



Regional District of Bulkley-Nechako Waste Management Committee Agenda

Thursday, September 8, 2022

<u>PAGE NO.</u>		<u>ACTION</u>
	<u>CALL TO ORDER</u>	
	<u>AGENDA</u> – September 8, 2022	Approve
	<u>SUPPLEMENTARY AGENDA</u>	Receive
	<u>MINUTES</u>	
3-6	Waste Management Committee Meeting Minutes – June 16, 2022	Approve
	<u>COMMITTEE ADVOCACY</u>	
	None	
	<u>SOLID WASTE ADVISORY COMMITTEE UPDATE</u>	
7	Janette Derksen, Waste Diversion Supervisor -Regional Solid Waste Advisory Committee – Member Application	Recommendation
	<u>POLICY REVIEW</u>	
	None	
	<u>DIVERSION & RECYCLING</u>	
	None	
	<u>MISCELLANEOUS</u>	
8-11	Janette Derksen, Waste Diversion Supervisor - RDBN Waste Facility Re-naming	Recommendation

OPERATIONS UPDATE

None

FUTURE MEETING TOPICS

- Fraser Lake Recycling – Update & Budget
- Cost Recovery Update – September 2022
- Fee Bylaw amendment – October 2022
- 2m3 Rule Discussion – Strategy, Challenges, Enforcement – October 2022

SUPPLEMENTARY AGENDA

NEW BUSINESS

ADJOURNMENT

REGIONAL DISTRICT OF BULKLEY-NECHAKO**WASTE MANAGEMENT COMMITTEE MEETING****Thursday, June 16, 2022**

PRESENT:

Chair	Mark Fisher
Directors	Gladys Atrill – via Zoom Shane Brienen Chris Newell Jerry Petersen Michael Riis-Christianson Gerry Thiessen
Staff	Curtis Helgesen, Chief Administrative Officer Cheryl Anderson, Director of Corporate Services Janette Derksen, Waste Diversion Supervisor Alex Eriksen, Director of Environmental Services Wendy Wainwright, Deputy Director of Corporate Services
Others	Clint Lambert, Electoral Area “E” (Francois/Ootsa Lake Rural) Linda McGuire, Village of Granisle – left at 3:10 p.m. Park Parker, Electoral Area “D” (Fraser Lake Rural) – left at 3:48 p.m.

CALL TO ORDER

Chair Fisher called the meeting to order at 2:51 p.m.

AGENDAMoved by Director Newell
Seconded by Director Riis-Christianson**WMC.2022-6-1**

“That the Waste Management Committee Agenda for June 16, 2022 be approved.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY**MINUTES****Waste Management
Committee Meeting Minutes
May 12, 2022**Moved by Director Newell
Seconded by Director Petersen**WMC.2022-6-2**

“That the Minutes of the Waste Management Committee for May 12, 2022 be approved.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY**COMMUNITY ADVOCACY**

None

SOLID WASTE ADVISORY COMMITTEE (SWAC) UPDATE**Verbal Report – Alex Eriksen, Director of Environmental Services – June 14 Meeting Review**

- First meeting
- Three external attendees
- Recorded meeting to share with members
- Overall success
- Introduced Solid Waste Management Plan and reviewed cost recovery

SOLID WASTE ADVISORY COMMITTEE (SWAC) UPDATE (CONT'D)

- Ensure participation in the future
 - o Chair Fisher suggested staff reach out to Chambers of Commerce, School Districts, First Nations communities and nonprofit organizations.
- Next meeting scheduled for early October, 2022

Solid Waste Advisory
 Committee (SWAC)
 Participation

Moved by Director Thiessen
 Seconded by Director Newell

WMC.2022-6-3

“That the Waste Management Committee recommend that the Board direct staff to invite Chambers of Commerce, School District 91 Nechako Lakes and School District 54 Bulkley Valley, First Nations communities and non-profit organizations to participate on the Solid Waste Advisory Committee.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

Chair Fisher spoke of providing the Committee Terms of Reference to the Town of Smithers along with participants.

