



"A WORLD OF OPPORTUNITIES WITHIN OUR REGION"

# **STATEMENT OF FINANCIAL INFORMATION**

**Regional District of  
Bulkley-Nechako  
2021**



"A WORLD OF OPPORTUNITIES WITHIN OUR REGION"

## STATEMENT OF FINANCIAL INFORMATION APPROVAL

The undersigned, as authorized by the Financial Information Regulation, Schedule 1, subsection 9(2), approves all the statements and schedules included in this Statement of Financial Information, produced under the Financial Information Act.

A handwritten signature in blue ink, appearing to read "John Illes", written over a horizontal line.

John Illes  
Chief Financial Officer  
June 16, 2022

A handwritten signature in blue ink, appearing to read "Gerry Thiessen", written over a horizontal line.

Gerry Thiessen  
Chair of the Board of Directors  
June 16, 2022



"A WORLD OF OPPORTUNITIES WITHIN OUR REGION"

REGIONAL DISTRICT OF BULKLEY-NECHAKO  
MANAGEMENT REPORT  
2021

The Financial Statements contained in this Statement of Financial Information under the Financial Information Act have been prepared by management in accordance with generally accepted accounting principles or stated accounting principles, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all the statements and schedules and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

These controls include:

- An organizational structure providing for effective segregation of responsibilities, delegation of authority, personal accountability and careful selection and training of personnel;
- The application of financial, accounting, information technology and administrative policies and procedures necessary for internal control over transactions, assets and records; and
- Systematic financial review and analysis of operating results.

The Board of Directors of the Regional District is responsible for ensuring that management fulfils its responsibilities for financial reporting and internal control and exercises this responsibility through meeting with the external auditors during the annual audit process.

The external auditors, Beswick, Hildebrandt Lund, CPA, conduct an independent examination, in accordance with generally accepted auditing standards, and express their opinion on the financial statements. Their examination does not relate to the other schedules and statements required by the Act. Their examination includes a review and evaluation of the corporation's system of internal control and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly. The external auditors have full and free access to the Board of Directors.

On behalf of the Regional District of Bulkley-Nechako

John Illes, CPA, CGA  
Chief Financial Officer  
June 16, 2022

# Regional District of Bulkley-Nechako

## Statement of Financial Information

### Table of Contents

	Cover Page	i
	Statement of Financial Information Approval	ii
	Management Report	iii
	Table of Contents	iv
<b>Financial Statements (Audited)</b>		
	Statement of Financial Informations Approval	1
	Management Report	2
	Independent Auditor's Report	3-5
	Statement of Financial Position	6
	Statement of Operations	7
	Statement of Changes in Net Financial Assets	8
	Statement of Cash Flows	9
	Notes to Financial Statements	10-26
	Schedule of Expenses by Object	27
	Schedule of Continuity of Reserve Funds	28
	Statement of Tangible Capital Assets	29
	Segmented Disclosure	30
<b>Other Statements of Financial Information (Unaudited)</b>		
	Schedule of Remuneration & Expenses: Directors	31
	Schedule of Remuneration & Expenses: Employees	32
	Schedule of Payments for Goods & Services	33-35
	Schedule of Contributions - Municipalities	36
	Schedule of Contributions - Societies	37-38
	Schedule of Guarantee & Indemnity Agreements	39
	Statement of Severence Agreements	39

**REGIONAL DISTRICT OF BULKLEY-NECHAKO**

**FINANCIAL STATEMENTS**

**December 31, 2021**

**REGIONAL DISTRICT OF BULKLEY-NECHAKO**

**FINANCIAL STATEMENTS**

**December 31, 2021**

**INDEX**

	<u>Page</u>
Management's Responsibility for the Financial Statements	2
Independent Auditor's Report	3-5
Statement of Financial Position	6
Statement of Operations	7
Statement of Changes in Net Financial Assets	8
Statement of Cash Flows	9
Notes to the Financial Statements	10-26
Schedule 1 - Schedule of Expenses by Object	27
Schedule 2 - Schedule of Continuity of Reserve Funds	28
Schedule 3 - Statement of Tangible Capital Assets	29
Schedule 4 - Segmented Disclosure	30



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REGIONAL DISTRICT  
 OF BULKLEY-NECHAKO

“A WORLD OF OPPORTUNITIES WITHIN OUR REGION”

### Management’s Responsibility for the Financial Statements

The financial statements have been prepared by management in accordance with Canadian public sector accounting standards, and the integrity and objectivity of these statements are management’s responsibility. Management is also responsible for all of the notes to the financial statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements. A summary of the significant accounting policies are described in Note 1 to the financial statements. The preparation of financial statements necessarily involves the use of estimates based on management’s judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced. The internal controls are designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the financial statements.

The Board of Directors are responsible for ensuring that management fulfills its responsibilities for financial reporting and internal control, and exercises these responsibilities through the Board. The Board reviews internal financial statements on a quarterly basis and external audited financial statements yearly. The Board also discuss any significant financial reporting or internal control matters prior to their approval of the financial statements.

The external auditors, Beswick Hildebrandt Lund Chartered Professional Accountants, conduct an independent examination, in accordance with Canadian auditing standards, and express their opinion on the financial statements. The external auditors have full and free access to financial management of Regional District of Bulkley-Nechako and meet when required. The accompanying Auditor’s Report outlines their responsibilities, the scope of their examination and their opinion on the financial statements.

On behalf of Regional District of Bulkley-Nechako

John Illes  
 Chief Financial Officer

Gerry Thiessen  
 Chairperson

## INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of Regional District of Bulkley-Nechako

### Opinion

We have audited the financial statements of Regional District of Bulkley-Nechako (the Entity), which comprise the statement of financial position as at December 31, 2021, and the statements of operations, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Entity as at December 31, 2021, and the results of its operations and cash flows for the year then ended in accordance with Canadian Public Sector Accounting Standard.

### Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with PSAS, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.



## **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



CHARTERED PROFESSIONAL ACCOUNTANTS

*Beswick Hildebrandt Lund*

Chartered Professional Accountants

Prince George, British Columbia

May 12, 2022

**REGIONAL DISTRICT OF BULKLEY-NECHAKO**

**STATEMENT OF FINANCIAL POSITION**

**December 31, 2021**

	<u>2021</u>	<u>2020</u>
<b>FINANCIAL ASSETS</b>		
Cash and cash equivalents (Note 2)	\$ 21,973,326	\$ 19,344,017
Accounts receivable	731,917	1,327,815
Grants receivable	493,912	251,685
Investments (Note 3)	89	89
Debt Reserve Fund - Municipal Finance Authority (Note 4)	164,364	146,857
Debentures recoverable from municipalities (Note 5)	<u>7,927,385</u>	<u>8,505,713</u>
	<u>31,290,993</u>	<u>29,576,176</u>
<b>LIABILITIES</b>		
Accounts payable and accrued liabilities (Note 6, 10 and 11)	6,278,759	4,761,746
Deferred revenue (Note 7)	10,370,653	10,629,300
Debt Reserve Fund - Municipal Finance Authority (Note 4)	164,364	146,857
Debentures issued for municipalities (Note 5)	7,927,385	8,505,713
Debentures issued for the Regional District (Note 9)	<u>366,535</u>	<u>385,720</u>
	<u>25,107,696</u>	<u>24,429,336</u>
<b>NET FINANCIAL ASSETS</b>	<u>6,183,297</u>	<u>5,146,840</u>
<b>NON-FINANCIAL ASSETS</b>		
Tangible capital assets (Schedule 3)	20,357,779	19,062,399
Prepaid expenses	<u>141,488</u>	<u>90,109</u>
	<u>20,499,267</u>	<u>19,152,508</u>
<b>ACCUMULATED SURPLUS (Note 13)</b>	<u>\$ 26,682,564</u>	<u>\$ 24,299,348</u>

**CONTINGENCIES (Note 10)**

Approved by the Board:

  
 \_\_\_\_\_ Chairperson

  
 \_\_\_\_\_ Chief Financial Officer

See notes to the consolidated financial statements.

