

REGIONAL DISTRICT OF BULKLEY-NECHAKO



RURAL DIRECTORS COMMITTEE

AGENDA

Thursday, June 6, 2019

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Approve

Supplementary Agenda

Receive

MINUTES

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Rural Directors Committee Meeting Minutes
-April 4, 2019

Receive

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Receive

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DISCUSSION ITEM

37-39 - Northern Capital Planning Grant

SUPPLEMENTARY AGENDA

NEW BUSINESS

ADJOURNMENT

REGIONAL DISTRICT OF BULKLEY-NECHAKO

RURAL DIRECTORS COMMITTEE MEETING

Thursday, April 4, 2019

PRESENT: Chair Rob Newell

Directors Mark Fisher
Clint Lambert
Mark Parker
Jerry Petersen
Michael Riis-Christianson

Director Absent Tom Greenaway, Electoral Area "C" (Fort St. James Rural)

Alternate Director Bob Hughes, Electoral Area "C" (Fort St. James Rural)

Staff Cheryl Anderson, Acting Chief Administrative Officer/Manager of Administrative Services
John Illes, Chief Financial Officer
Jason Llewellyn, Director of Planning and Protective Services
Wendy Wainwright, Executive Assistant

CALL TO ORDER

Chair Newell called the meeting to order at 12:49 p.m.

AGENDA

Moved by Director Petersen
Seconded by Director Lambert

RDC.2019-4-1

"That the Rural Directors Committee Agenda for April 4, 2019 be approved."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA

Moved by Director Lambert
Seconded by Director Petersen

RDC.2019-4-2

"That the Supplementary Agenda be dealt with at this meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MINUTES

Rural Directors Committee Meeting Minutes -March 7, 2019

Moved by Director Petersen
Seconded by Alternate Director Hughes

RDC.2019-4-3

"That the minutes of the Rural Directors Committee meeting of March 7, 2019 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS

Lakes Animal Friendship Society– Request for Grant in Aid – Electoral Areas “B” (Burns Lake Rural) and “E” (Francois/Ootsa Lake Rural)

Moved by Director Riis-Christianson
Seconded by Director Lambert

RDC.2019-4-4

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Lakes Animal Friendship Society be given \$1,500 grant in aid monies from each of Electoral Areas “B” (Burns Lake Rural) and “E” (Francois/Ootsa Lake Rural) for costs associated with the construction of a dog park.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Burns Lake & District Seniors Society– Request for Grant in Aid – Electoral Area “B” (Burns Lake Rural)

Moved by Director Riis-Christianson
Seconded by Director Lambert

RDC.2019-4-5

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Burns Lake & District Seniors Society be given \$1,000 grant in aid monies from Electoral Area “B” (Burns Lake Rural) for an electronic information kiosk.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Fort St. James Bargain Basement– Request for Grant in Aid – Electoral Area “C” (Fort St. James Rural)

Moved by Alternate Director Hughes
Seconded by Director Parker

RDC.2019-4-6

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Fort St. James Bargain Basement be given \$5,000 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with relocation and renovations.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DEVELOPMENT SERVICES

Memo

Land Referral File No. 7410065 (McLeod), Electoral Area F

Moved by Director Petersen
Seconded by Alternate Director Hughes

RDC.2019-4-7

“That the “Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral 7410065” be provided to the Province as the Regional District’s comments on Crown Land Referral 7410065.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DEVELOPMENT SERVICES (CONT'D)

Memo (Cont'd)

Land Referral File No. 7410043 Moved by Director Parker
(Regnier), Electoral Area D Seconded by Director Petersen

RDC.2019-4-8 "That the Rural Directors Committee defer Crown Land Referral 7410043."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Land Referral File No. 7410032 Moved by Director Parker
(Williamson), Electoral Area D Seconded by Director Lambert

RDC.2019-4-9 "That the "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral 7410032" be provided to the Province as the Regional District's comments on Crown Land Referral 7410032."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Land Referral File No. 7409756 Moved by Director Petersen
(Crystal Lake Resort)
Electoral Areas D & F Seconded by Director Parker

RDC.2019-4-10 "That the "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral 7409756" be provided to the Province as the Regional District's comments on Crown Land Referral 7409756."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DISCUSSION ITEMS

1. Connectivity

Chair Newell mentioned he will be attending the BC Broadband Conference April 30 to May 1, 2019 in Richmond, B.C. Directors can provide any information, questions and/or concerns to Chair Newell that they wish to be brought forward at the conference.

Chair Newell spoke of the importance for each Rural Director to be fully aware of the connectivity in each of their electoral areas and determine the feasibility of wireless and fibre options along with backbone infrastructure. He also noted the importance of determining what residents require for adequate connectivity service levels.

Discussion took place in regard to the detailed connectivity report that will be forthcoming from the consultants. John Illes, Chief Financial Officer spoke of the costs to install approximately 4 kms of fibre. Frustrations were brought forward in regard to accessing available funding from the Federal and Provincial Government for connectivity. Mr. Illes mentioned that Northern Development Initiative Trust Connecting British Columbia funding can be applied for by private companies to help pay for infrastructure to provide high-speed internet to rural and remote areas of the province.



DISCUSSION ITEMS (CONT'D)

2. Rural Public Engagement

Chair Newell spoke of the value of public engagement and the challenges associated with connecting with all residents within large geographic electoral areas.

Discussion took place in regard to providing an opportunity for residents to provide feedback and to start dialogue with area residents in regard to a variety of topics.

In the past the Regional District has provided a mail out of a Regional Board Executive Summary and the RDBN newsletter. The RDBN Newsletter is currently distributed digitally to those individuals that have provided their permission to receive the newsletter via e-mail. The RDBN also currently provides an update in the RDBN tax notices distributed by the province on behalf of the Regional District and to its member municipalities to provide with their tax notices. Director Fisher suggested that the information be reviewed by Rural Directors at the beginning of each year.

