

**STUART-NECHAKO REGIONAL HOSPITAL DISTRICT**  
**AGENDA**  
**THURSDAY, FEBRUARY 24, 2022**

<b><u>PAGE NO.</u></b>		<b><u>ACTION</u></b>
	<b><u>AGENDA – February 24, 2022</u></b>	Approve
	<b><u>SUPPLEMENTARY AGENDA</u></b>	Receive
	<b><u>MINUTES</u></b>	
2-4	Stuart-Nechako Regional Hospital District Meeting Minutes – February 10, 2022	Approve
	<b><u>REPORTS</u></b>	
5-8	John Illes, Treasurer – SNRHD Annual Budget Bylaw No. 84, 2022	Bylaw for Adoption
9-10	John Illes, Treasurer – SNRHD Capital Expenditure Bylaw No. 85, 2022	Bylaw for 1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> . Reading & Adoption
	<b><u>CORRESPONDENCE</u></b>	
11	Northern Health – Re: Fort St. James Courtyard	Receive
	<b><u>VERBAL REPORTS</u></b>	
	<b><u>RECEIPT OF VERBAL REPORTS</u></b>	
	<b><u>SUPPLEMENTARY AGENDA</u></b>	
	<b><u>NEW BUSINESS</u></b>	
	<b><u>IN-CAMERA MOTION</u></b>	

In accordance with Section 90 of the *Community Charter*, it is the opinion of the Board of Directors that matters pertaining to Sections 90(1)(c) labour relations or other employee relations, 90(2)(b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party (Northern Health Capital Projects) therefore exercise their option of excluding the public for this meeting.

**ADJOURNMENT**

**STUART-NECHAKO REGIONAL HOSPITAL DISTRICT****MEETING MINUTES****THURSDAY, FEBRUARY 10, 2022**

PRESENT: Chair Jerry Petersen

Directors Dolores Funk  
Tom Greenaway  
Linda McGuire  
Mark Parker  
Bob Motion – via Zoom  
Michael Riis-Christianson  
Sarrah Storey – via Zoom  
Gerry Thiessen

Director Absent Clint Lambert, Electoral Area “E” (Francois/Ootsa Lake Rural)

Staff Curtis Helgesen, Chief Administrative Officer  
Cheryl Anderson, Director of Corporate Services  
John Illes, Treasurer  
Jason Llewellyn, Director of Planning – via Zoom  
Wendy Wainwright, Deputy Director of Corporate Services

Others Gladys Atrill, Town of Smithers – via Zoom  
Chris Newell, Electoral Area “G” (Houston Rural) – via Zoom  
Shane Brienen, District of Houston – arrived at 10:50 a.m.

Media Eddie Huband, LD News – via Zoom

**CALL TO ORDER**

Chair Petersen called the meeting to order at 10:30 a.m.

**AGENDA**Moved by Director Greenaway  
Seconded by Director McGuire**SNRHD.2022-2-1**

“That the Stuart-Nechako Regional Hospital District Agenda of February 10, 2022 be approved.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY****MINUTES****Stuart-Nechako Regional  
Hospital District Meeting  
Minutes – January 13, 2022**Moved by Director Greenaway  
Seconded by Director McGuire**SNRHD.2022-2-2**

“That the minutes of the Stuart-Nechako Regional Hospital District meeting of January 13, 2022 be adopted.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**REPORTS**Budget and Update for 2022

Moved by Director Thiessen  
Seconded by Director Funk

SNRHD.2022-2-3

“That Stuart-Nechako Regional Hospital District Annual Budget Bylaw No. 84, 2022 be given third reading as amended this 10<sup>th</sup> day of February, 2022.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

John Illes, Treasurer provide an overview of the Budget and Update for 2022 memorandum and the recommendation including a 4% requisition increase over the budget presented for first and second reading. Discussion took place regarding CPI increase, inflation and requisition increases and impact to tax payers.

Director Storey requested the potential timeline for the Fraser Lake Community Health Centre future improvement project.

**VERBAL REPORTS**New Stuart Lake Hospital Project

Director Greenaway announced that ground works are starting at the location for the new Stuart Lake Hospital.

Laboratory Services at Lakes District Hospital and Health Centre-Critical

Director Funk mentioned that the Laboratory Services at the Lakes District Hospital and Health Centre are critical. A support team has been brought in to assist but there is no long term certainty.

Parkview Place in Vanderhoof

Director Thiessen provided an update regarding a tour of the new Parkview Place in Vanderhoof. Construction is nearing completion and once construction is finished a tour will be set up.

