

STUART-NECHAKO REGIONAL HOSPITAL DISTRICT
AGENDA
THURSDAY, MARCH 7, 2024

<u>PAGE NO.</u>		<u>ACTION</u>
	<u>CALL TO ORDER</u>	
	<u>AGENDA – March 7, 2024</u>	Approve
	<u>SUPPLEMENTARY AGENDA</u>	Receive
	<u>MINUTES</u>	
2-5	Stuart-Nechako Regional Hospital District Meeting Minutes – February 22, 2024	Approve
	<u>REPORT</u>	
6-11	John Illes, Treasurer – Budget Bylaw No. 88 and Capital Expenditure Bylaw No. 89, 2024	Recommendation
	<u>VERBAL REPORTS</u>	
	<u>RECEIPT OF VERBAL REPORTS</u>	
	<u>SUPPLEMENTARY AGENDA</u>	
	<u>NEW BUSINESS</u>	
	<u>ADJOURNMENT</u>	

STUART-NECHAKO REGIONAL HOSPITAL DISTRICT**MEETING MINUTES****THURSDAY, FEBRUARY 22, 2024**

PRESENT: Chair Judy Greenaway

Directors Martin Elphee
Clint Lambert
Linda McGuire
Shirley Moon
Kevin Moutray
Mark Parker
Michael Riis-Christianson
Sarrah Storey
Henry Wiebe

Staff Curtis Helgesen, Secretary – via Zoom
Cheryl Anderson, Acting Secretary
John Illes, Treasurer
Wendy Wainwright, Confidential Clerk

Other Annette Morgan, Village of Telkwa – via Zoom - arrived at 10:22 a.m.
Taylor Turkington, CPA, Beswick Hildebrandt Lund Chartered
Professional Accountants – via Zoom – left at 10:12 a.m.

CALL TO ORDER

Chairperson Greenaway called the meeting to order at 10:00 a.m.

AGENDAMoved by Director McGuire
Seconded by Director StoreySNRHD.2024-3-1

"That the Stuart-Nechako Regional Hospital District Agenda of February 22, 2024 be approved."

(All/Directors/Majority)

CARRIED UNANIMOUSLY**MINUTES**Stuart-Nechako Regional
Hospital District Meeting
Minutes –January 25, 2024Moved by Director Lambert
Seconded by Director StoreySNRHD.2024-2-2

"That the minutes of the Stuart-Nechako Regional Hospital District meeting of January 25, 2024 be adopted."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DELEGATION

BESWICK HILDEBRANDT LUND CHARTERED PROFESSIONAL ACCOUNTANTS - Via Zoom Taylor Turkington, CPA RE: 2024

Chair Greenaway welcomed Taylor Turkington, CPA, Beswick, Hildebrandt Lund Chartered Professional Accountants.

Mr. Turkington provided an overview of the Stuart-Nechako Regional Hospital District Financial Statements.

- Management’s Responsibility for the Financial Statements
- Independent Auditor’s Report
- Auditor’s Responsibilities for the Audit of the Financial Statements
- Statement of Financial Position
- Statement of Operations
- Statement of Cash Flows
- Notes to the Financial Statements
- Year-End Audit Findings Report.

Chair Greenaway thanked Mr. Hildebrandt for attending the meeting.

REPORTS

Audited Financial Statements for 2023

Moved by Director Moutray
Seconded by Director McGuire

2024-3-3

“That the Board of the Stuart-Nechako Regional Hospital District approve the Financial Statements for the year ending December 31, 2023 and receive the auditor’s report.”

(All/Weighted/Majority) CARRIED UNANIMOUSLY

Budget Bylaw for 2024

Moved by Director Storey
Seconded by Director Riis-Christianson

SNRHD.2024-3-4

“That Stuart-Nechako Regional Hospital District Annual Budget Bylaw No. 88, 2024 be given third reading as amended this 22nd day of February, 2024.”

Opposed: Director Lambert CARRIED
Director McGuire

(All/Weighted/Majority)

VERBAL REPORTS

BC Ambulance – Southside

Director Lambert mentioned that with the new model for BC Ambulance staffing for rural communities the Southside BC Ambulance Station Chief will no longer be administering the Community Paramedic Program, as they need to be available to respond to emergency calls. Director Lambert spoke of the need to hire additional people.

Director McGuire noted that when the new Provincial program rolls out on April 1, 2024, the Community Paramedic Program will be a stand-alone program which was the intention of the program when it was first implemented.

