4861 Nielsen Road,
Smithers, BC V0J 2N2
paulabar@telus.net

Please include your organization's email address and logo.

Thanks very much for your prompt response.

183

Board - Directional
Receive



phone: (250) 692-3192 fax: (250) 692-7488 email: monika@burnslakelibrary.com

585 Government Street, Burns Lake, BC, V0J 1E0

January 7, 2019

RDBN Board of Directors

Dear Board of Directors

RECEIVED

JAN 21 2019

REGIONAL DISTRICT OF
BULKLEY-NECHAKO

Re: Invitation

The Burns Lake Public Library has always been a cornerstone in our greater community. And we continue to be a cornerstone with so much more than books. Libraries have changed. While books are still a mainstay; internet access, community inclusiveness, children's programs, senior programs, GALE courses and so much more make us a very central part of many Lakes District residents' lives. Our library has come through a very challenging period and we are now facing some serious budget constraints balanced with a need to keep pace with societal demands to remain relevant.

The Regional District and the library share many goals including meeting community needs. We could use the Regional District's input and perspective to guide us over the next two years and as such, we would like to invite you to select an individual from the board of the Regional District to sit on our board of trustees, effectively partnering us in serving our communities. Your knowledge would be valued at our table. For more details, please contact Monika at 692-3192. Thank you for continuing to make the communities of the Lakes District a top priority.

Yours truly

Monika Willner
Library Director

Hilda Earl
Chair of the Board of Trustees

184

Board-Receive



Reference: 245219

January 31, 2018

Gerry Thiessen, Board Chair
Regional District of Buckley Nechako
37, 3rd Avenue, PO Box 820
Burns Lake, British Columbia
VOJ 1E0

Dear Gerry Thiessen:

Thank you for your letter of December 30, 2018, regarding the Caribou Mitigation and Monitoring Plan (CMMP) for the Blackwater Gold project.

While I appreciate that you took the time to share your thoughts with this ministry, this topic falls under the purview of the Ministry of Environment and Climate Change Strategy. I have shared a copy of your enquiry with Honourable George Heyman, Minister of Environment and Climate Change Strategy, for his review and consideration.

Thank you again for writing.

Sincerely,

Doug Donaldson
Minister

RECEIVED

FEB 06 2019

REGIONAL DISTRICT OF
BUCKLEY-NECHAKO



185

Board-Receive

RECEIVED

JAN 29 2019

REGIONAL DISTRICT OF BULKLEY-NECHAKO

301 - 1268 Fifth Avenue
Prince George, BC V2L 3L2
Tel: 250-561-2525
Fax: 250-561-2563
info@northerndevelopment.bc.ca
www.northerndevelopment.bc.ca

January 21, 2018

Regional District of Bulkley-Nechako
PO Box 820
Burns Lake, BC V0J 1E0

Attention: Chair Gerry Thiessen

Dear Chair Thiessen:

Subject: 2019 Grant Writing Support
Northern Development Project Number 5881 20

The Northern Development Initiative Trust board appreciates your interest and application to the 2019 Grant Writing Support program. The purpose of this funding is to provide grant writing support for priority community projects and to provide assistance to non-profits and First Nations located in or near your community. We are pleased to advise you that your application has been approved for a rebate grant of up to \$8,000 toward a community grant writing position. Northern Development is flexible as to when you contract or hire these services during 2019.

The Regional District of Bulkley-Nechako must submit a completed Grant Writing Support program reporting form which can be found on Northern Development's website at www.northerndevelopment.bc.ca/funding-programs/capacity-building/grant-writing-support/. This report must verify a minimum of \$10,500 in wages or contract payments, a minimum of 400 hours spent on grant writing services, and a minimum of \$200,000 of grant applications during the approved calendar year. The minimum requirements must be met in order for Northern Development to issue the full \$8,000 rebate. Complete reporting is required prior to February 28, 2020.

The Northern Development Board wants to see the Regional District of Bulkley-Nechako reach its economic potential and we look forward to being a partner in that endeavor.

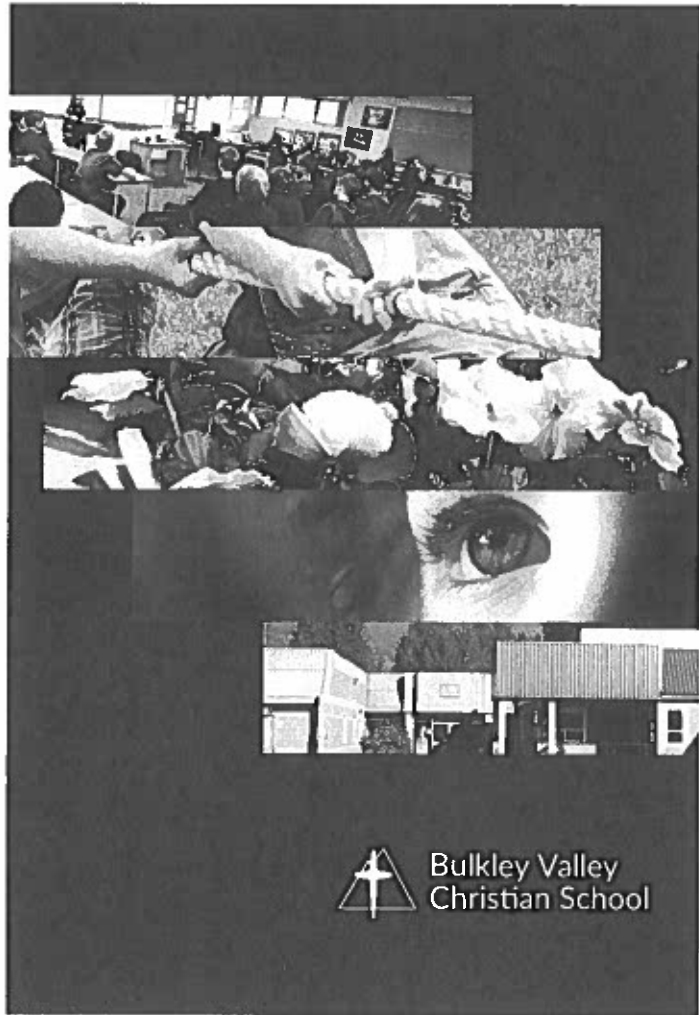
Sincerely,

Joel McKay
Chief Executive Officer

- c: Melany de Weerd, Chief Administrative Officer, Regional District of Bulkley-Nechako
Nellie Davis, Regional Economic Development Coordinator, Regional District of Bulkley-Nechako

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Board-Receive



Mind. Heart. Service.



Bulkeley Valley
Christian School

PO Box 3635 · 3575 14th Avenue, Smithers, BC V0J 2N0
www.bvcs.ca



Bulkeley Valley
Christian School

187

RECEIVED

JAN 30 2019

REGIONAL DISTRICT OF
WILEY-NECHAKO

Whatever you do, do it all for the glory of God.

-1 Cor. 10:31

Mark Fisher + ROBN-
Thank you for approving
our request for assistance
in funding emergency kits
for our school. Your
assistance in this is
appreciated.

For BVCS,

Tom Grammeyer

188

Board-Receive

BCEHS | BC Emergency
Health Services
Community Paramedicine

189

RECEIVED

JAN 16 2019

REGIONAL DISTRICT OF
BULKLEY-NECHAKO

Dec 2018

TO THE REGIONAL DISTRICT
ATT: MARK PARKER

WE WOULD LIKE TO THANK YOU
FOR YOUR GENEROUS DONATION TOWARD
OUR EMERGENCY SERVICE DINNER.

WE HAD A WONDERFUL EVENING AND
WERE ABLE TO ENJOY SOME RELAXING
AND FUN TIME!

WE GREATLY APPRECIATE YOUR SUPPORT,
SINCERELY,

FRASER LAKE
AMBULANCE CREW

Thank you for your very
generous contribution to our
Senior Girls Volleyball Team.
The money was used to cover
some of the hotel cost.

Thank you,
RGS:
SGVB Team

RECEIVED

JAN 22 2019

REGIONAL DISTRICT OF
BULKLEY-NECHAKO

Sometimes there just
aren't enough words
to describe the appreciation.

Thank You So Much

190

Board - Receive

191

Board-Receive



Northern Interior Health Service Delivery Area
510 - 1488 4th Avenue
Prince George, BC V2L 4Y2
(P) 250-565-2806 (F) 250-562-0308

January 7, 2019

Regional District of Bulkley Nechako
Melany De Weerd, CAO
37 3rd Avenue
PO Box 820
Burns Lake, BC
V0J 1E0

RECEIVED

JAN 11 2019

REGIONAL DISTRICT
OF BULKLEY - NECHAKO

Dear Melany

I am pleased to announce that Vicky Rensby has been selected as the Burns Lake Health Service Administrator and will begin her new role January 21, 2019.

Vicky has been the Community Services Manager in the Lakes District for the last 3 years and also provided interim HSA coverage earlier this year while Marie Hunter was on leave.

Vicky has a strong background in rural acute and community nursing and spent the first 15 years of her career working in rural hospitals including Smithers, Vanderhoof and Burns Lake. In 1995 she developed a Diabetes Clinic in Burns Lake and began outreach to surrounding communities. In 2001, Vicky moved to nursing in First Nations communities where she worked with her colleagues to provide a culturally based Diabetes Outreach program as well as other chronic disease outreach clinics. During this time, Vicky supervised health programs in ten First Nation communities.



Vicky came to Northern Health in 2008 as the Program Manager for Residential and Community Care. Working with her teams, she promoted initiatives such as reduction of antipsychotics in Long Term Care and is passionate about providing care in the right place through collective efforts to integrate services across the health system.

Burns Lake is a complex community with many opportunities to work with our partners to stabilize and advance primary care access and to focus on culturally safe care.

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Vicky lives in Burns Lake with her family. They spend their time fishing, camping, cross-country skiing and enjoying the beauty the area has to offer. Please join me in welcoming Vicky to this leadership position.

Please let me know if you have any questions regarding these changes.

Thank you.



Penny Anguish, MN, GDBA
Northern Interior Chief Operating Officer
Northern Health Authority
Northern Interior Health Service Delivery Area Administration Office
510 – 1488 4th Avenue
Prince George, BC
V2L 4Y2

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Board-Receive

RECEIVED



PEACE RIVER REGIONAL DISTRICT

JAN 24 2019

REGIONAL DISTRICT OF
BULKLEY-NECHAKO

November 29, 2018

Email: caribou.recovery@gov.bc.ca

Caribou Recovery
Ministry of Forests, Lands and Natural Resource
Operations and Rural Development

Re: Caribou Recovery Update to UBCM resolution B116 from the Peace River Regional District

On November 28, 2018, UBCM published an update from provincial officials in regards to Southern Mountain Caribou. The statement provided to UBCM responding to the Peace River Regional District's (PRRD) concerns on the caribou recovery process is very misleading. While it is true that the Province has met with the Regional District several times in person or on conference calls, it is not accurate that the PRRD has been provided with all information requested. The provincial caribou recovery and planning process is still on-going with no local government participation. This lack of participation was a deliberate and planned process by the Province even though the Regional Board was promised ongoing and robust consultation and participation. None of the Regional District's concerns have been addressed. As per the PRRD press release of November 22nd, the Board **demand**s this process be halted until complete socio-economic impacts are identified and a process is designed that is transparent and inclusive of all stakeholders including local government.

Yours Truly,

A handwritten signature in black ink, appearing to read 'Brad Sperling', is written over a light blue horizontal line.

Brad Sperling
Chair, Peace River Regional District.

c. Marie Crawford, General Manager, UBCM

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PLEASE REPLY TO:

Box 810, 1981 Alaska Ave, Dawson Creek, BC V1G 4H8 Tel: (250) 784-3200 or (800) 670-7773 Fax: (250) 784-3201 Email: prrd.dc@prrd.bc.ca
 9505 100 St, Fort St. John, BC V1J 4N4 Tel: (250) 785-8084 Fax: (250) 785-1125 Email: prrd.fsj@prrd.bc.ca

Cheryl Anderson

From: Janice Keyes <jkeyes@communityenergy.bc.ca>
Sent: February 4, 2019 1:16 PM
To: Taylor Bachrach
Cc: mayor@district.vanderhoof.ca; Melany de Weerd; Cheryl Anderson; corrine.swenson@rdbn.bc.ca
Subject: Charge North - EV Charging Station funding for Local Governments; NEED INPUT FROM RD Bulkley Nechako
Attachments: 1 - Charge North EV Network - Project Overview January 2019.pdf; 2 - Level 2 Network Funding Requirements.pdf; 3 - Survey questions for Charge North.pdf

Hello Taylor – On behalf of CEA and the Charge North! Advisory Committee, would you please bring this forward to the RDBN Board for regional district input on the Level 2 station network. I have sent this directly to all the municipalities in RDBN for their direct input on municipal participation and regional district outreach will flow through you. Thanks Janice

Did you know that in the *CleanBC Strategy*, the province committed to introducing regulation mandating that by 2040, every new car sold in BC will be electric! And....

- EV's save 90% of fuel costs
- There are currently EV's working well in northern BC climate and geography
- Electric pickup trucks will be available in a matter of months
- EV's can drive tourism in small communities
- Six regional districts are collaborating on the Charge North! Rural EV Network project
- Your community has the opportunity to leverage the buying power of 43 local governments, across the 6 regional districts with new provincial grants, to get Level 2 charging stations at a fraction of the cost

We are moving forward to secure funding for the **Charge North** Rural EV Network in March 2019 and need your input by February 25, to confirm if you want to take advantage of this opportunity and have access to match funding.

The Highway 16/97/5 EV Network Study was recently branded **Charge North** and represents six regional districts and 37 municipalities across northern and central BC in a bold move to electrify over 2,780 km of highway from south of Kamloops, out to Haida Gwaii. Please read the attached *Project Overview* to better understand the work completed between May 2017 and present.

We are doing great things with **Charge North** and are in a position to move forward on funding for our **full Level 2 Network**, up to 120 stations, through the *CleanBC Community Fund* grant. This new provincial funding stream, offers up to 73% of capital funding but has a tight deadline for the March 27, 2019 intake. CEA is working to secure the match funding (27%) for the grant and is finetuning this offer for local governments to contribute between 11% - 23% of the total project costs.

The **Charge North** *CleanBC* grant application will bundle all costs for the Level 2 network so that it only requires a one-time local government cost of approximately \$2,500 - \$5,000 per station (depends on external funding). Per station, that contribution will buy you equipment (\$5,000), installation (\$5,000), a 5-year

warranty program, including operations and maintenance (\$ 3,000) and cover the annual networking fees for 5 years (\$1,000).

This information is outlined in detail in the attached *Level 2 EV Stations - Funding Requirements for Local Governments*, and acts as a briefing for elected officials and staff to discuss internally and for your Board or Council to bring forward in 2019 budget meetings. Once your community has decided on the right level of participation, please fill out our short survey so we can include your community's needs in our project-wide grant application. Survey questions are outlined in the attached *Level 2 EV Station – Local Government Survey* and the link to complete the survey is noted in the document. The survey generally asks:

- Each of the 37 municipalities and six regional districts to provide us with a general idea of many Level 2 stations they would like to be considered for in the *CleanBC* grant application,
- What portion of the match funding your community will consider contributing, based on a range of external funding scenarios.

Please note – Regional District Boards will be raising hands if they wish to fund Level 2 stations outside of municipal boundaries, on RD land. Municipalities receive each this email directly and will decide on, and ultimately co-fund, Level 2 stations within their own boundaries, on municipal property, from their own budgets. Final agreements will take place once all external funding has been confirmed. To be eligible for *CleanBC* funding, the Level 2 stations must be hosted on municipal or regional district property.

Next Steps and Deadlines

- Please read attached documents (3)
- Confirm by **February 12, 2019** whether your community will be considering the opportunity, or not, by email to jkeyes@communityenergy.bc.ca
- Call Janice Keyes at CEA with any outstanding questions you need answered prior to your budget meetings; 604-561-0646
- Discuss survey questions and prepare answers for online survey
- Complete online survey by **February 25, 2019**
- CEA will follow up with individual communities in preparation for the grant application

Janice Keyes, Senior Manager, Community Energy Engagement



**Community Energy
Association**

Connecting Communities, Energy & Sustainability

Tel: (604) 628-7076 | Mobile: (604) 561-0646

Connect with me: [Email](#)

Connect with CEA: [Website](#) | [Facebook](#) | [Twitter](#) | [LinkedIn](#)

Upcoming Events:

1. Qualify to become a Certified COMMUNITY ENERGY MANAGER: Visit [HTTPS://WWW.BCIT.CA/CONSTRUCTION/CEM/](https://www.bcit.ca/construction/cem/) to register for on-line courses

Electrifying Northern and Central BC for EV Travel



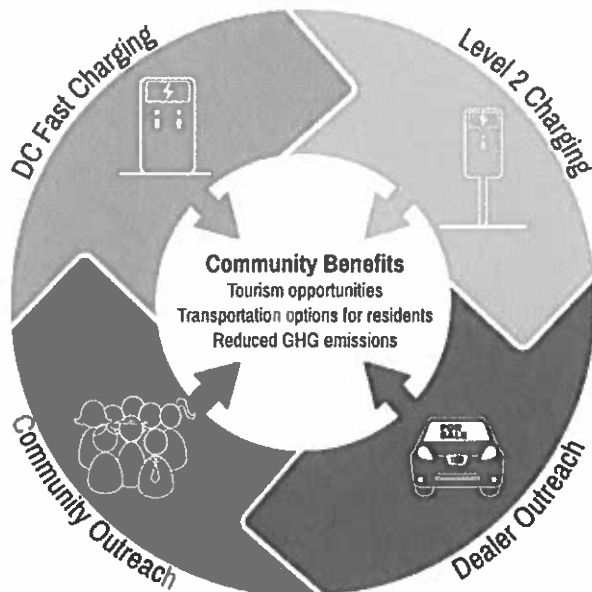
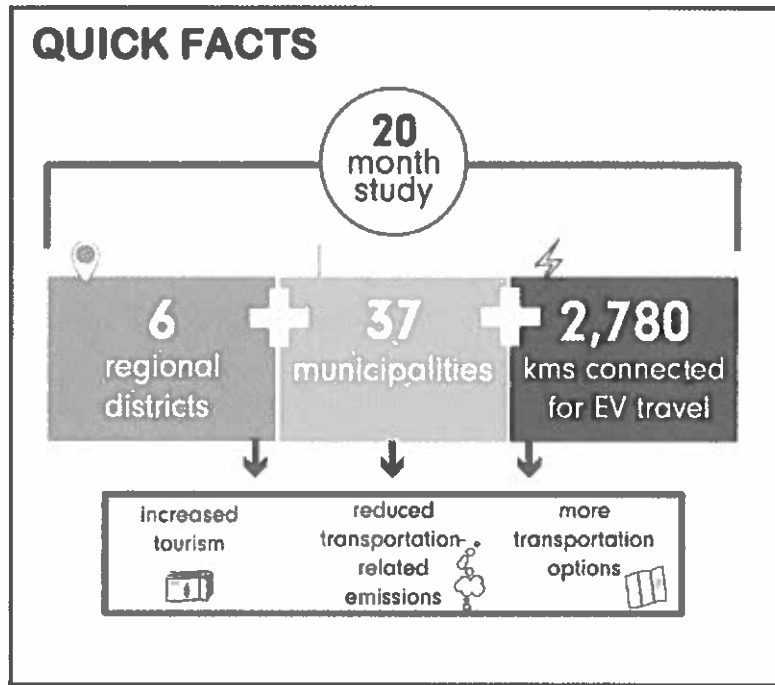
A Feasibility Study for a Highway 16/97/5 EV Charging Network

Background

The Highway 16/97/5 Electric Vehicle (EV) Network Feasibility Study is a community-led project, directed by six regional governments, with planning and implementation facilitated by the Community Energy Association. The project engages 43 local governments from south of Kamloops to Haida Gwaii in order to develop an electric vehicle (EV) charging station network of over 2,780 kms.

The project builds upon lessons learned from both [Accelerate Kootenays](#) and Southern Alberta EV Collaboration, both community-driven approaches to electrifying rural areas.

The project also complements the Province of BC's CleanBC Plan launched in December 2018, which will require 100% of vehicles sold in BC to be zero-emission by 2040.



Benefits of an EV Network

The network will be designed to:

- support local priorities
- decrease community-wide greenhouse gas emissions
- drive economic development through EV tourism
- increase transportation choices for corridor residents and businesses and
- reduce transportation costs and vehicle maintenance for new EV owners

Work in Progress

Since May 2018, the project team and Advisory Committee have been:

Establishing Community Priorities;

- Getting to know stakeholders across the study area including locally elected officials, staff, community groups, businesses, EV drivers and First Nations.
- Developing a project brand for the network – **Charge North EV Network**

Increasing awareness and Capacity;

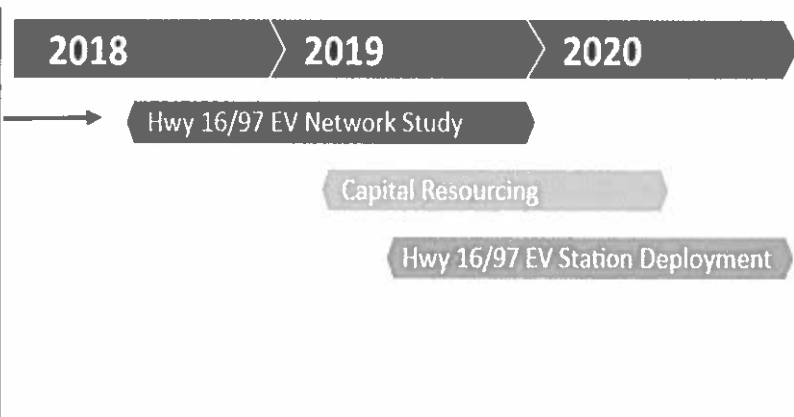
- Hosting and attending EV Readiness Workshops and public Ride and Drive events
- Working closely with regional tourism associations

Planning and Impact Modelling;

- Mapping out the network of charging stations required for safe and reliable travel on the major routes in the study area
- Estimating project impacts for greenhouse gas emission reductions, energy use and financial savings in the overall study area
- Developing a draft capital plan for the full **Charge North** network

Project Timeline and Future Deployment

From May 2018 to December 2019, this planning study will lay the foundation for accelerating EV adoption in northern and central BC. This will include facilitating a comprehensive charging network of both Direct Current Fast Charger (DCFC) and Level 2 charging stations, car dealership outreach, and public awareness and education.



The CleanBC Plan and Implications on the Project

December 2018 saw the release of the CleanBC Plan by the Province of BC, with its ultimate goal being to accomplish 75% of the Province's 2030 GHG reduction goal. The plan has four pillars, one of which is Cleaner Transportation. Within that pillar, a new zero-emission vehicle (ZEV) standard was set along with other initiatives for accelerating EV adoption in BC:

- A target of 10 % new light-duty passenger vehicle sales in B.C. will be zero-emission vehicles by 2025, increasing to 30 per cent by 2030 and 100 per cent by 2040.
- Incentive programs to bring down the price of EV's for BC residents
- A commitment to more than double the number of DCFCs from 71 to 151

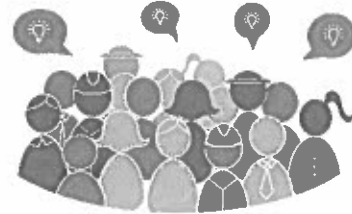
- Funding for Level 2 stations available to local governments and First Nations

Community Energy Association will be preparing for grant opportunities through the *CleanBC Community Fund* to finance the Level 2 network and discussing priorities and contributions from local governments and other match funders to leverage available provincial funding.

Stay current.....

Get involved in EV planning in your region! Learn more at the upcoming Charge North presentations:

- **Climate Leadership 101 – LGLS EOS Series**
All 10:30 am – 12 pm & 2:45 – 4:45 pm
 - Richmond: January 17
 - Richmond: January 18
 - Kelowna: January 24
 - Prince George: February 1
- **EV Readiness Workshop for Planners - PIBC Central-Northern Chapter Event**
Prince George, March 14 (TBC)
- **Interior Local Government Association (SILGA) AGM & Convention**
Penticton, April 30 – May 3
- **North Central Local Government Association (NCLGA) Conference**
Williams Lake, May 9-10
 - May 9**
 - EV Ride & Drive; 2:30 – 4:30 pm
 - Charge North EV Workshop; 3:15 – 4:30 pm
 - May 10**
 - 2020 and Beyond: Working Together towards a Clean Growth Future for Northern and Central BC Communities; 2:00 – 4:00 pm



Contact Us

For more information about this project, contact Janice Keyes with Community Energy Association at jkeyes@communityenergy.bc.ca or 604-628-7076, ext. 705.

Project Partners

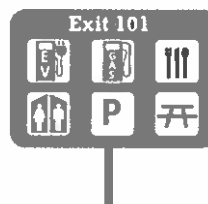
The following organizations are proudly supporting the study: The Federation of Canadian Municipalities' Municipal Climate Innovation Program (MCIP) and six Regional Districts - North Coast, Kitimat-Stikine, Bulkley-Nechako, Fraser-Fort George, Cariboo, and Thompson-Nicola.



The project will be looking for capital funding to support the installation of approximately 120 Level 2 stations in the **Charge North** network.

- Recently announced grant opportunities through the Province’s \$63 million *CleanBC Community Fund* offers up to 73% to finance Level 2 charging stations and additional, parallel grant programs are expected in the spring.
- Match funding for the remaining 27% might include Northern Development Initiative Trust, corporate and industry sponsors as well as local government contributions.
- Each of the six regional districts contributed \$9,000 towards the current planning study but this does not cover capital costs for installing EV charging stations.

LEVEL 2		
120 @ \$14K per station	Project Mngmt. & Engagement	Total
\$1.7 M	\$500K	\$2.2 M



Key Features of Level 2 Chargers:

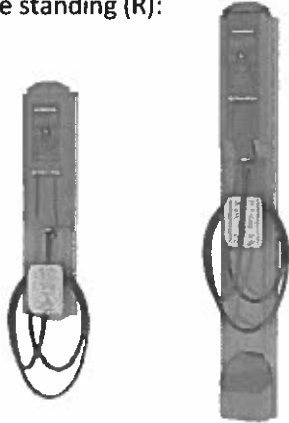
- Estimated unit & installation cost is ~ \$10,000
- 15-30km range per hour of charging
- Best suited for plug-in while visiting shops, cafes, sites, hotels, etc. or residents while at work
- Key infrastructure to encourage extended visits to community amenities
- Requires 220 volt/15-110 amp, dedicated electrical circuit (similar to a dryer/fridge)
- Accessible to most Battery Electric Vehicles (BEV) and Plugin Hybrid Electric Vehicles (PHEV)

Key Features of DCFC Chargers:

- Estimated unit & installation cost is ~ \$100,000
- 20-30 min charge = 80% full battery
- Best suited for travel along corridors/major highways
- Key infrastructure to encourage out-of-town visits as they reduce range anxiety, are conveniently located for 'pit stops' and charge quickly
- Requires 480 volt electrical circuit
- Accessible only by Battery Electric Vehicles (BEV)

**Please note that Tesla Superchargers are propriety fast charging stations only compatible with Tesla cars, however, Tesla vehicles that have purchased an adapter are able to charge at any Level 2 or DCFC.*

Level 2 stations are easy to install on a wall, side of building, or on a freestanding pedestal. A site inspection will determine what configuration is best for safety, security and access. Examples of Level 2 charging stations – wall mounted (L), free standing (R):



Benefits of hosting a Level 2 Charger

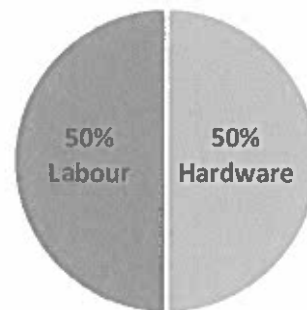
- | |
|--|
| <ul style="list-style-type: none"> • Increase tourist visits to community • Encourage visits to local amenities • Inclusion in project advertising • Increase length of stays • Low cost • GHG emissions reduction • Accelerate local EV adoption |
|--|

Cost of Installation & Partner Responsibilities

Level 2 chargers are easily installed by an electrician indoors or outdoors. While the net cost of the unit and installation is approx. \$10,000, the total cost to a community will likely range between \$2,500 - \$5,000 per station, plus any in-kind contributions. The factors determining final cost include:

- distance to breaker box, and/or need for 240 volt dedicated electrical circuit/appropriate wiring
- cost of labour
- additional capital funding available to the full network
- availability of subsidies

Distribution of equipment costs:



The *Charge North* project is responsible for:

- Equipment procurement process
- Contracts and agreements
- Infrastructure cost
- Installation management & cost
- All directional signage
- Marketing and communications
- Site assessments
- Operations, maintenance, warranty and annual network fees for 5 years

The host community is responsible for:

- Costs associated with providing power*
- Day-to-day site maintenance (e.g., plowing)
- Dedicated space and parking spots (ideally 2)
- Operations, maintenance and annual network fees after 5 years, if desired
- Future replacement, if desired. (life expectancy of the station is ~ 14 years if used 2 times/day, according to equipment supplier)

Note the average cost of a Nissan Leaf is approximately \$0.50 for 1 hour of charging*

Maintenance & Repair

Level 2 chargers typically do not require ongoing maintenance, but an annual budget of approximately \$300 in event of electrical problems is typically recommended. *Charge North* expects to bundle all costs for the Level 2 network so that it only requires a one-time local government cost of approximately \$2,500 - \$5,000 per station (depends on external funding). Per station, that contribution will buy you equipment (\$5,000), installation (\$5,000), a 5-year warranty program, including operations and maintenance (\$3,000) and cover the annual networking fees for 5 years (\$1,000). A local government will contribute a one-time cost of 18 - 36% per Level 2

station. A 5-year warranty for parts and labour typically covers failures of the equipment not associated with improper use or abuse (vandalism).

Frequently Asked Questions

What parking requirements should I consider? It is recommended to have 2 EV-only parking spots per charger. This way if someone is done charging but enjoying a lunch or shopping, another driver can park beside and use the charger. Signage to indicate EV-Only will be supplied and installed by the **Charge North** program.

