

STUART-NECHAKO REGIONAL HOSPITAL DISTRICT
AGENDA
THURSDAY, OCTOBER 24, 2019

CALL TO ORDER

SUPPLEMENTARY AGENDA

Receive

AGENDA – October 24, 2019

Approve

PAGE NO.

MINUTES

ACTION

2-4 **Stuart-Nechako Regional Hospital District
Meeting Minutes – August 15, 2019**

Adopt

REPORTS

5-6 **John Illes, Treasurer – Surplus Funding Request**

Recommendation
(Page 5)

7-14 **John Illes, Treasurer – Second Quarter Summary
(End of September 2019)**

Recommendation
(Page 7)

15-29 **John Illes, Treasurer – Ratification of Accounts
Payable**

Recommendation
(Page 15)

CORRESPONDENCE

30 **Fort St. James Medical Clinic – Health and Wellness
Symposium**

Receive

VERBAL REPORTS

RECEIPT OF VERBAL REPORTS

SUPPLEMENTARY AGENDA

NEW BUSINESS

ADJOURNMENT

STUART-NECHAKO REGIONAL HOSPITAL DISTRICT**MEETING MINUTES****THURSDAY, AUGUST 15, 2019**

PRESENT: Chair Jerry Petersen

Directors Dolores Funk
Tom Greenaway
Clint Lambert
Linda McGuire
Mark Parker
Bev Playfair
Michael Riis-Christianson
Gerry Thiessen

Director Absent Kim Watt-Senner, Village of Fraser Lake

Alternate Director Craig Lepoidevin, Village of Fraser Lake

Staff Curtis Helgesen, Chief Administrative Officer
John Illes, Treasurer
Wendy Wainwright, Executive Assistant
Sam West, Planning Student – arrived at 10:30 a.m.

Others Steve Forseth, Electoral Area D, Cariboo Regional District
Travis Martinen, Vanderhoof – arrived at 10:26 a.m.
Alan Taylor, Vanderhoof – arrived at 10:26 a.m.

Media Blair McBride, LD News – arrived at 10:30 a.m.

CALL TO ORDER

Chair Petersen called the meeting to order at 10:08 a.m.

OATH OF OFFICE

Curtis Helgesen, Chief Administrative Officer administered the Oath of Office to Craig Lepoidevin, Alternate Director, Village of Fraser Lake.

AGENDAMoved by Director Lambert
Seconded by Director Playfair**SNRHD.2019-6-1**

"That the Stuart-Nechako Regional Hospital District Agenda of August 15, 2019 be approved."

(All/Directors/Majority)

CARRIED UNANIMOUSLY**MINUTES****Stuart-Nechako Regional
Hospital District Meeting
Minutes –July 18, 2019**Moved by Director Funk
Seconded by Director McGuire**SNRHD.2019-6-2**

"That the minutes of the Stuart-Nechako Regional Hospital District meeting of July 18, 2019 be adopted."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS

Vanderhoof Primary Care Steering Committee

Moved by Director Playfair
 Seconded by Director Greenaway

SNRHD.2019-6-3

"That the Stuart-Nechako Regional Hospital District Board of Directors appoint Curtis Helgesen, Secretary to the Vanderhoof Primary Care Steering Committee."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Capital Grant Bylaw 74 Information Technology, Minor Capital Grant and Fort St. James Primary Care

Moved by Director Greenaway
 Seconded by Director McGuire

SNRHD.2019-6-4

1. "That the Stuart-Nechako Regional Hospital District Board of Directors receive the Treasurer's July 31, 2019 memo titled "Capital Grant Bylaw 74 Information Technology, Minor Capital Grant and Fort St. James Primary Care;" and,
2. That the Board consider giving Bylaw 74 three readings and adoption later in the agenda; and,
3. That the Board authorize payments to Northern Health be made under Bylaws 62, 68 and 74 of \$1,193,956."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Financial Services - Signing Authorities

Moved by Director Lambert
 Seconded by Director Riis-Christianson

SNRHD.2019-6-5

1. "That the Stuart-Nechako Regional Hospital District Board of Directors receive the Treasurer's July 31, 2019 memo titled "Financial Services – Signing Authorities;" and,
2. That the Board update the signing authorities at Bulkley Valley Credit Union (Burns Lake Branch) to the following five signing authorities:
 - Chair Jerry Petersen and Vice Chair Tom Greenaway – Stuart-Nechako Regional Hospital District
 - Curtis Helgesen, Chief Administrative Officer, Cheryl Anderson, Corporate Officer and John Illes, Chief Financial Officer – Regional District of Bulkley-Nechako."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Second Quarter Financial Statements

Moved by Director Playfair
 Seconded by Director Thiessen

SNRHD.2019-6-6

"That the Stuart-Nechako Regional Hospital District Board of Directors receive the Treasurer's July 16, 2019 memo titled "Second Quarter Financial Statements."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

VERBAL REPORTS

Granisle Health Clinic

Director McGuire mentioned that the landlord of the building being utilized in Granisle for the Health Clinic is currently negotiating with Northern Health. She spoke of the importance of retaining services in the community.

Pines Cafeteria Open House

Director Riis-Christianson attended the Pines Cafeteria Open House and commented that it is a great facility.

Rural Coordination Centre of B.C. Visits

Director Lambert met with the Rural Coordination Centre of B.C. in regard to their Rural Site Visit project to hear directly from community members about health care delivered in B.C. They spoke of the cost of having long term care residents in the hospital utilizing acute care beds vs. in a long term care facility. It is \$1,500 per day in a long term care facility vs. \$5,000 per day in an acute care bed.

Discussion took place in regard to lobbying higher levels of government for home care and adequate care to allow seniors to remain in their homes longer. The impacts to seniors remaining at home from the Ministry of Agriculture regulation changes in regard to second dwellings on properties within the Agriculture Land Reserve (ALR) was discussed.

Health Services Administrator Lakes District

Director Funk mentioned that at this time Marie Hunter, past Health Services Administrator, Lakes District will be in the role as acting HAS.

Receipt of Verbal Reports

Moved by Director Lambert
Seconded by Director Parker

SNRHD-2019-6-7

"That the verbal reports of the various Stuart-Nechako Regional Hospital District Board of Directors be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADJOURNMENT

Moved by Director Funk
Seconded by Director Playfair

SNRHD.2019-6-8

"That the meeting be adjourned at 10:33 a.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Jerry Petersen, Chairperson

Wendy Wainwright, Executive Assistant

Stuart-Nechako

Regional Hospital District

Memo

To: Chair Petersen and the Board of Directors
From: John Illes, Treasurer
Date: October 24, 2019
Regarding: Surplus Funding Request

Attached is the request from Northern Health to use \$85,448 of surplus funds from the Fraser Lake Health Centre X-Ray Project for the deficit on the Pines Cafeteria Project.