REGIONAL DISTRICT OF BULKLEY-NECHAKO

STATEMENT OF OPERATIONS

For the year ended December 31, 2021

	2021		2020
	<u>Budget</u> (Note 14)	<u>Actual</u>	<u>Actual</u>
<b>REVENUE (Schedule 4)</b>			
Property tax requisition			
Electoral area	\$ 8,428,952	\$ 8,432,249	\$ 6,719,252
Municipal	2,652,588	2,654,173	4,138,189
	11,081,540	11,086,422	10,857,441
Grants-in-lieu of taxes	1,087,532	1,193,141	1,123,533
Federal grants - conditional	858,116	676,477	699,720
Fees and permits	1,138,258	1,960,061	1,239,094
Municipal debt payments (Note 5)	797,885	757,399	782,716
Provincial grants - northern capital	1,337,628	1,334,843	1,780,841
Provincial grants - unconditional	185,000	185,000	185,000
Other grants - conditional	1,838,396	1,274,950	726,021
Emergency expenditure recoveries	600,000	115,264	(101)
Provincial grants - conditional	-	-	-
Interest	30,500	249,321	304,272
Municipal cost sharing	183,986	214,305	183,986
Sundry	73,861	290,619	1,086,416
Administration recoveries	(138,780)	16,788	16,770
Donations	40,000	21,799	260,600
Debt sinking fund actuarial earnings (Note 9)	-	4,384	29,621
Investment income	12,719	89,600	12,680
	19,126,641	19,470,373	19,288,610
<b>EXPENSES (Schedule 1) ( Schedule 4)</b>			
Environmental services	5,094,125	6,176,468	5,107,855
Government - general, rural and local commission	3,300,905	3,041,810	2,906,884
Recreation and culture	2,818,627	2,654,502	2,557,440
Fire protection and emergency response	3,373,042	2,276,228	2,108,826
Building inspection, building numbering, planning and development services	1,272,005	1,135,998	1,188,886
Economic development	827,203	559,629	374,803
Municipal debt payments (Note 5)	797,885	757,399	772,885
Street lighting and transportation	308,356	299,898	293,409
Sewer and water	279,051	185,225	154,861
	18,071,199	17,087,157	15,465,849
<b>ANNUAL SURPLUS</b>	1,055,442	2,383,216	3,822,761
<b>ACCUMULATED SURPLUS - BEGINNING OF YEAR</b>	24,299,348	24,299,348	20,476,587
<b>ACCUMULATED SURPLUS - END OF YEAR (Note 13)</b>	\$ 25,354,790	\$ 26,682,564	\$ 24,299,348

See notes to the consolidated financial statements.

**REGIONAL DISTRICT OF BULKLEY-NECHAKO**  
**STATEMENT OF CHANGES IN NET FINANCIAL ASSETS**

For the year ended December 31, 2021

	<u>2021</u>		<u>2020</u>
	<u>Budget</u> <u>(Note 14)</u>	<u>Actual</u>	<u>Actual</u>
<b>ANNUAL SURPLUS</b>	\$ 1,055,442	\$ 2,383,216	\$ 3,822,761
Acquisition of tangible capital assets	(4,626,759)	<b>(2,662,270)</b>	(2,457,417)
Loss on sale of tangible capital assets	-	<b>638</b>	2,832
Proceeds on sale of tangible capital assets	-	-	156,708
Amortization of tangible capital assets	1,179,685	<b>1,366,252</b>	1,255,477
	(2,391,632)	<b>1,087,836</b>	2,780,361
Net use of (addition to) prepaid expenses	-	<b>(51,379)</b>	(3,251)
<b>CHANGE IN NET FINANCIAL ASSETS</b>	(2,391,632)	<b>1,036,457</b>	2,777,110
<b>NET FINANCIAL ASSETS AT BEGINNING OF THE YEAR</b>	5,146,840	<b>5,146,840</b>	2,369,730
<b>NET FINANCIAL ASSETS AT END OF THE YEAR</b>	<u>\$ 2,755,208</u>	<u>\$ 6,183,297</u>	<u>\$ 5,146,840</u>

See notes to the consolidated financial statements.

**REGIONAL DISTRICT OF BULKLEY-NECHAKO**

**STATEMENT OF CASH FLOWS**

**For the year ended December 31, 2021**

	<u>2021</u>	<u>2020</u>
<b>OPERATING ACTIVITIES</b>		
Annual surplus	\$ 2,383,216	\$ 3,822,761
Add: Non-cash items		
Debt sinking fund actuarial earnings (Note 9)	(4,384)	(29,621)
Amortization of tangible capital assets	1,366,252	1,255,477
Loss (gain) on sale of tangible capital assets	<u>638</u>	<u>2,832</u>
	3,745,722	5,051,449
Changes in non-cash working capital:		
Accounts receivable	595,898	(867,082)
Grants receivable	(242,227)	141,986
Accounts payable and accrued liabilities	1,517,013	604,648
Deferred revenue	(258,647)	641,471
Prepaid expenses	<u>(51,379)</u>	<u>(3,232)</u>
	<u>5,306,380</u>	<u>5,569,240</u>
<b>FINANCING ACTIVITIES</b>		
Repayments from Debt Reserve Fund - Municipal Finance Authority	-	-
Debt repayments	<u>(14,801)</u>	<u>(406,075)</u>
	<u>(14,801)</u>	<u>(406,075)</u>
<b>CAPITAL ACTIVITIES</b>		
Purchase of tangible capital assets	(2,662,270)	(2,457,417)
Proceeds on disposal of tangible capital assets	<u>-</u>	<u>156,678</u>
	<u>(2,662,270)</u>	<u>(2,300,739)</u>
<b>INCREASE (DECREASE) DURING THE YEAR</b>	<b>2,629,309</b>	<b>2,862,426</b>
<b>CASH AT BEGINNING OF THE YEAR</b>	<u>19,344,017</u>	<u>16,481,591</u>
<b>CASH AT END OF THE YEAR</b>	<u><u>\$ 21,973,326</u></u>	<u><u>\$ 19,344,017</u></u>

See notes to the consolidated financial statements.

## REGIONAL DISTRICT OF BULKLEY-NECHAKO

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended December 31, 2021

The Regional District of Bulkley-Nechako (“the Regional District”) was incorporated as a Regional District on February 1, 1966 under the Municipal Act (replaced by the Local Government Act) of British Columbia. The Regional District provides a political and administrative framework for region-wide, inter-municipal and sub-regional services and acts as the local government for electoral areas.

#### 1. SIGNIFICANT ACCOUNTING POLICIES

##### Basis of accounting

These financial statements have been prepared in accordance with Canadian public sector accounting standards (PSAS).

##### Funds and reserves

Certain amounts, as approved by the Board of Directors, through a bylaw, are set aside in accumulated surplus for future operating and capital purposes. Transfers to/from funds and reserves are an adjustment to the respective fund when approved.

##### Tangible capital assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development improvement or betterment of the asset. Costs include overhead directly attributable to construction and development but exclude interest costs directly attributable to the acquisition or construction of the asset.

Contributed tangible capital assets are recorded into revenues at their fair market value on the date of donation, except in circumstances where there are stipulations on their use or where fair value cannot be reasonably determined, in which case they are recognized at a nominal value.

The cost, less residual value, or the tangible capital assets, excluding land, is amortized on a straight-line basis over the estimated useful life of the asset.

Buildings	40-50 years
Water and waste systems	50 years
Heavy vehicles	10-20 years
Passenger vehicles	6-10 years
Other equipment	5-10 years

Tangible capital assets are written down when conditions indicate that they no longer contribute to the Regional District’s ability to provide goods and services, or when the value of future economic benefits associated with the tangible capital assets are less than their net book value. The net write-downs are accounted for as expenses in the statement of operations.

Assets under construction are not amortized until the asset is available for productive use.

## REGIONAL DISTRICT OF BULKLEY-NECHAKO

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended December 31, 2021

#### 1. SIGNIFICANT ACCOUNTING POLICIES, continued

##### Revenue recognition

Revenues are recognized in the period in which the transactions or events occurred that gave rise to the revenues. All revenues are recorded on an accrual basis

Tax revenue from local government requisitions are recognized in the year levied, provided that the effective date of tax has passed and the related bylaws have been approved by the Board of Directors.

Government transfers are recognized as revenues when the transfer is authorized and any eligibility criteria are met, except to the extent that transfer stipulations give rise to an obligation that meets the definition of a liability. Transfers are recognized as deferred revenue when transfer stipulations give rise to a liability. Transfer revenue is recognized in the statement of operations as the stipulation liabilities are settled.

Contributions from other sources are deferred when restrictions are placed on their use by the contributor and are recognized as revenue when used for the specific purpose. Restricted contributions that must be maintained in perpetuity are recorded as revenue when received or receivable and are presented as non-financial assets in the statement of financial position.