How much does it cost for a car to charge a Level 2 station? The majority of cars using your Level 2 station will be topping up while they shop or eat. The cost in electricity to charge a car for 1 hour is approximately \$0.48 depending on the EV model. (source: www.plugincb.ca)

How safe are electric car chargers? Charging stations are safe to the public as no electrical current passes out of the charger until it is connected to a car. A robust aluminum enclosure ensures water tightness in rain and snow. Stations are CSA evaluated for Canada.

How can local governments fund their portion of Level 2 charging stations for the Charge North network?

We anticipate that the local government contribution for Level 2 chargers will likely range between \$2,500 - \$5,000, depending on other funding sources. Communities may consider funding this cost through general revenue, as an economic development services for an Electoral Area, or through an internal climate fund or CARIP funds, for example. Using the Gas Tax Community Works Funds could also be a funding option for a municipality fully funding their own Level 2 station, but it is not an option if a portion of the project funding comes from the *CleanBC* Community Fund.

What happens after 5 years? **Charge North** is working to bundle all costs, including operations, maintenance and network fees, into the project funding plan so that local governments need only to budget a one-time contribution, per Level 2 station, for a 5-year term. After 5 years, local governments will need to review their experience and determine the best approach for ongoing maintenance. It is possible that the EV world will look quite different in the next 5 – 10 years, and we anticipate greater redundancy between DCFCs and Level 2 stations, providing more reliability in any one area.

Next Steps

In the next few weeks, CEA will be working with each municipality and regional district in the study area and asking for input on a survey that asks each community to identify how many Level 2 stations they would like to host, and if that varies with different funding scenarios. We suggest that communities consider Level 2 stations during their 2019 budget meetings. Next steps include:

- Local governments - Level 2 station survey and budget considerations
- CEA - capital sourcing and grant writing
- CEA and Advisory Committee - equipment selection, through a competitive RFP process
- CEA and local governments – Level 2 station site selection with guiding principles such as close to amenities, local economic development opportunities, photo op background to highlight community features, building electrical capacity (240V@40a) and more....

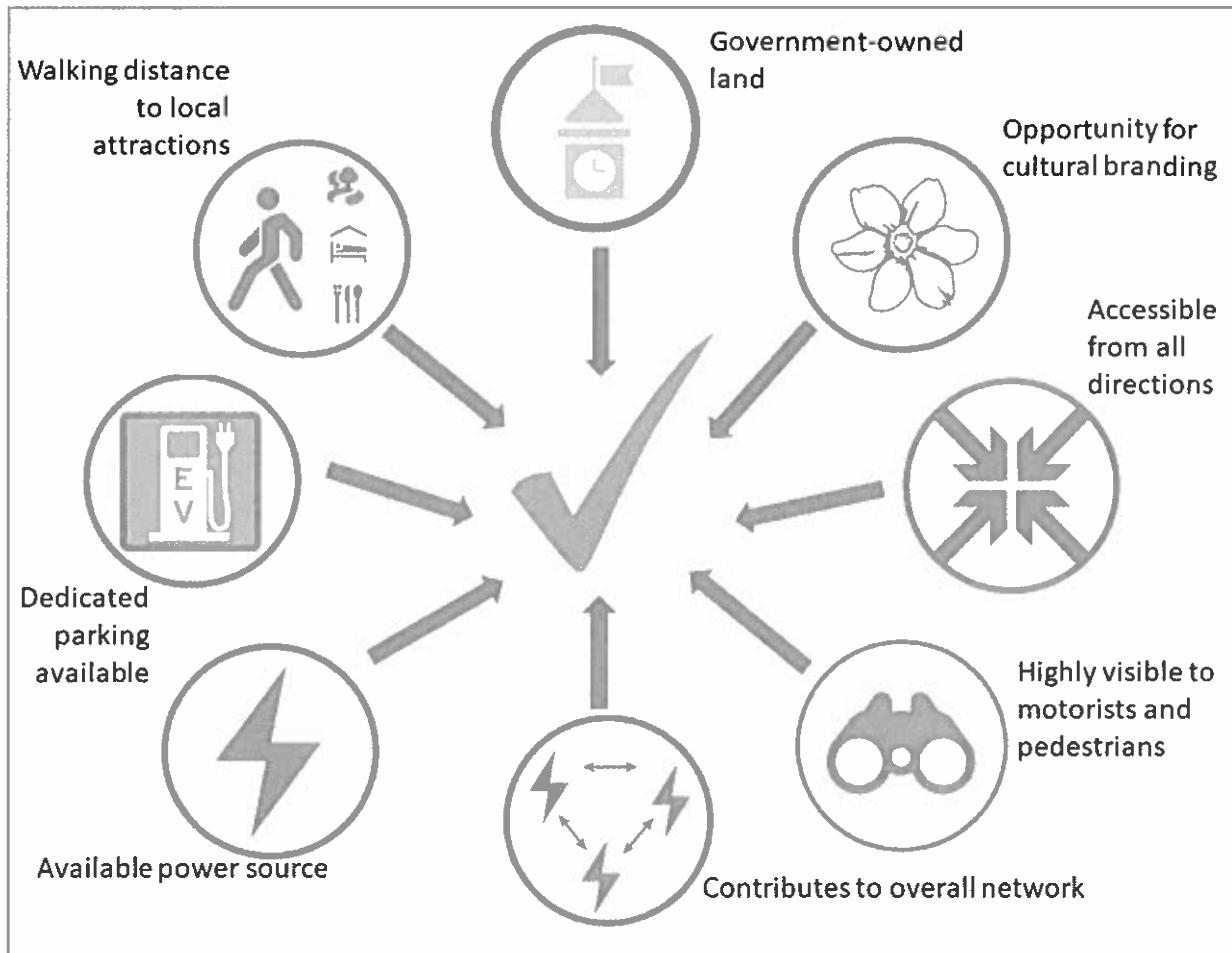
The last page of this document includes a few Level 2 installation case studies from our recent [Accelerate Kootenays](#) project to highlight some unique ways that communities choose to meet local priorities. There are many ways to make this work for your community and here are some questions to kick start your discussions....

Discussion Questions

- Discuss your Council or Board's commitment to installing Level 2 stations in your community. This will include a financial contribution, a dedicated EV parking spot, or two, and minimal electricity costs.
- Consider how many Level 2 stations you would want if local governments provide the full match funding of 27% per station to the 73% *CleanBC* grant, approximately \$5,000 per station.
- How many stations would you want if the 27% match is split between local governments (\$2,500) and other funders such as trust or corporate sponsors (\$2,500)?
- Start a list of potential locations that can show case your community amenities and maximize the benefits of EV tourism.

Considerations for Level 2 Station Siting

Your initial discussions about where to locate Level 2 stations in your community should focus on the guiding principles noted in the diagram below. The land must be owned by your municipality or regional district. To maximize community benefits sites should be close to amenities, provide opportunities for local economic development and possibly offer a unique "photo op" background to highlight a key community feature.



Case Studies from the Accelerate Kootenays Project

Leveraging Level 2 Station Installation

For the Accelerate Kootenays rural EV network, the average installation in 2018 was between \$6,000 and \$8,000 per Level 2 station (install cost only, excludes cost of unit, which was \$4,500 for a networked Flo SmartTwo charger). For this project, no install went below \$6000, as each station needed an electrician onsite and some modification to electricity supply and wall installs ended up being only marginally cheaper than free standing.

Case Study 1: Kimberley (installation in progress)

The City of Kimberley leveraged the installation of a single charger to install two additional Level 2 stations. As a municipality, they had prioritized the support of electric vehicles and are creating a bank of three chargers, paying for two additional chargers (\$9,000 + networking fees).

Case Study 2: Ktunaxa Nation

The Level 2 station at the Ktunaxa Nation Government Building was the most expensive in the project for a single charger, costing \$18,000. The site hosts were able to source funding to ensure the station was in a prominent, easily accessible spot. The funding covered considerable work to the electrical panel as well as significant amount of trenching to bring wires from the panel to the main parking lot.

The added incentive to invest in moving the charger to this spot was to collaborate with a solar array installation on the building. The visibility of the charger along with the solar array was a draw for the funder to support the additional cost and supported the Ktunaxa's priority of clean energy.



Case Study 3: Golden



Accelerate Kootenays planned to install one DCFC and a one Level 2 station in Golden, but given it's prominent, vital location for travel along Highway 1, MoTI saw an opportunity to demonstrate what a charging "hub" could look like. Three additional Level 2 stations were installed with wiring pulled for the installation of an additional four Level 2 stations. It was more cost effective to complete wiring in preparation for further stations at the time of existing work, rather than initiate new work one year in the future. This install added \$30,000 in installation costs, versus \$64,000 if each of the 8 units were to be installed separately at different times.

Survey questions for the *Charge North EV Network*

As directed by the *Charge North* Advisory Committee, CEA will be preparing a grant application on behalf of the six regional district partners, for a March 27, 2019 intake and we need input from each municipality and regional district in the project area to move this forward.

The grant application will bundle all costs for the *Charge North* Level 2 network so that it only requires a one-time local government cost of approximately \$2,500 - \$5,000 per station. The total project costs for a full network of 120 Level 2 stations, across six regional districts, is approximately \$2.2 million. Per station, that contribution will cover the costs listed in the table below.

Item	Cost per station	Project-level Costs	Number of Stations	Total Costs
Equipment purchase	\$5,000		120	\$600,000
Equipment installation	\$5,000		120	\$600,000
5-year operations, maintenance and warranty package	\$3,000		120	\$360,000
5-year station network fees	\$1,000		120	\$120,000
Project management and site assessment support		\$500,000		\$500,000
Total costs	\$14,000			\$2,180,000

The *CleanBC Community Fund* provides up to 73% of the total eligible project costs. CEA is working to secure match funding for the remaining 27% and this may result in contribution range for local governments between \$2,500 and \$5,000.

Funding Scenario	Total budget	<i>CleanBC</i> %	Local govt. %	Other match funder %	Local government cost per station
A	\$2.2 M	73%	27%	0	\$4,950
B	\$2.2 M	73%	14%	13%	\$2,566

We are asking regional district Boards to indicate if they wish to fund Level 2 stations outside of municipal boundaries, on regional district land. Municipalities will determine and ultimately co-fund, how many Level 2 stations they wish to fund within their own boundaries, on municipal property, from their own budgets.

Please discuss the questions below and go to the survey link to submit your final answers by February 25, 2019. See page 3 of this document for siting considerations for Level 2 stations.

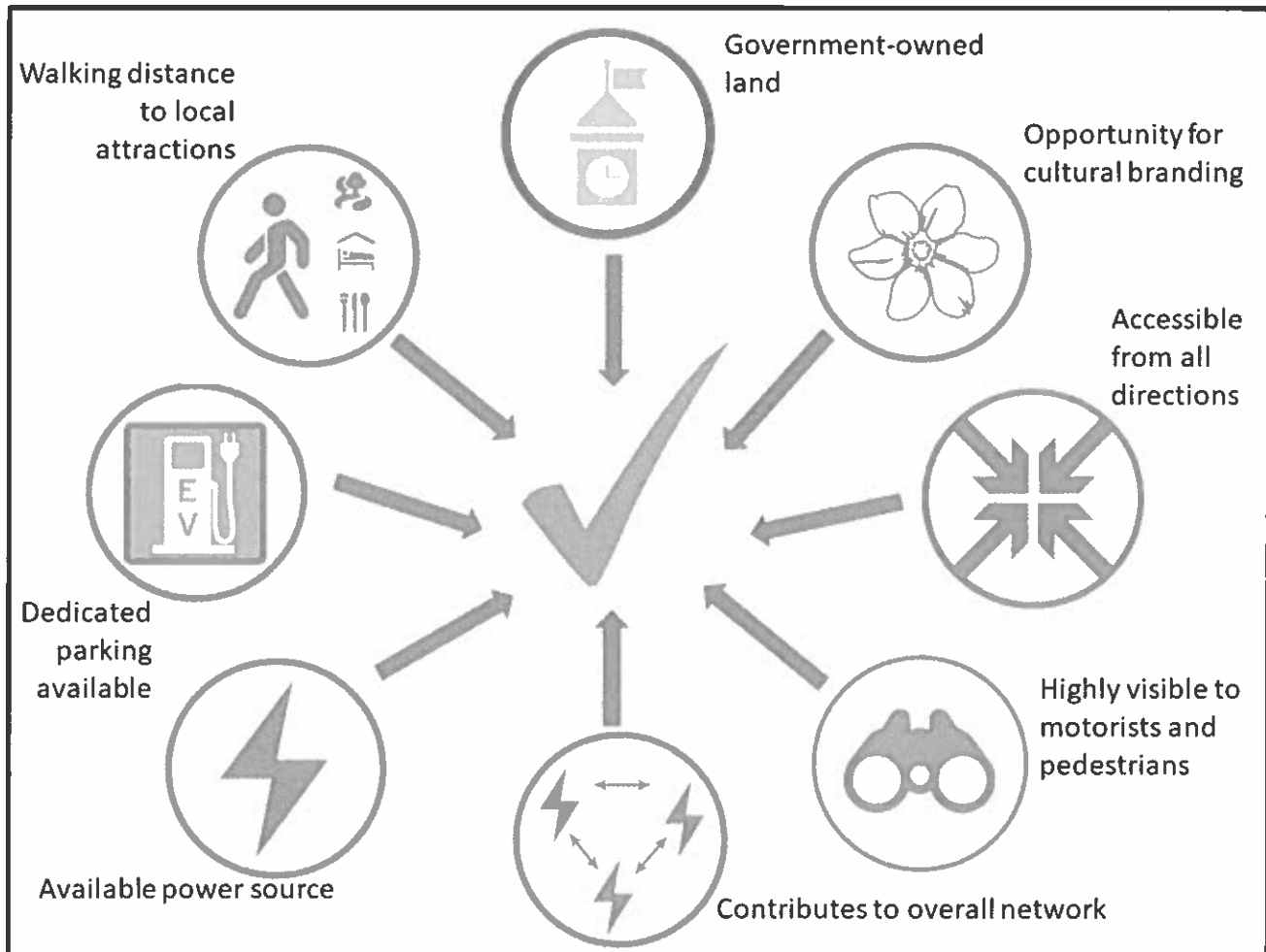
Survey Questions:

1. Under Grant Scenario A, the total project funding would be split by *CleanBC* (73%) and local governments (27%). The cost to local governments per Level 2 station would be approximately \$5,000. In this scenario, how many stations would your community be interested in co-funding?
2. Under Grant Scenario A, what general locations would you like to suggest for further evaluation. Please see page 3 of this document for a list of considerations for siting a Level 2 station. **Please note, it is a requirement of the *CleanBC* grant to locate stations on property owned by your local government.**
3. Under Grant Scenario B, the total project funding would be split by *CleanBC* (73%), local governments (14%) and one or more additional match funders (13%). The cost to local governments per Level 2 station would be approximately \$2,500. In this scenario, how many stations would your community be interested in co-funding?
4. Under Grant Scenario B, what locations would you like to suggest for further evaluation. **Please note, it is a requirement of the *CleanBC* grant to locate stations on property owned by your local government.**
5. Does your community have any street revitalization projects that will be under construction in the next 2 years?
6. Please a primary contact for CEA to connect with during the grant preparation if questions arise.
 - a. Name
 - b. Title
 - c. Department
 - d. Email
 - e. Phone number

Survey Link: Please use this survey link to submit your final answers by February 25, 2010.

<https://www.surveymonkey.com/r/Q5PQ6NG>

Siting Considerations for Level 2 Stations:



Contact Us:

Please contact Janice Keyes at Community Energy Association at jkeyes@communityenergy.bc.ca or 604-561-0646 with any questions. Thank you on behalf of the **Charge North** project partners.

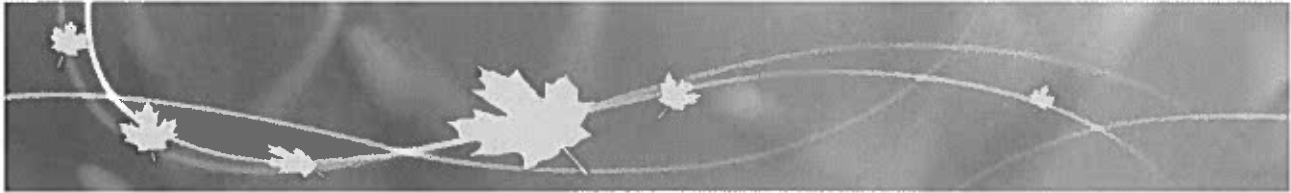


Geraldine Craven

From: EP.RPY / SAR.PYR (EC) <ec.ep.rpy-sar.pyr.ec@canada.ca>
Sent: Tuesday, February 5, 2019 9:12 AM
To: EP.RPY / SAR.PYR (EC)
Subject: Little Brown Myotis, Northern Myotis, and Tri-colored Bat Final Recovery Strategy

Please be advised that the Recovery Strategy for Little Brown Myotis (*Myotis lucifugus*), Northern Myotis (*Myotis septentrionalis*), and Tri-colored Bat (*Perimyotis subflavus*) in Canada is posted as final on the Species at Risk Public Registry. The document can be found here:
https://www.registrelep-sararegistry.gc.ca/document/default_e.cfm?documentID=2475.

Respectfully,
Conservation Planning Unit
Canadian Wildlife Service – Pacific Region
Environment and Climate Change Canada
5421 Robertson Road, Delta, BC, V4K 3N2



On October 15, 2018, the Committee on the Status of Endangered Wildlife in Canada (COSEWIC) submitted 88 assessments of species at risk to the federal Minister of the Environment. On January 11, 2019, the Government of Canada posted the Ministerial Response Statements for these species on the *Species at Risk Act* (SARA) Public Registry. The Government is now launching public consultations on the potential amendment of Schedule 1, the List of Wildlife Species at Risk under SARA. The complete set of statements and the consultation path (normal or extended) for each species are available at: <https://www.canada.ca/en/environment-climate-change/services/species-risk-act-accord-funding/listing-process/minister-environment-response-assessments-october-2018.html>

You are invited to submit comments on the potential impacts of amending the List of Wildlife Species at Risk according to these COSEWIC status assessments. Your comments will be considered and will inform the Minister's recommendation to Cabinet. We ask to receive your comments by **May 13, 2019** for species under a normal consultation process or by **October 14, 2019** for species following an extended consultation path (the Common Nighthawk, the Olive-sided Flycatcher, and the Peregrine Falcon *anatum/tundrius*). There will also be an opportunity to provide comments during the 30-day public consultation period associated with pre-publication in *Canada Gazette* Part I.

Five of the species included in this national consultation are found in British Columbia. These include:

- Acuteleaf Small Limestone Moss: New listing as Endangered
 - A moss found in a few locations on Vancouver Island.
- Smoker's Lung Lichen: New listing as Threatened
 - A lichen occurring in three subpopulations in the Coastal Mountain Ranges and Interior Mountain Ranges of British Columbia. The majority of individuals are found in the Northwestern region (Kispiox and Skeena valleys).
- Olive-sided Flycatcher: Reclassification from Threatened to Special Concern
 - A forest songbird that breeds throughout forested Canada.
- Common Nighthawk: Reclassification from Threatened to Special Concern



- A medium-sized bird found across southern and boreal Canada. It occurs throughout British Columbia, including Vancouver Island, but is not found in the Coast Mountains or Haida Gwaii.
- Peregrine Falcon: Reclassification from Special Concern to Not at Risk
 - A bird of prey that breeds in southern parts of British Columbia.

Please note that Fisheries and Oceans Canada is conducting separate consultations on proposed amendments to SARA Schedule 1 resulting from COSEWIC's assessments of aquatic species.

Additional information on the listing and consultation processes is available in "Consultation on Amending the List of Species under the *Species at Risk Act* -Terrestrial Species: January 2019". This document also includes a questionnaire that provides you guidance on the types of information and comments Environment and Climate Change Canada is seeking. It is posted on the SARA Public Registry at: https://wildlife-species.canada.ca/species-risk-registry/document/default_e.cfm?documentID=3378.

We encourage you to submit your comments through the SARA Public Registry. You are also welcome to contact our regional office with any questions:

Conservation Planning Unit

Canadian Wildlife Service / Pacific Region
Environment and Climate Change Canada / Government of Canada
5421 Robertson Road RR #1, Delta, BC, V4K 3N2
ec.ep.rpy-sar.pyr.ec@canada.ca

Respectfully,

Kerry Woo

A/Head, Conservation Planning Unit
Canadian Wildlife Service
Environment Canada, Pacific Region
5421 Robertson Rd, RR1
Delta, BC V4K 3N2



Acuteleaf Small Limestone Moss

Photo: © Richard Caners



Scientific name
Seligeria acutifolia

Taxon
Mosses

COSEWIC status
Endangered

Canadian range
British Columbia

Reason for designation

This minute, habitat-specific moss has a very restricted distribution in Canada, where it is known from only two sites on Vancouver Island, British Columbia. It is confined to limestone outcrops near sea level beneath a high, coniferous forest canopy in hypermaritime climatic regions near the coast. Primary threats include impacts to habitat from quarrying, logging, and roads. The site near Kennedy Lake is currently not expected to be harvested. However, plans to quarry the marble deposit at the site near Wood Cove, where two-thirds of the known Canadian population occurs, imminently threaten this subpopulation.

Wildlife Species Description and Significance

Acuteleaf Small Limestone Moss (*Seligeria acutifolia*) is a minute, upright, light-green-coloured moss that forms sparse colonies on vertical surfaces of limestone bedrock. Characters distinguishing it from closely related species include the highly differentiated

specialized leaves (known as perichaetial leaves) surrounding the female reproductive organ, and the short, stout stalks (setae) supporting the spore-bearing capsules.

The species is known from Europe, eastern Asia, and northwestern North America. Phylogeographic relationships among the various populations have not been studied but are of interest owing to the large gaps between the occurrences.

Distribution

Acuteleaf Small Limestone Moss is known from only three sites in North America: two on western Vancouver Island, British Columbia, and one in southeastern Alaska. The distance between the sites in British Columbia is around 173 km, and the site in Alaska is located approximately 870 km north of the northernmost Canadian site.



Global distribution of Acuteleaf Small Limestone Moss (*Seligeria acutifolia*).

Source: COSEWIC. 2018. COSEWIC assessment and status report on the Acuteleaf Small Limestone Moss *Seligeria acutifolia* in Canada. Committee on the Status of Endangered Wildlife in Canada. Ottawa. xi + 35 pp.

Habitat

Acuteleaf Small Limestone Moss is a narrow habitat specialist. In coastal British Columbia it has only been found on moist vertical surfaces of slightly granular limestone outcrops beneath a high canopy of conifers near sea-level. Both sites are located within the 'Southern variant' of the Very Wet Hypermaritime subzone of the Coastal Western Hemlock biogeoclimatic zone (CWHvh1); this variant is confined to the west coast of Vancouver Island and a small strip of low-lying land on the adjacent mainland coast

near the northern tip of Vancouver Island. The climate of the CWHvh1 is characterized by cool temperatures, high rainfall, and fog throughout much of the year.

The limestone bedrock is characterized as 'pure' to 'highly pure' and is associated with undifferentiated Parson Bay and Quatsino formations and possibly an undifferentiated Buttle Lake Group Formation. These formations do not occur further north and differ in geological history and composition from most substrates on the mainland coast and Haida Gwaii.

Biology

The reproductive biology of Acuteleaf Small Limestone Moss is poorly known. The moss is monoicous, meaning both male and female reproductive structures occur on the same shoots. Although spore-containing capsules were observed at both sites on Vancouver Island in 2016, they were not abundant, and it is not known whether the spores were viable. However, it is thought that *Seligeria* must reproduce relatively frequently for the colony to persist in its habitat. The species has an estimated generation time of 5–8 years.

Dispersal via wind to suitable habitat beyond the immediate vicinity of the sites where the species occurs in British Columbia is unlikely because the thin-walled, delicate spores of *Seligeria* have poor survivability and the places where Acuteleaf Small Limestone Moss occurs are sheltered by coniferous forest and rugged topography.

The species does not produce specialized structures to facilitate asexual reproduction, unlike some mosses including *Seligeria carniolica*. Vegetative reproduction by means of fragmentation has not been observed and the gametophytes (i.e., shoots) are firmly attached to the rock surface, limiting potential long-distance dispersal by birds.

The adaptability of Acuteleaf Small Limestone Moss is unknown but is thought to be highly limited by its small size, which reduces its competitiveness on wetter and drier rock surfaces, and its close affinity to sheltered moist, vertical calcareous rock substrates of a particular chemical composition and texture.

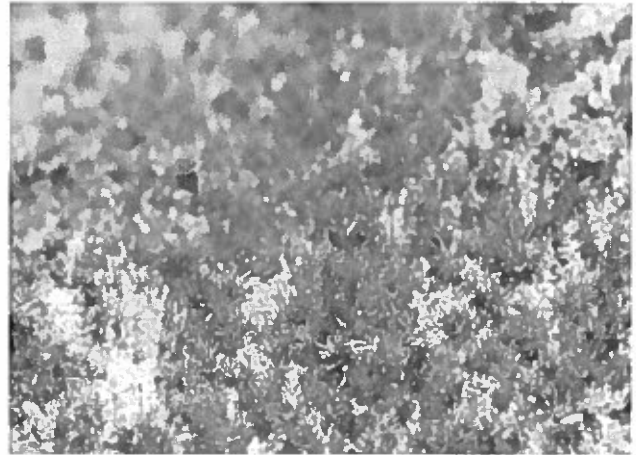


Photo © Richard Caners

Population sizes and trends

The population of Acuteleaf Small Limestone Moss in Canada consists of at least three colonies comprised of an estimated 800–1500 shoots. Two of the colonies are found near Wood Cove in Kashutl Inlet on northwestern Vancouver Island, and the third is located near Kennedy Lake, to the south. The subpopulations have not been monitored; therefore, population trends are unknown. However, based on herbarium specimens it is known that both subpopulations have persisted for at least 45 years.

Threats and limiting factors

Acuteleaf Small Limestone Moss occupies an uncommon niche on the hypermaritime coast of British Columbia. Calcareous rock outcrops occur sporadically in sheltered sites at low elevation, and despite targeted surveys for this report and extensive surveys by numerous experienced bryologists throughout the coast in the past decades, the species has only been found twice.

The primary threats to the Canadian population are quarrying, roads, and logging. Most imminent is quarrying; the northern subpopulation (Wood Cove) is associated with a commercially valuable marble deposit within an active mineral claim. Logging is a threat to both subpopulations; if the canopy of mature conifers was to be removed, the species would likely be extirpated. Although there are no roads near the remote Wood Cove site, the Kennedy Lake subpopulation could be impacted by road maintenance activities such as rock blasting and grading.

Rescue from the subpopulation in Alaska, which is approximately 870 km to the north, is extremely unlikely. Dispersal is severely limited by biological and environmental factors and by the sparseness of potentially suitable habitat.

Protection, status, and ranks

Acuteleaf Small Limestone Moss has no legal protection or status. Its global conservation rank is 'Apparently Secure', rounded from a "range-rank" of 'Vulnerable' to 'Secure' (reflecting uncertainty). In Canada, it has been assessed as 'Critically Imperiled' at both the national and provincial levels.

In the United States Acuteleaf Small Limestone Moss is not ranked, but in Europe it is assessed as 'Vulnerable' in several countries. However, in a recent assessment of the conservation status of European bryophytes the species was not included in the candidate list, and the International Union for the Conservation of Nature (IUCN) currently places it in the category of 'Least Concern'.

Source: COSEWIC. 2018. COSEWIC assessment and status report on the Acuteleaf Small Limestone Moss *Seligeria acutifolia* in Canada. Committee on the Status of Endangered Wildlife in Canada. Ottawa. xi + 35 pp.

For more information, please visit

www.sararegistry.gc.ca.

For information regarding reproduction rights, please contact Environment and Climate Change Canada's Public Inquiries Centre at 1-800-668-6767 (in Canada only) or 819-997-2800 or email to ec.enviroinfo.ec@canada.ca.



Olive-sided Flycatcher

Photo: © John D. Reynolds



Scientific name

Contopus cooperi

Taxon

Birds

COSEWIC status

Special Concern

Canadian range

Yukon, Northwest Territories, Nunavut, British Columbia, Alberta, Saskatchewan, Manitoba, Ontario, Quebec, New Brunswick, Prince Edward Island, Nova Scotia, Newfoundland and Labrador

Reason for designation

The Canadian population of this widespread forest songbird has experienced a substantial long-term decline, although the rate of decrease has slowed over the past decade. Loss of wintering habitat in northern South America is likely the greatest threat facing this aerial insectivore, but the species may also be affected by changes on the breeding grounds such as the effects of altered fire regimes and changing climates on nesting habitat quality, and reductions in the abundance and availability of aerial insect prey. Concerns for the species remain, as most of these threats are continuing, and those related to climate change may increase.

Wildlife species description and significance

Olive-sided Flycatcher (*Contopus cooperi*) is a medium-sized songbird, 18-20 cm in length. Adults are a deep brownish-olive above, with whitish

extending from the throat, centre of breast and belly to the undertail coverts, contrasting sharply with the dark flanks and sides of the breast to appear vested. White tufts are also often visible above the wings on each side of the rump. The wings are dark with indistinct pale wing bars, and the bill is stout. Olive-sided Flycatchers tend to perch conspicuously atop tall trees or snags while foraging, giving their distinctive song—a loud three-note whistle: *Quick, THREE BEERS!*

Distribution

Olive-sided Flycatcher is a widespread migratory species, with 53% of its breeding range across most of forested Canada, and the remainder in the western and northeastern United States. The winter distribution is concentrated in northern South America, particularly in the Northern Andes Mountains in Colombia, Ecuador, and Peru, but also in western Brazil, Venezuela, and Bolivia. It is occasionally found wintering in other highland areas from Mexico through Central America, including parts of Guatemala, Belize, Honduras, and Costa Rica.



