

STUART-NECHAKO REGIONAL HOSPITAL DISTRICT
AGENDA
THURSDAY, JUNE 6, 2019

CALL TO ORDER

SUPPLEMENTARY AGENDA

Receive

AGENDA – JUNE 6, 2019

Approve

PAGE NO.

MINUTES

ACTION

2-5

Stuart-Nechako Regional Hospital District Meeting Minutes – May 2, 2019

Adopt

REPORTS

6-8

John Illes, Treasurer – Update for June - Invitation to Project Advisory Committee

Recommendation (Page 6)

9-15

John Illes, Treasurer – Stuart Lake Hospital's Construction Impacts on Taxpayers

Recommendation (Page 9)

16-18

John Illes, Treasurer – Capital Grant Bylaw 73 St. John Hospital

Recommendation (Page 16)

19-31

John Illes, Treasurer – Update for June – Capital Status Report

Receive

32

John Illes, Treasurer – Update for June – Tax Distribution by Area

Receive

33-35

John Illes, Treasurer – First Quarter Financial Statements

Receive

BYLAW

Bylaw for First, Second, Third Reading & Adoption

36

No. 73 – SNRHD Capital Expenditure Bylaw

1st, 2nd, 3rd
Reading & Adoption

VERBAL REPORTS

RECEIPT OF VERBAL REPORTS

SUPPLEMENTARY AGENDA

NEW BUSINESS

ADJOURNMENT

STUART-NECHAKO REGIONAL HOSPITAL DISTRICT**MEETING MINUTES****THURSDAY, MAY 2, 2019**

PRESENT: Acting Chair Tom Greenaway

 Directors Dolores Funk
 Clint Lambert
 Linda McGuire
 Mark Parker
 Bev Playfair
 Michael Riis-Christianson
 Gerry Thiessen
 Kim Watt-Senner – arrived at 10:25 a.m.

 Director Jerry Petersen, Electoral Area "F" (Vanderhoof Rural)
 Absent

 Alternate Roy Spooner, Electoral Area "F" (Vanderhoof Rural)
 Director

 Staff Cheryl Anderson, Acting CAO/Manager of Administrative Services
 John Illes, Treasurer
 Wendy Wainwright, Executive Assistant

 Others Kristin Giannotti, Senior Manager, Assurance, PricewaterhouseCoopers
 LLP
 Taylor Turkington, Senior Associate, Assurance,
 PricewaterhouseCoopers LLP

CALL TO ORDER

Acting Chair Greenaway called the meeting to order at 10:03 a.m.

AGENDAMoved by Director Parker
Seconded by Director McGuire**SNRHD.2019-3-1**

"That the Stuart-Nechako Regional Hospital District Agenda of May 2, 2019 be approved as amended."

(All/Directors/Majority)

CARRIED UNANIMOUSLY**MINUTES****Stuart-Nechako Regional
Hospital District Meeting
Minutes –March 21, 2019**Moved by Director Lambert
Seconded by Director Funk**SNRHD.2019-3-2**

"That the minutes of the Stuart-Nechako Regional Hospital District meeting of March 21, 2019 be adopted."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DELEGATION

PRICEWATERHOUSECOOPERS LLP – Kristin Giannotti, Senior Manager and Taylor Turkington, Senior Associate, Assurance RE: 2018 Audit

Acting Chair Greenaway welcomed Kristin Giannotti, Senior Manager and Taylor Turkington, Senior Associate, Assurance, PricewaterhouseCoopers LLP.

Ms. Giannotti provided an overview of the following:

- Independent Auditor's Report
- Statement of Financial Position
- Statement of Operations
- Statement of Changes in Net Financial Assets
- Statement of Cash Flows.

Acting Chair Greenaway thanked Ms. Giannotti and Mr. Turkington for attending the meeting.

REPORTS

Audited Financial Statements 2018 Moved by Director McGuire
 Seconded by Director Riis-Christianson

SNRHD.2019-3-3

1. "That the Stuart-Nechako Regional Hospital District Board of Directors receive the Treasurer's April 23, 2019 memo titled "Audited Financial Statements 2018."
2. That the Stuart-Nechako Regional Hospital District Board of Directors authorize the Acting Chairperson and the Treasurer to sign the Audited Financial Statements for 2018; and,
3. That the Stuart-Nechako Regional Hospital District Acting Chair sign the Audit Findings report verifying that the SNRHD Board Members have reviewed the report."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MOU between Regional Hospital Districts and Northern Health Moved by Alternate Director Spooner
 Seconded by Director Funk

SNRHD.2019-3-4

1. "That the Stuart-Nechako Regional Hospital District Board of Directors receive the Treasurer's April 23, 2019 memo titled "MOU between Regional Hospital Districts and Northern Health."
2. That the Stuart-Nechako Regional Hospital District Board of Directors authorize the Chair or Acting Chair to communicate its intent to reach a negotiated renewal to the Memorandum of Understanding with Northern Health to the other Hospital Districts and to Northern Health; and,
3. That the Stuart-Nechako Regional Hospital District Board of Directors provide any suggested changes to the Memorandum of Understanding to the Chair, Acting Chair and Acting Secretary."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS (CONT'D)

Appointment of Staff Member to Business Planning Steering Committee Moved by Director Funk
Seconded by Director Thiessen

SNRHD.2019-3-5

1. "That the Stuart-Nechako Regional Hospital District Board of Directors receive the Treasurer's and Acting Secretary's April 23, 2019 memo titled "Appointment of Staff Member to Business Planning Steering Committee."
2. That the Stuart-Nechako Regional Hospital District Board of Directors appoint the Treasurer to the Business Planning Steering Committee."

(All/Directors/Majority) CARRIED UNANIMOUSLY

CORRESPONDENCE

Correspondence Moved by Director Parker
Seconded by Alternate Director Spooner

SNRHD.2019-3-6

"That the Stuart-Nechako Regional Hospital District Board of Directors receive the following correspondence from Northern Health:

- NCLGA Meeting Confirmation
- News Release – New Mobile Unit Takes Mental Health and Addictions Services on the Road
- NH Board Meeting Highlights: April 2019
- Vanderhoof – Stuart Nechako Manor Residents Transferred Due to Facility Fire/Water Damage
- Northern Health - 2018-2019 Capital Plan Update."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Discussion took place in regard to the Northern Health – NCLGA Meeting topics: Fort St. James Hospital and Primary Care Facility, BC Ambulance having available vehicles within communities they service, Stuart Nechako Manor, assisted living shortages and Southside Wellness Centre – consistent doctors. Director Funk noted that the Village of Burns Lake has a meeting scheduled with Northern Health on May 8, 2019 to discuss maternity services, mental health and addictions and will also bring forward the Southside Health and Wellness Centre.

VERBAL REPORTS

Stuart Nechako Manor Director Thiessen provided an update in regard to the fire that occurred April 22, 2019 at Stuart Nechako Manor. He spoke of the impacts of the fire to the residents of the Manor.

SNRHD Treasurer attending Municipal Council Meetings RE: SNRHD Director McGuire mentioned that John Illes, Treasurer has been invited to the Village of Granisle Council Meeting to discuss the 2019 SNRHD Budget increase. Staff will also attend the District of Vanderhoof Council Meeting.

Providing information to residents in regard to the 2019 SNRHD Budget increase was discussed. Information has been included in the RDBN Newsletter and all tax notices.

Pines Cafeteria Renovations Director Funk mentioned that the Pines Cafeteria Renovations are nearing completion and Northern Health will be announcing a grand opening soon.