Grants received from the Federal Gas Tax Agreement and Northern Capital Planning Grant Agreement are each contributed to a designated reserve and recorded as revenue in the year amounts are expended on qualifying projects.

Revenue related to fees or services received in advance of the fee being earned or the service is performed is deferred and recognized when the fee is earned or service performed.

##### Unfunded landfill liability

The landfill for closure of operational sites and post-closure care has been recognized based on estimated future expenses, estimated for inflation and the usage of the sites capacity during the year. The change in this liability during the year is recorded as a charge to operations. These estimates are reviewed and adjusted annually.

##### Measurement uncertainty

The preparation of the financial statements in accordance with Canadian PSAS requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amount of revenues and expenses during the year. These estimates and assumptions are based on management's judgement and the best information available at the time of preparation and may differ significantly from actual results. Estimates are reviewed periodically or as new information becomes available, by management, and as adjustments become necessary, they are reported in earnings in the period in which they become known. Significant estimates include the determination of the useful life of tangible capital assets, valuation of the landfill closure and post-closure obligation, and provisions for contingencies.



## REGIONAL DISTRICT OF BULKLEY-NECHAKO

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended December 31, 2021

#### 1. SIGNIFICANT ACCOUNTING POLICIES, continued

##### Non-financial assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations.

##### Financial instruments

###### *Measurement of financial instruments*

The Regional District initially measures its financial assets and financial liabilities at fair value. The Regional District subsequently measures all its financial assets and financial liabilities at cost.

Financial assets measured at cost include cash and cash equivalents, accounts receivable, cash deposits included in the debt reserve fund – Municipal Finance Authority, investments, and debentures recoverable from municipalities.

Financial liabilities measured at cost include accounts payable and accrued liabilities, debentures issued for municipalities, debentures issued for the Regional District, and financial liabilities included in the debt reserve fund –Municipal Finance Authority.

###### *Impairment*

Financial assets measured at cost are tested for impairment when there are indicators of impairment. The amount of write-down is recognized in net income. The previously recognized impairment loss may be reversed to the extent of the improvement, directly or by adjusting the allowance account, provided it is no greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in net income.

###### *Transaction costs*

The Regional District recognizes its transaction costs in net income in the period incurred. However, the carrying amount of the financial instruments that will not be subsequently measured at fair value is reflected in the transaction costs that are directly attributable to their origination, issuance or assumption.

##### Investments

Investments are reported at cost or amortized cost less any write-downs associated with a loss in value that is other than a temporary decline.

REGIONAL DISTRICT OF BULKLEY-NECHAKO

NOTES TO THE FINANCIAL STATEMENTS

For the year ended December 31, 2021

2. CASH AND CASH EQUIVALENTS

	<u>2021</u>	<u>2020</u>
Bank accounts	\$ 5,890,025	\$ 8,930,982
Petty cash	400	400
Guaranteed investment certificates	<u>16,082,901</u>	<u>10,412,635</u>
	<u>\$ 21,973,326</u>	<u>\$ 19,344,017</u>

Cash and cash equivalents consist unrestricted cash and fixed income guaranteed investment certificates, which have a maturity of one year or less, and are carried at market value which approximates cost. For the year ended December 31, 2021, the guaranteed investment certificate interest rates ranged between 1.10% to 1.80% (2020 – ranged between 1.15% to 2.54%).

3. INVESTMENTS

The Regional District has a 9% interest in the Chinook Comfor Limited Partnership and Chinook Comfor Ltd.

4. DEBT RESERVE FUND – MUNICIPAL FINANCE AUTHORITY

The Regional District issues debt instruments through the Municipal Finance Authority of British Columbia (“MFA”), and as a condition of borrowing, one percent of the debenture proceeds is withheld as a debt reserve fund. The Regional District also executes demand notes in connection with each debenture whereby the Regional District could be required to pay certain amounts to MFA in excess of the debt borrowed. The demand notes are contingent in nature, and it is unlikely that they will be called; therefore, a liability has not been reported in the financial statements (see note 10).

The Regional District reports the debt reserve fund balances for both debts issued on its behalf, and on behalf of member municipalities, as a financial asset. Because all debt reserve fund refunds received on behalf of Municipal borrowing are repayable to those Municipalities, the Municipal portion of the Debt Reserve Fund balances are also reported as a financial liability.

5. DEBT RECOVERABLE FROM MUNICIPALITIES

When a member Municipality within the Regional District wishes to issue debenture debt through the Municipal Finance Authority of British Columbia (“MFA”), the borrowing is done through the Regional District. The Regional District is therefore responsible for repayment of the debt to MFA. When payments (interest and sinking fund or principal) are made on this debt, the Regional District pays MFA and is in turn reimbursed by the Municipality.

The Regional District therefore reports the net outstanding debt borrowed on behalf of Municipalities as both a financial liability and a financial asset.

REGIONAL DISTRICT OF BULKLEY-NECHAKO

NOTES TO THE FINANCIAL STATEMENTS

For the year ended December 31, 2021

5. DEBT RECOVERABLE FROM MUNICIPALITIES, continued

Service borrowing was incurred for:	Originally Borrowed		Year of Maturity	Current Rate of Interest	Net Debt Outstanding	
	Year	Amount			2021	2020
Vanderhoof Issue 145	2018	1,000,000	2038	3.15%	884,970	924,452
Smithers Issue 142	2017	3,000,000	2037	3.15%	2,532,910	2,654,910
Vanderhoof Issue 142	2017	2,000,000	2037	3.15%	1,688,607	1,769,940
Smithers Issue 127	2013	650,000	2034	3.30%	477,595	505,215
Fort St. James Issue 124	2013	304,879	2033	3.15%	210,540	224,013
Smithers Issue 124	2012	147,639	2033	3.15%	101,955	108,480
Fort St. James Issue 124	2013	121,952	2028	3.15%	65,834	73,848
Smithers Issue 116	2011	800,000	2026	1.45%	320,321	377,187
Houston Issue 99	2006	2,407,125	2032	1.75%	1,249,766	1,349,856
Smithers Issue 81	2004	500,000	2024	2.85%	109,260	142,268
Smithers Issue 79	2003	500,000	2023	2.25%	74,602	109,260
Smithers Issue 77	2002	500,000	2022	0.65%	38,211	74,602
Granisle 149	2019	210,000	2029	2.24%	172,814	191,682
		<u>\$ 12,141,595</u>			<u>\$ 7,927,385</u>	<u>\$ 8,505,713</u>

Scheduled debt repayments may be suspended in the event of excess sinking fund earnings within the MFA.

Principal paid during 2021 was \$427,844 (2020 - \$429,474). Interest paid during 2021 was \$329,555 (2020 - \$343,610).

The MFA performs a rate reset on long-term loans each 5 year period beginning after the first 10 year term; therefore, interest rates on long-term debt are subject to change.

Actuarial earnings received during 2021 was \$150,483 (2020 - \$130,336). Future principal payments, including sinking fund additions, on existing debt are as follows:

2022	\$ 600,479
2023	582,475
2024	563,314
2025	542,928
2026	561,368
Thereafter	<u>5,076,821</u>
	<u>\$ 7,927,385</u>

**REGIONAL DISTRICT OF BULKLEY-NECHAKO**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the year ended December 31, 2021**

**6. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES**

	<u>2021</u>	<u>2020</u>
Trade payables	\$ 982,240	\$ 812,797
Vacation accrual	203,055	175,355
Sick leave accrual (Note 10)	253,385	316,353
Retirement accrual (Note 10)	144,407	184,245
Accrued debenture interest	-	2,384
Landfill closure cost accrual (Note 12)	<u>4,695,672</u>	<u>3,270,612</u>
	<u><u>\$ 6,278,759</u></u>	<u><u>\$ 4,761,746</u></u>

**7. DEFERRED REVENUE**

	<u>2021</u>	<u>2020</u>
Government transfers - Northern Capital Planning Grant	\$ 3,612,795	\$ 4,888,510
Government transfers - Federal Gas Tax Reserve	6,395,443	5,229,104
Government transfers - COVID Restart Grant	351,470	482,628
Government transfers - Provincial	-	1,989
Government transfers - Municipal	-	17,069
Other	<u>10,945</u>	<u>10,000</u>
	<u><u>\$ 10,370,653</u></u>	<u><u>\$ 10,629,300</u></u>

Government transfers – Federal Gas Tax Reserve

Gas Tax funding is provided by the Government of Canada. The use of the funding is established by funding agreement between the Regional District and the Union of British Columbia Municipalities. Gas Tax funding may be used towards qualifying expenditures as specified in the funding agreement. The Regional District maintains the amounts in a statutory reserve.

