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REGIONAL DISTRICT
OF BULKLEY & NECHAKO

AGENDA

MEETING NO. 10

July 18, 2019

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"A WORLD OF OPPORTUNITIES
WITHIN OUR REGION"

VISION

“A World of Opportunities
Within Our Region”

MISSION

“We Will Foster Social,
Environmental, and
Economic Opportunities
Within Our Diverse Region Through Effective
Leadership”

AGENDA

Thursday, July 18, 2019



<u>PAGE NO.</u>	<u>CALL TO ORDER</u>	<u>ACTION</u>
	<u>AGENDA – July 18, 2019</u>	Approve
	<u>SUPPLEMENTARY AGENDA</u>	Receive
	<u>MINUTES</u>	
	(All grey highlighted items may be received as a block)	
8-31	Board Meeting Minutes – June 20, 2019	Adopt
32-40	Special Board Meeting Minutes – July 4, 2019	Adopt
41-44	Rural Directors Committee Meeting Minutes - June 20, 2019 (Unapproved)	Receive
45-49	Rural Directors Committee Meeting Minutes - June 6, 2019	Receive
	<u>BUSINESS ARISING OUT OF THE MINUTES</u>	
	<u>DELEGATIONS</u>	
	<u>ADMINISTRATION REPORTS</u>	
	(All grey highlighted items may be received as a block)	
50	Wendy Wainwright, Executive Assistant - Rural Directors Committee Meeting Recommendation - June 20, 2019	Recommendation (Page 50)
51	Wendy Wainwright, Executive Assistant - Items to be brought forward to the public agenda from Special (In-Camera) Meeting	Recommendation (Page 51)
52-58	Cheryl Anderson, Manager of Administrative Services – Bulkley Valley Research Centre - Request for Grant in Aid	Recommendation (Page 52)

Meeting No. 10
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<u>PAGE NO.</u>	<u>ADMINISTRATION REPORTS (CONT'D)</u>	<u>ACTION</u>
59-70	Cheryl Anderson, Manager of Administrative Services – Grant in Aid Applications	Recommendation (Page 59)
71	Nellie Davis, Regional Economic Development Coordinator – Decker Lake Recreation Commission – Northern Development Application - Community Halls and Recreation Facilities	Recommendation (Page 71)
72	Kim Fields, Accounting Clerk – Federal Gas Tax Funds – Electoral Area “B” (Burns Lake Rural) and Electoral Area “E” (Francois/Ootsa Lake Rural) Ootsa Lake Bible Camp Society	Recommendation (Page 72)
73	Kim Fields, Accounting Clerk – Federal Gas Tax Funds – Electoral Area “A” (Smithers Rural) - Dze L K’ant Friendship Centre (pending UBCM approval)	Recommendation (Page 73)
74-75	John Illes, Chief Financial Officer – Internet Connectivity – CRTC Grant Application	Recommendation (Page 75)
76	John Illes, Chief Financial Officer – Disposal of Photocopier – Update	Ratify
77-78	Nellie Davis, Regional Economic Development Coordinator – Provincial Nominee Program - Regional Pilot Enrollment Training	Receive
79-80	Brittany Evans, Protective Services Assistant - Monthly 9-1-1 Call Report – May 2019	Receive
	<u>DEVELOPMENT SERVICES</u>	<u>ACTION</u>
	<u>Memo</u>	
81-113	Jason Llewellyn, Director of Planning Coastal GasLink Pipeline Project Update Report	Receive
	<u>Correspondence</u>	
114-116	Regarding Petition Letter Smithers Pinnacle Pellet Plant	Receive
117-161	Rio Tinto Water Engagement Initiative 1. Meeting Summary 2. Draft Rio Tinto WEI Process Guiding Principals 3. Rio Tinto WEI Participant Meeting Slides	Receive

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<u>PAGE NO.</u>	<u>ELECTORAL AREA PLANNING (All Directors)</u>	<u>ACTION</u>
	<u>Bylaws for Adoption</u>	
162-166	Jennifer MacIntyre, Planner Bylaw No. 1870, 2019, Rezoning File A-01-19 Electoral Area "A"	Recommendation (Page 164)
167-173	Jennifer MacIntyre, Planner Bylaw No. 1871 & 1872, 2019, Rezoning File B-01-19 - Electoral Area "B"	Recommendation (Page 169)
	<u>Referrals</u>	
174-176	Land Referral N0. 7410091 (Davidson) Electoral Area "C"	Recommendation (Page 174)
177-180	Land Referral N0. 7410090 (Bjornson) Electoral Area "D"	Recommendation (Page 178)
	<u>BUILDING INSPECTION (All Directors)</u>	
	<u>Report</u>	
181	Jason Berlin, Building Inspector June 2019 Building Inspectors Report	Receive
	<u>VERBAL REPORTS</u>	
	<u>RECEIPT OF VERBAL REPORTS</u>	
	<u>ADMINISTRATION CORRESPONDENCE</u>	
	(All grey highlighted items may be received as a block)	
182	Cariboo Regional District – Support for UBCM Resolution – Access to Provincial Emergency Preparedness Funding for Independent Fire Services	Direction
183-190	Environment and Climate Change Canada - Early Engagement on the Approach to Developing the Federal Grizzly Bear Management Plan	Direction/Receive
191-192	Union of B.C. Municipalities – 2019 Resolutions	Receive

<u>PAGE NO.</u>	<u>ADMINISTRATION CORRESPONDENCE (CONT'D)</u>	<u>ACTION</u>
193	Pleasant Valley Cattlemen's Association - Thank you for Grant in Aid	Receive
194	EDI Environmental Dynamics Inc. – Rio Tinto Water Engagement Initiative Update	Receive
195	Regional District of Fraser-Fort George - Single Use Plastics Ban	Receive
196	Town of Ladysmith – Provincial Support for Libraries	Receive
197-200	City of White Rock – Proposed Vacancy Tax	Receive
201-204	City of Prince George – Regional Collaboration on Evacuee Emergency Support Services	Receive
205-206	Wetzin'kwa Community Forest Corporation - Community Fire Preparedness Initiatives	Receive
207-208	Canadian Wood Council – 2019 Community Recognition Awards Call for Nominations	Receive
209-223	Federation of Canadian Municipalities - Report from FCM's 2019 Annual Conference	Receive
224-226	Fire Prevention Officers of B.C. Fire Away Magazine – Request for Support	Receive
227-231	Lakes Animal Friendship – Spring Critter Care Projects Spread the Love	Receive
232-239	Union of B.C. Municipalities <ul style="list-style-type: none"> • FireSmart Community Funding & Supports • Elements of UBCM's Resolutions Process • Guidance from the Ministry of Agriculture • Feedback Sought: Pool Design and Operations • UBCM Convention Bulletin #1 	Receive
<u>INVITATION</u>		
240-241	BC Council of Forest Industries – COFI's 2019 Community Dinner in Prince George - September 19, 2019	Receive



REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEETING NO. 8

Thursday, June 20, 2019

PRESENT: Chair Gerry Thiessen

Directors Taylor Bachrach
Shane Brienen – left at 2:07 p.m.
Mark Fisher
Dolores Funk – left at 3:45 p.m.
Tom Greenaway – left at 2:33 p.m.
Clint Lambert
Brad Layton
Rob Newell
Mark Parker
Jerry Petersen
Bev Playfair
Michael Riis-Christianson
Kim Watt-Senner

Director Absent Linda McGuire, Village of Granisle

Alternate Director Thomas Liversidge, Village of Granisle

Staff Cheryl Anderson, Acting CAO/Manager of Administrative Services
Nellie Davis, Regional Economic Development Coordinator – arrived at 2:40 p.m.
Janette Derksen, Deputy Director of Environmental Services – arrived at 2:45 p.m., left at 3:00 p.m.
John Illes, Chief Financial Officer
Jason Llewellyn, Director of Planning and Protective Services – left at 1:40 p.m., returned at 2:39 p.m., left at 3:44 p.m.
Rory Mackenzie, Director of Environmental Services – arrived at 2:43 p.m., left a 3:00 p.m.
Deneve Vanderwolf, Planning Technician/Regional Transit Coordinator – arrived at 2:33 p.m., left at 2:42 p.m.
Wendy Wainwright, Executive Assistant

Others Geoff Recknell, Regional Executive Director, Ministry of Forests, Lands, Natural Resource Operations and Rural Development – left at 2:33 p.m.
Heather Wiebe, NxNW Caribou Team Lead – Omineca Region, Ministry of Forests, Lands, Natural Resource Operations and Rural Development – left at 2:33 p.m.

Media Blair McBride, Lakes District News – arrived at 2:07 p.m., left at 3:45 p.m.

CALL TO ORDER

Chair Thiessen called the meeting to order at 1:23 p.m.

**AGENDA &
SUPPLEMENTARY AGENDA**

Moved by Director Parker
Seconded by Director Newell

2019-8-1

"That the agenda of the Regional District of Bulkley-Nechako Board meeting of June 20, 2019 be approved as amended to include New Business – Meeting with Ministry of Indigenous Relations and Reconciliation; and, that the Supplementary Agenda be received and dealt with at this meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MINUTES

Board Meeting Minutes
-May 16, 2019

Moved by Director Layton
Seconded by Director Greenaway

2019-8-2

"That the Regional District of Bulkley-Nechako Board Meeting Minutes of May 16, 2019 be adopted."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Committee
Meeting Minutes

Moved by Director Playfair
Seconded by Director Petersen

2019-8-3

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Committee Meeting Minutes:

- Committee of the Whole Meeting Minutes
-June 6, 2019 (Unapproved)
- Committee of the Whole Meeting Minutes
- May 2, 2019
- Forestry Committee Meeting Minutes
-June 6, 2019 (Unapproved)
- Forestry Committee Meeting Minutes
-March 21, 2019
- Rural Directors Committee Meeting Minutes
-June 6, 2019 (Unapproved)
- Rural Directors Committee Meeting Minutes
-April 4, 2019
- Waste Management Committee Meeting Minutes
-June 6, 2019 (Unapproved)
- Waste Management Committee Meeting Minutes
-March 7, 2019."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DELEGATION

MINISTRY OF FORESTS, LANDS, NATURAL RESOURCE OPERATIONS AND RURAL DEVELOPMENT – Geoff Recknell, Regional Executive Director, Skeena and Heather Wiebe, NxNW Caribou Recovery Team Lead – Omineca Region - Update re: Fiber Utilization, Timber Supply Appurtenancy, Fire bans, Broadcast Burning, Species at Risk, Tenures, Salvage Activity re: Wildfires; and Forest and Range Practices Act (FRPA) Improvement Initiative: Renewal and Resilience Discussion Paper

Chair Thiessen welcomed Geoff Recknell, Regional Executive Director, Skeena and Heather Wiebe, NxNW Caribou Recovery Team Lead, Omineca Region, Ministry of Forests, Lands, Natural Resource Operations and Rural Development (FLNRORD).

Mr. Recknell reported that the Interior Forest Revitalization (IFR) policy papers are currently in the approval stage with the Province and will be released in the near future. Invitations to Engagement Sessions will be organized after July 15, 2019. Mr. Recknell noted that there will be further opportunities to provide feedback beyond the community engagement sessions. Chair Thiessen brought forward concerns in regard to timing for dialogue and engagement. He also spoke of the impacts of mill closures and curtailments to communities and the frustration of local governments not having an opportunity to provide input.

Chair Thiessen outlined follow-up items from FLNRORD's presentation at the June 6, 2019 RDBN Forestry Committee Meeting:

- BC Wildfire Service (BCWS) – Fire Bans – Ian Meier, Acting Executive Director, BC Wildfire Service, Smithers, FLNRORD to be a delegation to the Regional Board
 - Is BCWS reviewing changes on the land base in regard to fire bans/ratings in regard to closing the bush?
- Pipeline fiber utilization agreement
- Economics of Industry – Peter Jacobsen, Executive Director, Timber Operations, Pricing and First Nations Division, FLNRORD
- Provide links to the FRPA and IFR discussion papers to RDBN staff
- Copy of Premier Horgan's letter to industry referenced at the 2019 COFI Conference.

Ms. Wiebe provided an outline and update in regard to the Caribou Program.

April 2019

- Engagement Process in the Province of BC
 - Two Agreements
 - Bilateral Agreement between the Province of BC and Federal Government
 - Partnership Agreement – Central Group Herd (Peace Region)
 - Provincial and Federal Governments, Saúlteau and West Moberly First Nations
- At 9:05 am today the Province announced:
 - Release of the Lekstrom report on caribou recovery with 14 recommendations
 - Unveiled a broader plan to continue to work with the Saúlteau and West Moberly First Nations
 - Intention to sign the Southern Mountain Caribou Bilateral Conservation Agreement (Section 11)
 - Work plan to identify and collectively work together to take steps to plan for caribou recovery
 - Interim moratorium on new resource development in parts of northeastern BC for two years (2021) for partnership agreement area only
 - Have begun discussions in regard to the Tweedsmuir herd
 - Will be having conversations with the First Nations in regard to the engagement process developed in consultation with Bill Miller to move forward



DELEGATION (CONT'D)

MINISTRY OF FORESTS, LANDS, NATURAL RESOURCE OPERATIONS AND RURAL DEVELOPMENT (CONT'D)

- Letters will be sent in the next two weeks to interest groups in regard to meetings in Fall 2019 to discuss herd planning, recovery actions, and scientifically valid mitigating factors brought forward from interest groups.
- Meetings in Fall 2019:
 - Small group table conversations for targeted herds
 - Provide analysis in regard to each targeted herd
 - Forwarded to a larger table conversation
 - Recommendation to be made to government in regard to recovery actions and implementation
 - Decision makers implement recovery actions
 - There may be engagement on a one by one basis depending on the FLNRORD Science Team's findings and if implementation of recovery actions need to occur quickly
- Current targeted herds due to immediate industrial pressures
 - Tweedsmuir
 - Hart Ranges
 - Wolverine
 - Chase
 - Takla
- FLNRORD worked with the New Gold Blackwater Project in 2018 – excellent opportunity to partner and work to offset any impact to caribou recovery.

Director Layton questioned if the Telkwa herd was included in the targeted herds. Ms. Wiebe indicated it would be a separate discussion. Director Layton spoke of the importance of ensuring that municipalities and rural directors are included in interest group discussions. Ms. Wiebe indicated that there will be approximately 60 small meetings held in regard to each specific herd prior to larger roundtable discussions. Chair Thiessen reiterated the importance of meeting with individual local governments in regard to herd planning.

Mr. Recknell provided an update regarding the mountain goat

- Skeena region population is viable and intact
- A significant resource
- Protection measures
 - Timber Supply Area's (TSA's) and Timber Farm Licence's (TFL's) have identified ungulate winter range areas and have management measures in place
 - Impacts to goat are:
 - Access
 - Disturbance in security habitats through winter months
 - Feeding areas
 - Escape terrain
 - Winter/Summer access in alpine areas
 - Harvesting activities
 - Bulkley order is ready to move forward
 - Unique due to the LRMP (Land and Resource Management Plan) in place
 - Ability to close areas if there is a need under the *Wildlife Act*.

Director Layton spoke of past GIS exercises that created mountain goat ungulate winter range areas and that information is no longer accurate. Information utilized to create protection areas needs to be current and up to date. Mr. Recknell noted that in the Bulkley region, the LRMP was reviewed and it was identified that the protection areas had changed. Discussion took place in regard to disturbances to the goats and utilizing education to inform users of the backcountry. A brief discussion took place in regard to predator management and recreational uses.

DELEGATION (CONT'D)

MINISTRY OF FORESTS, LANDS, NATURAL RESOURCE OPERATIONS AND RURAL DEVELOPMENT (CONT'D)

Forest Tenures/Reform

- Tenure system –challenging for value added users to access fiber
 - o Timber Supply Areas (TSA's) within the RDBN includes the following TSA's
 - a. Bulkley
 - b. Morice
 - c. Lakes
 - d. Portion of Prince George
 - o First Nations tenures
 - a. Morice approximately 15%
 - b. Lakes approximately 46% - higher area based tenures
 - c. Bulkley approximately 25%
 - o Spoke of past take backs to enable First Nations to have more ownership in the industry
 - a. ongoing interest of the Province
- BC Timber Sales (BCTS)
 - o A marketing system
 - o Varies between business areas (Stuart/Nechako, Babine)
 - o Specific role in terms of market pricing
 - o Ensuring a certain amount of volume on publicly owned land/Crown Land is auctioned in a free market system to set price to ensure:
 - a. The best value for a publicly owned resource
 - b. Main response/defence in regard to the softwood lumber dispute
 - o 20% of volume held by BCTS -Statisticians believe gives statistically viable and reliable data that demonstrates selling enough timber that is market based/market priced
 - a. Province – firm interest in maintaining 20%
- Remaining tenure owned by large licencees eg. Canfor Corporation, West Fraser Timber, Hampton Lumber Co., L & M Lumber Ltd.
- Forest reserves – minimal amount for such examples as pipeline corridors
- Opportunities for salvage
 - o Spruce /mountain pine beetle
 - o Most addressed through large licencees.

Director Layton noted that communities are taking a stance in regard to input and tenure is an area that is important. He spoke of mill closures creating a commodity to sell at the highest price. Bill 22 – 2019: *Forest Amendment Act, 2019* is reported to provide opportunities for community input in regard to sawmill closures and tenure allocations. Mr. Recknell commented that Bill 22 is one step to ensure public interest is addressed in terms of sales and transfers. Director Layton also spoke of community safety and Wildland Urban Interface (WUI) needing to take precedent in relation to FRPA and tenures. Mr. Recknell noted that FLNRORD has a role to assist facilitating conversations to assist with community safety and WUI.

Forest and Ranges Practices Act (FRPA) Improvement Initiative: Renewal and Resilience:

- More authority at the District Manager level
- Bring more discretion for the District Manager
- Focused on stewardship.

Director Lambert questioned the impact of the FRPA Renewal in regard to range tenures. Mr. Recknell will follow up with information.

Director Bachrach mentioned challenges understanding the discussion paper questions and providing proper feedback.

DELEGATION (CONT'D)

MINISTRY OF FORESTS, LANDS, NATURAL RESOURCE OPERATIONS AND RURAL DEVELOPMENT (CONT'D)

Fiber Utilization/Salvage

- Fiber brought into mills is 100% utilized
- Partnerships with secondary users such as pellet plants
- Provisions within FRPA that promotes less waste
- Changes and incentives made to utilize dry Grade 4 log
- FLNRORD investigating options:
 - o for secondary operators to utilize fiber left on the ground from primary operators/licencees
 - o once a primary operator has left a site others can utilize fiber
 - o fiber utilization zones and other options

Fire Salvage

- Morice/Lakes TSA's approximately 400,000 m³ under cutting permit for wildfire salvage wood
- Harvesting fire damaged trees within existing tenure licencees.

Discussion took place in regard to a timeline being developed to allow secondary licencees to utilize fiber on the ground. Director Layton outlined that there is a 30 month licence requirement to burn fuel build up on a logging block. There are liabilities to the licencee within that timeframe. Discussion took place in regard to stumbling blocks to utilize wood that stumpage has been paid but the wood is not viable for the primary user. Legislation requires that secondary users must pay stumpage again if they are to use the wood left on the block.

The Regional Board indicated its interest of having the new Beetle Boss as a delegation at a future RDBN meeting.

Chair Thiessen thanked Mr. Recknell and Ms. Wiebe for attending the meeting.

ADMINISTRATION REPORTS

Union of B.C. Municipalities Meetings 2019

Discussion took place regarding utilizing the same format as the past year where a Regional District Director Leads the discussion with one or two Directors supporting discussion, with the option for any and all Directors to attend each UBCM Minister Meeting.

UBCM Meeting Requests:

Minister of Forests, Lands, Natural Resource Operations and Rural Development

- o Timber Rights
- o Regional Forestry Appurtenancy
- o FireSmart Program funding

Minister of Public Safety and Solicitor General

- o *Emergency Program Act*
- o *Fire Safety Act*
- o RDBN Resolutions
 - Disaster Relief and Recovery Funding
 - Permitting Entry into an Evacuation Order Area
 - Stay and Defend Policy

Minister of Health

- o Affordability and escalating costs to Regional Hospital District taxpayers of construction for new builds and renovations for health care facilities

ADMINISTRATION REPORTS (CONT'D)

Minister of Environment and Climate Change Strategy – Director Fisher

- o Extended Producer Responsibility Programs
- o ICI – (Industrial/Commercial/Institutional)

Minister of Citizen's Services

- o Broadband Strategy Study

Minister of Agriculture

- o New ALR Regulations.

Committee Meeting
Recommendation
- June 6, 2019

Moved by Director Petersen
Seconded by Director Funk

2019-8-4

"That the Regional District of Bulkley-Nechako Board of Directors approve June 6, 2019 Committee Meeting Recommendations 1 through 12 as amended removing Recommendation 13:

Committee of the Whole Meeting – June 6, 2019

Recommendation 1:

Re: Provincial Nominee Program – Regional Pilot

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to proceed and participate in the Provincial Nominee Program – Regional Pilot within the Regional District."

Recommendation 2:

Re: Rio Tinto RE: Water Engagement – Rio Tinto Water Engagement Initiative Update – FLNRORD – Letter to Rio Tinto

"That the Regional District of Bulkley-Nechako Board of Directors participate in Rio Tinto's Water Engagement Initiative with Rio Tinto's agreement to the commitments outlined in the March 25, 2019 Letter from the Ministry of Forests, Lands, Natural Resource Operations and Rural Development (FLNRORD) to Rio Tinto as follows:

- Fulsome engagement with First Nations in the process;
- Potential water licence changes as a result of the outcomes of the process;
- Provision of an independent consultant to lead this engagement; and,
- Provision of technical resources regarding the availability and understanding of hydrological information to the community, interested parties, and Indigenous nations. This technical support is critical to increasing the understanding of the local communities and to better enable them to meaningfully contribute to this initiative."

Recommendation 3:

Re: Rio Tinto RE: Water Engagement – Rio Tinto Water Engagement Initiative Update – FLNRORD – Letter to Rio Tinto

"That the Regional District of Bulkley-Nechako Board of Directors authorize attendance of Directors and one staff member in Rio Tinto's Water Engagement Initiative."

ADMINISTRATION REPORTS (CONT'D)

Committee of the Whole Meeting – June 6, 2019 (Cont'd)

Recommendation 4:

**Re: University of Northern British Columbia –
Cumulative Impacts Research Consortium – Public
Presentation: New Tools for Assessing the Cumulative
Impacts of Resource Development**

"That the Regional District of Bulkley-Nechako Board of Directors write a letter to the University of Northern British Columbia Cumulative Impacts Research Consortium thanking them for providing the Public Presentations regarding New Tools for Assessing the Cumulative Impacts of Resource Development and request that the presentations be held throughout northern B.C."

Recommendation 5:

**Re: RDBN Resolution to Union of BC Municipalities –
Disaster Relief and Recovery Funding**

"That the Regional District of Bulkley-Nechako Board of Directors approve the Disaster Relief and Recovery Funding resolution for submission to the Union of B.C. Municipalities for consideration at its 2019 Convention."

Rural Directors Committee Meeting– June 6, 2019

Recommendation 6:

**Re: Pleasant Valley Cattlemen's Association – Request
for Grant in Aid – Electoral Areas "A" (Smithers Rural) and
"G" (Houston Rural)**

"That the Pleasant Valley Cattlemen's Association be given \$1,000 grant in aid monies from each of Electoral Areas "A" (Smithers Rural) and "G" (Houston Rural) for costs associated with the Pleasant Valley Cattlemen's Association field day on June 8, 2019."

Recommendation 7:

**Re: Fort St. James Secondary Mountain Bike Team –
Request for Grant in Aid – Electoral Area "C" (Fort St.
James Rural)**

"That the Fort St. James Secondary Mountain Bike Team be given \$1,000 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with provincial championships in Squamish, B.C."

ADMINISTRATION REPORTS (CONT'D)

Rural Directors Committee Meeting– June 6, 2019 (Cont'd)

Recommendation 8:

**Re: Requests for Grant in Aid – Electoral Area “D”
(Fraser Lake Rural)**

“That the Regional District of Bulkley-Nechako Board of Directors authorize:

- Fraser Lake & District Senior Citizen's Home Society be given \$615.99 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for the purchase of a vacuum
- Fraser Lake Curling Club be given \$1,500 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for reconditioning of curling stones
- Fraser Lake Elementary Secondary School Golf Team be given \$1,500 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for costs associated with the Boys Golf Provincial Tournament in Kelowna, B.C.”

Recommendation 9:

Re: Burns Lake & District Seniors Society - Request for Grant in Aid – Electoral Area “E” (Francois/Ootsa Lake Rural)

“That the Burns Lake & District Seniors Society be given \$1,000 grant in aid monies from Electoral Area “E” (Francois/Ootsa Lake Rural) for an electronic information kiosk.”

Recommendation 10:

Re: Town of Smithers - Recreation - Request for Grant in Aid – Electoral Area “A” (Smithers Rural)

“That the Town of Smithers be given \$400.32 grant in aid monies from Electoral Area “A” (Smithers Rural) for costs associated with the Tennis Club Start-Up.”

Recommendation 11:

Re: Burns Lake Mountain Biking Association - Recreation - Request for Grant in Aid – Electoral Area “B” (Burns Lake Rural)

“That the Burns Lake Mountain Biking Association be given \$500 grant in aid monies from Electoral Area “B” (Burns Lake Rural) for costs associated with the Big Pig Mountain Biking Festival.”

ADMINISTRATION REPORTS (CONT'D)

Rural Directors Committee Meeting– June 6, 2019 (Cont'd)

Recommendation 12:

Re: Lakes District Pony Club - Recreation - Request for Grant in Aid – Electoral Areas “B” (Burns Lake Rural) and “E” (Francois/Ootsa Lake Rural)

“That the Lakes District Pony Club be given \$830 grant in aid monies from each of Electoral Areas “B”(Burns Lake Rural) and “E” (Francois/Ootsa Lake Rural) for costs associated with the annual Pony Club Camp.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

2019-2020 Annual Operating Agreement with BC Transit

Moved by Director Riis-Christianson
Seconded by Director Layton

2019-8-5

“That the Regional District of Bulkley-Nechako Board of Directors receive the 2019-2020 Annual Operating Agreement and that the Regional District of Bulkley-Nechako Board of Directors approve entering into the Agreement with BC Transit.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

IAP2 Public Participation Training

Moved by Director Parker
Seconded by Director Newell

2019-8-6

“That the Regional District of Bulkley-Nechako Board of Directors direct staff to research the potential availability and cost to offer Foundations in Effective Public Participation and Elected Official Public Participation training in the region.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Financial Information Act Statements

Moved by Director Layton
Seconded by Director Watt-Senner

2018-8-7

“That the Regional District of Bulkley-Nechako Board of Directors receive the Senior Financial Assistant's June 10, 2019 memo titled "Financial Information Act Statements and authorize the approval of the Statement of Financial Information Act Statements by the Chief Financial Officer and the Chair of the Regional District of Bulkley-Nechako on behalf of the Board.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Director Riis-Christianson removed himself from the meeting at 2:50 p.m. due to a conflict of interest. He is employed by the Lakes District Museum Society in regard to Lakes District Arts and Culture Capital Grant.

Lakes District Arts and Culture Capital Grant Moved by Director Lambert
Seconded by Director Watt-Senner

2019-8-8 "That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer's June 10, 2019 memo titled "Lakes District Arts and Culture Capital Grant"; and, that the Regional District of Bulkley-Nechako Board of Directors approve a one-time \$2,000 grant to the Lakes District Museum Society from the Capital Grant budget of the Lakes District Arts and Culture Service."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Director Riis-Christianson returned to the meeting at 2:52 p.m.

Disposal of Photocopier Moved by Director Playfair
Seconded by Director Layton

2019-8-9 "That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer's June 12, 2019 memo titled "Disposal of Photocopier"; and, that the Regional District of Bulkley-Nechako Board of Directors direct staff to dispose of the old Xerox photocopier through B.C. Auction."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Proposed Six Month Budget Update Bylaw 1876 Moved by Director Petersen
Seconded by Director Watt-Senner

2019-8-10 "That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer's June 12, 2019 memo titled "Six Month Budget Update Bylaw 1876"; and, that the Regional District of Bulkley-Nechako Board of Directors give Bylaw 1876 three readings and adoption later in the agenda."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Chinook Comfor Limited Appointment of Directors Moved by Director Riis-Christianson
Seconded by Director Layton

2019-8-11 "That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer's June 10, 2019 memo titled "Chinook Comfor Limited Appointment of Directors"; and, that the Regional District of Bulkley-Nechako Board of Directors, a shareholder of Chinook Comfor Limited, appoint Mr. Miles Fuller and Ms. Cindy Shelford to the Chinook Comfor Limited Board of Directors until the AGM of the company held in 2021."

(All/Directors/Majority) CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Federal Gas Tax Funds
-Electoral Area "C" (Fort St.
James Rural) Stuart Lake
Nordic Society

Moved by Director Playfair
Seconded by Director Petersen

2019-8-12

1. "That the Regional District of Bulkley-Nechako Board of Directors authorize contributing up to \$25,000 of Electoral Area "C" Federal Gas Tax allocation monies to the Stuart Lake Nordic Society for a Recreation Infrastructure project at the Murray Ridge Nordic Ski Trails; and further,

(All/Directors/Majority) CARRIED UNANIMOUSLY

2. That the Regional District of Bulkley-Nechako Board of Directors authorize the withdrawal of up to \$25,000 from the Federal Gas Tax Reserve Fund."

(Participants/Directors/Majority) CARRIED UNANIMOUSLY

Federal Gas Tax Funds
-Electoral Area "A" (Smithers
Rural) Bulkley Valley
Gymnastics Association

Moved by Director Fisher
Seconded by Director Bachrach

2019-8-13

1. "That the Regional District of Bulkley-Nechako Board of Directors authorize contributing up to \$30,000 of Electoral Area "A" Federal Gas Tax allocation monies to the Bulkley Valley Gymnastics Association for a Recreation Infrastructure Project at the LB Warner Building; and further,

(All/Directors/Majority) CARRIED UNANIMOUSLY

2. That the Regional District of Bulkley-Nechako Board of Directors authorize the withdrawal of up to \$30,000 from the Federal Gas Tax Reserve Fund."

(Participants/Directors/Majority) CARRIED UNANIMOUSLY

Federal Gas Tax Funds
-Electoral Area "A" (Smithers
Rural) Smithers Golf and
Country Club

Moved by Director Fisher
Seconded by Director Bachrach

2019-8-14

1. "That the Regional District of Bulkley-Nechako Board of Directors authorize contributing up to \$50,000 for three years for a total of \$150,000 of Electoral Area "A" Federal Gas Tax allocation monies to the Smithers Golf and Country Club for a Recreation Infrastructure Project at the Smithers Golf and Country Club and further,

(All/Directors/Majority) CARRIED UNANIMOUSLY

2. That the Regional District of Bulkley-Nechako Board of Directors authorize the withdrawal of up to \$150,000 from the Federal Gas Tax Reserve Fund."

(Participants/Directors/Majority) CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Administration Reports

Moved by Director Bachrach
Seconded by Director Layton

2019-8-15

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Administration Reports:

- Cheryl Anderson, Manager of Administrative Services/Acting CAO – Items to be Brought Forward to the Public Agenda from Special (In-Camera) Meeting
- Wendy Wainwright, Executive Assistant - Items to be Brought Forward to the Public Agenda from Special (In-Camera) Meeting
- John Illes, Chief Financial Officer – First Quarter Financial Summary
- Jordanna Evans and Shari Janzen, Economic Development Assistants – 2019 Minerals North Tradeshow Report."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ENVIRONMENTAL SERVICES

Houston Recycling System Update - 2019

Moved by Director Layton
Seconded by Director Newell

2019-8-16

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Deputy Director of Environmental Services' June 10, 2019 memo titled "Houston Recycling System Update – 2019;
2. Further, that the Regional District of Bulkley-Nechako Board of Directors authorize staff to issue a media release notifying Houston and Area residents about the status of the recycling system in their community for 2019."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Authorization to Proceed with Purchase of Capital Equipment - One Track Excavator for Loading Wood Waste

Moved by Director Layton
Seconded by Director Bachrach

2019-8-17

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Director of Environmental Services' May 16, 2019 memo titled "Authorization to Proceed with Purchase of Capital Equipment – One Track Excavator for Loading Wood Waste;
2. Further, that the Regional District of Bulkley-Nechako Board of Directors authorize staff to purchase the Komatsu 200 excavator from SMS Equipment for a total cost not to exceed \$300,000."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ENVIRONMENTAL SERVICES (CONT'D)

Metal Recycling Moved by Director Bachrach
Recommendation for Contract Seconded by Director Layton
Award

2019-8-18

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Director of Environmental Services' June 20, 2019 memo titled "Metal Recycling – Recommendation for Contract Award";
2. Further, that the Regional District of Bulkley-Nechako Board of Directors award a contract for metal recycling services for 2019, expiring December 31, 2020, to Schnitzer Steel Canada Ltd. with revenue paid to the RDBN of \$96.57/metric tonne of scrap metal recycled from RDBN sites."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ELECTORAL AREA PLANNING (All Directors)

Memo

Official Community Plan Moved by Director Petersen
(OCP) Review - Electoral Seconded by Director Layton
Area "F"

2019-8-19

1. "That the Regional District of Bulkley-Nechako Board of Directors approve the work plan and consultation checklist for the Area F OCP review, identified as Appendices A and B."

(Participants/Directors/Majority)

CARRIED UNANIMOUSLY

2. That the Regional District of Bulkley-Nechako Board of Directors authorize staff to enter into an agreement with the District of Vanderhoof to review the District's OCP, on a cost recovery basis, at the same time the RDBN reviews the OCP for Electoral Area "F".

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Bylaw for 3rd Reading

Bylaw No. 1870, 2019 Moved by Director Fisher
Rezoning File A-01-19 Seconded by Director Bachrach
Electoral Area "A"

2019-8-20

1. "That the Public Hearing Report for Rezoning Bylaw No. 1870, 2019 on the Supplementary Agenda be received."
2. "That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1870, 2019" be given third reading this 20th day of June, 2019."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Bylaw for 3rd Reading (Cont'd)

Bylaw No. 1871 & 1872, 2019 Moved by Director Riis-Christianson
Rezoning File B-01-19 Seconded by Director Funk
Electoral Area "B"

2019-8-21

1. "That the Public Hearing Report for Official Community Plan Amendment Bylaw No. 1871, 2019 and Rezoning Bylaw No. 1872, 2019 on the Supplementary Agenda be received."
2. "That "Burns Lake Rural and Francois Lake (North Shore) Official Community Plan Amendment Bylaw No. 1871, 2019" and "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1872, 2019" be given 3rd reading this 20th day of June, 2019."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Bylaw for 3rd Reading and Adoption

Bylaw No. 1873, 2019 Moved by Director Riis-Christianson
Rezoning File B-03-19 Seconded by Director Parker
Electoral Area "B"

2019-8-22

1. "That the Public Hearing Report for Rezoning Bylaw No. 1873, 2019 on the Supplementary Agenda be received."
2. "That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1873, 2019" be given third reading and adoption this 20th day of June, 2019."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Application

Chair Thiessen called for comments from the gallery.

Development Variance Permit Moved by Director Bachrach
No. A-01-19 (Chinnick) Seconded by Director Fisher
Electoral Area "A"

2019-8-23

"That the Regional District of Bulkley-Nechako Board of Directors approve Development Variance Permit A-01-19 for the property located at 17205 Telkwa High Road developed in general compliance with Schedule A of the permit."

(Participants/Directors/Majority)

CARRIED UNANIMOUSLY

Referrals

Mines Referral File No. 243449 Moved by Director Newell
(Newmont Goldcorp – Equity Seconded by Director Bachrach
Mine) Electoral Areas "B"
and "G"

2019-8-24

"That "Regional District of Bulkley-Nechako Comment Sheet on Mines File No. 243449" be provided to the Province as the Regional District's comments on Mines File No. 243449."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Referrals (CONT'D)

Land Referral File No. 7410087 Moved by Director Petersen
(Private Moorage) Seconded by Director Fisher
Electoral Area "F"

2019-8-25 "That "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral 7410087" be provided to the Province as the Regional District's comments on Crown Land application 7410087."

(All/Directors/Majority) CARRIED UNANIMOUSLY

BUILDING INSPECTION (All Directors)

Report

Building Inspection Report Moved by Director Layton
-May 2019 Seconded by Director Lambert

2019-8-26 "That the Regional District of Bulkley-Nechako Board of Directors receive the Building Inspection Report for May, 2019."

(All/Directors/Majority) CARRIED UNANIMOUSLY

PROTECTIVE SERVICES

June 1, 2019 Snow Survey Moved by Director Bachrach
And Water Supply Bulletin Seconded by Director Newell

2019-8-27 "That the Regional District of Bulkley-Nechako Board of Directors receive the Protective Services Assistant's June 12, 2019 memo titled "June 1, 2019 Snow Survey and Water Supply Bulletin."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Invitation to Ministry of
Forests, Lands, Natural
Resource Operations and
Rural Development Climatologist

Moved by Director Bachrach
Seconded by Director Liversidge

2019-8-28 "That the Regional District of Bulkley-Nechako Board of Directors invite Ministry of Forests, Lands, Natural Resource Operations and Rural Development Climatologist to a future RDBN Board meeting to discuss climate change impacts due to drought."

(All/Directors/Majority) CARRIED UNANIMOUSLY

VERBAL REPORTS

Minerals North Conference &
Tradeshaw – May 22-24, 2019
-Chetwynd, B.C. Director Newell attended the Minerals North Conference & Tradeshaw May 22-24, 2019 in Chetwynd, B.C. along with Shari Janzen and Jordanna Evans, RDBN Economic Development Assistants. He mentioned that coal development is in full swing. Director Newell also commented that the absence of provincial staff was noted.

VERBAL REPORTS (CONT'D)

Federation of Canadian
Municipalities Conference &
Tradeshaw May 30-June 2,
2019 Quebec City, QC

Director Newell and Chair Thiessen attended the Federation of Canadian Municipalities Convention May 30-June 2, 2019 in Quebec City, QC. Director Newell commented that networking provided an opportunity to see how other Canadian Provinces function. He noted that B.C. is unique in its Regional District structure and he spoke of it being a proactive system. Director Newell mentioned the announcement of the elimination of single use plastics, transit funding and that a number of the workshops centered around connectivity. Director Newell remarked that FCM had not provided B.C. Rural Directors voting rights and that a number of the workshops were directed toward larger municipalities. He brought forward concerns in regard to the recognition of local government representation outside of municipalities. Chair Thiessen mentioned that two issues identified at FCM, and not just unique to the RDBN, were housing and internet connectivity.

Granisle Father's Day Fishing
Derby
of

Alternate Director Liversidge mentioned that Granisle held its Annual Father's Day Fishing Derby June 16, 2019 and had one its best turn outs.

Village of Telkwa By-Election

Director Layton announced that the Village of Telkwa will be having a by-election in October, 2019.

Indigenous People Day
Parade – Fraser Lake, B.C.
June 21, 2019

Director Parker mentioned that he will be participating in the Indigenous Peoples Day Parade in Fraser Lake on June 21, 2019 along with the RDBN Economic Development summer students.

Receipt of Verbal
Reports

Moved by Director Playfair
Seconded by Director Layton

2019-8-29

"That the verbal reports of the various Regional District of Bulkley-Nechako Board of Directors be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION CORRESPONDENCE

Ministry of Agriculture-Food
Safety & Inspection Branch
-Request for Feedback:
Class D Licences

Moved by Director Playfair
Seconded by Director Watt-Senner

2019-8-30

"That the Regional District of Bulkley-Nechako Board of Directors receive the Ministry of Agriculture – Food Safety & Inspection Branch – Request for Feedback: Class D Licences."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION CORRESPONDENCE

Kyah Wiget Education Society Moved by Director Fisher
Request for Letter of Support Seconded by Director Layton
-Adult Education Building

2019-8-31

"That the Regional District of Bulkley-Nechako Board of Directors write a letter of support to Kyah Wiget Education Society for its application to the BC Rural Dividend Fund for Phase 1 – Planning of Kyah Wighet Education Society's New Adult Education Building within Witset."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

qathet Regional District
Request for Support RE:
Expand Recycling for the ICI
Sector

Moved by Director Riis-Christianson
 Seconded by Director Playfair

2019-8-32

"That the Regional District of Bulkley-Nechako Board of Directors write a letter of support regarding qathet Regional District's letter to the Minister of Environment and Climate Change Strategy regarding Expanding recycling for the ICI Sector."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Administration
Correspondence

Moved by Director Bachrach
 Seconded by Director Funk

2019-8-33

"That the Regional District of Bulkley-Nechako Board of Directors receive the following correspondence:

- Ministry of Children and Family Development- Childcare BC Universal Prototype Sites
- Union of B.C. Municipalities – 2019 Resolutions
- Ministry of Municipal Affairs and Housing – 2019 Local Government Grants Program – Infrastructure Planning Grants
- Fort St. James Public Library – Staff Training in Inter Library Connect and Outlook Online
- The City of Victoria – Resolution re: Provincial Support for Libraries
- Bulkley Valley Community Foundation – Bulkley Valley Community Foundation Annual Report for 2018
- Ministry of Indigenous Relations and Reconciliation – May 2019 Update on BC-Cheslatta Negotiations
- Northern Health – Community Health Planning for Wildfire Season
- Environment and Climate Change Canada/Government of Canada – Modifications to Schedule 1 of the Species at Risk Act
- Fisheries and Oceans Canada – Seeking Input on White Sturgeon under the Species at Risk Act
- Licence Inspectors' and Bylaw Officers' Association of BC – On the Verge of Victory in Precedent-Setting Local Government Dangerous Dog Appeal
- Cathy Peters – New Canadian Human Trafficking Hotline Number
- Inter-Agency & Community Preparedness Meeting for Camps – May 28, 2019
- BC News – Northwest Business Owners Eligible for Additional Wildfire Recovery Funding

ADMINISTRATION CORRESPONDENCE (CONT'D)

- Canadian Cancer Society – Peace of Mind Campaign Progress Report – Summer 2019
- North Central Local Government Association- AGM Highlights and More
- Municipal Finance Authority of BC – MFA Report to Members on Activities for the Period of October 2018 to April 2019
- Union of B.C. Municipalities – Call for Nominations: 2019-2020 UBCM Executive
- Union of B.C. Municipalities
 - Local Government Awareness Week
 - Volunteer Fire Department Funding
 - \$31 Million Renewal of CEPF
 - UBCM Executive Meeting Highlights
 - RCMP Introduces Civilian Management Advisory Board
 - Resolutions Deadline: June 30th
 - UBCM Benefits Program
 - Gas Tax Fund – Guidelines for Identifying Project Eligibility for Community Works Fund Projects
 - Climate & Energy Action Awards
 - MMIWG Inquiry Final Report
 - Province Seeks Feedback on Forest Policy
 - Session Proposal Process
 - Community Better Challenge
 - Deadline Extended to Complete Cannabis Cost Survey
 - MMIWG Inquiry Final Report
 - Call for Nominations: UBCM Executive
 - Funding & Resources Update

INVITATION

-17TH Annual BC Natural Resources Forum- January 28-30, 2020

ACTION LIST

-March 2019.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

FINANCIAL

Operating Accounts
-May, 2019

Moved by Director Bachrach
Seconded by Director Fisher

2019-8-34

“That the Regional District of Bulkley-Nechako Board of Directors ratify the Operating Accounts – Paid May, 2019.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION BYLAWS

Bylaws for First, Second, Third Reading

No. 1875 – RDBN Electoral "G" (Houston Rural) Economic Development Service Area Establishment Moved by Director Newell
 Seconded by Director Bachrach

2019-8-35

"That "Regional District of Bulkley-Nechako Electoral Area "G" (Houston Rural) Economic Development Service Area Establishment Bylaw No. 1875, 2019" be given first, second and third reading this 20th day of June, 2019."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

No. 1874 –Cluculz Lake Emergency Response Team Contribution Service

Moved by Director Petersen
 Seconded by Director Layton

2019-8-36

"That "Cluculz Lake Emergency Response Team (CLERT) Contribution Local Service Area Establishment Amendment Bylaw No. 1874, 2019" be given first, second and third reading this 20th day of June, 2019."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Bylaws for First, Second, Third Reading & Adoption

No. 1876 –RDBN Financial Plan Amendment

Moved by Director Layton
 Seconded by Director Playfair

2019-8-37

"That "Regional District of Bulkley-Nechako Financial Plan Amendment Bylaw No. 1876, 2019" be given first, second, third reading and adoption this 20th day of June, 2019."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

No. 1877 –Bulkley Valley Regional Pool and Racquet Courts User Fee

Moved by Director Bachrach
 Seconded by Director Layton

2019-8-38

"That "Bulkley Valley Regional Pool and Racquet Courts User Fee Bylaw No. 1877, 2019" be given first, second, third reading and adoption this 20th day of June, 2019."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Bylaws for Adoption

No. 1867 –RDBN Electoral Area "B" (Burns Lake Rural) Economic Development Service Area Establishment Moved by Director Riis-Christianson
 Seconded by Director Funk

2019-8-39

"That "Regional District of Bulkley-Nechako Electoral Area "B" (Burns Lake Rural) Economic Development Service Area Establishment Bylaw No. 1867, 2019" be adopted this 20th day of June, 2019."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

No. 1868 –RDBN Electoral Area "E" (Francois/Ootsa Lake Rural) Economic Development Service Area Establishment Moved by Director Lambert
 Seconded by Director Liversidge

2019-8-40

"That "Regional District of Bulkley-Nechako Electoral Area "E" (Francois/Ootsa Lake Rural) Economic Development Service Area Establishment Bylaw No. 1868, 2019" be adopted this 20th day of June, 2019."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

READING FILE

Reading File

Moved by Director Layton
 Seconded by Director Playfair

2019-8-41

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Reading File:

CORRESPONDENCE:

BC Chamber of Commerce

- Insight - June 2019

- Insight – May 2019

BC Healthy Communities – Spring News: BCHC Team Nominated

Canada Wood Group – Canada Wood Global Markets Newsletter, June 2019

BC Community Forest Association – Newsletter May 2019

Canfor News Release –

- June 10, 2019 – Canfor Significantly Curtailing Production Capacity in BC

- May 31, 2019 – Canfor Completes First Phase Purchase of Elliott Sawmilling Company Inc.

Clean Energy Review

- June 10, 2019 – They're Simply Unstoppable

- June 3, 2019 – The World Looks to Canada

- May 27, 2019 – The Missing Energy Sector

- May 20, 2019 – CO2 is off the Charts

- May 13, 2019 – A Communications Emergency

READING FILE (CONT'D)

- Federation of Canadian Municipalities –
- June 13, 2019 – Municipalities in Greater Montreal Take Action on Climate
- June 10, 2019 – Voice: #FCM Highlights/Women Deliver Conference/ FCM Awards Winners
- June 2, 2019 - #FCM2019 Daily/Delegates Engage NDP Leader, Adopt Key Resolutions
- May 31, 2019 - #FCM2019 Daily/FCM's 2019 Annual Conference Kicks off in Quebec City
- May 27, 2019 – Voice: Canadians Trust Municipal Government Most / Countdown to Quebec City/Fund Your Transportation Project with FCM
- May 24, 2019 – President's Corner – AC2019: The Countdown is on
- May 23, 2019 – New Poll / Canadians Trust Municipal Governments Most to Deliver Better Quality of Life
- May 22, 2019 – Announcing Funding for 125 Communities / Apply for Transportation Capital Project Funding / New Financing Guide for GHG Reduction
- May 21, 2019 – Voice – AC2019 is Almost Here / Leadership Award for Vicki-May Hamm / Celebrating First Nation-muni Collaboration in SN
- May 14, 2019 – New Webinar: Student Transit Pass Program
- May 13, 2019 – Voice – Building Better Lives with the Gas Tax Fund / AC 2019 is Taking Shape / Mayor's Council Push to Cure-congestion
- May 10, 2019 – Sign up: Asset Management Workshops and Webinars
- Fresh Outlook Foundation – Heads up! Community Mental Health Summit
- Ministry of Transportation and Infrastructure
- May 31, 2019 Bulkley-Stikine District – Lakes Service Area 24 – Upcoming Load Restrictions
- May 27, 2019 - Bulkley-Stikine District – Bulkley Nass Service Area 25 – Upcoming Load Restrictions
- May 17, 2019 - Bulkley-Stikine District – Lakes Service Area 24 – Upcoming Load Restrictions
- May 17, 2019 - Bulkley-Stikine District – Bulkley Nass Service Area 25 – Upcoming Load Restrictions
- May 9, 2019 - Bulkley-Stikine District – Bulkley Nass Service Area 25 – Upcoming Load Restrictions
- Northern BC Tourism
- June 12, 2019 – We Want Your Feedback! Fill out our Stakeholder Survey and be Entered to Win Prizes
- June 1, 2019 – Keeping Visitors to Northern BC Safe During Emergencies
- May 27, 2019 – Celebrate Tourism Week and Other News From Northern BC Tourism
- Northern Health – Healthier Northern Communities E-brief – June 2019
- Prince George, Economic Update – April 2019
- Regional District of Fraser-Fort George – May 16, 2019 Highlights of May 16, 2019 Board Meeting
- Resource Works
- June 6, 2019 – Newsletter: Oil-spill Crew Sharpen Skills
- May 23, 2019 – Newsletter: LNG and Indigenous Messages of Hope

READING FILE (CONT'D)

- Rio Tinto Alcan – Nechako Reservoir Flow Facts:
- May 25 to May 31, 2019
- May 18 to May 24, 2019
- May 11 to May 17, 2019
- May 4 to May 10, 2019
-Thompson-Nicola Regional District - The Current – May 16, 2019.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

NEW BUSINESS

Meeting with the Honourable
Scott Fraser, Minister of
Indigenous Relations and
Reconciliation

Moved by Director Parker
Seconded by Director Layton

2018-8-42

“That the Regional District of Bulkley-Nechako Board of Directors authorize Directors' attendance at the July 9, 2019 meeting with the Honourable Scott Fraser, Minister of Indigenous Relations and Reconciliation at the RDBN Office building.

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Minister of Indigenous Relations and Reconciliation Meeting
Topics of discussion:

- Emergency Response
- First Nations funding
- Timber supply relates to First Nations
- Governance systems – First Nations
- United Nations – rights for Indigenous people.

SUPPLEMENTARY AGENDA

ADMINISTRATION CORRESPONDENCE

Environment and Climate
Change Canada – Early
Engagement on the Approach
to Developing the Federal
Grizzly Bear Management Plan

Moved by Director Layton
Seconded by Director Playfair

2019-8-43

“That the Regional District of Bulkley-Nechako Board of Directors direct staff to request written background information in regard to Environment and Climate Change Canada – Early Engagement on the Approach to Developing the Federal Grizzly Bear Management Plan to be provided on the July 18, 2019 Regional Board Meeting Agenda.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ELECTORAL AREA PLANNING

Electoral Area Planning Reports

Moved by Director Layton
Seconded by Director Bachrach

2019-8-44

"That the following Electoral Area Planning Reports be received:

Bylaw for 3rd Reading

-Public Hearing for Rezoning Bylaw No. 1870, 2019
-Public Hearing Report for Official Community Plan Amendment Bylaw No. 1871, 2019 and Rezoning Bylaw No. 1872, 2019

Bylaw for 3rd Reading and Adoption

-Public Hearing Report for Rezoning Bylaw No. 1873, 2019".

(All/Directors/Majority)

CARRIED UNANIMOUSLY

NEW BUSINESS

Delegations at RDBN Board Meetings

Discussion took place regarding the length of time for Delegations to present to the Regional Board. Chair Thiessen commented that most Delegations to the Regional Board are at the Board's request with topics for discussion outlined and requested by the Board. RDBN Committee Meetings are Committee of the Whole meetings due to past Board direction and a desire from the Regional Board to be a part of the entire discussion prior to information being brought forward to a Regional Board meeting. Chair Thiessen will work with staff to ensure majority of Delegation presentations are 15 minutes in length.

Town Hall Meetings – Request for Grant in Aid – Electoral Area "E" (Francois/Ootsa Lake Rural)

Moved by Director Fisher
Seconded by Director Riis-Christianson

2018-8-45

"That the Regional District of Bulkley-Nechako authorize Electoral Area "E" (Francois/Ootsa Lake Rural) grant in aid monies for costs associated with Director Lambert's Town Hall Meetings, June 24, 2019 at Francois Lake Hall and June 25, 2019 at Grassy Plains Hall."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADJOURNMENT

Moved by Director Layton
Seconded by Director Bachrach

2019-8-46

"That the meeting be adjourned at 3:44 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REGIONAL DISTRICT OF BULKLEY-NECHAKOSPECIAL BOARD MEETING NO. 9Thursday, July 4, 2019

PRESENT: Chair Gerry Thiessen

Directors Taylor Bachrach - arrived at 9:42 a.m., left at 12:12 p.m.
Shane Brien
Mark Fisher
Dolores Funk
Tom Greenaway - arrived at 9:21 a.m.
Clint Lambert
Brad Layton – arrived at 9:36 a.m.
Linda McGuire – arrived at 9:07 a.m.
Rob Newell
Mark Parker
Jerry Petersen
Bev Playfair
Michael Riis-Christianson
Kim Watt-Senner

Staff Curtis Helgesen, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Jason Blackwell, Regional Fire Chief
Nellie Davis, Regional Economic Development Coordinator
– arrived at 11:43 a.m.
Janette Derksen, Deputy Director of Environmental Services
– left at 9:26 a.m., left at 11:34 a.m.
John Illes, Chief Financial Officer
Jason Llewellyn, Director of Planning – left at 11:45 a.m.
Rory McKenzie, Director of Environmental Services – left at 9:26
a.m., left at 11:34 a.m.
Kristi Rensby, Finance/Administration Coordinator – left at 9:35
a.m.
Wendy Wainwright, Executive Assistant

Media Blair McBride, Lakes District News – arrived at 10:35 a.m., left at
11:34 a.m., returned at 11:43 a.m., left at 12:12 p.m., returned at
12:48 p.m.