VERBAL REPORTS (CONT'D)

Fort St. James Hospital Business Plan Meeting April 9, 2019 in Fort St. James Acting Chair Greenaway attended a meeting in Fort St. James on April 9, 2019 in regard to the Fort St. James Hospital Business Plan. Stantec was in attendance along with Northern Health, physicians, support staff, nurses, primary care workers and a number of stakeholders to receive community input for the potential wants and needs for the new hospital.

Receipt of Verbal Reports Moved by Director Funk
 Seconded by Director Lambert

SNRHD-2019-3-7 "That the verbal reports of the various Stuart-Nechako Regional Hospital District Board of Directors be received."

(All/Directors/Majority) CARRIED UNANIMOUSLY

ADJOURNMENT Moved by Director Playfair
 Seconded by Director Lambert

SNRHD.2019-3-8 "That the meeting be adjourned at 10:31 a.m."

(All/Directors/Majority) CARRIED UNANIMOUSLY

 Tom Greenaway, Acting Chairperson

 Wendy Wainwright, Executive Assistant

b

Stuart-Nechako Regional Hospital District

Memo

Board Agenda – June 6, 2019

To: Chair Petersen and the Board of Directors
From: John Illes, Treasurer
Date: May 17, 2019
Regarding: Update for June – Invitation to Project Advisory Committee

Please find attached to this memo: The May 1, 2019 letter from Colleen Nyce, Board Chair of Northern Health requesting that the Board appoint members to the advisory committee.

Chair Petersen has indicated that both he and Acting Chair Director Greenaway are interested in being appointed to the advisory committee.

Northern Health has indicated that it is customary to appoint the Chair of the Hospital District and the Electoral Area Director where the project is going to happen to the advisory committee.

I would be pleased to answer any questions.

Recommendation: (all/directors/majority)

“That the memorandum from the Treasurer, dated May 17, 2019 “Update for June – Invitation to Project Advisory Committee”, and further

“That the Board of the Stuart Nechako Hospital District appoint Jerry Petersen and Tom Greenaway to the Advisory Committee for the Stuart Lake Hospital”.



Board & Administration Office
Suite 600, 299 Victoria Street
Prince George, BC V2L 5B8
Phone: 250-565-2922

May 1, 2019

Stuart Nechako Regional Hospital District
Attention: Jerry Peterson, Chair
PO Box 820
Burns Lake, BC V0J 1E0

RECEIVED

MAY 07 2019

REGIONAL DISTRICT OF:
BULKLEY-NECHAKO

Dear Mr. Peterson,

RE: Stuart Lake Hospital Redevelopment: Invitation to Join the Northern Health Stuart Lake Hospital Capital Project Advisory Committee

On November 6, 2018 the Province approved the Concept Plan for the redevelopment of the Stuart Lake Hospital and the Ministry of Health has given Northern Health approval to move forward with the business plan which will guide construction.

To that end, we are pleased to announce that we are establishing an Advisory Committee, and we would greatly appreciate if you would be willing to designate a member to represent the Stuart Nechako Regional Hospital District on the Northern Health led Stuart Lake Hospital Redevelopment Capital Project Advisory Committee. We are intending for the group to have a nominated representative from the Nak'azdli Whut'en First Nation, Tl'azt'en Nation, Yekooche First Nation, Takla Lake First Nation, First Nations Health Authority, Stuart Nechako Regional Hospital District (SNRHD), Fort St James District and the Patient Voices Network (PVN). Collectively, the Advisory Committee will have opportunity to provide advice or recommendations to Northern Health on:

- Local considerations related to the Project
- Patient experience and cultural considerations related to the health services and building design contemplated within the approved project scope
- Project community consultations and communications
- Latitude to set up working groups for topical issues for broader input as required, such as:
 - First Nations guidance and input
 - Culturally safe design input
 - Other as deemed appropriate by the Advisory Committee

The Advisory Committee will convene in person, or alternatively via teleconference or videoconference to achieve the aforementioned purpose. It will be co-chaired by Penny Anguish, Chief Operating Officer, Northern Interior and Dr. Shannon Douglas, Medical

Director, Lakes Omineca. The frequency and length of each meeting will be determined once the group convenes. We anticipate the Advisory Committee will meet quarterly with the duration of the meetings being 60 minutes.

It would be appreciated if you could reply by May 22, 2019 stating if your organization is interested in participating on the Advisory Committee, and if so, who has been formally nominated along with their contact information.

Please reply to the office of the Northern Interior Chief Operating Officer via email at Penny.Anguish@northernhealth.ca or by phone at 250-565-2345.

Sincerely,

A handwritten signature in black ink that reads "Colleen Nyce". The signature is written in a cursive style with a checkmark symbol integrated into the middle of the name.

Colleen Nyce
Board Chair, Northern Health Authority

cc: Cathy Ulrich, Chief Executive Officer, Northern Health Authority
Penny Anguish, Chief Operating Officer, Northern Interior, Northern Health Authority
Dr. Shannon Douglas, Medical Director, Lakes Omineca, Northern Health Authority

Stuart-Nechako

Regional Hospital District

Memo

Board Agenda – June 6, 2019

To: Chair Petersen and the Board of Directors
From: John Illes, Treasurer
Date: May 17, 2019
Regarding: Stuart Lake Hospital's Construction Impacts on Taxpayers

On November 6, 2018, the Deputy Minister of Health, Steve Brown provided Northern Health with permission to proceed to the business planning stage for the Stuart Lake Hospital. This letter is attached to this memo.

The letter requests an analysis on the impacts to the taxpayers of the Stuart Nechako Regional Hospital District and how different tax rates may impact the affordability of the region.

To aid Northern Health with this analysis, the Chair has prepared the attached letter.

I would be pleased to answer any questions.

Recommendation: (all/directors/majority)

"That the memorandum from the Treasurer, dated May 17, 2019 "Stuart Lake Hospital's Construction Impacts on Taxpayers" and that

The Stuart-Nechako Regional Hospital District ratify the Chair's letter to Northern Health of May 2, 2019 regarding the affordability of the SNRHD tax rates."



NOV 06 2018

1123634

Ms. Cathy Ulrich
President
and Chief Executive Officer
Northern Health Authority
600 299 Victoria St
Prince George BC V2L 5B8

Dear Ms. Ulrich:

I am pleased to inform you that Government has approved the Northern Health Authority (NHA) request to proceed to business plan for a replacement of Stuart Lake Hospital (SLH) subject to the following conditions:

- NHA to include at minimum, a qualitative assessment of one other site option for the project, taking into consideration the factors highlighted on page 15 of the Master Program and Master Plan;
- NHA to provide an analysis on the impacts to the taxpayers of the Stuart Nechako Regional Hospital District if it were to contribute 40%, 30%, or 20% of the new hospital's capital cost. This work should show how affordability may be impacted in the region;
- NHA to include an option to construct the primary care centre independently from the rest of the project;
- NHA working with Partnerships BC and the Ministry of Health (the Ministry) to consider a full range of viable procurement options as part of the business plan;
- NHA working with the Ministry to include an assessment of the feasibility of designing the facility for net zero ready performance. For example, calculating the net present value (NPV) of a net zero energy ready design and if that value is negative, determining the highest energy performing facility with a positive NPV. The NPV should be calculated relative to a baseline facility that achieves the current LEED Gold or equivalent standard; and
- NHA working with Government Communications and Public Engagement staff on communication materials announcing government support for the Concept Plan. No details about the project cost, provincial contribution or schedule are to be included in those materials.

