

REGIONAL DISTRICT OF BULKLEY-NECHAKO

RURAL DIRECTORS COMMITTEE MEETING

Thursday, June 6, 2019

PRESENT: Chair Rob Newell

Directors Mark Fisher
Tom Greenaway
Clint Lambert
Mark Parker
Jerry Petersen
Michael Riis-Christianson

Staff Cheryl Anderson, Acting Chief Administrative Officer/Manager of
Administrative Services
John Illes, Chief Financial Officer
Jason Llewellyn, Director of Planning and Protective Services – left at
3:49 p.m.
Wendy Wainwright, Executive Assistant

CALL TO ORDER Chair Newell called the meeting to order at 3:38 p.m.

AGENDA Moved by Director Petersen
Seconded by Director Greenaway

RDC.2019-5-1 “That the Rural Directors Committee Agenda for June 6, 2019 be approved.”

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

SUPPLEMENTARY AGENDA Moved by Director Petersen
Seconded by Director Riis-Christianson

RDC.2019-5-2 “That the Supplementary Agenda be dealt with at this meeting.”

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

MINUTES

Rural Directors Committee Meeting Minutes -April 4, 2019 Moved by Director Riis-Christianson
Seconded by Director Greenaway

RDC.2019-5-3 “That the minutes of the Rural Directors Committee meeting of April 4, 2019 be received.”

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

REPORTS

Pleasant Valley Cattlemen's Association – Request for Grant in Aid – Electoral Areas "A" (Smithers Rural) and "G" (Houston Rural) Moved by Director Fisher
Seconded by Director Parker

RDC.2019-5-4

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Pleasant Valley Cattlemen's Association be given \$1,000 grant in aid monies from each of Electoral Areas "A" (Smithers Rural) and "G" (Houston Rural) for costs associated with the Pleasant Valley Cattlemen's Association field day on June 8, 2019."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Fort St. James Secondary Mountain Bike Team – Request for Grant in Aid – Electoral Area "C" (Fort St. James Rural) Moved by Director Greenaway
Seconded by Director Parker

RDC.2019-5-5

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Fort St. James Secondary Mountain Bike Team be given \$1,000 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with provincial championships in Squamish, B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

– Requests for Grant in Aid – Electoral Area "D" (Fraser Lake Rural)

Moved by Director Parker
Seconded by Director Greenaway

RDC.2019-5-6

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the:

- Fraser Lake & District Senior Citizen's Home Society be given \$615.99 grant in aid monies from Electoral Area "D" (Fraser Lake Rural) for the purchase of a vacuum
- Fraser Lake Curling Club be given \$1,500 grant in aid monies from Electoral Area "D" (Fraser Lake Rural) for reconditioning of curling stones
- Fraser Lake Elementary Secondary School Golf Team be given \$1,500 grant in aid monies from Electoral Area "D" (Fraser Lake Rural) for costs associated with the Boys Golf Provincial Tournament in Kelowna, B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS (CONT'D)

Burns Lake & District Seniors Society – Request for Grant in Aid – Electoral Area “E” (Francois/Ootsa Lake Rural)

Moved by Director Lambert
Seconded by Director Riis-Christianson

RDC.2019-5-7

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Burns Lake & District Seniors Society be given \$1,000 grant in aid monies from Electoral Area “E” (Francois/Ootsa Lake Rural) for an electronic information kiosk.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Electoral Area Allocation of Federal Gas Tax Funds -First Quarter 2019

Moved by Director Parker
Seconded by Director Fisher

RDC.2019-5-8

“That the Rural Directors Committee receive the Accounting Clerk’s May 22, 2019 memo titled “Electoral Area Allocations of Federal Gas Tax Funds – First Quarter 2019.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA

REPORTS

Town of Smithers - Recreation – Request for Grant in Aid – Electoral Area “A” (Smithers Rural)

Moved by Director Fisher
Seconded by Director Greenaway

RDC.2019-5-9

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Town of Smithers be given \$400.32 grant in aid monies from Electoral Area “A” (Smithers Rural) for costs associated with the Tennis Club Start-Up.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Burns Lake Mountain Biking Association– Request for Grant in Aid – Electoral Area “B” (Burns Lake Rural)

Moved by Director Riis-Christianson
Seconded by Director Lambert

RDC.2019-5-10

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Burns Lake Mountain Biking Association be given \$500 grant in aid monies from Electoral Area “B” (Burns Lake Rural) for costs associated with the Big Pig Mountain Biking Festival.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS (CONT'D)

Lakes District Pony Club
– Request for Grant in Aid
– Electoral Areas “B”
(Burns Lake Rural) and
“E” (Francois/Ootsa Lake Rural)

Moved by Director Lambert
Seconded by Director Riis-Christianson

RDC.2019-5-11

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Lakes District Pony Club be given \$830 grant in aid monies from each of Electoral Areas “B” (Burns Lake Rural) and “E” (Francois/Ootsa Lake Rural) for costs associated with the annual Pony Club Camp.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DISCUSSION ITEM

Northern Capital Planning Grant (NCPG)

Discussion took place regarding:

- Municipalities receiving Northern Capital Planning Grants
- Monies being allocated to projects that:
 - o Benefit the entire Regional District
 - o Benefit Electoral Area(s)
- Individual Electoral Area objectives and projects
- Determining a funding model
 - o Chair Newell’s Grant Adjustment Analysis
 - o Region wide services
 - o Electoral Area allocation specifically
 - o Region wide services and Electoral Area allocation
- NCPG criteria
 - o Existing services and planning
 - All capital and planning costs are eligible providing the capital will be owned and controlled by the local government
 - Feasibility planning prior to the establishment of a service area and gaining elector consent
 - Do not need to result in capital projects
 - Planning can be stand-alone
 - o Cannot be used to pay debt owed on an RD asset (eg. Fire hall)
 - o Can be used for RDBN owned new infrastructure, repairs and/or equipment rather than borrowing funds (eg. Fire hall)
 - o Cannot be allocated to a specific Electoral Area but can be allocated to an RDBN asset or service within a specific Electoral Area
 - o Funding must be allocated prior to the end of the 2019 calendar year
 - o RD’s must provide a separate report (schedule) outlining how the funds were allocated to various services
- Funding to region wide services and cost savings
- Potential options for NCPG funding
 - o Fort Fraser Sewer upgrade project
 - o Broadband
 - o Staff are researching the ability to utilize the funds for municipally owned assets such as a swimming pool
 - o Feasibility study for a potential region-wide Parks/Recreation Service
 - o RDBN Economic Development Service Areas
 - o Environmental Services

DISCUSSION ITEM

Northern Capital Planning Grant (NCPG)

- Leveraging NCPG funding for other grant opportunities (Northern Development Initiative Trust, Provincial and Federal Government grants)
- Timeline to develop a new service.

Northern Capital and Planning Grant (NCPG)

Moved by Director Riis-Christianson
Seconded by Director Greenaway

RDC.2019-5-12

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that 70% of the Northern Capital Planning Grant be allocated to projects that benefit Regional District of Bulkley-Nechako Electoral Areas and 30% to RDBN region-wide services.”

Opposed: Director Parker **CARRIED**

(All/Directors/Majority)

ADJOURNMENT

Moved by Director Greenaway
Seconded by Director Lambert

RDC.2019-5-13

“That the meeting be adjourned 4:24 p.m.”

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

Rob Newell, Chair

Wendy Wainwright, Executive Assistant