The Hospital District has paid 40% of all large capital projects not requiring a business plan for many years. The projects requiring a business plan are generally those over \$5.0 million in estimated costs. Minor capital items (items with an estimated cost under \$100,000 are funded through contribution agreements).

The Pines Cafeteria project was much more expensive than originally anticipated and has a total budget of \$3.745 million. The Hospital District's contribution for this project is \$1,084,000 or 29% of the total cost. In a cursory review of past capital projects of this nature, this is the first time the board has provided less than 40% of the total cost of a project.

Requests have been made by Northern Health to increase funding for projects before. The Board declined to increase funding for this project in 2018; however, the Board did agree to increase the contribution for the Stuart Lake Primary Care project in January of 2019 (from \$400,000 to \$680,000).

If the Board agrees to contribute \$88,448, there will be no impact to this year's budget or for taxes in 2020. If the Board declines to contribute this amount, these funds will be placed in the Hospital District's long-term capital reserves, which may marginally reduce taxation pressure for future projects.

Recommendation: (all/directors/majority)

That the Board consider the following motion:

"That the Board of Stuart-Nechako Regional Hospital District contribute an additional \$85,448 to the Pines Cafeteria Expansion Project."

October 11, 2019

John Illes
Chief Financial Officer
Stuart-Nechako Regional Hospital District
P.O. Box 820
Burns Lake, BC V0J 1E0

Email: John.Illes@rdbn.bc.ca

RE: Transfer of Funds Request

Dear Mr. Illes:

Northern Health recently completed the X-Ray project at the Fraser Lake Health Centre with a large surplus. The Stuart-Nechako Regional Hospital District's share of this surplus is \$85,448.

Fraser Lake X-Ray

	Budget	Actual	Variance
MOH	\$ 337,200	\$ 209,029	\$ 128,171
RHD	\$ 224,800	\$ 139,352	\$ 85,448
Total	\$ 562,000	\$ 348,381	\$ 213,619

Northern Health would like to formally request that this surplus of \$85,448 be reallocated to the Pines Cafeteria Expansion project, which currently has approved RHD funding of 29%.

The Pines Cafeteria

MOH	\$ 2,661,000	71%
RHD	\$ 1,084,000	29%
Total Budget:	\$ 3,745,000	

Thank you for your consideration of this request. If you have any questions, please contact our office.

Sincerely,



Deb Taylor, H.B.Comm, CPA, CGA
Regional Manager, Capital Accounting

cc: Mike Hoefer, RD, Capital Planning and Support Services

Stuart-Nechako

Regional Hospital District

Memo

To: Chair Petersen and the Board of Directors
From: John Illes, Treasurer
Date: October 24, 2019
Regarding: Second Quarter Summary (End of September 2019)

Attached is the summary for the end of Northern Health's second quarter (September 30, 2019).

Detailed summaries of the SNRHD two major projects as a funding partner are detailed in the last part of the report. Both the Fort St. James Primary Care project and the Stuart Lake Hospital Business Planning project are forecast to be on budget.

I would be pleased to answer any questions.

Recommendation:

(all/directors/majority)

Receipt

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Northern Health: Finance Department
300-299 Victoria Street, Prince George, BC V2L 5B8
Telephone (250) 565-2300, Fax: (250) 565-2833, www.northernhealth.ca

September 26, 2019

Email: john.illes@rdbn.bc.ca

John Illes
Chief Financial Officer
Stuart-Nechako Regional Hospital District
P.O. Box 820
Burns Lake, BC V0J 1E

RE: Second Quarter 2019/20 Capital Status Reports

Dear Mr. Illes:

Thank you for your continued support.

Enclosed please find capital status reports for the second quarter of our 2019/2020 Year for the Building Integrity and the Minor Capital Grant(s).

If you have any questions on the attached, please do not hesitate to contact our office.

Sincerely,

Lil Milani

A. Lil Milani
Capital Accounting Coordinator



Fund Budget Reconciliation

Period Date: **August 22, 2019**

BI - Building Integrity

FUNDING SOURCES					Actual Expenditures	Committed (Spent)
MOH	RHD	Aux/ Foundation	Opening Cash	Total		
			\$327,702	\$327,702	\$504	\$111,937
Budget Total:			\$327,702	\$327,702	\$504	\$111,937
Expense Total:			\$111,937	\$111,937		
Variance:			\$215,765	\$215,765		

Capital Expenditures

2020

BI - Building Integrity

Stuart Lake Hospital N6620N0008 3 Way Valve Replacement
 Stuart Nechako Manor N6620N0002 Insulate Radiant Heat Panels
 Count:: 2 **Tsf to Operating Total**

St. John Hospital N662040002 Medical Air Dryer & Installation
 Count:: 1 **In Progress Total**

St. John Hospital N6620N0009 Water Softener Replacement
 Count:: 1 **sf to Op In Progress Total**

			\$10,282	\$10,282	10,282	if to Operati
			\$22,843	\$22,843	22,843	if to Operati
			\$33,124	\$33,124	33,124	
			\$52,845	\$52,845	504	In Progress
			\$52,845	\$52,845	504	
			\$25,968	\$25,968		Op In Prog
			\$25,968	\$25,968		
BI - Building Integrity Total			\$111,937	\$111,937	33,628	
Report Total			\$111,937	\$111,937	33,628	

'Approved' Count:: 0
 'On Hold' Count:: 0
 'Ordered' Count:: 0
 'Completed' Count:: 0

Count:: 4 **Report Total**

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Fund Budget Reconciliation

 Period Date: **August 22, 2019**
Minor Capital < \$100,000
Budget Total:
Expense Total:
Variance:

FUNDING SOURCES					Actual Expenditures	Committed (Spent)
MOH	RHD	Aux/ Foundation	Opening Cash	Total		
\$188,000	\$177,000	\$5,943	\$155,705	\$526,648	\$366,230	\$420,588
\$188,000	\$177,000	\$5,943	\$155,705	\$526,648	\$366,230	\$420,588
\$81,941	\$177,000	\$5,943	\$155,705	\$420,588		
\$106,059				\$106,060		

