

REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEETING NO. 13

Thursday, October 24, 2019

PRESENT:

Chair	Gerry Thiessen
Directors	Shane Brienen Mark Fisher Dolores Funk Tom Greenaway Brad Layton Linda McGuire Rob Newell Mark Parker Jerry Petersen Bev Playfair Michael Riis-Christianson Kim Watt-Senner
Directors Absent	Gladys Atrill, Town of Smithers Clint Lambert, Electoral Area "E" (Francois/Ootsa Lake Rural) – via teleconference – left at 12:10 p.m., returned at 12:50 p.m.
Alternate Directors	Frank Wray, Town of Smithers Scott Zayac, Electoral Area "E" (Francois/Ootsa Lake Rural)
Staff	Curtis Helgesen, Chief Administrative Officer Cheryl Anderson, Manager of Administrative Services – left at 1:13 p.m. Nellie Davis, Regional Economic Development Coordinator – left at 2:17 p.m. John Illes, Chief Financial Officer Deborah Jones-Middleton, Director of Protective Services – left at 1:52 p.m. Jason Llewellyn, Director of Planning and Protective Services – left at 2:30 p.m. Sashka Macievich, Recovery Coordinator – left at 1:54 p.m. Maria Sandberg, Planner – arrived at 12:01 p.m., left at 2:03 p.m. Wendy Wainwright, Executive Assistant
Others	Dan Boissevain, Cycle 16 Trail Society – left at 11:39 a.m. Steve Campbell, Team Lead, Land Management, Coastal GasLink Project, TC Energy – left at 12:10 p.m., returned at 1:01 p.m., left at 1:06 p.m. Sunny Deol, Project Manager for Section 6/7, Coastal GasLink Project, TC Energy – left at 12:10 p.m., returned at 1:01 p.m., left at 1:06 p.m. Cam Dodds, Smithers – arrived at 10:58 a.m., left at 12:10 p.m., returned at 12:53 p.m., left at 1:13 p.m. Kim Fields, Accounting Clerk – left at 11:39 a.m. Kiel Giddens, Public Affairs Manager, Coastal GasLink Project, TC Energy – left at 12:10 p.m., returned at 1:01 p.m., left at 1:06 p.m. Tony Harris, Cycle 16 Trail Society – left at 11:39 a.m. Michael Lee, District Manager -Patient Care Delivery Nechako District, BC Emergency Health Services – left at 11:20 a.m.

Others (Cont'd) John Perry, Perry & Company, Smithers – arrived at 10:58 a.m., left at 11:05 a.m., returned at 11:12 a.m., left at 11:24 a.m., returned at 11:35 a.m., left at 12:10 p.m., returned at 12:53 p.m., left at 1:13 p.m.
Jeremy Schriber, Cycle 16 Trail Society – left at 11:39 a.m.

Media Blair McBride, Lakes District News

CALL TO ORDER

Chair Thiessen called the meeting to order at 10:52 a.m.

OATH OF OFFICE

Curtis Helgesen administered the Oath of Office to Frank Wray, Alternate Director, Town of Smithers.

AGENDA & SUPPLEMENTARY AGENDA

Moved by Director Parker
Seconded by Director Petersen

2019-13-1

“That the agenda of the Board meeting of October 24, 2019 be approved; and further, that the Supplementary agenda be received and dealt with at this meeting.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MINUTES

Board Meeting Minutes
-September 19, 2019

Moved by Director Layton
Seconded by Director Funk

2019-13-2

“That the Board Meeting Minutes of September 19, 2019 be adopted.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Committee
Meeting Minutes

Moved by Director McGuire
Seconded by Director Petersen

2019-13-3

“That the Board receive the following Committee Meeting Minutes:

- Agriculture Committee Meeting Minutes
-October 10, 2019 (Unapproved)
- Agriculture Committee Meeting Minutes
-September 5, 2019
- Broadband Committee Meeting Minutes
-September 19, 2019
- Broadband Committee Meeting Minutes
-August 28, 2019
- Committee of the Whole Meeting Minutes
- October 10, 2019 (Unapproved)
- Committee of the Whole Meeting Minutes
- September 5, 2019
- Rural Directors Committee Meeting Minutes
-October 10, 2019 (Unapproved)
- Rural Directors Committee Meeting Minutes
- September 5, 2019.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DELEGATIONS

BC EMERGENCY HEALTH SERVICES – Michael Lee, District Manager – Patient Care Delivery Nechako District RE: BC Ambulance Staffing/Shortages

Chair Thiessen welcomed Michael Lee, District Manager, Patient Care Delivery, Nechako District, BC Emergency Health Services (BCEHS).

Mr. Lee commented that BCEHS, Health Employers Association of BC and Cupe Local 873 recently ratified a three-year agreement that gives the opportunity and provision to increase permanent staffing in many communities within the region. The three-year plan will assist to stabilize staffing levels, improve response times and directly impact patient care. Mr. Lee spoke of a number of issues impacting recruitment and retention of BCEHS Attendants. The opportunity to implement permanent positions will assist in retention. Discussion took place regarding Scheduled on Call (SOC) Stations and compensation and earning potential for attendants. Due to the recent signing of the agreement details are still being finalized to move forward with changes to permanent staffing and SOC stations.

