

REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEETING NO. 4

Thursday, March 25, 2021

PRESENT: Chair Gerry Thiessen

Directors Gladys Atrill – left at 12:00 p.m., returned at 12:50 p.m.
Shane Brienen
Mark Fisher
Dolores Funk
Tom Greenaway
Clint Lambert
Brad Layton
Linda McGuire
Bob Motion – Via Zoom
Chris Newell
Mark Parker
Jerry Petersen
Michael Riis-Christianson
Sarrah Storey

Staff Curtis Helgesen, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Nellie Davis, Manager of Regional Economic Development – left at 1:00 p.m.
Alex Eriksen, Director of Environmental Services – left at 10:30 a.m., returned at 12:43 p.m., left at 1:30 p.m.
John Illes, Chief Financial Officer
Jason Llewellyn, Director of Planning
Deborah Jones-Middleton, Director of Protective Services
Wendy Wainwright, Executive Assistant
Kara Wall, Environmental Services Assistant – left at 10:30 a.m.

Others Terry Gillespie, Staff Sergeant, RCMP - Smithers
Shaunna Lewis, Staff Sergeant, RCMP – Burns Lake
Jason Rumming, Sergeant, RCMP – Fraser Lake
Mark Smaill, Sergeant, RCMP - Houston
Darren Woroshelo, Fraser Fort George Advisory NCO - Staff Sergeant, RCMP

CALL TO ORDER

Chair Thiessen called the meeting to order at 10:24 a.m.

AGENDA & SUPPLEMENTARY AGENDA

Moved by Director Greenaway
Seconded by Director Layton

2021-4-1

“That the Board Meeting Agenda of March 25, 2021 be approved; and further, that the Supplementary Agenda be dealt with at this meeting.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

STAFF INTRODUCTION

Alex Eriksen, Director of Environmental Services introduced Kara Wall, Environmental Services Assistant.

MINUTES

Board Meeting Minutes
February 25, 2021 &
Special Board Meeting Minutes
March 11, 2021

Moved by Director Newell
Seconded by Director Storey

2021-4-2

“That the Board Meeting Minutes of February 25, 2021 and Special Board Meeting Minutes of March 11, 2021 be adopted.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Committee Meeting
Minutes

Moved by Director Parker
Seconded by Director Riis-Christianson

2021-4-3

“That the Board receive the following Committee Meeting Minutes:

- Committee of the Whole Meeting Minutes
 - March 11, 2021
- Rural/Agriculture Committee Meeting Minutes
 - March 11, 2021
- Waste Management Committee Meeting minutes
 - March 11, 2021.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DELEGATIONS

RCMP – Darren Woroshelo, Fraser Fort George Advisory NCO - Staff Sergeant, RCMP RE: Update

Chair Thiessen welcomed - Staff Sergeant, Darren Woroshelo, Fraser Fort George Advisory NCO RCMP introduced Terry Gillespie, Staff Sergeant, RCMP – Smithers; Shaunna Lewis, Staff Sergeant, RCMP – Burns Lake; Jason Rummig, Sergeant, RCMP – Fraser Lake; Mark Smail, Sergeant, RCMP – Houston.

S/Sgt. Woroshelo provided a PowerPoint Presentation.

Regional District of Bulkley-Nechako RCMP Police Service Boundaries, Staffing Levels and Crime Statistics

- RDBN RCMP Detachments
- Smithers RCMP Service Boundary
- Smithers RCMP Detachment Area
- Houston RCMP Service Boundary
- Houston (Granisle) RCMP Detachment Area
- Burns Lake RCMP Service Boundary
- Burns Lake RCMP Detachment Area
- Fraser Lake RCMP Service Boundary
- Fraser Lake RCMP Detachment Area
- Fort St. James RCMP Service Boundary
- Fort St. James RCMP Detachment Area
- Vanderhoof RCMP Service Boundary
- Vanderhoof RCMP Detachment Area
- Data Sources.