Discussion took place regarding:

- Conducting polls and sending mail outs
 - Time and cost is a consideration
 - Developing a standard document that could be utilized
- Engaging residents
 - In some areas residents prefer to come forward only when there is an issue
- Importance of Directors initiating/participating in opportunities to engage residents
- Attending Annual General Meetings (AGMs) of organizations and service clubs
 - Helpful to have the date of all AGMs
 - Organizations often do not have confirmed dates for their AGM
 - Potentially request the information on the RDBN Grant in Aid application
- Setting up a meeting (pop-up) location where needed
- Determining a strategy
 - Potentially hire a contractor to develop a strategy
 - Challenges associated in hiring a contractor
- Providing incentives for example an Emergency Kit and a contest where residents answer questions regarding the RDBN to be entered into a draw
- Electronic signage
 - Continuous maintenance and changes are required
- The Regional Economic Development Coordinator attendance at the Foundations in Public Participation course in May, 2019
 - A report will be provided at the completion of the course
 - Include three possible options for the Rural Directors to consider and potentially implement and move forward in 2019.

Grant in Aid Application Amendment

Moved by Director Parker
Seconded by Director Lambert

RDC.2019-4-11

"That the Rural Directors Committee recommend that the Regional District of Bulkley-Nechako Board of Directors direct staff to amend the RDBN Grant in Aid Application to include the date of an organization's annual general meeting (AGM) and if a date is unknown provide notification to the Electoral Area Director when the date for the organization's AGM is determined."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA

REPORT

Granisle Public Library
– Request for Grant
in Aid – Electoral Area “G”
(Houston Rural)

Moved by Director Parker
Seconded by Director Petersen

RDC.2019-4-12

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Granisle Public Library be given \$2,500 grant in aid monies from Electoral Area "G" (Houston Rural) for costs associated with technology and database instruction."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADJOURNMENT

Moved by Director Lambert
Seconded by Director Petersen

RDC.2019-4-13

"That the meeting be adjourned 1:38 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Rob Newell, Chair

Wendy Wainwright, Executive Assistant

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Newell and Rural Directors Committee

**FROM: Cheryl Anderson
Manager of Administrative Services/Acting CAO**

DATE: May 30, 2019

SUBJECT: Pleasant Valley Cattlemen's Association – Request for Grant in Aid – Electoral Areas "A" (Smithers Rural) and "G" (Houston Rural)

Attached is a request for Grant in Aid monies from the Pleasant Valley Cattlemen's Association.

The Association is seeking \$2,500 grant in aid monies from Electoral Areas "A" (Smithers Rural) and "G" (Houston Rural) for costs associated with the Pleasant Valley Cattlemen's Association field day on June 8, 2019.

Directors Fisher and Newell have each indicated their support of \$1,000 toward this application.

RECOMMENDATION: (All/Directors/Majority)

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Pleasant Valley Cattlemen's Association be given \$1,000 grant in aid monies from each of Electoral Areas "A" (Smithers Rural) and "G" (Houston Rural) for costs associated with the Pleasant Valley Cattlemen's Association field day on June 8, 2019."

Cheryl Anderson

From: jeff@abcweblink.ca
Sent: May 17, 2019 3:40 PM
To: Cheryl Anderson
Subject: Website Form Submission – ONLINE GRANT-IN-AID APPLICATION FORM

There has been a submission of the form ONLINE GRANT-IN-AID APPLICATION FORM through your concrete5 website.

ORGANIZATION:
PLEASANT VALLEY CATTLEMEN'S ASSOCIATION

EMAIL:
buckrow@xplornet.ca

PHONE:
250 696 3624 (cell - 250 691 1001)

MAILING ADDRESS:
Box 116, 44588 Hwy 16 W, Topley, BC V0J 2Y0

PROJECT OR PURPOSE FOR WHICH YOU REQUIRE ASSISTANCE:

Pleasant Valley Cattlemen have contracted advisors Lee Hesketh of FRISP to address our association ranchers, along with other regional members, regarding issues around water quality, riparian vegetation, and fish habitat. Lee Hesketh and Lana Miller, the Skeena Regional Manager of Fisheries and Ocean's Salmon Enhancement Program, will present on management opportunities at the Pleasant Valley Cattlemen's Association field day on June 8th 2019.

This initial conversation is to be extended to other association ranchers outside of the Pleasant Valley Cattlemen's Association, but that exist in our Skeena Region. On June 8th, at Hatch Creek Ranch in Topley, we will be having a tour of the ranch and a site that Roger Groot (ranch owner) has identified as needing attention, engage in conversations with Lee and Lana and conclude that day with a social event around a barbecue.

AMOUNT OF GRANT REQUESTED:
2500

TO THE BEST OF MY KNOWLEDGE, ALL OF THE INFORMATION THAT IS PROVIDED IN THIS APPLICATION IS TRUE AND CORRECT. FURTHERMORE, I HEREBY CERTIFY THAT THIS APPLICATION FOR ASSISTANCE IS NOT BEING MADE ON BEHALF OF AN INDIVIDUAL, INDUSTRY, COMMERCIAL OR BUSINESS:

Yes

PLEASE DESCRIBE THE SERVICES/BENEFITS THAT YOUR ORGANIZATION PROVIDES TO THE COMMUNITY. ARE THESE SERVICES/BENEFITS AVAILABLE TO THE COMMUNITY FROM ANOTHER ORGANIZATION OR AGENCY:

At this event and project we are looking to address an environmental challenge that we have identified.

Maintaining good quality water and riparian management are key environmental challenges throughout the Province. The FRISP representative would not only be providing educational opportunities, but technical expertise to assist ranchers make critical long-term land management decisions in addressing these significant concerns.

DESCRIBE THE GEOGRAPHIC AREA THAT RECEIVES SERVICES OR BENEFITS FROM YOUR ORGANIZATION.:

Pleasant Valley Cattlemen's Association consists of cattle producers in the Houston, Smithers, Telkwa and Topley geographic area. We have a membership of forty producers who are involved in raising cattle either as commercial or as purebred stock.