Healthcare Worker Wellness Crisis

Director Thiessen brought forward concerns regarding the wellness of healthcare workers and the challenges they are currently experiencing. He spoke of ensuring that we respect and support all healthcare workers. Director Thiessen mentioned inviting the MPs and MLAs to a future meeting to discuss the concerns.

Invitation to MPs and MLAs to Attend a future SNRHD Meeting re: Concerns regarding Healthcare Worker Wellness

Moved by Director Thiessen  
Seconded by Director Riis-Christianson

SNRHD.2022-2-4

“That the Board invite Todd Doherty, MP Cariboo-Prince George, Taylor Bachrach, MP Skeena-Bulkley Valley, John Rustad, MLA Nechako Lakes and Nathan Cullen, MLA Stikine to a future SNRHD Board Meeting to discuss concerns regarding healthcare worker wellness.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Letter from Northern Health Re: Response to SNRHD Letter New Fort St. James Hospital Open Courtyard

Chair Petersen received a response from Northern Health regarding the letter sent by the Stuart-Nechako Regional Hospital District regarding the new Fort St. James Hospital Open Courtyard. He read the letter to the Board.



# Stuart-Nechako

## Regional Hospital District

# Memo

**To:** Chair Petersen and the Board of Directors  
**From:** John Illes, Treasurer  
**Date:** February 24, 2022  
**Regarding:** SNRHD Annual Budget Bylaw Adoption for 2022

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**Recommendation:** (all/directors/majority)

“That Stuart-Nechako Regional Hospital District Annual Budget Bylaw No. 84, 2022 be adopted this 24<sup>th</sup> day of February 2022.”

**Discussion:**

At the last meeting, the Directors gave Bylaw 84 third reading as amended. This revision to the budget bylaw increased the annual requisition by 4% over the previous two readings of the bylaw which was a 0% increase.

Upon adoption draft requisition letters will be sent to the municipalities to aid them in preparing their financial plans. Final requisition letters will be available when B. C. Assessment releases the revised assessments in late March.

**Attachments:** Bylaw No. 84 – Budget 2022

**STUART-NECHAKO REGIONAL HOSPITAL DISTRICT**

**BYLAW NO. 84**

**Being a bylaw to adopt the Annual Budget  
for the year 2022  
and the Provisional Annual Budget  
for the year 2023.**

The Stuart-Nechako Regional Hospital District in open meeting assembled ENACTS as follows:

1. Schedule "A" and Schedule "B" attached hereto and made part of this bylaw is the Annual Budget for the Stuart-Nechako Regional Hospital District for the year ended December 31, 2022 and the provisional Annual Budget for the Stuart-Nechako Regional Hospital District for the year ended December 31, 2023.
2. This bylaw may be cited as the "Stuart-Nechako Regional Hospital District Annual Budget Bylaw No. 84, 2022."

READ A FIRST TIME this 13<sup>th</sup> day of January, 2022

READ A SECOND TIME this 13<sup>th</sup> day of January, 2022

READ A THIRD TIME this 10<sup>th</sup> day of February, 2022

ADOPTED this day of , 2022

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Corporate Administrator

I hereby certify that this is a true copy of Bylaw No. 84 as adopted.

\_\_\_\_\_  
Corporate Administrator

**Stuart Nechako Regional Hospital District - 2022 Budget and 2023 Provisional Budget  
Schedule A - Bylaw 84, 2022 AS PROPOSED**

	<b>2022 Budget</b>	<b>2023 Provisional Budget</b>
Surplus Carryforward	<b>\$ 12,086,173</b>	<b>5,767,143</b>
Grant In Lieu of Taxes	<b>9,500</b>	<b>9,500</b>
Taxation	<b>5,307,900</b>	<b>5,520,216</b>
Interest	<b>133,900</b>	<b>46,151</b>
Total	<b><u>\$ 17,403,573</u></b>	<b><u>\$ 11,296,859</u></b>
Business Planning		
Major Capital Project >\$5M	<b>9,000,000</b>	<b>10,000,000</b>
Major Capital Project <\$5M	<b>2,043,069</b>	
Major Equipment	<b>101,200</b>	<b>431,600</b>
Building Integrity and Minor Capital Grant	<b>189,504</b>	<b>192,874</b>
IT Projects Grant	<b>272,657</b>	<b>255,996</b>
Administration	<b>30,000</b>	<b>30,000</b>
Misc Expense		
	<b><u>\$ 11,636,430</u></b>	<b><u>\$ 10,910,470</u></b>
<b>NET ACCOUNT BALANCE AT END OF YEAR</b>	<b>\$ 5,767,143</b>	<b>\$ 386,389</b>

