

## REGIONAL DISTRICT OF BULKLEY-NECHAKO



**RURAL DIRECTORS COMMITTEE  
AGENDA  
Thursday, January 17, 2019**

**PAGE NO.****ACTION****AGENDA- January 17, 2019**

Approve

**Supplementary Agenda**

Receive

**MINUTES**

2-5

Rural Directors Committee Meeting Minutes  
- January 3, 2019

Receive

**REPORTS**

6-9

Cheryl Anderson, Manager of Administrative  
Services – Vanderhoof Children's Theatre  
- Request for Grant in Aid – Electoral Area "F"  
(Vanderhoof Rural)Recommendation  
(Page 6)**VERBAL REPORT AND POWERPOINT PRESENTATION**John Illes, Chief Financial Officer re: Rural Budgets  
(report to follow under separate cover)**SUPPLEMENTARY AGENDA****NEW BUSINESS****ADJOURNMENT**

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****RURAL DIRECTORS COMMITTEE MEETING****Thursday, January 3, 2019**

**PRESENT:** Chair Rob Newell

Directors Mark Fisher  
Tom Greenaway  
Clint Lambert  
Mark Parker  
Jerry Petersen  
Michael Riis-Christianson

Staff Melany de Weerd, Chief Administrative Officer  
Cheryl Anderson, Manager of Administrative Services  
John Illes, Chief Financial Officer  
Wendy Wainwright, Executive Assistant

**CALL TO ORDER**

Chair Newell called the meeting to order at 1:15 p.m.

**AGENDA**Moved by Director Greenaway  
Seconded by Director Petersen**RDC.2019-1-1**

"That the Rural Directors Committee Agenda for January 3, 2019 be approved."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY****MINUTES****Rural Directors Committee  
Meeting Minutes  
-June 7 2018**Moved by Director Parker  
Seconded by Director Greenaway**RDC.2019-1-2**

"That the minutes of the Rural Directors Committee meeting of June 7, 2018 be received."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY****REPORTS****Bulkley Valley Christian School  
Society – Request for Grant in  
Aid – Electoral Area "A"  
(Smithers Rural)**Moved by Director Fisher  
Seconded by Director Petersen**RDC.2019-1-3**

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that Bulkley Valley Christian School Society be given \$900 grant in aid monies from Electoral Area "A" (Smithers Rural) for the purchase of emergency kits."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

## REPORTS (CONT'D)

Bulkley Valley Community Arts Council – Request for Grant in Aid – Electoral Area “A” (Smithers Rural) Moved by Director Fisher  
Seconded by Director Greenaway

RDC.2019-1-4

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Bulkley Valley Community Arts Council be given \$500 grant in aid monies from Electoral Area “A” (Smithers Rural) for costs associated with the Arts Council Gala Bursary Fundraiser.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

The KEY Community Resource Centre Society- Request for Grant in Aid – Electoral Area “C” (Fort St. James Rural) Moved by Director Greenaway  
Seconded by Director Petersen

RDC.2019-1-5

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the KEY Community Resource Centre Society be given \$1,000 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with the winter weather shelter.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Fisher, Electoral Area “A” (Smithers Rural) -Area A Public Engagement Plan – 2019

Moved by Director Petersen  
Seconded by Director Parker

RDC.2019-1-6

“That the Rural Directors Committee receive Director Fisher's, Electoral Area “A” (Smithers Rural) – Area A Public Engagement Plan – 2019.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## STRATEGY SESSION