...2

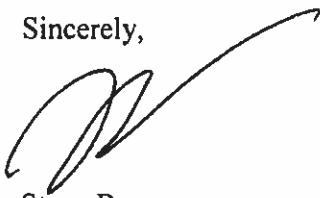
The project scope, cost and schedule are based on the September 2015 Concept Plan and the June 12 2018 Concept Plan update. In addition to the conditions on the previous page, the comprehensive business plan should also include:

- Confirmation of need;
- Confirmation of detailed project scope;
- Refined budget and schedule estimates, including a Class C cost estimate;
- A detailed procurement analysis and recommended procurement option; and
- A risk management plan.

Please continue to work closely with Ministry staff in development of the business plan.

I wish NHA success in completing the business plan for the SLH replacement project and look forward to its submission to the Ministry.

Sincerely,



Steve Brown
Deputy Minister

pc: Ms. Sabine Feulgen, Associate Deputy Minister, Corporate Services, Ministry of Health
Mr. Manjit Sidhu, Assistant Deputy Minister, Finance and Corporate Services,
Ministry of Health
Mr. Michael Hoefler, Regional Director, Capital Planning and Support Services,
Northern Health Authority
Mr. Kirk Eaton, Executive Director, Capital Services, Ministry of Health
Ms. Kristy Anderson, Communications Director, Government Communications and
Public Engagement, Ministry of Health

Stuart-Nechako Regional Hospital District

May 2, 2019

Cathy Ulrich
President and Chief Executive Officer
Northern Health Authority
600 – 299 Victoria Street
Prince George, BC V2L 5B8

Dear Ms. Ulrich:

Re: Stuart Lake Hospital – Impacts to Taxpayers for Stuart-Nechako Regional Hospital Districts

Regarding the approval to proceed to the Business Plan stage for a replacement of Stuart Lake Hospital under the condition that Northern Health provide an analysis on the impacts to the taxpayers of the Stuart Nechako Regional Hospital District (SNRHD), please accept this letter as supporting information regarding the affordability for SNRHD's taxpayers with respect to the cost of this project.

The Board of SNRHD is very supportive and excited for this project to proceed. To show our support for this project, the Board has adopted a bylaw to provide \$3.0 million towards the business planning for this project. However, as one of the smallest regional hospital districts in B. C. with an extremely limited tax base, we do have concerns regarding our contribution towards this project.

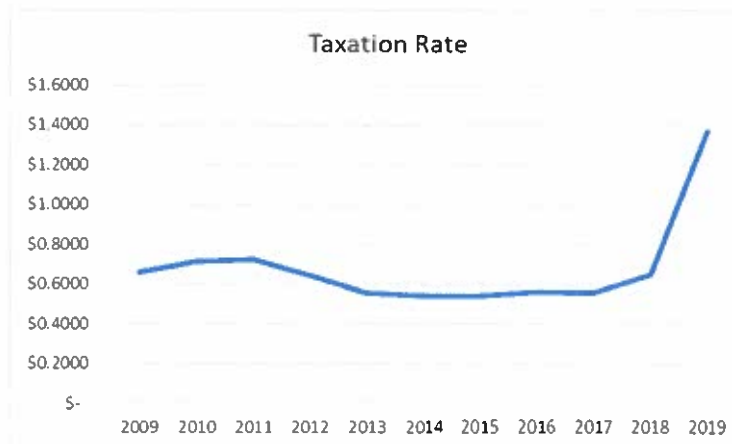
After speaking with Minister Dix on October 9, 2018 in Fort St. James, the Board understood that the province has confirmed funding for this project including SNRHD's 20% contribution rate. Therefore, with this understanding the board has approved a Financial Plan assuming this contribution level. We are providing this information to demonstrate that any higher contribution rate is unrealistic and unmanageable for our citizens.

Historic Taxation

The historic taxation rate has averaged around \$0.65 per \$1000 of assessed value for the last ten years. In 2019, the Board took the unprecedented move to increase the taxation rate to \$1.37 (more than doubling the historic taxation rate) in the expectation of a 20% contribution towards the construction and planning costs for the Stuart Lake Hospital (SLH).

Under the 20% contribution assumption, tax rates are expected to increase slightly in 2020 at \$1.41 per \$1000 and then increase again to \$1.55 in 2025.

The current tax rate of \$1.37 is the highest hospital district tax rate in the province.

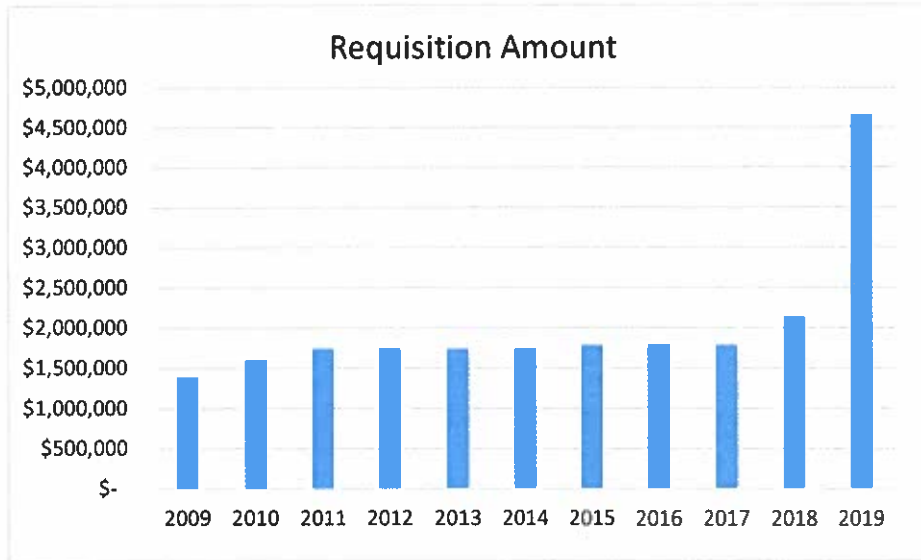


Stuart-Nechako Regional Hospital District
37, 3rd Ave, PO Box 820
Burns Lake, BC
V0J 1E0

INCORPORATED NOVEMBER 19, 1998

PH 250-692-3195
FX 250-692-3305
TF 800-320-3339

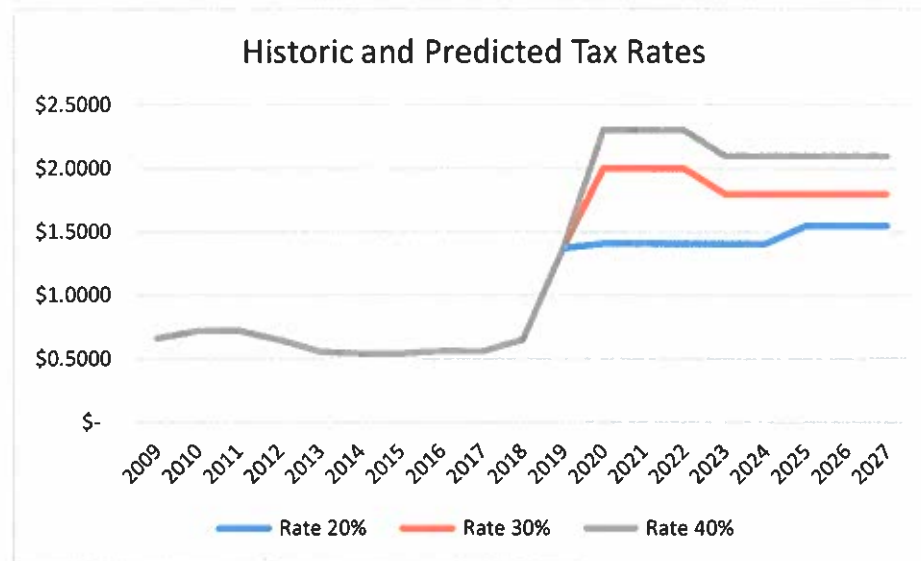
The highest rate for hospital district tax in the province for 2018 was Caribou RHD at \$0.72 per \$1000 with most of the RHD tax rates ranging between \$0.10 and \$0.30 per \$1000. It is acknowledged that in Northern Health's geographic service area many of the hospital districts have tax rates between \$0.60 and \$0.72 in to 2018.