Capital Expenditures
2019
Minor Capital < \$100,000

St. John Hospital	N661990065	Refrigerator - Chemistry		\$10,539			\$10,539	10,539	Completed
St. John Hospital	N661990069	Sterilizer - Steam		\$70,601			\$70,601	70,601	Completed
Stuart Lake Hospital	N661990039	Centrifuge	\$11,536	\$925			\$12,461	12,461	Completed
Stuart Lake Hospital	N661990087	Bed		\$6,399			\$6,399	6,399	Completed
The Pines	N661990109	Lift - Ceiling X5	\$16,772			\$11,427	\$28,199	28,199	Completed
The Pines	N661990113	Cart - Food	\$7,854				\$7,854	7,854	Completed
Fraser Lake D & T Centre	N661990037	Centrifuge	\$12,461				\$12,461	12,461	Completed
Fraser Lake D & T Centre	N661990038	Tono-Pen			\$5,943		\$5,943	5,943	Completed
Fraser Lake D & T Centre	N661990083	Pump - Infusion	\$5,084				\$5,084	5,084	Completed
Fraser Lake D & T Centre	N661990102	Ultrasound				\$53,925	\$53,925	53,925	Completed
		Count:: 10	Completed Total	\$53,708	\$88,463	\$5,943	\$65,352	\$213,465	213,465
St. John Hospital	N661990091	Washer/Disinfecter		\$88,537			\$88,537	82,455	Ordered
Stuart Nechako Manor	N661990040	Lift - Ceiling X5				\$51,662	\$51,662	47,535	Ordered
		Count:: 2	Ordered Total	\$88,537		\$51,662	\$140,199	129,989	
Stuart Nechako Manor	N6619N0036	Beds X10				\$25,986	\$25,986	25,986	if to Operati
		Count:: 1	Tsf to Operating Total			\$25,986	\$25,986	25,986	
Stuart Lake Hospital	N6619N0037	NX PC Refresh					\$0		Cancelled
		Count:: 1	Cancelled Total				\$0		
Lakes District Hospital	N6619N0064	Overflow parking lights	\$13,481				\$13,481	6,811	b Op In Prog
Lakes District Hospital	N6619N0067	Automatic Operator (Door # 1)	\$10,048				\$10,048	5,707	b Op In Prog
Lakes District Hospital	N6619N0068	Automatic Door Operator	\$4,704			\$12,705	\$17,409	10,258	b Op In Prog
		Count:: 3	'sf to Op In Progress Total	\$28,233		\$12,705	\$40,938	22,775	
			Minor Capital < \$100,000 Total	\$81,941	\$177,000	\$5,943	\$155,705	\$420,588	392,216
'Approved' Count::	0	Count:: 17	Report Total	\$81,941	\$177,000	\$5,943	\$155,705	\$420,588	392,216
'On Hold' Count::	0								
'Ordered' Count::	2								
'Completed' Count::	10								

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Fund Budget Reconciliation

 Period Date: **August 22, 2019**
Minor Capital < \$100,000
Budget Total:
Expense Total:
Variance:

FUNDING SOURCES					Actual Expenditures	Committed (Spent)
MOH	RHD	Aux/ Foundation	Opening Cash	Total		
\$185,000	\$177,000	\$70,335		\$432,335	\$211,940	\$263,524
\$185,000	\$177,000	\$70,335		\$432,335	\$211,940	\$263,524
\$38,230	\$154,959	\$70,335		\$263,524		
\$146,770	\$22,041			\$168,811		

Capital Expenditures
2020
Minor Capital < \$100,000

St. John Hospital	N662090004	Gastroscope		\$34,156			\$34,156	34,156	Completed
St. John Hospital	N662090005	Camera - OR			\$15,335		\$15,335	15,335	Completed
St. John Hospital	N662090037	Ventilator - Transport		\$25,486	\$20,000		\$45,486	45,486	Completed
St. John Hospital	N662090064	Colonoscope		\$42,806			\$42,806	42,806	Completed
	Count::	4	Completed Total	\$102,448	\$35,335		\$137,783	137,783	
St. John Hospital	N662090058	Microscope		\$16,272			\$16,272		Approved
Stuart Lake Hospital	N662090068	Bed - Labour & Delivery		\$23,306			\$23,306		Approved
	Count::	2	Approved Total	\$39,578			\$39,578		
St. John Hospital	N662090061	Centrifuge		\$12,933			\$12,933	12,933	Ordered
The Pines	N662090003	Bath Tub	\$35,928				\$35,928	26,834	Ordered
Stuart Nechako Manor	N662090006	Bath Tub X2	\$2,302		\$35,000		\$37,302	34,390	Ordered
	Count::	3	Ordered Total	\$38,230	\$12,933	\$35,000	\$86,163	74,157	
			Minor Capital < \$100,000 Total	\$38,230	\$154,959	\$70,335	\$263,524	211,940	
'Approved' Count::	2	Count::	9	Report Total	\$38,230	\$154,959	\$70,335	\$263,524	211,940
'On Hold' Count::	0								
'Ordered' Count::	3								
'Completed' Count::	4								

Project Name: FJO - Primary Care Clinic Tenant Improvements

Facility: Fort St. James Health Services

City: Fort St. James

HSDA: NI

Start Date: March 20, 2018

End Date: December 31, 2019

Description: The Fort St James Primary Care Medical Clinic operates out of a leased space that is not meeting the operational space needs for the number of staff, physicians, students and patient volumes. New leased space options have been identified that will require lease hold improvements. The new location will also result in the co-location of the Priamry Care CLinic with the Interprofessional Team members, providing access to all aspects of primary care services in one location.

Status Update

September 9, 2019 - No Change.

August 12, 2019 - Revised schedule has been received. Now showing phase 1 move at end of September with total project completion slated for mid-November. Operational Project Manager introduced and formally engaged to assist to project completion (furnishing/equipment/operational issues)

June 12, 2019 - No significant updates to report. Contractor to provide an updated project schedule that will inform completion of Phase I and timing of interim move. Furniture & equipment lists are being developed, and an additional resource will be introduced to the project to assist and inform operational impact decisions.

May 21, 2019 - No updates to report as project is moving along well.

April 18, 2019 - Project construction is underway with a couple of minor site conditions having to be addressed (flooring, electrical concerns). Project schedule still appears to be on track for late September substantial completion. Furniture and equipment considerations are commencing with historical information from Quesnel and more recently PGUPCC to inform.

March 20, 2019 - Project startup meeting scheduled and held on March 13, 2019, Demolition commenced March 14th with anticipated 20 days to complete. Construction commencement planned for first week in April with

Financials

Budget: \$3,400,000.00

Actual: \$1,043.60

Committed: \$2,833,342.40

Expenditures: \$2,834,386.00

Health Indicators

Cost: 




Health: 

Schedule: 




Scope: 

Quality: 




SCOPE

-  All critical and non-critical requirements will be delivered.
-  Multiple non-critical requirements won't be delivered.
-  One or more critical requirements won't be delivered.




SCHEDULE

-  Meeting all critical path milestones.
-  Missing critical path milestones.
-  Missing critical path milestones with dependencies against project completion.

