



RURAL DIRECTORS COMMITTEE
AGENDA

Thursday, June 20, 2019

PAGE NO.

ACTION

AGENDA- June 20, 2019

Approve

Supplementary Agenda

Receive

MINUTES

2-6

Rural Directors Committee Meeting Minutes
-June 6, 2019

Receive

REPORTS

7-11

Cheryl Anderson, Manager of Administrative
Services/Acting CAO –Burns Lake Paintball
Association – Request for Grant in Aid
-Electoral Areas “B” (Burns Lake Rural) and
“E” (Francois/Ootsa Lake Rural)

Recommendation
(Page 7)

DISCUSSION ITEM

- Northern Capital Planning Grant

SUPPLEMENTARY AGENDA

NEW BUSINESS

ADJOURNMENT

REGIONAL DISTRICT OF BULKLEY-NECHAKO**RURAL DIRECTORS COMMITTEE MEETING****Thursday, June 6, 2019**

PRESENT: Chair Rob Newell

Directors Mark Fisher
Tom Greenaway
Clint Lambert
Mark Parker
Jerry Petersen
Michael Riis-Christianson

Staff Cheryl Anderson, Acting Chief Administrative Officer/Manager of
Administrative Services
John Illes, Chief Financial Officer
Jason Llewellyn, Director of Planning and Protective Services – left at
3:49 p.m.
Wendy Wainwright, Executive Assistant

CALL TO ORDER

Chair Newell called the meeting to order at 3:38 p.m.

AGENDAMoved by Director Petersen
Seconded by Director Greenaway**RDC.2019-5-1**

"That the Rural Directors Committee Agenda for June 6, 2019 be approved."

(All/Directors/Majority)

CARRIED UNANIMOUSLY**SUPPLEMENTARY AGENDA**Moved by Director Petersen
Seconded by Director Riis-Christianson**RDC.2019-5-2**

"That the Supplementary Agenda be dealt with at this meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY**MINUTES****Rural Directors Committee**
Meeting Minutes
-April 4, 2019Moved by Director Riis-Christianson
Seconded by Director Greenaway**RDC.2019-5-3**"That the minutes of the Rural Directors Committee meeting of April 4,
2019 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS

Pleasant Valley Cattlemen's Association– Request for Grant in Aid – Electoral Areas "A" (Smithers Rural) and "G" (Houston Rural) Moved by Director Fisher
 Seconded by Director Parker

RDC.2019-5-4

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Pleasant Valley Cattlemen's Association be given \$1,000 grant in aid monies from each of Electoral Areas "A" (Smithers Rural) and "G" (Houston Rural) for costs associated with the Pleasant Valley Cattlemen's Association field day on June 8, 2019."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Fort St. James Secondary Mountain Bike Team – Request for Grant in Aid – Electoral Area "C" (Fort St. James Rural) Moved by Director Greenaway
 Seconded by Director Parker

RDC.2019-5-5

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Fort St. James Secondary Mountain Bike Team be given \$1,000 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with provincial championships in Squamish, B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

– Requests for Grant in Aid – Electoral Area "D" (Fraser Lake Rural)

Moved by Director Parker
 Seconded by Director Greenaway

RDC.2019-5-6

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the:

-Fraser Lake & District Senior Citizen's Home Society be given \$615.99 grant in aid monies from Electoral Area "D" (Fraser Lake Rural) for the purchase of a vacuum

-Fraser Lake Curling Club be given \$1,500 grant in aid monies from Electoral Area "D" (Fraser Lake Rural) for reconditioning of curling stones

-Fraser Lake Elementary Secondary School Golf Team be given \$1,500 grant in aid monies from Electoral Area "D" (Fraser Lake Rural) for costs associated with the Boys Golf Provincial Tournament in Kelowna, B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS (CONT'D)

Burns Lake & District Seniors Society – Request for Grant in Aid – Electoral Area "E" (Francois/Ootsa Lake Rural)

Moved by Director Lambert
Seconded by Director Riis-Christianson

RDC.2019-5-7

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Burns Lake & District Seniors Society be given \$1,000 grant in aid monies from Electoral Area "E" (Francois/Ootsa Lake Rural) for an electronic information kiosk."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Electoral Area Allocation of Federal Gas Tax Funds -First Quarter 2019

Moved by Director Parker
Seconded by Director Fisher

RDC.2019-5-8

"That the Rural Directors Committee receive the Accounting Clerk's May 22, 2019 memo titled "Electoral Area Allocations of Federal Gas Tax Funds – First Quarter 2019."