CALL TO ORDER

Chair Thiessen called the meeting to order at 9:04 a.m.

MOTION TO HOLD SPECIAL
BOARD MEETINGMoved by Director Newell
Seconded by Director Petersen2019-9-1"In accordance with Section 220 of the *Local Government Act*,
the Regional District of Bulkley-Nechako Board of Directors calls
a Special Board Meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLYAGENDAMoved by Director Parker
Seconded by Director Watt-Senner2019-9-2"That the agenda of the Regional District of Bulkley-Nechako
Board meeting of July 4, 2019 be approved."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

IN-CAMERA MOTION

Moved by Director Petersen
Seconded by Director Parker

2019-9-3

"In accordance with Section 90 of the *Community Charter*, it is the opinion of the Board of Directors that matters pertaining to 90(1)(K) – negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of council, could reasonably be expected to harm the interests of the municipality if they were held in public (Recycling) may be closed to the public therefore exercise their option of excluding the public for this meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Reconvened at 9:21 a.m.

REPORTS

Union of BC Municipalities
Meetings 2019

Moved by Director McGuire
Seconded by Director Newell

2019-9-4

"That the Regional District of Bulkley-Nechako Board of Directors approve the UBCM 2019 Minister meetings identified below:

- The Honourable Doug Donaldson, Minister of Forests, Lands, Natural Resource Operations and Rural Development re: Timber Rights, Regional Forestry Appurtenancy, Funding for FireSmart initiatives
- The Honourable Mike Farnworth, Minister of Public Safety and Solicitor General re: Emergency Program Act, Fire Safety Act, RDBN Resolutions – Disaster Relief and Recovery Funding, Permitting Entry into an Evacuation Order Area, Stay and Defend Policy
- The Honourable Adrian Dix, Minister of Health re: Escalating Costs of Healthcare
- The Honourable George Heyman, Minister of Environment re: EPR (ICI)
- The Honourable Jinny Sims, Minister of Citizens' Services re: Broadband Strategy Plan
- The Honourable Lana Popham, Minister of Agriculture re: New ALR Regulations
- The Honourable Claire Trevena, Minister of Transportation and Infrastructure re: Bulkley Nechako Regional Transit
- The Honourable Selina Robinson, Minister of Municipal Affairs and Housing re: Northern Capital Planning Grant criteria for Regional Districts."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS (CONT'D)

Federal Gas Tax Funds
-Smithers & Area Recycling

Moved by Director Riis-Christianson
Seconded by Director Lambert

2019-9-5

"That the Regional District of Bulkley-Nechako Board of Directors contact the Smithers & Area Recycling Society in writing to request an update on the insurance claim for the replacement of assets as a result of the fire, in particular the recycling baler, and to advise the Society of the terms of the Community Works Fund Agreement, which could result in a repayment of \$8,650 if the recycling baler is not placed back into service as per the terms of the agreement."

Opposed: Director Fisher CARRIED

(All/Directors/Majority)

Committee Meeting
Recommendation
- June 20, 2019

Moved by Director Newell
Seconded by Director Petersen

2019-9-6

"That the Regional District of Bulkley-Nechako Board of Directors approve June 20, 2019 Rural Directors Committee Meeting Recommendations 1 through 3 as written:

Rural Directors Committee – June 20, 2019

Recommendation 1:

Re: Northern Capital Planning Grant Criteria

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to contact the Regional Districts of Kitimat-Stikine and Fraser-Fort George in regard to the Provincial Government's Northern Capital Planning Grant criteria and parameters; and further, that a written report be prepared to bring forward to the Provincial Government to identify the inequities of the criteria and parameters of the Northern Capital Planning Grant to Regional Districts."

Recommendation 2:

Re: Northern Capital Planning Grant

"That the Regional District of Bulkley-Nechako Board of Directors allocate the majority of the Northern Capital and Planning Grant funding for projects that benefit Electoral Areas; and further, that Electoral Area Directors have the discretion to provide funding to municipal projects that support municipal and electoral area residents."

REPORTS (CONT'D)

Rural Directors Committee – June 20, 2019 (Cont'd)

Recommendation 3:

Re: Northern Capital Planning Grant – July 4, 2019 RDBN Meeting

“That the Regional District of Bulkley-Nechako Board of Directors at its July 4, 2019 Special Board Meeting regarding Northern Capital Planning Grant develop a funding allocation that meets the current criteria, and further, that the RDBN Board of Directors request a meeting with the Minister of Municipal Affairs and Housing in regard to changing the criteria and parameters of the Northern Capital Planning Grant for Regional Districts.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DISCUSSION ITEMS

1. Northern Capital and Planning Grant Planning Session

Curtis Helgesen, CAO provided an outline to date of discussions regarding the Northern Capital and Planning Grant (NCPG).

- Funds previously allocated by the RDBN Board of Directors
- Staff have followed up with Regional Districts' of Kitimat-Stikine and Fraser-Fort George
 - Similar process as the RDBN
 - Not concerned with timeline
- Allocation to be complete by end of December, 2019
- Discuss with the Province options from a Regional District perspective
- Potential allocation of funds and possibilities to effect taxation
- Staff will take Regional Board direction and bring forward a comprehensive report in October, 2019 in regard to potential allocation of funding prior to the end of 2019.

Discussion took place in regard to:

- Timeline to implement a service
- Capital and planning reserves
 - Administration reserves – limited
 - Environmental Services reserves a possibility
- Bringing forward the NCPC Criteria in relation to Regional Districts to the Province
- Director Fisher's Capital Planning and Infrastructure grant options for Area A
- Utilizing reserves to effect taxation

Parks and Recreation Service Delivery Study

Jason Llewellyn, Director of Planning provided a brief outline of the Parks and Recreation Service Delivery Study Request for Proposal (RFP). He spoke of two potential service delivery models.

Discussion took place in regard to:

- Ensuring First Nations consultation is included in the RFP
- Wildfire mitigation at recreation sites
- Maintenance and liability for parks and recreation sites
- Ensuring adequate funding and adequately meeting policy and objectives for standard operations
- Determining strategy moving forward in regard to parks and recreation
- Parks and Recreation are a component of quality of life and recruitment and retention
- Timeline for the completion of the RFP process
- Providing a completion date to the RFP recipient

DISCUSSION ITEMS (CONT'D)

Parks and Recreation
RFP – Northern Capital and
Planning Grant

Moved by Director Fisher
Seconded by Director Brienen

2019-9-7

“That the Regional District of Bulkley-Nechako Board of Directors authorize contributing up to \$100,000 of Northern Capital and Planning Grant funding for the Regional District of Bulkley-Nechako Parks and Recreation Service Delivery Study Request for Proposal.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Emergency Hazard, Risk and Vulnerability Planning for Electoral Areas

- Evaluation and identification of risks
- Staff will bring forward at a later meeting
- Dohler Flats Area (Smithers/Electoral Area “A” (Smithers Rural))

Cluculz Lake Fire Department Service Delivery Study

- Advantages to having a fire department in rural areas
- Sustainability of service without additional funding

Discussion took place in regard to services provided in municipalities that benefit rural area residents and services in rural areas that benefit municipalities.

Discussion took place in regard to:

- NCPG allocation of funding
 - Region-wide allocation
 - Electoral Area allocation
 - NCPG criteria for RDBN infrastructure
 - Priorities of the Regional District
 - Tax payer contribution to service areas
 - Equitable funding allocation
 - Contribution to service areas
 - Rural areas only
 - Municipality and rural areas
 - RDBN infrastructure and planning
 - Environmental Services
 - Mitigate taxation impacts
- Cost of living in rural areas
- Province providing NCPG funding to municipalities within the RDBN
- New and aging RDBN infrastructure within electoral areas
- Director Newell’s NCPG funding allocation options.

Northern Capital and Planning
Grant –Rural and Region-Wide
Allocation

Moved by Director Bachrach
Seconded by Director Greenaway

2019-9-8

“That the Regional District of Bulkley-Nechako Board of Directors allocate the Northern Capital and Planning Grant (NCPG) as follows: 70% to Electoral Area priorities and 30% to region-wide priorities.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DISCUSSION ITEMS (CONT'D)

Previously Allocated Northern Capital and Planning Grant Funding Moved by Director Fisher
 Seconded by Director Riis-Christianson

2019-9-9 "That the Regional District of Bulkley-Nechako Board of Directors allocate previously apportioned Northern Capital Planning Grant funding from the RDBN 30% region-wide funding allocation."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Newell brought forward the RDBN Broadband Study and providing a business plan to the Province in September, 2019 at the UBCM Convention. He commented that broadband is a priority for Electoral Area "G" (Houston Rural). Discussion took place in regard to internet connectivity being a region-wide priority and/or electoral area priority.

Various Current Capital Project in Environmental Services

- Cost of two tractors included in the \$308,650
- Currently in the 2019 RDBN Budget

Emergency Water Supply for Landfill Fire Suppression

- Water tankers complete with pumps and hoses, fittings to supply both sub-regional landfills

Emergency Water Supply for Landfill Fire Suppression -Northern Capital and Planning Grant Moved by Director Fisher
 Seconded by Director Greenaway

2019-9-10 "That the Regional District of Bulkley-Nechako Board of Directors authorize region-wide Northern Capital and Planning Grant funding monies up to \$73,000 for emergency water supply equipment for landfill fire suppression at Clearview and Knockholt Landfills'."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Cluculz Lake Fire Department Service Delivery Study Moved by Director Petersen
 Seconded by Director Fisher

2019-9-11 "That the Regional District of Bulkley-Nechako Board of Directors authorize \$40,000 from the Northern Capital and Planning Grant Electoral Area "F" (Vanderhoof Rural) allocation for the Cluculz Lake Fire Department Service Delivery Study."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Break at 11:34 a.m.

Reconvened at 11:43 a.m.

DISCUSSION ITEMS (CONT'D)

2. Economic Development Planning Session

Nellie Davis, Regional Economic Development Coordinator spoke to the importance of the RDBN Economic Development Team and provided an outline of staffing changes in 2018. She spoke to the Economic Development workplan and the capacity of the department. Ms. Davis noted that the department has been working on the Regional Board's rural internet connectivity strategy and planning.

Discussion took place regarding:

- Public Participation Training
 - Recognized most RDBN communication is information provided out to residents
 - Currently collecting surveys for the RDBN Agriculture Plan
 - Mechanisms for disseminating information
 - RDBN Websites
 - Social Media pages
- Grant Writing Assistance
 - Advertise grant writing assistance on RDBN websites
 - Provide information when meeting with groups
 - Other professionals and agencies provide information regarding RDBN grant writing assistance available
 - Challenging to ensure that all not for profits have the information as there is no provincial registry
 - Can work to develop a plan to encourage groups across the region to contact the RDBN for grant writing assistance
 - Discussed utilizing 4-H Clubs to organize not for profit groups to provide information and assistance
- Semi-annual Regional Communication Meetings
 - Two meetings a year
 - First meeting in 2019 was held in June
 - Municipal, First Nations, Community Futures and Northern Development Economic Development Officer's (EDO's) attended the meeting at the RDBN
- Photo Contest
 - Currently offer a quarterly hashtag voter contest
 - Utilize the www.visitBulkleyNechako.ca function
 - Advertised on social media
- Participate in subscription to Crowdriff – user generated content partner network
 - In trial year and are evaluating the benefits
- Regional Tourism – Economic Development
 - Providing a location that lists all events within the region that provides information to residents within the region
 - Staff are currently transitioning to a new website platform and are able to maintain the websites internally
 - Allow the ability to have an events calendar that can be kept up to date and be utilized by residents within the region
 - Visit Bulkley-Nechako Facebook page –utilized for promoting events within the region
- Partnership with Northern BC Tourism (NBCT) to create 360 Virtual Reality video Segments for use at Visitor Information Centre's (VIC's)
 - 2018 received grant from BC Rural Dividend program
 - Create 8-9 segments of bookable tourism opportunities within the RDBN
 - Two segments shot in the winter and three being shot currently
 - Preliminary results have been successful
 - Videos will be preloaded onto headsets and will be available to Chamber of Commerce within the region

DISCUSSION ITEMS (CONT'D)

- Relationship with NBCT
 - Benefits of working with NBCT
 - Participate in the Regional Tourism Working Group
 - Shared knowledge is valuable
 - More opportunities available
- Rural Dividend Team
 - Potential project in the region – Indigenous Tourism
 - Work hard not to duplicate services
- Communication
 - Capacity to grow regional communication within the Economic Development Department
- Rebranding to Regional Development/Community Development and Communication
 - Opportunity to include increased communication
 - Communicate regional information
- Budget allocation:
 - Cost analysis of staffing and staffing capacity
 - Workload allocation:
 - BC PNP Program
 - Broadband initiatives
 - Staff will bring forward further information.

Break for lunch at 12:12 p.m.

Reconvened at 12:46 p.m.

Staff will bring forward a report to the July 18, 2019 RDBN Special (In-Camera) meeting in regard to RDBN Economic Development.

Potential Opportunities

- Potential for change for the Economic Development workplan
- Solidifying staffing provides the ability to develop a base to plan
- Communication and public engagement – important
- Grant funding available to develop next steps and planning.

Internet Connectivity

- Contractors developing a public RDBN Connectivity Study
- Next steps will be brought forward at a future meeting.

Regional Agriculture Marketing Project

- In progress currently and is an annual project.
- Community events grant program for promoting local food production
 - E.g. Community lunch hosted in Granisle showcasing locally produced/grown foods.

NEW BUSINESS

2019 UBCM Minister Meeting – Minister of Transportation and Infrastructure re: Colleymount Road

Director Lambert brought forward including Colleymount Road in the topics for discussion with the Minister of Transportation and Infrastructure at the Union of BC Municipalities Convention September, 2019. Staff will include the topic in the RDBN Minister Meeting request.

ADJOURNMENT

Moved by Director McGuire
Seconded by Director Layton

2019-9-12

"That the meeting be adjourned at 12:56 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Gerry Thiessen, Chair

Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKORURAL DIRECTORS COMMITTEE MEETINGThursday, June 20, 2019

PRESENT: Chair Rob Newell

Directors Mark Fisher
Tom Greenaway
Clint Lambert
Mark Parker
Jerry Petersen
Michael Riis-Christianson

Staff Cheryl Anderson, Acting Chief Administrative Officer/Manager of Administrative Services
John Illes, Chief Financial Officer
Jason Llewellyn, Director of Planning – arrived at 10:38 a.m.
Wendy Wainwright, Executive Assistant

Other Gerry Thiessen, Director, District of Vanderhoof

CALL TO ORDER

Chair Newell called the meeting to order at 10:01 a.m.

AGENDAMoved by Director Greenaway
Seconded by Director PetersenRDC.2019-6-1

"That the Rural Directors Committee Agenda for June 20, 2019 be approved."

(All/Directors/Majority)

CARRIED UNANIMOUSLYMINUTESRural Directors Committee Meeting Minutes -June 6, 2019Moved by Director Greenaway
Seconded by Director PetersenRDC.2019-6-2

"That the minutes of the Rural Directors Committee meeting of June 6, 2019 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLYREPORTSBurns Lake Paintball Association– Request for Grant in Aid – Electoral Areas "B" (Burns Lake Rural) and "E" Francois/Ootsa Lake Rural)Moved by Director Riis-Christianson
Seconded by Director LambertRDC.2019-6-3

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Burns Lake Paintball Association be given \$925 grant in aid monies from each of Electoral Areas "B" (Burns Lake Rural) and "E" (Francois/Ootsa Lake Rural) for costs associated with insurance."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DISCUSSION ITEM

Northern Capital Planning Grant (NCPG)

Chair Newell spoke of how well the Regional District model in B.C. operates. He noted the importance of determining an equitable distribution of the Northern Capital Planning Grant (NCPG).

Discussion took place regarding the limitations imposed by the Province in regard to Regional Districts and the Northern Capital and Planning Grant (NCPG).

Rescind Motion
RDC 2019-5-12 Northern
Capital Planning Grant

Moved by Director Riis-Christianson
Seconded by Director Parker

RDC- 2019-6-4

"That the Rural Directors Committee rescind Motion RDC.2019-5-12 – Northern Capital Planning Grant."

Opposed: Director Fisher
Director Greenaway
Director Petersen

CARRIED

(All/Directors/Majority)

Discussion took place regarding:

- Approaching Regional Districts of Fraser-Fort George and Kitimat-Stikine to determine any challenges in allocating NCPG funding
- Bringing forward the issue at the Union of B.C. Municipalities Convention September, 2019.
 - Present a rationale to the Province that would be beneficial for both the Province and Regional Districts
 - Request that the parameters be changed to enable the funds to be used as leverage funding
 - More flexibility is needed to allocate the funds
- Challenges in regard to criteria – e.g. Need an established service to allocate funds and monies can't be allocated to an Electoral Area
- Potential Funding Allocation Options
 - Rural Directors having the option to provide funding to support member municipalities and assist with projects that benefit rural and municipal residents
 - Economic Development Services - an option for allocating funds
 - Establishing a Parks and Recreation Service
 - Allocating funding to planning in Electoral Area "A" (Smithers Rural)
 - Economic Development projects
 - Water service planning
 - Emergency Management planning
- Determining an equitable method to allocate the funding
- Two potential opportunities
 - utilize funding for new opportunities
 - utilize funding for capital expenses such as Fort Fraser Sewer
- Rural Directors to bring forward a list of potential opportunities to the Regional Board
- Staff outlined potential funding allocation ideas
 - Rural Government
 - Environmental Services
 - Reduce taxation
 - Increase Special Projects budget
- Accountability.

DISCUSSION ITEM (CONT'D)

Northern Capital Planning Grant (NCPG) (Cont'd)

Northern Capital Planning Grant Criteria

Moved by Director Riis-Christianson
Seconded by Director Fisher

RDC- 2019-6-5

"That the Rural Directors Committee recommend that the Regional District of Bulkley-Nechako Board of Directors direct staff to contact the Regional Districts of Kitimat-Stikine and Fraser-Fort George in regard to the Provincial Government's Northern Capital Planning Grant criteria and parameters; and further, that a written report be prepared to bring forward to the Provincial Government to identify the inequities of the criteria and parameters of the Northern Capital Planning Grant to Regional Districts."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Northern Capital Planning Grant

Moved by Director Riis-Christianson
Seconded by Director Greenaway

RDC- 2019-6-6

"That the Rural Directors Committee recommend that the Regional District of Bulkley-Nechako Board of Directors allocate the majority of the Northern Capital and Planning Grant funding for projects that benefit Electoral Areas; and further, that Electoral Area Directors have the discretion to provide funding to municipal projects that support municipal and electoral area residents."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Chair Newell and the Rural Directors committee gave permission for Director Thiessen to speak.

Director Thiessen spoke of a number of projects that he, on behalf of the District of Vanderhoof, and Director Petersen, Electoral Area "F" (Vanderhoof Rural) have worked on together to benefit both municipal and rural area residents.

Northern Capital Planning Grant – July 4, 2019 RDBN Meeting

Moved by Director Riis-Christianson
Seconded by Director Fisher

RDC- 2019-6-7

"That the Regional District of Bulkley-Nechako Board of Directors at its July 4, 2019 Special Board Meeting regarding Northern Capital Planning Grant develop a funding allocation that meets the current criteria, and further, that the RDBN Board of Directors request a meeting with the Minister of Municipal Affairs and Housing in regard to changing the criteria and parameters of the Northern Capital Planning Grant for Regional Districts."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Cheryl Anderson, Acting CAO commented that potential ideas for the allocation of NCPG funding can be provided to staff for the July 4, 2019 Board Agenda. Staff can assist with cost analysis if required. Ms. Anderson spoke of the time line required to develop a new service.

NEW BUSINESS

Role of Regional District's
Re: Wildfires

Director Lambert brought forward Regional Districts and their position in regard to wildfire stay and defend decisions. Discussion took place in regard to the *Emergency Program Act* and the mandate of the Regional District. Jason Llewellyn, Director of Planning indicated that staff are following up in regard to the position of the Regional District and will provide a report to the Regional Board. He also spoke of the RDBN resolutions submitted to UBCM in regard to Permitting Entry into an Evacuation Order Area and Stay and Defend Policy.

ADJOURNMENT

Moved by Director Riis-Christianson
Seconded by Director Lambert

RDC.2019-6-8

"That the meeting be adjourned 10:46 a.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Rob Newell, Chair

Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKORURAL DIRECTORS COMMITTEE MEETINGThursday, June 6, 2019

PRESENT: Chair Rob Newell

Directors Mark Fisher
Tom Greenaway
Clint Lambert
Mark Parker
Jerry Petersen
Michael Riis-Christianson

Staff Cheryl Anderson, Acting Chief Administrative Officer/Manager of Administrative Services
John Illes, Chief Financial Officer
Jason Llewellyn, Director of Planning and Protective Services – left at 3:49 p.m.
Wendy Wainwright, Executive Assistant

CALL TO ORDER Chair Newell called the meeting to order at 3:38 p.m.

AGENDA Moved by Director Petersen
Seconded by Director Greenaway

RDC.2019-5-1 "That the Rural Directors Committee Agenda for June 6, 2019 be approved."

(All/Directors/Majority) CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA Moved by Director Petersen
Seconded by Director Riis-Christianson

RDC.2019-5-2 "That the Supplementary Agenda be dealt with at this meeting."

(All/Directors/Majority) CARRIED UNANIMOUSLY

MINUTES

Rural Directors Committee Meeting Minutes -April 4, 2019 Moved by Director Riis-Christianson
Seconded by Director Greenaway

RDC.2019-5-3 "That the minutes of the Rural Directors Committee meeting of April 4, 2019 be received."

(All/Directors/Majority) CARRIED UNANIMOUSLY

REPORTS

Pleasant Valley Cattlemen's Association– Request for Grant in Aid – Electoral Areas "A" (Smithers Rural) and "G" (Houston Rural) Moved by Director Fisher
Seconded by Director Parker

RDC.2019-5-4

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Pleasant Valley Cattlemen's Association be given \$1,000 grant in aid monies from each of Electoral Areas "A" (Smithers Rural) and "G" (Houston Rural) for costs associated with the Pleasant Valley Cattlemen's Association field day on June 8, 2019."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Fort St. James Secondary Mountain Bike Team – Request for Grant in Aid – Electoral Area "C" (Fort St. James Rural) Moved by Director Greenaway
Seconded by Director Parker

RDC.2019-5-5

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Fort St. James Secondary Mountain Bike Team be given \$1,000 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with provincial championships in Squamish, B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

– Requests for Grant in Aid – Electoral Area "D" (Fraser Lake Rural)

Moved by Director Parker
Seconded by Director Greenaway

RDC.2019-5-6

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the:

-Fraser Lake & District Senior Citizen's Home Society be given \$615.99 grant in aid monies from Electoral Area "D" (Fraser Lake Rural) for the purchase of a vacuum

-Fraser Lake Curling Club be given \$1,500 grant in aid monies from Electoral Area "D" (Fraser Lake Rural) for reconditioning of curling stones

-Fraser Lake Elementary Secondary School Golf Team be given \$1,500 grant in aid monies from Electoral Area "D" (Fraser Lake Rural) for costs associated with the Boys Golf Provincial Tournament in Kelowna, B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS (CONT'D)

Burns Lake & District Seniors Society – Request for Grant in Aid – Electoral Area "E" (Francois/Ootsa Lake Rural) Moved by Director Lambert
Seconded by Director Riis-Christianson

RDC.2019-5-7 "That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Burns Lake & District Seniors Society be given \$1,000 grant in aid monies from Electoral Area "E" (Francois/Ootsa Lake Rural) for an electronic information kiosk."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Electoral Area Allocation of Federal Gas Tax Funds -First Quarter 2019 Moved by Director Parker
Seconded by Director Fisher

RDC.2019-5-8 "That the Rural Directors Committee receive the Accounting Clerk's May 22, 2019 memo titled "Electoral Area Allocations of Federal Gas Tax Funds – First Quarter 2019."

(All/Directors/Majority) CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA

REPORTS

Town of Smithers - Recreation – Request for Grant in Aid – Electoral Area "A" (Smithers Rural) Moved by Director Fisher
Seconded by Director Greenaway

RDC.2019-5-9 "That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Town of Smithers be given \$400.32 grant in aid monies from Electoral Area "A" (Smithers Rural) for costs associated with the Tennis Club Start-Up."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Burns Lake Mountain Biking Association– Request for Grant in Aid – Electoral Area "B" (Burns Lake Rural) Moved by Director Riis-Christianson
Seconded by Director Lambert

RDC.2019-5-10 "That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Burns Lake Mountain Biking Association be given \$500 grant in aid monies from Electoral Area "B" (Burns Lake Rural) for costs associated with the Big Pig Mountain Biking Festival."

(All/Directors/Majority) CARRIED UNANIMOUSLY

REPORTS (CONT'D)

Lakes District Pony Club
– Request for Grant in Aid
– Electoral Areas “B”
(Burns Lake Rural) and
“E” (Francois/Ootsa Lake Rural)

Moved by Director Lambert
Seconded by Director Riis-Christianson

RDC.2019-5-11

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Lakes District Pony Club be given \$830 grant in aid monies from each of Electoral Areas “B” (Burns Lake Rural) and “E” (Francois/Ootsa Lake Rural) for costs associated with the annual Pony Club Camp.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DISCUSSION ITEM

Northern Capital Planning Grant (NCPG)

Discussion took place regarding:

- Municipalities receiving Northern Capital Planning Grants
- Monies being allocated to projects that:
 - o Benefit the entire Regional District
 - o Benefit Electoral Area(s)
- Individual Electoral Area objectives and projects
- Determining a funding model
 - o Chair Newell's Grant Adjustment Analysis
 - o Region wide services
 - o Electoral Area allocation specifically
 - o Region wide services and Electoral Area allocation
- NCPG criteria
 - o Existing services and planning
 - All capital and planning costs are eligible providing the capital will be owned and controlled by the local government
 - Feasibility planning prior to the establishment of a service area and gaining elector consent
 - Do not need to result in capital projects
 - Planning can be stand-alone
 - o Cannot be used to pay debt owed on an RD asset (eg. Fire Hall)
 - o Can be used for RDBN owned new infrastructure, repairs and/or equipment rather than borrowing funds (eg. Fire Hall)
 - o Cannot be allocated to a specific Electoral Area but can be allocated to an RDBN asset or service within a specific Electoral Area
 - o Funding must be allocated prior to the end of the 2019 calendar year
 - o RD's must provide a separate report (schedule) outlining how the funds were allocated to various services
- Funding to region wide services and cost savings
- Potential options for NCPG funding
 - o Fort Fraser Sewer upgrade project
 - o Broadband
 - o Staff are researching the ability to utilize the funds for municipally owned assets such as a swimming pool
 - o Feasibility study for a potential region-wide Parks/Recreation Service
 - o RDBN Economic Development Service Areas
 - o Environmental Services

DISCUSSION ITEM

Northern Capital Planning Grant (NCPG)

- Leveraging NCPG funding for other grant opportunities (Northern Development Initiative Trust, Provincial and Federal Government grants)
- Timeline to develop a new service.

Northern Capital and Planning Grant (NCPG)

Moved by Director Riis-Christianson
Seconded by Director Greenaway

RDC.2019-5-12

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that 70% of the Northern Capital Planning Grant be allocated to projects that benefit Regional District of Bulkley-Nechako Electoral Areas and 30% to RDBN region-wide services."

Opposed: Director Parker CARRIED

(All/Directors/Majority)

ADJOURNMENT

Moved by Director Greenaway
Seconded by Director Lambert

RDC.2019-5-13

"That the meeting be adjourned 4:24 p.m."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Rob Newell, Chair

Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKOMEMORANDUM

TO: Chairperson Thiessen and Board of Directors

FROM: Wendy Wainwright, Executive Assistant

DATE: June 26, 2019

SUBJECT: Rural Directors Committee Meeting Recommendation
– June 20, 2019

Following is a recommendation from the June 20, 2019 Rural Directors Committee meeting for the Regional Board's consideration and approval.

Rural Directors Committee Meeting– June 20, 2019

Recommendation 1:

Re: Burns Lake Paintball Association – Request for Grant in Aid-Electoral Areas “B” (Burns Lake Rural) and “E” (Francois/Ootsa Lake Rural)

“That the Burns Lake Paintball Association be given \$925 grant in aid monies from each of Electoral Areas “B” (Burns Lake Rural) and “E” (Francois/Ootsa Lake Rural) for costs associated with insurance.”

RECOMMENDATION: (ALL/DIRECTORS/MAJORITY)

Recommendation 1 as written

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Thiessen and Board of Directors

**FROM: Wendy Wainwright
Executive Assistant**

DATE: July 10, 2019

**SUBJECT: Items to be brought forward to the public agenda from Special
(In-Camera) Meeting**

As per the Regional Board recommendation, the following motion is being brought forward from the Special (In-Camera) meeting of June 20, 2019:

**Recommendation 1:
RE: RDBN Application to BC Food Innovation and Processing Hub
Feasibility Studies & Business Plans**

That the Board of the Regional District of Bulkley-Nechako approve the RDBN Agriculture Coordinator to proceed to apply for funding available under SFRP 10555 for the BC Food Innovation and Processing Hub Feasibility Studies & Business Plans for the July 2, 2019 deadline."

Recommendation: (All/Directors/Majority)

Recommendation 1 as written.



REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEMORANDUM

TO: Chair Thiessen and Board of Directors

FROM: Cheryl Anderson, Manager of Administrative Services

DATE: July 10, 2019

SUBJECT: Bulkley Valley Research Centre – Request for Grant in Aid

Attached is a request for Grant in Aid monies from the Bulkley Valley Research Centre which recently hosted the Northern Conference for Wildfire Resilience.

Grant in aid in the amount of \$2,450 is being sought for the development of a post-conference podcast.

There is \$2,500 remaining in the Regional Grant in Aid Budget that could be utilized for this project.

RECOMMENDATION: (All/Directors/Majority)

“That the Bulkley Valley Research Centre be given \$2,450 grant in aid monies from Regional Grant in Aid for the development of a post-conference podcast.”

Cheryl Anderson

From: Wendy Wainwright
Sent: June 27, 2019 11:42 AM
To: Cheryl Anderson
Subject: FW: Website Form Submission – ONLINE GRANT-IN-AID APPLICATION FORM

Wendy Wainwright
Executive Assistant
Regional District of Bulkley-Nechako
Tel: 250-692-3195
Toll Free: 1-800-320-3339
Fax: 250-692-3305
www.rdbn.bc.ca

-----Original Message-----

From: website@rdbn.bc.ca <website@rdbn.bc.ca>
Sent: Thursday, June 27, 2019 11:20 AM
To: Wendy Wainwright <wendy.wainwright@rdbn.bc.ca>
Subject: Website Form Submission – ONLINE GRANT-IN-AID APPLICATION FORM

There has been a submission of the form ONLINE GRANT-IN-AID APPLICATION FORM through your concrete5 website.

ORGANIZATION:
Bulkley Valley Research Centre

EMAIL:
sheena.briggs@bvcentre.ca

PHONE:
250 847 2827

MAILING ADDRESS (Please include PO Box/Civic Address, Town and Postal Code):
3731 1st Avenue, PO Box 4274, Smithers, BC, V0J 2N0

PROJECT OR PURPOSE FOR WHICH YOU REQUIRE ASSISTANCE:

The Bulkley Valley Research Centre recently hosted the Northern Conference for Wildfire Resilience in Burns Lake on April 24-26, 2019. The purpose of the working conference was to launch a northern initiative to kick-start the forest and fire paradigm shifts required for ecosystem and community resilience. To keep the northern initiative momentum up, we are proposing to develop a post-conference podcast to highlight the positive work that individuals in Northern BC are currently doing to address wildfire risk and impacts, including local South Side speakers, speakers for the Burns Lake Community Forest, First Nations, contractor/researchers, and local BC Wildfire Service. This would provide a learning opportunity to help community members to feel equipped to take the next steps toward the paradigm shifts in wildfire management required.

TO THE BEST OF MY KNOWLEDGE, ALL OF THE INFORMATION THAT IS PROVIDED IN THIS APPLICATION IS TRUE AND CORRECT. FURTHERMORE, I HEREBY CERTIFY THAT THIS APPLICATION FOR ASSISTANCE IS NOT BEING MADE ON BEHALF OF AN INDIVIDUAL, INDUSTRY, COMMERCIAL OR BUSINESS:

Yes

PLEASE DESCRIBE THE SERVICES/BENEFITS THAT YOUR ORGANIZATION PROVIDES TO THE COMMUNITY. ARE THESE SERVICES/BENEFITS AVAILABLE TO THE COMMUNITY FROM ANOTHER ORGANIZATION OR AGENCY:

The Bulkley Valley Research Centre is a unique, community-based, non-profit, registered charity that has thrived and survived for 17 years without base funding; a truly unique feat in western Canada. We supports research and learning related to the stewardship of our natural resources, the science to support natural resource management decisions, and acts as a hub to promote discussion, learning and adaptation to meet the natural resource challenges we face in the 21st century. The Research Centre seeks to encourage collaboration between scientists, First Nations, all levels of governments, resource managers, industry, and community members to address the stewardship of our natural resources through research, partnerships and communication. We create learning, extension and community events through our seminar series, workshops, training events and conferences. Many of our workshops are designed to engage children and families with our natural world. Our unique services and b enefits to our community are not available from another organization or agency.

DESCRIBE THE GEOGRAPHIC AREA THAT RECEIVES SERVICES OR BENEFITS FROM YOUR ORGANIZATION.:

Our organization’s focus is to work in our local communities in the Regional District of Bulkley-Nechako. We deliver seminars, workshops and training events all over the Bulkley Valley area; and we hosted the Northern Conference for Wildfire Resilience in Burns Lake, where a large focus of this podcast project will also be based. The majority of the researchers that work with the BVRC are local; however, we do have projects that are based elsewhere in the province. Our online web resources, recorded presentations, and recorded podcasts are available to individuals beyond our geographic area.

IS YOUR ORGANIZATION VOLUNTARY AND NON-PROFIT?:

Yes

PLEASE DETAIL ANY REMUNERATION PAID, OR FUNDS OTHERWISE MADE AVAILABLE TO MEMBERS, OFFICERS, ETC. OF YOUR ORGANIZATION:

We are run by five, part-time support personnel that are all on contract: an Executive Director, Office Manager, Financial Coordinator, Communications Coordinator, and a Research Associate. The total remuneration for these five part-time positions is \$116,500. We also have three summer coop students currently hired, that are funded by the Federal Canada Summer Jobs Program, two of which are fully funded through the program, and one that is partially funded through the program and partially through research project funds.

We have a volunteer board of 11 members, who do not receive any financial remuneration.

PLEASE COMMENT ON THE NUMBER OF MEMBERS/VOLUNTEERS IN YOUR ORGANIZATION AND HOW LONG YOUR ORGANIZATION HAS BEEN IN OPERATION:

- We currently have 87 members. Memberships are \$50 annually.
- We have a volunteer Board of Directors consisting of 11 members.
- All of our Seminars and Workshops are led by volunteers. Last year we had 20 volunteers lead these outreach events, and one volunteer who helped us organize one event.

ASSISTANCE IS BEING REQUESTED FOR:

another purpose

OTHER PURPOSE IF ANY:

The project has a one-time cost for podcast production. Once published, the podcast will be available online to RDBN residents and beyond indefinitely.

PLEASE DESCRIBE THE PROPOSAL FOR WHICH YOU ARE REQUESTING ASSISTANCE. IF YOU ARE APPLYING FOR AN EXEMPTION FROM FEES AND/OR CHARGES OR OTHER CONSIDERATION, PLEASE PROVIDE DETAILS OR YOUR REQUEST HERE. ATTACH ADDITIONAL INFORMATION IF REQUIRED.:

The extreme mega-fires that impacted our region in 2018 resulted in tremendous social, ecological and economic costs; which highlighted that urgent solutions are needed. Therefore, we arranged and hosted the Northern Conference for Wildfire Resilience in Burns Lake to bring local players together. As a conference outcome, we are planning a post-conference podcast to continue these discussions, support a shifting paradigm, and spread the word on the Northern Wildfire Resilience Initiative.

To do this, we will retain a podcast producer, Future Ecologies, who made our pre-conference podcast, to deliver this project. They will travel to Highway 16 from Vancouver to meet with podcast guests and interview them about the work that they are doing on the land to create resilient forests and communities. This project requires coordination, recording, editing, communications and publishing to be completed. We have applied on other grant sources, have requested donations from local individuals and organizations, and have some in-kind donations. Please refer to the attached budget for details.

DESCRIBE HOW THIS PROPOSAL WILL BENEFIT THE COMMUNITY:

Many of the Regional District of Bulkley-Nechako residents were directly impacted by the 2018 wildfire season: evacuation orders meant that many community members were working long hours to protect their homes, woodlots, businesses, livestock, and were exhausted from fighting fire. Not all of our community members could attend the conference in April, therefore, this podcast will provide a free and accessible opportunity to learn and stay informed about important, local wildfire initiatives in Northern BC.

HAVE YOU APPLIED FOR A GRANT/FUNDING FROM OTHER SOURCES?:

Yes

NAME OF 1ST GRANT OR FUNDING AGENCY:

Bulkley Valley Credit Union - Community Donation

AMOUNT APPLIED FOR FROM 1ST AGENCY:

500

STATUS OF 1ST GRANT APPLICATION:

Pending

NAME OF 2ND GRANT OR FUNDING AGENCY:

Wetzin'kwa Community Forest Corporation - COmmunity Grant Program

AMOUNT APPLIED FOR FROM 2ND AGENCY:

4000

STATUS OF 2ND GRANT APPLICATION:

Pending

NAME OF 3RD GRANT OR FUNDING AGENCY:

n/a

AMOUNT APPLIED FOR FROM 3RD AGENCY:

0

56

STATUS OF 3RD GRANT APPLICATION:

Pending

NAME OF 4TH GRANT FUNDING AGENCY:

AMOUNT APPLIED FOR FROM 4TH AGENCY:

0

HAVE YOU RECEIVED ASSISTANCE (GRANT IN AID/WAIVING OF FEES , ETC.), FROM THE REGIONAL DISTRICT OF BULKLEY-NECHAKO IN PREVIOUS YEARS?:

No

IF YES, YEARS, AMOUNTS AND PURPOSES FOR WHICH ASSISTANCE WAS USED:

n/a

DOES YOUR ORGANIZATION:

Provide an opportunity for individuals to make direct contributions?

CONTACT NAME:

Sheena Briggs

PLEASE PROVIDE THE DATE, TIME AND LOCATION OF YOUR ORGANIZATIONS ANNUAL GENERAL MEETING (AGM). IF UNKNOWN PLEASE CONTACT THE ELECTORAL AREA DIRECTOR WITH THE INFORMATION ONCE DATE AND TIME ARE CONFIRMED.:

The date, time and location are not yet confirmed for 2020. We generally host the AGM in March. We are happy to inform the Electoral Area Director(s) with this information once it is confirmed. This will be confirmed this winter.

AMOUNT BEING REQUESTED:

\$2,450

**Regional District of Bulkley-Nechako
Electoral Area Grant in Aid Application**

Bulkley Valley Research Centre's Northern Wildfire Resilience Initiative Podcast Budget

Item	Cost			Funding Sources					Notes
	Unit	Cost/Unit	Total	RDBN	Village of Burns Lake (confirmed)	Bulkley Valley Credit Union (confirmed)	Individual donations (unconfirmed)	In-kind donations (confirmed)	
Podcast producer travel	1	\$2,000	\$2,000		\$300		\$1,700		Flights from Vancouver to Prince George (\$1200), car rental (\$600) and fuel (\$200).
Podcast production	2	\$2,000	\$4,000	\$2,000	\$500		\$1,500		Editing, content creation, drafting episode, media file storage, publishing to website, guest research (based on \$20 hourly wage, 200 hours of work total).
Podcast producer accommodation	2	0	0					(\$300)	Podcast producers are aware of tight budget constraints and have volunteered to camp in only free Rec Sites & Trails campgrounds; saving several hundred dollars in accommodation fees.
Podcast producer meals and incidentals	2	\$150	\$300	\$75			\$225		To cover groceries and critical incidental costs for producers.
BVRC contract management and project coordination time (hours)	50	\$20	\$1,000	\$300	\$200	\$500			Based on Office Manager wage and anticipated time.
BVRC communications time (hours)	3	\$25	\$75	\$75					Based on Communications Coordinator wage and anticipated time.
Smithers Community Radio feature	1							(\$40)	Smithers Community Radio (CICK) has offered to support the podcast by featuring it on their radio programming, volunteer time.
Total Cost and Funding Breakdown			\$7,375	\$2,450	\$1,000	\$500	\$3,425	(\$340)	

* July 9, 2019 funding budget update: Please note that the two other funding sources that were originally applied for have been confirmed. The Wetznkwa Community Forest application was not received. However, the Bulkley Valley Credit Union has approved the funding application of \$500 for this project. This updated budget reflects these outcomes. We will continue to send donation request letters to individual donors to make up the outstanding costs. We will send an update to the RDBN prior to your meeting on July 18th, and amend the value applied for, if we learn the outcome of our other applications. We will ensure that funds are spent only on this project in a transparent manner and follow any reporting requests. Please contact sheena.briaqs@bvcentre.ca if more information is required.

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**Regional District of Bulkley-Nechako
Electoral Area Grant in Aid Application**

Bulkley Valley Research Centre's Northern Wildfire Resilience Initiative Podcast Budget

Item	Cost			Funding Sources					Notes
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REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEMORANDUM

TO: Chair Thiessen and Board of Directors

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: July 10, 2019

SUBJECT: Grant in Aid Applications

The following grant in aid applications have been received and the respective Electoral Area Directors have indicated support:

- Burns Lake & District Seniors Society – Electoral Area “B”
 - Track Resurfacing (\$6,000)
- Stuart Lake Sailing Club – Electoral Area “C”
 - Sailing Camp (\$500)
- Fraser Lake Elementary Secondary School – Electoral Area “D”
 - Track and Field Provincial Meet (\$1,000)

RECOMMENDATION

(all/directors/majority)

1. That the Burns Lake & District Seniors Society be given \$6,000 grant in aid monies from Electoral Area “B” (Burns Lake Rural) toward track resurfacing.
2. That the Stuart Lake Sailing Club be given \$500 grant in monies from Electoral Area “C” (Fort St. James Rural) for costs associated with Sailing Camp.
3. That the Fraser Lake Elementary Secondary School be given \$1,000 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for costs associated with the Track and Field Team Provincial Meet.

Cheryl Anderson

From: website@rdbn.bc.ca
Sent: June 23, 2019 7:05 PM
To: Cheryl Anderson
Subject: Website Form Submission – ONLINE GRANT-IN-AID APPLICATION FORM

There has been a submission of the form ONLINE GRANT-IN-AID APPLICATION FORM through your concrete5 website.

ORGANIZATION:
 Burns Lake & District Seniors Society - Kay Saul

EMAIL:
 dksaul@telus.net

PHONE:
 250-698-7632

MAILING ADDRESS (Please include PO Box/Civic Address, Town and Postal Code):
 11454 Highway 16 West, Burns Lake, BC V0J 1E1

PROJECT OR PURPOSE FOR WHICH YOU REQUIRE ASSISTANCE:
 Track Resurfacing

AMOUNT OF GRANT REQUESTED:
 6000

TO THE BEST OF MY KNOWLEDGE, ALL OF THE INFORMATION THAT IS PROVIDED IN THIS APPLICATION IS TRUE AND CORRECT. FURTHERMORE, I HEREBY CERTIFY THAT THIS APPLICATION FOR ASSISTANCE IS NOT BEING MADE ON BEHALF OF AN INDIVIDUAL, INDUSTRY, COMMERCIAL OR BUSINESS:

Yes

PLEASE DESCRIBE THE SERVICES/BENEFITS THAT YOUR ORGANIZATION PROVIDES TO THE COMMUNITY. ARE THESE SERVICES/BENEFITS AVAILABLE TO THE COMMUNITY FROM ANOTHER ORGANIZATION OR AGENCY:
 Burns Lake & District Seniors Society's goal is to provide social and recreational events for the seniors in our area. From October to April we do lunches every 2nd Tuesday, potlucks/socials once a month, weekly carpet bowling, courses such as updating your driving skills, food safe, fire smart and other things requested or suggested by our membership.

DESCRIBE THE GEOGRAPHIC AREA THAT RECEIVES SERVICES OR BENEFITS FROM YOUR ORGANIZATION.:
 Burns Lake and the Lakes District.

IS YOUR ORGANIZATION VOLUNTARY AND NON-PROFIT?:
 Yes

PLEASE DETAIL ANY REMUNERATION PAID, OR FUNDS OTHERWISE MADE AVAILABLE TO MEMBERS, OFFICERS, ETC. OF YOUR ORGANIZATION:
 N/A

PLEASE COMMENT ON THE NUMBER OF MEMBERS/VOLUNTEERS IN YOUR ORGANIZATION AND HOW LONG YOUR ORGANIZATION HAS BEEN IN OPERATION:

61

Formed in 2009. Presently 86 members.

ASSISTANCE IS BEING REQUESTED FOR:
a capital project and/or equipment

OTHER PURPOSE IF ANY:

PLEASE DESCRIBE THE PROPOSAL FOR WHICH YOU ARE REQUESTING ASSISTANCE. IF YOU ARE APPLYING FOR AN EXEMPTION FROM FEES AND/OR CHARGES OR OTHER CONSIDERATION, PLEASE PROVIDE DETAILS OR YOUR REQUEST HERE. ATTACH ADDITIONAL INFORMATION IF REQUIRED.:

We are looking at resurfacing the LDSS track behind CNC. It needs to be excavated, manholes placed for drainage, new base applied and asphalt laid. We are looking for a track that can be used year round. We have looked at various options but the cost is greater and they cannot be plowed and sanded in the winter.

DESCRIBE HOW THIS PROPOSAL WILL BENEFIT THE COMMUNITY:

This is the only facility in our town that can be used by anyone and everyone and is free. It is flat, safe, accessible and is well lit. Seniors walk, children use their striders, mothers push strollers, individuals run, handicapped people can walk, use their walkers or be pushed in their wheelchairs.

HAVE YOU APPLIED FOR A GRANT/FUNDING FROM OTHER SOURCES?:

Yes

NAME OF 1ST GRANT OR FUNDING AGENCY:

List of contaced donors

AMOUNT APPLIED FOR FROM 1ST AGENCY:

0

STATUS OF 1ST GRANT APPLICATION:

Approved

NAME OF 2ND GRANT OR FUNDING AGENCY:

AMOUNT APPLIED FOR FROM 2ND AGENCY:

0

STATUS OF 2ND GRANT APPLICATION:

Approved

NAME OF 3RD GRANT OR FUNDING AGENCY:

AMOUNT APPLIED FOR FROM 3RD AGENCY:

0

STATUS OF 3RD GRANT APPLICATION:

Approved

NAME OF 4TH GRANT FUNDING AGENCY:

62

AMOUNT APPLIED FOR FROM 4TH AGENCY:

0

HAVE YOU RECEIVED ASSISTANCE (GRANT IN AID/WAIVING OF FEES , ETC.), FROM THE REGIONAL DISTRICT OF BULKLEY-NECHAKO IN PREVIOUS YEARS?:

Yes

IF YES, YEARS, AMOUNTS AND PURPOSES FOR WHICH ASSISTANCE WAS USED:

2019 - \$1,000.00 for kiosk at the local hospital

DOES YOUR ORGANIZATION:

Provide an opportunity for individuals to make direct contributions?

PLEASE PROVIDE THE DATE, TIME AND LOCATION OF YOUR ORGANIZATIONS ANNUAL GENERAL MEETING (AGM). IF UNKNOWN PLEASE CONTACT THE ELECTORAL AREA DIRECTOR WITH THE INFORMATION ONCE DATE AND TIME ARE CONFIRMED.:

March 19, 2019 at 12:30 pm at lunch - Immaculata Church

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**REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA REQUEST FOR GRANT IN AID
APPLICATION**

APPLICATION SUBMITTED BY:

Applicant Name: Stuart Lake Sailing Club

Mailing Address: Box 1143, Fort St. James, B.C. V0J 1P0

E-mail Address: inden@live.ca

Contact(s): Paul Inden 250-996-5244
Name, Telephone/Fax Number

Alan Gilchrist 250-996-5228
Name, Telephone/Fax Number

APPLICATION SUMMARY

Project or purpose for which you require assistance: Sailing Camps at Stuart Lake

Amount of Grant Requested \$500

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Paul Inden, Commodore
(signature of authorized signatory)

(title)

Amount Approved: _____

Date: _____

Signature of Electoral Area Director

APPLICANT PROFILE

1. Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

As the only sailing club on Stuart Lake, our organization helps capitalize on the beautiful lake that we have on our front door. Our mission is to sponsor events and promote sailing. In a small town there are a limited number of activities available, to both the youth and our adult population. Having the lake and making it available for enjoyment is important to our physical and mental health, and helps attract and maintain new workers.

These services are not available from any other organization or agency.

2. Describe the geographic area that receives services or benefits from your organization.

Surroundings of Stuart Lake, most of Area C, including Yekooche, Takla, Tache, Binche, Pinchi Ranch, Fort St. James, Nakazdli, and Vanderhoof.

3. Is your organization voluntary and non-profit? Y YES NO

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.

None, all is volunteer based.

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.

Our club has 20 volunteers and has been in existence since 1986 (33 years).

PROJECT/PROPOSAL PROFILE

1. Assistance is being requested for:

- _____ capital project and/or equipment
- _____ special event
- v other purpose (Sailing Camps)

2. Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details or your request here. Attach additional information if required.

Our sailing club is proud to host BC Sailing and to put on 3 weeks of sailing instructions. During these days and weeks we will expose 200 elementary school students to sailing, kayaking, and water safety. We are requesting assistance in funding to help pay expenses and to lighten the financial burden to the hosts that will house the instructors.

3. Describe how this proposal will benefit the community.

Both local elementary schools (Nak'albun and David Hoy) will send their grade (4) 5 to 7 students to a one-day introduction to sailing course. Over the years the students will therefore have a chance to participate and learn about Water Safety, Sailing, Kayaking, enjoyment of our natural environment, enjoyment and appreciation of- of our local natural environment, introduction to an active lifestyle, a live-long appreciation for sailing. The last week, the week of July 2-5, the students will have the opportunity to continue their learning in a week-long sail camp.

Funding and Financial Information

1. Attach supporting financial information, ie., budget/financial report. Ensure the following information is clearly itemized:
 - Total cost of project/proposal;
 - Grants/funding from other sources;
 - Funding contributed by applicant through funding raising activities or other sources of revenue;
 - Total expenses for the fiscal year, including any monies and/or benefits paid to members or officers.

2. Have you applied for a grant/funding from other source(s)?
 _Y___ YES ____NO

If yes, complete the following chart. **If not**, please comment.

Name of Grant or Funding Agency	\$ Amount Applied for	Status of Grant Application		
		Approved (Y)	Denied (Y)	Pending (Y)
District of Fort St. James	500			Y

3. Have you received assistance (grant in aid/waiving of fees , etc.), from the Regional District of Bulkley-Nechako in previous years?

Y YES NO **If yes, complete the following chart.**

Year:	\$ Amount	Purpose for which assistance was used
2018	500	Three weeks of sailing camps

4. Does your organization:

- a) Offer direct financial assistance to individuals or families? YES NO
- b) Duplicate services that fall within the mandate of either a senior government or a local service agency? YES NO
- c) Provide an opportunity for individuals to make direct contributions? YES NO

OR, is your organization:

- d) Part of a provincial or national fund raising campaign? YES NO

Don't forget to attach the required financial report.

	Financial Report	
Revenue	\$1000	Pending grant approvals
Expense		
Travel+accommodation	(\$1000)	Accommodation for 20 days and 2 instructors
Meals/Refreshments	(\$1000)	
Insurance	(\$250)	From 2018 cost
Net shortfall	(-\$1250)	Club contribution

Cheryl Anderson

From: jeff@abcweblink.ca
Sent: May 17, 2019 3:19 PM
To: Cheryl Anderson
Subject: Website Form Submission – ONLINE GRANT-IN-AID APPLICATION FORM

There has been a submission of the form ONLINE GRANT-IN-AID APPLICATION FORM through your concrete5 website.

ORGANIZATION:
 Fraser Lake Elementary Secondary School Track and Field Team

EMAIL:
 mmollenhauer@sd91.bc.ca

PHONE:
 647-979-8361

MAILING ADDRESS:
 110 Chowsunket St, Fraser Lake, BC V0J 1S0

PROJECT OR PURPOSE FOR WHICH YOU REQUIRE ASSISTANCE:
 To help subsidize the cost of participating in the Track and Field provincial meet for our athletes. This grant will allow the competition to be more accessible for our athletes who qualified to compete in the provincial level competition by helping to cover the costs associated with transportation, accommodation, and participation.

AMOUNT OF GRANT REQUESTED:
 1000

TO THE BEST OF MY KNOWLEDGE, ALL OF THE INFORMATION THAT IS PROVIDED IN THIS APPLICATION IS TRUE AND CORRECT. FURTHERMORE, I HEREBY CERTIFY THAT THIS APPLICATION FOR ASSISTANCE IS NOT BEING MADE ON BEHALF OF AN INDIVIDUAL, INDUSTRY, COMMERCIAL OR BUSINESS:
 Yes

PLEASE DESCRIBE THE SERVICES/BENEFITS THAT YOUR ORGANIZATION PROVIDES TO THE COMMUNITY. ARE THESE SERVICES/BENEFITS AVAILABLE TO THE COMMUNITY FROM ANOTHER ORGANIZATION OR AGENCY:
 Our team is associated with the local Secondary School, and is run by teachers of the school. Participation in the program is free, and athletes are only required to fund their participation in the competitions. We offer specialized workout and training sessions aimed at improving students fitness and well being.