Director Watt-Senner questioned addressing issues in communities that are being left without a kilo car when patients are transferred to larger centres and that kilo car is not returning immediately to its base. Chair Thiessen shared a story regarding an incident that occurred in Vanderhoof that left a patient requiring attention for an hour while they waited for the ambulance to return from Prince George leaving the residents in the community vulnerable. Mr. Lee indicated that the newly signed agreement provides opportunities to work on interfacility transfers.

Mr. Lee provided an outline of a patient transfer and what can potentially occur if additional calls come in to BCEHS. The closest ambulance (kilo car) is dispatched to an incident. He noted that the goal is to return cars back to base communities as quickly as possible. Mr. Lee also mentioned that there are times when patients are handed off to another ambulance prior to reaching their final destination.

Chair Thiessen requested information in regard to the length of time for an average turn around for a patient transfer. Mr. Lee will provide that information to RDBN staff.

Director Watt-Senner brought forward concerns and struggles of local paramedics within Fraser Lake. Mr. Lee spoke of the challenges of making decisions when all ambulances are required for incidents/transfers that take place and leaving a community without an ambulance (kilo car) for a period of time. Director McGuire spoke of the need to address the shortages and provide incentives to encourage recruitment and retention of attendants.

Discussion took place in regard to the dedicated transfer team located in Burns Lake. That team is the only one within the region that does dedicated scheduled transfers daily from the Lakes District Hospital and Health Centre. Mr. Lee noted that incidents can take place after that car has left Burns Lake which will require another kilo car to complete additional transfers. Chair Thiessen requested data in regard to the transfer team in Burns Lake. Mr. Lee will provide information to RDBN staff.

Staffing shortages and shared community coverage was discussed. Mr. Lee indicated that there are times when resources are utilized from low volume areas to high volume call centres but BCEHS attempts to avoid those situations. Mr. Lee commented that he is aware of examples where communities are left without ambulances due to regular business and there will be opportunities to make changes as they move forward with the new collective agreement.

Director Parker expressed his appreciation for the BCEHS Attendants and crews and spoke of the excellent service they provide. The Board encouraged Mr. Lee to provide updates to the Board as they move through their new collective agreement.

Chair Thiessen thanked Mr. Lee for attending the meeting.

DELEGATIONS (CONT'D)

CYCLE 16 TRAIL SOCIETY – Tony Harris – RE: Update

Chair Thiessen welcomed Tony Harris, Cycle 16 Trail Society. Mr. Harris introduced Dan Boissevan and Jeremy Schriber, Cycle 16 Trail Society.

Mr. Harris commented that the Cycle 16 Trail Society is working to build a 17 km bike path from Telkwa to Smithers. He recognized the RDBN for its current Parks and Recreation Study and spoke of following the guidelines of the Ministry of Transportation and Infrastructure's Highway 16 Transportation Action Plan. The plan is to construct the path in three phases and the Society is currently working on Phase 1 - Smithers to Laidlaw Road. The Society is addressing the 9 metre highway right of way required by the Ministry of Transportation and Infrastructure (MoTI) for the path. Due to the required setbacks negotiations are underway with private property owners to acquire land needed for the path. Conceptual designs are complete and next steps are to satisfy the requirements for potential Bike BC funding.

Mr. Harris and Mr. Boissevan spoke of the following:

- the Society's past presentation to the RDBN
- Ownership and responsibility of the proposed bike path from Telkwa to Smithers
- The Society's recent completion of its own study to identify expected costs for the life of the project and trail maintenance costs
- Contacting other Regional Districts that have similar bike paths and the various partnerships/agreements that have enabled them to build bike paths
- A copy of the study has been provided to the RDBN Director of Planning and Director Fisher, Electoral Area "A" (Smithers Rural).

Discussion took place in regard to the proposed conceptual route design for Phase 1 and the challenges of purchasing land for bike path access.

Director Fisher brought forward the potential for creating a service area. He questioned the funds raised thus far. Mr. Harris noted that the Society currently has 800 members and has raised \$300,000 to date. He mentioned that there is interest from the local business community and that there is potential to apply for Bike BC grant funding. Director Fisher also identified that the RDBN is currently working through a Parks and Recreation Study and asked if the Society was in the position to wait for the completion of that study. Mr. Harris indicated that they are working through the process of land ownership and have some time.

Alternate Director Wray mentioned that the Town of Smithers met with MoTI at the 2019 UBCM Convention and the Ministry is supportive of the project and indicated a willingness to work with Cycle 16 Trail Society on the Bike Path Project. Discussion took place regarding the setbacks from Highway 16 required by the MoTI. Mr. Harris noted that MoTI has been helpful and provided funding, advise and planning staff to assist in moving the project forward.

Mr. Schriber mentioned that in other locations local government owns the bike paths and they operate under agreement with other partners/societies. He noted there are other models that have been tried and are successful.

Chair Thiessen thanked Messrs. Harris, Boissevan and Schriber for attending the meeting

ADMINISTRATION REPORTS

Committee Meeting Recommendation - September 19 and October 10, 2019

Moved by Director McGuire
Seconded by Director Watt-Senner

2019-13-4

“That the Regional District of Bulkley-Nechako Board of Directors approve September 19 and October 10, 2019 Committee Meeting Recommendations 1 through 6 as written:

Broadband Committee Meeting – September 19, 2019

Recommendation 1:

Re: Project Priority Setting

“That connectivity be prioritized to all areas that do not currently have services.”

