

STUART-NECHAKO REGIONAL HOSPITAL DISTRICT
AGENDA
THURSDAY, JANUARY 28, 2021

CALL TO ORDER

ELECTION OF CHAIR

ELECTION OF ACTING CHAIR

SUPPLEMENTARY AGENDA

Receive

AGENDA – January 28, 2021

Approve

PAGE NO.

MINUTES

ACTION

2-4

Stuart-Nechako Regional Hospital District
Meeting Minutes – August 13, 2020

Adopt

REPORT

5-13

John Illes, Treasurer – Financial Statements for 2020
and Budget for 2021

Recommendation

VERBAL REPORTS

RECEIPT OF VERBAL REPORTS

SUPPLEMENTARY AGENDA

NEW BUSINESS

ADJOURNMENT

STUART-NECHAKO REGIONAL HOSPITAL DISTRICT**MEETING MINUTES****Thursday, August 13, 2020**

PRESENT: Chair Jerry Petersen

Directors Judy Greenaway
Tom Greenaway
Clint Lambert
Linda McGuire
Michael Riis-Christianson
Sarrah Storey
Gerry Thiessen

Directors Absent Dolores Funk, Village of Burns Lake
Mark Parker, Electoral Area "D" (Fraser Lake Rural)

Alternate Director Darrell Hill, Village of Burns Lake

Staff Curtis Helgesen, Chief Administrative Officer
John Illes, Treasurer
Wendy Wainwright, Executive Assistant

Others Chris Newell, Electoral Area "G" (Houston Rural)

CALL ORDER

Chair Petersen called the meeting to order at 3:47 p.m.

AGENDAMoved by Director Lambert
Seconded by Director T. GreenawaySNRHD.2020-5-1

"That the Stuart-Nechako Regional Hospital District Agenda of August 13, 2020 be approved."

(All/Directors/Majority)

CARRIED UNANIMOUSLY**MINUTES**Stuart-Nechako Regional
Hospital District Meeting
Minutes- July 16, 2020Moved by Director T. Greenaway
Seconded by Director McGuireSNRHD.2020-5-2

"That the Stuart-Nechako Regional Hospital District Minutes of July 16, 2020 be adopted."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORT

August 2020 Update

Moved by Director Lambert
 Seconded by Director J. Greenaway

SNRHD.2020-5-3

“That the Stuart-Nechako Regional Hospital District receive the Treasurer’s August 13, 2020 memo titled August 2020 Update.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DISCUSSION ITEM

Northern Health Invitation Fall 2020 – Northern Health and Community Stakeholder Meetings

The following was discussed:

- Meeting scheduled Monday, September 14, 2020 at 9:50 a.m. to 10:20 a.m.
- Topics for Discussion
 - o BC Ambulance Cross Coverage issues
 - Need a solution
 - Model broken
 - New contract – less funding on Standby
 - Volunteer Fire Departments providing coverage due to lack of BC Ambulance coverage
 - Provincial download
 - Impact to municipal budgets
 - Fire Chiefs’ Association of BC in support of changes
 - NCLGA aware of issue
 - Nadleh Whut’en First Nation and Stellako First Nation aware of issue
 - o Stuart Nechako Manor
 - o BC Air Ambulance
 - Update - additional services were to be implemented in the area in regard to the COVID-19 Pandemic
 - o Opioid Crisis
 - Urban systems initiative
 - o Mental Health
 - Lack of youth mental health beds
 - o Virtual Health
 - Looking for a letter of support from Northern Health in regard to the importance of connectivity for virtual health.

VERBAL REPORTS

Rural Helicopter Service

Chair Petersen received e-mail correspondence that Technical Evacuation Advanced Aero Medical Society (TEAAM) is planning a second base to begin operations in Prince George. The TEAAM is made up of paramedics and physicians dedicated to providing long-line helicopter rescues.

