



**RURAL DIRECTORS COMMITTEE
AGENDA
Thursday, November 7, 2019**

<u>PAGE NO.</u>		<u>ACTION</u>
	<u>AGENDA- November 7, 2019</u>	Approve
	<u>Supplementary Agenda</u>	Receive
	<u>MINUTES</u>	
3-8	Rural Directors Committee Meeting Minutes - October 10, 2019	Adopt
	<u>REPORTS</u>	
9-12	Cheryl Anderson, Manager of Administrative Services – Nechako Watershed Roundtable - Request for Grant in Aid – Electoral Areas “B”, “C”, “D”, “E”, and “F”	Discussion/ Direction
13-16	Cheryl Anderson, Manager of Administrative Services – Fort St. James Sled Dog Association - Request for Grant in Aid – Electoral Area “C”	Recommendation (Page 13)
17-20	Cheryl Anderson, Manager of Administrative Services – Fort St. James Secondary Sr Boys Soccer Team – Request for Grant in Aid - Electoral Area “C”	Recommendation (Page 17)
21	Cheryl Anderson, Manager of Administrative Services – Grant in Aid – Fraser Lake Business Expo Draw Prize – Electoral Area “D”	Recommendation (Page 21)
22-26	Cheryl Anderson, Manager of Administrative Services – Fraser Lake Elementary Secondary School Social Studies 11 Class – Request for Grant in Aid – Electoral Area “D”	Recommendation (Page 22)
27-30	Cheryl Anderson, Manager of Administrative Services – Connexus Community Resources - Request for Grant in Aid - Electoral Area “F”	Recommendation (Page 27)
31-34	Cheryl Anderson, Manager of Administrative Services – Nechako Valley Rodeo Association - Request for Grant in Aid – Electoral Area “F”	Recommendation (Page 31)
35-38	Cheryl Anderson, Manager of Administrative Services – A Rocha Canada – Northern BC Project - Request for Grant in Aid – Electoral Area “G”	Recommendation (Page 35)

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39-40	Cheryl Anderson, Manager of Administrative Services – Electoral Area Directors’ Forum - February 5-7, 2020, Richmond, B.C.	Recommendation (Page 39)
41-47	John Illes, Chief Financial Officer – Street Lighting Services	Recommendation (Page 41)
48	Debbie Evans, Agriculture Coordinator - Funding of RDBN Non-Timber Forest Product Study by the Rural Directors, Northern Capital & Planning Grant	Recommendation (Page 48)
49	Debbie Evans, Agriculture Coordinator – Funding of RDBN Food Hub Feasibility Study by the Rural Directors, Northern Capital & Planning Grant	Recommendation (Page 49)
50-53	John Illes, Chief Financial Officer – Northern Capital and Planning Grant	Recommendation (Page 52)
54-55	Kim Fields, Accounting Clerk – Electoral Area Allocations of Federal Gas Tax Funds – Third Quarter 2019	Receive

DISCUSSION ITEM

Federal Gas Tax

SUPPLEMENTARY AGENDA

NEW BUSINESS

ADJOURNMENT

REGIONAL DISTRICT OF BULKLEY-NECHAKO**RURAL DIRECTORS COMMITTEE MEETING****Thursday, October 10, 2019**

PRESENT: Acting Chair Mark Parker

Directors Mark Fisher
Clint Lambert
Jerry Petersen
Michael Riis-Christianson
Gerry Thiessen – left at 2:30 p.m., returned at 3:00 p.m., left at 3:10 p.m.

Directors Tom Greenaway, Electoral Area “C” (Fort St. James Rural)
Absent Rob Newell, Electoral Area “G” (Houston Rural)

Alternate Director Bob Hughes, Electoral Area “C” (Fort St. James Rural)

Staff Curtis Helgesen, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services – left at 3:25 p.m.
Janette Derksen, Deputy Director of Environmental Services
John Illes, Chief Financial Officer
Deborah Jones-Middleton, Director of Protective Services
Jason Llewellyn, Director of Planning
Rory McKenzie, Director of Environmental Services
Wendy Wainwright, Executive Assistant

Other Dolores Funk, Village of Burns Lake– left at 2:29 p.m.

Media Blair McBride, Lakes District News – left at 2:29 p.m.

CALL TO ORDER

Acting Chair Parker called the meeting to order at 1:54 p.m.

AGENDAMoved by Director Lambert
Seconded by Director Riis-Christianson**RDC.2019-8-1**

“That the Rural Directors Committee Agenda for October 10, 2019 be approved.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY**MINUTES****Rural Directors Committee
Meeting Minutes
-September 5, 2019**Moved by Director Petersen
Seconded by Director Lambert**RDC.2019-8-2**

“That the minutes of the Rural Directors Committee meeting of September 5, 2019 be received.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS

Nechako Watershed Roundtable – Request for Grant in Aid – Electoral Areas “B”, “C”, “D”, “E”, and “F” Discussion took place in regard to having Kim Menounos, Manager, Northern and Interior Region, Fraser Basin Council attend an upcoming RDBN Rural Directors Committee Meeting. Director Petersen and Alternate Director Hughes indicated they would consider a contribution. Staff will invite Ms. Menounos to an upcoming meeting.

Fort St. James Breakfast Program-Request for Grant in Aid – Electoral Area “C” Moved by Alt. Director Hughes
Seconded by Director Lambert

RDC.2019-8-3 “That the Fort St. James Breakfast Program be given \$2,000 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with the Breakfast Program.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

Bulkley-Nechako Regional Transit Service - Request for Grant in Aid Moved by Director Riis-Christianson
Seconded by Director Fisher

RDC.2019-8-4 “That the following grant in aid contributions be provided towards operating costs for the Bulkley-Nechako Regional Transit Services for 2019:

- Electoral Area “B” (Burns Lake Rural) - \$1,000
- Electoral Area “C” (Fort St. James Rural) - \$2,000
- Electoral Area “D” (Fraser Lake Rural) - \$1,000
- Electoral Area “G” (Houston Rural) - \$1,000
- Electoral Area “F” (Vanderhoof Rural) - \$1,000.”

Moved by Director Fisher
Seconded by Director Riis-Christianson

RDC.2019-8-5 “That Motion RDC 2019-8-4 be amended removing:

- Electoral Area “C” (Fort St. James Rural) - \$2,000

(All/Directors/Majority) CARRIED UNANIMOUSLY

“That the question be called on Motion RDC.2019-8-4 as amended.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

Admin Recovery for Local Service Budgets John Illes, Chief Financial Officer provided an overview of the Admin Recovery for Local Service Budgets memo. The following discussion took place in regard to:

- Creating efficiencies with individual services and between services
- Cost estimates and a one-year review of admin costs
- Street Lighting Services
 - o Researching the option to utilize LED lighting
 - o cost recovery provided is based on actual current costs and staff time to administer
- More definition regarding staff support for Rural Directors to work with service groups
- Staff will investigate local service efficiencies

REPORTS (CONT'D)

Draft Local Service Budgets

Moved by Director Riis-Christianson
Seconded by Director Lambert

RDC.2019-8-6

"That the Rural Directors recommend that the Board approve the following recommendations as presented:

1. That Electoral Area Directors Area A (Smithers Rural); Area B (Burns Lake Rural); Area C (Fort St. James Rural); and Area F (Vanderhoof Rural) attend the municipal budget deliberations for the fire department associated with their local contracted fire service.
2. That the Electoral Area Director for Area A attend the Town of Smithers municipal budget deliberations for Smithers Recreation and Culture Service.
3. That the Electoral Area Director for Area F attend the District of Vanderhoof municipal budget deliberations for the operation of the Vanderhoof Pool.
4. That the Rural Directors provide their 2020 Electoral Area economic development plans to the Finance Department.

Include the following in the 2020 Financial Plan:

5. Clucluz Lake Sewer budget
6. Lake Kathlyn Aquatic Weed Harvesting and Glacier Gulch Water Diversion Service budgets
7. Burns Lake & Area Victim Services and the Smithers Victim Services budgets
8. Lakes District Airport Service budget
9. Fort St. James Seniors Helping Seniors budget
10. Fort St. James Arena Grant Service budget
11. Vanderhoof Recreation and Culture Grant Service budget
12. Fort Fraser and Topley Cemetery Grant budgets
13. Budget for the Smithers, Telkwa, Houston Television Rebroadcasting Grant
14. Budget for the Fraser Lake and Area Television Rebroadcasting Grant
15. Budget for the Fort St. James and Area Television Rebroadcasting Grant
16. Budget for the Burns Lake and Area Television Rebroadcasting Grant
17. Budget for the Fraser Lake Library Grant
18. Budget for the Fort St. James Library
19. Budget for the Fort Fraser Community Hall and Braeside Community Hall
20. That the Rural Directors direct staff to arrange a meeting between Electoral Area Directors for Area B and Area E and the Village of Burns Lake Council to discuss the Lakes District Arts and Culture budget and the Burns Lake Arena budget."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Fisher spoke of potentially utilizing the Northern Capital and Planning Grant for the Telkwa Pedestrian Crosswalk Service budget.

6

REPORTS (CONT'D)

Distribution of Northern Capital and Planning Grant

Discussion took place in regard to an assessment-based option. Mr. Illes noted that in part the Province distributed the Northern Capital and Planning Grant by population.

Option 1 "EVEN SPLIT"

Cluculz Lake Fire Plan

- Electoral Area "F" (Vanderhoof Rural) – remain as outlined in Staff Report

Emergency Hazard Risk Vulnerability Analysis (HRVA)

- Assign to the Region-Wide Project allocation

Administrative Building – Solar

- Remove item from NCPG allocation
- Bring forward for further discussion at a later date and consider using other sources of funding e.g. Climate Action Revenue Incentive Program (CARIP)

Administrative Building – Upgrades (EOC)

- Building efficiencies for daily and EOC use
 - o Physical modifications to the building to improve both areas of use
 - o Audio/visual improvements
- Discussion took place regarding:
 - o Off-site EOC
 - Separate daily RDBN operations from EOC operations
 - Potential cost considerations
 - o Mobile EOC
 - Potential cost considerations
- Assign to Admin/EOC Capital Reserves
- Assign to the Region-Wide Project allocation

Water Storage for Fire Suppression

- Include \$200,000 from Electoral Area "A" allocation
- Increase Electoral Area "E" allocation to \$150,000
- Discussed Cluculz Lake Fire Plan completion timeline and outcome options
- Director Lambert spoke of:
 - o the Three Nations Water Project and potentially including two underground water storage tanks on the Southside of Francois Lake
 - o Preliminary discussions in regard to creating a Colleymount Volunteer Fire Department service
- Director Riis-Christianson spoke of the option of having water storage in Decker Lake within Electoral Area "B"

Fort Fraser Sewage System

- Electoral Area "D" (Fraser Lake Rural) – to be determined moving forward

Emergency Operations Storage Facility

- Remain as outlined in staff report

Recycling Centre Depot Upgrades

- Adjust allocation for four concrete slabs only in front of the recycling containers in Burns Lake, Vanderhoof and Fort St. James
- Remove Electoral Area "A" allocation for concrete slabs in front of the recycling containers in Smithers and potentially utilize Electoral Area "A" Federal Gas Tax funds

REPORTS (CONT'D)

Distribution of Northern Capital and Planning Grant (Cont'd)

Bobcat – Equipment Purchase

- Assign to Region-Wide Project allocation

Septage Beds

- Assign to Region-Wide Project allocation

Discussion took place in regard to NCPG funding allocation and taxation options.

Sewage Facility – Fort Fraser – to be determined moving forward

Water System (Tower) – Fort Fraser – to be determined moving forward

Consolidation Centre – Smithers – to be determined moving forward

Consolidation Centre – Vanderhoof – to be determined moving forward

Knockholt Phase 3B

- Assign to Region-Wide Project allocation

Chief Financial Officer will work with the Environmental Services Department to determine Environmental Services priorities for Region-Wide Project allocation.

