

REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEETING NO. 3

Thursday, March 19, 2020

Via-Teleconference

PRESENT: Chair Gerry Thiessen

Directors Gladys Atrill
Shane Brienen
Mark Fisher
Dolores Funk
Tom Greenaway
Clint Lambert
Brad Layton
Linda McGuire
Mark Parker
Jerry Petersen
Michael Riis-Christianson – arrived in person at 10:43 a.m.
Kim Watt-Senner

Director Absent Chris Newell, Electoral Area “G” (Houston Rural)

Alternate Directors Judy Greenaway, District of Fort St. James
Andrea Newell, Electoral Area “G” (Houston Rural)

Staff Curtis Helgesen, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Steve Davis, Building Inspector/Bylaw Enforcement Officer – left at 11:34 a.m.
Alex Eriksen, Director of Environmental Services – arrived at 12:23 p.m., left at 12:24 p.m.
Debbie Evans, Agriculture Coordinator – left at 11:29 a.m.
John Illes, Chief Financial Officer
Jason Llewellyn, Director of Planning
Maria Sandberg, Planner 1 – left at 12:08 p.m.
Wendy Wainwright, Executive Assistant

Others Janine de la Salle, Principal, Urban Food Strategies
– 10:30 a.m. to 11:21 a.m.

CALL TO ORDER

Chair Thiessen called the meeting to order at 10:30 a.m.

**AGENDA &
SUPPLEMENTARY AGENDA**

Moved by Director Petersen
Seconded by Director McGuire

2020-3-1

“That the Board Meeting Agenda of March 19, 2020 be approved as amended to include in New Business a Request for Letter of Support; and further, that the Supplementary agenda be received and dealt with at this meeting.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MINUTES

Board Meeting Minutes **-February 20, 2020**

Moved by Director Lambert
Seconded by Director Petersen

2020-3-2

“That the Board Meeting Minutes of February 20, 2020 be adopted.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Committee Meeting **Minutes**

Moved by Director Petersen
Seconded by Director Layton

2020-3-3

“That the Regional District of Bulkley-Nechako Board of Directors receive the following Committee Meeting Minutes:

- Committee of the Whole Meeting Minutes
 - March 5, 2020 (unapproved)
- Committee of the Whole Meeting Minutes
 - February 20, 2020
- Rural Directors Committee Meeting Minutes
 - March 5, 2020 (unapproved)
- Waste Management Committee Meeting Minutes
 - March 5, 2020.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DELEGATION

URBAN FOOD STRATEGIES – Janine de la Salle, Principal RE: RDBN Food and Agriculture Plan – via teleconference

Chair Thiessen welcomed Janine de la Salle, Principal, Urban Food Strategies.

Ms. de la Salle provided a PowerPoint Presentation.

Regional District of Bulkley-Nechako Food and Agriculture Plan 2020

- Goals for updating the 2012 Agriculture Plan
- Process for updating the 2020 Plan
- Foundations for updating the Ag Plan
- Planning Area
- ALR in the RDBN
- Number of Farms Reporting
- How the Plan is Organized
- Vision for food and agriculture
- Eight Priorities for Food and Agriculture
 - Priority 1: Support producers in navigating government policies and requirements
 - Priority 2: Prepare for emergencies
 - Priority 3: Develop the food and agriculture sector and market(s) for RDBN goods
 - Priority 4: Engage a broad audience in regional food and agriculture activities and information
 - Priority 5: Prevent and manage invasive and harmful species
 - Priority 6: Ensure agricultural policies are in-place and consistent across the region
 - Priority 7: Increase climate change resiliency and adaptation capacity
 - Priority 8: Continue to build capacity for effective and strategic implementation
- Implementation Strategy.