Granisle Medical Clinic

Director McGuire reported that the relocation of the Granisle Medical Clinic to the Babine Elementary-Secondary School has been delayed as the bids received by Northern Health for renovations were over budget. The intent is to have the renovations complete prior to the 2020-2021 school year start.

ADJOURNMENT

Moved by Director Lambert
Seconded by Director Petersen

SNRHD.2020-5-3

“That the meeting be adjourned at 4:13 p.m.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Gerry Thiessen, Chair

Wendy Wainwright, Executive Assistant

Stuart-Nechako

Regional Hospital District

Memo

To: Chair Petersen and the Board of Directors
From: John Illes, Treasurer
Date: January 28, 2021
Regarding: Financial Statements for 2020 and Budget for 2021

Recommendation: (all/directors/majority)

“That the SNRHD Interim Financial Statements for 2020 be received”

“And that Bylaw 79 (Annual Budget for 2021 and Provisional Budget for 2022) be given two readings.”

Discussion:

The interim financial statements for 2020 are including as one of the attachments. Costs were considerably lower this year than expected primarily because the Business Planning project for Stuart Lake Hospital was much less than expected. In all other aspects the 2020 year remained unremarkable.

The long-term financial plan for years 2021 to 2028 are included after the financial statements. For ease of reference, the ending balances of 2019 and 2020 are colour coded to match the values in the financial statements. The budget considers interest earned as earnings on reserves rather than general earnings to reflect the building up of long-term savings to pay for large projects.

The delay in the construction of the hospital in Fort St. James has allowed the Hospital District to increase its savings significantly. This delay, and the lower than expected cost of the business planning project, will allow the hospital district to move forward without borrowing for the Stuart Lake Hospital project.

While this financial plan does contemplate \$5 million of major capital expenses happening from 2025 to 2028, there are some other major projects that may happen in this time frame that are not fully included. These possible projects include Vanderhoof Primary Care, Fraser Lake Health Clinic refurbishment or possible replacement, major repair or an addition of seniors' care homes (such as Stuart Nechako Manor or The Pines). Similarly, major equipment may not be fully budgeted in these years as well and will depend on future needs identified by Northern Health.

The largest unknown for the Hospital District is the eventual replacement of St. John Hospital in Vanderhoof that could easily be an expense in the neighborhood of \$50

STUART NECHAKO REGIONAL HOSPITAL DISTRICT
Statement of Financial Position
December 31, 2020

	2019	2020
Cash & Cash Equivalents	\$ 219,299	\$ 1,644,721
Accounts Receivable (GIL)	\$ 5,262	\$ 5,737
Short Term Investments	5,817,688	7,652,462
Adjustment (2019)		(3,738)
	<u>6,042,249</u>	<u>9,299,182</u>
Accounts Payable	(87,448)	0
Accounts Payable (RDBN)	(27,625)	(23,475)
	<u>(115,073)</u>	<u>(23,475)</u>
Net Assets	\$ 5,927,177	\$ 9,275,707

STUART NECHAKO REGIONAL HOSPITAL DISTRICT

Statement of Operations

For the Period Ending December 31, 2020

	2019	2020
Revenue		
Grant in Lieu of Taxation	\$ 17,994	\$ 9,432
Taxation	\$ 4,652,184	\$ 4,681,260
Donation - BL Community Foundation		\$ 2,000
Interest	\$ 106,574	\$ 141,828
Total Revenue	\$ 4,776,752	\$ 4,834,520
Expenditures		
Capital Grants to Northern Health	\$ 2,582,478	\$ 1,459,760
Special Projects - BL Hospital Kiosk		\$ 85
Bank Charges	\$ 66	\$ 24
Administration & Audit	\$ 18,600	\$ 18,546
Directors Remuneration & Travel	\$ 9,025	\$ 7,575
Total Expenditures	\$ 2,610,169	\$ 1,485,990
Net Income (Loss)	\$ 2,166,583	\$ 3,348,530