20%, 30% or 40% Contribution for Hospital Replacement

The current requisition amount for the 20% scenario is expected to remain relatively static, peaking at \$1.55 in 2025 and remaining so, assuming that for future major projects the contribution rate will remain at 20%. This rate will be over twice the highest rate for hospital districts in the province for 2018.

If the contribution rate were to be increased to 30%, the 2020 tax rate would need to be increased as soon as possible to \$2.00 per \$1000 and will remain at this level until 2023 when it will fall to \$1.80 per \$1000. This scenario, too, assumes that after the construction of SLH the contribution rate will return to the



current contribution rate of 20% that was established for the Burns Lake Hospital. If the contribution rate would continue at 30%, the rate would instead increase to \$2.25 per \$1000 and then remain relatively stable until 2027 or until a decision is made to rebuild the hospital in Vanderhoof.

In the last scenario, if the contribution rate were to be increased to 40%, the 2020 tax rate would need to be increased as soon as possible to \$2.30 per \$1000 and will remain at this level until 2023 when it will fall to \$2.10 per \$1000. This scenario, too, assumes that after the construction of SLH the contribution rate will return to the current contribution rate of 20%. If the contribution rate would continue at 40%, the rate would instead increase to \$2.75 per \$1000 and then remain relatively stable until 2027 or until a decision is made to rebuild the hospital in Vanderhoof when the initial estimate is that the tax rate would be approximately \$3.50 per \$1000. In this scenario the initial tax rate is over three times the highest current tax rate for any regional hospital district in 2018.

Taxation for this analysis of the contribution rates for SLH are heavily influenced by other current and future projects and projected needs. Under the recommended 20% contribution rate scenario, a loan of \$5.0 million is required to maintain a taxation rate of \$1.55 into the future. This loan is amortized over ten years thereby further increasing the tax rate and limiting the scope for any further projects – approximately \$0.20 per \$1000 is required to maintain the payments on this loan. In the 30% and 40% contribution scenarios a loan of \$9.0 million and \$18.5 million is required with service costs of \$0.34 and \$0.70 per \$1000 respectively. Two projects are expected in the future: The replacement of the Health Care Centre in Fraser Lake and the replacement of St. John Hospital in Vanderhoof. The expectation of these projects limits the amortization period for any loans for the SLH hospital because these projects will result in future borrowing by the Hospital District.

Additional needs may also arise. The Board is expecting and hoping for additional new advanced care seniors' homes to be constructed in our larger municipalities. Solving these needs will result in future taxation pressure, possibly within the next five years.

In order to prepare for future construction projects, it is important for SNRHD to accumulate capital reserves. Failure to accumulate sufficient reserves will result in the need for significant loans, possibly at unfavourable interest rates and unfavourable terms. In addition, the need for much more funds will have significant impacts on taxation that will cause taxpayer shock. Large increases to the taxation rate make it difficult for our citizens to budget properly throughout the year for their taxes – this creates further hardship over and above the taxes they are required to pay.

Attached to this letter is the approved financial plan that assumes a 20% contribution rate, and a scenario that assumes a 30% contribution rate, and a final scenario that assumes a 40% contribution rate. These attachments illustrate the tax rates discussed above.

The current SNRHD tax rate that the Board has set in 2019 stretches the affordability of home ownership for many of our residents. As Chair of the Board, I feel that any further tax burden carried by our residents will hinder future economic development and resident attraction efforts to our portion of central British Columbia.

With this letter, the Board wishes to be formally provided with confirmation of our understanding that the agreement for the 20% contribution rate for major projects will be continued.

I look forward to your early response.

Yours truly,



Jerry Petersen
Chair
Stuart-Nechako Regional Hospital District

cc: Honourable Carole James, Minister of Finance
Gerry Thiessen, Chair, Regional District of Bulkley-Nechako

Stuart-Nechako Regional Hospital District

Memo

Board Agenda – June 6, 2019

To: Chair Petersen and the Board of Directors
From: John Illes, Treasurer
Date: May 23, 2019
Regarding: Capital Grant Bylaw 73 St. John Hospital

Please find attached two bylaw requests for St. John Hospital.

The first is for a boiler replacement that will reduce energy consumption in the hospital. The second is for a C-Arm replacement. C-Arms are part of medical imaging devices such as x-rays machines. The total value of this request is \$332,988.

The requested amounts are included in the 2019 approved financial plan.

I would be pleased to answer any questions.

Recommendation: (all/directors/majority)

“That the Board of the Stuart-Nechako Regional Hospital District receive the Treasurer's memo dated May 23, 2019 titled ‘Capital Grant Bylaw 73 St. John Hospital’ and

“That the Board consider giving Bylaw 73, found later in the agenda, three readings and adoption.”

May 23, 2019

John Illes
Chief Financial Officer
Stuart-Nechako Regional Hospital District
P.O. Box 820
Burns Lake, BC V0J 1E0

Email: John.Illes@rdbn.bc.ca

RE: Bylaw request – St. John Hospital C-Arm

Dear Mr. Illes:

Northern Health would like to formally request a bylaw in the amount of \$62,400 for the St. John Hospital C-Arm Replacement. This is 40% of the total project budget of \$156,000.

The existing C-Arm is aging and is incapable of connecting to the Picture Archiving and Communications System for electronic storage and transfer of images.

Thank you for your consideration of this request. I have attached the Capital Project Approval Form for your review. If you have any questions, please contact our office.

Sincerely,



Deb Taylor, H.B.Comm, CPA, CGA
Regional Manager, Capital Accounting

Cc: Penny Anguish, Chief Operating Officer, NI
Mike Hofer, RD, Capital Planning and Support Services

May 23, 2019

John Illes
Chief Financial Officer
Stuart-Nechako Regional Hospital District
P.O. Box 820
Burns Lake, BC V0J 1E0

Email: John.Illes@rdbn.bc.ca

RE: Bylaw request – St. John Hospital Boiler Replacement (CNCP)

Dear Mr. Illes:

Northern Health would like to formally request a bylaw in the amount of \$270,588 for the replacement of boilers at the St. John Hospital. This is 32% of the total project budget of \$842,868.

This is a Carbon Neutral Capital Project (CNCP), and was submitted on the draft budget with a budget of \$953,800. This project will include the following:

- Provide a new heat recovery coil on the main exhaust ducts
- Provide a new air-to-water heat pump
- Provide four new condensing boilers
- Create a new low temperature heating loop to new low temperature reheat coils
- New pumps
- Piping and ductwork

Thank you for your consideration of this request. I have attached the Capital Project Approval Form for your review. If you have any questions, please contact our office.

Sincerely,



Deb Taylor, H.B.Comm, CPA, CGA
Regional Manager, Capital Accounting

Cc: Penny Anguish, Chief Operating Officer, NI
Mike Hoefler, RD, Capital Planning and Support Services

Stuart-Nechako

Regional Hospital District

Memo

Board Agenda – June 6, 2019

To: Chair Petersen and the Board of Directors
From: John Illes, Treasurer
Date: May 17, 2019
Regarding: Update for June – Capital Status Report

Please find attached to this memo the capital status report for Northern Health's fourth quarter from January 1, 2019 to March 31, 2019.