IS YOUR ORGANIZATION VOLUNTARY AND NON-PROFIT?:

Yes

PLEASE DETAIL ANY REMUNERATION PAID, OR FUNDS OTHERWISE MADE AVAILABLE TO MEMBERS, OFFICERS, ETC. OF YOUR ORGANIZATION:

N/A

PLEASE COMMENT ON THE NUMBER OF MEMBERS/VOLUNTEERS IN YOUR ORGANIZATION AND HOW LONG YOUR ORGANIZATION HAS BEEN IN OPERATION:

We have a membership of forty producers. The PVCA has been a Registered Society entity since 2000. We have a full 9 member Directorship that meet several times a year to address industry concerns and develop inservice for our membership. We are entirely member driven in content and finances.

ASSISTANCE IS BEING REQUESTED FOR:

a special event
another purpose

OTHER PURPOSE IF ANY:

PLEASE DESCRIBE THE PROPOSAL FOR WHICH YOU ARE REQUESTING ASSISTANCE. IF YOU ARE APPLYING FOR AN EXEMPTION FROM FEES AND/OR CHARGES OR OTHER CONSIDERATION, PLEASE PROVIDE DETAILS OR YOUR REQUEST HERE. ATTACH ADDITIONAL INFORMATION IF REQUIRED.:

As an entity representing an agricultural sector, we are intimately aware of our environmental impact on water quality and the riparian interface that we have on each of our holdings. Often this impact is seasonal and requires a seasonal response; often long term in nature. Towards this end we are endeavouring to bring two top advisors to a social event that we have entitled our 'Spring Barbecue'.

By having the conversation regarding strategies to address environmental conditions and by definition of a meeting venue, sharing amongst peers we hope to assist our membership in areas where they themselves recognize a need.

DESCRIBE HOW THIS PROPOSAL WILL BENEFIT THE COMMUNITY:

This proposal (and project) will benefit our local ranchers by:

1. bringing as many producers up to speed through advisor conversations within a collegial group such as a meeting (or barbecue), on current critical environmental issues around water quality, riparian vegetation and fish habitat and; 2. by having discussions on what we, as producers, can do on our own land base to address concerns from public and Ministry of Environment.

As such, we are asking for help to fund this very important visitation both at our Spring Barbecue and at a sprinkling of sites identified as already asking for FRISP advice, some through their EFP self-assessments, and on ranches throughout the Skeena Region itself.

HAVE YOU APPLIED FOR A GRANT/FUNDING FROM OTHER SOURCES?:

Yes



NAME OF 1ST GRANT OR FUNDING AGENCY:

Horn Levy

AMOUNT APPLIED FOR FROM 1ST AGENCY:

1000

STATUS OF 1ST GRANT APPLICATION:

Pending

NAME OF 2ND GRANT OR FUNDING AGENCY:

BVCU

AMOUNT APPLIED FOR FROM 2ND AGENCY:

500

STATUS OF 2ND GRANT APPLICATION:

Pending

NAME OF 3RD GRANT OR FUNDING AGENCY:

Knowledge Transfer Event

AMOUNT APPLIED FOR FROM 3RD AGENCY:

2000

STATUS OF 3RD GRANT APPLICATION:

Pending

NAME OF 4TH GRANT FUNDING AGENCY:

Skeena Regional Cattlemens Association

AMOUNT APPLIED FOR FROM 4TH AGENCY:

1424

HAVE YOU RECEIVED ASSISTANCE (GRANT IN AID/WAIVING OF FEES , ETC.), FROM THE REGIONAL DISTRICT OF BULKLEY-NECHAKO IN PREVIOUS YEARS?:

No

IF YES, YEARS, AMOUNTS AND PURPOSES FOR WHICH ASSISTANCE WAS USED:

DOES YOUR ORGANIZATION:

PLEASE PROVIDE THE DATE, TIME AND LOCATION OF YOUR ORGANIZATIONS ANNUAL GENERAL MEETING (AGM). IF UNKNOWN PLEASE CONTACT THE ELECTORAL AREA DIRECTOR WITH THE INFORMATION ONCE DATE AND TIME ARE CONFIRMED.:

AGM was Jan 19, 2019 held at the Houston Senior's Center in Houston BC. The 2020 date has not as yet been set.



REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEMORANDUM

TO: Chair Newell and Rural Directors Committee

**FROM: Cheryl Anderson
Manager of Administrative Services/Acting CAO**

DATE: May 27, 2019

**SUBJECT: Fort St. James Secondary Mountain Bike Team – Request for
Grant in Aid – Electoral Area “C” (Fort St. James Rural)**

Attached is a request for Grant in Aid monies from the Fort St. James Secondary Mountain Bike Team.

The team is requesting \$1,000 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with provincial championships in Squamish, B.C.

Director Greenaway has indicated that he is supportive of this application.

RECOMMENDATION: (All/Directors/Majority)

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Fort St. James Secondary Mountain Bike Team be given \$1,000 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with provincial championships in Squamish, B.C.”

Cheryl Anderson

From: jeff@abcweblink.ca
Sent: May 13, 2019 12:42 PM
To: Cheryl Anderson
Subject: Website Form Submission – Online Grant-In-Aid Application Form

There has been a submission of the form Online Grant-In-Aid Application Form through your concrete5 website.

Organization:
 Fort St. James Secondary Mountain Bike Team

Email:
 mjones@sd91.bc.ca

Phone:
 250 996 2154

Mailing Address:
 220 Fort St. James BC V0J1P0

Project or purpose for which you require assistance:
 To travel with the team members who have qualified for the Provincial Championships for Mountain Biking in Squamish BC to compete. We require assistance for accommodations and travel.

Amount of Grant Requested:
 1000

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business:
 Yes

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency:
 As team coaches, we strive to keep kids active and provide opportunities to participate in a variety of sports. We encourage kids to give back to the community in terms of volunteer work. We speak with kids about trail maintenance and have them participate in activities such as cleanup and maintenance of the trail system.