	<u>2021</u>	<u>2020</u>
Opening balance	<u>\$ 5,229,104</u>	<u>\$ 4,969,789</u>
Add: Amounts received in the year	1,755,216	858,116
Interest earned	<u>87,600</u>	<u>100,919</u>
	<u>1,842,816</u>	<u>959,035</u>
Less: Amounts spent in the year	<u>(676,477)</u>	<u>(699,720)</u>
Closing balance	<u><u>\$ 6,395,443</u></u>	<u><u>\$ 5,229,104</u></u>

**REGIONAL DISTRICT OF BULKLEY-NECHAKO**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the year ended December 31, 2021**

**7. DEFERRED REVENUE, continued**

Government transfers – Northern Capital Planning Grant

Northern Capital and Planning funding is provided by the Province of British Columbia. The Northern Capital and Planning funding may be used towards infrastructure and eligible projects include engineering, infrastructure planning, pipes, wells, treatment facilities, building, roads, machinery, equipment, vehicles, and other associated capital that are owned and controlled by the Regional District. This can also include the cost of land associated with developing the above capital investment.

	<u>2021</u>	<u>2020</u>
Opening balance	<u>\$ 4,888,510</u>	<u>\$ 4,996,102</u>
Add: Amounts received in the year	-	1,565,000
Interest earned	<u>59,128</u>	<u>108,249</u>
	<u>59,128</u>	<u>1,673,249</u>
Less: Amounts spent in the year	<u>(1,334,843)</u>	<u>(1,780,841)</u>
Closing balance	<u><u>\$ 3,612,795</u></u>	<u><u>\$ 4,888,510</u></u>

The Northern Capital Planning Grant is broken into the following reserves:

<u>Reserve</u>	<u>Initial Allocation</u>	<u>Planning Expenses</u>	<u>Capital Expenses</u>	<u>Total Interest</u>	<u>December 31, 2021 Balance</u>
General Administration	\$ 1,019,248	\$ 397,004	\$ 128,019	\$ 24,449	\$ 518,674
Clucluz Lake Fire Service	623,068	31,008	603,878	11,818	-
Protective Services	1,375,000	110,817	402,784	45,838	907,237
Glacier Gulch Water Diversion	30,000	-	-	1,158	31,158
Round Lake Fires Service	10,000	-	-	386	10,386
Luck Bay Fire Service	60,000	-	45,796	1,272	15,476
Fort Fraser Fire	186,595	-	-	5,102	191,697
Economic Development	185,273	-	-	7,150	192,423
Regional Parks and Trails	1,055,345	-	500,575	19,331	574,101
Environmental Service	2,394,843	-	1,710,252	44,998	729,589
Fort Fraser Water and Sewer Utilities	425,628	-	-	16,426	442,054
	<u><u>\$ 7,365,000</u></u>	<u><u>\$ 538,829</u></u>	<u><u>\$ 3,391,304</u></u>	<u><u>\$ 177,928</u></u>	<u><u>\$ 3,612,795</u></u>

REGIONAL DISTRICT OF BULKLEY-NECHAKO

NOTES TO THE FINANCIAL STATEMENTS

For the year ended December 31, 2021

7. DEFERRED REVENUE, continued

Government transfers – COVID Restart Grant

COVID Restart funding is provided by the Government of Canada. The use of the funding is established by funding agreement between the Regional District and the Union of British Columbia Municipalities. COVID Restart funding may be used towards qualifying expenditures as specified in the funding agreement.

	<u>2021</u>	<u>2020</u>
Opening balance	\$ 482,628	\$ -
Add: Amounts received in the year	314,000	583,000
Interest earned	-	-
	<u>314,000</u>	<u>583,000</u>
Less: Amounts spent in the year	<u>(445,158)</u>	<u>(100,372)</u>
Closing balance	<u>\$ 351,470</u>	<u>\$ 482,628</u>

8. CREDIT FACILITY

The Regional District has available on an authorized operating line of credit to a maximum of \$400,000. This facility bears interest at prime rate (December 31, 2021 - 2.45%, December 31, 2020 – 2.45%) and is secured by the current borrowing resolution. The facility remained unused at year end.

**REGIONAL DISTRICT OF BULKLEY-NECHAKO**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the year ended December 31, 2021**

**9. DEBENTURES ISSUED FOR THE REGIONAL DISTRICT**

The Regional District issues debt instruments through the Municipal Finance Authority of British Columbia (“MFA”), pursuant to security issuing bylaws, under authority of the Community Charter, to finance certain capital expenditures. The debt is issued on a sinking fund basis, whereby MFA invests the Regional District's principal payments so that the payments plus investment income, will equal the original outstanding debt amount at the end of the repayment period. Actuarial earnings on debt represent the repayment and/or forgiveness of debt by the MFA using surplus investment income generated by the principal payments. Gross amount of debt and the repayment and actuarial earnings to retire the debt are as follows:

<b>Service borrowing was incurred for:</b>	<b>Originally Borrowed</b>		<b>Year of Maturity</b>	<b>Current Rate of Interest</b>	<b>Repayment &amp; Actuarial Earnings</b>	<b>2021 Principal Repayment</b>	<b>Net Debt Outstanding</b>	
	<b>Year</b>	<b>Amount</b>					<b>2021</b>	<b>2020</b>
Round Lake Fire Protection	2017	14,909	2037	3.15%	1,766	555	<b>12,588</b>	13,194
Luck Bay Fire Protection	2006	125,000	2026	1.53%	79,856	4,198	<b>40,946</b>	48,216
Topley Rural Fire Protection	2016	366,348	2041	2.10%	43,299	10,048	<b>313,001</b>	324,310
		<u>\$ 506,257</u>			<u>\$ 124,921</u>	<u>\$ 14,801</u>	<u>\$ 366,535</u>	<u>\$ 385,720</u>

**REGIONAL DISTRICT OF BULKLEY-NECHAKO**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the year ended December 31, 2021**

**9. DEBENTURES ISSUED FOR THE REGIONAL DISTRICT, continued**

Scheduled debt repayments may be suspended in the event of excess sinking fund earnings within the MFA.

Principal paid during 2021 was \$14,801 (2020 - \$406,075). Interest paid during 2021 was \$10,213 (2020 - \$37,934).

The MFA performs a rate reset on long-term loans each 5 year period beginning after the first 10 year term; therefore, interest rates on long-term debt are subject to change.

Actuarial earnings received during 2021 was \$4,384 (2020 - \$29,621). Future principal payments, including sinking fund additions, on existing debt are as follows:

2022	\$	19,833
2023		20,504
2024		21,197
2025		21,915
2026		22,658
Thereafter		260,428
	\$	366,535

**10. CONTINGENCIES**

Municipal Finance Authority Demand Notes

The Regional District is contingently liable to the Municipal Finance Authority of British Columbia ("MFA") in excess of the amounts borrowed under the terms of demand notes issued to MFA.

Member municipalities have signed offsetting demand notes to the Regional District for borrowing made on their behalf. The amounts are as follows:

	2021	2020
Demand Notes Outstanding:		
Borrowing on behalf of member municipalities	\$ 320,379	\$ 320,379
Borrowing for Regional District purposes	9,332	9,332
	\$ 329,711	\$ 329,711



## REGIONAL DISTRICT OF BULKLEY-NECHAKO

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended December 31, 2021

#### 10. CONTINGENCIES, continued

##### Employee Sick Leave

The Regional District is contingently liable to pay its employees sick leave. The total maximum value of the accumulated sick time is \$451,091 at December 31, 2021 (2020 - \$435,344). As at year end an amount of \$253,385 (2020 - \$316,353) has been recognized as a liability, representing the estimated future usage of accumulated sick days.

##### Employee Retiring Allowance

The Regional District is contingently liable to pay employees one week salary for every year of employment to a maximum of 13 weeks upon normal retirement from the Regional District. The total value of this retiring allowance is \$195,913 at December 31, 2021 (2020 - \$225,770). As at year end an amount of \$144,407 (2020 - \$184,245) has been accrued as an estimate of the liability.