Agriculture Committee Meeting – October 10, 2019

Recommendation 2:

Re: Funding of Bulkley-Nechako and Fraser-Fort George Regional Adaptation Strategy Projects (2020-2023)

“That the Board approve the support of annual funding in principal in the amount of \$7,500 for the years 2020 to 2023 for the Bulkley-Nechako & Fraser-Fort George, BC Agriculture & Climate Change, Regional Adaptation Strategies Projects subject to final budget approval by the Board;

And that Debbie Evans, Agriculture Coordinator continue to serve as the RDBN representative on the Advisory Committee;

And that the Administration Department will determine level of in-kind participation based on expertise and available resources, where the RDBN has been identified as a potential partner for an identified action.”

Rural Directors Committee Meeting – October 10, 2019

Recommendation 3:

Re: Fort St. James Breakfast Program – Request for Grant in Aid – Electoral Area “C”

“That the Fort St. James Breakfast Program be given \$2,000 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with the Breakfast Program.”

Recommendation 4:

Re: Bulkley-Nechako Regional Transit Service – Request for Grant in Aid

“That the following grant in aid contributions be provided towards operating costs for the Bulkley-Nechako Regional Transit Services for 2019:

- Electoral Area “B” (Burns Lake Rural) - \$1,000
- Electoral Area “D” (Fraser Lake Rural) - \$1,000
- Electoral Area “G” (Houston Rural) - \$1,000
- Electoral Area “F” (Vanderhoof Rural) - \$1,000.”

ADMINISTRATION REPORTS (CONT'D)

Rural Directors Committee Meeting – October 10, 2019
(Cont'd)

Recommendation 5:

Re: Draft Local Service Budgets

“That the Board approve the following recommendations as presented:

1. That Electoral Area Directors Area A (Smithers Rural); Area B (Burns Lake Rural); Area C (Fort St. James Rural); and Area F (Vanderhoof Rural) attend the municipal budget deliberations for the fire department associated with their local contracted fire service.
2. That the Electoral Area Director for Area A attend the Town of Smithers municipal budget deliberations for Smithers Recreation and Culture Service.
3. That the Electoral Area Director for Area F attend the District of Vanderhoof municipal budget deliberations for the operation of the Vanderhoof Pool.
4. That the Rural Directors provide their 2020 Electoral Area economic development plans to the Finance Department.

Include the following in the 2020 Financial Plan:

5. Clucluz Lake Sewer budget
6. Lake Kathlyn Aquatic Weed Harvesting and Glacier Gulch Water Diversion Service budgets
7. Burns Lake & Area Victim Services and the Smithers Victim Services budgets
8. Lakes District Airport Service budget
9. Fort St. James Seniors Helping Seniors budget
10. Fort St. James Arena Grant Service budget
11. Vanderhoof Recreation and Culture Grant Service budget
12. Fort Fraser and Topley Cemetery Grant budgets
13. Budget for the Smithers, Telkwa, Houston Television Rebroadcasting Grant
14. Budget for the Fraser Lake and Area Television Rebroadcasting Grant
15. Budget for the Fort St. James and Area Television Rebroadcasting Grant
16. Budget for the Burns Lake and Area Television Rebroadcasting Grant
17. Budget for the Fraser Lake Library Grant
18. Budget for the Fort St. James Library
19. Budget for the Fort Fraser Community Hall and Braeside Community Hall
20. That the Rural Directors direct staff to arrange a meeting between Electoral Area Directors for Area B and Area E and the Village of Burns Lake Council to discuss the Lakes District Arts and Culture budget and the Burns Lake Arena budget.”

ADMINISTRATION REPORTS (CONT'D)

**Rural Directors Committee Meeting – October 10, 2019
(Cont'd)**

Recommendation 6:

Re: Northern Capital and Planning Grant – Hazard, Risk and Vulnerability Assessment Program

“That the Board authorize the Hazard, Risk and Vulnerability Assessment Program be funded through the Planning and Infrastructure Grant allocation to the Regional Projects.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Bulkley Valley Lakes District
Airshed Management Society
Request for Letter of Support
RE: Woodstove Exchange
Program

Moved by Director Riis-Christianson
Seconded by Alt. Director Wray

2019-13-5

“That the Board provide a letter to the Bulkley Valley Lakes District Airshed Management Society in support of the woodstove exchange program.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Proclamation/Declaration Policy

Moved by Director Funk
Seconded by Director Parker

2019-13-6

“That the Board adopt the Proclamation/Declaration Policy.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Economic Development Bylaws
-Electoral Areas “C” (Fort St.
James Rural), “D” (Fraser Lake
Rural), and “F” (Vanderhoof Rural)