Describe the geographic area that receives services or benefits from your organization.:
 The students that benefit reside in the community of Fort St. James.

Is your organization voluntary and non-profit?:
 Yes

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization:
 Students worked to raise funds in the amount \$500.00 to be used towards the trip.

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation:

Approximately 10 team members and 6 qualifying members

Assistance is being requested for:
a special event

Other purpose if any:

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details or your request here. Attach additional information if required.:

We require assistance in paying for travel (gas) \$600.00 and accommodations \$3400. Members are asked to provide their own meals and each member pays \$200.00 to offset the costs of travel and accommodations. Our shortfall is \$2300.00. Students have fund raised \$500.00. Their personal contributions will cover \$1200.00 for a total of \$1700.00 and the trip will cost \$4000.00.

Describe how this proposal will benefit the community:
Healthy and active community members with a desire to give back.

Have you applied for a grant/funding from other sources?:
No

Name of 1st Grant or Funding Agency:
Regional District

Amount Applied for from 1st agency:
1000

Status of 1st Grant Application:
Pending

Name of 2nd Grant or Funding Agency:

Amount applied for from 2nd agency:
0

Status of 2nd Grant Application:
Approved

Name of 3rd Grant or Funding Agency:

Amount applied for from 3rd agency:
0

Status of 3rd Grant Application:
Approved

Name of 4th Grant or Funding Agency:

Amount applied for from 4th agency:

0

Have you received assistance (grant in aid/waiving of fees , etc.), from the Regional District of Bulkley-Nechako in previous years?:

Yes

If Yes, Years, Amounts and Purposes for which assistance was used:

Mountain Bike Provincials - I don't recall the year 2017?

Does your organization:

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Newell and Rural Directors Committee

**FROM: Cheryl Anderson
Manager of Administrative Services/Acting CAO**

DATE: May 27, 2019

**SUBJECT: Fraser Lake & District Senior Citizen's Home Society –
Request for Grant in Aid – Electoral Area "D" (Fraser Lake
Rural)**

Attached is a request for Grant in Aid monies from Fraser Lake & District Senior Citizen's Home Society.

The Society is seeking \$615.99 grant in aid monies from Electoral Area "D" (Fraser Lake Rural) for the purchase of a vacuum.

Director Parker has indicated that he is supportive of this application.

RECOMMENDATION: (All/Directors/Majority)

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Fraser Lake & District Senior Citizen's Home Society be given \$615.99 grant in aid monies from Electoral Area "D" (Fraser Lake Rural) for the purchase of a vacuum."

Cheryl Anderson

From: jeff@abcweblink.ca
Sent: May 10, 2019 10:47 AM
To: Cheryl Anderson
Subject: Website Form Submission – Online Grant-In-Aid Application Form

There has been a submission of the form Online Grant-In-Aid Application Form through your concrete5 website.

Organization:
 Fraser Lake & District Senior Citizen's Home Society

Email:
 sblodge@telus.net

Phone:
 250-6998771

Mailing Address:
 PO Box 428, 199 Langley Ave, Fraser Lake, BC, V0J 1S0

Project or purpose for which you require assistance:

The Silver Birch Lodge is Fraser Lake's only seniors facility. Facility management is responsible for the cleaning of the carpets in all hallways and in the common area. Residents would also be encouraged to use the facility vacuum to promote independent living. The current vacuum is large and cumbersome and residents are not using it due to this. The facility would like to purchase a lightweight rechargeable handheld vacuum. The cost of a Dyson vacuum is \$615.99.

Amount of Grant Requested:
 615.99

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business:

Yes

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency:

The Silver Birch Lodge is Fraser Lake's only seniors facility. This facility houses 25 residents, and promotes independent living. The facility is also used to host the Fraser Lake & District Historical Society's monthly general meetings.

Describe the geographic area that receives services or benefits from your organization.:

The Silver Birch Lodge serviced the Village of Fraser Lake, RDBN Area D, Stelat'en and Nadleh Whut'en First Nations.

Is your organization voluntary and non-profit?:

Yes

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization:

None

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation:

The board is made up of seven members which are all volunteers. The membership is made up of 30 members. The organization has been in operation for 30+ years.

Assistance is being requested for:
a capital project and/or equipment

Other purpose if any:
Vacuum Purchase

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details or your request here. Attach additional information if required.:

Facility management is responsible for the cleaning of the carpets in all hallways and in the common area. Residents would also be encouraged to use the facility vacuum to promote independent living. The current vacuum is large and cumbersome and residents are not using it due to this. The facility would like to purchase a lightweight rechargeable handheld vacuum which will improve the operators safety.

Describe how this proposal will benefit the community:

Having a clean facility will made it welcoming and inviting for potential new residents, and retain existing residents. Keeping local residents in the community when they can no longer take care of homes or large properties is very important.

Have you applied for a grant/funding from other sources?:

No

Name of 1st Grant or Funding Agency:

Amount Applied for from 1st agency:

0

Status of 1st Grant Application:

Approved

Name of 2nd Grant or Funding Agency:

Amount applied for from 2nd agency:

0

Status of 2nd Grant Application:

Approved

Name of 3rd Grant or Funding Agency:

Amount applied for from 3rd agency:

0

Status of 3rd Grant Application:

Approved

Name of 4th Grant or Funding Agency:

Amount applied for from 4th agency:

0

Have you received assistance (grant in aid/waiving of fees , etc.), from the Regional District of Bulkley-Nechako in previous years?:

No

If Yes, Years, Amounts and Purposes for which assistance was used:

Does your organization:



REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEMORANDUM

TO: Chair Newell and Rural Directors Committee

**FROM: Cheryl Anderson
Manager of Administrative Services/Acting CAO**

DATE: May 27, 2019

SUBJECT: Fraser Lake Curling Club – Request for Grant in Aid – Electoral Area “D” (Fraser Lake Rural)

Attached is a request for Grant in Aid monies from Fraser Lake Curling Club.