Global range of Olive-sided Flycatcher

Source: Altman and Sallabanks 2012; Partners In Flight Science Committee 2013a; Haché et al. 2014

Habitat

Olive-sided Flycatcher is most often associated with edges of coniferous or mixed forests with tall trees or snags for perching, alongside open areas, or in burned forest with standing trees and snags. In natural conditions, these habitats may include open to semi-open mature forest stands, as well as mature stands with edges near wet areas (such as rivers, muskeg, bogs or swamps), burned forest, openings created by insect outbreaks, barrens, or other gaps. The species

also uses forest stands adjacent to human-created openings (such as clearcuts, thinned stands, and prescribed burns). There is some limited evidence that birds nesting in and near harvested habitats experience lower breeding success than those nesting adjacent to natural (e.g., burned) openings. In the Rocky Mountains and westward, Olive-sided Flycatcher occurs in sparsely vegetated forests from sea level to 2250 m in proximity to wetland edge, whereas farther east, it is most frequently found near wetland areas or in recent burns.

Biology

Olive-sided Flycatcher is an aerial insectivore, generally making short foraging flights from a high perch to intercept flying insects. The egg and nestling stages in Canada can last from late May/mid-June to early/mid-August, depending on latitude. Olive-sided Flycatchers arrive on their Canadian breeding grounds between April and June, but predominantly around mid-May. They are socially monogamous, with large territories of 10-20 ha. Nests are typically built in coniferous trees. Average clutch size is three eggs, and a single brood is raised. Nest success ranges from 30 to 65%, differing by region and habitat type. Renesting is common if the first clutch fails. Olive-sided Flycatchers have been known to live for at least 7 years. Fall migration begins in late July, with most birds departing for the wintering grounds between mid-August and early September.

Population Sizes and Trends

Breeding Bird Survey (BBS) data indicate declines for Olive-sided Flycatcher in Canada, which are not significant in the short term (2.1% mean annual decline for the period 2006-2016, equating to a cumulative decline of 19%), but are significant in the long term (2.8% mean annual decline for the period 1989-2016, and a cumulative decline of 72% since 1970). Both short and long-term declines have been greatest in New Brunswick, British Columbia, Manitoba, and Yukon. Data from another large dataset (Boreal Avian Modelling Project) do not provide evidence of decline between 1997 and 2013.

Some migration monitoring stations report declining trends, though data are scarce. In the U.S. portion of the breeding range, there is evidence of northward range retractions in California, New Hampshire, and New York. Overall, evidence suggests that declines have continued over the past decade, though on average at a somewhat lower rate than previously.

Threats and Limiting Factors

Forest loss on the wintering grounds in Central and South America may be the most significant factor driving population declines. Insectivorous birds as a group have been experiencing declines, likely associated with widespread insect declines, pesticide use (particularly neonicotinoids), and changes in prey availability during the breeding season as a possible result of climate change. Habitat loss or degradation is likely affecting this species on both the breeding and wintering grounds. On the breeding grounds, this occurs through forest harvesting, anthropogenic disturbance such as development and service corridors, and changes in fire regimes associated with climate change and direct human intervention (fire suppression), all of which may reduce habitat quality and affect nest success.

Protection, Status, and Ranks

Olive-sided Flycatcher is classified as G4 (Apparently Secure) globally and in the United States, and N3 (Vulnerable) in Canada by NatureServe. Provincial and territorial breeding season rankings (except Nunavut, where it was not assessed) range from S1S3 to S4 (Critically Imperilled to Apparently Secure). All regional rankings have changed to be less secure since the last COSEWIC assessment in 2007. The IUCN Red List classified this species as Near Threatened in 2012 and again in 2016. Olive-sided Flycatcher is protected in Canada by the *Species at Risk Act* (2002), where it is listed as Threatened under Schedule 1. It is also listed on provincial species at risk legislation in New Brunswick, Nova Scotia, and Newfoundland and Labrador. It is protected in Canada under the *Migratory Birds Convention Act* (1994) and by similar legislation in the United States and Mexico.

Source: COSEWIC. 2018. COSEWIC assessment and status report on the Olive-sided Flycatcher *Contopus cooperi* in Canada. Committee on the Status of Endangered Wildlife in Canada. Ottawa. ix + 52 pp.

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Cheryl Anderson

Subject:

FW: Fwd:

From: John Fisher <jmfisher134@gmail.com>

Date: January 19, 2019 at 3:27:05 PM PST

To: <mayor@telkwa.ca>, mark.fisher <mark.fisher@rdbn.bc.ca>, <mayor@district.vanderhoof.ca>, <mayor@smithers.ca>

Subject: Fwd:

Hello All,

Sorry for the general email but my related computer skills are limited. I have sent the message below to many in the media, in government and others. I do appreciate the local support, where possible, for capturing community created land value and untaxing privately created wealth like 'homes'. Perhaps this letter below will help focus more attention on economic roots instead of branches.

John Fisher

Former BC Assessment Commissioner, Ted Gwartney, estimates that about 75% of a Vancouver 'house' price is site value. Therefore fringe solutions like the Speculation and Vacant Home Tax may have some positive impact on 'housing' affordability. However any positive from capturing some community created site value by these taxes tends to be cancelled because only 30% of the property tax is levied on the site value but 70% is on the house.

What is needed is a gradual Tax Shift from private buildings to public site values created by the growing population and related economic activity.

I remember visiting the downtown Vancouver White Spot Restaurant in 1959. In 2017 that near acre site sold for \$245 million. In 1934 my grandparents bought 10 acres in Richmond only 10 km from downtown Vancouver for \$2200. Because of population demands for the natural advantages of the Lower Mainland and public infrastructure like bridges and private malls, the above sites are now worth millions of dollars. Also unlike other urban areas which can sprawl into the countryside, the Vancouver region is limited by mountains, sea and border.

A gradual Tax Shift from private buildings to public site values is just and has many economic benefits for any region.

In 2015/2016 the average price for a single family 'home' on Vancouver's West Side was more than \$2.5 million. In Smithers, BC that average price for a single family 'home' was less than \$272,000. Assuming similar houses and lot size the difference in location is the reason for the difference in price!

According to economist, Paul Samuelson "A tax on fixed land (unique

locations) leaves rentals paid by users unchanged... but reduces rent retained by the landowners..." In other words land rent formerly paid to landowners could be captured by governments without disturbing rentals to users. This would allow governments to make equivalent reductions on buildings and other production taxes.

Most media, economists and politicians never separate nature (land) value from building value in their 'housing' or transit discussions. They also ignore the fact that taxing a monopoly (ie unique locations) tends to curb land speculation while a tax on production (ie a house) is inflationary.

BC has experienced an interesting past and present involvement with Tax Shift/Land Value Taxation.

During the early 1900's under Mayor L.D. Taylor, Vancouver and 14 other municipalities prospered under a total or partial Land Value Tax. Taylor was influenced by American economist Henry George Others influenced by George were Leo Tolstoy in Russia, Winston Churchill in the UK and Sun Yat-Sen who is remembered in Vancouver's Dr. Sun Yat-Sen Classical Chinese Garden.

In 1975 the Dave Barrett NDP Government hired Georgist, Ted Gwartney, as BC Assessment Commissioner to update the provincial property assessments.

Another Georgist, William Vickery, from Victoria BC won the Nobel Prize in 1996 for his work on traffic congestion and the Land Value Tax.

In 2000 BC Green Party leader Tom Hetherington, gave a speech in which he said "taxing land values would control urban sprawl".

Finally a Land Value Taxation resolution from the City of Victoria was passed at the 2017 UBCM Conference and in the last BC provincial election One City candidates in Vancouver included Land Value Taxation in their platform.

With this background on Tax Shift perhaps recipients of this email might see the justice and benefits of Tax Shifting/Land Value Taxation.at the property tax level.

In the bigger picture the human assault on nature's gifts (land) has never been greater so it's time to recognize nature's worth to society and stop penalizing the productive process!

John Fisher
 Box 103, Smithers, BC, V0J2N0
jmfisher134@gmail.com 250 877 0230

Geraldine Craven

From: tom+diane <doulis@bulkley.net>
Sent: Wednesday, January 9, 2019 1:34 PM
To: gord.milsom@westkelownacity.ca; Mayor@kamloops.ca; mayor@keremeos.ca;
mayor@princegeorge.ca; mayor@quesnel.ca; mayor@vernon.ca;
mayor@williamslake.ca; jjohnston@kelowna.ca; admin@cachecreek.ca;
district@rdffg.bc.ca; info@vancouver.ca; prrd.dc@prrd.bc.ca; info@cord.bc.ca;
info@rdos.bc.ca; icentre@metrovancover.org; inquiries; mcampsall@cariboord.ca;
mailbox@cariboord.ca
Subject: Unpleasant facts re: BC Forest Fire Protocols
Attachments: Forest Fire Debacle.zip

The information in the attached files has already been sent to interested organizations in the fields of tourism, respiratory health, environmental preservation, and Pacific salmon protection. The entire document has been fact-checked.

After having read this analysis, I suspect that you'll find yourselves motivated to take action on behalf of your constituents. Thank you for your anticipated involvement.-----George Doulis

Subject: Darkness at noon: an analysis
From: tom+diane <doulis@bulkley.net>
Date: 1/4/2019, 2:40 PM
To: FOREST FIRE STAKEHOLDERS <"\DEBACLE\" FILE RECIPIENTS">

Eight months of fastidious research, condensed into sixteen hopefully informative pages, transferred into a zipped file, attached to this email : please open the file, double-click on "FOREST FIRE DEBACLE", and, at your earliest leisure, read sequentially each of the short sub-files (most are one page, some are two). My luddite strategy for a fail-safe redundancy is to forward hardcopy to you via manila folder.

Although some of the quantifications are astonishing, I have checked my numbers via multiple sources---they are accurate. On December 7th, I offered to forward a preview copy of these files to Forest Minister Doug Donaldson, inviting him to discern any factual errors; he has been busy in smoggy China lately...and John Horgan, seeking irony, is busy basking in Trudeau's kudos for his "Clean B.C." initiative, as his constituents' lungs process the summer's forest fire particulates under the warm canopy of our greenhouse gasses....

If you are receiving this submission, it is because (A) you or your organization likely has a strong interest in some of these findings, (B) you have a reputation for effective, honest contributions to humanity, and (C) you have a platform from which to initiate improvements in our provincial government. Please refer to the mailing list in "PREFACE PAGE 2 of 2" to get a partial list of stakeholders who have also been forwarded this research.

My purpose in disseminating this document is to provoke, if possible, a concerted, focused, multi-organizational movement to convince Victoria that our current fire "management" practices (see "FOREST FIRE RESPONSE POLICIES") are, as many accredited experts have attested, wildly inadequate and dangerous in both the short- and long-term. A secondary goal is to help people to understand that some of Victoria's policies are neither evolutionary nor organic; in some examples, you'll see that even honesty has taken a back seat to bureaucratic input/interference, which is less than nobly motivated. I am too near my expiry date to lead such a movement, but I am completely committed to quietly toil on the periphery, in any capacity which the stakeholders deem appropriate.

Forty-nine years ago, I failed to intervene when I was clearly apprised of the school-bus-seat-belt charade. I did nothing. I accepted Ottawa's b.s. and I'm still ashamed.

Fool me once.....

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From: Ken Hantman <kenshantman@gmail.com>

Date: Wed, 26 Dec 2018 at 13:53

Subject: Smoke, wildfires and you

FROM A PENNSYLVANIA RESIDENT WHO EXPERIENCED

B.C. AIR QUALITY WHILE VISITING ALBERTA!

All,

I've spoken with all of you, with a couple exceptions of people I just added to this mailing. You have all said my ideas which proposed a solution for the growing wildfires and estimated a cost to implement it and quantified a return-on-investment against the readily appraisable economic damage to tourism, real estate values, insurance and small business, and damage to health, appeared to be good and realistic.

However, I've not heard back from any of you. What I did hear was: "We would be stepping on the toes of another department" "We have devoted three millions dollars to this" [This may as well be three cents] "You should talk to _____" "In the long view the forest will take care of itself" [Of course in the medium view of the next twenty years life will be hell for humans], and, not unreasonably, "The government may change hands in the spring so those in power now will be holding off and we should chose the most oportune time to be most effective."

On this last point I would say that civil servants usually hold their jobs through successive administrations. This is certainly not a political issue. So if someone in governance was sincere or awakened about the need to implement a great program with appropriate urgency, and even if they had heretofore held their post for twenty or thirty years, nothing prevents them from now emerging as a leader and distinguishing themselves. If government is slower to respond, those in private industry leadership in tourism, real estate, health, small business, and insurance should now, out of self-interest if not altruism, begin to do the groundwork for whatever may be presented after the spring. Each day is a day closer to smoke season. There is organizational work to be done now.

You all have to look deeply within yourselves. Ask if you are just, by force of culture around you, pleasantly idling the time, while in a literal sense things are burning. Are you satisfied with that? Or might this be the once in a lifetime opportunity to rise up and lead what clearly must be led? Would that be more meaningful, although it will be much more challenging? It will be tiring in a good way as opposed to the tedium of avoiding doing things or the compromise of doing the routine in the face of rapidly changing circumstances. You could save the western provinces, and your life would become an historic adventure.

I've spent maybe twenty five hours on my research and contacts. I have a small business and I'm launching a new one. So my time is limited. I previously spent some thousands of hours pro bono on a non-profit effort, but I can't do that now. I'd like to see one of you propose a meeting for all of you plus any added interested invitees you may think of. Simply hoping that this summer won't be as bad as last, flies in the face of science and logic but no doubt is a satisfactory psychological escape route called cognitive dissonance. You take what your rational mind tells you is a clear and present danger and you deny it and bottle it up In the fantasy wish that it will just all go away. Concentrate on the cup of coffee you plan to drink. Think about things like that. Or your important job and tasks. True, the world has demonstrated that this has been its approach to global warming. But this is a smaller, more local problem, and action and mobilization could solve it.

INPUT FROM DR. CHRIS PRITSOS, ASSOCIATE DEAN OF RESEARCH AT UNIVERSITY OF NEVADA (RENO). HE HAS EXTENSIVE EXPERIENCE WITH AIR QUALITY ISSUES AND CAMPAIGNS. THE LINK IS INTRIGUING.

Do you have local support like your legislative assembly representative, local agency officers like forestry etc.? You should think out of the box for support like you have with your native North American groups. Think about the tourism industry, lumbering and mining, sportsman groups (hunters and fishermen). My experience is that there was little impact when we were talking to legislators or state officials about human health issues. Yes, we got the customary lip service on how important the people and their health were but it only got real traction when we talked about either dollars (business or campaign contributions) or votes.

As you know, California was hit hard this last year with devastating fires. Nevada also experiences large wild-fires every year as well. Nevada and California are looking into ways to better detect these fires before they get out of hand. As my college has several faculty working on fire and forest issues, I was brought into a discussion by our Vice President of Research on this issue. Some UNR faculty have developed an early warning fire camera network which is being deployed around Lake Tahoe. Partnering with U.C. San Diego, Berkeley and Davis we hope to greatly expand this network. This program is being embraced by the new Governor of California. Much of the funding is coming from the PG&E (Pacific Gas and Electric) as they are being blamed for the most recent fires. Something like this could also potentially work in B.C. although you are talking about a much larger area. It could however be implemented strategically to reduce fires in important areas. I have attached a link to an article talking about this. We should talk more about this. Good Luck and Happy New Year!!

Love Chris

<https://www.cnbc.com/2018/11/16/california-hopes-high-tech-cameras-can-help-stop-fires-before-they-grow.html>

Dr. Chris A. Pritsos
Director, Nevada Agricultural Experiment Station
Associate Dean of Research
University of Nevada
Reno, NV 89557
Telephone: (775) 784-1601

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GLACIERS SUCCUMBING TO FOREST FIRE SOOT (ENDOTHERMIC REACTION)

(SHAWN MARSHALL---UNIVERSITY OF CALGARY GLACIOLOGIST)

As each glacier loses its snow cover sooner in the year, its surface is exposed to the sun. The surface is less reflective than snow cover, and the result means more energy from the sun's rays are being absorbed and contributing to melting.

A similar process is at work with respect to the effect of wildfires on glaciers. When ash and debris from wildfires lands on the surface of glaciers in Western Canada, it also affects the rate of melting through the summer months. But it is also a cumulative process. As the soot and ash is deposited, over time it accumulates and makes the surface darker.

"We are working hard to understand the melting, but we are also trying to understand the long-term scenarios of where the glaciers are headed," he said. "A big fire year is a really bad year for glaciers in the Rockies."

When it comes to climate change, Marshall presented how simple the situation is, even though the science can be quite complex. The most important factor that has changed over the past century has been the atmospheric transmittance of the sun's radiation back out into space.

As greenhouse gases and water vapour levels increase in the atmosphere, it traps more energy from the sun within the planet and acts like a blanket to keep more heat in the system.

"The earth is warming because the atmosphere is becoming thicker," Marshall said. "It is pretty simple on some levels and it is a matter of us accepting that and deciding how much we want that to roll out."

PREFACE: TURN BACK, STEP AHEAD

My name is George Doulis. I have lived in the Bulkley Valley since 1957.

The forest fires in British Columbia during the summer and fall of 2017 and 2018 have been undeniably poorly handled. There is a growing body of evidence that this mis-handling was pre-meditated. These fires have destroyed individuals and communities on an unprecedented scale. Even those whose homes were un-affected must face the strong possibility of developing severe respiratory conditions, caused by smoke from fires that were *allowed to burn* thousands of kilometers away from their homes.

Much of this callous destruction could have been avoided, some of it could have been overcome, and much of it could have been mitigated. Oddly, many of these potential improvements would have required a return to forestry and fire practices from sixty or more years ago.

My personal experiences fighting fires occurred in the 1960's. Lightning had ignited fires up Howson Creek and in the Big Onion range. On each occasion, my friends and I were gathered up, equipped, "trained", and deployed on-site in a matter of hours (not days or weeks). We were told that urgency and haste were a function of a fire's tendency to spread, to grow. We were told that swift intervention was essential. In the case of the "Big Onion" fire, local logging contractors contributed by offering their heavy equipment and their operators. These offers were quickly accepted. We attacked fires. We did not "manage" them. We did not morosely and fatalistically "observe their behavior".

I'm not in the habit of writing letters such as this, but my discussions with local people of my generation have confirmed that we are now in a period characterized by a dysfunctional combination of self-serving incompetence and ignorant ideologies that threatens both the health and property of an entire generation of British Columbians. I've organized my findings and my proposals as succinctly as possible. Please read them, and see if you can in any way help our citizens to formulate reconciliation with the strange bureaucracy with which we are currently burdened.

An experienced and respected fire ecologist, Bob Gray of R.W. Gray Consulting, in conjunction with Lori Daniels (UBC) and Phil Burton (UNBC), produced a clearly elucidated collection of forty-five recommendations concerning the improvement of our government's approach to forest management as it relates to forest fires. That submission was forwarded to our forestry officials on September 21, 2017. I asked Mr. Gray today (November 26, 2018) to estimate how many of these sensible, expert recommendations our government has implemented, or at least embraced. He replied that, to his knowledge, NONE OF THE FORTY-FIVE RECOMMENDATIONS HAVE BEEN ENACTED..... None..... His work ("*WHITE PAPER ON WILDFIRES AND COMMUNITY RESILIENCE*") is online as a PDF file; it resembles my submission in many ways, but is more detailed and astute. If you are interested in this paper but cannot find it, please e-mail me (doulis@bulkley.net), and I'll direct you.

The fact that you have received this submission implies that you may well have a vested interest in encouraging our provincial government to exercise its fiduciary responsibilities toward its citizens. It is my hope that together we can convince our elected officials to re-examine the thoughtless and self-serving advice which they seem to be getting from un-elected bureaucrats whose only motivation is to advance their careers, often by promoting silly/destructive initiatives: "Look at me, I'm thinking outside the box! We need more (and bigger) forest fires. They are so natural, and they will get rid of the pine beetle problem (which resulted from our policy of mono-culture tree planting), while simultaneously destroying excess forest-floor fuel (which resulted from our policy of discouraging prescribed fires/slash burning). Brilliant?????

Here is a list of all the recipients of this submission; I've included it to facilitate and promote the congealing of our common interests in these disturbing times:

- 1) The B.C. Lung Association
- 2) The B.C. Center for Disease Control
- 3) The National Collaborating Center for Environmental Health
- 4) The B.C. Wildlife Federation
- 5) The Wilderness Committee (B.C.)
- 6) The Union of B.C. Indian Chiefs
- 7) The Tahltan Band Council (Telegraph Creek)
- 8) Cariboo Regional District
- 9) Central Okanagan Regional District
- 10) Fraser-Fort George Regional District
- 11) Metro Vancouver Regional District
- 12) Okanagan-Similkameen Regional District
- 13) Peace River Regional District
- 14) Bulkley-Nechako Regional District
- 15) John Rustad
- 16) Doug Donaldson
- 17) Robert W. Gray
- 18) Lori Daniels (UBC)
- 19) Phil Burton (UNBC)
- 20) Global News (B.C.)
- 21) The Mayors of: West Kelowna, Vernon, Vanderhoof, Vancouver, Williams Lake, Quesnel, Prince George, New Hazelton, Keremeos, Kelowna, Kamloops
- 22) Tracey Sherlock (The National Observer)
- 23) The Watershed Watch Salmon Society
- 24) The Pacific Salmon Foundation
- 25) The Steelhead Society of B.C.



Wildfire Response :

The majority of wildfires in British Columbia are quickly contained and extinguished by personnel on the ground. For larger fires, or when access is difficult, aircraft may assist ground crews by dropping retardant, foam and/or water to help contain the fire.

For particularly large fires, or at times of heightened fire activity additional support from other jurisdictions may also be called upon.

→ When a wildfire does not threaten public safety, property or other values, a wildfire may (as a naturally occurring event) be deemed beneficial and therefore warrant a modified response, with crews monitoring and managing a fire, rather than fighting it.



The reference to forest fires as "a naturally occurring event " seems counter-intuitive, insofar as, according to the Government of Canada website, "Human-caused fires represent 55% of all fires". And we humans don't qualify as "natural"... One would suppose, using this "natural" pseudo-reasoning, that we should dismantle all B.C. dams, insofar as they obstruct the "natural" flow of the wild rivers to the wild sea. And windmill farms: remove them, let the wild winds pass unimpeded. Fish farms? Well, wild salmon would seem to be "a naturally occurring event", so.....

Table 1 shows the Response types that the BCWS will be referencing starting in the 2017 fire season. "Modified Response" was used in the 2016 season, but "Full Response" and "Monitored" are terms that are new to the BC Wildfire Service.

Table 1: Fire Response types

⇒ 2017 season onwards	Definition of <u>new</u> response type :
Full Response	The wildfire requires immediate initial attack and/or sustained suppression action until the fire is declared "out".
Modified Response	The wildfire is managed using a combination of suppression techniques, including direct and indirect attack, and monitoring to steer, contain or otherwise manage fire activity within a pre-determined perimeter (to minimize costs and/or damage and to maximize benefits from the fire).
⇒ Monitored	The wildfire is <u>observed and assessed</u> to determine the appropriate response option to minimize social disruption and/or significant impacts on values and resources, while achieving beneficial ecological, economic or resource management objectives.

01/16/2018

2018

①

The Great Debate: Should Forest Fires Be Controlled?

Forest fires are natural and necessary for forest health.



②

Why we should let raging wildfires burn

2016

③

No, we can't – and shouldn't – stop forest fires

2017

Fire or drought kills trees, which attracts native beetle species that depend on dead or dying trees. Woodpeckers eat the larvae of the beetles and then create nest cavities in the dead trees, because snags are softer than live trees. The male woodpecker creates two or three nest cavities each year, and the female picks the one she likes the best, which creates homes for dozens of other forest wildlife species that need cavities to survive but cannot create their own, such as bluebirds, chickadees, chipmunks, flying squirrels and many others.

PART ONE : RAISON D'ETRE

THERE ARE TIMES IN HUMAN AFFAIRS WHEN OUR LIVES ARE SO SEVERELY DEGRADED AS TO WARRANT DEMOCRATIC INTERVENTION;

These are such times:

- (1) Having worked for fourteen years on a native reserve, I am qualified to assure you that aboriginal people are deeply saddened to be relegated to passively watching their territories be turned to charcoal and ash. They bit their tongues when they saw the insane mono-culture reforestation practices of the past few decades, but they are no longer passive and silent. If word leaks out from the ministry that these fires are being permitted to grow as part of a remediation for the huge mono-culture plantings which initiated the recent pine beetle epidemic, the protests will likely surpass the intensity of all previous First Nations demonstrations. And the white community will, for obvious reasons, be in overwhelming support. One of my glib native friends recently referred to traditional native territories as "the *needo's* [white person's] ash-tray".
- (2) Respiratory researchers have concluded that the intensity and duration of the compromised air quality in much of B.C. has, over the last two years in particular, been sufficient to eventually engender chronic respiratory problems in 8-12% of the population exposed to the particulates. Evidently, these particles bond to individual lung cells and are unlikely to detach. In the short term, the immediate risks are to the unborn, to nursing infants, and to the elderly.

Odd, isn't it, that government regulates the emissions of wood stoves, many of which now incorporate catalytic converters, and yet the same government appears to be somewhat nonchalant concerning the particulate holocaust which has attacked B.C. and spread into our disapproving neighbouring provinces. The "new normal"?

Ironically, the fuel going into wood stoves is generally the same dry wood which sustains the forest fires; the stoves serve to control and "sanitize" the combustion and to greatly lower the amount of fossil fuels and hydro- electric power consumed by homeowners.

- (3) Too many individuals have lost literally their entire lives' work while watching assistance being delayed and outright rejected; those who chose to not evacuate to protect and save their properties, were characterized as irresponsible and troublesome...
- (4) The age of mudslides, resulting from fire-induced erosion, is upon us. Spawning beds, pristine streams, roadways, all are in peril.
- (5) "Beautiful B.C." tourism? Estimates project an approximate 28-32% decrease in BC tourism revenues for 2018 and a negative, but so far unquantifiable, chronic impact on future tourism.

(6) The wildly dysfunctional fish farms now have an ally in the destruction of wild salmon: forest destruction de-stabilizes terrain, which leads to mudslides, some of which have already degraded certain spawning grounds.

(7) There is a strong mathematical probability that some young fire-fighters will perish, in spite of fastidious safety practices, during the playing out of our 'new normal'. Youngsters dying for a confused and ill-conceived cause is just as odious now it was when our federal military ministry blithely sacrificed 10,000 brave young adults needlessly, under some bureaucratic pretext: we remember this process not as 'the new normal', but as Dieppe.

A more recent example of this type of slaughter occurred when the youths on the Humboldt Broncos bus were butchered, a debacle caused in part by the bureaucratic myth (based on an inadequate and discredited simulation consummated decades ago) that seat belts, although ostensibly effective in 550km/h jet crashes, are of no quantifiable benefit in a 90 km/h bus crash... Again, the truth is at odds with the official position: the installation of seat belts in buses would create the potential for massive and frequent litigation and civil suits. By installing seat belts, the bus operators would be de facto implying a safety benefit for seat belts, so if a passenger, beltless, were involved in an incident, the operator could be deemed at fault for not enforcing the wearing of the belt.

How do we avoid financially crippling litigation against school boards? Simple: we get some bureaucrat to state that kids are safer without belts! The federal government commissioned a crash simulation in 1984, a simulation that was well beyond flawed (it simulated only head-on crashes), and is now one of the flagships for governmental deceit. But this cannot bring back the dead and injured kids.....160 deaths since 1984.

What have these scenarios to do with forest fires? Check out the similarities:

- A) Closed-door dishonesty,
- B) Bold implementation,
- C) Eventual discreditation/repudiation, and
- D) After the fact, complete denial, lack of accountability, and anonymity for the culpable bureaucrat(s) now residing under a new rock.

These bureaucrats?.....Anonymous, unaccountable

PART TWO : SLACK ATTACK

(8) Consider that current technology (satellites and drones, for example) allows us to detect fires much more quickly and accurately than sixty years ago. We used to routinely extinguish "spot fires" whose presence we discerned using ostensibly ancient techniques. How have we de-volved to where 'spot fires' routinely grow to 'fires of note'?

(9) Local logging contractors have made it known that their offers to contribute machinery and operators at the early stages of various fires have been met with stalling and often with outright rejection. These are experienced construction people. Why would we diminish their ability to contribute?

(10) We have received strong indications that fires are not addressed in a timely fashion. Lengthy preambles and protocols are precluding the rapid deployment of crews. Why are we cavalier, regarding the urgency to address small fires before they become 'note' worthy? Why do we passively allow fires to grow to where we cannot fight them because they are generating 'too much smoke'?

(11) Why do we deliberately allow small fires in secluded locations to grow into behemoths, using the excuse that "these fires are not threatening anything"? More on the short and long term respiratory effects of wood smoke later: it is ignorant to declare that an un-tended remote fire is "not threatening anything". Apart from the undeniable respiratory problems engendered by the far-drifting smoke from these "remote" fires, the smoke contributes enormously to global greenhouse gases:



There have always been big wildfires, since long before humans began profoundly altering the climate by burning fossil fuels. Those historical emissions are part of the planet's natural carbon cycle. But human activities, including firefighting practices, are resulting in bigger, more intense fires, and their emissions could become a bigger contributor to global warming.



Extreme fires can release huge amounts of CO₂ in a very short time. California fire experts estimate that the blazes that devastated Northern California's wine country in October 2017 emitted as much CO₂ in one week as all of California's cars and trucks do over the course of a year. This year's fires have also been extreme; two of the state's largest fires on record are burning right now, including the Mendocino fire complex, which exceeded 400,000 acres this week.

According to NOAA scientist Pieter Tans, head of the carbon cycle greenhouse gases group with the Greenhouse Gas Reference Network, a very large, very hot fire destroying 500,000 acres could emit the same total amount to CO₂ as six large coal-fired power plants in one year.

That suggests that California's wildfires in recent years may be releasing enough CO₂ to endanger the state's progress toward meeting its greenhouse gas reduction targets.

Depending on the level of exposure, there might be damage done to infant lungs, which might have lifelong implications.

—Dr. Trevor Comell, chief medical officer for Interior Health

- Infants, unborn children, and those with obstructive lung conditions such as asthma and COPD are most likely to experience long-term health effects from wildfire smoke exposure.
- Wildfires and smoke are becoming more extreme and intense as the climate changes, and some smoke episodes last for weeks or months rather than days. Such episodes may have longer lasting health effects that are not yet understood.