DELEGATION

URBAN FOOD STRATEGIES – Janine de la Salle, Principal RE: RDBN Food and Agriculture Plan – via teleconference

Discussion took place regarding:

- Regional Districts of North Okanagan and Kootenay Boundary have similar plans
- Gaps in the food system
 - o Addressing earlier in timeline
 - o In some areas larger scale customers not getting product wanted?
 - o Understanding where gaps are:
 - makes it easier to target the gaps
 - determine supply and demand
 - o RDBN experiences gaps in the food system similar to other areas of the Province
 - o More work needs to be completed to quantify
 - o Completing the Regional Food Hub Study in 2020 will provide more detail
 - Asses the regional food economy in the region
- Process
 - o Specific role of the Regional District
 - Leading initiatives/supporting groups
 - Needs to be clearly outlined in plan
 - Best practices and moving forward
 - RDBN sector partner role
 - Agriculture Coordinator and Directors participate to provide insight into the process
 - RDBN to provide support, encouragement, the opportunity to convene and host
- What is the follow-up at the completion and adoption of the plans?
 - o Continuity
 - o Continue engagement
 - o Why done/why not
- Detailing the extensive role of non-government organizations have and will play a role
- Workplan can provide a more detailed outline of the RDBN's intentions regarding support across the region
- Flexibility to work together with groups to collaborate and work toward common visions and goals
- Engaging the Rural/Agriculture Committee to ensure follow up and progression of the plan
- Semi-annual/quarterly review and update of progress of plan
- Agriculture Coordinator will use plan on a day to day basis and provide updates to the Rural/Agriculture Committee as required.

Chair Thiessen thanked Ms. de la Salle for attending the meeting.

SUPPLEMENTARY AGENDA

ADMINISTRATION REPORTS

RDBN Food and Agriculture Coordinator – RDBN Food and Agriculture Plan Moved by Director Riis-Christianson
Seconded by Director Layton

2020-3-4

“That the Board approve the RDBN Food and Agriculture Plan, dated March 13, 2020, and the RDBN Food and Agriculture Plan – Foundation Report.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

PLANNING (All Directors)

Building Inspection Section 57 Notice on Title

Section 57 Notice on Title
-23285 Howells Road
Lot 21, DL 2627, Range 5,
Coast District, Plan 10423
Electoral Area "G"

Chair Thiessen called for comments from the gallery.

Moved by Alternate Director Newell
Seconded by Director McGuire

2020-3-5

"That the Board confirm the recommendations of the Building Inspector and pass the resolution directing the Corporate Officer to file a notice in the Land Title Office for the property at 23285 Howells Road – Lot 21, DL 2627, Range 5, Coast District, Plan 10423."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Section 57 Notice on Title
-3830 Meier Road East
Lot 1, DL 1142, Cariboo District,
Plan 21984, Electoral Area "F"

Chair Thiessen called for comments from the gallery.

Moved by Director Petersen
Seconded by Director Greenaway

2020-3-6

"That the Board confirm the recommendations of the Building Inspector and pass the resolution directing the Corporate Officer to file a notice in the Land Title Office for the property at 3830 Meier Road East, Lot 1, DL 1142, Cariboo District, Plan 21984."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Bylaws for 3rd Reading

New Zoning Bylaw 1800, 2020
Report of Public Hearing

Moved by Director Funk
Seconded by Director Riis-Christianson

2020-3-7

"That the Board receive the Report of the Public Hearing for Regional District of Bulkley-Nechako Rezoning Bylaw No. 1800, 2020."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

New Zoning Bylaw for 3rd
Reading – Bylaw 1800, 2020

Moved by Director Funk
Seconded by Director Parker

2020-3-8

"That Regional District of Bulkley-Nechako Zoning Bylaw No. 1800, 2020 be given third reading this 19th day of March, 2020."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Bylaws for 3rd Reading (Cont'd)

Rezoning Application A-07-19 Moved by Director Fisher
(Hanson North Valley) Report Seconded by Director Watt-Senner
of the Public Hearing for Rezoning
Bylaws 1901 & 1902, 2020
-Electoral Area "A"

2020-3-9

"That the Board receive the Report of the Public Hearing for Regional District of Bulkley-Nechako Rezoning Bylaw No. 1901, 2020 and the Report of the Public Hearing for Regional District of Bulkley-Nechako Rezoning Bylaw No. 1902, 2020."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Rezoning Application A-07-19 Moved by Director McGuire
(Hanson North Valley) 3rd Seconded by Director Layton
Reading for Rezoning
Bylaws 1901 & 1902, 2020
-Electoral Area "A"

2020-3-10

"That Regional District of Bulkley-Nechako Rezoning Bylaw No. 1901, 2020 and Regional District of Bulkley-Nechako Rezoning Bylaw No. 1902, 2020 be given third reading this 19th day of March, 2020."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ALR Applications

ALR Non-Farm Use
Application No. 1221

Moved by Director Fisher
Seconded by Director Layton

2020-3-11

"That the Agricultural Land Reserve Non-Farm Use Application No. 1221 (Burns) be recommended to the Agricultural Land Commission for approval provided the ALC require the applicant to develop an invasive weed management plan and revise the existing reclamation plan."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place in regard to the uses of the river corridor and potentially having the Ministry of Energy and Mines attend a future RDBN meeting to discuss permitting. Staff will bring forward a report including land uses and impacts on the Bulkley River corridor in the RDBN.