DELEGATIONS (CONT'D)

RCMP – Darren Woroshelo, Fraser Fort George Advisory NCO - Staff Sergeant, RCMP RE: Update (Cont'd)

Discussion took place regarding:

- Potential hazards on Ministry of Transportation and Infrastructure roadways can be brought forward to RCMP but are the responsibility of MOTI
- Response to calls in rural areas
 - o Dispatch in Prince George
 - Protocols
 - Life danger Priority 1, 2 and 3
 - Some challenges in regard to finding locations
 - RCMP can deploy its helicopter if required
- Provincial Funding of RCMP
- Municipal funding RCMP with populations 5,000 – 15,000 people
- Current Provincial review of *Police Act*
 - o Policing standards unique to B.C.
- Having RCMP members in Granisle more than once a week and potentially living in Granisle in force housing
 - o Village of Granisle included within the boundary of the Houston RCMP Detachment
 - Balance of priorities
- Current staffing levels of each detachment within the RDBN
- Challenges with Depot closed due to COVID-19 Pandemic
 - o Anticipating continued operations beginning July, 2021
- Fraser Lake now has government/force housing
- Addressing public mental health
 - o Changes to addressing crisis intervention occurred within the RCMP approximately 10 years ago
 - o RCMP members receive de-escalation and mental health training
 - o RCMP work with hospitals
- Addressing internal mental health
 - o Focus of headquarters in Ottawa, ON and Surrey, B.C.
 - o A number of resources available to members
- Provincial RCMP Relief/Support Team
 - o Members in Kamloops, Prince George and Terrace that can provide assistance to detachments to address staffing shortages
- Appointment of a Chief Superintendent for the North.

Chair Thiessen thanked S/Sgt Woroshelo for attending the meeting.

ELECTORAL AREA PLANNING (All Directors)

Bylaw for 3rd Reading & Adoption

<u>Rezoning Application</u>	Moved by Director Fisher
<u>RZ A-03-20 3rd Reading</u>	Seconded by Director McGuire
<u>& Adoption Rezoning Bylaw</u>	
<u>No. 1938, 2021 - Electoral Area "A"</u>	

2021-4-4

1. "That the Board receive the Report of the Public Hearing for Regional District of Bulkley-Nechako Rezoning Bylaw No. 1938, 2021 on the Supplementary Agenda."
2. "That Regional District of Bulkley-Nechako Rezoning Bylaw No. 1938, 2021 be given third reading, and adoption this 25th day of March, 2021."

Opposed: Director Atrill CARRIED

(All/Directors/Majority)

ELECTORAL AREA PLANNING (All Directors) (Cont'd)

Bylaw for 3rd Reading & Adoption (Cont'd)

Rezoning Application
RZ F-01-21 3rd Reading
& Adoption Rezoning Bylaw
No. 1939, 2021
Electoral Area "F"

Moved by Director Petersen
Seconded by Director Lambert

2021-4-5

1. "That the Board receive the Report of the Public Hearing for Regional District of Bulkley-Nechako Rezoning Bylaw No. 1939, 2021 on the Supplementary Agenda.
2. That Regional District of Bulkley-Nechako Rezoning Bylaw No. 1939, 2021 be given third reading and adoption this 25th day of March, 2021."

Opposed: Director Layton
Director McGuire
Director Petersen
Director Riis-Christianson

(All/Directors/Majority)

CARRIED

Bylaw for 1st and 2nd Reading

Rezoning Application
RZ E-02-20 1st & 2nd Reading
Report for Rezoning Bylaw No.
1942, 2021 Electoral Area "E"

Moved by Director Lambert
Seconded by Director Riis-Christianson

2021-4-6

1. "That Regional District of Bulkley-Nechako Rezoning Bylaw No. 1942, 2021 be given first and second reading this 25th day of March, 2021 and subsequently be taken to Public Hearing.
2. That the Public Hearing for Regional District of Bulkley-Nechako Rezoning Bylaw No. 1942, 2021 be delegated to the Director or Alternate Director for Electoral Area E."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Other