In some areas of the province such as the north shore of Vancouver, authorities expect a whopping increase in physician visits. Computer modelling shows a 120 per cent increase in daily physician visits and an 80 per cent rise in the number of asthma prescription medications dispensed at pharmacies, according to Sarah Henderson, an environmental health scientist at of the B.C. Centre for Disease Control (BCCDC).

The BCCDC warns that the smoke is filled with fine particles that irritate the eyes, throat, and lungs. As the body mounts an immune response to the particles, inflammation results, exacerbating lung conditions like chronic obstructive pulmonary disorder and asthma. The smoke can also compromise the health of babies, including those in utero, children, the elderly and anyone with already compromised health.

The thick soup of particles is of immediate concern to children, seniors, and people with respiratory conditions such as asthma and chronic obstructive pulmonary disorder (COPD).

But Dr. Don Sin, head of respiratory medicine at St. Paul's Hospital, said that for about one in 10 people, breathing in the smoke could be bad news in the long run.

READ MORE: Wildfire smoke is so thick in Prince George, it looks like night after the sun has risen

"We know that from studies from the past that certain individuals, maybe 10 per cent or so, will have long-term consequences from breathing in this bad air," Sin told Global News.

"You can develop asthma or COPD or heart disease or stroke from this kind of event."

Sin said the problem is it's hard to say who will be susceptible to the long-term damage. Instead, he said people who are exposed should keep an eye on symptoms in the years to come, and see a doctor if they're concerned.

PART THREE: STRATEGIES TO CONSIDER

(12) Why not minimize procedural/tactical delays by fast-tracking and/or smart-scheduling any requisite pre-deployment routines for fire crews?

(13) Instead of evacuating communities from fires which have grown to threaten them, why not pre-emptively train and equip local citizens to protect their environs, both in a preventive and in an active manner? This initiative promises to be well-received.

I worked on the Moricetown/Witset native reserve for fourteen years. I can avow that aboriginal people would welcome appropriate training and equipment, empowering them to preserve their traditional territories and to enhance the pool of skilled people in their communities.

(14) Why not re-establish the common-sense practice of slash burning in the fall, so that logging companies can once again destroy the detritus (fuel) which accrues from their labours? These CONTROLLED burns would take place when conditions become optimal for minimizing health risks.

(15) Why not, during the six or so months of the year when the fires are not burning, employ construction workers to build firebreaks, to remove and process fuel, and to address any anticipated infrastructure concerns?

(16) Why not create and train a standing army of B.C. firefighters, in order to decrease our *ad hoc* reliance on external personnel? If handled intelligently, this vocation could be managed to minimize conflict with the participants' regular employment.

(17) Why not encourage, financially and logistically, companies which would process forest-floor fuel by creating, for example, mulch, or bio-fuel, or wood-stove pellets?

(18) Why not offer incentives for home-owners to install certified wood heaters designed with catalytic converters (for secondary burning), in order to help remove forest fire fuel while minimizing the production of air particulates?

(19) Why does Victoria not lobby the federal government to restore the budget for the Canadian Forest Service, whose ranks have shrunk from 2200 professionals in the 1990's to 700 present-day? Why not encourage the CFS to hire more scientists to study forest fire suppression? Why not heed the scientific findings which would ensue?

PART FOUR: POLICIES TO PONDER

(20) Given that available empirical estimates suggest that 55%(more than 400) of our fires are human-caused, perhaps we should focus on policies to dissuade arsonists and fools. Cigarette smokers in particular seem to need our attention.

(21) Arsonists whose actions result in human death(s) could be tried for manslaughter or second-degree murder.

(22) Fines and prison terms for starting forest fires could be made more meaningful.

(23) Arsonists, including teenagers, could be tried in adult court.

(24) Large rewards could be offered for evidence (including video) leading to the apprehension of people whose actions lead to forest fires.

(25) As part of the 'empathy' movement in B.C. schools, students could be apprised of the inhumanity inherent in lighting bush fires.

(26) A media initiative to inform boaters and swimmers of the need to yield to fire-fighting aircraft could be produced, with reference to the severe penalties for hindering such operations.

(27) Access could be denied/restricted to problematic areas, prior to fires starting therein.

(28) People purchasing cigarettes could be given complimentary small, fireproof, convenient containers (called *potaburu haizara* in Japan) into which they could place their butts, a practice already routinely accepted in countries where littering and arson are discouraged.

PART FIVE: INTELLECT REDUX

(29) The intensity of ineptitude recently has suggested an underlying cause more insidious than mere logistical deficiencies. Have fads trumped thought?

It seems that the public and the government are one *tete* short of a *tete-a-tete*.

The public does its thinking in the open (as in a democracy). The government (elected) could reciprocate, by apprising us of its ideologies.

Lest the government counter this thesis by proposing that bus seat-belts and Dieppe are mere "glitches", I draw your attention to fish-farming and the public school self-esteem movement (circa 1990-2010).

(30) Wild salmon fisheries has become an increasingly un-manageable area of governmental responsibility.

Incompatibility is growing between the interests of natives, commercial fisheries, sports anglers, and fishing guides, all in pursuit of B.C.'s wild salmon. This escalating friction would be assuaged by encouraging a system in which wild salmon would cease to exist in meaningful numbers, while consumers would still be able to purchase salmon at their local markets.

Bring on sea lice (to kill hundreds of thousands of wild salmon); and welcome the piscine reovirus and salmon anemia to deplete the energy levels of the surviving wild fish, so that they will be unable to complete their arduous spawning journey. Turn the raucous jet-boats loose on the spawning grounds on the headwaters of the Pitt River!

Brilliant! No more pesky wild salmon!

But how to deliver the lice, the virus, the anemia?

You guessed it; farmed Atlantic salmon, up to 80% of which are infected, housed in flimsy, under-supervised "enclosures" along the B.C. coast. Although land-based closed-containment systems are a reasonable alternative method of fish-farming, these facilities would contribute nothing to the extinction of the wild salmon, so they'll have to be down-played and discouraged.

This is not a conspiracy theory. But the juxtaposition of the salmon management problem with the forest management initiative does bear scrutiny.

"Grampa, what's a 'wild salmon'?"

"Long story, child. Eat your pseudo-salmon: It may be tasteless, but it does contain beneficial hormones and antibiotics. Wild salmon were a big headache in my day, so the feds got rid of 'em."

"The bureaucrats, child? Anonymous, unaccountable...."

(31) And exhibit "A" (so to speak): the public school self-esteem movement. I had a front-row seat to observe the degradation of a generation of youngsters. The narcissism and egotism spawned in this experiment have been virtually universally disparaged. The eminent psychologists and sociologists Roy Baumeister, Paula Smart, and Joseph Boden, in 1996, published the pre-eminent analysis of the salacious relationship between threatened egotism and violence: "Aggression: the dark side of high self-esteem". These respected researchers concluded that the self-esteem movement was the single most destructive educational/psychological initiative in the past century.

I have repeatedly, via phone and e-mail, requested from our education ministry the names of the bureaucrats who afflicted our kids with this policy back in the 1990's and I have solicited information regarding what consequences these bureaucrats faced.

After seventeen days of intermittent discourse with a staff member at the office of the B.C. Ministry of Education, I was told that there had never been a 'self-esteem' initiative in the 1990's to 2000's. "Child-centered learning" never existed! No bureaucrats were responsible for this universally denounced psychological experiment, because it never happened!

But it did happen. It was ubiquitous in B.C. It frustrated a generation of educators and created a core of narcissism in the student population. Educators who are given access to the transcript, whereon the self-esteem movement's occurrence is being officially denied, are invariably astonished.

The bureaucrats? Anonymous, unaccountable....

(32) These are a few examples of how, fearing no repercussion, provincial and federal officials can anonymously and without public debate, or fear of retribution, burden the public with the most hideous and moronic policies imaginable.

In case, dear reader, that you cannot even imagine that forest fire policies could have degenerated to the purposely counterproductive level which we now observe, I have included copies of headlines, one from 2010, when fire prevention and extinguishing was in vogue, and others (post-pine beetle) displaying some 2016-2017 attitudes, when the welfare of black-backed woodpeckers and flying squirrels seems to have superseded that of lowly homo sapiens.

(33) I see on the BC Global news that a drone may have frightened a bear and her cub, forcing them to climb a steep icy bank, and that a Bella Coola homeowner may have upset a grizzly by firing birdshot (#3) at her flank as she charged him. How many bears and their cubs (yes, the fires encompassed the cub-raising months) were killed/maimed/displaced by BC forest fires lately? How can this be less newsworthy than a single drone and a single homeowner interaction, in which the bears suffered minimal damage? WHAT ARE WE THINKING?

PART SIX: *PROBITATIS* SUGGESTIONS TO FORESTRY OFFICIALS

PLEASE:

- (34) Openly publish the official thesis and parameters of government forest-fire policies: truthfully, not in a manipulating, obscuring, spin-laden edict,
- (35) Refrain from language which sugar-coats and sanctifies our tragedy: Don't say "new normal", say "disaster"; don't say "manage", say "extinguish"; don't say "fire behaviour", say "fire fighting actions", Don't say "wild fire" (you know, as in "wild berries", "wild salmon", "wildflowers"), say "forest fires" (you know, as in 'forest'= good, so "forest fire"= bad),
- (36) Don't be just plain silly; for example, don't decry pipelines (which many native bands continue to accept/ embrace), while covertly allowing the spread of forest fires, which no bands accept/ encourage. Think,
- (37) Don't, behind closed doors, congratulate each other on your cutting-edge policies, policies which destroy spruce worms and pine beetles while encouraging natural, heat-induced, cone-splitting regeneration,
- (38) If you decide that forest fires merit prevention/extinguishing, please heed the analyses of experts, all of whom have concluded that swift detection and vigorous rapid deployment are absolutely the most important strategies/conditions over which we have significant control. This has been proven with stochastics, differential calculus, integral calculus and cellular automation; these analyses have incorporated all factors: human, climatic, topological, environmental. You could read, for example, the iconic text "Scheduling Fire-Fighting Tasks..." by Rachaniotis and Pappas, wherein they scientifically demonstrate that "... the time and effort required to control a fire increase if the beginning of the fire containment effort is delayed...", and
- (39) Pay attention to the plethora of provincial and national health agencies which have studied the effects and the costs of "short smoky episodes". Not even considering the costs to employers (increased employee absenteeism), and using the *most conservative* data available, the costs to our tax-funded medical system will, in the next decade or so, rise to roughly \$ 5.16 BILLION annually solely from the effects of BC wildfires. Does it still seem like an intelligent approach to "monitor" rather than extinguish some fires? KEEP IN MIND THAT FOREST FIRE SMOKE CAN DRIFT THOUSANDS OF KILOMETRES.

physical and chemical processes during the combustion and by fuel composition, fuel moisture and fuel load.

- Fires can be described based on fuel characteristics, fire intensity, fuel load, fuel type, fire length and size. To estimate the amount of toxic compounds release by wildfires, it is necessary to differentiate among vegetation types. Overall, tropical peatlands and tropical forests constitute the highest fuel loads of biomass burning worldwide.
- Wildfires are characterized by two stages of combustion: flaming and smoldering. Flaming occur in the earlier part of the fire, is a rapid process and most products released in this stage are carbon dioxide and water. Smoldering combustion is a slower process, which lasts from days to weeks, and releases more toxic compounds than the flaming phase. These phases vary across biomes, with savannas characterized mainly by flaming combustion and peatland forests typically consumed through smoldering combustion.
- Characterization of emission factors from biomass combustion is critical to determine impacts of wildfires. These emission factors vary depending on vegetation types, dry season length, moisture content in vegetation, and meteorological conditions. For example, across biomes combustion in tropical forests produces more PM10 than other biomes, while combustion in savannas produces more carbon dioxide.
- Duration of smoke production from wildfires is affected by fuel type, load and fuel intensity. Smoke can travel over thousands of kilometers depending on plume distribution. Weather conditions such as temperature, wind speed, elevation and topography affect the velocity and distance that a plume from a wildfire can reach.
- PM is one of the main contaminants from wildfire fire smoke. PM is formed in smoke, and also within the smoke plume as a result of chemical reactions and physical processes, and it is mainly composed of organic carbon and black carbon. PM_{2.5} is the principle public health threat from short term exposure to wildland fires because particles can reach deeper parts of the human respiratory track where they may have a range of health effects due to their physical, chemical, toxicological and carcinogenic nature. Adverse health effects of PM_{2.5} include respiratory and cardiovascular disease and increased mortality.
- The main components of wildfire smoke are particulate matter, carbon monoxide, volatile organic compounds, mercury, ozone and pollutant mixtures. Trace gases include CO, O₃ and NO_x. CO is an inorganic gas produced when incomplete combustion occurs and it is transported over great distances in smoke plumes. Gaseous VOCs are gases with high vapor pressures, including hydrocarbons, halocarbons, and oxygenates.
- Hg can be a very dangerous contaminant that can increase the risk of cardiovascular disease and cause severe neurological damage, but evidence linking exposure to Hg from wildfires and human health is still lacking.
- Overall effects of wildland fires on human health range from headache, dizziness, fatigue to obstructive lung disease, bronchitis, pneumonia, cardiovascular disease, asthma, reduced lung function growth, and increases risk of mortality.
- The main points to be considered for public health response include main components present in smoke, time of exposure (from days to months), local factors influencing plume distribution (e.g., strong winds, topography).

PART SEVEN:TIMBER!

(40) Heads up, politicians. We're not stupid, and we've had enough. Your inactions will at worst land you in court, and at best remove you from office. Are the ersatz ideologies of un-elected bureaucrats worth the extinction of your income and the diminution of your pension?

Is it time to subdue these bureaucrats and switch to open government?

Is it time to let reason reign?

YOUR CALL.... THIS IS NOT GOING AWAY.

GEORGE DOULIS

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JAN 28 2019

REGIONAL DISTRICT OF
SQUAMISH

Hidden, ignored and growing: B.C.'s forest carbon emissions

Sierra Club BC report prepared by Jens Wieting, January 2019

B.C. must stop ignoring its growing carbon emissions from forests

In December 2018, the BC government announced CleanBC,¹ its new climate action plan on how to meet provincial carbon pollution reduction targets. While this plan includes a number of good steps, there are a number of serious shortcomings.²

One shortcoming is the lack of action for forests. Few people are aware that in recent years, British Columbia's beaten-up forests have often released more planet warming carbon dioxide than all other provincial sectors combined. What's more, many would be disturbed to learn that these forest emissions³ are not even counted as part of B.C.'s official emissions in provincial greenhouse gas inventories.

These massive and growing forest emissions are a result of destructive logging, pine beetle outbreaks and wildfires. B.C.'s forests stopped absorbing more carbon than they release in the early 2000s. Uncounted forest emissions are now often greater than the total amount of emissions that are actually counted.

Fires and bad logging practices are quickly making the problem worse

The situation has gotten much worse in the last two years. Both the 2017 and 2018 wildfires burned more than 1.2 million hectares of the province, eight times more than the ten-year average.⁴ B.C.'s 2017 fires caused an estimated 190 million tonnes of CO₂ emissions.⁵ The number for 2018 is expected to be similar.



Burning slash from logging operations on Northern Vancouver Island, Nov. 2018. Photo by Torrance Coste.

¹ <https://cleanbc.gov.bc.ca>

² <https://sierraclub.bc.ca/sierra-club-bc-hails-clean-bc-as-important-step-forward>

³ <https://sierraclub.bc.ca/bcs-forests-full-decade-of-carbon-loss>

⁴ <https://www2.gov.bc.ca/gov/content/safety/wildfire-status/about-bcws/wildfire-statistics/wildfire-averages>

⁵ <https://www.cbc.ca/news/canada/british-columbia/it-s-alarming-wildfire-emissions-grow-to-triple-b-c-s-annual-carbon-footprint-1.4259306>

According to the most recent annual inventory⁶ (quietly released in December 2018), B.C.'s total emissions were about 62 million tonnes of carbon dioxide in 2016 (a 1.5 percent increase over 2015). Uncounted annual emissions from destructive logging⁷ were about 43 million tonnes in the last three years. The inventory released in 2017 showed these emissions were about 47 million tonnes in the same years—it appears this number has been reduced by 4 million tonnes without any explanation or transparency.

In addition, roughly 4 million tonnes of carbon pollution was released annually from slash burning in the past three years. These emissions disappeared in the data released by the B.C. government in 2017, with a note that they were "under review." Slash burning emissions were reported as being about 8 million tonnes annually before 2017 and are now shown at almost half of the previous rate, again without explanation or transparency.

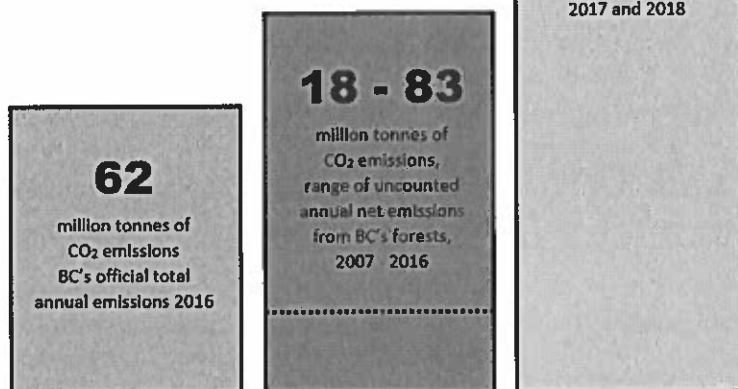
Because wildfire emissions have skyrocketed, we must now expect to add roughly 190 million tonnes to the annual tally, for a total of about 237 million tonnes of uncounted forest emissions (43M from logging + 4M from slash burning + 190M from wildfires).

Uncounted forest carbon emissions skyrocketed in 2017

Left: B.C.'s total emissions in 2016, without uncounted forest emissions (based on B.C. government data 2018).

Centre: Range of B.C.'s uncounted forest emissions 2007-2016 (based on B.C. government data 2018). Right: Sierra Club BC projection of 2017 and 2018 uncounted forest emissions, using federal estimate of B.C.'s 2017 wildfire emissions, combined with B.C. forest emissions data that were relatively stable in previous years (non-wildfire forest emissions).

Chart by Jens Wieting.



Suffering forests in B.C. were only capable of absorbing about 28 million tonnes of carbon dioxide in 2016. Subtracting this 28 million tonnes that was sequestered, the numbers Sierra Club BC has been able to access suggest we will see about 209 million tonnes of "uncounted" annual carbon dioxide emissions from B.C.'s forests once data becomes available for 2017 and 2018.

Ignoring emissions is no solution

Forest emissions are not counted as part of official emissions due to international agreements. There is good reason to track them separately from fossil fuel emissions because some factors like fire and insects are difficult to control. It is important to be able to monitor how much emissions from coal, oil and gas are being reduced without the ups and downs of wildfire seasons muddying the picture.

However, this does not mean we should hide forest emissions as if they don't exist.

⁶ <https://www2.gov.bc.ca/gov/content/environment/climate-change/data/provincial-inventory>

⁷ Emissions related to logging are reported as 'Emissions from Decomposition of Harvested Wood Products,' despite the fact that the majority of these emissions occur as a result of common destructive logging practices that leave behind massive amounts of wood waste.



Extensive clearcuts near Cowichan Lake on southern Vancouver Island will release carbon for about 13 years. Aerial photograph taken by Sierra Club BC Senior Forest and Climate Campaigner Jens Wieting in July 2018.

B.C. needs a forest emissions report

There is a simple step the province can take to address this issue: produce an additional report on forest carbon emissions.

Here are two reasons why this is important:

- First, B.C.'s growing forest emissions must be addressed with a suite of urgent, publicly communicated steps to reduce them as much as possible. Nobody will act if they remain hidden.
- Second, the growing loss of carbon from forests is signaling how severely climate impacts are already damaging the natural life support systems we depend on. We cannot ignore this deafening alarm any longer. It is this kind of ignorance that leads our governments to allow new pipelines and fracked LNG terminals that will massively increase emissions and make climate impacts even worse.⁸

Keeping forest carbon emissions out of sight keeps them out of mind. This is one of the key reasons we have not yet seen any meaningful improvement in provincial forest stewardship—despite growing concern about climate change—or any recognition of the carbon role of B.C.'s forests in the Province's CleanBC climate action plan announced in December 2018. The government has not even taken action to end slash burning,⁹

⁸ <https://thenarwhal.ca/b-c-s-climate-action-must-address-three-elephants-in-the-room>

⁹ <https://www.cbc.ca/news/canada/british-columbia/province-wide-slash-burning-sparks-controversy-1.3652496>

the lowest hanging fruit in lowering forest emissions. Ending slash burning would be equivalent to reducing B.C.'s counted emissions by about 7 per cent.

Forest emissions data must be shown with at least as much detail as B.C.'s counted emissions. For comparison, the provincial inventory includes more than 50 line items to offer detailed insight into the sources of counted emissions, but only 3 numbers for all sources of uncounted forest carbon emissions.

In addition, the B.C. government should be transparent and use peer review mechanisms when significantly revising its methods and results of how much emissions are attributed to slash burning or logging. Millions of tonnes of previously reported emissions simply disappeared without explanation in its data shared in December 2018.

Three important steps to better data on forest emissions

We need a particular focus on forest management and logging practices where we have the greatest ability to control emissions. To inform meaningful policy, forest emissions data must offer as much detail as possible with regard to the following three aspects:

1. Data by region

As a minimum first step, all forest emissions should be shown for all five ecozones in B.C.: the Pacific Maritime, Montane Cordillera, Boreal Cordillera, Boreal Plains and Taiga Plains ecozones. We need as much detail as possible to help inform land use planning at a regional scale (e.g. for Vancouver Island).

2. Data by forest type and distinction between intact and logged forests

The most important distinction¹⁰ to inform policy must be between forests that show low levels of natural disturbance and forests that show high levels of natural disturbance.

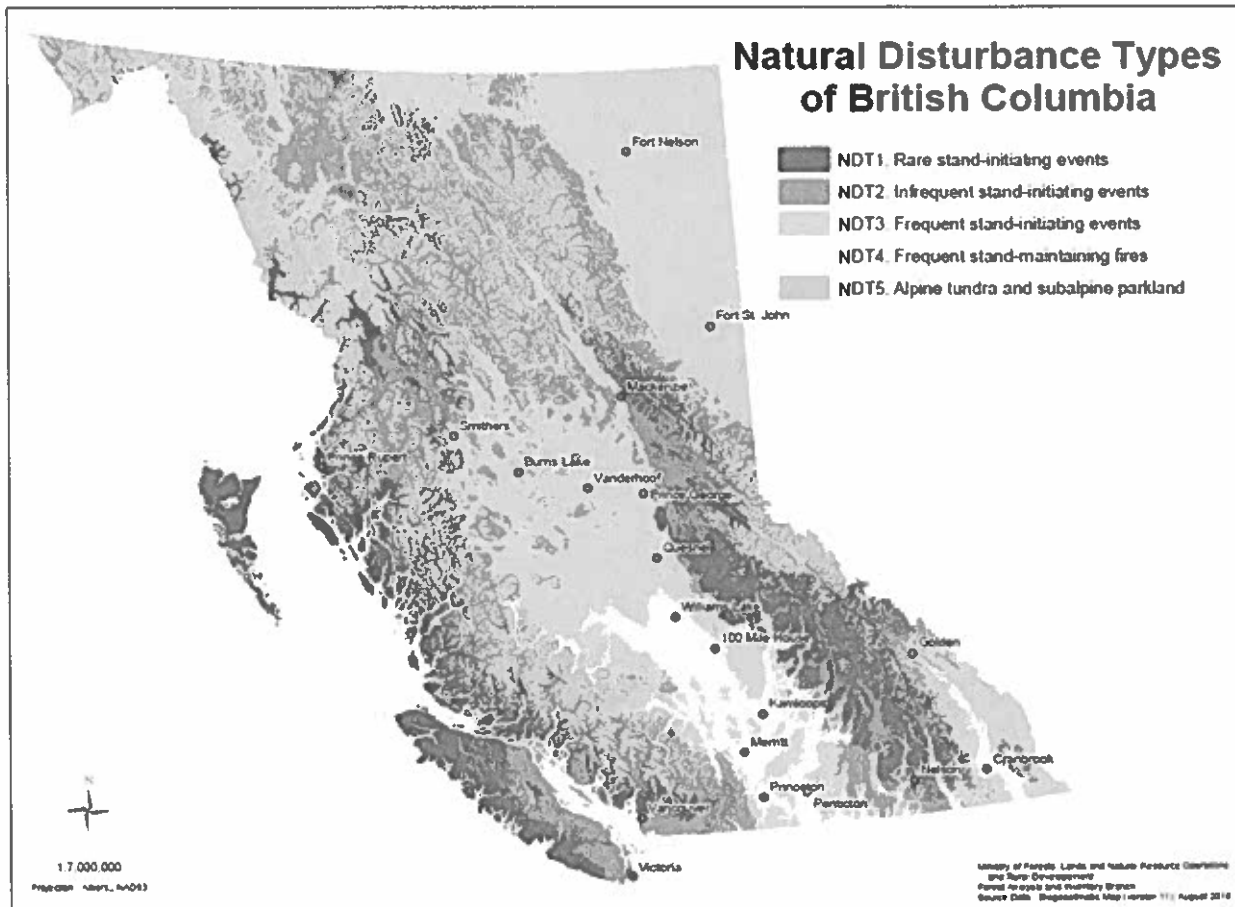
The damage inflicted on B.C.'s forests from the mountain pine beetle and wildfires highlights that not all forests are the same. Interior forest ecosystems with a certain level of natural disturbance from fire and insects, increasingly worsened by climate change, are now the hardest hit.

In contrast, B.C.'s old-growth coastal and interior temperate rainforests experience very little natural disturbance and contain ancient trees many hundreds of years old. These forests can store over 1,000 tonnes of carbon per hectare, one of the highest rates on earth. They are like a carbon bank, accumulating carbon in soil, trees, and organic matter over millennia. We need detailed data to inform which areas should be protected to avoid massive carbon loss from clearcutting carbon rich resilient forests.

In addition, data should distinguish between emissions from unlogged/intact forests and logged/managed forests. Research shows that most natural forests are better carbon sinks than managed forests.¹¹

¹⁰ <https://thetyee.ca/Opinion/2017/09/12/Preserve-Forests-Carbon-Belongs>

¹¹ <https://www.nature.com/articles/s41559-018-0490-x>



Intact forests with low levels of natural disturbance store the highest amount of carbon and are more resilient than other forests. Their destruction causes disproportionately high emissions from logging. Map from Government of B.C.

3. Data by management practices

We urgently need data that accurately compares emissions from various types of logging by distinguishing destructive practices from lighter touch and selective logging. Second-growth forests can be harvested selectively in a way that produces negative emissions. Harvesting trees while increasing the amount of carbon in the forest at the same time can be done by constantly improving growth conditions for standing trees.¹²

What the B.C. government can do to reduce forest carbon emissions

1. Emissions from logging carbon rich old-growth could be reduced quickly by using some of the solutions developed in the Great Bear Rainforest¹³—as the NDP promised to do in their 2017 election platform—combined with support for First Nations' land use planning and a rapid transition to improved management of second-growth forests.

¹² B.C. Ecoforester Merv Wilkinson harvested 2 million board feet of lumber from his Wildwood parcel on Vancouver Island over a 70 year period of selective logging, with 1.3 million board feet of standing timber at the beginning and 1.6 million board feet still standing at the end of his work at Wildwood.

<http://vancouverislandbigtrees.blogspot.com/2011/09/vancouver-islands-forest-defender-merv.html>

¹³ <https://coastalfirstnations.ca/our-land/carbon-credits>

2. Tree planting initiatives have potential benefits for the climate—but these benefits will not be significantly realized for decades. In contrast, protection of carbon rich old-growth forests has immediate benefits for the climate, helping us avoid massive carbon pollution in the short term. A special report released in October 2018 by the International Panel on Climate Change (IPCC) highlights the need for massive emission reductions within the next 12 years.¹⁴ Research shows that clearcutting temperate Pacific Northwest forests creates “carbon sequestration dead zones” that emit more carbon than they absorb for about 13 years.¹⁵ This is the average time span required for young trees to reach a size where their ability to sequester carbon matches the ongoing high carbon losses that result from destructive logging after a clearcut has occurred.
3. The province should also end the large scale spraying of thousands of hectares of deciduous stands (e.g. aspen, alder and birch) with glyphosate, which is intended to promote the growth of purely coniferous forests.¹⁶ Allowing more deciduous trees to grow can help reduce the risk of wildfires, reduce emissions, increase carbon sequestration, provide benefits to wildlife and improve several environmental services impaired by climate impacts.
4. The government must further ramp up the Fire Smart program, which promotes preventative measures such as forest thinning and using fire-resistant building materials to reduce the impact of fire. It must also modernize all warning systems firefighters and governments depend on to control dangerous fires.¹⁷

In contrast to setting carbon pollution reduction targets for B.C.’s official emissions (primarily from burning fossil fuels), it will be very difficult to set targets to reduce forest emissions overall. As explained earlier, climate impacts like pine beetle outbreaks and fire will now in some years undermine the actions taken to reduce forest emissions. It will be impossible to measure success by measuring emissions.



Walbran Valley, southern Vancouver Island. Photo by TJ Watt.

However, what the government can do is to set and deliver on targets related to actions like protecting forests and changing practices.

Examples are setting ambitious targets for old-growth protection, establishing timelines to phase out slash burning and forest spraying, and ensuring all communities in fire prone parts of the province are fully participating in Fire Smart programs.

B.C.’s forest management is making climate change worse—an alarming situation when our forests should instead be our best ally in the fight against climate change. Unless the B.C. government wakes up and takes far reaching action to strengthen conservation and improve forest management, provincial forests will continue to contribute to climate change instead of slowing it down. Sharing detailed information to inform forest climate strategies at all levels of government will be a crucial first step.