QUALITY

-  Deliverables expected to meet quality criteria.
-  Deliverables expected to be moderately below expected quality criteria.
-  Deliverables expected to be significantly below expected quality criteria.

COST

-  Forecasting <2% over budget.
-  Forecasting >2% and <5% over budget.
-  Forecasting >5% over budget.

12

Project Name: SJH - Boiler Replacement

Facility: St. John Hospital

City: Vanderhoof

HSDA: NI

Start Date: April 10, 2019

End Date: March 17, 2020

Description: A Penthouse mounted condensing boiler plant would be installed, there is sufficient room there. There is a need for services to the new plant, piping, electrical, supports. These are included in the estimates.

Status Update

September 4, 2019 - Tender drawings are anticipated at the end of September, as well as a cost estimate to determine Phasing. Slightly behind the anticipated schedule for tendering (approximately 1 month).

August 8, 2019 - Consultant site visit occurred on August 1. No other changes. Discussion regarding phasing of work to be completed after drawings and cost estimates are completed. Hazardous materials are likely to be encountered - to be reviewed once final drawings are complete.

July 15, 2019 - Consultants are working on drawings and specifications. Schedule is to have tender package ready to post for August 14, 2019, closing September 6, 2019.

June 14, 2019 - Update meeting was held on June 7, 2019 to review 50% drawings. Structural and Electrical consultants have been hired, and work is progressing. There is some concern as to what the tender costs will come in at, but once equipment is chosen, IMC will prepare a cost estimate for review before tendering.

May 16, 2019 - Had a meeting with IMC to discuss schedule and progress of project. He was collecting data and taking measurements. Should have 50% drawings completed by next week for NH to review.

April 18, 2019 - IMC has been retained to complete design work required to

Financials

Budget: \$842,868.00


Actual: \$43,980.21

Committed: \$654,797.79


Expenditures: \$698,778.00

Health Indicators

Cost: 




Health: 

Schedule: 




Scope: 

Quality: 




SCOPE

-  All critical and non-critical requirements will be delivered.
-  Multiple non-critical requirements won't be delivered.
-  One or more critical requirements won't be delivered.




SCHEDULE

-  Meeting all critical path milestones.
-  Missing critical path milestones.
-  Missing critical path milestones with dependencies against project completion.

QUALITY

-  Deliverables expected to meet quality criteria.
-  Deliverables expected to be moderately below expected quality criteria.
-  Deliverables expected to be significantly below expected quality criteria.

COST

-  Forecasting <2% over budget.
-  Forecasting >2% and <5% over budget.
-  Forecasting >5% over budget.

13

Project Name: STH - Building Business Case

Facility: Stuart Lake Hospital

City: Fort St. James

HSDA: NI

Start Date: October 18, 2018

End Date: March 3, 2020

Description: Business Case work for the new hospital in Fort St. James.

Status Update

September 5, 2019 - Received draft indicative design to review for costing.

August 9, 2019 - Just finished second round of Indicative Design user Group. Bore holes have been drilled and we have reviewed the report. The review of the Risk Matrix has started as well.

July 15, 2019 - Had first round of Indicative Design User Group meetings last week. Went very well and had a great turn out for staff.

June 17, 2019 - Finished up user Group Workshop #3 last week. Stantec will now move forward on the indicative design.

May 16, 2019 - Stantec has been working on the program. User Group Workshop #2 will be helped next week on site.

April 23, 2019 - Visioning session held. Meeting with Town CAO held. First round of user groups completed

March 25, 2019 - Consultant contracts awarded. Internal communication on project initiation issued to the site. Visioning and user group sessions scheduled to begin April 9.

Dec 14, 2018 - RFP's issued via PBC for Facility Consultant services. Closing Jan 23, 2019

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Financials

Budget:	\$3,000,000.00
Actual:	\$400,568.81
Committed:	\$1,823,375.19
Expenditures:	\$2,223,944.00




Health Indicators

Cost:	
Health:	
Schedule:	
Scope:	
Quality:	




SCOPE

-  All critical and non-critical requirements will be delivered.
-  Multiple non-critical requirements won't be delivered.
-  One or more critical requirements won't be delivered.




SCHEDULE

-  Meeting all critical path milestones.
-  Missing critical path milestones.
-  Missing critical path milestones with dependencies against project completion.

QUALITY

-  Deliverables expected to meet quality criteria.
-  Deliverables expected to be moderately below expected quality criteria.
-  Deliverables expected to be significantly below expected quality criteria.

COST

-  Forecasting <2% over budget.
-  Forecasting >2% and <5% over budget.
-  Forecasting >5% over budget.

Stuart-Nechako

Regional Hospital District

Memo

To: Chair Petersen and the Board of Directors
From: John Illes, Treasurer
Date: October 24, 2019
Regarding: Ratification of Accounts Payable

Since the last Stuart-Nechako Hospital District meeting on August 8, 2019 there have been several requests for payment. All have been found to be in good order with the proper bylaw adopted by the board. A summary is provided for reference:

September 10, 2019	Stuart Lake Hospital Business Plan	\$323,221.58
September 17, 2019	Phone System Upgrades*	\$ 22,388.46
September 23, 2019	Stuart Lake Hospital Business Plan	\$ 52,537.82
October 1, 2019	Fraser Lake X-Ray*	\$139,352.46
October 2, 2019	St. John Hospital C-Arm*	\$ 40,306.96
October 8, 2019	Stuart Lake Hospital Business Plan	<u>\$ 34,204.15</u>
		\$612,011.43

*Indicates a now completed project

I would be pleased to answer any questions.

Recommendation: (all/directors/majority)

“That the Board of the Stuart-Nechako Regional Hospital District ratify the payment requests from Northern Health between September 10, 2019 and October 8, 2019.”

September 10, 2019

John Illes
Chief Financial Officer
Stuart-Nechako Regional Hospital District
P.O. Box 820
Burns Lake, BC V0J 1E0

Email: john.illes@rdbn.bc.ca

**Re: Project # N661930003 Stuart Lake Hospital, Building, Business Plan
Bylaw 72, 2019**

Dear Mr. Illes:

Please find enclosed Claim # 3 for the above project. This project is not yet complete. The amount for this claim is \$323,221.58


Project Budget:	\$3,000,000.00
Project Costs:	\$647,054.01

Funding:	
RHD	647,054.01
Total	\$647,054.01

RHD	\$647,054.01
Less: Previous Claims	323,832.43
Amount this Claim	\$323,221.58

Thank you for your continued support. If you have any questions, please do not hesitate to contact our office.

