

STUART-NECHAKO REGIONAL HOSPITAL DISTRICT
AGENDA
THURSDAY, JANUARY 13, 2022

CALL TO ORDER

ELECTION OF CHAIR

ELECTION OF ACTING CHAIR

SUPPLEMENTARY AGENDA

Receive

AGENDA – January 13, 2022

Approve

PAGE NO.

MINUTES

ACTION

2-4

Stuart-Nechako Regional Hospital District
Meeting Minutes –October 7, 2021

Approve

REPORTS

5-10

John Illes, Treasurer – Budget and Update for 2022

Recommendation

CORRESPONDENCE

11-12

The Honourable Adrian Dix, Minister of Health
-Hospital District Act Update

Receive

VERBAL REPORTS

RECEIPT OF VERBAL REPORTS

SUPPLEMENTARY AGENDA

NEW BUSINESS

ADJOURNMENT

STUART-NECHAKO REGIONAL HOSPITAL DISTRICT**MEETING MINUTES****THURSDAY, OCTOBER 7, 2021**

PRESENT: Chair Jerry Petersen

Directors Dolores Funk – via Zoom
Tom Greenaway
Clint Lambert
Linda McGuire
Mark Parker
Bob Motion – via Zoom
Michael Riis-Christianson
Sarrah Storey – via Zoom
Gerry Thiessen

Director Absent Clint Lambert, Electoral Area “E” (Francois/Ootsa Lake Rural)

Staff Curtis Helgesen, Chief Administrative Officer
Cheryl Anderson, Director of Corporate Services
John Illes, Treasurer
Jason Llewellyn, Director of Planning – arrived at 10:22 a.m.
Wendy Wainwright, Executive Assistant/Recording Secretary

Others Gladys Atrill, Town of Smithers – arrived at 10:22 a.m.
Shane Brienen, District of Houston – arrived at 10:05 a.m.
Annette Morgan, Village of Telkwa

Media Eddie Huband, LD News

CALL TO ORDER

Chair Petersen called the meeting to order at 10:04 a.m.

AGENDAMoved by Director McGuire
Seconded by Director Riis-Christianson**SNRHD.2021-9-1**

“That the Stuart-Nechako Regional Hospital District Agenda of October 7, 2021 be approved.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY**MINUTES****Stuart-Nechako Regional
Hospital District Meeting
Minutes – September 23, 2021**Moved by Director Greenaway
Seconded by Director McGuire**SNRHD.2021-9-2**

“That the minutes of the Stuart-Nechako Regional Hospital District meeting of September 23, 2021 be adopted.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS

Items to be Brought Forward to the Public Agenda from September 23, 2021 In-Camera Meeting

Moved by Director Thiessen
 Seconded by Director Greenaway

SNRHD.2021-9-3

"That the Board receive the Director of Corporate Services' Items to be brought forward to the public agenda from September 23, 2021 In-Camera Meeting memorandum

RE: Stuart Nechako Manor – Roof Replacement Project

"That the Board authorize providing 40% to a maximum of \$2 million (\$2,000,000.00) to Northern Health to convert the unconditioned attic to a conditioned attic and install an exterior insulated waterproof assembly at the Stuart Nechako Manor."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

2021 Interim Financial Report

Moved by Director Parker
 Seconded by Director Greenaway

SNRHD.2021-9-4

"That the Board receive the Treasurer's 2021 Interim Financial Report memorandum."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Stuart Nechako Manor -Bylaw No. 82 and No. 83

Moved by Director Greenaway
 Seconded by Director Riis-Christianson

SNRHD.2021-9-5

"That Stuart-Nechako Regional Hospital District Annual Budget Amendment Bylaw No. 82, 2021 be given first, second, third reading and adoption this 7th day of October, 2021.

That Stuart-Nechako Regional Hospital District Capital Expenditure Bylaw No. 83, 2021 be given first, second, third reading and adoption this 7th day of October, 2021."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

VERBAL REPORTS

Stuart Lake Hospital Replacement Project

Director Motion noted that the Stuart Lake Hospital Replacement Project does not include replacing the helipad. The existing helipad will be decommissioned during the construction phase of the new hospital. Northern Health has indicated they will fund a study to determine an alternative location for a helipad. Northern Health's funding model for the Hospital Replacement Project doesn't include a helipad.

COVID-19 – Vanderhoof

Director Thiessen noted that Vanderhoof is experiencing a high rate of COVID-19 cases. He mentioned that the community has been demonstrating kindness and been very supportive of health care workers.

Director Thiessen commented that he is meeting with community physicians and hospital administration on Mondays but will be meeting Tuesday after the Thanksgiving weekend. Discussion took place in regard to patients being transported to Vanderhoof and Prince George from surrounding rural communities. Director Thiessen will clarify patient transfers from Fort St. James.

