

STUART-NECHAKO REGIONAL HOSPITAL DISTRICT
AGENDA
THURSDAY, AUGUST 13, 2020

CALL TO ORDER

SUPPLEMENTARY AGENDA

Receive

AGENDA – August 13, 2020

Approve

PAGE NO.

MINUTES

ACTION

2-4

Stuart-Nechako Regional Hospital District
Meeting Minutes – July 16, 2020

Adopt

REPORT

5-9

John Illes, Treasurer – August 2020 Update

Receive

VERBAL REPORTS

RECEIPT OF VERBAL REPORTS

SUPPLEMENTARY AGENDA

NEW BUSINESS

ADJOURNMENT

STUART-NECHAKO REGIONAL HOSPITAL DISTRICT**MEETING MINUTES****THURSDAY, JULY 16, 2020**

PRESENT: Chair Jerry Petersen

Directors Dolores Funk – via teleconference
Judy Greenaway
Tom Greenaway
Clint Lambert
Linda McGuire
Mark Parker
Michael Riis-Christianson – arrived at 10:26 a.m.
Gerry Thiessen

Director Absent Sarrah Storey, Village of Fraser Lake

Staff Curtis Helgesen, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
John Illes, Treasurer
Deborah Jones-Middleton, Director of Protective Services – arrived at 10:30 a.m.
Jason Llewellyn, Director of Planning – arrived at 10:38 a.m.
Wendy Wainwright, Executive Assistant

CALL TO ORDER

Chair Petersen called the meeting to order at 10:25 a.m.

AGENDAMoved by Director Greenaway
Seconded by Director McGuire**SNRHD.2020-4-1**

“That the Stuart-Nechako Regional Hospital District Agenda of July 16, 2020 be approved.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY**MINUTES****Stuart-Nechako Regional
Hospital District Meeting
Minutes – May 7, 2020**Moved by Director Lambert
Seconded by Director McGuire**SNRHD.2020-4-2**

“That the minutes of the Stuart-Nechako Regional Hospital District meeting of May 7, 2020 be adopted.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY**REPORT****Capital Expenditure Bylaw
No. 28, 2020**Moved by Director T. Greenaway
Seconded by Director Lambert**SNRHD.2020-4-3**“That Stuart-Nechako Regional Hospital District Capital Expenditure Bylaw No. 78, 2020 be given first, second, third reading, and adoption this 16th day of July, 2020.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

VERBAL REPORTS

Village of Granisle Health Centre

Director McGuire mentioned that the Health Centre in the Village of Granisle will be moved from its current location to the Babine Elementary Secondary School once renovations are complete at the School. Northern Health has indicated the move to the new location is to take place in the Fall of 2020.

In Person Medical Appointments

Director Greenaway noted that due to COVID-19 they are still not allowing in person medical appointments in Fort St. James.

College of New Caledonia -Lakes Campus – Licensed Practical Nursing Program

Director Riis-Christianson expressed appreciation for the number of students graduating from the College of New Caledonia – Lakes Campus Licensed Practical Nursing Program. He spoke to the importance of local programming.

BC Ambulance Personal

Director Lambert spoke of a resident recently moved to the Southside of Francois Lake that is completing their Paramedic education and training. Director Lambert brought forward concerns in regard to BC Ambulance intending to station the individual in Burns Lake rather on the Southside where there is a need. He spoke of the challenges on the Southside of Francois Lake to have BC Ambulance attend emergency events.

Discussion took place in regard to concerns and challenges of similar issues in Granisle and Fraser Lake. The Village of Granisle is requesting a meeting with BC Emergency Health Services (BCEHS) at the 2020 UBCM Virtual Convention. Coordinating a meeting with BCEHS was discussed.

Fraser Lake Medical Clinic

Director Parker mentioned that the Fraser Lake Clinic is open and operational with full level of staffing.

Long-term Care Facilities -Increasing Visitation

Director Funk commented that the Long-term Care Facilities in Burns Lake are increasing visitation at their facilities. There have been visitation restrictions in place due to the COVID-19 Pandemic.

Northern Health Advisory Committee Meeting – Stuart Lake Hospital

Chair Petersen and Director T. Greenaway attended the Northern Health Advisory Committee regarding the Stuart Lake Hospital on June 22, 2020. The new Stuart Lake Hospital Project is currently on schedule with construction to begin in 2021 and completion in 2024.

BC Rural & First Nations Health & Wellness Summit

Chair Petersen attended the virtual BC Rural & First Nations Health & Wellness Summit June 29 – 30, 2020. Directors Thiessen, Lambert and Riis-Christianson also attended parts of the Summit. He noted that there were over 900 people registered to attend the main sessions with breakout sessions. Discussion took place in regard to connectivity challenges during the event. Director Riis-Christianson noted discussion took place in regard to the importance of good connectivity for healthcare.

Stuart Nechako Manor

Director Thiessen noted that the Stuart Nechako Manor is allowing one designated person visitation in its long-term care facility.

Dementia Care Unit in Vanderhoof

Director Thiessen mentioned that work continues on a Dementia Care Unit in Vanderhoof with the District of Vanderhoof, Northern Health and BC Housing.

VERBAL REPORTS (CONT'D)

Doctor Shortages in
 Vanderhoof

Director Thiessen mentioned that in December 2019 Vanderhoof experienced a doctor shortage. Recruitment has been taking place to ensure that staffing levels are at a sustainable level. He noted the number of staff and physicians required in order to provide surgical capacity. He spoke of continued recruitment for an anesthesiologist.