Sincerely,



Deb Taylor, H.B.Comm, CGA
Regional Manager, Capital Accounting

Cc: Penny Anguish, COO, NI
Mike Hoefer, RD, Capital Planning and Support Services



Northern Health
 Corporate Finance (Capital)
 Suite 700 - 298 Victoria Street
 Prince George, BC V2L 5B8

STATEMENT OF EXPENDITURES

To: Stuart Nechako RHD

FILE DESCRIPTION			Facility Name	Project File NO.	CLAIM DATE YYYY / MM / DD	Claim NO	PAGE of PAGES
Building, Business Plan, STH			Stuart Lake Hospital	N661930003	2019 Sep 10	3	1 1
ITEM	INVOICE NO.	INVOICE DATE YYYY MM DD	VENDOR NAME	Description	PST AMOUNT	Total Expenditure (Net taxes)	
01	1408924	2019/06/28	STANTEC CONSULTING LTD	Architects	0.00	11,395.24	
02	1411519	2019/08/23	STANTEC CONSULTING LTD	Architects	0.00	237,120.51	
03	1412457	2019/08/23	STANTEC CONSULTING LTD	Architects	0.00	9,999.43	
04	CO40817	2019/07/16	COLLIERS PROJECT LEADERS INC	Consultants	0.00	35,356.08	
05	PBC007599	2019/08/06	PARTNERSHIP BRITISH COLUMBIA INC	Consultants	0.00	18,690.63	
06	NHGENERAL-	2019/08/22	General Ledger Entry	Labour	0.00	1,046.40	
07	NHPRIOR-2019	2019/08/22	General Ledger Entry	Labour	0.00	5,554.14	
08	NT300017	2019/06/30	NORTHERN GEO TESTING AND	Quantity Surveyor	0.00	1,532.92	
09	NHGENERAL-	2019/08/22	General Ledger Entry	Travel Expense	0.00	194.40	
10	NHGENERAL-	2019/08/22	General Ledger Entry	Travel Expense	0.00	2,331.83	

CERTIFICATION - I hereby certify that all capital expenditures recorded on this claim are eligible and proper charges against this capital project and are within the approved scope and budget for the project; goods and services have been received in accordance with contract terms and specifications; invoices have been verified for correct quantities, prices, calculations and applicable taxes and holdbacks, and; invoices supporting this claim are retained in health authority files and are subject to audit.

TOTAL Net Expenditures	323,221.58
Total This Claim	323,221.58

HEALTH AUTHORITY SIGNATURE 	NAME - please print BEV LITTLE	DATE SIGNED YYYY MM DD 2019 09 10	PHONE NO. 250 565 2685
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17

September 17, 2019

John Illes Email: john.illes@rdbn.bc.ca
Stuart-Nechako Regional Hospital District
P.O. Box 820
Burns Lake, BC V0J 1E0

Re: Project # N661860001, N661860002 Phone System, St John Hospital & Southside Health Centre
Bylaw No. 64, 2017

Please find enclosed Claim #2 for Project #N661860002 for the amount of \$22,388.46. This project is now complete.

Project Budget:	\$263,000.00
Project Costs:	\$268,755.13
Funding:	
MOH	\$159,937.82
RHD	105,200.00
Internally funded	3,617.31
Total	<u>\$268,755.13</u>
RHD	<u>\$105,200.00</u>
Amount this Claim	<u>\$22,388.46</u>

Thank you for your continued support. If you have any questions, please do not hesitate to contact our office.

Sincerely,



Deb Taylor, H.B.Comm, CGA
Regional Manager, Capital Accounting

Cc: Penny Anguish, COO, NI
Mike Hoefler, RD, Capital Planning and Support Services

Capital Services
Phone: (250) 565-2399 email: capital.services@northernhealth.ca



Northern Health
 Corporate Finance (Capital)
 Suite 700 - 299 Victoria Street
 Prince George, BC V2L 5B8

STATEMENT OF EXPENDITURES

To: Stuart Nechako RHD

FILE DESCRIPTION			Facility Name	Project File NO.	CLAIM DATE YYYY / MM / DD	Claim NO.	PAGE of PAGES
Phone System Upgrade - Southside			Southside	N661860002	2019 Sep 16	1	1 2
ITEM	INVOICE NO.	INVOICE DATE YYYY MM DD	VENDOR NAME	Description	PST AMOUNT	Total Expenditure (Net taxes)	
01	NHGENERAL-	2018/07/26	General Ledger Entry	Employee Expense	0.00	42.50	
02	NHGENERAL-	2018/07/26	General Ledger Entry	Employee Expense	0.00	42.50	
03	NHGENERAL-	2019/02/07	General Ledger Entry	Employee Expense	0.00	85.00	
04	NHGENERAL-	2019/02/07	General Ledger Entry	Employee Expense	0.00	273.21	
05	NHGENERAL-	2019/06/27	General Ledger Entry	Employee Expense	0.00	298.50	
06	NHGENERAL-	2019/06/27	General Ledger Entry	Employee Expense	0.00	425.00	
07	NHGENERAL-	2019/06/27	General Ledger Entry	Employee Expense	0.00	627.92	
08	NHGENERAL-	2019/07/25	General Ledger Entry	Employee Expense	0.00	1,148.75	
09	NHGENERAL-	2019/03/31	General Ledger Entry	Employee Expenses	0.00	(6.72)	
10	NHGENERAL-	2019/05/30	General Ledger Entry	Employee Expenses	0.00	150.00	
11	26487	2019/03/28	CHARTER TELECOM INC	Equipment	813.94	12,540.47	
12	26487-PS	2019/06/25	CHARTER TELECOM INC	Equipment	489.16	7,536.56	
13	26500	2019/03/28	CHARTER TELECOM INC	Equipment	1,086.04	16,732.77	
14	26500-PS	2019/06/27	CHARTER TELECOM INC	Equipment	515.62	7,944.24	
15	26926	2019/04/30	CHARTER TELECOM INC	Equipment	49.41	761.28	
16	3313	2019/06/18	COMTEK SECURITY SOLUTIONS	Equipment	136.01	2,095.53	
17	IN677211	2019/05/30	DIRECTDIAL.COM	Equipment	94.93	1,462.60	
18	IN678286	2019/06/07	DIRECTDIAL.COM	Equipment	148.54	2,288.58	
19	538823	2019/05/30	WESCO DISTRIBUTION CANADA INC	Equipment	30.58	491.26	
20	545423CC	2019/06/07	WESCO DISTRIBUTION CANADA INC	Equipment	0.00	162.28	
21	550146	2019/06/13	WESCO DISTRIBUTION CANADA INC	Equipment	31.30	482.31	
22	552963	2019/06/17	WESCO DISTRIBUTION CANADA INC	Equipment	24.36	375.25	
23	PAYROLL-201	2019/02/07	General Ledger Entry	Payroll Expenses	0.00	1.44	
24	PAYROLL-201	2019/06/27	General Ledger Entry	Payroll Expenses	0.00	3,127.02	
25	PAYROLL-201	2019/06/27	General Ledger Entry	Payroll Expenses	0.00	2,638.03	