#### 11. MUNICIPAL PENSION PLAN

The Regional District and its employees contribute to the Municipal Pension Plan (a jointly trustee pension plan). The board of trustees, representing plan members and employers, is responsible for administering the plan, including investment of assets and administration of benefits. The plan is a multi-employer defined benefit pension plan. Basic pension benefits are based on a formula. As at December 31, 2020, the plan has about 220,000 active members and approximately 112,000 retired members. Active members include approximately 42,000 contributors from local governments.

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent actuarial valuation for the Municipal Pension Plan as at December 31, 2018, indicated a \$2,866 million funding surplus for basic pension benefits on a going concern basis.

The Regional District paid \$329,376 (2020 - \$333,867) for employer contributions to the plan in fiscal 2021.

The next valuation will be as at December 31, 2021, with results available in 2022.

Employers participating in the plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plan records accrued liabilities and accrued assets for the plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the plan.

## REGIONAL DISTRICT OF BULKLEY-NECHAKO

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended December 31, 2021

#### 12. UNDERFUNDED LIABILITY FOR LANDFILL CLOSURE COSTS

British Columbia environmental law requires closure and post-closure care of landfill sites, which includes final covering and landscaping, pumping of ground water and leachates from the site, and ongoing environmental monitoring, site inspections and maintenance.

The estimated total liability is based on the sum of discounted future cash flows for closure and post closure activities for 30 years after closure using a discount rate of 4.0% which is net of projected annual inflation.

The accrued liability portion is based on the cumulative capacity used at year end compared to the estimated total landfill capacity. Management had a closure cost evaluation completed in 2020; and these costs (adjusted for inflation) are utilized for management's landfill closure cost estimate.

The Knockholt landfill has been divided into six phases with only the first three phases being utilized. The total capacity of the Knockholt landfill is estimated at 1,998,500 cubic meters, with a total usage of 351,162 cubic metres of the first three phases. Phase one and two are complete with phase three utilization of 126,326 of a total of 469,898. Phase 3B and 3C remain undeveloped. Phase three is expected to reach capacity in 2038. The existing landfill site is estimated to last past 2096 at current landfill utilization rates.

The Clearview landfill has been divided into four phases with only the first phase being utilized. The total capacity of the Clearview landfill is estimated at 1,157,600 cubic metres with a total usage of 151,050 of the first phase. Phase one has a developed capacity of 238,000 and is expected to reach capacity in 2030. The existing landfill site is expected to reach capacity approximately in the year 2106.

Considerable uncertainty exists with these estimations. The long time span for full site utilization combined with predicting costs that will be paid in far future years relies on a large number of assumptions including the certainty of current environmental legislation, a predictable rate of inflation for costs associated with landfill work and engineering, and an even flow of waste landfilled each year. Landfilling estimates do not include allowances for population change, change in landfilling from industrial sites (such as industrial camps), the possible diversion from recycling programs currently increasing and those being developed, and the diversion potential from composting programs.

**REGIONAL DISTRICT OF BULKLEY-NECHAKO**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the year ended December 31, 2021**

**12. UNDERFUNDED LIABILITY FOR LANDFILL CLOSURE COSTS, continued**

	<u>2021</u>	<u>2020</u>
<b>Knockholt Landfill Phase One, Two, and Three</b>		
Estimated closure costs	\$ 865,653	\$ 764,439
Estimated post-closure costs	<u>4,979,827</u>	<u>1,923,865</u>
	5,845,480	2,688,304
Estimated capacity used	<u>18%</u>	<u>15%</u>
Accrued liability for Knockholt landfill	<u>1,103,251</u>	<u>424,701</u>
<b>Clearview Landfill Phase One</b>		
Estimated closure costs	628,317	612,833
Estimated post-closure costs	<u>4,979,827</u>	<u>1,923,865</u>
	5,608,144	2,536,698
Estimated capacity used	<u>13%</u>	<u>11%</u>
Accrued liability for Clearview landfill	<u>1,051,338</u>	<u>544,479</u>
<b>Inactive sites closure estimates</b>	<u>2,541,083</u>	<u>2,301,432</u>
<b>Total closure and post-closure liability</b>	<u>\$ 4,695,672</u>	<u>\$ 3,270,612</u>

The liability expense of \$4,695,672 is unfunded as at December 31, 2021. The Regional District has established Landfill Closure and Post-Closure Reserve Funds that is restricted for purposes of funding landfill closure and post-closure costs. As at December 31, 2021, the Landfill Closure and Post-Closure Reserve Funds have a balance of \$399,877 (2020 - \$394,253).

**REGIONAL DISTRICT OF BULKLEY-NECHAKO**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the year ended December 31, 2021**

**13. ALLOCATION OF ACCUMULATED SURPLUS**

The accumulated surplus at the end of the year is comprised of the following Funds:

	<b>2021</b>	<b>2020</b>
Operating	<b>\$ 18,999,020</b>	\$ 19,610,051
Reserves	<b>7,683,544</b>	4,689,297
	<b>\$ 26,682,564</b>	\$ 24,299,348

**14. BUDGET**

In accordance with legislative requirements, the Financial Plan, adopted by the Board of Directors on March 25, 2021, was prepared on a modified accrual basis. These financial statements, in accordance with Canadian Public Sector Accounting Standards, were prepared on a full accrual basis. The following reconciles the approved amended Financial Plan from April 8, 2021 to budgeted amounts reported in these Financial Statements. The amended Financial Plan was used in order to more accurately reflect the operations in the period.

	<b>2021</b>
Budgeted surplus per statement of financial activities	<b>\$ 1,055,442</b>
Less: Capital expenditures	<b>(4,626,759)</b>
Internal allocations	<b>(436,820)</b>
Prior year net deficits	<b>(33,132)</b>
	<b>(4,041,269)</b>
Add: Prior year net surplus	<b>2,384,169</b>
Withdrawals from capital reserves	<b>477,415</b>
Transfer from equity in tangible capital assets	<b>1,179,685</b>
	<b>4,041,269</b>
	<b>\$ -</b>

## REGIONAL DISTRICT OF BULKLEY-NECHAKO

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended December 31, 2021

#### 15. FINANCIAL INSTRUMENTS

The Regional District's financial instruments are comprised of cash, temporary investments, accounts receivable, debt reserve funds – Municipal Finance Authority, debentures recoverable from municipalities, accounts payable and accrued liabilities, debentures issued for municipalities, and debentures issued for the Regional District.

##### Liquidity risk

Liquidity risk is the risk that the Regional District will encounter difficulty in meeting obligations associated with financial liabilities. The Regional District is exposed to this risk mainly in respect of its accounts payable and accrued liabilities, debentures issued for municipalities and debentures issued for the Regional District. The Regional District manages this risk by holding a sufficient amount of funds in highly liquid investments, and closely monitoring cash flows.

##### Credit risk

Credit risk is the risk that the Regional District will incur financial losses if a debtor fails to make payments when due. The Regional District is exposed to credit risk on its debenture recoverable from municipalities and accounts receivable. Risk in respect to the debentures recoverable from municipalities is managed primarily by the policies put in place by the Municipal Finance Authority of British Columbia ("MFA"). The maximum exposure to credit risk in respect to accounts receivable is limited to the carrying amount of accounts receivable, which is managed by credit policies such as limiting the amount of credit extended and obtaining security deposits where appropriate.

##### Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: currency risk, interest rate risk and other price risk. The Regional District is mainly exposed to interest rate risk.

##### Interest Rate Risk

Interest rate risk is the risk that the Regional District's debt servicing costs and the value of certain investments will fluctuate due to changes in interest rates. In respect of debt servicing costs, the risk is minimal as all of the Regional District's long-term debentures are fixed rate and is usually refinanced every five to ten years as that is when most underlying debentures issued by the MFA mature. Investments subject to interest rate risk include guaranteed investment certificates (Note 2). The amount of risk is minimal due to the short terms of the investments.

#### 16. SEGMENT REPORTING

The Regional District provides services to its members, that have been grouped into related departmental functions or service areas for segment reporting purposes. The various segments are as follows:

**REGIONAL DISTRICT OF BULKLEY-NECHAKO**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the year ended December 31, 2021**

**16. SEGMENT REPORTING, continued**

**Environmental Services**

This segment administers services including solid and liquid waste management, recycling, invasive plant control and developing the Regional District's Corporate Energy and Emissions Plan.