VERBAL REPORTS (CONT'D)

Fraser Lake Workcamp Video Director Storey mentioned that a video was made of the Fraser Lake Workcamp in jest and was posted on social media. The video has created challenges in regard to misinformation.

Northern Health and Regional Health District Fall Meeting Chair Petersen noted that the Northern Health and Regional Health Districts Fall Meeting will take place in the upcoming weeks and will include the 2022 Budget review.

Verbal Reports Moved by Director McGuire
 Seconded by Director Greenaway

SNRHD.2021-9-6 "That the verbal reports of the various Board of Directors be received."
 (All/Directors/Majority) CARRIED UNANIMOUSLY

ADJOURNMENT Moved by Director Parker
 Seconded by Director McGuire

SNRHD.2021-9-7 "That the meeting be adjourned at 10:23 a.m."
 (All/Directors/Majority) CARRIED UNANIMOUSLY

Jerry Petersen, Chairperson

Cheryl Anderson, Director of Corporate Services

Stuart-Nechako

Regional Hospital District

Memo

To: Chair Petersen and the Board of Directors
From: John Illes, Treasurer
Date: January 13, 2022
Regarding: Budget and Update for 2022

Recommendation: (all/directors/majority)

“That the SNRHD Interim Financial Summary for 2021 be received”

“And that Bylaw 84 (Annual Budget for 2022 and Provisional Budget for 2023) be given first and second reading this 13th day of January, 2022.”

Discussion:

The interim financial summary for 2021 is included as part of the long-term financial plan. Costs were considerably lower this year than expected primarily because the district only paid for \$1,000,000 towards the Stuart Lake Hospital.

Stuart Lake Hospital is expected to consume most of the budget for the next two years. Northern Health has indicated that they will be drawing down the \$20,000,000 committed for this project in 2022 and 2023.

The other major project, with a contribution of \$2,000,000 towards the total cost, is the Stuart-Nechako Manor roof replacement project.

While this financial plan does contemplate \$12 million of major capital expenses happening in 2026 and 2027, there are some other major projects that may happen in this time frame that are not fully included. These possible projects include Vanderhoof Primary Care. Similarly, major equipment may not be fully budgeted in these years as well and will depend on future needs identified by Northern Health. From 2025 to 2028 two projects are identified and these are the Fraser Lake Health Centre refurbishment (\$10,000,000) and Complex Care improvements in Burns Lake (\$2,000,000).

The largest unknown for the Hospital District is the eventual replacement of St. John Hospital in Vanderhoof that could easily be an expense in the neighborhood of \$50 million for the Hospital District. The Hospital District’s goal would be to have reserves in this amount before the project was needed.

Taxation for 2022 is based on the non-market additions in assessments for the Hospital District. The requisition for 2022 is designed so that the average property owner will pay the same amount in Hospital District taxes as they did in 2021. The non-market

Stuart Nechako Regional Hospital District - 2022 Budget and 2023 Provisional Budget
 Schedule A - Bylaw 84, 2022 AS PROPOSED

	2021 Actual (est)	2022 Budget	2023 Provisional Budget	2024 Preliminary Budget	2025 Preliminary Budget	2026 Preliminary Budget	2027 Preliminary Budget	2028 Preliminary Budget
Surplus Carryforward	9,275,707	\$ 12,086,173	5,562,993	0	4,907,697	9,578,862	8,250,027	6,917,504
Grant In Lieu of Taxes	9,432	9,500	9,500	9,500	9,500	9,500	9,500	9,500
Taxation	4,814,871	5,103,750	5,337,977	5,337,977	5,337,977	5,337,977	5,337,977	5,337,977
Interest	55,928	132,369	41,722	36,808	108,649	133,717	113,756	138,769
Total	<u>\$ 14,155,938</u>	<u>\$ 17,199,423</u>	<u>\$ 10,910,470</u>	<u>\$ 5,347,477</u>	<u>\$ 10,255,174</u>	<u>\$ 14,926,339</u>	<u>\$ 13,597,504</u>	<u>\$ 12,264,981</u>
Business Planning								
Major Capital Project >\$5M	1,000,000	9,000,000	10,000,000			5,000,000	5,000,000	
Major Capital Project <\$5M	520,742	2,043,069				1,000,000	1,000,000	
Major Equipment	40,000	101,200	431,600	142,800	200,000	200,000	200,000	200,000
Building Integrity and Minor Capital Grant	186,000	189,504	192,874	196,312	196,312	196,312	200,000	200,000
IT Projects Grant	298,717	272,657	255,996	70,668	250,000	250,000	250,000	250,000
Administration	24,306	30,000	30,000	30,000	30,000	30,000	30,000	30,000
Misc Expense	-							-
	<u>\$ 2,069,765</u>	<u>\$ 11,636,430</u>	<u>\$ 10,910,470</u>	<u>\$ 439,780</u>	<u>\$ 676,312</u>	<u>\$ 6,676,312</u>	<u>\$ 6,680,000</u>	<u>\$ 680,000</u>
NET ACCOUNT BALANCE AT END OF YEAR	\$ 12,086,173	\$ 5,562,993	\$ 0	\$ 4,907,697	\$ 9,578,862	\$ 8,250,027	\$ 6,917,504	\$ 11,584,981