Potential Additional Projects

- Broadband Capital Projects
- Parks and Trails Capital Projects
- Agriculture Projects
- Administrative Building – Upgrades
- Clearview Landfill
- Bulkley Valley Aquatic Centre
- Environmental Services – Site Connectivity.

Rural Directors will provide direction to staff in regard to allocating the remaining of their NCPG funds to be brought forward for discussion at a future meeting. Staff will forward an updated allocation spreadsheet to Rural Directors.

Director Petersen noted that further consideration will need to be taken in regard to the outcome of the Cluculz Lake Fire plan. Staff will follow-up.

Director Lambert identified potential issues with timelines for initiatives he is also considering.

Discussion took place in regard to:

- Allocation of funding utilizing capital reserves
- Allocating funds according to Motion 2019-12-4 “Distribution of Northern Capital and Planning Grant” that the “Rural” portion of the Northern Capital and Planning Grant be allocated as per ½ fixed and ½ by population in the August 19, 2019 staff report. (Including Emergency Operation Storage Facility)

REPORTS (CONT'D)

Northern Capital and Planning Grant – Hazard, Risk and Vulnerability Assessment Program Moved by Director Riis-Christianson
 Seconded by Director Lambert

RDC.2019-8-7 "That the Rural Directors Committee recommend to the Board that the Hazard, Risk and Vulnerability Assessment Program be funded through the Planning and Infrastructure Grant allocation to the Regional Projects.

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DEVELOPMENT SERVICES

Memo

Director Fisher spoke of agencies collaborating to potentially utilize access points/roads and right of ways be used for multi-purpose uses such as secondary egress routes for Emergency Management or recreation purposes. Staff will consider including comments for future opportunities.

Land Referral File No. 6409156 BC Hydro Moved by Director Fisher
 Seconded by Director Lambert

RDC.2019-8-8 "That the "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral 6409156" be provided to the Province as the Regional District's comments on Crown Land Referral 6409156."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

NEW BUSINESS

Directors Travel Budget for Budget Consideration Discussion took place in regard to the Directors Travel Budget allocation and consideration being given to increasing the discretionary travel budget. The demands for Directors to gather and provide information to their residents is increasing along with consideration of costs.

Staff will complete full cost accounting of Director travel budgets for the 2020 Budget process and will bring forward the item for further discussion.

ADJOURNMENT

Moved by Director Lambert
 Seconded by Director Riis-Christianson

RDC.2019-8-9 "That the meeting be adjourned 3:48 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Mark Parker, Acting Chair

Wendy Wainwright, Executive Assistant



Regional District of Bulkley-Nechako Memo

TO: Rural Directors Committee
FROM: Cheryl Anderson, Manager of Administrative Services
DATE: October 30, 2019
SUBJECT: Nechako Watershed Roundtable – Request for Grant in Aid –
Electoral Areas “B”, “C”, “D”, “E”, and “F”

RECOMMENDATION

Discussion/Direction.

BACKGROUND

Last year, the Nechako Watershed Roundtable requested \$8,500 grant in aid from the Regional District for the implementation of the Nechako Watershed Strategy. The Regional District approved \$7,000.

Attached is a request for \$8,500 for operational funding for 2019.

Written by,

A handwritten signature in blue ink that reads "Cheryl Anderson".

Cheryl Anderson, Manager of
Administrative Services

Cheryl Anderson

From: website@rdbn.bc.ca
Sent: September 25, 2019 1:41 PM
To: Cheryl Anderson
Subject: Website Form Submission – ONLINE GRANT-IN-AID APPLICATION FORM

There has been a submission of the form ONLINE GRANT-IN-AID APPLICATION FORM through your concrete5 website.

ORGANIZATION:
 Nechako Watershed Roundtable

EMAIL:
 kmenounos@fraserbasin.bc.ca

PHONE:
 2506120282

MAILING ADDRESS (Please include PO Box/Civic Address, Town and Postal Code):
 207-155 George St. Prince George, V2L 1P8

PROJECT OR PURPOSE FOR WHICH YOU REQUIRE ASSISTANCE:

What is the Nechako Watershed Roundtable (NWR)?

The Nechako Watershed Roundtable (NWR) is a collaborative initiative launched in October 2015 to help protect and improve the health of the Nechako Watershed for future generations. The Roundtable brings together public sector, private sector, and community organizations having responsibilities and interests in this watershed.

Who is involved in the NWR?

The NWR includes representation from BC First Nations, the Province of BC, local governments, and other agencies and organizations having responsibilities and interests in the Nechako watershed.

What will the financial assistance cover?

The NWR requests financial assistance to support our work. The secretariat provides day-to-day operations to support work going on in the watershed by a number of groups, all working together toward the implementation of the Nechako Watershed Strategy, the ultimate goal of which is a healthy watershed. The secretariat requires operational funding to carry on this collaborative and engaging work.

TO THE BEST OF MY KNOWLEDGE, ALL OF THE INFORMATION THAT IS PROVIDED IN THIS APPLICATION IS TRUE AND CORRECT. FURTHERMORE, I HEREBY CERTIFY THAT THIS APPLICATION FOR ASSISTANCE IS NOT BEING MADE ON BEHALF OF AN INDIVIDUAL, INDUSTRY, COMMERCIAL OR BUSINESS:

Yes

PLEASE DESCRIBE THE SERVICES/BENEFITS THAT YOUR ORGANIZATION PROVIDES TO THE COMMUNITY. ARE THESE SERVICES/BENEFITS AVAILABLE TO THE COMMUNITY FROM ANOTHER ORGANIZATION OR AGENCY:

What does the NWR do and why is this important?

The NWR convenes conversations and facilitates collaborative action to help ensure the long-term environmental health and wealth of the Nechako Watershed. The NWR is a collective voice across the region working to strengthen

community and ecosystem resilience, and to understand the impacts of climate change, extreme events, resource development, and other pressures on the watershed.

DESCRIBE THE GEOGRAPHIC AREA THAT RECEIVES SERVICES OR BENEFITS FROM YOUR ORGANIZATION.:

The entire Nechako watershed (52,000 km²) receives the direct benefit of our work, but all of British Columbia will benefit in the long term from work to ensure the Nechako watershed is healthy and sustains healthy communities and populations of important species and ecosystems.

IS YOUR ORGANIZATION VOLUNTARY AND NON-PROFIT?:

Yes

PLEASE DETAIL ANY REMUNERATION PAID, OR FUNDS OTHERWISE MADE AVAILABLE TO MEMBERS, OFFICERS, ETC. OF YOUR ORGANIZATION:

Staff of the secretariat are paid, otherwise all participants are voluntary or supported by outside organizations. Funds may be used to leverage grants or funding opportunities for project-based work in the Nechako consistent with the goals of implementing the Nechako Watershed Health Strategy.

PLEASE COMMENT ON THE NUMBER OF MEMBERS/VOLUNTEERS IN YOUR ORGANIZATION AND HOW LONG YOUR ORGANIZATION HAS BEEN IN OPERATION:

The NWR has been in operation for about 3 years, only two of which had paid secretariat staff. There are 12 members of the Core Committee whose time and effort is provided through in-kind support. Any member of the communities in the watershed, including the 5 municipalities and 14 First Nations, may be considered a member. Membership attendance at the annual meeting has grown since the official launch in 2016 to the latest Technical Working Group.

ASSISTANCE IS BEING REQUESTED FOR:

another purpose

OTHER PURPOSE IF ANY:

Support of the secretariat function

PLEASE DESCRIBE THE PROPOSAL FOR WHICH YOU ARE REQUESTING ASSISTANCE. IF YOU ARE APPLYING FOR AN EXEMPTION FROM FEES AND/OR CHARGES OR OTHER CONSIDERATION, PLEASE PROVIDE DETAILS OR YOUR REQUEST HERE. ATTACH ADDITIONAL INFORMATION IF REQUIRED.:

Work in year 2 (REFBC funding for 3 years) has focused on the continued building of relationships, development of communications materials, and the establishment of two working groups (the Lakes Monitoring Working Group, and the Education and Youth Engagement Working Group). The Education and Youth Engagement Working Group has had substantial success working with SD91 providing experiential learning in Vanderhoof area streams in the Nechako watershed, in partnership with Steamkeepers and the University of Northern British Columbia. The Lakes Monitoring Working Group is working to establish specific monitoring protocols to establish baseline data on nine or more lakes in the watershed and to provide data to researchers.

DESCRIBE HOW THIS PROPOSAL WILL BENEFIT THE COMMUNITY:

The community will benefit in the short term from improved relationships and unified goals toward the health of the watershed, and in the long term from the implementation of the Nechako Watershed Health Strategy. A healthy community is a prosperous one.

HAVE YOU APPLIED FOR A GRANT/FUNDING FROM OTHER SOURCES?:

Yes

NAME OF 1ST GRANT OR FUNDING AGENCY:

Real Estate Foundation of BC

12

AMOUNT APPLIED FOR FROM 1ST AGENCY:
35000

STATUS OF 1ST GRANT APPLICATION:
Approved

NAME OF 2ND GRANT OR FUNDING AGENCY:
Centerra Gold Community Fund

AMOUNT APPLIED FOR FROM 2ND AGENCY:
10000

STATUS OF 2ND GRANT APPLICATION:
Pending

NAME OF 3RD GRANT OR FUNDING AGENCY:
Regional District of Fraser-Fort George Areas A and C

AMOUNT APPLIED FOR FROM 3RD AGENCY:
3400

STATUS OF 3RD GRANT APPLICATION:
Approved

NAME OF 4TH GRANT FUNDING AGENCY:

AMOUNT APPLIED FOR FROM 4TH AGENCY:
0

HAVE YOU RECEIVED ASSISTANCE (GRANT IN AID/WAIVING OF FEES , ETC.), FROM THE REGIONAL DISTRICT OF BULKLEY-NECHAKO IN PREVIOUS YEARS?:

Yes

IF YES, YEARS, AMOUNTS AND PURPOSES FOR WHICH ASSISTANCE WAS USED:

Assistance was granted from Areas B, C, D, E, F (\$1700 each, total of \$8500) in 2018 for the same purpose as this request.

DOES YOUR ORGANIZATION:

CONTACT NAME:

Kim Menounos

PLEASE PROVIDE THE DATE, TIME AND LOCATION OF YOUR ORGANIZATIONS ANNUAL GENERAL MEETING (AGM). IF UNKNOWN PLEASE CONTACT THE ELECTORAL AREA DIRECTOR WITH THE INFORMATION ONCE DATE AND TIME ARE CONFIRMED.:

October 30, 2019 10am to 4pm, Fort St. James (Nakazdli Whut'en)

AMOUNT BEING REQUESTED:

\$1700 from Areas B, C, D, E, F



Regional District of Bulkley-Nechako Memo

TO: Rural Directors Committee

FROM: Cheryl Anderson, Manager of Administrative Services

DATE: October 30, 2019

SUBJECT: Fort St. James Sled Dog Association – Request for Grant in Aid
(Electoral Area “C”)

RECOMMENDATION: (All/Directors/Majority)

“That the Rural Directors Committee recommend to the Board that the Fort St. James Sled Dog Association be given \$2,000 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with the 2020 Caledonia Classic Sled Dog Races.”

BACKGROUND

Attached is a grant in aid application from the Fort St. James Sled Dog Association for costs associated with the 2020 Caledonia Class Sled Dog Races. Director Greenaway is supportive of the application.

Written by,

A handwritten signature in cursive script that reads "Anderson".