**Government – general, rural and local commission**

This segment administers services that relate to the legislative function as well as the administrative and financial management of the Regional District.

**Recreation and culture**

This segment administers services that relate to recreational and cultural, activities and organizations within the Regional District.

**Fire protection and emergency response**

This segment administers services related to rural fire protection and rescue services, 9-1-1 services, emergency preparedness and support services, and health and safety planning.

**Building inspection, building numbering, planning and development services**

This segment administers services related to long range and current community planning, geographical information services, building inspections, and bylaw enforcement.

**Economic Development**

This segment provides economic and community development services including assisting local community groups in accessing funding opportunities for community and economic initiatives.

**Municipal Debt Payments**

This segment is comprised of debenture debt payments to the Municipal Finance Authority on behalf of other Regional District members.

**Street Lighting and Transportation**

This segment is comprised of services for street lighting and transportation within the Regional District.

**Sewer and Water**

This segment is comprised of services for sewer and water treatment within the Regional District.

**REGIONAL DISTRICT OF BULKLEY-NECHAKO**

**NOTES TO THE FINANCIAL STATEMENTS**

**For the year ended December 31, 2021**

**17. RELATED PARTY TRANSACTIONS**

The Regional District of Bulkley-Nechako and the Regional Hospital District share the same management team but operate under the governance of a different board of directors.

During the year, the Regional District of Bulkley-Nechako provided administration and accounting services of \$15,900 (2020 - \$15,900) to the Regional Hospital District.

As of December 31, 2021, there was an account receivable of \$nil (2020 - \$23,475) from the Regional Hospital District to the Regional District of Bulkley-Nechako.

This amount is unsecured, non-interest bearing, with no specific terms of repayment.

**18. COMPARATIVE FIGURES**

Certain prior year figures, presented for comparative purposes, have been reclassified to conform to the current year's financial statement presentation.

## REGIONAL DISTRICT OF BULKLEY-NECHAKO

## SCHEDULE OF EXPENSES BY OBJECT

For the year ended December 31, 2021

	2021		2020
	<u>Budget</u> (Note 14)	<u>Actual</u>	<u>Actual</u>
Staff remuneration and benefits	\$ 5,432,962	\$ 5,105,018	\$ 5,251,626
Purchased services and supplies	5,719,539	5,229,402	3,866,689
Payments to societies	1,838,332	1,739,877	1,719,776
Municipal debt payments	797,885	757,399	772,885
Payments to municipalities	1,496,587	1,740,652	1,693,964
Directors' remuneration	658,610	380,647	367,108
Insurance and permits	252,385	228,021	205,608
Electoral area grants-in-aid	240,654	393,218	100,749
Staff travel, upgrading and conferences	276,921	34,089	92,916
Directors' travel and expenses	46,736	20,556	38,315
Interest on debentures	10,351	12,542	40,970
Memberships and dues	45,600	35,314	41,336
Interest	3,350	2,936	1,649
Elections, referenda and studies	12,000	-	1,431
Bad debts	5,837	3,859	1,805
Volunteer benefits	3,765	507	3,977
First nations dialogue	-	-	-
Rebate program	50,000	36,868	9,568
Amortization	1,179,685	1,366,252	1,255,477
	<u>\$ 18,071,199</u>	<u>\$ 17,087,157</u>	<u>\$ 15,465,849</u>

See notes to the consolidated financial statements.



**REGIONAL DISTRICT OF BULKLEY-NECHAKO**  
**SCHEDULE OF CONTINUITY OF RESERVE FUNDS**

For the year ended December 31, 2021

	2021	2020
<b>BALANCE AT BEGINNING OF THE YEAR</b>	<b>\$ 14,806,911</b>	<b>\$ 14,273,155</b>
Contribution to funds	4,692,209	1,357,348
Interest earned on funds	247,473	185,199
Withdrawals from funds	(2,054,811)	(1,008,791)
<b>BALANCE AT END OF THE YEAR</b>	<b>17,691,782</b>	<b>14,806,911</b>
Less reserves recorded as deferred revenue (Note 7):		
Federal Gas Tax	6,395,443	5,229,104
Northern Capital Planning Grant	3,612,795	4,888,510
	<b>10,008,238</b>	<b>10,117,614</b>
	<b>\$ 7,683,544</b>	<b>\$ 4,689,297</b>
 <b>REPRESENTED BY THE FOLLOWING RESERVE FUNDS</b>		
911 Capital	\$ 630,657	\$ 621,788
911 Vehicle	7,808	7,698
Administrative Equipment	39,754	29,341
Administration/Planning Vehicle	72,318	82,695
Building	278,351	149,806
Building Inspection Vehicle	32,837	22,375
Bulkley Valley Pool	2,248,614	2,016,991
Burns Lake TV Rebroadcasting	52,652	51,911
Rural Election	53,450	47,704
Emergency Prep	68,163	64,418
Environmental Services Vehicle	-	24,497
Federal Gas Tax	6,395,443	5,229,104
Fort Fraser Sewer	322,700	272,246
Fort Fraser Rural Fire Protection	164,838	120,791
Fort Fraser Water	207,978	115,351
Fort St. James Rural Fire Protection	66,479	65,544
Glacier Gulch Water Diversion	12,785	12,606
Houston Rural Fire Protection	-	1,230
Insurance	84,358	65,340
Lakes District Airport	267,225	86,468
Landfill Capital	399,877	394,253
Legal	12,139	-
Luck Bay Rural Fire Protection	51,968	51,237
Northern Capital Planning Grant	3,612,795	4,888,510
Operational	2,217,771	-
Planning Plotter	29,437	29,130
Round Lake Rural Fire Protection	3,099	3,055
Smithers Rural Fire Protection	182,428	169,863
Southside Rural Fire Protection	6,155	6,067
Topley Fire Department	18,669	10,007
Telkwa Rural Fire Protection	66,792	59,853
Vanderhoof Pool	77,968	61,872
Vanderhoof Rural Fire Protection	-	38,974
Weed Control Vehicle	6,274	6,186
	<b>17,691,782</b>	<b>14,806,911</b>
Less reserves recorded as deferred revenue (Note 13):		
Federal Gas Tax	6,395,443	5,229,104
Northern Capital Planning Grant	3,612,795	4,888,510
	<b>10,008,238</b>	<b>10,117,614</b>
	<b>\$ 7,683,544</b>	<b>\$ 4,689,297</b>

See notes to the consolidated financial statements.

**REGIONAL DISTRICT OF BULKLEY-NECHAKO  
STATEMENT OF TANGIBLE CAPITAL ASSETS**

For the year ended December 31, 2021

	Engineered Structures							2021 Total	2020 Total
	Land	Building	Equipment / Vehicles	Water	Sewer	Landfills	Transfer Stations		
<b>COST</b>									
Opening Balance	\$ 720,208	\$ 7,543,427	\$ 7,984,234	\$ 4,824,319	\$ 718,501	\$ 4,966,484	\$ 5,302,322	\$ 32,059,495	\$ 29,958,164
Add: Additions	-	1,224,183	764,903	-	15,700	363,647	293,837	2,662,270	2,457,417
Less: Disposals	-	-	-	-	-	-	-	-	(356,086)
Less: Write-downs	-	-	(638)	-	-	-	-	(638)	-
Closing Balance	720,208	8,767,610	8,748,499	4,824,319	734,201	5,330,131	5,596,159	34,721,127	32,059,495
<b>ACCUMULATED AMORTIZATION</b>									
Opening Balance	-	3,039,322	4,307,164	1,015,895	420,475	2,163,687	2,050,553	12,997,096	11,938,837
Add: Amortization	-	229,247	652,436	90,317	12,635	217,269	164,348	1,366,252	1,255,477
Less: Acc. Amortization on Disposals	-	-	-	-	-	-	-	-	(197,218)
Closing Balance	-	3,268,569	4,959,600	1,106,212	433,110	2,380,956	2,214,901	14,363,348	12,997,096
<b>Net Book Value for year ended December 31, 2021</b>	<b>\$ 720,208</b>	<b>\$ 5,499,041</b>	<b>\$ 3,788,899</b>	<b>\$ 3,718,107</b>	<b>\$ 301,091</b>	<b>\$ 2,949,175</b>	<b>\$ 3,381,258</b>	<b>\$ 20,357,779</b>	
Net Book Value for year ended December 31, 2020	\$ 720,208	\$ 4,504,105	\$ 3,677,070	\$ 3,808,424	\$ 298,026	\$ 2,802,797	\$ 3,251,769		\$ 19,062,399

See notes to the consolidated financial statements.