STUART-NECHAKO REGIONAL HOSPITAL DISTRICT

BYLAW NO. 84

**Being a bylaw to adopt the Annual Budget
for the year 2022
and the Provisional Annual Budget
for the year 2023.**

The Stuart-Nechako Regional Hospital District in open meeting assembled ENACTS as follows:

1. Schedule "A" and Schedule "B" attached hereto and made part of this bylaw is the Annual Budget for the Stuart-Nechako Regional Hospital District for the year ended December 31, 2022 and the provisional Annual Budget for the Stuart-Nechako Regional Hospital District for the year ended December 31, 2023.
2. This bylaw may be cited as the "Stuart-Nechako Regional Hospital District Annual Budget Bylaw No. 84, 2022."

READ A FIRST TIME this day of , 2022

READ A SECOND TIME this day of , 2022

READ A THIRD TIME this day of , 2022

ADOPTED this day of , 2022

Chairperson

Corporate Administrator

I hereby certify that this is a true copy of Bylaw No. 84 as adopted.

Corporate Administrator

**Stuart Nechako Regional Hospital District - 2022 Budget and 2023 Provisional Budget
Schedule A - Bylaw 84, 2022 AS PROPOSED**

	2022 Budget	2023 Provisional Budget
Surplus Carryforward	\$ 12,086,173	5,562,993
Grant In Lieu of Taxes	9,500	9,500
Taxation	5,103,750	5,337,977
Interest	132,369	41,722
Total	<u>\$ 17,199,423</u>	<u>\$ 10,910,470</u>
Business Planning		
Major Capital Project >\$5M	9,000,000	10,000,000
Major Capital Project <\$5M	2,043,069	
Major Equipment	101,200	431,600
Building Integrity and Minor Capital Grant	189,504	192,874
IT Projects Grant	272,657	255,996
Administration	30,000	30,000
Misc Expense		
	<u>\$ 11,636,430</u>	<u>\$ 10,910,470</u>
NET ACCOUNT BALANCE AT END OF YEAR	\$ 5,562,993	\$ 0

Schedule B Bylaw 84, 2022 as proposed

Major Capital Projects Approved and Continuing:

Stuart Lake Hospital	Fort St. James	\$	20,000,000
Stuart Nechako Manor	Vanderhoof	\$	2,000,000

Major Capital Projects Funded:

			<i>Current Year</i>	<i>Previous Years</i>
	2022			
Stuart-Nechako Manor	Vanderhoof	\$	2,000,000	
Stuart Lake Hospital	Fort St. James	\$	10,000,000	\$ 1,000,000
St. John Hospital Ultrasound	Vanderhoof	\$	101,200	
Burns Lake Nurses Residence Heating Controls	Burns Lake	\$	43,069	
			\$ 12,144,269	

	2023		
Stuart Lake Hospital	Fort St. James	\$	9,000,000
		\$	9,000,000



OCT 08 2021

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Via email: c/o cheryl.anderson@rdbn.bc.ca

Jerry Petersen, Chair
Stuart-Nechako Regional Hospital District
37 3rd Ave
PO Box 820
Burns Lake BC V0J 1E0

Dear Jerry Petersen:

Thank you for your letter of July 15, 2021, in which you expressed the need to update the *Hospital District Act* (the Act). I apologize for the delayed response.

There have been several requests by different regional hospital districts (RHDs) for review and amendment to the Act to clarify several issues, including those listed in your letter.

The Ministry of Health (the Ministry) recognizes that some provisions are obsolete or are often not being followed in practice, and amendments would improve clarity and consistency in applying the Act and its regulations. The Ministry will proceed with amendments to the Act when the legislative agenda permits and will consult with all RHDs for their input as part of the amendment process. A session at a future UBCM convention might be an effective way to carry out consultations, as it would allow individual RHDs to provide specific input.

RHDs are key partners in funding local healthcare infrastructure. The financial contributions of the Stuart-Nechako Regional Hospital District (SNRHD) are very much appreciated. I commend the SNRHD for working collaboratively with Northern Health, and for its efforts to improve the legislative framework.

I appreciate the opportunity to respond.

Sincerely,

A handwritten signature in blue ink, appearing to read "Adrian Dix", written over a blue circular stamp.

Adrian Dix
Minister

pc: Distribution List Follows

...2

pc: Philip Twyford, Assistant Deputy Minister, Ministry of Health
John Rustad, MLA, Nechako Lakes
Cathy Ulrich, President and Chief Executive Officer, Northern Health Authority
Colleen Nyce, Chair, Northern Health Authority
Gerry Thiessen, Chair, Regional District of Bulkley-Nechako