

**STUART-NECHAKO REGIONAL HOSPITAL DISTRICT**

**MEETING MINUTES**

**THURSDAY, FEBRUARY 9, 2023**

PRESENT: Chair Judy Greenaway

Directors Martin Elphee  
Clint Lambert – arrived at 10:23 a.m.  
Linda McGuire  
Shirley Moon  
Kevin Moutray  
Mark Parker  
Michael Riis-Christianson  
Sarrah Storey  
Henry Wiebe

Staff Curtis Helgesen, Secretary  
Cheryl Anderson, Acting Secretary  
John Illes, Treasurer  
Wendy Wainwright, Confidential Clerk

Others Gladys Atrill, Town of Smithers, via Zoom – arrived at 10:40 a.m.  
Shane Brienen, District Houston – left at 10:37 a.m.  
Annette Morgan, Village of Telkwa

**CALL TO ORDER** Chairperson Greenaway called the meeting to order at 10:22 a.m.

**AGENDA** Moved by Director Storey  
Seconded by Director McGuire

**SNRHD.2023-2-1** “That the Stuart-Nechako Regional Hospital District Agenda of February 9, 2023 be approved.”

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

**MINUTES**

**Stuart-Nechako Regional Hospital District Meeting Minutes – January 12, 2023** Moved by Director Storey  
Seconded by Director Riis-Christianson

**SNRHD.2023-2-2** “That the minutes of the Stuart-Nechako Regional Hospital District meeting of January 12, 2023 be adopted.”

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

## REPORTS

Change of Signing Authority for Bulkley Valley Credit Union Moved by Director Storey  
Seconded by Director Parker

SNRHD.2023-2-3 "That the following individuals be appointed as signing authority for the Bulkley Valley Credit Union accounts:

<u>Name</u>	<u>Position</u>
Curtis Helgesen	Secretary
Cheryl Anderson	Acting Secretary
John Illes	Treasurer
Judy Greenaway	Chair
Michael Riis-Christianson	Acting Chair."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Preliminary Financial Statements and Budgets Moved by Director Storey  
Seconded by Director Riis-Christianson

SNRHD.2023-2-4 "That the Board receive the Treasurer's Preliminary Financial Statements for 2022 memorandum.

That a budget bylaw for 2023 be prepared for the February 23, 2023 SNRHD Board meeting with a requisition amount of \$1.22 per \$1,000 as described in Option C."

(All/Directors/Majority) DEFEATED

The following was discussed:

- Auditor will be in attendance at the February 23, 2023 SNRHD Meeting
- Hospital District's capital cost contribution of 40% for new capital construction
  - o SNRHD contribution to the Fort St. James Hospital Replacement costs
- Vanderhoof Hospital future replacement costs
- Fraser Lake Community Health Centre estimated date of improvements/replacement
- Lengthy process to build new facilities
- Preparing budgets for potential future capital costs
- SNRHD tax rate per household vs. other provincial hospital districts
- Combining SNRHD with Fraser Fort George Regional Hospital District
- Option C vs. Option D outlined in the Treasurer's Preliminary Financial Statements for 2022 memorandum
- 2022 taxes vs. 2023 proposed taxation per household
- Impact of assessments vs. taxation to the tax payer.

## **REPORTS (CONT'D)**

### **Preliminary Financial Statements and Budgets**

Moved by Director Parker  
Seconded by Director Moutray

SNRHD.2023-2-5

"That the Board receive the Treasurer's Preliminary Financial Statements for 2022 memorandum.

That a budget bylaw for 2023 be prepared for the February 23, 2023 SNRHD Board meeting with a requisition amount of 7%."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **CORRESPONDENCE**

### **Beswick Hildebrandt Lund, Chartered Professional Accountants – Audit Planning**

Moved by Director Lambert  
Seconded by Director Parker

SNRHD.2023-2-6

"That the Board receive the correspondence from Beswick Hildebrandt Lund, Chartered Professional Accountants regarding Audit Planning."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **VERBAL REPORTS**

No Verbal Reports

## **NEW BUSINESS**

### **Capital Cost of New Hospital Construction and SNRHD Contribution**

Discussion took place regarding negotiations of capital costs for new hospital construction and the Board's contributions. At the provincial announcement of a new hospital build the SNRHD may consider discussion with the province regarding its capital contribution.

### **Helipads – Southside of Francois Lake**

Director Lambert requested information concerning the process to build helipads for emergency services on the Southside of Francois Lake. Staff will work with Director Lambert.

**ADJOURNMENT**

Moved by Director Storey  
Seconded by Director Wiebe

SNRHD.2023-2-7

"That the meeting be adjourned at 11:06 a.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

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Judy Greenaway, Chairperson

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Wendy Wainwright, Confidential Clerk