

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****WASTE MANAGEMENT COMMITTEE****AGENDA**

Thursday, October 7, 2021

<u>PAGE NO.</u>		<u>ACTION</u>
	<u>CALL TO ORDER</u>	
	<u>AGENDA</u> – October 7, 2021	Approve
	<u>SUPPLEMENTARY AGENDA</u>	Receive
	<u>MINUTES</u>	
2-4	Waste Management Committee Meeting Minutes – May 13, 2021	Receive
	<u>ADVOCACY AND COMMUNITY ENGAGEMENT</u>	
	None	
	<u>SOLID WASTE ADVISORY COMMITTEE UPDATE</u>	
	Verbal Report – Recruitment Campaign	Receive
	<u>POLICY REVIEW</u>	
	None	
	<u>DIVERSION & RECYCLING</u>	
	None	
	<u>OPERATIONS UPDATE</u>	
5	Alex Eriksen, Director of Environmental Services - Department Activity Update	Receive
	<u>MISCELLANEOUS</u>	
	None	
	<u>SUPPLEMENTARY AGENDA</u>	
	<u>NEW BUSINESS</u>	
	<u>ADJOURNMENT</u>	

REGIONAL DISTRICT OF BULKLEY-NECHAKO
WASTE MANAGEMENT COMMITTEE MEETING
(VIRTUAL)

Thursday, May 13, 2021

PRESENT: Chair Mark Fisher

Directors Gladys Atrill
Shane Brienen
Chris Newell
Jerry Petersen
Michael Riis-Christianson
Gerry Thiessen

Staff Curtis Helgesen, Chief Administrative Officer
Cheryl Anderson, Director of Corporate Services
Alex Eriksen, Director of Environmental Services
John Illes, Chief Financial Officer
Wendy Wainwright, Executive Assistant

Others Dolores Funk, Village of Burns Lake
Clint Lambert, Electoral Area "E" (Francois/Ootsa Lake Rural)
Brad Layton, Village of Telkwa
Linda McGuire, Village of Granisle
Bob Motion, District of Fort St. James
Mark Parker, Electoral Area "D" (Fraser Lake Rural)

CALL TO ORDER

Chair Fisher called the meeting to order at 12:59 p.m.

AGENDA

Moved by Director Brienen
Seconded by Director Atrill

WMC.2021-3-1

"That the Waste Management Committee Agenda for May 13, 2021 be approved."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MINUTES

Waste Management
Committee Meeting Minutes
-April 8, 2020

Moved by Director Petersen
Seconded by Director Brienen

WMC.2021-3-2

"That the Minutes of the Waste Management Committee for April 8, 2021 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADVOCACY AND COMMUNITY ENGAGEMENT

None

SOLID WASTE ADVISORY COMMITTEE UPDATE

Discussion Item

- Recruitment
 - Alex Eriksen, Director of Environmental Services provided an overview of the recruitment process that will take place
 - Staff will provide the names of the Solid Waste Advisory Committee past members to the Committee
 - Feedback from Directors in regard to potential members is welcome.

POLICY REVIEW

None

DIVERSION & RECYCLING

Re-use Shed Opening

Moved by Director Riis-Christianson
 Seconded by Director Atrill

WMC.2021-3-3

“That the Committee receive the Director of Environmental Services’ Re-use Shed Opening memorandum.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Agricultural Plastic Recycling -Transfer Station Collection Bays

Moved by Director Riis-Christianson
 Seconded by Director Petersen

WMC.2021-3-4

“That the Committee receive the Director of Environmental Services’ Agricultural Plastic Recycling – Transfer Station Collection Bays memorandum.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion Items

- Wood sorting bays
 - Will be implemented at all RDBN Transfer Stations by the end of summer 2021
 - Smithers-Telkwa Transfer Station now operational
 - Significant amount of material being received
 - Develop a barnwood bay
 - Clean wood
 - Canadian Wood Waste Association providing assistance in regard to markets
 - Brush Waste
 - Markets available to reduce landfilling or burning
 - Potentially lead to additional initiatives and opportunities
 - Respecting the rules of salvage
 - Will increase amount of salvage opportunities
- Metal Piles
 - Develop a plan for access for metal salvage
 - Review policy and review potential opportunities
- Other diversion – asphalt shingles, wax boxes
 - Staffing impacts have delayed asphalt shingle initiatives
 - Currently no markets for wax boxes
 - Staff will continue to investigate
 - Loop has shown interest
 - Chair Fisher and CAO Helgesen to have further discussions.

OPERATIONS UPDATE

Department Activity Update

Moved by Director Atrill
 Seconded by Director Riis-Christianson

WMC.2021-3-5

“That the Committee receive the Director of Environmental Services’ Department Activity Update memorandum.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MISCELLANEOUS

None

NEXT MEETING – SUGGESTED TOPICS

Contact Chair Fisher with suggested topics.

NEW BUSINESS

Ministry of Agriculture

CAO Helgesen mentioned that the Ministry of Agriculture has contacted the RDBN to follow-up regarding shavings and cardboard for agricultural uses.

IN-CAMERA MOTION

Moved by Director Brien
 Seconded by Director Riis-Christianson

WMC.2021-3-6

“In accordance with Section 90 of the *Community Charter*, it is the opinion of the Board of Directors that matters pertaining to Section 90(1)(K) – negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the Committee, could reasonably be expected to harm the interests of the Regional District if they were held in public (Recycling) must be closed to the public and therefore exercise their option of excluding the public for this meeting.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADJOURNMENT

Moved by Director Brien
 Seconded by Director Petersen

WMC.2021-3-7

“That the meeting be adjourned at 12:52 p.m.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Mark Fisher, Chair

Wendy Wainwright, Executive Assistant



**REGIONAL DISTRICT OF BULKLEY-NECHAKO
MEMORANDUM**

To: Chairperson Fisher and the Waste Management Committee
 From: Alex Eriksen, Director of Environmental Services
 Date: October 7, 2021
 Subject: Department Activity Update

RECOMMENDATION

(All/Directors/Majority)

1. That the Committee receive the update

DEPARTMENT ACTIVITY

1. Administration: The Region-wide Waste Audit Request for Proposal has been released.
2. Recruitment: Ken Chalmers was hired as the Operation Supervisor in July.
3. Recruitment: Staff is in the process of finding a new Env. Coordinator.
4. Personnel: Currently no active WorkSafe cases.
5. Contracts: The contract for metal recycling was signed with Richmond Steel Ltd. for \$131.60/MT.
6. Clearview Landfill: Sub-cell 4 completed July 19, 2021.
7. Knockholt Landfill: Bin Chutes and Lagoon upgrades complete.
8. Burns Lake Transfer Station: Wood pad upgrades and truck access completed.
9. Smithers-Telkwa Transfer Station: The Recycling Depot pole shed extension and the Ttransfer Station stairs complete.
10. Granisle Transfer Station: Nothing to report.
11. Southside Transfer Station: Nothing to report.
12. Area 'D' Transfer Station: Nothing to report.
13. Ft. St. James Transfer Station: Nothing to report.
14. Vanderhoof Transfer Station: Wood pad, metal pad and sorting bay upgrades complete.
15. Ft. Fraser Water & Sewer: Septage Receiving beds upgraded for better function.
16. Waste Haul: Received the 2022 Peterbilt 367 Tandem for East Haul Operations on July 19, 2021.
17. Field Operations: Received the 2011 ZX200LC-3 excavator to support wood waste and other field operations on September 25, 2021.

Respectfully submitted,

Alex Eriksen
 Director of Environmental Services

Attachments: none