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Northern Health
 Corporate Finance (Capital)
 Suite 700 - 299 Victoria Street
 Prince George, BC V2L 5B8

STATEMENT OF EXPENDITURES


To: Stuart Nechako RHD

FILE DESCRIPTION	Facility Name	Project File NO.	CLAIM DATE YYYY / MM / DD	Claim NO.	PAGE of PAGES	
Phone System Upgrade - Southside	Southside	N661860002	2019 Sep 16	1	2 2	
ITEM	INVOICE NO.	INVOICE DATE YYYY MM DD	VENDOR NAME	Description	PST AMOUNT	Total Expenditure (Net taxes)

CERTIFICATION - I hereby certify that: all capital expenditures recorded on this claim are eligible and proper charges against this capital project and are within the approved scope and budget for the project; goods and services have been received in accordance with contract terms and specifications; invoices have been verified for correct quantities, prices, calculations and applicable taxes and holdbacks, and; invoices supporting this claim are retained in health authority files and are subject to audit.

TOTAL Net Expenditures 61,726.28

Total This Claim 22,388.46

HEALTH AUTHORITY SIGNATURE 	NAME - <i>please print</i> Deb Taylor	DATE SIGNED YYYY MM DD 2019 09 15	PHONE NO. 250-565-2893
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September 23, 2019

John Illes
 Chief Financial Officer
 Stuart-Nechako Regional Hospital District
 P.O. Box 820
 Burns Lake, BC V0J 1E0

Email: john.illes@rdbn.bc.ca

**Re: Project # N661930003 Stuart Lake Hospital, Building, Business Plan
 Bylaw 72, 2019**

Dear Mr. Illes:

Please find enclosed Claim # 4 for the above project. This project is not yet complete. The amount for this claim is \$52,537.82

Project Budget:	\$3,000,000.00
Project Costs:	\$699,591.83

Funding:	
RHD	699,591.83
Total	\$699,591.83

RHD	\$699,591.83
Less: Previous Claims	647,054.01
Amount this Claim	\$52,537.82

Thank you for your continued support. If you have any questions, please do not hesitate to contact our office.

Sincerely,



Deb Taylor, H.B.Comm, CGA
 Regional Manager, Capital Accounting

Cc: Penny Anguish, COO, NI
 Mike Hoefler, RD, Capital Planning and Support Services



Northern Health
 Corporate Finance (Capital)
 Suite 700 - 299 Victoria Street
 Prince George, BC V2L 5B8

STATEMENT OF EXPENDITURES

To: Stuart Nechako RHD

FILE DESCRIPTION Building, Business Plan, STH			Facility Name Stuart Lake Hospital	Project File NO. N661930003	CLAIM DATE YYYY / MM / DD 2019 Sep 23	Claim NO. 4	PAGE of PAGES 1 1
ITEM	INVOICE NO.	INVOICE DATE YYYY MM DD	VENDOR NAME	Description	PST AMOUNT	Total Expenditure (Net taxes)	
01	CO42034	2019/08/20	COLLIERS PROJECT LEADERS INC	Consultants	0.00	20,522.98	
02	PBC007637	2019/09/06	PARTNERSHIP BRITISH COLUMBIA INC	Consultants	0.00	18,894.25	
03	3282	2019/09/06	SSA QUANTITY SURVEYORS LTD	Quantity Surveyor	0.00	13,120.59	

CERTIFICATION - I hereby certify that: all capital expenditures recorded on this claim are eligible and proper charges against this capital project and are within the approved scope and budget for the project; goods and services have been received in accordance with contract terms and specifications; invoices have been verified for correct quantities, prices, calculations and applicable taxes and holdbacks, and; invoices supporting this claim are retained in health authority files and are subject to audit.

TOTAL Net Expenditures	52,537.82
Total This Claim	52,537.82

HEALTH AUTHORITY SIGNATURE 	NAME - <i>please print</i> DEB TAYLOR	DATE SIGNED YYYY MM DD 2019 09 23	PHONE NO. 250 565 2893
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22

23



Northern Health – Finance Department
300 – 299 Victoria Street, Prince George, BC, V2L 5B8
(P) 250.565.2300 (F) 250.565.2833

October 1, 2019

John Illes
Chief Financial Officer
Stuart-Nechako Regional Hospital District
P.O. Box 820
Burns Lake, BC V0J 1E0

Email: john.illes@rdbn.bc.ca

**Re: Project # N661950002 Fraser Lake D&T-XRay Replacement
Bylaw 67, 2018**

Dear Mr. Illes:

Please find enclosed Statement of Expenditures for the above project.

Project Budget:	\$513,667.00
Project Costs:	\$348,381.14
Funding:	
MOH	209,028.68
RHD	139,352.46
Total	<u>\$139,352.46</u>

This project is now complete. Thank you for your continued support. If you have any questions, please do not hesitate to contact our office.

Sincerely,

Deb Taylor, H.B.Comm, CGA
Regional Manager, Capital Accounting

Cc: Penny Anguish, COO, NI
Mike Hoefer, RD, Capital Planning and Support Services



Northern Health
 Corporate Finance (Capital)
 Suite 700 - 299 Victoria Street
 Prince George, BC V2L 5B8