## Schedule B Bylaw 84, 2022 as proposed

## Major Capital Projects Approved and Continuing:

Stuart Lake Hospital	Fort St. James	\$	20,000,000
Stuart Nechako Manor	Vanderhoof	\$	2,000,000

Major Capital Projects Funded:

			<i>Current Year</i>	<i>Previous Years</i>
	<b>2022</b>			
Stuart-Nechako Manor	Vanderhoof	\$	2,000,000	
Stuart Lake Hospital	Fort St. James	\$	9,000,000	\$ 1,000,000
St. John Hospital Ultrasound	Vanderhoof	\$	101,200	
Burns Lake Nurses Residence Heating Controls	Burns Lake	\$	43,069	
			\$ 11,144,269	
	<b>2023</b>			
Stuart Lake Hospital	Fort St. James	\$	10,000,000	
			\$ 10,000,000	



# Stuart-Nechako

## Regional Hospital District

# Memo

**To:** Chair Petersen and the Board of Directors  
**From:** John Illes, Treasurer  
**Date:** February 24, 2022  
**Regarding:** SNRHD Capital Expenditure Bylaw No. 85, 2022

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**Recommendation:** (all/directors/majority)

“That Stuart-Nechako Regional Hospital District Capital Expenditure Bylaw No. 85, 2022 be given first, second, third reading, and adoption this 24<sup>th</sup> day of February 2022.”

**Discussion:**

Bylaw 85 includes the annual grants to Northern Health for major equipment, building integrity and Information technology. This bylaw also includes the small capital grant to upgrade the heating controls in the Nurses Residence in Burns Lake. The funding for these grants of \$606,430 will be released to Northern Health upon adoption of this bylaw.

Payments for large capital items such as the Stuart Lake Hospital are paid to Northern Health as the project progresses.

**Attachments:** Bylaw No. 85 – Capital Expenditure Bylaw

**STUART-NECHAKO REGIONAL HOSPITAL DISTRICT  
CAPITAL EXPENDITURE BYLAW  
BYLAW NO. 85**

**WHEREAS**, the Board of the Stuart-Nechako Regional Hospital District proposes to expend money for capital expenditures included in the 2022 annual budget;

**AND WHEREAS**, those capital expenditures have received the approval required under Section 23 of the *Hospital District Act*;

**NOW THEREFORE**, the Board of the Stuart-Nechako Regional Hospital District enacts the following capital expenditure bylaw as required by Section 32 of the *Hospital District Act*;

1. The Board hereby authorizes and approves expenditures of money necessary to complete the following capital expenditures totaling up to \$606,430 representing a portion of the capital expenditures included in the 2022 budget more particularly detailed as follows:

<u>Description</u>	<u>Amount</u>
Major Equipment Annual Grant	\$101,200
Building Integrity and Minor Capital Annual Grant	\$189,504
IT Projects Annual Grant	\$272,657
Small Capital Nurses Residence Heating Controls (BL)	\$43,069

\$606,430

2. The board hereby delegates the necessary authority to the Treasurer to settle payment.
3. This bylaw may be cited for all intents and purposes as the "Stuart-Nechako Regional Hospital District Capital Expenditure Bylaw No. 85, 2022."

READ A FIRST TIME this                      day of    , 2022

READ A SECOND TIME this                      day of    , 2022

READ A THIRD TIME this                      day of    , 2022

ADOPTED this                                      day of    , 2022

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Corporate Administrator

I, hereby, certify that this is a true copy of Bylaw No. 85 as adopted.

\_\_\_\_\_  
Corporate Administrator



February 9, 2022

Jerry Petersen  
Chair, Stuart-Nechako Regional Hospital District

Dear Jerry,

Re: Fort St James Hospital Courtyard

Thank you for your letters of the 17<sup>th</sup> and 23<sup>rd</sup> of January. We received both letters and thank you for bringing forward the concerns of the Stuart-Nechako Hospital District Board of Directors regarding the proposed courtyard in the new Stuart Lake Hospital. Concerns regarding the climate and the design of the building are ones we share – snow accumulation and removal are important considerations given the winters we face in Northern BC and we need to be confident that new the Stuart Lake Hospital is built to withstand these realities.

This is something that we are actively looking at, and we appreciate your suggestion of a covered courtyard. We will take it into consideration as we continue the design development phase of the project.

Sincerely,

Greg Marr  
Senior Operations Officer, Northern Interior Rural, Northern Health Authority  
Dr. Shannon Douglas  
Medical Director, Lakes Omineca, Northern Health Authority  
Co-chairs Stuart Lake Hospital Replacement Project