**REGIONAL DISTRICT OF BULKLEY-NECHAKO  
SEGMENTED DISCLOSURE**

For the year ended December 31, 2021

	<b>Government - General, Rural and Local</b>	<b>Environmental Services</b>	<b>Recreation and Culture</b>	<b>Fire Protection and Emergency Response</b>	<b>Building Inspection and Planning</b>	<b>Municipal Debt Payments</b>	<b>Street Lighting and Transportation</b>	<b>Economic Development</b>	<b>Sewer and Water</b>	<b>2021</b>	<b>2020</b>
<b>REVENUE</b>											
Taxation	\$ 1,029,126	\$ 3,551,743	\$ 2,717,718	\$ 1,958,932	\$ 992,111	\$ -	\$ 223,193	\$ 494,855	\$ 118,744	\$ 11,086,422	\$ 10,857,441
Fees, rates and service charges	-	1,478,692	12,538	153,311	170,825	-	75,213	-	69,482	1,960,061	1,239,094
Government transfers	1,435,567	316,541	-	1,317,657	112,571	-	196,406	92,527	-	3,471,269	3,380,689
Investment income	246,992	-	-	2,329	-	-	-	-	-	249,321	304,272
Other	132,069	176,044	5,000	200,035	221,639	757,399	17,973	-	-	1,510,159	2,383,581
Grants-in-lieu of Taxes	212,859	437,939	201,533	159,715	95,583	-	32,639	52,873	-	1,193,141	1,123,533
	3,056,613	5,960,959	2,936,789	3,791,979	1,592,729	757,399	545,424	640,255	188,226	19,470,373	19,288,610
<b>EXPENSES</b>											
Staff Remuneration and Benefits	860,022	2,392,274	33,772	627,535	869,433	-	19,603	294,510	7,869	5,105,018	5,251,626
Purchased services and supplies	1,117,966	2,829,491	69,617	578,793	193,634	-	32,753	182,406	68,351	5,073,011	3,780,775
Insurance	29,303	84,157	42,503	28,189	37,566	-	27	2202	4,074	228,021	205,608
Payments to Societies	98,565	-	1,494,048	99,140	-	-	48,124	-	-	1,739,877	1,719,776
Other	820,185	20,262	5,057	58,589	11,869	757,399	156,391	2,594	1,980	1,834,326	1,558,623
Payments to Municipalities	-	-	886,489	733,246	-	-	43,000	77,917	-	1,740,652	1,693,964
Amortization of capital assets	115,769	850,284	123,016	150,736	23,496	-	-	-	102,951	1,366,252	1,255,477
	3,041,810	6,176,468	2,654,502	2,276,228	1,135,998	757,399	299,898	559,629	185,225	17,087,157	15,465,849
<b>NET REVENUE(EXPENSES)</b>	\$ 14,803	\$ (215,509)	\$ 282,287	\$ 1,515,751	\$ 456,731	\$ -	\$ 245,526	\$ 80,626	\$ 3,001	\$ 2,383,216	\$ 3,822,761

See notes to the financial statements.

**Schedule of Remuneration & Expenses: Directors  
For the Year Ended December 31, 2021**

<b>Name</b>	<b>Position</b>	<b>Remuneration</b>	<b>Expenses</b>	<b>Total</b>
Atrill, Gladys	Board Member	15,081	675	15,756
Berglund, Marilyn	Alternate Board Member			-
Brienen, Shane	Board Member	22,168	774	22,942
Bysouth, Doug	Alternate Board Member			-
Cochran, Linda	FFLC Commissioner	1,440		1,440
Cochran, William	FFLC Commissioner	1,440		1,440
Fisher, Mark	Board Member	34,832	6,726	41,558
Funk, Delores	Board Member	16,654		16,654
Greenaway, Judy	Alternate Board Member			-
Greenaway, Tom	Board Member	24,424	4,574	28,998
Hughes, Bob	Alternate Board Member			-
Lambert, Clint	Board Member	30,616	5,645	36,260
Lauze, Cynthia	Alternate Board Member			-
Layton, Brad	Board Member	9,267	151	9,418
Lindstrom, Dwayne	Alternate Board Member			-
McGuire, Linda	Board Member	15,250	826	16,076
Morgan, Annette	Board Member	5,080	457	5,536
Motion, Robert	Board Member	15,221	207	15,427
Newell, Andrea	Alternate Board Member	242		242
Newell, Christopher	Board Member	22,325	3,207	25,532
Parker, Mark	Board Member	39,537	3,742	43,279
Petersen, Jerry	Board Member	36,170	4,169	40,339
Riis-Christianson, Michael	Board Member	30,706	2,766	33,472
Spooner, Roy	Alternate Board Member			-
Storey, Sarrah	Board Member	14,037	248	14,286
Thiessen, Gerry	Board Member	36,113	2,507	38,620
Van Barneveld, Jonathan	Alternate Board Member			-
Watt-Senner, Kimberly	Board Member	759	77	835
Webster, Don	FFLC Commissioner	1,440		1,440
Wray, Frank	Alternate Board Member			-
Zayac, Scott	Alternate Board Member			-
<b>Total Director Remuneration</b>		<b>372,800</b>	<b>36,750</b>	<b>409,550</b>

**Reconciliation to Financial Statements**

<b>Director Remuneration and Expenses as per Schedule</b>	<b>409,550</b>
Directors Expenses recorded in Purchases of Supplies	(8,347)
	<u>401,203</u>

<b>Directors Remuneration and Benefits</b>	<b>380,647</b>
<b>Directors Travel and Expenses</b>	<b>20,556</b>
	<u>401,203</u>

**Regional District of Bulkley-Nechako  
Schedule of Remuneration & Expenses: Employees**

<b>Name</b>	<b>Position</b>	<b>Remuneration</b>	<b>Expenses</b>	<b>Total</b>
Anderson, Cheryl	Manager of Administrative Services	118,851	1,233	120,084
Berlin, Jason	Chief Building Inspector	93,002	1,577	94,579
Blackwell, Jason	Regional Fire Chief	80,438	3,604	84,042
Demarce, Lenard	Landfill Operator 2	86,648	-	86,648
Derksen, Janette	Deputy Director of Environmental Services	82,762	3,658	86,420
Eriksen, Alex	Director of Environmental Services	108,576	576	109,152
Helgesen, Curtis	Chief Administrative Officer	178,065	485	178,549
Illes, John	Chief Financial Officer	132,440	4,012	136,451
Jones-Middleton, Deborah	Director of Protective Services	131,416	493	131,909
Llewellyn, Jason	Director of Planning	131,059	928	131,987
Minger, Cole	Environmental Services Field Assistant	77,306	6,007	83,312
Peters, Philip	Environmental Services Field Assistant	80,219	2,138	82,357
Sandberg, Maria	Planner	79,683	857	80,540
Wainwright, Richard	Chief Building Inspector	105,836	3,043	108,879
Wainwright, Wendy	Deputy Director of Corporate Services	75,325	25	75,350
<b>Total for Employees &gt; \$75,000</b>		<b>1,561,624</b>	<b>28,637</b>	<b>1,590,260</b>
Total of Employees with remuneration of \$75,000 or less		2,673,923	21,186	2,695,109
<b>Total Employee Remuneration</b>		<b>4,235,546</b>	<b>49,823</b>	<b>4,285,369</b>

**Reconciliation to Financial Statements**

<b>Staff Remuneration and Expenses as per Schedule</b>	<b>4,285,369</b>
RECEIVER GENERAL	265,125
SUN LIFE ASSURANCE COMPANY OF CANADA	295,232
MUNICIPAL PENSION PLAN	329,376
CHANGE IN PAYROLL LIABILITIES	(75,106)
ACCRUAL AND OTHER ADJUSTMENTS	39,111
	<b>5,139,107</b>
<b>Staff Remuneration and Benefits</b>	<b>\$5,105,018</b>
<b>Staff Travel, Upgrading and Conferences</b>	<b>\$34,089</b>
	<b>\$5,139,107</b>