The Club is seeking \$1,500 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for reconditioning of curling stones.

Director Parker has indicated that he is supportive of this application.

RECOMMENDATION: (All/Directors/Majority)

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Fraser Lake Curling Club be given \$1,500 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for reconditioning of curling stones.”

Cheryl Anderson

From: jeff@abcweblink.ca
Sent: May 7, 2019 8:51 AM
To: Cheryl Anderson
Subject: Website Form Submission – Online Grant-In-Aid Application Form

There has been a submission of the form Online Grant-In-Aid Application Form through your concrete5 website.

Organization:
Fraser Lake Curling Club

Email:
daveachristie@telus.net

Phone:
7782591244

Mailing Address:
PO Box 215

Project or purpose for which you require assistance:

The Fraser Lake Curling Club need to have the curling stones sent away for reconditioning. Currently the stones are 25+ years old, and they have never been reconditioned. The stones are starting to pit, and are at the stage they may start to chip or crack. Curling stones should be reconditioned every 20-25 years.

Amount of Grant Requested:
1500

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business:

Yes

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency:

The Fraser Lake Curling Club is one of the areas oldest clubs. Our club was established in 1967 and provides healthy physical activity and social well being the the residents of Fraser Lake, RDBN Area D and neighboring First Nations. Our club hold 4 bonspiels per year which bring curlers from all areas of the RDBN and Prince George. Our club also allows other local organizations to use the facility. Fraser Lake Elementary Secondary School runs a Jr. Curling program, and companies such as West Fraser hold company events.

Describe the geographic area that receives services or benefits from your organization.:

The Fraser Lake Curling Club, is the only curling club in the RDBN Area D. We also support curlers from Stellat'en and Nadleh Whut'en First Nations.

Is your organization voluntary and non-profit?:

Yes

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization:

Our club does not pay any remuneration to any member or officer.



Please comment on the number of members/volunteers in your organization and how long your organization has been in operation:

Our club was established in 1967, consists of 40 members (2018), and has 910 volunteers. Our club was over 120 members, however the membership has declined since Endako Mines closed. This year was our lowest membership which was due to the ice not being available until January due to an ice plant upgrade. The the 700 person LNG camp operating just outside of Fraser Lake, we are expecting our membership to increase significantly. Our club will be offering different types of events for these folks to attend while on days off.

Assistance is being requested for:
another purpose

Other purpose if any:
Curling stone reconditioning

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details or your request here. Attach additional information if required.:

The Fraser Lake curling stones are 25+ years old and have never been reconditioned. We have had our stones viewed and they are in despite need of this reconditioning. The stones are at the point of chipping which cannot be repaired and new stones would then be required. A curling stone should be reconditioned every 20-25 years. The cost of reconditioning is much less than purchasing new stones. There is only one location in Western Canada that can do the reconditioning, Thompson Rink Supplies in Winnipeg, Manitoba.

Describe how this proposal will benefit the community:

The Fraser Lake Curling Club brings the community together during bonspiel and league events. We have curlers from the age of 8 to 85. Our rink provides a safe, social environment, and active living options for the community and surrounding areas.

Have you applied for a grant/funding from other sources?:
Yes

Name of 1st Grant or Funding Agency:
Rosenau Transportation

Amount Applied for from 1st agency:
1070

Status of 1st Grant Application:
Pending

Name of 2nd Grant or Funding Agency:
Trans Canada Community Grant

Amount applied for from 2nd agency:
7460

Status of 2nd Grant Application:
Pending

Name of 3rd Grant or Funding Agency:

Amount applied for from 3rd agency:

0

Status of 3rd Grant Application:

Approved

Name of 4th Grant or Funding Agency:

Amount applied for from 4th agency:

0

Have you received assistance (grant in aid/waiving of fees , etc.), from the Regional District of Bulkley-Nechako in previous years?:

No

If Yes, Years, Amounts and Purposes for which assistance was used:

Does your organization:

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Newell and Rural Directors Committee

**FROM: Cheryl Anderson
Manager of Administrative Services/Acting CAO**

DATE: May 27, 2019

**SUBJECT: Fraser Lake Elementary Secondary School Golf Team –
Request for Grant in Aid – Electoral Area “D” (Fraser Lake
Rural)**

Attached is a request for Grant in Aid monies from Fraser Lake Elementary Secondary School Golf Team.

The Team is seeking \$1,500 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for costs associated with the Boys Golf Provincial Tournament in Kelowna, B.C.

Director Parker has indicated that he is supportive of this application.

RECOMMENDATION: (All/Directors/Majority)

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Fraser Lake Elementary Secondary School be given \$1,500 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for costs associated with the Boys Golf Provincial Tournament in Kelowna, B.C.”

Cheryl Anderson

From: website@rdbn.bc.ca
Sent: May 21, 2019 3:13 PM
To: Cheryl Anderson
Subject: Website Form Submission – ONLINE GRANT-IN-AID APPLICATION FORM

There has been a submission of the form ONLINE GRANT-IN-AID APPLICATION FORM through your concrete5 website.

ORGANIZATION:
Fraser Lake Elementary Secondary School Golf Team

EMAIL:
pplowman@sd91.bc.ca

PHONE:
2506996233

MAILING ADDRESS:
Bag 1002 Fraser Lake, BC V0J 1S0

PROJECT OR PURPOSE FOR WHICH YOU REQUIRE ASSISTANCE:
Boys Golf Provincial Tournament in Kelowna, June 1-5, 2019.