Moved by Director Parker
Seconded by Director Petersen

2019-13-7

1. “That “Regional District of Bulkley-Nechako Electoral Area “D” (Fraser Lake Rural) Economic Development Service Area Establishment Bylaw No. 1884, 2019” be given first, second and third reading this 24th day of October, 2019.
2. That “Regional District of Bulkley-Nechako Electoral Area “C” (Fort St. James Rural) Economic Development Service Area Establishment Bylaw No. 1885, 2019” be given first, second and third reading this 24th day of October, 2019.
3. That “Regional District of Bulkley-Nechako Electoral Area “F” (Vanderhoof Rural) Economic Development Service Area Establishment Bylaw No. 1886, 2019” be given first, second and third reading this 24th day of October, 2019.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

911 Emergency Fire/Rescue Dispatch Radio Communications System Contract for Maintenance and Response Services Moved by Director Layton
Seconded by Director Funk

2019-13-8

1. That the Board authorize staff to enter into and finalize contract negotiations with Tower Communications regarding the provision of 911 emergency fire/rescue dispatch radio communications system maintenance and response services; and
2. That the Board authorize the Chair and staff to enter into a contract with Tower Communications.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Regional District of Bulkley-Nechako Evacuation Order Area Permit Policy and Procedures

Moved by Director Brien
Seconded by Director Greenaway

2019-13-9

“That the Board ratify the “Regional District of Bulkley-Nechako Evacuation Order Area Permit Policy and Procedures” amended as follows:

Agriculture Access Permits

- Entry for agricultural access will be considered for **farm activities** only on a case-by-case basis and will....”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place in regard to

- The Application Priorities outlined in the Emergency Evacuation Order Area Permit Policy and Procedures
 - o Priorities follow those of the British Columbia Emergency Management System (BCEMS)
 - o BCEMS is a nationally recognized emergency management system
- The Permit Approval Process
 - o In wildfire events the Incident Commander for BC Wildfire, the hazard-specific Subject Matter Expert (SME), recommends approval/denial based on issue of safety due to the wildfire event
- The wait times and providing timely communication to those impacted by an event and utilizing the permitting process
- A type of event and the rapidly changing environment of that event creates a number of considerations that are required by the SME prior to making recommendations
- Addressing stand and defend
 - o Personal decision for an adult to make under the current Provincial legislation
- Responsibility for Security
- Granting fuel delivery
 - o Staff will review and bring forward to a future RDBN meeting
- Pre-planning and preparing in Spring 2020 for Summer 2020.

Break for Lunch at 12:10 p.m.

Reconvened at 12:48 p.m.

ADMINISTRATION REPORTS (CONT'D)

Waiver of Tipping Fees for the 2018 Wildfire Debris Removal Project Moved by Director Funk
Seconded by Director Riis-Christianson

2019-13-10 "That the Board temporarily waive tipping fees for homeowners who sustained structure loss as a direct result of the 2018 wildfires."

(All/Directors/Majority) CARRIED UNANIMOUSLY

2018 Wildfire Recovery Report Moved by Director Layton
Seconded by Director Newell

2019-13-11 1. "That the 2018 Wildfire Recovery Report be received.
2. And, that the Board direct RDBN staff to consider recommendations contained in the report in the preparation of the Emergency Response Plans and Community Recovery Plans."

(All/Directors/Majority) CARRIED UNANIMOUSLY

IAP2 Building Economic Development Coordinator IAP2 Public Participation Training in the RDBN Director Fisher commented that training requires an action plan. Nellie Davis, Regional Economic Development Coordinator spoke of including action plans within staff's work plans. Director Fisher mentioned the importance of incorporating training information into an action plan for elected officials.

IAP2 Building Economic Development Coordinator IAP2 Public Participation Training in the RDBN Moved by Director Fisher
Seconded by Director McGuire

2019-13-12 "That the Board defer the IAP2 Building Economic Development Coordinator IAP2 Public Participation Training in the RDBN to allow staff to bring forward a Business Plan/Action Plan for Board consideration."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Temporary Use Permit Applications

Temporary Use Permit G-01-19 (CGL Huckleberry Multi-Use Site) – Electoral Area "G" Chair Thiessen called for comments from the gallery.

Alternate Director Wray questioned if Northern Health has received a response to its letter. Jason Llewellyn explained that Northern Health's letter has been forwarded to the BC Oil and Gas Commission and the Environmental Assessment Office and that no response has been received.

Director Layton mentioned that he has participated in the Morice Forest Service Road Users Committee and questioned Coastal GasLink's involvement.

Temporary Use Permit Applications (Cont'd)

Kiel Giddens, Public Affairs Manager, Coastal GasLink Project, TC Energy confirmed Coastal GasLink's involvement in the road users committee and that they are working on formal agreements for road upgrades. He noted their commitment to bringing area residents concerns forward to the committee. Mr. Giddens mentioned that Steve Campbell, Team Lead, Land Management, Coastal GasLink Project, TC Energy is also involved in the process.

Director Newell commented that deferring TUP G-01-19 was to provide time for a number of issues to be addressed with the Coastal GasLink Project and the OGC. Director Newell expressed that decisions in regard to future projects will need to be considered on a project by project basis and that public communication is extremely important. Director Newell spoke to building a cell tower as a legacy to Electoral Area "G" (Houston Rural) residents.