Zoning Bylaw Text Amendment
Regarding 2nd Dwellings in
the Small Holdings (H1) Zone

Moved by Director Parker
Seconded by Director Fisher

2021-4-7

1. "That the Board direct staff to undertake a preliminary consultation process with member municipalities, Electoral Area Advisory Planning Commissions, Northern Health, Ministry of Transportation and Infrastructure, and School Districts, regarding an amendment to the Small Holdings (H1) Zone to allow a 2nd dwelling on parcels as small as 2 ha.
2. That following the preliminary consultation process staff report back to the Board with a recommendation regarding initiation of the Zoning Bylaw Amendment process."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DEVELOPMENT SERVICES (All Directors)

ALR Application

ALR Non-Farm Use Application Moved by Director Petersen
1229 - Electoral Area "F" Seconded by Director Greenaway

2021-4-8 "That Agricultural Land Reserve Non-Adhering Residential Use Application No. 1229 be forwarded to the Agricultural Land Commission with a recommendation that the application be approved."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Parker brought forward the significant impacts and concerns regarding the ALC policy being changed so that an owner may not live in a dwelling, including a recreational vehicle, while constructing a replacement dwelling without first making a non-adhering residential use application and receiving ALC approval. Director Parker expressed the necessity of bringing forward the issue to the Minister of Agriculture when requesting a meeting at the 2021 Union of B.C. Municipalities Convention.

Town of Smithers Referral Moved by Director Fisher
Rezoning Amendment No.21-01 Seconded by Director Atrill

2021-4-9 "That the Board direct staff to respond to the Town of Smithers that the RDBN has no comments or concerns with Rezoning Amendment No. 21-01."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Other

Park Land Dedication Policy Moved by Director Riis-Christianson
for OCPs Seconded by Director Greenaway

2021-4-10 1. "That the Board direct staff to initiate the formal process to amend the RDBN's 8 Official Community Plans to incorporate policy respecting the location and type of future parks and the acceptance of cash-in-lieu of park land dedication.

2. That the Board approve the park land dedication review process proposed by staff."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Jason Llewellyn, Director of Planning provided a brief overview of the acceptance of cash-in-lieu of park land dedication. Conversation took place regarding park land dedication and the review for areas with OCP's only.

Parks AND TRAILS (All Directors)

Cycle 16 Trail Moved by Director Storey
Seconded by Director Atrill

2021-4-11 That the Board receive the Director of Planning's Cycle 16 Trail staff report."

(All/Directors/Majority) CARRIED UNANIMOUSLY

BUILDING INSPECTION (All Directors)

Provincial Response to the RDBN's Concerns Regarding the Step Code Implementation Moved by Director Newell
Seconded by Director Storey

2021-4-12 "That the Board receive the Director of Planning's Provincial Response to the RDBN's Concerns Regarding the Step Code Implementation staff report."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Director Fisher spoke of having the opportunity to speak with the Community Energy Association. Staff will follow-up and invite the Community Energy Association to a future meeting. The lack of Energy Advisor's in northern B.C. was also discussed.

Break for lunch at 12:00 p.m.

Reconvened at 12:43 p.m.

ADMINISTRATION REPORTS

North Central Local Government Association AGM and Convention – May 5-6, 2021 -Virtual Moved by Director Parker
Seconded by Director McGuire

2021-4-13 "That the Board approve the Chair and any Rural Directors be authorized to attend the Virtual North Central Local Government Association (NCLGA) AGM and Convention from May 5-6, 2021."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Natural Resource Committee Terms of Reference Amendment Moved by Director McGuire
Seconded by Director Layton

2021-4-14 "That the Natural Resources Committee Terms of Reference be approved as amended."

(All/Directors/Majority) CARRIED UNANIMOUSLY

RDBN Committee Appointments 2021 Moved by Director Layton
Seconded by Director Funk

2021-4-15 "That the Committee appointments for 2021 be ratified as amended."