Cheryl Anderson, Manager of
Administrative Services

Cheryl Anderson

From: website@rdbn.bc.ca
Sent: October 18, 2019 12:50 PM
To: Cheryl Anderson
Subject: Website Form Submission – ONLINE GRANT-IN-AID APPLICATION FORM

There has been a submission of the form ONLINE GRANT-IN-AID APPLICATION FORM through your concrete5 website.

ORGANIZATION:
 Fort St. James Sled Dog Association

EMAIL:
 choughton@sd91.bc.ca

PHONE:
 2509961739

MAILING ADDRESS (Please include PO Box/Civic Address, Town and Postal Code):
 4358 Pitka Bay Road PO Box 1908 Fort St. James BC V0J 1P0

PROJECT OR PURPOSE FOR WHICH YOU REQUIRE ASSISTANCE:

The 2020 Caledonia Classic Sled Dog Races will be held Feb 8-10, 2020 at Cottonwood Park in Fort St. James. This 2020 event will involve a 200-mile continuous distance race (a Yukon Quest 100-mile race qualifier) and a 100-mile continuous distance race for smaller teams and younger mushers. Two days of 4-dog, 6-dog and skijor sprint races, plus a popular kid'n mutt race, politician's event and Junior musher event will also be held. The event serves as a term field trip for UNBC Outdoor Tourism and Recreation students. The Fort St. James Sled Dog Association spends many hours undertaking extensive trail maintenance as well as the establishment of a winter safety trail on Stuart Lake. Musher participants come from across western North America and throughout BC. Spectators travel from throughout BC to observe this unique winter event.

TO THE BEST OF MY KNOWLEDGE, ALL OF THE INFORMATION THAT IS PROVIDED IN THIS APPLICATION IS TRUE AND CORRECT. FURTHERMORE, I HEREBY CERTIFY THAT THIS APPLICATION FOR ASSISTANCE IS NOT BEING MADE ON BEHALF OF AN INDIVIDUAL, INDUSTRY, COMMERCIAL OR BUSINESS:

Yes

PLEASE DESCRIBE THE SERVICES/BENEFITS THAT YOUR ORGANIZATION PROVIDES TO THE COMMUNITY. ARE THESE SERVICES/BENEFITS AVAILABLE TO THE COMMUNITY FROM ANOTHER ORGANIZATION OR AGENCY:

The Caledonia Classic Dog Sled Races provide a safe, high quality event for dog mushers across western Canada and the US. We provide an opportunity for local school children to be introduced to the sport and for UNBC Tourism and Outdoor Rec. students to volunteer and learn from and organized sporting event. We provide a venue for local mushers to participate and grow in the sport. Community members have the opportunity to watch an unique and exciting event. We establish and maintain a winter safety trail on Stuart Lake and partner with the local snowmobile club to maintain local designated recreation trails. This event and the Stuart Lake safety trail are uniquely provided by the Fort St. James Sled Dog Association.

DESCRIBE THE GEOGRAPHIC AREA THAT RECEIVES SERVICES OR BENEFITS FROM YOUR ORGANIZATION.:

Our Sled Dog Association provides an annual race opportunity to dog mushers across western North America. Locally, mushers from Smithers, Fort Fraser, Fort St. John, Quesnel, Prince George and Germanson Landing attend every year, as

well as mushers from AB, SK, YT and NWT and southern BC. Spectators visit from communities across the central interior and beyond. UNBC students from numerous countries experience a unique northern event.

IS YOUR ORGANIZATION VOLUNTARY AND NON-PROFIT?:

Yes

PLEASE DETAIL ANY REMUNERATION PAID, OR FUNDS OTHERWISE MADE AVAILABLE TO MEMBERS, OFFICERS, ETC. OF YOUR ORGANIZATION:

All members of the Fort St. James Sled Dog Association are volunteers and receive no remuneration.

PLEASE COMMENT ON THE NUMBER OF MEMBERS/VOLUNTEERS IN YOUR ORGANIZATION AND HOW LONG YOUR ORGANIZATION HAS BEEN IN OPERATION:

2020 will mark the 25th year for the Caledonia Classic. We currently have a core of 17 volunteers, which grows to roughly 40 volunteers during race weekend.

ASSISTANCE IS BEING REQUESTED FOR:

a special event

OTHER PURPOSE IF ANY:

Monies may be used to support trail maintenance activities in support of this event.

PLEASE DESCRIBE THE PROPOSAL FOR WHICH YOU ARE REQUESTING ASSISTANCE. IF YOU ARE APPLYING FOR AN EXEMPTION FROM FEES AND/OR CHARGES OR OTHER CONSIDERATION, PLEASE PROVIDE DETAILS OR YOUR REQUEST HERE. ATTACH ADDITIONAL INFORMATION IF REQUIRED.:

The Caledonia Classic Dog Sled Races include a three-day, 200-mile long distance race, which now serves as a qualifier for the Yukon Quest 1000-Mile International Race (and an application is under review to enable this race to serve as an Iditarod 1000-Mile race qualifier). We also offer two days of 4-dog, 6-dog and skijor (x-country ski with dog) sprint races, a junior musher race, Kid'n mutt race, and popular politician's event. This year, in response to requests from youth mushers, we are adding a 100-mile distance race to enable a distance experience for mushers who may find the completion of the 200-mile event more challenging. In addition to this specific race event, the Fort St. James Sled Dog Association hosts other informal dog mushing events throughout the calendar year, establishes and maintains a winter safety trail on Stuart Lake, partners with the Fort St. James Snowmobile Club to maintain the significant network of designated recreation trails on the south side of Stuart Lake, supports and encourages local youth to experience and explore the sport of dog mushing, supports local high school youth, and partners with the UNBC Tourism and Outdoor Recreation program to experience and gain volunteer experience at an unusual outdoor winter tourism event.

DESCRIBE HOW THIS PROPOSAL WILL BENEFIT THE COMMUNITY:

The Fort St. James Sled Dog Association is well aware of the challenges facing small northern resource communities. To that end, over the years we have worked hard to develop an event which can attract permanent residents to Fort St. James, empower our youth, build community resilience, and contribute to the fabric of what makes living in a small northern community a good experience. This belief is something that we as a small non-profit society take very seriously, and why we work so hard to host a successful event.

HAVE YOU APPLIED FOR A GRANT/FUNDING FROM OTHER SOURCES?:

Yes

NAME OF 1ST GRANT OR FUNDING AGENCY:

Centerra Gold

AMOUNT APPLIED FOR FROM 1ST AGENCY:

5000

STATUS OF 1ST GRANT APPLICATION:

Pending

NAME OF 2ND GRANT OR FUNDING AGENCY:

District of Fort St. James

AMOUNT APPLIED FOR FROM 2ND AGENCY:

1000

STATUS OF 2ND GRANT APPLICATION:

Pending

NAME OF 3RD GRANT OR FUNDING AGENCY:

Prov of BC Community Gaming Grant

AMOUNT APPLIED FOR FROM 3RD AGENCY:

19000

STATUS OF 3RD GRANT APPLICATION:

Denied

NAME OF 4TH GRANT FUNDING AGENCY:

AMOUNT APPLIED FOR FROM 4TH AGENCY:

0

HAVE YOU RECEIVED ASSISTANCE (GRANT IN AID/WAIVING OF FEES , ETC.), FROM THE REGIONAL DISTRICT OF BULKLEY-NECHAKO IN PREVIOUS YEARS?:

Yes

IF YES, YEARS, AMOUNTS AND PURPOSES FOR WHICH ASSISTANCE WAS USED:

2003-2011 \$2000 (general race support)

2012-2013 \$2500 (general race support)

2014-2019 \$2000 (general race support) NB 2017 race was cancelled due to unsafe snow conditions and 2017 grant amount was applied to 2018 race.

DOES YOUR ORGANIZATION:

Provide an opportunity for individuals to make direct contributions?

CONTACT NAME:

Craig Houghton

PLEASE PROVIDE THE DATE, TIME AND LOCATION OF YOUR ORGANIZATIONS ANNUAL GENERAL MEETING (AGM). IF UNKNOWN PLEASE CONTACT THE ELECTORAL AREA DIRECTOR WITH THE INFORMATION ONCE DATE AND TIME ARE CONFIRMED.:

AGM held 7 pm, Oct 17, 2019 at 4494 Sowchea Road, Fort St. James

AMOUNT BEING REQUESTED:

2000.00



Regional District of Bulkley-Nechako Memo

TO: Rural Directors Committee

FROM: Cheryl Anderson, Manager of Administrative Services

DATE: October 30, 2019

SUBJECT: Fort St. James Secondary Sr Boys Soccer Team – Request for Grant in Aid (Electoral Area “C”)

RECOMMENDATION: (All/Directors/Majority)

“That the Rural Directors Committee recommend to the Board that the Fort St. James Secondary Sr Boys Soccer Team be given \$750 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with the Provincial Championships in Burnaby, B.C.”

BACKGROUND

Attached is a grant in aid application from the Fort St. James Secondary Sr Boys Soccer Team for costs associated with attending the Provincial Championships. Director Greenaway is supportive of the application.

Written by,

A handwritten signature in blue ink, appearing to read "Cheryl Anderson".

Cheryl Anderson, Manager of
Administrative Services

Cheryl Anderson

From: website@rdbn.bc.ca
Sent: October 25, 2019 3:30 PM
To: Cheryl Anderson
Subject: Website Form Submission – ONLINE GRANT-IN-AID APPLICATION FORM

There has been a submission of the form ONLINE GRANT-IN-AID APPLICATION FORM through your concrete5 website.

ORGANIZATION:
Fort St James Secondary Sr Boys Soccer Team

EMAIL:
jwaddell@sd91.bc.ca

PHONE:
250 996 7126

MAILING ADDRESS (Please include PO Box/Civic Address, Town and Postal Code):
Box 220 Fort St James, BC, V0J1P0

PROJECT OR PURPOSE FOR WHICH YOU REQUIRE ASSISTANCE:
The Sr Boys Soccer team has won the Zone Championships and are now heading to the Provincial Championships. This trip allows the boys from our region to travel to the tournament and compete against the best single A boys soccer teams in the province while also exploring other parts of the province that some may never see without these opportunities.

TO THE BEST OF MY KNOWLEDGE, ALL OF THE INFORMATION THAT IS PROVIDED IN THIS APPLICATION IS TRUE AND CORRECT. FURTHERMORE, I HEREBY CERTIFY THAT THIS APPLICATION FOR ASSISTANCE IS NOT BEING MADE ON BEHALF OF AN INDIVIDUAL, INDUSTRY, COMMERCIAL OR BUSINESS:
Yes

PLEASE DESCRIBE THE SERVICES/BENEFITS THAT YOUR ORGANIZATION PROVIDES TO THE COMMUNITY. ARE THESE SERVICES/BENEFITS AVAILABLE TO THE COMMUNITY FROM ANOTHER ORGANIZATION OR AGENCY:
Through sport we provide an opportunity for boys in our community to live an active, healthy lifestyle. While doing this we also provide opportunities for travel and competition throughout the region and province. By being on this team the boys learn many things, including organization, teamwork, sportsmanship,

DESCRIBE THE GEOGRAPHIC AREA THAT RECEIVES SERVICES OR BENEFITS FROM YOUR ORGANIZATION.:
The high school boys soccer team provides all boys at Fort St James Secondary the opportunity to compete throughout our region and around the province. We have played games against Fraser Lake, Vanderhoof, Prince George. We have also played games in Hope, Nakusp, and Prince George. The team has performed extremely well with the top 3 finishes and a 5th place finish. The boys also finished first at the Zone Championship tournament. By playing on this team the boys are required to practice 3-4 times per week and travel on weekends.

IS YOUR ORGANIZATION VOLUNTARY AND NON-PROFIT?:
Yes

PLEASE DETAIL ANY REMUNERATION PAID, OR FUNDS OTHERWISE MADE AVAILABLE TO MEMBERS, OFFICERS, ETC. OF YOUR ORGANIZATION:

No remuneration is paid to any volunteer.