Stuart Nechako Regional Hospital District - 2020 Budget and 2021 Provisional Budget
Schedule A - Bylaw 79, 2021

	2020 Actual	2021 Budget	2022 Provisional Budget	2023 Preliminary Budget	2024 Preliminary Budget	2025 Preliminary Budget	2026 Preliminary Budget	2027 Preliminary Budget	2028 Preliminary Budget
Surplus Carryforward									
Grant In Lieu of Taxes	\$ 9,432	9,432	9,432	9,432	9,432	9,432	9,432	9,432	9,432
Taxation	4,681,260	4,814,871	4,814,871	4,814,871	4,814,871	4,814,871	4,814,871	4,814,871	4,814,871
Withdrawal from Reserves		-	3,200,000	4,100,000					
Donations Received	\$ 2,000			-					
Total	<u>\$ 4,692,692</u>	<u>\$ 4,824,303</u>	<u>\$ 8,024,303</u>	<u>\$ 8,924,303</u>	<u>\$ 4,824,303</u>	<u>\$ 4,824,303</u>	<u>\$ 4,824,303</u>	<u>\$ 4,824,303</u>	<u>\$ 4,824,303</u>
Business Planning	56,065								
Major Capital Project >\$5M		2,000,000	7,400,000	8,000,000	2,600,000				
Major Capital Project <\$5M	1,008,600	520,742		285,200		2,000,000	1,000,000	1,000,000	1,000,000
Major Equipment		40,000		105,000	100,000	200,000	200,000	200,000	200,000
Building Integrity and Minor Capital Grant	187,000	186,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
IT Projects Grant	208,095	298,717	325,000	225,000	225,000	100,000	100,000	100,000	100,000
Administration	26,145	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
Misc Expense	85	-							-
	<u>\$ 1,485,990</u>	<u>\$ 3,075,459</u>	<u>\$ 7,955,000</u>	<u>\$ 8,845,200</u>	<u>\$ 3,155,000</u>	<u>\$ 2,530,000</u>	<u>\$ 1,530,000</u>	<u>\$ 1,530,000</u>	<u>\$ 1,530,000</u>
NET	<u>\$ 3,206,702</u>	<u>\$ 1,748,845</u>	<u>\$ 69,303</u>	<u>\$ 79,103</u>	<u>\$ 1,669,303</u>	<u>\$ 2,294,303</u>	<u>\$ 3,294,303</u>	<u>\$ 3,294,303</u>	<u>\$ 3,294,303</u>
RESERVES									
Opening (Last Year's Closing less withdrawals)	\$ 5,927,177	\$ 9,275,707	\$ 7,963,687	\$ 4,052,446	\$ 4,192,336	\$ 5,924,525	\$ 8,307,696	\$ 11,726,615	\$ 15,196,818
Contribution (Net Surplus)	\$ 3,206,702	\$ 1,748,845	\$ 69,303	\$ 79,103	\$ 1,669,303	\$ 2,294,303	\$ 3,294,303	\$ 3,294,303	\$ 3,294,303
Interest (On Reserves)	\$ 141,828	\$ 139,136	\$ 119,455	\$ 60,787	\$ 62,885	\$ 88,868	\$ 124,615	\$ 175,899.23	\$ 227,952.27
Closing	<u>\$ 9,275,707</u>	<u>\$ 11,163,687</u>	<u>\$ 8,152,446</u>	<u>\$ 4,192,336</u>	<u>\$ 5,924,525</u>	<u>\$ 8,307,696</u>	<u>\$ 11,726,615</u>	<u>\$ 15,196,818</u>	<u>\$ 18,719,074</u>

January 13, 2021

John Illes
Chief Financial Officer
Stuart-Nechako Regional Hospital District
P.O. Box 820
Burns Lake, BC V0J 1E0

Email: john.illes@rdbn.bc.ca

**Re: Project # N662040003 St. John Hospital, Boiler Replacement
Bylaw 73, 2019**

Dear Mr. Illes:

Please find enclosed Claim # 3 for the above project. The amount for this claim is \$741.73

Project Budget:	\$842,868.00
Project Costs:	\$797,758.12

Funding:	
MOH	573,230.00
RHD	224,528.12
	<u>797,758.12</u>

RHD	224,528.12
less previous claims	223,786.39
Amount this Claim	<u>741.73</u>

This project is now complete. The above amount of \$797,758.12 is the final amount. Thank you for your continued support. If you have any questions, please do not hesitate to contact our office.