(All/Directors/Majority) CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA

REPORTS

Town of Smithers - Recreation – Request for Grant in Aid – Electoral Area "A" (Smithers Rural)

Moved by Director Fisher
Seconded by Director Greenaway

RDC.2019-5-9

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Town of Smithers be given \$400.32 grant in aid monies from Electoral Area "A" (Smithers Rural) for costs associated with the Tennis Club Start-Up."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Burns Lake Mountain Biking Association– Request for Grant in Aid – Electoral Area "B" (Burns Lake Rural)

Moved by Director Riis-Christianson
Seconded by Director Lambert

RDC.2019-5-10

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Burns Lake Mountain Biking Association be given \$500 grant in aid monies from Electoral Area "B" (Burns Lake Rural) for costs associated with the Big Pig Mountain Biking Festival."

(All/Directors/Majority) CARRIED UNANIMOUSLY

REPORTS (CONT'D)

Lakes District Pony Club
 – Request for Grant in Aid
 – Electoral Areas "B"

Moved by Director Lambert
 Seconded by Director Riis-Christianson

(Burns Lake Rural) and
"E" (Francois/Ootsa Lake Rural)

RDC.2019-5-11

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Lakes District Pony Club be given \$830 grant in aid monies from each of Electoral Areas "B" (Burns Lake Rural) and "E" (Francois/Ootsa Lake Rural) for costs associated with the annual Pony Club Camp."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DISCUSSION ITEM

Northern Capital Planning Grant (NCPG)

Discussion took place regarding:

- Municipalities receiving Northern Capital Planning Grants
- Monies being allocated to projects that:
 - o Benefit the entire Regional District
 - o Benefit Electoral Area(s)
- Individual Electoral Area objectives and projects
- Determining a funding model
 - o Chair Newell's Grant Adjustment Analysis
 - o Region wide services
 - o Electoral Area allocation specifically
 - o Region wide services and Electoral Area allocation
- NCPG criteria
 - o Existing services and planning
 - All capital and planning costs are eligible providing the capital will be owned and controlled by the local government
 - Feasibility planning prior to the establishment of a service area and gaining elector consent
 - Do not need to result in capital projects
 - Planning can be stand-alone
 - o Cannot be used to pay debt owed on an RD asset (eg. Fire hall)
 - o Can be used for RDBN owned new infrastructure, repairs and/or equipment rather than borrowing funds (eg. Fire hall)
 - o Cannot be allocated to a specific Electoral Area but can be allocated to an RDBN asset or service within a specific Electoral Area
 - o Funding must be allocated prior to the end of the 2019 calendar year
 - o RD's must provide a separate report (schedule) outlining how the funds were allocated to various services
- Funding to region wide services and cost savings
- Potential options for NCPG funding
 - o Fort Fraser Sewer upgrade project
 - o Broadband
 - o Staff are researching the ability to utilize the funds for municipally owned assets such as a swimming pool
 - o Feasibility study for a potential region-wide Parks/Recreation Service
 - o RDBN Economic Development Service Areas
 - o Environmental Services

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DISCUSSION ITEM

Northern Capital Planning Grant (NCPG)

- Leveraging NCPG funding for other grant opportunities (Northern Development Initiative Trust, Provincial and Federal Government grants)
- Timeline to develop a new service.

Northern Capital and Planning Grant (NCPG)

Moved by Director Riis-Christianson
Seconded by Director Greenaway

RDC.2019-5-12

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that 70% of the Northern Capital Planning Grant be allocated to projects that benefit Regional District of Bulkley-Nechako Electoral Areas and 30% to RDBN region-wide services."

Opposed: Director Parker **CARRIED**

(All/Directors/Majority)

ADJOURNMENT

Moved by Director Greenaway
Seconded by Director Lambert

RDC.2019-5-13

"That the meeting be adjourned 4:24 p.m."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

Rob Newell, Chair

Wendy Wainwright, Executive Assistant

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Newell and Rural Directors Committee

FROM: Cheryl Anderson
Manager of Administrative Services/Acting CAO

DATE: June 10, 2019

SUBJECT: Burns Lake Paintball Association – Request for Grant in Aid –
Electoral Areas “B” (Burns Lake Rural) and “E”
(Francois/Ootsa Lake Rural)

Attached is a request for Grant in Aid monies from the Burns Lake Paintball Association.