Receipt of Verbal Reports

Moved by Director Parker
 Seconded by Director Lambert

SNRHD.2020-4-4

"That the verbal reports from the various Directors be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADJOURNMENT

Moved by Director J. Greenaway
 Seconded by Director McGuire

SNRHD.2020-4-5

"That the meeting be adjourned at 10:44 a.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Jerry Petersen, Chairperson

Wendy Wainwright, Executive Assistant

Stuart-Nechako

Regional Hospital District

Memo

To: Chair Petersen and the Board of Directors
From: John Illes, Treasurer
Date: July 16, 2020
Regarding: August 2020 Update

Recommendation: (all/directors/majority)

“That the SNRHD Financial Report for the first six months of 2020 be received.”

Discussion:

Presented with this memo are the financial statements for the first six months of 2020. The first six months of 2019 are also included for comparison purposes. In the review of the financial statements there are no concerns to note and financial activity is similar to the previous years.

Northern Health has submitted the final claim for the Business Planning project (for Stuart Lake Hospital). This project provides good news for SNRHD as there will be a project surplus of \$1,785,307.99. This surplus will allow the borrowing planned for the Stuart Lake Hospital construction in 2022 to be significantly reduced (the borrowing estimate in the current budget is \$5,000,000).

Northern Health has sent a letter dated July 21, 2020 inviting the Hospital District to meet with Northern Health. If the Directors wish to meet with Northern Health, staff will arrange for a meeting time.

Attachments: Six Months Financial Statements Ending June 30, 2020
 Completion of the Stuart Lake Hospital Business Planning Process
 Virtual UBCM Meeting Invite from Northern Health

STUART NECHAKO REGIONAL HOSPITAL DISTRICT
Statement of Financial Position
 Tuesday, June 30, 2020

	2019	2020
Cash & Cash Equivalents	\$ 28,553	\$ 798,762
Short Term Investments	3,655,262	5,584,414
	<u>3,683,815</u>	<u>6,383,176</u>
Accounts Payable	(2,000)	
Accounts Payable (RDBN)	(35,621)	(11,550)
	<u>(37,621)</u>	<u>(11,550)</u>
Net Assets	<u>\$ 3,646,194</u>	<u>\$ 6,371,626</u>

STUART NECHAKO REGIONAL HOSPITAL DISTRICT
Statement of Operations

For the Period Ending June 30, 2020

	2019	2020	Annual Budget
Revenue			
Grant in Lieu of Taxation	\$ 1,300	\$ 2,236	\$ 12,000
Taxation		433,511	4,681,260
Donation- BL Commmunity Foundation		2,000	
Interest	43,911	73,297	85,765
Total Revenue	45,211	511,045	4,779,025
Expenditures			
Capital Grants*	150,856	56,065	4,241,351
Special Projects - BL Hospital Kiosk		84	
Bank Charges		12	500
Administration & Audit	8,100	10,596	22,000
Directors Remuneration & Travel	2,328	3,600	2,500
Total Expenditures	161,284	70,357	4,266,351
Net Income (Loss)	\$ (116,073)	\$ 440,688	\$ 512,674

* Capital Grants

St. John & Southside Phone Upgrade	68,044	
Stuart Lake Hospital Business Planning	82,812	56,065
	150,856	56,065

July 17, 2020

John Illes
Chief Financial Officer
Stuart-Nechako Regional Hospital District
P.O. Box 820
Burns Lake, BC V0J 1E0

Email: john.illes@rdbn.bc.ca

**Re: Project # N661930003 Stuart Lake Hospital, Building, Business Plan
Bylaw 72, 2019**

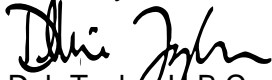
Dear Mr. Illes:

Please find enclosed Claim # 9 for the above project. The amount for this claim is \$1,059.52

Project Budget:	\$3,000,000.00
Project Costs:	\$1,214,692.01
Funding:	
RHD	1,214,692.01
Less: Previous Claims	1,213,632.49
Amount this Claim	<u><u>\$1,059.52</u></u>

This project is now complete. The above amount of \$1,214,692.01 is the final amount. Thank you for your continued support. If you have any questions, please do not hesitate to contact our office.

Sincerely,



Deb Taylor, H.B.Comm, CGA
Regional Manager, Capital Accounting

Cc: Penny Anguish, COO, NI
Mike Hoefer, RD, Capital Planning and Support Services

INVITATION

July 21, 2020

Chair Gerry Thiessen
Regional District of Bulkley-Nechako
Via email:
gerry.thiessen@rdbn.bc.ca
curtis.helgesen@rdbn.bc.ca

Dear Chair Thiessen:

Re: Fall 2020 - Northern Health and Community Stakeholder Meetings

Due to the September 2020 UBCM Convention occurring virtually Northern Health has arranged to ensure there is still the opportunity for Community Stakeholders to meet with Northern Health, Chair Colleen Nyce and myself.

I am pleased to advise that virtual meetings will be scheduled using the Zoom platform. This will be an opportunity for Community Stakeholders to discuss health care issues and to answer questions. If you are interested in meeting with us, we invite you to contact our offices to arrange a time convenient for you.

Individual Community meetings will be scheduled for 30mins each on the following dates:

Day 1: Monday, September 14, 2020
Day 2: Monday, September 21, 2020

To book an appointment please contact Irma Trudel, Administrative Assistant, at (250)649-7038 or by email at nhadministration@northernhealth.ca no later than **Thursday August 27th**. A reminder that we will require a list of topics by the deadline with as much detail as possible to assist us in preparing for the discussion.

We look forward to meeting with you in September.

Sincerely,



Cathy Ulrich
President and Chief Executive Officer
Northern Health