This summary includes the minor projects and, in addition, the major projects including the Stuart Lake Hospital (Business Planning), St. John Hospital Boiler Replacement, and the Fraser Lake Health Centre C-Arm (part of X-ray and CT machines) replacement.

All appears to be in good order.

I would be pleased to answer any questions.

Recommendation: (all/directors/majority)

"That the memorandum from the Treasurer, dated May 17, 2019 "Update for June – Capital Status Report",

20



Northern Health: Finance Department
300-299 Victoria Street, Prince George, BC V2L 5B8
Telephone (250) 565-2300, Fax: (250) 565-2833, www.northernhealth.ca

April 25, 2019

Email: john.illes@rdbn.bc.ca

John Illes
Chief Financial Officer
Stuart-Nechako Regional Hospital District
P.O. Box 820
Burns Lake, BC V0J 1E

RE: Fourth Quarter 2018/19 Capital Status Reports

Dear Mr. Illes:

Thank you for your continued support.

Enclosed please find capital status reports for the final quarter of our 2018/2019 year for the Building Integrity and the Minor Capital Grant(s).

If you have any questions on the attached, please do not hesitate to contact our office.

Sincerely,

Lil Milani

A. Lil Milani
Capital Accounting Coordinator



Fund Budget Reconciliation

Period Date: **March 31, 2019**

BI - Building Integrity

FUNDING SOURCES					Actual Expenditures	Committed (Spent)
MOH	RHD	Aux/ Foundation	Opening Cash	Total		
			\$327,702	\$327,702	\$0	\$117,296
Budget Total:			\$327,702	\$327,702	\$0	\$117,296
Expense Total:			\$117,296	\$117,296		
Variance:			\$210,406	\$210,406		

Capital Expenditures

2020

BI - Building Integrity

St. John Hospital	N662040002	Medical Air Dryer & Installation				\$52,845	\$52,845		Approved
		Count:: 1	Approved Total			\$52,845	\$52,845		
St. John Hospital	N6620N0009	Water Softener Replacement				\$25,968	\$25,968		Op In Prog
Stuart Lake Hospital	N6620N0008	3 Way Valve Replacement				\$12,834	\$12,834	10,282	Op In Prog
Stuart Nechako Manor	N6620N0002	Insulate Radiant Heat Panels				\$25,649	\$25,649	22,843	Op In Prog
		Count:: 3	sf to Op In Progress Total			\$64,451	\$64,451	33,124	
BI - Building Integrity Total						\$117,296	\$117,296	33,124	
Report Total						\$117,296	\$117,296	33,124	

'Approved' Count:: 1
 'On Hold' Count:: 0
 'Ordered' Count:: 0
 'Completed' Count:: 0

Count:: 4

21

Fund Budget Reconciliation

 Period Date: **March 31, 2019**
Minor Capital < \$100,000
Budget Total:
Expense Total:
Variance:

FUNDING SOURCES					Actual Expenditures	Committed (Spent)
MOH	RHD	Aux/ Foundation	Opening Cash	Total		
\$188,000	\$177,000	\$5,943	\$155,705	\$526,648	\$208,227	\$414,757
\$188,000	\$177,000	\$5,943	\$155,705	\$526,648	\$208,227	\$414,757
\$76,110	\$177,000	\$5,943	\$155,705	\$414,757		
\$111,890				\$111,891		

Capital Expenditures
2019
Minor Capital < \$100,000

St. John Hospital	N661990065	Refrigerator - Chemistry		\$10,539		\$10,539	10,539	Completed
Stuart Lake Hospital	N661990039	Centrifuge	\$3,492	\$8,969		\$12,461	12,461	Completed
Stuart Lake Hospital	N661990087	Bed		\$6,399		\$6,399	6,399	Completed
Fraser Lake D & T Centre	N661990037	Centrifuge	\$12,461			\$12,461	12,461	Completed
Fraser Lake D & T Centre	N661990038	Tono-Pen			\$5,943	\$5,943	5,943	Completed
Fraser Lake D & T Centre	N661990083	Pump - Infusion	\$5,084			\$5,084	5,084	Completed
Fraser Lake D & T Centre	N661990102	Ultrasound			\$53,925	\$53,925	53,925	Completed
	Count::	7	Completed Total	\$21,037	\$25,906	\$5,943	\$53,925	\$106,811
The Pines	N661990113	Cart - Food	\$7,854			\$7,854		Approved
	Count::	1	Approved Total	\$7,854		\$7,854		
St. John Hospital	N661990069	Sterilizer - Steam		\$62,557		\$62,557	4,326	Ordered
St. John Hospital	N661990091	Washer/Disinfector		\$88,537		\$88,537	20,044	Ordered
The Pines	N661990109	Lift - Ceiling X5	\$18,986		\$11,427	\$30,413	28,199	Ordered
Stuart Nechako Manor	N661990040	Lift - Ceiling X5			\$51,662	\$51,662	48,846	Ordered
	Count::	4	Ordered Total	\$18,986	\$151,094	\$63,089	\$233,169	101,416
Stuart Nechako Manor	N6619N0036	Beds X10			\$25,986	\$25,986	25,986	to Operati
	Count::	1	Tsf to Operating Total		\$25,986	\$25,986	25,986	
Stuart Lake Hospital	N6619N0037	NX PC Refresh				\$0		Cancelled
	Count::	1	Cancelled Total			\$0		
Lakes District Hospital	N6619N0064	Overflow parking lights	\$13,481			\$13,481		Op In Prog
Lakes District Hospital	N6619N0067	Automatic Operator (Door # 1)	\$10,048			\$10,048		Op In Prog
Lakes District Hospital	N6619N0068	Automatic Door Operator	\$4,704		\$12,705	\$17,409		Op In Prog
	Count::	3	Op In Progress Total	\$28,233		\$12,705	\$40,938	
			Minor Capital < \$100,000 Total	\$76,110	\$177,000	\$5,943	\$155,705	\$414,757
			Report Total	\$76,110	\$177,000	\$5,943	\$155,705	\$414,757
'Approved' Count::	1	Count::	17					
'On Hold' Count::	0							
'Ordered' Count::	4							
'Completed' Count::	7							





Fund Budget Reconciliation

Period Date: **March 31, 2019**

Minor Capital < \$100,000

FUNDING SOURCES					Actual Expenditures	Committed (Spent)
MOH	RHD	Aux/ Foundation	Opening Cash	Total		
\$185,000	\$177,000	\$50,335		\$412,335	\$40,060	\$124,395
Budget Total:	\$185,000	\$177,000	\$50,335	\$412,335	\$40,060	\$124,395
Expense Total:	\$38,230	\$35,830	\$50,335	\$124,395		
Variance:	\$146,770	\$141,170		\$287,940		

Capital Expenditures

2020

Minor Capital < \$100,000

St. John Hospital	N662090004	Gastroscope		\$35,830		\$35,830	34,156	Ordered
St. John Hospital	N662090005	Camera - OR			\$15,335	\$15,335	5,904	Ordered
The Pines	N662090003	Bath Tub		\$35,928		\$35,928		Ordered
Stuart Nechako Manor	N662090006	Bath Tub X2		\$2,302	\$35,000	\$37,302		Ordered
	Count::	4	Ordered Total	\$38,230	\$35,830	\$50,335	\$124,395	40,060
			Minor Capital < \$100,000 Total	\$38,230	\$35,830	\$50,335	\$124,395	40,060
'Approved' Count::	0	Count::	4	Report Total	\$38,230	\$35,830	\$50,335	\$124,395
'On Hold' Count::	0							
'Ordered' Count::	4							
'Completed' Count::	0							