PLEASE COMMENT ON THE NUMBER OF MEMBERS/VOLUNTEERS IN YOUR ORGANIZATION AND HOW LONG YOUR ORGANIZATION HAS BEEN IN OPERATION:

Myself and Chad Lantz are volunteer coaches. We have 21 players on our team. Fort St James Secondary has had a boys soccer team since approximately 2001.

ASSISTANCE IS BEING REQUESTED FOR:

a special event

OTHER PURPOSE IF ANY:

PLEASE DESCRIBE THE PROPOSAL FOR WHICH YOU ARE REQUESTING ASSISTANCE. IF YOU ARE APPLYING FOR AN EXEMPTION FROM FEES AND/OR CHARGES OR OTHER CONSIDERATION, PLEASE PROVIDE DETAILS OR YOUR REQUEST HERE. ATTACH ADDITIONAL INFORMATION IF REQUIRED.:

The team has qualified for the Provincial Championships in Burnaby. They will travel together a group and compete against the other qualifying teams. This trip is very expensive for the players and some of our families are still suffering from the closure of our mills.

DESCRIBE HOW THIS PROPOSAL WILL BENEFIT THE COMMUNITY:

With the closure of our mill, some of the players are doubting their ability to travel on this trip. With your help I will be able to take these young players and help them compete at this provincial.

HAVE YOU APPLIED FOR A GRANT/FUNDING FROM OTHER SOURCES?:

Yes

NAME OF 1ST GRANT OR FUNDING AGENCY:

Fort St James Community Foundation

AMOUNT APPLIED FOR FROM 1ST AGENCY:

500

STATUS OF 1ST GRANT APPLICATION:

Pending

NAME OF 2ND GRANT OR FUNDING AGENCY:

Fort St James Secondary PAC

AMOUNT APPLIED FOR FROM 2ND AGENCY:

1000

STATUS OF 2ND GRANT APPLICATION:

Pending

NAME OF 3RD GRANT OR FUNDING AGENCY:

School District 91

AMOUNT APPLIED FOR FROM 3RD AGENCY:

300

STATUS OF 3RD GRANT APPLICATION:

20

Approved

NAME OF 4TH GRANT FUNDING AGENCY:

AMOUNT APPLIED FOR FROM 4TH AGENCY:

0

HAVE YOU RECEIVED ASSISTANCE (GRANT IN AID/WAIVING OF FEES , ETC.), FROM THE REGIONAL DISTRICT OF BULKLEY-NECHAKO IN PREVIOUS YEARS?:

Yes

IF YES, YEARS, AMOUNTS AND PURPOSES FOR WHICH ASSISTANCE WAS USED:

Some of our other school teams have received help in the past. I don't believe the Boys Soccer team has asked for or received any financial help in the last few years.

DOES YOUR ORGANIZATION:

Provide an opportunity for individuals to make direct contributions?

CONTACT NAME:

James Waddell

PLEASE PROVIDE THE DATE, TIME AND LOCATION OF YOUR ORGANIZATIONS ANNUAL GENERAL MEETING (AGM). IF UNKNOWN PLEASE CONTACT THE ELECTORAL AREA DIRECTOR WITH THE INFORMATION ONCE DATE AND TIME ARE CONFIRMED.:

We don't have an AGM. we are a school team.

AMOUNT BEING REQUESTED:

\$750



Regional District of Bulkley-Nechako Memo

TO: Rural Directors Committee

FROM: Cheryl Anderson, Manager of Administrative Services

DATE: October 30, 2019

SUBJECT: Grant in Aid – Fraser Lake Business Expo Draw Prize (Electoral Area “D”)

RECOMMENDATION: (All/Directors/Majority)

“That the draw prize in the amount of \$223.99 for the Fraser Lake Business Expo be paid out of Electoral Area “D” (Fraser Lake Rural) grant in aid monies.”

BACKGROUND

In September, Director Parker provided a draw prize for the RDBN’s booth at the Fraser Lake Business Expo. Director Parker has requested that the invoice be paid out of Electoral Area “D” (Fraser Lake Rural) grant in aid monies.

Written by,

A handwritten signature in cursive script, appearing to read "Cheryl Anderson", written over a horizontal line.

Cheryl Anderson, Manager of
Administrative Services



Regional District of Bulkley-Nechako Memo

TO: Rural Directors Committee
FROM: Cheryl Anderson, Manager of Administrative Services
DATE: October 30, 2019
SUBJECT: Fraser Lake Elementary Secondary School Social Studies 11 Class –
Request for Grant in Aid (Electoral Area "D")

RECOMMENDATION: (All/Directors/Majority)

"That the Rural Directors Committee recommend to the Board that the Fraser Lake Elementary School Social Studies 11 Class be given \$1,000 grant in aid monies from Electoral Area "D" (Fraser Lake Rural) for costs associated with a Parliamentary Tour."

BACKGROUND

Attached is a grant in aid application from the Fraser Lake Elementary Secondary School Social Studies 11 Class for costs associated with a Parliamentary Tour. Director Parker is supportive of the application.

Written by,

A handwritten signature in blue ink, appearing to read "Cheryl Anderson", written over a horizontal line.

Cheryl Anderson, Manager of
Administrative Services

Cheryl Anderson

From: website@rdbn.bc.ca
Sent: October 16, 2019 10:12 AM
To: Cheryl Anderson
Subject: Website Form Submission – ONLINE GRANT-IN-AID APPLICATION FORM

There has been a submission of the form ONLINE GRANT-IN-AID APPLICATION FORM through your concrete5 website.

ORGANIZATION:
 Fraser Lake Elementary Secondary School SS11 Class

EMAIL:
 slank@sd91.bc.ca

PHONE:
 250 699 6233

MAILING ADDRESS (Please include PO Box/Civic Address, Town and Postal Code):
 PO BAG SERVICE 1002 110 Chowsunket St Fraser Lake BC V0J 1S0

PROJECT OR PURPOSE FOR WHICH YOU REQUIRE ASSISTANCE:

Hello, my Social Studies 11 class wishes to visit the Parliament building as part of a curricular field trip. The class is in the planning phase at this point and has not sent their findings for approval at the school board office yet (probably by next week).

They wish to go the weekend of Dec 5 to 8. I am applying for a tour date with the parliament building.

The plan is to give time to fundraise for the 13 of them to go. I will save money by driving them down in the district activity bus (hence, early Dec when the roads are still decent)

The reason I am emailing you is to seek financial support to go. There used to be the CAPITAL FOR KIDS travel grant for rural schools, but it doesn't seem to be in existence anymore.

Their costs have come in as:

BUS \$512 + 10% for extra driving while there (that fee is based on the group being charged .25/km to use a volunteer driver on an activity bus)

Ferry \$765 (the bus is 30 feet long and the ferry charges 4.75 per foot one way plus 1.5% fuel surcharge plus tax)
 \$ 411 (passenger fees there and back for 14 people)

Learning Events planned for 1 day in the Capital
 UVIC (if time)
 Parliament tour
 Craigdarroch Castle (\$210)
 Fort Rodd Hill
 Museum (+ maybe the IMAX) (\$630)

Hotel \$950 (4 rooms, 2 nights at Best Western)

24

Other Fees: My replacement while away is budgeted at \$450 x2days (there is a range of costs depending on if the replacement is certified, non certified or has a masters degree – since I do not know who replaces me, this is the highest number)

For the field trip to happen, we all go or no one goes. ALL 13 students want to go but not all can pay approx. \$350 each. We have one student who may chose to go to a sports trip so then the costs would be divided by 12 not 13 and the amount per kid goes up. We have fundraisers planned but with the state of the economy, there aren't many families in Fraser Lake that can buy into our fundraisers. We have 3 planned over the next 6 weeks. I foresee the group falling short of their goal so I am asking you if there are any grants you can point me to or if your office could sponsor our trip with some financial help. Our need is approx. \$4500 before meals. I have told the students to budget for \$50 a day for food and snacks.

I started my fundraising hunt with the parliament travel grant that used to exist, then asked our Mayor, who then asked her friend MLA Selina Robinson who pointed me to John Rustad's office who then gave me a couple links to PNG/Cascades/Toyota and Staples as places to apply for financial help. After applying, I approached our PAC and one of the members suggested you.

Thank you for reading this and I look forward to anything that you can point me to.

Shawn Lank
Fraser Lake Elementary Secondary School

TO THE BEST OF MY KNOWLEDGE, ALL OF THE INFORMATION THAT IS PROVIDED IN THIS APPLICATION IS TRUE AND CORRECT. FURTHERMORE, I HEREBY CERTIFY THAT THIS APPLICATION FOR ASSISTANCE IS NOT BEING MADE ON BEHALF OF AN INDIVIDUAL, INDUSTRY, COMMERCIAL OR BUSINESS:

Yes

PLEASE DESCRIBE THE SERVICES/BENEFITS THAT YOUR ORGANIZATION PROVIDES TO THE COMMUNITY. ARE THESE SERVICES/BENEFITS AVAILABLE TO THE COMMUNITY FROM ANOTHER ORGANIZATION OR AGENCY:

This particular group of students is very civic minded and some are keenly involved in the future of the ECO COOP project. These students will become the future decision makers for our region as they have strong ties to their homes. Most will return to the community after post secondary education. I don't plan a civics field trip unless the kids are interested in it to begin with.

DESCRIBE THE GEOGRAPHIC AREA THAT RECEIVES SERVICES OR BENEFITS FROM YOUR ORGANIZATION.:

Fraser Lake is a village that has a declining population due to a lack of diverse economy. The town is down to 1 mill as the major industry supporting it. That mill just had to curtail its employees some more due to lack of fiber available to be processed. Since this is occurring, families have less spending money and are not able to support the field trip costs of a curricular or extra curricular event. The classes and teams must seek grants and sponsorships in addition to fundraising efforts. The community tries to help as much as possible.

IS YOUR ORGANIZATION VOLUNTARY AND NON-PROFIT?:

Yes

PLEASE DETAIL ANY REMUNERATION PAID, OR FUNDS OTHERWISE MADE AVAILABLE TO MEMBERS, OFFICERS, ETC. OF YOUR ORGANIZATION:

This does not apply to the Social Studies 11 class.

PLEASE COMMENT ON THE NUMBER OF MEMBERS/VOLUNTEERS IN YOUR ORGANIZATION AND HOW LONG YOUR ORGANIZATION HAS BEEN IN OPERATION:

The SS11 class has 13 students and 1 teacher. SS11 is only offered 1 semester of the year. This year it runs Sept to end of January.

ASSISTANCE IS BEING REQUESTED FOR:

a special event
another purpose

OTHER PURPOSE IF ANY:

The class is asking for help to cover the immense travel costs of travelling from our rural area to our Province's capital.

PLEASE DESCRIBE THE PROPOSAL FOR WHICH YOU ARE REQUESTING ASSISTANCE. IF YOU ARE APPLYING FOR AN EXEMPTION FROM FEES AND/OR CHARGES OR OTHER CONSIDERATION, PLEASE PROVIDE DETAILS OF YOUR REQUEST HERE. ATTACH ADDITIONAL INFORMATION IF REQUIRED.:

The FLESS SS11 class of 13 wishes to have financial help to travel to the Provincial Capital for a Parliamentary Tour on Dec 6. They applied for a date and received Dec 6, 3pm. To get there is the majority of the costs as stated above. The group will travel by activity bus down, spend a day doing curricular activities, then drive back the next day. Please see above for the breakdown of costs associated with the trip.

DESCRIBE HOW THIS PROPOSAL WILL BENEFIT THE COMMUNITY:

This particular group of students is very civic minded and some are keenly involved in the future of the ECO COOP project. These students will become the future decision makers for our region as they have strong ties to their homes. Most will return to the community after post secondary education. I don't plan a civics field trip unless the kids are interested in it to begin with.