DESCRIBE THE GEOGRAPHIC AREA THAT RECEIVES SERVICES OR BENEFITS FROM YOUR ORGANIZATION.:
 A small rural community in North Central BC that has two First Nations reserves on either side of the town.

IS YOUR ORGANIZATION VOLUNTARY AND NON-PROFIT?:
 Yes

PLEASE DETAIL ANY REMUNERATION PAID, OR FUNDS OTHERWISE MADE AVAILABLE TO MEMBERS, OFFICERS, ETC. OF YOUR ORGANIZATION:
 A \$50 daily per-diem for teacher chaperones during competition days to help fund for meal expenses incurred during the meets.

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PLEASE COMMENT ON THE NUMBER OF MEMBERS/VOLUNTEERS IN YOUR ORGANIZATION AND HOW LONG YOUR ORGANIZATION HAS BEEN IN OPERATION:

I am unaware of how long the Track and Field team has been in operation at the school. However, in 3 years the team has grown from 5 students to 19 participating in the team, with 2-3 teachers assisting with practices.

ASSISTANCE IS BEING REQUESTED FOR:

a special event

OTHER PURPOSE IF ANY:

PLEASE DESCRIBE THE PROPOSAL FOR WHICH YOU ARE REQUESTING ASSISTANCE. IF YOU ARE APPLYING FOR AN EXEMPTION FROM FEES AND/OR CHARGES OR OTHER CONSIDERATION, PLEASE PROVIDE DETAILS OR YOUR REQUEST HERE. ATTACH ADDITIONAL INFORMATION IF REQUIRED.:

Students who qualified to compete at the provincial level will be competing from May 30-June 1 at the provincial track meet in Kelowna. The funds raised through grants will help to subsidize the cost for our athletes so that their families are not burdened with such a high financial obligation that is associated with participating in the provincial meet. The funding will help to decrease costs per student.

DESCRIBE HOW THIS PROPOSAL WILL BENEFIT THE COMMUNITY:

The grant will help to decrease the financial burden on families of the track athletes who qualified for provincials. This will allow for more financial stability in the community while decreasing the stressors that are associated with funding student athletes.

HAVE YOU APPLIED FOR A GRANT/FUNDING FROM OTHER SOURCES?:

Yes

NAME OF 1ST GRANT OR FUNDING AGENCY:

PAC

AMOUNT APPLIED FOR FROM 1ST AGENCY:

500

STATUS OF 1ST GRANT APPLICATION:

Pending

NAME OF 2ND GRANT OR FUNDING AGENCY:

AMOUNT APPLIED FOR FROM 2ND AGENCY:

0

STATUS OF 2ND GRANT APPLICATION:

Approved

NAME OF 3RD GRANT OR FUNDING AGENCY:

AMOUNT APPLIED FOR FROM 3RD AGENCY:

0

STATUS OF 3RD GRANT APPLICATION:

Approved

NAME OF 4TH GRANT FUNDING AGENCY:

AMOUNT APPLIED FOR FROM 4TH AGENCY:

0

HAVE YOU RECEIVED ASSISTANCE (GRANT IN AID/WAIVING OF FEES , ETC.), FROM THE REGIONAL DISTRICT OF BULKLEY-NECHAKO IN PREVIOUS YEARS?:

Yes

IF YES, YEARS, AMOUNTS AND PURPOSES FOR WHICH ASSISTANCE WAS USED:

As a new head coach, I am unaware of the years and amounts that funding has been granted. However, the purpose to make grassroots athletic programs more accessible for our students still remains the same.

DOES YOUR ORGANIZATION:

PLEASE PROVIDE THE DATE, TIME AND LOCATION OF YOUR ORGANIZATIONS ANNUAL GENERAL MEETING (AGM). IF UNKNOWN PLEASE CONTACT THE ELECTORAL AREA DIRECTOR WITH THE INFORMATION ONCE DATE AND TIME ARE CONFIRMED.:

Track and Field AGM - May 31, Kelowna



Regional District of Bulkley-Nechako Board of Directors July 18, 2019

To: Chair Thiessen and the Board of Directors
 From: Nellie Davis, Regional Economic Development Coordinator
 Date: July 5, 2019
 Regarding: Decker Lake Recreation Commission- Northern Development Application-
 Community Halls and Recreation Facilities

The Decker Lake Recreation Commission is submitting an application to Northern Development Initiative Trust's (Northern Development) Community Halls and Recreation Facilities Program for a Hall Upgrade project. An RDBN Board resolution is required in order for the Northern Development Board to approve the application.

The Decker Lake Recreation Commission is requesting \$8,002 for the Hall Upgrade Project. The \$11,432 Project includes:

- Installing double doors in the storage room for table and chair cart access
- Kitchen improvements including a new cupboard and counter top
- Installation of a new sound system storage cupboard

Funding Organization	Amount	Status
Regional District of Bulkley-Nechako Area B Grant in Aid	\$2,500	Pending
Decker Lake Recreation Commission	\$929.60	Confirmed
Northern Development	\$8,002	Pending
Total	\$11,432	

A copy of the application with attachments will be available at the Board meeting should Directors wish to review the information in greater detail.

Recommendation:

(All/Directors/Majority)

That the Regional District of Bulkley-Nechako Board of Directors supports the application to Northern Development Initiative Trust from the Decker Lake Recreation Commission for a grant of up to \$8,002 for the Hall Upgrade Project from the Northwest Regional Account.



Regional District of Bulkley-Nechako
Board of Directors Memorandum
July 18, 2019

To: Chair Thiessen and the Board of Directors
 From: Kim Fields, Accounting Clerk
 Date: July 8, 2019
 Regarding: Federal Gas Tax Funds –Electoral Area ‘B’ (Burns Lake Rural) and
 Electoral Area ‘E’ (Francois/Ootsa Lake Rural)
 Ootsa Lake Bible Camp Society

The Ootsa Lake Bible Camp Society has requested the Regional District of Bulkley-Nechako’s assistance in the form of Federal Gas Tax Funds to assist with a drinking water upgrade project at the Ootsa Lake Bible Camp, located in Electoral Area ‘E’ (Francois/Ootsa Lake Rural).

The water pump needs to be replaced in order to service the entire camp and a UV water filtration system is required to meet Northern Health standards. The cost of this project has been estimated at \$30,000.00.

Total uncommitted Gas Tax Funds remaining in the Electoral Area ‘B’ allocation is \$186,693.38 and in the Electoral Area ‘E’ allocation is \$104,114.51. Director Michael Riis-Christianson and Director Clint Lambert are supportive of this project and of accessing Federal Gas Tax Funds in the amount of up to \$15,000 from Area ‘B’ and \$15,000 from Area ‘E’ for this Drinking Water Infrastructure project. A Board resolution is required to contribute Federal Gas Tax Funds to this project.

RECOMMENDATION:

1. That the RDBN Board of Directors authorize contributing up to \$15,000 of Electoral Area ‘B’ Federal Gas Tax allocation monies and \$15,000 of Electoral Area ‘E’ Federal Gas Tax allocation monies to the drinking water project at the Ootsa Lake Bible Camp; and further,

(All/Directors/Majority)
2. That the RDBN Board of Directors authorize the withdrawal of up to \$30,000 from the Federal Gas Tax Reserve Fund.

(Participants/Weighted/Majority)



**Regional District of Bulkley-Nechako
Board of Directors Memorandum
July 18, 2019**

To: Chair Thiessen and the Board of Directors
 From: Kim Fields, Accounting Clerk
 Date: July 8, 2019
 Regarding: Federal Gas Tax Funds – Electoral Area 'A' (Smithers Rural)
 Dze L K'ant Friendship Centre (pending UBCM approval)

The Dze L K'ant Friendship Centre has requested the Regional District of Bulkley-Nechako's assistance in the form of Federal Gas Tax Funds to assist with re-siding the Dze L K'ant Friendship Centre Building, located in Smithers.

This project includes removing the asbestos and worn-out siding on the exterior of the building and replacing it with stucco. The budget for this project has been estimated at \$91,342.35.

The project may fit under the Cultural Infrastructure category, but it is not entirely clear at this time. Staff are waiting for a response from UBCM staff, which is expected by July 19, to determine eligibility of the project. The Society wishes to use the Gas Tax funding as leveraging for their Community Gaming Grant – Capital Projects application, which is due at the end of July.

Total uncommitted Gas Tax Funds remaining in Electoral Area 'A' allocation is \$848,740.50. Director Mark Fisher is supportive of this project and of accessing Federal Gas Tax Funds in the amount of up to \$30,000.00 from Area 'A' for this Cultural Infrastructure project. A Board resolution is required to contribute Federal Gas Tax Funds to this project.

RECOMMENDATION:

1. That the RDBN Board of Directors authorize contributing up to \$30,000.00 of Electoral Area 'A' Federal Gas Tax allocation monies to the Dze L K'ant Friendship Centre Society for a siding replacement project at the Dze L K'ant Friendship Centre building located on Main Street, Smithers if the project is deemed to be eligible after discussion with UBCM staff; and further,
(All/Directors/Majority)

2. That the RDBN Board of Directors authorize the withdrawal of up to \$30,000.00 from the Federal Gas Tax Reserve Fund.
(Participants/Weighted/Majority)



Regional District of Bulkley-Nechako Board Meeting – July 18, 2019

To: Chair Thiessen and Board of Directors
From: John Illes, Chief Financial Officer
Date: July 9, 2019
Issue: Internet Connectivity – CRTC Grant Application

Background:

The Regional District commissioned its first study on broadband coverage with Sandbox Systems. This study – “Better Broadband for the RDBN” was presented to the Board from Sandbox Systems on November 29, 2018. The report recommended building a fibre backbone from Prince George to Smithers with branches off this backbone to serve communities on secondary highways. The cost for this study was \$25,000 and was funded by the special projects budget in general administration.

TANEx Engineering Corporation is nearing completion of the second and more detailed Broadband Connectivity Study commissioned by the Regional District. The report is expected to be released in August. One of the draft recommendations is to consider a grant application to CRTC to provide high speed internet to unserved rural populations and utilize the fibre connections currently available or soon to be available in the incorporated communities along Highway 16. The cost estimate of this report is \$27,500 and was funded through the special projects budget in general administration.

Canadian Radio-television and Telecommunications Commission (CRTC) provides grants for increasing broadband connectivity coverage to underserved areas. The deadline for the next grant intake is expected to be December 2019.

Discussion:

To prepare for a successful grant application, preparations must begin as soon as possible. A working group made up of select staff and interested Directors should be established to provide oversight for this project. This working group will likely need to meet weekly for several months. Some meetings may be able to utilize conference calls, but others will require meeting in person. Staff time is currently fully allocated and if this project is decided to move forward, other projects will be deferred until this project is complete.

This working group will then be required to:

- Set up a joint venture agreement with a partner that has a minimum of three years' experience with providing broadband. If this partner is not to be another local government or a not-for-profit organization, the Regional District will need to facilitate a public process to search for a commercial partner.



- Complete regional project strategy would be written for Board approval.
- Prioritize several smaller construction projects out of all the possible projects in the electoral areas for inclusion in the first grant intake. Example areas could be Perow, Highway 35, South Houston (Buck Flats) and Colleymount. Areas selected for the grant application must be strategically and methodically selected to provide internet to the majority of the rural areas over a number of years (funded by a number of successful grant applications).
- Prepare a detailed engineering estimate and logistic plan for each area to include in the grant applications.
- Prepare grant applications.

Between staff time, Directors time, legal fees and consultant fees, the Board may wish to allocate funds to this project from the Northern Capital and Planning Grant. An initial draft budget for this project is \$100,000 made of:

- Detailed engineering studies and consultant fees \$75,000
- Legal fees, Incorporation Fees, Administration costs, and travel \$20,000
- Directors remuneration, travel, and staff overtime \$5,000

Before staff can prepare a detailed budget proposal for this project, the working group will be required to meet several times and the initial stages of the project will need to be substantially defined (incurring consulting and legal costs) so that the full scope of the work can be understood.

I would be pleased to answer any questions.

Recommendation:

(All/Directors/Majority)

“That the Board receive the Chief Financial Officer’s memo dated July 9, 2019 titled ‘Internet Connectivity – CRTC Grant Application’ and

“That \$100,000 be provided to the CRTC Grant Application project from the general allotment (the amount allocated to projects supporting the Regional District as a whole) of the Northern Capital and Planning Grant.”



Regional District of Bulkley-Nechako Board Agenda July 18, 2019

To: Chair Thiessen and Board of Directors
From: John Illes, Chief Financial Officer
Date: July 8, 2019
Re: Disposal of Photocopier – Update

Efforts were made to dispose of the old photocopier through *B. C. Auctions*. An estimate of the auction price for the photocopier of \$400 was provided by *B. C. Auctions*. The actual amount bid less the auction costs would be returned to the Regional District.

Estimates of the shipping and hauling costs to bring the asset to auction was quoted at \$1,350.

Because the cost to bring the photocopier to auction was greater than the estimated proceeds, the copier was disabled and then recycled for electronic components.

I would be pleased to answer any questions.

Recommendation:

(All/Directors/Majority)

“That the Board of the Regional District of Bulkley Nechako receive the Chief Financial Officer’s memo titled “Disposal of Photocopier-update” and

“That the Board ratify staff’s decision to recycle the old photocopier.”



Regional District of Bulkley-Nechako Board of Directors July 18, 2019

To: Chair Thiessen and the Board of Directors
 From: Nellie Davis, Regional Economic Development Coordinator
 Date: June 21, 2019
 Regarding: Provincial Nominee Program – Regional Pilot Enrollment Training

As per direction at the June 20th RDBN Board Meeting, staff are proceeding and participating in the BC Provincial Nominee Program – Regional Pilot within the RDBN.

On June 21, Economic Development Staff participated in the Ministry of Jobs, Trade and Technology's Orientation and Training Session for Communities for the Entrepreneur Immigration Regional Pilot Program.

The training covered: an overview of Immigration and the EI Regional Pilot, the Role of the Community, the Community Process and Applicant and Business eligibility.

The Community Process includes:

- Attracting the right Entrepreneur
- Hosting an Exploratory Visit
- Making a Referral to the BC PNP program in support of an Entrepreneur
 - The Entrepreneur uses the provided referral to register with the Provincial Nominee Program and begins the approval process with the Province. The Province will confirm both applicant and business eligibility (listed below)
- Supporting business establishment
- Celebrating Success

The training also covered strategies to deal with the potentially high volume of inquiries.

Enrollment forms for each Electoral Area were submitted with input from the Area Director regarding preferred NAICS codes. The updated program website listing RDBN Electoral Areas is expected to be launched by the end of July.

Minimum Applicant Eligibility:

- ✓ Exploratory visit to the community in which the proposed business will be located.
- ✓ Referral from the community: the applicant must submit the referral form with their Entrepreneur Immigration Registration.
- ✓ Minimum investment of \$100,000 in the business: The investment proposed must be realistic and reasonable, reflecting the type of business proposed and estimated costs in the community. The BC PNP assesses the eligibility of investments (for example real estate is ineligible and only six months of operating expenses can be claimed).
- ✓ Minimum personal net worth of \$300,000: This will be assessed by the BC PNP. All assets and

liabilities must be declared and verified by a BC PNP-authorized accounting firm at the time of application.

- ✓ Minimum language requirement level 4 on the Canadian Language Benchmarks (CLB): This is considered basic language ability. The applicant must submit language test results with their Entrepreneur Immigration Regional Pilot Registration.
- ✓ Long-term intentions to integrate in the community and actively manage the business: Assessed by the BC PNP at the interview and nomination stages.

Minimum Business Eligibility:

The applicant must decide on the specific type of business they intend to establish before submitting a registration to the BC PNP, with due diligence performed as part of the exploratory visit to the community.

Businesses proposed under the Regional Pilot must meet the following criteria:

- ✓ Start-up business proposals. Purchase of an existing business or business assets are not permitted.
- ✓ Business must be within one of the three priority economic subsectors identified by the community: identified by North American Industry Classification System (NAICS) three digit code
- ✓ The applicant must be the controlling shareholder of the new business, with a minimum percentage ownership of 51%. The applicant could propose a partnership
- ✓ Creation of one full-time equivalent position for a Canadian citizen or Permanent Resident.
- ✓ The business must be operated for the primary purpose of earning profits by providing products and/or services.
- ✓ The business must have strong potential for sustained commercial success.
- ✓ Active management by the applicant: transferable skillset, personal contribution to the success of the business (not just financial or strategic role) and likelihood of day-to-day supervision of staff on site.

Purchase/partnerships with existing businesses and succession buy-outs are not eligible under the Regional Pilot but could be pursued by the applicant under the BC PNP Entrepreneur Immigration category.

Applicants who are approved through the program enter into a Performance Agreement with the Province, which stipulates terms and conditions that must be fulfilled during the business establishment and settlement period (approx. 2 years). Applicants are provided with a work permit support letter with which they can apply for a Government of Canada work permit.

Once an applicant meets the requirements of the Performance Agreement, they must submit a final report (i.e. application for nomination) to the BC PNP. If the BC PNP determines they have met all the criteria from the Performance Agreement, the applicant and accompanying family members will be nominated for permanent residence.

RECOMMENDATION:

(All/Directors/Majority)

Receive.

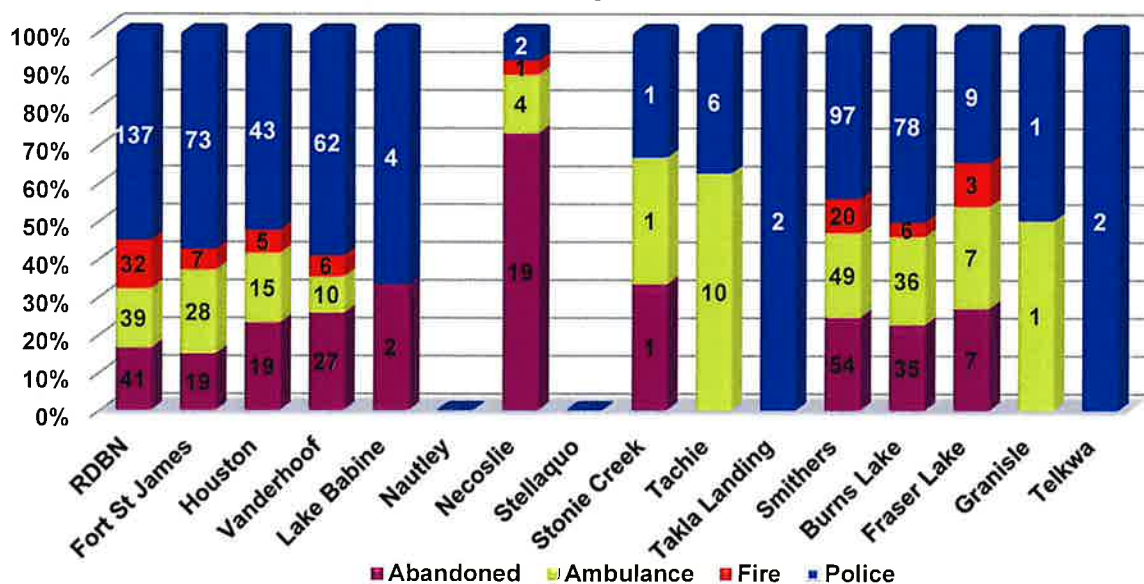


Memorandum

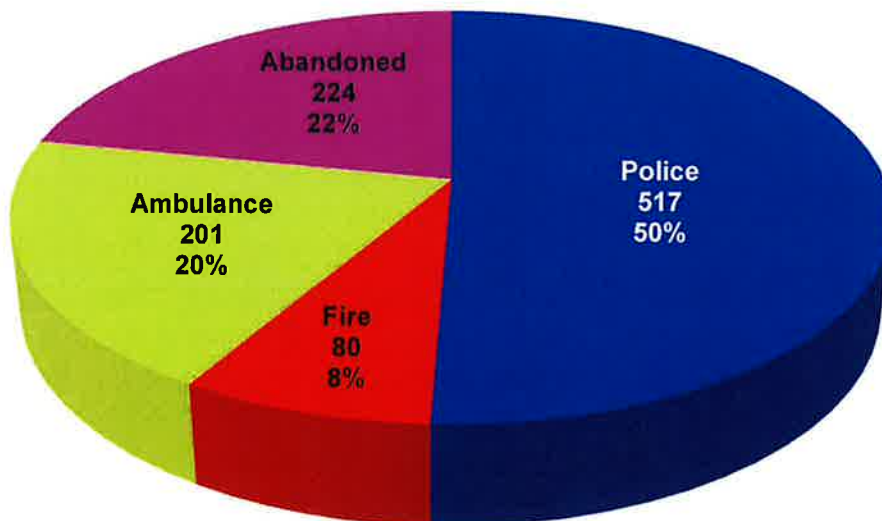
To: Chair Thiessen and the Board of Directors
 From: Brittany Evans, Protective Services Assistant
 Date: June 17, 2019
 Re: Monthly 9-1-1 Call Report – May 2019

E-COMM received a total of **1022** 9-1-1 calls for the month of May 2019 from the Regional District of Bulkley-Nechako area. The charts below show the 9-1-1 calls received by jurisdiction and call type.

May 2019
 Monthly 9-1-1 Call Summary
 By Area

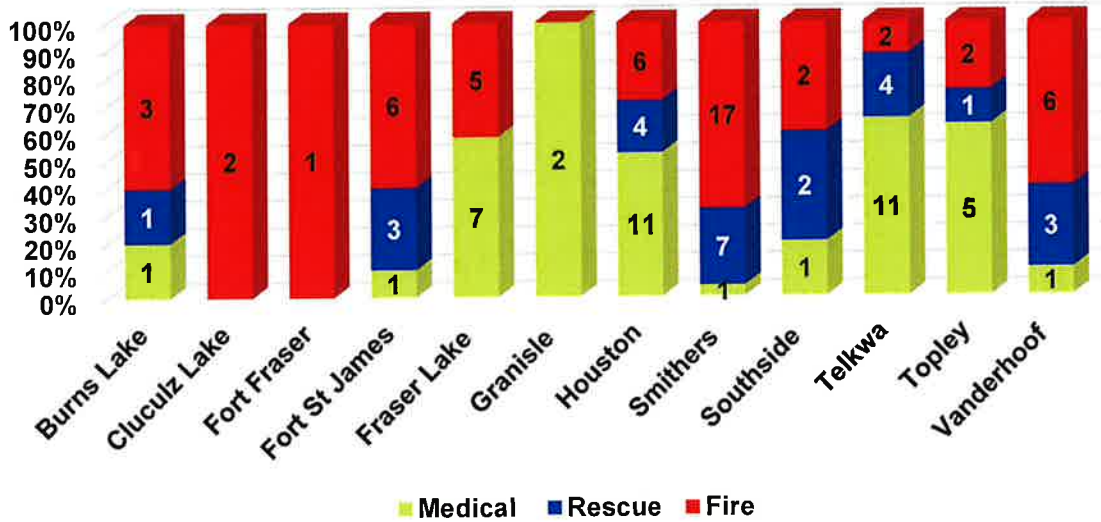


May 2019
 Monthly 9-1-1 Call Summary
 By Type

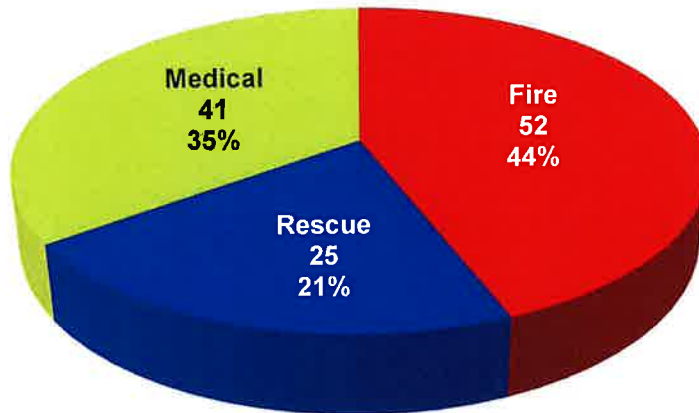


Of the 1022 911 calls received in May, 118 were forwarded to the Fire Operation Communication Centre for Fire Department response. The charts below show the 9-1-1 calls received by Fire Department and by call type.

May 2019
Fire Department Call Summary
By Area



May 2019
Fire Service Call Summary
By Activity



Recommendation

That the Board of Directors receive the memorandum titled "Monthly 9-1-1 Call Report".

All/Directors/Majority

Written By:

Brittany Evans
Protective Services Assistant

Reviewed by:

Rebecca Rodriguez
Acting Manager of
Emergency Services



MEMORANDUM

To: Regional District Board
From: Jason Llewellyn, Director of Planning
Date: July 9, 2019
Re: Coastal GasLink Pipeline Project Update Report

PROJECT STATUS

Coastal GasLink (CGL) was granted an Environmental Assessment Certificate (EAC) on October 24, 2014. LNG Canada made a positive Final Investment Decision on October 1, 2018. This decision triggered the commencement of construction of their LNG facility in Kitimat, B.C. as well as the CGL Pipeline project. Construction of the CGL project is underway, with clearing and site preparation in anticipation of mainline construction in 2020 with the projected in-service of the pipeline in 2023.

SOCIAL AND ECONOMIC EFFECTS MANAGEMENT PLAN (SEEMP)

A condition of the Provincial Environmental Assessment Certificate (EAC) approval was that a Social and Economic Effects Management Plan (SEEMP) be developed in consultation with infrastructure and service providers. The stated intent of the SEEMP is to clarify the proponent's role in identifying, communicating, quantifying and mitigating socio-economic effects arising from construction of the pipeline.

The SEEMP does the following.

- It outlines a schedule for TransCanada's communication with the RDBN, and other stakeholders, immediately prior to and during the construction process.
- It requires TransCanada to develop various plans prior to construction. The SEEMP does not require that TransCanada involve the RDBN or any other stakeholders in the plan development or review process.
- It provides a monitoring schedule, and requires TransCanada to communicate with the RDBN during pre-construction and construction at specified intervals and allows TransCanada to respond to issues raised as TransCanada considers appropriate.

TransCanada staff arranged a meeting with the Planning Department on June 17, 2019. At this meeting they advised that they intend to issue reports on SEEMP implementation every 6 months. TransCanada said that the first SEEMP implementation report would be provided on July 2, 2019. Staff have not yet received this report.

Staff asked TransCanada staff if the SEEMP is required to be updated or formally amended because of the delayed construction and changes to the project. TransCanada said this was not the case.

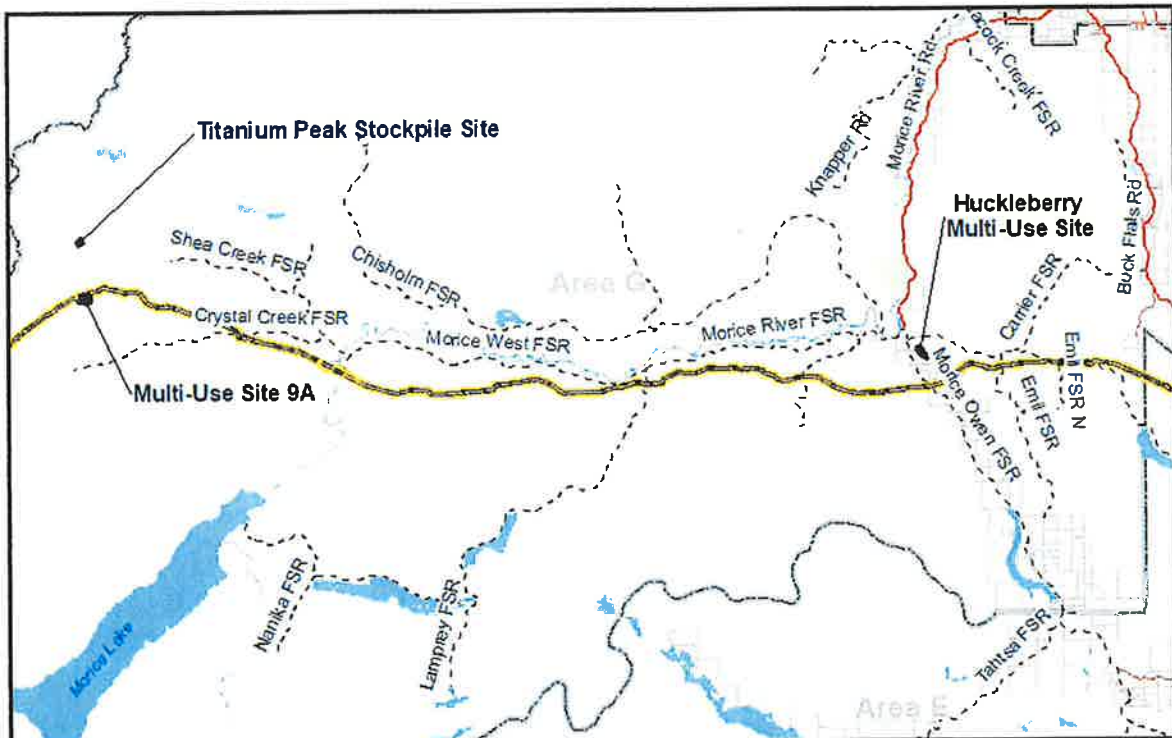
PIPELINE ROUTE AND FACILITIES

The following section outlines the CGL Pipeline route and the potential facility locations from west to east.

Electoral Area G

- Huckleberry Multi-Use Site is located on the Morice Owen FSR. RDBN Staff received an application for a Temporary Use Permit on June 3, 2019. TUP application G-01-19 is currently being reviewed. Owner authorization is still outstanding.
- Multi-Use Site 9A is located near Shea Creek FSR on the Pipeline ROW approximately 70 km southwest of the District of Houston. The area is 15.21 ha in size. The area is not zoned. RDBN approval is not required. A work camp is being developed.
- Titanium Peak Stockpile Site is located in a remote area off of Shea Creek FSR, approximately 70 km southwest from the District of Houston. The referral area is 19.2 ha in size. The area is not zoned. RDBN approval is not required.

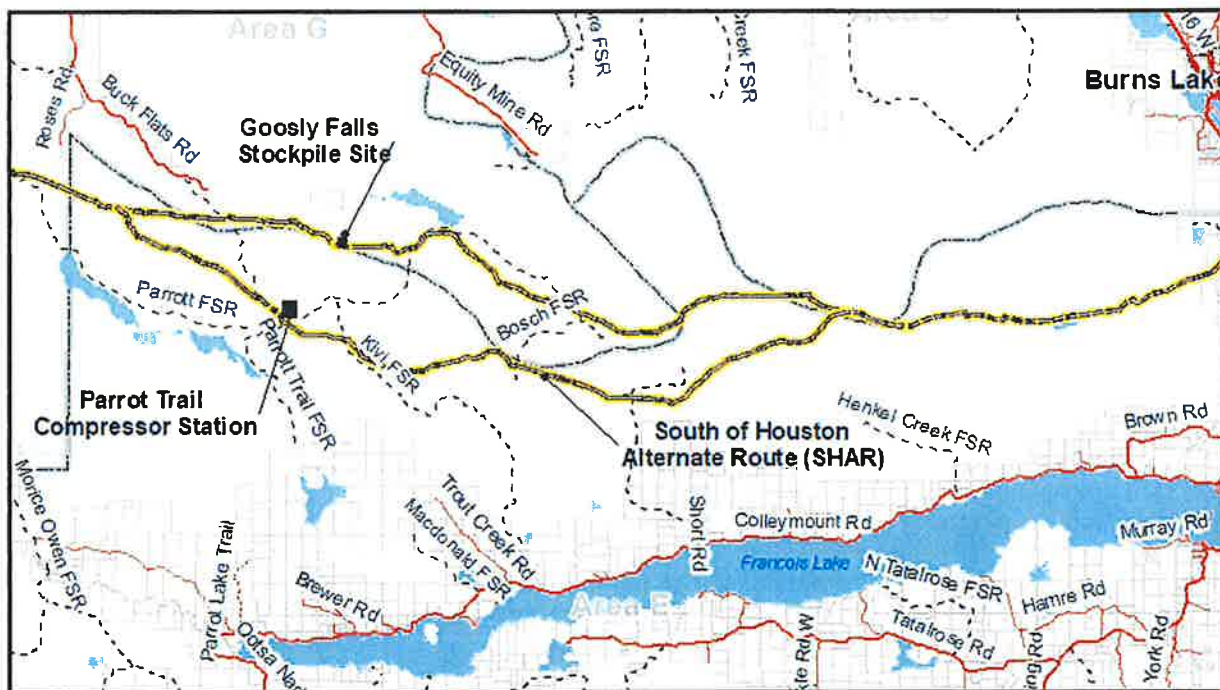
CGL Pipeline Facilities Map: Electoral Area G



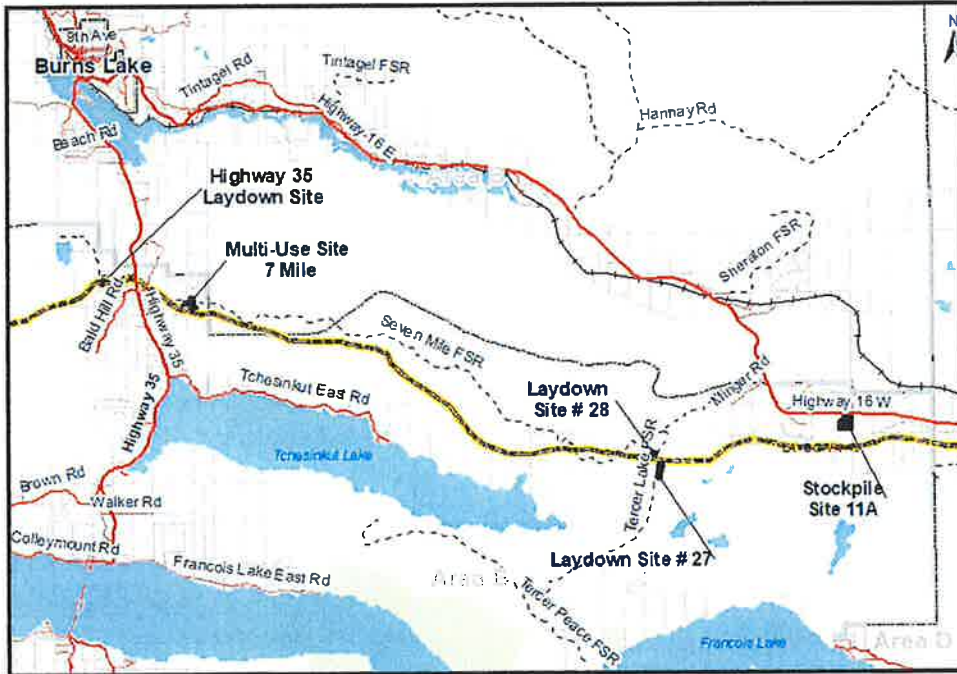
Electoral Area E

- Goosly or Parrot Lakes Stockpile Site is located on Parrot Lake FSR in both Electoral Area G and E.
- Parrot Trail Compressor Station is located on Parrot Trail FSR
- Laydown Site # 27 is located on Tercer Lake FSR, approximately 25 km southeast from the Village of Burns Lake. The referral area is 3.41 ha in size. The area is not zoned. RDBN approval is not required
- Laydown Site # 28 is located on Tercer Lake FSR, approximately 25 km southeast from the Village of Burns Lake. The referral area is 4.67 ha in size. The area is not zoned. RDBN approval is not required
- Highway 35 Stockpile Site is located on Seven Mile FSR, approximately 11 km southeast from the Village of Burns Lake. The referral area is 6.60 ha. in size. The area is not zoned. RDBN approval is not required.
- Stockpile Site 11A is located on Highway 16 East in the community of Sheraton and is zoned and within the Agricultural Land Reserve. A Non-Farm Use application (ALR 1213) and a TUP Application E-01-19 are currently being reviewed by staff. The TUP application is incomplete.
- Multi-Use Site 7 Mile is located on Seven Mile FSR, approximately 11 km southeast from the Village of Burns Lake. The referral area is 21.7 ha. in size. The area is not zoned. RDBN approval is not required.

CGL Pipeline Facilities Map: Electoral Area E (West of Highway 35)



CGL Pipeline Facilities Map: Electoral Area E (East of Highway 35)



Electoral Area D

- Laydown Site 26A is zoned RR1 and is located on the Pipeline ROW on District Lot 6389, Coast District, Range 5 in the community of Savory, BC. The application area is approximately 5.2 ha in size. RDBN approval may be required.

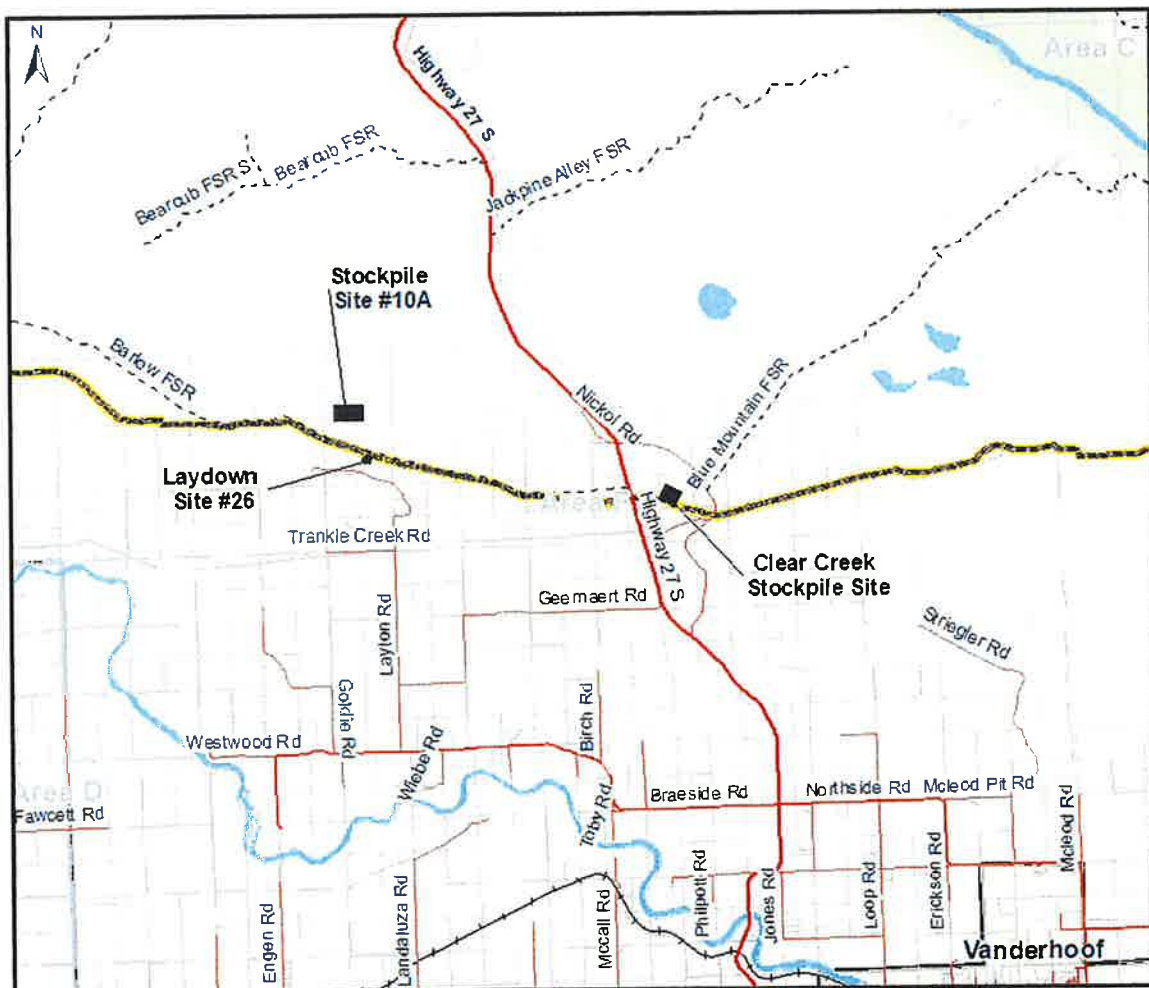
CGL Pipeline Facilities Map: Electoral Area D



Electoral Area F

- Laydown Site #26 is located on Barlow FSR, approximately 18 km northwest of the District of Vanderhoof. The referral area is 2.71 ha in size. The area is zoned Rural Resource (RR1). TUP application F-03-19 is currently being reviewed by staff. The TUP application is incomplete.
- Stockpile Site # 10A is located near Barlow FSR, approximately 18 km northwest of the District of Vanderhoof. The referral area is 24.48 ha in size. The area is zoned Rural Resource (RR1). TUP application F-02-19 is currently being reviewed by staff. The TUP application is incomplete.
- Clear Creek Stockpile Site is located near Highway 27, approximately 19 km northwest of the District of Vanderhoof. The referral area is 16.70 ha in size. The area is zoned Rural Resource (RR1). TUP application F-01-19 is currently being reviewed by staff. The TUP application is incomplete.

CGL Pipeline Facilities Map: Electoral Area F



Electoral Area C

- Laydown Site # 23 is located approximately 38 km northeast of the District of Vanderhoof. The referral area is 2.10 ha in size. The area is not zoned. RDBN approval is not required.

CGL Pipeline Facilities Map: Electoral Area C



RDBN PIPELINE CONSTRUCTION ISSUES

The following is an update regarding the recent discussions the Planning Department has had with TransCanada regarding pipeline construction issues. The Planning Department emphasizes that it is supportive of LNG pipeline development in our region, and the potential opportunity that it represents. The desire is to work with TransCanada and the Province in a meaningful way to maximize the potential benefits to RDBN residents, and minimize the negative impacts and potential risks, associated with the construction and operation of the pipeline.

The issues discussed below are addressed in additional detail in the attached November 10th, 2017 letter from the RDBN to the Oil and Gas Commission, and the December 15th, 2017 response to the RDBN from TransCanada.

RDBN Board Approval for Pipeline Facilities Locations

Planning Department staff have consistently asked TransCanada to make any required land use applications as soon as possible. This was done based on the expectation that TransCanada will delay making land use applications to the last moment and then indicate that any delay in providing the requested approvals will delay the project and jeopardise the associated benefits for the region. Unfortunately, this is the situation that is developing.

The RDBN Planning Department has received 5 Temporary Use Permit applications, and 1 ALC non-farm use application for CGL Pipeline facilities. These applications are summarised below.

Application	Proposed Use	Application Date	Application status
TUP G-01-19	Huckleberry Multi-use site.	June 6, 2019	Applicant authorization outstanding.
TUP E-01-19	Stockpile Site 11A	May 16, 2019	Contaminated Site Profile and information relating to the proposed use is outstanding.
ALR No 1214 Non-Farm Use	Stockpile Site 11A	April 30, 2019	Being processed.
TUP F-01-19	Clear Creek Stockpile site	Feb. 7, 2019	Applicant authorization, Contaminated Site Profile, and information relating to the proposed use is outstanding.
TUP F-02-19	Stockpile Site 10A	Feb. 7, 2019	Applicant authorization, Contaminated Site Profile, and information relating to the proposed use is outstanding.
TUP F-03-19	Laydown Site 26	Feb. 7, 2019	Applicant authorization, Contaminated Site Profile, and information relating to the proposed use is outstanding.

It is noted that the Clear Creek Stockpile Site, Stockpile Site 10A, Laydown Area 26, and Stockpile Site 11A may not require RDBN approval and the issuance of a temporary use permit if these uses are within or directly adjacent to the pipeline corridor and are limited to activities directly associated with and necessary for pipeline construction in that area. However, given the lack of information on the proposed use of the sites RDBN staff cannot evaluate the situation and advise the Board on this issue. It is also noted that these TUP applications cannot legally be approved prior to the RDBN receiving the missing owner authorizations and Contaminated Site Profiles.

The first 3 TUP applications were received by the RDBN on February 7th, 2019, and the outstanding information was requested by the RDBN on February 13th, 2019. To date the required application information has not been received, and the new applications subsequently received were also missing the same critical information.

RDBN staff have recently received requests from TransCanada and their contractors that they be allowed to clear and grade the sites prior to receiving temporary use permit approval from the RDBN.

Liquid Waste Disposal

The Province has not required as a condition of the Environmental Assessment Certificate or Oil and Gas Commission permitting that TransCanada work with municipalities regarding liquid waste disposal. The Socio-Economic Effects Management Plan (SEEMP) approved by the Province states that TransCanada must provide "Waste and Water Management Information" to local governments a minimum of 3 months before construction.

TransCanada has previously committed to undertake this work with local governments; however, the RDBN is not aware of any notable action. During the June 17, 2019 meeting between TransCanada and RDBN staff TransCanada said that their contractors were currently talking to municipalities regarding liquid waste disposal.

Invasive Plant Control

The CGL pipeline will facilitate the long term spread of invasive plants, and these invasive plants will spread from the pipeline onto adjacent lands. The cost of combating these inevitable invasive plant outbreaks from the pipeline will be at the expense of the residents of the RDBN if TransCanada does not contribute to the North West Invasive Plant Council (NWIPC).

The Province has not required as a condition of the Environmental Assessment Certificate or Oil and Gas Commission permitting that TransCanada contribute to the NWIPC. During the June 17, 2019 meeting between TransCanada and RDBN staff TransCanada reconfirmed that they have no plans to financially contribute to the NWIPC.

Fire Protection and Emergency Response

The Province has not required as a condition of the Environmental Assessment Certificate or Oil and Gas Commission permitting that TransCanada work with the RDBN in developing emergency response plans. The Socio-Economic Effects Management Plan (SEEMP) approved by the Province states that TransCanada must provide “Emergency Response Planning Information” a minimum of 3 months before construction, and there is no requirement that the RDBN approve, or otherwise be involved in, the plan development process.

The RDBN continues to request that TransCanada immediately develop emergency response plans in consultation with the RDBN that address fire protection and emergency response based on an understanding of the services available in the region, and in consultation with the RDBN. Specific areas of interest to the RDBN include consistent communications protocols for work camps, and evacuation plans for workers that do not use resources needed by local residents.

During the June 17, 2019 meeting between TransCanada and RDBN staff TransCanada confirmed that they have been developing emergency response plans with their contractors and could not commit to letting the RDBN review the draft plans or see the plans when complete. TransCanada did offer to provide a presentation on emergency response.

Public Communications During Construction

The RDBN has expressed concern that industry and the OGC will not have an adequate plan in place to accept, evaluate, and respond to public complaints associated with pipeline construction. It is expected that the Province and industry may look to the RDBN to play a lead role in accepting public complaints and representing those concerns to the OGC and industry. This will allow the Province and industry to avoid being directly accountable for adequately responding to the public regarding negative impacts associated with the pipeline construction process.

The Socio-Economic Effects Management Plans (SEEMPs) approved by the Province outlines the process that industry must use to engage with stakeholders during construction. However, the SEEMPS are largely silent regarding the specific manner in which industry will accept, evaluate and respond to the general public. There is also no indication of the role the OGC or the EAO will play in ensuring that public concerns are adequately addressed.

The RDBN has asked that TransCanada develop specific procedures and processes by which they and the Province will accept, evaluate, and respond to public complaints associated with pipeline construction. The RDBN also asked that TransCanada establish store front offices in communities where construction activity is occurring so that residents can engage more easily with TransCanada regarding any issues that arise.

During the June 17, 2019 meeting between TransCanada and RDBN staff TransCanada confirmed that they are working, with their contractors, on opening storefront offices in RDBN communities,.

INTER AGENCY GROUP

The Lake Babine Nation invited the RDBN to an Inter-Agency & Community Preparedness Meeting to discuss social issues relating to CGL's proposed 7 Mile Construction Work Camp located near the Village of Burns Lake. Planning Department staff attended this meeting. The meeting was well attended by representatives of the Lake Babine Nation, the RCMP, and the Province. CGL representatives were not present.

It was proposed that the multi-agency group meet monthly leading up to and during the CGL Pipeline Construction process to review and help address the social, health, and policing issues that may arise. It was agreed that the group meet monthly and that CGL be at the next meeting.

Planning Department staff plan to continue attending these meetings and will report to the Board as appropriate.

Recommendation:

Receive

(All Directors / Majority)

Written by:



Jason Llewellyn
Director of Planning



37, 3RD AVE, PO Box 820
 BURNS LAKE, BC
 VOJ 1E0

91

REGIONAL DISTRICT
 OF BULKLEY & NECHAKO
 "A WORLD OF OPPORTUNITIES WITHIN OUR REGION"

November 10, 2017

James O'Hanley, Vice President, Applications,
 BC Oil and Gas Commission
 6534 Airport Road
 Fort St. John, BC, V1J 4M6

Sent by e-mail to james.ohanley@bcogc.ca

Re: LNG Pipeline Development Concerns

The Board of the Regional District of Bulkley-Nechako (RDBN) would like to thank you and Corey Jonsson for meeting with the Board on September 21st, 2017. We appreciate your commitment to increased dialogue and collaboration between our organizations. We also appreciate your offer to discuss with the Environmental Assessment Office (EAO) the LNG pipeline development issues which the RDBN believes have not yet been adequately addressed.

To assist in your discussions with the EAO we have prepared this letter which summarizes the concerns that continue to exist. Also, attached to this letter is a chronology of the comments provided by letter by the RDBN to the EAO (during the certificate approval process) and the OGC (during the permitting process).

The Board emphasizes that the RDBN is not objecting to LNG Pipeline development in our region. The potential opportunity associated with LNG development is recognized; however, it is our responsibility to work with the Province and industry in an attempt to maximize the potential benefits to our residents, and minimize the negative impacts and potential risks, associated with the construction and operation of the pipeline. We are hopeful that this letter and your discussions with the EAO will ultimately benefit the pipeline development process and our residents.

Please note that the issues discussed below focus on the Coastal Gaslink Pipeline (CGL). The RDBN has been notably involved in the associated approval processes for the CGL Pipeline as it is proposed to be developed through the heart of our region. We wish to note that the issues discussed below are applicable to some degree to all potential pipelines developed in our region.

M:\Planning\Referrals\OGC Referrals\general info\2017issues\Nov 10 2017 letter to OGC

MUNICIPALITIES:

SMITHERS FORT ST. JAMES
 VANDERHOOF FRASER LAKE
 HOUSTON TELKWA
 BURNS LAKE GRANISLE

ELECTORAL AREAS:

A - SMITHERS RURAL E - FRANCOIS/OOTSA LAKE RURAL
 B - BURNS LAKE RURAL F - VANDERHOOF RURAL
 C - FORT ST. JAMES RURAL G - HOUSTON RURAL
 D - FRASER LAKE RURAL

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Worker Camps and Pipeline Facilities Locations Contrary to RDBN Bylaws.

At present at least one work camp and a number of other facilities associated with the CGL pipeline cannot legally occur as proposed. There is a formal process for TransCanada to ask the RDBN Board to permit these use to occur; however, this approval is discretionary and is not guaranteed. Therefore, it is important that TransCanada initiate the process to determine if these facilities can be located as proposed as soon as possible.

The RDBN has consistently requested that the outstanding land use issues be addressed; however, the only formal requirement is that contained in the Socio-Economic Effects Management Plan (SEEMP) prepared by TransCanada. This plan states that TransCanada will make the necessary Temporary Use Permit applications 3 months prior to the start of construction. CGL representatives have verbally indicated to the RDBN that their plan is to submit applications 6 months prior to construction.

Unfortunately, these timelines do not ensure adequate opportunity for meaningful public consultation, and evaluation and resolution of any outstanding public or Board concerns that may arise. Also, the application timeline would not likely provide CGL adequate opportunity to identify alternative facility locations, and obtain OGC approvals, should the Board not approve the proposed land uses.

The RDBN advises that TransCanada immediately initiate the application process to allow the RDBN Board to determine if the work camps and other pipeline facilities can be located as proposed.

Liquid Waste Disposal

The RDBN continues to believe that TransCanada should explore options for cooperation with the RDBN or member municipalities in the disposal of liquid waste from work camps. The Socio-Economic Effects Management Plan (SEEMP) prepared by TransCanada states that TransCanada must provide "Waste and Water Management Information" a minimum of 3 months before construction. However, exploring options for cooperation with the RDBN or member municipalities cannot occur within this limited timeline and will only be possible if TransCanada takes advantage of an available option well in advance of construction.

It would be a shame if money is spent unnecessarily on hauling waste long distances, or building on-site disposal facilities which will be abandoned, rather than investing in improving local community infrastructure.

Invasive Plant Control

The RDBN again recommends that TransCanada provide annual funding to the Northwest Invasive Plant Council (NWIPC) as do numerous agencies with right of ways that facilitate the spread of invasive plants. The CGL pipeline will facilitate the long term spread of invasive plants, and these invasive plants will spread from the pipeline onto adjacent lands. The cost of combating these inevitable invasive plants outbreaks from the pipeline will be at the expense of the residents of the RDBN if TransCanada does not contribute to the NWIPC.

Fire Protection and Emergency Response

The RDBN has asked that TransCanada address fire protection and emergency response issues in a proactive manner. Unfortunately, the Socio-Economic Effects Management Plan (SEEMP) prepared by TransCanada states that TransCanada must provide "Emergency Response Planning Information" a minimum of 3 months before construction, and there is no requirement that the RDBN approve, or otherwise be involved in, the plan development process.

The RDBN continues to advise that TransCanada immediately develop emergency response plans in consultation with the RDBN that address fire protection and emergency response based on an understanding of the services available in the region, and in consultation with the RDBN. Specific areas of interest to the RDBN include consistent communications protocols for work camps, evacuation plans for workers that do not use resources needed by local residents, and confirmation that TransCanada is not relying on the use of local fire departments where that service is not available.

Log and Wood Fiber Utilization

The long term loss of forested lands associated with pipeline construction represents a negative impact to the long term sustainability of the region's forest products industries. The impact of this loss should be mitigated through the full use of wood fibre harvested along the pipeline route. The RDBN has expressed concern that where the cost of harvesting and transportation are too high the wood fibre will not be utilized in support of the forest products industries. The RDBN requests that TransCanada be required to ensure that all wood fibre harvested for pipeline construction is utilized.