23

Project Detail

Created By : Leah Joseph on Tuesday, April 23, 2019
 Report Status as of : 4/23/2019
 Project Activity for : Last Week (Last 7 Days)
 Upcoming Tasks for: Next Week (Next 7 Days)

EXECUTIVE SUMMARY

PROJECT PROFILE

Identification

Name:	SIH - C-Arm Replacement	Number:	CAP-0215
Description:	C-arm replacement. Purchase of a Philips BV Pulsera 9" II General C-arm		

Classification

Type:	Major Equipment	Business Priority:	
Status:	Executing	Category:	Cap - Routine Capital
Priority:	Refer to Evaluation	Portfolio:	Capital
Organization Owner	Capital Planning and Support Services	Project Owner	Gustafson, Rebecca

Status Update

Health

Name	Value
Cost	Project is on track in this area
Overall Project Health	Project is on track in this area
Quality	Project is on track in this area

Name	Value
Schedule	Project is on track in this area
Scope	Project is on track in this area

Properties

Name	Value
Funding Type	Major Capital
Cost Code (WIP)	58001.85.6620503
Project File Number	N662050003

Name	Value
City	Vanderhoof
HSDA	NI
Does this improve Information Governance maturity?	No

SCHEDULE SUMMARY

Schedule Details

Start Date:	3/26/2019	Baseline Start Date:		Actual Effort To Date(hrs):	0.00	Planned Effort to Date(hrs):	0.00
End Date:	12/31/2019	Baseline End Date:		% Complete:		Expected % Complete:	10 %
Duration(days):	201	Baseline Duration(days):					

Accomplishments

None for the selected period.

Exceptions

None for the selected period.

Upcoming Tasks

None for the selected period.

STATUS UPDATE SUMMARY

No new Status update for selected period.

PROJECT DETAIL

FINANCIAL

Financial Plan: 2019.03.26 - Financial Plan [Approved]

Year View: Fiscal

	Total 2019	Grand Total
Funding	\$156,000.00	\$156,000.00
MOH - RCG	\$93,600.00	\$93,600.00
RHD	\$62,400.00	\$62,400.00
Budget	\$156,000.00	\$156,000.00
Capital	\$156,000.00	\$156,000.00
Administration	\$5,752.00	\$5,752.00
Equipment / Furnishing	\$140,205.00	\$140,205.00
Other Costs	\$10,043.00	\$10,043.00

Project Detail

Created By : Leah Joseph on Tuesday, April 23, 2019
 Report Status as of : 4/23/2019
 Project Activity for : Last Week (Last 7 Days)
 Upcoming Tasks for: Next Week (Next 7 Days)

EXECUTIVE SUMMARY

PROJECT PROFILE

Identification

Name:	FLC - X-Ray Replacement	Number:	CAP-0165
Description:	Replace X-Ray Machine.		

Classification

Type:	Major Equipment	Business Priority:	
Status:	Executing	Category:	Cap - Routine Capital
Priority:	Refer to Evaluation	Portfolio:	Capital
Organization Owner:	Capital Planning and Support Services	Project Owner:	Joseph , Leah

Status Update (Last Modified: 3/5/2019 4:39:13 PM)

July 4 2018 Fraser Lake Hospital is still in the planning stages , trying to figure out what the Site will require.
 September 13th - still in the planning stages Probably not happening until the New Year.
 October 26 2018 - Preliminary meetings occurred with CareStream on Oct 24th and Room Drawings are now being Drafted. A Scope of Work has been drafted and Contractors will now be asked to a site meeting and then to submit bid Quotes. Infection Control, Plant Services, and the HSA on site will be notified at this time.
 October 26 2018 - The Room will be dismantled in the Second Week of January 2019 and Construction will start the 3rd week of January for 6 weeks ending on the last week of February.
 Jan 8 2019 Deinstallation of the room will commence on Jan 9-11
 The Contracts for General Construction and Electrical have been issued. Construction starts on Jan 16 - Mar 1 2019
 The Xray Equipment will arrive on Mar 11 with CareStream's new schedule. Physicist Acceptance Testing will follow then Application Training.
 Mar 05 2019 - Renovations are complete , awaiting on the Xray on lights that will be installed May 06 2019. A full preview of the room will be completed on the 07 of May for full completion.

Health

Name	Value
Cost	Project is on track in this area.
Overall Project Health	Project is on track in this area.
Quality	Project is on track in this area.

Name	Value
Schedule	Project is on track in this area.
Scope	Project is on track in this area.

Properties

Name	Value
Funding Type	Major Capital
Cost Code (WIP)	5800.85.6619502
Project File Number	N661950002

Name	Value
City	Fraser Lake
HSDA	NI

SCHEDULE SUMMARY

Schedule Details

Start Date:	3/16/2018	Baseline Start Date:		Actual Effort To Date(hrs):	0.00	Planned Effort to Date(hrs):	0.00
End Date:	5/10/2019	Baseline End Date:		% Complete:	0 %	Expected % Complete:	96 %
Duration(days):	300	Baseline Duration(days):					

Accomplishments

None for the selected period.

Exceptions

Type	Task #	WBS #	Task Name	Start Date	End Date	Task Duration (days)	% Complete	Expected % Complete	Resources
Task	1	1	Project Summary Task	3/16/2018	5/10/2019	300	0 %	96 %	Gloslee, William; Gustafson, Rebecca; Joseph, Leah; Nelson, Scott; Sommerfeld, Albert

Upcoming Tasks

None for the selected period.

Project Detail

Created By : Leah Joseph on Tuesday, April 23, 2019
 Report Status as of : 4/23/2019
 Project Activity for : Last Week (Last 7 Days)
 Upcoming Tasks for: Next Week (Next 7 Days)

PROJECT DETAIL

FINANCIAL

Financial Plan: 2018.03.16 - Financial Plan [Archived]

Year View: Fiscal

	Total 2018	Total 2019	Total 2020	Grand Total
Funding	\$562,000.00	\$0.00	\$0.00	\$562,000.00
Internal Cash	\$337,200.00	\$0.00	\$0.00	\$337,200.00
RHD	\$224,800.00	\$0.00	\$0.00	\$224,800.00
Budget	\$562,000.00	\$0.00	\$0.00	\$562,000.00
Capital	\$562,000.00	\$0.00	\$0.00	\$562,000.00
Construction	\$252,125.00	\$0.00	\$0.00	\$252,125.00
Construction Contingency	\$25,000.00	\$0.00	\$0.00	\$25,000.00
Equipment / Furnishing	\$215,700.00	\$0.00	\$0.00	\$215,700.00
Project Contingency	\$49,462.00	\$0.00	\$0.00	\$49,462.00
Project Manager	\$19,713.00	\$0.00	\$0.00	\$19,713.00
Expenditures	\$0.00	\$241,341.27	\$202,679.73	\$444,021.00
Committed	\$0.00	\$0.00	\$202,679.73	\$202,679.73
Capital	\$0.00	\$0.00	\$202,679.73	\$202,679.73
Construction	\$0.00	\$0.00	\$202,679.73	\$202,679.73
Actual	\$0.00	\$241,341.27	\$0.00	\$241,341.27
Capital	\$0.00	\$241,341.27	\$0.00	\$241,341.27
Construction	\$0.00	\$241,341.27	\$0.00	\$241,341.27

Project Detail

Created By : Leah Joseph on Wednesday, April 24, 2019
 Report Status as of : 4/24/2019
 Project Activity for : Last Week (Last 7 Days)
 Upcoming Tasks for : Next Week (Next 7 Days)

EXECUTIVE SUMMARY

PROJECT PROFILE

Identification

Name:	STH - Building Business Case	Number:	CAP-0202
Description:	Business Case work for the new hospital in Fort St. James.		