AMOUNT OF GRANT REQUESTED:
1500

TO THE BEST OF MY KNOWLEDGE, ALL OF THE INFORMATION THAT IS PROVIDED IN THIS APPLICATION IS TRUE AND CORRECT. FURTHERMORE, I HEREBY CERTIFY THAT THIS APPLICATION FOR ASSISTANCE IS NOT BEING MADE ON BEHALF OF AN INDIVIDUAL, INDUSTRY, COMMERCIAL OR BUSINESS:
Yes

PLEASE DESCRIBE THE SERVICES/BENEFITS THAT YOUR ORGANIZATION PROVIDES TO THE COMMUNITY. ARE THESE SERVICES/BENEFITS AVAILABLE TO THE COMMUNITY FROM ANOTHER ORGANIZATION OR AGENCY:
FLESS is the only elementary secondary school in Fraser Lake. In addition to providing quality education, the school provides students with opportunities to participate in academic, athletic, and leadership activities. Participation in the FLESS Golf Team is available to students in Grades 8-12. Students participated in several qualifying rounds to qualify for the golf team. The year the team is mad up of 4 golfers: 1 Grade 12, 1 Grade 11, and 2 Grade 10s. The activities provided by the school are not the same as those offered in the community or from a different organization.

DESCRIBE THE GEOGRAPHIC AREA THAT RECEIVES SERVICES OR BENEFITS FROM YOUR ORGANIZATION.:
Students in Grade 4-12 from Endako, Francois Lake, Fraser Lake, Stellaten, Northshore, Nadleh, and the surrounding areas attend FLESS. Female and male students in Grades 8-12 are eligible to participate on the golf team.

IS YOUR ORGANIZATION VOLUNTARY AND NON-PROFIT?:
Yes

PLEASE DETAIL ANY REMUNERATION PAID, OR FUNDS OTHERWISE MADE AVAILABLE TO MEMBERS, OFFICERS, ETC. OF YOUR ORGANIZATION:

The team will receive \$350 from both the school and the school district to put towards the trip. The boys are running a concession at the district track and field meet, have built a coffee table to sell, and are considering other fundraising options.

PLEASE COMMENT ON THE NUMBER OF MEMBERS/VOLUNTEERS IN YOUR ORGANIZATION AND HOW LONG YOUR ORGANIZATION HAS BEEN IN OPERATION:

There are four golfers on the team and one coach. We will also have either a community volunteer or another teacher who will travel with the team to drive the bus. The four families will help with fundraising and there has been a golf team at FLESS for over 20 years.

ASSISTANCE IS BEING REQUESTED FOR:

another purpose

OTHER PURPOSE IF ANY:

Provincial Tournament

PLEASE DESCRIBE THE PROPOSAL FOR WHICH YOU ARE REQUESTING ASSISTANCE. IF YOU ARE APPLYING FOR AN EXEMPTION FROM FEES AND/OR CHARGES OR OTHER CONSIDERATION, PLEASE PROVIDE DETAILS OR YOUR REQUEST HERE. ATTACH ADDITIONAL INFORMATION IF REQUIRED.:

The boys have qualified for golf provincials in Kelowna from June 2-4, 2019. In addition to the three days in Kelowna, the team will have to travel down on June 1 and return on June 5.

The time between qualifying for provincials and the actual event is quite short. In a small community, there are limited opportunities to fund raise and participating in this type of event costs a fair bit for a small team. Sadly budgets have been cut and we no longer receive as much help to pay the sub costs that we used to, so this year the costs are larger than they have been in previous years. I have attached a financial statement, outlining revenue and expenses, for your consideration.

DESCRIBE HOW THIS PROPOSAL WILL BENEFIT THE COMMUNITY:

Our boys will be ambassadors for our community. They are a very charismatic group who enjoy sports, the outdoors, and meeting new people. They will be able to share their experiences golfing at Molyhills in Fraser Lake with other golfers from around the province. They will also be able to share all of the other great things our area has to offer: hunting, fishing, camping, mountain biking, etc. We plan to approach the Village about providing the boys with Fraser Lake pins, which they can give out to other competitors they golf with. They will also take along some FLESS "swag" to share with other golfers they meet.

HAVE YOU APPLIED FOR A GRANT/FUNDING FROM OTHER SOURCES?:

Yes

NAME OF 1ST GRANT OR FUNDING AGENCY:

Village of Fraser Lake

AMOUNT APPLIED FOR FROM 1ST AGENCY:

250

STATUS OF 1ST GRANT APPLICATION:

Pending

NAME OF 2ND GRANT OR FUNDING AGENCY:

FLESS PAC

AMOUNT APPLIED FOR FROM 2ND AGENCY:

STATUS OF 2ND GRANT APPLICATION:

Pending

NAME OF 3RD GRANT OR FUNDING AGENCY:

AMOUNT APPLIED FOR FROM 3RD AGENCY:

0

STATUS OF 3RD GRANT APPLICATION:

Pending

NAME OF 4TH GRANT FUNDING AGENCY:

AMOUNT APPLIED FOR FROM 4TH AGENCY:

0

HAVE YOU RECEIVED ASSISTANCE (GRANT IN AID/WAIVING OF FEES , ETC.), FROM THE REGIONAL DISTRICT OF BULKLEY-NECHAKO IN PREVIOUS YEARS?:

Yes

IF YES, YEARS, AMOUNTS AND PURPOSES FOR WHICH ASSISTANCE WAS USED:

We have received assistance for Golf Provincials for the following years and amounts:

2016 - 1000

2017 - 1000

2018 - 1000

DOES YOUR ORGANIZATION:

Offer direct financial assistance to individuals or families?

Provide an opportunity for individuals to make direct contributions?

PLEASE PROVIDE THE DATE, TIME AND LOCATION OF YOUR ORGANIZATIONS ANNUAL GENERAL MEETING (AGM). IF UNKNOWN PLEASE CONTACT THE ELECTORAL AREA DIRECTOR WITH THE INFORMATION ONCE DATE AND TIME ARE CONFIRMED.:

contacting Mark Parker



REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEMORANDUM

TO: Chair Newell and Rural Directors Committee

**FROM: Cheryl Anderson
Manager of Administrative Services/Acting CAO**

DATE: May 27, 2019

SUBJECT: Burns Lake & District Seniors Society – Request for Grant in Aid – Electoral Area “E” (Francois/Ootsa Lake Rural)

Attached is a request for Grant in Aid monies from the Burns Lake & District Seniors Society.