An additional issue related to the use of wood fibre, relates to the potential facilitation of the spread of the Spruce Beetle. Our understanding is that the Spruce Beetle takes advantage of fallen logs and wood debris in their reproduction process; therefore, an increase in the availability of such materials facilitates Spruce Beetle population growth. For this reason the RDBN requests that TransCanada be required to ensure that all wood fibre harvested for pipeline construction is utilized, and that wood debris is not left in place.

Employee Training and Apprenticeships and the Use of Local Business

The Socio-Economic Effects Management Plan (SEEMP) prepared by TransCanada states that TransCanada must prepare a "procurement strategy" that provides opportunities for qualified Aboriginal and local contractors, and a "Coastal GasLink training program," some time prior to construction. There is no requirement that the RDBN be involved in the plan development process.

The RDBN remains concerned that there are no specific commitments regarding the use of local employment in the pipeline construction process, and there are no specific commitments regarding the provision of apprenticeship positions for local employees.

The RDBN also remains concerned that there are no specific commitments regarding the use of local business, and there are limited specific commitments regarding the actions that will be taken to allow local business to take advantage of the opportunity offered by pipeline construction.

Public Communications During Construction

The RDBN is concerned that industry and the OGC will not have an adequate plan in place to accept, evaluate, and respond to public complaints associated with pipeline construction. It is expected that the Province and industry may look to the RDBN to play a role in accepting public complaints and representing those concerns to the OGC and industry. This will allow the Province and industry to avoid being directly accountable for adequately responding to the public regarding negative impacts associated with the pipeline construction process.

The Socio-Economic Effects Management Plans (SEEMPs) approved by the Province outlines the process that industry must use to engage with stakeholders during construction. However, the SEEMPS are largely silent regarding the specific manner in which industry will accept, evaluate and respond to the general public. There is also no indication of the role the OGC or the EAO will play in ensuring that public concerns are adequately addressed.

The RDBN recommends that TransCanada be required to develop specific procedures and processes by which they and the Province will accept, evaluate, and respond to public complaints associated with pipeline construction.

The Board of the Regional District of Bulkley-Nechako looks forward to addressing these issues with the OGC and the EAO.

Sincerely,



Bill Miller, Chair
Regional District of Bulkley-Nechako

cc: David Kmet, Sr. Lands Representative, TransCanada Corporation, 450 – 1st Street SW, Calgary, AB, Canada, T2P 5H1 (Dave_Kmet@transcanada.com)

Chronology of RDBN Letters to the Environmental Assessment Office (EAO) and the Oil and Gas Commission (OGC)

Work Camps and Pipeline Facility Locations Contrary to RDBN Bylaws.

In a letter to the EAO dated February 18, 2014 the RDBN requested that land use and zoning regulation issues be evaluated as part of the EAO approval process for the Coastal Gaslink (CGL) Pipeline because work camps, temporary storage areas, contractor storage yards, disposal sites, compressor stations, borrow sites (if crushing occurs), and other used may not be permitted in certain areas. This was requested in order to avoid potential for project delay or unnecessary inconvenience.

In a letter to the EAO dated April 17, 2014 the RDBN expressed concern to the EAO that the OGC permitting process will not address the socioeconomic and infrastructure impacts associated with workcamps, and other pipeline facilities.

In a letter to the EAO dated July 18, 2014 the RDBN expressed concern that the OGC permitting process is not expected to address the outstanding socioeconomic and infrastructure impacts associated with the specific location of worker camps and other facilities, and there are no proposed EA Certificate conditions relating to the location of pipeline construction facilities. The RDBN recommended to the EAO that the RDBN Board be required to approve the proposed facility locations.

In a letter to TransCanada, copied to the OGC, dated July 21, 2014 the RDBN responded to an OGC permit referral. The RDBN noted that certain facility locations may not occur where proposed and asked that the issues surrounding work camp and pipeline facility locations be addressed immediately as part of the OGC permitting process.

In a letter to TransCanada, copied to the OGC, dated June 2, 2015 the RDBN requested that TransCanada be required to make application for Temporary Use Permits at least 6 months prior to construction. The EAO approved the TransCanada proposal that applications can be made 3 months in advance of construction.

In a letter to TransCanada, copied to the OGC, dated October 26, 2015 the RDBN responded to an OGC permit referral. The RDBN noted that facility locations were not legal and asked that issues surrounding work camp and pipeline facility locations be addressed immediately as part of the OGC permitting process.

In a letter to the OGC dated March 13, 2017 the RDBN responded to an OGC permit extension referral. The RDBN noted that the RDBN's previous comments on the permits remained valid.

Liquid Waste Disposal

In a letter to the EAO dated July 21, 2014 the RDBN responded to an OGC permit referral by requesting that TransCanada begin working with municipalities to identify their capacity to accept liquid waste, identify any facility upgrades that may be necessary, and discuss the fees that may be associated with utilizing municipal facilities. It was also suggested that the option to develop a regional facility be considered. This was described as an opportunity for the region to obtain upgrades to infrastructure for the benefit of the region's residents. This same opportunity may be available for municipal water systems. The RDBN's Environmental Services Department offered to facilitate the necessary discussions between the municipalities and the pipelines.

In a letter to TransCanada, copied to the OGC, dated June 29, 2015 the RDBN requested that the EAO require that TransCanada consult with the RDBN and member municipalities to determine opportunities for, and actions necessary to accommodate, their taking of liquid waste.

In a letter to TransCanada, copied to the OGC, dated June 29, 2015 the RDBN responded to a referral regarding a draft Chemical and Waste Management Plan. The RDBN noted that the plan did not deal with the location and method of waste disposal. It was recommended that the plan deal with disposal issues following consultation with the RDBN,

In letters to TransCanada, copied to the OGC, dated October 26, and December 10, 2015 the RDBN responded to OGC permit referrals again requesting that TransCanada begin working with municipalities to identify their capacity to accept liquid waste, identify any facility upgrades that may be necessary, and discuss the fees that may be associated with utilizing municipal facilities. It was also suggested that the option to develop a regional facility be considered.

In a letter to the OGC dated March 13, 2017 the RDBN responded to an OGC permit extension referral. The RDBN noted that the RDBN's previous comments on the permits remained valid.

Invasive Plant Control

In a letter to the EAO dated February 18, 2014 the RDBN recommended to the EAO that TransCanada make a commitment to provide funding to the Northwest Invasive Plant Council as the pipeline can be expected to facilitate the spread of invasive plants.

In a letter to the EAO dated April 17, 2014 the RDBN expressed concern to the EAO regarding the spread of invasive plants along the pipeline and again recommended that TransCanada be required to make a commitment for funding to the Northwest Invasive Plant Council, as do other right of way holders.

In a letter to the EAO dated July 18, 2014 the RDBN expressed concern regarding the spread of invasive plants along the pipeline and recommended that TransCanada be required to make a commitment for funding to the Northwest Invasive Plant Council, as do other right of way holders.

In a letter to TransCanada, copied to the OGC, dated June 29, 2015 the RDBN requested that the EAO require TransCanada to provide funding to the Northwest Invasive Plant Council.

In a letter to TransCanada, copied to the OGC, dated June 29, 2015 the RDBN responded to a referral regarding a draft Invasive Plant Management Plan for the CGL pipeline. The RDBN requested that the plan include a commitment for funding to the Northwest Invasive Plant Council.

In letters to TransCanada, copied to the OGC, dated October 26 and December 10, 2015 the RDBN responded to an OGC permit referrals. The RDBN requested that TransCanada commit to provide annual funding the Northwest Invasive Plant Council to help support their weed control efforts in the RDBN.

In a letter to the OGC dated March 13, 2017 the RDBN responded to an OGC permit extension referral. The RDBN noted that the RDBN's previous comments on the permits remained valid.

Fire Protection and Emergency Response

In a letter to the EAO dated February 18, 2014 the RDBN requested to the EAO that TransCanada develop an emergency response plan based on an understanding of the role of the RDBN in an emergency, and fire protection capacity, in the rural area.

In a letter to the EAO dated April 17, 2014 the RDBN recommended to the EAO that fire protection and emergency response should be discussed with the RDBN and an emergency response plan should be developed in conjunction with the RDBN.

In a letter to the EAO dated July 18, 2014 the RDBN expressed concern that the CGL fire protection plans incorrectly rely on local fire departments responding to work camps which are located outside of rural fire protection areas. The RDBN requested that the EAO require TransCanada to develop a fire response plan that is based on an understanding of the fire services that will be available from the RDBN. The RDBN also requested that an emergency response plan be developed which includes an evacuation plan for the work camps showing how workers will be transported and the nature of the accommodations they will be provided.

In a letter to TransCanada, copied to the OGC, July 21, 2014 the RDBN responded to an OGC permit referral and expressed concern with the TransCanada plan to rely on the construction contractors to develop the emergency management plans at the time of construction. The RDBN requested that TransCanada develop emergency management plans that address fire protection and emergency response in consultation with the RDBN.

In a letter to TransCanada, copied to the OGC, dated June 29, 2015 the RDBN requested that the EAO require TransCanada to develop an emergency management plan, fire suppression plan, and work camp evacuation plan following meaningful consultation with the RDBN. The EAO approved the TransCanada proposal that these plans be developed 3 months in advance of construction. There is no requirement for TransCanada to consult with the RDBN on the development of these plans.

In a letter to TransCanada, copied to the OGC, dated June 2, 2015 the RDBN responded to a referral regarding a draft Fire Suppression Contingency Plan for the CGL pipeline. The RDBN pointed out that the CGL plan continued to incorrectly rely on local fire departments responding to work camps which are outside of the Fire Protection boundary where there is no fire department response. The RDBN recommended a Fire Suppression Contingency Plan be developed following meaningful discussion with the RDBN and an understanding of the fire protection services that are available to CGL.

In a letter to TransCanada, copied to the OGC, dated October 26, 2015 the RDBN responded to an OGC permit referral. The RDBN expressed concern that TransCanada had not yet consulted with the RDBN regarding fire protection, emergency response and the development of emergency response plans that include communications protocols and emergency evacuations.

In a letter to TransCanada, copied to the OGC, dated December 2015 the RDBN responded to an OGC permit referral. The RDBN requested that TransCanada consult with the RDBN regarding fire protection, emergency response, and their emergency management plan.

In a letter to the OGC dated March 13, 2017 the RDBN responded to an OGC permit extension referral. The RDBN noted that the RDBN's previous comments on the permits remained valid.

Wood Fiber Utilization

In a letter to the EAO dated February 18, 2014 the RDBN expressed concern to the EAO that the cutting of trees and the long term loss of forested lands associated with the CGL pipeline represents a negative impact to the long term sustainability of the region's forest industries. The RDBN expressed concern that where the cost of harvesting and transportation are too high the logs will not be utilized in support of the forest products industries. The RDBN said it would like TransCanada to ensure that wood fibre is utilized in support of the forest products industries even if it cannot be sold or otherwise economically processed.

In a letter to the EAO dated July 18, 2014 the RDBN expressed concern that the proposed certificate conditions did not adequately address the RDBN's desire to ensure that wood fiber is adequately utilized.

In a letter to TransCanada, copied to the OGC, dated July 21, 2014 the RDBN responded to an OGC permit referral and requested that TransCanada ensure that wood fiber is utilized in support of the forest products industries even if it cannot be sold or otherwise economically processed.

In a letter to TransCanada, copied to the OGC, dated October 26, 2015 the RDBN responded to an OGC permit referral. The RDBN expressed concern that TransCanada would not agree to ensure that wood fibre is utilized in support of the forest products industries even if it cannot be sold or otherwise economically processed.

In a letter to the OGC dated March 13, 2017 the RDBN responded to an OGC permit extension referral. The RDBN noted that the RDBN's previous comments on the permits remained valid.

Employee Training and Apprenticeships

In a letter to the EAO dated April 17, 2014 the RDBN expressed concern that there are limited specific commitments regarding the steps that will be taken by TransCanada to ensure that local employment is maximized and that apprenticeship positions for local employees are provided. The RDBN said that the specific actions that TransCanada is committing to undertake to maximize local training and employment needs to be further discussed and confirmed.

In a letter to the EAO dated July 18, 2014 the RDBN expressed concern to the EAO that the draft certificate conditions regarding training commitments are vague, do not ensure appropriate training of local residents, and do not include the requirement for consultation with the RDBN.

In a letter to TransCanada, copied to the OGC, dated July 21, 2014 the RDBN responded to an OGC permit referral with concerns that there are limited specific commitments regarding the steps that will be taken to ensure local employment and apprenticeship positions for local employees. The RDBN also expressed concern that there were no plans to include the RDBN in their process to plan for local worker training and employment.

In a letter to TransCanada, copied to the OGC, dated June 29, 2015 the RDBN requested that the EAO require TransCanada to allow the RDBN an opportunity to review and comment on TransCanada's education and training plan.

In a letter to TransCanada, copied to the OGC, dated October 26, 2015 the RDBN responded to an OGC permit referral. The RDBN expressed concern that there are limited specific commitments regarding the steps that will be taken to ensure local employment and apprenticeship positions for local employees. The RDBN said that the specific actions that TransCanada will undertake to maximize local training and employment needs to be further discussed.

In a letter to the OGC dated March 13, 2017 the RDBN responded to an OGC permit extension referral. The RDBN noted that the RDBN's previous comments on the permits remained valid.

Use of Local Business

In a letter to the EAO dated April 17, 2014 the RDBN said that TransCanada should do all that is possible to scale the size of contracts and operations in a manner that allows local business to take advantage of the opportunity offered by pipeline construction. This includes early communication with local business. The RDBN stated that the specific actions to be taken by TransCanada need to be discussed and confirmed.

In a letter to the EAO dated July 18, 2014 the RDBN expressed concern to the EAO that the draft certificate conditions regarding the use of local business are vague, do not ensure that meaningful efforts will be made to maximize the use of local business during the construction process.

In a letter to TransCanada, copied to the OGC, dated July 21, 2014 the RDBN responded to an OGC permit referral by reminding TransCanada to do all that is possible to scale the size of contracts and operations in a manner that allows local business to take advantage of the opportunity offered by pipeline construction. The RDBN noted that the specific actions TransCanada commits to undertake need to be further discussed. The RDBN also noted their

concern that TransCanada has not agreed to include the RDBN in their process to plan for the use of local business.

In a letter to TransCanada, copied to the OGC, dated June 29, 2015 the RDBN requested to the EAO that TransCanada's previous commitment to communicate with First Nations regarding subcontracting opportunities be expanded to include the commitment to also communicate with the general population on subcontracting opportunities. The RDBN also asked that TransCanada be required to provide the RDBN with an opportunity to review and comment on the Local and Aboriginal Participation Plan.

In a letter to TransCanada, copied to the OGC, dated October 26, 2015 the RDBN responded to an OGC permit referral. The RDBN said that TransCanada should do all that is possible to scale the size of contracts and operations in a manner that allows local business to take advantage of the opportunity offered by pipeline construction. This includes early communication with local business. The RDBN requested that the specific actions to be taken by TransCanada be discussed and confirmed.

In a letter to the OGC dated March 13, 2017 the RDBN responded to an OGC permit extension referral. The RDBN noted that the RDBN's previous comments on the permits remained valid.

December 15, 2017

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CGL4703-CGP-RDBN-PR-LTR-2072

Re: Coastal GasLink presentation to RDBN Board, September 21, 2017.

Dear Chair Miller,

On behalf of the Coastal GasLink Pipeline Project, thank you for the opportunity to present to the RDBN Board on September 21, 2017. We appreciate the opportunity to share information, and to gain valuable feedback from Board members.

As part of our follow-up to the meeting, we had committed to sending a preliminary permitting schedule, and a record of some of the important construction planning updates that we currently have available. This letter and response is also in reference to the letter from the RDBN sent to the OGC, dated November 10, 2017.

Temporary Use Permit Applications

We understand that regional districts need to plan for any Temporary Use Permit applications in advance to ensure that the Board and staff are equipped to make decisions. As we have explained, the Coastal GasLink construction schedule is fully dependent on a Final Investment Decision (FID) from our client, LNG Canada. In July of 2016, LNG Canada announced a delay to their project. In the meantime, they are advancing the planning for their project in anticipation of a decision by their joint venture partners. Coastal GasLink has been reviewing our construction schedules, and working with our front-running Prime Contractors to plan our project more effectively. As these contractors are a key part of the detailed planning, much of the final decision-making cannot be completed until contracts have been awarded. The project is broken up into 8 construction sections, and will be carried out by 4 different Prime Contractors. The way we've designed our work packages will allow the contractors to have their crews work in both summer and winter months.

Coastal GasLink will require Temporary Use Permits from local governments across the certified project corridor. This includes TUPs for camps, multi-use sites, stockpile sites, and laydown sites. The following table is a preliminary TUP permit application schedule as of December 2017:

Site Application	Application Submission Date	Date Required by
Stockpile 10A	Oct/Nov 2018	August 1, 2019
Stockpile 11A	Oct/Nov 2018	August 1, 2019
Laydown 26	Oct/Nov 2018	August 1, 2019

December 15, 2017

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Laydown 26A	Oct/Nov 2018	August 1, 2019
Laydown 43	Oct/Nov 2018	August 1, 2019
Tchesinkut Lake Camp	April/May 2019	January 15, 2020
Stockpile (either Goosly or Parrot Lakes)	April/May 2019	January 15, 2020
Laydown Hwy 35	April/May 2019	January 15, 2020
Laydown 27	April/May 2019	January 15, 2020
Laydown 28	April/May 2019	January 15, 2020
Huckleberry Camp	Oct/Nov 2019	August 1, 2020
Laydown 23	Oct/Nov 2019	April 2019
Multi-Use 9A	TUP not required	August 1, 2020
Stockpile Titanium Peak	TUP not required	August 1, 2020

As we stated in the presentation in September, these sites and the schedule are subject to change, as there has not been an investment decision to definitively proceed with the project. Our permit applications need to be sequenced to the timing of use for each site, need to match the requirements of the Prime Contractors (who are not yet awarded), and need to account for the permit term (3 years). It is anticipated the last of these sites will not be vacated until Q1 of 2022 and final reclamation completed in the summer of 2022. As a result, it is not practical to initiate the application process at this time as the permits would expire before the project would be complete. If there are any issues with a particular site that the RDBN has currently, we are willing to discuss them in detail. These locations have been available in a detailed map book on the dedicated Sharepoint website created for RDBN during the regulatory process. The general reference maps of ancillary sites used in the September 21, 2017 presentation have also been attached to this letter for your convenience.

Construction Camps

The EAC Application contemplated camps and ancillary facilities in its assessment of environmental, economic, social, heritage and health effects of the Project. Coastal GasLink's camp requirements are formed from the mitigations committed to in that process and from detailed discussions we are currently having with our leading Prime Contractors and camp contractors. The current construction camps planned within the RDBN, approximate peak workforce, and duration include the following locations:

Vanderhoof Airport - 850 persons at peak, over 120,000 man days
 Lejac - 550 persons at peak, over 140,000 man days
 Tchesinkut Lake - 600 persons at peak, over 100,000 man days.
 Huckleberry - 850 persons at peak, over 120,000 man days.
 Multi-use Site 9A - 150 persons at peak, over 35,000 man days.

These camps will reflect current construction workforce standards, including separate quarters for men and women, catering, laundry, games rooms and exercise facilities. The camp population will include the construction workforce, field management and supervisory staff, technical and administrative support, camp catering and maintenance services, security, medical personnel and logistics services. Medical services on site will include paramedics, first aid attendants, and access to the services of a nurse practitioner. Security personnel will also be on site at all times, and camps will be equipped with their own fire suppression capability. Members of the workforce may travel into communities and use facilities and services during non-work hours, and we are reviewing transportation options for this to attempt to minimize traffic.

Coastal GasLink has adopted TransCanada policies and processes to ensure safe and harassment-free camp and work environments. These rules prohibit the use or possession of illegal drugs, and will have no tolerance for harassment. Firearms will be prohibited on site. The Project will set out clear guidelines for behaviour to all workers that will be enforced by camp management and by Prime Contractors. This is for the benefit of everyone in camp and in northern B.C. communities.

Coastal GasLink's camps will have their own power sources, water supply and waste management systems. However, we are investigating the use of grid power, hauling in water and utilizing centralized sewage treatment systems for multiple camps. Although we've discussed liquid waste capacity with a number of municipalities, recent guidance from the Ministry of Environment has indicated that liquid waste must be treated on site in camps that are over 100 persons. Therefore, with regard to liquid waste disposal, it is Coastal GasLink's intention to treat sewage on site at construction camps where practical, generating a dewatered biosolid. RDBN staff have previously indicated to us that some biosolids may be accepted at RDBN landfills depending on volumes. However, we understand that the regional district prefers the use of composting methods for biosolids so this has been taken into consideration. The solid waste from the camps will be hauled to local landfills that have capacity, and we would expect regular tipping fees to apply. The Project has committed to avoid any solid waste incineration as part of the mitigation included in Section 6 of the Environmental Assessment. The approximate solid and liquid waste volumes by camp location for Coastal GasLink were provided to RDBN staff in 2015, and are attached again in the appendices to this letter for reference.

Fire Protection and Emergency Response

TransCanada has an Emergency Management Program that includes Corporate, Operations and Project related areas. The program is routinely reviewed and revised as necessary and is tested through drills on an ongoing basis. The Emergency Response Program is based on an Incident Command System structure. This system can be activated to respond to a variety of potential emergencies such as fire, natural disaster, security events, etc. When activated, this program assembles subject matter experts in various disciplines such as Emergency Response, Safety, Environment, Operations, Engineering, Supply Chain Management, Communications, etc. to ensure the appropriate resources are engaged to mitigate the emergency as effectively and expeditiously as possible.

During the pipeline construction phase, Coastal GasLink will be utilizing experienced and qualified pipeline contractors, who are designated as Prime Contractors. In addition, construction workers are provided extensive training during onboarding and throughout construction to reduce environmental, safety, and security risk. Prime Contractors are responsible to develop, as part of their Project/Site Specific Safety Plans, comprehensive Emergency Response Plans. These Plans must include various emergency situations and scenarios and identify procedures and resources required to isolate, control and manage emergencies. The Prime Contractors, as part of their planning and preparation to commence the construction process will consult local resources to identify and engage the available resources and to share information. The plans will ensure that emergency response management is executed in compliance with applicable laws, regulations

and in accordance with contract obligations respecting TransCanada policies and procedures. Where there are gaps noted (for example, camps where there is no Fire Protection service in proximity), then the appropriate resources would be brought in by the contractors. The Prime Contractors will typically be self-sufficient for all but major emergencies. The Prime Contractor Emergency Response Plans will also contain Communication Plans which will include local governments and emergency service providers where applicable. These Emergency Response Plans would be shared with regional organizations of concern when they have been developed and prior to construction commencing, and must be submitted for approval to regulatory authorities.

TransCanada strives to maintain good communications throughout construction and operations. We operate more than 91,000 kilometres of pipeline throughout North America and we are eager to maintain good relationships with local organizations and vendors who are our neighbours. Our people working for TransCanada during the operations phase will likely be drawn from and live in the local communities. Prior to a pipeline going into service, TransCanada's Regional Emergency Operations Plans are updated to integrate the new asset into its operations. As standard practice, the development of these plans includes consultation and communication with local governments and emergency service providers. Following the development of the plans, emergency scenarios and the company responses will be communicated and shared with these organizations. As well, local governments will be informed of any practice drills that occur as a regular course of our operations.

Coastal GasLink and our Prime Contractors will work with local organizations as soon as possible and when it has the appropriate information to do so. We cannot provide specific Emergency Response Plans until contracts are in place with our Prime Contractors. Because Prime Contractors are a key component of this discussion, we believe it is important for communication protocols to be established with their involvement.

Invasive Plants

The Environmental Assessment Certificate (EAC) for the Coastal GasLink Project conditions the development of an Invasive Plants Management Plan (Condition 16). This Plan was developed with extensive consultation from government agencies, Aboriginal groups, and stakeholders and was approved as part of the Project's Environmental Management Plan by the Environmental Assessment Office (EAO) on April 29, 2016. The Plan will be implemented applying industry standards and best management practices during construction, reclamation and throughout the operations phase.

The primary objective is to prevent the introduction of noxious and invasive plants (weeds) to Project sites but also to manage weeds discovered during monitoring activities throughout construction, reclamation and operations. The plan also provides details on alternative methods of weed control, avoiding the use of herbicides and pesticides, in accordance with British Columbia's *Integrated Pest Management Act* and commitments documented during Coastal GasLink's ongoing Aboriginal and stakeholder consultation. Furthermore, it is our expectation that equipment will arrive to site clean and free of debris. Our interest is to work in co-operation with you and other stakeholders to use effective weed management strategies at every phase.

With regards to the Northwest Invasive Plant Council (NWIPC), Coastal GasLink last met with them in November 2015. Coastal GasLink and NWIPC discussed project scope and potential opportunities for partnership. Coastal GasLink plans further discussions with NWIPC on sharing database information and potential opportunities to contract with the organization during the construction phase. At that time, Coastal GasLink representatives also invited NWIPC to submit an application to the project's Community Investment program, but no application has been received to date. Coastal GasLink provided \$15,000 to the Invasive

Species Council of BC in 2013 to deliver training programs in northern B.C. communities, with the involvement of NWIPC.

Timber Salvage

The EAC also conditions Coastal GasLink to develop a Timber Salvage Strategy (Condition 21) and underwent the same consultation and approval process. The strategy is about minimizing the volume of waste timber to gain the most value from a shared resource. The strategy includes the following details:

- timber volume estimates for the Certified Pipeline Corridor;
- marketing commitments and plans for the timber cleared;
- salvage activities for the timber volume that will not be marketed; and,
- the approach for a reconciliation report including a scaled volume comparison to the timber volume estimate to FLNR and EAO on at least an annual basis until harvest activities are complete.

Section 13.0 (Forest Pest Management) of the Timber Salvage Plan addresses how we will approach forest pests, such as the Spruce Beetle. The Timber Salvage Plan also describes mitigation to avoid and minimize the spread of forest pests during construction-associated timber management and hauling. Pest infestation monitoring and stand evaluation of risk will be ongoing to ensure Coastal GasLink activities have not created conditions for forest pest spread. Infested timber will not be transported during critical times to avoid distributing forest pests into new geographic areas.

Local Contracting and Employment

Coastal GasLink goes beyond the industry standard when it comes to emphasizing local contracting and employment on the Project. Local businesses, including those in the RDBN, have already participated in opportunities for the Project. The Socio-economic Effects Management Plan was approved by the EAO on May 13, 2016, and includes mitigation for concerns on the economy and on the labour force, among other social impacts. The Project continues to develop plans and work with our contractors to ensure that qualified Aboriginal and local individuals are considered for opportunities.

Most business opportunities on Coastal GasLink will be provided through Prime Contractors or their sub-contractors. To ensure meaningful opportunities for B.C. communities, TransCanada requires that each Prime develop a Local and Aboriginal Participation plan. These plans describe how contractors will identify and utilize local business capacity. A large portion of the prime contractors' hiring will be through construction labour unions. We are currently working closely with our leading contractors on their labour strategies. These strategies include advanced work and planning with the unions to ensure that Aboriginal and local people in Northern BC have preferential hiring.

The Project continues to connect with businesses and individuals at Chamber events, business forums, and job fairs across Northern BC. Throughout these efforts, we have been collecting local vendor information through our vendor databases, and will be sharing this information with our contractors. Coastal GasLink plans to notify communities when our prime contractors are selected, and we will tour the region with our contractors to promote both local contracting and local employment through networking opportunities. During construction, Coastal GasLink will continue to oversee the prime contractor to ensure a quality product, a safe worksite and the implementation of Local and Aboriginal Participation plans.

Many communities, including those in the RDBN, communicated how important it is for Coastal GasLink to invest in education and training opportunities to ensure individuals are ready when the project moves to the construction phase. As a result, the Project developed the *Pathway to Pipeline Readiness Program* as a set of principles to enable spending on skills training. The program aims to support Northern B.C.'s skilled labour force, and to grow workers' transferable skills. We recognize that building the capacity of individuals along our pipeline route is essential to maximizing local benefits and building a better project.

Since 2014, Coastal GasLink has committed over \$1.8 million to education and training initiatives in Northern BC (increased to over \$3 million when combined with other TransCanada projects). These investments include major funding partnerships with College of New Caledonia, and Northwest Community College for bursaries and equipment purchases. They also include major funding partnerships with Indigenous training organizations to upgrade essential skills, and job readiness. These investments have been made in advance of a Final Investment Decision because we recognize that training and labour force preparation takes time. In the coming months, Coastal GasLink will be announcing new partnerships that will support individuals in the RDBN region to gain construction-related work experience, and to help entrepreneurs with the support they need to capitalize on new business opportunities. Further direct training will be included as part of the construction phase, and is related to the labour strategies of the Prime Contractors and their respective labour unions. This includes safety training and on-boarding, union-sponsored training opportunities, and the hiring of apprentices in select trades.

Public Relations During Construction

Coastal GasLink takes all public concerns seriously, and takes responsibility for answering questions related to our project. The project email address and public phone number are available to contact us at any time, along with Public Affairs, Indigenous Relations, and Land staff who regularly engage with landowners, stakeholders and Aboriginal groups. The SEEMP contains a section dedicated specifically to engagement during construction. SEEMP section 3.4 includes an Issues Management Process (see figure below) that describes how Coastal GasLink responds to public inquiries.



Coastal GasLink takes accountability for responding, documenting and tracking issues, as part of the regulatory reporting process. If RDBN Directors or staff receive public complaints regarding Coastal GasLink, we'd ask that they be directed to:

Coastal GasLink toll-free number: 1-855-633-2011
 Email: CoastalGasLink@TransCanada.com

RDBN Directors and staff are also welcome to forward any inquiries to Coastal GasLink Public Affairs staff members. In addition to the Public Affairs team that RDBN is in regular contact with, Coastal GasLink has plans to hire additional Public Affairs staff if a FID is reached. For the RDBN records, the current staff includes the following representatives:

Name:	Title:	Location:	Phone:	Email:
Kiel Giddens	Regional Manager, Public Affairs	Prince George	250-596-8058	kiel_giddens@transcanada.com
Catie Underhill	BC Public Affairs Liaison	Calgary	403-920-4534	catie_underhill@transcanada.com
Rachel Kulasa	BC Public Affairs Liaison	Calgary	403-920-6499	rachel_kulasa@transcanada.com
Trevor Halford	Director, BC Public Affairs	Vancouver	778-328-5305	trevor_halford@transcanada.com

South of Houston Alternate Route Amendment

On November 8, 2017, the Project filed an amendment application to add an alternate route option called the South of Houston Alternate Route (SHAR) to the Certified Pipeline Corridor with the B.C. Environmental Assessment Office (EAO), and filed with the B.C. Oil and Gas Commission (OGC) shortly thereafter. The requested amendments would add the proposed SHAR to the existing Certified Pipeline Corridor and one of the two potential route options would be chosen for construction.

After extensive consultation with local communities and Aboriginal groups, the South of Houston Alternate Route was identified to help minimize potential adverse effects on traditional and cultural land use on a portion of the current route. As part of our ongoing engagement, Coastal GasLink notified these Aboriginal groups in May 2016 and August 2017 of our intent to study an alternate route about 4 km south of our certified pipeline corridor (southwest of Burns Lake and south of Houston), and about 42 km in length. Since that time, we have completed important environmental and engineering fieldwork that has helped us identify an alternate route option which best reduces those impacts identified by Aboriginal groups. Coastal GasLink appreciates RDBN's participation in the EAO Working Group for the SHAR amendment application.

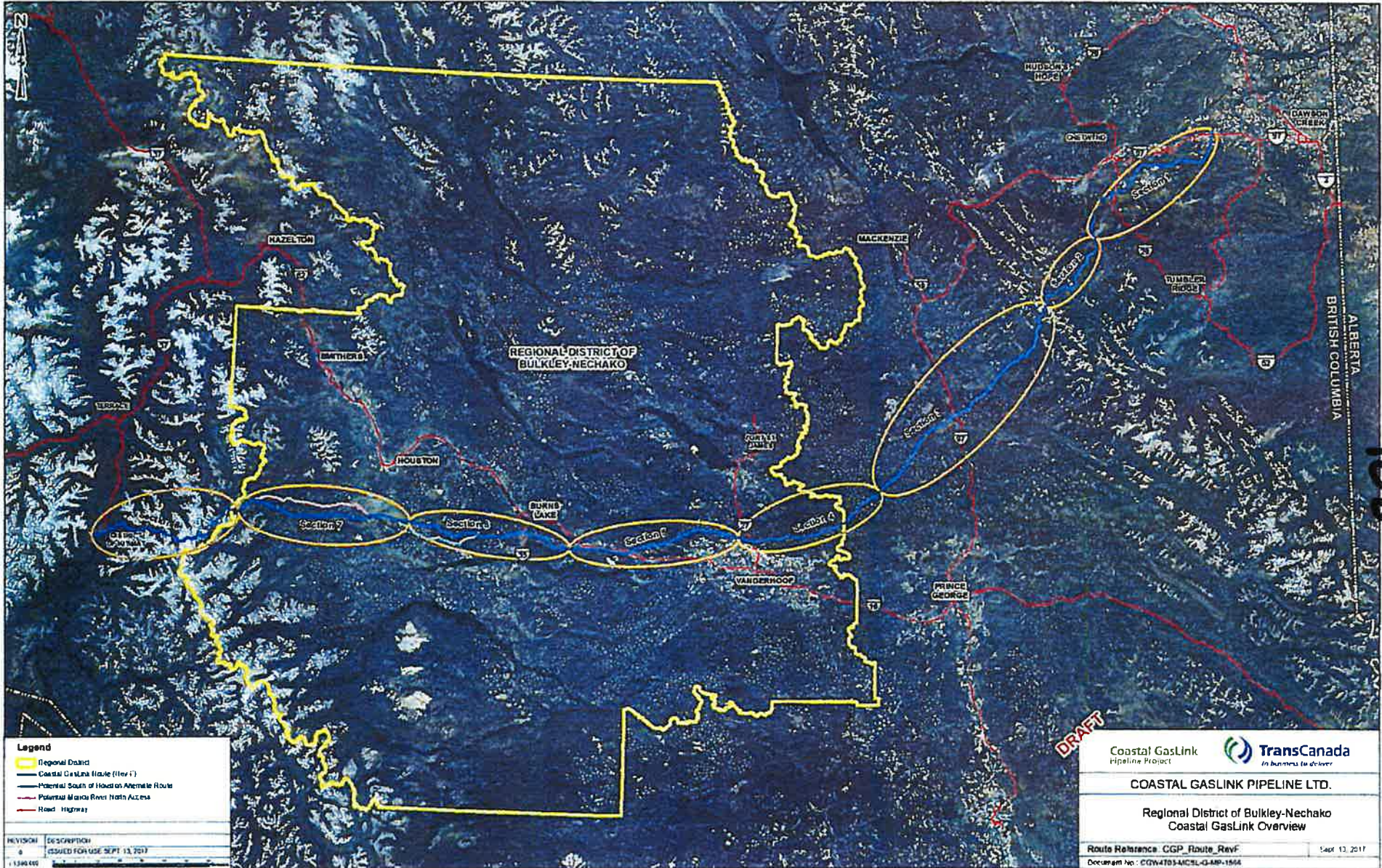
In closing, thank you to the RDBN Board and staff for the interest in Coastal GasLink. It is our hope that RDBN views Coastal GasLink as a welcome industry partner and a project of choice among major LNG-related projects in BC. We believe the Project continues to represent a transformational economic opportunity for Northern BC communities. We will continue to keep RDBN informed of our plans moving forward, and please don't hesitate to contact us if we can be of further assistance.

Sincerely,



Kiel Giddens
Regional Manager, Public Affairs
Coastal GasLink Pipeline Project

cc: James O'Hanley, Vice President, Applications
BC Oil and Gas Commission
James.O'Hanley@bcogc.ca



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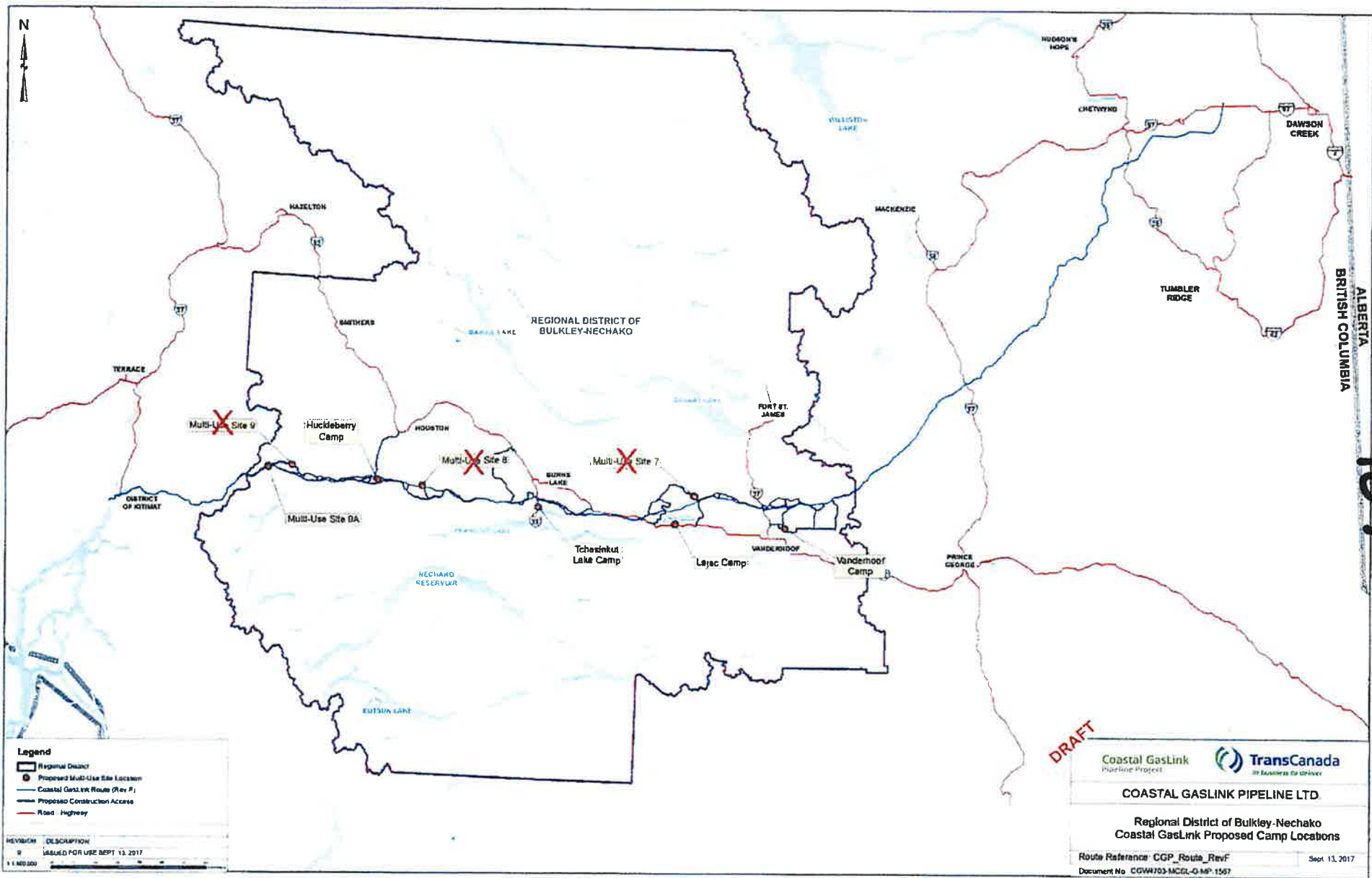
- Regional District
- Coastal GasLink Route (Rev 1)
- Potential South of Houston Alternate Route
- Potential Mauch River North Access
- Road Highway

REVISION	DESCRIPTION
0	ISSUED FOR USE SEPT 13, 2017

DRAFT

COASTAL GASLINK PIPELINE LTD.
Regional District of Bulkley-Nechako Coastal GasLink Overview
Route Reference: CGP_Route_RevF Sept 13, 2017
Document No.: CGW4703-MCSL-GMP-1556

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Legend

- Regional District
- X Proposed Multi-Use Site Location
- Coastal GasLink Route (Rev F)
- Proposed Construction Access
- Road Highway

REVISION	DESCRIPTION
0	ISSUED FOR USE SEPT 13, 2017

DRAFT

Coastal GasLink
Pipeline Project



TransCanada
By Business To Drive

COASTAL GASLINK PIPELINE LTD

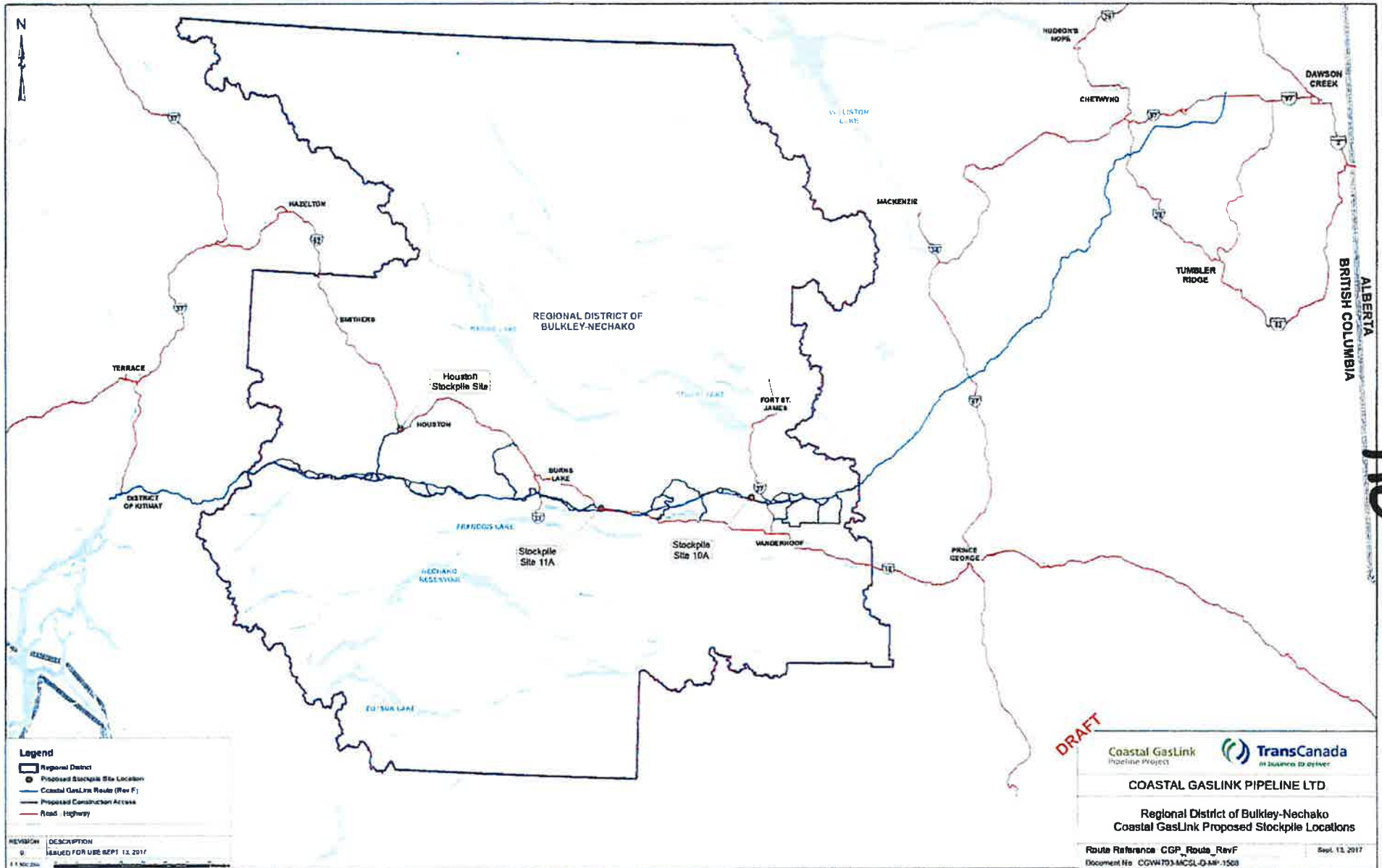
Regional District of Bulkley-Nechako
Coastal GasLink Proposed Camp Locations

Route Reference: CGP_Route_RevF Sept. 13, 2017

Document No. CGWR703-MCGL-O-MP-1557

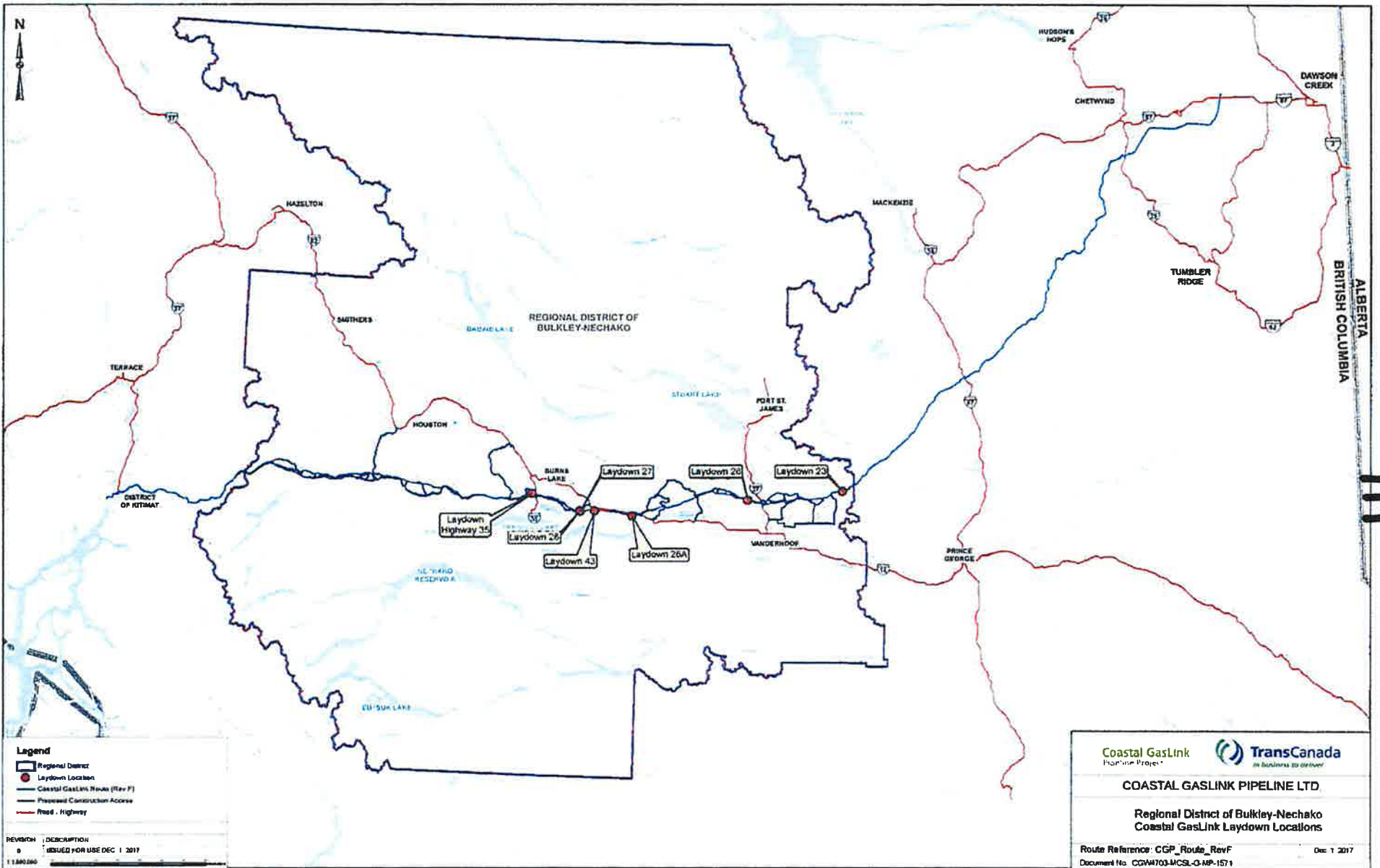
ALBERTA
BRITISH COLUMBIA

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ALBERTA
BRITISH COLUMBIA

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- Legend**
- Regional District
 - Laydown Location
 - Coastal GasLink Route (Rev F)
 - Proposed Construction Access
 - Road / Highway

REVISION : DESCRIPTION
 0 : ISSUED FOR USE DEC 1 2017
 11280.060

Coastal GasLink Pipelines Project	 In business to deliver
COASTAL GASLINK PIPELINE LTD	
Regional District of Bulkley-Nechako Coastal GasLink Laydown Locations	
Route Reference: CGP_Route_RevF	Dec 1 2017
Document No: CGW703-MCSL-Q-MP-1571	

CGL Camp Solid Waste Summary

(Preliminary, Dec 6, 2015)

Camp Name	Construction Section	Nearest Community	Regional District	Peak beds pioneer phase	Solid Waste Volumes (kg/day)	Peak beds construction phase	Solid Waste Volumes (kg/day)	Peak beds testing phase	Solid Waste Volumes (kg/day)	Total Occupied Person Days	Solid Waste Total Volumes (kg) Low Case	Solid Waste Total Volumes (kg) High Case
Wilde Lake	CS	Dawson Creek	Peace River	N/A		150	750	N/A		30,000 - 60,000	150,000	300,000
Chetwynd (previously Benke)	1	Chetwynd	Peace River	100	500	750	3750	200	1000	100,000 - 150,000	500,000	750,000
Main 1B	1	Chetwynd	Peace River	100	500	250	1250	50	250	20,000 - 40,000	100,000	200,000
Main 2B	2	Tumbler Ridge	Peace River	100	500	600	3000	150	750	75,000 - 100,000	375,000	500,000
Main 4A	3	Mackenzie	Fraser Fort -George	75	375	525	2625	200	1000	85,000 - 125,000	425,000	625,000
Main 5B	3	Prince George	Fraser Fort -George	100	500	500	2500	100	500	100,000 - 140,000	500,000	700,000
Vanderhoof	4	Vanderhoof	Bulkley Nechako	75	375	500	2500	100	500	30,000 - 60,000	150,000	300,000
Lejac/Main 7	5	Fraser Lake	Bulkley Nechako	100	500	800	4000	100	500	150,000 - 200,000	750,000	1,000,000
Tchesinkut Lake	6	Burns Lake	Bulkley Nechako	100	500	500	2500	100	500	50,000 - 100,000	250,000	500,000
Main 8	6	Houston	Bulkley Nechako	100	500	400	2000	150	750	75,000 - 200,000	375,000	1,000,000
Main 9	7	Houston	Bulkley Nechako	150	750	450	2250	N/A		50,000 - 75,000	250,000	375,000
Main 9A	8	Houston	Bulkley Nechako	100	500	100	500	N/A		10,000 - 20,000	50,000	100,000
P2	8	Houston	Kitimat Stikine	150	750	500	2500	100	500	50,000 - 100,000	250,000	500,000
Main 10 A	8	Kitimat /Terrace	Kitimat Stikine	100	500	N/A		N/A		5,000 - 15,000	25,000	75,000
P4	8	Kitimat /Terrace	Kitimat Stikine	250	1250	450	2250	200	1000	75,000 - 125,000	375,000	625,000
Kitimat MS	8	Kitimat	Kitimat Stikine	300	1500	700	3500	200	1000	150,000 - 200,000	750,000	1,000,000

Camp occupancies are estimated and considered preliminary
 The solid waste quantities are based on an average of 5kg/person /day
 The camp-related solid waste quantities do not include construction waste.
 Incineration and recycling are expended to reduce solid waste volumes by about 90%.
 The remaining solid waste would be ash, from the incinerator.

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CGL Camp Liquid Waste Summary

(Preliminary, Dec. 6, 2015)

Camp Name	Construction Section	Nearest Community	Regional District	Peak beds pioneer phase	Liquid Waste Volumes* (M3/day)	Peak beds Construction phase	Liquid Waste Volumes* (M3/day)	Peak beds testing phase	Water and Sewer Volumes (M3/day) not combined	Occupied person days	Total Liquid Waste Volumes* (M3) Low Case	Total Liquid Waste Volumes* (M3) High Case
Wilde Lake	CS	Dawson Creek	Peace River	N/A		150	30	N/A		30,000 - 60,000	6,000	12,000
Chetwynd (previously Benke)	1	Chetwynd	Peace River	100	20	750	150	200	40	100,000 - 150,000	20,000	30,000
Main 1B	1	Chetwynd	Peace River	100	20	250	50	50	10	20,000 - 40,000	4,000	8,000
Main 2B	2	Tumbler Ridge	Peace River	100	20	600	120	150	30	75,000 - 100,000	15,000	20,000
Main 4A	3	Mackenzie	Fraser Fort -George	75	15	525	105	200	40	85,000 - 125,000	17,000	25,000
Main 5B	3	Prince George	Fraser Fort -George	100	20	500	100	100	20	100,000 - 140,000	20,000	28,000
Vanderhoof	4	Vanderhoof	Bulkley Nechako	75	15	500	100	100	20	30,000 - 60,000	6,000	12,000
Lejac/Main 7	5	Fraser Lake	Bulkley Nechako	100	20	800	160	100	20	150,000 - 200,000	30,000	40,000
Tchesinkut Lake	6	Burns Lake	Bulkley Nechako	100	20	500	100	100	20	50,000 - 100,000	10,000	20,000
Main 8	6	Houston	Bulkley Nechako	100	20	400	80	150	30	75,000 - 200,000	15,000	40,000
Main 9	7	Houston	Bulkley Nechako	150	30	450	90	N/A		50,000 - 75,000	10,000	15,000
Main 9A	8	Houston	Bulkley Nechako	100	20	100	20	N/A		10,000 - 20,000	2,000	4,000
P2	8	Houston	Kitimat Stikine	150	30	500	100	100	20	50,000 - 100,000	10,000	20,000
Main 10 A	8	Kitimat /Terrace	Kitimat Stikine	100	20	N/A		N/A		5,000 - 15,000	1,000	3,000
P4	8	Kitimat /Terrace	Kitimat Stikine	250	50	450	90	200	40	75,000 - 125,000	15,000	25,000
Kitimat MS	8	Kitimat	Kitimat Stikine	300	60	700	140	200	40	150,000 - 200,000	30,000	40,000

Camp occupancies are estimated and considered preliminary

The liquid waste quantities are based on an average of 200 liters/person /day (0.2 cubic metres)

* Potable water requirements are assumed to be the same as liquid waste quantities i.e. 200 liters/person /day (0.2 cubic metres)

Initial potable water quantities will be hauled from local municipalities, until water wells and associated water treatment facilities are set up

Initial waste water quantities will be hauled to local municipalities, until waste water treatment facilities are set up on site

114

RECEIVED

JUN 27 2019

REGIONAL DISTRICT OF
BULKLEY-NECHAKO

*Regarding: Overwhelming and undue noise emitted from the portable whole log chipper at the Smithers Pinnacle Pellet Plant.