Crown Land Application Referrals

Mines Application
Referral 119000759-008
(Tristone Minerals Corp)
Electoral Area "C"

Moved by Director Lambert
Seconded by Director Riis-Christianson

2020-3-12

"That Regional District of Bulkley-Nechako Comment Sheet on Mines Application Referral 119000759-008 be provided to the Province as the Regional District's comments on Mines Application 119000759-008."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Mines Application
Referral 119054420-005
(Gary Worthing)
Electoral Area "C"

Moved by Director Greenaway
Seconded by Alternate Director Greenaway

2020-3-13

"That Regional District of Bulkley-Nechako Comment Sheet on Mines Application Referral 119054420-005 be provided to the Province as the Regional District's comments on Mines Application 119054420-005."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Planning Other

Cycle 16 Trail

Moved by Director Fisher
Seconded by Director Atrill

2020-3-14

"That the Board direct staff to:

1. Work with the Cycle 16 Trail Society, the Ministry of Transportation and Infrastructure (MoTI), the Town of Smithers, and the Village of Telkwa to facilitate development of phase 1 of the Cycle 16 Trail.
2. Report back to the Board as appropriate regarding a Memorandum of Understanding (MoU) with the Cycle 16 Trail Society, an agreement with MoTI allowing trail construction, and a service establishment bylaw."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place regarding a proposed Cycle 16 Trail Society Service Establishment Bylaw including Smithers, Telkwa and Electoral Area "A" (Smithers Rural). The potential costs of decommissioning a trail was discussed.

ADMINISTRATION REPORTS

Committee Meeting
Recommendation
March 5, 2020

Moved by Director McGuire
Seconded by Director Watt-Senner

2020-3-15

“That the Board approve the March 5, 2020 Committee Meeting Recommendations 1 through 3 as written:

Committee of the Whole Meeting – March 5, 2020

Recommendation 1:
Re: Capital Reserve Summary

“That the “Weed Vehicle” reserve be withdrawn and used towards the purchase of a new Environmental Services vehicle in the 2020 budget; and,

That a one-time capital grant to the Village of Burns Lake be made for the balance of the Burns Lake Rural Fire Protection Equipment Capital Reserve and the Burns Lake Arena Reserve and that a one-time capital grant to the District of Houston for the balance of the Houston Rural Fire Protection Equipment Reserve be included in the 2020 budget.”

Recommendation 2:
Re: April 2020 Committee and Board Meetings – Proposed Date Changes

“That the meeting dates in April 2020 be changed to Thursday, April 9th and Thursday, April 23rd.”

Waste Management Committee Meeting – March 5, 2020

Recommendation 3:
NCLGA Resolution RE: Industrial Commercial Institutional (ICI) Recycling

“That the Board ratify the Industrial Commercial Institutional Recycling resolution to the North Central Local Government Association.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

2020 Budget Bylaw 1903

Moved by Director Petersen
Seconded by Director Layton

2020-3-16

“That Regional District of Bulkley-Nechako Five Year Financial Plan Bylaw No. 1903. 2020 be given third reading as amended this 19th day of March, 2020.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

Passenger Vehicle Purchase

Moved by Director Atrill
Seconded by Director Brien

2020-3-17

“That the Board approve entering into an agreement to purchase two RAV 4 Hybrid vehicles from Glacier Toyota at the quoted price of \$35,500 (and additional taxes) each.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Fort Fraser Fire Protection
Service Area Boundary
Amendment Bylaw
No. 1904, 2020

Moved by Director Parker
Seconded by Director Watt-Senner

2020-3-18

"That Fort Fraser Fire Protection Service Area Boundary Amendment Bylaw No. 1904, 2020 be given first, second and third reading this 19th day of March, 2020."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Municipal Finance Authority
-Request for Letter of
Acknowledgement – 50th
Anniversary

