

STUART-NECHAKO REGIONAL HOSPITAL DISTRICT
AGENDA
THURSDAY, JULY 15, 2021

CALL TO ORDER

SUPPLEMENTARY AGENDA

Receive

AGENDA – July 15, 2021

Approve

PAGE NO.

MINUTES

ACTION

2-4

Stuart-Nechako Regional Hospital District
Meeting Minutes – June 24, 2021

Approve

REPORTS

5-7

John Illes, Treasurer – Capital Expenditure Bylaw
No. 81, 2021

Recommendation

VERBAL REPORTS

RECEIPT OF VERBAL REPORTS

SUPPLEMENTARY AGENDA

NEW BUSINESS

ADJOURNMENT

STUART-NECHAKO REGIONAL HOSPITAL DISTRICT**MEETING MINUTES****THURSDAY, JUNE 24, 2021**

PRESENT: Chair Jerry Petersen

Directors Dolores Funk
Tom Greenaway
Clint Lambert
Linda McGuire
Mark Parker
Bob Motion – left at 9:56 a.m., returned at 10:26 a.m.
Michael Riis-Christianson
Gerry Thiessen
Sarra Storey – via Zoom

Staff Curtis Helgesen, Chief Administrative Officer
Cheryl Anderson, Director of Corporate Services
John Illes, Treasurer
Jason Llewellyn, Director of Planning – via Zoom - arrived at 9:38 a.m.
Wendy Wainwright, Executive Assistant

Other Michael Hoefler, Regional Director, Capital Planning and Support
Services, Northern Health – via Teleconference – left at 10:00 a.m.
Chris Newell, Electoral Area “G” (Houston Rural) – arrived at 10:06 a.m.

CALL TO ORDER

Chair Petersen called the meeting to order at 9:30 a.m.

AGENDAMoved by Director Greenaway
Seconded by Director McGuire**SNRHD.2021-6-1**

“That the Stuart-Nechako Regional Hospital District Agenda of June 24, 2021 be approved.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY**MINUTES****Stuart-Nechako Regional
Hospital District Meeting
Minutes – May 27, 2021**Moved by Director Greenaway
Seconded by Director Riis-Christianson**SNRHD.2021-6-2**

“That the minutes of the Stuart-Nechako Regional Hospital District meeting of May 27, 2021 be adopted.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

NORTHERN HEALTH – Michael Hoefler, Regional Director, Capital Planning and Support Services
RE: Facility Condition Index (FCI) – via Zoom

Chair Petersen welcomed Michael Hoefler, Regional Director, Capital Planning and Support Services, Northern Health.

Mr. Hoefler provided a PowerPoint Presentation.

Facility Condition Assessments (FCA)

- Provincial Capital Assessment
- New FCA Agreement
- The Assessment Process
- Facility Condition Index (FCI)
- FCI Example
- What does FCI mean?
- FCI does not capture all costs
- How to use FCI Values
- Next Steps
- Stuart Nechako RHD.

Director McGuire mentioned that she toured the new Granisle Health Clinic now located at the Babine Elementary Secondary School. The Granisle Health Centre is a leased location so is not included in an FCI index.

Discussion took place regarding:

- Vanderhoof Nurses Residence
 - o A number of fundraised upgrading projects at the nurses residence in Vanderhoof provides an FCI of .37
- Burns Lake Nurses Residence
 - o FCI may require correcting
- Stuart Nechako Manor
 - o Northern Health requesting funding from the SNRHD to complete upgrades
 - Northern Health's funding request to complete the roofing project upgrades
 - o Mr. Hoefler will follow up and meet with Chair Petersen and Director Thiessen to discuss the Stuart Nechako Manor.
- Old Hospital in Vanderhoof
- Burns Lake Hospital costs for FCI include construction value only
- Stuart Lake Hospital replacement costs.

Chair Petersen thanked Mr. Hoefler for attending the meeting.

REPORTS

Revisions to the Hospital District Act

Moved by Director Greenaway
 Seconded by Director McGuire

SNRHD.2021-6-3

“That the Board write to Minister Adrian Dix under the signature of the Chair, supporting the Capital Regional Hospital District's request for amendments to the *Hospital District Act*.”

Opposed: Director Lambert

CARRIED

(All/Directors/Majority)

Discussion took place regarding:

- o Share of costs between Hospital Districts and the Province
- o Past structure and boundaries that led to the creation of the Stuart-Nechako Regional Hospital District
- o Staff will draft the letter to Minister Adrian Dix and bring back to the SNRHD for consideration.