As immediate neighbors with Smithers Pinnacle Pellet Plant, we as a neighborhood take issue with the intolerable and unreasonable amount of noise created by the plant put forth by the whole log chipper.

Our once peaceful properties, many purchased prior to 1970 are no longer our quiet little pieces of heaven. We do understand and expect a certain amount of noise from any industrial plant that is in full operation, however the whole log chipper has made life miserable for the adjacent neighborhoods. The noise produced by the grinding of logs is not acceptable.

A number of homes in the area are inhabited by seniors, stay-at-home-moms with young children who are no longer able to enjoy their decks and yards, or shift workers who are unable to get much needed rest. At times it has been SO loud it wakes one from sleep in the morning and overrides the announcers on the radio/ or television. The noise creates health risks from heightened stress level causing irritability that has negative effects on families. Also it has devastated our property values, making the thoughts of selling impossible, as no one wants to live in an area with this degree of noise.

*We the undersigned urge Smithers Pinnacle Pellet to pursue alternate ways to alleviate this problem and address this noise issue so we can co-exist with Pinnacle pellet and still enjoy our properties and homes.

	Name (Print)	Address	Signature
1	Julie McCallion	4325 Jarkpine Rd Tlks	J. McCallion
2	Jana Harmati	445 Hudson Bay Mt rd. Sm	J. Harmati
3	ROBERT F BURT	883 HUDSON BAY MTRD Sm	R. Burt
4	Jeanne Goodacre	283 Hudson Bay Mt Rd	Jeanne Goodacre
5	CARL EDDY	534 " " " "	C. Eddy
6	Kathy Eddy	" " " "	K. Eddy
7	Kala Cardinal	530 Hudson Bay Mt Rd	K. Cardinal
8	Kala Cardinal	530 HUDSON BAY MT. RD	K. Cardinal
9	Cindy Cardinal	530 Hudson Bay Mt Rd	Cindy Cardinal
10	Kala Cardinal	530 Hudson Bay Mt Rd	K. Cardinal
11	Barbara Cameron	530 Hudson Bay Mt Rd	Barbara Cameron
12	Kay Lindberg	1905 Dahlia Rd. Sm	Kay Lindberg
13	T. Lindberg	1905 Dahlia Rd. Sm	T. Lindberg
14	Bob Mauer	665 Hudson Bay Mt Rd	B. Mauer
15	Blair Andrews	445 Hudson Bay Mt Rd	Blair Andrews
16	Shirley Hearnden	944 Hudson Bay Mtn Rd	S. Hearnden
17	Terry Hearnden	944 Hudson Bay Mtn Rd.	T. Hearnden
18	John VanVeldhuizen	1160 Hudson Bay Mtn Rd	J. VanVeldhuizen
19	John VanVeldhuizen	1170 Hudson Bay Mtn Rd	J. VanVeldhuizen
20	Erica V. Pacinsky	1228 HUDSON BAY MT. RD.	E. V. Pacinsky
21	Erica V. Pacinsky	1228 H. B. Mt. Rd.	E. V. Pacinsky
22	John Barendse	2279 Dahlia Rd.	J. Barendse
23	E Barendse	2279 Dahlia Road	E. Barendse
24	Deanna Muir	884 Hudson Bay Mtn Rd	D. Muir
25	Blair Muir	884 Hudson Bay Mtn Rd	Blair Muir
26	B. C. Moore	1750 " " " "	B. C. Moore
27	MATT KILBACK	1698 " " " "	M. Kilback
28	Carrie Kilback	1698 " " " "	C. Kilback
29	Serraine Ross	1339 Hudson Bay Mtn Rd	Serraine Ross
30	Alex Ross	" " " "	Alex Ross
31	Amanda Wilson	1179 Hudson Bay Mtn Rd	A. Wilson
32	Jackie Wilson	1179 Hudson Bay " "	Wilson
33	Zach Zibek	1763 Dahlia Rd	Z. Zibek
34	Simon Dimitrov	1761 DAHLIA RD	S. Dimitrov
35	Trina Ann Zibek	881 Hudson Bay Mtn Rd	T. Zibek
36	Kyle Zibek	881 Hudson Bay Mtn Rd	K. Zibek
37	Lorna Perry	1450 H " " " "	L. Perry
38	PAUL PERRY	1450 " " " "	P. Perry
39	Jenifer Perestrelo	1362 Hudson Bay Mt. Rd	J. Perestrelo
40	Karin Doornbos	1091 Hudson Bay Mtn. Rd	K. Doornbos
41	J. Boonstra	1011 Hudson Bay Mt. Rd	J. Boonstra
42	PERRY BOONSTRA	1011 HUDSON BAY MT RD.	P. Boonstra
43	Daryl Wilson	1179 Hudson Bay Mtn Rd	Daryl Wilson
44	WAYNE GROOT	1394 HUDSON BAY Mtn Rd	W. Groot
45	TARA GROOT	1394 Hudson Bay Mt Rd.	T. Groot

	Name (Print)	Address	Signature
46	Kat Rogers	2654 Stenset Smithers	
47	RICK KIMM	2443 Canal Rd	
48	Michael Prestele	2004 Dahlia Pl	
49	Mitchell Sapizuk	1763 Dahlia Rd	
50	Warley Andrews	445 Hudson Bay Mnt rd.	
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Memorandum

To: WEI Table participants
From: Rahul Ray and Jason Collier
Date: June 26, 2019
Re: Rio Tinto Water Engagement Initiative Table meeting summary: Meeting 1

The first Table meeting for the Rio Tinto Water Engagement Initiative (WEI) was held on June 13, 2019 at Scott's Grille in Vanderhoof, British Columbia. The session was open to the public and ran from 10:00 AM to 3:40 PM.

This document is a meeting summary and is not word-for-word "meeting minutes". The information presented highlights the topics raised, key discussions, conclusions, and identified action items. The draft meeting summary was circulated to meeting participants for review and revision. This document incorporates the comments received. At the meeting, the facilitators were Rahul Ray (RR) and Jason Collier (JC) from EDI. Jayson Kurtz (JK) from Ecofish Research was introduced as the Technical Working Group (TWG) coordinator and Trinda Elwert (TE) from Avison Management as process support.

Justus Benckhuysen (JB), Rio Tinto Nechako Operations Coordinator, and Danielle De Kay (DD), Rio Tinto Communities and Communications Advisor were also present as process support. Andrew Czornohalan, Rio Tinto Acting General Manager was a participant at the Table.

Below is a list of the participants and they organizations they are associated with.



Table 1. June 13, 2019 WEI Table meeting participants

Individual	Organization
Christina Ciesielski	Carrier Sekani Tribal Council Fisheries
Mike Robertson	Cheslatta Carrier Nation
Gina Layte-Listen	City of Prince George
Mike Henry	Department of Fisheries and Oceans
Brian Naito	Department of Fisheries and Oceans
Kevin Moutray	District of Vanderhoof
Gerry Thiessen	District of Vanderhoof
Chantelle Grafton	Ministry of Forests, Lands, Natural Resource Operations, and Rural Development
Dave Francis	Ministry of Forests, Lands, Natural Resource Operations, and Rural Development
Carrie Smith	MLA John Rustad's office
Arthur Halleran	Nak'azdli Whut'en First Nation
Henry Klassen	Public participant
Gerd Erasmus	Public participant
Craig Smith	Public participant
Donna Klingspohn	Public participant
Dustin Snyder	Public participant
John Alderliesten	Public participant
Dr. Paul Collard	Public participant
Wayne Salewski	Public participant
Dr. Dennis Ableson	Public participant
Lyla Brophy	Nechako Regional Cattlemen's Association
Ray Klingspohn	BC Wildlife Federation (BCWF)
Paula Tait	Northern Health
Mike Ridsdale	Office of the Wet'suwet'en
Jason Llewellyn	Regional District of Bulkley Nechako
Mark Parker	Regional District of Bulkley Nechako
Clint Lambert	Regional District of Bulkley Nechako
Jerry Peterson	Regional District of Bulkley Nechako
Andrew Czornohalan	Rio Tinto
Gary Blackwell	Southside representative
Gord Sterritt	Upper Fraser Fisheries Conservation Alliance
Rodney Holland	Village of Fraser Lake



The following provides a summary of the topics discussed at the meeting. The presentation given at the meeting accompanies this summary.

- The WEI project team introduced themselves and provided details on their respective roles in the WEI Process.
- Meeting participants then introduced themselves and identified the organization they represent (if they are associated with an organization). They then spoke about their interest in the Nechako Region and the WEI Process.
- A question was asked if the District of Vanderhoof (DOV) are full participants in the WEI process. Mayor Thiessen responded that the DOV and the Regional District of Bulkley-Nechako's (RDBN's) participation is dependent on the implementation of the four points identified in the letter provided by the Province. The letter can be found at: <https://www.getinvolvednechako.ca/wei>
- AC clarified that Rio Tinto is a participant at the table and are not leading the WEI process. He will represent Rio Tinto's interest in the same fashion as other participants. His interests include being accountable to Rio Tinto's business interests in BC, which also represents approximately 1,500 employees. AC commented the Rio Tinto's operations in BC produce low CO₂ emission aluminum and generate approximately \$400 million per year to the economy, though employment, tax revenue, pensions, and other avenues. Rio Tinto is also the largest independent power producer in BC and generates enough energy to power 140,000 homes. Rio Tinto is undertaking the WEI in order to improve their operations.
- RR commented that EDI is part of the WEI process as Independent Facilitators. RR's role is to facilitate a fair process and to ensure that people's interests are heard. EDI does not have a stake in the outcomes generated through the WEI process. EDI works for the participants.
- A comment was made that is good that an independent facilitator will be leading the process, but that there is concern about who makes the decision at the end of the process to implement the outcomes? Who will pay the bill or compensation? It was noted that the Province is also culpable to what has happened. The question is how do we start the process when the Province says they are there to ensure the process doesn't evolve into something bigger with scope creep, and not having a long process? This situation is not a quick fix.
- The Province clarified that what was meant as watching for scope creep was that the Province would not like to see the WEI turn into a major land use planning process. The Province wants to help address issues, but not focus on items being addressed through other efforts or initiatives, and that the focus remains on the Nechako, its water use and flows, and timing.
- Discussion centered around the expected timeframe for the WEI Process. RR stated that based on experience in similar processes, the timeframe could be 18 months, but that is not a hard deadline. The



duration depends on the issues to address and participant preferences, but efforts will be made to keep the process efficient.

- AC commented that the timeframe is important, and the table can shape the specifics of the process. He mentioned that immediately implementable short-term opportunities can be implemented during the WEI Process. For more complex scenarios, the 18-month timeframe seems realistic.
- A comment was made that there is a plenty of good data and scientific information available that can help the process. It is true that things can be done now, but a flow regime needs to be in place in order to implement long-term changes.
- A comment was made that there is still concern with the initiative. It was thought that the 1987 and 1997 Agreements would bring new life to the Nechako, but that did not happen. What is needed is a new plan to move forward. Having independence is important.
- RR stated that the intent is to improve operations, to bring interests and knowledge together. The WEI process is based on the principles and approaches outlined in the BC Water Use Plans (WUP) guidelines. The WEI process will build on Strategic Decision-Making approaches. RR clarified that the WEI process will be driven by the participants, not Rio Tinto.
- Comment was made that we don't have a lot of time for the process. Fish are suffering. Fish stocks are way down and spawning is getting less and less every year. Runs are at historic lows and crisis appears everywhere. For the Sturgeon effort underway, it is doomed unless the habitat improves. Reaching consensus is great, but we need to do something now.
- Comment was made that for true consultation to occur, we need many voices whose input needs to be valued and heard. If there is a set result in mind, then it is not true consultation. It is simply a discussion. AC commented that Rio Tinto does not have a pre-determined flow regime in mind. The WEI process is being conducted to hear about the interests and issues held by interested parties. The WEI is not a duty to consult. It is not checking a box. Rio Tinto would like to understand how best to balance the multiple interests in the region. Participant replied that there is still a lot of skepticism based on past actions. AC commented that he has tried to understand what occurred. He confirmed that Rio Tinto is invested in the region and BC, and believes there is a better way of doing business.
- A comment was made that there has been ample talk today about the Nechako River. But not much is being said about the reservoir itself. There are plenty of issues there, as well, to consider. RR agreed and said that all interests need to be brought forward, so that participants can understand all the issues and concerns. People want to work through a process that is impactful, and meaningful.
- Comment was made that the 1987 and 1997 Agreements were made without input, behind closed doors. It took a long time for the Nechako Watershed Council (NWC) to go through its process. Industry can get things done if it wants to.



- Comment was made that small things are not going to make a big difference. The NWC came to determination that a spillway was needed at Kenney Dam and the sturgeon recovery effort should be contingent on the spillway being built. A different flow regime and flushes are needed to address and fix habitat. BC could re-visit the recommendations brought forward by the NWC, but it is time to get on with achieving our goals. RR stated that the WEI process will look at these issues. There are many issues to examine and we should use the knowledge compiled and experience of the participants to develop a plan of action.
- A comment was made about the need to help all participants understand the work that has been to date. It would take a long time to bring folks up to speed, so that decisions can be made in the proper context. RR replied that participants will have the support of the Technical Working Group to help inform and share information with participants. The intent is for participants that have the information made available to them in an approachable manner.
- Some discussion occurred on the topic of quick wins. An example was provided with respect to ranching being conducted on the banks of the Nechako. It would be useful for ranchers to have forward-looking information on flows, so that they can plan activities accordingly to protect their cattle, horseman, and hay crops.
- A comment was made that gathering information will be very useful, but that participants will need to understand where flows will come from. RR replied that infrastructure needs can be discussed during the process.
- Comment made on how Rio Tinto has many assets in the Nechako Region and participants will need to know what isn't on the table? What Rio Tinto is not willing to do? Participants will need to know the sensitivities of the Water License, and if a different flow regime can be on the table. AC replied that the water release facility at Kenney dam is being looked at by the First Nations Major Projects Coalition and Rio Tinto is working with them. It is not off the table and a feasibility study is currently in the works. A change in flows is also not off the table, but surrendering 30% of the Water License could be difficult to do, and AC will represent Rio Tinto's interests at the table. However, the WEI process may find ways to free up flows, and there may be a better balance to be found.
- There was discussion on the risks involved in going through the process and making change to the current situation. The risks will need to be evaluated and addressed quickly, so that changes can be made. However, it should be noted that as soon as lawyers become involved, the process can slow down considerably. RR stated that one of the reasons the provincial and federal governments are at the table is so regulatory risks can be identified early during the process and solutions identified.
- A comment was made that the NWC identified risks related to the spillway at Kenney dam, the Cheslatta fan, and the dewatered portion of the Nechako. There were high risks of mobilizing sediment downstream should the spillway be constructed at Kenney dam. Participants will need to be aware that they may be



reluctant to implement changes if it risks damaging spawning habitat downstream, even though the change needs to be done. Many studies have been in favour of building a spillway at Kenney dam, and if it is not built, other work may not be useful in the long-term.

- Discussion centered around the availability of data, and how it is being amalgamated. It will be important to have access to the information and have it stored appropriately. The more information we can gather, the better off we will be. Ecofish, in the role of technical coordinator, is currently amalgamating the documents, and will be a valuable source of information. The TWG will be formed with specialists with extensive backgrounds working on the Nechako. The TWG is open, and Table members can recommend TWG members. A question was asked about who pays for Ecofish's work. RR answered that Jayson's work is funded by Rio Tinto, but he is an independent professional, guided by the Table and the facilitator. JK has plenty of experience working on similar processes and his input will be valuable.
- A comment was made on importance of trying to make things better. Even when people thought they lost during the 1987 and 1997 Agreements, they always won something. For example, the 1987 Agreement removed other watersheds that were planned for the reservoir and established long-term flows. The 1997 Agreement established flows of 36.8 m/s and continued cooling flows established prior to the 1987 agreement. There were improvements made. When an invite comes from Rio Tinto, the participants need to try once more to improve the situation. The Table may not get everything they want, but will win something in the end.
- Discussion centered around the Guiding Principles and focused in on the scope of the WEI and its boundaries. AC said Rio Tinto isn't sure about where to draw the line in terms of boundaries, and should be left up to the participants. It is true that in terms of dam safety, the reach is all the way to Vancouver. Boundaries were discussed in terms of cooling effects, flows, watersheds, operations, fish, economics. RR wanted to know how far Rio Tinto's modeling goes.
- **Action Item: AC to report how far their downstream modeling extends next meeting.**
- A participant expressed concern about getting bogged down in the details with how far the discharge of Nechako effects downstream. Comment that we need to focus on the process now, and not get caught-up in determining the end results. A comment was made that if we start at the end, we will lose focus on the wider context.
- *The Draft Guiding Principles document was reviewed as a group, section by section. Discussion on wording in Section 2.1 Mandate and Purpose and 2.3 Planning Area occurred. A revised draft for table review will be provided ahead of the next meeting.*
- **Action Item: Draft Guiding Principle wording to be updated by RR, and a revised draft provided electronically to participants ahead of the next meeting.**



- A question was asked if the Province has given the authority to the FLNRORD representatives to act with authority. The speaker suggested the Province has an important role to play and should invest resources and tax dollars in the river. The FLNRORD representative responded that they did have authority to make decisions, but cannot guarantee the outcomes as they are not known yet. Their role in the WEI will be as participants, and will provide technical support, such as supplying data and weighing in on technical information. The representatives are participating in order to listen, identify red flags on issues, report back to the Minister on progress, and to ask questions that the participants may have of the Province. Another important aspect of the Province's participation is the UN Declaration on the Rights of Indigenous Peoples and their commitment to engage with First Nations. AC stated that Rio Tinto has been discussing the WEI with the Water Comptroller, who is fully supportive of the process.
- As promised, RR read a statement from June Wood who was unable to attend the meeting today. She stated, "recognition that in order to enable restoration of the Nechako River to a healthier, more natural condition, changes to existing rights and agreements will be required."
- **Action Item: Post support letter from the DFO on the Get Involved Nechako website: [getinvolvednechako.ca](https://www.getinvolvednechako.ca). (RR comment: Complete. The letter is posted at: <https://www.getinvolvednechako.ca/7037/documents/15124>)**
- Discussion centered on the First Nation court cases involving Rio Tinto. AC acknowledged that the court cases are proceeding and that they will take their course, but that the WEI Process can help understand and address some issues in the short term, before the legal proceedings conclude.
- Discussion centered around having media present during the WEI meetings. It was agreed that the process needs to be transparent, but it is important that the media not distract from the process or take things out of context. Suggestion was made that one person be designated as the media spokesperson.
- **Key outcome: Rahul was confirmed as the media spokesperson for the Table. Participants will review draft media releases before they are issued.**
- **Key outcome: Participants agreed that, if needed, they can communicate with the media on a personal level, not as a representative for the WEI Table.**
- **Key outcome: Participants confirmed that field trips around the Nechako region would be valuable in providing a common understanding to all participants. Suggestions for field trips should be sent to RR who will present options to the Table.**
- Participant funding was discussed. Funding from Rio Tinto will cover travel costs, a day of preparation time ahead of meetings, and meeting attendance. Details will be presented at the next meeting.
- Question about where the Table meetings will be held. RR replied that the meetings will rotate through different communities in the watershed, suggested, and confirmed with participants.



- Scheduling of the next meetings was confirmed:
 - Meeting 2:
 - Tuesday, July 16, 2019: 10 AM to 4 PM at Scott's Grille in Vanderhoof
 - Meeting 3:
 - Field Trip: Wednesday, August 21, 2019 – Field Trip – Details to be determined
 - Thursday, August 22 – Meeting location to be determined
 - Meeting 4:
 - Wednesday, September 11 – Meeting location to be determined

Action Items

- Action Item: AC to report how far their downstream modeling extends next meeting.
- Action Item: Draft Guiding Principle wording to be updated by RR, and a revised draft provided electronically to participants ahead of the next meeting.
- Action Item: RR to post support letter from the DFO on the Get Involved Nechako website: [getinvolvednechako.ca](https://www.getinvolvednechako.ca). (RR comment: Complete. The letter is posted at: <https://www.getinvolvednechako.ca/7037/documents/15124>)

Key outcomes

- Key outcome: RR was confirmed as the media spokesperson for the Table. Participants will review draft media releases before they are issued.
- Key outcome: Participants agreed that, if needed, they can communicate with the media on a personal level, not as a representative for the WEI Table.
- Key outcome: Participants confirmed that field trips around the Nechako region would be valuable in providing a common understanding to all participants. Suggestions for field trips should be sent to RR who will present options to the Table.

Draft Rio Tinto WEI Process Guiding Principles



Purpose of this document: Numerous meetings and presentations with interested parties have been hosted by the Rio Tinto Water Engagement Initiative (WEI) team over the past number of months. During that time, the intent of the process and guiding principles have been discussed. This document is a compilation of those principles, for discussion, revision, and confirmation by you beginning at our meeting on Thursday, June 13.

1.0 Introduction

Rio Tinto initiated the WEI to collaborate with organizations and individuals with interests in its operations as it relates to management of the Nechako Reservoir. Discussions with Indigenous communities; municipal, regional, provincial, and federal levels of government; and stakeholders have occurred to determine their willingness to help identify ways of improving Rio Tinto operations in the Nechako region.

2.0 WEI Process

2.1 Mandate and purpose

The WEI Process is intended to provide a vehicle to share interests, review information, develop alternative operating options, and select a preferred option for Rio Tinto to implement in the Nechako region. This option will remain responsive, rather than a plan that “sits on a shelf”.

The WEI Process builds on principles and approaches outlined in the Province of British Columbia’s Water Use Plan Guidelines (1998).

2.2 Future Positions

Participation in this initiative does not affect positions participants may currently have or take in the future related to Rio Tinto operations.

2.3 Planning area

The planning area for the WEI is the Nechako Reservoir and the area downstream of the reservoir.

2.4 Regulatory Context

Rio Tinto currently operates within an established regulatory framework. The key components of this framework include legal agreements, a water management flow schedule, and the Final Water License.

The Process will focus on gaining an understanding of the interests of participants, followed by developing objectives, generating operating alternatives, assessing the trade-offs between the operating alternatives, selecting a preferred option, and defining mechanisms to ensure operations remains responsive.



Formal government-to-government consultation with Indigenous communities could be required if the outcome of this process requires regulatory revisions or considerations related to Aboriginal Rights and Title.

2.5 Inclusiveness

The process is meant to be inclusive to incorporate the broad range of interests in the Nechako region.

Active participation in the Process is open to Indigenous communities; municipal, regional, provincial, and federal levels of government, stakeholders, and the public.

3.0 Process guidelines

The Process is expected to identify options to improve Rio Tinto operations in the Nechako region and will:

- Support collaboration, cooperation, and inclusiveness
- Recognize that trade-offs and choices may need to occur
- Embody science and continuous learning
- Focus on issue resolution and long-term benefits
- Adapt to changing conditions

3.1 Forward-Looking Process

The Process is forward-looking, focused on creating improvements in Rio Tinto reservoir operations. This process is not meant to address accommodation or compensation related to historical activities or related claims. The focus is specifically on refining Rio Tinto operations in the Nechako region.

3.2 Process Scope

Examples of topics that could be considered as part of the Process were provided as context during the WEI communication phase. These topics included:

- Spillway discharge schedules
- Flood management measures
- Reservoir levels
- Downstream flow and water temperature targets
- Fisheries and monitoring plans
- Infrastructure



- Research
- Communication

It should be noted that as part of the Process, **other interests brought forward by participants will be considered.**

4.0 Structure and Process Involvement

Participants have a broad range of interests in the Nechako region that interact with Rio Tinto operations. The following sections provide an overview of the process structure and outline the details regarding participant's involvement in the process.

4.1 Structure

The Process is expected to involve regular face-to-face meetings over an estimated 18-month period. The frequency and location of the meetings will be determined by the participants.

4.2 Participants

Throughout the WEI process, participants in the process will:

- Share their knowledge and experience of the Nechako region
- participate in an open, inclusive and engaged manner with the goal of working collaboratively.

4.3 Alternate Members

Participants are encouraged to identify Alternate Members to act on their behalf in their absence, for process continuity. It is the responsibility of the Alternate Member to:

- Be aware and act according to these Guiding Principles,
- Inform themselves of past discussions and the progress of the Process,
- Respect previous decisions made in the Process.

4.4 BC and Canada participation

Provincial and federal government representatives will take part in the Process and may be available to provide resources and technical support, such as supplying data and technical information. Government representatives are expected to help identify regulatory issues throughout the process.



4.5 Rio Tinto's Involvement

Rio Tinto will be an active participant in the Process. They will represent their interests in the same manner as other participants.

4.6 Transparency and Accountability

The WEI Process will be transparent. During the Process, efforts will be made to share information with the public, based on input from participants. It is envisioned that these could include:

- Website posting of approved meeting summaries, which document discussions held, and decisions made.
- Media can be used to share information about the process. The form of media used could include radio, television, print, or social media. The information content and form of media will be approved by participants prior to release.

4.7 Team Building

Various team building activities will be conducted as part of the Process to help build understanding among the participants. Participants should be willing to participate in various field trips.

4.8 Technical Working Group

A Technical Working Group will be formed to analyze and evaluate different options as determined by participants. Subject matter experts will be recruited to consider technical issues raised by participants. Ecofish Research will be the Technical Working Group (TWG) coordinator and will evaluate analyses, and present results to participants in the process.

Participation in the Technical Working Groups will be open to interested participants in order to enhance transparency.

4.9 Participant Funding

Funding will be provided by Rio Tinto to support participation in the process. Administration of the funding will be handled by EDI Environmental Dynamics, and will include reimbursement for costs for meeting attendance, preparation time, travel, lodging, and food.

To access funding, participants are asked to complete a Travel Claim Form on a per meeting basis, which will detail the specifics of the costs incurred by the participant to attend meetings. Details on how to complete the form and additional information will be available from the Facilitator.

Efforts will be made to provide payment at the subsequent meeting.

Rio Tinto Water Engagement Initiative Participant Meeting

Meeting 1
June 13, 2019
Vanderhoof



Intent of today

- Enable participants to introduce themselves
- Present an overview of Rio Tinto operations in the Nechako region
- Discuss the purpose and approach to the WEI Process
- Introduce and discuss draft guiding principles
- Discuss roles
- Confirm next steps and future meeting dates



Welcome and introductions

- Welcome and acknowledgement
- Facilitation team introductions
- Rio Tinto team introductions
- Participant introductions
- Taking notes to prepare a meeting summary that you will review



Rahul Ray

- **Role:** Lead facilitator, focused on supporting a fair, transparent, and meaningful process
- **Employer:** EDI Environmental Dynamics Inc. (EDI)
- **Background:** biology, impact assessment, socio-economic assessment (environmental, social sciences, economics), multi-party processes
- Much of career working for and with Indigenous communities and non-Indigenous northern communities



Jason Collier

- **Role:** Support facilitator. Here to respond to the needs of the table and work with Rahul
- **Employer:** EDI
- **Background:** environmental scientist, project manager, Indigenous community and stakeholder collaborator



Rio Tinto team

- Andrew Czornohalan, Rio Tinto, Acting General Manager
- Justus Benckhuysen, Rio Tinto, Nechako Operations Coordinator
- Daniel DeKay, Advisor, Communities & Communications Rio Tinto BC WORKS



Technical Working Group coordinator

- Jayson Kurtz, Ecofish Research, Technical Working Group Coordinator
- Adam Lewis, Ecofish Research, Technical Working Group Advisor



Participant introductions

- Introduce yourself
- Do you represent an organization in this process? If so, which one? Tell us a little bit about it
- Describe what you hope to achieve through your involvement



What is the purpose of the WEI?

- Facilitate collaboration between interested parties in the Nechako region to identify ways of improving Rio Tinto operations
- Understand issues and interests
- Use a structured process to identify operational improvements to address those issues and interests



WEI preliminary scope

- Scope may include, but will be shaped by participants:
 - spillway discharge schedules
 - flood management measures
 - reservoir levels
 - downstream flow and water temperature targets
 - fisheries and monitoring plans
 - infrastructure
 - research
 - communication
 - **other interests brought forward by participants**



Process Approach

- Build on the principles and approaches outlined in the Province of BC Water Use Plan Guidelines
- Structured process to understand interests and develop refined operational approaches to Rio Tinto operations in the Nechako region
- You are key players in the Process
- Your efforts will be supported by a Technical Working Group



Key steps in the WEI Process

1. Define water management issues and objectives
2. Collect information on water use impacts
3. Create operating alternatives
4. Confirm preferred operating approach
5. Implement operational approach and monitor results



WEI Process Step 1: Define water use issues and objectives

- Review and revise issues list
- Identify objectives corresponding to the issues and interests identified
- Define measures to assess how the objectives can be achieved



WEI Process Step 2: Collect information on water use impacts

- Gather information on the impacts of water flows on each objective
- Build on existing information
- Conduct technical studies to refine and supplement existing information
- Participants will be actively involved in identifying immediate and future information needs
- Will include local knowledge and participant experience



WEI Process Step 3: Create operating alternatives

- Develop diverse set of alternative operating regimes
- Options should be sufficiently distinct to allow comparison
- Range of operating alternatives should be forward-looking, focused on operational improvements



WEI Process Step 4: Confirm preferred operating approach

- Select preferred operational option
- Consensus on an operating alternative is the goal, but not a requirement
- Prepare report on the consultative process
- Report will document areas of agreement and non-agreement



WEI Process Step 5: Implement operational approach and monitor results

- Implement preferred operational approach
- Monitor results
- Support ongoing improvement



Technical Working Group

- The Technical Working Group (TWG) will provide timely information and run analyses for participants
- Process participants can also be members of the TWG or designate a member of their Indigenous community or stakeholder group to participate
- The TWG will meet on a regular basis by telephone or in person and will be supported by a **Technical Coordinator**



Technical Coordinator

- Leads TWG in supporting Process for information, studies, and analysis
- **Ecofish** (Jayson and Adam) are experienced in water management plan information needs and analysis
- Jayson will be the TWG coordinator



Technical Coordinator Progress

Wealth of information exists, 1951-current:

- Fish and Fish Habitat
- Water Quality and Aquatic Productivity
- Hydrology, Flooding and Erosion
- Agriculture and Soils
- Wildlife and Riparian Habitat
- Recreation



Technical Coordinator Progress (2)

Initial focus on 3 information sources:

- Nechako Environmental Enhancement Fund (NEEF)
- Nechako Fisheries Conservation Program (NFCP)
- Nechako White Sturgeon Recovery Initiative (NWSRI)



Technical Coordinator Progress (3)

Annotated bibliography:

- Currently about 350 entries
- Approximately 25% through first 3 sources



Technical Coordinator Progress (4)

atalogu	Year	Author	Primary Category	Keywords	Title	Synthesized Summary	Type of Work
3	2011	Michael J. Bradford	Fish	Chinook, Salmon abundance	Trends in the Abundance of Chinook Salmon (<i>Oncorhynchus tshawytscha</i>) of the Nechako River, British Columbia	abundance of chinook salmon of the Nechako River were analyzed to quantify the ecological effects of water abstraction for electricity generation	Science publication, Field generation
4	1998	Todd D. French	Primary productivity	Macrophyte communities distribution	Habitat partitioning in riverine macrophyte communities	investigated how, and, macrophyte species are differentially distributed with respect to abiotic gradients in a large river in central British Columbia, Canada	Science publication, Field
11	1987	L.G. Susan, R. Gray	Water Quality	water quality, hydrology, water use, waste discharge	Tail s-Nechako area (Nechako River water quality assessment and objectives)	a synthesis of water quality data and objectives in priority water basins, water quality within the Nechako River watershed based upon data collected up to 1973	Government - MCE
12	1984	L. Bergman	Hydrology	Murray-Cheslatta Lakes	Natural Hydrology of Murray-Cheslatta Lakes	Use paleolimnology to show how sediments have changed in the physical and biological components of Cheslatta Lake following diversion of water through the Skin's Lake Spillway	Government - MOE
13	2008	D. Bos, J. Stockner	Sediment/Erosion	Paleolimnology, Cheslatta Lake	Cheslatta Lake Paleolimnology Assessment	a synthesis of information including biological, hydrological, historical, first nations interests, flow options, fish management plans, results of modelling analysis, areas of agreement and disagreement	Education Research - UNBC, field data
19	2005	J. Hamilton, N. Sch	Environmental Studies	hydrology, limnology, fisheries geomorphology, first nation interests, fisheries management	Background information report Murray-Cheslatta River system		Consultant research, synthesis of information
20	1996	P. Heider and Arco Fish	Fish	Fisheries enhancement, Murray Lake, Cheslatta Lake	Fisheries capabilities and enhancement opportunities on four tributary streams to Murray and Cheslatta Lakes		Consultant research
21	2004	Trion Environments	Environmental Studies	Kenney Dam, white sturgeon, fish habitat, temperature, Murray-Cheslatta, water management	Environmental implication of construction of the proposed Kenney Dam cold water release facility	documentation of the environmental benefits of a water release facility, lists potential benefits and drawbacks, proposes flow management scenarios and lists implications to sturgeon in Murray-Cheslatta system and other fisheries in the Nechako	Consultant research
26	2015	Frazer Basin Council	Environmental Studies	watershed health, water quality, flow fish, wildlife, ecosystem, resource development, resource conservation	Nechako Watershed Health Report	The overall goal of the project is to assess the health of the Nechako River watershed to inform actions and decisions that can improve the health of the watershed and the ecosystems, communities and economies that depend on it. Both the report and online atlas are based on the collection and analysis of best available and accessible data from a wide range of sources; provides a common understanding of the available technical information, and not necessarily to represent the full range of issues and opinions presented by members of the public and scientists over many years of debate on the Nechako River	Organization research - synthesis of data
39	1999	Rescan	Environmental Studies	water management, fisheries hydrology, temperature	Nechako River summary of existing data		consultant research - synthesis of data
86	1992	NFC	Environmental Studies		Summary of biological and physical studies carried out on the Nechako River by AIC and DFO 1991/92		Organization - synthesis of information
88	1990	W.J. Schouwenburg	Environmental Studies		Review of the environmental studies report submitted by AIC in support of the Kemano Completion proposal in relation to the continued fish production from the rivers involved		Government - DFO
89	1988	L. Jaremow, D. Rowland	Fish	salmon	Review of Chinook salmon escapement in the Nechako River, B.C.	Report compiled data collected by DFO to assess the effects of proposed changes in river flow regime on chinook salmon. Provides spawning survey results from 1933-1978 and summarizes historical data on Nechako River chinook populations	Government - DFO
104	1998	Hartfield Consultants	Fish	fish, fish habitat	Nechako Reservoir reconnaissance level stream inventory 1997 studies, Kasalka Creek 1980-866000-45,100	Inventory to support the development of fish protection guidelines. Streams examined supported rainbow trout and are potentially significant contributors to Nechako Reservoir production	Consultant research
112	1994	C. Novotny, D.G. H. Kim	Fish	fish habitat	Inventory and rating of salmonid habitats along the Fraser and Nechako rivers within the crytlands of Prince George, B.C.		research



Summary

- Need for committed participants over expected 18-month timeframe, one meeting per month?
- Participants will learn about other perspectives and support creative options
- Develop objectives and targets
- Assess scenarios
- Identify operational improvements and monitoring approach



Process guiding principles

- Preliminary set of principles to guide the Process
- Compiled from principles presented at information sessions, through correspondence, and from discussions
- Draft Guiding Principles:
 - sent via email on Tuesday
 - discussion today
 - further refinement next meeting



Participant Activity: Review process guiding principles

- Work through the document on screen
- Identify topics to add
- Interactive process
- Send out revised draft ahead of next meeting
- Review revised draft next meeting



Rio Tinto commitment to the WEI Process

- Providing:
 - Independent facilitators
 - Technical Coordinator (Jayson)
 - Process support (Trinda)
 - Hydrology modelling expertise
 - Financial support for active participation



Radical transparency

- Meeting summary review process
 - Draft meeting summary preparation by facilitation team
 - Electronic Participant review
 - Finalization
 - Website posting
- Community updates
- Avoid the “back box”



Availability of travel funding

- Rio Tinto has committed funds to offset participation costs
- Reimbursement administered by EDI
- Jason is your contact
- Simple travel claim form developed



Availability of travel funding (2)

- Reimbursement for:
 - Vehicle travel
 - Accommodation



WEI Future Meeting Dates

- Discuss next steps and confirm future meeting dates
- Meeting planning process
- Field trips



WEI Future Meeting Dates

- July meeting
 - Date and location
 - Topics:
 - Interests
 - Draft objectives
- August meeting
- September meeting



Thank you!

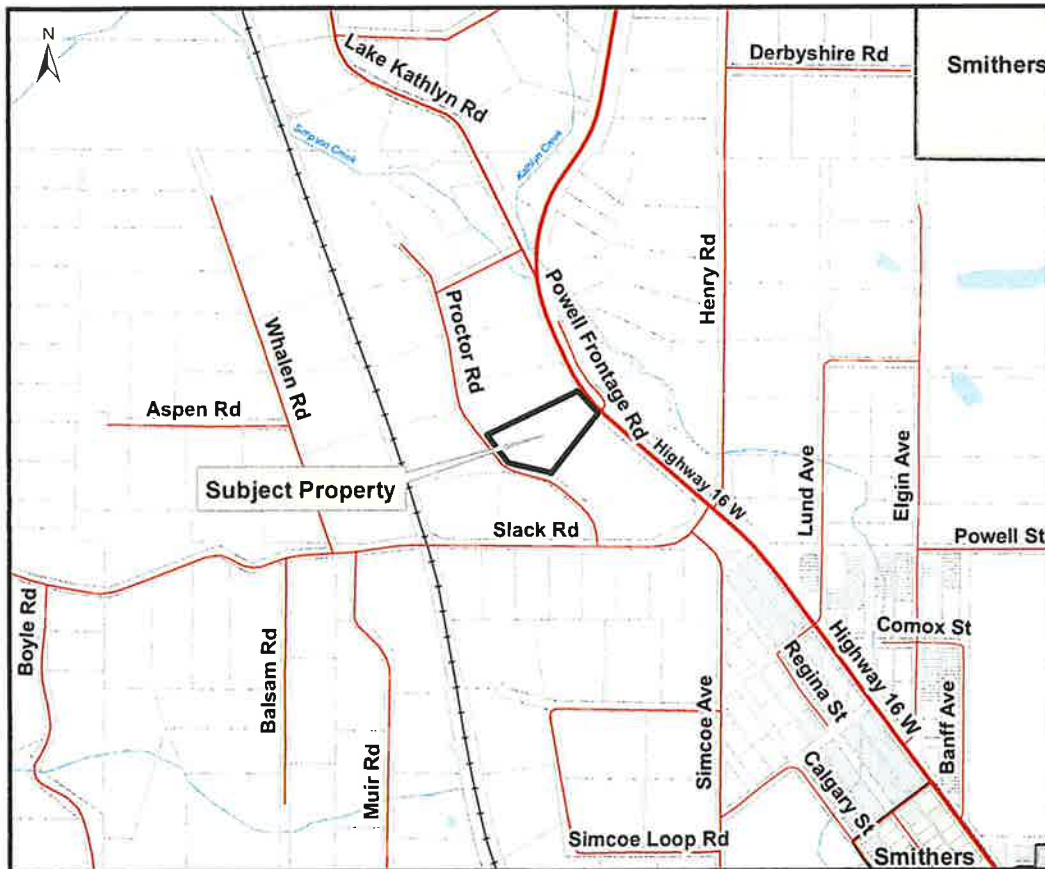




Planning Department Adoption Report
Bylaw No. 1870, 2019
Rezoning Application File No. A-01-19
July 9, 2019

APPLICATION SUMMARY

Name of Applicants:	Dennis Olson
Name of Agent:	Len Dohler
Electoral Area:	A
Subject Property:	Lot 4, Section 2, Township 1A, Range 5, Coast District, Plan 7267
Property Size:	2.02 ha. (5 ac.)
Location:	The subject property is located at 3904 Proctor Road, 1 km from the Town of Smithers.



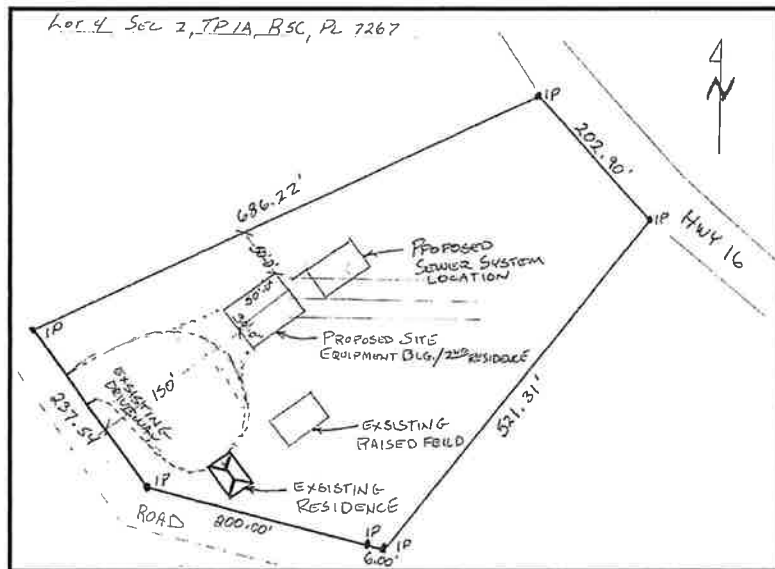
OCP Designation:	Rural Residential (RR) in the Smithers Telkwa Rural Official Community Plan Bylaw No. 1704, 2014
Zoning:	Small Holdings (H1) zone in the Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993
Existing Land Use:	Residential
ALR Status:	Outside the ALR

PROPOSAL

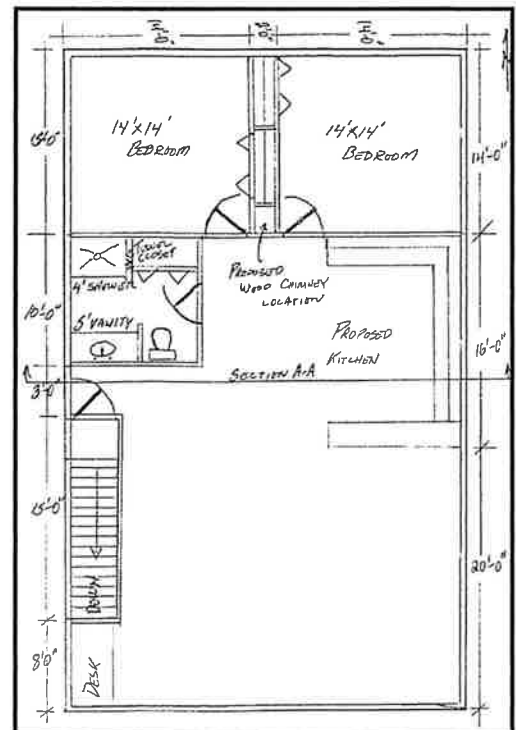
The applicant wishes to build a 30' x 50' (1,500 ft²) 2-bedroom suite above a proposed shop for a family member.

The proposed second dwelling does not conform to the density provision under the Small Holdings (H1) Zone. The applicant has therefore applied to amend Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993 from **Small Holdings (H1)** to **Small Holdings (Additional Dwelling) (H1 A)** to allow a second dwelling on the subject property.

Site Plan



Second Dwelling Floor Plan



The proposed size of the second dwelling exceeds the maximum Dwelling Area provision under the H1-A zone. Therefore, the applicant wishes to amend Section 12.1.04 of the Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993 to allow a larger than permitted second dwelling up to 140 m² (1,500 ft²) Gross Floor Area (GFA).

REFERRAL COMMENTS

Advisory Planning Commission

That the application be supported.

Town of Smithers

No Objections

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Ministry of Transportation

Approval recommended subject to conditions below.

- The Ministry of Transportation and Infrastructure will not permit access to Highway 16. All accesses are to be contained to Proctor Road.
- Residential accesses do not require permits on side roads; however, only one access is allowed per property.
- At this time the Ministry will not ask for further dedication along Highway 16.

Northern Health Authority

No comments received.

PLANNING DEPARTMENT COMMENTS

The public hearing for Bylaw 1870 was held on June 13, 2019. One neighbouring resident attended the meeting along with the Agent and RDBN Staff. No objections to the proposal were heard.

At the Regional District of Bulkley-Nechako June 20, 2019 Board meeting third reading was given to "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1870, 2019."

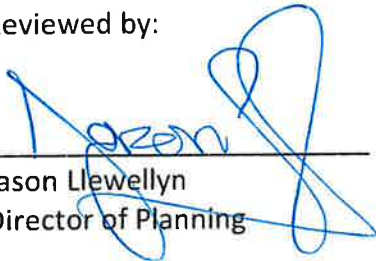
Bylaw 1870 has been signed by the Ministry of Transportation and Infrastructure and is now forwarded to the Board for consideration of adoption.

Recommendations:

That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1870, 2019" be adopted.

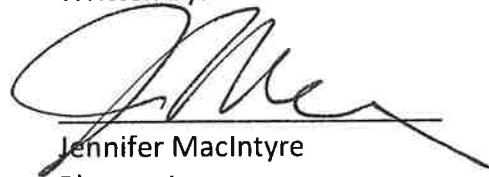
Electoral Area Planning – All Directors/ Majority

Reviewed by:



Jason Llewellyn
Director of Planning

Written by:



Jennifer MacIntyre
Planner I



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REGIONAL DISTRICT OF BULKLEY-NECHAKO
BYLAW NO. 1870

A Bylaw to Amend "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993"

The Board of the Regional District of Bulkley-Nechako in open meeting enacts as follows:

1. That "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993" be amended such that the following land is rezoned from the "Small Holdings (H1)" Zone to the "Small Holdings (Additional Dwelling) (H1 A)" Zone.

'Lot 4, Section 2, Township 1A, Range 5, Coast District, Plan 7267', shown on Schedule "A", which is incorporated in and forms part of this bylaw.

2. That "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993" be amended such that the following text is added to Section 12.1.04 Dwelling Area as: Section 12.1.04 c):

"the land described as 'Lot 4, Section 2, Township 1A, Range 5, Coast District, Plan 7267' where only one single family dwelling per parcel is permitted a gross floor area which exceeds 140 m² (1,500 ft²)."

This bylaw may be cited as the "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1870, 2019".

READ A FIRST TIME this 16 day of May, 2019

READ A SECOND TIME 16 day of May, 2019

PUBLIC HEARING HELD this 13 day of June, 2019

READ A THIRD TIME this 20 day of June, 2019

I hereby certify that the foregoing is a true and correct copy of "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1870, 2019"

DATED AT BURNS LAKE this day of 2019

Corporate Administrator

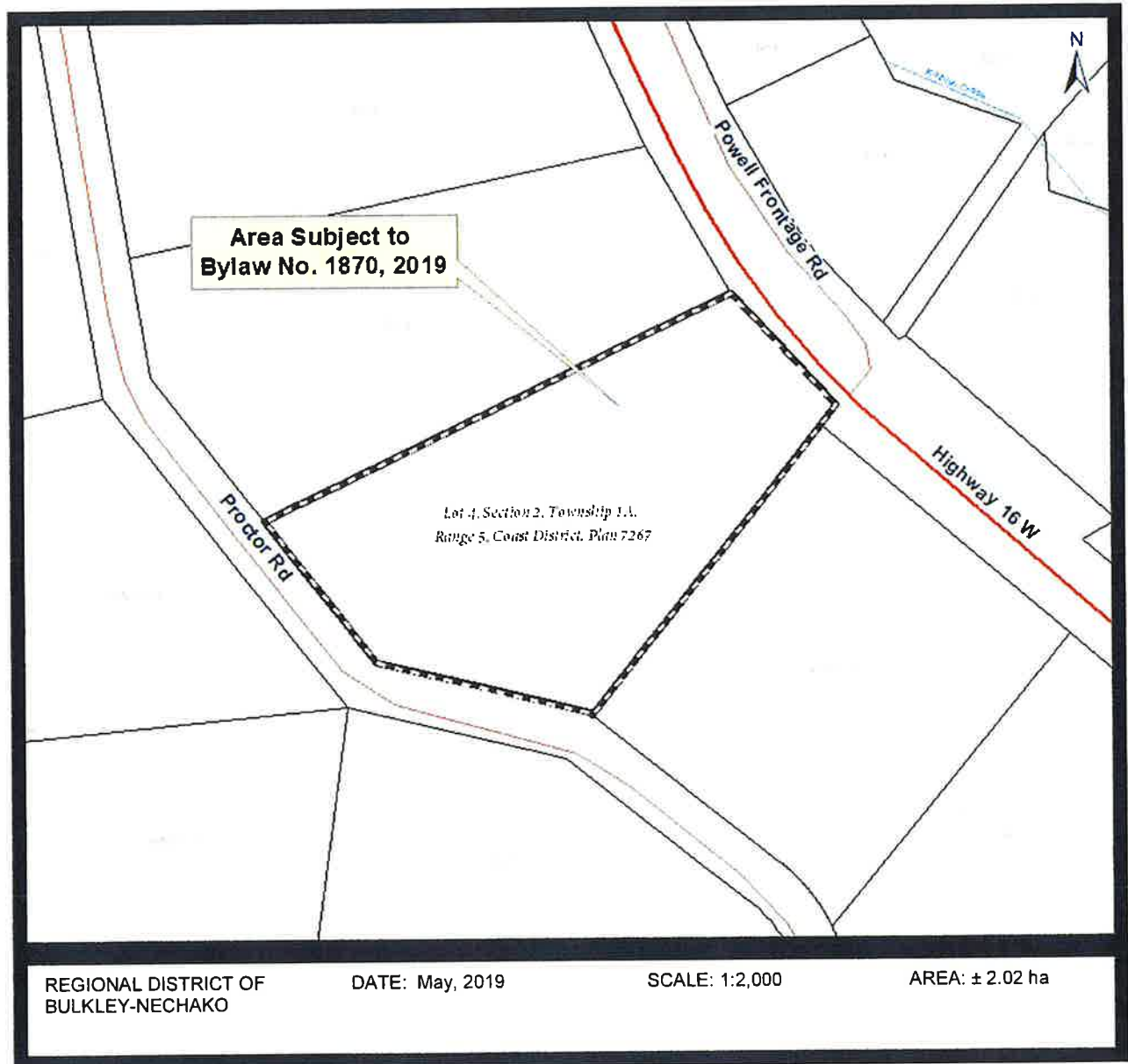
APPROVED BY THE MINISTRY OF TRANSPORTATION
this day of

ADOPTED this day of 2019

Chairperson

Corporate Administrator

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SCHEDULE "A" BYLAW NO. 1870

'Lot 4, Section 2, Township 1A, Range 5, Coast District, Plan 7267', comprising of ±2.02 ha. Being rezoned from the "Small Holdings (H1)" Zone to the "Small Holdings (Additional Dwelling) (H1 A)" Zone, as shown.

I hereby certify that this is Schedule "A" of Bylaw No. 1870, 2019.

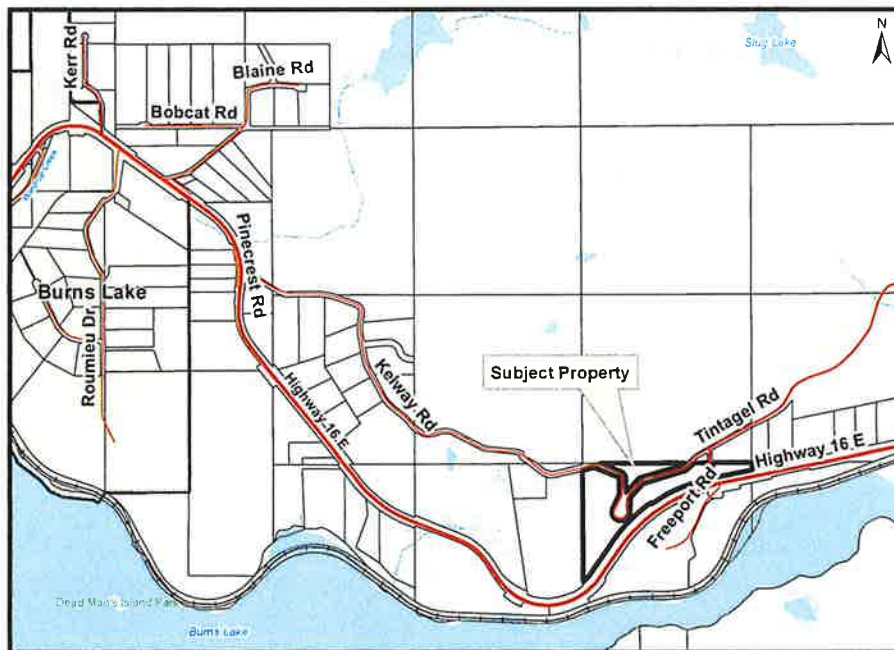
Corporate Administrator



Planning Department Adoption Report
 OCP Amendment and Rezoning
 Bylaw Nos. 1871 & 1872, 2019
 File No. B-01-19
 July 9, 2019

APPLICATION SUMMARY

Name of Applicants:	Gerald and Justina Sensenig
Name of Agent:	Gerald Sensenig
Electoral Area:	B
Subject Property:	The Fractional West ½ of District Lot 4169A, Range 5, Coast District, Except Plans 10527, 10987, PRP14316 and 4623.
Property Size:	13.22 ha. (32.69 ac.)
Location:	Subject property is bordered by Highway 16, and Tintagel, and Kelway Roads, approximately 2.5 kilometres from the Village of Burns Lake.