Sincerely,



Deb Taylor, H.B.Comm, CPA, CGA
Regional Manager, Capital Accounting

Cc: Penny Anguish, COO, NI
Mike Hoefler, RD, Capital Planning and Support Services

STUART-NECHAKO REGIONAL HOSPITAL DISTRICT

BYLAW NO. 79

**Being a bylaw to adopt the Annual Budget
for the year 2021
and the Provisional Annual Budget
for the year 2022.**

The Stuart-Nechako Regional Hospital District in open meeting assembled ENACTS as follows:

1. Schedule "A" and Schedule "B" attached hereto and made part of this bylaw is the Annual Budget for the Stuart-Nechako Regional Hospital District for the year ended December 31, 2021 and the provisional Annual Budget for the Stuart-Nechako Regional Hospital District for the year ended December 31, 2022.
2. This bylaw may be cited as the "Stuart-Nechako Regional Hospital District Annual Budget Bylaw No. 79, 2021."

READ A FIRST TIME this day of , 2021

READ A SECOND TIME this day of , 2021

READ A THIRD TIME this day of , 2021

ADOPTED this day of , 2021

Chairperson

Corporate Administrator

I hereby certify that this is a true copy of Bylaw No. 79 as adopted.

Corporate Administrator

Stuart Nechako Regional Hospital District - 2020 Budget and 2021 Provisional Budget
 Schedule A - Bylaw 79, 2021

	2021 Budget	2022 Provisional Budget
Surplus Carryforward		
Grant In Lieu of Taxes	9,432	9,432
Taxation	4,814,871	4,814,871
Withdrawal from Reserves	-	3,200,000
Donations Received		
Total	<u>\$ 4,824,303</u>	<u>\$ 8,024,303</u>
Business Planning		
Major Capital Project >\$5M	2,000,000	7,400,000
Major Capital Project <\$5M	520,742	
Major Equipment	40,000	
Building Integrity and Minor Capital Grant	186,000	200,000
IT Projects Grant	298,717	325,000
Administration	30,000	30,000
Misc Expense	-	
	<u>\$ 3,075,459</u>	<u>\$ 7,955,000</u>
NET	<u>\$ 1,748,845</u>	<u>\$ 69,303</u>
RESERVES		
Opening (Last Year's Closing less withdrawals)	\$ 9,275,707	\$ 7,963,687
Contribution (Net Surplus)	\$ 1,748,845	\$ 69,303
Interest (On Reserves)	\$ 139,136	\$ 119,455
Closing	<u>\$ 11,163,687</u>	<u>\$ 8,152,446</u>

Schedule B Bylaw 79, 2021

Major Capital Projects Approved and Continuing:

Stuart Lake Hospital	Fort St. James	\$20,000,000
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Major Capital Projects Funded:

	2021	Current Year	Previous Years
Stuart Lake Hospital	Fort St. James	\$ 2,000,000	
Fraser Lake Phone System	Fraser Lake	\$ 40,000	
St. John Hospital Sterile Compound (2020-2021)	Vanderhoof	\$ 520,000	\$ 268,800
St. John Hospital Boiler (2019-2021)	Vanderhoof	\$ <u>742</u>	\$ 223,786
		\$ 2,560,742	

	2022
Stuart Lake Hospital	Fort St. James \$ 7,400,000

Future Years

Stuart Lake Hospital	Fort St. James \$ 10,600,000
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