Stuart Lake Hospital Replacement Project Meeting

Director Elphee met with Chair Greenaway, RDBN staff, Northern Health, Fort St. James Primary Care, and Nak'azdli Whut'en regarding the transition to the new Stuart Lake Hospital in approximately 8 months. Director Elphee and Chair Greenaway have requested a virtual tour to provide clarity to the community in regard to the transition to the new facility.

Granisle Pharmacy

Director McGuire commented that the Village of Granisle Council met with the new owner of the Pharmacy in Granisle. They have also purchased pharmacies in Fort St. James and the Southside of Francois Lake. She noted that it is exciting to have a Pharmacy being reestablished in the community.

District of Vanderhoof-Update Director Moutray provided the following update:

- Licensed Practical Nurse
 - 19 positions currently open in Vanderhoof
 - In discussions with Megan Hunter, Health Services Administrator, Omineca, Northern Health to investigate the possibility of providing living costs to local individuals wanting to take the 2-year program
 - Prerequisite for the program is Math 12
 - Currently the start wage is \$32.53 and after 10 years the wage is \$40.95.
- Stuart Nechako Manor
 - Roof is nearing completion
 - 30 person wait list for the facility
- Aurora Home
 - Will be fully operational by the end of February with the 8 beds occupied.

Mental Health and Awareness Symposium -June 27-28, 2024 -Prince George

Chair Greenaway announced that the North Central Local Government Association is collaborating with partners and First Nations communities within the NCLGA region to host a Mental Health and Awareness Symposium June 27-28, 2024 in Prince George, B.C.

VERBAL REPORTS (CONT'D)

Receipt of Verbal Reports Moved by Director Lambert
Seconded by Director Elphee

SNRHD.2024-3-5 "That the verbal reports of the various Directors be received."

(All/Directors/Majority) CARRIED UNANIMOUSLY

ADJOURNMENT

Moved by Director Lambert
Seconded by Director Storey

SNRHD.2024-3-6 "That the meeting be adjourned at 10:24 a.m."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Judy Greenaway, Chairperson

Wendy Wainwright, Confidential Secretary

Stuart-Nechako Regional Hospital District Board of Directors

To: Chair and Board
From: John Illes, Treasurer
Date: March 7, 2024
Subject: **Budget Bylaw for 2024**

RECOMMENDATION: **(all/directors/majority)**

That Bylaw No. 88, being a bylaw to adopt the annual budget for 2024, be adopted this 7th day of March 2024.

That Bylaw No. 89 being a bylaw to provide funding for Vanderhoof Primary Care be given first, second, third reading and adopted this 7th day of March 2024.

BACKGROUND

The budget bylaw presented has been read the first time on January 11th, the second time on January 25th and third time on February 22nd.

This bylaw remains unchanged since third reading.

If the Board approves the annual budget bylaw, Bylaw 89 that provides funding towards the construction of the new Vanderhoof Primary Care building is recommended for three readings and adoption. This project provides working space, consultation rooms, and office space for primary health care workers in the Vanderhoof area. The board made a motion to bring forward a bylaw to support this project on June 8, 2023, upon approval of the 2024 budget. This bylaw imposes a maximum grant amount of \$5.282 million towards this project.

Attachment: **Estimated 2024 Requisition**
Bylaw 88
Bylaw 89

Draft Requisition	2023 Tax Requisition	2024 Tax Requisition	Change Y/Y	Change %	Non Market Change	Anticipated Real Change
Municipalities:						
Burns Lake	320,239	322,927	2,688	0.8%	0.4%	0.4%
Fort St. James	447,173	468,925	21,752	4.9%	2.0%	2.9%
Fraser Lake	260,172	264,353	4,181	1.6%	2.1%	-0.5%
Granisle	32,540	39,983	7,443	22.9%	-0.1%	22.9%
Vanderhoof	1,148,946	1,146,479	(2,467)	-0.2%	0.3%	-0.6%
Subtot. MUNICIPALITIES	2,209,070	2,242,667	33,597	1.5%		
Electoral Area B	525,341	545,478	20,137	3.8%	3.8%	0.1%
Electoral Area C	876,291	906,096	29,805	3.4%	2.3%	1.1%
Electoral Area D	590,364	821,758	231,394	39.2%	35.9%	3.3%
Electoral Area E	500,311	985,353	485,042	96.9%	102.4%	-5.5%
Electoral Area F	1,226,123	1,315,273	89,150	7.3%	8.3%	-1.0%
ELECTORAL AREAS	3,718,430	4,573,958	855,528	23.0%		
TOTAL for REGION	5,927,500	6,816,625	889,125	15.0%		
TAX RATE PER \$1,000	\$1.233	\$ 1.185				