Moved by Director Newell
Seconded by Director Brienen

2019-13-13

1. "That the Board approve the issuance of Temporary Use Permit G-01-19 for the proposed Huckleberry Multi-Use Site located on the properties legally described as "Northeast and Southeast ¼ Sections of District Lot 3408, Range 5, Coast District, and unsurveyed Crown Lands.
2. That the Board direct staff to send the September 23, 2019 letter to the Environmental Assessment Office and the BC Oil and Gas Commission regarding Northern Health's request for a site-specific Health and Medical Services Plan as mentioned in the Northern Health Authority referral response letter to the RDBN dated August 12, 2019."

(Participants/Directors/Majority) CARRIED UNANIMOUSLY

Temporary Use Permit F-01-19 Chair Thiessen called for comments from the gallery.
(CGL Clear Creek Stockpile
Site) – Electoral Area "F"

Moved by Director Petersen
Seconded by Director Layton

2019-13-14

"That the Board approve the issuance of Temporary Use Permit F-01-19 for the proposed Clear Creek Stockpile Site located on the property legally described as "Remnant NW ¼ Section 22, Township 19, Range 5, Coast District."

(Participants/Directors/Majority) CARRIED UNANIMOUSLY

Temporary Use Permit A-01-19 Chair Thiessen called for comments from the gallery.
(Dodds) – Electoral Area "A"

John Perry, Perry & Co. introduced Cameron Dodds (property owner) and himself and referenced the October 18, 2019 e-mail from himself in the Supplementary Agenda. Mr. Perry noted that the property owner removed all the excess material stored outside. Alternate Director Wray spoke of the past excess of material stored outside and the \$5,000 security. Jason Lewellyn, Director of Planning provided an overview of the possible use of the \$5,000 security.

Temporary Use Permit Applications (Cont'd)

Temporary Use Permit A-01-19 (Dodds) – Electoral Area “A” Moved by Director Fisher
Seconded by Director Brien

2019-13-15

“That the Board:

1. Receive the Applicant Comments on the Supplementary Agenda regarding Temporary Use Permit A-01-19 (Dodds) – Electoral Area “A”.
2. Approve the issuance of Temporary Use Permit A-01-19; and
3. Direct staff to issue the permit once the property owner has provided written confirmation to the satisfaction of the ALC that he agrees to the commission rescinding Resolution #633/87; and provided the RDBN with the \$5,000 security required pursuant to the permit.”

(Participants/Directors/Majority) CARRIED UNANIMOUSLY

DEVELOPMENT SERVICES

Memo

Recent Agricultural Land Commission Decisions & Advisory Planning Commission Minutes

Moved by Director Brien
Seconded by Director Layton

2019-13-16

“That the Board receive the following:

-Planner 1’s October 10, 2019 memo titled “Recent Agricultural Land Commission Decisions

Advisory Planning Commission (APC) Minutes

-Area A APC Minutes – October 2, 2019

-Area F APC Minutes – October 9, 2019.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

Referrals

Mines Referral No. 1640103 Electoral Area “F”
2019-13-17

Moved by Director Petersen
Seconded by Director McGuire

“That “Regional District of Bulkley-Nechako Comment Sheet on Mines File No. 1640103” be provided to the Province as the Regional District’s comments on Mines application 1640103.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

BUILDING INSPECTION (All Directors)

Reports

Section 57 Notice on Title
Lot 5, DL 1423, Cariboo
District, Plan PGP47307
(1601 Meier Road)
Electoral Area "F"

Chair Thiessen called for comments from the gallery.

Moved by Director Petersen
Seconded by Director McGuire

2019-13-18

"That the Board confirm the recommendations of the Building Inspector and pass the resolution attached to the Director of Planning and Building Inspector's October 2, 2019 memo directing the Corporate Officer to file a notice in the Land Title Office for the property at 1601 Meier Road."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Section 57 Notice on Title
Parcel B (Plan 8079), District
Lot 1655, Range 5 Coast
District (8679 Highway 27)
Electoral Area "C"

Chair Thiessen called for comments from the gallery.

Moved by Director Greenaway
Seconded by Alt. Director Wray

2019-13-19

"That the Board confirm the recommendations of the Building Inspector and pass the resolution attached to the Director of Planning and Building Inspector's October 2, 2019 memo directing the Corporate Officer to file a notice in the Land Title Office for the property at 8679 Hwy 27."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Section 57 Notice on Title
Lot 7, DL 1421, Cariboo
District, Plan 26667
(51630 Guest Road)
Electoral Area "F"

Chair Thiessen called for comments from the gallery.

Moved by Director Petersen
Seconded by Director Greenaway

2019-13-20

"That the Board confirm the recommendations of the Building Inspector and pass the resolution attached to the Director of Planning and Building Inspector's October 2, 2019 memo directing the Corporate Officer to file a notice in the Land Title Office for the property at 51630 Guest Rd."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Bulkley Valley Swimming Pool Moved by Director Fisher
Seconded by Director Layton

2019-13-21 "That the Board direct staff to re-negotiate a five-year renewal agreement with the Bulkley Valley Aquatic Centre Management Society for the purpose of managing the Bulkley Valley Pool on behalf of the Regional District.

And further; that staff ensure that a quarterly meeting takes place with all funding partners to maintain consistent discussions."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Stuart-Nechako Economic Development Local Area Moved by Director Petersen
Seconded by Director Greenaway

2019-13-22 "That the Board approve the Stuart-Nechako Economic Development Service budget and direct staff to include it in the 2020 general budget."