HAVE YOU APPLIED FOR A GRANT/FUNDING FROM OTHER SOURCES?:

Yes

NAME OF 1ST GRANT OR FUNDING AGENCY:

Village of Fraser Lake

AMOUNT APPLIED FOR FROM 1ST AGENCY:

0

STATUS OF 1ST GRANT APPLICATION:

Pending

NAME OF 2ND GRANT OR FUNDING AGENCY:

FLESS PAC

AMOUNT APPLIED FOR FROM 2ND AGENCY:

250 is the maximum PAC gives for help towards groups

STATUS OF 2ND GRANT APPLICATION:

Pending

NAME OF 3RD GRANT OR FUNDING AGENCY:

CASCADES

AMOUNT APPLIED FOR FROM 3RD AGENCY:

0

STATUS OF 3RD GRANT APPLICATION:

Pending

NAME OF 4TH GRANT FUNDING AGENCY:

PNG

AMOUNT APPLIED FOR FROM 4TH AGENCY:

0

HAVE YOU RECEIVED ASSISTANCE (GRANT IN AID/WAIVING OF FEES , ETC.), FROM THE REGIONAL DISTRICT OF BULKLEY-NECHAKO IN PREVIOUS YEARS?:

Yes

IF YES, YEARS, AMOUNTS AND PURPOSES FOR WHICH ASSISTANCE WAS USED:

The school has received help in the past for sports teams. I think it was about 1000.00. I was not the person who applied. This is my first time applying for help on a CURRICULAR field trip. This isn't a fun sports trip or for shopping. I want to lower the cost of the trip so all students can afford to go.

DOES YOUR ORGANIZATION:

Provide an opportunity for individuals to make direct contributions?

CONTACT NAME:

Shawn Lank

PLEASE PROVIDE THE DATE, TIME AND LOCATION OF YOUR ORGANIZATIONS ANNUAL GENERAL MEETING (AGM). IF UNKNOWN PLEASE CONTACT THE ELECTORAL AREA DIRECTOR WITH THE INFORMATION ONCE DATE AND TIME ARE CONFIRMED.:

The class does not have an AGM

AMOUNT BEING REQUESTED:

1000.00



Regional District of Bulkley-Nechako Memo

TO: Rural Directors Committee

FROM: Cheryl Anderson, Manager of Administrative Services

DATE: October 30, 2019

SUBJECT: Connexus Community Resources – Request for Grant in Aid
(Electoral Area “F”)

RECOMMENDATION: (All/Directors/Majority)

“That the Rural Directors Committee recommend to the Board that Connexus Community Resources be given \$1,000 grant in aid monies from Electoral Area “F” (Vanderhoof Rural) for costs associated with the Seniors’ Christmas Dinner.”

BACKGROUND

Attached is a grant in aid application from Connexus Community Resources for costs associated with the annual Christmas dinner for seniors. Director Petersen is supportive of the application.

Written by,

A handwritten signature in blue ink, appearing to read "Cheryl Anderson".

Cheryl Anderson, Manager of
Administrative Services

Cheryl Anderson

From: website@rdbn.bc.ca
Sent: October 22, 2019 10:17 AM
To: Cheryl Anderson
Subject: Website Form Submission – ONLINE GRANT-IN-AID APPLICATION FORM

There has been a submission of the form ONLINE GRANT-IN-AID APPLICATION FORM through your concrete5 website.

ORGANIZATION:
 Connexus Community Resources

EMAIL:
 sferguson@connexus.ca

PHONE:
 2505708594

MAILING ADDRESS (Please include PO Box/Civic Address, Town and Postal Code):
 PO Box 1249

PROJECT OR PURPOSE FOR WHICH YOU REQUIRE ASSISTANCE:

Every year Seniors Connected holds a Christmas party for the seniors in our community. We are looking for some funding to help support this event. As we are all aware lots of the seniors in our area don't have any other family to have Christmas with so this is very important to us at Riverside Place

TO THE BEST OF MY KNOWLEDGE, ALL OF THE INFORMATION THAT IS PROVIDED IN THIS APPLICATION IS TRUE AND CORRECT. FURTHERMORE, I HEREBY CERTIFY THAT THIS APPLICATION FOR ASSISTANCE IS NOT BEING MADE ON BEHALF OF AN INDIVIDUAL, INDUSTRY, COMMERCIAL OR BUSINESS:

Yes

PLEASE DESCRIBE THE SERVICES/BENEFITS THAT YOUR ORGANIZATION PROVIDES TO THE COMMUNITY. ARE THESE SERVICES/BENEFITS AVAILABLE TO THE COMMUNITY FROM ANOTHER ORGANIZATION OR AGENCY:

Seniors Connected is a group that is here to support our local seniors with lots of fun things, Bingo, Bus Trips, Arts and crafts, Yoga, Knitting, sewing and any other event we can help with. As you know we run Seniors Connected out of Riverside Place so we can involve the seniors from Riverside.

DESCRIBE THE GEOGRAPHIC AREA THAT RECEIVES SERVICES OR BENEFITS FROM YOUR ORGANIZATION.:

This is for all of Vanderhoof We have many seniors in our area that have no family and need to be able to have some things to do. This is a very lonely time of the year for a lot of our seniors.

IS YOUR ORGANIZATION VOLUNTARY AND NON-PROFIT?:

Yes

PLEASE DETAIL ANY REMUNERATION PAID, OR FUNDS OTHERWISE MADE AVAILABLE TO MEMBERS, OFFICERS, ETC. OF YOUR ORGANIZATION:

PLEASE COMMENT ON THE NUMBER OF MEMBERS/VOLUNTEERS IN YOUR ORGANIZATION AND HOW LONG YOUR ORGANIZATION HAS BEEN IN OPERATION:

ASSISTANCE IS BEING REQUESTED FOR:
a special event

OTHER PURPOSE IF ANY:

PLEASE DESCRIBE THE PROPOSAL FOR WHICH YOU ARE REQUESTING ASSISTANCE. IF YOU ARE APPLYING FOR AN EXEMPTION FROM FEES AND/OR CHARGES OR OTHER CONSIDERATION, PLEASE PROVIDE DETAILS OR YOUR REQUEST HERE. ATTACH ADDITIONAL INFORMATION IF REQUIRED.:

Our request is for funding to help with the seniors connected Christmas Dinner

DESCRIBE HOW THIS PROPOSAL WILL BENEFIT THE COMMUNITY:

This will help some of our local seniors enjoy a christmas dinner. We all know that some of the seniors never have a chance to have dinner.

HAVE YOU APPLIED FOR A GRANT/FUNDING FROM OTHER SOURCES?:

No

NAME OF 1ST GRANT OR FUNDING AGENCY:

Sandy Ferguson

AMOUNT APPLIED FOR FROM 1ST AGENCY:

0

STATUS OF 1ST GRANT APPLICATION:

Approved

NAME OF 2ND GRANT OR FUNDING AGENCY:

Sandy Ferguson

AMOUNT APPLIED FOR FROM 2ND AGENCY:

0

STATUS OF 2ND GRANT APPLICATION:

Approved

NAME OF 3RD GRANT OR FUNDING AGENCY:

Sandy Ferguson

AMOUNT APPLIED FOR FROM 3RD AGENCY:

0

STATUS OF 3RD GRANT APPLICATION:

Approved

NAME OF 4TH GRANT FUNDING AGENCY:

Sandy Ferguson

AMOUNT APPLIED FOR FROM 4TH AGENCY:

0

HAVE YOU RECEIVED ASSISTANCE (GRANT IN AID/WAIVING OF FEES , ETC.), FROM THE REGIONAL DISTRICT OF BULKLEY-NECHAKO IN PREVIOUS YEARS?:

Yes

IF YES, YEARS, AMOUNTS AND PURPOSES FOR WHICH ASSISTANCE WAS USED:

\$500.00 2017

DOES YOUR ORGANIZATION:

CONTACT NAME:

Sandy Ferguson

PLEASE PROVIDE THE DATE, TIME AND LOCATION OF YOUR ORGANIZATIONS ANNUAL GENERAL MEETING (AGM). IF UNKNOWN PLEASE CONTACT THE ELECTORAL AREA DIRECTOR WITH THE INFORMATION ONCE DATE AND TIME ARE CONFIRMED.:

Connexus Community Resources

AMOUNT BEING REQUESTED:

\$1000.00



Regional District of Bulkley-Nechako Memo

TO: Rural Directors Committee

FROM: Cheryl Anderson, Manager of Administrative Services

DATE: October 30, 2019

SUBJECT: Nechako Valley Rodeo Association – Request for Grant in Aid
(Electoral Area “F”)

RECOMMENDATION: (All/Directors/Majority)

“That the Rural Directors Committee recommend to the Board that the Nechako Valley Rodeo Association be given \$4,000 grant in aid monies from Electoral Area “F” (Vanderhoof Rural) for costs associated with the 7th Annual Rodeo.”

BACKGROUND

Attached is a grant in aid application from the Nechako Valley Rodeo Association for costs associated with the 7th Annual Rodeo. Director Petersen is supportive of the application.

Written by,

A handwritten signature in blue ink, appearing to read "Cheryl Anderson".

Cheryl Anderson, Manager of
Administrative Services

Cheryl Anderson

From: website@rdbn.bc.ca
Sent: October 22, 2019 2:04 PM
To: Cheryl Anderson
Subject: Website Form Submission – ONLINE GRANT-IN-AID APPLICATION FORM

There has been a submission of the form ONLINE GRANT-IN-AID APPLICATION FORM through your concrete5 website.

ORGANIZATION:

Nechako Valley Rodeo Association

EMAIL:

sferggie@hotmail.com

PHONE:

250-570-9917

MAILING ADDRESS (Please include PO Box/Civic Address, Town and Postal Code):

PO Box 1635 Vanderhoof BCVOJ3A0

PROJECT OR PURPOSE FOR WHICH YOU REQUIRE ASSISTANCE:

The purpose is to help with funding for our 7th annual Rodeo in Vanderhoof. We have had 6 successful rodeos in our community thanks to the support from RDBN and other in the community.

TO THE BEST OF MY KNOWLEDGE, ALL OF THE INFORMATION THAT IS PROVIDED IN THIS APPLICATION IS TRUE AND CORRECT. FURTHERMORE, I HEREBY CERTIFY THAT THIS APPLICATION FOR ASSISTANCE IS NOT BEING MADE ON BEHALF OF AN INDIVIDUAL, INDUSTRY, COMMERCIAL OR BUSINESS:

Yes

PLEASE DESCRIBE THE SERVICES/BENEFITS THAT YOUR ORGANIZATION PROVIDES TO THE COMMUNITY. ARE THESE SERVICES/BENEFITS AVAILABLE TO THE COMMUNITY FROM ANOTHER ORGANIZATION OR AGENCY:

The Nechako Valley Rodeo brings many different groups of people to our community. We have many spectators and competitors they come to our community, eating in our restaurants, staying in our hotels, and shopping in our local stores.

DESCRIBE THE GEOGRAPHIC AREA THAT RECEIVES SERVICES OR BENEFITS FROM YOUR ORGANIZATION.:

Vanderhoof, Fraser Lake, Fort St. James. Our mandate is to support the youth in the sport of Rodeo so we try our best to bring in groups to teach the youth all about the sport.

