

**REGIONAL DISTRICT OF BULKLEY-NECHAKO**

**COMMITTEE OF THE WHOLE MEETING**

**Thursday, April 6, 2023**

<b>PRESENT:</b>	Chair	Mark Parker
	Directors	Shane Brienen Leroy Dekens Martin Elphee Judy Greenaway Clint Lambert Linda McGuire – via Zoom Shirley Moon Kevin Moutray Chris Newell Michael Riis-Christianson Stoney Stoltenberg Sarrah Storey – via Zoom
	Directors Absent	Gladys Atrill, Town of Smithers Henry Wiebe, Village of Burns Lake
	Alternate Directors	Charlie Rensby, Village of Burns Lake Frank Wray, Town of Smithers
	Staff	Curtis Helgesen, Chief Administrative Officer Cheryl Anderson, Director of Corporate Services John Illes, Chief Financial Officer Nellie Davis, Manager of Regional Economic Development – left at 11:00 a.m. Deborah Jones-Middleton, Director of Protective Services – arrived at 10:34 a.m., left at 10:55 a.m. Wendy Wainwright, Deputy Director of Corporate Services
	Media	Frank Peebles, LD News – arrived at 10:33 a.m.

**FIRST NATIONS ACKNOWLEDGEMENT**

**CALL TO ORDER** Chair Parker called the meeting to order at 10:30 a.m.

**AGENDA &  
SUPPLEMENTARY AGENDA** Moved by Director Stoltenberg  
Seconded by Director Greenaway

**C.W.2023-4-1** “That the Agenda of the Committee of the Whole meeting of April 6, 2023 be approved.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

## MINUTES

### Committee of the Whole Minutes – March 9, 2023

Moved by Director Brienen  
Seconded by Director McGuire

#### C.W.2023-4-2

“That the Committee of the Whole Meeting Minutes of March 9, 2023 be received.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## REPORTS

### Code of Conduct

Moved by Director Stoltenberg  
Seconded by Director Moutray

#### C.W.2023-4-3

“That the Committee recommend that the Board adopt the revised Code of Conduct.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

### Accessibility Act Timeline

Moved by Director Riis-Christianson  
Seconded by Director Stoltenberg

#### C.W.2023-4-4

“That the Committee recommend that the Board direct staff to pursue Joint-Committee establishment with interested partners within the region; and further, that Section 10 of the Draft Terms of Reference be amended replacing Committee Chair with Board Chair.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

The following was discussed:

- Newly adopted *Act* and local government requirements
- Terms of Reference to be a living document
- A support hub has been established to provide resource documents and examples of plans
- Committee membership is not yet formalized and will be dependent on member municipalities interest in participating in a joint committee
- Potential time commitment and goal to develop a plan
- Challenges meeting the requirements of the *Accessible BC Act* by the Province’s September 2023 deadline
  - o Potentially requesting an extension for the adoption of an Accessibility Plan by the deadline
- Town of Smithers *Accessibility Act* Committee
- Board members interested in participating can provide their name to Chair Parker.

## REPORTS (CONT'D)

Regional District of Bulkley-Nechako Hazard, Risk & Vulnerability Analysis Report Moved by Director Stoltenberg  
Seconded by Director Lambert

C.W.2023-4-5

"That the Committee receive the Regional District of Bulkley-Nechako Hazard, Risk & Vulnerability Analysis Report."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place regarding:

- Appreciation to staff for the work on the HRVA process and report
- Follow-up and monitoring of regional organizations training e.g. S-100 Basic Fire Suppression and Safety Training
  - o Challenging to determine and keep a data base of all those trained in the region
  - o Staff will reach out to agencies
- Staff will be moving through the recommendations through its Work Plan
- Storm Water Flooding Hazard was not considered in the report. Staff will follow-up.

## CORRESPONDENCE

Ministry of Tourism, Arts, Culture and Sport -Geographical Name Change -Rescind Cripple Creek Moved by Director Dekens  
Seconded by Director Greenaway

C.W.2023-4-6

"That the Committee receive the correspondence from the Ministry of Tourism, Arts, Culture and Sport – Geographical Name Change – Rescind Cripple Creek."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Union of BC Municipalities -Potential Land Opportunities for Housing within your Local Government Moved by Director Stoltenberg  
Seconded by Director Dekens

C.W.2023-4-7

"That the Committee receive the correspondence from the Union of BC Municipalities – Potential Land Opportunities for Housing within your Local Government."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**NEW BUSINESS**

**Business Forum in Telkwa  
March 28-29, 2023**

Alternate Director Wray thanked staff and the Village of Telkwa for hosting the Business Forum in Telkwa on March 28-29, 2023. He noted it was a wonderful, well-organized event with interesting speakers and panelists.

**IN-CAMERA MOTION**

Moved by Director Stoltenberg  
Seconded by Director Brienen

**C.W.2023-4-8**

"That this meeting be closed to the public pursuant to Section 90(1)(e) of the *Community Charter* for the Board to deal with matters relating to the following:

- Land acquisition."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

Moved by Director Lambert  
Seconded by Director Brienen

**C.W.2023-4-9**

"That the meeting be adjourned at 11:03 a.m."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

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Mark Parker, Chair

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Wendy Wainwright, Deputy Director of  
Corporate Services