### Topics of concern for Rural Directors

	<b>Topic of Discussion</b>	<b>Electoral Area(s)</b>
<b>1</b>	<b>Communication Protocol</b> <ul style="list-style-type: none"> <li>➤ Media requests <ul style="list-style-type: none"> <li>○ RDBN Chair is go to for Regional questions <ul style="list-style-type: none"> <li>▪ Redirect to RD Committee Chairs</li> </ul> </li> <li>○ Local issues – Chair's discretion</li> <li>○ Operational and decisions made by the Regional Board – Staff respond</li> </ul> </li> <li>➤ Clarity – media requests</li> <li>➤ Create a media communication protocol/policy</li> <li>➤ Bring forward to Regional Board for discussion</li> </ul>	“A”
<b>2</b>	<b>Public Engagement</b> <ul style="list-style-type: none"> <li>➤ Constituent education</li> <li>➤ Awareness of services</li> <li>➤ Voting</li> <li>➤ RDBN website</li> </ul>	“A”, “B”, “D”, “E”

	<ul style="list-style-type: none"> <li>➤ Education in schools           <ul style="list-style-type: none"> <li>○ Create an RDBN presentation that can be elaborated if needed</li> </ul> </li> <li>➤ Develop a mail out to postal boxes in electoral areas providing an opportunity for residents to provide e-mail contact information for future information sharing</li> </ul>	
3	<p><b>Rural/Municipal Relationships/Joint Models</b></p> <p><b>Gas Tax/Grant in Aid</b></p> <ul style="list-style-type: none"> <li>➤ Idea Sharing – what’s working</li> <li>➤ Rural participation at municipal council meetings           <ul style="list-style-type: none"> <li>○ Rural Directors have the opportunity to request municipal agendas</li> </ul> </li> <li>➤ Gas Tax and Grant in Aid assisted in developing good relationships with municipalities – provide support and assistance to develop community assets and resources</li> </ul>	<p>“A”, “B”          “G”</p>
4	<p><b>Who represents the RD (Where and When)</b></p>	<p>“A”</p>
5	<p><b>Stop the circle</b>  <b>(inter-jurisdictional responsibility)</b></p> <ul style="list-style-type: none"> <li>➤ Clarity on jurisdictional responsibility for residents - Eg. Flooding – redirecting calls to different agencies</li> </ul>	<p>“A”</p>
6	<p><b>Recreation/Tourism/Regional Parks</b></p> <ul style="list-style-type: none"> <li>➤ Rural Signage and Rest Areas</li> <li>➤ Economic Diversification</li> </ul>	<p>“A”/“G”/“B”, “F”          “G”          “B”</p>
7	<p><b>Collaboration between Rural Areas/First Nations</b></p> <ul style="list-style-type: none"> <li>➤ Opportunity to work together/learn from one another</li> <li>➤ May be opportunity for shared services</li> <li>➤ Budget – rural perspective</li> </ul>	<p>“A”, “D”</p>
8	<p><b>Conference/Workshop Attendance</b></p> <ul style="list-style-type: none"> <li>➤ Determine at start of each year where and when all conventions/conferences are and determine who will be attending focusing on strengths</li> </ul>	<p>“A”, “D”</p>
9	<p><b>Connectivity (yes or no)/Cell Service</b></p> <ul style="list-style-type: none"> <li>➤ Significant decision due to potential expense to move forward</li> </ul>	<p>“D”/“E”</p>
10	<p><b>Wildfire preparedness/inventory</b></p> <ul style="list-style-type: none"> <li>➤ Electoral Area “E” (Francois/Ootsa Lake Rural) residents have formed the Chinook Emergency Response Society           <ul style="list-style-type: none"> <li>○ Funding/training to fight fires (area residents)</li> <li>○ Intending to contact BC Wildfire Management Branch to be a resource during wildfires</li> </ul> </li> </ul>	<p>“A”, “E”, “G”</p>
11	<p><b>Economic Development</b></p> <ul style="list-style-type: none"> <li>➤ Three Phase Power on the Southside of Francois Lake           <ul style="list-style-type: none"> <li>○ Currently higher costs for hydro to residents on the south side of Francois Lake vs. residents on the north side of the lake</li> </ul> </li> <li>➤ Industrial development requires three phase power</li> </ul>	<p>“E”</p>
12	<p><b>Public Roads/Interface Roads/Maintenance</b></p> <ul style="list-style-type: none"> <li>➤ What is the standard level of maintenance?           <ul style="list-style-type: none"> <li>○ Ownership of roadways - Ministry of Forests, Lands, Natural Resource Operations and Rural Development/Ministry of Transportation and Infrastructure</li> </ul> </li> </ul>	<p>“F”, “G”, “C”</p>
13	<p><b>Services – Water/Sewer</b></p> <ul style="list-style-type: none"> <li>➤ Policy in regard to water and sewer services for development</li> </ul>	<p>“F”</p>
14	<p><b>Resource Extraction</b></p> <ul style="list-style-type: none"> <li>➤ Visual Quality Objectives (VQO)</li> <li>➤ Water Supply</li> <li>➤ Interface roads</li> </ul>	<p>“G”</p>
15	<p><b>Rural Transportation</b></p> <ul style="list-style-type: none"> <li>➤ Highway 16 Transportation linkages to connect to rural communities</li> </ul>	<p>“G”, “C”</p>
16	<p><b>Pipelines (connected to roads/cell phone/connectivity)</b></p> <ul style="list-style-type: none"> <li>➤ Legacy funding for infrastructure</li> <li>➤ Work camps</li> <li>➤ Impact to forestry inventory</li> <li>➤ Interface roads</li> </ul>	<p>“G”</p>