IS YOUR ORGANIZATION VOLUNTARY AND NON-PROFIT?:

Yes

PLEASE DETAIL ANY REMUNERATION PAID, OR FUNDS OTHERWISE MADE AVAILABLE TO MEMBERS, OFFICERS, ETC. OF YOUR ORGANIZATION:

None

PLEASE COMMENT ON THE NUMBER OF MEMBERS/VOLUNTEERS IN YOUR ORGANIZATION AND HOW LONG YOUR ORGANIZATION HAS BEEN IN OPERATION:

This is our 7th year and we have 40-50 volunteers and 7 members

ASSISTANCE IS BEING REQUESTED FOR:
a special event

OTHER PURPOSE IF ANY:

PLEASE DESCRIBE THE PROPOSAL FOR WHICH YOU ARE REQUESTING ASSISTANCE. IF YOU ARE APPLYING FOR AN EXEMPTION FROM FEES AND/OR CHARGES OR OTHER CONSIDERATION, PLEASE PROVIDE DETAILS OR YOUR REQUEST HERE. ATTACH ADDITIONAL INFORMATION IF REQUIRED.:

DESCRIBE HOW THIS PROPOSAL WILL BENEFIT THE COMMUNITY:

HAVE YOU APPLIED FOR A GRANT/FUNDING FROM OTHER SOURCES?:
Yes

NAME OF 1ST GRANT OR FUNDING AGENCY:
Village of Vanderhoof

AMOUNT APPLIED FOR FROM 1ST AGENCY:
2500

STATUS OF 1ST GRANT APPLICATION:
Pending

NAME OF 2ND GRANT OR FUNDING AGENCY:

AMOUNT APPLIED FOR FROM 2ND AGENCY:
0

STATUS OF 2ND GRANT APPLICATION:
Approved

NAME OF 3RD GRANT OR FUNDING AGENCY:

AMOUNT APPLIED FOR FROM 3RD AGENCY:
0

STATUS OF 3RD GRANT APPLICATION:
Approved

NAME OF 4TH GRANT FUNDING AGENCY:

AMOUNT APPLIED FOR FROM 4TH AGENCY:
0

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HAVE YOU RECEIVED ASSISTANCE (GRANT IN AID/WAIVING OF FEES , ETC.), FROM THE REGIONAL DISTRICT OF BULKLEY-NECHAKO IN PREVIOUS YEARS?:

Yes

IF YES, YEARS, AMOUNTS AND PURPOSES FOR WHICH ASSISTANCE WAS USED:

6 years and from 2000.00 - 3500.00 to help fund our Rodeo

DOES YOUR ORGANIZATION:

CONTACT NAME:

Sandy Ferguson

PLEASE PROVIDE THE DATE, TIME AND LOCATION OF YOUR ORGANIZATIONS ANNUAL GENERAL MEETING (AGM). IF UNKNOWN PLEASE CONTACT THE ELECTORAL AREA DIRECTOR WITH THE INFORMATION ONCE DATE AND TIME ARE CONFIRMED.:

Our AGM was September 24 2019

AMOUNT BEING REQUESTED:

\$4000.00



Regional District of Bulkley-Nechako Memo

TO: Rural Directors Committee
FROM: Cheryl Anderson, Manager of Administrative Services
DATE: October 30, 2019
SUBJECT: A Rocha Canada – Northern BC Project – Request for Grant in Aid
(Electoral Area “G”)

RECOMMENDATION: (All/Directors/Majority)

“That the Rural Directors Committee recommend to the Board that A Rocha Canada – Northern BC Project be given \$2,500 grant in aid monies from Electoral Area “G” (Houston Rural) for the purchase of a portable generator and stereo microscope.”

BACKGROUND

Attached is a grant in aid application from A Rocha Canada – Northern BC Project for the purchase of a generator and microscope. Director Newell is supportive of the application.

Written by,

A handwritten signature in blue ink, appearing to read "Cheryl Anderson".

Cheryl Anderson, Manager of
Administrative Services

Cheryl Anderson

From: website@rdbn.bc.ca
Sent: October 8, 2019 3:06 PM
To: Cheryl Anderson
Subject: Website Form Submission – ONLINE GRANT-IN-AID APPLICATION FORM

There has been a submission of the form ONLINE GRANT-IN-AID APPLICATION FORM through your concrete5 website.

ORGANIZATION:

A Rocha Canada - Northern BC Project

EMAIL:

cindy.verbeek@arocha.ca

PHONE:

250-845-4540

MAILING ADDRESS (Please include PO Box/Civic Address, Town and Postal Code):

c/o Box 186, Houston, BC V0J 1Z0

PROJECT OR PURPOSE FOR WHICH YOU REQUIRE ASSISTANCE:

Buck Creek Canfor Hatchery is a project of A Rocha Canada in Houston, BC. There are several items that we would like to have that would help us with our hatchery operations as well as environmental education programming.

TO THE BEST OF MY KNOWLEDGE, ALL OF THE INFORMATION THAT IS PROVIDED IN THIS APPLICATION IS TRUE AND CORRECT. FURTHERMORE, I HEREBY CERTIFY THAT THIS APPLICATION FOR ASSISTANCE IS NOT BEING MADE ON BEHALF OF AN INDIVIDUAL, INDUSTRY, COMMERCIAL OR BUSINESS:

Yes

PLEASE DESCRIBE THE SERVICES/BENEFITS THAT YOUR ORGANIZATION PROVIDES TO THE COMMUNITY. ARE THESE SERVICES/BENEFITS AVAILABLE TO THE COMMUNITY FROM ANOTHER ORGANIZATION OR AGENCY:

We run a small coho hatchery raising up to 10,000 coho fry each year and releasing them into the Upper Bulkley River. As well we run summer day camps and environmental education programming for schools and groups that help participants gain hands on experience of the natural world in order to understand how to care for it better. We are the only organization of it's kind in the Houston area.

DESCRIBE THE GEOGRAPHIC AREA THAT RECEIVES SERVICES OR BENEFITS FROM YOUR ORGANIZATION.:

We mostly have participation from Houston but have had groups come from Smithers, Topley and the surrounding area.

IS YOUR ORGANIZATION VOLUNTARY AND NON-PROFIT?:

No

PLEASE DETAIL ANY REMUNERATION PAID, OR FUNDS OTHERWISE MADE AVAILABLE TO MEMBERS, OFFICERS, ETC. OF YOUR ORGANIZATION:

The Houston project has one "paid" staff member that gets paid based on donations for 8 hours per week to cover administrative tasks.

PLEASE COMMENT ON THE NUMBER OF MEMBERS/VOLUNTEERS IN YOUR ORGANIZATION AND HOW LONG YOUR ORGANIZATION HAS BEEN IN OPERATION:

A Rocha has been in Canada since 2000 and in Houston since 2003. The Buck Creek Canfor Hatchery had it's grand opening in September of 2017. In 2018 over 43 volunteers contributed to hatchery operations, 89 people visited the hatchery, 127 people participated in events and 111 school children participated in environmental education activities.

ASSISTANCE IS BEING REQUESTED FOR:
a capital project and/or equipment

OTHER PURPOSE IF ANY:

PLEASE DESCRIBE THE PROPOSAL FOR WHICH YOU ARE REQUESTING ASSISTANCE. IF YOU ARE APPLYING FOR AN EXEMPTION FROM FEES AND/OR CHARGES OR OTHER CONSIDERATION, PLEASE PROVIDE DETAILS OR YOUR REQUEST HERE. ATTACH ADDITIONAL INFORMATION IF REQUIRED.:

- 1) Portable Generator - \$1,700
- 2) Stereo Microscope - \$800

DESCRIBE HOW THIS PROPOSAL WILL BENEFIT THE COMMUNITY:

A portable generator would allow us to get the hatchery equipment back online quickly in the event of a power failure preventing loss of the coho eggs/fry we are raising.

A stereo Microscope would allow us to better identify and count species during our annual Bioblitz event and a trinocular scope would allow us to hook up a computer and/or camera so that students could view small creatures on a larger screen during school programming.

HAVE YOU APPLIED FOR A GRANT/FUNDING FROM OTHER SOURCES?:

No

NAME OF 1ST GRANT OR FUNDING AGENCY:

AMOUNT APPLIED FOR FROM 1ST AGENCY:

0

STATUS OF 1ST GRANT APPLICATION:

Approved

NAME OF 2ND GRANT OR FUNDING AGENCY:

AMOUNT APPLIED FOR FROM 2ND AGENCY:

0

STATUS OF 2ND GRANT APPLICATION:

Approved

NAME OF 3RD GRANT OR FUNDING AGENCY:

AMOUNT APPLIED FOR FROM 3RD AGENCY:

0

STATUS OF 3RD GRANT APPLICATION:

Approved

NAME OF 4TH GRANT FUNDING AGENCY:

AMOUNT APPLIED FOR FROM 4TH AGENCY:

0

HAVE YOU RECEIVED ASSISTANCE (GRANT IN AID/WAIVING OF FEES , ETC.), FROM THE REGIONAL DISTRICT OF BULKLEY-NECHAKO IN PREVIOUS YEARS?:

No

IF YES, YEARS, AMOUNTS AND PURPOSES FOR WHICH ASSISTANCE WAS USED:

DOES YOUR ORGANIZATION:

Provide an opportunity for individuals to make direct contributions?

CONTACT NAME:

Cindy Verbeek

PLEASE PROVIDE THE DATE, TIME AND LOCATION OF YOUR ORGANIZATIONS ANNUAL GENERAL MEETING (AGM). IF UNKNOWN PLEASE CONTACT THE ELECTORAL AREA DIRECTOR WITH THE INFORMATION ONCE DATE AND TIME ARE CONFIRMED.:

Unknown

AMOUNT BEING REQUESTED:

\$2,500



Regional District of Bulkley-Nechako Memo

TO: Rural Directors Committee

FROM: Cheryl Anderson, Manager of Administrative Services

DATE: October 30, 2019

SUBJECT: Electoral Area Directors' Forum – February 5-7, 2020 – Richmond, B.C.

RECOMMENDATION: (All/Directors/Majority)

1. That the Board authorize attendance of Rural Directors wishing to attend the Electoral Area Directors' Forum from February 5-7, 2020 in Richmond, B.C.
2. That Rural Directors submit discussion items for the Forum to the CAO prior to November 22, 2019.

BACKGROUND

An invitation to the Electoral Area Directors' Forum is attached.

Written by,

A handwritten signature in blue ink, appearing to read "Cheryl Anderson", written over a horizontal line.

Cheryl Anderson, Manager of
Administrative Services



Electoral Area Directors' Forum

Oct. 30, 2019

The next Electoral Area Directors' (EAD) Forum will be held on February 4 and 5, 2020 at the Radisson Vancouver Airport Hotel in Richmond, BC. Hotel reservations are now available via phone (604.279.8384) or email under the UBCM/LGLA block until January 6, 2020.

The EAD Forum focuses on issues of concern to electoral area directors and provides an opportunity to discuss common problems and share potential solutions to the problems identified. The conference is open to electoral area directors and their alternates, regional district chairs, and regional district staff.

Director Grace McGregor, Electoral Area Representative on the UBCM Executive, will work with staff to build the agenda around matters of current concern to those representing electoral areas. In addition, Electoral Area Directors can submit their own ideas or examples of best practices for discussion at the forum. Please submit your suggested Forum topics by November 22.

The Local Government Leadership Academy Forum is scheduled immediately after the EAD forum, from February 5-7, help reduce costs and provide an opportunity for delegates to attend both learning events.

Information on registration will be provided in next week's Compass.

Follow Us On

- Twitter: @ubcm



REGIONAL DISTRICT OF BULKLEY-NECHAKO STAFF REPORT

To: Rural Directors' Committee
From: John Illes, Chief Financial Officer
Date: November 7, 2019
Subject: Street Lighting Services

Overview:

At the last Rural Committee meeting, the Directors requested that staff investigate the transition to LED street lighting for the Regional District street lighting services.

Discussion:

B. C. Hydro has recently announced that it will be aggressively pursuing an upgrade to its street lighting services. All the capital components of the Regional District's street lighting services are owned by B. C. Hydro – the Regional District rents these street lights on a monthly basis.

