



**Regional District of Bulkley-Nechako
Temporary Gate-Check/Scale Attendant
Smithers/Telkwa Transfer Station and Recycling Depot**

The Regional District of Bulkley-Nechako is seeking applicants to fill two temporary, part-time positions of Gate-Check/Scale Attendants at the Smithers/Telkwa Transfer Station and Recycling Depot. The positions are temporary for four to six months with a 4 on 4 off rotation. Weekday (Mon to Fri) hours are 9:30 am to 4:30 pm, and weekend hours are 10:00 am to 5:00 pm. The positions have a starting wage of \$23.34 and are subject to a 3-month probationary period.

Gate-Check/Scale Attendants are responsible for screening all vehicles visiting the site and directing them to the appropriate disposal areas.

Responsibilities and Duties:

- Gate-Check and screening for restricted waste
- Educate, promote, and direct the public on the proper use of disposal, recycling, and re-use areas
- Document and report site activities
- Assist in maintaining site cleanliness and accessibility
- Other duties as assigned

Skills and Qualifications:

- Good public relations skills
- Safety conscious
- Comfortable with technology (computers, smartphones, tablets)
- Ability to correctly fill out paperwork and documentation
- Understanding of local reuse and recycling opportunities
- Ability to work outdoors in all weather conditions
- Ability to keep an organized, clean, and tidy facility

Education:

- Grade 12 or Equivalent
- Post-secondary students will be considered



Preferred Certifications:

- OFA Level 1
- WHMIS
- Valid Class 5 BC Driver's Licence

Applications will be accepted until the positions are filled, with a review beginning on August 28, 2024. Resumes should be addressed to:

Alex Eriksen, Director of Environmental Services

Subject Line: **Gate-Check/Scale Attendant - Smithers/Telkwa**

Email: hr@rdbn.bc.ca

Mail: PO Box 820, Burns Lake, BC V0J 1E0