The Society is seeking \$1,000 from Electoral Area “E” (Francois/Ootsa Lake Rural) grant in aid monies for an electronic information kiosk to chronicle the history of healthcare in the Lakes District.

Director Lambert has indicated that he is supportive of this application.

RECOMMENDATION: (All/Directors/Majority)

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Burns Lake & District Seniors Society be given \$1,000 grant in aid monies from Electoral Area “E” (Francois/Ootsa Lake Rural) for an electronic information kiosk.”

RECEIVED

MAR 01 2019

REGIONAL DISTRICT OF BULKLEY-NECHAKO

REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA REQUEST FOR GRANT IN AID
APPLICATION

APPLICATION SUBMITTED BY:

Applicant Name: BURNS LAKE + DISTRICT SENIORS SOCIETY

Mailing Address: c/o Box 790, BURNS LAKE, BC
VOJIED

E-mail Address: bernicemagee45@gmail.com

Contact(s): BERNICE MACREE 250.692.7081
Name, Telephone/Fax Number

RON MILLER 250.695.6597
Name, Telephone/Fax Number

APPLICATION SUMMARY

Project or purpose for which you require assistance: Electronic

Information Kiosk to chronicle the history of health care

Amount of Grant Requested \$ 1000⁰⁰ Electoral Area in the Lakes District
"E"

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Bernice

(signature of authorized signatory)

(title) TREASURER

Amount Approved: _____
Date: _____

Signature of Electoral Area Director

APPLICANT PROFILE

- 1. Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

THE BURNS LAKE + DISTRICT SENIORS SOCIETY PROVIDES
RECREATION + SOCIAL FUNCTIONS FOR THE SENIORS
IN THE LAKES DISTRICT.

THERE IS NO OTHER ORGANIZATION IN THE AREA
THAT OFFERS THESE SERVICES

- 2. Describe the geographic area that receives services or benefits from your organization.

SENIOR RESIDENTS IN THE LAKES DISTRICT
ELECTORAL AREAS B + E IN THE RDBN

- 3. Is your organization voluntary and non-profit? YES NO

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.

N/A

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.

77 members - 2018
Society registration - 2009

PROJECT/PROPOSAL PROFILE

1. Assistance is being requested for:

- capital project and/or equipment
- special event
- other purpose (_____)

2. Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details of your request here. Attach additional information if required.

The Lakes District Museum Society, The Burns Lake & District Health Care Auxiliary, Northern Health, in partnership with the Seniors Society plan to install an electronic information kiosk in the Lakes District Hospital Health Centre. It will chronicle the history of healthcare in the Lakes District from pioneer days to the present through stories and photographs.

3. Describe how this proposal will benefit the community.

- This project will chronicle the history of healthcare and make available to all people that would like to access this history
- It will be a permanent record located all in one place.

Funding and Financial Information

1. Attach supporting financial information, ie., budget/financial report. Ensure the following information is clearly itemized:
 - Total cost of project/proposal;
 - Grants/funding from other sources;
 - Funding contributed by applicant through funding raising activities or other sources of revenue;
 - Total expenses for the fiscal year, including any monies and/or benefits paid to members or officers.
2. Have you applied for a grant/funding from other source(s)?
 _____ YES NO

If yes, complete the following chart. If not, please comment.

A majority of the funds necessary have been donated.
The funds requested on this application would be for advertising
advertising, postage, freight charges, etc. as per attachment.

Name of Grant or Funding Agency	\$ Amount Applied for	Status of Grant Application		
		Approved (Y)	Denied (Y)	Pending (Y)

FUNDING & FINANCIAL INFORMATION - Commemorative Kiosk**INCOME**

Burns Lake Community Forest	\$5,000.00
Healthcare Auxiliary	\$5,000.00
MacEwen Estate	\$3,895.00
Stuart Nechako Regional Hospital District	\$1,658.00
Burns Lake & District Seniors Society	\$1,500.00
Total Funds Currently Available	\$17,053.00

PROJECTED EXPENSES

Kiosk	\$15,000.00 plus tax
Freight	\$500.00
Advertising	\$1,000.00
Office Supplies/Photocopying/Postage	\$500.00
Technical Assistance	\$2,500.00
Authentication of Records	\$250.00
Grand Opening	\$500.00
	\$20,250.00 plus taxes

3. Have you received assistance (grant in aid/waiving of fees , etc.), from the Regional District of Bulkley-Nechako in previous years?

___ YES ___ NO If yes, complete the following chart.

Year:	\$ Amount	Purpose for which assistance was used

4. Does your organization:

a) Offer direct financial assistance to individuals or families? ___ YES ___ NO

b) Duplicate services that fall within the mandate of either a senior government or a local service agency? ___ YES ___ NO

c) Provide an opportunity for individuals to make direct contributions? ___ YES ___ NO

OR, is your organization:

d) Part of a provincial or national fund raising campaign? ___ YES ___ NO

Don't forget to attach the required financial report.



**Regional District of Bulkley-Nechako
Rural Directors Committee Memorandum
June 6, 2019**

To: Chair Newell and Rural Directors
From: Kim Fields, Accounting Clerk
Date: May 22, 2019
Regarding: Electoral Area Allocations of Federal Gas Tax Funds – First Quarter 2019

The Electoral Area Allocations of the Federal Gas Tax Funds have been updated for the first quarter of 2019 as per the enclosed spreadsheet.

If you have any questions, I would be pleased to discuss them further with you.

RECOMMENDATION:	(All/Directors/Majority)
That the Rural Directors Committee receive the Accounting Clerk’s June 6th memorandum titled “Electoral Area Allocations of Federal Gas Tax Funds – First Quarter 2019”.	