O.C.P. Designation:	Resource (RE) and Rural Residential (RR) in the Francois Lake (North Shore) and Burns Lake Rural Official Community Plan Bylaw No. 1785, 2017.
Zoning:	Manufactured Home Park (R7) Zone in the Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993.
Existing Land Use:	Vacant.
ALR Status:	Not within ALR.

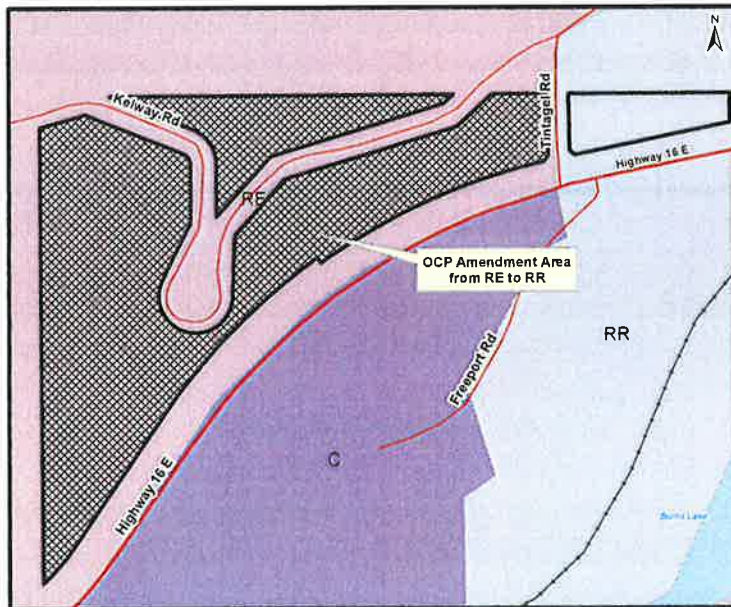
PROPOSAL

The applicant wishes to rezone the property to allow it to be subdivided and used for residential purposes. Therefore, the applicant has applied to;

Amend Burns Lake Rural and Francois Lake (North Shore) Official Community Plan from **Resource (RE)** to **Rural Residential (RR)** for the portion of the property lying west of Tintagel Road to allow the rezoning.

Amend RDBN Zoning Bylaw from **Manufactured Home Park Zone (R7)** to **Small Holdings Zone (H1)**, and **Rural Residential (R6)** to allow residential development and subdivision potential.

Proposed OCP Amendment



Proposed Zoning Amendment



REFERRAL COMMENTS

Ministry of Transportation

Approval Recommended Subject to Conditions Below:

- Access point should be considered OH of Tintagel Road vs, Highway 16 if any access are being proposed of highway 16, a Highway Access Permit will be required. Applications can be made online at www.th.gov.bv.va/permits/index.asp
- If subdivision is being considered contact with MOTI should be considered to discuss process, fees and timelines. Subdivision applications are also made online via MOTI at www.th.gov.bc.ca/da/subdivision_home.asp

Advisory Planning Commission

Recommends that the application be supported

Northern Health Authority

No comments received.

Ministry of Environment

No comments received.

PLANNING DEPARTMENT COMMENTS

The public hearing for Bylaws 1871 and 1872 was held on June 12, 2019. No members of the public attended the meeting and no submissions were made.

At the Regional District of Bulkley-Nechako June 20, 2019 Board meeting third reading was given to "Burns Lake Rural and Francois Lake (North Shore) Official Community Plan Amendment Bylaw No. 1871, 2019" and "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1872, 2019."

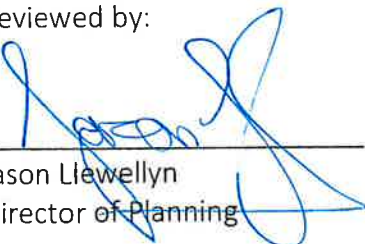
Bylaws 1871 and 1872 have been signed by the Ministry of Transportation and Infrastructure and are now forwarded to the Board for consideration of adoption.

Recommendations:

That "Burns Lake Rural and Francois Lake (North Shore) Official Community Plan Amendment Bylaw No. 1871, 2019" and "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1872, 2019" be adopted.

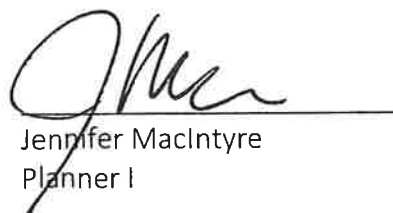
Electoral Area Planning – All Directors/ Majority

Reviewed by:



Jason Llewellyn
Director of Planning

Written by:



Jennifer MacIntyre
Planner I



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REGIONAL DISTRICT OF BULKLEY-NECHAKO
BYLAW NO. 1871

A Bylaw to Amend "Burns Lake Rural and Francois Lake (North Shore) Official Community Plan Bylaw No. 1785, 2017"

The Board of Directors of the Regional District of Bulkley-Nechako in open meeting assembled enacts as follows:

That the "Burns Lake Rural and Francois Lake (North Shore) Official Community Plan Bylaw No. 1785, 2017" be amended such that the designation of the following land is changed from "Resource (RE)" to "Rural Residential (RR)".

The Fractional West ½ of District Lot 4169A, Range 5, Coast District, Except Plans 10527, 10987, PRP14316 and 4623' and shown on Schedule "A", which is incorporated in and forms part of this bylaw.

This bylaw may be cited as "Burns Lake Rural and Francois Lake (North Shore) Official Community Plan Amendment Bylaw No. 1871, 2019".

READ A FIRST TIME this 16 day of May, 2019

READ A SECOND TIME this 16 day of May, 2019

PUBLIC HEARING HELD this 12 day of June, 2019

READ A THIRD TIME this 20 day of June, 2019

I hereby certify that the foregoing is a true and correct copy of "Burns Lake Rural and Francois Lake (North Shore) Official Community Plan" Amendment Bylaw No. 1871, 2019".

DATED AT BURNS LAKE this day of , 2019

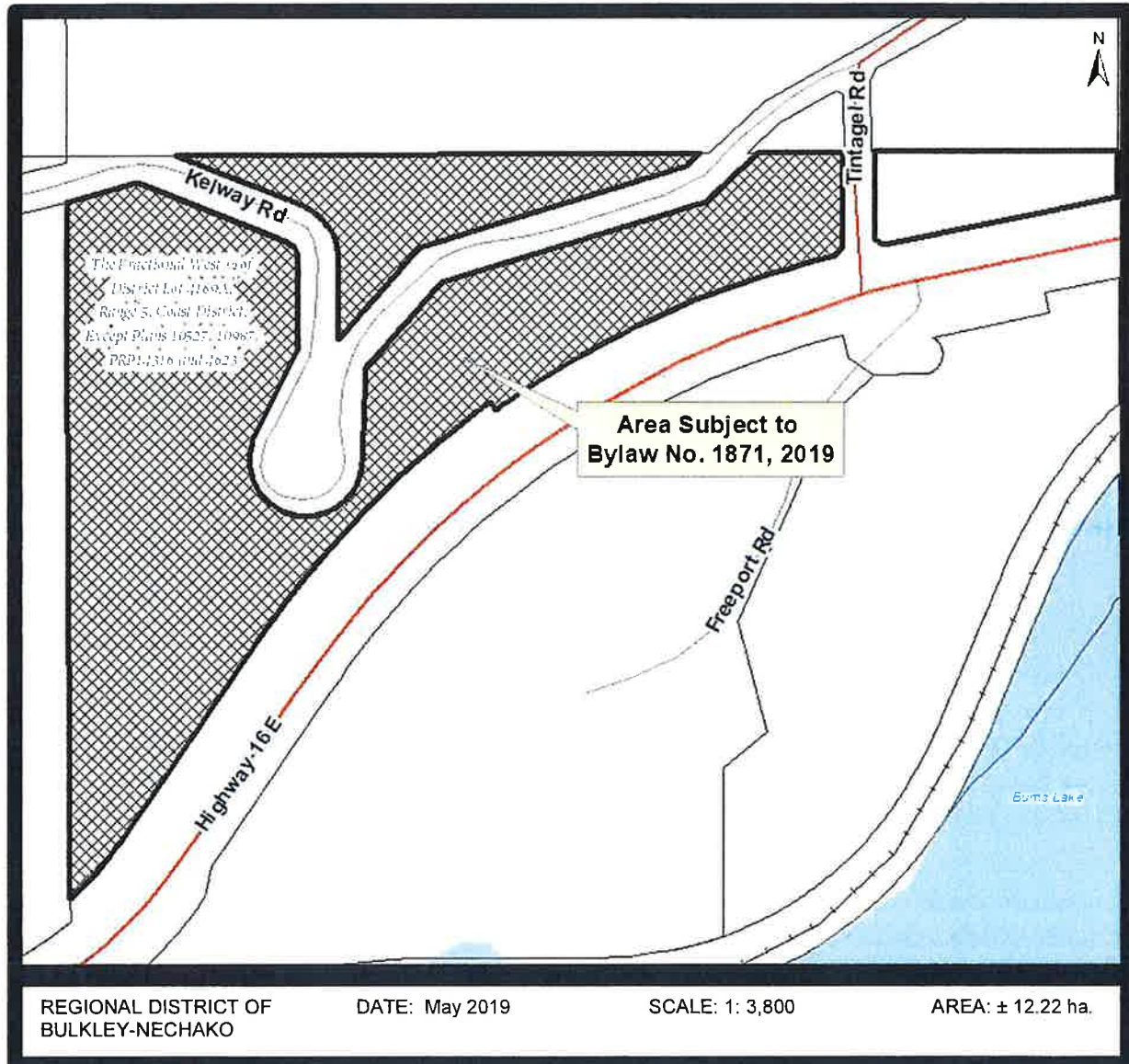
Corporate Administrator

APPROVED BY THE MINISTRY OF TRANSPORTATION
this day of

ADOPTED this day of , 2019

Chairperson

Corporate Administrator



SCHEDULE "A" BYLAW NO. 1871

'The Fractional West 1/2 of District Lot 4169A, Range 5, Coast District, Except Plans 10527, 10987, PRP14316 and 4623', comprising of ± 12.22 hectares. Designation being changed from "Resource (RE)" to "Rural Residential (RR)" as shown

I hereby certify that this is Schedule "A" of Bylaw No. 1871, 2019.

Corporate Administrator



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REGIONAL DISTRICT OF BULKLEY-NECHAKO
BYLAW NO. 1872

A Bylaw to Amend "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993"

The Board of the Regional District of Bulkley-Nechako in open meeting enacts as follows:

That "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993" be amended such that the following land is rezoned from the "Manufactured Home Park (R7)" Zone to "Small Holdings (H1)" and "Rural Residential (R6)" Zones.

'The Fractional West ½ of District Lot 4169A, Range 5, Coast District, Except Plans 10527, 10987, PRP14316 and 4623' and shown on Schedule "A", which is incorporated in and forms part of this bylaw.

This bylaw may be cited as the "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1872, 2018."

READ A FIRST TIME this 16 day of May, 2019

READ A SECOND TIME this 16 day of May, 2019

PUBLIC HEARING HELD this 12 day of June, 2019

READ A THIRD TIME this 20 day of June, 2019

I hereby certify that the foregoing is a true and correct copy of "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1872, 2019"

DATED AT BURNS LAKE this day of , 2019

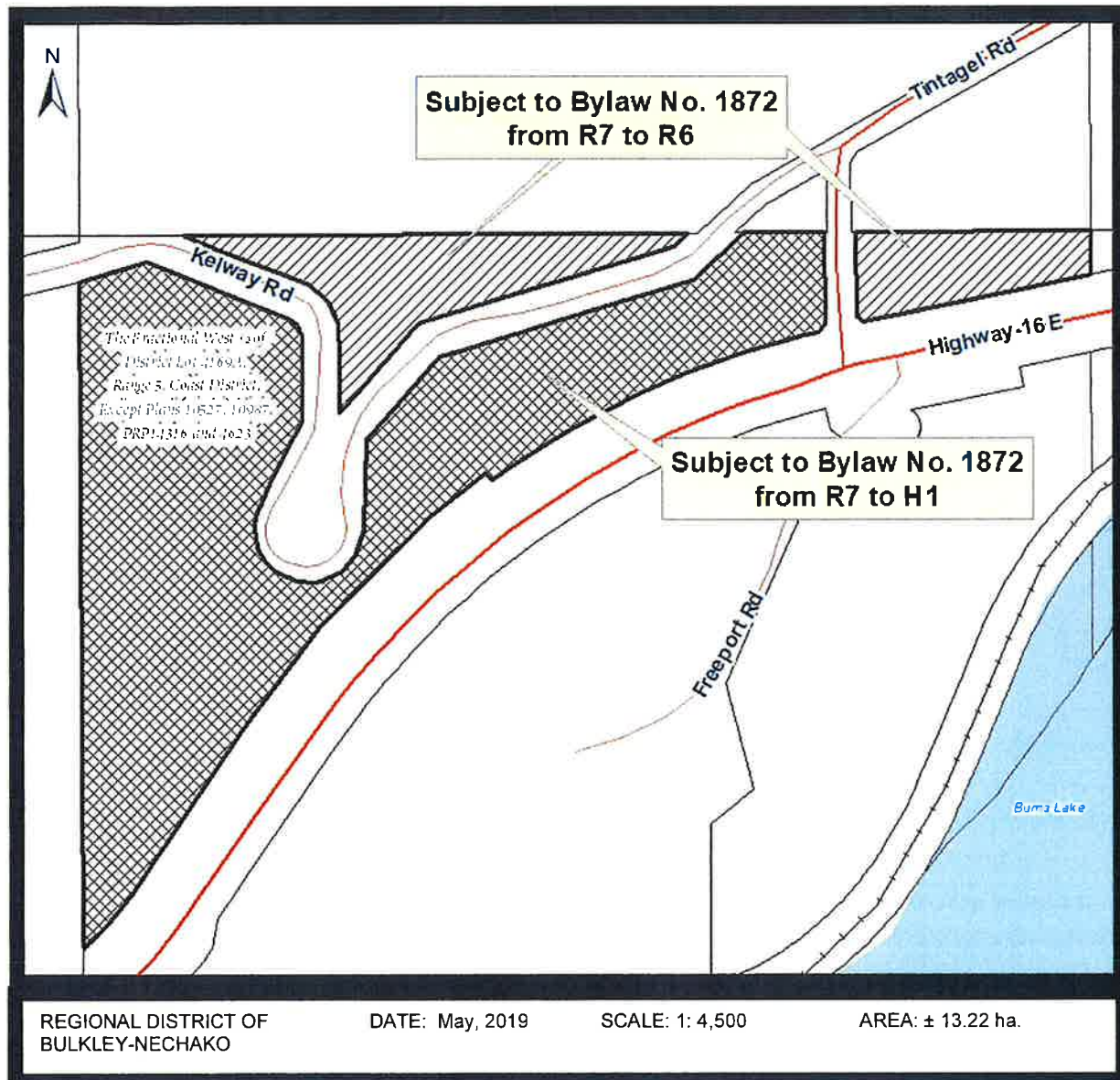
Corporate Administrator

APPROVED BY THE MINISTRY OF TRANSPORTATION
this day of

ADOPTED this day of , 2019

Chairperson

Corporate Administrator



SCHEDULE "A" BYLAW NO. 1872

'The Fractional West 1/2 of District Lot 4169A, Range 5, Coast District, Except Plans 10527, 10987, PRP14316 and 4623', comprising of ± 13.22 hectares. Being rezoned from the "Manufactured Home Park (R7) Zone" to the "Small Holdings (H1) Zone" and "Rural Residential (R6) Zone" as shown.

I hereby certify that this is Schedule "A" of Bylaw No. 1872, 2019.

Corporate Administrator



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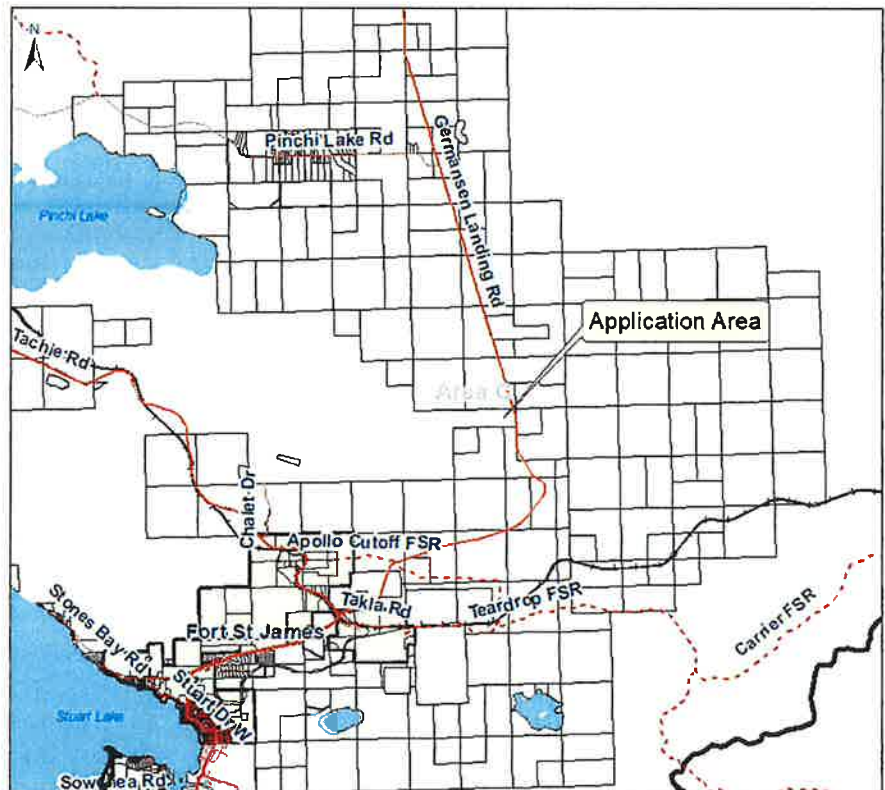
MEMORANDUM

To: Board of Directors
From: Sam West, Planning Technician
Date: July 9th, 2019
Re: Land Referral File No. 7410091 (Davidson)

This application is regarding a Crown Grant for extensive agricultural purposes.

The application area is located at Murray Ridge FSR on Germansen Landing Road 5 kilometres north east of the District of Fort St. James. The surveyed crown parcel is vacant and is 7.25 ha. in size.

The property is not zoned and is partially within the Agricultural Land Reserve (ALR). The applicants wish to purchase the lands by a Crown Grant Direct Sale to develop it for an Extensive Agriculture use.

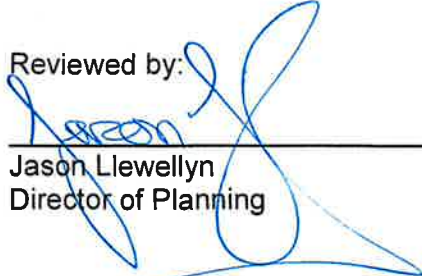


Recommendation

That the attached comment sheet be provided to the Province as the Regional District's comments on Crown land application 7410091.

Rural Directors – All/Directors/Majority

Reviewed by:


Jason Llewellyn
Director of Planning

Written by:


Sam West
Planning Technician



REGIONAL DISTRICT OF BULKLEY-NECHAKO COMMENT SHEET ON CROWN LAND REFERRAL 7410046

Electoral Area:	C
Applicant:	Ross and Sandra Davidson
Existing Land Use:	Vacant
Zoning:	None
Plan Designation	Resource (RE) and Agricultural (AG) under Fort St. James Rural OCP No. 1578, 2010
Proposed Use Comply With Zoning:	N/A
If not, why?	N/A
Agricultural Land Reserve:	Partially Within the ALR
Access Highway:	Germansen Landing Rd
Archaeological Site:	None according to provincial mapping
Building Inspection:	Outside the Building Inspection Area
Fire Protection:	Outside the Rural Fire Protection Area
Other comments:	None



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MEMORANDUM

To: Board of Directors
From: Sam West, Planning Technician
Date: June 18th, 2019
Re: Land Referral File No. 7410090 (Bjornson)

This application is regarding a Crown Grant for Residential purposes. The applicant wishes to purchase the vacant 0.9 ha. parcel, which is located in the community of Endako. Ownership of the property reverted to Crown on Sept. 4th 2014.

The applicant wishes to redevelop the site as a campground with approximately 9 sites for recreational vehicles. The property is zoned Manufactured Home Park (R7); therefore, the use of the site for a campground is not permitted.



The property contains a well that services the subject property and a 12 dwellings in the area. Over the last year the Endako Hall Society have been working with Northern Health and the Ministry of FLNRORD to assume control and responsibility for the system. The RDBN has provided the Endako Hall Society with Grant & Aid Funding to cover the cost of application fees and permitting.

The applicant indicates that he plans to manage the water system and the provision of water service to area residents. The Planning Department has concerns regarding the establishment and expansion of private water systems. They are commonly not operated appropriately, and it can be expected that the RDBN will eventually be called upon the take ownership of the system at some time in the future. However, this system has existed for many years and a number of residents have come to rely on its operation.

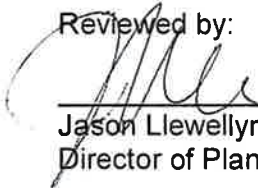
Recommendation

That the attached comment sheet be provided to the Province as the Regional District's comments on Crown Land Application 7410090.

Board of Directors – All/Directors/Majority

Reviewed by:

for



Jason Llewellyn
Director of Planning

Written by:



Sam West
Planning Technician



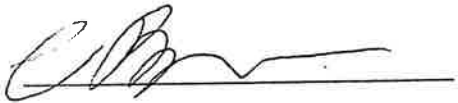
REGIONAL DISTRICT OF BULKLEY-NECHAKO COMMENT SHEET ON CROWN LAND REFERRAL 7410072

Electoral Area:	D
Applicant:	Clarence Bjornson
Existing Land Use:	Vacant
Zoning:	Manufactured Home Park (R7)
Plan Designation	Community Centre (CC) Endako, Fraser Lake and Fort Fraser Rural OCP Bylaw No. 1865, 2019.
Proposed Use Comply With Zoning:	No
If not, why?	The proposed use of the property for accommodating seasonal vacation travellers (campground) is not permitted on lands zoned R7 zone.
Agricultural Land Reserve:	Outside the ALR
Access Highway:	McMaster Road
Archaeological Site:	None according to provincial mapping
Building Inspection:	Within the Building Inspection Area
Fire Protection:	Outside the Rural Fire Protection Area
Other comments:	<p>The applicant should be informed of the following:</p> <ol style="list-style-type: none"> 1. Any new development on the property must comply with the RDBN's Manufactured Home Park Bylaw No. 740, 1993, and Zoning Bylaw No. 700, 1993. 2. The property is zoned Manufactured Home Park (R7), and the proposed campground use may not legally occur on the property. An application may be made to the RDBN to change the zoning to allow the proposed use. <p>The applicant and Northern Health should be advised that the RDBN is not supportive of any expansion of the water system or the connection of additional dwellings to the water system.</p>

Management Plan for PID 010 411 551

My hope is to restore the natural beauty of the property while also trying to re-establish existing Trailer hook ups to accommodate over night stay for seasonal vacation travellers. The overall project plan for the property is to landscape, remove garbage, fence property line, refurbish existing 9 trailer and RV electrical and sewage hook ups, build structure over well opening and electrical box, tear down existing rundown shed and add picnic tables and sitting areas. The building over the well will be 16ft x 16ft and will have a lock to maintain security and safety. Fencing will be along the south edge of the property and will go along both sides where it is accessible and property markers will be placed in area that are not accessible for fencing. Fencing will have gates at both entrances to restrict unwanted entry to property. Landscaping will include leveling ground, remove trees and garbage, move entrance driveway closer to the south side of the property, removing rundown shed as well as adding picnic tables and sitting areas. Existing 9 electrical and sewage hookup are to be refurbished and updated to current regulations. Each hook up will be approximately 55ft long and 22ft-24ft wide and will be able to accommodate seasonal vacation travelers.

With the property including the well, I understand that I will be responsible for the management and responsibility of the well. I have discussed with current neighbours my intentions and they have willingly signed a letter of support stating their approval of me owning the well. I understand I will be responsible for water licencing and water testing, and overall management of the well. Since the peculiar nature of the well and its original paperwork; everyone has agreed to signing a new well agreement, once the property has been switched over. The new well agreement will state the new start date; unless original one is known, monthly water charge, a mutual agreement of split costs in the case of any repair, and will be mandatory for all current and new users of the well.



Clarence Bjornson



Building Inspector's Report For June 2019

1. Building Permit Summary for the Regional District of Bulkley-Nechako

There were 17 building permit applications submitted this reporting period. The fees collected this reporting period amount to \$14,779.14, with a total construction value of \$2,573,425.00. There have been 66 permits issued to date in 2019.

2. Building Permit Summary for the Village of Burns Lake

There was 1 demolition permit application submitted this reporting period, with a total value of \$8,000.00. There have been 9 permits issued to date in 2019.

3. Building Permit Summary for the Village of Fraser Lake

There were 3 building permit applications submitted this reporting period, with a total construction value of \$58,000.00. There have been 9 permits issued to date in 2019.

4. Building Permit Summary for the Village of Granisle

There were 2 building permit applications submitted this reporting period, with a total construction value of \$45,000.00. There have been 4 permits issued to date in 2019.

5. Building Permit Summary for the District of Fort St. James

There were 2 building permit applications submitted this reporting period, with a total construction value of \$414,745.00. There have been 8 permits issued to date in 2019.

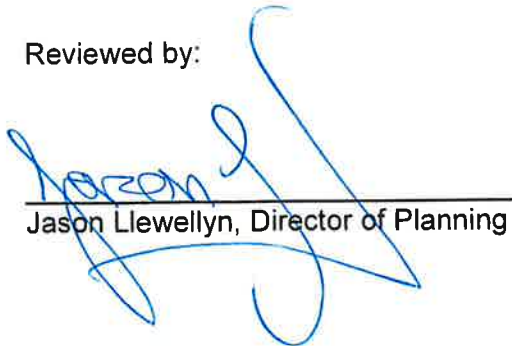
6. Building Permit Summary for the Village of Telkwa

There was 1 demolition permit application submitted this reporting period. There have been 13 permits issued to date in 2019.

7. Building Permit Summary for the District of Houston


There were 4 building permit applications submitted this reporting period with a total construction value of \$235,000.00. There have been 12 permits issued to date in 2019.

Reviewed by:



Jason Llewellyn, Director of Planning

Written by:



Jason Berlin, Chief Building Inspector

Board-Direction



OFFICE OF THE CHAIR

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Suite D, 180 N Third Avenue, Williams Lake, BC V2G 2A4
Tel: 250-392-3351 TF: 1-800-665-1636
Fax: 250-392-2812

File: 400-50-01

July 9, 2019

VIA EMAIL: inquiries@rdbn.bc.ca

Gerry Thiessen
Chair
Regional District of Bulkley-Nechako

RECEIVED

JUL 09 2019

REGIONAL DISTRICT OF
BULKLEY-NECHAKO

Dear Chair Thiessen:

Re: Support for UBCM Resolution
Access to Provincial Emergency Preparedness Funding for Independent Fire Services

The Cariboo Regional District has submitted a late resolution for consideration at the 2019 UBCM convention, regarding Access to Provincial Emergency Preparedness Funding for Independent Fire Services.

The CRD is requesting the support of your organization for this resolution.

ACCESS TO PROVINCIAL EMERGENCY PREPAREDNESS FUNDING FOR INDEPENDENT FIRE SERVICES

WHEREAS independent fire department, fire brigade and fire cache societies provide an invaluable service for the unincorporated communities in regional districts;

THEREFORE, BE IT RESOLVED that UBCM lobby the Province of British Columbia to change either its policy or legislative framework to ensure that independent fire, fire brigade or fire cache societies can apply directly to the Province for provincially administered emergency preparedness funding programs to support their training or capital requirements, similar to existing BC Gaming Grant programs.

Thank you for your consideration. Your support is very much appreciated.

Yours truly,

Margo A. Wagner
Chair

building communities together



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Board-Directing/
Canada receive

RECEIVED

JUN 18 2019

REGIONAL DISTRICT OF
BULKLEY-NECHAKO

Canadian Wildlife Service
5421 Robertson Road, RR 1
Delta, British Columbia, V4K 3N2

June 17, 2019

Subject: Early engagement on the approach to developing the federal Grizzly Bear Management Plan

Good Day,

As you may know, the Grizzly Bear was listed as a species of special concern under the federal *Species at Risk Act* (SARA) in June 2018. Grizzly Bear was assessed by the Committee on the Status of Endangered Wildlife in Canada (COSEWIC) as special concern in 2012 due to international and regional population declines and pre-listing consultations were undertaken in 2013. This means that, as the next step, Environment and Climate Change Canada (ECCC) must prepare a Management Plan for Grizzly Bear and its habitat in Canada. **We are reaching out to let you know that we are beginning the early engagement process to develop the approach that we will use to prepare this Management Plan. We would like your feedback on if and how you would like to be engaged.**

The purpose of a Management Plan is to prevent species of special concern from becoming threatened or endangered. The Management Plan for Grizzly Bear in Canada will be an overarching federal document that describes voluntary management practices, broad strategies and conservation measures for this species across its range in Canada. The federal Management Plan will also include a description of the needs of, and threats to, Grizzly Bears as well as the species' background and steps to measure overall progress in addressing the threats to the species. The Grizzly Bear Management Plan will be developed in close collaboration with the appropriate provinces, territories, and Indigenous organizations.

ECCC recognizes the cultural, ecological, and economic significance of Grizzly Bears for Indigenous people and other Canadians and understands the importance of working together in an effort to safeguard this iconic species' well-being. The intent is for the Grizzly Bear Management Plan to reflect well-established Indigenous, provincial, and territorial conservation and management approaches and plans.

We would appreciate your response, letting us know if you would like to provide input and be involved as the work progresses. We also invite you to share with us any related information or concerns you may have with respect to the conservation of Grizzly Bears across the country. **We encourage you to connect with us as soon as possible as we develop the approaches that will be used for the advancement of this Management Plan.** Please contact Undiné Thompson at undine.thompson@canada.ca at your convenience, if possible prior to July 19th, 2019.

Respectfully,

Blair Hammond
Regional Director, Pacific Region, Canadian Wildlife Service
Environment and Climate Change Canada | Government of Canada
Blair.Hammond@canada.ca | Tel: 604-350-1958

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Board-Receive

Government
of CanadaGouvernement
du Canada[Home](#) → [Species at risk public registry](#) → [Species List](#)

Species Profile

Grizzly Bear Western population

Scientific Name: *Ursus arctos***Taxonomy Group:** Mammals**COSEWIC (Committee on the Status of Endangered Wildlife in Canada) Range:**

Yukon, Northwest Territories, Nunavut, British Columbia, Alberta, Saskatchewan, Manitoba

COSEWIC (Committee on the Status of Endangered Wildlife in Canada) Assessment Date and Status Change: May 2012**COSEWIC (Committee on the Status of Endangered Wildlife in Canada) Status:** Special Concern**COSEWIC (Committee on the Status of Endangered Wildlife in Canada) Status Criteria:****COSEWIC (Committee on the Status of Endangered Wildlife in Canada) Reason for**

Designation: The global distribution of this large-bodied bear has declined by over 50% since the 1800s, with western Canada representing a significant core of the current North American range. A habitat generalist, its distribution and relative abundance in the absence of humans is largely driven by habitat productivity and seasonality. It is highly sensitive to human disturbance and is subject to high mortality risk in areas of human activity and where roads create access. Population estimates in much of the range are highly uncertain; the Canadian population is estimated at 26,000, but the number of mature individuals is uncertain and could be close to 10,000. While there is no evidence of a decline in the overall population during the past 20 years and increasing numbers of records indicating some range expansion in the north, a number of populations in the southern extent of its range in Alberta and southern BC are known to be declining and there are concerns about unsustainable mortality rates there and in parts of Yukon. There is strong evidence of genetic fragmentation in the southern parts of its range where some populations are increasingly isolated and subject to demographic stochasticity. Their poor condition in some parts of the range, combined with their naturally low reproductive rates and increasing pressures of resource extraction and cumulative impacts in currently intact parts of the range, heighten concern for this species if such pressures are not successfully

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reversed.

COSEWIC (Committee on the Status of Endangered Wildlife in Canada) History of

Status Designation: The species was considered a single unit and designated Not at Risk in April 1979. Split into two populations in April 1991 (Prairie population and Northwestern population). The Prairie population was designated Extirpated in April 1991. Status re-examined and confirmed in May 2000 and in May 2002. The Northwestern population was designated Special Concern in April 1991 and confirmed in May 2002. In May 2012, the entire species was re-examined and the Prairie and Northwestern populations were considered a single unit. This newly-defined Western population was designated Special Concern in May 2012.

SARA (Species at Risk Act) Status: Schedule 1, Special Concern

Date of Listing (yyyy-mm-dd): 2018-05-29

Please note that this information is provided for general information purposes only. For the most up to date and accurate list of species listed under the Species at Risk Act, please see the [Justice Laws Website](#).

[Go to advanced search](#)

Quick Links: | [Protection](#) | [National Recovery Program](#) | [Documents](#)

Protection

Federal Protection

More information about [SARA \(Species at Risk Act\)](#), including how it protects individual species, is available in the [Species at Risk Act: A Guide](#).

Provincial and Territorial Protection

To know if this species is protected by provincial or territorial laws, consult the provinces' and territories' websites.

[Top](#)

Documents

PLEASE NOTE: Not all [COSEWIC \(Committee on the Status of Endangered Wildlife in Canada\)](#) reports are currently available on the [SARA \(Species at Risk Act\) Public Registry](#). Most of the reports not yet available are status reports for

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species assessed by COSEWIC (Committee on the Status of Endangered Wildlife in Canada) prior to May 2002. Other COSEWIC (Committee on the Status of Endangered Wildlife in Canada) reports not yet available may include those species assessed as Extinct, Data Deficient or Not at Risk. In the meantime, they are available on request from the COSEWIC (Committee on the Status of Endangered Wildlife in Canada) Secretariat.

8 record(s) found.

- COSEWIC (Committee on the Status of Endangered Wildlife in Canada) Status Reports (1 record(s) found.)
- Response Statements (1 record(s) found.)
- Action Plans (1 record(s) found.)
- Orders (2 record(s) found.)
- COSEWIC (Committee on the Status of Endangered Wildlife in Canada) Annual Reports (1 record(s) found.)
- Consultation Documents (1 record(s) found.)
- Related Information (1 record(s) found.)

COSEWIC (Committee on the Status of Endangered Wildlife in Canada) Status Reports

COSEWIC (Committee on the Status of Endangered Wildlife in Canada) assessment and status report on the Grizzly Bear *Ursus arctos* in Canada (2013-01-03)

The Grizzly Bear (*Ursus arctos*) is believed to have crossed over from Asia to North America 50,000 – 100,000 years ago. Conspecific with extant Brown Bears in Europe and Asia, it is a large ursid, with body sizes in Canada ranging from 100–150 kilograms (kg) for adult females to 180–270 kg for adult males. Grizzly Bears have a heavy, dish-shaped skull with dentition indicative of both a predator and herbivore (large canines and crushing molars), a robust body with long fore-claws, and powerful digging muscles that give the species its characteristic shoulder hump. Colour ranges from blonde through shades of brown to nearly black, with the sometimes silver-tipped nature of the fur giving the species a ‘grizzled’ appearance.

Response Statements

Response Statement - Grizzly Bear, Western population (2013-01-03)

The global distribution of this large-bodied bear has declined by over 50% since the 1800s, with western Canada representing a significant core of the current North

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American range. A habitat generalist, its distribution and relative abundance in the absence of humans is largely driven by habitat productivity and seasonality. It is highly sensitive to human disturbance and is subject to high mortality risk in areas of human activity and where roads create access. Population estimates in much of the range are highly uncertain; the Canadian population is estimated at 26,000, but the number of mature individuals is uncertain and could be close to 10,000. While there is no evidence of a decline in the overall population during the past 20 years and increasing numbers of records indicating some range expansion in the north, a number of populations in the southern extent of its range in Alberta and southern BC are known to be declining and there are concerns about unsustainable mortality rates there and in parts of Yukon. There is strong evidence of genetic fragmentation in the southern parts of its range where some populations are increasingly isolated and subject to demographic stochasticity. Their poor condition in some parts of the range, combined with their naturally low reproductive rates and increasing pressures of resource extraction and cumulative impacts in currently intact parts of the range, heighten concern for this species if such pressures are not successfully reversed.

Action Plans

Multi-species Action Plan for Waterton Lakes National Park of Canada and Bar U Ranch National Historic Site of Canada (2017-12-12)

The Multi-species Action Plan for Waterton Lakes National Park of Canada and the Bar U Ranch National Historic Site of Canada applies to lands and waters occurring within the boundaries of the two sites: Waterton Lakes National Park of Canada (WLNP) and the Bar U Ranch National Historic Site of Canada (BURNHS). The plan meets the requirements for action plans set out in the Species At Risk Act (SARA (Species at Risk Act) (s.47)) for species requiring an action plan and that regularly occur in these sites. Measures described in this plan will also provide benefits for other species of conservation concern that regularly occur at WLNP and at BURNHS.

Orders

Order Acknowledging Receipt of the Assessments Done Pursuant to Subsection 23(1) of the Act (2017-12-13)

Her Excellency the Governor General in Council, on the recommendation of the Minister of the Environment, acknowledges receipt, on the making of this Order, of the assessments done under subsection 23(1) of the Species at Risk Act by the

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Committee on the Status of Endangered Wildlife in Canada with respect to the status of the species set out in the annexed schedule.

Order Amending Schedule 1 to the Species at Risk Act (2018-06-13)

Her Excellency the Governor General in Council, on the recommendation of the Minister of the Environment, pursuant to subsection 27(1) of the Species at Risk Act, makes the annexed Order Amending Schedule 1 to the Species at Risk Act.

COSEWIC (Committee on the Status of Endangered Wildlife in Canada) Annual Reports

COSEWIC (Committee on the Status of Endangered Wildlife in Canada) Annual Report - 2011-2012 (2012-10-05)

Under Canada's Species at Risk Act (SARA (Species at Risk Act)), the foremost function of COSEWIC (Committee on the Status of Endangered Wildlife in Canada) is to "assess the status of each wildlife species considered by COSEWIC (Committee on the Status of Endangered Wildlife in Canada) to be at risk and, as part of the assessment, identify existing and potential threats to the species".

COSEWIC (Committee on the Status of Endangered Wildlife in Canada) held two Wildlife Species Assessment Meetings in this reporting year (September 1, 2011 to September 30, 2012) from November 21 to 25, 2011 and from April 29 to May 4, 2012. On February 3, 2012, an Emergency Assessment Subcommittee of COSEWIC (Committee on the Status of Endangered Wildlife in Canada) also assessed the status of the Tri-colored Bat (*Perimyotis subflavus*), the Little Brown Myotis (*Myotis lucifugus*), and the Northern Myotis (*Myotis septentrionalis*). During the current reporting period COSEWIC (Committee on the Status of Endangered Wildlife in Canada) assessed the status or reviewed the classification of 67 wildlife species. For species already found on Schedule 1 of SARA (Species at Risk Act), the classification of 32 species was reviewed by COSEWIC (Committee on the Status of Endangered Wildlife in Canada) and the status of the wildlife species was confirmed to be in the same category (extirpated - no longer found in the wild in Canada but occurring elsewhere, endangered, threatened or of special concern). The wildlife species assessment results for the 2011-2012 reporting period include the following: Extinct: 1 Extirpated: 4 Endangered: 29 Threatened: 10 Special Concern: 15 Data Deficient: 2 Not at Risk: 6 Total: 67 Of the 67 wildlife species examined, COSEWIC (Committee on the Status of Endangered Wildlife in Canada) reviewed the classification of 49 species that had been previously assessed. The review of classification for 26 of those species resulted in a confirmation of the same status as the previous assessment (see Table 1a).

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Consultation Documents

Consultation on Amending the List of Species under the Species at Risk Act: Terrestrial Species – December 2012 (2013-01-03)

As part of its strategy for protecting wildlife species at risk, the Government of Canada proclaimed the Species at Risk Act (SARA (Species at Risk Act)) on June 5, 2003. Attached to the Act is Schedule 1, the list of the species that receive protection under SARA (Species at Risk Act), also called the List of Wildlife Species at Risk. Please submit your comments by March 4, 2013, for terrestrial species undergoing normal consultations and by October 4, 2013, for terrestrial species undergoing extended consultations. Consultation paths.

Related Information

Environment and Climate Change Canada's Species at Risk Act (SARA (Species at Risk Act)) Listing Plan 2016 to 2018 (2017-09-29)

The status of wildlife species is assessed by an independent panel of expert Canadian scientists, the Committee on the Status of Endangered Wildlife in Canada (COSEWIC (Committee on the Status of Endangered Wildlife in Canada)). 149 terrestrial species were assessed as at-risk by COSEWIC (Committee on the Status of Endangered Wildlife in Canada) between 2009 and 2016 and are eligible for listing under the Species at Risk Act (SARA (Species at Risk Act)) to be considered by the Governor-in-Council (GIC) on the recommendation of the Minister of the Environment: 86 species would be new additions, 54 currently listed species would be reclassified and 9 species would be updated to reflect changes in their recognized designatable units. A three-year listing plan has been developed to address all 149 terrestrial species and listing decisions for most species are anticipated by the end of 2018. Making amendments to Schedule 1 of SARA (Species at Risk Act) is a two-step process. The first step is for the GIC to propose an amendment through an order in council published in the Canada Gazette, Part I, for a 30-day public comment period. The second step is for the GIC to make a final decision on whether or not to make amendments to Schedule 1 of SARA (Species at Risk Act), taking into consideration comments received during the 30-day public comment period. The amendments are made through an order in council published in the Canada Gazette, Part II. Both orders are accompanied by a Regulatory Impact Analysis Statement (RIAS) which presents the implications of listing the species or changing their status. Publishing this plan on the Species at Risk Public Registry is intended to provide transparency about the Government of Canada's plan to make listing decisions under the Species at Risk Act. NOTE: The information presented below is intended

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to provide openness and transparency with respect to when terrestrial species might be considered for listing under Schedule 1 of the Species at Risk Act. It is intended to assist anyone who may wish to provide comments on such listing considerations. Given any number of factors can affect the timing of a listing decision; the Plan is subject to change. Accordingly, the Plan will be periodically updated.

Date modified: 2011-11-29

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Board-Receive
UBCM Union of BC
Municipalities

June 18, 2019

Chair Gerry Thiessen
Regional District of Bulkley-Nechako
Box 820
Burns Lake, BC V0J 1E0

RECEIVED

JUN 24 2019
REGIONAL DISTRICT OF
BULKLEY-NECHAKO

Dear Chair Thiessen:

Re: 2019 Resolutions

UBCM confirms receipt of the attached resolution(s) endorsed by your Board and submitted directly to UBCM by the June 30 deadline.

The resolution(s) will be presented to the UBCM membership for their consideration at the 2019 UBCM Convention in September.

Please feel free to contact Jamee Justason, Resolutions and Policy Analyst, if you have any questions about this process.

Tel: 604.270.8226 ext. 100 Email: jjustason@ubcm.ca

Very Best Wishes,



Arjun Singh
UBCM President

Enclosure

Disaster Relief and Recovery Funding**Bulkley-Nechako RD**

Whereas the Province has delegated responsibility for emergency and disaster recovery to local governments under Section 6 of the *Emergency Program Act*;

And whereas the Province's current policy of providing funding for disaster relief and recovery to organizations other than local governments is proving ineffective in meeting the needs of many British Columbians who require such assistance;

Therefore be it resolved that the Province work collaboratively with local governments to establish policy and best practices relating to the provision of disaster recovery assistance, and thereafter make all funding for this purpose available directly to local governments in support of their legislated responsibilities under the *Emergency Program Act*.

Convention Decision:

Thank
You

193.
Thank you Cheryl & Denoy.

Please extend our
heartfelt thanks to the
two directors that afforded
us the 'grant-in-aid'.

A. Ancker
Pleasant Valley Cattlemen's
Assoc.

194

Board-Receive
RECEIVED

Geraldine Craven

JUN 20 2019

From: Rahul Ray <r-ray@edynamics.com>
Sent: Thursday, June 20, 2019 11:46 AM
To: Rahul Ray
Subject: Rio Tinto Water Engagement Initiative update

REGIONAL DISTRICT OF
BULKLEY-NECHAKO

Hello,

The first meeting of the Rio Tinto Water Engagement Initiative Process was held in Vanderhoof last week on Thursday, June 13. The meeting was well attended, and the discussions were collaborative.

A draft meeting summary is being reviewed by meeting participants. I will update the draft meeting summary with participant comments and circulate it more broadly early next week.

The next meeting dates, identified by meeting participants, are:

- Tuesday, July 16, 2019: 10 AM to 4 PM at Scott's Grille in Vanderhoof
- Wednesday, August 21, 2019 – Field Trip – Details to be determined
- Thursday, August 22 – Meeting location to be determined
- Wednesday, September 11 – Meeting location to be determined

Talk to you soon,

Rahul

Rahul Ray, MRM, MCIP, RPP
Lead Facilitator and Senior Environmental Planner
t. 250.590.0072 | c. 250.893.3830
www.edynamics.com



EDI Environmental Dynamics Inc. | Down to Earth Biology

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**REGIONAL DISTRICT
of Fraser-Fort George**

Head Office:
155 George Street
Prince George, BC
V2L 1P8

June 3, 2019

File No. COM 2.0

Telephone:
(250) 960-4400
Long Distance
from within
the Regional District:
1-800-667-1959

Honourable George Heyman
Minister of Environment and Climate Change Strategy
PO Box 9047 Stn Prov Govt
Victoria, BC V8W 9E2

RECEIVED

JUN 12 2019

REGIONAL DISTRICT OF
BULKLEY-NECHAKO

Fax: (250) 563-7520

Dear Minister Heyman:

<http://www.rdffg.bc.ca>

RE: Single Use Plastics Ban

Municipalities:

McBride
Mackenzie
Prince George
Valemount

The Regional District of Fraser-Fort George wishes to express its support for the call from the Comox Valley Regional District to consider provincial regulations that would reduce single-use plastic bags and disposable plastic packaging.

Electoral Areas:

Chilako River-Nechako
Crooked River-Parsnip
Robson Valley-Canoe
Salmon River-Lakes
Tabor Lake-Stone Creek
Willow River-Upper Fraser
Woodpecker-Hixon

According to statistics, 3 billion single-use plastic bags are used in Canada each year. Less than 11 per cent of Canada's plastics is estimated to get recycled. The rest end up in landfills, lakes, parks and oceans, posing significant risks for animals and the environment.

There are some municipalities in BC that have begun to implement bylaws that restrict or reduce the use of single-use plastics by businesses. However, Regional Districts do not have the same authority to impose those restrictions on businesses and the resulting impact is inconsistent rules about single-use plastics, depending on the area you live.

We support the Comox Valley Regional District's call for the Provincial Government to introduce regulations that would diminish the use of single-use plastics throughout the province, regardless where you live or operate a business.

Providing a province-wide regulation will provide a level playing field for business operators and go a long way in protecting our environment from the many harmful effects of single-use plastics.

Sincerely

Lara Beckett,
Chair, Environment and Parks Standing Committee

CC:
Shirley Bond, MLA, Prince George-Valemount
Mike Morris, MLA, Prince George-Mackenzie
Chair and Directors, BC Regional Districts

LB:RM:dh

June 27, 2019

File: 0400-20

Via email: EDUC.Minister@gov.bc.ca

The Honourable Rob Fleming
Minister of Education
PO Box 9045 Stn Prov Govt
Victoria, BC V8W 9E2

RECEIVED
JUL 04 2019
REGIONAL DISTRICT OF
BULKLEY-NECHAKO

Dear Minister Fleming:

Re: Provincial Support for Libraries

At the Regular Council Meeting of June 17, 2019, Council of the Town of Ladysmith unanimously passed a resolution endorsing the City of Victoria's request for Provincial support for libraries.

Council respectfully requests the Province of British Columbia's support and consideration to increase support to restore provincial funding for libraries. In 2017, the Association of Vancouver Island and Coastal Communities endorsed a similar request brought forward by both the Town of Ladysmith and the City of Powell River.

The Town of Ladysmith values our libraries and believes they are critically important to a democratic and free society.

Sincerely,



Aaron Stone
Mayor

- C: Premier John Horgan via email: premier@gov.bc.ca
- MLA Doug Routley via email: douglas.routley.mla@leg.bc.ca
- UBCM Member Municipalities via email





MAYOR DARRYL WALKER
OFFICE OF THE MAYOR
WHITE ROCK, BC CANADA

June 26, 2019

RECEIVED

JUN 27 2019

REGIONAL DISTRICT OF
BULKLEY-NECHAKO

To the Union of British Columbia Municipalities:

RE: PROPOSED VACANCY TAX

On June 24, 2019, White Rock City Council considered a corporate report from the Director of Financial Services titled "Proposed Vacancy Tax" (attached). Discussions stemming from this report reinforce the need for local governments to address this matter directly.

I am writing on behalf of White Rock City Council, to canvass your support of our resolution requesting UBCM work with the Province in amending the *Community Charter*. If supported, the amendment would permit municipalities the authority to impose, by bylaw, an annual vacancy tax on taxable residential and commercial properties. The City of Vancouver has set a precedent for this authority through the *Vancouver Charter*. Our resolution reads as follows:

WHEREAS The City of Vancouver has authority through the *Vancouver Charter* to implement an Annual Vacancy Tax

WHEREAS The City of White Rock is governed through the *Community Charter* where there is no current authority to implement a Vacancy Tax and it is believed that there are a number of vacant residential and commercial properties in the City of White Rock

THEREFORE BE IT RESOLVED THAT the City of White Rock request that UBCM work with the Province of British Columbia to amend the authority given to Local Governments through the *Community Charter* permitting municipalities the authority to impose, by bylaw, an annual vacancy tax on taxable residential and commercial properties, and that the criteria and administrative requirements be similar to those of the *Vancouver Charter*.

We believe that providing local governments this authority is one step closer towards addressing BC's affordable housing crisis.

A copy of the resolution has been included with this correspondence for inclusion in your agenda packages.

We appreciate your time in considering our request, and look forward to connecting at the UBCM Convention this Fall.

Sincerely,

Darryl Walker
Mayor

THE CORPORATION OF THE
CITY OF WHITE ROCK
CORPORATE REPORT



DATE: June 24, 2019
TO: Governance and Legislation Committee
FROM: Sandra Kurylo, Director of Financial Services
SUBJECT: Proposed Vacancy Tax

RECOMMENDATION

THAT the Governance and Legislation Committee receive for information the corporate report dated June 24, 2019 from the Director of Financial Services, titled “Proposed Vacancy Tax”.

INTRODUCTION

This corporate report is in follow-up to Council’s resolution of January 28, 2019, that directed staff to prepare a corporate report on a proposal that the City of White Rock implement a vacancy tax, similar to the City of Vancouver, with certain considerations. The motion states that the proposed vacancy tax be 5% of the tax assessed level of the property municipal levy on commercial and residential properties and include a 2.5% municipal levy on the sale of assignments (“flipping”). As well the motion states that all such receipts be earmarked for the acquisition and construction of affordable (or below market rate) housing in White Rock.

ANALYSIS

The first step in considering a plan for a vacancy tax is to determine if the City has the legal authority to impose it. The City has confirmed that, with the exception of the City of Vancouver who have their own Charter, local governments in British Columbia do not have the authority to impose a vacancy tax.

Section 193 (1) of the *Community Charter* states that a municipality may not impose a tax unless it is expressly authorized to do so by statute. The *Community Charter* provides the City with the authority to impose certain types of taxes, such as property value taxes, parcel taxes and local services taxes. However, there is no express authority in the *Community Charter* to impose a vacancy tax.

Unlike other municipalities in the province, the City of Vancouver is governed by the *Vancouver Charter*, rather than the *Community Charter*. Prior to imposing a vacancy tax, it was first necessary for them to work with the Province, to amend the *Vancouver Charter* granting them the authority to impose a vacancy tax. This was done as of July 2016.

If White Rock Council wanted to pursue a similar amendment to the *Community Charter*, an appropriate process would be through a UBCM resolution. The deadline for submitting

resolutions to the UBCM for debate at their fall conference is June 30, 2019. There are specific requirements for the drafting of such resolutions, and they must be adopted by the respective municipal councils before being submitted.

UBCM staff have advised that if resolutions are received past the June 30 deadline, they will be reported to the "Resolutions Committee" but not necessarily recommended to go forward for debate at the conference. All late resolutions are published and distributed to conference attendees, for information.

Another option is to submit a Council endorsed resolution to the LMLGA 2020 spring conference, which if supported, will be forwarded to the 2020 UBCM conference for consideration, if the City wishes.

CONCLUSION

It is recommended that the information contained in this corporate report be received.

Respectfully submitted,



Sandra Kurylo
Director of Financial Services

Comments from the Chief Administrative Officer:

This corporate report is provided for information.