The expectation is that B. C. Hydro will be replacing these street lights within the next three years. The final plan approval is expected in the Spring of 2020 (subject to approval from BC Hydro's Board of Directors as well as approval from the BC Utilities Commission for the updated rates – the current rates are only applicable to high pressure sodium and mercury vapour street lights) and with procurement beginning shortly afterwards. Replacement may begin in the Summer of 2020.

The Regional District will be consulted prior to pole and light replacement. The new LED lights come in three different wattages and two different colour temperatures. At this time the Regional District will also be able to request the installation of new lights or the removal of existing lights.

Hydro is requesting an increase of 0.72% for 2020. A budget increase of electrical costs of 1% over the 2019 electrical rates has been included to cover this increase and provide a small contingency in 2020.

Recommendation:

(All/Directors/Majority)

That the Rural Directors Committee recommend to the Board to include the Street Lighting Services in the 2020 Financial Plan.

**REGIONAL DISTRICT OF BULKLEY-NECHAKO
DECKER LAKE STREET LIGHTING**

(9101)

	2017 Actual	2018 Actual	2019 Budget	2019 Estimate	Five Year Financial Plan:				
					2020	2021	2022	2023	2024
REVENUE:									
400003 Taxation									
Specified portion of Electoral Area B									
Parcel Tax									
Number of Parcels	58	58	58		58				
Parcel Tax per Parcel	164.42	162.33	171.65		173.46				
Bylaw 123, 1976 No limitation	9,536	9,415	9,956	9,956	10,061	10,853	11,398	11,970	12,571
450001 School District # 91									
Charge for 2 lights on School's driveway	350	350	350	350	350	350	350	350	350
499999 Prior Year's Surplus	195	326	275	275	273				
TOTAL REVENUE.....	10,081	10,091	10,581	10,581	10,684	11,203	11,748	12,320	12,921
EXPENDITURE									
602001 Utilities - Hydro									
35 x 150 Watt Street Lights @ \$18.61mo	9,461	9,666	10,281	10,000	10,384	10,903	11,448	12,020	12,621
+ 5% rate rider + 7%PST/mo									
+ 5% cushion for possible rate increase									
606003 Advertising	294	150	300	308	300	300	300	300	300
Parcel Tax Local Court of Revision									
799999 Prior Year's Deficit									
TOTAL EXPENDITURE.....	9,755	9,816	10,581	10,308	10,684	11,203	11,748	12,320	12,921
Revenues minus Expenditures	326	275	-	273	-	-	-	-	-

ef

**REGIONAL DISTRICT OF BULKLEY-NECHAKO
ENDAKO STREET LIGHTING**

(9102)

	2017 Actual	2018 Actual	2019 Budget	Year end Estimate	Five Year Financial Plan:				
					2020	2021	2022	2023	2024
REVENUE:									
400004 Taxation									
Specified Portion of Electoral Area D									
Converted Hospital Assessments (Completed Roll)	173,207	175,906	179,547		179,547				
Estimated Residential Tax Rate (cents per \$1,000)	1.8513	1.7944	1.8453		1.9169				
Bylaw 130, 1976 No limitation	3,207	3,157	3,313	3,313	3,442	3,691	3,891	4,102	4,323
460001 Ministry of Highways Cost Recovery	316	321	320	247	320	320	320	320	320
499999 Prior Year's Surplus	171	221	148	148	58				
TOTAL REVENUE	3,694	3,699	3,782	3,708	3,820	4,011	4,211	4,422	4,643
EXPENDITURE:									
602001 Utilities - Hydro									
There are 7 x 150 Watt street lights @ \$18.61/mo and 7 x 100 Watt street lights @ \$15.61/mo. + 5% rate rider + 7% PST/mo + 5% cushion for possible rate increase	3,473	3,551	3,782	3,650	3,820	4,011	4,211	4,422	4,643
799999 Prior Year's Deficit									
TOTAL EXPENDITURE	3,473	3,551	3,782	3,650	3,820	4,011	4,211	4,422	4,643
Revenues minus Expenditures	221	148	(0)	58	-	-	-	-	-

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**REGIONAL DISTRICT OF BULKLEY-NECHAKO
FORT FRASER STREET LIGHTING**

(9103)

	2017 Actual	2018 Actual	2019 Budget	Year end Estimate	Five Year Financial Plan:				
					2020	2021	2022	2023	2024
REVENUE:									
400004 Taxation									
Converted Hospital Assessments (Completed Roll)	993,459	1,045,446	1,066,989		1,066,989				
Estimated Residential Tax Rate (cents per \$1,000)	0.734	0.6987	0.7246		0.6930				
Specified Portion of Electoral Area D "Letters Patent", Land & Improvements, No limit	7,292	7,304	7,731	7,731	7,394	8,376	8,819	9,285	9,774
460001 Ministry of Highways Cost Recovery	494	499	490	490	490	490	490	490	490
499999 Prior Year's Surplus	817	805	639	639	660				
TOTAL REVENUE.....	8,603	8,608	8,860	8,860	8,544	8,866	9,309	9,775	10,264
EXPENDITURE:									
602001 Utilities - Hydro	7,798	7,969	8,360	8,200	8,444	8,866	9,309	9,775	10,264
There are 23 x 150 Watt street lights @ \$20.52/mo and 7 x 100 Watt street lights @ \$17.21/mo. + 5% rate rider + 7% PST +5% per year cushion for possible rate increases									
779999 Misc. Expense			500		100	-	-	-	-
799999 Prior Year Deficit									
TOTAL EXPENDITURE.....	7,798	7,969	8,860	8,200	8,544	8,866	9,309	9,775	10,264
Revenues minus Expenditures	805	639	-	660	-	-	-	-	-

FF

**REGIONAL DISTRICT OF BULKLEY-NECHAKO
GEROW ISLAND STREET LIGHTING**

(9104)

	2017 Actual	2018 Actual	2019 Budget	Year end Estimate	Five Year Financial Plan:				
					2020	2021	2022	2023	2024
REVENUE:									
400004 Taxation									
Specified Portion Electoral Area "B"									
Converted Hospital Assessments (Completed Roll)	790,057	786,432	760,847		760,847				
Estimated Residential Tax Rate (cents per \$1,000)	0.50	0.52	0.5720		0.5644				
Bylaw 456, 1985 No Limitation	3,954	4,055	4,352	4,352	4,294	4,650	4,883	5,127	5,383
499999 Prior Year's Surplus	222	121	33	33	135				
TOTAL REVENUE.....	4,176	4,176	4,385	4,385	4,429	4,650	4,883	5,127	5,383
EXPENDITURE:									
602001 Utilities - Hydro									
There are 15 x 150 Watt street lights @ \$19.73	4,176	4,143	4,385	4,250	4,429	4,650	4,883	5,127	5,383
+ 5% rate rider + 7% PST/mo									
+5% per year cushion for possible rate increases									
799999 Prior Year's Deficit									
TOTAL EXPENDITURE.....	4,176	4,143	4,385	4,250	4,429	4,650	4,883	5,127	5,383
Revenues minus Expenditures		33	0	135					

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**REGIONAL DISTRICT OF BULKLEY-NECHAKO
COLONY POINT STREET LIGHTING**

(9106)

	2017 Actual	2018 Actual	2019 Actual	2019 Estimate	Five Year Financial Plan:				
					2020	2019	2020	2021	2022
REVENUE:									
400004 Taxation - Land and Improvements Portion Electoral Area 'C'									
Converted Assessments (Completed Roll)	1,178,100	1,267,850	1,232,050		1,232,050				
Estimated Residential Tax Rate (cents per \$1,000)	0.31	0.31	0.2351		0.1928				
Total Assessments (Completed Roll)	11,781,000	12,678,500	12,320,500		12,320,500				
Tax Rate on Total Assessments	0.31	0.31	0.24		0.19				
Bylaw 1792, 2017 Tax Limit \$0.36/\$1,000 on Total Assessments	3,616	3,884	2,896	2,896	2,376	3,255	3,418	3,589	3,768
480001 Miscellaneous Revenue									
499999 Prior Year's Surplus			838	838	724				
TOTAL REVENUE	3,616	3,884	3,734	3,734	3,100	3,255	3,418	3,589	3,768
EXPENDITURE:									
602001 Utilities - Hydro There are 10 x 150 Watt street lights @ \$18.61/mo + 5% rate rider + 7% PST/mo +5% per year cushion for possible rate increases	3,514	2,762	2,905	3,010	3,100	3,255	3,418	3,589	3,768
Contingency			829						
780101 Amortization Expense									
779999 Miscellaneous Expenditures (Street Light Installation)									
799999 Prior Year's Deficit	386	284							
TOTAL EXPENDITURE	3,900	3,046	3,734	3,010	3,100	3,255	3,418	3,589	3,768
Revenues minus Expenditures	(284)	838	-	724	-	-	-	-	-

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**REGIONAL DISTRICT OF BULKLEY-NECHAKO
LIDLAW STREET LIGHTING SERVICE**

(9107)

	2017 Actual	2018 Actual	2019 Actual	2019 Estimate	Five Year Financial Plan:				
					2020	2021	2022	2023	2024
REVENUE:									
400004 Taxation - Land and Improvements Specified Portion of Electoral Area "A"									
Converted Hospital Assessments (Completed Roll)		5,048,400	824,300		824,300				
Estimated Residential Tax Rate (cents per \$1,000)		0.0296	0.1771		0.0739				
Bylaw 1809 - 2017 Tax Limit \$1,500 on Total Assessments		1,496	1,460	1,460	609	901	946	994	1,044
480001 Miscellaneous Revenue									
499999 Prior Year's Surplus					275				
TOTAL REVENUE.....	-	1,496	1,460	1,460	884	901	946	994	1,044
EXPENDITURE:									
611001 Repayment of Alternative Approval Costs		700	552	552					
602001 Utilities - Hydro There are 3 x 150 Watt street lights @ \$19.73/mo + 5% rate rider + 7% PST/mo +5% per year cushion for possible rate increases Contingency		829	875	600	884	901	946	994	1,044
780101 Amortization Expense									
779999 Miscellaneous Expenditures (Street Light Installation)									
799999 Prior Year's Deficit			33	33					
TOTAL EXPENDITURE.....	-	1,529	1,460	1,185	884	901	946	994	1,044
Revenues minus Expenditures	-	(33)	-	275	-	-	-	-	-

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**REGIONAL DISTRICT OF BULKLEY-NECHAKO****Memo**

TO: Rural Directors Committee
FROM: Debbie Evans, Agriculture Coordinator
DATE: November 7, 2019
SUBJECT: Funding of RDBN Non-Timber Forest Product Study by the Rural Directors, Northern Capital & Planning Grant

Overview:

There is a world of food and agriculture opportunities in the RDBN. However, there is a significant gap in knowledge of the food and agriculture products located in the forest landscape.

The RDBN is proposing a Non-Timber Forest Products Study (NTFPS), funded by the Rural Director Northern Capital and Planning Grant. The NTFPS is an opportunity to build relationships with indigenous communities and emerging agriculture while building a strategy to expand products derived from our forests. Such products are saps & syrups, fruits & preserves, culinary herbs, flours & meals, edible flowers, aromatic oils for flavours, natural sweeteners, mushrooms, nuts & seeds, herbal teas, herbal coffees, juices, wines, health & personal care products, biofuels, landscape & garden products, etc.

The RDBN NTFPS would be integrated with the Updated RDBN Agriculture Plan and possibly integrated with other proposed studies such as the RDBN Food Hub Feasibility Study, proposed funding by RDBN Rural Directors, Northern Capital & Planning Grant, and the Regional Food Economy Assessment, funding request to Victoria Foundation.