17	<b>RBA – Rural Directors</b> > Ensure consensus in regard to input and distribution model	"G"
18	<b>Rural Community Forest</b>	"G"
19	<b>Vehicle Rural Insurance</b> > Paying higher rates (Prince George area vs. Smithers area class)	"G"
20	<b>Health</b> > BC Ambulances – need 4 wheel drives > Access to medical services <ul style="list-style-type: none"> <li>o Home care</li> <li>o Beds need to be in small rural communities not just larger centres</li> <li>o Require cell service to assist in accessing efficient levels of service</li> </ul>	"G"

Director Fisher spoke of identifying priorities: now, next and board advocacy. He also noted that consideration needs to be given to staff capacity, the mandate of the Regional District and the political role of the Regional Board.

Chair Newell spoke of providing a Doodle Poll to prioritize the identified strategic priorities and bringing the information forward at the Regional Board Strategic Priority Session February, 7, 2019. He suggested the Rural Directors Committee identify and work on key priorities on a monthly basis in 2019.

### **NEW BUSINESS**

#### **Regional District of Bulkley -Nechako Logo**

Director Fisher requested the use of the Regional District of Bulkley-Nechako Logo for a RDBN Area A Public Engagement Calendar for 2019 that he is intending to distribute within his region. Regional District of Bulkley-Nechako Vice-Chair Mark Parker provided permission for use of the RDBN Logo for Director Fisher's monthly calendar.

### **ADJOURNMENT**

Moved by Director Greenaway  
 Seconded by Director Petersen

#### **RDC.2019-1-7**

"That the meeting be adjourned 2:34 p.m."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

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Rob Newell, Chair

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Wendy Wainwright, Executive Assistant

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**REGIONAL DISTRICT OF BULKLEY-NECHAKO**

**MEMORANDUM**

**TO: Chair Newell and Rural Directors Committee**

**FROM: Cheryl Anderson  
Manager of Administrative Services**

**DATE: January 9, 2019**

**SUBJECT: Vanderhoof Children's Theatre – Request for Grant in Aid –  
Electoral Area "F" (Vanderhoof Rural)**

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Attached is a request for Grant in Aid monies from the Vanderhoof Children's Theatre.

The group is requesting \$5,000 grant in aid monies from Electoral Area "F" (Vanderhoof Rural) for costs associated with its Beauty and the Beast production.

Director Petersen has indicated that he is supportive of this application.