(All/Directors/Majority) CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Committee Meeting Recommendations -March 11, 2021

Moved by Director Riis-Christianson
Seconded by Director Funk

2021-4-16

"That the Board approve Recommendations 1 and 2 as written:

Committee of the Whole Meeting – March 11, 2021

Recommendation 1:

Re: RDBN Response Letter to the Honourable Katrine Conroy, Minister of Forests, Lands, Natural Resource Operations and Rural Development – Consultation – Lakes and Prince George Timber Supply Area (TSA) Apportionment

"That the Board direct staff to send the March 11, 2021 letter to the Honourable Katrine Conroy, Minister of Forests, Lands, Natural Resource Operations and Rural Development in response to the Consultation for the Lakes and Prince George Timber Supply Area (TSA) Apportionment."

Rural/Agriculture Committee Meeting – March 11, 2021

Recommendation 2:

Re: Hazard, Risk and Vulnerability Analysis Program Update

"That the Board endorse the Hazard, Risk and Vulnerability Analysis project charter."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Budget Bylaw – Five Year Financial Plan (2021-2025)

Moved by Director Layton
Seconded by Director Storey

2021-4-17

"That Regional District of Bulkley-Nechako Five Year Financial Plan Bylaw No. 1941, 2021 be given third reading as amended and adoption this 25th day of March, 2021."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Cluculz Lake Fire Hall Proposal

Moved by Director Petersen
Seconded by Director Riis-Christianson

2021-4-18

1. "That the Board authorize staff to negotiate and enter into a construction contract with Viking Construction Ltd. as the successful proponent for the Cluculz Lake Fire Hall Design/Build project.

2. Further that the Board, as the Authority Having Jurisdiction (AHJ), exempt the Post Disaster requirement and allow construction to be completed as a 'Part 9' building as outlined in the B.C Building Code.

3. Further that the Board waive the building permit fee for the construction of the Cluculz Lake Fire Hall."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Agricultural Plastic Recycling -Cleanfarms Pilot Program

Moved by Director Fisher
Seconded by Director Parker

2021-4-19

1. "That the Board approve a maximum of \$96,501 in funding for the three-year agricultural plastics recycling pilot project with a collection target of 30%.
2. That the Board approve the establishment of up to seven (7) agricultural plastics collection points at RDBN Transfer Stations to a maximum cost of \$35,000 for constructing sorting bays."

Opposed: Director Newell CARRIED

(All/Directors/Majority)

Discussion took place regarding the pilot program, transitioning to an EPR program and value of air space at the landfill.

Societies' Financial Report 2021

Moved by Director Layton
Seconded by Director McGuire

2021-4-20

"That the Board receive the Chief Financial Officer's Societies' Financial Reports 2021 memorandum."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Internet Speed Study

Moved by Director Storey
Seconded by Director Parker

2021-4-21

"That the Board receive the Manager of Regional Economic Development's Internet Speed Study memorandum."

(All/Directors/Majority) CARRIED UNANIMOUSLY

VERBAL REPORTS

Village of Telkwa

Director Layton mentioned that the Village of Telkwa has awarded construction contracts for its sewer lagoons and sewage intakes. Telkwa has awarded a contract to proceed with replacing its aging waterlines.

Village of Telkwa In-Person Meetings

Director Layton noted that the Village of Telkwa is currently conducting in person Council meetings following COVID-19 regulations and guidelines.

Village of Granisle Waste Water Treatment Plant

Director McGuire commented that the successful contractors for the Village of Granisle Waste Water Treatment Plant will begin construction beginning of April, 2021.

Village of Fraser Lake

Director Storey reported that the Village of Fraser Lake will be completing repairs to its wharf on Fraser Lake and completing paving plans. It is also implementing self-watering planters and installing outdoor concrete ping pong table and chess tables for the community. They are working in conjunction with School District 91 to redo the pickleball and tennis courts.