¹⁴ <https://www.theguardian.com/environment/2018/oct/08/global-warming-must-not-exceed-15c-warns-landmark-un-report>

¹⁵ <https://sustainable-economy.org/wp-content/uploads/2017/12/Oregon-Forest-Carbon-Policy-Technical-Brief-1.pdf>

¹⁶ <http://stopthespraybc.com>

¹⁷ <https://thetyee.ca/Opinion/2018/08/22/Were-Losing-Fight-Wildfires-BC-Fire-Prevention>

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Board-Review

Geraldine Craven

From: AME - Roxanne Finnie <rfinnie@amebc.ca>
Sent: Monday, January 21, 2019 8:51 AM
To: inquiries
Subject: AME Introduces 2019 Board of Directors

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January 21, 2019

UPCOMING EVENTS & CONFERENCES
COMMENTS & SUGGESTIONS

Association for Mineral Exploration 2019 Board of Directors

The Association for Mineral Exploration (AME) is proud to introduce the 2019 Board of Directors to our members.

In accordance with the AME bylaws, six candidates are to be elected every year for a three-year term. For the 2019 election year, six candidates were put forward for six Board positions. As a result, all 2019 elected Directors will take office by acclamation at the close of the 2019 Annual General Meeting.

Collectively, the new AME Board boasts a wealth of varied expertise from professional geologists and company leaders. With the 2019 Board, AME has also set the precedent for gender diversity at the highest level in the workplace for the Mineral Exploration and Mining Industry.

Directors include senior executives from Amarc Resources Ltd., Independence Gold Corp., Kirk Environmental, IDM Mining, Raymond James, Seabridge Gold Inc., Sun Metals Corp and Teck Resources Ltd. We welcome law professionals, innovative business leaders and the founders of Below BC and VRify as well as Indigenous and business leaders from the Tahltan Central Government and Nisga'a Lisims Government.

[Click here to view the 2019 Board of Director bios.](#)

Annual General Meeting

We are excited to introduce the new Board of Directors to members at AME's 107th Annual General Meeting during Roundup. We hope to see you there!

AME Annual General Meeting

Date: Wednesday, January 30, 2019

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Time: 1:30pm to 1:50pm (PST)

Location: Vancouver Convention Centre East, Meeting Room 11, 999 Canada Place, Vancouver, BC

Open to all AME members

Association for Mineral Exploration
Suite 800 - 889 West Pender Street
Vancouver, BC V6C-3B2
P: 604.689.5271 F: 604.681.2363
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Permit Extension Application Notification January 18, 2019

This is to advise you that Coastal GasLink will be applying to the B.C. Oil and Gas Commission for extensions of its pipeline and facilities permits. These permits were previously applied for in 2014, and approved in 2015. As there are no changes to the pipeline project, this application is to extend the permit expiry dates to 2020.

Coastal GasLink has approval to construct and operate a sweet natural gas pipeline and associated facilities, approximately 670 km in length, starting from the area near the community of Groundbirch, approximately 40 km west of Dawson Creek, B.C. to the proposed LNG Canada Development Inc. liquefied natural gas export facility in Kitimat, B.C. The current permit approvals are set to expire in May 2019, and will be renewed for a total of one year.

On October 2, 2018, the joint venture partners of LNG Canada (our customer) made a Final Investment Decision to proceed with the LNG Canada Project that includes their proposed liquefied natural gas export facility near Kitimat, and TransCanada subsequently gave notice to proceed with construction of the Coastal GasLink Pipeline. Construction is scheduled to commence on the majority of Coastal GasLink's permits in 2019.

Please do not hesitate to contact the Coastal GasLink toll-free line at 1.855.633.2011 or via email at coastalgaslink@transcanada.com should you have any questions regarding these extensions.



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Board-Receive

Fire Prevention Officers' Association of British Columbia Publication

#190-1581-H Hillside Ave,
Victoria, B.C.V8T 2C1



Fire Away Magazine

PRESIDENT

Gayanne Pacholzuk
Kelowna Fire Department

1st VICE PRESIDENT

Lisa Axelson
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2nd VICE PRESIDENT

Stewart Novak
Port Coquitlam Fire & Emergency Services

3rd VICE PRESIDENT

Marco D'Agostino
Fort St. John Fire Department

ZONE ONE DIRECTOR

Umesh Lal
Nanaimo Fire Rescue

ZONE ONE DIRECTOR

Bryan Erwin
Colwood Fire Department

ZONE TWO DIRECTOR

Sandra Jansen
Richmond Fire Rescue

ZONE TWO DIRECTOR

Rob Van
Port Moody Fire Department

ZONE THREE DIRECTOR

Paul Johnson
Kelowna Fire Department

ZONE FOUR DIRECTOR

Nick Ahlefeld
Castlegar Fire Department

ZONE FIVE DIRECTOR

Joan Flaspohler
Williams Lake Fire Department

ZONE FIVE DIRECTOR

Alyn Stobbe
Fort S. John Fire Department

ALBERTA CONTACT

Marc Royer
Lethbridge Fire Department

ADMINISTRATIVE ASSISTANT

Connie Hol

The Fire Prevention Officers' Association of British Columbia is proud to announce the FPOABC 50th Anniversary Annual Seminar.

From May 6th till May 9th, the Fire Prevention Officers Association of British Columbia will be holding its 50th Education Seminar, AGM and Trade Show at the Tigh-Na-Mara Sea Side Resort & Conference Center in Parksville, BC

This event will be hosted by the Parksville Fire-Rescue Services. It is located in the heart of Oceanside, on the sheltered east coast of Vancouver Island.

This seminar will bring together fire prevention officers and fire and life safety educators from across British Columbia and Alberta for four days of seminars, education, workshops and meetings on major topics concerning fire and life safety in our communities and for our members.

This year promises to be diverse and dynamic, covering sessions in fire investigation, fire inspections and public awareness and education. Along with health and wellness topics for our members, the conference will cover NFPA, ULC and other code compliant topics, exceptional guest speakers and an excellent opportunity to share information.

The 50th annual seminar magazine is produced by First Response Publications Inc. The magazine will contain the agenda and background information as well as articles of current interest and relevance.

As a non-profit organization, we depend on support from the business community to help offset the costs of a comprehensive seminar agenda. Should you choose to support us, we thank you.

Sincerely,
Gayanne Pacholzuk
President, FPOABC

Thank you for your support!

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First Response Publications. *the official publishers of the*
Fire Prevention Officers' Association of
British Columbia Publication
#190-1581-H Hillside Ave, Victoria , B.C. V8T 2C1
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CALL FOR NOMINATIONS



ORDER of BRITISH COLUMBIA

Honour an
EXTRAORDINARY
INDIVIDUAL *for their*
meaningful contributions

Nomination forms and
eligibility criteria are available at
www.orderofbc.gov.bc.ca.

Established in 1989, the **ORDER OF BRITISH COLUMBIA** recognizes those who have served with distinction and excelled in any field that benefits the people of B.C. or the world. The Order of British Columbia represents the highest form of recognition the province can extend to its citizens.

MEDAL of GOOD CITIZENSHIP

Show a
GENEROUS PERSON *their*
contributions are noticed

Launched in 2015, the **MEDAL OF GOOD CITIZENSHIP** recognizes individuals who have acted in a particularly generous, kind or selfless manner for the common good without expectation of reward. The medal reflects their acts of selflessness, generosity, and service to community life at the local or regional level.



Nomination forms and
eligibility criteria are available at
www.gov.bc.ca/medalofgoodcitizenship.



BRITISH
COLUMBIA

MIABC BOARD HIGHLIGHTS

WINTER 2019



November 2018 Board Meeting

Yet many elected officials are unfamiliar with what it does. I believe the orientation session will provide a good foundation. I also think that, as our liability insurer, the MIA is well-positioned to help our Board understand the types of liabilities and lawsuits local governments encounter. Half of our board is new, but that is valuable knowledge for all of our elected officials."

Don't miss out! Contact us to book your own orientation session. We can also send you a copy of our short informational video to play at your next board or council meeting.

To request a copy of the video or to book a visit, contact our Director of Member Services, Megan Chorlton, at mchorlton@miabc.org.

LGLA Elected Officials Seminars

This winter, the Local Government Leadership Academy (LGLA) will hold a series of seminars for newly elected and returning local government officials and senior staff. An MIABC representative will present at each seminar on the benefits of MIABC membership.

For more information about the seminars, consult the [LGLA's website](#).

2019 MIABC EXCELLENCE IN RISK MANAGEMENT AWARDS

Think your risk management initiative deserves recognition? Nominate it for the Excellence in Risk Management Awards! Your organization could win up to \$5,000. Nominations will be accepted through February 15th. Visit our [website](#) for more information!

MIABC Orientations for Elected Officials

Over the next few months, MIABC staff will be travelling around the province to connect with BC's elected officials. We will provide orientation sessions to our members' boards and councils on these topics:

- Risk management issues for liability arising from communications;
- Local government risks and liability; and
- The services and insurance coverage available from the MIABC.

Roly Russell is the Chair of the Board of Directors for the Regional District of Kootenay Boundary. He has arranged for MIABC staff to visit the Board in early 2019 to provide an overview of the MIABC, the services it offers, and the basics of local government liability.

Mr. Russell believes the session will benefit the RDKB Board.

"The MIA is incredibly important to our organization, both as an insurer and a provider of risk management services."

Did You Know?

THE MIABC ISSUES DIVIDENDS TO MEMBERS

Almost every year since 2006, the MIABC has issued dividends to its members. This totals over \$14.3 million in dividends over the past 13 years, with an average of 9% of premiums returned to members annually.

This benefit is only possible because we are a non-profit risk pool owned by our members. Though past performance doesn't guarantee future results, we expect that dividend cheques will continue to be a regular feature of our program.

FAREWELL AND THANK YOU

Last year, the MIABC bid farewell to three board members. We thank each of these individuals for their many years of service and meaningful contributions to our organization.



TEUNIS WESTBROEK

Town of Qualicum Beach, Group C Representative

The longtime mayor of Qualicum Beach (1999 to 2018), Teunis Westbroek became a councillor last fall. For most of his mayoral term, Councilor Westbroek sat on the MIABC's Board. He is the MIABC's longest-serving Board Chair and one of our longest-serving directors. He joined the MIABC's Board in 2002 and served as Chair from 2011 to 2017.

Under Councillor Westbroek's leadership, the MIABC achieved a number of notable strategic goals, including significantly increasing the MIABC's retention, reaching \$90 million in capital, and launching the property and ancillary insurance program. He also steered the MIABC through a period of intensifying compliance requirements and evolving governance expectations. Throughout this time, he was an enthusiastic ambassador for the MIABC, promoting our organization throughout the province.



DEB KOZAK

City of Nelson, AKBLG Representative

After nine years as a councillor for the City of Nelson, Deb Kozak became its first female mayor in 2014. She held that position from 2014 to 2018.

Ms. Kozak joined the MIABC's Board in 2011. In 2012, she became Chair of the Risk Management (now Member Services) Committee.

In 2016, Ms. Kozak became Vice Chair of the Board, and in 2018 she became Chair of the Governance Committee. During her time on the Board, Ms. Kozak was known for her principled approach to important issues and for providing strong support to the MIABC's staff.



TABATHA WEBBER

Village of Fruitvale, Group B Representative

Between 2008 and 2018, Tabatha Webber served three terms as a councillor for the Village of Fruitvale. Ms. Webber joined the MIABC as a board member in 2014. In her four years of service, Ms. Webber sat on the Member Services Committee and the Claims Committee.

During Ms. Webber's tenure, the MIABC saw a period of change and growth, including expansions in insurance products and the purchase of an office building. A valued member of the Board, Ms. Webber's presence will be missed.

BOARD MEETING HIGHLIGHTS REPORT

New NCLGA Directors

- President Gord Klassen thanked members for putting their names forward and participating in the NCLGA Director nomination and appointment processes.
- New Directors were welcomed to the NCLGA Board of Directors: Dannielle Alan (Regional District of Fraser-Fort George Regional Representative), Judy Greenaway (Fort St. James District, Director at Large), Lee Brain (North Coast Regional District Regional Representative) and Steve Forseth (Cariboo Regional District, Director at Large).

NCLGA Strategic Plan 2019-2022

- The NCLGA Strategic Plan (2019-2022) was approved with the following strategic priorities: Advocacy, Relationships, Communication, and Organizational Resilience.
- The plan focuses on priorities, goals and actions that provide the operational framework for the four-year period and will be reviewed annually by the Board.
- The plan will be available on the NCLGA website by March 11th 2019.

NCLGA Letter to Premier, Minister Donaldson and Minister Hayman on Licensing Groundwater Use (Water Sustainability Act)

- The NCLGA Board unanimously agreed to submit a letter to Premier Horgan recommending an extension of the March 1st, 2019 deadline for licensing existing non-domestic groundwater in order to provide additional time for dialogue and the completion of the relevant regulations.
- The letter will be distributed electronically to all members upon submission.

2019 NCLGA Annual General Meeting & Convention (May 7th to 10th 2019, Williams Lake)

- To register and view the draft agenda (tours and sessions) please visit the NCLGA website.

NCLGA Community Leadership Awards - Call for Nominations

- Each year the NCLGA recognizes communities that display exemplary progress in three separate categories: 1) Environmental Stewardship, 2) Social Responsibility, and 3) Economic Development.
- Visit the our website for nomination procedures. The deadline to nominate is **March 22th 2019**.

2019 NCGA – Call for Resolutions

- The call for resolutions is now open. Resolutions packages and instructions are available on the NCLGA website.
- Please submit (admin@nclga.ca) completed resolutions to the NCLGA office by **Friday, March 1, 2019** (friendly deadline).

Next NCLGA Board Meeting

- Friday, March 29th and Saturday, March 30th, 2019 in Prince George BC.

NCLGA Staff Contact

- If you would like additional information on the material contained in this Board Meeting Highlights Report please email admin@nclga.ca or call 250-564-6585.
- Check us out on Facebook (North Central Local Government Association) and follow us on Twitter (@NCLGA)

JAN 10 2019

REGIONAL DISTRICT
OF BULKLEY - NECHIAKO

MEDIA BULLETIN

January 10, 2019
For Immediate Release

Influenza activity increasing in Northern BC; vaccine still widely available

With influenza season well underway, Northern Health is reminding residents that it is not too late to get immunized against the flu.

As in other parts of the province, influenza and other viruses that are common at this time of year are circulating, and surveillance from health care visits and lab confirmations show influenza activity on the rise in Northern B.C.

"We know that viruses spread more easily during peak season for these illnesses, and that some people such as seniors and people of any age with underlying medical conditions are at higher risk for complications," said Dr. Rakel Kling, Medical Health Officer, Northern Health. "It's not too late for people to get the flu shot, which this year has been shown to be a good match with the strains of the virus in circulation."

The best way to reduce your risk of, or avoid, getting the flu is ongoing prevention. Here are some tips to help protect yourself and your loved ones:

- **Get the flu shot** - Protective effects from the flu shot occur approximately two weeks after receiving it. The BC Centre for Disease Control has noted the main kind of flu found this year is included in this year's vaccine, meaning people will be better protected if they are vaccinated.
 - Flu shots are available from local health units, many pharmacies, or through your primary care provider; check [Immunize BC's website](#) for details
- **People at high risk of complications** who experience influenza-like illness should seek medical care without delay. Their doctor may want to prescribe a drug that must be given early to be effective.
- **Get plenty of rest and fluids if you're sick with influenza-like illness.** Most people will recover on their own at home. Seek medical care if there is trouble breathing, pain in the chest or a high fever that does not get better after 3-4 days.
- **Staying home if you're sick** – You don't want to spread the flu to your classmates, colleagues, or friends. Make sure to rest and get better before returning to work or school.
- **Practicing frequent and proper hand hygiene** – Use alcohol based hand sanitizer regularly and make sure to wash your hands appropriately (wet your hands, scrub with soap for 20 seconds, rinse off your hands, dry your hands thoroughly, and use the paper towel to open and close the door).
- **Observing coughing and sneezing etiquette** – Cough or sneeze into your shoulder, not onto your hand or in the air. Make sure to wash your hands after!

If you have questions about your illness, please contact your family physician, call HealthLink BC at 8-1-1, or visit healthlinkbc.ca. Influenza symptoms can include fever, headache, muscle pain, runny nose, sore throat, extreme tiredness, and cough. Even healthy people can get sick from the flu. More information about influenza can be found at; <https://www.healthlinkbc.ca/health-topics/hw122012>

Media Contact: NH media line – 1-877-961-7724



Consultation on Edible Cannabis Regulations

Jan. 9, 2019

Health Canada has launched a public consultation as it works to regulate edible cannabis products, as well as cannabis extracts and topicals. Under the *Cannabis Act*, these products will be permitted for sale by October 17, 2019. Interested local governments may submit feedback no later than February 20, 2019.

As part of the consultation process, Health Canada has provided a series of questions for consideration. A backgrounder and draft regulations are also available for review. Submissions may be made online or in written form. Health Canada also plans to convene regional roundtable discussions and host webinars to obtain additional stakeholder feedback.

Proposed regulations include placing a cap on the amount of THC in new products:

- 10 mg in a package of edible cannabis;
- 10 mg per cannabis extract unit, with a maximum of 1,000 mg in a package of extracts; and,
- 1,000 mg per package of cannabis topicals.

Other proposed regulations include restrictions on ingredients that could appeal to youth or encourage consumption; child-resistant plain packaging and labelling rules that are already in place for dried cannabis; and, a prohibition on co-production of food and edible cannabis in the same facility.

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Feedback Sought on Ride Hailing Services

Jan. 9, 2019

An all-party Select Standing Committee on Crown Corporations is conducting an inquiry into BC's transportation network services (ride hailing services) and is seeking input from interested parties.

The Committee may only consider input on the following four areas:

- What criteria should be considered when establishing boundaries?
- How should regulations balance the supply of service with consumer demand, including the application of the Passenger Transportation Board's current public convenience and necessity regime as it pertains to transportation network services?
- What criteria should be considered when establishing price and fare regimes that balance affordability with reasonable business rates of return for service providers?
- What class of drivers' licence should be required for ride-hailing drivers to ensure a robust safety regime without creating an undue barrier for drivers?

The deadline for written submissions is Friday, February 1, 2019 and may be sent to the Parliamentary Committees Office. Submissions to parliamentary committees are considered public documents and may be published on the Committee's website or made available to interested parties upon request following the release of the Committee's report.

Further information on the work of the Committee is available online. Questions about the Committee's work can be directed to the Parliamentary Committees Office at 250-356-2933.

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PRIMECorp Board Seeks Representatives

Jan. 9, 2019

Nominations are being sought for two UBCM representatives on the PRIMECorp BC Board of Directors. Successful applicants shall be subject to approval by the Board. Nominations will be accepted by UBCM until 4:30 p.m. on January 30, 2018.

PRIMECorp is the organization that manages PRIME-BC, the information management system used by police agencies to access data and critical information. A ten-member Board of Directors composed of senior police officials and representatives from local and provincial governments oversees PRIMECorp. The Board is responsible for the organization's strategic direction, as well as its financial and operational results.

Nominations are open to local government senior staff members and elected officials. Expenses associated with attending these meetings shall be the responsibility of the nominating local government. Interested parties, or those seeking additional information, are asked to contact Bhar Sihota, UBCM Policy Analyst.

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Funding & Resources Update

Jan. 9, 2019

Each month we provide an update on UBCM funding programs and information on other programs, events and resources that may be of interest to local governments and First Nations.

Local Government Program Services

Child Care Programs: Funding is offered under two newly announced programs. The Community Child Care Planning Program provides funding for local governments to engage in child care planning activities in order to develop a community child care inventory and space creation action plan. The Community Child Care Space Creation Program assists local governments to create new licensed child care spaces within their own facilities for children aged 0-5, with a focus on spaces for infants and toddlers. The application deadline for both programs is January 18, 2019.

Community Emergency Preparedness Fund: This funding program is intended to enhance the resiliency of local governments and their residents in responding to emergencies. Upcoming application deadlines:

Emergency Operations Centres & Training - February 1, 2019

Flood Risk Assessment, Flood Mapping & Flood Mitigation Planning - February 22, 2019

Age-friendly Communities: Projects for grants awarded under the 2018 Age-friendly Communities program should now be nearing completion. Final reports are due by January 31, 2019, unless other arrangements have been confirmed.

Other Funding

Rural and Northern Communities Infrastructure: The Canadian and BC governments have committed up to \$95 million towards an initial intake of the Rural and Northern Communities Program as part of the Investing in Canada Infrastructure Program. The program targets capital infrastructure projects in communities with a population of 25,000 or less and provides additional project funding in communities with populations of 5,000 or less. The application deadline is January 23, 2019.

Community, Culture and Recreation fund: Also part of the Investing in Canada Infrastructure Program, Canada and BC are investing up to \$134.84 million in the initial intake of this fund to support infrastructure projects in communities across the province that will improve citizen's access to and quality of cultural, recreational and community spaces. The application deadline is January 23, 2019.

Wildfire Community Preparedness Day 2019: The application window for Wildfire Community Preparedness Day 2019 grants will open soon. Start chatting with your neighbours about event ideas and be ready to apply between January 14, 2019 and March 15, 2019.

Tell FCM how you are reducing GHGs in your community: Are you implementing policies and bylaws that are having a direct impact on your local greenhouse gas (GHG) emissions reduction efforts? Complete ICLEI Canada's and FCM's Partners for

Climate Protection survey by February 15, 2019, to include your municipality's achievements in our 2019 National Measures Report.

Green Municipal Fund: This FCM program finances capital projects that improve air, water, and soil and reduce greenhouse gas emissions. Deadline for energy, waste, water and transportation capital projects is March 1, 2019. Pilot project grants are also available.

Events & Resources

Wildfire Smoke - A Growing Threat to Air Quality and Public Health: As the global climate changes and wildfires become more frequent and intense, smoke from these fires are causing episodes of the worst air quality that many populations will ever experience, sometimes lasting for weeks or months. This one-day workshop will take place on February 6, 2019 in Vancouver.

Building sustainable communities with asset management: This guidebook is designed for staff or elected officials in medium and large municipalities who are responsible for green projects or who are interested in municipal sustainable development.

Asset management resources: Are you interested in learning more about asset management practices and infrastructure planning? The FCM's Municipal Asset Management Program's Technical Working Group has curated a selection of asset management resources, including a Beginner's Guide, from across the country.

Introduction to Reconciliation Webinar: This Reconciliation Canada webinar creates a safe place for participants to explore our shared Canadian history, examine the meaning of reconciliation, and their respective role to play. Join Charlene Seward in this recorded hour-long webinar and explore your values and beliefs as they relate to reconciliation.

CivicInfo BC: British Columbia's local government information hub offers comprehensive organizational and grant directories, events listings, tools for training, research and career development, bids & tenders, and other resources.

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Call for Forest Policy Changes Heard

Jan. 16, 2019

A notice has been issued advising that a multi-year initiative is underway to make improvements to the *Forest and Range Practices Act* (FRPA). Initial improvements will begin in early 2019, and continue over several years. The Province has indicated that the initiative, in part, is in response to concerns raised by UBCM and other interested parties.

Expected outcomes of the multi-year initiative include:

- Support reconciliation with First Nations
- Restore the social contract and public trust in forest management
- Support the certainty of log and fibre supply
- Ensure that land managers have clear ability to promote and protect natural resources
- Improve and streamline range planning

Second Vice-President, Councillor Brian Frenkel serves as UBCM's appointment to the Forests Minister's Advisory that will be overseeing the FRPA review. For further information on UBCM's policy related to community engagement and consultation on forest policy, please visit the Community Economic Development Committee's policy page. Local governments are encouraged to review the notice and provide their feedback as consultation opportunities arise.

Specific questions about the initiative can also be sent directly to FLNRORD's Resource Practices Branch.

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Executive Returns to Full Complement

Jan. 16, 2019

UBCM is pleased to welcome Director Grace McGregor, Kootenay Boundary RD and Councillor Claire Moglove, City of Campbell River as Directors at Large. Councillor Linda McPhail, City of Richmond has also been appointed as the Vancouver Metro Area Representative to the Executive.

The three new members were appointed after the Executive issued a call for expressions of interest to the membership to fill vacancies after the October local government elections.

Also joining the Executive are Councillor Craig Hodge, City of Coquitlam, as the Metro Vancouver appointment and Councillor Pete Fry, as the City of Vancouver's appointment.

These appointments return the Executive to its full complement following upon the 2018 local government general election. UBCM's bylaws require that the position of 3rd Vice President be left vacant until the next UBCM Convention. In the interim, an additional Director at Large position has been added.

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Appointments to RCMP Contract Committee

Jan. 16, 2019

UBCM is currently looking to appoint local government representatives from RCMP policed jurisdictions to the British Columbia Local Government Contract Management Committee (LGCMC). There are six vacancies that are required to be filled by local government elected officials or staff members.

The LGCMC Terms of Reference stipulates that the Committee consist of nine representatives from local governments policed by the RCMP. The following categories require local government appointments:

- Community with population over 15,000, from the Lower Mainland RCMP District but outside the Metro Vancouver Regional District (2-year term);
- Community with population over 15,000, from outside the Lower Mainland RCMP District (two representatives, 2-year term);
- Community with population between 5,000 and 15,000 (2-year term);
- Regional district (2-year term);
- Community with population under 5,000 (2-year term).

The Local Government Contract Management Committee is a forum for consultation, analysis and communication between local governments and the Province regarding the management of the Agreement under which the RCMP provide local police services in BC. The Committee is mandated to analyze and respond to changes proposed by the federal government and/or RCMP.

The Committee will hold at least two in-person meetings per year, to be held in Richmond, BC. Elected officials shall be reimbursed for out-of-pocket expenses, in accordance with UBCM policy.

Interested parties may contact Bhar Sihota, UBCM Policy Analyst, by February 1, 2019. The UBCM Executive will look to make the LGCMC appointments at an upcoming meeting.

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Call for Local Government Resolutions

Jan. 23, 2019

UBCM's annual resolutions process provides a forum for local governments from across the province to express concerns and develop united positions. Resolutions that are endorsed by the membership at our annual Convention become policy for UBCM. Local governments are encouraged to submit resolutions for consideration by regional Area Associations at their annual meetings. Resolutions endorsed by Area Associations are submitted automatically to UBCM for consideration in September.

Area Association submission deadlines for 2019 are as follows:

- AVICC – February 7
- AKBLG – March 1
- SILGA – March 1
- NCLGA – March 7
- LMLGA – March 15

Please contact your Area Association for resolution submission procedures.

Local governments that adopt a resolution subsequent to an Area Association deadline may submit it directly to UBCM. The deadline for resolutions submitted directly to UBCM is June 30, 2019.

Drafting Resolutions

Best practices guidelines for drafting resolutions are provided in the Resolutions Procedures section of the UBCM website. UBCM staff are also glad to provide support. Please contact Jamee Justason, Resolutions & Policy Analyst (604 270 8226 ext. 100) for assistance.

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Summary of Grant Activity in 2018

Jan. 23, 2019

Information is now available on all active grants under funding programs administered by UBCM's Local Government Program Services in 2018. The reports are organized by applicants (local governments, First Nations and others) and include the status and approved funding for all active applications.

The reports provide information for the following programs:

- Age-friendly Communities
- Asset Management Planning and Training Subsidies
- Community Emergency Preparedness Fund
- Community Resiliency Investment program
- Regional Community to Community Forums
- Strategic Wildfire Prevention Initiative

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UBCM Seeks Rail Safety Committee Representative

Jan. 23, 2019

UBCM seeks a representative on the British Columbia Operation Lifesaver Provincial Committee. The Committee's objective is to educate Canadians about the hazards posed by rail property and trains. Interested parties may contact Bhar Sihota, UBCM Policy Analyst, by February 8, 2019.

Operation Lifesaver's mission is twofold:

- To prevent collisions between trains and motor vehicles; and,
- To prevent trespassing incidents that lead to serious injury or death.

The Committee's also disseminates information and coordinates a number of rail safety initiatives, including Rail Safety Week. Members meet quarterly via telephone or videoconference.

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Water Stewardship Symposium in Parksville

Jan. 30, 2019

Delegates at the Parksville 2019 Symposium will learn how local government partnerships with stewardship groups can be transformational and respond better to a changing climate. A field day on April 2 will be followed by a two day symposium about *Water Stewardship in a Changing Climate* on April 3-4.

The program brochure for the symposium is now available. The daily symposium themes are Sustainable Stream Restoration and Restorative Land Development. The over-arching message is that "restorative land development results in sustainable stream restoration".

The way we have historically developed and drained land has disconnected hydrology from ecology. The consequences of this disconnect are more erosion and flooding, loss of baseflow and aquatic habitat, and an unfunded infrastructure liability for stream stabilization. The bottom-line is that decades of in-stream enhancement work will not be enduring if hydrological function is not restored. A goal of restorative land development is to restore the integrity of the natural water balance.

Storm Cunningham, author of *The Restoration Economy and reWealth*, is one of three prominent headline speakers from the United States who are part of the Parksville 2019 presentation team. He has been called "the world's thought leader on community revitalization and natural resource restoration". An evening lecture by Storm Cunningham is the bridge between the two symposium days. He will also close the symposium with an inspirational message. "Restoration comprises the largest new economic growth cycle since the beginning of the industrial revolution," states Storm Cunningham.

Guided by a whole-system, water balance approach, restorative land development would: reconnect hydrology and ecology; reduce stream erosion, flooding and the associated infrastructure liability; increase the dry weather baseflow in streams; and stem the loss of aquatic habitat and fish.

A decade of effort on Vancouver Island, by partnerships of local governments and community stewards, is demonstrating success on the ground where it matters. They are on a pathway to reconnect hydrology and ecology. The Bowker Creek and Brooklyn Creek restoration stories, for example, are provincially significant precedents. Each has a long history. Each demonstrates how local government partnerships with stewardship groups can be transformational and 'make where we live better'. These precedents represent a range of situations: Bowker in the urban heart of the Capital Region; Brooklyn in the suburban Comox Valley.

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BC Mayors' Caucus in Prince George

Jan. 30, 2019

Prince George is planning a caucus meeting from March 31 to April 2 that will provide unique perspectives on how BC municipalities can adapt to policy priorities of the BC Government, and even use these policy directions to advance local social conditions and economic development.