STATEMENT OF EXPENDITURES

To: Stuart Nechako RHD

FILE DESCRIPTION			Facility Name	Project File NO.	CLAIM DATE YYYY / MM / DD	Claim NO.	PAGE of PAGES	
X-Ray Replacement, FLC			Fraser Lake D & T Centre	N661950002	2019 Oct 01	1	1	2
ITEM	INVOICE NO.	INVOICE DATE YYYY MM DD	VENDOR NAME	Description	PST AMOUNT	Total Expenditure (Net taxes)		
01	159639	2019/03/05	ALLRITE HEATING & VENTILATION LTD	Construction	112.00			1,725.60
02	906213	2019/02/26	BUD*S ELECTRIC 1971 LTD	Construction	0.00			32,799.44
03	906213CC	2019/02/26	BUD*S ELECTRIC 1971 LTD	Construction	0.00			32,798.44
04	906213CR	2019/02/26	BUD*S ELECTRIC 1971 LTD	Construction	0.00			(32,799.44)
05	906217	2019/03/04	BUD*S ELECTRIC 1971 LTD	Construction	52.15			803.48
06	906217CC	2019/03/04	BUD*S ELECTRIC 1971 LTD	Construction	52.15			803.48
07	906217CR	2019/03/04	BUD*S ELECTRIC 1971 LTD	Construction	(52.15)			(803.48)
08	906221	2019/03/12	BUD*S ELECTRIC 1971 LTD	Construction	0.00			476.37
09	307778	2019/01/16	DWAYNE DAVEY DRYWALL	Construction	0.00			14,300.53
10	307779	2019/02/05	DWAYNE DAVEY DRYWALL	Construction	0.00			28,601.06
11	307785	2019/02/23	DWAYNE DAVEY DRYWALL	Construction	0.00			13,801.73
12	307785CC	2019/02/23	DWAYNE DAVEY DRYWALL	Construction	0.00			15,335.25
13	307785CR	2019/02/23	DWAYNE DAVEY DRYWALL	Construction	0.00			(13,801.73)
14	307786	2019/01/24	DWAYNE DAVEY DRYWALL	Construction	0.00			5,823.68
15	307786CR	2019/01/24	DWAYNE DAVEY DRYWALL	Construction	0.00			(5,823.68)
16	307789	2019/04/15	DWAYNE DAVEY DRYWALL	Construction	0.00			1,671.13
17	155086527	2018/12/05	CARESTREAM HEALTH CANADA COMPANY	Equipment	8,794.76			135,502.09
18	155087262	2019/03/12	CARESTREAM HEALTH CANADA COMPANY	Equipment	4,397.38			67,751.05
19	155088160	2019/07/03	CARESTREAM HEALTH CANADA COMPANY	Equipment	1,465.79			22,583.68
20	19-1003	2019/04/10	CUTTING EDGE MACHINES LTD	Equipment	0.00			3,025.50
21	NHGENERAL-	2019/03/07	General Ledger Entry	Equipment	0.00			230.11
22	NHGENERAL-	2019/03/31	General Ledger Entry	Equipment	0.00			4,726.44
23	197600317	2019/06/12	GULDMANN CARE LIFT SOLUTIONS ULC	Equipment	0.00			9,261.25
24	NHGENERAL-	2019/02/07	General Ledger Entry	Labour	0.00			888.80
25	NHGENERAL-	2019/03/07	General Ledger Entry	Labour	0.00			134.35
26	NHGENERAL-	2019/03/31	General Ledger Entry	Labour	0.00			264.98
27	NHGENERAL-	2019/05/02	General Ledger Entry	Labour	0.00			1,000.63
28	NHGENERAL-	2019/05/30	General Ledger Entry	Labour	0.00			14.31
29	NHGENERAL-	2019/07/25	General Ledger Entry	Labour	0.00			64.37
30	NHGENERAL-	2019/08/22	General Ledger Entry	Labour	0.00			49.75

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Northern Health
 Corporate Finance (Capital)
 Suite 700 - 299 Victoria Street
 Prince George, BC V2L 5B8

STATEMENT OF EXPENDITURES

To: Stuart Nechako RHD

FILE DESCRIPTION			Facility Name	Project File NO.	CLAIM DATE YYYY / MM / DD	Claim NO.	PAGE of PAGES
X-Ray Replacement, FLC			Fraser Lake D & T Centre	N661950002	2019 Oct 01	1	2 2
ITEM	INVOICE NO.	INVOICE DATE YYYY MM DD	VENDOR NAME	Description	PST AMOUNT	Total Expenditure (Net taxes)	
31	PAYROLL-201	2019/02/07	General Ledger Entry	Labour	0.00	401.79	
32	PAYROLL-201	2019/03/07	General Ledger Entry	Labour	0.00	245.58	
33	PAYROLL-201	2019/03/07	General Ledger Entry	Labour	0.00	437.95	
34	PAYROLL-201	2019/03/31	General Ledger Entry	Labour	0.00	783.20	
35	PAYROLL-201	2019/05/02	General Ledger Entry	Labour	0.00	856.88	
36	NHGENERAL-	2019/05/02	General Ledger Entry	Other Costs	0.00	32.35	
37	NHGENERAL-	2019/05/30	General Ledger Entry	Other Costs	0.00	727.99	
38	L-19-102	2019/03/18	FILIPOW ASSOCIATES	Testing	0.00	2,448.36	
39	NHGENERAL-	2019/03/31	General Ledger Entry	Travel Expense	0.00	764.33	
40	NHGENERAL-	2019/05/02	General Ledger Entry	Travel Expense	0.00	440.21	
41	NHGENERAL-	2019/08/22	General Ledger Entry	Travel Expense	0.00	33.33	

CERTIFICATION - I hereby certify that: all capital expenditures recorded on this claim are eligible and proper charges against this capital project and are within the approved scope and budget for the project; goods and services have been received in accordance with contract terms and specifications; invoices have been verified for correct quantities, prices, calculations and applicable taxes and holdbacks, and; invoices supporting this claim are retained in health authority files and are subject to audit.

TOTAL Net Expenditures	348,381.14
Total This Claim	139,352.46

HEALTH AUTHORITY SIGNATURE 	NAME - please print BEV LITTLE	DATE SIGNED YYYY MM DD 2019 10 04	PHONE NO. 250 565 2645
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25

October 2, 2019

John Illes
Chief Financial Officer
Stuart-Nechako Regional Hospital District
P.O. Box 820
Burns Lake, BC V0J 1E0

Email: john.illes@rdbn.bc.ca

Re: Project # N662050003 St John Hospital, C-Arm
Bylaw 73, 2019

Dear Mr. Illes:

Please find enclosed Claim for the above project. The amount for this claim is \$40,306.96

Project Budget:	\$156,000.00
Project Costs:	\$100,767.41

Funding:	
MOH	\$60,460.45
RHD	40,306.96
Total	\$40,306.96

RHD	\$40,306.96
Amount this Claim	\$40,306.96

This project is now complete. The total project cost above of \$100,767.41 is the final amount. Thank you for your continued support. If you have any questions, please do not hesitate to contact our office.