(All/Directors/Majority) CARRIED UNANIMOUSLY

The Regional News – Fall/Winter 2019 Moved by Director Fisher
Seconded by Director Watt-Senner

2019-13-23 "That the Board ratify the Fall/Winter 2019 edition of *"The Regional News."*

(All/Directors/Majority) CARRIED UNANIMOUSLY

CAO Helgesen spoke of potentially providing a digital Board meeting highlights update with an option for paper copies to be provided after each Board Meeting. Providing an opportunity for people to sign up on the RDBN website to receive user friendly updates was discussed. Director Layton identified the need to provide information to all demographics.

RDBN Appointments - 2020 Moved by Director Playfair
Seconded by Director Layton

2019-13-24 "That the Board ratify the appointments as outlined for the year 2020:

Bankers: -Bulkley Valley Credit Union

Lawyers: - Stewart McDannold Stuart, Victoria, BC
- Young Anderson, Vancouver, BC
- Carvello Law Corp., Victoria, BC

Election Officers -Cheryl Anderson, Chief Election Officer
(with authority to appoint election officials as necessary) Geraldine Craven and Wendy Wainwright, Deputy Chief Election Officers

ADMINISTRATION REPORTS (CONT'D)

Signing Authority - The Chairperson, the Vice Chair, Director from the Village of Burns Lake, the Director from Electoral Area "B", the Chief Administrative Officer, Financial Administrator, Manager of Administrative Services or Deputy Chief Administrative Officer.

Auditors - PwC Canada."

(All/Directors/Majority) CARRIED UNANIMOUSLY

ELECTORAL AREA PLANNING (All Directors)

Memo

Zoning Bylaw Review Discussion took place in regard to the Minimum Parcel Size for Un-zoned Land being removed from the draft Zoning Bylaw, the timeline to receive feedback and the timeline for the Board to proceed to formal adoption of the Bylaw.

Zoning Bylaw Review Moved by Director Parker
Seconded by Director McGuire

2019-13-25 "That the Board direct staff to begin the formal approval process for the draft zoning bylaw, as discussed in the Planning Department's October 15, 2019 staff report."

(Participants/Directors/Majority) CARRIED UNANIMOUSLY

Board of Variance Moved by Director Riis-Christianson
Seconded by Director Newell

2019-13-26 "That each Board member nominate a person eligible to be appointed to the Board of Variance and submit that person's name and contact information to the Planning Department."

Moved by Director Fisher
Seconded by Director Riis-Christianson

2019-13-27 "That Motion 2019-13-26 be amended as follows:
That each Board member nominate three people eligible to be appointed to the Board of Variance and submit that person's name and contact information to the Planning Department by December 31, 2019."

(Participants/Directors/Majority) CARRIED UNANIMOUSLY

"That the question be called on Motion 2019-13-26 as amended"

(Participants/Directors/Majority) CARRIED UNANIMOUSLY

Rezoning Applications

Discussion took place in regard to Rezoning Application File No. A-04-19 Planning Department Comments. Director Fisher spoke of working with the Province to address the “tiny home” movement. He also spoke of working with the Applicant to submit a Temporary Use Permit (TUP). He brought forward concerns in regard to the length of time it may take the Province to review ways to accommodate the “tiny home” movement in the BC Building Code. Director Layton spoke of having discussions and working with other Regional Districts to bring forward the issue and engage the Province.

Rezoning File No. A-04-19 (Jones) Electoral Area A

Moved by Director Fisher
Seconded by Director Brien

2019-13-28

“That Rezoning Application A-04-19 (Jones) be denied.”

Opposed: Director Petersen CARRIED
 Director McGuire

(All/Directors/Majority)

Temporary Use Permit and Fee Waiver (Jones)

Moved by Director Fisher
Seconded by Director Layton

2019-13-29

“That the Board direct staff to work with Rezoning File No. A-04-19 (Jones) applicant in regard to a Temporary Use Permit; and further, that the Board waive the Temporary Use Permit Fee.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

Moved by Director Fisher
Seconded by Riis-Christianson

2019-13-30

“That the Board direct staff to bring forward a report in regard to the issue of the “tiny Home” movement and BC Building Code.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

Building Inspectors Report -September, 2019

Moved by Director McGuire
Seconded by Alt. Director Wray

2019-13-31

“That the Board receive the Building Inspectors Report for September, 2019.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

VERBAL REPORTS

Nations Cannabis

Director Funk spoke of the permit submitted by Nations Cannabis for the reconstruction of its building.

Smithers Pellet Plant -Noise Issues

Director Fisher mentioned that there is progress in regard to the Smithers Pellet Plant noise issues.

Community Halls Meeting -Electoral Area “A” (Smithers Rural)

Director Fisher noted that he held an Electoral Area “A” (Smithers Rural) Community Hall meeting in his area. CAO Helgesen also attended the meeting. Director Fisher mentioned that conversation took place in regard to wildfire preparedness/mitigation and Northern Capital Planning Grant funding.