STUART-NECHAKO REGIONAL HOSPITAL DISTRICT

BYLAW NO. 88

**Being a bylaw to adopt the Annual Budget
for the year 2024
and the Provisional Annual Budget
for the year 2025.**

The Stuart-Nechako Regional Hospital District in open meeting assembled ENACTS as follows:

1. Schedule "A" and Schedule "B" attached hereto and made part of this bylaw is the Annual Budget for the Stuart-Nechako Regional Hospital District for the year ended December 31, 2024 and the provisional Annual Budget for the Stuart-Nechako Regional Hospital District for the year ended December 31, 2025.
2. This bylaw may be cited as the "Stuart-Nechako Regional Hospital District Annual Budget Bylaw No. 88, 2024."

READ A FIRST TIME this 11th day of January, 2024

READ A SECOND TIME this 25th day of January, 2024

READ A THIRD TIME as amended this 22nd day of February, 2024

ADOPTED this ____ day of _____, 2024

Chairperson

Secretary

I hereby certify that this is a true copy of Bylaw No. 88 as adopted.

Secretary

Stuart Nechako Regional Hospital District - 2024 Budget and 2025 Provisional Budget

Bylaw 88**INCOME**

	2024 Budget Bylaw 88	2025 Provisional Budget Bylaw 88
Grant In Lieu of Taxes	24,000	24,000
Taxation	6,816,625	6,816,625
Interest	150,000	307,958
	<u>\$ 6,990,625</u>	<u>\$ 7,148,583</u>

EXPENSES

Business Planning		
Major Capital Project >\$5M		
Major Capital Project <\$5M	2,000,000	3,400,000
Major Equipment and Maintenance Capital	186,943	466,400
Building Integrity and Minor Capital Grant Grant	207,000	210,336
IT Projects Grant	102,339	212,826
Administration	30,000	20,000
Directors Remuneration	10,000	10,000
	<u>\$ 2,536,282</u>	<u>\$ 4,319,562</u>

NET INCOME AT END OF YEAR

	4,454,343	2,829,021
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Schedule B Bylaw 88**Major Capital Projects Approved and Continuing:****None****Major Capital Projects Funded:**

2024	<i>Current Year</i>
SJH Chemistry Analyzer Replacement	\$ 186,943
Vanderhoof Primary Care	\$ 2,000,000
 Total	 <u>\$ 2,186,943</u>
 2025	
Vanderhoof Primary Care	\$ 3,400,000
SJH FM Fire Panel Replacement	\$ 466,400
 Total	 <u>\$ 3,866,400</u>

**STUART-NECHAKO REGIONAL HOSPITAL DISTRICT
CAPITAL EXPENDITURE BYLAW
BYLAW NO. 89**

WHEREAS, the Board of the Stuart-Nechako Regional Hospital District proposes to expend money for capital expenditures included in the 2024 annual budget;

AND WHEREAS, those capital expenditures have received the approval required under Section 23 of the *Hospital District Act*;

NOW THEREFORE, the Board of the Stuart-Nechako Regional Hospital District enacts the following capital expenditure bylaw as required by Section 32 of the *Hospital District Act*;

1. The Board hereby authorizes and approves expenditures of money necessary to complete the following capital expenditures totaling up to \$5,828,000 representing a portion of the capital expenditures included in the 2024 budget more particularly detailed as follows:

<u>Description</u>	<u>Amount</u>
Vanderhoof Primary Care	\$5,828,000

\$5,828,000

2. The board hereby delegates the necessary authority to the Treasurer to settle payment.
3. This bylaw may be cited for all intents and purposes as the "Stuart-Nechako Regional Hospital District Capital Expenditure Bylaw No. 89, 2024."

READ A FIRST TIME this __ day of __, 2024

READ A SECOND TIME this __ day of __, 2024

READ A THIRD TIME this __ day of __, 2024

ADOPTED this __ day of __ 2024

Chairperson

Secretary

I, hereby, certify that this is a true copy of Bylaw No. 89 as adopted.

Secretary