The project cost is \$50,000. If successful in acquiring the funding, the RDBN anticipates hiring contractors by January 2020 and concluding the study with actionable items by December 2020.

Recommendation:

The RDBN Rural Directors allocate \$50,000 for the RDBN Non-Timber Forest Product Study from the Electoral Area Directors Northern Capital Planning Grant allocation.

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****Memo**

TO: Rural Directors Committee
FROM: Debbie Evans, Agriculture Coordinator
DATE: November 7, 2019
SUBJECT: Funding of RDBN Food Hub Feasibility Study by the Rural Directors, Northern Capital & Planning Grant

Overview:

The RDBN is currently updating the RDBN Agriculture Plan and has received feedback from the consumer survey. Many consumers have indicated that the region needs to increase the accessibility of local foods.

The RDBN is proposing a feasibility study of food hubs, funded by the Rural Director Northern Capital and Planning Grant and defining what a food hub would look like within the Region. Food hubs help small farms grow by offering a combination of production, distribution and marketing services. Food Hubs can be a helpful middleman that connects producers (farmers and ranchers) with institutional buyers (restaurants, hospitals, etc.) and end consumers. They help farmers gain access to larger markets so they can focus more on farming and less on marketing, distribution, etc.

The RDBN Food Hub Feasibility Study would be integrated with the Updated RDBN Agriculture Plan and possibly integrated with other proposed studies such as the RDBN Non-Timber Forest Products Study, proposed funding by RDBN Rural Directors, Northern Capital & Planning Grant, and the Regional Food Economy Assessment, funding request to Victoria Foundation.

The project cost is \$50,000. If successful in acquiring the funding, the RDBN anticipates hiring contractors by January 2020 and concluding the study with actionable items by December 2020.

Recommendation:

The RDBN Rural Directors allocate \$50,000 for the RDBN Food Hub Feasibility Study from the Electoral Area Directors Northern Capital Planning Grant allocation.



REGIONAL DISTRICT OF BULKLEY-NECHAKO STAFF REPORT

To: Rural Directors' Committee
From: John Illes, Chief Financial Officer
Date: November 7, 2019
Re: Distribution of Northern Capital and Planning Grant

Overview:

Of the \$5.8 Million received for the Northern Capital and Planning Grant the Board decided that 30% (\$1,740,000) will be allocated to region-wide projects. A summary of these projects and the remaining funds are as follows:

\$420,000.00	Recycling Projects
\$169,248.00	RBA Community Sustainability Plan
\$ 25,000.00	Agricultural Plan*
\$100,000.00	Parks and Trails Plan*
\$100,000.00	Broadband Connectivity Study*
\$ 73,000.00	Emergency Fire Apparatus and Water Tanker Trucks for landfills*
<u>\$225,000.00</u>	Emergency Hazard, Risk and Vulnerability Planning*
\$1,112,248.00	
\$627,752.00	Remaining Funds from the regional wide allocation.

*indicates that the Board must now formalize the allocation for these projects with a budget amendment

The Rural Committee discussed the importance of the following projects but decided that funding should be best allocated from the regional-wide allocation.

Administrative Building Retrofit	\$300,000
Replacement of spare Bobcat	\$ 75,000
Creation of new (additional) Septage Receiving Beds in Burns Lake Transfer Station and Knockholt landfill	<u>\$ 50,000</u>
	\$425,000

The additional \$202,752 can be allocated to Environmental Services Capital Reserves as there is approximately \$5.0 million in capital projects recommended over the next five years and this contribution will help reduce future taxation increases.

Of the \$5.8 M, 70% (or \$4,060,000) will be allocated to Regional District established services at the discretion of the Electoral Area Directors. On September 5, at the Rural Directors' Committee meeting, the amount of the Northern Capital and Planning Grant



allocated to each Electoral Area Director was confirmed to be calculated ½ by population and ½ by fixed amount and is as follows:

Electoral Area A:	\$946,919
Electoral Area B:	\$532,220
Electoral Area C:	\$466,853
Electoral Area D:	\$473,977
Electoral Area E:	\$489,101
Electoral Area F:	\$748,069
Electoral Area G:	\$402,861

At this time, only one allocation of these funds has been made by the Board:

Electoral Area "F"	\$ 40,000	Clucluz Lake Fire Service Study*
--------------------	-----------	----------------------------------

The Rural Committee discussed further Electoral Area allocations at the October 10 Committee Meeting and provided additional information to the CFO afterwards:

	EOC Storage	Fire Department Water Storage	Recycling Centre Upgrades
Electoral Area "A"	\$46,646	\$200,000	\$0
Electoral Area "B"	\$26,218	\$140,000	\$45,000
Electoral Area "C"	\$22,998	\$ 30,000	\$90,000
Electoral Area "D"	\$23,349	\$0	\$0
Electoral Area "E"	\$24,094	\$150,000	\$45,000
Electoral Area "F"	\$36,851	\$0	\$90,000
Electoral Area "G"	\$19,845	\$ 30,000	\$0

Director Riis-Christianson, Director Parker and Director Lambert requested to have \$14,286 placed in their Electoral Area budgets for Agricultural Planning. For discussion, this amount has been placed in the other Electoral Area budgets as well. A description of these two Agricultural Plans can be found later in the agenda.

A table describing the current allocation of Electoral Area projects as recommended by the Electoral Area Directors, the proposed Region wide projects and the list of unfunded projects are attached to this memo.

The Board is required to adopt a budget amendment bylaw in the December Board Meeting finalizing the allocation of these funds. For this reason the final allocation must be decided before this time, to enable the drafting of the bylaw.


Recommendation:
(All/Directors/Majority)

“That the Rural Directors Committee recommend to the Board of the Regional District of Bulkley-Nechako that the following allocations be made from the NCPG general fund:

Administrative Building Retrofit	\$300,000
Replacement of spare Bobcat	\$ 75,000
Creation of new (additional) Septage Receiving Beds in Burns Lake Transfer Station and Knockholt landfill	\$ 50,000
Contribution to Environmental Services 2020 Capital Projects	<u>\$202,752</u>
	<u>\$627,752</u>

And

“That the Electoral Area allocation for Areas A through G be allocated as per the attached spreadsheet [as amended]”.

ELECTORAL AREA PROJECTS

EOC is split 1/2 even 1/2 by population

	Planned Year of Project	Electoral Area A	Electoral Area B	Electoral Area C	Electoral Area D	Electoral Area E	Electoral Area F	Electoral Area G	Project Cost
Total Allocation		\$946,919	\$532,220	\$466,853	\$473,977	\$489,101	\$748,069	\$402,861	\$ 4,060,000
Clucluz Lake Fire Plan	2019-2020						\$ 40,000		\$ 40,000
Rural Fire Capital Reserve Project Water Infrastructure	2020	\$ 200,000	\$ 140,000	\$ 30,000		\$ 150,000		\$ 30,000	\$ 550,000
Rural Fire Capital Reserve - Fire Vehicles, Equipment and Plans		\$ 200,000				\$ 100,000			
Fort Fraser Infrastructure	2020 +				\$ 411,343				\$ 411,343
Emergency Operations Storage Facility	2020	\$ 46,646	\$ 26,218	\$ 22,998	\$ 23,349	\$ 24,093	\$ 36,851	\$ 19,845	\$ 200,000
Recycling Centre Depot Upgrades	2020		\$ 45,000	\$ 90,000		\$ 45,000	\$ 90,000		\$ 270,000
Broadband Capital Projects (Economic Development)	2020+		\$ 100,000			\$ 100,000		\$ 338,730	\$ 538,730
Parks and Trails Capital and Planning Projects	2020+	\$ 200,000	\$ 100,000			\$ 55,723			\$ 355,723
Agriculture Planning Projects	2020	\$ 14,286	\$ 14,286	\$ 14,286	\$ 14,285	\$ 14,285	\$ 14,286	\$ 14,286	\$ 100,000
Planning Projects in Economic Development		\$ 95,987	\$ 106,716		\$ 25,000				
Solid Waste Inventory Feasibility business Plan		\$ 75,000							
Telkwa Crosswalk capital project		\$ 25,000							
Glacier Gulch Capital Reserve		\$ 30,000							
Round Lake Capital Reserve		\$ 10,000							
Area "A" Neighborhood Emergency Response Plan		\$ 50,000							
Remaining Unallocated		\$0	\$0	\$309,569	\$0	\$0	\$566,932	\$0	\$ 876,501

REGION WIDE PROJECTS

BOARD APPROVED	
Recycling Projects	\$ 420,000
RBA Community Sustainability Plan	\$ 169,248
Agricultural Plan*	\$ 25,000
Parks and Trails Plan*	\$ 100,000
Broadband Connectivity Study*	\$ 100,000
Emergency Fire Apparatus and Water Tanker Trucks for landfills*	\$ 73,000
Emergency Hazard, Risk and Vulnerability Planning*	\$ 225,000
SUBTOTAL	\$ 1,112,248
RURAL RECOMMENDED OCTOBER 10 COMMITTEE MEETING	
Administrative Building Retrofit	\$ 300,000
Replacement of spare Bobcat	\$ 75,000
Creation of new (additional) Septage Receiving Beds in Burns Lake Transfer Station and Knockholt landfill	\$ 50,000
SUBTOTAL	\$ 425,000
STAFF RECOMMENDED	
2020 Environmental Services Capital Projects	\$ 202,752
GRAND TOTAL REGION WIDE PROJECTS	\$ 1,740,000

UNFUNDED PROJECTS

Replacement of Western Haul Trailers with new Aluminum models	\$ 700,000
Consolidation Centre in Smithers	\$ 750,000
Consolidation Centre in Vanderhoof	\$ 750,000
Predevelop Phase 3B for Knockholt	\$ 350,000
Cost Recovery Infrastructure for Landfills (scales etc)	\$ 400,000
Unfunded Capital Reserve Office Building	\$ 500,000
Unfunded Liability Landfill Closure	\$ 2,873,382
Connectivity Projects for Landfills	\$ 100,000

Unfunded Projects \$ 6,423,382

The unfunded projects will be funded through taxation over the next several years

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**Regional District of Bulkley-Nechako
Rural Directors Committee Memorandum
November 7, 2019**

To: Chair Newell and Rural Directors
From: Kim Fields, Accounting Clerk
Date: October 21, 2019
Regarding: Electoral Area Allocations of Federal Gas Tax Funds – Third Quarter 2019

The Electoral Area Allocations of the Federal Gas Tax Funds have been updated for the third quarter of 2019 as per the enclosed spreadsheet.

If you have any questions, I would be pleased to discuss them further with you.

RECOMMENDATION:	(All/Directors/Majority)
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That the Rural Directors Committee receive the Accounting Clerk's October 21st memorandum titled "Electoral Area Allocations of Federal Gas Tax Funds – Third Quarter 2019".	
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Updated as of: September 30, 2019

Federal Gas Tax Community Works Fund

Year: 2019

Electoral Area	Population	Opening Balance 2019	Interest Earnings	Funds Spent	Funds Committed	Funding Received	YTD Funds Available
A	5,256	1,729,169.12	33,001.45	579,681.88	349,680.75	437,411.26	1,270,219.20
B	1,938	379,154.16	7,482.14	5,000.00	205,000.00	161,282.92	337,919.21
C	1,415	338,753.25	6,585.79	-	25,000.00	117,758.17	438,097.21
D	1,472	670,860.46	12,625.91	80,500.00	271,000.00	122,501.78	454,488.15
E	1,593	233,116.40	4,725.95	37,077.97	108,485.11	132,571.56	224,850.83
F	3,665	491,509.00	10,060.20	186,453.43	17,756.15	305,006.14	602,365.76
G	903	216,331.49	4,205.56	-	-	75,148.85	295,685.90
	16,242	4,058,893.87	78,686.99	888,713.28	976,922.01	1,351,680.69	3,623,626.26

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