Dan Bottrill
Chief Administrative Officer

RESOLUTION FOR UBCM FOR CONSIDERATION

WHEREAS The City of Vancouver has authority through the *Vancouver Charter* to implement an Annual Vacancy Tax

WHEREAS The City of White Rock is governed through the *Community Charter* where there is no current authority to implement a Vacancy Tax and it is believed that there are a number of vacant residential and commercial properties in the City of White Rock

THEREFORE BE IT RESOLVED THAT the City of White Rock request that UBCM work with the Province of British Columbia to amend the authority given to Local Governments through the *Community Charter* permitting municipalities the authority to impose, by bylaw, an annual vacancy tax on taxable residential and commercial properties, and that the criteria and administrative requirements be similar to those of the *Vancouver Charter* .



CITY OF
PRINCE GEORGE

OFFICE OF THE MAYOR

1100 Patricia Blvd. | Prince George, BC, Canada V2L 3V9
p: 250.561.7600 | www.princegeorge.ca

RECEIVED

JUN 14 2019

REGIONAL DISTRICT OF
BULKLEY-NECHAKO

June 6, 2019

Northern BC Emergency Support Services

To: Mayors, Regional District Chairs, and President of North Central Local Government Association (NCLGA)

Re: Regional collaboration on evacuee Emergency Support Services

Dear NCLGA colleagues,

During the unprecedented 2017 and 2018 wildfire seasons, Prince George hosted over 13,000 evacuees as our guests for a combined three months. Many NCLGA member communities and First Nations experienced wildfire evacuations and hosted evacuees. As a region, we shared in hardship and lessons learned in supporting evacuees. The secret to our successful responses in both 2017 and 2018 was working together. The City of Prince George (CPG) proposes a new model to carry this success forward (see attached briefing note).

In 2018, CPG learned commercial lodging was a better choice for evacuees than remaining in group lodging for long periods of time. The city has capacity for some 3,000 evacuees in commercial lodging. Should another major evacuation occur, we propose hosting the first 3,000 or so evacuees and once at capacity, additional evacuees could travel to neighbouring host communities that have room available. This concept would better support evacuees, ensure business continuity of our local governments and also assist the local tourism industry and economy during smoky skies.

Preparing for the 'new reality' of wildfire evacuations we now collectively face provides us with the opportunity to collaborate on finding a solution that is better managed together. We may not know where the next major wildfire evacuation will occur, but with this new proposed model, we may better collectively respond and recover.

I look forward to exploring this opportunity further with you.

Sincerely,

A handwritten signature in black ink, appearing to be 'Lyn Hall', written over a circular stamp or seal.

Mayor Lyn Hall

Attachments: 1



June 10, 2019

**“SHOULDER TO SHOULDER:” A REGIONAL-BASED APPROACH
TO PROVIDING WILDFIRE EVACUEES EMERGENCY SUPPORT SERVICES**

Prepared for: NCLGA membership

OVERVIEW

As a response to the 2017 and 2018 wildfire seasons that resulted in Prince George hosting over 13,000 evacuees for a combined three months, the City of Prince George (CPG) proposes a new “hub & spoke” regional based approach to housing evacuees: Prince George, as the northern hub, when called upon, may house some 3,000 or so evacuees in commercial lodging. As the city's vacancy reaches capacity, neighbouring communities could then activate ESS to house additional evacuees. This system provides three main benefits (to both the host communities and evacuees):

1. Supporting evacuees: increased customer service by reduced registration wait times and dignified approach - housed in commercial lodging rather than group lodging;
2. Supporting local government - a regional team: emergency management and ESS teams receive invaluable real-time training and experience, network support;
3. Supporting local economy: smoky skies and wildfire impacts tourism. Hotels, restaurants and other businesses remain prosperous with evacuees.

BACKGROUND

ESS accommodations are generally provided via three methods: group lodging facilities, billeting, and commercial lodging. In 2017, as a result of a large convention occurring in Prince George, the City opted to use Group Lodging facilities. For traditional ESS events lasting up to 72 hours, temporary communal living, cots and shared bathing facilities may be appropriate. However, for prolonged events supporting thousands of evacuees, commercial lodging offers a more dignified and private experience to evacuees during a stressful time. Commercial lodging also offers flexibility for food choices and living spaces. It also provides sustainability for staff and volunteers as Reception Centres and Group Lodging sites do not require 24/7 operations. As an indirect benefit, the local economy can offset traditional tourism dollars that may be lost as a result of smoky skies by filling local hotel rooms, restaurants, grocery stores, and other local businesses and attractions.

In 2018, Prince George collaborated with neighbouring communities to host evacuees once Prince George's commercial lodging capacity was reached. The communities of Quesnel, Williams Lake, 100 Mile House, Dawson Creek and Fort St. John opened their own respective Reception Centres and received evacuees (re-routed through Prince George). In 2018, this model received preliminary testing and the results were a marked improvement over the 2017 experience.



DISCUSSION

The strength of this model rests with the collaborative, 'ground-up' network effect: when one community nears capacity, others are able to step in and assist. Each local government remains autonomous with separate ESS organizations, yet is able to call upon the larger network once capacity is reached.

Consider a scenario:

Multiple wildfires cause numerous local governments and First Nations to evacuate, to the nearest large centre, Prince George. The City responds and places a call (through EMBC) for potential support from non-affected communities who wish to activate ESS and act as a host community. As Prince George's commercial capacity is being reached, evacuating communities are re-directed to nearby alternate host communities with lodging capacity. This process could continue through multiple host communities as needed.

Limitations:

An evacuation of one or more major population centres may strain this proposal and quickly expend commercial lodging capacity everywhere within the region. Should this occur, large-scale group lodging camps may be used in Prince George to support evacuees as necessary.

Additionally, evacuees with special medical needs may need to be centralized to ensure Northern Health and other agencies are able to best provide necessary services.

Further, some communities without the lodging capacity may choose to assist larger centres.

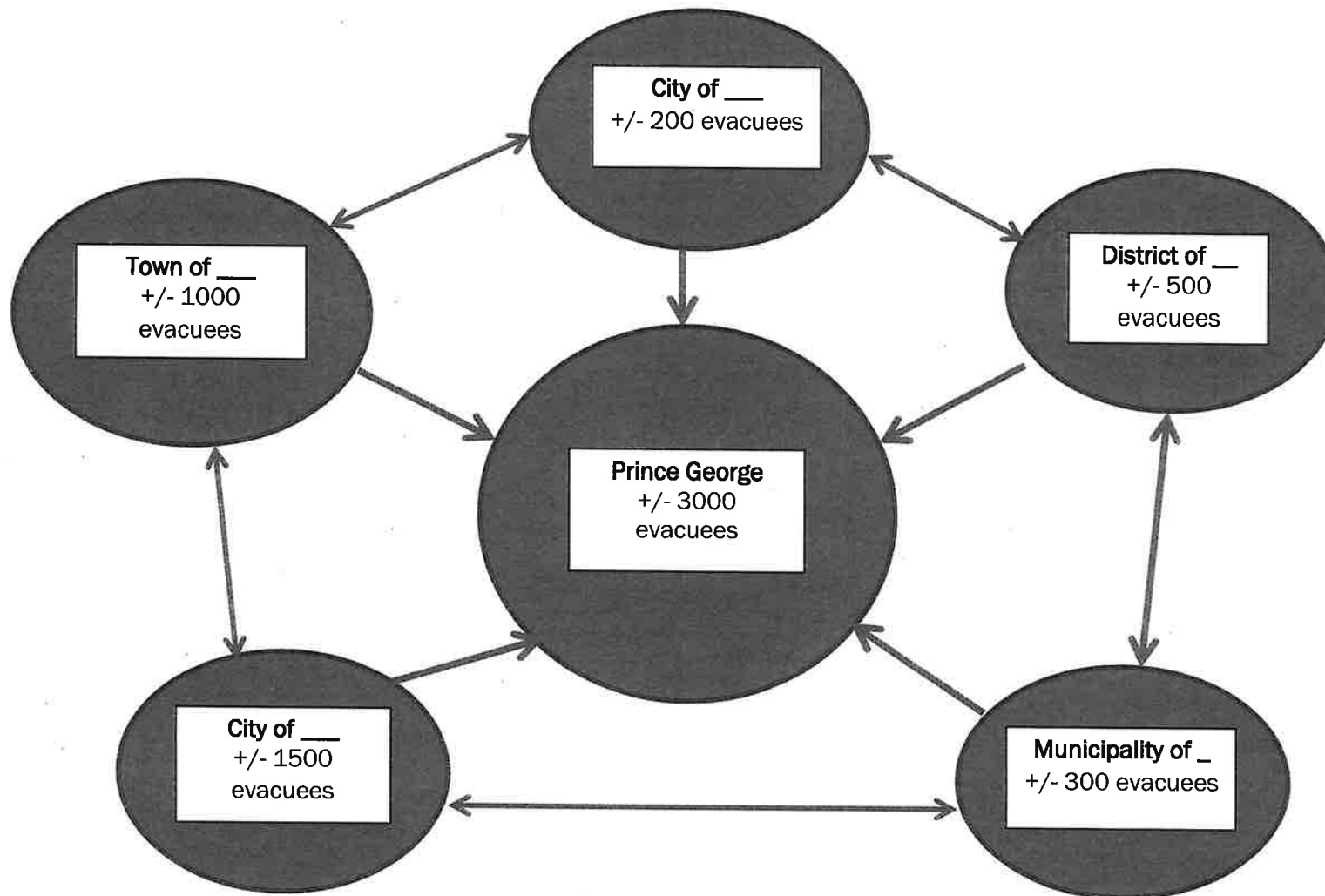
CONCLUSION AND RECOMMENDATION

Wildfire-caused evacuations appear to be a new reality we have to collectively learn to live with. Local government is the front-line response to supporting evacuees from neighbouring communities. Through responding together by supporting the larger local government community, we can mitigate many of the overwhelming challenges presented with hosting thousands of our evacuating neighbours. Although we do not know where the next major wildfire evacuation will occur, a unified response will ensure we're collectively prepared and supported. Should you wish to collaborate on this initiative:

1. Ensure your ESS team and support structure to host evacuees are in place
2. Identify your lodging capacity
3. Call the City of Prince George – let's connect!

Should your local government wish to join or require more information, the City's Manager of Emergency Programs, Adam Davey, can be reached at 250-614-7865.

**"SHOULDER TO SHOULDER:" A REGIONAL-BASED APPROACH
TO PROVIDING WILDFIRE EVACUEES EMERGENCY SUPPORT SERVICES**



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Board-Review



RECEIVED

June 11, 2019

JUN 17 2019

Office of the Wet'suwet'en
205 Beaver Road, Suite #1
Smithers BC
V0J 2N0

REGIONAL DISTRICT OF
BULKLEY-NECHAKO

Village of Telkwa
1704 Riverside Street, Box 220
Telkwa BC
V0J 2X0

Town of Smithers
1027 Aldous Street
Smithers, BC
V0J2N0

Re: **Community Fire Preparedness Initiatives**

Dear Ms. Pierre, Mr Layton and Mr. Bachrach

Wetzin'kwa Community Forest Corporation (WCFC) has recently undertaken fire preparedness initiatives that may benefit the community as a whole. These initiatives include the purchase of wild land firefighting equipment, the training of community members in wild land firefighting, maintaining a data base of individuals qualified in firefighting activities, and the establishment of patrols within the Wetzin'kwa Community Forest tenure during hazardous conditions.

Our firefighting equipment and data base will be available for use from Hungry Hill to Witset, where wildfires threaten communities. Only groups or individuals with the appropriate training will have access to the equipment. Decisions on deploying the equipment will be made by the General Manager for WCFC, in conjunction with local governments and the BC Wildfire Service.

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Please direct questions or comments to Jay Baker, RFT General Manager, Wetzin'kwa Community Forest Corporation.

Respectfully,

Gary Hanson
Board Co-Chair
Wetzin'kwa Community Forest Corporation

CC. Mark Fisher, Regional District of Bulkley-Nechako (Smithers Rural),
Jeff Walsh, BC Wildfire Services
Lucy Glaim, Witset



207

JUN 11 2019

REGIONAL DISTRICT OF
BULKLEY-NECHAKO

WOODWORKS!

Program of the Canadian Wood Council

Board - Receive

June 1, 2019

Dear Regional District Chair and Board Members:

The 2019 Community Recognition Awards Call for Nominations is now open!

I invite your community to identify a recently completed civic building or structure with wood use (either architecturally or structurally), and submit your nomination for the 2019 Community Recognition Awards, to be presented at the UBCM convention in Vancouver this fall. The awards are presented annually to local governments that advocate for using wood in a local project, or through visionary initiatives that work toward building a community culture of wood. Wood use in public buildings brings pride to BC towns and cities, leaves a lasting legacy and celebrates BC's wood culture.

If you are thinking of a new project, there has never been a better time to take advantage of the many benefits wood has to offer.

Why wood? Wood is good!

Wood is also the best choice for the environment, as nothing can make a green building 'greener' than optimizing the use of wood, which has a smaller carbon footprint than other building materials. Wood also benefits occupants in the indoor environment. Research has shown people thrive when working and learning in beautiful and high-quality spaces finished with natural materials like wood.

What's new in the world of wood? Consider the advantages and possibilities.

Wood WORKS! BC and the Canadian Wood Council are here to offer our technical expertise, training and education to help your local government realize a lower carbon footprint, competitive building costs, and comfortable, high-performance and effective spaces for your community. Please call me if you are ready to move forward with a new civic project. I can provide information on the professional technical services Wood WORKS! BC offers to your project teams, FREE of charge.

The Wood WORKS! BC Community Recognition Awards program is your opportunity to showcase your community and a wood project that has brought pride to your citizens.

Submit your nomination today! www.wood-works.ca/bc

Regards,

Lynn Embury-Williams
Executive Director
Wood WORKS! BC
1 877 929 9663 – ext. 1
lembury-williams@wood-works.ca

PS Please note that nominations are only open to local governments and their projects. Projects must have been completed within the last three years and built in whole or part with local government funds. Self-nominations are accepted and encouraged.

Deadline for nominations: Friday, August 30, 2019

208 About Wood *WORKS!* BC



WOOD SOLUTIONS
CONFERENCES



WOOD DESIGN
LUNCHEON CONFERENCES



IN-HOUSE SEMINARS



COMMUNITY RECOGNITION
AWARDS



WORKSHOPS



WOOD DESIGN AWARDS



TECHNICAL SUPPORT



WOOD BUILDING TOURS

Wood *WORKS!* is a national industry-led program of the Canadian Wood Council, with a goal to support innovation and provide leadership on the use of wood products and building systems. Through conferences, workshops, seminars and case studies, Wood *WORKS!* provides education, training and technical expertise to building and design professionals and local governments involved with commercial, institutional and industrial construction projects throughout BC. For more than 20 years, Wood *WORKS!* BC has facilitated practical, efficient, versatile and cost-effective building and design solutions through the use of wood – the most sustainable, natural and renewable building material on Earth.

Wood *WORKS!* BC has also worked extensively with municipalities on projects ranging from fire halls to arenas to recreation centres. Wood *WORKS!* BC is a recognized resource to help BC communities build with wood and fulfill provincial aspirations to be the first and best customers of our forest products, and our expertise is available free of charge.

Wood *WORKS!* BC: Services to Local Governments

Free Technical Advice

- structural, fire, seismic, acoustic, envelope, architectural, building performance

Community Outreach

- local government liaison and wood design support
- provincial government consultation and collaboration
- industry association partnerships and consultation

Sourcing Wood Products and Building Systems

Professional Development/Liaison

- Architectural Institute of BC, Engineers and Geoscientists British Columbia, BC Housing, Building Officials Association of BC

High Performance Building Support

- advancing low embodied and low operational carbon buildings in your community

Geraldine Craven

From: FCM Communiqué <communiqué@fcm.ca>
Sent: Friday, June 14, 2019 1:34 PM
To: Geraldine Craven
Subject: Report from FCM's 2019 Annual Conference

[View email in your browser](#)**FCM** June 14, 2019

FCM'S ANNUAL CONFERENCE AND TRADE SHOW
BUILDING BETTER LIVES
MAY 30-JUNE 2, QUEBEC CITY

Report from FCM's 2019 Annual Conference

Two weeks ago today, thousands of local leaders from across Canada were kicking off an incredible three days together in Quebec City. This was a time for networking, learning and sharing. And with a federal election just 20 weeks away, it was a time to rally behind a clear and unified municipal message: *"If you're serious about building better lives, you'll need to empower local leaders."*

We are pleased to share this **Report from FCM's 2019 Annual Conference and Trade Show**. It includes key resources from Quebec City—from the resolutions we passed, and the board members we elected, to video of the national political leaders we hosted. It concludes with tips on reporting back to your local council.

Whether you were with us on-site or watching from home, thank you for contributing to the success of FCM's largest-ever annual conference. And sincere thanks to Quebec City—and to Mayor Régis Labeaume and Deputy Mayor Michelle Morin-Doyle—for being such an extraordinary host this year.

Download the Report from FCM's 2019 Annual Conference and Trade Show:

English | French



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MAY 30 - JUNE 2, 2019 • QUEBEC CITY, QC

Annual Conference and Trade Show

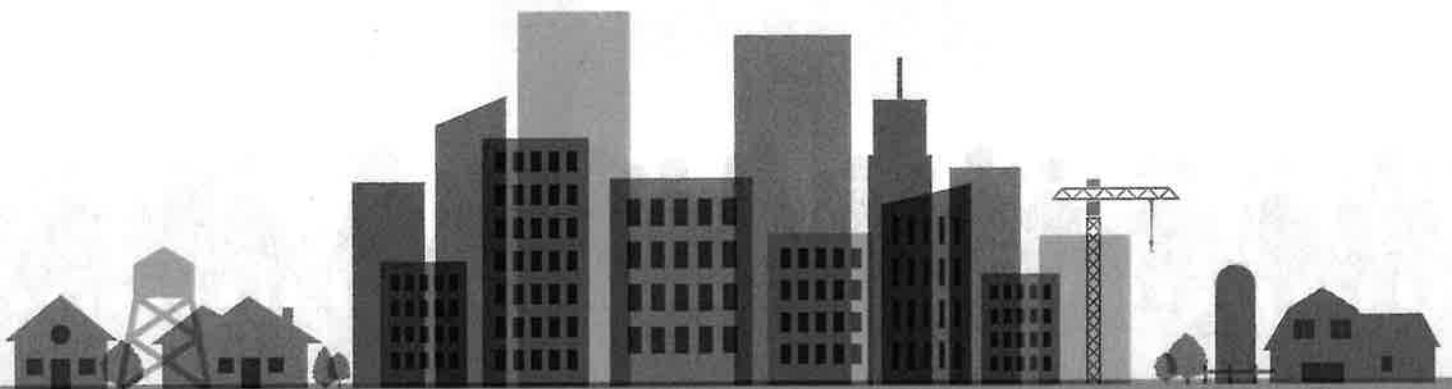
BUILDING BETTER LIVES

REPORT FROM FCM'S 2019 ANNUAL CONFERENCE AND TRADE SHOW



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PRESIDENT'S MESSAGE

Dear FCM members,

What a conference! More than 3,700 participants from across the country gathered in Quebec City for FCM's 2019 Annual Conference and Trade Show. We shattered all attendance records—making AC2019 our largest conference ever.

Together, we showcased how local governments are building better lives for Canadians, and how—with the right tools—we can achieve even more. Through dozens of workshops and study tours, we explored many pressing local issues, from new fiscal tools to responsible energy development. Our sold-out trade show was a hub of activity, connecting delegates with 177 industry experts and innovators.

Once again this year, we hosted all four major federal party leaders—including the Prime Minister. And our message to them was clear: if you're serious about building better lives, you need to empower the governments closest to Canadians.

Delegates also got down to the business of shaping the municipal agenda for the coming year. We passed seven resolutions to guide our federal advocacy on everything from housing affordability to rural economic development. We elected a strong Board of Directors for 2019-2020, as well as a new FCM Third Vice-President: Saskatoon Councillor Darren Hill. I'd like to thank outgoing President Vicki-May Hamm again for her extraordinary leadership over the past year. And as I begin my own term as FCM President. I am honoured to serve each and every one of you.

This conference set the tone for a big year ahead. We're just four months away from a pivotal federal election. Election 2019 is our opportunity to modernize how governments work together to serve Canadians. It's our opportunity to make empowered local leaders the new normal. Together, we need to seize it.

Municipalities are Canada's builders. We understand the challenges Canadians face, and we deliver solutions that work. So let's continue our momentum coming out of AC2019, and let's deliver a strong and united election message: putting the right tools in local hands builds better lives.

Sincerely,



Bill Karsten

Councillor, Halifax Regional Municipality
FCM President



ENGAGING: POLITICAL LEADERS

Just four months from a vital election, we hosted all four major federal leaders—for policy meetings and keynote addresses. Each shared their vision for building on our federal-municipal partnership. And our own message was clear: *to build better lives for Canadians, you'll need to empower the governments closest to their daily hopes and challenges.*



Prime Minister Justin Trudeau

"Municipalities are essential for the well-being of this country, and I will continue to be your partner in the future you want to build for your citizens."

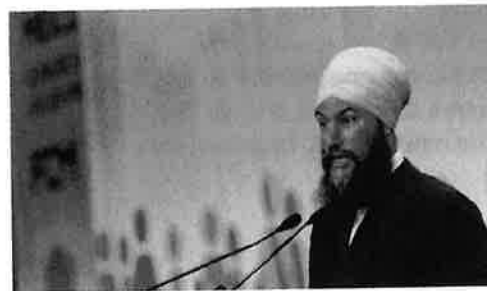
[Watch the keynote address.](#)



Conservative Leader Andrew Scheer

"The municipal level of government is the closest level to Canadians, and Canadians expect all of us to work together and get the job done."

[Watch the keynote address.](#)



NDP Leader Jagmeet Singh

"You've been constrained for too long by an inadequate system... I sincerely believe that we need a stronger partnership between the federal government and municipalities."

[Watch the keynote address.](#)



Green Party Leader Elizabeth May

"We will continue to advance your agenda for predictable, long-term, stable funding for infrastructure, public transit, sewer and wastewater upgrades, housing...all the programs that Canadians rely on."

[Watch the keynote address.](#)



LEARNING: PANELS AND WORKSHOPS

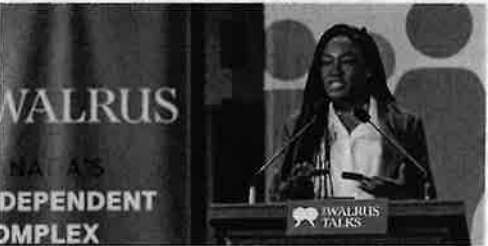
Through more than 20 workshops and panels, delegates engaged with colleagues and industry experts on ways to build better lives. We explored everything from fiscal tools and housing affordability to technology in the North, plastic waste and regional media tactics.



This year's **President's Forum** explored the federal election's politics, players and promises to come. Conference emcee Catherine Clark moderated a wide-ranging discussion with political commentators Marie Grégoire, Paul Wells and Althia Raj.



Our **Rural Plenary** focussed on building vibrant local economies. Led off by Rural Economic Development Minister Bernadette Jordan, panellists explored challenges of attracting businesses, retaining workers, and strengthening infrastructure with limited tools. [► Read more](#)



The Walrus Talks: Our closing plenary featured a municipal-focus edition of the of this dynamic conversation series featuring some of Canada's most compelling speakers. Our theme: *well-being*. A natural choice to close out a conference on Building Better Lives.



Powering Canada: This packed Sunday-morning breakfast session profiled some of the ways local governments can participate in responsible energy development—to build stronger communities throughout Canada's energy-producing regions.

Want to revisit a workshop? You can download many of our speakers' presentations through the FCM Conference smartphone app. To install the app, search for "FCM2019" on the App Store (iPhone) or Play Store (Android). Then look through workshop descriptions under Program.

GUIDING POLICY: RESOLUTIONS

Saturday's Resolutions Plenary was a key venue for FCM delegates to bring their diverse voices to the table. At this conference, we united behind seven policy resolutions—each intended to drive FCM's advocacy on local issues of national significance.

Expand the Airports Capital Assistance Program

RESOLVED, That FCM urge the federal government to extend eligibility for ACAP to all small airports, including those providing commercial passenger service to fewer than 1,000 passengers per year, and to increase funding available for the program.

SPONSORED BY: UNION DES MUNICIPALITÉS DU QUÉBEC

► [Read full resolution](#)

Gender-based Violence

RESOLVED, That FCM endorse in principle the federal government's national strategy to address gender-based violence; and be it further,

RESOLVED, That FCM advocate with the federal government for municipalities to be consulted on how the strategy and the funding is implemented.

SPONSORED BY: CITY OF EDMONTON, AB

► [Read full resolution](#)

Federal Climate Change Adaptation Funding and Support for Regional Disaster Mitigation and Flood Planning

RESOLVED, That FCM call on the Government of Canada to provide predictable, flexible, long-term infrastructure funding to help municipalities reduce disaster risk and adapt to climate change, with funding levels based on the latest assessments of the impact of climate change and the cost of adapting municipal infrastructure; and be it further

RESOLVED, That FCM call on the Government of Canada to ensure that future investments in disaster mitigation and climate change adaptation support a regional approach where costs and benefits are shared between all orders of government; and be it further

RESOLVED, That FCM call on the Government of Canada to provide support for municipalities or regional bodies to undertake regional climate risk assessments and disaster risk reduction plans, including watershed-level flood mitigation plans.

SPONSORED BY: GATINEAU, QC

► [Read full resolution](#)



Municipal Engagement in the Canadian Broadband Strategy

RESOLVED, That FCM urge the federal government to engage municipalities in the development of the Canadian broadband strategy and in the design and eligibility criteria of the new federal broadband fund; and be it further

RESOLVED, That FCM encourage the federal government to include considerations for evolving speed targets in the Canadian broadband strategy; and be it further

RESOLVED, That FCM encourage the Government of Canada to engage with municipalities so that projects that have demonstrated engagement with local governments and that consider local needs are prioritized.

SPONSORED BY: ASSOCIATION OF YUKON COMMUNITIES

► [Read full resolution](#)

Prioritizing Housing Affordability

RESOLVED, That the federal government assess and publicly report on the impact of budget 2019 measures designed to improve housing affordability for renters and owners; and be it further

RESOLVED, That the federal government work with municipalities through FCM to determine the most effective federal role in improving housing affordability for renters and owners at the local level.

SPONSORED BY: CITY OF VICTORIA, B.C.

► [Read full resolution](#)

Rural Economic Development

RESOLVED, That FCM call on the federal government to strategically leverage existing programs, policies and institutions to further rural economic development, such as regional economic development offices; and be it further

RESOLVED, That the Minister of Rural Economic Development engage local governments through FCM to develop economic growth approaches that recognize the diverse needs and solutions in rural communities across Canada.

SPONSORED BY: PARKLAND COUNTY, AB

► [Read full resolution](#)

Zero Emission Buses and Municipal Fleet Vehicles

RESOLVED, That the Government of Canada support local governments to purchase or lease zero-emission fleet vehicles, and associated charging or refueling infrastructure, including through grants, financing and bulk procurement; and be it further

RESOLVED, That the Government of Canada support local governments to purchase or lease zero-emission transit buses, and associated charging or refueling infrastructure, including through grants, financing and bulk procurement.

SPONSORED BY: PARKLAND COUNTY, AB

► [Read full resolution](#)



Innovative social media

This conference featured strong engagement on Facebook and Twitter: Our conference hashtag **#FCM2019** was used 5,760 times, generating 42.6 million impressions on Twitter. Nearly 50,000 people watched our Facebook Live video streams featuring keynotes from four national political leaders.



Major media coverage

From May 28–June 3, FCM and our conference appeared in at least **478 print media stories**, driving some **127 million impressions**. And that's on top of **589 television and radio hits** across the country. It's another big boost for the national profile of the local order of government.

CONNECTING: FCM TRADE SHOW

Local leaders understand people's everyday challenges—and we're always looking for cost-effective tools to respond and build better lives. And with the municipal supplies market valued at nearly \$100 billion, local governments are influential and discerning buyers.

A record-breaking 177 industry innovators joined us this year in Quebec City. Their interactive exhibits offered services, products and ideas to help FCM members tackle challenges related to the environment, communications, finance, public works and more.



ELECTIONS: TABLE OFFICERS

Sunday's Annual General meeting saw delegates confirm FCM's 2019-20 Table Officers—the team at the helm of board of directors, who will lead us into Federal Election 2019, and for the next 12 months. Outgoing FCM President Vicki-May Hamm passes the torch to Bill Karsten—and Darren Hill joins the team as our freshly-elected Third Vice President.



Left to right: FCM's 2019-20 Table Officers Vicki-May Hamm, Bill Karsten, Garth Frizzell, Joanne Vanderheyden, Darren Hill, and FCM CEO Brock Carlton.

President: Bill Karsten

Councillor, Halifax Regional Municipality, NS

Councillor Karsten has served various districts on Halifax Regional Council since 2004—where he is a member of several boards and committees. He joined FCM's Board of Directors in 2011.

1st Vice-President: Garth Frizzell

Councillor, City of Prince George, BC

Councillor Frizzell has served on city council since 2008—where he chairs the finance and audit committee and is alternate director for the Regional District of Fraser-Fort George. He joined FCM's Board of Directors in 2009.

2nd Vice-President: Joanne Vanderheyden

Mayor, Municipality of Strathroy-Caradoc, ON

Mayor Vanderheyden was first elected as a councillor in 1994, going on to serve as Warden of Middlesex County and then Deputy Mayor and Mayor of Strathroy-Caradoc. She joined FCM's Board of Directors in 2014.

3rd Vice-President: Darren Hill

Councillor, City of Saskatoon, SK

Councillor Hill has served on Saskatoon city council since 2006, where he sits on a wide range of boards and committees. He joined FCM's Board of Directors in 2009.

Past President: Vicki-May Hamm

Mayor, City of Magog, QC

Mayor Hamm has served as mayor of Magog since 2009—the first woman ever elected to that role. She is a member of all City commissions and committees. She was elected to FCM's Board of Directors in 2017.



ELECTIONS: BOARD OF DIRECTORS

At Sunday's Annual General Meeting, delegates voted to fill available positions on FCM's Board of Directors. Representing communities of all sizes, and led by our Table Officers and Executive Committee, this is the group that grounds FCM's priorities in local realities across the country. *Members of the Executive Committee show an (E) beside their name.*

Newfoundland and Labrador

Tony Keats, President, Municipalities Newfoundland and Labrador (E)
Dave Aker, Mayor, City of Mount Pearl
Sterling Willis, Councillor, Town of Paradise

Prince Edward Island

Bruce MacDougall, President, Federation of PEI Municipalities
Mitchell Tweel, Councillor, Charlottetown

Nova Scotia

Waye Mason, President, Nova Scotia Federation of Municipalities
Russell Walker, Councillor, Halifax Regional Municipality
Tom Taggart, Councillor, Municipality of the County of Colchester
Timothy Habinski, Warden, Municipality of the County of Annapolis

New Brunswick

Luc Desjardins, président, Association francophone des municipalités du Nouveau-Brunswick
Adam Lordon, President, Cities of New Brunswick Association
Wayne Sturgeon, President, Union of the Municipalities of New Brunswick

Quebec

Normand, Dyotte, Representative, Union des municipalités du Québec
Jacques Demers, President, Fédération québécoise des municipalités
Michelle Morin-Doyle, Deputy Mayor, Quebec City (E)
Christine Gosselin, Councillor, City of Montréal
Peter McQueen, Councillor, City of Montréal
Alex Norris, Councillor, City of Montréal
Edgar Rouleau, Mayor, Cité de Dorval
Scott Pearce, Mayor, Canton de Gore
Daniel Champagne, Councillor, City of Gatineau
Marc Bouchard, Councillor, City of Saguenay
Sandra Desmeules, Councillor, City of Laval
Benoit L'Ecuyer, Councillor, City of Longueuil

Ontario

Jamie McGarvey, President, Association of Municipalities of Ontario
John Klinck, Representative of the Chairs of Regional Governments
Chris Fonseca, Councillor, Region of Peel
Mike Colle, Councillor, City of Toronto
Ana Bailao, Councillor, City of Toronto
Wayne Emmerson, Chairman, Regional Municipality of York
Tim Tierney, Councillor, City of Ottawa (E)
Godwin Chan, Councillor, Town of Richmond Hill
Kathy Jeffery, Councillor, Town of Collingwood
Rory Nisan, Councillor, The Regional Municipality of Halton
George Bridge, Councillor, County of Wellington
Jeff Lehman, Mayor, City of Barrie

#FCM2019 by the numbers

- >3700** conference attendees
- 2094** registered delegates
- 177** trade show exhibits
- 31** workshops & study tours
- 20** parliamentarians
- 13** provinces & territories represented
- 7** resolutions adopted
- 1** **united municipal message**



Rural priorities featured

Led off by Rural Economic Development Minister Bernadette Jordan, our Rural Plenary convened a panel on "building vibrant rural economies." Our Rural Town Hall invited parliamentarians to compare their approaches to supporting rural growth. Delegates also joined in workshops with rural components—from forestry solutions to energy development. ▶ **Read more**



2019-20 Board of Directors (cont'd)

Ontario (cont'd)

Steffen Walma, Councillor, County of Simcoe
 Cheryl Antoski, Councillor, City of Brantford
 Josh Morgan, Councillor, City of London
 Gurpreet Singh Dhillon, regional councillor, City of Brampton

Manitoba

Ralph Groening, President, Association of Manitoba Municipalities
 Jeff Browaty, Councillor, City of Winnipeg
 Laurent Tétrault, Councillor, Rural Municipality of La Broquerie
 Marvin Plett, Councillor, City of Winkler
 Doug Dobrowolski, Councillor, Rural Municipality of Macdonald

Saskatchewan

Gordon Barnhart, President, Saskatchewan Urban Municipalities Association
 Ray Orb, President, Saskatchewan Association of Rural Municipalities (E)
 Sheryl Spence, Mayor, City of Warman
 Randy Goulden, Councillor, City of Yorkton (E)

Alberta

Barry Morishita, President, Alberta Urban Municipalities Association (E)
 Al Kemmere, President, Rural Municipalities of Alberta (E)
 Bev Esslinger, Councillor, City of Edmonton
 Joe Magliocca, Councillor, City of Calgary
 AnnLisa Jensen, Councillor, Parkland County
 Krista Balsom, Councillor, Regional Municipality of Wood Buffalo
 Taneen Rudyk, Councillor, Town of Vegreville

British Columbia

Arjun Singh, President, Union of British Columbia Municipalities
 Rebecca, Bligh, Councillor, City of Vancouver
 James Wang, Councillor, City of Burnaby
 Edwin Grieve, Director, Comox Valley Regional District
 Rhona Martin, Chair, Columbia-Shuswap Regional District
 Val van den Broek, Mayor, City of Langley
 Leah Main, Director, Regional District of Central Kootenay (E)
 Gord Klassen, Councillor, City of Fort St. John

Nunavut

Madeleine Redfern, President, Nunavut Association of Municipalities

Yukon

Tara Wheeler, President, Association of Yukon Communities

Northwest Territories

Lynn Napier-Buckley, President, Northwest Territories Association of Communities (E)

Big City Mayors' Caucus Representative

Don Iveson, Mayor, City of Edmonton (E)



Big-City Mayors' Caucus

The day before our conference's official opening ceremonies, FCM's Big City Mayors' Caucus gathered on-site to discuss federal election strategies. That included meeting throughout the day with elected officials and senior staff from the three largest federal parties.

► [Read more](#)



Our host: Quebec City

We could not have staged such a successful conference without our gracious hosts: **Quebec City Mayor Régis Labeaume**, and **Deputy Mayor Michelle Morin-Doyle**. Many of us valued the study tours that showcased local solutions—from exploring a biomethanation plant project, to seeing how city libraries are becoming vibrant community hubs, to touring the port to witness its evolving role in the global supply chain.



REPORTING TO YOUR LOCAL COUNCIL

If you attended this year's conference, your council colleagues will want to hear about workshops you attended, connections you made, and ideas you're bringing home to build better lives. The following points can also help convey the incredible scope of the event.

- ▶ FCM's 2019 Annual Conference and Trade Show (May 30–June 2) brought together a **record-breaking 2,094 FCM delegates**—and more than 3,700 participants overall—to share insights, network with colleagues, and learn new tools to strengthen their communities.
- ▶ **Our conference showcased how local governments are building better lives for Canadians.** We explored how—with the right tools—municipalities can achieve even more. And we learned more about FCM's strategy to secure new tools through this fall's federal election.
- ▶ **We hosted 20 parliamentarians and all four major federal political leaders:** Prime Minister Justin Trudeau, Conservative Leader Andrew Scheer, NDP Leader Jagmeet Singh and Green Party Leader Elizabeth May. With just four months to go until Election 2019, we delivered a clear message: if you want to build better lives, you need to empower Canadians' local leaders.
- ▶ **Local leaders gained new tools and insight through 35 workshops, plenaries and study tours**—on themes as diverse as fiscal tools, energy development, housing affordability, technology in the North, rural economic strategies, plastic waste and regional media tactics.
- ▶ **Delegates adopted seven policy resolutions calling for federal action**—on airport infrastructure, gender-based violence, disaster mitigation, the national broadband strategy, housing affordability, rural economic development, and zero-emission municipal vehicles.
- ▶ **FCM's Annual General Meeting culminated in the election of board members and table officers**—led by new FCM President Bill Karsten. These are the municipal leaders from across Canada who will drive FCM's priorities into Election 2019 and over the next 12 months.
- ▶ **FCM's trade show featured a record-breaking 177 industry leaders from across Canada**—eager to help municipal leaders discover new tools and approaches to build better lives for our residents.
- ▶ **FCM took our message to a national audience through traditional and social media.** We tracked 478 print media stories and 589 broadcast hits. And nearly 50,000 Canadians tuned in to watch our political keynote addresses, broadcast live on Facebook.





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Cheryl Anderson

From: Nick Kypriotis <nick@fpoabc-frpublications.ca>
Sent: July 8, 2019 2:05 PM
To: Nick Kypriotis
Subject: Fire Prevention Officers Association of B.C. 50th Year Anniversary
Attachments: FPOABC Rates & Sizes.pdf

Sensitivity: Personal

Dear Trade Member,

The Fire Prevention Officers Association of B.C. are celebrating their **50th Year Anniversary** and we are getting ready for our next Magazine. These are the men and women who educate our children in the schools and the community in fire safety and prevention.

We are asking for your support once again with an Advertisement in the magazine. It will greatly help us put it together and distribute it to all Fire Prevention Officers and the Fire Halls throughout B.C. for free.

We have no government or outside funding and our only way of support is through your help with an advertisement in the magazine. Help us celebrate our **50th Anniversary**.

Attached is a rate sheet for all ad sizes. And below a link to our last convention magazine to download or view.

Please let me know if we can count on your support with an Advertisement.

http://bit.ly/FPOABC_2019_Conference_Magazine

Regards,

Nick Kypriotis
First Response Publications *official publishers of*
Fire Prevention Officers Of B.C Fire Away Magazine
Tel: 866-511-0911
Cell: 778-776-6580
nick@fpoabc-frpublications.ca





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 EMAIL: nick@fpoabc-frpublications.ca



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outside back cover

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 ink: CMYK bleed: add ¼"

Delegate Name: _____

Local Government: _____

REGISTRATION FEE

Postmarked btwn Jul 2 & Aug 2	Postmarked btwn Aug 3 & Aug 23	Postmarked btwn Aug 24 & Sept 13
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Member (Local Government elected official or staff member) \$475 _____ \$620 _____ \$710 _____

PRE-CONVENTION ONE-DAY SESSIONS

Monday, September 23 – ALL DAY Study Tour/Session

To attend Monday Study Tours or Sessions ONLY \$115 _____

Agricultural Study Tour(8:00 am - 4:30 pm) \$90 _____ \$117 _____ \$135 _____
(Please note: Tour is not wheelchair accessible and attendees should be able to navigate stairs)

Financing Reconciliation Study Session(9:00 am - 4:30 pm) \$90 _____ \$117 _____ \$135 _____

Monday, September 23 – 1/2 day Study Tour/Sessions

Modular Housing Tour.....(9:00 am - 12:00 pm) \$75 _____ \$100 _____ \$115 _____

Prioritizing Emergency Management(9:00 am - 12:00 pm)

Disrupting Money Laundering.....(9:00 am - 12:00 pm)

Tools, Funding & Resources for Local Governments.....(1:30 pm - 4:30 pm)

Towards Parity: Breaking Down Barriers, Building Momentum.....(1:30 pm - 4:30 pm)

Mayors Caucus(1:30 pm - 4:30 pm)

***Monday Study Tours, Sessions and Mayors Caucus are non-refundable**

Tuesday, September 24 - Forums (includes lunch ~ 12:00 pm - 1:30 pm) [select one]

One-day fee for Tuesday Forum attendance ONLY \$115 _____

Electoral Area Directors Forum (9:00 am - 12:00 pm) \$75 _____ \$100 _____ \$115 _____

Small Talk Forum (9:00 am - 12:00 pm) \$75 _____ \$100 _____ \$115 _____

Mid-Sized Communities Forum (9:00 am - 12:00 pm) \$75 _____ \$100 _____ \$115 _____

Large Urban Communities Forum (9:00 am - 12:00 pm) \$75 _____ \$100 _____ \$115 _____

***Tuesday Forums are non-refundable**

DELEGATE ADDITIONAL CONVENTION OPTIONS

Tuesday, September 24

Community Excellence Awards Ceremony(5:00 pm) Yes

Welcome Reception(6:30 pm) Yes

Wednesday, September 25 [select one]

Area Association Lunches(12:00 pm) \$50 _____ \$65 _____ \$75 _____

AKBLG AVICC LMLGA NCLGA SILGA

Thursday, September 26

Delegates Lunch(12:00 pm) \$60 _____ \$78 _____ \$90 _____

UBCM Banquet.....(6:30 pm reception/7:30 pm dinner) \$100 _____ \$130 _____ \$150 _____

PARTNER OPTIONS

Tuesday, September 24

Welcome Reception(6:30 pm) \$60 _____ \$78 _____ \$90 _____

Thursday, September 26

UBCM Banquet.....(6:30 pm reception/7:30 pm dinner) \$100 _____ \$130 _____ \$150 _____

Cheryl Anderson

From: Valerie <Valerie@lakesanimalfriendship.ca>
Sent: June 17, 2019 10:54 AM
To: Cheryl Anderson
Subject: Spring Critter Care Projects Spread the Love



**Spring 2019 - Critter Care
and Compassion
Extravaganza!**





This year our spring critter care efforts included school visits, a humane education workshop and community presentation by Nicole Forsyth from RedRover in Sacramento, California. We also held a Community Animal Care Event with Dr. Kim Hunter and the team from Vet to Pet Mobile Veterinary Services.

Nicole and LAFS teacher Valerie Ingram visited hundreds of local students and Nicole trained sixteen volunteers how to teach children about animal care,

compassion and empathy.

Vet to Pet spayed and neutered 47 dogs and cats from lower-income families! We have spayed and neutered over 1300 animals to date.

Big thanks to all our donors, volunteers and supporters - you have helped us work toward our goal of happy, healthy animals as part of happy, healthy families and community. You are making Burns Lake a kinder, healthier and safer place for all.

**Vet to Pet Mobile Veterinary Services and RedRover
Latham Foundation**

The Village of Burns Lake, Burns Lake Veterinary Clinic, Zoetis, Burns Lake Public Library, LDFC Printing and Stationery, LD News RBC Royal Bank Burns Lake Branch, Baker's Acres Kennels, Sunshine Inn, Matthias and Old and Bold, Susan and San-Bar

Our dedicated volunteers and supporters Cheryl, Debra and Ken, Susan, Dawn, Mac, Cherill, Brandie, Erin, the crew from RBC Royal Bank, Heather, the Palmer Family, Becky, Monica and Caiomi, Helene, Liz-Anna, Jim, Hazel, Elma, Dawn, Barb, Hayley, Pius, Julie and Clive, Christina, James, Arlan, Lyssa, Danae, Kieran, the Martin Family, Margriet, Sue, Mrs. Giesbrecht and Ms. Isaak, Danielle, Taylor, May, Lola, Trey, and everyone else who pitched in.

Our generous but humble donors who wish to remain anonymous.

All the schools, staff and students who let LAFS into their world and support the care, compassion and bite safety lessons given each and

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every year!

And last but not least, all the people who trusted us with their loved and loving pets!!!

THANK YOU!

I want to support critter care in the Lakes District



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2353 Hospital Point Rd
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Southbank, BC V0J 2P0
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FireSmart Community Funding & Supports

June 19, 2019

Funding for the 2020 Community Resiliency Investment (CRI) program's FireSmart Community Funding & Supports stream has been confirmed and program materials released. The program is structured to fund FireSmart activities in all eligible First Nation and local government communities throughout BC.

Funding is scaled to offer applicants with lower risk of wildfire to apply for up to \$25,000 and applicants with a demonstrated higher risk of wildfire to apply for up to \$150,000 per year.

The 2020 CRI Program & Application Guide and application materials are now available for the October 18 intake deadline.

Follow Us On

- Twitter: @ubcm

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Elements of UBCM's Resolutions Process

June 26, 2019

The resolution sessions at UBCM's annual convention play a critical role in the development of our policies. Since the 2019 Convention will be the first for many local elected officials, we have updated the background information provided on our website that explains the key elements of the resolutions process.

Topics covered include amendments, late resolutions, speaking to a resolution, off-the-floor resolutions and consent agenda blocks.

If you have any questions, please contact Jamee Justason, Resolutions and Policy Analyst at jjustason@ubcm.ca

Follow Us On

- Twitter: @ubcm

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Guidance from the Ministry of Agriculture

June 26, 2019

A factsheet has been prepared by the Ministry of Agriculture to clarify recent legislative changes for local governments, communities and agricultural stakeholders.

In recent months, the Provincial government has updated legislation regarding the Agricultural Land Reserve (ALR), non-farm impacts, and the roles of local governments and the Agricultural Land Commission (ALC) in the ALR.

It is our understanding that the Ministry intends to engage with UBCM and embark on additional ALR work including Ministry and ALC guidance to support local governments in their important role in the ALR.

For more information, please contact Willow Minaker, Director, Strengthening Farming, Ministry of Agriculture.

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Feedback Sought: Pool Design and Operations

June 26, 2019

The Ministry of Health is conducting a review to develop updated standards and/or improvements, which reflect recent innovations and approaches around pool design and operation, while continuing to align with the provisions of the Pool Regulation. The Ministry is requesting comments on their updated, Version 3, draft guidelines for Pool Design and Pool Operations by August 31, 2019.

The previous draft of these guidelines is available on the Ministry of Health website. Comments may be provided to Rupert Benzon in the Health Protection Branch.

Regulatory amendments (changes to the provisions of the Pool Regulation) are out of scope for this initiative.

Key changes that have been incorporated in the updated drafts include:

1. Guidelines for Pool Design:

- References to specific building code sections/provisions through out the document have been removed, and replaced with general references to the building code (as the building code has periodic updates - for example, change room requirements)
- A section on 'Above Grade Raised Pool Walls' has been added to part 2, section 3.2.
- Extra provisions have been added to part 2, section 3.3 (Flooring).
- Water Dispensing units may now be used as the drinking water supply for pool facilities (part 2, section 5.2).
- A new section on 'Rainwater for Makeup Water' has been added (part 3, section 7.6).
- The Maximum Bathing Load (part 3, section 8.7) has been changed to include depths greater than OR EQUAL to 5 feet in the deep end calculation.
- A section on the use of registered or scheduled products (part 3, section 9.2) has been added.
- BC Fire code provisions have been removed from part 3, section 9.9 (same rationale as Building Code).
- Provisions for Climbing Walls have been added (part 4, section 10.2).

2. Guidelines for Pool Operations:

- Changes to the language under operating permit (section 1) requirements.
- Table 1 (part 2, section 2) amended to reflect 'recommended' testing frequency vs 'minimum' testing frequency.
- The language around the use of cyanuric acid (part 2, section 5.7) has been changed/updated.
- Table 4 (summary of water chemistry parameters) has been moved from section 5.11 to section 5.10.2 (total dissolved solids).
- Part 3, Section 1: Emphasis on course provider's role in setting course length, materials, and prerequisites required (and removal of Health Authority's role in review of courses).
- Additional provisions for the management of movable equipment [and additional movable equipment types (inflatable floating structures, tot docks, etc)] added to part 4, section 1
- Additional details for wading pools has been added to part 4, section 4.1 (Unsupervised Pools).
- Lifeguard training to include certification by a recognized body and cover Standard First Aid and CPR as additional components (part 4, section 4.4).
- A section on Pool Biomonitoring has been added (part 4, section 4.5).
- Reference to the Health Authority 'Best Practice Guide for Mitigating Suction Hazards in Pools' (part 4, section 8).

Please note that the Chlorine Safe Work Practices Guide [hyperlinks to this document provided in section 10 and 11 (pp 24 and 25) of the Guidelines for Pool Operations] is currently undergoing major revisions by WorkSafeBC staff. Upon completion, the revised document will

6/27/2019

UBCM | Feedback Sought: Pool Design and Regulations

be available at the same link.

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Geraldine Craven

From: Union of BC Municipalities <ubcm@ubcm.ca>
Sent: Monday, July 8, 2019 11:01 AM
To: Geraldine Craven
Subject: UBCM Convention Bulletin #1

Having trouble viewing this e-mail? [Click here](#)



UBCM Convention Registration Now Open



Online registration is now open for the 2019 Convention, September 23-27 in Vancouver, BC. Register before August 3 to take advantage of our early bird rates! To register, please visit the [online registration form](#) and be sure to review the registration policies before completing the registration process.

Refund policies for cancellations are as follows:

- Cancel by August 9: 100% refund
- Cancel between August 10-23: 50% refund
- Cancel on/or after August 24: no refund

New: Modify Your Registration

If you need to make changes to your Convention registration, you can now login and update your profile [here](#). You will need the email address that you used when registering and your registration number (found on your confirmation email). If you can't find the registration number, you can retrieve it [here](#).



July 8, 2019
Bulletin #1

Quick Links

[Registration](#)

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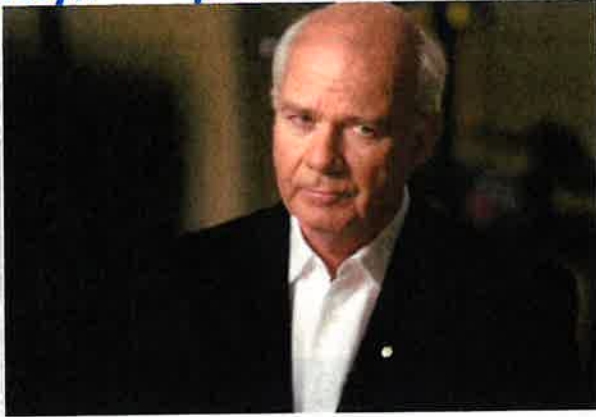
**We'll help you do
the dirty work.
(At least with oil.)**

Infrastructure
grants available.

[LEARN MORE](#)



Keynote Speaker: Peter Mansbridge



Convention kicks off the morning of Wednesday, September 25 with Peter Mansbridge, one of Canada's most respected and recognizable figures. For five decades, including 29 years as anchor of CBC's The National, he has guided us through the political, economic, and cultural events that have shaped the country.

Long Service Awards

The Long Service Awards celebrate local government elected officials in BC who have served a total of 25 or 35 years of service. [Nominations](#) are being accepted until August 31.

Childminding Program

A Childminding Program for UBCM members will be offered once again during the 2019 Convention for a nominal fee of \$30 plus GST per day/per child. UBCM members requiring childminding services must register by August 30, 2019. For more information, please contact Lilliana at lkang@ubcm.ca or visit the UBCM [Childminding](#) webpage.

Partner Program - Things To Do



This year, partners can book tours and experiences directly through each company or with Tourism Vancouver for discounted rates at participating member businesses. Please visit the UBCM [Partner Program - Things To Do](#) webpage for more information and additional recommended attractions and eateries in Vancouver.

Hotel Cancellation Policies

Have you overbooked your room block? Don't miss your hotel room cancellation deadline. Each hotel has its own deadline for cancelling

rooms; please refer to the [Hotel Accommodations](#) webpage to view the reservation cancellation policy for your hotel.

Convention Code of Conduct

All UBCM Convention attendees are asked to read, understand and agree to comply with the Code of Conduct by signing off on the [Agreement and Acknowledgment Form](#) and returning it to UBCM at codeofconduct@ubcm.ca.

At the 2016 Convention, delegates endorsed resolution B103 asking UBCM to implement a convention code of conduct. Extensive work has been undertaken and we are pleased to advise that UBCM has a formal [Convention Code of Conduct](#) in place for the 2019 Convention.

The UBCM Convention Bulletin is a service provided to all registrants, as well as to staff who are organizing the attendance of elected officials, in advance of the UBCM Convention. If you do not wish to receive updates on the 2019 Convention, you may unsubscribe using the link below. © Copyright Union of British Columbia Municipalities 2016

Union of BC Municipalities, 60 - 10551 Shellbridge Way, Richmond, BC V6X
2W9 Canada

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Board-Receive
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Geraldine Craven

JUN 24 2019

From: BC Council of Forest Industries <gillrie@cofi.org>
Sent: Monday, June 24, 2019 3:55 PM
To: inquiries
Subject: Save the Date - COFI PG Community Dinner - September 19, 2019

REGIONAL DISTRICT OF
BULKLEY-NECHAKO



BC COUNCIL
OF FOREST
INDUSTRIES

FORESTRY FOR THE PLANET.
FOREST PRODUCTS FOR THE WORLD.

COFI.ORG

Save the Date

COFI's 2019 Community Dinner in Prince George



September 19, 2019

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Courtyard by Marriott
Prince George, BC

This event brings together forest industry executives with senior representatives of local, provincial and federal governments, First Nations, businesses and chambers of commerce as we thank the Prince George community for their support of the forest industry.