The event will kick off with a reception and keynote on Sunday evening, March 31st and move to a full day of meetings, tours, and discussion on Monday, April 1st. Programming on Tuesday will end by noon to facilitate Mayors being able to travel on Tuesday afternoon. The City will be sending out further updates once registration is open for the event.

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Funding & Resources Update

Feb. 6, 2019

Each month we provide an update on UBCM funding programs and information on other programs, events and resources that may be of interest to local governments and First Nations.

Local Government Program Services

Flood Risk Assessment, Flood Mapping & Flood Mitigation Planning: The intent of this Community Emergency Preparedness Fund stream is to support eligible applicants to ensure they have accurate knowledge of the flood hazards they face and to develop effective strategies to mitigate and prepare for those risks. The maximum available funding is \$150,000. The application deadline is February 22, 2019.

2019/20 Community to Community Forums: With the goal of increased understanding and improved overall relations between First Nations and local governments, C2C Forum events are intended to provide a time and place for dialogue to build on opportunities, support reconciliation efforts, resolve issues of common responsibility, interest or concern, and/or to advance tangible outcomes. The C2C program can contribute a maximum of 50% of the cost of eligible activities – to a maximum of \$5,000.00. The first of three application intakes for this fiscal year is March 15, 2019.

Structural Flood Mitigation: The intent of this Community Emergency Preparedness Fund stream is to support eligible applicants to prevent, eliminate or reduce the impacts of hazards through construction of structural flood mitigation projects. Ongoing operational costs are not eligible. The maximum eligible funding is \$750,000. The application deadline is October 25, 2019.

Other Funding

Wildfire Community Preparedness Day 2019: The application window for Wildfire Community Preparedness Day 2019 grants will open soon. Start chatting with your neighbours about event ideas and be ready to apply between January 14, 2019 and March 15, 2019.

Green Municipal Fund: This FCM program finances capital projects that improve air, water, and soil and reduce greenhouse gas emissions. Deadline for energy, waste, water and transportation capital projects is March 1, 2019. Pilot project grants are also available.

First Nations Adapt Program: This federal program supports First Nation communities to assess and respond to climate change impacts on community infrastructure and emergency management. It prioritizes communities most impacted by sea level rise, flooding, forest fires, and winter road failures. Applications are reviewed on an ongoing basis.

Northern Development Initiative Trust: Northern Development offers a range of funding programs suited to a diverse set of economic development priorities in central and northern British Columbia.

Events & Resources

Plastic waste management solutions for Canadian municipalities: This five-part webinar series explores how changes in international regulations around plastic waste has created challenges and opportunities for municipalities of all sizes to lower contamination rates in their recyclable materials, improve recycling systems and the quality of recyclables. February 14 thru March 14, 2019.

Get started on asset management in your community: Is your municipality in the early stages of establishing asset management practices and wondering where to start? Learn how to use tools designed to help you take the first steps in asset management: FCM's Building Blocks of Asset Management guide and FCM's Asset Management Readiness Scale. Tuesday, February 12, 2019, 10:00 PST.

Adaptation Canada 2020: This Vancouver conference is focused on how to build climate change resilience in our communities, ecosystems and economy. February 19-21, 2019.

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Practical advice for common asset management challenges: Are you interested in how municipalities successfully approach common asset management challenges? Join this FCM webinar to learn key lessons and tips from Canadian municipalities that you can action in your asset management journey. Discover tips on how to better engage employees from across your municipality, enhance staff's asset management knowledge, and develop realistic objectives. Tuesday, February 26, 2019, 10:00am PST.

Vancouver Island Symposium on Water Stewardship in a Changing Climate: Join delegates from the east coast of Vancouver Island and beyond, and attend a 'watershed moment' in Parksville. Learn why and how local government partnerships with stewardship groups can be transformational and 'make where we live better' to respond better to a changing climate. A field day on April 2 is followed by a 2-day symposium on April 3-4.

State of the North: The second annual State of the North economic report has been released and offers insight into the current fiscal state of Northern B.C. and what is trending for the future.

Asset management resources: Are you interested in learning more about asset management practices and infrastructure planning? The FCM's Municipal Asset Management Program's Technical Working Group has curated a selection of asset management resources, including a Beginner's Guide, from across the country.

Introduction to Reconciliation Webinar: This Reconciliation Canada webinar creates a safe place for participants to explore our shared Canadian history, examine the meaning of reconciliation, and their respective role to play. Join Charlene Seward in this recorded hour-long webinar and explore your values and beliefs as they relate to reconciliation.

Tell FCM how you are reducing GHGs in your community: Are you implementing policies and bylaws that are having a direct impact on your local greenhouse gas (GHG) emissions reduction efforts? Complete ICLEI Canada's and FCM's Partners for Climate Protection survey by February 15, 2019, to include your municipality's achievements in our 2019 National Measures Report.

CivicInfo BC: British Columbia's local government information hub offers comprehensive organizational and grant directories, events listings, tools for training, research and career development, bids & tenders, and other resources.

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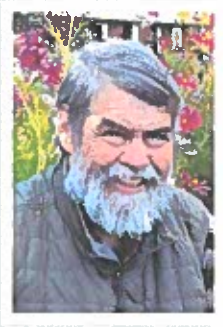
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In Memoriam: Bill Goodacre

Feb. 6, 2019



Bill Goodacre, a former Town of Smithers Councilor over a period of 19 years and the MLA for Bulkley Valley-Stikine for six, passed away last week at the age of 67. Upon his retirement from public office in 2018, Goodacre received the Freedom of the Municipality, the Town's highest honour.

Goodacre is remembered for his sincere commitment to social justice with regard to local First Nations communities. "Bill was a tireless ally for indigenous people, especially the Wet'suwet'en, and was particularly passionate about the Shared Histories project, for which he was an instigator and champion," said current Mayor Taylor Bachrach. "He stuck up for those on the margins, those without homes, and those among us who were suffering. He held a vision of community based on compassion and most of all he wanted people to be kind to each other."

A Celebration of Life was held in remembrance of Goodacre in the Friendship Centre in Smithers on Saturday, February 2.

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Former Port McNeill Mayor Passes

Feb. 6, 2019



Gerry Furney, the former Port McNeill Mayor, passed away earlier this week at the age of 85. With over 46 years of service on the Town's Council, Furney was one of BC's longest serving mayors.

Current Mayor Gabby Wickstrom described Furney as "a man larger than life, approachable and kind; a community leader. He was such an integral part of Port McNeill's history. Our hearts and prayers are with his family during this difficult time."

Furney played an instrumental role in coordinating and representing the interests of forestry-based communities on Vancouver Island, and was a tireless advocate for local government consultation in provincial land use decisions. Among his many appointments over the years, Furney served on BC's

Community Charter Council. The *Community Charter*, which passed into law in 2003, is one of two key pieces of legislation in British Columbia that define the core authority of local governments and guide their decision-making.

Furney is remembered for his common touch and ability to mobilize support for local initiatives. Mayor Wickstrom recalls the time Furney staged a "Shillelagh Pothole Golf" tournament to draw attention to the lack of paved roads in the town.

The tournament prompted the province, which was paving the highway nearby, to commit to paving as many roads as the Town could make ready. Furney often said 'They were probably shocked when they came at the amount of paving that they had to do.'

- *With content from the Times Colonist*

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New Round of C2C Funding

Feb. 6, 2019

The Regional Community to Community Forum (C2C) program provides modest grants for local government and First Nation neighbours to build and deepen local relationships. Applications are now being accepted for the 2019/20 C2C program.

Funding permitting, the application deadlines for 2019/20 are:

- March 15, 2019. For events between April 1, 2019 and March 31, 2020
- September 13, 2019. For events between September 30, 2019 and March 31, 2020
- December 6, 2019. For events between January 1 and March 31, 2020

The C2C program is administered by the UBCM and the First Nations Summit. In most years since 1999, the Ministry of Municipal Affairs & Housing and Indigenous Services Canada have provided funding. In this time, nearly 630 C2C Forums have been held across the province.

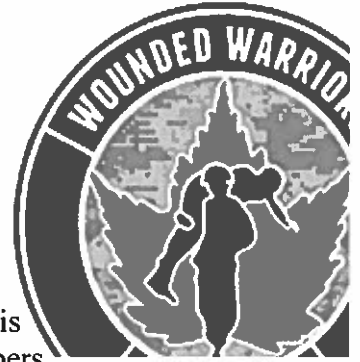
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To honour and support Canada's ill and injured Canadian Armed Forces members, Veterans, First Responders and their families.

CRA# 82808-2727-RR0001



Wounded Warriors Canada is a national mental health charity whose mission is to honour and support Canada's ill and injured Canadian Armed Forces members, Veterans, First Responders and their families.

Canadians are understandably shocked to know that since 2010 we have lost more Veterans to suicide than were killed in action in Afghanistan. For Wounded Warriors Canada, and for our nation, this is entirely unacceptable. Operational Stress Injuries have impacted the lives of thousands of Canadians who have served our country bravely. Unfortunately, far too many are falling through the systemic gaps that exist caring for them in their time of need.



It is important that the individuals and their family members know that we, as a country and community, are *in this* together- working to ensure they receive the help they so rightly deserve.

Wounded Warriors Canada raises funds to develop and deliver a wide range of innovative mental health programs and services benefitting over 1,800 individuals and their families each year. In 2016 donations exceeded \$3 million with 82% of expenditures delivered to programming.

This is only made possible as a result of the compassionate trust and support of individual Canadians and Canadian businesses, enabling us to carry forward our guiding ethos: Honour the Fallen, Help the Living.

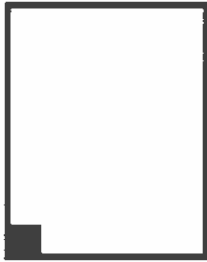
Crime Watch Canada – Proudly Supporting Wounded Warriors Canada



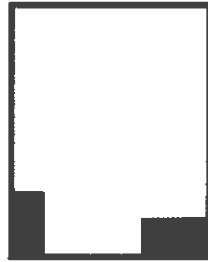
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Honour the Fallen, Help the Living

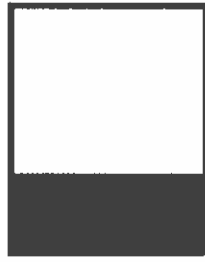
ADVERTISING RATES – QUARTERLY MAGAZINE PRE-APPROVAL / ORDER FORM



AD SIZE 1
MODIFIED 2" X 1"
SIZE IS APPROXIMATE



AD SIZE 2
BUSINESS CARD 3 1/2" X 2"
SIZE IS APPROXIMATE



AD SIZE 3
QUARTER PAGE 3 1/2" X 5"
SIZE IS APPROXIMATE



AD SIZE 4
HALF PAGE 5" X 10"
SIZE IS APPROXIMATE



AD SIZE 5
FULL PAGE 8 1/2" X 11"
SIZE IS APPROXIMATE

1 Issue

2 Issues

3 Issues

4 Issues

Name Recognition \$50 per issue

Regular Business card	\$195	\$350	\$500	\$625
Business Card	\$320	\$575	\$815	\$1025
Quarter Page	\$460	\$830	\$1175	\$1475
Half Page	\$770	\$1385	\$1965	\$2465
Full Page	\$1200	\$2185	\$3060	\$3700
Inside Cover	\$1500	\$2750	\$4000	\$5000
Outside Cover	\$2000	\$3700	\$5400	\$7000

Company Name _____ Contact _____

Ad Selected _____ Cost \$ _____

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Phone _____ Fax _____

Signature _____ Date _____

Please email Tony@crimewatchcanada.com or Fax: (877) 443-4467

Payments are accepted in Visa, MasterCard, American Express, Cheque or Money Order.

Crime Watch Canada #102 – 12904-54 Street, Edmonton Alberta T5A0A4

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Board- Ratify
Attendance Of Director
Parker

Cheryl Anderson

Subject:

FW: NVRCA AGM

From: Mark Parker <mark.parker@rdbn.bc.ca>
Date: January 21, 2019 at 3:11:08 PM PST
To: Melany de Weerd <melany.deweerd@rdbn.bc.ca>
Subject: Fwd: NVRCA AGM

Hi Melany, just for your information and to get you approval for me to give an RD report as Ag chair at this meeting.
Thank you
Mark

Sent from my Samsung Galaxy smartphone.

----- Original message -----

From: Janice Tapp <jtapp@bcgroup.net>
Date: 2019-01-21 2:21 PM (GMT-08:00)
To: Mark Parker <dvwfarm@bcgroup.net>
Subject: NVRCA AGM

Hello Mark,

As per our conversation of the other day, The Nechako Valley Regional Cattlemen's Association would like to invite you to our Annual General Meeting on Saturday, February 16, 2019. The meeting will take place at the Community Event Centre, 474 East Victoria Street, Vanderhoof (this is the former Elks Hall).

The AGM will be held starting at 1:00 pm, dinner at 6:00 pm followed by a dance.

We would very much appreciate it, if you could bring us a brief report from the Regional District on the Agriculture Committee. We have set aside a 10 minute slot for you.

Please let us know if you are able to attend by January 25th.

Thank you.

Janice Tapp, President

Nechako Valley Regional Cattlemen's Assn.

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Board- Ratify
Attendance of Director Parker

Cheryl Anderson

From: Mark Parker
Sent: February 12, 2019 8:39 AM
To: Cheryl Anderson
Subject: FW: Reminder: Adapt to Climate Change Workshop. Tuesday Feb 5th 9:30 a.m.
Attachments: Final Agenda PG.pdf

Good morning Cheryl, I forwarded you two workshops I had asked the chair about and here is the 3rd one that I need ratified for my attendance.

Thank you
Mark

From: Samantha Charlton <samantha@bcagclimateaction.ca>
Sent: January 30, 2019 10:01 AM
To: Samantha Charlton <samantha@bcagclimateaction.ca>
Subject: Reminder: Adapt to Climate Change Workshop. Tuesday Feb 5th 9:30 a.m.

Hello,

This is a reminder that you have registered for the Adapt to Climate Change Workshop next Tuesday February 5th in Prince George

The session will take place at the Regional District of Fraser-Fort George.

The session will begin at **9:30 a.m sharp!** Please arrive between **9:00-9:30** in order to sign-in, grab a coffee or tea and settle in.

An agenda for the day is attached (please do not print, we will bring printed copies for everyone).

See you next week,

Samantha Charlton and Harmony Bjarnason

Project Managers, Regional Adaptation Program
BC Agriculture & Food Climate Action Initiative
778-676-7657 samantha@bcagclimateaction.ca

www.bcagclimateaction.ca

www.bcagclimateaction.ca/facebook

www.bcagclimateaction.ca/twitter



Workshop #2: Climate Change Strategies and Actions

February 5th, 2019, 9:30am – 3:00pm
Board Room, Fraser-Fort George Regional District
155 George St., Prince George, BC

Agenda

1. Arrive & Sign-In (9:00 – 9:30)
2. Welcome, overview (9:30 – 9:50)
3. Presentations (9:50 – 10:50)
 - a. Wildfire Risk, Preparedness & Mitigation. *Andrea Rainey, BC Wildfire Service, FLNRORD*
 - b. Projects for Variability and Changing Crop Suitability. *Serena Black, UNBC and BC Forage Council*
 - c. Water Stewardship, Management and Storage. *Chelton Van Geloven, Water Stewardship, FLNRORD*

Break (10:50-11:00)

4. Small Group Discussion 1 (11:00-12:00)
 - a. Adaptation action planning

Lunch (12:00 – 12:30)

5. Small Group Discussions 2&3 (12:30 – 2:30)
 - a. Adaptation action planning
6. Plenary discussion & wrap up (2:30 – 3:00)



VANDERHOOF, BC

January 29th, 8:30am - 3:00pm

Farm & Ranch Wildfire Preparedness Workshop

Workshops
are FREE to
attend

Food and
refreshments
included

- Learn local wildfire behavior, threat, and history, and how to apply lessons learned to structural protection
- Develop customized wildfire preparedness plans for your operations that outline what needs to occur before, during, and after a fire.
- Connect with local government representatives responsible for wildfire and emergency planning, as well as local wildfire and emergency response personnel.

Vanderhoof Fire Hall, 2230 Nechako Avenue
 Register at bcwildfirepreparedness.eventbrite.com
 Email agwildfireworkshops@gmail.com for more information

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Board Receive

Geraldine Craven

From: webbera <webbera@telus.net>
Sent: Friday, January 25, 2019 1:37 PM
To: inquiries
Subject: Minerals North 2021
Attachments: MNCA2021inviteletter.pdf

JAN 25 2019
REGIONAL OFFICE OF
BULKLEY-NECHAKO

On behalf on the Minerals North Conference Association (MNCA) enclosed is an invitation to northern BC communities to apply to host Minerals North 2021. The conference is awarded two years in advance and will be announced at this year's event in Houston.

Applications to host Minerals North 2021 need to be received by Thursday, April 18. Visit our website for additional information on what to include in an application. Organizational structure, financial management, site facilities, delegate accommodation and transportation logistics are key topics.

And remember to register for this year's Minerals North in Chetwynd, May 22-24, through www.mineralsnorth.ca.

Andrew Webber
President
Minerals North Conference Association
minerals@mineralsnorth.ca

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Minerals North Conference Association

Box 3196
Smithers BC
VOJ 2N0
www.mineralsnorth.ca

January 24, 2019

Apply to Host Minerals North 2021

Minerals North is northern British Columbia's annual gathering of its communities and the mineral industry. A vital forum for bringing together the industry and communities, **Minerals North** provides a venue for informed and respectful discussion about responsible mineral exploration and development. It is also the place for developing business relationships with the industry. Hosting the Minerals North Conference and Trade Show allows your community to showcase its capacity to service the industry and reveal its attributes as a place to live and work. **Minerals North** is further an opportunity to learn about the role mining played historically and will play in your community's and northern BC's development.

The **Minerals North** region is the Highway 16 corridor and points north. The Minerals North Conference Association (MNCA) is inviting communities to apply to host Minerals North 2021. The privilege of hosting **Minerals North** is awarded two years in advance to give the community ample time to address matters of organization, promotion and fundraising. MNCA, whose members have considerable experience organizing previous conferences, assists the host community with aspects such as conference speaker selection, online conference registration and access to the **Minerals North** website. MNCA has prepared a substantial Conference Manual which guides organizing committees to deliver a successful, high profile event, and which ensures the valued and longstanding reputation of Minerals North continues.

MNCA endeavors to have **Minerals North** hosted across the region and in communities large and small. MNCA understands smaller communities are challenged to host a large combined conference and trade show. Therefore, MNCA is open to receiving proposals for alternative formats for **Minerals North** suitable to that community's location, as long as the essential objective of fostering dialogue between communities and industry is maintained. Sharing Minerals North among a number of communities as co-hosts is quite acceptable.

The deadline for applying to host Minerals North 2021 is Thursday, April 18. Guidelines regarding making an application are posted on the Minerals North website. Inquiries may be directed to the Minerals North Conference Association through minerals@mineralsnorth.ca.

And remember to attend this year's **Minerals North** in Chetwynd, May 22 to 24. Visit www.mineralsnorth.ca for information and registration.

Andrew Webber
President
Minerals North Conference Association



HEART OF THE HAZELTONS
upper skeena recreation centre

SAVE THE DATE!

What: Grand Opening of the New Upper Skeena Recreation Center

When: March 9, 2019

Where: 2755 Highway 62, Hazelton BC V0J 1Y0

Time: 1:00 – 3:00 pm

Dignitaries, tour the building, basketball scrimmage and more....

Formal invitation to follow

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Board - Receives

Regional District of Bulkley-Nechako

Action List - November 2018 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
2018-16-8 Board Meeting November 15, 2018	Strategic Planning Session - 2019	Schedule the Strategic Planning Session for 2019-2022 term for one day.	Cheryl/Melany	Completed	February 7, 2019
2018-16-9 Board Meeting November 15, 2018	Minerals North Tradeshow	Staff to rent booth space at Minerals North 2019 on May 22-24, 2019 in Chetwynd, B.C.; and invite municipalities to partner at a cost of \$100; and further, that a second booth be rented if more than two municipalities accept the invitation.	Nellie	Completed	
2018-16-10 Board Meeting November 15, 2018	BC Natural Resources Forum - January 22-24, 2019, Prince George, B.C.	Travel and registration for the attendance of the CAO and Rural Directors wanting to attend the BC Natural Resources Forum - January 16-18, 2019 in Prince George, B.C.	Ger/Cheryl	Completed	
2018-16-11 Board Meeting November 15, 2018	Northern Development Local Government Internship Program	Provide notification of support of an application to Northern Development to host a Local Government Management Intern and receive a \$35,000 grant from the Northwest and Prince George Regional Advisory Committee; and that the RDBN is committed to the vision and goals of the Local Government Internship Program by committing \$15,500, providing staffing resources to host an intern, and providing training and exposure opportunities for an intern.	Melany/Nellie	In Progress	
2018-16-12 Board Meeting November 15, 2018	Signing authorities for RDBN Accounts	Provide notification to the Bulkley Valley Credit Union re: RDBN Signing authorities for RDBN Accounts.	John	Completed	
2018-16-13 Board Meeting November 15, 2018	Grant in Aid Applications	<ol style="list-style-type: none"> 1. That the Fort St. James Sled Dog Association be given \$2,000 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with the Caledonia Classic Dogsled Races. 2. That the Fraser Lake Elementary Secondary School be given \$1,000 from Electoral Area "D" (Fraser Lake Rural) for costs associated with the Cross Country Provincial Tournament. 3. That the Vanderhoof Potters' Guild Society be given \$3,500 grant in aid monies from Electoral Area "F" (Vanderhoof Rural) for the purchase of pottery equipment. 	Kim/Cheryl	Completed	November 20, 2018

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Regional District of Bulkley-Nechako

Action List - November 2018 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
2018-16-15 Board Meeting November 15, 2018	Federal Gas Tax Funds - Electoral Areas "F" (Vanderhoof Rural) Elks of Canada Vanderhoof #473 and Nechako Valley Exhibition Society	Write a letter and contribute up to \$1,312.36 of Electoral Area "F" Federal Gas Tax allocation monies from the 2013 completed Elks of Canada Vanderhoof #473 project to the Nechako Valley Exhibition Society for a recreation facility upgrades project.	Kristi/John	In Progress	
2018-16-16 Board Meeting November 15, 2018	Connecting Consumers and Producers Program	Staff to allocate remaining Connecting Consumers and Producers Community Event Funding to region-wide advertising campaigns.	John	Completed	2019 Draft Budget
2018-16-17 Board Meeting November 15, 2018	Directors' Cell Phones	Staff to provide the benefits of Bylaw 1837 Section 10 (A) dealing with the provision of cell phone service effective November 15, 2018.	John	Completed	
2018-16-24 Board Meeting November 15, 2018	Proposed Recycling Funding Model for Regional Recycling Funding Assistance Program	1. Approve the recommendation that the RDBN reduces the funding to recycling facilities by 50%, rounded up to the nearest \$50, in 2019. 2. Further, that the Regional District of Bulkley-Nechako Board of Directors approve the recommendation that the RDBN consider further reductions for 2020.	Janette/Rory	In Progress	
2018-16-25 Board Meeting November 15, 2018	Fort St. James Recycling Program Review and Restructuring Options - Interim Report	Approve the RDBN continue to engage Carey McIver and Associates to further explore and estimate costs of the options identified in the Interim Report.	Janette/Rory	In Progress	Report Completed/In discussion with District of Fort St. James and Nak'azdli Whut'en
2018-16-34 Board Meeting November 15, 2018	Lakes District Family Enhancement Society - Letter of Support re: Ashurst Children's Centre	Defer Motion 2018-16-34 (write a letter of support) to gather further information from the Province and Lakes District Family Enhancement Society.	Nellie	Completed	Dec 13, 2018 Board meeting
2018-16-38 Board Meeting November 15, 2018	New Gold Blackwater Project - Community Leaders Meeting - November 26, 2018 - Vanderhoof, B.C.	Staff provide contact information for the RDBN Rural Directors to New Gold.	Melany	Completed	
2018-16-40 Board Meeting November 15, 2018	Council of Forest Industries 2019 Convention - April 3-5, 2019 - Vancouver, B.C.	Registration and travel arrangements for the Chair or Vice-Chair's attendance at the Council of Forest Industries 2019 Convention on April 3-5, 2019 in Vancouver, B.C.	Ger/Cheryl	In Progress	

2018

Regional District of Bulkley-Nechako

Action List - November 2018 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
2018-16-41 Board Meeting November 15, 2018	Minerals North - May 22-24, 2019 - Chetwynd, B.C.	Registration and travel arrangements for the attendance of the Chair or Vice-Chair and two Rural Directors to Minerals North 2019 on May 22-24, 2019 in Chetwynd, B.C	Ger/Cheryl	In Progress	
2018-17-4 Board Meeting November 29, 2018	2019 Minerals Roundup Participation	Registration and travel arrangements for Director Newell's attendance at the 2019 Minerals Roundup January 28-31, 2019 at the Vancouver Convention Centre	Ger	Completed	
2018-17-5 Board Meeting November 29, 2018	Economic Development for Local Leaders	Staff to: 1. schedule a two day Economic Development for Local Leaders training event in 2019 at a cost of \$6,500; and, 2. that training be made available to local leaders and staff from all member municipalities.	Nellie	In Progress	Scheduled for March 14 & 15, 2019
2018-17-6 Board Meeting November 29, 2018	LGLA - 2019 Elected Officials Seminar - January 30-February 1, 2019 - Prince George, B.C.	Registration and travel arrangements for the attendance of Fort Fraser Local Community Commissioners at the LGLA 2019 Elected Officials Seminar from January 30 to February 1, 2019 in Prince George, B.C.; and further, that costs to attend the Seminar be allocated to the unappropriated 2018 Fort Fraser Local Community Commission Election surplus.	Ger/John	Completed	
2018-17-7 Board Meeting November 29, 2018	Grant in Aid Applications	1. That the Fort St. James Secondary School Senior Girls Volleyball Team be given \$1,000 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with attending Provincials in Nanaimo, B.C. 2. That BC Emergency Health Services -Fraser Lake be given \$500 from Electoral Area "D" (Fraser Lake Rural) for costs associated with an Emergency Services Appreciation Banquet. 3. That the Nechako View Seniors Home Society be given \$10,000 grant in aid monies from Electoral Area "F" (Vanderhoof Rural) to support construction of Mardel Subdivision – Seniors Housing Project.	Kim/Cheryl	Completed	November 30, 2018

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Regional District of Bulkley-Nechako

Action List - November 2018 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
2018-17-8 Board Meeting November 29, 2018	Investing in Canada Infrastructure Program - Rural and Northern Communities RDBN Connectivity Project	Staff to allocate staff time to prepare an application for grant funding for Connectivity in the RDBN through the ICIP – Rural and Northern Communities Program including the Regional Board's suggestions during Sandbox Systems presentation.	John		Nov 29/18 Brd moved Frwrd plan Jan 17/19 proposal brought frwr In-Camera
2018-17-9 Board Meeting November 29, 2018	Investing in Canada Infrastructure Program - Rural and Northern Communities RDBN Connectivity Project	RDBN Board of Directors commit to providing direction for project scope and budget prior to December 13, 2019.	John		Nov 29/18 Brd moved Frwrd plan Jan 17/19 proposal brought frwr In-Camera
2018-17-10 Board Meeting November 29, 2018	Regional District Grant in Aid	Staff to include a Regional District Grant in Aid program in the 2019 budget at a tax rage of 1/2 cent per \$1,000 of assessment.	John	In Progress	Dec 13/18 Brd mtg determined amount of \$12,500
2018-17-13 Board Meeting November 29, 2018	<i>The Regional News - Fall/Winter 2018</i>	Distribute the Fall/Winter 2018 edition of " <i>The Regional News.</i> "	Ger/Wendy	Completed	November 30, 2018
2018-17-23 Board Meeting November 29, 2018	New Gold Blackwater Community Leaders and community Liaison Groups	Provide notification to New Gold in regard to the following RDBN appointments Director Parker and Melany de Weerd, CAO to the New Gold Blackwater Community Leaders Group and Director Petersen and Nellie Davis, Regional Economic Development Coordinator to the New Gold Blackwater Community Liaison Group.	Cheryl	Completed	
2018-17-24 Board Meeting November 29, 2018	Invitations	Registration and travel arrangements for Director Fisher's attendance at the Recycling Council of BC's Conference May 8-10, 2019 in Whistler, B.C. and Directors Layton and Greenaway's attendance at the 2019 COFI Convention.	Ger		Recycle BC - In Progress COFI - Completed

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Regional District of Bulkley-Nechako

Action List - November 2018 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
2018-17-27 Board Meeting November 29, 2018	Endako Hall Society - Request for Gran in Aid - Electoral Area "D" (Fraser Lake Rural)	Write a letter and contribute \$1,050 grant in aid monies from Electoral Area "D" (Fraser Lake Rural) for costs associated with the acquisition of the well and land on which the well is located that supplies water to the Community.	Kim/Cheryl	Completed	November 30, 2018
2018-17-28 Board Meeting November 29, 2018	Manson Creek Landfill - Operations Contract Extension	<p>That the Regional District of Bulkley-Nechako Board of Directors award a Contract extension for operation of the Manson Creek Landfill, which includes the additional requirements associated with the electrified fence and gates, to Lepka Holdings Ltd. with the payment terms as follows:</p> <p>The Regional District of Bulkley-Nechako agrees to pay the Contractor during the term of the Contract the following amount: a. The lump sum amount of \$6,762.63 (excluding GST) for the term of the Contract from November 1, 2018 to April 30, 2019 during which the work was satisfactorily performed. The Regional District shall pay 30 days following receipt of monthly invoices of \$1,127.12 from the Contractor. The calculated inflationary adjustment will be based upon the change in the British Columbia Consumer Price Index from January 1 to December 31 of the previous year.</p>	Janette/Rory	In Progress	
2018-17-32 Board Meeting November 29, 2018	Strategic Plan - Broadband and Connectivity in the RDBN	Approve up to \$25,000 from the Special Projects Budget to be direct awarded to Sandbox Systems to complete a Broadband and Connectivity Strategic Plan to support internet infrastructure planning; and further, that the Strategic Plan be brought forward to the Regional Board for review.	John	In Progress	Jan 17/19 Proposal brought frwr In-Camera

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Regional District of Bulkley-Nechako

Action List - December 2018 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
2018-18-3 Board Meeting December 13, 2018	Regional Chamber Memberships	Staff to renew Chamber Memberships in member municipalities for 2019	Nellie	Completed	
2018-18-4 Board Meeting December 13, 2018	Universal Child Care Prototype Sites	Provide a letter to the Province of BC, and cc interested Child Care Providers operating in the region, requesting that the Province consider the impact of their decision on small, rural communities and ensure that benefits provide fair and consistent opportunity for all business, without favouring one business over another.	Nellie	Completed	December 18, 2018
2018-18-5 Board Meeting December 13, 2018	BC Rural Dividend Special Circumstances Application - Lakes District Film Appreciation Society and Omineca Ski Club	1. Submit an application to the BC Rural Dividend Special Circumstances Program for the Beacon Theatre Renovation Project and that the Board supports this project through its duration; and, That the Regional District of Bulkley-Nechako Board of Directors agree to enter into a contract with The Province of BC, should the funding be approved. 2. That the Regional District of Bulkley-Nechako Board of Directors authorize the submission of an application to the BC Rural Dividend Special Circumstances Program for the Omineca Ski Club Trail Lighting Project and that the Board supports this project through its duration; and, That the Regional District of Bulkley-Nechako Board of Directors agree to enter into a contract with The Province of BC, should the funding be approved.	Nellie	In Progress	
2018-18-6 Board Meeting December 13, 2018	Federal Gas Tax Funds - Electoral Areas "F" Vanderhoof Rural and Electoral Area "A" Smithers Rural - RDBN Recycle Depots - Phase 2 Set-up	1. Contribute an additional amount up to \$15,000 (plus recoverable GST) of Electoral Area "F" Federal Gas Tax allocation monies and up to \$15,000 (plus recoverable GST) of Electoral Area "A" Federal Gas Tax allocation monies for the Phase 2 Set Up of the two Recycle Depots, located one each at the Vanderhoof Transfer Station and the Smithers-Telkwa Transfer Station; and further, 2. That the Regional District of Bulkley-Nechako Board of Directors authorize the withdrawal of up to \$30,000 from the Federal Gas Tax Reserve Fund.	Kristi/John	In Progress	

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Regional District of Bulkley-Nechako

Action List - December 2018 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
2018-18-7 Board Meeting December 13, 2018	HVAC Upgrades and Repairs	Staff to enter into an agreement with JET Controls to complete the HVAC upgrade and repair project.	John	Completed	
2018-18-11 Board Meeting December 13, 2018	Initial Planning Considerations for Connectivity	Staff to continue to work with Sandbox Systems to draft a Connectivity Strategic Plan.	John	In Progress	Jan 17/19 proposal brought frwr In-Camera
2018-18-27 Board Meeting December 15, 2018	2019 Recycling Program Contract Extension - Fraser Lake	RDBN provide notification of the RDBN Board of Directors approval of the following: a. A contract extension with the Fraser Lake Bottle Depot in support of the proposal for the continuance of recycling services for Fraser Lake and Area, for the time period of January 1 – December 31, 2019 at a total cost of \$26,200.00 (excluding taxes). b. The contract subject to terminology that reflects the need for the depot to enter into a contract with Recycle BC and a quarterly contract review process where in the contract would automatically renew unless the RDBN provides in writing notification of intention to change scope of work 60 days before the end of each quarter.	Janette/Rory	In Progress	

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Board-Ratify

Sort order: Control account, vendor number, report group
 Selection: Checks from Jan 01 2019 to Jan 31 2019 with
 All control accounts
 Vendor number [] to [ZZZZZZ]
 All report groups
 Include fully paid transactions.