The Association is seeking \$1,850 grant in aid monies from Electoral Areas “B” (Burns Lake Rural) and “E” (Francois/Ootsa Lake Rural) for costs associated with insurance.

Directors Riis-Christianson and Lambert have each indicated their support of \$925 toward this application.

RECOMMENDATION: (All/Directors/Majority)

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Burns Lake Paintball Association be given \$925 grant in aid monies from each of Electoral Areas “B” (Burns Lake Rural) and “E” (Francois/Ootsa Lake Rural) for costs associated with insurance.”

Cheryl Anderson

From: website@rdbn.bc.ca
Sent: May 28, 2019 4:31 PM
To: Cheryl Anderson
Subject: Website Form Submission – ONLINE GRANT-IN-AID APPLICATION FORM

There has been a submission of the form ONLINE GRANT-IN-AID APPLICATION FORM through your concrete5 website.

ORGANIZATION:
 Burns Lake Paintball Association

EMAIL:
 acicomputerservice@telus.net

PHONE:
 2506927773

MAILING ADDRESS:
 PO Box 373, Burns Lake, British Columbia, V0J1E0

PROJECT OR PURPOSE FOR WHICH YOU REQUIRE ASSISTANCE:
 We are seeking financial help to pay the yearly cost of our insurance on the Burns Lake Paintball Association paintball field.

AMOUNT OF GRANT REQUESTED:
 1850

TO THE BEST OF MY KNOWLEDGE, ALL OF THE INFORMATION THAT IS PROVIDED IN THIS APPLICATION IS TRUE AND CORRECT. FURTHERMORE, I HEREBY CERTIFY THAT THIS APPLICATION FOR ASSISTANCE IS NOT BEING MADE ON BEHALF OF AN INDIVIDUAL, INDUSTRY, COMMERCIAL OR BUSINESS:

Yes

PLEASE DESCRIBE THE SERVICES/BENEFITS THAT YOUR ORGANIZATION PROVIDES TO THE COMMUNITY. ARE THESE SERVICES/BENEFITS AVAILABLE TO THE COMMUNITY FROM ANOTHER ORGANIZATION OR AGENCY:
 The Burns Lake Paintball Association provides a safe, structured place to play paintball and airsoft in the local area. These are intensive, exciting team sports which provide exercise and outdoor fun for people aged 10 and up. While we're mostly focused on engaging the community as a whole, we're also working with the First Responder's Cafe Society to provide recreational activities for emergency services personnel throughout the region.

While there are other physical activities organizations in the area, to our knowledge we're the only formally organized paintball or airsoft group between Prince George and Houston.

DESCRIBE THE GEOGRAPHIC AREA THAT RECEIVES SERVICES OR BENEFITS FROM YOUR ORGANIZATION.:
 While most of our players are from Burns Lake, we've had people come from as far as Fraser Lake, Houston, and Grassy Plains. We've even had people up from the lower mainland. Anyone that's interested is welcome to come for one of our game days, which are open to the public.

IS YOUR ORGANIZATION VOLUNTARY AND NON-PROFIT?:
 Yes

PLEASE DETAIL ANY REMUNERATION PAID, OR FUNDS OTHERWISE MADE AVAILABLE TO MEMBERS, OFFICERS, ETC. OF YOUR ORGANIZATION:

No funds are made available to members or officers. All costs are usually paid for out of pocket, or infrequently reimbursed if it is club related.

PLEASE COMMENT ON THE NUMBER OF MEMBERS/VOLUNTEERS IN YOUR ORGANIZATION AND HOW LONG YOUR ORGANIZATION HAS BEEN IN OPERATION:

We currently have three directors, but our membership is a bit harder to count. We used to require membership in our society, and a yearly membership fee to help fund the society, but the last president of our organization did away with membership fees several years ago to make our sport more accessible. The best gauge we have at this time is activity, which is usually between 6-14 people per game day. In the past we've had consistently in the 10-20 range, with as many as 40. Unfortunately last year's wildfires caused us to shut the season down early, so the turnout was not as good as years past. We're currently seeking grants for new airsoft rental equipment, which we hope will draw in new players.