Moved by Director Riis-Christianson
Seconded by Director McGuire

2020-3-19

"That the Board provide a letter of acknowledgement and congratulations to the Municipal Finance Authority in recognition of its 50th anniversary."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Grant in Aid Request
-District of Fort St. James

Moved by Director Greenaway
Seconded by Director Fisher

2020-3-20

"That the District of Fort St. James be given \$5,000 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with the Fort St. James Housing Project."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

RDBN Electoral Area "C"
(Fort St. James Rural)
Road Rescue Service
Establishment Repeal Bylaw
No. 1905, 2020

Moved by Director Greenaway
Seconded by Director Petersen

2020-3-21

"That Regional District of Bulkley-Nechako Electoral Area "C" (Fort St. James Rural) Road Rescue Service Establishment Repeal Bylaw No. 1905, 2020 be given first, second, and third reading this 19th day of March, 2020."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

RDBN Electoral Area "D"
(Fraser Lake Rural)
Emergency Extrication Service
Area Establishment Repeal Bylaw
No. 1822, 2018

Moved by Director Parker
Seconded by Director Watt-Senner

2020-3-22

"That Regional District of Bulkley-Nechako Electoral Area "D" (Fraser Lake Rural) Emergency Extrication Service Establishment Repeal Bylaw No. 1822, 2018 be adopted this 19th day of March, 2020."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

NCLGA Resolution - Municipal Solid Waste – ICI EPR Program Moved by Director Fisher
Seconded by Director Atrill

2020-3-23 “That the Board ratify the Municipal Solid Waste – ICI EPR Program resolution for submission to the North Central Local Government Association (NCLGA).”

(All/Weighted/Majority) CARRIED UNANIMOUSLY

Administration Reports Moved by Director Lambert
Seconded by Director Funk

2020-3-24 “That the Board receive the following Administration Reports:

-Regional Economic Development Coordinator’s March 19, 2020 memo titled Grant in Aid Update – month of February 2020
-Manager of Administrative Services March 9, 2020 memo titled Requirements for Public Notice.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

ENVIRONMENTAL SERVICES

Proceed with Purchase of Capital Equipment – Two Skid Steer Loaders Moved by Director Greenaway
Seconded by Director Riis-Christianson

2020-3-25 “That the Board authorize the purchase of Two Skid Steer Loaders from Williams Machinery (Bobcat) for a total cost not to exceed \$150,000.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

VERBAL REPORTS

Village of Fraser Lake Director Director Watt-Senner thanked the Board for the opportunity to work together. Mayor Sarrah Storey will be the representative on the Board after today’s meeting.

Receipt of Verbal Reports Moved by Director McGuire
Seconded by Director Funk

2020-3-26 “That the verbal reports of the various Regional District of Bulkley-Nechako Board of Directors be received.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

ACTION LISTS

Action List – February 2020 Moved by Director Atrill
Seconded by Director Fisher

2020-3-27 “That the Board receive the Action List for February 2020.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA

ADMINISTRATION CORRESPONDENCE

Climate Leaders Forum Moved by Director Parker
-May 12, 2020 Prince George, Seconded by Director Greenaway
BC

2020-3-28 "That the Board receive the Administration Correspondence regarding the Climate Leaders Forum – May 12, 2020, Prince George, B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

NEW BUSINESS

Request for Letter of Support Moved by Director Petersen
Vanderhoof Menshed Society Seconded by Director Funk

2020-3-29 "That the Board write a letter of support to the Vanderhoof Men's Shed for its grant application to Northern Development Initiative Trust Economic Diversification Infrastructure Program for the Menshed building in Vanderhoof."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

IN-CAMERA MOTION

Moved by Director McGuire
Seconded by Director Layton

2020-3-30 "In accordance with Section 90 of the Community Charter, it is the opinion of the Board of Directors that matters pertaining to Section 90(1)(c) – labour relations or other employee relations and 90(1)(k) – negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public may be closed to the public, therefore exercise their option of excluding the public for this meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADJOURNMENT

Moved by Director Funk
Seconded by Director McGuire

2020-3-31 "That the meeting be adjourned at 12:33 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Gerry Thiessen, Chair

Wendy Wainwright, Executive Assistant