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CHEQUE LISTING
 JANUARY 2019

Vendor Number	Vendor Name / Doc. Number	Doc. Date	Due Date	Disc Date	Reference	Orig. Amount	Curr. amount	Max Payable (If changed)	Disc. Base (If changed)
101001	101 INDUSTRIES LTD								
PA	32026	01/17/19			32026	-800.10	0.00		
	Vendor (101001) totals:								
						-800.10	0.00		
ABE001	ABERDEEN BUSINESS CONSULTING								
PA	TP-429-001	01/11/19			TP-429-001	-98.18	0.00		
	Vendor (ABE001) totals:								
						-98.18	0.00		
ALL002	ALL WEST GLASS - BURNS LAKE								
PA	31986	01/11/19			31986	-124.95	0.00		
	Vendor (ALL002) totals:								
						-124.95	0.00		
ALL005	ALLPOINTS FIRE PROTECTION								
PA	TP-431-001	01/23/19			TP-431-001	-893.20	0.00		
	Vendor (ALL005) totals:								
						-893.20	0.00		
ALT003	ALTERNATIVE GROUNDS								
PA	TP-431-002	01/23/19			TP-431-002	-533.40	0.00		
	Vendor (ALT003) totals:								
						-533.40	0.00		
AND006	ANDY'S MACHINING REPAIRS								
PA	32039	01/24/19			32039	-5,069.57	0.00		
	Vendor (AND006) totals:								
						-5,069.57	0.00		
ARO001	ARO AUTOMOTIVE & INDUSTRIAL								
PA	TP-429-002	01/11/19			TP-429-002	-33.59	0.00		
	Vendor (ARO001) totals:								
						-33.59	0.00		
ASS006	BC ASSESSMENT AUTHORITY								
PA	TP-429-003	01/11/19			TP-429-003	-630.00	0.00		
	Vendor (ASS006) totals:								
						-630.00	0.00		
BCH002	BC HYDRO								
PA	TP-431-003	01/23/19			TP-431-003	-7,605.43	0.00		
	Vendor (BCH002) totals:								
						-7,605.43	0.00		
BCT001	BCTRANSIT								
PA	32040	01/24/19			32040	-28,304.04	0.00		
	Vendor (BCT001) totals:								
						-28,304.04	0.00		
BED001	KATHY BEDARD								
PA	32041	01/24/19			32041	-113.68	0.00		
	Vendor (BED001) totals:								
						-113.68	0.00		
BEE002	EDITH BEERDA								
PA	32042	01/24/19			32042	-168.20	0.00		
	Vendor (BEE002) totals:								
						-168.20	0.00		
BER006	MARILYN BERGLUND								
PA	32043	01/24/19			32043	-113.68	0.00		
	Vendor (BER006) totals:								
						-113.68	0.00		
BLA001	BLACK PRESS GROUP LTD								
PA	TP-429-004	01/11/19			TP-429-004	-998.32	0.00		
PA	TP-431-004	01/23/19			TP-431-004	-777.10	0.00		
	Vendor (BLA001) totals:								
						-1,775.42	0.00		
BLR001	BL RETURN-IT RECYCLING DEPOT								
PA	TP-429-005	01/11/19			TP-429-005	-2,772.88	0.00		
	Vendor (BLR001) totals:								
						-2,772.88	0.00		
BNK001	B N K AUTOMOTIVE LTD.								
PA	TP-431-005	01/23/19			TP-431-005	-207.83	0.00		

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Vendor Number	Vendor Name / Doc. Number	Doc. Date	Due Date	Disc Date	Reference	Orig. Amount	Curr. amount	Max Payable (If changed)	Disc. Base (If changed)
BNK001 B N K AUTOMOTIVE LTD. (Continued)									
Vendor (BNK001) totals:						-207.83	0.00		
BNS001 BNS TRANSPORT									
PA	31987	01/11/19			31987	-33.17	0.00		
Vendor (BNS001) totals:						-33.17	0.00		
BON001 JOSEE BONHOMME									
PA	32044	01/24/19			32044	-116.00	0.00		
Vendor (BON001) totals:						-116.00	0.00		
BUC003 BUCK CREEK ENTERPRISES									
PA	32027	01/17/19			32027	-36.80	0.00		
Vendor (BUC003) totals:						-36.80	0.00		
BUL003 BULKLEY VALLEY CHRISTIAN SCHOOL									
PA	32045	01/24/19			32045	-900.00	0.00		
Vendor (BUL003) totals:						-900.00	0.00		
BUL004 BULKLEY VALLEY COMMUNITY ARTS C									
PA	32046	01/24/19			32046	-500.00	0.00		
Vendor (BUL004) totals:						-500.00	0.00		
BUL008 BULKLEY VALLEY HOME CENTRE LTD									
PA	TP-429-006	01/11/19			TP-429-006	-143.33	0.00		
Vendor (BUL008) totals:						-143.33	0.00		
BUL010 BULKLEY VALLEY WATER SERVICES									
PA	TP-431-006	01/23/19			TP-431-006	-130.00	0.00		
Vendor (BUL010) totals:						-130.00	0.00		
BUL015 BULKLEY VALLEY FARMERS' MARKET									
PA	31988	01/11/19			31988	-512.82	0.00		
Vendor (BUL015) totals:						-512.82	0.00		
BUR001 BURNS LAKE AUTOMOTIVE SUPPLY									
PA	TP-429-007	01/11/19			TP-429-007	-7,664.94	0.00		
Vendor (BUR001) totals:						-7,664.94	0.00		
BUR002 BURNS LAKE CHAMBER OF COMMERC									
PA	31989	01/11/19			31989	-409.66	0.00		
Vendor (BUR002) totals:						-409.66	0.00		
BUR012 BURNS LAKE PUBLIC LIBRARY									
PA	32028	01/17/19			32028	-150.00	0.00		
PA	TP-432-001	01/24/19			TP-432-001	-17,264.92	0.00		
Vendor (BUR012) totals:						-17,414.92	0.00		
BUR014 BURNS LAKE REBROADCAST SOCIETY									
PA	TP-432-002	01/24/19			TP-432-002	-2,500.00	0.00		
Vendor (BUR014) totals:						-2,500.00	0.00		
BUR028 BURNS LAKE HOME HARDWARE									
PA	TP-429-008	01/11/19			TP-429-008	-205.68	0.00		
Vendor (BUR028) totals:						-205.68	0.00		
BUR037 THOMAS BURI									
PA	32029	01/17/19			32029	-600.00	0.00		
Vendor (BUR037) totals:						-600.00	0.00		
BUR047 LORNA BURKETT									
PA	32060	01/28/19			32060	-113.68	0.00		
Vendor (BUR047) totals:						-113.68	0.00		

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BVA001	B V AQUATIC CENTRE MANG. SOCIE									
PA	TP-432-003	01/24/19			TP-432-003	-44,040.58	0.00			
	Vendor (BVA001) totals:						-44,040.58	0.00		
BVD002	B.V. DRIVING SCHOOL LTD.									
PA	32047	01/24/19			32047	-3,285.00	0.00			
	Vendor (BVD002) totals:						-3,285.00	0.00		
BVJ001	BV JET CONTROLS CO									
PA	31990	01/11/19			31990	-6,772.50	0.00			
	Vendor (BVJ001) totals:						-6,772.50	0.00		
CAR007	CARVELLO LAW CORPORATION									
PA	TP-429-009	01/11/19			TP-429-009	-1,165.65	0.00			
	Vendor (CAR007) totals:						-1,165.65	0.00		
CAS002	CASCADES RECOVERY INC.									
PA	TP-431-007	01/23/19			TP-431-007	-4,779.87	0.00			
	Vendor (CAS002) totals:						-4,779.87	0.00		
CHE002	PARKLAND REFINING (BC) LTD.									
PA	TP-429-010	01/11/19			TP-429-010	-3,060.12	0.00			
	Vendor (CHE002) totals:						-3,060.12	0.00		
CIV002	CIVICINFO BC									
PA	32061	01/28/19			32061	-853.65	0.00			
	Vendor (CIV002) totals:						-853.65	0.00		
CLU003	CLUCULZ LAKE VOL. FIRE DEPT									
PA	TP-432-004	01/24/19			TP-432-004	-1,491.75	0.00			
	Vendor (CLU003) totals:						-1,491.75	0.00		
COL008	COLLABRIA									
PA	31947	01/03/19			31947	-17,145.38	0.00			
PA	32070	01/31/19			32070	-13,603.96	0.00			
	Vendor (COL008) totals:						-30,749.34	0.00		
CRO005	CROWDRIFF INC.									
PA	32021	01/11/19			32021	-14,175.00	0.00			
	Vendor (CRO005) totals:						-14,175.00	0.00		
D&M001	D&M INDUSTRIAL SUPPLIES									
PA	31991	01/11/19			31991	-222.73	0.00			
	Vendor (D&M001) totals:						-222.73	0.00		
DAV003	DAVERN ENTERPRISES									
PA	TP-429-011	01/11/19			TP-429-011	-446.25	0.00			
	Vendor (DAV003) totals:						-446.25	0.00		
DAV007	DAVE MOWAT									
PA	32030	01/17/19			32030	-2,320.50	0.00			
	Vendor (DAV007) totals:						-2,320.50	0.00		
DEW002	Melany de Weerd									
PA	31992	01/11/19			31992	-100.00	0.00			
	Vendor (DEW002) totals:						-100.00	0.00		
DIS004	DISTRICT OF VANDERHOOF									
PA	32035	01/17/19			32035	-9,275.98	0.00			
	Vendor (DIS004) totals:						-9,275.98	0.00		
DOM004	DEBRA DOMES									
PA	31993	01/11/19			31993	-100.00	0.00			

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Vendor Number	Vendor Name / Doc. Number	Doc. Date	Due Date	Disc Date	Reference	Orig. Amount	Curr. amount	Max Payable (If changed)	Disc. Base (If changed)
DOM004 DEBRA DOMES (Continued)									
	Vendor (DOM004) totals:					-100.00	0.00		
EAG001 EAGLE AUTOMOTIVE CENTER									
PA	TP-429-012	01/11/19			TP-429-012	-675.66	0.00		
	Vendor (EAG001) totals:					-675.66	0.00		
ESR001 ESRI CANADA LIMITED									
PA	TP-429-013	01/11/19			TP-429-013	-11,172.00	0.00		
	Vendor (ESR001) totals:					-11,172.00	0.00		
EVE002 EVERGREEN INDUSTRIAL SUPPLIES									
PA	TP-429-014	01/11/19			TP-429-014	-86.18	0.00		
	Vendor (EVE002) totals:					-86.18	0.00		
FED001 FEDERATION OF CANADIAN									
PA	32048	01/24/19			32048	-3,967.82	0.00		
	Vendor (FED001) totals:					-3,967.82	0.00		
FIN003 FINNING (CANADA)									
PA	TP-429-015	01/11/19			TP-429-015	-943.30	0.00		
	Vendor (FIN003) totals:					-943.30	0.00		
FIV001 FIVESTAR UNIFORMS									
PA	32049	01/24/19			32049	-467.24	0.00		
	Vendor (FIV001) totals:					-467.24	0.00		
FOR008 FORT FRASER VOL. FIRE DEP.									
PA	TP-432-005	01/24/19			TP-432-005	-1,516.67	0.00		
	Vendor (FOR008) totals:					-1,516.67	0.00		
FOR015 FORT ST. JAMES LIBRARY									
PA	TP-432-006	01/24/19			TP-432-006	-1,145.83	0.00		
	Vendor (FOR015) totals:					-1,145.83	0.00		
FOR033 FORT SAINT JAMES TV SOCIETY									
PA	TP-432-007	01/24/19			TP-432-007	-13,667.67	0.00		
	Vendor (FOR033) totals:					-13,667.67	0.00		
FOU002 FOUR STAR COMMUNICATIONS INC									
PA	TP-431-008	01/23/19			TP-431-008	-123.64	0.00		
	Vendor (FOU002) totals:					-123.64	0.00		
FRA014 FRASER LAKE LIBRARY BOARD									
PA	TP-432-008	01/24/19			TP-432-008	-2,013.00	0.00		
	Vendor (FRA014) totals:					-2,013.00	0.00		
FRA016 FRASER LAKE REBROADCASTING SOC									
PA	TP-432-009	01/24/19			TP-432-009	-5,583.33	0.00		
	Vendor (FRA016) totals:					-5,583.33	0.00		
FRA025 FRASER LAKE BOTTLE DEPOT									
PA	TP-429-016	01/11/19			TP-429-016	-4,597.12	0.00		
	Vendor (FRA025) totals:					-4,597.12	0.00		
GEM003 GEM STAR TRUCKING LTD.									
PA	31994	01/11/19			31994	-12.16	0.00		
PA	32050	01/24/19			32050	-11.48	0.00		
	Vendor (GEM003) totals:					-23.64	0.00		
GID001 CINDY GIDDINGS									
PA	31995	01/11/19			31995	-1,162.50	0.00		
	Vendor (GID001) totals:					-1,162.50	0.00		

Sort order: Control account, vendor number, report group
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Vendor Number	Vendor Name / Doc. Number	Doc. Date	Due Date	Disc Date	Reference	Orig. Amount	Curr. amount	Max Payable (If changed)	Disc. Base (If changed)	
GLE004	GLENWOOD HALL COMM. ASSOC									
PA	32031	01/17/19			32031	-200.00	0.00			
	Vendor (GLE004) totals:						-200.00	0.00		
GLO001	GLOBALSTAR CANADA									
PA	31996	01/11/19			31996	-179.18	0.00			
PA	32062	01/28/19			32062	-179.18	0.00			
	Vendor (GLO001) totals:						-358.36	0.00		
GRA002	GRAYDON SECURITY SYSTEMS									
PA	TP-431-009	01/23/19			TP-431-009	-220.19	0.00			
	Vendor (GRA002) totals:						-220.19	0.00		
HIL003	HILL STOP TRUCK WASH									
PA	31997	01/11/19			31997	-111.82	0.00			
	Vendor (HIL003) totals:						-111.82	0.00		
HIP001	HI-PRO CORPORATE SPORTSWEAR									
PA	TP-431-010	01/23/19			TP-431-010	-3,392.76	0.00			
	Vendor (HIP001) totals:						-3,392.76	0.00		
HON002	HONEYSUCKLE GARDEN CENTRE									
PA	32063	01/28/19			32063	-2,720.35	0.00			
	Vendor (HON002) totals:						-2,720.35	0.00		
HOU018	HOUSTON BOTTLE DEPOT									
PA	TP-429-017	01/11/19			TP-429-017	-3,461.54	0.00			
	Vendor (HOU018) totals:						-3,461.54	0.00		
HUB004	HUBER EQUIPMENT									
PA	31998	01/11/19			31998	-58,087.36	0.00			
	Vendor (HUB004) totals:						-58,087.36	0.00		
HUN002	BRYCE HUNSAKER									
PA	32051	01/24/19			32051	-116.00	0.00			
	Vendor (HUN002) totals:						-116.00	0.00		
IAF001	IA FINANCIAL GROUP									
PA	32052	01/24/19			32052	-470.00	0.00			
	Vendor (IAF001) totals:						-470.00	0.00		
IGI001	IGI RESOURCES									
PA	TP-431-011	01/23/19			TP-431-011	-517.27	0.00			
	Vendor (IGI001) totals:						-517.27	0.00		
IND006	INDUSTRIAL TRANSFORMERS									
PA	TP-429-018	01/11/19			TP-429-018	-1,134.73	0.00			
	Vendor (IND006) totals:						-1,134.73	0.00		
INF001	INFOSAT COMMUNICATIONS									
PA	TP-429-019	01/11/19			TP-429-019	-95.86	0.00			
	Vendor (INF001) totals:						-95.86	0.00		
INF002	INFRACON CONSTRUCTION INC									
PA	32032	01/17/19			32032	-212,397.37	0.00			
PA	32036	01/17/19			32036	-124,500.00	0.00			
	Vendor (INF002) totals:						-336,897.37	0.00		
INL001	INLAND KENWORTH									
PA	TP-431-012	01/23/19			TP-431-012	-8,057.66	0.00			
	Vendor (INL001) totals:						-8,057.66	0.00		
INT001	INTERIOR ELECTRICAL AUTOMATION									

Sort order: Control account, vendor number, report group
 Selection: Checks from Jan 01 2019 to Jan 31 2019 with
 All control accounts
 Vendor number [] to [ZZZZZZ]
 All report groups
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Vendor Name /	Vendor Number	Doc. Number	Doc. Date	Due Date	Disc Date	Reference	Orig. Amount	Curr. amount	Max Payable (If changed)	Disc. Base (If changed)
INT001 INTERIOR ELECTRICAL AUTOMATION (Continued)										
PA	TP-429-020	01/11/19				TP-429-020	-2,527.81	0.00		
Vendor (INT001) totals:							-2,527.81	0.00		
KAL003 KAL TIRE - BURNS LAKE										
PA	TP-429-021	01/11/19				TP-429-021	-4,914.73	0.00		
Vendor (KAL003) totals:							-4,914.73	0.00		
KEA001 MARISSA KEARNEY										
PA	31999	01/11/19				31999	-510.00	0.00		
Vendor (KEA001) totals:							-510.00	0.00		
KEY003 KEY COMMUNITY RESOURCE CENTRE										
PA	32053	01/24/19				32053	-1,000.00	0.00		
Vendor (KEY003) totals:							-1,000.00	0.00		
KON001 KONE INC										
PA	TP-431-013	01/23/19				TP-431-013	-1,207.74	0.00		
Vendor (KON001) totals:							-1,207.74	0.00		
LAK004 LAKES DISTRICT AIRPORT SOCIETY										
PA	TP-432-010	01/24/19				TP-432-010	-6,666.67	0.00		
Vendor (LAK004) totals:							-6,666.67	0.00		
LAK012 LAKES DISTRICT MUSEUM SOCIETY										
PA	TP-432-011	01/24/19				TP-432-011	-3,750.00	0.00		
Vendor (LAK012) totals:							-3,750.00	0.00		
LAK032 LAKES DISTRICT FILM										
PA	TP-432-012	01/24/19				TP-432-012	-150.00	0.00		
Vendor (LAK032) totals:							-150.00	0.00		
LAK037 LAKES DISTRICT EXPRESS										
PA	32000	01/11/19				32000	-649.45	0.00		
Vendor (LAK037) totals:							-649.45	0.00		
LDF001 LDFC PRINTING & STATIONARY										
PA	TP-429-022	01/11/19				TP-429-022	-1,533.68	0.00		
Vendor (LDF001) totals:							-1,533.68	0.00		
LEX001 LEXISNEXIS CANADA INC.										
PA	TP-429-023	01/11/19				TP-429-023	-341.78	0.00		
Vendor (LEX001) totals:							-341.78	0.00		
LOC001 LOCAL GOV. MANAGEMENT ASSOC.										
PA	32001	01/11/19				32001	-1,249.50	0.00		
Vendor (LOC001) totals:							-1,249.50	0.00		
LOO001 LOOMIS EXPRESS										
PA	TP-429-024	01/11/19				TP-429-024	-73.46	0.00		
Vendor (LOO001) totals:							-73.46	0.00		
M4E001 M 4 ENTERPRISES										
PA	TP-429-025	01/11/19				TP-429-025	-618.24	0.00		
Vendor (M4E001) totals:							-618.24	0.00		
MAX001 MAXXAM ANALYTICS INC										
PA	TP-429-026	01/11/19				TP-429-026	-3,573.69	0.00		
Vendor (MAX001) totals:							-3,573.69	0.00		
MCK001 Rory McKenzie										
PA	32002	01/11/19				32002	-120.00	0.00		
Vendor (MCK001) totals:							-120.00	0.00		

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MED001 MEDICAL SER. PLAN									
PA	31942	01/02/19			31942	-2,475.00	0.00		
Vendor (MED001) totals:						-2,475.00	0.00		
MIN001 MINISTER OF FINANCE									
PA	32003	01/11/19			32003	-210.00	0.00		
Vendor (MIN001) totals:						-210.00	0.00		
MIN004 MINERALS NORTH									
PA	32064	01/28/19			32064	-525.00	0.00		
Vendor (MIN004) totals:						-525.00	0.00		
MIN006 MIN FIN - Revenue Services									
PA	32004	01/11/19			32004	-425.79	0.00		
Vendor (MIN006) totals:						-425.79	0.00		
MUN005 MUNICIPAL INSURANCE ASS. OF BC									
PA	32005	01/11/19			32005	-103,431.00	0.00		
Vendor (MUN005) totals:						-103,431.00	0.00		
NEC022 NECHAKO VALLEY FOOD NETWORK									
PA	32065	01/28/19			32065	-1,645.14	0.00		
Vendor (NEC022) totals:						-1,645.14	0.00		
NOR006 N.C. RENTALS INC.									
PA	32006	01/11/19			32006	-101.31	0.00		
Vendor (NOR006) totals:						-101.31	0.00		
NOR023 NORTHERN CAPITAL WOOD PRODUCT:									
PA	32007	01/11/19			32007	-2,782.50	0.00		
Vendor (NOR023) totals:						-2,782.50	0.00		
OVE002 SAVE ON FOODS									
PA	32008	01/11/19			32008	-316.85	0.00		
Vendor (OVE002) totals:						-316.85	0.00		
PAC004 PACIFIC NORTHERN GAS LTD.									
PA	TP-429-027	01/11/19			TP-429-027	-2,603.84	0.00		
Vendor (PAC004) totals:						-2,603.84	0.00		
PAY002 PAYNE'S SEPTIC SERVICE (2010)									
PA	32009	01/11/19			32009	-252.00	0.00		
Vendor (PAY002) totals:						-252.00	0.00		
PET001 EDITH PETERS									
PA	32010	01/11/19			32010	-375.00	0.00		
Vendor (PET001) totals:						-375.00	0.00		
PET016 PHILIP PETERS									
PA	31943	01/02/19			31943	-80.00	0.00		
Vendor (PET016) totals:						-80.00	0.00		
PLE001 PLEASANT VALLEY EXPRESS									
PA	32011	01/11/19			32011	-573.01	0.00		
PA	32054	01/24/19			32054	-275.00	0.00		
Vendor (PLE001) totals:						-848.01	0.00		
PRA002 PRAGMATIC CONFERENCING									
PA	TP-429-028	01/11/19			TP-429-028	-47.75	0.00		
Vendor (PRA002) totals:						-47.75	0.00		
PUR001 PURELY H2O									
PA	TP-431-014	01/23/19			TP-431-014	-84.00	0.00		

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PUR001 PURELY H2O (Continued)									
	Vendor (PUR001) totals:					-84.00	0.00		
PUR002 PUROLATOR COURIER LTD.									
PA	TP-429-029	01/11/19			TP-429-029	-25.51	0.00		
	Vendor (PUR002) totals:					-25.51	0.00		
QUA001 QUARRY RIDGE CONSTRUCTION									
PA	32012	01/11/19			32012	-24,016.65	0.00		
	Vendor (QUA001) totals:					-24,016.65	0.00		
REG001 REG.DIST.OF FRASER-FORT GEORGE									
PA	32013	01/11/19			32013	-12,320.81	0.00		
PA	32055	01/24/19			32055	-127,816.68	0.00		
	Vendor (REG001) totals:					-140,137.49	0.00		
ROG001 ROGERS									
PA	TP-431-015	01/23/19			TP-431-015	-673.06	0.00		
	Vendor (ROG001) totals:					-673.06	0.00		
ROO001 ROOTS & SHOOTS CONTRACTING									
PA	32014	01/11/19			32014	-1,197.00	0.00		
	Vendor (ROO001) totals:					-1,197.00	0.00		
SCH002 SCHOOL DIST. 91									
PA	32015	01/11/19			32015	-250.00	0.00		
	Vendor (SCH002) totals:					-250.00	0.00		
SCH008 SCHLAMP LOGGING CONTRACTORS L1									
PA	32016	01/11/19			32016	-588.00	0.00		
	Vendor (SCH008) totals:					-588.00	0.00		
SCH009 LIAM SCHULZE									
PA	32017	01/11/19			32017	-125.00	0.00		
	Vendor (SCH009) totals:					-125.00	0.00		
SHE003 Charlie Sherwood									
PA	32018	01/11/19			32018	-280.00	0.00		
	Vendor (SHE003) totals:					-280.00	0.00		
SHE005 EVA SHERWOOD									
PA	31948	01/03/19			31948	-375.00	0.00		
PA	32037	01/17/19			32037	-375.00	0.00		
	Vendor (SHE005) totals:					-750.00	0.00		
SIR002 KAREN SIRFALK									
PA	32056	01/24/19			32056	-46.40	0.00		
	Vendor (SIR002) totals:					-46.40	0.00		
SMI003 SMITHERS CHAMBER OF COMMERCE									
PA	32066	01/28/19			32066	-216.30	0.00		
	Vendor (SMI003) totals:					-216.30	0.00		
SMI007 SMITHERS PUBLIC LIBRARY									
PA	TP-432-013	01/24/19			TP-432-013	-6,920.08	0.00		
	Vendor (SMI007) totals:					-6,920.08	0.00		
SMI029 SMITHERS AIRPORT									
PA	32019	01/11/19			32019	-58.80	0.00		
	Vendor (SMI029) totals:					-58.80	0.00		
SOU003 SOUTHSIDE VOLUNTEER FIRE DEPT.									
PA	TP-432-014	01/24/19			TP-432-014	-1,992.00	0.00		