Registration information will be sent out in early August.

We hope you can join us!

For more information, contact Diana Gillrie at 778-760-1166 or gillrie@cofi.org.



BC Council of Forest Industries | 1220 - 595 Howe Street, Vancouver, British Columbia V6C 2T5
Canada

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Geraldine Craven

From: Cam McAlpine, Canadian Bioeconomy Conference
<cam@bioeconomyconference.com>
Sent: Tuesday, June 11, 2019 7:39 AM
To: Geraldine Craven
Subject: Save the Date: Bioeconomy 2020

RECEIVED

JUN 11 2019

REGIONAL DISTRICT OF
BULKLEY-NECHAKO



CANADIAN BIOECONOMY CONFERENCE & EXHIBITION



Save the Date!

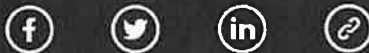
Canada's most important bioeconomy conference announces 2020 dates

Canada's largest and longest-running conference on the bioeconomy will be the place for industry, government, communities, and researchers to meet and discuss some of the greatest challenges facing the nation: climate change, energy security, and truly sustainable economic development.

Mark your calendars.

The Canadian Bioeconomy Conference and Exhibition takes place in Prince George, B.C. June 10-12, 2020.

[Find Out More](#)



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Geraldine Craven

From: Northern BC Tourism <info@nbctourism.com>
Sent: Monday, July 8, 2019 2:01 PM
To: inquiries
Subject: Registration now open for the 2019 Northern BC Tourism Summit & AGM!



Join us!

**Northern BC Tourism Association
Annual AGM & Summit!**

Join us at our annual leading edge conference – the largest gathering of tourism industry stakeholders in northern BC! The 2019 Summit - Partners in

245

Tourism will explore the immense potential for fruitful partnerships and collaboration across our multi-faceted industry.

WHERE: Prince George, BC

WHEN: October 3 & 4, 2019

RATE: \$295

REGISTER NOW!



Confirmed Speaker

Sébastien Goupil

We are excited to welcome Sébastien Goupil, Secretary-General of the Canadian Commission for UNESCO, as a key speaker at this year's event.

Sébastien Goupil has been appointed Secretary-General of the Canadian Commission for UNESCO in August 2016.

Prior to that, he dedicated most of his career to cultural and social policy development. He has held various senior level positions in the federal public service. He served as an executive in the department of Canadian Heritage, at Status of Women Canada and at Library and Archives Canada.

travelnbc.com/tourismsummit

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because you are a partner and/or stakeholder of Northern BC Tourism, or have participated in the
Northern BC App.

Our mailing address is:

Northern British Columbia Tourism Association
1274 5th Ave
Prince George, British Columbia V2L 3L2
Canada

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Geraldine Craven

From: BEAUBIEN, Jeremy (LB PAVING SMITHERS BC) <jeremy.beaubien@lbpaving.bc.ca>
Sent: Friday, June 14, 2019 11:23 AM
Subject: UBCM 2019 Terus Construction Invitation
Attachments: UBCM - Chewies 2019.pdf

RECEIVED

JUN 18 2019

REGIONAL DISTRICT OF
BULKLEY-NECHAKO

Dear Mayor, Councillors and Municipal Executives:

On behalf of our local operating companies, LB Paving, Canyon Contracting Company and Boreal Pacific Enterprises and our parent company Terus Construction Ltd., I would like to invite you to join us for a special networking reception to be held during the Union of British Columbia Municipalities Convention, 2019 in Vancouver.

Attached is an invitation with address, directions, hours and an RSVP email address.

If you or any of your delegates are able to attend our reception, and we hope you will be able to, *please RSVP to Shelley Smolka, shelley.smolka@terusconstruction.ca* and let us know how many of your attendees we can expect.

I look forward to seeing you there!

Please let me know if you have any questions.

Thanks!

Jeremy Beaubien, GSC

Area Manager

LB Paving

Boreal Pacific Enterprises

Canyon Contracting Company

(Divisions of Terus Construction Ltd.)

Toll Free: 1-800-493-2761

Office: 1-250-847-2761

Cell: 1-250-877-1001

Email: jeremy.beaubien@lbpaving.bc.ca



CHEWIES STEAM & OYSTER BAR



*We are focused on being green,
efficient and collaborative with the
communities in which we operate
in the province of British Columbia*

Please Join Us

For a Special Reception
at Chewies Steam & Oyster Bar
110- 1055 West Hastings St.
Vancouver, BC
September 25, 2019 6-10 pm

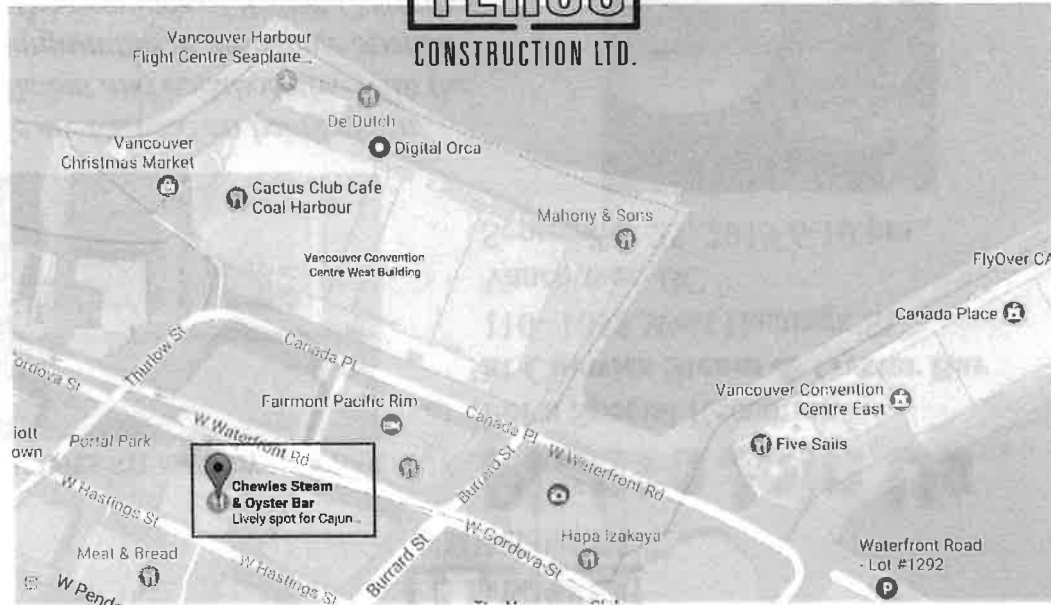


Please RSVP to : Shelley Smolka — sheiley.smolka@terusconstruction.ca

she

TERUS

CONSTRUCTION LTD.



bhe

Regional District of Bulkley-Nechako

Action List - April 2019 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
Committee of the Whole Meeting April 4, 2019	Delegation Thank You Letters	Write a thank you letter to Penni Adams, Program Manager, Northwest Invasive Plant Council/Seymour Lake Conservation Society.	Cheryl	Completed	April 25, 2019
C.W.2019-3-10 Committee of the Whole Meeting April 4, 2019	NWIPC Funding for 2019	Contribute \$44,500 of funding to the Northwest Invasive Plant Council (NWIPC) for invasive plant management in the region for the 2019 year and, additionally approve the direct allocation of \$500 of the RDBN funding contribution to go towards signage for Seymour Lake's Floating Yellow Heart special project.	Cheryl/Kim	Completed	
AG.2019-3-3 Agriculture Committee Meeting April 4, 2019	Update on Funding Proposal for Updating RDBN Agriculture Plan	Staff to request letters of support from the BC Ministry of Agriculture, Regional Agrologist and Land Use Planner; and further, that the RDBN Agriculture Committee Chair provide a letter of support for the funding proposal to the Investment Agriculture Foundation (IAF) for the RDBN Agriculture Plan Update 2019.	Debbie	Completed	
RDC.2019-4-4 Rural Directors Committee Meeting April 4, 2019	Lakes Animal Friendship Society - Request for Grant in Aid - Electoral Areas "B" (Burns Lake Rural) and "E" (Francois/Ootsa Lake Rural)	Write a letter and contribute \$1,500 grant in aid monies from each of Electoral Areas "B" (Burns Lake Rural) and "E" (Francois/Ootsa Lake Rural) to the Lakes Animal Friendship Society for costs associated with the construction of a dog park.	Cheryl/Kim	Completed	April 25, 2019
Rural Directors Committee Meeting RDC.2019-4-5 April 4, 2019	Burns Lake & District Seniors Society - Request for Grant in Aid - Electoral Area "B" (Burns Lake Rural)	Write a letter and contribute \$1,000 grant in aid monies from Electoral Areas "B" (Burns Lake Rural) to the Burns Lake & District Seniors Society for an electronic information kiosk.	Cheryl/Kim	Completed	April 25, 2019
Rural Directors Committee Meeting RDC.2019-4-6 April 4, 2019	Fort St. James Bargain Basement - Request for Grant in Aid - Electoral Area "C" (Fort St. James Rural)	Write a letter and contribute \$5,000 grant in aid monies from Electoral Areas "C" (Fort St. James Rural) to the Fort St. James Bargain Basement for costs associated with relocation and renovations.	Cheryl/Kim	Completed	April 25, 2019
Rural Directors Committee Meeting RDC.2019-4-11 April 4, 2019	Grant in Aid Application Amendment	Staff to amend the RDBN Grant in Aid Application to include the date of an organization's annual general meeting (AGM) and if a date is unknown provide notification to the Electoral Area Director when the date for the organizations AGM is determined.	Cheryl/Wendy	Completed	Added to the online form on the RDBN Website

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Regional District of Bulkley-Nechako

Action List - April 2019 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
Rural Directors Committee Meeting RDC.2019-4-12 April 4, 2019	Granisle Public Library - Request for Grant in Aid - Electoral Area "C" (Fort St. James Rural)	Write a letter and contribute \$2,500 grant in aid monies from Electoral Areas "C" (Houston Rural) to the Granisle Public Library for costs associated with technology and database instruction.	Cheryl/Kim	Completed	April 25, 2019
Board Meeting April 18, 2019	Delegation Thank You Letters	Write a thank you letter to Kris Boland, Project Manager, RBA and Deputy CAO, and Ron Poole, CAO Regional District of Kitimat-Stikine.	Wendy	Completed	
Board Meeting April 18, 2019	Delegation Thank You Letters	Write a thank you letter to Roberta Squire, CEO United Way of Northern BC.	Wendy	Completed	
2019-5-5 Board Meeting April 18, 2019	Bulkley Valley Outdoor Recreation Society - Northern Development Application - Community Halls and Recreation Facilities	Provide notification to NDI in regard to the RDBN's support of the Bulkley Valley Outdoor Recreation Society's application to Northern Development Initiative Trust's Community Halls and Recreation Facilities Program for a grant of up to \$13,212 for the Canyon Creek Ski Area Day Shelter Project from the Northwest Regional Account.	Nellie	Completed	
2019-5-6 Board Meeting April 18, 2019	Federal Gas Tax Funds - Electoral Area "A" (Smithers Rural) Town of Smithers	1. Contribute up to \$10,000 annually for four years, of Electoral Area "A" Federal Gas Tax allocation monies to the Town of Smithers towards the capital leasing costs of the Smithers and Area Transit; and further, 2. "That the Regional District of Bulkley-Nechako Board of Directors authorize the withdrawal of up to \$10,000 annually for four years from the Federal Gas Tax Reserve Fund.	Kim/John	On going	
2019-5-7 Board Meeting April 18, 2019	Federal Gas Tax Funds - Electoral Area "D" (Fraser Lake Rural) - RDBN - Fort Fraser Sewer Condition Assessment	1. Contribute up to \$10,000 of Electoral Area "D" Federal Gas Tax allocation monies to the commissioning of a sewer condition assessment for the Fort Fraser sewer system ; and further, 2. "That the Regional District of Bulkley-Nechako Board of Directors authorize the withdrawal of up to \$10,000 from the Federal Gas Tax Reserve Fund.	Kim/John	Completed	
2019-5-9 Board Meeting April 18, 2019	Infrastructure and Planning Grant	Continue to commit funding for the Houston and Fort St. James Transfer Stations; and further, that a Special Meeting be held in July, 2019 to discuss the Northern Capital Infrastructure and Planning Grant to determine further direction.	John/Cheryl	Motion Rescinded	

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Regional District of Bulkley-Nechako

Action List - April 2019 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
2019-5-10 Board Meeting April 18, 2019	Regional Parks and Trails Study	Staff to prepare a request for proposal (RFP) for the Board's consideration that evaluates, and makes recommendations regarding, the various options for providing recreation services in the rural area.	Jason L	Completed	July 4, 2019 NCPG Meeting
2019-5-11 Board Meeting April 18, 2019	High Interest Savings Account	Staff to open two Pooled High Interest Savings Accounts with MFABC (Municipal Finance Authority of BC) - one associated with National Bank of Canada and one with CIBC.	John	Completed	
2019-5-14 Board Meeting April 18, 2019	The <i>Regional News</i> - Spring/Summer 2019	Distribute the Spring/Summer 2019 edition of " <i>The Regional News</i> ."	Ger/Wendy	Completed	
2019-5-16 Board Meeting April 18, 2019	Extended Producer Responsibility Program Agreements for RDBN's Fort St. James Recycling Depot	Staff to enter into service agreements, agreeing to the terms and conditions for the following future Extended Producer Responsibility programs at the RDBN Fort St. James Recycling Depot located at the Fort St. James Transfer Station: - Lightcycle – Light bulbs - Call2Recycle – Household batteries - Electronic Products Recycling Association (EPRA) – Electrical Powered Devices - ElectroRecycle (CESA) – Small appliance & Power tools.	Janette/Rory	In Progress	
2019-5-25 Board Meeting April 18, 2019	Road Rescue and Medical Response in the RDBN	1. Work with Electoral Area Directors, municipalities, and fire departments with regard to the repeal of road rescue bylaws and the provision of a financial contribution to fire departments for emergency response support, and report back to the Board with further recommendations; and 2. work with the Director for Electoral Area G and the Topley Fire Department to evaluate the service agreement's inclusion of medical first responders service, and report back to the Board with further recommendations.	Jason BI/Deborah JM	In Progress	

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Regional District of Bulkley-Nechako

Action List - April 2019 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
2019-5-26 Board Meeting April 18, 2019	Regional Emergency Support Services with the District of Vanderhoof	The RDBN enter into the proposed Emergency Support Services Agreement with the District of Vanderhoof.	Rebecca/Jason L	Completed	
2019-5-29 Board Meeting April 18, 2019	Multi-Materials BC Advisory Committee	Write a letter to the Union of B.C. Municipalities expressing its interest to have Janette Derksen, Deputy Director of Environmental Services to sit on the Multi-Materials BC's (MMBC -Recycle BC) Advisory Committee.	Cheryl	Completed	
2019-5-35 Board Meeting April 18, 2019	Fort St. James Recycling Depot - Proposed Hours of Operation	The hours of operation for the Fort St. James Recycling Depot at the Transfer Station in Fort St. James to operate the depot from Wednesday through Sunday with one FTE at 35 to 40 hours a week.	Janette/Rory	Completed	
2019-5-43 Board Meeting April 18, 2019	Fort St. James/Houston/Burns Lake Transfer Station Recycling Upgrades - Infrastructure and Planning Grant	Commit funding from the Northern Capital Infrastructure and Planning Grant to the Fort St. James, Houston and Burns Lake Transfer Station recycling upgrades.	John	Completed	June 20, 2019
2019-5-44 Board Meeting April 18, 2019	Northern Capital Infrastructure and Planning Grant	Staff to schedule a meeting in July, 2019 to address the Northern Capital Infrastructure and Planning Grant.	Cheryl	Completed	July 4, 2019

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Regional District of Bulkley-Nechako

Action List - May 2019 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
Committee of the Whole Meeting May 2, 2019	Delegation Thank You Letters	Write thank you letters to Tom Barnes, CEO and Maria Creighton, CFO, Municipal Insurance Association of BC.	Cheryl	Completed	
Committee of the Whole Meeting May 2, 2019	Delegation Thank You Letters	Write thank you letters to Jim Snetisinger, RPF, Diane Nicholls, Provincial Chief Forester and Atmo Prasad, Manager, Forest Analysis and Data Management, Forest Analysis and Inventory Branch, Ministry of Forests, Lands, Natural Resource Operations and Rural Development.	Cheryl	Completed	
C.W.2019-4-3 Committee of the Whole Meeting May 2, 2019	First Draft - Updated Purchasing Policy	Staff provide a presentation to the Regional Board in regard to the Updated Purchasing Policy at a future RDBN Meeting; and, that staff review the Village of Cumberland's Social Procurement Policy.	John	In Progress	
C.W.2019-4-6 Committee of the Whole Meeting May 2, 2019	Manson Creek Landfill - Operations Contract - Tender Results	Award the Contract for Operation and Maintenance of the Manson Creek Landfill to Lepka Holdings Ltd. for a two year term commencing June 1, 2019 and expiring June 1, 2021 for a total amount of \$36,750 including GST.	Janette/Rory	Completed	
AG.2019-4-4 Agriculture Committee Meeting May 2, 2019	2019 Pilot with RDBN Fairgrounds for Emergency Response	Present the approved 2019 Pilot Fairground manual with RDBN Fairgrounds for Emergency Response.	Debbie	In Progress	
2019-6-3 Board Meeting May 2, 2019	Audited Financial Statements	The Chair and Chief Financial Officer to sign and date a copy of the Financial Statements.	John	Completed	May 2, 2019

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Regional District of Bulkley-Nechako

Action List - May 2019 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
2019-7-6 Board Meeting May 16, 2019	Bulkley Valley Cross Country Ski Club - Northern Development Application - Community Halls and Recreation Facilities	Provide notification of the RDBN's support of the application to Northern Development Initiative Trust from the Bulkley Valley Cross Country Ski Club for a grant of up to \$30,000 for the Plowing and Trail Brushing Equipment project from the Community Halls and Recreation Facilities Program.	Nellie	Completed	
2019-7-7 Board Meeting May 16, 2019	Smithers Ski and Snowboard Club - Northern Development Application - Community Halls and Recreation Facilities	Provide notification of the RDBN's support of the application to Northern Development Initiative Trust from the Smithers Ski and Snowboard Club for a grant of up to \$30,000 for the Smithers Ski and Snowboard Club Cabin Upgrade (Phase One) from the Community Halls and Recreation Facilities Program.	Nellie	Completed	
2019-7-8 Board Meeting May 16, 2019	Grant in Aid Applications	<ol style="list-style-type: none"> 1. That the Bulkley Valley Christian School be given \$400 grant in aid monies from Electoral Area "A" (Smithers Rural) toward its Annual Litterathon. 2. That the Fraser lake Elementary Secondary School be given \$1,000 grant in aid monies from Electoral Area "D" (Fraser Lake Rural) towards a Scholarship Award for a graduation student. 3. That the Yellowhead West Regional 4-H Council be given \$2,000 grant in aid monies from Electoral Area "E" (Francois/Ootsa Lake Rural) for costs associated with its Junior Camp. 	Cheryl/Kim	Completed	June 10, 2019
2019-7-29 Board Meeting May 16, 2019	City of Burnaby - Changes to the <i>Community Charter</i> - Expanding Investment Opportunities - Letter of Support	Write a letter of support for the City of Burnaby's Union of B.C. Municipalities Resolution titled "Expanded Asset Class Investments Under Prudent Investor Rules.	Cheryl	Completed	June 10, 2019
2019-7-30 Board Meeting May 16, 2019	Comox Valley Regional District - Request Support for Bringing Forward Province -Wide Regulations to Reduce Single-Use Plastic Bags	Write a letter of support for Comox Valley Regional District regarding its request to the Minister of Environment and Climate Change Strategy for province-wide regulations to reduce single-use plastic bags.	Cheryl	Completed	June 10, 2019
2019-7-33 Board Meeting May 16, 2019	RDBN Agricultural Plan and Investment Agriculture Foundation	Staff to respond to Investment Agriculture Foundation (IAF) that the RDBN will not be utilizing IAF funding on the RDBN Agriculture Plan; and further, that the Regional District of Bulkley-Nechako Board of Directors approve accessing \$25,000 funding from the Northern Capital Planning Grant.	Debbie	Completed	

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Sort order: Control account, vendor number, report group
 Selection: Checks from Jun 01 2019 to Jun 30 2019 with
 All control accounts
 Vendor number [] to [ZZZZZZ]
 All report groups
 Include fully paid transactions.

JUNE CHEQUE LISTING

Vendor Number	Vendor Name / Doc. Number	Doc. Date	Due Date	Disc Date	Reference	Orig. Amount	Curr. amount	Max Payable (if changed)	Disc. Base (if changed)
ABC003	ABC COMMUNICATIONS								
PA	32391	06/07/19			32391	-3,446.91	0.00		
	Vendor (ABC003) totals:					-3,446.91	0.00		
ACE002	ACE HARDWARE								
PA	32429	06/18/19			32429	-248.03	0.00		
	Vendor (ACE002) totals:					-248.03	0.00		
ACT002	ACTION SERVICES								
PA	TP-458-001	06/11/19			TP-458-001	-199.50	0.00		
	Vendor (ACT002) totals:					-199.50	0.00		
ALL002	ALL WEST GLASS - BURNS LAKE								
PA	TP-459-001	06/20/19			TP-459-001	-250.64	0.00		
	Vendor (ALL002) totals:					-250.64	0.00		
BAN001	BANDSTRA TRANSPORTATION								
PA	TP-458-002	06/11/19			TP-458-002	-54.62	0.00		
PA	TP-459-002	06/20/19			TP-459-002	-54.25	0.00		
	Vendor (BAN001) totals:					-108.87	0.00		
BCH002	BC HYDRO								
PA	TP-458-003	06/11/19			TP-458-003	-10,931.72	0.00		
PA	TP-459-003	06/20/19			TP-459-003	-10,931.72	0.00		
	Vendor (BCH002) totals:					-21,863.44	0.00		
BLA001	BLACK PRESS GROUP LTD								
PA	TP-459-004	06/20/19			TP-459-004	-3,434.11	0.00		
	Vendor (BLA001) totals:					-3,434.11	0.00		
BLA002	BLAIR WILSON CONTRACTING								
PA	32392	06/07/19			32392	-16,915.50	0.00		
PA	32430	06/18/19			32430	-25,662.00	0.00		
	Vendor (BLA002) totals:					-42,577.50	0.00		
BLA009	CRYSTAL BLAIR								
PA	32393	06/07/19			32393	-603.75	0.00		
	Vendor (BLA009) totals:					-603.75	0.00		
BLR001	BL RETURN-IT RECYCLING DEPOT								
PA	TP-459-005	06/20/19			TP-459-005	-2,773.78	0.00		
	Vendor (BLR001) totals:					-2,773.78	0.00		
BUL003	BULKLEY VALLEY CHRISTIAN SCHOOL								
PA	32431	06/18/19			32431	-400.00	0.00		
	Vendor (BUL003) totals:					-400.00	0.00		
BUL008	BULKLEY VALLEY HOME CENTRE LTD								
PA	TP-458-004	06/11/19			TP-458-004	-241.30	0.00		
PA	TP-459-006	06/20/19			TP-459-006	-9.73	0.00		
	Vendor (BUL008) totals:					-251.03	0.00		
BUL010	BULKLEY VALLEY WATER SERVICES								
PA	TP-458-005	06/11/19			TP-458-005	-100.00	0.00		
PA	TP-459-007	06/20/19			TP-459-007	-147.00	0.00		
	Vendor (BUL010) totals:					-247.00	0.00		
BUL015	BULKLEY VALLEY FARMERS' MARKET								
PA	32432	06/18/19			32432	-5,000.00	0.00		
	Vendor (BUL015) totals:					-5,000.00	0.00		
BUL027	BULKLEY VALLEY HIVE & HONEY								

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BUL027	BULKLEY VALLEY HIVE & HONEY (Continued)									
PA	32433	06/18/19			32433	-560.00	0.00			
	Vendor (BUL027) totals:						-560.00	0.00		
BUR001	BURNS LAKE AUTOMOTIVE SUPPLY									
PA	TP-459-008	06/20/19			TP-459-008	-3,180.42	0.00			
	Vendor (BUR001) totals:						-3,180.42	0.00		
BUR012	BURNS LAKE PUBLIC LIBRARY									
PA	TP-460-001	06/28/19			TP-460-001	-18,916.67	0.00			
	Vendor (BUR012) totals:						-18,916.67	0.00		
BUR014	BURNS LAKE REBROADCAST SOCIETY									
PA	TP-460-002	06/28/19			TP-460-002	-2,708.33	0.00			
	Vendor (BUR014) totals:						-2,708.33	0.00		
BUR024	BL MOUNTAIN BIKING ASSOC.									
PA	32462	06/24/19			32462	-500.00	0.00			
	Vendor (BUR024) totals:						-500.00	0.00		
BUR028	BURNS LAKE HOME HARDWARE									
PA	TP-458-006	06/11/19			TP-458-006	-138.81	0.00			
PA	TP-459-009	06/20/19			TP-459-009	-327.03	0.00			
	Vendor (BUR028) totals:						-465.84	0.00		
BUR031	BURNS LAKE & DIST. SENIORS SOC									
PA	32463	06/24/19			32463	-1,000.00	0.00			
	Vendor (BUR031) totals:						-1,000.00	0.00		
BVA001	B V AQUATIC CENTRE MANG. SOCIE									
PA	TP-460-003	06/28/19			TP-460-003	-49,916.67	0.00			
	Vendor (BVA001) totals:						-49,916.67	0.00		
BVJ001	BV JET CONTROLS CO									
PA	32434	06/18/19			32434	-118.00	0.00			
	Vendor (BVJ001) totals:						-118.00	0.00		
CAR005	THOMSON REUTERS CANADA									
PA	32394	06/07/19			32394	-112.82	0.00			
	Vendor (CAR005) totals:						-112.82	0.00		
CAR009	CARMEN CHARLIE									
PA	32395	06/07/19			32395	-82.00	0.00			
	Vendor (CAR009) totals:						-82.00	0.00		
CAR013	CARO ANALYTICAL SERVICES									
PA	TP-458-007	06/11/19			TP-458-007	-7,645.05	0.00			
PA	TP-459-010	06/20/19			TP-459-010	-2,805.08	0.00			
	Vendor (CAR013) totals:						-10,450.13	0.00		
CHE002	PARKLAND REFINING (BC) LTD.									
PA	TP-458-008	06/11/19			TP-458-008	-5,709.60	0.00			
	Vendor (CHE002) totals:						-5,709.60	0.00		
CLU003	CLUCULZ LAKE VOL. FIRE DEPT									
PA	TP-460-004	06/28/19			TP-460-004	-1,475.00	0.00			
	Vendor (CLU003) totals:						-1,475.00	0.00		
COL008	COLLABRIA									
PA	32383	06/06/19			32383	-24,188.90	0.00			
PA	32475	06/25/19			32475	-15,372.28	0.00			
	Vendor (COL008) totals:						-39,561.18	0.00		

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CON006 CONTAINER WEST MANUFACTURING L									
PA	32435	06/18/19			32435	-73,185.02	0.00		
Vendor (CON006) totals:						-73,185.02	0.00		
D&M001 D&M INDUSTRIAL SUPPLIES									
PA	32396	06/07/19			32396	-73.68	0.00		
Vendor (D&M001) totals:						-73.68	0.00		
DAD001 DADO CONSTRUCTION LTD.									
PA	32397	06/07/19			32397	-2,978.83	0.00		
PA	32436	06/18/19			32436	-41,517.00	0.00		
Vendor (DAD001) totals:						-44,495.83	0.00		
DAV003 DAVERN ENTERPRISES									
PA	TP-458-009	06/11/19			TP-458-009	-99.75	0.00		
PA	TP-459-011	06/20/19			TP-459-011	-196.88	0.00		
Vendor (DAV003) totals:						-296.63	0.00		
DEA001 DEAN WILSON TRUCKING									
PA	32398	06/07/19			32398	-24,000.38	0.00		
Vendor (DEA001) totals:						-24,000.38	0.00		
DOH002 LEN DOHLER									
PA	32464	06/24/19			32464	-75.00	0.00		
Vendor (DOH002) totals:						-75.00	0.00		
EAG001 EAGLE AUTOMOTIVE CENTER									
PA	TP-458-010	06/11/19			TP-458-010	-125.09	0.00		
Vendor (EAG001) totals:						-125.09	0.00		
ECO006 ECOLECTRIC SOLUTIONS									
PA	32399	06/07/19			32399	-2,482.00	0.00		
Vendor (ECO006) totals:						-2,482.00	0.00		
EME004 EMERGENCY MANAGEMENT & TRAININ									
PA	32437	06/18/19			32437	-19,551.56	0.00		
Vendor (EME004) totals:						-19,551.56	0.00		
EVE002 EVERGREEN INDUSTRIAL SUPPLIES									
PA	TP-459-012	06/20/19			TP-459-012	-117.16	0.00		
Vendor (EVE002) totals:						-117.16	0.00		
EXT001 EXTREME SIGNS & STRIPES									
PA	TP-459-013	06/20/19			TP-459-013	-1,354.08	0.00		
Vendor (EXT001) totals:						-1,354.08	0.00		
FIN003 FINNING (CANADA)									
PA	TP-458-011	06/11/19			TP-458-011	-275.26	0.00		
Vendor (FIN003) totals:						-275.26	0.00		
FOR008 FORT FRASER VOL. FIRE DEP.									
PA	TP-460-005	06/28/19			TP-460-005	-1,633.33	0.00		
Vendor (FOR008) totals:						-1,633.33	0.00		
FOR015 FORT ST. JAMES LIBRARY									
PA	TP-460-006	06/28/19			TP-460-006	-1,432.33	0.00		
Vendor (FOR015) totals:						-1,432.33	0.00		
FOR033 FORT SAINT JAMES TV SOCIETY									
PA	TP-460-007	06/28/19			TP-460-007	-13,958.33	0.00		
Vendor (FOR033) totals:						-13,958.33	0.00		
FOR048 FORT ST JAMES SECONDARY SCHOOL									

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FOR048 FORT ST JAMES SECONDARY SCHOOL (Continued)									
PA	32465	06/24/19			32465	-1,000.00	0.00		
Vendor (FOR048) totals:						-1,000.00	0.00		
FOU002 FOUR STAR COMMUNICATIONS INC									
PA	32400	06/07/19			32400	-123.64	0.00		
PA	TP-459-014	06/20/19			TP-459-014	-123.64	0.00		
Vendor (FOU002) totals:						-247.28	0.00		
FRA003 FRANCOIS TCHESINKUT REC COMM									
PA	32438	06/18/19			32438	-375.00	0.00		
PA	32476	06/26/19			32476	-4,385.04	0.00		
Vendor (FRA003) totals:						-4,760.04	0.00		
FRA008 FRASER BASIN COUNCIL									
PA	32401	06/07/19			32401	-5,000.00	0.00		
Vendor (FRA008) totals:						-5,000.00	0.00		
FRA012 FRASER LAKE ELEM-SECOND SCHOOL									
PA	32439	06/18/19			32439	-1,000.00	0.00		
PA	32466	06/24/19			32466	-1,500.00	0.00		
Vendor (FRA012) totals:						-2,500.00	0.00		
FRA014 FRASER LAKE LIBRARY BOARD									
PA	TP-460-008	06/28/19			TP-460-008	-2,516.25	0.00		
Vendor (FRA014) totals:						-2,516.25	0.00		
FRA016 FRASER LAKE REBROADCASTING SOC									
PA	TP-460-009	06/28/19			TP-460-009	-6,281.25	0.00		
Vendor (FRA016) totals:						-6,281.25	0.00		
FRA022 FRASER LAKE CURLING CLUB									
PA	32467	06/24/19			32467	-1,500.00	0.00		
Vendor (FRA022) totals:						-1,500.00	0.00		
FRA025 FRASER LAKE BOTTLE DEPOT									
PA	TP-458-012	06/11/19			TP-458-012	-5,210.72	0.00		
PA	TP-459-015	06/20/19			TP-459-015	-3,432.59	0.00		
Vendor (FRA025) totals:						-8,643.31	0.00		
FRA031 FRASER LAKE & DISTRICT SENIOR									
PA	32468	06/24/19			32468	-615.99	0.00		
Vendor (FRA031) totals:						-615.99	0.00		
FRE007 FREE GROWING FORESTRY LTD.									
PA	32402	06/07/19			32402	-295.31	0.00		
Vendor (FRE007) totals:						-295.31	0.00		
GLO001 GLOBALSTAR CANADA									
PA	32403	06/07/19			32403	-179.18	0.00		
Vendor (GLO001) totals:						-179.18	0.00		
GOB001 GOBROCHURES.COM									
PA	32440	06/18/19			32440	-112.00	0.00		
Vendor (GOB001) totals:						-112.00	0.00		
GOE001 BETHANY GOERTZEN									
PA	32441	06/18/19			32441	-92.80	0.00		
Vendor (GOE001) totals:						-92.80	0.00		
GRA008 GRASSY PLAINS COMMUNITY HALL									
PA	32442	06/18/19			32442	-365.00	0.00		

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GRA008	GRASSY PLAINS COMMUNITY HALL (Continued)								
	Vendor (GRA008) totals:					-365.00	0.00		
GRE007	Judy Greenaway								
PA	32443	06/18/19			32443	-111.57	0.00		
	Vendor (GRE007) totals:					-111.57	0.00		
GRO007	GROSSO PRECAST								
PA	32444	06/18/19			32444	-5,320.00	0.00		
	Vendor (GRO007) totals:					-5,320.00	0.00		
HEA002	HEAVY METAL CO								
PA	TP-458-013	06/11/19			TP-458-013	-7,689.15	0.00		
	Vendor (HEA002) totals:					-7,689.15	0.00		
HEN002	TODD HENRY								
PA	32477	06/28/19			32477	-23,400.00	0.00		
	Vendor (HEN002) totals:					-23,400.00	0.00		
HIL003	HILL STOP TRUCK WASH								
PA	32445	06/18/19			32445	-162.29	0.00		
	Vendor (HIL003) totals:					-162.29	0.00		
HOU018	HOUSTON BOTTLE DEPOT								
PA	TP-459-016	06/20/19			TP-459-016	-3,455.24	0.00		
	Vendor (HOU018) totals:					-3,455.24	0.00		
IAF001	IA FINANCIAL GROUP								
PA	32404	06/07/19			32404	-1,340.00	0.00		
PA	32446	06/18/19			32446	-670.00	0.00		
	Vendor (IAF001) totals:					-2,010.00	0.00		
IGI001	IGI RESOURCES								
PA	TP-458-014	06/11/19			TP-458-014	-1,049.01	0.00		
PA	TP-459-017	06/20/19			TP-459-017	-361.64	0.00		
	Vendor (IGI001) totals:					-1,410.65	0.00		
IND006	INDUSTRIAL TRANSFORMERS								
PA	TP-459-018	06/20/19			TP-459-018	-12,801.47	0.00		
	Vendor (IND006) totals:					-12,801.47	0.00		
INF001	INFOSAT COMMUNICATIONS								
PA	TP-458-015	06/11/19			TP-458-015	-61.49	0.00		
	Vendor (INF001) totals:					-61.49	0.00		
JUB003	JUBINVILLE HOLDINGS								
PA	32447	06/18/19			32447	-563.31	0.00		
	Vendor (JUB003) totals:					-563.31	0.00		
KAL003	KAL TIRE - BURNS LAKE								
PA	TP-458-016	06/11/19			TP-458-016	-1,302.95	0.00		
	Vendor (KAL003) totals:					-1,302.95	0.00		
KIT001	KITIMAT CHAMBER OF COMMERCE								
PA	32405	06/07/19			32405	-224.15	0.00		
	Vendor (KIT001) totals:					-224.15	0.00		
LAK002	LAKE KATHLYN PROTECTION SOCIETY								
PA	32448	06/18/19			32448	-532.42	0.00		
	Vendor (LAK002) totals:					-532.42	0.00		
LAK004	LAKES DISTRICT AIRPORT SOCIETY								
PA	TP-460-010	06/28/19			TP-460-010	-6,875.00	0.00		

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LAK004	LAKES DISTRICT AIRPORT SOCIETY (Continued)								
	Vendor (LAK004) totals:					-6,875.00	0.00		
LAK012	LAKES DISTRICT MUSEUM SOCIETY								
PA	TP-460-011	06/28/19			TP-460-011	-4,000.00	0.00		
	Vendor (LAK012) totals:					-4,000.00	0.00		
LAK027	LAKES DISTRICT ARTS COUNCIL								
PA	TP-460-012	06/28/19			TP-460-012	-625.00	0.00		
	Vendor (LAK027) totals:					-625.00	0.00		
LAK032	LAKES DISTRICT FILM								
PA	TP-460-013	06/28/19			TP-460-013	-150.00	0.00		
	Vendor (LAK032) totals:					-150.00	0.00		
LAK039	LAKES DISTRICT PONY CLUB								
PA	32469	06/24/19			32469	-1,660.00	0.00		
	Vendor (LAK039) totals:					-1,660.00	0.00		
LAW001	CHARLENE LARENCE								
PA	32406	06/07/19			32406	-100.00	0.00		
	Vendor (LAW001) totals:					-100.00	0.00		
LDF001	LDFC PRINTING & STATIONARY								
PA	TP-459-019	06/20/19			TP-459-019	-1,678.70	0.00		
	Vendor (LDF001) totals:					-1,678.70	0.00		
LEP001	LEPKA HOLDINGS LTD.								
PA	32407	06/07/19			32407	-7,100.10	0.00		
	Vendor (LEP001) totals:					-7,100.10	0.00		
M4E001	M 4 ENTERPRISES								
PA	TP-459-020	06/20/19			TP-459-020	-5,832.75	0.00		
	Vendor (M4E001) totals:					-5,832.75	0.00		
MED001	MEDICAL SER. PLAN								
PA	32408	06/07/19			32408	-2,512.50	0.00		
PA	32478	06/28/19			32478	-2,568.50	0.00		
	Vendor (MED001) totals:					-5,081.00	0.00		
MIL004	MDB INSIGHT INC.								
PA	32409	06/07/19			32409	-5,250.00	0.00		
	Vendor (MIL004) totals:					-5,250.00	0.00		
MIN001	MINISTER OF FINANCE								
PA	32410	06/07/19			32410	-92.00	0.00		
	Vendor (MIN001) totals:					-92.00	0.00		
NAD002	NADINA TRUCK SERVICE LTD								
PA	32411	06/07/19			32411	-359.80	0.00		
	Vendor (NAD002) totals:					-359.80	0.00		
NAP003	NAPA AUTO PARTS - HOUSTON								
PA	TP-458-017	06/11/19			TP-458-017	-53.62	0.00		
	Vendor (NAP003) totals:					-53.62	0.00		
NAZ001	LENA NAZARUK								
PA	32412	06/07/19			32412	-130.00	0.00		
	Vendor (NAZ001) totals:					-130.00	0.00		
NOR040	NORTHERN ROAD SERVICE LTD.								
PA	32449	06/18/19			32449	-4,200.00	0.00		
	Vendor (NOR040) totals:					-4,200.00	0.00		

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OKT001	1118662 BC LTD DBA OK TIRE								
	PA TP-459-021	06/20/19			TP-459-021	-721.29	0.00		
	Vendor (OKT001) totals:					-721.29	0.00		
OUT001	BURNS LAKE OUTDOOR ADVENTURES								
	PA 32450	06/18/19			32450	-29.11	0.00		
	Vendor (OUT001) totals:					-29.11	0.00		
OUT002	OUTLINE DESIGN CLOTHING								
	PA 32425	06/12/19			32425	-2,671.20	0.00		
	Vendor (OUT002) totals:					-2,671.20	0.00		
OVE002	SAVE ON FOODS								
	PA 32413	06/07/19			32413	-370.66	0.00		
	Vendor (OVE002) totals:					-370.66	0.00		
PAC004	PACIFIC NORTHERN GAS LTD.								
	PA TP-458-018	06/11/19			TP-458-018	-2,932.27	0.00		
	PA TP-459-022	06/20/19			TP-459-022	-339.42	0.00		
	Vendor (PAC004) totals:					-3,271.69	0.00		
PAC007	PACIFIC TRUCK & EQUIPMENT INC								
	PA TP-458-019	06/11/19			TP-458-019	-137.45	0.00		
	Vendor (PAC007) totals:					-137.45	0.00		
PET001	EDITH PETERS								
	PA 32424	06/12/19			32424	-900.00	0.00		
	PA 32470	06/24/19			32470	-255.00	0.00		
	Vendor (PET001) totals:					-1,155.00	0.00		
PET008	PETTY CASH FUND								
	PA 32451	06/18/19			32451	-150.00	0.00		
	Vendor (PET008) totals:					-150.00	0.00		
PID001	PIDHERNY CONTRACTING LTD.								
	PA 32452	06/18/19			32452	-13,886.25	0.00		
	Vendor (PID001) totals:					-13,886.25	0.00		
PLE002	PLEASANT VALLEY CATTLEMEN'S ASS								
	PA 32471	06/24/19			32471	-2,000.00	0.00		
	Vendor (PLE002) totals:					-2,000.00	0.00		
PRA002	PRAGMATIC CONFERENCING								
	PA TP-459-023	06/20/19			TP-459-023	-47.62	0.00		
	Vendor (PRA002) totals:					-47.62	0.00		
PUR001	PURELY H2O								
	PA TP-458-020	06/11/19			TP-458-020	-130.00	0.00		
	Vendor (PUR001) totals:					-130.00	0.00		
QUE002	QUESTICA INC.								
	PA TP-458-021	06/11/19			TP-458-021	-24,500.00	0.00		
	Vendor (QUE002) totals:					-24,500.00	0.00		
RAN004	RANDY WILSON TRUCKING								
	PA 32414	06/07/19			32414	-29,713.60	0.00		
	Vendor (RAN004) totals:					-29,713.60	0.00		
REG001	REG.DIST.OF FRASER-FORT GEORGE								
	PA 32453	06/18/19			32453	-169.27	0.00		
	Vendor (REG001) totals:					-169.27	0.00		
RIC001	RICH'S SAW SALES								

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Vendor Number	Vendor Name / Doc. Number	Doc. Date	Due Date	Disc Date	Reference	Orig. Amount	Curr. amount	Max Payable (if changed)	Disc. Base (if changed)
RIC001 RICH'S SAW SALES (Continued)									
PA	TP-458-022	06/11/19			TP-458-022	-2,099.76	0.00		
Vendor (RIC001) totals:						-2,099.76	0.00		
SAN001 SAN BAR									
PA	32454	06/18/19			32454	-55.00	0.00		
Vendor (SAN001) totals:						-55.00	0.00		
SMI007 SMITHERS PUBLIC LIBRARY									
PA	TP-460-014	06/28/19			TP-460-014	-6,975.92	0.00		
Vendor (SMI007) totals:						-6,975.92	0.00		
SMS001 SMS EQUIPMENT INC.									
PA	32461	06/21/19			32461	-280,000.00	0.00		
Vendor (SMS001) totals:						-280,000.00	0.00		
SOU003 SOUTHSIDE VOLUNTEER FIRE DEPT.									
PA	TP-460-015	06/28/19			TP-460-015	-2,075.33	0.00		
Vendor (SOU003) totals:						-2,075.33	0.00		
SPO001 SPOTLESS UNIFORM LTD.									
PA	TP-458-023	06/11/19			TP-458-023	-16.75	0.00		
Vendor (SPO001) totals:						-16.75	0.00		
SSQ001 SSQ FINANCIAL									
PA	32426	06/15/19			32426	-1,460.43	0.00		
PA	32479	06/28/19			32479	-1,688.04	0.00		
Vendor (SSQ001) totals:						-3,148.47	0.00		
STA008 STARLAND SUPPLY LTD									
PA	TP-458-024	06/11/19			TP-458-024	-17.91	0.00		
Vendor (STA008) totals:						-17.91	0.00		
STE012 STEWART MCDANNOLD STUART									
PA	TP-459-024	06/20/19			TP-459-024	-3,008.26	0.00		
Vendor (STE012) totals:						-3,008.26	0.00		
STE013 STEADY-ARC									
PA	32455	06/18/19			32455	-282.24	0.00		
Vendor (STE013) totals:						-282.24	0.00		
SUN002 SUN LIFE FINANCIAL									
PA	32421	06/07/19			32421	-26,565.79	0.00		
PA	32480	06/28/19			32480	-23,816.99	0.00		
Vendor (SUN002) totals:						-50,382.78	0.00		
SWE001 SWEEPING BEAUTIES JANITORIAL									
PA	TP-460-016	06/28/19			TP-460-016	-2,271.15	0.00		
Vendor (SWE001) totals:						-2,271.15	0.00		
TAN002 TANEX ENGINEERING CORPORATION									
PA	32415	06/07/19			32415	-4,106.81	0.00		
Vendor (TAN002) totals:						-4,106.81	0.00		
TAY002 TAYLOR BROS HARDWARE									
PA	TP-458-025	06/11/19			TP-458-025	-144.31	0.00		
Vendor (TAY002) totals:						-144.31	0.00		
TEL002 TELUS COMMUNICATIONS INC.									
PA	TP-458-026	06/11/19			TP-458-026	-3,392.81	0.00		
Vendor (TEL002) totals:						-3,392.81	0.00		
TEL004 TELUS COMMUNICATIONS INC.									

Sort order: Control account, vendor number, report group
 Selection: Checks from Jun 01 2019 to Jun 30 2019 with
 All control accounts
 Vendor number [] to [ZZZZZZ]
 All report groups
 Include fully paid transactions.

Vendor Number	Vendor Name / Doc. Number	Doc. Date	Due Date	Disc Date	Reference	Orig. Amount	Curr. amount	Max Payable (if changed)	Disc. Base (if changed)
TEL004 TELUS COMMUNICATIONS INC. (Continued)									
PA	32456	06/18/19			32456	-2,240.00	0.00		
Vendor (TEL004) totals:						-2,240.00	0.00		
TEL007 TELUS MOBILITY									
PA	TP-459-025	06/20/19			TP-459-025	-1,752.62	0.00		
Vendor (TEL007) totals:						-1,752.62	0.00		
TOP005 TOPLEY FIRE PROTECTION SOC.									
PA	TP-460-017	06/28/19			TP-460-017	-2,837.50	0.00		
Vendor (TOP005) totals:						-2,837.50	0.00		
TOP007 CARMEN CHARLIE									
PA	32416	06/07/19			32416	-316.00	0.00		
PA	32457	06/18/19			32457	-635.00	0.00		
Vendor (TOP007) totals:						-951.00	0.00		
TOU003 TOURISM SMITHERS									
PA	32417	06/07/19			32417	-532.49	0.00		
Vendor (TOU003) totals:						-532.49	0.00		
TOW001 TOWN OF SMITHERS									
PA	32472	06/24/19			32472	-400.32	0.00		
Vendor (TOW001) totals:						-400.32	0.00		
TOW003 TOWER COMMUNICATIONS									
PA	TP-459-026	06/20/19			TP-459-026	-2,450.01	0.00		
Vendor (TOW003) totals:						-2,450.01	0.00		
TRU002 TRUE CONSULTING									
PA	32473	06/24/19			32473	-744.98	0.00		
Vendor (TRU002) totals:						-744.98	0.00		
UNI005 UNION OF B.C. MUNICIPALITIES									
PA	32418	06/07/19			32418	-59.84	0.00		
PA	32422	06/07/19			32422	-59.84	0.00		
Vendor (UNI005) totals:						-119.68	0.00		
URB002 URBAN FOOD STRATEGIES									
PA	32458	06/18/19			32458	-19,950.00	0.00		
Vendor (URB002) totals:						-19,950.00	0.00		
USB001 US BANK CANADA									
PA	TP-454-001	06/03/19			TP-454-001	-163.48	0.00		
Vendor (USB001) totals:						-163.48	0.00		
VAL005 VALLEY DIESEL									
PA	32419	06/07/19			32419	-857.02	0.00		
Vendor (VAL005) totals:						-857.02	0.00		
VAN010 VANDERHOOF CHAMBER OF COMMER									
PA	32459	06/18/19			32459	-550.00	0.00		
Vendor (VAN010) totals:						-550.00	0.00		
VIS001 VISTA RADIO LTD.									
PA	32420	06/07/19			32420	-258.30	0.00		
Vendor (VIS001) totals:						-258.30	0.00		
WAS001 WASTE MANAGEMENT OF CANADA CO									
PA	TP-459-027	06/20/19			TP-459-027	-6,089.83	0.00		
Vendor (WAS001) totals:						-6,089.83	0.00		
WEL002 WELLMAN'S CAR AND TRUCK WASH									

Sort order: Control account, vendor number, report group
 Selection: Checks from Jun 01 2019 to Jun 30 2019 with
 All control accounts
 Vendor number [] to [ZZZZZZ]
 All report groups
 Include fully paid transactions.

Vendor Vendor Name /									Max Payable	Disc. Base
Number	Doc. Number	Doc. Date	Due Date	Disc Date	Reference	Orig. Amount	Curr. amount		(if changed)	(if changed)
WEL002 WELLMAN'S CAR AND TRUCK WASH (Continued)										
PA	TP-458-027	06/11/19			TP-458-027	-116.03	0.00			
Vendor (WEL002) totals:						-116.03	0.00			
WIE004 KEN WIEBE										
PA	TP-459-028	06/20/19			TP-459-028	-391.96	0.00			
Vendor (WIE004) totals:						-391.96	0.00			
WIL004 WILLIAMS MACHINERY										
PA	TP-459-029	06/20/19			TP-459-029	-46,214.86	0.00			
Vendor (WIL004) totals:						-46,214.86	0.00			
WIS002 WISTARIA HALL										
PA	32384	06/07/19			32384	-450.00	0.00			
RC	32375	06/07/19				450.00	0.00			
Vendor (WIS002) totals:						0.00	0.00			
XER001 XEROX CANADA LTD.										
PA	TP-458-028	06/11/19			TP-458-028	-887.91	0.00			
PA	TP-459-030	06/20/19			TP-459-030	-1,129.58	0.00			
Vendor (XER001) totals:						-2,017.49	0.00			
YEL005 YELLOWHEAD WEST REGIONAL 4-H CC										
PA	32460	06/18/19			32460	-2,000.00	0.00			
Vendor (YEL005) totals:						-2,000.00	0.00			
Control account (1) totals:						-1,063,126.18	0.00			
REC002 RECEIVER GENERAL										
PA	32381	06/04/19			32381	-51,295.82	0.00			
PA	32427	06/15/19			32427	-43,709.10	0.00			
Vendor (REC002) totals:						-95,004.92	0.00			
Control account (2) totals:						-95,004.92	0.00			
Report Total						-1,158,131.10	0.00			

141 vendor(s) printed.

REGIONAL DISTRICT OF BULKLEY-NECHAKO**BYLAW NO. 1855****A bylaw to convert and establish the function of funding the Village of Fraser Lake and Electoral Area "D" Television Rebroadcasting**

WHEREAS by Supplementary Letters Patent dated March 25, 1976, as amended by Supplementary Letters Patent dated February 4, 1981 and September 15, 1983 the Regional District was empowered to undertake the function to participate in and grant financial aid toward the cost of acquisition, operation and maintenance of a television rebroadcasting system with the Village of Fraser Lake and Electoral Area D as participating member municipalities;

AND WHEREAS the *Local Government Act* authorizes the Regional District Board to convert the function established by supplementary letters patent to a service exercised under the authority of a bylaw establishing the service;

AND WHEREAS the Board wishes to convert the function of providing financial aid toward the cost of acquisition, operation and maintenance of a television rebroadcasting system with the Village of Fraser Lake and Electoral Area D as participating members and increase the tax requisition;

AND WHEREAS under sections 346 and 347 of the *Local Government Act*, the participants have consented to the adoption of this bylaw;

NOW THEREFORE the Regional Board of the Regional District of Bulkley-Nechako, in open meeting assembled, enacts as follows:

Citation

This bylaw may be cited for all purposes as the Fraser Lake and Electoral Area "D" Television Rebroadcasting Service Establishment Bylaw No. 1855, 2019.

Conversion and Establishment

The function of Division VIII – Fraser Lake and Area Television Rebroadcasting, granted by Supplementary Letters Patent dated March 25, 1976, as amended by Supplementary Letters Patent dated February 4, 1981 and September 15, 1983 is hereby established as the Fraser Lake and Electoral Area "D" Television Rebroadcasting Service

Scope of Service

The service established by this bylaw includes:

- a) The contribution of funds towards the acquisition, operation and maintenance of a television rebroadcasting system with the Village of Fraser Lake and Electoral Area D.

Service Area

The boundaries of the service area established by this bylaw include the municipality of Fraser Lake and all of Electoral Area "D".

Participants

The participants in the service established are the Village of Fraser Lake and Electoral Area "D".

COST RECOVERY

The annual cost of the service shall be recovered by the requisition of monies in accordance with Section 378 of the *Local Government Act* by one or more of the following:

- (a) property value taxes imposed in accordance with Division 3;
- (b) subject to subsection (2) parcel taxes imposed in accordance with Division 3;
- (c) fees and charges imposed under section 397;
- (d) revenues raised by other means authorized under this or another Act;
- (e) revenues received by way of agreement, enterprise, gift, grant or otherwise.

MAXIMUM REQUISITION

The maximum amount of money that may be requisitioned for the service shall be EIGHTY THREE THOUSAND SEVEN HUNDRED FIFTY DOLLARS (\$83,750).

READ A FIRST TIME this 21 day of February, 2019

READ A SECOND TIME this 21 day of February, 2019

READ A THIRD TIME this 21 day of February, 2019

I hereby certify that this is true and correct copy of Bylaw No. 1844.


Corporate Administrator

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Approved by the Inspector of Municipalities this 14 day of May, 2019

ADOPTED this day of , 2019

Chairperson

Corporate Administrator