## Regional District of Bulkley-Nechako

### Schedule of Payments to Suppliers for Goods and Services For the Year Ending December 31, 2021

<b>Vendor</b>	<b>Amount</b>
AIR BURNERS, INC.	\$ 41,971
BACKWOODS ENERGY SERVICES	47,824
BC HYDRO	103,647
BCTransit	107,169
BESWICK HILDEBRANDT LUND	27,452
BLACK PRESS GROUP LTD	45,084
BLASTPRO CONSTRUCTION LTD	52,733
BULKLEY AUTOMOTIVE LTD	40,219
BURNS LAKE AUTOMOTIVE SUPPLY	39,668
BV JET CONTROLS CO	68,709
CALIAN LTD.	38,170
CapriCMW Insurance	152,252
CARO ANALYTICAL SERVICES	34,372
CASCADES RECOVERY INC.	59,694
CHINOOK COMMUNITY SOCIETY	87,250
CONTAINER WEST MANUFACTURING LTD.	40,838
DOOR2DOOR CONSTRUCTION	31,280
ENVIRONMENTAL MATS LTD.	30,246
FINNING (CANADA)	80,663
FRASER LAKE BOTTLE DEPOT	55,589
GUILLEVIN INTERNATIONAL CO.	48,086
HEAVY METAL CO	28,237
HOUSTON BOTTLE DEPOT	41,463
INDUSTRIAL TRANSFORMERS	143,738
INSIDE OUT CONSTRUCTION 2019	64,650
KAL TIRE - BURNS LAKE	52,826
LENOVO CANADA	26,695
LEPKA HOLDINGS LTD.	36,750
M 4 ENTERPRISES	35,465
M'AKOLA DEVELOPMENT SERVICES	46,485
MOBY CONCRETE LTD.	56,468
MUNICIPAL INSURANCE ASS. OF BC	91,790
MUNICIPAL PENSION PLAN	329,376
NORTHERN BC TOURISM ASSOC.	30,271
NORTHERN SCALE LTD	33,773
OMINECA SKI CLUB	76,115

PACIFIC NORTHERN GAS LTD.	42,757
PARKLAND CORPORATION	82,331
PEACE RIVER PROJECTS	29,202
PETERBILT PACIFIC INC	239,421
PIDHERNY CONTRACTING LTD.	26,074
PJS SYSTEMS INC	119,778
PROVINCE OF BC	71,421
RADIUS INDUSTRIAL WORKS INC.	27,587
RECEIVER GENERAL	265,125
REG DIST OF KITIMAT-STIKINE	44,244
REG. DIST.OF FRASER-FORT GEORGE	385,206
RICOH CANADA INC	45,892
STARLAND SUPPLY LTD	89,020
STEWART CONSTRUCTION LTD	68,250
STEWART MCDANNOLD STUART	27,999
SULLIVAN MOTOR PRODUCTS	80,702
SUN LIFE ASSURANCE COMPANY OF CANADA	295,232
SWEEPING BEAUTIES JANITORIAL	35,222
TEAM EQUIPMENT LTD	138,390
TELUS COMMUNICATIONS INC.	26,759
TELUS COMMUNICATIONS INC.	27,407
TELUS MOBILITY	27,707
TOWER COMMUNICATIONS	83,305
URBAN FOOD STRATEGIES	29,863
VALLEY DIESEL	31,242
VANDERHOOF & DISTRICTS CO-OP	263,696
VIKING CONSTRUCTION LTD	896,120
WEST FRASER CONCRETE LTD.	66,705
WILLIAMS MACHINERY	28,170
XCG CONSULTANTS LTD.	66,718

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<b>Total of aggregate payments exceeding \$25,000</b>	<b>6,057,675</b>
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Consolidated total for suppliers paid \$25,000 or less	1,686,069
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<b>Total Payments</b>	<b>7,743,744</b>
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<b>Reconciliation to Financial Statements</b>	7,406,956
<b>Total Payments to Suppliers as per Schedule</b>	<b>7,406,956</b>
Less Expenses in staff remuneration and Benefits	(889,733)
Add Expenses in Directors Travel and Expenses	8,347
Add Gas Tax Payments (included in Grants and Contributions)	563,881
Add increased landfill liability	1,425,060
Subtract Increase in prepaid expenses	(51,379)
Subtract GST included in list of Suppliers	(267,814)
Subtract Capital Expenditures	(2,662,270)
	<b><u>5,533,048</u></b>
<b>Purchased Service and Supplies</b>	<b>5,229,402</b>
<b>Insurance and Permits</b>	<b>228,021</b>
<b>Membership and Dues</b>	<b>35,314</b>
<b>Interest to Suppliers</b>	<b>2,936</b>
<b>Volunteer Benefits</b>	<b>507</b>
<b>Rebate Program</b>	<b>36,868</b>
	<b><u>5,533,048</u></b>



## Regional District of Bulkley-Nechako

### Payments for the Purposes of Grants and Contributions For the Year Ending December 31, 2021

Jurisdiction	Amount
District of Fort St. James	211,429
District of Houston	16,730
District of Vanderhoof	716,739
Town of Smithers	475,762
Village of Burns Lake	415,755
Village of Fraser Lake	49,998
Village of Telkwa	153,618
Total Municipal Grants and Contributions	<u>2,040,031</u>

### Reconciliation to Financial Statements

Total Municipal Grants and Contributions	2,040,031
Payments better reflected as a Contribution to Society	36,973
Capital Contributions from "GAS TAX"	(331,352)
Operating Contributions through Grant in Aid	(5,000)
	<u>1,740,652</u>
<b>Payments to Municipalities</b>	<u><u>1,740,652</u></u>

## Regional District of Bulkley-Nechako

### Payments for the Purposes of Grants and Contributions For the Year Ending December 31, 2021

Society	Amount
Bulkley Valley Aquatic Management Society	655,980
Bulkley Valley Collaborative Learning Society	12,556
Bulkley Valley Gymnastics Association	8,318
Bulkley Valley Museum Society	21,822
Burns Lake and District Television Rebroadcasting Society	32,500
Burns Lake Mountain Biking Association	62,210
Burns Lake Public Library Association	270,124
Cluculz Lake Community Recreation Association	19,760
Cluculz Lake Volunteer Fire Department	19,353
Fort Fraser Volunteer Fire Department	28,410
Fort St. James Curling Club	10,601
Fort St. James Library Society	16,737
Fort St. James Television Rebroadcasting Society	164,398
Fraser Lake and District Television Rebroadcasting Society	83,750
Fraser Lake Public Library Society	36,234
Granisle and District Seniors Association	5,500
Grassy Plains Community Hall Association	10,852
Lake Kathlyn Protection Society	17,131
Lakes District Airport Society	48,125
Lakes District Arts Council	7,500
Lakes District Family Enhancement Society	17,189
Lakes District Film Appreciation Society	15,109
Lakes District Museum Society	57,636
Nechako Valley Exhibition Society	45,894
Nechako Valley Historical Society	30,000
Northern Society for Domestic Peace	36,973
Northwest Invasive Plan Council	39,801
Ootsa Lake Bible Camp Society	30,000
Rose Lake Community Club	5,360
School District #54	30,000
School District #91	13,398
Smithers Art Galley	9,827
Smithers Golf and Country Club	55,619
Smithers Houston TV Rebroadcasting Society	60,000
Smithers Public Library Association	89,661

Southside Volunteer Fire Department	27,600
Stuart Lake Golf Club	45,150
Topley Volunteer Fire Department	35,752
Treehouse Housing Association	11,396

Grants to Organizations for a total \$5,000 or less in 2022	209,877
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<b>Total Grants To Societies and School Districts</b>	<b>2,398,101</b>
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**Reconciliation to Financial Statements**

Total Grants To Societies and School Districts	2,398,101
Payments better reflected as a Contribution to Society	(36,973)
Capital Contributions from "GAS TAX"	(232,529)
Grant in aid to Municipalities	5,000
	<b>2,133,599</b>

<b>Grants to Societies</b>	<b>1,739,877</b>
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<b>Electoral Area Grant in Aid</b>	<b>393,218</b>
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	<b>2,133,095</b>
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# **Regional District of Bulkley-Nechako**

## **Schedule of Guarantee & Indemnity Agreements For the Year Ended December 31, 2021**

**NIL**

The Regional District of Bulkley-Nechako has not given any guarantees or indemnities under the Guarantees and Indemnities Regulation.

## **Statement of Severance Agreements For the Year Ended December 31, 2021**

There was one severance agreement made between the Regional District of Bulkley-Nechako and its non-unionized employees during fiscal year 2021. This severance agreement represented one and a half months of compensation, and was based on salary.