VERBAL REPORTS (CONT'D)

Village of Fraser Lake
Community Forest

Director Storey mentioned that the Village of Fraser Lake Community Forest is doing well and currently has 70 employees.

Village of Fraser Lake
Northern Development Initiative
Trust Intern

Director Storey noted that the Village of Fraser Lake Northern Development Initiative Trust Intern will be starting in the near future.

Houston Search and Rescue
Facility

Director Newell toured the Houston Search and Rescue Facility. He spoke of the outstanding volunteers and operations. He noted the challenges the organization is experiencing in regard to Provincial certification to complete swift water and avalanche rescue operations. Houston SAR has the equipment to perform the task. He spoke of providing support to the organization if requested. Director Brienens mentioned that the District of Houston has written a letter in regard to the challenges and will provide the letter to the Regional District.

North Central Local
Government Association
Meeting

Director Brienens commented that he attended the North Central Local Government Association Meetings on the weekend. At the Planning and Priorities Committee they received requests from two local governments discussing potential advocacy on funding for emergency fire equipment facilities and training in small rural communities and Regional Hospital Board responsibility for capital costs. There was also a survey sent to members to learn about the level and quality of healthcare services in member communities. Deadline is April 1, 2021.

Village of Burns Lake Water
Treatment Plant

Director Funk mentioned that the Village of Burns Lake's new Water Treatment Plant to treat the water for manganese is currently being commissioned.

Federal Gas Tax

Chair Thiessen announced that the Federal Government issued a news release including the increased funding to the federal Gas Tax Fund and the proposed renaming of the fund. He spoke of the benefit of the Federal Gas Tax Fund is to communities.

District of Vanderhoof
-OCP Update

Chair Thiessen mentioned that the District of Vanderhoof is updating its Official Community Plan (OCP) and he requested information from member municipalities in regard to the allowance of containers on municipal lots within communities.

Receipt of Verbal
Reports

Moved by Director Storey
Seconded by Director Layton

2021-4-22

"That the verbal reports of the various Board of Directors be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION CORRESPONDENCE

Administration Correspondence & Action Lists Moved by Director Brien
Seconded by Director Greenaway

2021-4-23

"That the Board receive the following:

Administration Correspondence

- City of New Westminster – Support for Laid-off Hotel and Tourism Industry Workers
- Fraser Basin Council – Consultation Process: Investigations in Support of Flood Strategy Development in BC
- Union of B.C. Municipalities – 2020 Resolutions Referred to UBCM Executive

Action Lists

- Action List – January 2021
- Action List – February 2021."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA

ELECTORAL AREA PLANNING (All Directors)

Rezoning Application Public Hearing Reports Moved by Director Layton
Seconded by Director McGuire

2021-4-24

"That the Board receive the following:

- Rezoning Application RZ A-03-20 – Public Hearing Report
- Rezoning Application RZ F-01-21 – Public Hearing Report."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ALR 1230 Exclusion Application – Electoral Area "F" Moved by Director Layton
Seconded by Director Lambert

2021-4-25

1. "That the Board direct staff to initiate the application process to exclude the Tachick Lake Resort property (15112 Tachick Lake Road) from the Agricultural Land Reserve.
2. That the Public Hearing required by the Agricultural Land Commission Act as part of the ALR Exclusion process be delegated to the Director or Alternate Director for Electoral Area "F"."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ELECTORAL AREA PLANNING (All Directors) (CONT'D)

Rezoning Application F-01-20 Moved by Director Petersen
Adoption Report for Rezoning Seconded by Director Layton
Bylaw 1918, 2020

2021-4-26 "That Regional District of Bulkley-Nechako Rezoning Bylaw No. 1918, 2020" be adopted this 25th day of March, 2021."

(All/Directors/Majority) CARRIED UNANIMOUSLY

ADJOURNMENT

Moved by Director Layton
Seconded by Director Storey

2021-4-27 "That the meeting be adjourned at 1:52 p.m."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Gerry Thiessen, Chair

Wendy Wainwright, Executive Assistant