POLICY REVIEW

None

DIVERSION & RECYCLING

Vanderhoof Transfer Station
 -Electronics Pilot Program

Moved by Director Thiessen
 Seconded by Director Newell

WMC.2022-6-4

“That the Committee defer the Vanderhoof Transfer Station – Electronics Pilot Program memorandum to a future meeting.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

Reusable Metal Salvage
 -Pilot Program for Burns Lake

Moved by Director Atrill
 Seconded by Director Riis-Christianson

WMC.2022-6-5

“That the Committee recommend that the Board approve the establishment of a reusable metal salvage pilot program at the Burns Lake Transfer Station.”

Moved by Director Newell
 Seconded by Director Riis-Christianson

WMC.2022-6-6

“That Motion WMC.2022-6-5 be amended to include the establishment of a reusable metal salvage pilot program at the Knockholt Landfill.”

(All/Directors/Majority) DEFEATED

“That the question be called on Motion WMC.2022-6-5.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

DIVERSION & RECYCLING

Discussion took place regarding:

- Waivers to salvage
- including establishing reusable metal salvage pilot program at Knockholt Landfill, Smithers Telkwa Transfer Station and Vanderhoof Transfer Station
- Ability to purchase steel back
 - Would require further consideration
- Staffing considerations
- Refining the pilot project outlined for Burns Lake Transfer Station prior to moving forward with initiatives at other RDBN facilities
- Staff provide a timeline of potential rollout of Reusable Metal Salvage Pilot Programs at all RDBN facilities.

Houston and Fraser Lake Recycling

Director Parker requested the opportunity to have community consultation regarding staff proceeding with developing final design and budgets for the establishment of Recycle BC Depots at Area 'D' Transfer Station. Staff spoke of ensuring a formal consultation process takes place in Fraser Lake prior to moving forward with the establishment of Recycle BC Depots at the Area 'D' Transfer Station.

Discussion took place in regard to:

- Providing same service levels across the region
- Revenue for Recycle BC Depots
- Options to support municipalities without curbside recycling or multifamily dwellings to increase participation rates
- Funding to assist with recycling initiatives
- Working with First Nations communities
- Capital cost vs. operational costs
- Carbon footprint moving product disposal outside municipalities
- Discussions with recycling stewardships regarding high-density population areas.

Houston and Fraser Lake Recycling

Moved by Director Thiessen
 Seconded by Director Brienen

WMC.2022-6-7

"That the Committee recommend to the Board that staff proceed with developing final design and budgets for the establishment of Recycle BC Depots at the Knockholt Landfill and Area 'D' Transfer Station."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Chair Fisher commented that staff bring forward a memo regarding options to support municipalities without curbside recycling and multifamily dwellings to facilitate collection to RDBN facilities.

MISCELLANEOUS

Verbal Report - Review of Cost Recovery Update – Alex Eriksen, Director of Environmental Services

- Met with consultant that completed the previous Cost Recovery Study
 - o Requested fee estimate to update Study
 - o Phase 2 options
 - o Received information today, will review and provide an update at a future meeting
- Chair Fisher requested an update at all WMC Meetings moving forward.
- Taxation will cover diversion, those that don't want to divert will pay tip fees.

Burns Lake and Fort St. James Moved by Director Petersen
Transfer Station & Recycling Seconded by Director Thiessen
Depot: Proposed New Hours
Of Operation

WMC.2022-6-8

1. "That the Committee recommend that the Board approve changing the Burns Lake Recycling Depot public open hours to match the existing Transfer Station Hours, for a total of 21 additional hours per week.

2. That the Committee recommend that the Board approve reducing the Ft. St. James Transfer Station's Saturday operating hours to 10:00am to 6:00pm and approve changing the Ft. St. James Recycling Depot operating hours to match the proposed Transfer Station's operating hours, for a net total of 19 additional man-hours per week."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

OPERATIONS UPDATE

Verbal Update – Knockholt Capacity and Phase 3 Expansion

- Contractors and site staff are moving forward
- Approximately 4 weeks of work to complete expansion – weather dependent
- Capacity levels are at acceptable levels currently.

FUTURE MEETING TOPICS

- 2m3 Rule Discussion – Strategy, Challenges, Enforcement – June 2022
- Supporting non-curb-side recycling to depots
- Staff to invite delegation from Cariboo Regional District regarding their waiver process for wood salvage
- Chair Fisher will follow up with Yellowknife regarding their salvaging initiatives.