Updated as of: March 31, 2019

Federal Gas Tax Community Works Fund

Year: 2019

Electoral Area	Population	Opening Balance 2019	Interest Earnings	Funds Spent	Funds Committed	Funding Received	YTD Funds Available
A	5,256	1,729,169.12	11,580.37	452,439.22	359,569.77	-	928,740.50
B	1,938	379,154.16	2,539.22	5,000.00	190,000.00	-	186,693.38
C	1,415	338,753.25	2,268.65	-	150,000.00	-	191,021.91
D	1,472	670,860.46	4,492.80	60,500.00	291,000.00	-	323,853.26
E	1,593	233,116.40	1,561.20	14,280.00	132,077.50	-	88,320.09
F	3,665	491,509.00	3,291.67	34,342.19	169,867.39	-	290,591.09
G	903	216,331.49	1,448.79	-	95,000.00	-	122,780.28
	16,242	4,058,893.87	27,182.70	566,561.41	1,387,514.66	-	2,132,000.50

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Northern Capital and Planning Grant (NCPG) Q's & A's for Regional Districts in Receipt of the NCPG

Allocation of NCPG Funds

Q1. Can the NCPG funding be allocated to electoral areas based on the Provincial formula used to determine the grant amounts for each Regional District?

A1. No. The grant calculation for each Regional District took into consideration a base amount and several other key variables. The NCPG was intended to assist the board in addressing regional priorities and not meant to be reallocated back to electoral areas based on the Ministry allocation formula.

Q2. Will the Province specify to Regional Boards how to allocate the NCPG funding?

A2. No. It is the Regional Boards responsibility to determine the regional priorities and ensure that all the NCPG funding is allocated to eligible regional services prior to the end of the 2019 calendar year. However, if requested, the ministry staff can assist regional staff on possible methods of allocation. That said, the final decision will rest with the Board.

Reserve Funds

Q3. Do Regional Districts need to segregate NCPG funding from other funding sources?

A3. No. NCPG funds need only be transferred to existing (or new) capital reserve funds that have been established for each of the services that will be allocated NCPG funding.

Q4. Does interest earned on NCPG funds need to be tracked and added to the NCPG amounts once the funds are allocated to reserve?

A4. Yes. Interest earned in the NCPG fund must be tracked and allocated back to the fund and may only be used for eligible purposes related to the NCPG program. This is in accordance with S. 189(1) of the *Community Charter*.

Transfer of NCPG Funds to Eligible Services

Q5. The process to create a new service within a Regional District is time consuming and typically requires elector consent, is there any ability to allocate funds to a new service that is in the process of being created at December 31, 2019?

A5. No. All NCPG funding must be allocated prior to the end of 2019 calendar year to comply with Section 377 of the LGA – if funding remains unallocated after the end of the calendar year it will be utilized within General Administrative Services.

Eligible Costs Under NCPG

Q6. How broad is the term "infrastructure" under the *Local Government Grants Act*? Is there a duty on the Regional District to consult the Ministry when a purchase is going to be made for infrastructure?

A6. For the purposes of the NCPG program, the Province is interpreting "infrastructure" broadly and eligible projects under the NCPG can include: engineering, infrastructure planning, pipes, wells, treatment facilities, building, roads, machinery, equipment, vehicles and other associated capital that are owned and controlled by the local government. This can also include the cost of land associated with the developing the above capital investment. The Regional District is not required to consult with the Ministry when using NCPG funds.

Q7. Will the Province provide a breakdown of eligible vs. ineligible costs under the NCPG?

A7. No. All capital and planning costs are eligible providing the capital will be owned and controlled by the local government (**note:** municipalities can provide funding from the NCPG reserves for RD services within which they participate).

Regarding capital versus operating costs, operating costs (including maintenance costs) are not eligible. If a local government is uncertain whether a cost is operating or capital, the Ministry recommends the local government consult with its auditors to determine whether expenses meet the criteria of physical capital in the Public Sector Accounting Board guidelines.

Q8. Can a Regional District use NCPG for multi-year project that has already started?

A8. Yes. The NCPG can be used for any capital project that has not yet been completed.

Q9. Can a Regional District use the NCPG for a contribution to a regional project that they will not own?

A9. No. The Regional District is not permitted to use NCPG funding for any capital projects that they will not own. Though, a municipality may contribute from its NCPG reserves to the regional district for services within which it participates.

Q10. Can NCPG be used for IT projects that include more than just new hardware and software?

A10. No. NCPG funding is intended only for physical capital and planning.

Q11. Can NCPG be used for feasibility planning prior to the establishment of a service area and gaining elector consent.

A11. Yes. The planning projects do not need to result in capital projects. The planning can be stand-alone. For planning projects not directly related to an established service, the Regional District will need to fund the project through a NCPG contribution to a planning reserve fund within general services.

NCPG Reporting

Q12. What are the NCPG reporting requirements for Regional Districts.

A12. The RD must provide a separate report (schedule) outlining how the funds were allocated to various services. This report would be a schedule to the 2019 annual audited financial statements. (as required under S.377(1)(a) of the LGA and S.167 of the CC). RD's are not required to provide annual reports on the NCPG as once the funding is allocated it will be legally restricted within the capital reserves of those services.

Q13. Are Regional Districts required to annually report on NCPG funding?

A13. No. Beyond the reporting on the allocation of funds in the 2019 audited financial statements, annual reporting on the NCPG funding is not required for regional districts. Though, the Province may ask from time-to-time on the different projects regional districts have undertaken (for communications purposes).

Q14. Will the schedule to the annual audited financial statements be left to the discretion of the Regional District? Does the Ministry have authority to request additional information?

A14. Yes, and yes. The form of the schedule to the annual audited financial statements will be left to the discretion of the Regional District. The Ministry retains the right to request additional information from Regional Districts as required.

Q15. Is a separate auditors' report required for this schedule?

A15. No. The Province does not require a separate auditor's report.

Canada Infrastructure Grant Program

Q16. Will receipt of the NCPG affect our eligibility for the Canada Infrastructure Grant Program?

A16. No. The NCPG will not affect decisions on eligibility for grant funding through the Canada Infrastructure Grant Program. However, the Regional District can use NCPG funding to cover their portion of the project costs.