Classification

Type:	Construction	Business Priority:	
Status:	Executing	Category:	Cap - Priority Investment
Priority:	Refer to Evaluation	Portfolio:	Capital
Organization Owner	Capital Planning and Support Services	Project Owner	Joseph , Leah

Status Update (Last Modified: 4/24/2019 12:28:01 PM)

April 23, 2019 - Visioning session held. Meeting with Town CAO held. First round of user groups completed
 March 25, 2019 - Consultant contracts awarded. Internal communication on project initiation issued to the site. Visioning and user group sessions scheduled to begin April 9.
 Dec 14, 2018 - RFP's issued via PBC for Facility Consultant services. Closing Jan 23, 2019
 Nov 6, 2018 - Approval Received from MoH to proceed to Business Plan

Health

Name	Value
Cost	Project is on track in this area.
Overall Project Health	Project is on track in this area.
Quality	Project is on track in this area.

Name	Value
Schedule	Project is on track in this area.
Scope	Project is on track in this area.

Properties

Name	Value
Funding Type	Major Capital
Cost Code (WIP)	58001.85.6619303
Project File Number	N661930003

Name	Value
City	Fort St. James
HSDA	NE

SCHEDULE SUMMARY

Schedule Details

Start Date:	10/18/2018	Baseline Start Date:		Actual Effort To Date(hrs):	127.50	Planned Effort to Date(hrs):	0.00
End Date:	3/3/2020	Baseline End Date:		% Complete:	15 %	Expected % Complete:	43 %
Duration(days):	338	Baseline Duration(days):					

Accomplishments

None for the selected period.

Upcoming Tasks

None for the selected period.

Project Detail

Created By : Leah Joseph on Wednesday, April 24, 2019
 Report Status as of : 4/24/2019
 Project Activity for : Last Week (Last 7 Days)
 Upcoming Tasks for: Next Week (Next 7 Days)

PROJECT DETAIL**FINANCIAL**

Financial Plan: 2019.02.07 - Financial Plan [Approved]

Year View: Fiscal

	Total 2019	Total 2020	Grand Total
Funding	\$500,000.00	\$2,500,000.00	\$3,000,000.00
RHD	\$500,000.00	\$2,500,000.00	\$3,000,000.00
Budget	\$3,000,000.00	\$0.00	\$3,000,000.00
Capital	\$3,000,000.00	\$0.00	\$3,000,000.00
Administration	\$47,500.00	\$0.00	\$47,500.00
Consulting Services	\$1,625,734.00	\$0.00	\$1,625,734.00
Project Contingency	\$776,056.00	\$0.00	\$776,056.00
Project Manager	\$550,710.00	\$0.00	\$550,710.00
Expenditures	\$44,508.53	\$2,179,436.00	\$2,223,944.53
Committed	\$0.00	\$2,179,436.00	\$2,179,436.00
Capital	\$0.00	\$2,179,436.00	\$2,179,436.00
Construction	\$0.00	\$2,179,436.00	\$2,179,436.00
Actual	\$44,508.53	\$0.00	\$44,508.53
Capital	\$44,508.53	\$0.00	\$44,508.53
Construction	\$44,508.53	\$0.00	\$44,508.53

Project Detail

Created By : Leah Joseph on Tuesday, April 23, 2019
 Report Status as of : 4/23/2019
 Project Activity for : Last Week (Last 7 Days)
 Upcoming Tasks for: Next Week (Next 7 Days)

EXECUTIVE SUMMARY

PROJECT PROFILE

Identification

Name:	S/JI - Boiler Replacement	Number:	CAP-0222
Description:	A Penthouse mounted condensing boiler plant would be installed, there is sufficient room there. There is a need for services to the new plant, piping, electrical, supports. These are included in the estimates.		

Classification

Type:	Construction	Business Priority:	
Status:	Executing	Category:	Cap - Priority Investment
Priority:	Refer to Evaluation	Portfolio:	Capital
Organization Owner	Capital Planning and Support Services	Project Owner	Gustafson, Rebecca

Status Update (Last Modified: 4/18/2019 2:22:12 PM)

April 18, 2019 - IMC has been retained to complete design work required to take the project to tender. Tender is scheduled for July 2019. Construction is estimated to run from August 2019 - January 2020.

Health

Name	Value
Cost	<input checked="" type="checkbox"/> Project is on track in this area.
Overall Project Health	<input checked="" type="checkbox"/> Project is on track in this area.
Quality	<input checked="" type="checkbox"/> Project is on track in this area.

Name	Value
Schedule	<input checked="" type="checkbox"/> Project is on track in this area.
Scope	<input checked="" type="checkbox"/> Project is on track in this area.

Properties

Name	Value
Funding Type	Major Capital
Cost Code (WIP)	58001.85.6620403
Project File Number	N662040003

Name	Value
City	Vanderhoof
HSDA	NI
Does this improve Information	No

SCHEDULE SUMMARY

Schedule Details

Start Date:	4/10/2019	Baseline Start Date:		Actual Effort To Date(hrs):	0.00	Planned Effort to Date(hrs):	0.00
End Date:	3/17/2020	Baseline End Date:		% Complete:	7 %	Expected % Complete:	7 %
Duration(days):	245	Baseline Duration(days):					

PROJECT DETAIL

FINANCIAL

Financial Plan: 2019.04.10 - Financial Plan (Approved)

Year View: Fiscal

	Total 2019	Total 2020	Grand Total
Funding	\$0.00	\$842,868.00	\$842,868.00
MOH - RCG	\$0.00	\$572,280.00	\$572,280.00
RHD	\$0.00	\$270,588.00	\$270,588.00
Budget	\$0.00	\$842,868.00	\$842,868.00
Capital	\$0.00	\$842,868.00	\$842,868.00
Administration	\$0.00	\$29,628.00	\$29,628.00
Construction	\$0.00	\$569,528.00	\$569,528.00
Construction Contingency	\$0.00	\$56,473.00	\$56,473.00
Mechanical Engineer	\$0.00	\$114,703.00	\$114,703.00
Project Contingency	\$0.00	\$72,536.00	\$72,536.00
Expenditures	\$0.00	\$0.00	\$0.00
Actual	\$0.00	\$0.00	\$0.00
Capital	\$0.00	\$0.00	\$0.00
Construction	\$0.00	\$0.00	\$0.00

Project Detail

Created By : Leah Joseph on Monday, April 29, 2019
 Report Status as of : 4/29/2019
 Project Activity for : Last Week (Last 7 Days)
 Upcoming Tasks for: Next Week (Next 7 Days)

EXECUTIVE SUMMARY**PROJECT PROFILE****Identification**

Name:	F/O - Primary Care Clinic Renovations	Number:	CAP-0167
Description:	The Fort St James Primary Care Medical Clinic operates out of a leased space that is not meeting the operational space needs for the number of staff, physicians, students and patient volumes. New leased space options have been identified that will require lease hold improvements. The new location will also result in the co-location of the Primary Care Clinic with the Interprofessional Team members, providing access to all aspects of primary care services in one location.		

Classification

Type:	Construction	Business Priority:	
Status:	Executing	Category:	Cap - Routine Capital
Priority:	Refer to Evaluation	Portfolio:	Capital
Organization Owner:	Capital Planning and Support Services	Project Owner:	Joseph, Leah

Status Update (Last Modified: 4/23/2019 11:54:14 AM)

April 18, 2019 - Project construction is underway with a couple of minor site conditions having to be addressed (flooring, electrical concerns). Project schedule still appears to be on track for late September substantial completion. Furniture and equipment considerations are commencing with historical information from Quesnel and more recently PGUPCC to inform.