The BLPA has been around as a society for seven years, though we existed informally for many years before then. We initially registered as a non profit society in 2012, as part of our lease with Burns Lake Community Forest Ltd for our paintball field. Unfortunately due to a misunderstanding on the part of our previous president some paperwork was overlooked and we lost our standing. We've since regained our society status and are compliant with the new Societies Act.

ASSISTANCE IS BEING REQUESTED FOR:

another purpose

OTHER PURPOSE IF ANY:

Paying our yearly insurance costs.

PLEASE DESCRIBE THE PROPOSAL FOR WHICH YOU ARE REQUESTING ASSISTANCE. IF YOU ARE APPLYING FOR AN EXEMPTION FROM FEES AND/OR CHARGES OR OTHER CONSIDERATION, PLEASE PROVIDE DETAILS OR YOUR REQUEST HERE. ATTACH ADDITIONAL INFORMATION IF REQUIRED.:

As part of our lease with Burns Lake Community Forest Ltd for our paintball field, we are required to maintain insurance on the field year round. This insurance is handled by HUB International and costs \$1,850, due October 1st. While we ordinarily are able to cover most of our costs through our various fundraising efforts, last year not only deprived us of our usual income streams, it also shut down some of the other things we rely on. For instance, a small honorarium we typically receive from the Fall Fair Society in exchange for providing security during the Lakes District Fall Fair was not available last year as they were forced to cancel the fair.

We're hoping this year your organization might be able to help us cover this major expense.

DESCRIBE HOW THIS PROPOSAL WILL BENEFIT THE COMMUNITY:

To be perfectly honest, we're in a rebuilding year, and it may take another year or more to get back to the kind of player base we're used to. To make matters worse, paintball is starting to fade in popularity against the newer sport of airsoft, so we're going to have to hunt around for funds to obtain new rental equipment.

However, the newer sport has energized some of our existing players, and has brought out still more new ones we've never spoken to before. The Houston club has also converted over from paintball to airsoft and is currently working on running large scale events, something we look forward to partnering with them on in the future. We want to continue to be here for these players, to help them enjoy this sport and enjoy it safely.

We are also very excited to partner with the First Responder's Cafe society to help provide outdoor fun for emergency personnel throughout the region. While we've hosted one off charity events in the past for organizations such as Cops

for Cancer and the Knights of Columbus, this will be an ongoing project with potentially large numbers of participants. We hope we can, in our own small way, make a positive impact on the lives of these vital members of society.

HAVE YOU APPLIED FOR A GRANT/FUNDING FROM OTHER SOURCES?:

Yes

NAME OF 1ST GRANT OR FUNDING AGENCY:

Sunshine Inn Burns Lake

AMOUNT APPLIED FOR FROM 1ST AGENCY:

500

STATUS OF 1ST GRANT APPLICATION:

Pending

NAME OF 2ND GRANT OR FUNDING AGENCY:

AMOUNT APPLIED FOR FROM 2ND AGENCY:

0

STATUS OF 2ND GRANT APPLICATION:

Approved

NAME OF 3RD GRANT OR FUNDING AGENCY:

AMOUNT APPLIED FOR FROM 3RD AGENCY:

0

STATUS OF 3RD GRANT APPLICATION:

Approved

NAME OF 4TH GRANT FUNDING AGENCY:

AMOUNT APPLIED FOR FROM 4TH AGENCY:

0

HAVE YOU RECEIVED ASSISTANCE (GRANT IN AID/WAIVING OF FEES , ETC.), FROM THE REGIONAL DISTRICT OF BULKLEY-NECHAKO IN PREVIOUS YEARS?:

No

IF YES, YEARS, AMOUNTS AND PURPOSES FOR WHICH ASSISTANCE WAS USED:

DOES YOUR ORGANIZATION:

||

PLEASE PROVIDE THE DATE, TIME AND LOCATION OF YOUR ORGANIZATIONS ANNUAL GENERAL MEETING (AGM). IF UNKNOWN PLEASE CONTACT THE ELECTORAL AREA DIRECTOR WITH THE INFORMATION ONCE DATE AND TIME ARE CONFIRMED.:

April 15th, 2020, 7:00PM, Lakes District Secondary School library (Our last AGM was at the same time and place, on April 15th of this year)