**RECOMMENDATION: (All/Directors/Majority)**

**"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Vanderhoof Children's Theatre be given \$5,000 grant in aid monies from Electoral Area "F" (Vanderhoof Rural) for costs associated with its Beauty and the Beast production."**

**Cheryl Anderson**

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**From:** Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>  
**Sent:** January 8, 2019 10:54 AM  
**To:** Cheryl Anderson  
**Subject:** New submission from "Grant in Aid Application"  
**Attachments:** 5c34f1d8bf067-VCT Financial Statement for Year End June 2018.xlsx



REGIONAL DISTRICT OF BULKLEY-NECHAKO  
ELECTORAL AREA GRANT IN AID APPLICATION

APPLICATION SUBMITTED BY:

***Vanderhoof Children's Theater***

Mailing Address:  
Box 1701, Vanderhoof, BC, V0J 3A0

Email: *r\_wruth@hotmail.com*  
Contact Person: *Richard Wruth, 2505670949*

**APPLICATION SUMMARY**

Project or purpose for which you require assistance:

*Beauty and the Beast Prince George Trip*

Amount Requested: *\$5000.00*

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

**Yes**

\_\_\_\_\_  
(signature of authorized signatory) (title)

\_\_\_\_\_  
Signature of Electoral Area Director

Amount Approved: \_\_\_\_\_  
Date: \_\_\_\_\_

**APPLICATION PROFILE**

Is your organization voluntary and non-profit?: **Yes**

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Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

*Vanderhoof Children's Theater strives to give school age children a chance to participate in live theater. VCT is the only after school activity that is available to students to experience acting, music, dance.*

Describe the geographic area that receives services or benefits from your organization.

*Registration for VCT is open to all students between the grades of 2 through 12. With no experience needed. When the show is ready to perform schools from Vanderhoof, Fraser Lake, Fort St. James are invited. As well as several public shows. VCT also travels to Prince George to perform for the schools at the Prince George Playhouse.*

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

*N/A*

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

*2019 marks a milestone for the Vanderhoof Children's Theater as we celebrate our 20th year running. During our 20 years we have performed for over thousands of school aged children and public members. We have had over 400 students participate within the program. During the years we have been fortunate to take three groups to participate in workshops in Disneyland and make a trip to New York City. Our current production of Beauty and the Beast has seventy students and roughly about forty parent volunteers currently working on the production.*

**PROJECT PROPOSAL PROFILE**

RDBN Assistance Requested:

*other purpose*

Other Assistance Requested:

*to help with hotel expenses for Prince George trip.*

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details or your request here. Attach additional information if required:

*VCT is requesting assistance with helping with our trip to Prince George February 11 - 14.*

Describe how this proposal will benefit the community:



With assistance VCT will be able to provide an amazing and educational experience for those involved with the production. This will help provide a great live theater experience for the families of Vanderhoof and surrounding area as well as give the opportunity for many children within Prince George the chance to see the talent the youth of Vanderhoof has to offer.

**FUNDING AND FINANCIAL INFORMATION**

files Submitted: [5c34f1d8bf067-VCT Financial Statement for Year End June 2018.xlsx](#)

Have you applied for a grant/funding from other source(s)?: **No**

If not, please comment.:

Name of Grant or Funding Agency1:  
Amount Applied for 1:  
Status of Grant Application1:

Name of Grant or Funding Agency2:  
Amount Applied for2:  
Status of Grant Application2:

Name of Grant or Funding Agency3:  
Amount Applied for3:  
Status of Grant Application3:

Name of Grant or Funding Agency4:  
Amount Applied for4:  
Status of Grant Application4:

Have you received assistance before from us.	<b>Yes</b>
Year, Amount and Purpose for assistance	<i>2017 Seussical hotel expenses \$4000.00</i>
Year, Amount and Purpose for assistance	<i>2017 Wizard of Oz, hotel expenses \$4000.00</i>

Does your organization:

Offer direct financial assistance to individuals or families?:  
Duplicate services that fall within the mandate of either:  
a senior government or a local service agency?:  
Provide an opportunity for individuals to make direct contributions?:  
OR, is your organization: Part of a provincial or national fund raising campaign?:

**Yes**