Sincerely,



Deb Taylor, H.B.Comm, CGA
Regional Manager, Capital Accounting

Cc: Penny Anguish, COO, NI
Mike Hoefler, RD, Capital Planning and Support Services



Northern Health
 Corporate Finance (Capital)
 Suite 700 - 299 Victoria Street
 Prince George, BC V2L 5B8

STATEMENT OF EXPENDITURES

To: Stuart Nechako RHD

FILE DESCRIPTION			Facility Name	Project File NO.	CLAIM DATE YYYY / MM / DD	Claim NO.	PAGE of PAGES
C Arm, SJH			St. John Hospital	N662050003	2019 Oct 02	1	1 1
ITEM	INVOICE NO.	INVOICE DATE YYYY MM DD	VENDOR NAME	Description	PST AMOUNT	Total Expenditure (Net taxes)	
01	55024682	2019/04/30	SIEMENS HEALTHCARE LTD	Equipment	1,627.50	25,075.13	
02	55025647	2019/07/25	SIEMENS HEALTHCARE LTD	Equipment	4,231.50	65,195.33	
03	55025654	2019/07/25	SIEMENS HEALTHCARE LTD	Equipment	651.00	10,030.05	
04	NHGENERAL-	2019/06/27	General Ledger Entry	Labour	0.00	149.00	
05	NHPRIOR-2019	2019/08/22	General Ledger Entry	Labour	0.00	317.90	

CERTIFICATION - I hereby certify that: all capital expenditures recorded on this claim are eligible and proper charges against this capital project and are within the approved scope and budget for the project; goods and services have been received in accordance with contract terms and specifications; invoices have been verified for correct quantities, prices, calculations and applicable taxes and holdbacks, and; invoices supporting this claim are retained in health authority files and are subject to audit.

TOTAL Net Expenditures	100,767.41
Total This Claim	40,306.96

HEALTH AUTHORITY SIGNATURE

NAME - *please print*

DATE SIGNED

PHONE NO.

DEB TAYLOR

YYYY MM DD
2019 10 03

250 565 2893

27

28



Northern Health – Finance Department
300 – 299 Victoria Street, Prince George, BC, V2L 5B8
(P) 250.565.2300 (F) 250.565.2833

October 8, 2019

John Illes
Chief Financial Officer
Stuart-Nechako Regional Hospital District
P.O. Box 820
Burns Lake, BC V0J 1E0

Email: john.illes@rdbn.bc.ca

**Re: Project # N661930003 Stuart Lake Hospital, Building, Business Plan
Bylaw 72, 2019**

Dear Mr. Illes:

Please find enclosed Claim # 5 for the above project. This project is not yet complete. The amount for this claim is \$34,204.15

Project Budget:	\$3,000,000.00
Project Costs:	\$733,795.98
Funding:	
RHD	733,795.98
Total	<u>\$733,795.98</u>
RHD	\$733,795.98
Less: Previous Claims	699,591.83
Amount this Claim	<u>\$34,204.15</u>

Thank you for your continued support. If you have any questions, please do not hesitate to contact our office.

Sincerely,

Deb Taylor, H.B.Comm, CGA
Regional Manager, Capital Accounting

Cc: Penny Anguish, COO, NI
Mike Hofer, RD, Capital Planning and Support Services

Capital Services
Phone: (250) 565-2399 email: capital.services@northernhealth.ca



Northern Health
 Corporate Finance (Capital)
 Suite 700 - 299 Victoria Street
 Prince George, BC V2L 5B8

STATEMENT OF EXPENDITURES

To: **Stuart Nechako RHD**

FILE DESCRIPTION		Facility Name	Project File NO.	CLAIM DATE YYYY / MM / DD	Claim NO.	PAGE of PAGES
Building, Business Plan, STH		Stuart Lake Hospital	N661930003	2019 Oct 08	5	1 1
ITEM	INVOICE NO.	INVOICE DATE YYYY MM DD	VENDOR NAME	Description	PST AMOUNT	Total Expenditure (Net taxes)
01	NHGENERAL-	2019/09/19	General Ledger Entry	Labour	0.00	1,231.76
02	NHGENERAL-	2019/09/19	General Ledger Entry	Labour	0.00	3,598.79
03	NT300023	2019/07/31	NORTHERN GEO TESTING AND	Quantity Surveyor	0.00	28,738.86
04	NHGENERAL-	2019/09/19	General Ledger Entry	Travel Expense	0.00	634.74

CERTIFICATION - I hereby certify that: all capital expenditures recorded on this claim are eligible and proper charges against this capital project and are within the approved scope and budget for the project; goods and services have been received in accordance with contract terms and specifications; invoices have been verified for correct quantities, prices, calculations and applicable taxes and holdbacks, and; invoices supporting this claim are retained in health authority files and are subject to audit.

TOTAL Net Expenditures	34,204.15
Total This Claim	34,204.15

HEALTH AUTHORITY SIGNATURE

NAME - *please print*

DATE SIGNED

PHONE NO.

Debi Taylor

DEB TAYLOR

2019 10 09

250 965 2893

29

Fort St. James

MEDICAL CLINIC

30

P.O. Box 1149 – 275 East Stuart Drive Fort St. James, B.C. V0J 1P0
Tel. (250) 996-8291 Fax: (250) 996-8212 Website: www.fsamesmedicalclinic.com

September 12, 2019

Mayor Beverly Playfair
District of Fort St. James
P.O. Box 640
Fort St. James, B.C. V0J 1P0

Chief Alex McKinnon
Nak'azdli Whuten
P.O. Box 1329
Fort St. James, B.C. V0J 1P0

Director, Tom Greenaway
Regional District Bulkley Nechako Area C
P.O. Box 820
Burns Lake B.C. V0J 1E0

Chief Bev John
Tl'azt'en Nation
P.O. Box 670
Fort St. James, B.C. V0J 1P0

Josh Hallman
Binche Keyho
P.O. Box 847
Fort St. James, B.C. V0J 1P0

RECEIVED

SEP 18 2019

REGIONAL DISTRICT OF
BULKLEY-NECHAKO

Dear Community Leaders,

Tom

On September 6 and 7, 2019, the Fort St James Medical Staff Association hosted a symposium dedicated to enhancing the culturally appropriate health and wellness of the communities Tache, Binche, Nak'azdli, and Fort St James. It was a productive meeting providing both healing and direction for the healthcare workers of our communities.

After two days of thorough review and discussion, the healthcare team members from the communities of Tache, Binche, Nak'azdli and Fort St James unanimously concluded that poverty and addiction form the single greatest obstacle to the health and wellness of our people. As there is no pill for poverty and no vaccine for addiction, the cure for these ailments lies in the collaborative and supportive approach between community members with the strong support of the policy makers and political leadership of our people.

Additional seminars and project development meetings designed to tackle these daunting tasks are being planned. It is the opinion of the Fort St James Medical Staff Association that the success of our efforts is contingent upon your support and targeted attendance where appropriate and valid, at these future events.

The Fort St James Medical Staff Association will not waiver in its efforts to deliver effective and culturally appropriate healthcare. We look forward to standing beside you in the pursuit of the betterment of our people. We eagerly await your attendance and your invaluable contribution to, our next meeting.

Sincerely



Dr. Anthon Meyer
Medical Staff Association, Chair

On behalf of the physicians, nurses and allied health professionals of the Fort St James Medical Staff Association.