VERBAL REPORTS

2019 Business Forum -Vanderhoof, B.C. -October 22-23, 2019

Director Fisher commented that he attended the 2019 Business Forum in Vanderhoof, October 22-23, 2019 and spoke of the positive impact it had for the Business Contest Winners. It was motivating and provided an opportunity to make connections for the startup businesses. Chair Thiessen noted the five Startup Business Contest Finalists were exceptional new businesses.

Director Petersen participated on the Business Forum Organizing Committee and noted that RDBN and Vanderhoof staff did a fantastic job.

Chair Thiessen noted that the District of Vanderhoof is planning to bring some of the keynote speakers from the Business Forum back to the community to present.

Northern Health Annual General Meeting – Prince George, October 21, 2019

Director Petersen, along with Director Greenaway, CAO Helgesen and CFO Illes attended the Northern Health Annual General Meeting in Prince George on October 21, 2019.

TUP Applications to the Board

Alternate Director Wray thanked the Board for its due diligence in regard to information for the Coastal GasLink Temporary Use Permit (TUP) and referenced the Smithers Pellet Plant noise issues.

Village of Fraser Lake -UBCM Briefing Meeting

Director Watt-Senner mentioned that the Village of Fraser Lake Council met after UBCM 2019 to discuss what they learned and strategic planning and implementation.

Village of Fraser Lake -Senior Driveway Shoveling Program

Director Watt-Senner noted that the Village of Fraser Lake initiated a program to shovel driveways for seniors a number of years ago. When the program was first initiated there were 12 seniors in the program. That number has now increased to 100 and has become unsustainable. The Village of Fraser Lake Council discussed the issue at length at its last Council meeting and has determined that they will be moving away from the program. For the 2019/2020 winter season the Village of Fraser Lake will be making a monetary donation to its Better at Home Program through Autumn Services to continue the service for the current year.

Fraser Lake Job Fair -October 29, 2019

Director Watt-Senner announced that Fraser Lake will be having a job fair October 29, 2019 at the Fraser Lake Arena.

New Year's Eve Celebration -Fraser Lake

Director Watt-Senner mentioned that Fraser Lake is hosting it's 3rd Annual New Year's Eve Celebration. The theme is masquerade Mardi Gras and there are early bird ticket prices. Director Watt-Senner is the chief organizer for the event.

VERBAL REPORTS (CONT'D)

Village of Granisle Meetings

Director McGuire mentioned that the Village of Granisle met with the following at UBCM 2019:

BC Transit

- Met in regard to the Village of Granisle Transit Service
- The Transit Service is very valuable to the residents of the community and ridership has increased since the start of the program
- The funding program is scheduled to be completed in October 2020
- BC Transit indicated that the program will continue with a potentially different funding structure.

Network BC

- met in regard to the next intake for funding for fibre to the home
- received favourable encouragement from Network BC.

Ministry of Municipal Affairs and Housing and Ministry of Finance

- Village of Granisle has the Better at Home Program and suggested that it would be willing to be a pilot project to develop and build the next levels of senior housing and assisted living in a joint facility in the community
- Need to be a champion for senior care and to work to keep seniors from being admitted to hospital acute care beds

Additional Meetings

Wildfire Resiliency Meeting on October 21, 2019

- Very informative
- CWPP – Community Wildfire Protection Plan
- Making the plan user friendly

BC Emergency Health Services

- Entered a five-year agreement between the Village of Granisle and BC Emergency Health Services
- Relocated BCEHS to the Granisle Arena to retain BC Ambulance in the community.

Integrity Recovery Society -Opioid Recovery Centre

Director Greenaway mentioned that Integrity Recovery Society was investigating opening an Opioid Recovery Centre in a neighborhood in Fort St. James. There were a number of meetings and the Society has determined that it will be locating closer to Prince George rather than Fort St. James.

Village of Telkwa Update

Director Layton mentioned that the Village of Telkwa Water Tower Project is in its testing phase and will be operational in the near future. The Village is working with developers to develop 12 lots and a second subdivision to alleviate some of the housing issues. Director Layton also noted that the community is having issues in regard to recycling and he spoke of scheduling a meeting with Director Fisher, Town of Smithers, Village of Telkwa and RDBN staff.

Village of Telkwa By-Election

Director Layton announced that the Village of Telkwa will be holding a By-Election on November 30, 2019.

Vandalism Outbreak in Telkwa

Director Layton reported that Telkwa has had an outbreak of vandalism in the community, multiple residents and municipal property has been damaged and an attempt was made to gain access to the existing water tower necessitating public health warnings.