ADJOURNMENT

Moved by Director Thiessen
 Seconded by Director Newell

WMC.2022-6-9

"That the meeting be adjourned at 3:53 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY



Regional District of Bulkley-Nechako Waste Management Committee

To: Chair and Committee
From: Janette Derksen, Waste Diversion Supervisor
Date: September 8, 2022
Subject: Regional Solid Waste Advisory Committee - Member Application

RECOMMENDATION: (all/directors/majority)

That the Waste Management Committee recommend that the Board approve the membership of Chris Lawrence, Town of Smithers and Lev Hartfeil, Village of Telkwa's Director of Operations for the Regional Solid Waste Advisory Committee.

BACKGROUND

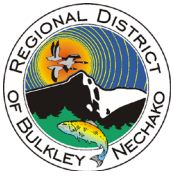
The formal membership approval for the RSWAC was conducted during the March 17th, 2022, committee meeting. The membership is as follows.

2022 RSWAC Membership		
Applicant	Organization	Industry
C. Pohl	BBRD	Waste Transport & Processing
K. Russel	SD91	Institution - Schools
L. Gonzalas	WM	Waste Transport
J. Alderliesten	Public	Lumber, Agriculture, Large Generator, Transport
B. Peebles	Public	Agriculture
N. Delong	Public	Large generator, Transport

The Director of Operations, Chris Lawrence from the Town of Smithers, And Lev Hartfeil from the Village of Telkwa has requested to be part of the RSWAC. As part of the recruitment process, staff is interested in have municipal representation on the committee and is recommending that the request be approved.

ATTACHMENTS

none



Regional District of Bulkley-Nechako Waste Management Committee

To: Chair and Committee
From: Janette Derksen, Waste Diversion Supervisor
Date: September 8, 2022
Subject: RDBN Waste Facility Re-naming

RECOMMENDATION:

(all/directors/majority)

That the Waste Management Committee recommend that the Board approve renaming the RDBN waste facilities as follows:

Smithers/Telkwa and Electoral Area A (Smithers/Telkwa Rural) Transfer Station
Burns Lake and Electoral Area B (Burns Lake Rural) Transfer Station
Fort St. James and Electoral Area C (Fort St. James Rural) Transfer Station
Fraser Lake and Electoral Area D (Fraser Lake Rural) Transfer Station
Southside and Electoral Area E (Francois/Ootsa Lake Rural) Transfer Station
Vanderhoof and Electoral Area F (Vanderhoof Rural) Transfer Station
Houston and Electoral Area G (Houston/Granisle Rural) Transfer Station

BACKGROUND

During the July 21st Board meeting, staff proposed changing site names for two of the facilities to provide consistency in the naming of the transfer stations and landfill. The two facilities were the Knockholt Landfill (to the Knockholt Landfill and the Houston Transfer Station) and the Area 'D' Transfer Station (to Fraser Lake Transfer Station). After some discussion the Board provided direction for re-naming all sites with the inclusion of the electoral area reference.

Staff incorporated the RDBN Corporate Communication Guide regarding Electoral Area names for entrance signage at all the facilities.

A portion of the entrance signs that will display the facilities' names are shown as an example on the attached document.

ATTACHMENTS

ES sign examples



Smithers/Telkwa and
Electoral Area A
(Smithers/Telkwa Rural)

Transfer Station

1-800-320-3339



Burns Lake and
Electoral Area B
(Burns Lake Rural)

Transfer Station

1-800-320-3339



Fort St. James and
Electoral Area C
(Fort St. James Rural)

Transfer Station

1-800-320-3339



Fraser Lake and
Electoral Area D
(Fraser Lake Rural)

Transfer Station

1-800-320-3339



Southside and
Electoral Area E
(Francois/Ootsa Lake Rural)

Transfer Station

1-800-320-3339



Vanderhoof and
Electoral Area F
(Vanderhoof Rural)

Transfer Station

1-800-320-3339



Clearview
Sub-Regional
Landfill

1-800-320-3339



Knockholt Sub-Regional
Landfill and Houston and
Electoral Area G
(Houston/Granisle Rural)

Transfer Station
1-800-320-3339