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Vendor Vendor Name /	Number	Doc. Number	Doc. Date	Due Date	Disc Date	Reference	Orig. Amount	Curr. amount	Max Payable (If changed)	Disc. Base (If changed)
SOU003 SOUTHSIDE VOLUNTEER FIRE DEPT. (Continued)										
Vendor (SOU003) totals:							-1,992.00	0.00		
SPE004 SPENCHA LAKE RANCH										
PA	32057	01/24/19				32057	-5,270.00	0.00		
Vendor (SPE004) totals:							-5,270.00	0.00		
SPO001 SPOTLESS UNIFORM LTD.										
PA	TP-429-030	01/11/19				TP-429-030	-16.75	0.00		
PA	TP-431-016	01/23/19				TP-431-016	-16.75	0.00		
Vendor (SPO001) totals:							-33.50	0.00		
SSQ001 SSQ FINANCIAL										
PA	31944	01/02/19				31944	-1,427.90	0.00		
Vendor (SSQ001) totals:							-1,427.90	0.00		
STA008 STARLAND SUPPLY LTD										
PA	TP-429-031	01/11/19				TP-429-031	-65.92	0.00		
Vendor (STA008) totals:							-65.92	0.00		
STE012 STEWART MCDANNOLD STUART										
PA	TP-429-032	01/11/19				TP-429-032	-4,380.95	0.00		
Vendor (STE012) totals:							-4,380.95	0.00		
SUD001 SUDS N' DUDS										
PA	TP-431-017	01/23/19				TP-431-017	-96.25	0.00		
Vendor (SUD001) totals:							-96.25	0.00		
SUN002 SUN LIFE FINANCIAL										
PA	31945	01/02/19				31945	-24,045.15	0.00		
Vendor (SUN002) totals:							-24,045.15	0.00		
SUP003 SUPERIOR PROPANE										
PA	TP-429-033	01/11/19				TP-429-033	-1,134.92	0.00		
Vendor (SUP003) totals:							-1,134.92	0.00		
SWE001 SWEEPING BEAUTIES JANITORIAL										
PA	TP-432-015	01/24/19				TP-432-015	-2,205.00	0.00		
Vendor (SWE001) totals:							-2,205.00	0.00		
TAY002 TAYLOR BROS HARDWARE										
PA	TP-431-018	01/23/19				TP-431-018	-43.71	0.00		
Vendor (TAY002) totals:							-43.71	0.00		
TEL002 TELUS COMMUNICATIONS INC.										
PA	TP-429-034	01/11/19				TP-429-034	-3,086.58	0.00		
Vendor (TEL002) totals:							-3,086.58	0.00		
TEL004 TELUS COMMUNICATIONS INC.										
PA	32022	01/11/19				32022	-2,240.00	0.00		
Vendor (TEL004) totals:							-2,240.00	0.00		
TEL007 TELUS MOBILITY										
PA	TP-431-019	01/23/19				TP-431-019	-1,712.43	0.00		
Vendor (TEL007) totals:							-1,712.43	0.00		
TOP005 TOPLEY FIRE PROTECTION SOC.										
PA	TP-432-016	01/24/19				TP-432-016	-2,620.84	0.00		
Vendor (TOP005) totals:							-2,620.84	0.00		
TOW003 TOWER COMMUNICATIONS										
PA	TP-429-035	01/11/19				TP-429-035	-2,928.82	0.00		
Vendor (TOW003) totals:							-2,928.82	0.00		

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TRU002 TRUE CONSULTING									
PA	32058	01/24/19			32058	-2,837.10	0.00		
Vendor (TRU002) totals:						-2,837.10	0.00		
USB001 US BANK CANADA									
PA	TP-433-001	01/29/19			TP-433-001	-2,668.53	0.00		
Vendor (USB001) totals:						-2,668.53	0.00		
VAL005 VALLEY DIESEL									
PA	32033	01/17/19			32033	-61.46	0.00		
Vendor (VAL005) totals:						-61.46	0.00		
VAN005 VANDERHOOF & DISTRICTS CO-OP									
PA	TP-431-020	01/23/19			TP-431-020	-23,533.83	0.00		
Vendor (VAN005) totals:						-23,533.83	0.00		
VIS001 VISTA RADIO LTD.									
PA	32020	01/11/19			32020	-247.80	0.00		
Vendor (VIS001) totals:						-247.80	0.00		
WAI001 Richard Wainwright									
PA	32034	01/17/19			32034	-90.00	0.00		
Vendor (WAI001) totals:						-90.00	0.00		
WAS001 WASTE MANAGEMENT OF CANADA CO									
PA	TP-429-036	01/11/19			TP-429-036	-3,267.43	0.00		
Vendor (WAS001) totals:						-3,267.43	0.00		
WEL002 WELLMAN'S CAR AND TRUCK WASH									
PA	TP-429-037	01/11/19			TP-429-037	-119.91	0.00		
Vendor (WEL002) totals:						-119.91	0.00		
WIE004 KEN WIEBE									
PA	TP-431-021	01/23/19			TP-431-021	-293.97	0.00		
Vendor (WIE004) totals:						-293.97	0.00		
WIL004 WILLIAMS MACHINERY									
PA	TP-429-038	01/11/19			TP-429-038	-179.57	0.00		
PA	TP-431-022	01/23/19			TP-431-022	-2,068.14	0.00		
Vendor (WIL004) totals:						-2,247.71	0.00		
XER001 XEROX CANADA LTD.									
PA	TP-429-039	01/11/19			TP-429-039	-2,843.19	0.00		
Vendor (XER001) totals:						-2,843.19	0.00		
YCS001 YCS HOLDINGS LTD									
PA	32059	01/24/19			32059	-153.00	0.00		
Vendor (YCS001) totals:						-153.00	0.00		
Control account (1) totals:						-1,078,373.07	0.00		
REC002 RECEIVER GENERAL									
PA	32025	01/16/19			32025	-45,260.32	0.00		
PA	32068	01/30/19			32068	-53,097.26	0.00		
Vendor (REC002) totals:						-98,357.58	0.00		
WOR001 WORK SAFE BC									
PA	32023	01/15/19			32023	-12,146.33	0.00		
Vendor (WOR001) totals:						-12,146.33	0.00		
Control account (2) totals:						-110,503.91	0.00		

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Vendor Number	Vendor Name / Doc. Number	Doc. Date	Due Date	Disc Date	Reference	Orig. Amount	Curr. amount	Max Payable (If changed)	Disc. Base (If changed)
Report Total						-1,188,876.98	0.00		

153 vendor(s) printed.

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1st, 2nd & 3rd
Reading

REGIONAL DISTRICT OF BULKLEY-NECHAKO

Bylaw No. 1844

A bylaw to amend the Requisition Limit for the Emergency Program Service.

WHEREAS the Regional District of Bulkley – Nechako has adopted the Regional District of Bulkley-Nechako Emergency Program Service Establishment Bylaw No. 1201, 2001;

AND WHEREAS the Regional District of Bulkley-Nechako Emergency Program Service Establishment Bylaw No. 1201, 2001 established the service of emergency preparedness planning to prepare for, respond to and recover from emergencies and disasters;

AND WHEREAS the Regional District now wishes to increase the maximum amount that may be requisitioned annually for administration, training, exercises and maintenance of the Emergency Program Service;

AND WHEREAS the Directors of the participating Electoral Areas have consented in writing to the adoption of this Bylaw as required by Section 347 (2) of the *Local Government Act*;

AND WHEREAS Section 339 (2) (e) of the *Local Government Act* states that a maximum amount of that may be requisitioned annually is not required for programs in preparation for emergencies;

NOW THEREFORE the Regional Board of the Regional District of Bulkley-Nechako, in open meeting assembled, enacts as follows:

1. That the Regional District of Bulkley-Nechako hereby repeals Section 4.4 of RDBN Emergency Program Service Establishment Bylaw No. 1201, 2001.
2. This Bylaw may be cited as the "Regional District of Bulkley – Nechako Emergency Program Service Establishment Amendment Bylaw No. 1844, 2018".

READ A FIRST TIME this day of 2018

READ A SECOND TIME this day of 2018

READ A THIRD TIME this day of 2018

I hereby certify that this is a true and correct copy of Bylaw No. 1844

Corporate Administrator

CONSENT OF ELECTORAL AREA "A" DIRECTOR RECEIVED this day of

CONSENT OF ELECTORAL AREA "B" DIRECTOR RECEIVED this day of

CONSENT OF ELECTORAL AREA "C" DIRECTOR RECEIVED this day of

CONSENT OF ELECTORAL AREA "D" DIRECTOR RECEIVED this day of

CONSENT OF ELECTORAL AREA "E" DIRECTOR RECEIVED this day of

CONSENT OF ELECTORAL AREA "F" DIRECTOR RECEIVED this day of

CONSENT OF ELECTORAL AREA "G" DIRECTOR RECEIVED this day of

APPROVED BY THE INSPECTOR OF MUNICIPALITIES this day of

ADOPTED this day of

Chairperson

Corporate Administrator

REGIONAL DISTRICT OF BULKLEY-NECHAKO

BYLAW NO. 1855

A bylaw to convert and establish the function of funding the Village of Fraser Lake and Electoral Area "D" Television Rebroadcasting

WHEREAS by Supplementary Letters Patent dated March 25, 1976, as amended by Supplementary Letters Patent dated February 4, 1981 and September 15, 1983 the Regional District was empowered to undertake the function to participate in and grant financial aid toward the cost of acquisition, operation and maintenance of a television rebroadcasting system with the Village of Fraser Lake and Electoral Area D as participating member municipalities;

AND WHEREAS the *Local Government Act* authorizes the Regional District Board to convert the function established by supplementary letters patent to a service exercised under the authority of a bylaw establishing the service;

AND WHEREAS the Board wishes to convert the function of providing financial aid toward the cost of acquisition, operation and maintenance of a television rebroadcasting system with the Village of Fraser Lake and Electoral Area D as participating members and increase the tax requisition;

AND WHEREAS under sections 346 and 347 of the *Local Government Act*, the participants have consented to the adoption of this bylaw;

NOW THEREFORE the Regional Board of the Regional District of Bulkley-Nechako, in open meeting assembled, enacts as follows:

Citation

This bylaw may be cited for all purposes as the Fraser Lake and Electoral Area "D" Television Rebroadcasting Service Establishment Bylaw No. 1855, 2019.

Conversion and Establishment

The function of Division VIII – Fraser Lake and Area Television Rebroadcasting, granted by Supplementary Letters Patent dated March 25, 1976, as amended by Supplementary Letters Patent dated February 4, 1981 and September 15, 1983 is hereby established as the Fraser Lake and Electoral Area "D" Television Rebroadcasting Service

Scope of Service

The service established by this bylaw includes:

- a) The contribution of funds towards the acquisition, operation and maintenance of a television rebroadcasting system with the Village of Fraser Lake and Electoral Area D.

Service Area

The boundaries of the service area established by this bylaw include the municipality of Fraser Lake and all of Electoral Area "D".

Participants

The participants in the service established are the Village of Fraser Lake and Electoral Area "D".

COST RECOVERY

The annual cost of the service shall be recovered by the requisition of monies in accordance with Section 378 of the *Local Government Act* by one or more of the following:

- (a) property value taxes imposed in accordance with Division 3;
- (b) subject to subsection (2) parcel taxes imposed in accordance with Division 3;
- (c) fees and charges imposed under section 397;
- (d) revenues raised by other means authorized under this or another Act;
- (e) revenues received by way of agreement, enterprise, gift, grant or otherwise.

MAXIMUM REQUISITION

The maximum amount of money that may be requisitioned for the service shall be EIGHTY THREE THOUSAND SEVEN HUNDRED FIFTY DOLLARS (\$83,750).

READ A FIRST TIME this day of , 2019

READ A SECOND TIME this day of , 2019

READ A THIRD TIME this day of , 2019

Approved by the Inspector of Municipalities this day of , 2019

ADOPTED this day of , 2019

Chairperson

Corporate Administrator

305

1st, 2nd & 3rd
Reading

REGIONAL DISTRICT OF BULKLEY-NECHAKO

BYLAW NO. 1856

**A bylaw to amend the tax limit of the Electoral Area "C" Public Library
Contribution Service from \$13,750 per annum to \$17,187 per annum**

WHEREAS the Regional District of Bulkley-Nechako has established by Bylaw No. 1191, a service for contribution to the Fort St. James Public Library;

AND WHEREAS the Regional Board wishes to increase the tax limit for the service from THIRTEEN THOUSAND SEVEN HUNDRED FIFTY DOLLARS (\$13,750) per annum to SEVENTEEN THOUSAND ONE HUNDRED EIGHTY-SEVEN (\$17,187) per annum;

AND WHEREAS under Section 349 (1)(b) of the *Local Government Act*, the sole participant has consented to the adoption of this Bylaw.

AND WHEREAS under Regulation 113/2007, the approval of the Inspector is not required because the increase in the tax limit is not greater than 25% of the baseline amount five years previous;

NOW THEREFORE the Regional Board of the Regional District of Bulkley-Nechako, in open meeting assembled, enacts as follows:

1. Section 4 of Bylaw No. 1191 is hereby repealed and the following substituted therefore:
 6. The maximum amount of taxation that may be requisitioned for the cost of this service shall be SEVENTEEN THOUSAND ONE HUNDRED EIGHTY-SEVEN DOLLARS (\$17,187).
2. This bylaw may be cited as "Electoral Area "C" Public Library Contribution Service Area Establishment Amendment Bylaw No. 1856, 2019."
3. This bylaw comes into effect April 4, 2019.

307

1st, 2nd & 3rd
Reading

REGIONAL DISTRICT OF BULKLEY-NECHAKO

BYLAW NO. 1860

**A bylaw to amend the tax limit of the Establishment bylaw for Cluculz Lake
– Somerset Estates Sewer Local Service Establishment Bylaw 829, 1995
from \$9000 to \$11,250 per annum**

WHEREAS the Regional District of Bulkley-Nechako has established by Bylaw No. 829, a service for the collection, conveyance, treatment and disposal of sewage in the Somerset Estates subdivision on Cluculz Lake;

AND WHEREAS the Regional Board wishes to increase the tax limit for the service from NINE THOUSAND DOLLARS (\$9,000) per annum to ELEVEN THOUSAND TWO HUNDRED FIFTY DOLLARS (\$11,250) per annum;

AND WHEREAS under Section 349 (1)(b) of the *Local Government Act*, the sole participant has consented to the adoption of this bylaw;

AND WHEREAS under Regulation 113/2007, the approval of the Inspector is not required because the increase in the tax limit is not greater than 25% of the baseline amount five years previous;

NOW THEREFORE the Regional Board of the Regional District of Bulkley-Nechako, in open meeting assembled, enacts as follows:

1. Section 4 of Bylaw No. 829 is hereby repealed and the following substituted therefore:

The maximum amount of taxation that may be requisitioned for the cost of this service shall be ELEVEN THOUSAND TWO HUNDRED FIFTY DOLLARS (\$11,250) per annum;

2. This bylaw may be cited as "Cluculz Lake – Somerset Estates Sewer Local Service Establishment Amendment Bylaw No. 1860, 2019."

308

READ A FIRST TIME this day of February, 2019

READ A SECOND TIME this day of February, 2019

READ A THIRD TIME this day of February, 2019

CONSENT OF ELECTORAL AREA "F" DIRECTOR RECEIVED this
day of , 2019

ADOPTED this day of , 2019

Chairperson

Corporate Administrator

I hereby certify that the foregoing is a true and correct copy of Bylaw No. 1860 as adopted.

Corporate Administrator

309

1st, 2nd, 3rd Reading

REGIONAL DISTRICT OF BULKLEY-NECHAKO

or Adoption

BYLAW NO. 1858

A bylaw to amend "Regional District of Bulkley-Nechako Fort Fraser Water Service Regulatory Bylaw No. 1575, 2011"

WHEREAS the Regional District of Bulkley-Nechako has enacted "Regional District of Bulkley-Nechako Fort Fraser Water Service Regulatory Bylaw No. 1575, 2011";

AND WHEREAS the Regional Board of the Regional District of Bulkley-Nechako wishes to amend the user fees;

NOW THEREFORE the Regional Board of the Regional District of Bulkley-Nechako, in open meeting assembled, enacts as follows:

1. Schedule "A" of "Regional District of Bulkley-Nechako Fort Fraser Water Service Regulatory Bylaw No. 1575, 2011" is hereby repealed and replaced with Schedule "A" attached to this bylaw.
2. This bylaw may be cited for all purposes as "Regional District of Bulkley-Nechako Water Service Regulatory Amendment Bylaw No. 1858, 2019." ^AFort Fraser

READ A FIRST TIME this day of , 2019

READ A SECOND TIME this day of , 2019

READ A THIRD TIME this day of , 2019

ADOPTED this day of , 2019

Chairperson

Corporate Administrator

Certified a true and correct copy of Bylaw No. 1858 as adopted.

Corporate Administrator

**SCHEDULE "A" – WATER USER AND CONNECTION FEES
Fort Fraser Water System**

A. USER FEES

<u>Category of Consumer</u>	<u>Annual User Fee Beginning on January 1</u>		
	<u>2016</u>	<u>2019</u>	<u>2020+</u>
1. Residential Dwelling	\$ 257.18	\$262.32	**
2. Café or Restaurant	\$ 430.73	\$439.34	**
3. Laundromat (per washer)	\$ 107.37	\$109.52	**
4. Motel or Hotel (per unit)	\$ 107.37	\$109.52	**
5. School (per Classroom)	\$ 343.33	\$350.20	**
6. Service Station	\$ 430.73	\$439.34	**
7. Churches & Community Halls	\$ 171.04	\$174.46	**
8. Commercial Users	\$ 430.73	\$439.34	**
9. Truck Shop, Car or Truck Wash	\$ 861.45	\$878.68	**

** The 2020 rate (and the rate beginning on January 1st for each subsequent year) shall be the rate of the previous year multiplied by the Statistics Canada Consumer Price Index for British Columbia (not seasonably adjusted) from end of December to the end of December for all items and services.

B. CONNECTION/DISCONNECTION FEES

<u>CATEGORY</u>	<u>CHARGE</u>
New Connection	Actual Cost plus \$100.00 connection Fee
Permanent Disconnection Fee	Actual Cost

Turn-On / Turn-Off

Requests associated with repair:

- | | |
|---|----------|
| 1) Emergency – outside normal operators work schedule | \$ 15.00 |
| 2) Requests – scheduled with operators work schedule | \$ 5.00 |
| 3) Other requests not associated with repair works | \$ 25.00 |

Repair works may include; repair or replace defective pipes, fittings, valves, tanks or appliances.

The costs shall be estimated and paid to the Regional District by the applicant before the work is initiated, provided however, should such estimate cost be insufficient to cover the cost, the deficiency shall be charged against the persons for whom such installation was made, and provided further that any excess payment shall be returned to the persons for the installation.

312

1st, 2nd, 3rd Reading
& Adoption

REGIONAL DISTRICT OF BULKLEY-NECHAKO

BYLAW NO. 1859

A bylaw to amend "Regional District of Bulkley-Nechako - Fort Fraser Sewer Service Regulatory Bylaw No. 1576, 2011"

WHEREAS the Regional District of Bulkley-Nechako has enacted "Regional District of Bulkley-Nechako-Fort Fraser Sewer Service Regulatory Bylaw No. 1576, 2011";

AND WHEREAS the Regional Board of the Regional District of Bulkley-Nechako wishes to amend the user fees;

NOW THEREFORE the Regional Board of the Regional District of Bulkley-Nechako, in open meeting assembled, enacts as follows:

1. Schedule "A" of "Regional District of Bulkley-Nechako-Fort Fraser Sewer Service Regulatory Bylaw No. 1576, 2011" is hereby repealed and replaced with Schedule "A" attached to this bylaw.
2. This bylaw may be cited for all purposes as "Regional District of Bulkley-Nechako Sewer Service Regulatory Amendment Bylaw No. 1859, 2019." *Fort Fraser*

READ A FIRST TIME this day of , 2019

READ A SECOND TIME this day of , 2019

READ A THIRD TIME this day of , 2019

ADOPTED this day of , 2019

Chairperson

Corporate Administrator

Certified a true and correct copy of Bylaw No. 1859 as adopted.

Corporate Administrator

SCHEDULE "A" – SEWER USER AND CONNECTION FEES

Fort Fraser Sewer System

A. USER FEES

Category of Consumer	Annual User Fee Beginning		
	January 1 2016	2019	2020
1. Residential Dwelling	\$142.80	\$145.66	**
2. Café or Restaurant	\$285.60	\$291.31	**
3. Laundromat (per Washer)	\$71.40	\$ 72.83	**
4. Motel or Hotel (per Unit)	\$106.08	\$108.20	**
5. School (per Classroom)	\$559.98	\$571.18	**
6. Service Station	\$285.60	\$291.31	**
7. Churches & Community Halls	\$106.08	\$108.20	**
8. Commercial Users	\$285.60	\$291.31	**
9. Truck Shop, Car or Truck Wash	\$571.20	\$582.62	**

** The 2020 rate (and the rate beginning on January 1st for each subsequent year) shall be the rate of the previous year multiplied by the Statistics Canada Consumer Price Index for British Columbia (not seasonably adjusted) from end of December to the end of December for all items and services.

B. CONNECTION / DISCONNECTION FEES

Category	Charge
New Connection	Actual Cost plus \$100.00 Connection
Permanent Disconnection	Actual Cost

The costs shall be estimated and paid to the Regional District by the applicant before the work is initiated, provided however, should such estimate cost be insufficient to cover the cost, the deficiency shall be charged against the persons for whom such installation was made, and provided further that any excess payment shall be returned to the persons for the installation.

314

1st, 2nd, 3rd
Reading & Adoption

REGIONAL DISTRICT OF BULKLEY-NECHAKO

BYLAW NO. 1861

A bylaw to establish a Major Capital Purchase, Repair and Replacement Reserve Fund for Topley Road Rescue and Fire Response

WHEREAS pursuant to the provisions of Section 374 of the *Local Government Act* and Section 188 of the *Community Charter*, the Board of the Regional District of Bulkley-Nechako may by bylaw establish a reserve fund;

AND WHEREAS the Board of the Regional District of Bulkley-Nechako has determined that a repairs and maintenance reserve fund be established for the Burns Lake and Area Television Rebroadcasting Local Service;

NOW THEREFORE the Board of the Regional District of Bulkley-Nechako, in open meeting assembled enacts as follows:

1. There shall be and is hereby established a Major Capital Purchase, Repair and Replacement Fund Reserve, under the provisions of Section 374 of the *Local Government Act* and Section 188 of the *Community Charter*, to be known as the "Topley Fire and Road Rescue Capital Reserve."
2. Money from the annual budget or as otherwise provided in the *Local Government Act* and the *Community Charter* may from time to time be paid into the Capital Reserve Fund.
3. Money in the Capital Reserve Fund shall only be used for capital purchase, repair and replacement of Fire and Road Rescue equipment and infrastructure for the Topley Area.
4. This bylaw may be cited for all purposes as "Topley Fire and Road Rescue Capital Reserve No. 1861, 2019."

READ A FIRST TIME this day of , 2019

READ A SECOND TIME this day of , 2019

READ A THIRD TIME this day of , 2019

I hereby certify that the foregoing is a true and correct copy of Bylaw No. 1861.

Corporate Administrator

ADOPTED this day of , 2019

Chairperson

Corporate Administrator

REGIONAL DISTRICT OF BULKLEY-NECHAKO**BYLAW NO. 1842**

A bylaw to amend the "Regional District of Bulkley-Nechako Fort Fraser Local Community Establishment Bylaw"

WHEREAS the Regional District of Bulkley-Nechako has enacted the "Regional District of Bulkley-Nechako Fort Fraser Local Community Establishment Bylaw 642, 1990" that since has been subsequently amended;

AND WHEREAS the Regional District wishes to amend the existing establishment bylaw;

AND WHEREAS the Regional District may amend a Local Service Establishment Bylaw under Section 349 of the *Local Government Act*;

AND WHEREAS the Minister of Municipal Affairs and Housing has consented under Section 244 (2) of the *Local Government Act* to waive the requirement for assent of the electors ;

NOW THEREFORE, the Board of Directors of the Regional District of Bulkley-Nechako, in open meeting assembled enacts as follows:

1. **Sections 5 to 13 of Bylaw 642, 1990 "Regional District of Bulkley-Nechako Fort Fraser Local Community Establishment Bylaw" as amended by "Fort Fraser Local Community Establishment Amendment Bylaw 1595, 2011 are hereby repealed and replaced with the following:**
 - 5 The elections for Commissioners shall be held every four (4) years at the same time as the general local elections, referred to in Section 52 (a) of the Local Government Act.
 - 6 The Term of office of the Commissioners shall be four (4) years or until their successors are elected under Section 5 of this by-law.
 - 7 A quorum of the Commission shall be three (3) Commissioners. Elected Commissioners seats may become vacant through death, incapacity or resignation. The Regional District Chief Election Officer must hold a by-election for commissioners to fill the vacant seats if there are fewer than three remaining commissioners.
 - 8 The Commission shall hold an annual general meeting no later than the second Monday of January.
 - 9 At the annual general meeting, the commissioners must elect a chair and a vice chair. The Electoral Area Director may be elected.
 - 10 The time, place and date of the Commissioners' meetings shall be determined by the chair. The Commission shall meet no less than six times per year.
 - 11 Each Commission member shall be paid a monthly stipend equal to the half-day approved meeting rate as described on bylaw 1837 "A Bylaw for Directors'

Remuneration". Commissioners shall be reimbursed for any reasonable travel expenses as described in bylaw 1837 "A Bylaw for Directors' Remuneration" as if the Commissioner were an Electoral Area Director.

- 12 The Board hereby delegates to the Commission the administrative powers of the Board with respect to the duties listed below in this section for the local community of Fort Fraser. The powers and duties delegated are:
 - a. For the street lighting service, the Commission shall request new lights and report to the Regional District of Bulkley-Nechako when repair or maintenance is required for existing lights;
 - b. For the water and sewer services, the Commission shall recommend levels of user charges to be established by bylaw of the Regional District of Bulkley-Nechako and extent of requisition to be collected by way of frontage taxes or parcel taxes;
 - c. The Commission shall recommend to the Regional District the undertaking of capital projects;
 - d. The Commission shall provide to the Regional District a recommendation on all capital and operating budget matters no later than January 31st each year; and
 - e. The Commission shall provide such other recommendations and advice to the Regional District of Bulkley-Nechako as the Commission deems desirable regarding the provision of services or matters affecting the local community generally.
 - f. The operational, maintenance, and regulatory functions of the water and sewer service shall be performed by staff of the Regional District of Bulkley-Nechako in conformance with Regional District of Bulkley-Nechako policy/government regulation.
 - g. Despite the provisions of sections above, the Regional District of Bulkley-Nechako retains the right of approval of operational rules, procedures and policies, and the levels of fees and other charges to be established by bylaw of the Regional District of Bulkley-Nechako or taxes collected by requisition.
 - 13 The Corporate Officer and Chief Financial Officer of the Regional District or his/her designate shall be the Corporate Officer and Chief Financial Officer of the Local Community.
2. This bylaw may be cited for all purposes as "Fort Fraser Local Community Establishment Amendment Bylaw No. 1842, 2018."

READ A FIRST TIME this 18th day of October, 2018

READ A SECOND TIME this 18th day of October, 2018

READ A THIRD TIME this 18th day of October, 2018

ASSENT OF THE ELECTORS WAIVED BY THE MINISTER OF MUNICIPAL AFFAIRS AND HOUSING
this 20 day of December, 2018

APPROVED BY THE INSPECTOR OF MUNICIPALITIES this 29 day of January, 2019

ADOPTED this day of , 2019

Chairperson

Corporate Administrator

I hereby certify that the foregoing is a true and correct copy of Bylaw No. 1842, as adopted.

Corporate Administrator

REGIONAL DISTRICT OF BULKLEY-NECHAKO

BYLAW NO. 1846

A Bylaw to Repeal the "Burns Lake and District Public Library Local Service Establishment Bylaw No. 753, 1993"

WHEREAS the Regional District of Bulkley-Nechako has enacted "Burns Lake and District Public Library Local Service Establishment Bylaw No. 753;"

AND WHEREAS the Board of the Regional District of Bulkley-Nechako has established a new service known as the Lakes District Arts and Culture Service for the purpose of contributing to the Burns Lake Library, the Burns Lake Museum, and other arts and culture societies and organizations;

AND WHEREAS pursuant to Section 349 of the *Local Government Act*, the Directors of Electoral Areas "B" and "E" have consented, in writing, to the adoption of this Bylaw and consent on behalf of the Village of Burns Lake has been obtained under Section 346 of the *Local Government Act*;

NOW THEREFORE the Board of the Regional District of Bulkley-Nechako in open meeting assembled enacts as follows:

1. "Burns Lake and District Public Library Local Service Establishment Bylaw No. 753, 1993" and all amendments thereto are hereby repealed.
2. This Bylaw may be cited as "Burns Lake and District Public Library Local Service Establishment Repeal Bylaw No. 1846, 2018."

READ A FIRST TIME this 15th day of November, 2018

READ A SECOND TIME this 15th day of November, 2018

READ A THIRD TIME 15th day of November, 2018

I hereby certify that the foregoing is a true and correct copy of Bylaw No. 1846 at third reading.



Corporate Administrator

APPROVED BY THE INSPECTOR OF MUNICIPALITIES this 19th day of December, 2018

ADOPTED THIS _____ day of _____, 20 .

Chair

Corporate Administrator

321

Board- Adopt

REGIONAL DISTRICT OF BULKLEY-NECHAKO

BYLAW NO. 1847

A Bylaw to Repeal the "Burns Lake and Area Museum Service Contribution Local Service Establishment Bylaw No. 644"

WHEREAS the Regional District of Bulkley-Nechako has enacted "Burns Lake and Area Museum Service Contribution Local Service Establishment Bylaw No. 644, 1990;"

AND WHEREAS the Board of the Regional District of Bulkley-Nechako has established a new service known as the Lakes District Arts and Culture Service for the purpose of contributing to the Burns Lake Library, the Burns Lake Museum, and other arts and culture societies and organizations;

AND WHEREAS pursuant to Section 349 of the *Local Government Act*, the Directors of Electoral Areas "B" and "E" have consented, in writing, to the adoption of this Bylaw and consent on behalf of the Village of Burns Lake has been obtained under Section 346 of the *Local Government Act*;

NOW THEREFORE the Board of the Regional District of Bulkley-Nechako in open meeting assembled enacts as follows:

1. "Burns Lake and Area Museum Service Contribution Local Service Establishment Bylaw No. 644, 1990" and all amendments thereto are hereby repealed.
2. This Bylaw may be cited as "Burns Lake and Area Museum Service Contribution Local Service Establishment Repeal Bylaw No. 1847, 2018."

READ A FIRST TIME this 15th day of November, 2018

READ A SECOND TIME this 15th day of November, 2018

READ A THIRD TIME 15th day of November, 2018

I hereby certify that the foregoing is a true and correct copy of Bylaw No. 1847 at third reading.



Corporate Administrator

APPROVED BY THE INSPECTOR OF MUNICIPALITIES this 19th day of December, 2018

ADOPTED THIS _____ day of _____, 20 .

Chair

Corporate Administrator