VERBAL REPORTS (CONT'D)

<u>Bailey Bridges in Telkwa</u>	Director Layton noted that discussions have taken place with the Ministry of Transportation and Infrastructure in regard to bridge replacement of the two Bailey Bridges in the Bulkley Valley. There are only three existing Bailey Bridges in the Province. He mentioned that the bridge in Telkwa now ranks the community in the top 33 of CN Bridge crossing hazards. He spoke of lobbying to have the Bailey Bridges in the Bulkley Valley replaced.
<u>Awaiting for Announcement RE: Sale of Conifex Sawmill to Hampton Affiliates</u>	Director Playfair mentioned that Fort St. James is anxiously awaiting the Province's response to the potential sales disposition of Conifex Sawmill to Hampton Affiliates.
<u>Local Services Meeting -Electoral Areas "B" (Burns Lake Rural) and "E" (Francois/Ootsa Lake Rural) and Village of Burns Lake</u>	Director Riis-Christianson, along with Director Lambert and CFO Illes met with the Village of Burns Lake Council regarding local services. Discussions were productive. Economic development was discussed, and Director Riis-Christianson noted that they have a good economic development model with tangible benefits for the community.
<u>-Electoral Area "B" Fire Response</u>	Director Riis-Christianson is working with RDBN Protective Services and the Village of Burns Lake Volunteer Fire Department to assist the Fire Department's response to fires in Electoral Area "B" (Burns Lake Rural).
<u>RDBN Parks and Recreation Study</u>	Director Riis-Christianson is looking forward to participating in an interview tomorrow with the consultants conducting the RDBN Parks and Recreation Study.
<u>Year After 2018 Wildfires</u>	Alternate Director Zayac spoke of the outstanding issues in Electoral Area "E" (Francois/Ootsa Lake Rural) a year after the 2018 Wildfires. Houses have not been rebuilt, power pole replacement remains an issue and property reclamation is outstanding.
<u>Francois Lake Forester</u>	Alternate Director Zayac provided an update regarding the Francois Lake Forester not being deemed an essential service and the concerns in regard to potential service reductions if a strike is initiated. He mentioned that service will be continued for emergency responders, teachers and medical personnel only.
<u>Integris Credit Union Announcement in Fraser Lake</u>	Director Parker reported great news that Integris Credit Union announced on October 23, 2019 at 11:00 a.m. that it would be opening in Fraser Lake. He spoke of the progress for the community to have a Credit Union and Credit Union model in the small community.
<u>BC Rural Centre's Submission to the Interior Forestry Revitalization Initiative</u>	Chair Thiessen spoke of the BC Rural Centre's submission to the Interior Forestry Revitalization Initiative including a submission to the Interior Forest Sector Renewal Engagement by Ray Schultz, Chris Ortner and Randy Sunderman. He encouraged people to provide input.

VERBAL REPORTS (CONT'D)

Chair Thiessen

Chair Thiessen spoke of the Regional Board member's busy schedules and the importance of having time for one's partners and families. He commended Directors Petersen and Newell for their incredible commitment and dedication to their spouses and families during difficult and challenging times. He expressed his appreciation for their example of life balance.

Lakes Landscape Level Planning Pilot Project

Director Layton spoke of concerns in regard to the Lakes Landscape Level Planning Pilot Project and response to Local Government engagement and input. He spoke of the importance of local government participation and involvement in the project.

Receipt of Verbal Reports

Moved by Director Greenaway
Seconded by Director Layton

2019-13-22

"That the verbal reports of the various Regional District of Bulkley-Nechako Board of Directors be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION CORRESPONDENCE

Administration Correspondence

Moved by Director Greenaway
Seconded by Director Petersen

2019-13-33

"That the Board receives the following Administration Correspondence:
-Charge North – Update
-Northwest BC Resource Benefits Alliance – RBA Update
-Ministry of Environment and Climate Change Strategy regarding ICI Recycling."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Newell spoke of the Northwest BC Resource Benefits Alliance – RBA Update. He brought forward the following:

- Consideration needs to be given to identify rural areas individually within the number of local governments and rather than 21 it should be 38 local governments within the MOU
- Concerns in regard to "new funds timed to coincide with a new major revenue source... such as LNG Canada project..." under the heading Discussion and Analysis: 2019 UBCM Convention
- The need for overall infrastructure funding to be increased
- Broadband funding needs to be increased (current funding estimates don't include (7) cell towers)

Director Brienen indicated that the RBA is working to change the number of local governments identified in the RBA. He also noted that cell towers can be brought forward at the next RBA All Members Meeting.

FINANCIAL

Operating Accounts -August, 2019

Moved by Director McGuire
Seconded by Director Layton

2019-13-34

“That the Board ratify the Operating Accounts – Paid September 2019.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place in regard to the Operating Accounts being removed from the Agenda and the Board can request them from staff or to be added to the Friday Reading File.

NEW BUSINESS

Equity Mine Emergency Response Plan – OGC Comments

Director Newell brought forward concerns in regard to the Equity Mine Emergency Response Plan and the OGC’s comments in regard to the Equity Mine issue. He voiced his frustrations that there was a meeting recently in regard to Equity Mine and the Regional District did not receive an invitation to attend. He mentioned that the Equity Mine Emergency Plan does not include a plan for emergency events that will expand outside the boundary of the mine and potentially cause substantial impacts to the area. Director Newell suggested making the issue more public.

Congratulatory Letter to Members of Parliament

Moved by Director Riis-Christianson
Seconded by Director Playfair

2019-13-35

“That the Board provide a congratulatory letter to Taylor Bachrach, MP Skeena-Bulkley Valley and Todd Doherty, MP Cariboo-Prince George, the declared winners of the 2019 Federal Elections.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADJOURNMENT

Moved by Director Layton
Seconded by Director Greenaway

2019-13-36

“That the meeting be adjourned at 2:35 p.m.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Gerry Thiessen, Chair

Wendy Wainwright, Executive Assistant