March 20, 2019 - Project startup meeting scheduled and held on March 13, 2019. Demolition commenced March 14th with anticipated 20 days to complete. Construction commencement planned for first week in April with a 6 month window to project substantial completion currently slated for end of September 2019.

February 25, 2019 - Tender closing has been extended to February 28, 2019 due to issues with pricing of mechanical which forms a significant portion of the planned T/I's.

January 29, 2019 - Project tender to be issued this date by BGIS-WSI. Mandatory site visit scheduled for February 5, 2019 with tender close slated for February 20, 2019 - some anticipation of extension required.

November 1, 2018 - Cost Consultant report received late Monday, October 29th. Resulting overall cost is now projected at \$4.036M which is more than double the originally approved budget (August 2016 at \$2M). This \$4M + pricetag does NOT include the cost of furniture and equipment. Modification to project design and proposed tenant improvements will NOT address the projected budget shortfall. Anticipate political influence required to influence the eventual outcome of this project.

October 15, 2018 - Pre-tender construction estimates prepared by Consultant (CTAN) suggests a significant budget shortfall, and subsequent budget approvals. Formal construction estimate from Cost Consultant is expected by October 22nd, after which we will determine necessary steps to either reign the project back, or provide detailed explanation as to how the number compares to the August 2016 (\$2M) estimate.

Health

Name	Value
Cost	 Project is on track in this area.
Overall Project Health	 Project is on track in this area.
Quality	 Project is on track in this area.

Name	Value
Schedule	 Project is on track in this area.
Scope	 Project is on track in this area.

Properties

Name	Value
Funding Type	Major Capital
Cost Code (WIP)	5800.85.6619102
Project File Number	N661910002

Name	Value
City	Fort St. James
HSDA	NI

SCHEDULE SUMMARY**Accomplishments**

None for the selected period.

Exceptions

None for the selected period.

Upcoming Tasks

None for the selected period.

Project Detail

Created By : Leah Joseph on Monday, April 29, 2019
 Report Status as of : 4/29/2019
 Project Activity for : Last Week (Last 7 Days)
 Upcoming Tasks for : Next Week (Next 7 Days)

PROJECT DETAIL

FINANCIAL

Financial Plan: 2019-01-31 Financial Plan [Approved]

Year View: Fiscal

	Total 2018	Total 2019	Grand Total
Funding	\$0.00	\$3,400,000.00	\$3,400,000.00
Internal Cash	\$0.00	\$2,720,000.00	\$2,720,000.00
RHD	\$0.00	\$680,000.00	\$680,000.00
Budget	\$0.00	\$3,400,000.00	\$3,400,000.00
Capital	\$0.00	\$3,400,000.00	\$3,400,000.00
Construction	\$0.00	\$2,672,774.00	\$2,672,774.00
Construction Contingency	\$0.00	\$265,025.00	\$265,025.00
Course of Construction Insurance	\$0.00	\$42,404.00	\$42,404.00
Project Contingency	\$0.00	\$300,589.00	\$300,589.00
Project Manager	\$0.00	\$119,208.00	\$119,208.00
Expenditures	\$0.00	\$2,834,386.00	\$2,834,386.00
Committed	\$0.00	\$2,834,103.68	\$2,834,103.68
Capital	\$0.00	\$2,834,103.68	\$2,834,103.68
Construction	\$0.00	\$2,834,103.68	\$2,834,103.68
Actual	\$0.00	\$282.32	\$282.32
Capital	\$0.00	\$282.32	\$282.32
Construction	\$0.00	\$282.32	\$282.32

Stuart-Nechako

Regional Hospital District

Memo

Board Agenda – June 6, 2019

To: Chair Petersen and the Board of Directors
From: John Illes, Treasurer
Date: May 17, 2019
Regarding: Update for June – Tax Distribution by Area

The chart below illustrates the share of the total taxation burden, by community (or electoral area) for the 2019 Hospital District tax requisition. Tax is collected on the assessed value of land and improvements and the tax rate is the same throughout the Hospital District. For example, a \$250,000 assessed home in Granisle, Vanderhoof or Area C will be the same amount of tax. The average household assessment listed below is based on the mean residential assessment for each jurisdiction.

	Share per Community	Average Household Taxes	Average household Assessment
Burns Lake	5.3%	\$ 202	\$ 144,293
Fort St. James	9.4%	\$ 224	\$ 160,005
Fraser Lake	5.2%	\$ 177	\$ 126,586
Granisle	0.5%	\$ 52	\$ 37,066
Vanderhoof	21.1%	\$ 296	\$ 211,242
Rural Areas	58.5%	\$ 191	\$ 135,584
Total	100.0%		
RURAL DETAIL			
Area B	9.0%	\$ 197	\$ 139,821
Area C	18.9%	\$ 178	\$ 126,484
Area D	8.0%	\$ 142	\$ 100,693
Area E	6.7%	\$ 166	\$ 117,389
Area F	<u>16.0%</u>	\$ 242	\$ 171,391
	58.5%		

I would be pleased to answer any questions.

Recommendation:

(all/directors/majority)

"That the memorandum from the Treasurer, dated May 17, 2019 "Update for June – Tax Distribution by Area".

Stuart-Nechako

Regional Hospital District

Memo

Board Agenda – June 6, 2019

To: Chair Petersen and the Board of Directors
From: John Illes, Treasurer
Date: May 23, 2019
Regarding: First Quarter Financial Statements

Please find attached the Financial Statements for the Hospital District for the First Quarter of 2019.

There are no variances of concern. To note is that the interest earned for the first quarter is lower than expected. This is due to the drop in interest rates in February and March.

I would be pleased to answer any questions.

Recommendation: (all/directors/majority)

"That the Board of the Stuart-Nechako Regional Hospital District receive the Financial Statements for the first quarter of 2019."

STUART NECHAKO REGIONAL HOSPITAL DISTRICT
JANUARY 1, 2019 TO MARCH 31, 2019

STATEMENT OF FINANCIAL POSITION (AS OF MARCH 31, 2019)

CASH AND CASH EQUIVALENTS	\$ 95,916.55
SHORT TERM INVESTMENTS	<u>\$3,632,419.19</u>
	\$3,728,335.74
ACCOUNTS PAYABLE	\$ (2,000.00)
ACCOUNTS PAYABLE (RDBN)	<u>\$ (30,406.54)</u>
	\$ (32,406.54)
NET ASSETS	\$3,695,929.20

STUART NECHAKO REGIONAL HOSPITAL DISTRICT
 JANUARY 1, 2019 TO MARCH 31, 2019

STATEMENT OF OPERATIONS	ACTUAL	BUDGET
GRANT IN LIEU OF TAXATION	\$ 598	\$ 6,000
TAXATION	\$ -	\$ 4,652,184
INTEREST	\$ 21,085	\$ 107,883
	\$ 21,683	\$ 4,766,067
CAPITAL GRANTS	\$ (82,812)	\$ (4,767,982)
BANK CHARGES	\$ (6)	\$ (500)
ADMINISTRATION AND AUDIT	\$ (4,050)	\$ (22,000)
DIRECTORS REMUNERATION AND TRAVEL	\$ (1,164)	\$ (2,500)
	\$ (88,032)	\$ (4,792,982)
NET	\$ (66,349)	\$ (26,915)

*CAPITAL GRANTS
 ST. J. H AND SS PHONE UPGRADE