VERBAL REPORTS

Granisle Healthcare Facility

Director McGuire mentioned that she toured the new Granisle Healthcare Facility. She noted that the facility does not include a small conference room or lunchroom. Due to the proximity to the Babine Elementary Secondary School privacy is a concern. She discussed the opportunity to plant a cedar hedge to provide separation between the school and healthcare facility.

Stuart Nechako Manor

Director Thiessen mentioned that a meeting is to be scheduled with Northern Health regarding the Stuart Nechako Manor. Discussion took place in regard to Northern Health not yet allowing the RDBN Building Inspector to review the Stuart Nechako Manor roofing project. Questions for Northern Health have been drafted to forward to Mr. Hoefler. The proposed funding request for the project from Northern Health, as well as the building having a warm attic was discussed. Concerns were brought forward regarding the impact to the residents of the manor. Staff will forward the questions to Northern Health and confirm a meeting date.

Verbal Reports

Moved by Director Greenaway
 Seconded by Director Lambert

SNRHD.2021-6-4

“That the verbal reports of the various Board of Directors be received.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADJOURNMENT

Moved by Director Lambert
 Seconded by Director Greenaway

SNRHD.2021-6-5

“That the meeting be adjourned at 10:29 a.m.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Jerry Petersen, Chairperson

Wendy Wainwright, Executive Assistant

Stuart-Nechako

Regional Hospital District

Memo

To: Chair Petersen and the Board of Directors
From: John Illes, Treasurer
Date: July 15, 2021
Regarding: Capital Expenditure Bylaw No. 81, 2021

Recommendation: (all/directors/majority)

That the SNRHD Capital Expenditure Bylaw No. 81, 2021 be given three readings and adoption.

Discussion:

The capital grant for the upgrade to the pharmacy at St. John Hospital is in the currently approved budget. SNRHD provided \$268,800 for phase one of this project in 2020 and the request for the project in 2021 is \$520,000.

The year-to-date actuals are on track with the approved budget, the exception being that Northern Health has not yet requested a drawing of funds for the Stuart Lake Hospital.

Attachments: Capital Expenditure Bylaw No. 81, 2021
Northern Health Letter July 5, 2021

**STUART-NECHAKO REGIONAL HOSPITAL DISTRICT
CAPITAL EXPENDITURE BYLAW
BYLAW NO. 81**

WHEREAS, the Board of the Stuart-Nechako Regional Hospital District proposes to expend money for capital expenditures included in the 2021 annual budget;

AND WHEREAS, those capital expenditures have received the approval required under Section 23 of the *Hospital District Act*;

NOW THEREFORE, the Board of the Stuart-Nechako Regional Hospital District enacts the following capital expenditure bylaw as required by Section 32 of the *Hospital District Act*;

1. The Board hereby authorizes and approves expenditures of money necessary to complete the following capital expenditures totaling \$520,000 representing a portion of the capital expenditures included in the 2021 budget more particularly detailed as follows:

<u>Description</u>	<u>Amount</u>
Sterile Compounding Area Upgrade Phase 2 - St. John Hospital	\$520,000

\$520,000

2. The board hereby delegates the necessary authority to the Treasurer to settle payment.
3. This bylaw may be cited for all intents and purposes as the "Stuart-Nechako Regional Hospital District Capital Expenditure Bylaw No. 81, 2021."

READ A FIRST TIME this day of , 2021
 READ A SECOND TIME this day of , 2021
 READ A THIRD TIME this day of , 2021
 ADOPTED this day of , 2021

Chairperson

Corporate Administrator

I, hereby, certify that this is a true copy of Bylaw No. 81 as adopted.

Corporate Administrator

July 5, 2021

John Illes
Chief Financial Officer
Stuart-Nechako Regional Hospital District
P.O. Box 820
Burns Lake, BC V0J 1E0

Email: John.Illes@rdbn.bc.ca

RE: Bylaw request – St. John Hospital Sterile Compounding Room Upgrade

Dear Mr. Illes:

Northern Health would like to formally request a bylaw in the amount of \$520,000 to upgrade the sterile compounding area within Pharmacy at the St. John Hospital to meet current standards.

This amount is 40% of the 2021 project budget amount of \$1,300,000. The 2020 amount has already been approved and paid.

	2020	2021	Total
Total Budget	\$ 672,000	\$ 1,300,000	\$ 1,972,000
RHD (40%)	\$ 268,800	\$ 520,000	\$ 788,800

Thank you for your consideration of this request. If you have any questions, please contact our office.

Sincerely,



Deb Taylor, H.B.Comm, CPA, CGA
Regional Manager, Capital Accounting

Cc: Penny Anguish, Chief Operating Officer, NI
Mike Hofer, RD, Capital Planning and Support Services